



## City of Woodstock

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121 W. Calhoun Street  
Woodstock, Illinois 60098

Roscoe C. Stelford III  
City Manager

### WOODSTOCK CITY COUNCIL

City Council Chambers

May 19, 2020

7:00 p.m.

*Individuals wishing to address the City Council are invited to come forward to the podium and be recognized by the Mayor; provide their name and address for purposes of the record, if willing to do so; and make whatever appropriate comments they would like.*

*The complete City Council packet is available via the City Council link on the City's website, [www.woodstockil.gov](http://www.woodstockil.gov). For further information, please contact the Office of the City Manager at 815-338-4301 or [citymanager@woodstockil.gov](mailto:citymanager@woodstockil.gov).*

*In light of the current COVID-19 public health emergency, this meeting will be conducted remotely. The public can listen and comment, when appropriate, by calling in to participate at: 312-626-6799, the Meeting ID is 922 1630 0693, Password 572395. In order for a member of the public to be recognized for comments, dial \*9 on your telephone at the appropriate times during the meeting. Members of the public can also attend online by clicking [here](#). Prior to the meeting, questions may also be forwarded via email to [citymanager@woodstockil.gov](mailto:citymanager@woodstockil.gov).*

*The proceedings of the City Council meeting are live streamed on the City of Woodstock's website, [www.woodstockil.gov](http://www.woodstockil.gov). Recordings can be viewed, after the meeting date, on the website.*

#### I. CALL TO ORDER

#### II. ROLL CALL

#### III. FLOOR DISCUSSION

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

- A. Public Comments
- B. Council Comments

**IV. CONSENT AGENDA:**

*(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)*

**A. MINUTES OF PREVIOUS MEETINGS:**

1. April 20, 2020 City Council Workshop
2. May 5, 2020 City Council Meeting

**B. WARRANTS:**

1. #3905
2. #3906

**C. MINUTES AND REPORTS:**

1. Human Resources April 2020

**D. MANAGER'S REPORT NO. 157:**

- 1. Affirmation of the Mayor's Emergency Declaration (COVID-19 Emergency) (157a)**  
Affirmation by the City Council of a Continuation of the Mayor's Emergency Declaration through May 30, 2020.
  
- 2. Ordinance - Approval of a Class E-5V Liquor License and Video Gaming License for Best Western Hotel, 990 Lake Avenue for New Ownership (157b)**  
Authorization to issue a Class E-5V (Hotel small bar and in-room minibar) Liquor License with Video Gaming for the Best Western Hotel, 990 Lake Avenue, Woodstock, Illinois to reflect the change in ownership. **DOC. 1**
  
- 3. Ordinance – Surplus Equipment / Replacement of Parks Division Pick Up (157c)**
  - a) Authorization to purchase a standard cab, ¾ ton Ford F-250 4x4 pickup truck under the Suburban Purchasing Contract from Currie Motors, Frankfort, IL at the bid price of \$29,411; and
  - b) Approval of an Ordinance designating the 2008 Chevrolet Silverado 2500 as surplus property and authorizing and directing the City Manager to dispose of said property as allowed by law, including but not limited for sale to the highest bidder on [www.GovDeals.com](http://www.GovDeals.com), recycling, donation, and/or disposal. **DOC. 2**
  
- 4. Award of Contact - Crack Sealing Contract (157d)**  
Approval of a contract for FY20/21 crack filling services to SKC Construction for an amount not to exceed \$80,000, with all work completed based on the year 2 unit bid price of \$0.40/lineal foot.

**5. Ordinance - Reaffirmation of Emergency Suspension of the Retail Single Use Bag Program** (157e)

Approval of an Ordinance authorizing the continuation of the emergency suspension for the Retail Single-Use Bag Program (COVID-19 Emergency) **DOC. 3**

**6. FY20/21 Hotel/Motel Tax Distribution** (157f)

Approval of the FY20/21 Hotel/Motel Tax Tourism Grant Recommendations authorizing disbursement of funds to local non-profit organizations as outlined to provide financial sustainability, as well as promote future tourism and overnight stays in Woodstock, thereby helping create a positive image for visitors to our community, family-friendly entertainment for our residents, and economic support for our valued businesses.

**7. Award of Contract - Train Station Improvements** (157g)

Authorization to award a contract to G. Fisher Commercial Construction to include the sum of their base bid, Alternate No. 1 and Alternate No. 2 for a total contract price of \$161,200.

**8. Ordinances – Restore Woodstock Program** (157h)

Approval of various Ordinances and program requirements for the Restore Woodstock Program, including:

- a) An Ordinance Amending Title 3, Chapter 6, Section 3 Regulating Temporary Vendors; Title 5, Chapter 3, Section 17 Regulating Temporary Road and Sidewalk Closures and No Parking Zones; and Title 6, Chapter 1A, Section 6 Regulating Obstruction of Streets, and with effort made by the retail and restaurant businesses to minimize contact with customers and the associated handling of any merchandise as well as social distancing to be adhered to by local businesses. **DOC. 4**
- b) An Ordinance Amending Title 1, Chapter 6, Chapter 8, and Chapter 9 of the Woodstock Municipal Code Regarding City Real Estate Leases and City-Owned Real Estate and Authorizing an Amendment to An Existing Lease with KATLO INC. d/b/a Public House, allowing the City Manager to enter into lease agreements to create additional temporary public spaces, as well as authorize the City Manager to negotiate a reduction to the existing lease payments for the Public House of Woodstock, consistent with the current business conditions, and report such back to the City Council. **DOC. 5**
- c) An Ordinance Amending Title 1, Chapter 5, Section 1(H)(2) Describing the Mayor’s Duties as Liquor Commissioner, and with any take-out or delivery of alcohol within the public dining areas to be in original packaging and only consumed on-site, with no patrons allowed to bring their own alcohol into the public spaces. **DOC. 6**
- d) An Ordinance Amending Section 3.3.5, Video Gaming Terminals, of the Woodstock City Code Providing for a Temporary Change in Video Gaming Fees in Response to the COVID-19 Crisis. **DOC. 7**
- e) An Ordinance Approving an Additional Delay to Revolving Loan Fund Payments (COVID-19 Emergency). **DOC. 8**

**V. FUTURE AGENDA ITEMS**

**VI. ADJOURN**

***NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made. In light of the COVID-19 emergency and the plan for a remote meeting to protect the public health, please notify the City if you need any special accommodations to follow this meeting remotely.***

**MINUTES**  
**WOODSTOCK CITY COUNCIL WORKSHOP**  
City Council Chambers  
April 20, 2020

A special workshop meeting of the Woodstock City Council was called to order at 3:00 PM on Monday, April 20, 2020, by Mayor Sager in the Council Chambers at Woodstock City Hall. Mayor Sager noted this is a special workshop session of the Woodstock City Council to discuss an enhanced street maintenance program for 2021 through 2024, and is being held under the Mayor's Emergency Declaration, with Council members attending remotely and those attending at City Hall observing social distancing. Noting there are no members of the public attending the meeting in person, he explained the procedures to be used by the City Council, City Staff, and the Public to join today's meeting, including how comments may be made and questions asked, and invited all to participate.

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** Mayor Brian Sager.

**COUNCIL MEMBERS ATTENDING REMOTELY:** Darrin Flynn, Lisa Lohmeyer, Wendy Piersall, Jim Prindiville, Gordon Tebo, and Michael Turner.

**COUNCIL ABSENT:** None

**STAFF PRESENT:** City Manager Roscoe Stelford

**STAFF ATTENDING REMOTELY:** Assistant City Manager/Finance Director Paul Christensen, IT Director Dan McElmeel, Public Works Director Jeff Van Landuyt, and City Engineer Chris Tiedt.

**OTHERS PRESENT:** City Clerk Cindy Smiley

**OTHERS ATTENDING REMOTELY:** Ryan Livingston representing Hampton Lenzini and Renwick, Inc. (HLR).

Mayor Sager noted the presence of a quorum under the revised rules of the Governor during this COVID-19 emergency. City Clerk Smiley confirmed the agenda before the Council is a true and correct copy of the published agenda.

**FLOOR DISCUSSION**

**A. Public Comments**

There were no comments forthcoming from the Public.

**C. Council Comments**

There were no comments forthcoming from the City Council.

**AGENDA**

**1. Affirmation of State of Emergency** – Motion by M. Turner, second by W. Piersall, to affirm the continuation of the Mayor's Emergency Declaration through April 30, 2020.

In response to a question from Mayor Sager, there were no questions or comments forthcoming from the City Council or the Public.

A roll call vote was taken. Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, G. Tebo, M. Turner, and Mayor B. Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

## **2. Discussion/Presentation – HLR – Long-Term Planning of Municipal Assets/Accrued Liabilities: *A Streets Story***

Mayor Sager stated this discussion will be led by Ryan Livingston of HLR who will provide Council with an overview of the City's proposed enhanced streets program.

Mr. Livingston made a presentation to the City Council describing the approach recommended by HLR for a long-term street enhancement program. He talked about how the City's streets can be an asset vs. an accrued liability in terms of expense and the feelings of the residents, noting how the City treats its streets infrastructure will determine how this will be paid for. He noted streets get more expensive every year they are not improved. He stated every street must be looked at and evaluated every year to get the improvements done before a drop in condition occurs, opining future potential costs should be the focus. He stated the goal should be to keep everything up at the high end and make most improvements at this end to maintain a higher level of quality street infrastructure. He stated no matter how much preventive maintenance is done on a street, it will eventually fail and must be replaced. However, he noted preventive maintenance is relatively inexpensive compared to reconstruction.

Mr. Livingston then discussed the Pavement Condition Index (PCI), explaining it is an objective way to evaluate the streets and noting there is a standard procedure to go about applying this index. He noted this study was done by Baxter & Woodman in 2015.

Mr. Livingston made a presentation on various recommendations for improvement strategies that can be used to improve the PCI. He stated Woodstock has already implemented the improvement strategies of applying Reclamite to preserve and extend the life of asphalt and microsurfacing which has been used sparingly, but is part of the future plan. He described the various strategies including what categories they could be used on and the projected change/improvement in the PCI that could result with their implementation. He identified the ultimate goal of each and talked about the pavement life cycles, showing the effect each strategy could have on the life cycles.

