



City of Woodstock

Office of the City Manager

Phone (815) 338-4301 • Fax (815) 334-2269

citymanager@woodstockil.gov

www.woodstockil.gov

121 W. Calhoun Street
Woodstock, Illinois 60098

Roscoe C. Stelford III
City Manager

WOODSTOCK CITY COUNCIL

City Council Chambers

September 1, 2020

7:00 p.m.

Individuals wishing to address the City Council are invited to come forward to the podium and be recognized by the Mayor; provide their name and address for purposes of the record, if willing to do so; and make whatever appropriate comments they would like.

The complete City Council packet is available via the City Council link on the City's website, www.woodstockil.gov. For further information, please contact the Office of the City Manager at 815-338-4301 or citymanager@woodstockil.gov.

*In light of the current COVID-19 public health emergency and Governor J.B.Pritzker's Gubernatorial Disaster Proclamation in response thereto, the Mayor has determined that an in-person meeting is not practical or prudent because of the disaster. Therefore, this meeting will be conducted remotely. The public can observe and comment, when appropriate, by calling in to participate at: 312-626-6799, the Meeting ID is 939 6006 1855, Password 259459. In order for a member of the public to be recognized for comments, dial *9 on your telephone at the appropriate times during the meeting. Members of the public can also attend online by clicking [here](#). Prior to the meeting, questions may also be forwarded via email to citymanager@woodstockil.gov.*

The proceedings of the City Council meeting are live streamed on the City of Woodstock's website, www.woodstockil.gov. Recordings can be viewed, after the meeting date, on the website.

I. CALL TO ORDER

II. ROLL CALL

III. FLOOR DISCUSSION

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

- A. Public Comments
- B. Council Comments

IV. CONSENT AGENDA:

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

A. MINUTES OF PREVIOUS MEETINGS:

1. April 10, 2020 City Council Budget Workshop
2. August 18, 2020 City Council Meeting

B. WARRANTS:

1. #3919
2. #3920

C. MINUTES AND REPORTS:

1. Police Department Report July 2020
2. Public Works Department Report July 2020

D. MANAGER'S REPORT NO. 163:

- 1. Award of Contract – Emergency Siren Repair** (163a)
Approval of an unbudgeted expenditure of \$9,900 for the immediate preventative maintenance and repair of four (4) of the City of Woodstock’s outdoor severe weather warning sirens (Lake Ave., First St., Emricson Park, and Bates Park) that will be completed by Associated Electrical Contractors, LLC of Woodstock, IL.
- 2. Award of Contract – Well Maintenance & Improvements** (163b)
Approval to award a contract to Layne Christensen Company to provide materials, labor, and equipment to pull, inspect, and reinstall Well #12 for a total cost not to exceed \$61,344.
- 3. Professional Services – Engineering – Walking/Bike Path ITEP Grant** (163c)
 - a) Approval to proceed with the preparations required to construct a proposed walking/bike path for eventual submittal to the ITEP grant program, and
 - b) Authorization for the City Manager to execute a contract with HLR to facilitate the Phase 1 engineering, funded via TIF #2, for an estimated cost of \$103,515.
- 4. Award of Contract – Stairway Repair** (163d)
Authorization for the unbudgeted repair of the stairway at the southeast corner of the Woodstock Square and approval of a contract for \$4,900 with JMH Chimney, with the project being funded using the proceeds from the Community Foundation’s Transformational Grant.

V. DISCUSSION

- 1. Old Courthouse Renderings**
- 2. Cass/Benton Street Closure/Emergency Loan Program Review**

VI. FUTURE AGENDA ITEMS

VII. ADJOURN

NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager’s Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made. In light of the COVID-19 emergency and the plan for a remote meeting to protect the public health, please notify the City if you need any special accommodations to follow this meeting remotely.

MINUTES
WOODSTOCK CITY COUNCIL
SPECIAL BUDGET WORKSHOP #2

City Council Chambers

April 10, 2020

A Special Budget Workshop meeting of the Woodstock City Council was called to order at 2:00 PM by Mayor Brian Sager on Friday, April 10, 2020, in the Council Chambers at Woodstock City Hall. Mayor Sager stated the purpose of the meeting is a Special Budget Workshop in anticipation of formal consideration and adoption of the annual Budget. He noted this meeting is being held under the Mayor's Emergency Declaration with Council members attending remotely and those attending at City Hall observing social distancing. Noting there are no members of the public attending the meeting in person, he explained the procedures to be used by the City Council, City Staff, and the Public to join today's meeting, including how comments may be made and questions asked, and invited all to participate

A roll call was taken.

COUNCIL MEMBERS PRESENT IN THE COUNCIL CHAMBERS: Mayor Brian Sager

COUNCIL MEMBERS ATTENDING REMOTELY: Darrin Flynn, Lisa Lohmeyer, Wendy Piersall, Jim Prindiville, Gordon Tebo, and Michael Turner

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT IN THE COUNCIL CHAMBERS: City Manager Roscoe Stelford

STAFF ATTENDING REMOTELY: Assistant City Manager/Finance Director Paul Christensen, Public Works Director Jeff Van Landuyt, Building and Zoning Director Joe Napolitano, Chief of Police John Lieb, Recreation Director Dave Zinnen, Opera House Director Daniel Campbell, Economic Development Director Garrett Anderson, Library Director Nick Weber, IT Director Dan McElmeel, and City Engineer Chris Tiedt,

OTHERS PRESENT IN THE COUNCIL CHAMBERS: City Clerk Cindy Smiley.

Mayor Sager noted the presence of a quorum.

City Clerk Smiley confirmed the agenda before the Council was a true and correct copy of the published agenda.

Mayor Sager stated this is the single most important action Council takes in any given year as it prioritizes distribution of the people's money.

Mayor Sager stated Council has had the opportunity to review the budget and go through the list of Departmental Budget Assignments provided by City Manager Stelford. He noted multiple line items will be discussed in the order indicated in that document. He asked Council to focus on three types of questions to be efficient: 1) Are there any issues that need clarification?; 2) Have all

items you feel are important for inclusion in this year's budget been accommodated?; 3) Are there any issues that still need to be addressed? He stated if Council has any changes or concerns Staff will perfect the document for Council's consideration later in the month.

Mayor Sager expressed his gratitude to Mr. Stelford, Assistant City Manager/Finance Director Christensen, and to all Department Directors who have put in time, energy, and effort into this document.

Mr. Stelford stated Staff has attempted to provide information in a way to make the discussion easier and more efficient.

Mr. Stelford stated there will need to be major adjustments made to this year's budget as it was created before the impact of COVID-19 were apparent. He opined there will need to be some cuts, noting there will be challenges that are not yet known. Mr. Stelford stated the Illinois Municipal League is working with the Department of Revenue to derive forecasts to give a better sense of what the reductions will be. He stated in addition any steps taken by the Governor and their impact on the City's finances are unknown at this time.

Mr. Stelford stated he has already met with the Department Directors to discuss projects that could be delayed, if necessary, noting Staff will move forward until it gets a better idea of what the future will be. He opined it is likely the Administration will come to Council requesting to use some of the City's reserves to look for some form of balance noting there are key pieces of information that is unknown at this time.

BUDGET REVIEW

Mayor Sager reminded those present that discussion will follow the Departmental Budget Assignments provided by Mr. Stelford.

Overview – All Funds

There were no questions or comments on this item.

Personnel Summary

In response to Councilman Flynn's question as to the allocation of the part-time position to Building and Zoning, Mr. Stelford stated it is felt there is adequate work for this position with the new Neighborhood Improvement Program and management of the Landlord Registration Database. He stated while it is felt that all positions are critical, it is likely they will not be filled due to the current situation outlined above. Mayor Sager opined the title used may not indicate the total focus of the proposed position.

Councilman Turner stated as the City comes to understand the consequences of everything as far as revenues are concerned, he would hope the addition of new Staff would be delayed as a general rule until more is known. Mayor Sager stated the commitment would be that hiring for any of these positions would not proceed until they are brought back to Council relative to the financial position of the City.

In response to a question from Councilman Tebo concerning a reduction of a position at the Opera House, Mr. Stelford stated the Building Manager is no longer part of the Opera House, but is proposed to be transferred to the Public Works Department. He stated the Opera House has reduced a full-time Production Assistant position and turned instead to a number of part-time positions.

In response to a question from Councilwoman Piersall concerning the money allocated to the Assistant City Manager, Mr. Stelford stated the Assistant City Manager line item is a stipend that goes to the Department Director serving in that capacity. He noted funds for an Assistant to the City Manager position are allocated in a separate line item and represents a new position.

General Corporate Fund Revenues

Mr. Christensen noted this is an area where it likely will be necessary to make changes.

There were no comments or questions on this item.

Finance

There were no comments or questions on this item.

Audit

There were no comments or questions on this item.

Illinois Municipal Retirement Fund (IMRF)

There were no comments or questions on this item.

Social Security Fund (FICA)

Mr. Stelford noted funds will be transferred from the General Fund, stating this will have to be revisited and adjusted by year end. There were no comments or questions.

Park Development

There were no comments or questions on this item.

Debt Service

Mr. Christensen stated the recommendation is to still move forward with the bond issuance in May.

In response to a question from Councilwoman Piersall, Mr. Christensen stated Staff is in the midst of determining the appropriate amount for the bond issuance. Councilman Turner asked Staff to provide additional information regarding which bonds will mature in the next three years.

Liability Insurance Fund

There were no comments or questions on this item.

Health Insurance

Noting the condition of this fund a few years ago, Mr. Christensen stated he is proud there now is a strong fund balance.

In response to a question from Councilman Turner, Ms. Schober noted the pharmacy system was changed to secure bigger rebates and lower costs, saving \$225,000.

Hotel/Motel Tax

Noting there have been many agencies supported by this fund, Mayor Sager stated at this time it is uncertain as to the totality of the production based on the current situation, but the City will move forward with the applications. He noted the funds available for distribution will depend upon the taxes derived from hotel/motel stays.

There were no further questions or comments on this item.

Human Resources Department

Noting much of the money for this Department seems designated for updating job descriptions, Councilman Flynn asked if this is something that is on the radar. Mayor Sager stated this was a large part of the recently completed Compensation Study. Ms. Schober agreed, noting that this update was not completed at the time of the Compensation Study, but is part of it. She described what has been done and what remains to be completed for this portion.

Information Technology

There were no questions or comments on this item.

Building & Zoning

Mayor Sager stated it is interesting to note home sales for the first quarter are just a little bit behind last year.

Mr. Napolitano stated the biggest change to this budget is the inclusion of a line item for the Neighborhood Improvement Program with a proposed budget of \$185,000. He stated the expectation is that the City will get a \$150,000 grant from the County with \$35,000 needed from the City. In response to a question from Councilwoman Piersall regarding the status of this grant, Mr. Napolitano stated everything is on hold currently, opining the County does not know what the federal government will be doing. Mr. Stelford noted the County is required to disburse CDBG funds, opining Harvard and Woodstock are likely to receive funds for these programs. In response to a question from Councilwoman Piersall, Mr. Napolitano stated plans for application for Historic Tax Credits are still in place.

Administrative Adjudication

There were no questions or comments on this item.

Economic Development

Mr. Anderson talked about the initiatives planned for the coming year.

Mayor Sager expressed appreciation to the Economic Development (ED) Department Staff for its quick turnaround to work with local businesses to move things forward during these times.

Councilman Turner talked about the substantial adjustment that will be needed as a result of COVID-19. He commended the ED Staff for what they have done thus far. He opined the City

will have to come up with a strategy on how to quickly react further, and how it targets and markets when it comes to how fund reserves are used, which he supports. He expressed hope the City will consider further investments in the near future.

Mayor Sager stated the ED Department has done a fine job responding in the short-term to assist in this challenging time, noting some business owners have spoken to him and are very pleased. He agreed as time progresses, the City will need to be prepared to do something additional, which will be a challenge.

Councilman Flynn stated the City must be aware of what things actually cost, providing some suggestions on how to do this, including for booths at expos. A brief discussion ensued of what is needed for a booth during which it was suggested to explore partnering with other communities. Councilman Turner stated he is not supportive of joining with other communities, noting the need to push the Woodstock brand. Mr. Stelford stated Staff will continue to move the Woodstock brand forward in the most professional way to make the best possible presentation.

In response to a question from Councilman Prindiville, Mr. Anderson provided more information on places and trade shows at which he would like to promote Woodstock.

In response to questions from Councilwoman Lohmeyer, Mr. Anderson explained line item 515, which relates to trade show attendance.

Noting his experience with trade shows, Councilman Flynn asked if Mr. Anderson feels this budget includes enough money to put out the message Woodstock wishes to put out. Mr. Anderson affirmed it generally does, welcoming the opportunity to have a conversation with the Councilman about this. He stated there is a specific market and show proposed, but noted all funds do not need to be spent on only these. Discussion followed of possible shows and presentation approaches. Mr. Stelford stated Staff will work to develop both a professional display, which will also provide flexibility.

Mayor Sager asked Staff to take a look at this and if they feel more support is needed to communicate this back to Council. It was the consensus of the City Council that Mr. Anderson work with his department and then have a conversation with Mr. Stelford and Mr. Christensen to work on the budget.

Revolving Loan Fund

Noting there are seven loans currently outstanding, Mr. Anderson provided a brief synopsis on each. He noted another loan application was received today.

There were no comments or questions on this item.

Opera House

Mr. Campbell stated there will be many changes due to COVID-19, which will have a dramatic impact on the budget.

In response to a question from Councilwoman Lohmeyer, Mr. Stelford gave information on the incentive-based plan in place for Opera House Staff to treat it more like a business. He explained how it is incorporated within the Department's budget and how it has been distributed.

In response to a question from Mayor Sager, it was the consensus that this could be done in the July timeframe.

Band/Café

Mr. Christensen stated as the Café runs in conjunction with the Opera House, these budgets are being blended.

Mayor Sager noted the change made to the E3 Liquor License, stating one of these licenses is for Stage Left, which will give the opportunity to look at the utilization of small bar carts, noting the many changes being made in theaters. He stated staff has looked at this and hopes to allow people to buy drinks from these carts and take them into the auditorium, stating a souvenir glass could be included in the purchase.

Mr. Campbell opined it will be more efficient to blend the Café and Opera House Budgets. He stated a donation from a theater group is being used to purchase the bar carts, opining it will be good for business.

In response to a question from Councilman Flynn, Mr. Campbell stated at this time the cups are being looked at for internal branding, not private sponsorship opportunities, noting that may be a possibility in the long term.

In response to a question from Councilman Tebo, Mr. Campbell stated the Band Budget will also be combined with the Opera House and Café, explaining further how the line items will be identified and merged. Mr. Stelford stated the budgetary histories of the three entities will remain in the budget document for two years.

Recreation

Mr. Zinnen stated it is not yet known what will happen after April 30.

Councilman Turner opined there are more things that can be done to get the assets of the Recreation Department and the Aquatic Center out to the public, not only in Woodstock, but other communities. He encouraged the Department to market to other communities, stating he would like to see the Recreation Department take the same approach as the Opera House, noting the Recreation facilities need increased revenue as they become older.

Aquatic Center

Recreation Center

Special Recreation Fund (NISRA)

There were no comments or questions on these items.

Library

Library Building Fund

Library Debt Service

Mr. Weber stated the Library is also waiting to see what happens with COVID-19 as it relates to its services.

He stated the largest expense in the Library Building Fund is replacement of the roof, noting timing of the project will depend upon the bids.

Police

Wireless Alarm System

Police Pension

Chief Lieb stated the Police Department recognizes this will be a challenging year regarding the budget and is ready to work with the City Manager and City Council in managing this in any way it can.

Mayor Sager noted the pension fund is well managed. He stated he is also glad to see many new officers.

Chief Lieb stated the senior officers provide experience and the new officers provide energy resulting in great police work.

General Fund – CIP

Mr. Stelford noted the projects that are being recommended, opining there probably will be a few changes, because it is anticipated revenues in this fund will be negatively impacted.

Mayor Sager noted Council has gone through the CIP list on more than one occasion. He stated this year the City is faced with a great deal of uncertainty, noting Staff has gone through and noted the priorities to be reduced if needed as a result of the current situation. He stated this is not a comprehensive list, but is a start, noting it now totals about \$1 million. He asked if Council has any major concerns.

In response to a question from Councilman Tebo, Mr. Stelford stated the City Administration will forward a Budget Ordinance for Council's consideration that would incorporate funding for these items, but the Administration would not move the identified capital projects forward unless the City's finances were performing much better than anticipated. He stated the deferred items would not automatically be moved into the next fiscal year, but rather would require reevaluation because it would depend on how deep any cuts may be required. He opined there could be multiple years that are financially difficult and the identified items would be put back into the CIP process to vie for funding with the other projects. Mr. Christensen noted Staff would rework the items into the 10-year program for prioritization.

Mayor Sager stated Council and Staff realizes these items are already a priority, but they must make realistic decisions in regards to the FY20/21 Budget in light of the current situation. He stated it is hoped they would be able to be part of the next year's budget.

In response to a question from Councilman Prindiville, Mr. Van Landuyt provided information on how the stormwater improvements were prioritized, noting the majority of funds allocated for the

coming year are for the retention basin in Raintree Park. He also provided information on the work scheduled for Raintree Park with Mayor Sager noting this is a first step that will be built upon.

Councilman Flynn opined the outdoor stage planned for Emricson Park should be larger.

Community Events

Mayor Sager noted much is up in the air concerning events, stating it is unknown what will be able to move forward. For that reason, he stated this discussion would not include specific events as everything is under evaluation.

Paratransit

There were no comments or questions concerning this item.

Tax Increment Financing (TIF#1)

There were no comments or questions concerning this item.

Tax Increment Financing (TIF#2)

Mr. Christensen stated the plan is still to move forward with the Old Courthouse renovations with architect Gary Anderson working on the drawings to be used in the application for Historic Tax Credits.

Discussion followed of the businesses that submitted responses to the RFP and how the current situation could affect this project. Mayor Sager stated the City will go ahead and move forward with these businesses as plans continue to evolve. Mr. Christensen opined the earliest construction start date would be May 2021, with earliest occupancy of tenants in May 2022.

Councilman Prindiville opined the City may come out of the current situation into a whole different world, expressing skepticism about thinking about this project in the same way as to whether this is the best use of the buildings. He opined how COVID-19 may impact the future ability to conduct business and what the right thing to do is. He also expressed skepticism that the City will be able to proceed as it has in the past.

Councilman Tebo opined the appropriate approach would be to let the businesses decide whether they can proceed rather than assume they cannot. He opined the City should continue to believe things will be the same until told otherwise and proceed with these businesses.

Mr. Christensen stated the City is moving forward under the Gary Anderson contract. He noted there are multiple plateaus where the project can be stopped, if necessary.

Department of Public Works Administration

Mr. Van Landuyt talked about the various positions in DPW Administration including the City Engineer, Assistant Director, and Office Manager. Mr. Stelford noted as a result of vacancies in these positions, Mr. Van Landuyt has delayed his retirement, thanking him. He provided information on the search for Mr. Van Landuyt's replacement, noting it is very difficult to fill this

position which also was reinforced by the recent Comp Study. Mayor Sager thanked Mr. Van Landuyt for his willingness to continue to work through this.

Fleet Maintenance

There were no comments or questions regarding this item.

Streets

Mayor Sager noted the City is putting a major investment into its streets. In response to a question from Mayor Sager, Mr. Van Landuyt stated at this time it is not thought COVID-19 will put the construction season behind. He stated the City would like to continue with Public Works' programs as much as possible.

Parks

There were no comments or questions regarding this item.

Motor Fuel Tax (MFT)

There were no comments or questions regarding this item.

Utility – Revenues

There were no comments or questions regarding this item.

Water Treatment

There were no comments or questions regarding this item.

Wastewater Treatment

There were no comments or questions regarding this item.

S&W Maintenance

There were no comments or questions regarding this item.

W&S Administration & Debt Service

There were no comments or questions regarding this item.

City Hall

There were no comments or questions regarding this item.

Environmental Management

In response to a question from Mayor Sager, Mr. Christensen stated a report concerning the Bag Program will be provided to the City Council.

In response to a question from Councilman Turner concerning Debt Service, Mr. Stelford provided information on what bonds will be retiring in the next three years. Mayor Sager noted Staff will provide a summary of this information

S&W Maintenance

In response to a question from Councilwoman Piersall, Mayor Sager stated the entire \$600,000 originally designated for water main replacement is being deferred. Mr. Van Landuyt stated the cost for Washington Street will carry over into FY20/21. Mr. Stelford discussed what the deferred funds will be used for in greater detail.

Discussion ensued of the deferral, the projects that will be deferred, and the projects that will be done. Mr. Van Landuyt stated \$185,000 of the \$600,000 will remain in the budget after the scheduled projects are finished. Councilwoman Piersall opined water main replacement and maintenance is more important than putting in a roundabout, with Mr. Christensen stating there are grant funds attached to the roundabout. Mayor Sager stated if the roundabout project does not proceed the City will forego \$1.5 million in grants. In response to Councilman Prindiville's questions, Mr. Stelford explained there will be an interfund loan between funds that will not change the expenditures. Councilwoman Prindiville opined the Water & Sewer infrastructure should not be neglected. Councilman Flynn echoed Councilwoman Piersall's comments, suggesting tapping into reserves for the water main project.

Mr. Stelford stated more detailed information will come forward at the Street Workshop when discussing years two through five and noting the challenge that a number of utility upgrades and replacements will be needed. He opined many of Council's concerns will be addressed at the workshop.

Mayor Sager discussed how the City's planned investment in Streets will also affect the W&S infrastructure and how the money going for the roundabout also includes some of the underlying infrastructure.

Councilman Flynn asked questions concerning line item 703 asking about drainage from the roundabout to Raintree Park, specifically if the roundabout is done and not Raintree Park will there be problems with drainage. Mr. Van Landuyt responded there will not.

SUMMARY

Mayor Sager thanked Mr. Stelford and City Staff for their efforts in formulating the FY20/21 Budget, as well as everything they are doing to provide the best possible services to the public. He expressed gratitude to Staff for being flexible to work through these challenging times.

ADJOURN

Motion by J. Prindiville, second by G. Tebo, to adjourn this Special Budget Workshop of the Woodstock City Council to the Special Streets Workshop at 3:00 PM on Monday, April 20, 2020 in the Council Chambers of Woodstock City Hall.

Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, G. Tebo, M. Turner, and Mayor B. Sager.
Nays: none. Abstentions: none. Absentees: none. Motion carried.

