

**WOODSTOCK PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**Thursday, July 9, 2020**  
**Minutes [DRAFT]**

**CALL TO ORDER:**

President Mary Ann Lenzen called to order the July 9, 2020, Regular Meeting of the Woodstock Public Library Board of Trustees at 7:30 p.m. The meeting was held via Zoom video conferencing as part of the ongoing COVID-19 restrictions.

**PRESENT:**

Marybeth Urbin, Teresa Flores, Christy Johanson, Robert Laurie, Mary Ann Lenzen, Dan Lemanski, and Gayle Hoch.

**OTHERS PRESENT:**

Nick Weber, Library Director  
Paul Christensen, Asst. City Manager

**ABSENT:** Al Fyfe

**MINUTES OF PREVIOUS MEETINGS:**

Mary Ann Lenzen moved to approve the minutes of the June 11, 2020, regular meeting as presented. Dan Lemanski seconded, and the motion passed unanimously.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

None.

**COMMUNICATIONS:**

None.

**LIBRARY EXPENDITURES:**

Marybeth Urbin moved to approve the combined May 2020 Warrant, as presented. Mary Ann Lenzen seconded, and the motion passed unanimously.

**LIBRARIAN'S REPORT:**

Nick Weber presented the most recent Librarian's Report, a copy of which is attached. The library's re-opening, with new rules and policies, came off successfully, with no significant problems to report. So far, patron visits are significantly down from pre-COVID levels, but as more patrons learn that we are open, the number of visitors should continue to increase. Patrons have been good about abiding by the new rules and restrictions.

**UNFINISHED BUSINESS:**

- **Discussion on Building Projects:**
  - **Roof** On behalf of the library, public works is close to sending out a call for bids for the roof. The rotunda roof will be bid as an alternate.
  - **COVID-19 Prep** All proscribed precautions are in place to maximize safe use of the library for staff and patrons.
- **Staffing** All current employees are back on active status. A former employee has been re-hired on a part-time basis and boosts the library's ability to serve Spanish speakers.

NEW BUSINESS:

- **Witches and Wizards of Woodstock** This year's event, on October 25<sup>th</sup>, while free to all, will be a ticketed and smaller event.

ADJOURNMENT:

Mary Ann Lenzen moved that the meeting be adjourned at 8:16 p.m.

Christy Johanson seconded, and the motion passed.