Mr. Livingston gave an example using one block section of a Woodstock street and how it would be affected by these strategies, how much each will cost, and how the street would be affected if nothing is done and the cost to eventually reconstruct this street. Mr. Livingston noted by using the proposed program and its strategies thousands of dollars would be saved over the projected time period over doing nothing, noting this illustration is for only one block.

Mr. Livingston then talked about other elements involved including water mains, sanitary sewer, and stormsewer, their condition, and the effect on the streets program. He stated other things to be considered when discussing such a program include what is happening in the market; projections for the tollway and the resultant cost; and the prices of oils, asphalt, cement, and natural gas. He stated all of the above-noted information was included in developing the possible long-term plans.

Mayor Sager stated the City has discussed a long-term streets program on many occasions and has already developed a program for FY20/21, so we must plan for the additional four years of the program using the information furnished by Mr. Livingston, which is the purpose of this meeting. He opined the City must have a seamless program to give the City momentum for long-term improvements. He noted Mr. Livingston has presented different scenarios to consider in terms of construction and financing, which will help in the discussion.

Mr. Livingston then provided in-depth information on each proposed scenario including annual and five-year costs, what will be accomplished, the financial effect, and what the average PCI would be over the next 10 years. Mayor Sager noted the tables presented by Mr. Livingston show how much will be invested in each category of streets and the projected costs to be included regarding utilities and the resultant average PCI for the community.

Mr. Livingston presented a Summary Outlook of what the streets would look like by 2030 for all six scenarios A through F, including the average PCI, Total Expenditures, Future Liabilities, Street Projects that Drop to the Next Category, and Overall Costs to Improve. They talked about the differences in these programs and approaches.

In response to a question from Councilman Turner concerning how Woodstock's streets compare with other communities, Mr. Livingston stated there is a wide range of conditions and PCIs among other municipalities, as some communities are newer with newer streets. He noted Woodstock is an older community.

Mr. Christensen then provided information on potential revenue sources including an inflationary property tax increase; Home Rule Sales Tax increase; local MFT increase; implementation of a Utility Tax including electricity and/or natural gas; a new tax on packaged liquor and cigarettes; and a food & beverage tax on restaurants, bars, and fast food. He presented the potential revenue and pros and cons for each and talked about how a revenue program might be structured. He also presented information on the effect of each on the previously presented scenarios.

Mayor Sager opened the floor to questions and discussion.

Mayor Sager noted today the Council should make a decision associated with the engineering for 2021 as this will take a considerable amount of time with the volume of streets involved. He stated the question before the Council is if it is willing to approve the engineering portion of the program

for 2021. He stated Council must also be thinking about which scenarios it wishes to look at more in depth.

Mayor Sager noted the variables between the scenarios stating Council has previously discussed the potential expense involved with such a program and the major infusion of cash needed to make this major investment in the City's assets of streets. He stated the cost of such a program seems like a lot, but opined the total cost of improvements is getting more and more expensive.

Councilman Turner expressed support of the current plan and of the engineering expenditure to get the program going.

In response to a question from Mayor Sager, it was the consensus of the City Council to move forward with a long-term program with HLR.

Discussion ensued of the various scenarios.

Following discussion of Scenario A, it was the consensus of the City Council to remove it from consideration.

Concerning Scenario B, Mayor Sager stated with this scenario would result in a PCI rating of 65 at the end of ten years. Mr. Christensen noted with Scenario B, the least amount of money would be spent over the ten years, but prioritized to minimize streets from failing into the completely failed category, the most expensive. Asking if the City is focusing on expenditures, Councilwoman Piersall noted B is the least expensive. Mayor Sager opined the City should be looking at a long-term investment and should look at this as a long-term process and where the City will be at in the future.

In response to a comment from Councilwoman Piersall that the overall cost of Scenario C is \$30 million less, Mayor Sager expressed appreciation for Scenario C. Councilwoman Piersall noted the PCI improvement with Scenario C is substantial. She questioned whether it is affordable, noting the question of what the economy will do in the future. She opined it should remain on the table. Mayor Sager opined the question is the cost up front and financing those costs. Following further discussion of Scenarios B & C, Mayor Sager opined Council could say these are the two options they consider to be the best and ask staff to review to get a better sense of the possibilities for financing each.

Mayor Sager asked each Councilmember which Scenario they preferred.

Councilman Flynn preferred Scenario C.

Councilman Prindiville preferred Scenario E expressing concern about upfront costs and stating he prefers Scenario E's steady approach of spreading costs out over an extended period of time.

Councilwoman Piersall expressed preference for Scenario C, but questioning how it would be paid for.

Mayor Sager stated he understands that dilemma, noting the Council is not committing resources at this time. He stated the current discussion is of what Council believes to be the best option to have the longest-term benefit to the community. He stated Staff would then be asked to go back and see how the program could possibly be financed and bring it back to the Council for discussion and consideration.

Council members Piersall, Lohmeyer, Turner, Tebo and Mayor Sager wished to keep scenario C on the table.

Moving to Scenario D, Mayor Sager summarized the facets of this program, noting it would bring the PCI rating to 64. Discussion ensued with Councilman Turner expressing support of keeping Scenario D on the table for consideration, opining it is better than B and might be realistic. He opined Scenario C is the ideal program.

In response to a question from Councilwoman Lohmeyer, Mr. Livingston stated it is feasible to believe this much work can be done in five years as called for in Scenario D. He noted engineering work would have to begin much earlier this year and in subsequent years for this program and talked about the timetable that would be involved.

Councilwoman Lohmeyer did not favor keeping Scenario D on the table.

Council members Piersall, Prindiville, Turner, Tebo and Mayor Sager wished to keep Scenario D on the table. Councilman Tebo opined it should be kept as a base, with the question being finding the required revenue to fund this scenario.

Mr. Christensen reminded those present Staff could provide additional information on this scenario if certain information is tweaked.

Moving to Scenarios E and F, Councilman Prindiville stated he likes the reliability of funding sources. He stated he prefers Scenario E because it is less money, but also approves of keeping Scenario F on the table as it would bring the streets up to a superior rating.

Councilman Turner expressed support of keeping Scenario E on the table, but opined the amount of property tax needed for Scenario F would be problematic. He stated he would consider a property tax increase as the City has foregone the PTELL for many years, but cautioned going to 2.5%. Stating he would stay open to the other funding options, noting he is not in favor of a sales tax increase.

Noting Scenarios E and F use revenue from property taxes, Councilman Tebo asked if that was the only source of revenue. In response, Mayor Sager stated both Scenarios E and F are built predominately on property tax driving the level of improvements for each given scenario. He stated all scenarios must be looked at for funding sources to determine any alternatives. In response to a question from Councilman Tebo, Mayor Sager stated this means property taxes are on the table for all scenarios, including A through D, as possible revenue sources.

Councilman Flynn expressed his preference for Scenario E, opining this would result in more noticeable improvements and a 1.5% property tax increase would be palatable.

Councilwoman Piersall stated she was not supportive of Scenario F, agreeing with Councilman Prindiville that costs should be more spread out. She stated between E and F, she would choose Scenario E, but noted she likes Scenarios C and D.

Following additional discussion, Mayor Sager suggested narrowing the choices to Scenarios C, D, and E and requesting additional investigation by Staff, asking them to get back to Council with information and clarification to move forward.

Noting the importance to move forward so that engineering may be started for the second year, Mayor Sager asked Mr. Livingston when a decision must be made. In response, Mr. Livingston stated the sooner HLR can get started the better, but noted they would be able to complete the engineering in time by putting in overtime, if necessary.

Discussion followed of how approval of a scenario would affect the timeline. Noting the engineering must be done, Mayor Sager suggested Council approve HLR to begin the effort and then come back to decide which Scenario, between C, D, and E will be chosen, based upon Staff's further information.

In response to a question from Councilwoman Piersall, Mr. Livingston stated the more engineering can be done at the beginning the better long-term plan the City will have.

In response to a question from Mayor Sager, without objection it was the consensus of the City Council to request Staff to further investigate Scenarios C, D, and E, reviewing each alternative in greater detail with emphasis on revenue capacity and to provide this information at another workshop

In response to a question from Mayor Sager, there were no comments or questions forthcoming from the Public.

**3. Award of Contract – Approval of Engineering contract for 2021/2022 Street Resurfacing Program**

Mayor Sager reminded Council of the previously discussed possibility of moving ahead on the basis of the highest-cost program upfront, knowing the program could be scaled down dependent upon which Scenario is approved following Staff's further investigation.

Motion by M. Turner, second by D. Flynn, to award a contract to Hampton, Lenzini and Renwick, Inc. for the corresponding Survey & Engineering Fees to design the Council's preferred FY21/22 Street Resurfacing Program for a maximum amount of \$1,214,000 for a \$15.4 million program.

A roll call vote was taken. Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, G. Tebo, M. Turner, and Mayor B. Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

**VIII. ADJOURN**

Motion by W. Piersall, second by G. Tebo, to adjourn this special workshop meeting of the Woodstock City Council to the next regular meeting to be held at 7:00 PM on Tuesday, April 21, 2020 in the Council Chambers at City Hall.

Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, G. Tebo, M. Turner, and Mayor B. Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

The meeting was adjourned at 4:54 PM.

Respectfully submitted,

Cindy Smiley  
City Clerk

**MINUTES**  
**WOODSTOCK CITY COUNCIL**  
City Council Chambers  
May 5, 2020

A regular meeting of the Woodstock City Council was called to order at 7:00 PM on Tuesday, May 5, 2020, by Mayor Sager in the Council Chambers at Woodstock City Hall. Mayor Sager noted this meeting of the Woodstock City Council is being held under the Mayor's Emergency Declaration with Council members attending remotely and those attending at City Hall observing social distancing. Noting there are no members of the public attending the meeting in person, Mayor Sager stated it is being live-streamed, as is the City's policy. He explained the procedures to be used by the City Council, City Staff, and the Public to join today's meeting, including how to make comments and ask questions, and inviting all to participate. Mayor Sager explained the Consent Calendar.