The meeting was adjourned at 4:12 PM.

Respectfully submitted,

Cindy Smiley
City Clerk

MINUTES
WOODSTOCK CITY COUNCIL
City Council Chambers
August 18, 2020

A regular meeting of the Woodstock City Council was called to order at 7:00 PM on Tuesday, August 18, 2020, by Mayor Sager in the Council Chambers at Woodstock City Hall. Mayor Sager noted this meeting of the Woodstock City Council is being held under the Governor's Emergency Declaration with Council members attending remotely and those attending at City Hall observing social distancing. He stated it is being livestreamed as is the City's policy. Inviting all to participate, Mayor Sager explained the procedures to be used by the City Council, City Staff, and the Public to join today's meeting, including how comments may be made and questions asked. Mayor Sager explained the Consent Calendar.

A roll call was taken.

COUNCIL MEMBERS PRESENT IN THE COUNCIL CHAMBERS: Mayor Brian Sager.

COUNCIL MEMBERS PRESENT ATTENDING REMOTELY: Darrin Flynn, Lisa Lohmeyer, Wendy Piersall, Jim Prindiville, and Gordon Tebo.

COUNCIL ABSENT: Michael Turner

STAFF PRESENT IN THE COUNCIL CHAMBERS: City Manager Roscoe Stelford and Grant Writer/Communications Manager Terry Willcockson

STAFF ATTENDING REMOTELY: Assistant City Manager/Finance Director Paul Christensen, City Attorney Ruth Schlossberg, IT Director Dan McElmeel, Building and Zoning Director Joe Napolitano, Public Works Director Jeff Van Landuyt, Economic Development Director Garrett Anderson, and City Planner Darrell Moore.

OTHERS PRESENT IN THE COUNCIL CHAMBERS: City Clerk Cindy Smiley

Mayor Sager noted the presence of a quorum under the revised rules of the Governor during this COVID emergency. City Clerk Smiley confirmed the agenda before the Council is a true and correct copy of the published agenda.

III. FLOOR DISCUSSION

A. Proclamation Honoring Women's Right to Vote 100th Anniversary 1920-2020

Mayor Sager noted this is a celebratory opportunity to honor the 100th anniversary of Women's Right to Vote in the United States, stating it is important to realize it took seven decades for women to attain this right. He stated it was thanks to a strong group of women that this was accomplished, noting it took a long time to get the amendment ratified, taking place on August 18, 2020. Mayor Sager stated Illinois was really the first state to ratify the amendment, although due to an error, Wisconsin is recognized as such.

Without objection, the City Council approved and adopted *A Proclamation Honoring Women's Right to Vote 100th Anniversary 1920-2020*.

Mayor Sager stated he is proud to make this Proclamation and to acknowledge not only the importance of the proclamation, but the important contributions women have made to our lives over the years.

B. Public Comments

There were no comments forthcoming from the public.

C. Council Comments

There were no comments forthcoming from the City Council.

IV. CONSENT AGENDA

Motion by L. Lohmeyer, second by G. Tebo, to approve the Consent Agenda.

In response to a question from Mayor Sager, there were no items removed from the Consent Agenda by the City Council.

In response to a question from Mayor Sager, there were no questions or comments forthcoming from the Public or the City Council concerning items on the Consent Agenda.

Mayor Sager affirmed the Consent Agenda to include items A through D-10 as follows:

A. MINUTES OF PREVIOUS MEETING

August 4, 2020 City Council Meeting

B. WARRANTS #3917 #3918

C. MINUTES AND REPORTS

Opera House 4 th Quarter Report	April 2020
Police Department Monthly Report	June 2020
Human Resources Department Monthly Report	July 2020
Public Library Trustee Meeting Minutes	July 9, 2020

D. MANAGER’S REPORT NO. 161:

- 1. Ordinance – Budget Amendment Voting Requirements & Transfer** – Approval of Ordinance 20-O-62, identified as Document 1, *An Ordinance Amending Chapter 1.7B.6, “Revision of the Annual Budget” of the City Code for the City of Woodstock, Illinois.*
- 2. Ordinance – Single-Use Bag Fee Moratorium Extension** – Approval of Ordinance 20-O-63, identified as Document 2, *An Ordinance Approving the 2nd Continuation of the Emergency Suspension of the Retail Single-Use Bag Program (COVID-19 Emergency).*
- 3. Ordinance – UDO Amendment – Cannabis** - Approval of Ordinance 20-O-64, identified as Document 3, *An Ordinance Amending Various Sections of the City of Woodstock, Illinois Unified Development Ordinance Relating to Recreational Cannabis and Parking Requirements.*

4. **Award of Contract – Façade Improvement Program – 244 N. Throop** – Approval to allocate 50% of exterior improvement costs (not to exceed \$4,908.01) from TIF#2 funding for masonry improvements at 244 N. Throop Street.
5. **Ordinance – Variation – 11601 Catalpa Lane** – Approval of Ordinance 20-O-65, identified as Document 4, *An Ordinance Granting a Variation from UDO Section 7B.2.10 (Car Wash, Truck Wash – Supplemental Use) to allow the installation of car vacuums in areas visible from Catalpa Lane and US Route 14.*
6. **Resolution – Change Order – Banford Road** – Approval of Resolution 20-R-09, identified as Document 5, *A Resolution Authorizing a Change Order in the Contract for 2020 Street Resurfacing Program*, affirming the City Manager’s emergency execution of Change Order #1, which authorized an increase of \$47,784 to the original contract amount of \$8,632,329.54.
7. **Award of Contract – Roof Replacement** – Authorization to award a contract to Northwest Contractors Inc., Hampshire, IL for all roof repair and construction as described in the plans and specifications for Woodstock Water Treatment Plant Roof Repair as the “base bid, Alternate No. 1 and Alternate No. 2” for a total contract amount not-to-exceed \$183,285.
8. **Cancellation and Award of Contract – 2020 Pavement Marking Program** – Authorization to cancel the contract for the 2020 Pavement Marking Program previously awarded to RoadSafe Traffic Systems, Romeoville, IL and award a contract for the 2020 Pavement Marking Program to the lowest responsible bidder, Preform Traffic Control Systems, Ltd., Elk Grove Village IL, in accordance with the unit prices as submitted for an amount not-to-exceed \$90,000.
9. **Award of Contract – Skip Patching** – Approval of a contract for pavement patching to be awarded for an amount not-to-exceed \$51,000 to Chicagoland Paving Contractors, Inc., adhering to the unit cost specified in the contract for calendar year 2020 as submitted in the 2019 MC-MPI joint bid.
10. **Award of Contract for Sidewalk Removal and Replacement** – Approval of a contract for the removal and replacement of sidewalk and the installation of curb in 2020 at the unit prices as submitted and based upon quantities estimated by the City of Woodstock and MC-MPI partners to Globe Construction for a total contract amount not-to-exceed \$19,000.

A roll call vote was taken on items A through D-10.

Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, G. Tebo, and Mayor B. Sager. Nays: none. Abstentions: none. Absentees: M. Turner. Motion carried.

V. DISCUSSION

1. Quarterly Financial Reports - Transmittal of the following financial reports for the fourth quarter of FY19/20:

- a. Fourth Quarter Revenues and Expenditures Report; and
- b. Fourth Quarter Investment Report

2. Quarterly Financial Reports – Transmittal of the following financial reports for the first quarter of FY20/21:

- a. First Quarter Revenues and Expenditures Report; and
- b. First Quarter Investment Report

Mr. Christensen stated FY19/20 did well considering the situation and closures associated with COVID-19. He noted revenues were just over budget, stating this would have been better had the City not been hit so hard, citing lower impact fee revenue as an example. He stated the department directors are always examining their budgets and took significant mitigation steps when COVID-19 hit.

He stated the City is doing pretty well financially in the first quarter of FY20/21 considering the situation. He provided information on sales tax, income tax, MFT, and interest income, stating Staff is taking numerous steps to control costs to offset revenue losses.

In response to a question from Councilwoman Piersall, Mr. Christensen stated no full-time employees were furloughed, only part-time and LPT. He stated some LPT employees in the Recreation Department and the Opera House are still furloughed.

Mayor Sager stated he greatly appreciates everything Staff has done during these times, opining they have done a remarkable job of managing the situation. He stated purchases have been put off until later and some employees are working across job descriptions, for example. He commended all Staff for making sure the City is fiscally responsible in all decisions.

Mayor Sager stated the City will have to be prepared for the fact that it will not come out unscathed as the situation moves forward and will have to, at some point, look at the total impact.

City Manager Stelford stated Staff is working on projections looking ahead to 2021 so the City can stay ahead of the situation. It is anticipated that sales taxes will continue to decline. Mr. Christensen stated he also has been working on new budget projections, noting he was too conservative.

In response to a question from Mayor Sager, Ms. Willcockson provided information on various federal and state programs available and how the City is taking advantage of these. Mayor Sager thanked Staff for their work to keep abreast of these programs ensuring the City's application.

Kudos were extended to the business community for being creative, to the Mayor and City Council for their support of the City's businesses and the packages that were put together for the businesses, and to the Economic Development Department for their work in assisting the businesses.

In response to Councilman Tebo's questions, Mayor Sager stated the City has received nothing from the state concerning whether the Rt. 47 improvement project will be affected by the pandemic. He noted this project is in the survey phase, which continues, and will be followed by engineering work and property acquisition. He noted there is no question the state is behind in property acquisition due to the current situation and the totality of the state budget. Mayor Sager stated he has heard in this past budget process the legislature did affirm its commitment to the Rt. 47 improvement project and noted he has heard nothing from IDOT to indicate they are less than very enthusiastic about the project. Mr. Stelford stated the project is still funded, but opined the initial timeline may be delayed. He stated the work by the City's engineering firm will be prepared and ready to go once the state is ready, which was confirmed by Mr. Van Landuyt

There were no comments or questions from the public.

V. FUTURE AGENDA ITEMS

There were no additions or deletions to the Future Agendas.

VI. ADJOURN

Motion by W. Piersall, second by J. Prindiville, to adjourn this regular meeting of the Woodstock City Council to the next regular meeting to be held at 7:00 PM on Tuesday, September 1, 2020 in the Council Chambers at City Hall.

Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, G. Tebo, and Mayor B. Sager. Nays: none. Abstentions: none. Absentees: M. Turner. Motion carried.

The meeting was adjourned at 7:37 PM.

Respectfully submitted,

Cindy Smiley
City Clerk

Name	Department	Total Gross
BARKULIS, KENNETH	BUILDING & ZONING	2,832.00
BERTRAM, JOHN	BUILDING & ZONING	3,396.80
FALSETTI, MEGAN	BUILDING & ZONING	2,033.60
HERFF, KATHLEEN	BUILDING & ZONING	1,049.02
LIMBAUGH, DONNA	BUILDING & ZONING	2,858.40
MOORE, DARRELL	BUILDING & ZONING	3,267.90
NAPOLITANO, JOSEPH	BUILDING & ZONING	4,220.19
WALKINGTON, ROB	BUILDING & ZONING	3,409.60
AMRAEN, MONICA	CITY MANAGER	194.23
COSGRAY, ELIZABETH	CITY MANAGER	1,539.20
HOWIE, JANE	CITY MANAGER	3,093.60
STELFORD III, ROSCOE	CITY MANAGER	6,818.66
WILLCOCKSON, TERESA	CITY MANAGER	3,040.05
ANDERSON, GARRETT D	ECONOMIC DEVELOPMENT	5,234.07
COLTRIN, KRISTA E	ECONOMIC DEVELOPMENT	2,886.97
HAHNE, GEORGE	ECONOMIC DEVELOPMENT	2,526.92
CHRISTENSEN, PAUL N	FINANCE	5,766.42
LIEB, RUTH ANN	FINANCE	2,479.20
MALLON JENKINS, MICHELLE	FINANCE	1,420.00
RAMIREZ, PAOLA	FINANCE	2,033.60
STEIGER, ALLISON	FINANCE	2,083.20
STRACZEK, WILLIAM	FINANCE	2,929.72
LAMZ, ROBERT	FLEET MAINTENANCE	3,179.25
SMITH, DEVIN	FLEET MAINTENANCE	2,230.66
VAN AUKEN, MATTHEW	FLEET MAINTENANCE	2,230.66
MAY, JILL E	HUMAN RESOURCES	2,297.60
SCHOBER, DEBORAH	HUMAN RESOURCES	5,490.03
CHIODO, LOUIS	INFORMATION TECHNOLOGY	2,522.40
MCELMEEL, DANIEL	INFORMATION TECHNOLOGY	4,681.02
BAUGHER, ANGELA	LIBRARY	1,404.18
BRADLEY, KATHERINE	LIBRARY	2,000.67
CAMPBELL, SARAH JANE	LIBRARY	862.08
CEREDA, VALERIA	LIBRARY	993.44
CZISCHKI, KAYLE	LIBRARY	160.00
DAWDY, KIRK	LIBRARY	2,442.76
DEL SANTO, MARYANN	LIBRARY	1,005.76
FOSNAUGH, CADEN	LIBRARY	127.19
GESSERT, ELIZABETH	LIBRARY	280.00
GROSECLOSE, PAMELA	LIBRARY	1,960.67
HANSEN, MARTHA	LIBRARY	3,518.94
HUGHES, JEFFREY	LIBRARY	280.00
HUGHES, MOLLY	LIBRARY	160.00
MILLER, LISA	LIBRARY	2,163.20
NAUERT, MARY LOU	LIBRARY	240.00
OLEARY, CAROLYN	LIBRARY	2,275.20
PALMQUIST, PEGGY	LIBRARY	352.08
REWOLDT, BAILEY S	LIBRARY	1,955.92
ROSSI, LISA	LIBRARY	674.82
SAGE, REBECCA	LIBRARY	308.07
SMILEY, BRIAN	LIBRARY	500.00
TOTTON SCHWARZ, LORA	LIBRARY	2,942.15
TRIPP, KATHRYN	LIBRARY	2,090.46
WEBER, NICHOLAS P	LIBRARY	4,698.27

Name	Department	Total Gross
WICKERSHEIM, SHAWN	LIBRARY	1,113.52
ZAMORANO, CARRIE	LIBRARY	2,439.67
CAMPBELL, DANIEL	OPERA HOUSE	4,070.46
DAWSON, LISA	OPERA HOUSE	686.97
FOGAL, CHRISTINA	OPERA HOUSE	1,030.00
GLEASON, HOLLY	OPERA HOUSE	2,387.02
MCCORMACK, JOSEPH	OPERA HOUSE	2,781.33
PUZZO, DANIEL	OPERA HOUSE	959.45
BIRDSELL, CHRISTOPHER	PARKS	2,337.60
DISS, RYAN	PARKS	80.85
EDDY, BRANDON	PARKS	2,239.96
GIBSON, AUSTIN	PARKS	462.00
KUEHN, CARLIE	PARKS	1,943.86
LECHNER, PHILIP A	PARKS	2,333.23
LESTER, TAD	PARKS	2,560.24
LYNK, CHRIS	PARKS	3,171.57
MARTYS, AIDEN	PARKS	369.60
MASS, STANLEY PHILIP	PARKS	2,489.60
MECKLENBURG, JOHN	PARKS	3,141.55
OLEARY, PATRICK	PARKS	2,846.42
SERPE, ANTHONY	PARKS	924.00
SPRING, TIMOTHY	PARKS	1,873.60
THOMAS, ADAM	PARKS	739.20
ABRAHAMSEN, SHARON L	POLICE	3,608.81
BERNARDI, NICHOLAS	POLICE	2,620.10
BERNSTEIN, JASON	POLICE	4,072.59
BRANUM, ROBBY	POLICE	4,221.61
BUTLER, MICHAEL	POLICE	2,616.16
CARRENO, IVAN	POLICE	2,568.88
CIPOLLA, CONSTANTINO	POLICE	4,441.60
DEMPSEY, DAVID	POLICE	3,772.00
DIDIER, JONATHAN D	POLICE	1,984.80
DIFRANCESCA, JAN	POLICE	2,718.40
DOLAN, RICHARD	POLICE	3,960.80
EISELSTEIN, FRED	POLICE	3,772.00
FARNUM, PAUL	POLICE	3,076.00
FISCHER, ADAM D	POLICE	3,076.00
FOURDYCE, JOSHUA	POLICE	4,540.00
GALLMAN, CHRISTOPHER	POLICE	2,521.60
GUSTAFSON, SAMUEL	POLICE	2,521.60
GUSTIS, MICHAEL	POLICE	3,772.00
HENRY, DANIEL	POLICE	3,772.01
KAROLEWICZ, ROBIN	POLICE	2,718.40
KIVLEY, MARK	POLICE	2,521.60
KOPULOS, GEORGE	POLICE	4,828.05
KRYSIK, KIMBERLY	POLICE	858.60
LANZ II, ARTHUR R	POLICE	4,725.11
LIEB, JOHN	POLICE	5,460.91
LINTNER, WILLIAM	POLICE	3,772.00
MARSHALL, SHANE	POLICE	3,960.80
MEZA, HECTOR	POLICE	2,918.31
MINNITI, CARLO	POLICE	2,706.40
MORTIMER, JEREMY	POLICE	4,850.87

Name	Department	Total Gross
MRZLAK, CHRISTINE	POLICE	942.50
MUEHLFELT, BRETT	POLICE	3,772.00
NICKELS, THOMAS	POLICE	2,918.31
PARSONS, JEFFREY	POLICE	4,859.76
PETERSON, CHAD	POLICE	530.67
PRENTICE, MATTHEW	POLICE	3,445.60
PRITCHARD, ROBERT	POLICE	6,858.76
RAPACZ, JOSHUA	POLICE	4,161.60
REED, TAMARA	POLICE	2,323.20
REITZ JR, ANDREW	POLICE	4,219.93
SCHMIDT, LUCAS	POLICE	2,521.60
SCHRAW, ADAM	POLICE	3,772.01
SHARP, DAVID	POLICE	4,058.50
SVEHLA, SPENSER	POLICE	2,521.60
SYKORA, SARA	POLICE	942.50
TABAKA, RANDALL S	POLICE	518.60
VALLE, SANDRA	POLICE	3,772.00
VORDERER, CHARLES	POLICE	3,772.00
HICKEY, TIMOTHY	PUBLIC WORKS ADMIN	2,340.00
LEWAKOWSKI, NICOLE	PUBLIC WORKS ADMIN	1,936.80
TIEDT, CHRISTOPHER	PUBLIC WORKS ADMIN	4,538.46
VAN LANDUYT, JEFFREY J	PUBLIC WORKS ADMIN	5,614.93
DUNKER, ALAN	RECREATION CENTER	2,728.13
GARZA, ANNA	RECREATION CENTER	788.02
GRIVNA, JUSTIN	RECREATION CENTER	729.12
GUIF, HANNAH	RECREATION CENTER	495.69
LISK, MARY LYNN	RECREATION CENTER	2,853.67
MAIDMENT, GRACE	RECREATION CENTER	498.87
REESE, AIMEE	RECREATION CENTER	390.04
SCHMITT, RONALD	RECREATION CENTER	89.80
TORREZ, RENEE	RECREATION CENTER	2,487.77
VIDALES, REBECCA	RECREATION CENTER	2,823.81
VIDALS, ABIGAIL	RECREATION CENTER	801.42
ZAMORANO, GUILLERMO	RECREATION CENTER	625.97
ZINNEN, JOHN DAVID	RECREATION CENTER	4,786.63
BUTENSCHOEN, GAVIN	SEWER & WATER MAINT	2,430.39
CASTANEDA, CHRISTIAN J	SEWER & WATER MAINT	1,941.60
MAJOR, STEPHEN	SEWER & WATER MAINT	3,206.52
MARTENSON, ALEX	SEWER & WATER MAINT	2,122.78
ORTEGA II, GASPARE	SEWER & WATER MAINT	2,360.26
PARKER, SHAWN	SEWER & WATER MAINT	3,352.02
SHOOK, MATTHEW	SEWER & WATER MAINT	369.60
WILLIAMS, BRYANT P	SEWER & WATER MAINT	2,913.80
BURGESS, JEFFREY	STREETS	2,808.00
CHAUNCEY, JUDD T	STREETS	1,961.43
LOMBARDO, JAMES	STREETS	2,444.59
MARTINEZ JR, MAURO	STREETS	2,059.92
MAXWELL, ZACHARY	STREETS	1,996.00
SCHACHT, TREVOR	STREETS	2,070.85
STOLL, MARK T	STREETS	2,005.31
VIDALES, ROGER	STREETS	3,345.11
WEGENER, JAMES	STREETS	2,102.81
BAKER, WAYNE	WASTEWATER TREATMENT	3,084.78

Name	Department	Total Gross
BOETTCHER, BRADLEY	WASTEWATER TREATMENT	2,314.40
BOLDA, DANIEL	WASTEWATER TREATMENT	2,518.22
COSGRAY, DANIEL	WASTEWATER TREATMENT	733.43
GEORGE, ANNE	WASTEWATER TREATMENT	3,991.40
SHEAHAN, ADAM	WASTEWATER TREATMENT	2,445.60
VIDALES, HENRY	WASTEWATER TREATMENT	3,153.68
GARRISON, ADAM	WATER TREATMENT	2,914.54
HOFFMAN, THOMAS	WATER TREATMENT	2,711.20
SCARPACE, SHANE	WATER TREATMENT	2,772.54
SMITH, WILLIAM	WATER TREATMENT	3,753.34
WHISTON, TIMOTHY	WATER TREATMENT	2,646.86
Grand Totals:	170	430,051.79

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
128311	MC HENRY COUNTY COLLECTOR	REAL ESTATE TAXES 13707 W. JACKS	1,894.82- V	GENERAL FUND	PROPERTY TAXES	01-02-5-599
Total 128311:			1,894.82-			
129083	ABIGAIL BURG	SCOREKEEPER	42.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 129083:			42.00			
129084	JILL FLORES	FITNESS INSTRUCTOR	333.50	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 129084:			333.50			
129085	JIM FRANKLIN	SOFTBALL OFFICIAL	78.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 129085:			78.00			
129086	JOSE M. ZAMORANO	REC CLEANING	200.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 129086:			200.00			
129087	MATT ZINNEN	CPR STAFF TRAINING	75.00	GENERAL FUND	TRAVEL & TRAINING	01-09-4-452
Total 129087:			75.00			
129091	AMERICAN VACTOR SERVICES	CONTRACTOR VIDEO SEWER MAIN	747.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555
Total 129091:			747.00			
129092	ANNA GARZA	FITNESS INSTRUCTOR	138.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 129092:			138.00			
129093	APPLE CREEK FLOWERS	FUNERAL-COSGRAY	95.00	GENERAL FUND	EMPLOYEE RECOGNITION	01-04-8-811
Total 129093:			95.00			
129094	ARAMARK UNIFORM SERVICE	WWT UNIFORMS	48.56	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
129094	ARAMARK UNIFORM SERVICE	WWT UNIFORMS	48.56	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
129094	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	22.94	GENERAL FUND	UNIFORMS	01-07-4-453
129094	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.24	GENERAL FUND	UNIFORMS	01-06-4-453

