

CITY OF WOODSTOCK
Peddler / Vendor's License
General Information

No person shall do business on public property in the City of Woodstock as a peddler without a license, unless part of an approved event on the Square.

Possession of a Peddler / Vendor's License is a privilege, not a right; and the City reserves the right in its sole discretion to determine the number of temporary vendor licenses to be issued and to refuse issuance of or to rescind said license.

Any peddler who violates the terms or conditions of the license is subject to revocation of the license.

Applications for a Peddler / Vendor's license shall be made to the City upon forms supplied by the City, not less than seven business days in advance of the date for which the license is requested. No license shall be issued unless the application has been completed in full.

The fee for a Peddler / Vendor's License for the first vehicle/concession is \$100 per season, defined as the calendar year, January 1st through December 31st. The fee for a Peddler / Vendor's License for each subsequent vehicle/concession owned by the same applicant shall be \$50.00 per calendar year. All Peddler / Vendor's licenses shall terminate on December 31st following date of issuance.

This application is for either to vend in Public Property and/or Public Property. The \$100 per season is for each type of Vendor. If you would like to apply for both Public and Private, the per season fee is \$200.

If determined necessary by the City, applicant and all designated employees must submit to and satisfactorily pass a background check. Actual cost for a City-approved background check shall be paid for in advance by the applicant. The City reserves the right in its sole discretion to determine if a background check is considered to have been satisfactorily passed. Upon approval of and at the discretion of the City Manager, the requirement for a background check may be waived for any individual able to present proof of a satisfactory background check conducted within the calendar year of the application.

Applicant must abide by all other conditions for approval as set forth by the City of Woodstock, including, but not limited to location of concession(s), duration of stay, placement of signage, use of auxiliary equipment, and trash collection. Further, applicant must agree to vend only in approved locations and abide by any exclusivity arrangement set forth by organizers of any special event as recognized by the City of Woodstock.

The Peddler / Vendor's License issued in conformity with the provisions of this act shall be displayed at all times in a prominent place in said concession.

Any and all Peddler / Vendor's Licenses shall be subject to any restrictions or conditions deemed desirable by the City.

HOLD HARMLESS/INDEMNIFICATION AGREEMENT

The applicant signing below (the “Applicant”) has requested permission to operate as a Food Truck Vendor in the City of Woodstock, IL (the “City”). In consideration of such permission and the issuance of a permit, the Applicant hereby fully releases and discharges the City, its officers, agents and employees from any and all claims of any kind (including, but not limited to claims for damage to property, injury to any person, or attorneys’ fees) which arise or which may be alleged to have arisen out of, or in connection with, Applicant’s operations as a Food Truck Vendor in the City. The Applicant further agrees to indemnify and hold harmless and defend the City, its officers, agents, and employees from any and all claims of any kind (including, but not limited to claims for damage to property, injury to any person, or attorneys’ fees), which may arise or which may be alleged to have arisen out of, or in connection with, Applicant’s operations as a Food Truck Vendor in the City.

Print Name of Applicant: _____

Date: _____

Authorized Signature of Applicant: _____

REQUEST, AUTHORIZATION, CONSENT AND RELEASE FOR BACKGROUND INFORMATION

PLEASE TYPE OR PRINT

I: _____
LAST NAME FIRST NAME MIDDLE NAME (PLEASE INCLUDE Jr., Sr., II, III Etc.)

Understand that in conjunction with my application for license, the **CITY OF WOODSTOCK-VENDOR/PEDDLER LICENSE PROGRAM** will use the services of an outside agency to research and verify the information I have provided on my application for license including my personal background, character, professional standing, work history and qualifications. This agency will provide a report to the **CITY OF WOODSTOCK-VENDOR/PEDDLER LICENSE PROGRAM**. The **CITY OF WOODSTOCK-VENDOR/PEDDLER LICENSE PROGRAM** uses *Backgrounds Online*, a consumer-reporting agency, as an agent to perform background verifications.

Backgrounds Online will utilize various sources of information it deems appropriate including but not limited to: credit reporting agencies, Workers Compensation records, Department of Motor Vehicle records, criminal conviction records, current and former employers, military records, education records, professional and personal references. I request, authorize and consent to the release and disclosure of any and all information including but not limited to the above to the **CITY OF WOODSTOCK-VENDOR/PEDDLER LICENSE PROGRAM** and *Backgrounds Online*.