Mayor Sager thanked those present and thanked Director McElmeel & City Manager Stelford for their help in facilitating/arranging this meeting.

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** Mayor Brian Sager.

**COUNCIL MEMBERS ATTENDING REMOTELY:** Darrin Flynn, Lisa Lohmeyer, Wendy Piersall, Jim Prindiville, Gordon Tebo, and Michael Turner.

**COUNCIL ABSENT:** None

**STAFF PRESENT:** City Manager Roscoe Stelford and Recreation Department Director Dave Zinnen.

**STAFF ATTENDING REMOTELY:** Assistant City Manager/Finance Director Paul Christensen, IT Director Dan McElmeel, Public Works Director Jeff Van Landuyt, Economic Development Director Garrett Anderson, Chief John Lieb, Human Resources Director Debbie Schober, Opera House Managing Director Daniel Campbell, City Planner Darrell Moore, Recreation Department Coordinator Becky Vidales and Executive Assistant/Chief Deputy City Clerk Jane Howie.

**OTHERS ATTENDING REMOTELY:** City Attorney Ruth Schlossberg, applicants Janice and Craig Wilcox, and Architect Gary Anderson.

Mayor Sager noted the presence of a quorum under the revised rules of the Governor during this COVID-19 emergency. Chief Deputy City Clerk Howie confirmed the agenda before the Council is a true and correct copy of the published agenda.

Mayor Sager requested a moment of silence for Aaron Shepley, Mayor of the City of Crystal Lake, who unexpectedly passed away on Monday morning, May 4<sup>th</sup>, and asked that those in

attendance offer their thoughts and prayers for Mayor Shepley's wife Regan, and their two daughters. He noted that Aaron Shepley had been on Crystal Lake's City Council beginning in 1997 and had been the Mayor of Crystal Lake for twenty one years.

After the moment of silence, Mayor Sager took a moment to wish a happy birthday to City Attorney Ruth Schlossberg. Mayor Sager mentioned that Attorney Schlossberg has been a great colleague and friend over the years and she helps to keep the Council and Staff on the straight and narrow. There was a round of applause for Ms. Schlossberg. M. Turner added that Ms. Schlossberg shares a birthday with Councilwoman Lohmeyer. Mayor congratulated L. Lohmeyer and extended birthday wishes. There was a round of applause for Councilwoman Lohmeyer.

Mayor Sager took a moment to thank City Staff for their extra efforts due to the impact of the coronavirus. The Mayor extended special thanks to Economic Development Coordinator Krista Coltrin, who has done a remarkable job keeping local businesses informed by emailing a daily update announcement. And, special thanks to Economic Development Director Garrett Anderson, who has been working closely with the loan applications, reviewing and establishing the process, and upholding the program. Also, special thanks to Communications Manager/ Grant Writer Terry Willcockson in keeping us all informed, creating our liveable community for the month of May, for creating the Jazz Hands for our Heroes program, which will assist in highlighting those employees who are working so hard during this time. And, a very special thank-you to City Manager Stelford as he keeps the City moving forward smoothly; he's been extremely busy during this unprecedented time.

### **III. FLOOR DISCUSSION**

#### **A. Proclamation**

##### **1. National Economic Development 2020, Week, May 4<sup>th</sup> – 9<sup>th</sup>**

On behalf of the City, Mayor Sager expressed gratitude for the contributions made by the Economic Development Department.

Without objection, the City Council approved and adopted *A Proclamation Honoring the Economic Development Department*. Mayor Sager read the proclamation and thanked the Economic Development Department; Director Garrett Anderson, Krista Coltrin, and George Hahne. Mr. Anderson, who was attending remotely, thanked Mayor Sager and the City Council, and City Staff for providing the tools needed to be successful, including the emergency loan program, which has been a team effort with the Chamber of Commerce Real Woodstock, Workforce Network and many others.

##### **2. National Police Week 2020, May 10<sup>th</sup> – 16<sup>th</sup>**

On behalf of the City, Mayor Sager expressed gratitude for the contributions made by the Woodstock Police Department.

Without objection, the City Council approved and adopted *A Proclamation Honoring the Woodstock Police Department*. Mayor Sager read the proclamation and Chief John Lieb, who was attending remotely, thanked Mayor Sager and City Council, noting that this is a

solemn event to honor officers who have passed in the line of duty. Chief Lieb said Woodstock's Police Department has a strong and dedicated force. Mayor Sager thanked the department, and said that when any incident or question occurs, officers have provided a resolution quickly, and with exceptional ability to address the needs that arise, especially during the COVID-19 pandemic. Chief Lieb responded they love what they do and the City should be proud of the current officers! He also thanked the Council for this annual and special recognition.

### **3. Public Works Week, May 17<sup>th</sup> – 23<sup>rd</sup>**

On behalf of the City, Mayor Sager expressed gratitude for the contributions made by the Public Works Department.

Without objection, the City Council approved and adopted *A Proclamation Honoring the Public Works Department*. Mayor Sager read the proclamation and Director Jeff Van Landuyt, who was attending remotely, thanked Terry Willcockson for her help in writing the proclamation, and thanked Mayor Sager and the City Council for their support over the years.

Mayor Sager said it's very obvious that the City has a wonderful staff and we extend our gratitude, our respect and accommodation.

#### **B. Public Comments**

There were no comments forthcoming from the Public.

#### **C. Council Comments**

There were no comments forthcoming from the City Council.

## **IV. CONSENT AGENDA**

Motion by M. Turner, second by G. Tebo to approve the Consent Agenda.

A roll call vote was taken. Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, G. Tebo, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

In response to a question from Mayor Sager, the following items were removed from the Consent Agenda by the City Council or the Public.

Item D-8 was removed by Mayor Sager.

Items D-4 and D-5 were removed by M. Turner.

In response to a question from Mayor Sager, there were no questions or comments raised by members of the City Council or the Public on items on the Consent Agenda.

Mayor Sager affirmed the Consent Agenda to include items A through D-7, with the exception of items D-4 and D-5, as follows:

**A. MINUTES OF PREVIOUS MEETING**

April 21, 2020 City Council Meeting

**B. WARRANTS #3903 #3904**

**C. MINUTES AND REPORTS**

Police Department

March 2020

Public Works Department Monthly Report

March 2020

**D. MANAGER'S REPORT NO. 156:**

1. **Affirmation of the Mayor's Emergency Declaration – (COVID-19 Emergency) (156a)**  
Affirmation by the Council of a Continuation of the Mayor's Emergency Declaration through May 30, 2020.
2. **Waiver of the Moratorium for Accepting an Application for Liquor and Video Gaming Licenses for a New Owner, Best Western Hotel, 990 Lake Avenue (156b)**  
Authorization to waive the moratorium on the acceptance of applications for a Class E-5V (Hotel small bar and in-room minibar) Liquor License with video gaming for the Best Western Hotel, 990 Lake Avenue, Woodstock, Illinois with the understanding this is not a guarantee of license approval and that it is a one-time waiver for this location only.
3. **Resolution – Revolving Loan Agreement, My Little Bow Peeps (156c)**  
Approval of a Resolution authorizing the Mayor and City Clerk to execute a Revolving Loan Agreement with My Little Bow Peeps, subject to final review and approval by the City Attorney. **DOC. 1**
6. **Purchase – FY20/21 Road Salt (156f)**  
Approval to award a contract to the lowest responsible bidder, Morton Salt, Inc., Chicago, IL for the purchase of ice control salt to be supplied throughout the winter of FY20/21 at a unit price of \$69.35/ton.
7. **Ordinance – Surplus Equipment Declaration (156g)**  
Approval of an Ordinance designating certain vehicles and equipment as surplus property, and authorizing and directing the City Manager to dispose of said property as allowed by law, including but not limited to sale to the highest bidder on www.GovDeals.com, recycling, donation, and/or disposal. **DOC. 2**

A roll call vote was taken. Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, G. Tebo, M. Turner, and Mayor B. Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

**Item D-4: Annual Purchase of Squad Cars** – Approval to purchase three (3) 2021 Ford Utility Police Interceptor vehicles at \$32,828 each for a total of \$98,484 through the NWMC Suburban Purchasing Cooperative from Currie Motors, Frankfort, IL, and the expenditure of \$21,000 for all necessary associated up-fit costs.

M. Turner stated his concern about spending funds to purchase three squad cars, although he doesn't question the need, as we want the City's officers to have what they need to safely and

successfully do their jobs. He wanted to know if the City can defer any of these vehicles, as long as it would not affect public safety. In response, Chief Lieb said the City's mechanics are doing a fine job keeping up with the PD's fleet. Chief Lieb added that the fleet is transitioning to the SUV model. While the department could defer for a short time, it shouldn't be for too long as the squad cars are getting very old, and the City has recognized the delays in Fort Motor Company.

In response to a question from Councilman Turner, Chief Lieb said their department could purchase one or two vehicles now, if that is what is approved, as they would find a way to make it work. Mayor Sager said he appreciates the question; all expenditures should be re-examined. Mayor Sager's concern is that the City may be asking the same questions over the next couple of years. He knows that staff has been very conservative, but he believes Council should make this decision now. J. Prindiville said these are essential City services and he believes the Police Department needs the best tools to be safe and successful. He is supportive in moving forward with the purchase of three vehicles. G. Tebo said he understands this as the vehicles from 2019 did not get delivered and are currently delayed. He prefers that the City purchase these vehicles in keeping with their standards. Councilwoman Piersall agreed with G. Tebo's comments.

Director Van Landuyt added that when the vehicles get older, they require additional maintenance. He said many of the police vehicles are quite worn out and they're unable to keep them for another use.

Motion by M. Turner, to approve the purchase of three (3) 2021 Ford Utility Police Interceptor vehicles at \$32,828 each for a total of \$98,484 through the NWMC Suburban Purchasing Cooperative from Currie Motors, Frankfort, IL, and expend \$21,000 for all necessary associated up-fit costs, second by D. Flynn.