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
129094	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	20.83	PARKS FUND	UNIFORMS	06-00-4-453
129094	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	37.24	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
129094	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	37.24	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
129094	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	22.94	GENERAL FUND	UNIFORMS	01-07-4-453
129094	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	20.83	PARKS FUND	UNIFORMS	06-00-4-453
129094	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.24	GENERAL FUND	UNIFORMS	01-06-4-453
Total 129094:			309.62			
129095	ARLINGTON POWER EQUIPMENT INC	PARKS EQUIPMENT	257.35	PARKS FUND	EQUIPMENT	06-00-7-720
Total 129095:			257.35			
129096	ASSOCIATED ELECTRICAL CONTRAC	SERVICE TO MAINTAIN LIFT STATION	281.25	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555
129096	ASSOCIATED ELECTRICAL CONTRAC	PARK ELECTRICAL	250.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
129096	ASSOCIATED ELECTRICAL CONTRAC	ELECTRICAL MATERIALS	311.70	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
129096	ASSOCIATED ELECTRICAL CONTRAC	SERVICE FIELD LIGHTS	250.00	PARKS FUND	SERVICE TO MAINTAIN LIGHTS	06-00-5-557
Total 129096:			1,092.95			
129097	BAKER & TAYLOR	BOOKS	8.62	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
129097	BAKER & TAYLOR	BOOKS	10.20	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
129097	BAKER & TAYLOR	BOOKS	25.97	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
129097	BAKER & TAYLOR	BOOKS	913.23	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
129097	BAKER & TAYLOR	BOOKS	443.07	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
129097	BAKER & TAYLOR	BOOKS	437.75	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 129097:			1,749.26			
129098	BAKER & TAYLOR BOOKS	BOOKS	246.31	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 129098:			246.31			
129099	BAKER & TAYLOR CONTINUATION AC	BOOKS	47.95	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 129099:			47.95			
129100	BLUE RIBBON MILLWORK	LOCK REPAIR	150.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN BUILDING	60-50-5-550

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 129100:			150.00			
129101	BRENT AYMOND	TRAVEL REIMBURSEMENT PW CANDI	265.97	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
Total 129101:			265.97			
129102	BUCK BROS, INC.	WHEELS AND GAS CAP	71.96	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 129102:			71.96			
129103	BULL VALLEY GOLF CLUB	GOLF CLINICS	415.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
129103	BULL VALLEY GOLF CLUB	GOLF CLINICS	664.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 129103:			1,079.00			
129104	CABAY & COMPANY, INC	WPL SUPPLIES	57.00	LIBRARY	SUPPLIES	08-00-6-606
129104	CABAY & COMPANY, INC	WPL SUPPLIES	76.80	LIBRARY	SUPPLIES	08-00-6-606
129104	CABAY & COMPANY, INC	WWT CABAY	271.04	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
129104	CABAY & COMPANY, INC	CH CABAY PRODUCTS	240.01	GENERAL FUND	SUPPLIES	01-02-6-606
129104	CABAY & COMPANY, INC	WPL SUPPLIES	94.88	LIBRARY	SUPPLIES	08-00-6-606
129104	CABAY & COMPANY, INC	WPL SUPPLIES	94.88	LIBRARY	SUPPLIES	08-00-6-606
Total 129104:			834.61			
129105	CALL ONE	PHONE - CM	42.88	GENERAL FUND	COMMUNICATIONS	01-01-5-501
129105	CALL ONE	PHONE - FN	43.72	GENERAL FUND	COMMUNICATIONS	01-03-5-501
129105	CALL ONE	PHONE - HR	18.05	GENERAL FUND	COMMUNICATIONS	01-04-5-501
129105	CALL ONE	PHONE - BZ	43.72	GENERAL FUND	COMMUNICATIONS	01-05-5-501
129105	CALL ONE	PHONE - PW	68.69	GENERAL FUND	COMMUNICATIONS	01-08-5-501
129105	CALL ONE	PHONE - REC	95.97	GENERAL FUND	COMMUNICATIONS	01-09-5-501
129105	CALL ONE	PHONE - ED	17.14	GENERAL FUND	COMMUNICATIONS	01-12-5-501
129105	CALL ONE	PHONE - IT	8.62	GENERAL FUND	COMMUNICATIONS	01-13-5-501
129105	CALL ONE	PHONE - WWW	34.98	AQUATIC CENTER FUND	COMMUNICATIONS	04-00-5-501
129105	CALL ONE	PHONE - REC CNTR	56.19	RECREATION CENTER FUND	COMMUNICATIONS	05-00-5-501
129105	CALL ONE	PHONE - PD	231.43	POLICE PROTECTION FUND	COMMUNICATIONS	03-00-5-501
129105	CALL ONE	PHONE - OH	218.28	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
129105	CALL ONE	PHONE - LIB	152.16	LIBRARY	COMMUNICATIONS	08-00-5-501
129105	CALL ONE	PHONE - WT	177.29	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
129105	CALL ONE	PHONE - WWT	310.23	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
129105	CALL ONE	PHONE - WATER/SEWER	1,142.40	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-52-5-501
Total 129105:			2,661.75			
129106	CARRIE BERNER	FITNESS INSTRUCTOR	150.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 129106:			150.00			
129107	CHEMSEARCH	GREASE GUN GREASE	601.64	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
129107	CHEMSEARCH	GREASE FOR SCREW PUMPS	624.74	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 129107:			1,226.38			
129108	CINTAS CORPORATION	WWT FIRST AID CABINET	64.73	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
129108	CINTAS CORPORATION	CINTAS WPD	83.30	POLICE PROTECTION FUND	SERVICE TO MAINTAIN BUILDING	03-00-5-550
129108	CINTAS CORPORATION	HAND SANITIZER	138.00	GENERAL FUND	SUPPLIES	01-01-6-606
Total 129108:			286.03			
129109	CITY OF WOODSTOCK	CITY HALL WATER BILL	119.88	GENERAL FUND	WATER AND SEWER	01-02-6-613
129109	CITY OF WOODSTOCK	OH WATER BILL	42.67	PERFORMING ARTS	WATER AND SEWER	07-11-6-613
129109	CITY OF WOODSTOCK	SOUTH SOCCER WATER	29.39	PARKS FUND	WATER AND SEWER	06-00-6-613
129109	CITY OF WOODSTOCK	DREAM FIELD WATER BILL	29.39	PARKS FUND	WATER AND SEWER	06-00-6-613
129109	CITY OF WOODSTOCK	SULLIVAN WATER	29.39	PARKS FUND	WATER AND SEWER	06-00-6-613
129109	CITY OF WOODSTOCK	BATES WATER	29.39	PARKS FUND	WATER AND SEWER	06-00-6-613
129109	CITY OF WOODSTOCK	WATER - SLC	32.71	PERFORMING ARTS	WATER AND SEWER	07-11-6-613
Total 129109:			312.82			
129110	COMCAST	COMCAST WPD	25.41	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
129110	COMCAST	INTERNET - FRIST STREET	78.40	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
129110	COMCAST	INTERNET - TAPPAN	78.40	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
129110	COMCAST	INTERNET - 800 DIECKMAN	78.40	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
129110	COMCAST	INTERNET - CITY HALL	223.35	GENERAL FUND	COMMUNICATIONS	01-13-5-501
129110	COMCAST	INTERNET - OPERA HOUSE	128.40	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
129110	COMCAST	INTERNET - LIBRARY	78.40	LIBRARY	COMMUNICATIONS	08-00-5-501
129110	COMCAST	INTERNET - NERCOM	130.45	WIRELESS FUND	COMMUNICATIONS	15-00-5-501
129110	COMCAST	PW - TV	39.37	GENERAL FUND	DUES & SUBSCRIPTIONS	01-08-4-454
129110	COMCAST	INTERNET REC CENTER	4.21	GENERAL FUND	COMMUNICATIONS	01-09-5-501

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 129110:			864.79			
129111	COMMUNITY PLUMBING COMPANY	BATES BATHROOM PLUMBING	484.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 129111:			484.00			
129112	CONSERV FS	PARKS WEED KILLER	148.50	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 129112:			148.50			
129113	COPY EXPRESS, INC.	POSTERS- COVID GUIDELINES	83.07	GENERAL FUND	PRINTING SERVICES/ ADVERTISING	01-09-5-537
Total 129113:			83.07			
129114	CORE & MAIN LP	MATERIALS FOR WATER SYSTEM	434.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
129114	CORE & MAIN LP	MATERIALS FOR WATER SYSTEM	141.97	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
129114	CORE & MAIN LP	MATERIALS FOR WATER SYSTEM	706.56	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 129114:			1,282.53			
129115	CROWN RESTROOMS	CROWN RESTROOMS	149.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
129115	CROWN RESTROOMS	CROWN RESTROOMS	149.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
129115	CROWN RESTROOMS	CROWN RESTROOMS	129.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
129115	CROWN RESTROOMS	CROWN RESTROOMS	536.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 129115:			963.00			
129116	CYNTHIA VANDERSTAPPEN	FITNESS INSTRUCTOR	120.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 129116:			120.00			
129117	DECRAENE'S SERVICE CENTER	CRANE FOR PULLING LIFT STATION P	150.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555
Total 129117:			150.00			
129118	DEMETRIUS BEASLEY	REFUND -ADJUDICATION FEES	500.00	ADMIN ADJUDICATION FUND	ADMIN ADJUDICATION FEES	14-00-3-321
Total 129118:			500.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
129119	DISPLAY SALES	BANNERS FOR SQUARE LIGHT POLE	2,166.00	GENERAL FUND	REAL WOODSTOCK W/H ACCT	01-00-0-214
Total 129119:			2,166.00			
129120	DYLAN KAPP	206786400-01 107 E. MELODY	89.31	WATER & SEWER UTILITY FUND	WATER & SEWER SALES	60-00-3-371
Total 129120:			89.31			
129121	DYMAXION RESEARCH LTD.	SCHEDULE SOFTWARE	384.00	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 129121:			384.00			
129122	ELLEN SMALL	600 W. SOUTH ST.	100.00	ESCROW FUND	RIGHT OF WAY PERMITS	72-00-0-217
Total 129122:			100.00			
129123	EMILY KUNASH	FITNESS INSTRUCTOR	250.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 129123:			250.00			
129124	EVERGREEN IRRIGATION, INC.	IRRIGATION SUPPLIES	1,175.36	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
129124	EVERGREEN IRRIGATION, INC.	IRRIGATION REPAIRS	2,080.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
129124	EVERGREEN IRRIGATION, INC.	IRRIGATION SUPPLIES	1,358.40	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
129124	EVERGREEN IRRIGATION, INC.	IRRIGATION REPAIRS	2,080.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
129124	EVERGREEN IRRIGATION, INC.	IRRIGATION REPAIRS	2,080.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
129124	EVERGREEN IRRIGATION, INC.	IRRIGATION SUPPLIES	940.66	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
129124	EVERGREEN IRRIGATION, INC.	IRRIGATION REPAIRS	2,080.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
129124	EVERGREEN IRRIGATION, INC.	IRRIGATION SUPPLIES	1,126.28	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
129124	EVERGREEN IRRIGATION, INC.	IRRIGATION REPAIRS	2,080.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
129124	EVERGREEN IRRIGATION, INC.	IRRIGATION SUPPLIES	280.60	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
129124	EVERGREEN IRRIGATION, INC.	MERRYMAN IRRIGATION REPAIRS	1,560.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
129124	EVERGREEN IRRIGATION, INC.	IRRIGATION SUPPLIES	416.06	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 129124:			17,257.36			
129125	FIRST PLACE PROMOTIONS AND AW	TROPHIES FALL LEAGUE	155.10	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 129125:			155.10			
129126	FMPLUS-GREEN LTD	C.H BASEMENT	300.95	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 129126:			300.95			
129127	FOREST AWARDS & ENGRAVING	NAME BADGE	7.95	GENERAL FUND	SUPPLIES	01-13-6-606
Total 129127:			7.95			
129128	GALLS LLC	BIKE PATROL EQUIPMENT	21.79	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
129128	GALLS LLC	BIKE PATROL EQUIPMENT GUSTAFSO	518.76	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
Total 129128:			540.55			
129129	GAVERS ASPHALT PAVING	SALT DISPOSAL	1,600.00	WATER & SEWER UTILITY FUND	REFUSE	60-50-5-560
Total 129129:			1,600.00			
129130	GEOSTAR MECHANICAL, INC.	GEOSTAR CITY HALL	538.00	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-02-5-552
Total 129130:			538.00			
129131	GESKE & SONS	HOT MIX ASPHALT	104.14	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 129131:			104.14			
129132	GOVCONNECTION, INC.	SOFTWARE	308.87	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 129132:			308.87			
129133	GRAINGER	REGULATOR FOR LAB	96.27	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
Total 129133:			96.27			
129134	H W WILSON COMPANY GREY HOUS	FICTION CORE COLLECTION	295.70	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 129134:			295.70			
129135	HAWKINS, INC.	SODIUM HYPOCHLORITE	1,408.55	WATER & SEWER UTILITY FUND	CHEMICALS	60-51-6-607
129135	HAWKINS, INC.	SODIUM THIOSULFATE SOUTH	255.14	WATER & SEWER UTILITY FUND	CHEMICALS	60-51-6-607
129135	HAWKINS, INC.	SODIUM THIOSULFATE NORTH	585.03	WATER & SEWER UTILITY FUND	CHEMICALS	60-51-6-607

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 129135:			2,248.72			
129136	HI VIZ INC	PARKS SIGNS	105.00	PARKS FUND	RECREATION SUPPLIES	06-00-6-611
129136	HI VIZ INC	TRAFFIC CONTROLS	1,000.00	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
129136	HI VIZ INC	TRAFFIC CONTROLS	1,000.00	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
Total 129136:			2,105.00			
129137	HR GREEN INC	PROFESSIONAL SERVICES	3,685.49	GENERAL FUND	LEGAL SERVICES	01-05-5-502
129137	HR GREEN INC	PROFESSIONAL SERVICES	4,229.34	GENERAL FUND	LEGAL SERVICES	01-05-5-502
Total 129137:			7,914.83			
129138	HR SOURCE	MEMBERSHIP DUES	150.00	LIBRARY	PROFESSIONAL SERVICES	08-00-5-518
Total 129138:			150.00			
129139	IMAGE ONE FACILITY SOLUTIONS, IN	SEPTEMBER JANITORIAL SERVICE	1,169.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN BUILDING	03-00-5-550
129139	IMAGE ONE FACILITY SOLUTIONS, IN	COVID CLEANING SPRAY WPD	1,000.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN BUILDING	03-00-5-550
Total 129139:			2,169.00			
129140	IN THE SWIM C/O CORTZ INC	REC CNTR LANE LINES	46.53	RECREATION CENTER FUND	MATERIAL TO MAINTAIN POOL	05-00-6-622
Total 129140:			46.53			
129141	INGRAM LIBRARY SERVICES	BOOKS	22.59	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
129141	INGRAM LIBRARY SERVICES	BOOKS	49.94	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 129141:			72.53			
129142	JILL FLORES	FITNESS INSTRUCTOR	401.50	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 129142:			401.50			
129143	JOHN PUZZO	REIMBURSEMENT - CLOSET	63.33	PERFORMING ARTS	BUILDING	07-11-7-701
Total 129143:			63.33			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
129144	JOSE M. ZAMORANO	RC CLEANING SERVICES	195.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 129144:			195.00			
129145	JUDITH BROWN	FITNESS INSTRUCTOR	150.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 129145:			150.00			
129146	KATHRYN TRIPP	BOOKS	18.06	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 129146:			18.06			
129147	MACKENZIE SHUTT	921 JEWETT ST.	100.00	ESCROW FUND	RIGHT OF WAY PERMITS	72-00-0-217
Total 129147:			100.00			
129148	MARK LOBO	WPL NEWSLETTER DESIGN	187.50	LIBRARY	PROFESSIONAL SERVICES	08-00-5-518
Total 129148:			187.50			
129149	MC HENRY COUNTY RECORDER OF	SOFTWARE SUPPORT - LAREDO	275.00	GENERAL FUND	SOFTWARE SUPPORT	01-05-5-566
Total 129149:			275.00			
129150	MDC ENVIRONMENTAL SERVICES	SEPT TOTE SERVICE	110,679.45	ENVIRONMENTAL MANAGEMENT FUN	RESIDENTIAL WASTE DISPOSAL	90-00-5-561
Total 129150:			110,679.45			
129151	MENARDS	LIBRARY SUPPLIES	6.96	LIBRARY	SUPPLIES	08-00-6-606
129151	MENARDS	PARKS SUPPLIES	139.70	PARKS FUND	SUPPLIES	06-00-6-606
129151	MENARDS	ELECTRICAL TAPE	88.55	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
129151	MENARDS	PARKS SUPPLIES	46.98	PARKS FUND	SUPPLIES	06-00-6-606
129151	MENARDS	SIX FOOT POLE, EMERGENCY LIGHT	94.82	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
129151	MENARDS	PARKS SUPPLIES	15.76	PARKS FUND	SUPPLIES	06-00-6-606
129151	MENARDS	DOOR FOR BATES BUILDING	342.14	PARKS FUND	MATERIAL TO MAINTAIN BLDGS.	06-00-6-620
129151	MENARDS	PARKS LUMBER	227.40	PARKS FUND	SUPPLIES	06-00-6-606
129151	MENARDS	GROUNDS MATERIALS	25.99	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
129151	MENARDS	PARKS SUPPLIES	28.98	PARKS FUND	SUPPLIES	06-00-6-606
129151	MENARDS	PARKS GROUND PIPE	21.97	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
129151	MENARDS	PARKS SUPPLIES	47.97	PARKS FUND	SUPPLIES	06-00-6-606

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
129151	MENARDS	PARKS SUPPLIES	19.98	PARKS FUND	SUPPLIES	06-00-6-606
129151	MENARDS	PAINT	83.74	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN BUILDING	60-51-6-620
129151	MENARDS	PARKS SUPPLIES	209.00	PARKS FUND	SUPPLIES	06-00-6-606
129151	MENARDS	MOP, WOOD FILLER	21.61	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
129151	MENARDS	SUPPLIES	5.99	GENERAL FUND	SUPPLIES	01-06-6-606
129151	MENARDS	CAFE BUILDOUT	19.98	PERFORMING ARTS	BUILDING	07-11-7-701
129151	MENARDS	SUPPLIES	54.93	GENERAL FUND	SUPPLIES	01-06-6-606
129151	MENARDS	PARKS SUPPLIES	41.94	PARKS FUND	SUPPLIES	06-00-6-606
129151	MENARDS	PARKS TOOLS	9.99	PARKS FUND	TOOLS	06-00-6-605
129151	MENARDS	PORTICO LIGHTS	31.96	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
129151	MENARDS	STORAGE, LIGHTS, WIRING	109.72	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
129151	MENARDS	SOUND BOOTH	280.24	PERFORMING ARTS	BUILDING	07-11-7-701
Total 129151:			1,976.30			
129152	METROPOLITAN INDUSTRIES, INC.	CELL DATA - IRVING LIFT STATION	45.00	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-52-5-501
Total 129152:			45.00			
129153	MIDWEST PAPER RETRIEVER	RECYCLING	20.00	LIBRARY	PROFESSIONAL SERVICES	08-00-5-518
129153	MIDWEST PAPER RETRIEVER	RECYCLING	35.00	LIBRARY	PROFESSIONAL SERVICES	08-00-5-518
129153	MIDWEST PAPER RETRIEVER	RECYCLING	35.00	LIBRARY	PROFESSIONAL SERVICES	08-00-5-518
Total 129153:			90.00			
129154	MIDWEST SALT LLC	SALT FIRST ST	2,806.92	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
129154	MIDWEST SALT LLC	SALT SEMINARY	2,349.73	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
129154	MIDWEST SALT LLC	SALT SEMINARY	2,285.78	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
129154	MIDWEST SALT LLC	SALT FIRST ST	2,724.43	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
Total 129154:			10,166.86			
129155	MIDWEST TAPE	CREDIT	23.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
129155	MIDWEST TAPE	LIBRARY ADB & DVD	330.13	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 129155:			306.14			
129156	MILLER ENGINEERING CO.	DEHUMIDIFIER REPAIR FIRST ST	1,519.50	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-50-5-552

