



City of WOODSTOCK

Department of Public Works

326 Washington Street
Woodstock, Illinois 60098
815/338-6118
fax 815/334-2263
pwdept@woodstockil.gov
www.woodstockil.gov

RIGHT-OF-WAY OPENING PERMIT APPLICATION

- Improvements to Existing
- New Construction

Owner's Name: _____

Company's Name: _____
(performing the work)

Project Address: _____

OFFICE USE ONLY

Permit Number: _____	Approved By: _____	Date: _____
Fee Received <input type="checkbox"/>	Deposit Received <input type="checkbox"/>	Collected By: _____
Refund Sent <input type="checkbox"/>	Date Sent: _____	Sent By: _____

Phone: _____ Email: _____

Refund Address: _____

Anticipated Start: _____ Completion: _____

Work will consist of the following (check all that apply):

- Site Grading**; if yes is a SWM Permit Required; Yes No; If yes SWM Permit#: _____
- Curb and Gutter**; refer to City Standards and UDO for construction requirements and maximum width of depression for driveway
- Sidewalk**; refer to City Standards and UDO for minimum thickness of PCC and CA-6(or flowable fill) sub-base
- Driveway**; refer to City Standards and UDO for width and minimum thickness of HMA or PCC and CA-6(or flowable fill) sub-base
- Approach**; refer to City Standards and UDO for width and minimum thickness of HMA or PCC and CA-6(or flowable fill) sub-base
- Culvert**; refer to City Standards for material requirements and construction details
- Connect to City Storm Sewer**; refer to City Standards and UDO for material requirements and connection details
- Replace Sanitary Service**; refer to City Standards for material requirements and construction details
- Replace Water Service**; refer to City Standards for material requirements and construction details
- Other**: _____

In addition to the work noted above, I agree that all restoration within the right-of-way due to this construction will be completed by me. If not all restoration is completed within a reasonable time, I understand that the City of Woodstock may complete the restoration and deduct costs for time and material from my deposit. In addition, I understand that I will be responsible for any City costs for restoration above my \$100 deposit. I understand that a non-refundable permit fee of **\$100** and a refundable deposit of **\$100** is due at the time of application.

I understand that all work and material shall be in accordance with the following requirements:

- 1) No street may be closed without approval and prior notification to the Department of Public Works at 815.338.6118.
- 2) The applicant is responsible to provide & maintain adequate traffic control protection at the work site, which may include barricades, signage, and fencing. If, in the case of an emergency, the City of Woodstock has to provide barricades, the applicant will be charged a rental fee.
- 3) All pavement or sidewalk surfaces must be saw cut prior to any excavation.
- 4) A pre-pour inspection is required by Public Works (815.338.6118).
- 5) If the applicant fails to complete the final pavement restoration, the City will do so at the applicant's cost. The deposit collected with this permit may not include the total cost, and the applicant agrees to pay the actual cost incurred by the City to complete any restoration. This includes restoration of public sidewalk, parkway, curb and gutter, and pavement, if applicable.

Applicants Signature: _____ **Date:** _____

Additional Comments: _____

DEFINITIONS

ROW:	Right-Of-Way; property maintained by the City as opposed to private property
PCC:	Portland Cement Concrete
CA-6:	Course Aggregate Grade 6 ; ¾” Road Stone; Sub-base Granular Backfill
HMA:	Hot-Mix Asphalt
FES:	Flared End Section
Driveway:	Section of driveway behind sidewalk and/or on private property
Approach:	Section of driveway between edge of roadway and front of sidewalk and/or in City ROW
City Standards:	Contact Woodstock Public Works for latest version
UDO:	City of Woodstock Unified Development Ordinance; http://www.woodstockil.gov/bz/page/unified-development-ordinance-udo
SWMP:	Stormwater Management Permit, see Public Works or; http://www.woodstockil.gov/publicworks/page/stormwater-management-permit Check McHenry County Stormwater Management Ordinance for Applicability http://www.woodstockil.gov/publicworks/page/stormwater-management-ordinance-corresponding-amendments