A roll call vote was taken. Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, G. Tebo, M. Turner, and Mayor B. Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

**Item D-5: Waiver of Competitive Bids and Award of Contract – Mosquito Abatement.**

Approval to waive the requirement for competitive bids and award a contract for 2020 mosquito control services to Clarke for the quoted price of \$5,010 for each application of larvae control products and \$9,380 for each citywide adult mosquito spraying.

Councilman Turner asked if he could split the question into two parts; the larva control products being one and the citywide adult mosquito spraying as the second part. He added that it is believed that what is done for mosquitoes is necessary; however, the adult mosquito spraying has minimal and short-term impacts, which does not warrant the cost. While he is supportive of the larvicide applications, he is not supportive of adult mosquito spraying as he believes it has very limited effectiveness. Mayor Sager agreed that this item could be split into two separate questions; he would like to hear from other Council members.

Councilwoman Piersall said many summer events will not be occurring because of the COVID-19 pandemic; therefore, she agrees that it wouldn't be prudent to spend the additional money on

citywide mosquito spraying. Mayor Sager clarified that if an event, such as the 4<sup>th</sup> of July Fireworks, is held, then the City usually sprays, it's not a routine/scheduled type of spraying. Councilman Tebo asked how many times the larvicide treatment occurs vs. how many times is the City sprayed for mosquitos. J. Van Landuyt explained the larvicide application is done monthly during the summer; it's a puck-like item that is dropped into the City's storm sewers. He continued on to say that the City keeps track of calls from residents concerning the mosquitoes, and Public Works keeps in contact with Clarke to review the findings. Although the spraying is a temporary measure, it can provide some relief. Mr. Van Landuyt further explained how the monthly larvicide applications are administered by Clarke.

Councilman Tebo said he is concerned about the additional \$10,000 for citywide spraying. In response to G. Tebo's questions Mr. Van Landuyt said Clarke works with several neighboring communities and there's a better impact if Woodstock sprays when other nearby communities spray, as well. J. Prindiville said he believes that mosquito abatement is very important to residents. However, he believes the spraying is also an environmental issue; he agrees with keeping the larvicide treatments as it's a good way to control mosquitoes. He said that Clarke has a very good program with their biodegradable products, this keeps our residents assured that this nuisance is being taking care of. He's supportive of keeping the program similar to previous years.

Councilman Turner said he supports the larvicide program; he agrees with Mr. Van Landuyt's information. However, he does not support the mosquito spraying. Councilman Flynn said he is in full support of the larvicide; however, he's concerned that the City could pay a higher cost for spraying if we don't keep the program together. In response to Mr. Flynn's question, J. Van Landuyt said if the spraying portion is not part of our program, there may be a delay when the City requests spraying, as Clarke will accommodate their contracted customers first.

There was a bit of discussion on the City's mosquito program over the past few years. J. Van Landuyt added that Public Works gets a lot of calls when there's word of West Nile Virus, so there could be some concern this summer due to the coronavirus. W. Piersall said if this spring and/or summer is rainy, she is concerned with the wait we may have to experience due to not being part of the program. M. Turner understands the concerns of the West Nile Virus, he just doesn't believe in the effectiveness of the spraying for adult mosquitoes.

Motion by M. Turner, for approval to waive the requirement for competitive bids and award a contract for 2020 mosquito control services to Clarke for the quoted price of \$5,010 for each application of larvae control products, second by D. Flynn.

A roll call vote was taken. Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, G. Tebo, M. Turner, and Mayor B. Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

Motion by W. Piersall, Approval to waive the requirement for competitive bids and award a contract for 2020 mosquito control services to Clarke for the quoted price of \$9,380 for each citywide adult mosquito spraying; second by J. Prindiville. Councilman Tebo wanted to confirm that together City Manager Stelford & Director Van Landuyt can make decisions as to when

mosquito spraying is necessary. Mayor Sager confirmed that the City Manager can approve mosquito spraying.

A roll call vote was taken. Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, and Mayor B. Sager. Nays: G. Tebo and M. Turner. Abstentions: none. Absentees: none. Motion carried.

**Item D-8: Consideration of Recommendations for Recreation Department/Woodstock Water Works/City Band/Park Amenities – COVID-19.**

Approval of certain recommendations in response to COVID-19.

Mayor Sager thanked staff for researching these items, and said we do have orders by the Governor, which provide direction. He continued on to say that staff has been working very hard to determine best decisions going forward. In light of Governor Pritzker's talks today, we have a bit more direction as to how the plan plays out over time. Mayor Sager explained the parameters that were shared by the Governor in conjunction with the Illinois Department of Public Health (IDPH). Mayor Sager explained the five phases; with the City of Woodstock currently in Phase 2, along with the health regions, stating that McHenry County is currently in the same region with DuPage, Lake, and Cook Counties; the northeastern district. Mayor Sager added that McHenry County municipalities are very concerned by being grouped in the same region as Chicago, as Chicago's numbers, due to population, etc. could have a prolonged movement, which could cause issues for our communities. Mayor Sager asked Council members for their questions with regard to the aquatic center, City band concerts, and the Rec department.

Councilman Turner said he is very concerned that Woodstock is in this region as McHenry County has no similarities to Cook, Lake & DuPage Counties. He would like this to be appealed, as there is no reason to define our County within this region. Mayor Sager believes that we should be in the northwestern region; however, he believes it will be highly unlikely to be re-assigned. He's confident that other nearby communities are also supportive.

Mayor Sager said he can't emphasize enough how hard our colleagues are working. Quantifiable answers are pretty dire, looking at the end of May before any region will be moved out of Phase 2. Mayor Sager continued on to say that he doesn't believe there is a logical way, even if our region is moved into Phase 3 in June, for opening the pool or the Rec Center, until we are in Phase 5, which, at the earliest could be in September. Mr. Van Landuyt said it takes three weeks to prepare the aquatic center for opening. This includes filling the pools, working with the necessary chemicals, and hiring staff. It is believed that it is not practical to open the aquatic center this season. D. Zinnen said he agrees with Mayor Sager. Mayor Sager said after his discussion with staff today, public pools cannot be used until we're in Phase 5.

J. Prindiville said he has a concern that if the City opens the aquatic center, the community may not be comfortable to even use it this year. He added that perhaps while the aquatic center remains closed, some maintenance work could be completed to get the pool into better shape for the future. Mayor Sager agreed, saying these are good suggestions.

Councilwoman Piersall agrees that opening the pool is unreasonable. She asked how this will affect revenue for the Recreation Department. D. Zinnen said after major improvement costs the department is in the red. Mayor Sager said the shorter the season is, the less money the City makes. Additional dialogue continued. P. Christensen said if the pool opened this year in July it would be at a loss in revenue for the department. In response to a question from Councilman Tebo, Mr. Zinnen stated he doesn't believe many people would purchase season passes to the aquatic center due to the virus and the uncertainty. M. Turner said because of the orders from Springfield, he doesn't believe the City should spend the money to open the pool this summer. He said if anything changes for the good, and our region moved Phases ahead quickly, he would definitely support opening the pool. Mayor Sager said he was definitely hoping that the pool could be opened by July 4, but he realizes that is not going to happen.

Mayor Sager said, with regard to opening tennis courts, a resident came up with signage that includes guidelines for users. The tennis players wish to maintain responsibility on their own; Mayor Sager is supportive of this. He will be looking for Staff and Council's feedback on this topic.

With regard to the Recreation Center, which falls under the same restrictions as the aquatic center, the City is ordering carpet; bid opening is scheduled for May 15<sup>th</sup>. Mayor Sager recommended that Council authorize staff to make a determination on successful bid and get the carpet installed while the Rec Center is closed. The Mayor believes the bid will come in under \$25,000, so he doesn't believe this item will have to come back to Council for approval. In response to a question from W. Piersall, Mayor Sager said the City won't open the Rec Center against the Governor's orders. Attorney Schlossberg agreed that this is appropriate.

With regard to Rec Center programming, Mayor Sager stated he believes programs can't open until September. There was some discussion about the Playground Program as well as baseball tournaments. D. Zinnen said he is still waiting to hear from some of the tournament organizers, hoping that they make the decisions themselves. Mayor Sager knows that these are very difficult decisions to make. He said Rec Center staff has done a great job with getting classes online and information out to their participants. M. Turner asked if the City has to make the decisions now to cancel July activities/events, or can we wait a bit longer. D. Zinnen said staff needs a few weeks' notice to get programs up and running again.

Mayor Sager said he would love to offer these opportunities to our community; however, these events can't occur until we are in Phase 4, which allows gatherings of no more than 50 people. He doesn't believe our region will be in Phase 4 before the end of summer. M. Turner said Phase 5 is quite a high bar to reach, which may not happen until 2021. He understands the rules and that we have to abide by these policies; however, he is concerned about cancelling prematurely. Mayor Sager assured Council and staff that if something changes for the good, he's confident that staff will get programming set immediately. In response to questions from Councilman Prindiville about the Playground Program, D. Zinnen said the department has looked at all contingencies; however, the City doesn't believe this Program will be feasible in Phase 2. J. Prindiville said if it's at all possible to hold this program, he would like the City to do so. He knows there would be a cost to it, but he believes it would be a good way to provide job opportunities and would warrant our consideration.

Regarding the Opera House, Mayor Sager stated this is a much larger gathering space, and will probably not be allowable until at least September. Daniel Campbell said they've been keeping track of the Governor's mandates very closely, it's very disheartening under the current plan. Mr. Campbell continued on to say that staff plans to take this on a month-by-month basis, as we don't want to over extend. Councilman Tebo asked Director Campbell if, once we're moved to Phase 4, which is gatherings of 50 people or fewer, if the Opera House would be able to hold events. D. Campbell said he believes this will be very difficult; programs will have to be selected very carefully.

Mayor Sager said there is significant hesitation to cancel the City Band Concerts, in their 136<sup>th</sup> consecutive season this summer. D. Campbell said their original intent was to delay the opening until June 1<sup>st</sup>, but now they are hoping to open by July 1<sup>st</sup>, rather than cancel completely. However, the City is still concerned about the safety of our public as well as of the band. While Mr. Campbell believes it's important to hold some band concerts, he would like the opportunity to complete at least a partial season, if at all possible.