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 129156:			1,519.50			
129157	MOLLY O'CONNOR	FITNESS INSTRUCTOR	504.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 129157:			504.00			
129158	MUNICIPAL ELECTRONICS DIVISION L	SERVICE TO MAINTAIN EQUIP	435.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN EQUIPMENT	03-00-5-552
Total 129158:			435.00			
129159	NICOR	NICOR SOUTH PLANT	49.39	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
129159	NICOR	NICOR WARMING HOUSE	35.72	PARKS FUND	FUEL - HEATING	06-00-6-603
129159	NICOR	NICOR NORTH PLANT	50.02	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
129159	NICOR	NICOR NORTH PLANT	130.39	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
129159	NICOR	NICOR OLSON PARK	41.62	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
129159	NICOR	GAS FOR EMERGENCY GENERATOR	41.70	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
Total 129159:			348.84			
129160	NORTH EAST MULTI-REGIONAL TRAI	INTERVIEWS AND INTERROGATIONS	355.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
129160	NORTH EAST MULTI-REGIONAL TRAI	INTERVIEWS AND INTERROGATIONS	125.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 129160:			480.00			
129161	NORTHWEST HERALD	NORTHWEST HEARLD WPD	276.60	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 129161:			276.60			
129162	ORKIN PEST CONTROL	ORKIN PEST PARKS	1,000.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 129162:			1,000.00			
129163	OTTOSEN DINOLFO	LEGAL	180.00	POLICE PENSION	LEGAL	70-00-5-502
129163	OTTOSEN DINOLFO	LEGAL	400.00	POLICE PENSION	LEGAL	70-00-5-502
Total 129163:			580.00			
129164	OVERDRIVE INC	AUDIOBOOK/ EBOOKS	200.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
129164	OVERDRIVE INC	AUDIOBOOK/ EBOOKS	131.94	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 129164:			332.93			
129165	PAMELA MCDONALD	FITNESS INSTRUCTOR	749.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 129165:			749.00			
129166	PDC LABORATORIES, INC.	LABORATORY TESTING	160.00	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-50-5-509
Total 129166:			160.00			
129167	PLOTE CONSTRUCTION INC	2020 STREET RESERFACING	1,651,070.46	GENERAL FUND-CIP	RESURFACING	82-08-7-703
Total 129167:			1,651,070.46			
129168	QUADIENT LEASING USA INC	QUADIENT	171.93	POLICE PROTECTION FUND	LEASES & PROFESSIONAL SVCS	03-00-5-543
Total 129168:			171.93			
129169	QUILL CORPORATION	SQUAD CAR CAMERAS	339.45	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
129169	QUILL CORPORATION	WPL SUPPLIES	19.56	LIBRARY	SUPPLIES	08-00-6-606
129169	QUILL CORPORATION	WPL SUPPLIES	395.21	LIBRARY	SUPPLIES	08-00-6-606
129169	QUILL CORPORATION	WPL SUPPLIES	8.99	LIBRARY	SUPPLIES	08-00-6-606
129169	QUILL CORPORATION	WPL SUPPLIES	54.16	LIBRARY	SUPPLIES	08-00-6-606
129169	QUILL CORPORATION	WPL SUPPLIES	37.83	LIBRARY	SUPPLIES	08-00-6-606
129169	QUILL CORPORATION	WPD SUPPLIES	45.57	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 129169:			900.77			
129170	RANGER REDI MIX INC	STORM SEWER REPAIR MATERIALS	475.00	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
129170	RANGER REDI MIX INC	CURB REPAIR	475.00	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
129170	RANGER REDI MIX INC	CONCRETE FOR SS REPAIRS	475.00	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
Total 129170:			1,425.00			
129171	READY REFRESH BY NESTLE	5 GALLON BOTTLES OF WATER	43.91	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
Total 129171:			43.91			
129172	RECORDED BOOKS, LLC	AUDIOBOOKS	31.49	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
129172	RECORDED BOOKS, LLC	AUDIOBOOKS	35.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
129172	RECORDED BOOKS, LLC	AUDIOBOOKS	152.95	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
129172	RECORDED BOOKS, LLC	AUDIOBOOKS	45.00	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 129172:			265.43			
129173	ROB WALKINGTON	HEALTH CLUB REIMBURSEMENT	100.00	HEALTH/LIFE INSURANCE FUND	EMPLOYEE PHYSICAL DEVELOPMEN	75-00-5-548
Total 129173:			100.00			
129174	ROTARY CLUB OF WOODSTOCK	ROTARY DUES ZINNEN	57.00	GENERAL FUND	DUES & SUBSCRIPTIONS	01-09-4-454
129174	ROTARY CLUB OF WOODSTOCK	ROTARY DUES - STELFORD	57.00	GENERAL FUND	DUES & SUBSCRIPTIONS	01-01-4-454
Total 129174:			114.00			
129175	SAFETY GLASSES USA.COM	SAFETY GLASSES-WWT	39.86	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
Total 129175:			39.86			
129176	SHERMAN MECHANICAL, INC.	CH HVAC	423.90	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-02-5-552
129176	SHERMAN MECHANICAL, INC.	WPD HVAC	282.60	POLICE PROTECTION FUND	SERVICE TO MAINTAIN BUILDING	03-00-5-550
Total 129176:			706.50			
129177	SOLENIS	POLYMER - FOR BELT PRESS	2,346.12	WATER & SEWER UTILITY FUND	CHEMICALS	60-51-6-607
Total 129177:			2,346.12			
129178	STATELINE TECHNOLOGIES	IT SUPPORT	2,854.00	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 129178:			2,854.00			
129179	STEINER ELECTRIC COMPANY	CABINET FANS	470.88	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 129179:			470.88			
129180	SUBURBAN LABORATORIES	LAB TESTING	420.00	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-51-5-509
Total 129180:			420.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
129181	SWANK MOTION PICTURES, INC	MOVIES IN THE PARK - FERRIS	300.00	GENERAL FUND	MOVIES IN THE PARK	01-11-6-611
Total 129181:			300.00			
129182	SYNAGRO TECHNOLOGIES INC	SLUDGE FROM S PLANT TO N PLANT	4,680.00	WATER & SEWER UTILITY FUND	SLUDGE DISPOSAL	60-51-5-551
Total 129182:			4,680.00			
129183	THE COMMUNITY FOUNDATION FOR	DEPOSIT REFUND = COVID	200.00	PERFORMING ARTS	FACILITY RENTAL	07-00-2-360
Total 129183:			200.00			
129184	THOMSON REUTERS - WEST PAYMEN	SUBSCRIPTION	106.26	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 129184:			106.26			
129185	TIM HICKS	FITNESS INSTRUCTOR	300.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 129185:			300.00			
129186	UIC ANALYTICAL FORENSIC TESTING	DUI SEARCH WARRANT LAB	75.00	POLICE PROTECTION FUND	DUI FINES	03-00-8-823
Total 129186:			75.00			
129187	ULINE ATTN: ACCOUNTS RECEIVABLE	STREETS SUPPLIES	313.40	GENERAL FUND	SUPPLIES	01-06-6-606
Total 129187:			313.40			
129188	UMB BANK N.A. ATTN: TRUST FEES	W13B BOND FEES	344.50	DEBT SERVICE FUND	AGENT EXPENSE	30-00-5-516
129188	UMB BANK N.A. ATTN: TRUST FEES	W13A BOND FEES	344.50	DEBT SERVICE FUND	AGENT EXPENSE	30-00-5-516
129188	UMB BANK N.A. ATTN: TRUST FEES	W10A BOND FEES	265.00	DEBT SERVICE FUND	AGENT EXPENSE	30-00-5-516
129188	UMB BANK N.A. ATTN: TRUST FEES	W10C BOND FEES	265.00	TAX INCREMENT FINANCING FUND	AGENT EXPENSES	41-00-8-901
129188	UMB BANK N.A. ATTN: TRUST FEES	W10E BOND FEES	265.00	TAX INCREMENT FINANCING FUND	AGENT EXPENSES	41-00-8-901
129188	UMB BANK N.A. ATTN: TRUST FEES	W10D BOND FEES	265.00	WATER & SEWER CIP	BOND FEES	61-00-8-517
Total 129188:			1,749.00			
129189	UNITED LABORATORIES	SUPPLIES	228.39	WATER & SEWER UTILITY FUND	SUPPLIES	60-52-6-606
129189	UNITED LABORATORIES	PARKS SUPPLIES	228.39	PARKS FUND	SUPPLIES	06-00-6-606

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 129189:			456.78			
129190	UNUM LIFE INSURANCE COMPANY	09/20 STANDARD COVERAGE	607.64	HEALTH/LIFE INSURANCE FUND	LIFE INSURANCE PREMIUMS	75-00-5-541
129190	UNUM LIFE INSURANCE COMPANY	06/20 ADDITIONAL COVERAGE	.12	HEALTH/LIFE INSURANCE FUND	LIFE INSURANCE PREMIUMS	75-00-5-541
129190	UNUM LIFE INSURANCE COMPANY	06/20 ADDITIONAL COVERAGE	1,080.00	PAYROLL TAXES	FLEX- LIFE	99-99-9-963
Total 129190:			1,687.52			
129191	US BANK EQUIPMENT FINANCE	COPIER LEASE	220.79	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 129191:			220.79			
129192	USA BLUEBOOK	VALVE KEYS S PLANT	151.63	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
129192	USA BLUEBOOK	WWT CHART PAPER	382.46	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 129192:			534.09			
129193	USALCO	LIQUID ALUMINUM SULFATE	3,545.31	WATER & SEWER UTILITY FUND	CHEMICALS	60-51-6-607
Total 129193:			3,545.31			
129194	VALUE LINE PUBLISHING, INC.	VALUE LINE INVESTMENT SURVEY	1,103.00	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 129194:			1,103.00			
129195	VIKING CHEMICAL COMPANY	CHLORINE & FLUORIDE	2,280.00	WATER & SEWER UTILITY FUND	CHEMICALS	60-50-6-607
Total 129195:			2,280.00			
129196	VIOLET MECUM	FITNESS INSTRUCTOR	80.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 129196:			80.00			
129197	VISION SERVICE PLAN (IL)	30-053954-0001 AUG 2020	46.68	HEALTH/LIFE INSURANCE FUND	EXCESS INSURANCE PREMIUMS	75-00-5-545
Total 129197:			46.68			
129198	WATER RESOURCES, INC.	METER CHANGE OUT PROGRAM	2,004.00	WATER & SEWER UTILITY FUND	WATER METER REPLACEMENT PROG	60-54-7-775

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 129198:			2,004.00			
129199	WILL ENTERPRISES	REC VIRTUAL RACE SHIRTS	282.60	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 129199:			282.60			
129200	WILLIAM LINTER	GREAT TRAIING LINTNER	710.70	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 129200:			710.70			
129201	WOODSTOCK COMMUNITY SCHOOL	PAPER	877.75	LIBRARY	SUPPLIES	08-00-6-606
129201	WOODSTOCK COMMUNITY SCHOOL	PAPER	740.06	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
129201	WOODSTOCK COMMUNITY SCHOOL	PAPER	141.18	PERFORMING ARTS	SUPPLIES	07-11-6-606
129201	WOODSTOCK COMMUNITY SCHOOL	PAPER	470.66	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
129201	WOODSTOCK COMMUNITY SCHOOL	PAPER	565.65	GENERAL FUND	SUPPLIES	01-08-6-606
129201	WOODSTOCK COMMUNITY SCHOOL	PAPER	235.30	GENERAL FUND	SUPPLIES	01-01-6-606
129201	WOODSTOCK COMMUNITY SCHOOL	PAPER	141.18	GENERAL FUND	SUPPLIES	01-04-6-606
129201	WOODSTOCK COMMUNITY SCHOOL	PAPER	258.83	GENERAL FUND	SUPPLIES	01-05-6-606
129201	WOODSTOCK COMMUNITY SCHOOL	PAPER	258.77	GENERAL FUND	SUPPLIES	01-03-6-606
Total 129201:			3,689.38			
129202	WOODSTOCK CUSD#200 BUILDINGS	D200 JULY 2020	4,826.75	POLICE PROTECTION FUND	GASOLINE & OIL	03-00-6-602
Total 129202:			4,826.75			
129203	WOODSTOCK FINE ARTS ASSN.	CLOSE OUT -CREATIVE LIVING - CER	132.70	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
129203	WOODSTOCK FINE ARTS ASSN.	CLOSE OUT -CREATIVE LIVING - OLS	55.68	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 129203:			188.38			
129204	WOODSTOCK FIRE & RESCUE DISTR	SANITIZING STANDS	390.00	LIABILITY INSURANCE FUND	PROFESSIONAL SERVICES	21-00-5-503
Total 129204:			390.00			
129205	WOODSTOCK OPERA HOUSE	DIVERSITY FORUMS	62.00	PERFORMING ARTS	TRAVEL & TRAINING	07-11-4-452
Total 129205:			62.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
129206	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL FEES	740.00	POLICE PROTECTION FUND	LEGAL EXPENSES	03-00-5-502
129206	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL FEES	4,243.80	POLICE PROTECTION FUND	LEGAL EXPENSES	03-00-5-502
Total 129206:			4,983.80			
Grand Totals:			1,880,836.65			



Police Department

John L. Lieb, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

To: Roscoe C. Stelford III, City Manager
From: John L. Lieb, Chief of Police
Re: July 2020 Monthly Report
Date: August 21st, 2020

Woodstock Police either initiated or responded to 1,192 calls for service during the month of July; 461 fewer service calls than created in July 2019.

There were 64 reported crimes during the month; 33 fewer than reported in July 2019. There were 7 more criminal arrests comparing this July with last year. There were 26 fewer traffic arrests compared to July 2019. Lastly, there were 32 fewer vehicle crashes this July compared to 2019.

Personnel highlights for WPD for the month of July included: Officers Gustafson, Gallman Bernardi, and Butler completing their 18-month probationary period, and the Woodstock Board of Fire and Police Commission (BOFPC) holding a written exam for potential police candidates; this biennial exam is part of the statutorily-structured process of establishing a Police Officer Eligibility List.

The following information has been reported by Detective Sergeant Josh Fourdyce in regard to highlights in the Investigations Division:

- On July 1st, Detective Sharp was assigned a Criminal Sexual Abuse investigation. Detective Sharp worked with DCFS, the McHenry County Child Advocacy Center (CAC) and the McHenry County State's Attorney's Office to investigate the case. The State's Attorney's Office ultimately declined to charge the suspect citing a lack of evidence.
- On July 2nd, Detective Dolan assisted the Patrol Division with a Death Investigation. The decedent died of natural causes.
- On July 7th, Detective Sharp was assigned a Residential Burglary Investigation. The victim reported that unknown person(s) had entered his residence and stole property and cash. This case remains open at this time.



NATIONAL TRUST
for HISTORIC PRESERVATION®

DOZEN DISTINCTIVE
DESTINATIONS 2007

***Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation***

- On July 10th, Detective Sharp was assigned a Child Abuse Investigation. Detective Sharp worked in conjunction with DCFS and the CAC to investigate the case. Their investigation revealed that the allegations against the parents were not true and no abuse had occurred.
- On July 12th, Detective Dolan was called out to assist the Patrol Division with an Arson Investigation. Two different trash dumpsters were intentionally set on fire within one of Woodstock's apartment complexes. Detective Dolan continues to pursue leads in this investigation.
- On July 21st, Detective Marshall was assigned a Stolen Vehicle Investigation initially reported to the Patrol Division. The vehicle was stolen from outside of the owner's business during the overnight hours, but then located and recovered while parked in a Woodstock apartment complex. Evidence located inside the vehicle, along with video surveillance recovered from a nearby business, led to the identification of two suspects. Charges against the suspects were approved by the McHenry County State's Attorney's Office.
- On July 24th, Detective Sharp was assigned a Missing Juvenile Investigation. Diligent work by Detective Sharp and members of the Patrol Division led to the missing juvenile being quickly located and returned home.
- On July 30th, Detective Sharp was assigned a Death Investigation. The decedent died of natural causes.
- SRO Prentice and SRO Gustis remain assigned to the Patrol Division until the 2020-21 school year resumes with in-class instruction.

Other Woodstock Police Department activities and highlights for the month of July include:

- Attendance and participation in police training conducted by outside sources continues to be minimal due to health safety precautions during the COVID-19 threat. However, Officers and staff were able to complete some training that was conducted both on-line and on-site, but within the Governor's COVID-19 safety guidelines. The training included 73 hours of relevant training for WPD personnel. Not included in those hours was orientation training to a new-to-WPD records management and report writing system named Public Safety Information Management System (PSIMS). This system will be utilized by almost the entirety of the staff in managing and processing data.
- On July 4th, Woodstock was one of the few communities in the area that forged on with an Independence Day fireworks display. Once it was confirmed that Emricson Park was to be the site of the event, members of the Police Department, Public Works, and the Fireworks Committee did an exemplary job of coordinating to ensure that many members of the public could attend while still following safe-distancing guidelines in regard to COVID-19. The event's fireworks were spectacular, and the attendees expressed their gratitude to the City, the event volunteers, and the organizers.

- On July 8th, Chief Lieb participated in a planning session with several other Chiefs of Police in regard to interoperability in the realm of radio communications.
- On July 11th, members of the Patrol Division monitored a pre-coordinated gathering in the public way near the McHenry County Adult Correctional Facility. The group was in the area to express their desire for the McHenry County Sheriff's Office to discontinue its contract with the federal government in regard to housing immigration detainees. The event remained peaceful and without incident.
- On July 11th, members of the Patrol Division monitored a pre-coordinated gathering in the Woodstock Square for a vigil in regard to the tragic death of AJ Freund; a Crystal Lake youth who died in his home in early 2019.
- On July 13th, the "Coffee With The Chief" program returned after a COVID-19 health safety hiatus. Detective Sergeant Fourdyce and Detective Sharp provided an informative presentation on the many facets of the "How" and the "Why" of police use of force.
- On July 15th, Chief Lieb attended a virtual "Community Conversation" hosted by Villanova University. The topic of the conversation was "Systemic Racism: Defining the Terms." The discussion was educational in a few regards.
- On July 16th, members of the Patrol Division monitored a group of people who stood vigil outside of the McHenry County Courthouse for the sentencing of JoAnn Cunningham for the charge of first-degree murder of her son, AJ Freund. There were no police-related incidents to report.
- On July 19th, members of the Patrol Division provided traffic control assistance to the Illinois Concerns of Police Survivors (C.O.P.S.) as they conducted a bicycle ride around the county to raise awareness and funds for their cause.
- On July 25th, members of the Patrol Division monitored a pre-coordinated gathering in the Woodstock Square to express their desire for the McHenry County Sheriff's Office to discontinue its contract with the federal government in regard to housing immigration detainees. The event remained peaceful and without incident.
- On July 14th, 23rd, and 30th, Chief Lieb and Deputy Chief Parsons joined Mayor Sager at the three "Racial & Diversity Forums: 'A Community Conversation'" that encouraged citizens to express their opinions and share their experiences as it pertains to racial issues in America.

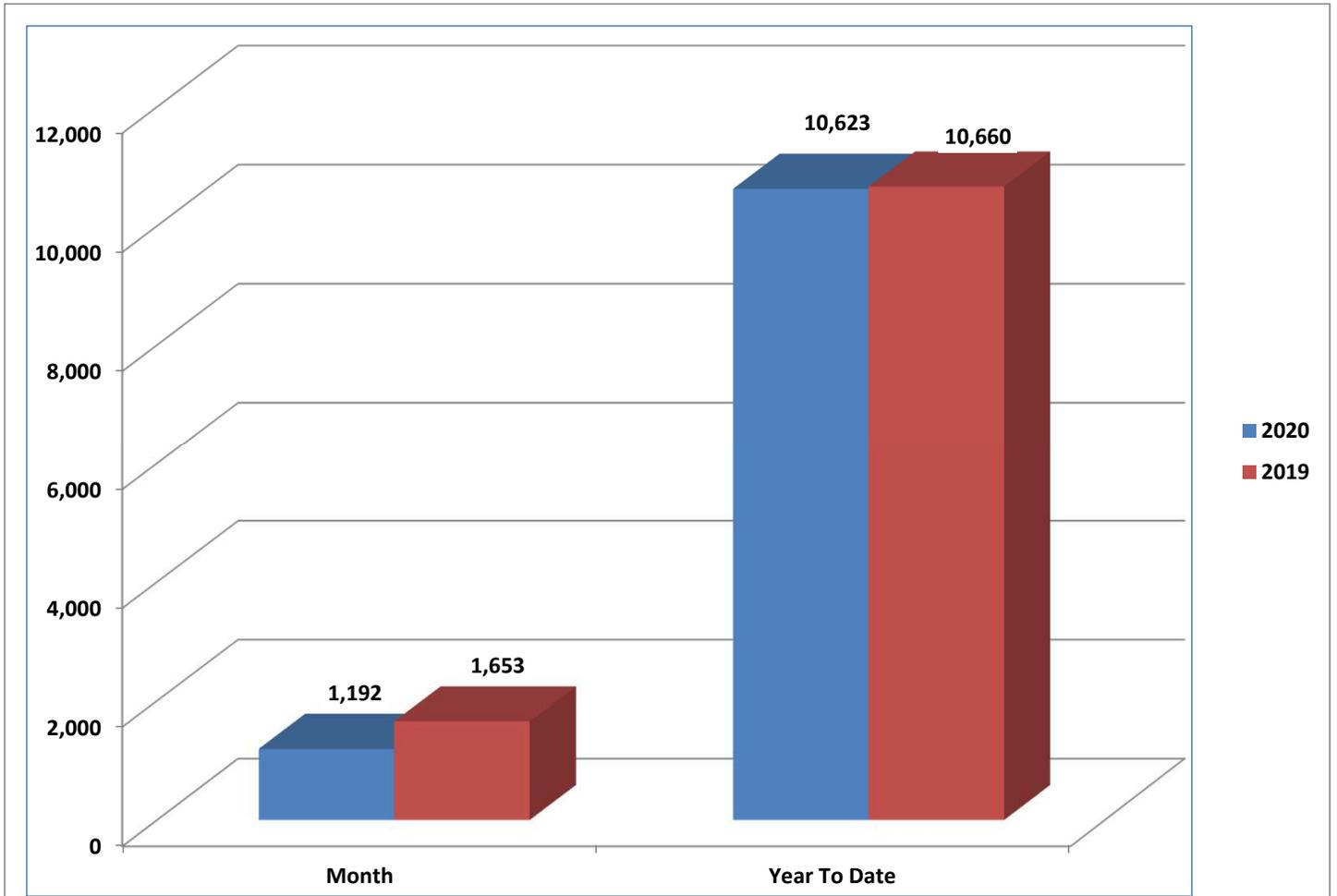
- On July 1st through July 31st, every member of the Woodstock Police Department endeavored to exemplify the department's mission statement: "Providing the highest quality of police services by working with our community and sharing our mutual responsibilities for safety, service, and problem resolution." Thank you for your continued support as we continue to serve the Woodstock Community.

With sincerest respect,

A handwritten signature in black ink, appearing to read 'J. Lieb', written in a cursive style.