I request, authorize and consent to the procurement of an Investigative Consumer Report and understand that it may contain information about my background, mode of living, character, personal characteristics and general reputation. This authorization in original or copy form shall be valid for one year from the date indicated next to my signature. According to the Fair Credit Reporting Act, I will be notified by the **CITY OF WOODSTOCK-VENDOR/PEDDLER LICENSE PROGRAM** if licensure is denied because of information obtained from a Consumer Reporting Agency. Additionally, I understand that if requested within 60 days, I will be given a full and accurate disclosure as to the nature and substance of all information provided to the **CITY OF WOODSTOCK-VENDOR/PEDDLER LICENSE PROGRAM**. I further understand that when requesting a copy of the report, proper identification will be required and I should direct my request to: *Backgrounds Online*, 1915 21ST Street, Sacramento, CA 95811, phone: 800-838-4804. *Backgrounds Online's* website may be found at <http://www.backgroundsonline.com>

LAW ENFORCEMENT AGENCIES AND OTHER ENTITIES FOR POSITIVE IDENTIFICATION PURPOSES REQUIRE THE FOLLOWING INFORMATION WHEN CHECKING PUBLIC RECORDS. IT IS CONFIDENTIAL AND WILL NOT BE USED FOR ANY OTHER PURPOSES. I HEREBY RELEASE THE CITY OF WOODSTOCK-VENDOR/PEDDLER LICENSE PROGRAM AND ITS AGENTS, BACKGROUNDS ONLINE AND ALL PERSONS, AGENCIES, AND ENTITIES PROVIDING INFORMATION OR REPORTS ABOUT ME FROM ANY AND ALL LIABILITY ARISING OUT OF THE REQUEST FOR OR RELEASE OF ANY OF THE ABOVE MENTIONED INFORMATION OR REPORTS.

Signed _____ Today's Date _____

Printed Name _____ License Applied For _____

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Social Security Number Date of Birth Driver's License Number State

Other names you have used or are also known as: _____

PLEASE PROVIDE ALL RESIDENTIAL ADDRESSES FOR THE PAST 7 YEARS

Current Address: _____
Street Apt.# City County State Zip Code How long here?

Current Address: _____
Street Apt.# City County State Zip Code How long here?

Current Address: _____
Street Apt.# City County State Zip Code How long here?

Current Address: _____
Street Apt.# City County State Zip Code How long here?

Would you like a copy of this form? _____ Yes _____ No



TEMPORARY VENDOR
BACKGROUND CHECK COST SHEET

Option 1: Basic Check	\$29.95
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To be used for: Temporary Vendors/Employees who have lived in only one county for the past seven (7) years.

Includes:

- Social Security Number Trace
- County Criminal Court Search* (single county)
- National Criminal Database Search
- Sex Offender Registry Search
- Terrorist Watch List Search

Option 2: Standard Package	\$49.95
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Includes:

- Social Security Number Trace
- County Criminal Court Search* (up to 3)
- Federal Criminal Court Search (single district)
- National Criminal Database Search
- Sex Offender Registry Search
- Wants & Warrants Search
- Terrorist Watch List Search

Option 3: Deluxe Package	\$79.95
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Includes:

- Social Security Number Trace
- County Criminal Court Search* (up to 3)
- Federal Criminal Court Search (up to 3)
- National Criminal Database Search
- Sex Offender Registry Search
- Wants & Warrants Search
- Terrorist Watch List Search
- Motor Vehicle Record Search

Add- Ons:

- **County Criminal Searches (can be used with Basic, Standard and Deluxe for additional county searches): \$18.50**
- **Employment Credit Report Searches (can be used with Basic, Standard and Deluxe searches): \$14.00**
- **Motor Vehicle Record Searches – Additional States (can be used with Basic, Standard and Deluxe – rates vary): \$ 20.00 (IL) \$18.00 (WI), IA (\$20.00), IN (\$20.00), MO (\$20.00) etc.**

NOTE: If applicant wishes to take advantage of the lower cost of the Standard Package, he/she must sign a waiver acknowledging that the City will be obtaining additional information which may be used in the background check process and stating that it is his/her wish to have the Standard Package background check performed.

I have chosen:

___ OPTION 1 at a cost of \$29.95 ___ OPTION 2 at a cost of \$49.95 ___ OPTION 3 at a cost of \$79.95

I would like ___ additional county searches at a total cost of \$_____ .

CITY OF WOODSTOCK

Application Checklist

Peddler / Vendor's License

A license will not be issued without the complete documentation.

_____ **Complete Application**

_____ **Health Department Certificate**

_____ **Certificate of General Liability Insurance with City of Woodstock named as additional insured**

_____ **Proof of Vehicular License and Liability insurance (if applicable)**

_____ **Hold Harmless Agreement**

_____ **Background Check Authorization Form**

_____ **Fee Amount** _____ **Check #** _____