Mayor Sager said there is a strong desire to keep up the tradition. Mayor said if we were in Phase 4, perhaps we could hold a gathering outdoors similar to that of a drive-in movie, with band members socially distanced. Mayor Sager stated that he would like us to put the effort in, if not in July, maybe in August, even if just two performances, to preserve the band concerts. M. Turner completely supports this idea and said he agrees with finding a way to make this happen. He believes we should allow people to decide if they want to attend this type of event. He'd like staff to find a safe way to make this possible; wear masks, maintain the 6' distance, gather in groups of 50 or less. Additional discussion ensued pertaining to ideas of holding summer band concerts.

Mayor Sager said he'd like to outline decisions so that Council can approve all requests.

- Agree that the City is not going to open the aquatic center in the summer season of 2020,
- Agree that the City should open tennis courts as soon as possible,
- Agree that the City is not going to open the recreation center for the summer season,
- Agree that the City will proceed with extension of a bid for new carpeting and installation with authorization provided to staff to approve the bid,
- Agree that Recreation Programming for the summer, including Playground Program & baseball tournaments and other large gatherings will not occur in the City before September 1, 2020 with the exception of current YouTube programming. Mr. Zinnen asked if we can add that the Rec Center cannot open until allowed by the Governor's Restore Illinois Plan, and Rec Center outdoor programming/classes can be instituted once allowable,
- Agree that the City should not plan to open the Opera House until September 1, 2020 and to encourage Director Campbell to keep tabs on that with earlier programming, if possible,
- Agree that the City should plan for outdoor band concerts and give staff full support to close streets and proceed with scheduling summer concerts.

M. Turner reiterated that the City is cancelling little league and girls softball until September 1<sup>st</sup>. He is concerned about the September 1<sup>st</sup> date, because he doesn't agree with the classification our county is in. Mayor Sager said if we have any opportunity to open sooner, we will take action to do so. M. Turner said he'd like to add that Council will re-visit this motion at the second meeting in June. Mayor Sager added that this could also be revisited in July. Mayor Sager believes that the City needs to provide some guidance during these uncertain times. Mayor Sager agreed that Council will take another look at the status of eligibility at the first Council meetings in June and July.

Mayor Sager asked if Council members have any concerns about the intent of this motion. D. Campbell wants to be clear; he'd like to hold out hope that the Opera House may open prior to September 1<sup>st</sup>, depending on the situation at that time. It is his hope that things change for the better and that they could open the Opera House in August. Mayor Sager understands Mr. Campbell's concern, and asked Council to consider keeping the Opera House closed on a month-to-month basis. There was no objection to Mr. Campbell's request.

Motion by M. Turner to approve Mayor Sager's decisions, outlined above, second by D. Flynn. G. Tebo wanted it noted that City Council is making these decisions because of Governor Pritzker's orders issued on 05/05/2020. W. Piersall said these are not just regulations put out by our state, but also by the White House. Mayor Sager asked City Manager Stelford to confirm that he and staff understand these guidelines. Mr. Stelford affirmed.

## **DISCUSSION:**

### **1. Gary W. Anderson – Old Courthouse Review:**

Mayor Sager expressed his appreciation for all the work that has been done to add updates to the plans. Council's concerns pertaining to the number of restrooms included in the building was forwarded to Gary Anderson. D. Moore referenced the memo he produced, which included a few questions to address, along with the different viewpoints to deliver what we are all looking for. He mentioned the circle drop off that G. Tebo had asked about at the previous meeting, which the exterior renderings did not include, is still under consideration.

It was noted that the first floor of the Old Courthouse had two toilets in the women's restroom, which could be expanded to as many as four toilets. Discussion ensued pertaining to the various rooms and available space, reviewing spaces that could accommodate additional toilets on the first floor.

Mr. Moore said, moving on to the second floor, which includes multiple meeting rooms and event space, the question had been asked if it's possible to accommodate a bride's room, perhaps in Meeting Room B. It was confirmed that the entire room could be used for that purpose. The west half of room could accommodate a sink. Some combination could work while dealing with a limited space. A main concern is how best to add more toilets to the second floor. It was also mentioned that it is Council's wish that banquet attendees not cross paths with staff during events. There was a suggestion that the catering kitchen could move into the addition.

Regarding the Sheriff's House, Mr. Anderson said due to constraints of space, adding toilets

would take out useable space. G. Anderson expressed his reservations as to the additional toilets requested; owners/operators have reported back that the proposed plan is sufficient. There is a need to agree on some concepts, and general guidelines this evening. Even if just an affirmation that Council wants to proceed with this mission and to apply for historic tax credits. Gary Anderson said regarding the catering kitchen by the elevator, space that would be added is only 5 ½ feet, it would be very tight. They must also be careful to accommodate for head room within the stairway.

J. Prindiville said he likes the idea of moving the kitchen near the elevator on the second floor. He believes this would create a more elegant flow. Mr. Prindiville said he believes Mayor Sager had mentioned previously that the area around the elevator would be open for casual gathering. He shared his ideas of where to locate restrooms in order to keep the plumbing in close vicinity. However, Mr. Anderson stated that plumbing should not be installed within Room 8, as there are major electrical switch gears and service panels beneath that space as well as other significant equipment; putting bathrooms there is almost impossible.

Council agreed that a bride's room must be included in the building, preferably with, or near, a restroom. Councilman Flynn opined that all restrooms should remain in the common area as people on the Square will be coming in to use these restrooms. Mayor Sager suggested having a portion of Meeting Space A used for storage of tables for the banquet area, or have storage off the community room. Mayor Sager said he'd like to see the Judge's Chamber used for something other than storage.

In response to a question from Councilman Prindiville, Mr. Anderson indicated Room 8 should not contain plumbing because just beneath that room there are two or three service panels with conduit over all the walls. Mr. Anderson added that it's never a good idea to have plumbing over electrical, for many reason, especially if a toilet overflowed. Mr. Prindiville thanked Gary for that explanation. Mr. Anderson agreed that the old Courthouse is a very elegant building and is something that Woodstock can be extremely proud of.

W. Piersall asked Mr. Moore for clarification pertaining to applying for and receiving historic tax credits, and if Council needs to make firm decisions on the Old Courthouse tonight. In response, Mr. Moore said there's nothing we are doing now that can't be changed. During the course of construction, things may change; however, the fewer changes the better.

M. Turner said he likes the prep kitchen near the elevator, if that's functional; it's a good flow in that opening. He agreed with D. Flynn's comments on the bride's room; he'd like that room to be very well done. D. Flynn and W. Piersall agreed that a bridal suite is a high priority. There was some discussion about the ability to add a toilet to the bridal suite. Councilman Turner reiterated that the bridal suite is a must have, as this will be a key revenue generator, and we need to keep the bride and bridal party happy. Councilwoman Piersall said The White House Banquet Facility in Barrington said the bride's room is a key to their success, so it's very important that this is included here. Mr. Anderson said he believes the room can accommodate a toilet in the northwest side of the storage area, in the corner.

There was a general consensus from Council that this plan is working out. J. Prindiville opined

that this plan requires more work; he's not satisfied and would like additional accommodations in place. Mayor Sager said we need to be practical about this.

Council had also requested additional information pertaining to the service/prep space/catering kitchen on the second floor near the elevator. Council wants to know if the City should proceed and if this is the preferred flow and space. In response to these questions, Mr. Moore said the City can hire an expert to focus on this aspect, which also includes moving restrooms. J. Prindiville said he would error on the side of capacity. D. Flynn opined, if possible, add the extra toilets; preference for five stalls. Mr. Anderson said they might be able to accommodate this request.

There was a consensus by Council that there should be a toilet in the bride's room, or very nearby. They also liked the flexibility of having a kitchenette that opens up to the bride's room. Councilman Turner suggested shrinking the storage area to allow space for a toilet in the bride's room. In response to a question from Councilman Tebo, Mr. Moore said the bride's room measures approximately 18 ½' x 16 ½' x 8' wide. There was a consensus by Council to put a kitchenette in Room B on the west side of the storage space, and maximize the bridal space as much as possible.

Mayor Sager said Council has come to some important consensus this evening.

1. Agreed on four women's water closets in the first floor vault instead of Room 8 on the west side of the building. Councilman Prindiville does not agree stating Room 8 has better light, he'd like more explanation. Mr. Anderson explained the limitation of putting a restroom there due to plumbing and electrical lines in the room below. He had some additional suggestions; however, Mayor Sager reiterated that there are some limitations. There was a majority consensus, with the Mayor and five Councilmembers in favor.
2. Agreed on preferred areas for the catering kitchen and women's restroom on the second floor. Council prefers five women's water closets, if possible, in the west wing with the kitchen by the elevator and banquet room. D. Moore said they'd like to consult a kitchen expert or caterer to confirm that a kitchen can fit within the limited space. There was a majority consensus by Council.
3. Agreed on bride's room with toilet (if possible). Council agreed on the location of the bride's room and they'd like the room to include a water closet. Preference to have a kitchenette or sink and some storage in Meeting Room B on the west side, which can be used for meetings or a bridal space. There was a majority consensus by Council.

Council recommended to proceed without objection.

## **2. Schedule Future City Council Workshop:**

Mayor said the purpose of this Workshop is to discuss financing for the streets program for years 2021-2024. Council set a date and time of Thursday, July 9<sup>th</sup>, 3:00 PM for this workshop.

## **V. FUTURE AGENDA ITEMS**

There were no items added to the tentative future agendas.

M. Turner said he would like to encourage the Governor's Office to remove the City of Woodstock and McHenry County from the same region as Chicago and Cook County. Mayor

Sager said the County is working on this as well as MCCG and CMAP. Mayor Sager added that this is just the introduction of the plan. It's important to understand that Woodstock might not have the capacity on its own to change this. M. Turner said his intention is for the City to work with McHenry County.

### **VIII. ADJOURN**

Motion by M. Turner, second by W. Piersall, to adjourn this regular meeting of the Woodstock City Council to the next City Council meeting to be held at 7:00 PM on Tuesday, May 19, 2020 in the Council Chambers at City Hall.

Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, G. Tebo, M. Turner, and Mayor B. Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

The meeting was adjourned at 10:26 PM.