John L. Lieb
Chief of Police

WOODSTOCK POLICE DEPARTMENT JULY 2020 MONTHLY REPORT



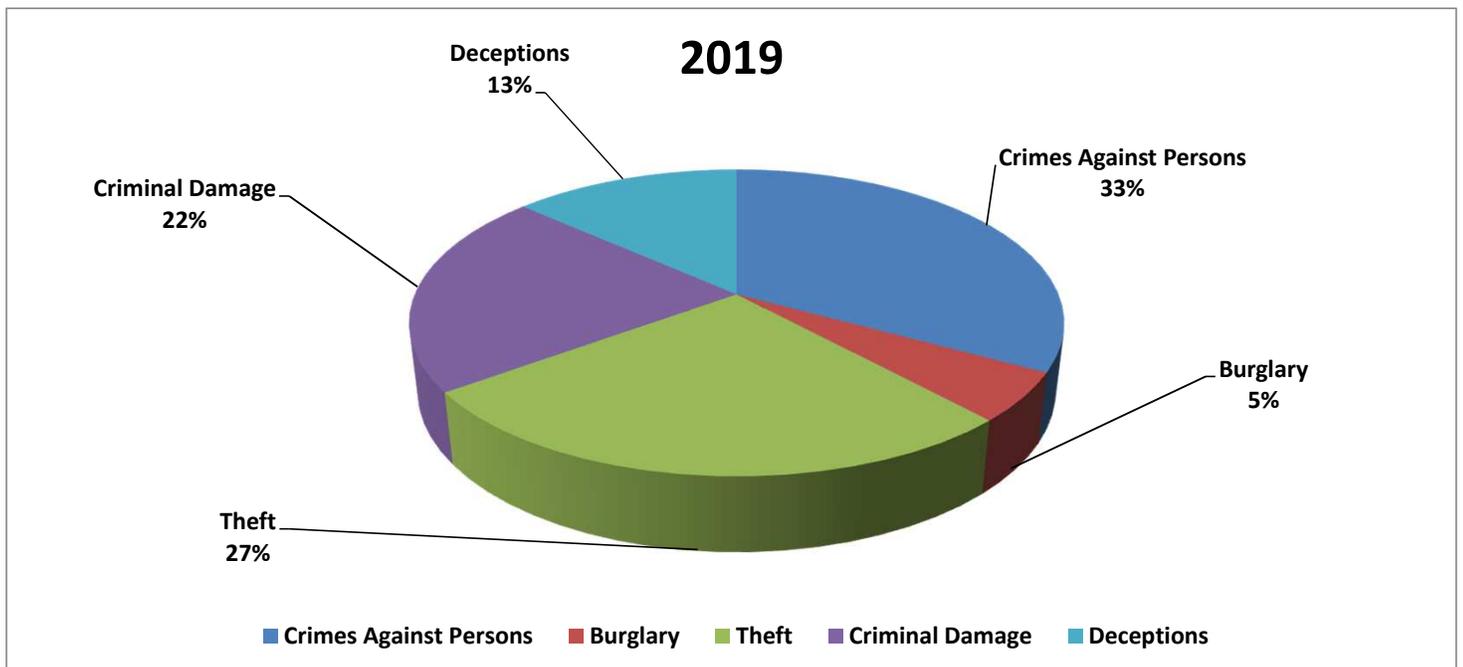
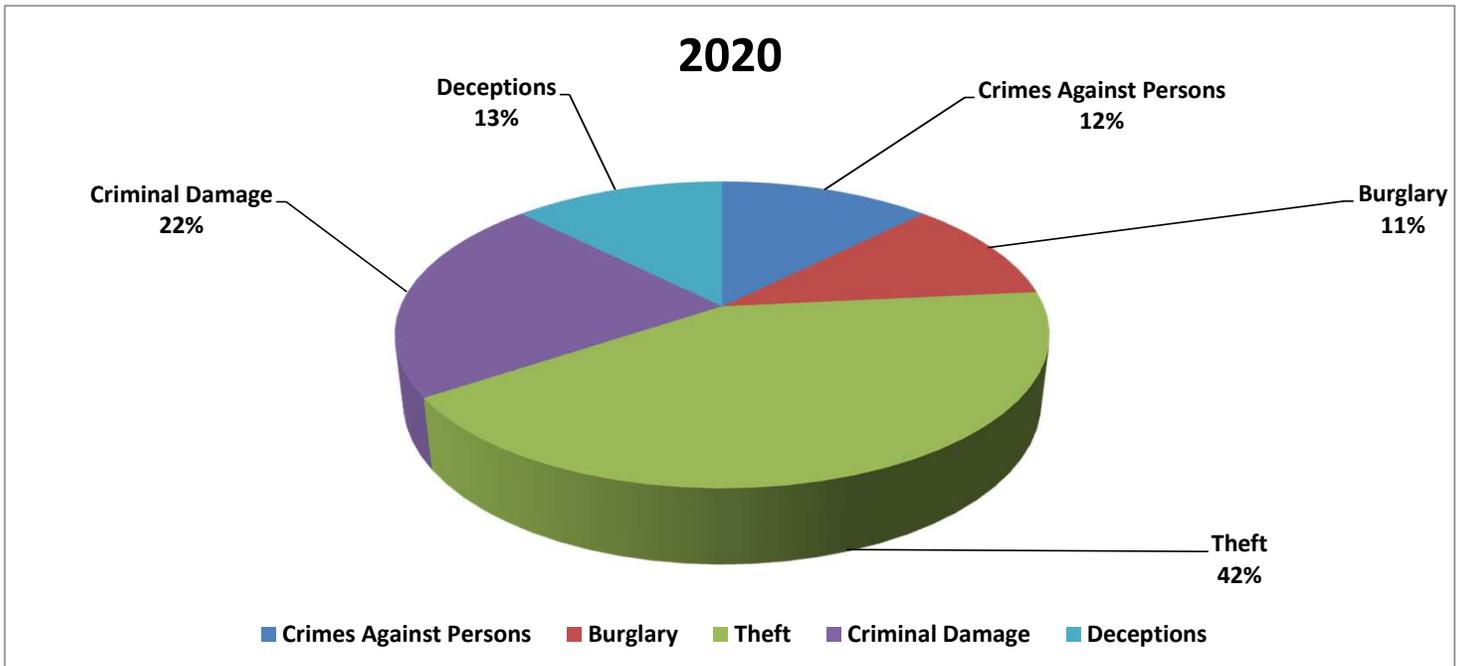
CALLS FOR POLICE SERVICE

WOODSTOCK POLICE DEPARTMENT

JULY 2020 MONTHLY REPORT

REPORTED CRIME CATEGORIES	Month 2020	Month 2019	Year to Date 2020	Year to Date 2019
CRIMES AGAINST PERSONS				
Homicide	0	0	0	1
Criminal Sexual Abuse	1	2	12	14
Robbery	0	0	3	2
Battery	6	29	110	142
Assault	1	1	6	5
Reckless Homicide	0	0	0	0
CRIMES AGAINST PROPERTY				
Burglary	0	2	5	5
Burglary to Residence	1	0	2	6
Burglary to Vehicle	6	3	12	13
THEFTS				
Felony	3	4	29	32
Misdemeanor	19	14	60	70
Retail Theft	4	5	39	72
Motor Vehicle Theft	1	3	7	9
CRIMINAL DAMAGE TO PROPERTY				
Felony	0	7	9	11
Misdemeanor	13	14	83	74
Arson	1	0	1	0
DECEPTIONS				
Deceptive Practice	0	0	3	6
Forgery	0	1	20	19
Theft of Labor / Service	0	0	2	4
All Other Deceptions	8	12	34	52
TOTAL CRIMES REPORTED	64	97	437	537

WOODSTOCK POLICE DEPARTMENT JULY 2020 MONTHLY REPORT



REPORTED CRIMES COMPARISONS

WOODSTOCK POLICE DEPARTMENT

JULY 2020 MONTHLY REPORT

ARREST SUMMARY / TRAFFIC DATA	Month 2020	Month 2019	Year to Date 2020	Year to Date 2019
-------------------------------	------------	------------	-------------------	-------------------

CRIMINAL ARRESTS

Crimes Against Persons	5	10	61	50
Crimes Against Property	4	5	44	58
Crimes Against Society	11	9	71	40
Arrests for Outside Agencies	6	6	38	50
Juvenile Arrests	13	2	46	79
Total Criminal Arrests	39	32	260	277

TRAFFIC ARRESTS

From Accidents	14	25	115	200
Driving Under the Influence	3	1	20	12
Driving While Suspended	8	7	65	67
Insurance Violations	14	9	103	77
Other Traffic Arrests	115	138	659	888
Total Traffic Arrests	154	180	962	1,244

TRAFFIC CRASHES

Fatal Crashes	0	0	1	1
Personal Injury	3	9	37	41
Property Damage	25	39	169	280
Private Property	5	17	80	127
Total Crashes	33	65	287	449

WOODSTOCK POLICE DEPARTMENT

JULY 2020 MONTHLY REPORT

MISCELLANEOUS SERVICES	Month 2020	Month 2019	Year to Date 2020	Year to Date 2019
------------------------	------------	------------	-------------------	-------------------

GENERAL INFORMATION

Calls for Service	1,192	1,653	10,623	10,660
Miles Patrolled	23,435	17,951	155,993	134,856
Total Written Reports	255	300	1,760	2,059
Tavern Checks	293	324	1,681	2,268
Outside Agency Assists	6	7	53	68
Fire/Rescue Calls	368	356	2,568	2,663

PARKING VIOLATIONS

Total Parking Violations	185	181	1,225	1,442
Total Fines Collected	\$3,300	\$2,560	\$28,374	\$33,785

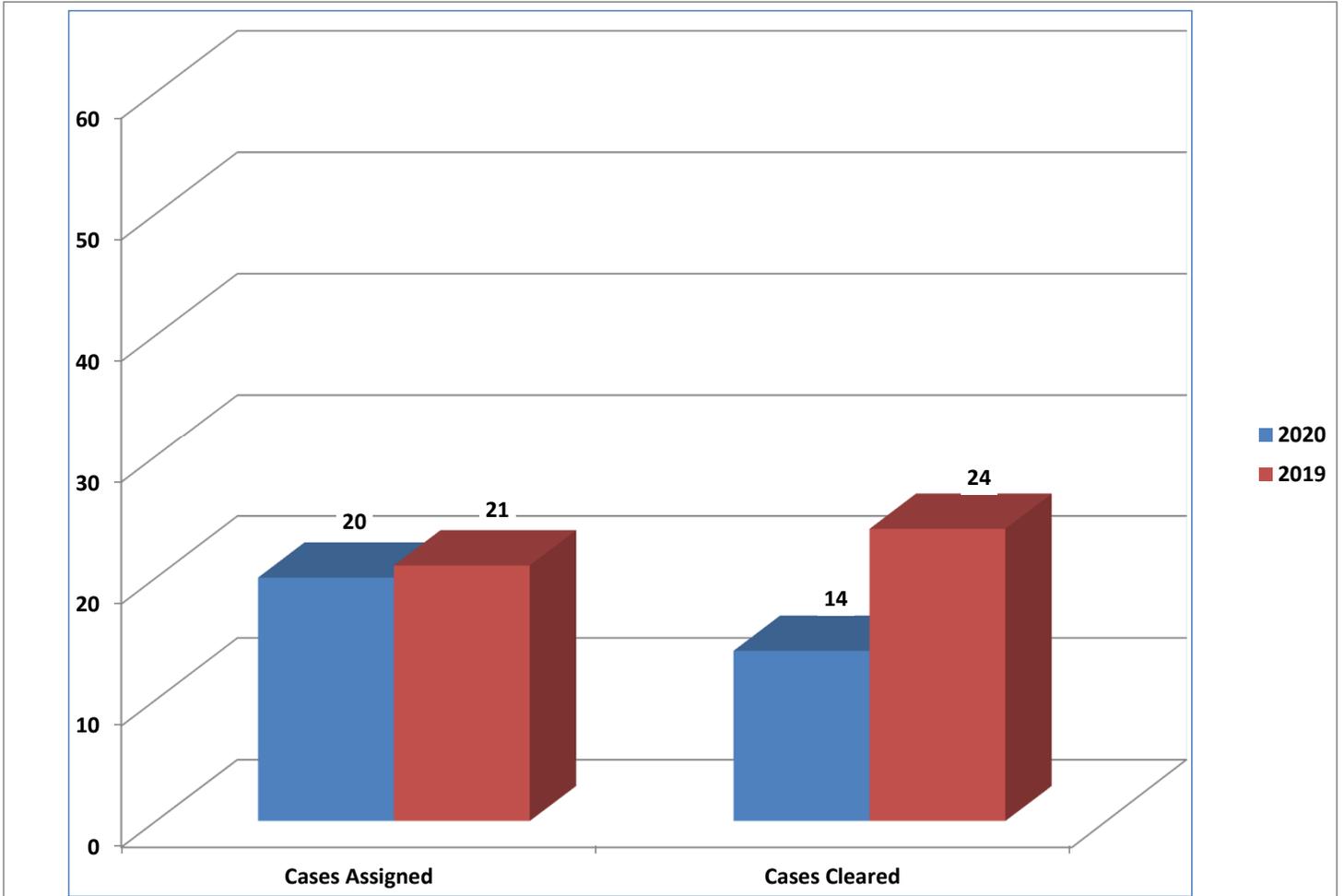
PROPERTY SUMMARY

Stolen Property Value	\$68,577	\$21,345	\$254,762	\$145,767
Recovered Property Value	\$59,257	\$18,353	\$161,929	\$58,887
Vandalized Property Value	\$1,253	\$17,231	\$17,682	\$37,298

ADDITIONAL FEES/FINES SUMMARY

Vehicle Impound Fees	\$2,500	\$1,000	\$14,500	\$10,000
Bail Processing Fees	\$140	\$100	\$1,140	\$1,200
Fingerprinting Fees	\$140	\$130	\$320	\$690
Report Copying Fees	\$140	\$159	\$747	\$1,038

WOODSTOCK POLICE DEPARTMENT JULY 2020 MONTHLY REPORT



INVESTIGATIONS DIVISION MONTHLY CASE COMPARISONS

WOODSTOCK POLICE DEPARTMENT

JULY 2020 MONTHLY REPORT

INVESTIGATIONS DIVISION	Month 2020	Month 2019	Year to Date 2020	Year to Date 2019
CASES ASSIGNED				
Felony Cases	16	14	94	92
Misdemeanor Cases	1	2	38	75
Non Criminal Cases	3	5	38	34
Total Cases Assigned	20	21	170	201
CASES CLEARED				
Felony Cases	10	17	100	84
Misdemeanor Cases	1	3	38	70
Non Criminal Cases	3	4	40	34
Total Cases Cleared	14	24	178	188

NARRATIVE SUMMARY:

Cases assigned and investigated by the Investigations Division this month included: one(1) Residential Burglary, one(1) Commercial Burglary, one(1) Stolen Vehicle, one(1) Identity Theft, one(1) Forgery, one(1) Retail Theft Over \$300, one(1) Child Abuse, one(1) Missing Juvenile, one(1) Arson, one(1) Theft Under, two(2) Deceptive Practice, two(2) Death Investigations, three(3) Burglary to Motor Vehicle and three(3) Sex Crimes.

SRO's Prentice and Gustis have returned to the Patrol Division until school resumes.

July 22, 2020

Chief John Lieb
Woodstock Police Department
656 Lake Avenue
Woodstock, Il 60098

Dear Chief Lieb,

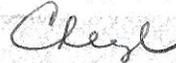
Thanks to the Woodstock Police Department, the people of Woodstock enjoyed a wonderful COVID-safe fireworks display on the Fourth of July at Emricson Park. In addition to folks in the park, people were watching from parking lots and streets nearby, on their porches, in their yards, and even from rooftops.

For the past 25 years, Woodstock's fireworks have been truly a community event – from donations paying for the fireworks to Fire/Rescue overseeing safety, Public Works setting up and cleaning up, and the Police Department providing security.

This year truly was an exception, requiring even greater cooperation, coordination, planning, and personnel. The extra hours Police Department personnel worked, planning, directing parking and traffic, and being a presence at the park entrances, were invaluable. Thank you!

Please extend our thanks to everyone in your department who helped.

Sincerely,



Cheryl Wormley,
Woodstock Fireworks Committee

P.S. You will be thanked again in an ad that lists donors and departments and organizations that helped. The ad will run in *The Woodstock Independent* in early August.



City of
WOODSTOCK

Police Department
John L. Lieb, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

August 11, 2020

Detective Sergeant Joshua S. Fourdyce
Woodstock Police Department
656 Lake Avenue
Woodstock, IL 60098

Dear Detective Sergeant Fourdyce,

On Monday, July 13, 2020, you were a guest speaker at our monthly *Coffee with the Chief* meeting. You, working in tandem with Detective Dave Sharp, addressed the very topical issue of police tactics and the application of force. As experienced police officers, you were able to shed some much needed light on the topic and help our attendees better understand the "why" and "how" of some police tactics.

It was an excellent presentation and you deftly handled the many audience questions with a great degree of professionalism. Thanks, too, for bringing your able assistant, Master Merrik Fourdyce, to portray the offender; he did an excellent job!

Thank you for speaking to our group; I appreciate your efforts on our behalf.

Sincerely,

John L. Lieb
Chief of Police

Cc: Deputy Chief Jeffrey G. Parsons
Deputy Chief Arthur Ray Lanz
Personnel File



NATIONAL TRUST
for HISTORIC PRESERVATION®

DOZEN DISTINCTIVE
DESTINATIONS 2007

*Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation*



City of
WOODSTOCK

Police Department

John L. Lieb, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

August 11, 2020

Detective David A. Sharp
Woodstock Police Department
656 Lake Avenue
Woodstock, IL 60098

Dear Detective Sharp,

On Monday, July 13, 2020, you were a guest speaker at our monthly *Coffee with the Chief* meeting. You, working in tandem with Detective Sergeant Josh Fourdyce, addressed the very topical issue of police tactics and the application of force. As experienced police officers, you were able to shed some much needed light on the topic and help our attendees better understand the "why" and "how" of some police tactics.

It was an excellent presentation and you deftly handled the many audience questions with a great degree of professionalism.

Thank you for speaking to our group; I appreciate your efforts on our behalf.

Sincerely,

John L. Lieb
Chief of Police

Cc: Deputy Chief Jeffrey G. Parsons
Deputy Chief Arthur Ray Lanz
Detective Joshua S. Fourdyce
Personnel File



NATIONAL TRUST
for HISTORIC PRESERVATION®

DOZEN DISTINCTIVE
DESTINATIONS 2007

*Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation*

DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT JULY 2020

Resident Compliments	Page 2
Engineering	Pages 3-9
Office Coordinator	Pages 10-11
Fleet Division	Pages 12-13
Parks & Facilities	Pages 14-15
Streets Division	Pages 16-17
Sewer & Water	Pages 18-19
Wastewater Treatment	Pages 20-25
Water Treatment	Pages 26-27





Resident Compliments

- ❖ **“Thank you! Roger, Jim and Mark were professional, polite, courteous and addressed the issue at hand. The City is lucky to have them.” -Marsha Curtis**
- ❖ **“THANK YOU! Very, very, very Nice!”-Shelly Eslick To Parks for a job well done installing a new bench at the corner of Dean St. and Calhoun St.**
- ❖ **“Thanks to Public Works, the people of Woodstock enjoyed a wonderful COVID-safe firework display on the Fourth of July at Emricson Park...The extra hours Public Works personnel worked, marking parking lines and preparing the park for vehicle-only access, were greatly appreciated. Thank you!”**
- ❖ **“Thank you to the members of Public Works for being so helpful to us last week when, after high winds and rain overnight, a huge limb had fallen from an old Honeylocust tree in our yard and out into the street...Of course it was one of those hot sticky days, so your employees’ professionalism, courtesy, and help were a big blessing! We send much appreciation to you all, and keep up the good work!”**

To: Jeff Van Landuyt, Public Works Director

From: Christopher Tiedt, PE, City Engineer

Re: Department of Public Works Office Monthly Report – July 2020

Date: August 3, 2020

The following list summarizes efforts made by Engineering for the month of July 2020:

Ongoing Construction Projects:

- **NICOR Gas Modernization Project:** CSI 3000 continued restoration work in various areas for the NICOR Gas Modernization project. Engineering continued to observe these efforts that include asphalt, concrete and landscaping restoration work.



- **Chipotle/T-Mobile-161 & 165 S. Eastwood Drive:** Construction of the two-tenant space building shell is completed and interior build-outs are moving along. All underground utility work is complete and most of the landscaping work has been completed. With the completion of the landscaping work, the site can be considered stabilized and no additional SWPPP inspections need to be performed. Once the interior build-outs have been completed, final acceptance inspections will be performed.
- **Kishwaukee Brewery:** Construction continues on the building exterior as well as the interior build-out. Despite all underground utility work being completed, Engineering continues to perform site SWPPP inspections as needed. Final acceptance inspections will need to be performed by Engineering.

- **Woodstock Square Apartments:** Conditional Engineering Approval was previously granted to allow site work to begin. Engineering continues to perform SWPPP inspections of the site as needed and observation of utility installation work as it occurs. Approval from IDOT is still pending and is required before any proposed work in the Madison Street and Church Street ROW can take place.
- **Cedarhurst of Woodstock:** The proposed senior living complex is located on IL Route 14 on the southeast side of the City near the hospital. Engineering granted Conditional Engineering Approval, silt fence was installed and inspected, and mass grading operations began. The developer spent most of this month mass grading the site for the proposed development, but did start some utility work as well. IDOT and IEPA permits are still pending for this project. Engineering continues to perform SWPPP inspections of the site as needed and is observing utility installation work when it occurs.



- **Kunes Country Chrysler:**
Remodeling work continued in July at the car dealership. Improvements required the installation of sanitary and storm sewer pipe. All utility work was completed by Scapin Construction and was observed and inspected by Engineering.



Residential Developments:

- Engineering continued construction and stormwater management ordinance inspections at several residential developments, including:

Maples at the Sonatas

Sanctuary at Bull Valley

Ponds of Bull Valley

These construction inspections include the inspection of the streets, pavement patches, sidewalk / ADA compliance, curb and gutter, driveway aprons, culverts, and storm sewer installation. These inspections are performed during both the construction process and following construction completion.



Inspections relating to the stormwater management ordinance include inspecting the condition and effectiveness of the erosion and sediment control devices, site grading, and verification of final site restoration. These inspections must occur on a weekly basis and after any precipitation event consisting of 0.5” or more within a 24-hour period. The installation of erosion and sediment control devices assures that sediment or sediment-laden water does not leave the construction zone.

BEFORE SWPPP INSPECTION:



AFTER SWPPP INSPECTION:



City Projects:

- **2019 Street Maintenance Program:** A-Lamp and their subcontractors have completed paving operations for the 2019 Street Maintenance Program. Some landscaping restoration work and pavement marking of the newly resurfaced roads is all that remains and is anticipated to be completed soon. While they were completing their paving operations, Engineering performed construction observation of this work, and will continue to monitor the landscaping restoration and pavement marking work still needing to be completed.



- **2020 Street Maintenance Program:** Engineering, HLR (City's consultant) and Plote Construction continued work on the program during the month of July and made great progress. Quadrant #2, located west of Illinois Route 47 and north of South Street has been mostly completed with only minor work remaining. Upon completion of work in Quadrant #2, Plote Construction moved to Quadrant #1, located East of Route 47 and North of Illinois Route 120, to begin road work. Great progress was made over the last month in Quadrant #1 and the contractor is over halfway done in completing the proposed work in Quadrant #1. Work in Quadrant #3, located East of Route 47 and South of Illinois Route 120 is anticipated to begin in the near future.



- **Washington Street Watermain:** Engineering was successful in securing the necessary easements needed to complete the water main installation. H. Linden and Sons, subcontractor, directionally drilled the last portion of watermain needed to loop the existing watermain on Pleasant Street with the new watermain on Washington Street. This last section of watermain has been flushed, pressure tested and chlorinated and the City is awaiting completion of all required testing. Engineering inspected all this work on a daily basis. Once all testing has been completed, the remaining water services will be transferred over to the new watermain from the old watermain. Once this work is completed, the old watermain will be abandoned and the restoration for the project will be completed.



- **2020 Pavement Crack Sealing Program:** SKC Construction continued crack sealing work in City-owned parking lots and on selected streets throughout the City. This annual maintenance program helps preserve and prolong the structural integrity of the pavement surface by preventing stormwater runoff from seeping through cracks in the road surface. Areas to be crack sealed are selected based on the age and condition of the surface and take road resurfacing work into consideration as well. All of the work that SKC Construction is performing is being monitored and documented by Engineering.





Department of Public Works
326 Washington St.
Woodstock, Illinois 60098
www.woodstockil.gov

815/338-6118
fax 815/334-2263

To: Jeff Van Landuyt, Public Works Director

From: Nicole Lewakowski, Office Coordinator

Re: Department of Public Works Office Monthly Report – July 2020

Date: August 3, 2020

Event Activities

- Attended event meetings for Ethereal’s Live Music event and Cass St. closure
- Coordinated efforts for Roar for AJ event in Park in the Square (PITS)
- Coordinated and arranged accommodations to support City Band Concerts in PITS
- Attended meetings and coordinated efforts with City Managers Office, PD and event organizers to facilitate Fourth of July Firework Display at Emricson Park
- Provided safety vest for Fourth of July Volunteers
- Ordered restrooms and garbage totes for Fourth of July Fireworks

Miscellaneous Activities

- End of the month activities included – reconciling receivables and petty cash, garbage sticker/yard waste sticker inventory, and office supply inventory and ordering
- Coordinated and proofread the Monthly Report
- Provided updates on City’s website for Fall hydrant flushing, leaf collection, and Styrofoam Shed
- Provided information and links for Fall City Scene publication
- Posted updates for the 2020 Street Resurfacing Program
- Assisted with the approval of seven Oversize/Overweight Permit applications
- Invoiced for six Oversize/Overweight Permits
- Created 167 CSRs originating from resident and employee concerns
- Updated all completions or scheduled services in the open CSR database
- Assisted with the approval of eight submitted Right-of-Way Opening Permit applications and issued 44 permit refunds
- Reported one streetlight outage to ComEd
- Fielded one FOIA request
- Responded to multiple Community Gardens requests and/or questions, including purchasing and installing locks on the gates at Gardens. Also sent out the monthly publication, The Hungry Gardener, to members and Environmental Commissioners.
- Provided coordination and information on a road closure on Cass St. to provide Ethereal the opportunity to have live outdoor music for customers and residents on Saturdays
- Processed and set reservations for four block party requests.



Department of Public Works

326 Washington St.
Woodstock, Illinois 60098
www.woodstockil.gov

815/338-6118
fax 815/334-2263

- Facilitated and participated in the City's efforts to establish outdoor dining accommodations for local businesses.
- Drafted and mailed one leak letter
- Reported four IDOT concerns from residents
- Provided one AAH kit and collected refuse totals
- Developed and posted for two bids; Pavement Striping and Water Treatment Plant Roof Repairs
- Attended Leaf Disposal Bid opening and recorded bids

To: Jeff Van Landuyt, Public Works Director
From: Rob Lamz, Fleet Maintenance Superintendent
Re: Fleet Maintenance Division Monthly Report – July 2020
Date: August 13, 2020

July was a flurry of action in the Fleet Division. Employees are continuing normal cyclical service work with a seasoning of unexpected repairs. Staff made repairs to a street sweeper that had been sitting idle, tore into major drivetrain work, fabricated, and even welcomed a new tool to the division. Advanced corrosion and age reared up as usual, but staff managed to lean into the wind and finish the month strong. Following are some highlight repairs from July.



Fleet welcomed a new unit in July, accepting the new Fleet Division work truck and marking the next chapter in the Public Works story. Staff picked up a 2020 Ford F-350 with a service body to replace the aged 2003 Chevy 2500HD pickup. Staff selected a service body to add versatility to our operations, with room for more tools, equipment, and supplies. The idea behind this is to streamline small equipment and mower repairs by adding

the ability to complete these routine services in the field. Traditionally, the division in need has to stop operations and transport the unit to the Public Works garage, even for routine inspections. With in-field servicing capabilities, Fleet staff can be prepared for normal tasks on site, leaving transport as an option only if necessary. This unit also marks the first all-white truck coming into the fold, with any unit smaller than a CDL vehicle specified in the same Oxford White. This change comes for multiple reasons, with some being cost, delay in assembly, and the other the shades of color. There is significant additional cost to have colors other than white, and special colors require a group of the same colors to collect before painting at the factory. This adds length to the delivery process. In addition, some of the colors, like green for example, change frequently in shade, resulting in different colors among the same department. Staff members wandering through the shop as Fleet finished upfitting it had overwhelmingly



positive comments about the crisp white.

Welding sparks flew in July, when the supporting structure for the rear deck assembly on the main gang mower again broke while traveling down the road. This structure suspends the rear deck in travel, and takes the brunt of the road surface imperfections as the deck bounces below. Staff had previously repaired this area once for the same reasons. Initially we looked into replacement of the whole structure, but the parts were over a month out and had significant costs. Out of options, we purchased a solid steel bar and surface-ground it to a tight fit within the hollow structure. Staff then plug drilled and welded the bar internally, hopefully making this weak point a non-issue moving forward.

Streets Truck 19 was a sore item over the course of the winter, seemingly loosing hydraulic pressure every storm, making operations difficult. Staff inspected the unit, found some trouble items like contaminated fluid, possible occluded filter, and some control issues that were addressed in house during the heat of battle in winter. While these items seemed to improve the problem initially, the operator continued to have trouble for the rest of the season, dealing with the issues while other trucks were down with more significant problems. Staff dove into this truck again for the summer servicing in July, coming up with nothing. Staff brought the truck to the upfitter who retrofitted the unit with a closed-loop salting system, where they quickly figured out that initial settings input by their installers were at fault, causing the system to reset, and go into a limp mode.

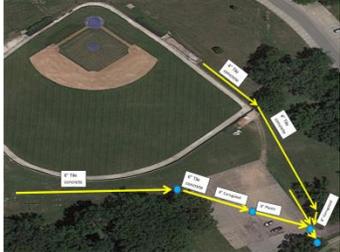
Staff completed a seasonal service and parts installation on the second of the two sweepers in the Street Division in July, bringing both back to operational. With the other machine sitting out the entirety of 2019, this second unit accumulated quite the parts list as it was the only sweeper in use. Staff replaced bushings, nozzles, shutter doors, weldments, and brooms, while learning more about the way the pneumatic systems work on these units. Staff also addressed a long plaguing parasitic draw that caused the battery to drain after periods of prolonged storage. Technicians traced the issue to the aftermarket portion of the right-hand drive installation, with the gauge clusters not sleeping or waking up at random intervals. Staff installed a switch to remove this connection that the operators can flip-off when it is parked for the night, leaving it in a ready state for the next day.

A large undertaking, staff removed the transmission assembly from a John Deere Gator in the Parks Division in July. Parks Staff complained of the unit popping out of gear, leaving the unit in neutral unless the handle was held. Staff initially thought the shift gates were worn on the body, removing and replacing the assembly. While this improved the problem, it still persisted at times, requiring a deeper look. Staff researched common issues, discovering that the synchro and shifting mechanisms in the transmission wear out over time. Technicians removed the transaxle assembly, splitting it in two before finding exactly that. Staff ordered replacement parts, inspected the rest of the components, and reassembled the unit, returning it to Parks without popping out of gear.

To: Jeff Van Landuyt, Public Works Director
From: Chris Lynk, Parks and Facilities Superintendent
Re: Parks and Facilities Division Monthly Report
Date: July 31, 2020

Parks Tasks:

- Parks staff is investigating all the areas in Emricson Park that are holding water. Through this effort, Staff televised and cleaned over 600 feet of drain tile. Revealing six collapsed clay tile areas that have since been repaired. A new storm sewer intake structure was constructed near the northwest side of the lower parking lot near the main play area. Staff also built a manhole structure with a closed lid on the east side of the same parking lot. These new structures serve two purposes: first, they provide access for staff to facilitate annual maintenance, keeping lines clear of debris, and providing accessibility. Second, the structure on the northwest side was built as an open grate for collecting surface water runoff.


- Park staff installed 50 ton of new limestone screenings along Merryman field 7 warning track.
- Contractors completed repairs to a control box and installed a new power line for irrigation on field 7.
- Daily maintenance of the downtown landscape continues. New plantings were installed to fill voids within the bumpouts. The majority of new plantings are perennials planted in larger areas within the bumpouts and interior park. Annuals were planted in the smaller bumpouts and are to be removed in the fall, to make room for brightly colored Mums.


- Playgrounds are still closed due to COVID-19; however, ballfields, tennis courts, and basketball courts are open. Small tournament play started for softball, and daily practices and baseball games are being played. Offerings continue to be evaluated to ensure the health and safety of the public.

- Each week an inventory is completed for hand sanitizer, disinfecting wipes, Lysol spray etc. Recreation Center now has a sanitizing mister for cleaning their equipment after each use. All buildings have had touchless sanitizing dispensers installed for public use, and sanitizing wipes and aerosol sprays are supplied per request.

Facilities Tasks:

- **Library**
 1. Painting project completed in the Children's area
 2. Appointment with Johnson Control to upgrade pneumatic system was scheduled
 3. Hand sanitizer stations were assembled and distributed
- **City Hall**
 1. City Manager's office received new A/C and coil units installed by Woodstock Heating because of leaks found to be unrepairable
- **PD**
 1. RTU repairs were completed in the server room
 2. Ceiling tile replacement program is in process
 3. Ladder to roof repairs were complete
- **Opera House**
 1. New 300 amp disconnect on large RTU was installed
 2. RTUs are all functioning properly
- **Rec Center**
 1. Compressor was replaced on an RTU
 2. We are in the process of receiving quotes for a new dehumidifier unit for pool room

To: Jeff Van Landuyt, Public Works Director
From: Roger Vidales Streets Interim Superintendent/Foreman
Re: **Street Division Monthly Report – July, 2020**
Date: **July 1 to Aug 1, 2020**

Item	Goal	Description	July	YTD20/21 Actual	FY20/21 Estimated
Internal Training	Provide 40 hours of documented training for division employees each year	Hours per employee	0	0	40
Storm Sewer Maintenance	Clean storm sewer lines	Feet	500	1,200	3,000
Street Sweeping	Sweep at least 1,000 center lane miles/ year	Center Lane Miles	193	1,287	3,500
Sidewalk Replacement	Replace 700 lineal feet of hazardous sidewalk per year	Lineal Feet	80 S/f	217	700
Storm Sewer Intakes	Repair failed storm sewer intakes	Number Repaired	15	39	N/A

Sign Maintenance

Employees responded to emergency signage requests and handled incoming CSRs for signage on an individual basis resulting in 23 Sign repairs completed in the month of July, as well as those things which required replacement per new MUTCD guidelines.

Pothole Patching

During July, 53 ton of hot mix was used to complete road repairs and fill potholes on City streets. Staff keeps the material at the recommended temperature in a tow-behind diesel-fired cart continually so the mix does not cool down. Then they shovel the material into potholes, dust the area with cement and finish by tire rolling the area with a pickup truck. A three-man crew handles this task as often as possible to maintain and improve roadway quality, as well as



in response to resident requests.

Intake Repairs

The street division receives requests for intake repair, storm sewer pipe repair, and sink hole repairs. Each request is different falling anywhere between patching the storm pipe to replacing the storm pipe. Intake repairs consist of a full rebuild, which is rebuilding a new structure from bottom to top with a new base, brick, frame and lid. For the month of July, streets completed 15 combined repairs of storm pipe and intake repairs from daily resident requests and from our tabulated list for the year.

Streets Sweeping

We have 117 miles of road to keep clean and we make four complete rounds of sweeping throughout the City of Woodstock per year. We sweep the downtown area on Mondays and Fridays to keep the square presentable for all residents and visitors. For the month of July, we had 15 loads of debris, or 48 cubic yards collected. The resulting water usage was 5,400 gallons, or 15 tanks, 193 miles were covered and the corresponding fuel usage was 138.2 gallons.

Storm Pipe Maintenance

Streets Division for July vectored storm lines at Emricson Park. Employees jetted 325 linear feet and repaired the storm line in many different locations along the pipe to resolve drainage issues in the lower parking lot, baseball fields, and softball fields.



Department of Public Works
326 Washington St.
Woodstock, Illinois 60098
www.woodstockil.gov

815/338-6118
fax 815/334-2263

To: Jeff Van Landuyt, Public Works Director
From: Shawn Parker, Sewer & Water Maintenance Division Superintendent
Re: Sewer & Water Division Monthly Report – July 2020
Date: August 7, 2020

Water Distribution System

- Located b-boxes at: 120 Meadow Avenue (found, keyable), 1008 Wintu Court (found, keyable), 1112 North Madison Street (found, full of debris), 1910 Quail Court (found, keyable), 1512 Golden Oak Drive (found, keyable), and 741 Lisa Street (found, not keyable)
- Assisted with water service leak at 835 Prairie View Lane (Apartment Complex), 124 Hutchins Street, Church Street and Madison Street
- Checked water quality at: 3080 Courtland Street (ran hydrant), 2711 Haydn Street (ran hydrant), and 1945 Tappan Street
- Repaired two different leaks at Emricson Park
- Repaired leak at sample station on Kishwaukee Valley Road
- Repaired leak 103 East Willow Avenue
- Turned water off, then on at 780 Tara Drive
- Painted vent pipes at hospital booster station
- Painted hydrants on Route 47
- Collected pump hours for two (2) water booster stations (weekly)
- Checked two water booster stations five days a week

Sanitary Sewer System

- Responded to two (2) sewer main backups: 350 East Jackson Street (theirs), 804 South Jefferson Street (theirs)
- Rebuilt two manholes on Gould Street
- Completed monthly checks of lift stations, removed rags and disposable wipes for Prairie View lift station pumps
- Checked auto dialer alarms each Wednesday at lift stations
- Dumped grease-controlling chemicals every Friday
- Collected pump hour readings for all twenty (20) sanitary sewer lift stations (twice a week)
- Replaced float balls at Prairie View lift station
- Cleaned pumps at Wanda Lane lift station (cleaned out every Friday)

Monthly Activities

Item	Goal	Actual
Internal training	Provide minimum of 40 hours documented training for each employee each year	20 hours
Maintain water system valves & hydrants	Repair/replace valves & hydrants as necessary	<ul style="list-style-type: none"> • Repaired 19 hydrants • Replaced 4 hydrants • Replaced 4 valves
Convert water meters to radio readers	Replace 700 water meters each year	782 meters
Utilize preventative maintenance to clean sanitary sewer system mains	Lineal footage cleaned each year	8,500 lineal feet

- Water meter readings, final readings, and 16 new meter and meter head installations
- Completed restoration at several locations and inspections of water and sewer mains, buffalo boxes, and service lines for homeowners, contractors, plumbers, and Building & Zoning
- Shut-offs: 0
- Postings: 0
- Leak inspections: 1
- JULIE Requests: 785-2020, 467-2019, 650-2018
- Put fence back at Old Courthouse from down spout/storm sewer job
- Assisted Street Division with patches for several locations
- Assisted Park/Facilities with jetting at Emricson Park

To: Jeff Van Landuyt, Public Works Director

From: Anne George, Wastewater Treatment Superintendent

Re: Wastewater Treatment Division Monthly Report –July 2020

Date: August 14, 2020

South Plant:

- Produced 180,000 gallons of liquid-activated sludge at this facility that was subsequently hauled by Synagro to the North Plant, run through the belt press, and held in storage until land application.
- Division employees collected additional samples in anticipation of NARP requirements. We are working with other municipalities in the formation of a NARP group, which is a requirement for both permit renewals.
- Division employees made repairs to the grinder at the head of the plant.
- Division employees cleaned out the center tanks on the south digester.
- Division employees replaced a vent fan in the WAS cabinet and the RAS cabinet. They also changed all the vent filters.
- All activity was routine in nature; preventive maintenance on equipment, buildings and grounds, and plant operation.

North Plant:

- Division employees continue to keep current with the valve exercising program at both facilities.
- Industrial inventory mailers were sent out to the north-side businesses. We have been receiving a steady amount of completed forms. We are now entering the information into a database.
- Division employees completed the installation of replacement safety railings on aerator 10. There still are two more tanks to complete.
- A representative from JWC was on site to inspect the grinder at the head of the plant. He noted the new capture blades from JWC were incorrect and he will return from JWC to install the updated blades.
- Division employees are working with a new test kit to analyze alkalinity on site. Alkalinity is a “monitor only” parameter requirement on the renewed permit.
- Division employees continue to practice safe distancing, use of hand sanitizers, and sanitizing surfaces. Division employees are washing their hands more frequently than in the past.
- All other activity was routine in nature; preventative maintenance on equipment, buildings and grounds, and plant operations.



City of WOODSTOCK

Department of Public Works
326 Washington St.
Woodstock, Illinois 60098
www.woodstockil.gov

815/338-6118
fax 815/334-2263

CITY OF WOODSTOCK
SOUTHSIDE WASTEWATER TREATMENT PLANT
MONTHLY REPORT OF DISCHARGE - FINAL EFFLUENT
July, 2020

FLOW CONDITIONS

	Design Capacity	This Month	Year To Date	This Month Last Year	Year to Date Last Year
Average Daily Flow (MGD)	1.750	1.541	1.510	1.268	1.580
Maximum Daily Flow (MGD)	5.400	2.968	3.582	1.543	2.910
Minimum Daily Flow (MGD)	not applicable	1.171	1.127	1.122	1.087
Rain/Snow Amount (inches)	not applicable	1.66	25.07	3.35	25.20

COMPLIANCE PARAMETERS AND PERMIT REQUIREMENTS

	Permit Limits	This Month	Year To Date	This Month Last Year	Year to Date Last Year
--	---------------	------------	--------------	----------------------	------------------------

CBOD₅ (mg/l)

monthly average	10	1	1	2	1
daily maximum	20	2	n/a	3	n/a
# of violations		0	0	0	0

Suspended Solids (mg/l)

monthly average	12	5	3	2	3
daily maximum	24	9	n/a	8	n/a
# of violations		0	0	0	0

Fecal Coliform (colonies/100 ml)

daily maximum	400	18	18	18	75
# of violations		0	0	0	0

pH

minimum	6	7.6	7.3	7.6	7.5
maximum	9	7.8	8.2	7.7	8
# of violations		0	0	0	0

Chlorine Residual (mg/l)

maximum	0.05	0.03	0.03	0.02	0.04
# of violations		0	0	0	0

Ammonia Nitrogen (mg/l)

monthly average	1.1	0.32	0.07	0.11	0.07
weekly average (max)	4.8	0.6	n/a	0.12	n/a
daily maximum	5.5	1.33	n/a	0.82	n/a
# of violations		0	0	0	0



City of WOODSTOCK

Department of Public Works
326 Washington St.
Woodstock, Illinois 60098
www.woodstockil.gov

815/338-6118
fax 815/334-2263

MONTHLY REPORT OF DISCHARGE - SOUTHSIDE WASTEWATER TREATMENT PLANT

July, 2020

Page - 2 -

POPULATION EQUIVALENCY

	Design Capacity	This Month	Year To Date	This Month Last Year	Year to Date Last Year
Based on Flow @ 100 gal/capita/d	17,500	15,140	15,079	12,680	15,751
Based on BOD ₅ @ 0.17 lb/capita/d	15,605	9,581	8,129	7,465	7,420
Based on TSS @ 0.20 lb/capita/d	13,964	15,594	10,148	8,672	9,125

PLANT EFFICIENCY

	This Month	Year To Date	This Month Last Year	Year to Date Last Year
Measured with BOD ₅ removal (%)	95.3	94.2	98.3	98.7
Measured with TSS removal (%)	98.0	98.2	98.8	97.8
Measured with NH ₃ N removal (%)	98.2	99.5	99.4	99.6

EXCESS FLOW DISCHARGE

	Permit Limits	This Month	Year To Date	This Month Last Year	Year to Date Last Year
Flow discharged - # of days	not applicable	0	0	0	0
Flow discharged (MGD)	not applicable	0	0	0	0
BOD ₅ (mg/l)	30	0	0	0	0
TSS (mg/l)	30	0	0	0	0
Fecal coliform (colonies/100 ml)	400	0	0	0	0
Chlorine residual (mg/l)	0.75	0	0	0	0
# of violations		0	0	0	0

SOLIDS HANDLING

		This Month	Year To Date	This Month Last Year	Year to Date Last Year
Gallons Produced (MG)		0.257	2.069	0.334	1.597
Dry Tons		12.95	110.25	16.56	85.39
Removed from facility gal	Land application	0	0	0	0
Dry Tons		0	0	0	0
	N. Plant Press	180,000	1,191,500	190,000	1,170,000
Dry Tons		12.26	85.15	11.43	74.21
cubic yards removed	Drying Beds	0	0	0	0
Dry Tons		0	0	0	0



City of WOODSTOCK

Department of Public Works
326 Washington St.
Woodstock, Illinois 60098
www.woodstockil.gov