Respectfully submitted,

Jane Howie  
Chief Deputy City Clerk

Name	Department	Total Gross
BARKULIS, KENNETH	BUILDING & ZONING	2,807.04
BERTRAM, JOHN	BUILDING & ZONING	3,357.12
FALSETTI, MEGAN	BUILDING & ZONING	2,017.60
HERFF, KATHLEEN	BUILDING & ZONING	417.36
LIMBAUGH, DONNA	BUILDING & ZONING	2,858.40
MOORE, DARRELL	BUILDING & ZONING	3,229.88
NAPOLITANO, JOSEPH	BUILDING & ZONING	3,908.04
WALKINGTON, ROB	BUILDING & ZONING	3,409.60
AMRAEN, MONICA	CITY MANAGER	137.10
COSGRAY, ELIZABETH	CITY MANAGER	1,519.68
FLYNN, DARRIN	CITY MANAGER	500.00
HOWIE, JANE	CITY MANAGER	3,195.60
LOHMEYER, LISA	CITY MANAGER	500.00
PRINDIVILLE, JAMES	CITY MANAGER	500.00
SMILEY, CINDY	CITY MANAGER	616.00
STELFORD III, ROSCOE	CITY MANAGER	6,818.66
TEBO, GORDON	CITY MANAGER	500.00
TURNER, MICHAEL	CITY MANAGER	500.00
WILLCOCKSON, TERESA	CITY MANAGER	2,987.66
JANIGA, JOSEPH	CROSSING GUARDS	344.46
LENZI, RAYMOND	CROSSING GUARDS	452.72
LUCKEY JR, HARRY	CROSSING GUARDS	566.55
LUCKEY, DALE	CROSSING GUARDS	339.54
LUCKEY, ROBERT	CROSSING GUARDS	339.54
MONACK, KIM	CROSSING GUARDS	395.40
ANDERSON, GARRETT D	ECONOMIC DEVELOPMENT	5,008.68
COLTRIN, KRISTA E	ECONOMIC DEVELOPMENT	2,837.38
HAHNE, GEORGE	ECONOMIC DEVELOPMENT	2,483.56
CHRISTENSEN, PAUL N	FINANCE	5,518.11
LIEB, RUTH ANN	FINANCE	2,447.84
MALLON JENKINS, MICHELLE	FINANCE	1,420.00
RAMIREZ, PAOLA	FINANCE	2,033.60
STEIGER, ALLISON	FINANCE	2,047.36
STRACZEK, WILLIAM	FINANCE	2,903.86
GROH, PHILLIP	FLEET MAINTENANCE	22.50
LAMZ, ROBERT	FLEET MAINTENANCE	3,139.20
SMITH, DEVIN	FLEET MAINTENANCE	2,168.80
VAN AUKEN, MATTHEW	FLEET MAINTENANCE	2,168.80
MAY, JILL E	HUMAN RESOURCES	2,257.92
SCHOBER, DEBORAH	HUMAN RESOURCES	5,253.62
CHIODO, LOUIS	INFORMATION TECHNOLOGY	2,492.96
MCELMEEL, DANIEL	INFORMATION TECHNOLOGY	4,246.07
BAUGHER, ANGELA	LIBRARY	474.80
BERGESON, PATRICIA	LIBRARY	116.88
BRADLEY, KATHERINE	LIBRARY	1,960.06
CAMPBELL, SARAH JANE	LIBRARY	417.36
DAWDY, KIRK	LIBRARY	2,411.79
DEL SANTO, MARYANN	LIBRARY	478.23
FOSNAUGH, CADEN	LIBRARY	139.12
GESSERT, ELIZABETH	LIBRARY	80.75
GROSECLOSE, PAMELA	LIBRARY	1,936.06
HANSEN, MARTHA	LIBRARY	3,458.48
HERNANDEZ, STEPHANIE	LIBRARY	2,728.00

Name	Department	Total Gross
HUGHES, JEFFREY	LIBRARY	80.75
MILLER, LISA	LIBRARY	2,163.20
NAUERT, MARY LOU	LIBRARY	114.00
OLEARY, CAROLYN	LIBRARY	2,275.20
PALMQUIST, PEGGY	LIBRARY	194.74
REWOLDT, BAILEY S	LIBRARY	1,933.18
ROSSI, LISA	LIBRARY	319.93
SAGE, REBECCA	LIBRARY	257.34
SMILEY, BRIAN	LIBRARY	491.84
SUGDEN, MARY	LIBRARY	705.64
TOTTON SCHWARZ, LORA	LIBRARY	2,942.15
TRIPP, KATHRYN	LIBRARY	2,054.42
WEBER, NICHOLAS P	LIBRARY	4,495.94
WICKERSHEIM, SHAWN	LIBRARY	495.62
ZAMORANO, CARRIE	LIBRARY	2,397.85
ADKINS, HOLLY	OPERA HOUSE	63.36
BETH, RAYMOND	OPERA HOUSE	123.03
BREEN, MICHAEL	OPERA HOUSE	99.28
CAMMARATA, FRANK	OPERA HOUSE	57.48
CAMPBELL, DANIEL	OPERA HOUSE	3,839.62
CHAKKALAMURI, MARILYN	OPERA HOUSE	288.00
CHASE, GWYN	OPERA HOUSE	149.76
COSGRAY, DANIEL	OPERA HOUSE	67.93
DAWSON, LISA	OPERA HOUSE	226.07
EASTMAN, LARISSA	OPERA HOUSE	126.72
ERENS, SUSAN	OPERA HOUSE	149.76
FOGAL, CHRISTINA	OPERA HOUSE	420.00
GLEASON, HOLLY	OPERA HOUSE	2,359.36
GRAZIANO STRAUS, ANGELINA	OPERA HOUSE	109.44
GREEN, MAXWELL	OPERA HOUSE	67.93
HERVERT, ERIK	OPERA HOUSE	41.80
LETOURNEAU, THOMAS	OPERA HOUSE	34.56
MCCORMACK, JOSEPH	OPERA HOUSE	2,748.96
MILLER, MARGARET	OPERA HOUSE	94.05
PANNIER, LORI ANN	OPERA HOUSE	170.95
PUZZO, DANIEL	OPERA HOUSE	916.20
ROBEY, MAXWELL	OPERA HOUSE	99.28
WELLS, GAIL	OPERA HOUSE	80.64
BIRDSELL, CHRISTOPHER	PARKS	2,293.20
EDDY, BRANDON	PARKS	2,124.96
KUEHN, CARLIE	PARKS	1,845.28
LECHNER, PHILIP A	PARKS	2,383.16
LESTER, TAD	PARKS	2,396.32
LYNK, CHRIS	PARKS	3,134.39
MASS, STANLEY PHILIP	PARKS	2,439.36
MECKLENBURG, JOHN	PARKS	2,966.56
OLEARY, PATRICK	PARKS	2,676.16
SPRING, TIMOTHY	PARKS	1,835.84
ABRAHAMSEN, SHARON L	POLICE	3,501.02
BERNARDI, NICHOLAS	POLICE	2,443.06
BERNSTEIN, JASON	POLICE	3,736.07
BRANUM, ROBBY	POLICE	4,168.48
BUTLER, MICHAEL	POLICE	2,443.06

Name	Department	Total Gross
CARRENO, IVAN	POLICE	2,599.48
CIPOLLA, CONSTANTINO	POLICE	4,559.49
DEMPSEY, DAVID	POLICE	3,732.95
DIDIER, JONATHAN D	POLICE	1,950.56
DIFRANCESCA, JAN	POLICE	2,691.85
DOLAN, RICHARD	POLICE	4,020.21
EISELSTEIN, FRED	POLICE	3,740.39
FARNUM, PAUL	POLICE	3,168.83
FISCHER, ADAM D	POLICE	3,142.76
FOURDYCE, JOSHUA	POLICE	4,461.92
GALLMAN, CHRISTOPHER	POLICE	2,443.06
GUSTAFSON, SAMUEL	POLICE	2,443.06
GUSTIS, MICHAEL	POLICE	3,742.24
HENRY, DANIEL	POLICE	3,740.39
KAROLEWICZ, ROBIN	POLICE	2,691.84
KIVLEY, MARK	POLICE	2,443.06
KOPULOS, GEORGE	POLICE	4,196.90
KRYSIK, KIMBERLY	POLICE	937.60
LANZ II, ARTHUR R	POLICE	4,643.53
LIEB, JOHN	POLICE	5,225.74
LINTNER, WILLIAM	POLICE	3,742.24
MARSHALL, SHANE	POLICE	3,929.60
MEZA, HECTOR	POLICE	2,809.60
MINNITI, CARLO	POLICE	2,626.34
MORTIMER, JEREMY	POLICE	4,122.84
MRZLAK, CHRISTINE	POLICE	927.75
MUEHLFELT, BRETT	POLICE	3,729.84
NICKELS, THOMAS	POLICE	2,798.40
PARSONS, JEFFREY	POLICE	4,776.16
PETERSON, CHAD	POLICE	258.16
PRENTICE, MATTHEW	POLICE	3,364.48
PRITCHARD, ROBERT	POLICE	4,611.19
RAPACZ, JOSHUA	POLICE	4,109.92
REED, TAMARA	POLICE	2,296.00
SCHMIDT, LUCAS	POLICE	2,634.72
SCHRAW, ADAM	POLICE	3,987.95
SHARP, DAVID	POLICE	3,639.66
SVEHLA, SPENSER	POLICE	2,432.28
SYKORA, SARA	POLICE	930.70
TABAKA, RANDALL S	POLICE	601.30
VALLE, SANDRA	POLICE	3,746.59
VORDERER, CHARLES	POLICE	3,740.38
HICKEY, TIMOTHY	PUBLIC WORKS ADMIN	2,299.68
LEWAKOWSKI, NICOLE	PUBLIC WORKS ADMIN	1,936.80
POURCHOT, KARYN	PUBLIC WORKS ADMIN	1,951.36
TIEDT, CHRISTOPHER	PUBLIC WORKS ADMIN	4,538.46
VAN LANDUYT, JEFFREY J	PUBLIC WORKS ADMIN	5,373.14
DANDREA, TIFFANY	RECREATION CENTER	41.80
DUNKER, ALAN	RECREATION CENTER	2,693.76
GARZA, ANNA	RECREATION CENTER	319.68
GRIVNA, JUSTIN	RECREATION CENTER	260.40
GUIF, HANNAH	RECREATION CENTER	180.78
HICKS, MICHAEL S	RECREATION CENTER	164.16