815/338-6118
fax 815/334-2263

CITY OF WOODSTOCK					
NORTHSIDE WASTEWATER TREATMENT PLANT					
MONTHLY REPORT OF DISCHARGE - FINAL EFFLUENT					
July, 2020					
FLOW CONDITIONS					
	Design Capacity	This Month	Year To Date	This Month Last Year	Year to Date Last Year
Average Daily Flow (MGD)	3.500	2.224	2.820	1.982	2.680
Maximum Daily Flow (MGD)	10.500	3.120	10.959	3.941	6.240
Minimum Daily Flow (MGD)	not applicable	1.501	1.501	1.603	1.603
Rain/Snow Amount (inches)	not applicable	2.46	28.60	4.66	28.69
COMPLIANCE PARAMETERS AND PERMIT REQUIREMENTS					
	Permit Limits	This Month	Year To Date	This Month Last Year	Year to Date Last Year
CBOD₅ (mg/l)					
monthly average	10	2	2	2	2.14
daily maximum	20	3	3	3	4.1
# of violations		0	0	0	0
Suspended Solids (mg/l)					
monthly average	12	6	6.7	4	7.6
daily maximum	24	11	11.4	8	12.9
# of violations		0	0	0	0
Fecal Coliform (colonies/100 ml)					
daily maximum	400	75	215	128	128
# of violations		0	0	0	0
pH					
minimum	6	7.7	7.5	7.8	7.5
maximum	9	8	8	8.1	8.1
# of violations		0	0	0	0
Chlorine Residual (mg/l)					
maximum	0.05	0.05	0.05	0.05	0.05
# of violations		0	0	0	0
Ammonia Nitrogen (mg/l)					
monthly average*	1.5*	0.5	0.45	0.58	0.57
daily maximum	3.0*	1.12	n/a	0.89	n/a
# of violations		0	0	0	0
* April through October is 1.5 and 3.0. November through March is 2.2 and 5.6					



City of WOODSTOCK

Department of Public Works
 326 Washington St.
 Woodstock, Illinois 60098
www.woodstockil.gov

815/338-6118
 fax 815/334-2263

MONTHLY REPORT OF DISCHARGE - NORTHSIDE WASTEWATER TREATMENT PLANT					
July, 2020					
Page - 2 -					
POPULATION EQUIVALENCY					
	Design Capacity	This Month	Year To Date	This Month Last Year	Year to Date Last Year
Based on Flow @ 125 gal/capita/day	28,000	17,792	22,594	15,856	21,475
Based on BOD ₅ @ 0.17 lb/capita/day	27,988	19,203	17,326	14,391	14,166
Based on TSS @ 0.20 lb/capita/day	27,996	18,177	17,332	16,034	17,826
PLANT EFFICIENCY					
		This Month	Year To Date	This Month Last Year	Year to Date Last Year
Measured with BOD ₅ removal (%)		96.0	95.4	98.6	98.0
Measured with TSS removal (%)		96.9	95.4	97.9	95.2
Measured with NH ₃ N removal (%)		96	94.9	95.8	94.8



City of WOODSTOCK

Department of Public Works

326 Washington St.
Woodstock, Illinois 60098
www.woodstockil.gov

815/338-6118
fax 815/334-2263

Performance Measures

Item	Goal	Description	FY18/19 Actual	FY19/20 Actual	FY20/21 To Date
Internal Training	Provide a minimum of 40 hours of documented training for division employees each year		36	18 hours	5 hours
Compliance with IEPA Permits	100% compliance with all operating permits issued by the EPA		100%	100%	100%
Participation in Energy Curtailment Program	Ensure 100% compliance with all calls for curtailment to achieve the highest payback by running generators		100%	100%	100%
Actively promote educational opportunities for school groups and the general public	Increase knowledge about the wastewater treatment process by inviting schools and residents		3 tours	1 tour (203 students)	0
Employ treatment efficiency programs & projects	Seek out and administer programs and projects intended to make facilities efficient		As light fixtures are replaced we are upgrading with LEDs.	Working with B&W for possible grant opportunities	Working with B & W to look for grant possibilities for equipment upgrades



Department of Public Works
 326 Washington St.
 Woodstock, Illinois 60098
www.woodstockil.gov

815/338-6118
 fax 815/334-2263

CITY OF WOODSTOCK WATER TREATMENT DIVISION

JULY 2020 MONTHLY REPORT

In July, well #9 failed twice. The first failure was resolved by the next day and the well was operating normally again. The second failure prompted us to call a PLC engineer to determine the cause. The overloads for one of the phases was found to be weak and in need of replacement. The spin down timer and the over voltage regulator were exhibiting fluctuating out going voltages. New overloads, spin down timer and over voltage regulators have been ordered and will be installed upon arrival. The overloads were switched between phases and the over voltage regulator was turned down. The well is fully operational at this time until the new parts are installed.

In July of 2020, we pumped 2.9 million gallons more water than in July of 2019. This is due to the exceptionally hot and dry July of 2020.

Performance Measures:

- 1.) Achieve Fluoridation Award – 100% compliance at this time.
- 2.) Respond to Water Quality Complaints – All complaints have been addressed within 24 hours of notification.
- 3.) Mechanical Issues at Water Works – Awaiting IDPH inspection for 2021.
- 4.) IEPA compliance – 100% compliance at this time.
- 5.) Accidents causing damage to Person or Property – no accidents to this date. 100% compliance.

Date	REMARKS
6-Jul	Well #9 fail. Cause unknown ran properly the following day.
16-Jul	Power fail at Seminary generator ran and switched over. Power restored in minutes generator finished the cycle.
21-Jul	Lost comms to well #7, BV pump station and Hill Street tower. Problem was with the fiber optic system. Restored in an hour, cause unknown.
28-Jul	Well #9 fail. Ordering replacement overlads, over voltage regulator and spin down timer. Moved overloads well restored until new parts arrive.



City of WOODSTOCK

Department of Public Works
 326 Washington St.
 Woodstock, Illinois 60098
www.woodstockil.gov

815/338-6118
 fax 815/334-2263

WATER TREATMENT PLANTS REPORT

July 2020

Zeolite Treatment		First Street Plant		Seminary Avenue Plant		Total		Total		
		2020	2019	2020	2019	2020	2019	2020	2019	
Total water pumped & treated	gal.	28,662,000	27,610,000	52,183,000	50,354,000	80,845,000	77,964,000			
Total water for softener backwash	gal.	898,900	872,200	1,260,000	1,154,000	2,158,900	2,026,200			
Total water for iron removal backwash	gal.	690,000	701,000	1,277,000	1,235,000	1,967,000	1,936,000			
Total water distributed	gal.	26,506,000	25,023,000	48,654,000	47,248,000	75,160,000	72,271,000			
Total raw water for blending	gal.	6,383,000	5,922,000	19,928,000	20,254,000	26,311,000	26,176,000			
Average daily pumping rate (dist.)	gpd.	855,032	807,194	1,569,484	1,524,129	2,424,516	2,331,323			
Salt used	lbs.	180,790	175,420	255,910	236,350	436,700	411,770			
Chlorine used	lbs.	1,207	1,051	2,290	2,156	3,497	3,207			
Hydrofluosilicic Acid used	lbs.	284	287	566	503	850	790			
Sodium Polyphosphate used	lbs.	2,166	2,247	3,607	3,729	5,773	5,976			
WATER QUALITY - DISTRIBUTION			WATER QUALITY INFORMATION			WATER QUALITY INFORMATION			PEAK FLOW COMBINED	
HARDNESS	10.47	GPG	HARDNESS	6.2	GPG	HARDNESS	11.9	GPG	2,748,000 gals	July 6th
IRON	0.04	PPM	IRON	0.05	PPM	IRON	0.04	PPM	(DISTRIBUTION)	
RESIDUAL CHLORINE	1.18	PPM	RESIDUAL CHLORINE	1.81	PPM	RESIDUAL CHLORINE	2.01	PPM		
pH	7.6		pH	7.9		pH	7.4			
FLUORIDE	0.62	PPM	FLUORIDE	0.69	PPM	FLUORIDE	0.68	PPM		
PO 4	0.86	PPM	PO 4	0.98	PPM	PO 4	0.85	PPM		
SODIUM	82.24	PPM								
REMARKS:										
Will Smith: Water Treatment Superintendent										



Police Department

John L. Lieb, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

To: Mr. Roscoe C. Stelford III, City Manager
From: John L. Lieb, Chief of Police
Re: Request for Budget Amendment – Expenditure to Maintain the Outdoor Severe Weather Warning Sirens
Date: August 26th, 2020 (September 1st, 2020 City Council Meeting)

The purpose of this memorandum is to seek the City Council's approval for the expenditure of \$9,900 for the costs associated with the unexpected, and unbudgeted, maintenance and repairs to the electrical supply systems of four (4) of the City's five (5) outdoor severe weather warning sirens. To be clear, the sirens are currently functional; however, we have been advised that their electrical system failure is only a matter of time.

The City of Woodstock has five (5) outdoor severe weather warning sirens, which are located at Bates Park, Emricson Park, First Street, Lake Avenue, and McConnell Road. Most of the sirens were established decades ago to be used to announce the approach of a tornado to the community. When severe weather strikes the area, the on-duty Police Sergeant collaborates with the on-duty Woodstock Fire/Rescue District supervisor in the decision-making process on whether or not to activate the sirens. If the sirens are activated, then the system will automatically sound for a three-minute period. The purpose of these sirens is to warn residents who are outside that they should take cover immediately.

The Woodstock Police Department regularly reminds citizens that the outdoor severe weather sirens are just one facet of a multi-faceted system to warn citizens of imminent hazardous weather; we advise citizens that they should also monitor information by radio, television, internet, and telephone devices any time that the forecast includes the possibility of the development of severe weather in the area. The outside severe weather warning sirens are generally sounded only when a confirmed funnel cloud is aloft, or when a tornado has been sighted on the ground within an expanded boundary of the City of Woodstock. However, there are other instances (e.g., the recent "Derecho" weather event on August 10th, 2020) when the sirens are activated to warn citizens. Therefore, the sounding of a siren most assuredly designates an imminent threat and the need for everyone to take cover immediately.

The sirens are tested on the first Tuesday of every month at 10:00 a.m. The sirens sound briefly during that time, and on-duty Woodstock Police Officers are positioned to confirm that the sirens



NATIONAL TRUST
for HISTORIC PRESERVATION®

DOZEN DISTINCTIVE
DESTINATIONS 2007

***Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation***

are functioning. Earlier in 2020, it was noted that the Lake Avenue siren was not functioning. Upon inspection, the siren maintenance vendor confirmed that that there was nothing wrong with the siren itself, other than it was not getting any electrical power. ComEd personnel responded to the scene and determined that power existed to the base of the siren pole. Personnel from Associated Electrical responded and determined that the electrical wiring system from the base of the pole to the siren itself had completely failed due to its longevity and exposure to the elements. A temporary repair was made to ensure the siren functions, but a repair to extend the life of the system is still required for this siren.

Based off of the observations of this particular siren system, we requested Associated Electrical to assess the status of the other four warning sirens in the City. The communication and assessment that came from Associated Electrical indicates that the Lake Avenue siren needs a more durable repair along with three other sirens (Emricson Park, Bates Park, and First Street) that are in dire need of maintenance, and that system failure is only a matter of time; the McConnell Rd. siren does not require maintenance at this time due to its relative newness and solar-powered system. Additionally, upon reviewing the provided quote, you will see that if the project is completed piecemeal siren by siren, then the project cost would be \$14,590. However, if this project were approved and then completed as a single project, then a 32% savings is achieved in part due to the streamlined work schedule for the required electricians along with the cost of a single day mechanical lift rental rather than a multiple day rental.

Therefore, it is requested that the City Council authorize an unbudgeted expenditure of \$9,900 for the immediate preventative maintenance and repair of four (4) of the City of Woodstock's outdoor severe weather warning sirens (Lake Ave., First St., Emricson Park, and Bates Park) that will be completed by Associated Electrical Contractors, LLC of Woodstock, IL. The City Administration will work to identify budgetary savings in other line items or fund balance will need to be utilized to finance this unforeseen expenditure.

Sincerely,



John L. Lieb
Chief of Police



Reviewed and Approved by:

Roscoe C. Stefford III
City Manager



August 25, 2020

City of Woodstock
326 Washington St.
Woodstock, IL. 60098
Email: clynk@woodstockil.gov

RE: emergency sirens around city
AEC Quote No. Q072820-3 rev-1

We are pleased to provide an electrical quote for material and labor for the above reference project. Our proposal is based on a site visit and phone conversation. The Following is a clarification of our scope of work:

Lake Ave.

- Tax is NOT included
- Remove existing pipe, wire and boxes from pole
- Remove and reinstall siren cage once new pipe and wire have been installed
- Install new pipe, wire and boxes at existing location
- Components from existing boxes to be reused in new boxes
- All work to be done during normal working hours
- Cost of permits, inspection fees and utility charges are not included

TOTAL: \$3,470.00

1st. St

- Tax is NOT included
- Remove existing pipe, wire and from pole
- Remove existing weather head and feed from pole
- Install new weather head and feed from building
- Install new pipe and wire for siren
- Reuse existing stainless steel box and components inside
- Connections to them by electrical
- All work to be done during normal working hours
- Cost of permits, inspection fees and utility charges are not included

TOTAL: \$3,180.00



Emricson Park

- Tax is NOT included
- Remove existing pipe, wire and from pole
- Remove existing disconnect switch
- Install new 30 amp NF disconnect switch NEMA 3R
- Install new lightning arrestor
- Install new pipe and wire for siren
- Reuse existing stainless steel box and components inside
- Connections to them by electrical
- All work to be done during normal working hours
- Cost of permits, inspection fees and utility charges are not included

TOTAL: \$3,460.00

Bates Park

- Tax is NOT included
- Remove existing pipe, wire and from pole
- Remove weatherproof boxes from pole
- Remove existing disconnect switch
- Install new 30 amp NF disconnect switch NEMA 3R
- Install new weatherproof boxes to pole
- Reuse existing components from removed boxes
- Install new lightning arrestor
- Install new pipe and wire for siren
- All work to be done during normal working hours
- Cost of permits, inspection fees and utility charges are not included

TOTAL: \$4,480.00

If all done together the cost would be

TOTAL: \$9,900.00

Thank you for the opportunity to quote your above electrical needs. If you have questions or need any further information, please feel free to contact me at your convenience.



Sincerely,
Associated Electrical Contractors, LLC

Jeff Schnulle
Project Manager | Service & Commercial Divisions
Email: jschnulle@associated-electrical.com
Yes, this quote is accepted.

Approved by: _____ Date: _____
This quote is good for 90 days from the date of this letter.



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098

phone 815.338.6118
fax 815.334.2263
wsmith@woodstockil.gov
www.woodstockil.gov

To: Mr. Roscoe Stelford, City Manager

From: Will Smith, Water Treatment Superintendent

Re: **Approval to Waive Requirements for Competitive Bids and Acceptance of Proposal for Preventative Maintenance to Water Supply Well #12**

Date: August 26, 2020

The City of Woodstock operates six shallow groundwater wells, which provide drinking water for the entire community. Three of these wells pump to the Seminary Avenue Water Treatment Plant, and the remaining three wells pump to the First Street Water Treatment Plant. The City takes great pride in its ability to provide a reliable, uninterrupted water supply for residents, industry, and businesses in the community. This success is based upon the ability to administer a scheduled, budgeted process for the testing, inspection, and maintenance of the City's drinking water wells to avoid catastrophic failure or unanticipated rehabilitation of the well or its components. Through this process, each of the City's wells is pulled at least once every six years for inspection and preventive maintenance.

The quality of services provided for the inspection and maintenance of these water supply wells is critical to the health of the community and our ability to provide an uninterrupted water supply. Layne Christensen Company has constructed and installed all of the City's six water supply wells, and they have performed almost all of the service and maintenance work in the past. Their response time and quality of work has been excellent and has resulted in a water supply system with few problems or failures. Well #12 is a submersible Byron Jackson model, and Layne Christensen is the exclusive Byron Jackson dealer in northern Illinois. As such, they stock all of the materials that may be needed for the repair of this well pump, which will limit the period that this well pump will be down for maintenance. Once approved, this work will be scheduled for completion in October 2020 so that its removal does not affect the City's ability to meet seasonal water demands.

The preventive maintenance work described in the proposal includes costs for the mobilization of equipment to pull the column pipe, the pump, the bowl assembly, and motor, followed by the reinstallation of the well equipment, the replacement of the eight-inch surge control valve, sonar jetting, if necessary, final testing, and demobilization. The proposal also covers costs associated with televising the well casing and the transportation of the pump bowl assembly to Layne Christensen's facility in Aurora, Illinois for sandblasting and inspection. The price as quoted includes all labor and



DOZEN DISTINCTIVE
DESTINATIONS 2007

***Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation***

equipment necessary to complete this activity. This estimated cost provided by Layne Christensen Company for this work is quoted not-to-exceed \$61,344.

Since this well is a submersible type, some of the necessary repairs may not be evident until the pump is actually pulled from the casing pipe and inspected. This inspection may result in additional expenditures, which may be necessary prior to reinstallation of the pump. Additional costs may be associated with work that needs to be done to the motor, costs to replace the column pipe, costs to repair or replace the bowl assembly, or the pitless spool. These are additional costs not included in the proposal and they will only be considered after a common inspection by representatives from Layne Christensen and the City of Woodstock, and only if authorized by the City.

Due to the importance of providing an adequate supply of high-quality water to all of our customers on a daily basis, it is necessary and appropriate for the City to continue to utilize Layne Christensen Company for service and repair of water supply wells without bidding. The disruption of the water supply, even for a few days or a few weeks due to poor or slow work by a “low bidder,” will have a very immediate, negative impact on our customers. The City Administration agrees with and understands the standard requirement to seek competitive bids for most projects and services. However, the annual inspection, maintenance, and repair of the water supply wells is a critical operation, and our water customers expect the City to provide a reliable service without interruption. While the City cannot guarantee unexpected maintenance problems in the future, we can report that the City has received excellent service from Layne Christensen Company in the past, and we have not had any water restrictions or special warnings due to drinking water well equipment failures within the past decade.

The approved FY20/21 Water and Sewer CIP budget includes \$83,000 in line item 61-00-7-702 for the maintenance and repair work on Well #12. This budget amount is adequate to pay the proposed costs associated with the well maintenance, while still providing funds to pay for unexpected well problems during the year.

Therefore, it is recommended that the City approve a proposal from Layne Christensen Company to provide materials, labor, and equipment to pull, inspect, and reinstall Well #12 (as described in their proposal dated August 13, 2020) for a total cost not to exceed \$61,344.



Reviewed and Approved by:

Roscoe C. Stellford III

City Manager

c: Jeff Van Landuyt
Layne Christensen Company



City Manager's Office
Terry Willcockson
Grants/Communications Manager

121 W. Calhoun Street
Woodstock, Illinois 60098
815/338-4300 ext. 11128
fax 815/334-2269
twillcockson@woodstockil.gov
www.woodstockil.gov

Memo

TO: Roscoe Stelford, City Manager

FROM: Terry Willcockson, Grants/Communications Manager
Garrett Anderson, Economic Development Director

DATE: August 27, 2020

RE: ITEP Walking/Biking Path Grant Opportunity

Summary:

Staff has identified a grant opportunity to potentially fund up to \$2 million for an extensive destination-based Walking/Biking Path on the east side of Woodstock. The proposed route would expand existing 5' sidewalks to a multi-use 10' path, connecting the IDOT-funded Route 47 Multi-Use Path, already part of that expansion design, with downtown destinations going west, including the Square, Metra Train Station, Aurora University, new residential developments and older neighborhoods, and providing alternative transit to essential shopping services located on the east side of Route 47. An additional leg would connect the Route 47 path at Lake Avenue, widening sidewalk going east for access to Walmart and the new Aldi, and connecting with the regional Prairie Trail path to MCC, Crystal Lake and beyond. Applications are due November 2nd and scoring is enhanced for projects that show commitment with Phase I Engineering underway. HLR has provided a Phase 1 estimate for consideration totaling \$103,515. TIF dollars may be used for this unbudgeted expense, if approved. A Resolution supporting the overall final project will be requested from City Council in October.

Proposed Route:

The Illinois Transportation Enhancement Program (ITEP) grant, now open, offers the timely opportunity to "enhance" the approaching Route 47 Expansion project and effectively make the already-planned, IDOT-funded multi-use path a much more accessible transportation alternative for the entire community by including two grant-funded elements:

1. A proposed Route 47 to Downtown Walking/Biking Path loop (1.3 miles).
2. An additional leg, widening the sidewalk between the new Route 47 path and the existing regional Prairie Trail path (Hwy 14), and connecting to MCC and beyond (0.4 miles).

Both are shown in the attached diagram. Please note that this is a "best case" working visual, final details are likely to change somewhat based on engineering analysis.

Project Details:

The proposed 1.3-mile Downtown route begins at the intersection of Route 47 and South Street near McDonald's. Once Route 47 construction is completed, this would connect multi-family complexes on the east side of Route 47, as well as the County Fairgrounds, US Post Office, and pharmacy and grocery shopping, with several destination points on the west side of Route 47.

The loop would go west past McDonald's, with a spur to incorporate the existing Raintree Park parking lot as an improved trail head site; run west along the high berm north side of Raintree Park; offer a second trailhead spur at the parking lot to the south; then turn north before the Union Pacific railroad tracks, and proceed NW up to the Die Cast planned residential development; turn back east at Newell or North Streets, and reconnect with Route 47 for access northward to the Government Center along existing sidewalks.

The 10' dual usage pathway connects travelers with the following sites: IDOT-constructed Route 47 East Side bike/ped path; Raintree Park; Sesquicentennial Park; Aurora University; Metra Train Station (where McDOT/Visit McHenry County are reinstalling a bike rental station); the Woodstock Square dining/shopping/entertainment area, including the Bike Haven shop with regular biking events; City Hall; and, planned downtown residential developments, some of which have already expressed desire for this amenity to be part of their proposed project designs.

The new trail segment on Lake Avenue would connect the new Route 47 path to the existing 10'-wide trail along Highway 14. This existing Lake Ave. sidewalk is either 5' or 6' wide from Route 47 to the Walmart drive entrance across from the City of Woodstock water tower, where the path widens to 10'. It remains at this 10' width as it leads the walking or biking public past many of Woodstock's largest employers, including Walmart, Charter Dura-Bar, Woolf Distributing, Catalent Pharma Solutions, and Northwestern Medicine Woodstock Hospital. This trail connection would link five of the top ten employers in Woodstock to both the Route 47 and Highway 14 walking/biking paths.

Existing Plan Goals Realized:

Woodstock community members have requested more walking/biking options for years and that desire has been incorporated into numerous planning efforts. The Transportation Commission has developed a Master Bicycle Plan that reflects much of the route proposed here, and has offered their strong support. The recent Downtown Development Plan outlines a similar Downtown route, which is based partially on existing sidewalks widened to 10' for dual usage. The proposed route directly serves the planned NRSA east-side redevelopment project; therefore, qualifying to receive a portion of the anticipated CDBG funding allocated to that project. The Age Friendly Livable Community goals emphasize walkability and active physical engagement. And, McHenry County's 2040 Transportation Plan highlights desired connectivity to existing regional paths.