Name	Department	Total Gross
LEITZEN, ABBY-GALE	RECREATION CENTER	41.80
LISK, MARY LYNN	RECREATION CENTER	2,804.47
MAIDMENT, GRACE	RECREATION CENTER	169.92
MCELMEEL, EMMA	RECREATION CENTER	28.80
MERA, KARLA	RECREATION CENTER	51.84
MILLER, KYLE	RECREATION CENTER	253.50
OSWALD, ALICIA	RECREATION CENTER	149.76
PEREZ, MARIELA	RECREATION CENTER	39.19
RADLOFF, BRITNEY	RECREATION CENTER	135.36
REA, JIMENA	RECREATION CENTER	60.09
REESE, AIMEE	RECREATION CENTER	115.20
RICHARDS, KELLY	RECREATION CENTER	135.85
ROCKWOOD, REAGAN	RECREATION CENTER	57.48
SCHMITT, RONALD	RECREATION CENTER	460.12
SWAN, ABIGAIL	RECREATION CENTER	57.48
TORREZ, RENEE	RECREATION CENTER	2,456.59
VIDALES, REBECCA	RECREATION CENTER	2,788.37
VIDALS, ABIGAIL	RECREATION CENTER	248.76
WASHINGTON, JONATHAN	RECREATION CENTER	118.38
ZAMORANO, GUILLERMO	RECREATION CENTER	181.44
ZINNEN, JOHN DAVID	RECREATION CENTER	4,602.53
BUTENSCHOEN, GAVIN	SEWER & WATER MAINT	1,756.64
CASTANEDA, CHRISTIAN J	SEWER & WATER MAINT	2,002.56
MAJOR, STEPHEN	SEWER & WATER MAINT	2,806.88
MARTENSON, ALEX	SEWER & WATER MAINT	1,756.64
MAXWELL, ZACHARY	SEWER & WATER MAINT	1,955.68
ORTEGA II, GASPAR	SEWER & WATER MAINT	2,002.56
PARKER, SHAWN	SEWER & WATER MAINT	3,322.50
WILLIAMS, BRYANT P	SEWER & WATER MAINT	2,205.76
BURGESS, JEFFREY	STREETS	2,751.04
CHAUNCEY, JUDD T	STREETS	1,835.84
MARTINEZ JR, MAURO	STREETS	1,902.56
SCHACHT, TREVOR	STREETS	1,955.68
STOLL, MARK T	STREETS	1,923.04
VIDALES, ROGER	STREETS	3,185.84
WEGENER, JAMES	STREETS	1,984.40
BAKER, WAYNE	WASTEWATER TREATMENT	2,998.88
BOETTCHER, BRADLEY	WASTEWATER TREATMENT	2,267.68
BOLDA, DANIEL	WASTEWATER TREATMENT	2,378.24
GEORGE, ANNE	WASTEWATER TREATMENT	3,941.03
SHEAHAN, ADAM	WASTEWATER TREATMENT	2,396.32
VIDALES, HENRY	WASTEWATER TREATMENT	2,676.16
GARRISON, ADAM	WATER TREATMENT	2,797.26
HOFFMAN, THOMAS	WATER TREATMENT	2,765.09
SCARPACE, SHANE	WATER TREATMENT	2,646.02
SMITH, WILLIAM	WATER TREATMENT	3,706.24
WHISTON, TIMOTHY	WATER TREATMENT	2,331.20
Grand Totals:	206	409,873.29

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
127694	EHRKE'S USED APPLIANCES AND MO	COVID-19 EMERGENCY LOAN	5,000.00	EMERGENCY LOAN PROGRAM FUND	LOANS RECEIVABLE	86-00-0-130
Total 127694:			5,000.00			
127695	PRO-CLEANERS RESTORATION & CL	COVID-19 EMERGENCY LOAN	5,000.00	EMERGENCY LOAN PROGRAM FUND	LOANS RECEIVABLE	86-00-0-130
Total 127695:			5,000.00			
127696	UNIQUE NAILS	COVID-19 EMERGENCY LOAN	5,000.00	EMERGENCY LOAN PROGRAM FUND	LOANS RECEIVABLE	86-00-0-130
Total 127696:			5,000.00			
127697	VNL FLOORS AND MORE INC	COVID-19 EMERGENCY LOAN	5,000.00	EMERGENCY LOAN PROGRAM FUND	LOANS RECEIVABLE	86-00-0-130
Total 127697:			5,000.00			
127698	WALTER'S P MASONRY INC	COVID-19 EMERGENCY LOAN	5,000.00	EMERGENCY LOAN PROGRAM FUND	LOANS RECEIVABLE	86-00-0-130
Total 127698:			5,000.00			
127699	Woodstock Restaurant, Inc.	COVID-19 EMERGENCY LOAN	5,000.00	EMERGENCY LOAN PROGRAM FUND	LOANS RECEIVABLE	86-00-0-130
Total 127699:			5,000.00			
127713	A5 GROUP INC	A5 APRIL INVOICE	8,463.69	GENERAL FUND	REAL WOODSTOCK W/H ACCT	01-00-0-214
Total 127713:			8,463.69			
127714	A-ABLE LOCK & KEY	A-ABLE	163.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN BUILDING	03-00-5-550
Total 127714:			163.00			
127715	AARON BREWER	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127715:			43.20			
127716	AFLAC REMITTANCE PROCESSING	INSURANCE PREMIUM-AFLAC	150.22	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
Total 127716:			150.22			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
127717	ANN CHRISTIANSEN	COVID-19 TICKET REFUND	64.80	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127717:			64.80			
127718	ANN WALL	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127718:			19.17			
127719	ANNE O'DONNELL	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127719:			19.17			
127720	ANNETTE VERCHOTA	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127720:			38.34			
127721	ARAMARK	UNIFORM CLEANING	27.13	GENERAL FUND	UNIFORMS	01-07-4-453
127721	ARAMARK	UNIFORM CLEANING	46.17	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
127721	ARAMARK	UNIFORM CLEANING	19.23	PARKS FUND	UNIFORMS	06-00-4-453
127721	ARAMARK	UNIFORM CLEANING	35.09	GENERAL FUND	UNIFORMS	01-06-4-453
127721	ARAMARK	WWT UNIFORMS	42.55	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
Total 127721:			170.17			
127722	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	35.09	GENERAL FUND	UNIFORMS	01-06-4-453
127722	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	19.23	PARKS FUND	UNIFORMS	06-00-4-453
127722	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	27.13	GENERAL FUND	UNIFORMS	01-07-4-453
127722	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	46.17	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
Total 127722:			127.62			
127723	ARLA SCHNEIDER	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127723:			43.20			
127724	ARUN GOYAL	COMMUNITY GARDENS	30.00	GENERAL FUND	COMMUNITY GARDEN HOLDING ACC	01-00-0-213
Total 127724:			30.00			
127725	B & Z ELECTRICAL CONTRACTORS,	SITP SPONSORSHIP REFUND	500.00	GENERAL FUND	SUMMER IN THE PARK- DEF REV	01-00-0-227