Grant Criteria:

IDOT's ITEP grant program is administered this year by the Active Transportation Alliance and Illinois Public Health Institute. This has resulted in a strong focus on healthy alternative transportation projects, especially Walking/Biking Paths, with \$75 million in State funding made available for routes that are destination-based, not recreational in nature. Emphasis is also on serving rural and low-income communities. An additional \$30 million is offered from Federal funding for other related transit enhancement projects.

The maximum grant cap is \$2 million, with a 0-20% match, depending on the community's "high need" rating, which is competitively determined based on an on-line mapping tool. Projects have 4 years to begin construction once approved.

The project as outlined includes minimal concerns regarding easements or property acquisitions, but final details can only be determined through Phase I Engineering Assessment. The project would include intersection improvements, directional signage, striping, safety lighting, landscaping, educational landmark signage and possibly even public art parklets, as budget and additional grant funding allows. Support letters are being requested from several entities, a public awareness meeting and public survey will be scheduled, and all these steps will help to obtain the highest possible rating for the final ITEP application.

Closing Rationale:

Walking/biking path development encourages healthy, economical and environmentally-sound outdoor activity for residents of all ages. Transportation options aid shopping activity for businesses on both sides of town, as well as access to educational facilities and major employers. These connections make the final phases of this walking/biking path project very attractive to future funders, as an amenity that shows vision, collaboration and broad community benefits. This type of public-service amenity demonstrates strong municipal commitment to the public, which in turn creates a very attractive selling point when talking to prospective developers and new homebuyers.

The 2020 ITEP grant offers potential benefits for our community that have long been desired, but have been very difficult to fund.

If Council is supportive of the proposed walking/bike path, potentially funded using the ITEP grant, then a motion is requested authorizing the City Manager to execute a contract with HLR to facilitate the Phase 1 engineering, funded via TIF #2 for an estimated cost of \$103,515, which will be used to prepare for the submittal of a grant application to fund this improvement.



Reviewed and Approved by:

Roscoe C. Stefford III

City Manager



Woodstock Route 47 Expansion To Downtown & Beyond Walking/Biking Path

ITEP Bike Path Grant
Fall 2020



Illinois Transportation Enhancement Program (ITEP)

- The current ITEP grant opportunity has been released with a deadline for application of November 2nd.
- This grant is normally administered through IDOT but the program this year is being offered through agency partners Active Transportation Alliance and Illinois Public Health Institute.
- This has resulted in a strong focus on healthy alternative transportation projects, especially Bike/Pedestrian Paths, with a higher than usual amount of funding made available; however, the routes must be destination-based, not recreational in nature.
- The maximum grant cap is \$2 million, with a 0-20% match, depending on the community's "high need" rating, which is competitively determined based on an on-line mapping tool and other qualifying applications.
- Projects have 4 years to reach completion.
- City Administration is supportive to begin Phase I engineering, so application earns higher points with funder. Requesting Commission support prior to City Council preliminary presentation on September 1st.

The Woodstock Downtown Development Plan (2019) calls for a shared Walking/Biking Path that would connect the Downtown to the new Route 47 path.

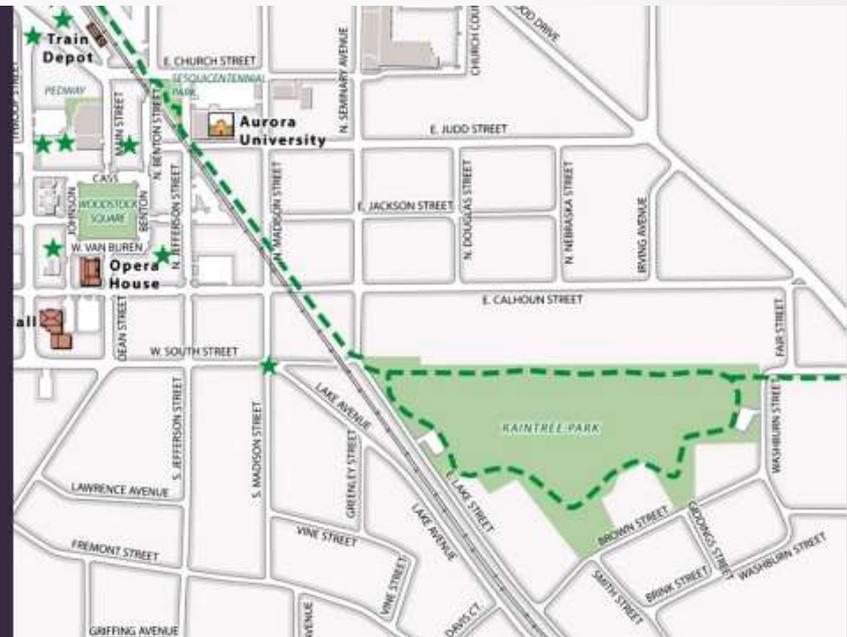


WALKING/BIKING PATH

Parcel Area – 3.7 acres.

Amenities – A multi-block walking and biking path that connects several of the park facilities between Downtown Woodstock and Route 47. Length would be approximately 1.9 miles.

Recommendations – The path should be built in three phases. The first is a 3/4-mile loop path within Raintree Park. Next, a linear path will be developed following the east side of the railroad tracks to the north and west, all the way to Wicker Street. This will connect current amenities such as Raintree Park, Aurora University and Sesqui-centennial Park. Right-of-way should be preserved within future development sites on the Richards Building Supply site and the Woodstock Station site. Finally, when Route 47 construction is funded, the path will connect across the highway to the County Fairgrounds, and link to the new 10-ft wide bike path proposed on the east side of Route 47. Right-of-way should be preserved as development occurs on the vacant land between Route 47 and Raintree Park.



The Transportation Commission draft bike plan is much broader, and includes a similar route.

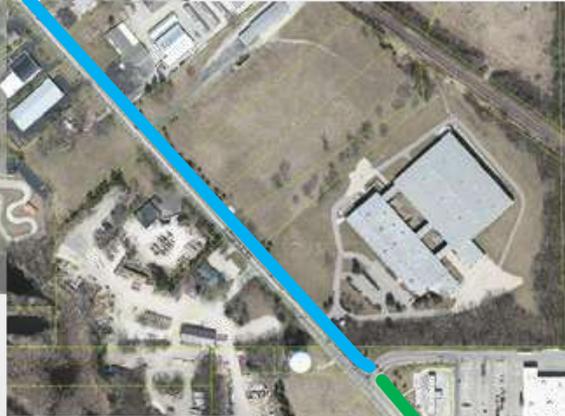
- A connection through Raintree Park to the Downtown
- Connections through the Die Cast site to the Train Depot and Rte. 47
- Connection along Lake Avenue from Route 47 to Highway 14 Bike Path





Proposed Route 47 to Downtown Walking/Biking Path

- Total Distance:
7,000 ft (1.3 mi.)



Proposed Lake Ave Connection to Highway 14 Walking/Biking Path

- Total Distance:

2,400 ft (0.4 mi.)

-  Existing 10-ft wide path on Highway 14 & Lake Ave.
-  Proposed connection with ITEP Grant

Big Picture for Woodstock trail connections

- Existing 10-ft wide path on Highway 14
- Proposed 10-ft wide path with Route 47 expansion
- Proposed 10-ft wide path with Route 47 expansion (Not currently funded)
- Proposed connections with ITEP Grant





City of
WOODSTOCK

October 1, 2020

ITEP Grant Review Panel

To Whom It May Concern:

Woodstock Transportation Commission strongly supports the proposed "Route 47 Expansion: To Downtown & Beyond Walking/Biking Path" ITEP application for funding.

Woodstock is the McHenry County Seat and a progressive community with a strong commitment to the environment, arts and culture, as seen through their support of the Woodstock Opera House, Woodstock Public Library, Woodstock Recreation Center and Aquatic Center, as full City Departments. The City partners with the Environmental Defenders of McHenry County and The Land Conservancy of McHenry County to encourage healthy lifestyles, and the Community Foundation for McHenry County recently awarded the City of Woodstock a Transformational Grant of \$75,000 to develop their Age Friendly Livable Community program, supporting needs of our country's growing age 65+ demographic.

Woodstock residents have been asking for additional bike/ped path options for decades. In response, the Transportation Commission has developed a Master Bike Plan that covers the entire community and suggests an extensive system of alternative transportation routes. Given reduced funding experienced during the 10-year Great Recession, and now the anticipated deficits in revenue streams resulting from the ongoing pandemic, this type of project necessarily became a lower financing priority. However, approval of a new TIF District covering much of the proposed route, as well as a CDBG-funded NRSA project in the area, means additional resources can be accessed to initiate Phase I engineering and show Woodstock's sincere commitment to implementing this project once grant funding is obtained.

The proposed Walking/Biking Plan directly reflects areas included in this Commission's more comprehensive recommendations. The proposal offers enhancement to IDOT's planned and funded Route 47 Expansion, with construction set to begin in 2 years. The route facilitates essential shopping in three areas: Route 47 grocery and pharmacy needs; Lake Avenue access to Walmart and a new Aldi store; and, downtown Square restaurants, entertainment venues, movie theater, bookstore and gift stores. The route connects numerous destination points: Woodstock's Metra Train Station; Aurora University Campus; City Hall; several new residential developments; McHenry County Fairgrounds; the US post office; and, the existing Prairie Trail regional bikeway to McHenry County College, Crystal Lake and beyond. Also, 7 of Woodstock's 10 top employers are located along the proposed travel route.

This ambitious project will make the IDOT-planned bike/ped path, part of the budgeted \$57 million Route 47 expansion, truly accessible and worthy of the investment. We encourage your full funding.

Sincerely,

Andrew Celentano, Chair, Woodstock Transportation Commission



City Manager's Office
Terry Willcockson
Grants/Communications Manager

121 W. Calhoun Street
Woodstock, Illinois 60098
815/338-4300 ext. 11128
fax 815/334-2269
twillcockson@woodstockil.gov
www.woodstockil.gov

Memo

TO: Roscoe Stelford, City Manager
FROM: Terry Willcockson, Grants/Communications Manager
DATE: August 27, 2020
RE: Square Stairway Restoration & Reuse

As can be seen from the photo below, the stairway in the SE corner of the Woodstock Square is badly in need of repair. The stairway is an integral public access point connecting those parking in the Jefferson Street lot to the businesses and other amenities at the higher Square elevation.



The stairway condition was brought to the City's attention during last spring's Pride Promenade, when a request was made to temporarily paint the rainbow colors celebrating that occasion. Due to the positive response received from that temporary effort, community members have requested a more permanent artistic message be considered. A proposed project is currently under development for review by the Arts Commission and Historic Preservation Commission, and will be presented for final City Council approval in the weeks ahead.

This request did provide motivation to confirm legal ownership of the stairway parcel, which had previously been in doubt. This has now been confirmed, with the City as the owner, and repairs should be initiated. JMH Chimney has offered the attached estimate for \$4,850, and an additional \$50 is needed for the additional insured coverage. Arrangements have also been made with the property owner for use of the adjacent parking lot during construction, with parking for those tenants in the Jefferson Street lot during construction requested from the Woodstock Police Department.

While this is an unbudgeted expense, the unanticipated receipt of the Community Foundation's \$75,000 Transformational Grant included identified "general operating support" in the amount of

\$9,776. These funds are proposed for the \$4,900 repair, and for any additional costs related to the public art project.

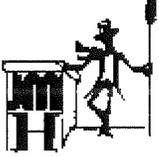
Therefore, if Council concurs, a motion would be in order to authorize the City Administration to move forward with the unbudgeted repair of this stairway and approve the proposal for \$4,900 with JMH Chimney, with the project being funded using the proceeds from the Community Foundation's Transformational Grant.



Reviewed and Approved by:

Roscoe C. Stieford III

City Manager



Proposal From JMH Chimney

P.O. Box 638 Woodstock IL 60098

Ph. (815)338-4140

Fax (815)338-6753

Proposal to
City of Woodstock
Public Works Administration
326 Washington St.
Woodstock IL 60098
Attention Jeff Van Landunyt

We herewith propose to furnish all the material and perform all the labor necessary for the rebuilding of the stone façade wall under the staircase leading down from the southeast corner of the Woodstock Square into the alley/parking area below, including;

- Dis-assembling all the existing stone and cleaning all the old mortar from the stone surfaces.
- Rebuilding a new stone façade with the existing stones and new mortar to match the original as close as practicable.
- Supplying any new stone that might have been removed with new stone to match as close as practicable.
- A complete and through clean up of our debris.

To the sum of	\$4850.00
Add for additionally insured	\$50.00
Add for a performance bond	\$150.00
A certificate of insurance will be provided for upon request.	

Note: An inspection of the substructure will be performed when the stone wall façade has been removed. Any necessary patching and or repairs for the sub structure will be quoted at that time.
Water and electricity to be provided for by the City of Woodstock Illinois.

Not included in this proposal
All material is guaranteed to be as specified, and the above work to be performed in a neat workmanlike manner.
The above work to be completed in accordance with all drawings and specifications.
Payment to be made upon completion of work.

Respectfully Submitted by
David G. Stack February 21, 2020
Proprietor of JMH Chimney

Any alterations or deviations from the above specifications involving extra costs, will be executed only upon written orders and will become an extra charge over and above this estimate. All agreements contingent upon a Level III Inspection, strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workman's Compensation and Public Liability Insurance on above work to be taken out by JMH Chimney. A Certificate of Insurance will be provided for upon request. Additionally Insured will be provided for upon request at an addition fee. Owner shall make all payments as required under the parties contract. The Owner shall be responsible for all costs incurred by Contractor associated with enforcement of this contract including all reasonable attorney's fees

Note: This Proposal may be withdrawn by us, if not accepted within 20 days (sign and return 1 copy to our P.O. Box)
Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date _____

MEMORANDUM

To: Roscoe Stelford, City Manager
From: Darrell Moore, City Planner
Date: August 27, 2020
Re: Courthouse Connector Building Design Options and Project Update

Architectural and engineering work continues on the Old Courthouse and Sheriff's House. Since the project was last presented to the Council in April, Gary Anderson Architects, now known as Studio GWA, has been drawing and refining plans for the rehabilitation of the buildings. This has included consultations with industry specialists who have toured the buildings to look at the masonry, HVAC, and electrical systems.

Attached are three renderings by Studio GWA influenced by comments received from the Council in April. Also attached are the cost estimates for the three options. Staff is seeking direction from the City Council regarding the preferred option going forward.

Option 1 is a hybrid of traditional and modern not previously considered by the Council. It mimics the Old Courthouse in massing, details, and materials, but also includes very large glass openings. The glass sections would allow for impressive views both into and out of the building. From the street, onlookers will be able to see the enclosed brick walls of the Old Courthouse and Sheriff's House. This option is estimated at \$160,500.

The general consensus by the Council in April was for an exterior of mostly glass. Option 2 features the latest in exterior glass wall design in which glass panels are uninterrupted by structural seams. The effect is a facade that at times becomes invisible and the structure within appears to float. This technology comes with a higher estimate than the other two options at \$349,000. Studio GWA also notes that it may require additional operating costs for cooling.

Option 3 is the version favored by Council in April. Unlike the other options, its outward appearance (or skin) has not been updated since it was last reviewed. It has a conventional glass wall design while allowing for many of the same benefits of Option 2. Because it uses standard construction techniques, its estimate is much less than Option 2 at \$175,000.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager



D100 Option 1

08/28/2020

McHENRY COUNTY COURTHOUSE & JAIL

20-1492





D101 Option 2

08/28/2020

McHENRY COUNTY COURTHOUSE & JAIL

20-1492





D102 Option 3

08/28/2020

McHENRY COUNTY COURTHOUSE & JAIL

20-1492





Woodstock Courthouse Cost Estimate

This is a breakdown of cost differentials of each option for the exterior of the addition. As I stated on the phone the differential between the brick, Option 1, and curtain wall system, Option 3, is negligible in the big scheme of things.

Option 2 is the big difference. Currently in the estimated construction budget we provided, I had \$ 303,000 allocated for a more contemporary curtain wall enclosure system. As we continued to explore design options, we looked at doing a butt glass, spider framing system. There is no visible framing system, other than the connections. From our glazing supplier, he suggested a cost estimate for this type of system at, \$165.00/sq.ft. which equates to about \$334,000. That is about \$30,000 more than what I had as a place holder in the budget, which was before we had come up with this design option.

Option 3 is a conventional Curtainwall system of insulated glass and aluminum framing .

As I stated to you on the phone, Option 2 is a very contemporary 21st century design approach. The appearance can really have an impact and offer a stark contrast with traditional and contemporary design and how this building has been adaptable to changing needs and uses. However, I must note that this glass system is a little less energy efficient and would probably require more AC capacity to offset the late afternoon sun load in the summer. That cost should also be considered in evaluating which option to select.

Here are the breakdowns:

OPTION 1

Curtainwall system 1,500 sq.ft.@ \$85/ sq.ft.	\$127,500
Brick corners and lintels 550sq. ft. @ \$60.	<u>\$ 33,000</u>
Total	\$160,500

OPTION 2

Butt glass w/Spider framing connections. 2,250sq.ft. @ \$165 / sq.ft.	\$334,000
Additional Air Conditioning load requirements	\$10,000 - 15,000
Additional operating costs have not been determined but there would be additional costs.	

Total	\$349,000
--------------	------------------

OPTION 3

Curtainwall system 2025 sq.ft.@ \$ 85/ sq.ft.	
Total	\$ 175,000





Economic Development Department
Garrett Anderson, Director
121 W. Calhoun Street
Woodstock, Illinois 60098

phone 815.338.3176
fax 815.334.2269
ganderson@woodstockil.gov
www.woodstockil.gov

To: Roscoe Stelford, City Manager

From: Garrett Anderson, Economic Development Director
Jeff Van Landuyt, Public Works Director

Date: August 27, 2020

Re: Economic Development – Updates Regarding Response to COVID-19

On March 25, 2020, the City Council approved a variety of measures to assist local businesses, mostly due to business interruptions being imposed by ongoing State and Federal policies intended to address COVID-19. The interruptions are having significant negative impacts on the financial stability of our local business community. At this point, Council direction is requested regarding two elements of these emergency response measures.

Emergency Loans – The overarching goal of this program is to support local small businesses by infusing short-term financial support and providing liquidity to small businesses. Fifty-six (56) loans have been issued to date, with six loan applications being denied to date (62 total applications). The pace of loan applications has slowed significantly from 56 during March and April, to just three in May, one more in June, two in July, and no new applications in August. The Finance Department has also received a full payback of one of the loans, despite the fact that the payment schedule would not begin until May of 2021.

As the program was established in late March, the Finance Department reserved \$500,000 to fund a potential of 100 loans through this program. This was accomplished as a temporary transfer from the CIP Budget. With 55 loans outstanding, there remains \$225,000 reserved in the fund to be able to fund future loans. At this time, we are recommending that the City Council direct staff to no longer accept applications for the Emergency Loan Program. This will allow \$225,000 to be returned to the CIP budget for the current budget year.

Outdoor Dining – The Public Works and Economic Development Departments have been working diligently to adjust the availability of additional City-owned tables to the needs of local restaurants. The City has made a supply of tables from the parks and swimming pool available to local restaurants to supplement their limited capacity. In addition to this, Benton Street was closed between E. Judd Street and the railroad tracks, and populated with a mix of City-owned tables and tables owned by adjacent restaurants.

At the July 21st meeting, it was recommended that “the City-owned tables remain available to the restaurants as long as the weather permits continued outdoor dining.” As the potential closure time gets closer, City staff is seeking clarity in this matter. While flexibility still exists, two potential recommendations are offered here:

1. Public Works staff could remove the tables throughout the downtown after a specific date. A recommended date may be November 1, 2020. This is approximately two weeks after the Benton Street Boardwalk has been typically removed in the past. Council could also reconsider this potential date at the October 20th City Council meeting.
2. Public Works staff could wait until the first heavy snowfall of the winter season. At this point, the area will begin to be unsafe for public use due to potential accumulation of ice. Due to their snow clearing responsibilities, Public Works may not be able to clear tables immediately, but can remove the tables after the snow has been addressed.

Cass Street – At the July 21st meeting, the City Council discussed the temporary closure of a portion of Cass Street, to allow for live music presentations coordinated by Ethereal Confections and Winestock. This closure allows them to extend their dining area and live music into the street. What was recommended at the time was a closure of Cass Street in front of their businesses during the hours of 6:00 pm to 9:00 pm on Saturday nights, through Labor Day weekend.

Feedback from the benefiting businesses has been very positive, and they are requesting that additional weekends be allowed beyond Labor Day. They would prefer to be allowed to close the street on Friday nights as well. At this time, the recommendation of staff is to allow additional Saturday nights, perhaps to a date that coincides with the removal of City-owned tables from the downtown, but staff does not recommend the addition of Friday nights.

It should also be noted that an unfortunate incident was experienced last weekend by a customer dining on the patio at the Public House. Some young people were engaging in horseplay, which disrupted the enjoyment of the area. These young people were not associated directly with the Cass St. businesses, but were playing within Cass Street, after the live music had concluded and the road had been re-opened.

Recommendations:

Council's direction is requested.



Reviewed and Approved by:

Roscoe C. Stolford III
City Manager



City of Woodstock
Office of the City Manager
Phone (815) 338-4301 • Fax (815) 334-2269
citymanager@woodstockil.gov
www.woodstockil.gov

121 W. Calhoun Street
Woodstock, Illinois 60098

Roscoe C. Stelford III
City Manager

TO: Honorable Mayor and City Council
FROM: Roscoe C. Stelford III, City Manager
DATE: **September 1, 2020**
RE: **FUTURE CITY COUNCIL AGENDA**

Recognizing that the City Council Agenda is continually being modified and updated, the following are proposed agenda items and their tentative dates scheduled for future Woodstock City Council meetings:

September 15, 2020 – City Council Meeting

1. Budget Amendments – FY2019/2020
2. Cameras on the Square
3. Downtown Brick Replacement
4. UDO Text Amendments
5. Sign Variation – Swift Wash, 11610 Catalpa Lane
6. Recreation Center Roof Replacement
7. RFQ – Cleaning Services
8. Food Truck Regulations

October 6, 2020 – City Council Meeting

1. Resolution Approving ITEP Grant Application for Destination Bike Path
2. FOTOC Donation
3. Financing – Enhanced Street Resurfacing Program
4. Award of Contract for Brine Tank Construction - First Street Water Treatment Plant
5. No Parking – Greenley Street
6. Witty Donation to Library
7. Lighting of the Square
8. Police Pension Levy Request