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
127725	B & Z ELECTRICAL CONTRACTORS,	EV CHARGING STATION	7,251.00	GENERAL FUND-CIP	STREET LIGHT UPGRADES	82-08-7-730
Total 127725:			7,751.00			
127726	BAKER & TAYLOR BOOKS	BOOKS	620.58	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
127726	BAKER & TAYLOR BOOKS	BOOKS	310.17	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
127726	BAKER & TAYLOR BOOKS	BOOKS	351.23	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
127726	BAKER & TAYLOR BOOKS	BOOKS	1,990.15	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 127726:			3,272.13			
127727	BARB NEELY	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127727:			19.17			
127728	BARBARA HARREN	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127728:			43.20			
127729	BARBARA MILLER	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127729:			19.17			
127730	BARBARA OBER	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127730:			19.17			
127731	BARBARA PARRISH	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127731:			19.17			
127732	BARBARA SCHNEIDER	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127732:			38.34			
127733	BAXTER & WOODMAN, INC.	WWT ENGINEERING	185.00	WATER & SEWER UTILITY FUND	ENGINEERING SERVICES	60-53-5-503
127733	BAXTER & WOODMAN, INC.	WWT ENGINEERING	175.00	WATER & SEWER UTILITY FUND	ENGINEERING SERVICES	60-53-5-503
Total 127733:			360.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
127734	BECKY MEDINS	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127734:			38.34			
127735	BETH MULARZ	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127735:			19.17			
127736	BETTY NUELLE	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127736:			38.34			
127737	BEVERLY BLUNDELL	COVID-19 TICKET REFUND	129.60	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127737:			129.60			
127738	BEVERLY JACKSON	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127738:			19.17			
127739	BOB HORRELL	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127739:			38.34			
127740	BRENDA SOTO	REC PROGRAM REFUND	95.00	GENERAL FUND	RECREATION PROGRAM FEES	01-00-3-327
Total 127740:			95.00			
127741	BULL VALLEY FORD	SITP SPONSORSHIP REFUND	1,000.00	GENERAL FUND	SUMMER IN THE PARK- DEF REV	01-00-0-227
Total 127741:			1,000.00			
127742	CABAY & COMPANY, INC	COVID 19	192.60	WATER & SEWER UTILITY FUND	SUPPLIES	60-50-6-606
Total 127742:			192.60			
127743	CAROL CIOSEK	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127743:			38.34			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
127744	CAROL GARTNER	COVID-19 TICKET REFUND	38.30	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127744:			38.30			
127745	CAROL HALMA	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127745:			38.34			
127746	CAROL HANSEN	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127746:			38.34			
127747	CAROL ZALEWSKI	COVID-19 TICKET REFUND	76.68	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127747:			76.68			
127748	CAROLE ULSAVER	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127748:			38.34			
127749	CAROLINE KERSCHKE	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127749:			43.20			
127750	CARYL LEMANSKI	COVID-19 TICKET REFUND	57.51	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127750:			57.51			
127751	CATHY MEYER	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127751:			19.17			
127752	CATHY STEAGALL	COVID TICKET REFUNDS	76.68	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127752:			76.68			
127753	CHARLEEN KAISER	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127753:			19.17			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
127754	CHEMSEARCH	GREASE FOR SCREW PUMPS	839.48	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 127754:			839.48			
127755	CHERYL WENZEL	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127755:			43.20			
127756	CHRIS BISHOP	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127756:			43.20			
127757	CHRISTIE UNDERWOOD	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127757:			38.34			
127758	CHRISTINE WILSON	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127758:			43.20			
127759	CHRISTOPHER B BURKE ENGINEERI	METRA WARMING SHELTER	4,995.09	GENERAL FUND-CIP	METRA WARMING CENTER	82-02-7-714
Total 127759:			4,995.09			
127760	CITY OF MARENGO	LEGAL/PROFESSIONAL	140.00	GENERAL FUND	LEGAL SERVICES	01-05-5-502
Total 127760:			140.00			
127761	CITY OF WOODSTOCK	WATER BILL CITY HALL	306.36	GENERAL FUND	WATER AND SEWER	01-02-6-613
127761	CITY OF WOODSTOCK	OFAC WATER BILL	139.86	GENERAL FUND	WATER AND SEWER	01-02-6-613
127761	CITY OF WOODSTOCK	90 CHURCH ST WATER BILL	29.39	GENERAL FUND	RENTAL PROPERTY EXPENDITURES	01-02-8-803
127761	CITY OF WOODSTOCK	OLD COURTHOUSE WATER BILL	1,205.46	GENERAL FUND	WATER AND SEWER	01-02-6-613
127761	CITY OF WOODSTOCK	OH WATER	179.82	GENERAL FUND	WATER AND SEWER	01-07-6-613
127761	CITY OF WOODSTOCK	SLC WATER BILL	55.95	PERFORMING ARTS	WATER AND SEWER	07-11-6-613
127761	CITY OF WOODSTOCK	WATER SOUTH SOCCER	21.22	PARKS FUND	WATER AND SEWER	06-00-6-613
127761	CITY OF WOODSTOCK	WATER DREAM FIELD	21.22	PARKS FUND	WATER AND SEWER	06-00-6-613
127761	CITY OF WOODSTOCK	WATER SULLIVAN FIELD	21.22	PARKS FUND	WATER AND SEWER	06-00-6-613
Total 127761:			1,980.50			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
127762	CLARA SKUPIEN	COVID-19 TICKET REFUND	76.68	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127762:			76.68			
127763	CLARK BAIRD SMITH LLP	LABOR ATTORNEY	2,612.50	GENERAL FUND	LABOR RELATIONS	01-04-5-503
Total 127763:			2,612.50			
127764	COLLEEN THORTON	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127764:			19.17			
127765	COMCAST	REC CENTER INTERNET	4.24	GENERAL FUND	COMMUNICATIONS	01-09-5-501
Total 127765:			4.24			
127766	COMMONWEALTH EDISON	ELECTRIC	120.58	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	105.95	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	1,523.20	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	31.70	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	228.21	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541
127766	COMMONWEALTH EDISON	ELECTRIC	188.82	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	110.04	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	684.83	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	246.15	WATER & SEWER UTILITY FUND	UTILITIES	60-51-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	131.79	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	97.32	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	41.72	PARKS FUND	ELECTRICITY	06-00-5-540
127766	COMMONWEALTH EDISON	STREET LIGHTS	25.31	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
127766	COMMONWEALTH EDISON	ELECTRIC	107.59	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	70.96	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	230.25	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	95.33	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	168.03	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	3,150.87	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	114.77	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	198.23	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	STREET LIGHTS	319.91	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
127766	COMMONWEALTH EDISON	ELECTRIC	49.87	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	65.90	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
127766	COMMONWEALTH EDISON	ELECTRIC	78.68	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	113.19	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	327.19	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	33.37	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	STREET LIGHTS	171.06	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
127766	COMMONWEALTH EDISON	ELECTRIC	2,063.90	WATER & SEWER UTILITY FUND	UTILITIES	60-51-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	47.13	PARKS FUND	ELECTRICITY	06-00-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	562.90	AQUATIC CENTER FUND	ELECTRIC	04-00-6-604
127766	COMMONWEALTH EDISON	ELECTRIC	157.86	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541
127766	COMMONWEALTH EDISON	ELECTRIC	5,357.80	WATER & SEWER UTILITY FUND	UTILITIES	60-51-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	208.42	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127766	COMMONWEALTH EDISON	ELECTRIC	1,071.85	PARKS FUND	ELECTRICITY	06-00-5-540
127766	COMMONWEALTH EDISON	STREET LIGHTS	116.45	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 127766:			18,417.13			
127767	COMMONWEALTH EDISON	STREET LIGHTS	1,090.20	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 127767:			1,090.20			
127768	COMMUNITY PLUMBING COMPANY	CH SINK DRAIN	82.50	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550
127768	COMMUNITY PLUMBING COMPANY	PW CIRCULATOR PUMP	614.01	GENERAL FUND	SERVICE TO MAINTAIN BUILDINGS	01-07-5-550
Total 127768:			696.51			
127769	CONCENTRIC INTEGRATION LLC	SCADA SERVICE & LICENSING	908.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-50-5-552
Total 127769:			908.00			
127770	CONNIE MURRAY	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127770:			19.17			
127771	CONNIE RAMSEYER	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127771:			19.17			
127772	CONSERV FS	PARKS MATERIALS BATES	1,483.00	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
127772	CONSERV FS	PARKS MATERIALS BATES	1,509.01	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127772:			2,992.01			
127773	CONSTELLATION NEWENERGY	STREET LIGHTS	16,219.99	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
127773	CONSTELLATION NEWENERGY	STREET LIGHTS	16,066.42	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
127773	CONSTELLATION NEWENERGY	STREET LIGHTS	15,915.42	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
127773	CONSTELLATION NEWENERGY	STREET LIGHTS	29.50	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
127773	CONSTELLATION NEWENERGY	ELECTRIC	166.94	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541
127773	CONSTELLATION NEWENERGY	STREET LIGHTS	428.70	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
127773	CONSTELLATION NEWENERGY	STREET LIGHTS	6.19	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 127773:			48,833.16			
127774	COPY EXPRESS, INC.	COVID LETTER FROM MAYOR #1	2,456.10	GENERAL FUND	PRINTING SERVICES	01-01-5-537
Total 127774:			2,456.10			
127775	CYNTHIA PETERBURS	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127775:			38.34			
127776	DANNY VASQUEZ	COVID-19 TICKET REFUND	86.40	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127776:			86.40			
127777	DARLINE LECRONE	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127777:			38.34			
127778	DAVID GOHL	COVID-19 TICKET REFUND	60.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127778:			60.00			
127779	DAVID YOUNG	COVID-19 TICKET REFUND	64.80	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127779:			64.80			
127780	DEB ANDERSON	COVID-19 TICKET REFUND	76.68	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127780:			76.68			
127781	DEBBIE CANALINI	COVID-19 TICKET REFUND	60.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127781:			60.00			
127782	DEE HOOKER	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127782:			19.17			
127783	DEIGAN & ASSOCIATES LLC	830 LAKE AVE - ENVIRONMENTAL	3,305.25	TIF CIP	PROFESSIONAL SERVICES	42-00-5-504
Total 127783:			3,305.25			
127784	DENICE BECK	COVID-19 TICKET REFUND	108.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127784:			108.00			
127785	DIANNE WILLIAMS	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127785:			19.17			
127786	DIRECT ENERGY BUSINESS	ELECTRIC	172.77	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127786	DIRECT ENERGY BUSINESS	ELECTRIC	5,471.98	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
127786	DIRECT ENERGY BUSINESS	ELECTRIC	10,286.31	WATER & SEWER UTILITY FUND	UTILITIES	60-51-5-540
127786	DIRECT ENERGY BUSINESS	ELECTRIC	142.94	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127786	DIRECT ENERGY BUSINESS	ELECTRIC	10.67	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127786	DIRECT ENERGY BUSINESS	ELECTRIC	325.85	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541
127786	DIRECT ENERGY BUSINESS	ELECTRIC	661.21	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
127786	DIRECT ENERGY BUSINESS	ELECTRIC	185.91	WATER & SEWER UTILITY FUND	UTILITIES	60-51-5-540
127786	DIRECT ENERGY BUSINESS	ELECTRIC	216.39	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
127786	DIRECT ENERGY BUSINESS	ELECTRIC	137.86	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127786	DIRECT ENERGY BUSINESS	STREET LIGHTS	435.48	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
127786	DIRECT ENERGY BUSINESS	ELECTRIC	330.34	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
127786	DIRECT ENERGY BUSINESS	ELECTRIC	1,736.24	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
127786	DIRECT ENERGY BUSINESS	ELECTRIC	5,216.55	WATER & SEWER UTILITY FUND	UTILITIES	60-51-5-540
127786	DIRECT ENERGY BUSINESS	ELECTRIC	902.76	RECREATION CENTER FUND	ELECTRIC	05-00-6-604

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127786:			26,233.26			
127787	DIRECT FITNESS SOLUTIONS, LLC	REC CENTER WEIGHTS, NEW CIRCUIT	11,796.00	SPECIAL RECREATION FUND	EQUIPMENT	16-00-7-720
Total 127787:			11,796.00			
127788	DOG WASTE DEPOT	DOG STATION	1,155.97	PARKS FUND	RECREATION SUPPLIES	06-00-6-611
Total 127788:			1,155.97			
127789	DONNA LAKOMIAK	COVID-19 TICKET REFUND	64.80	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127789:			64.80			
127790	DONNA NEUBAUM	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127790:			19.17			
127791	DONNA SIEGLER	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127791:			43.20			
127792	DONNA STALESKY	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127792:			38.34			
127793	DONNA VON ALLMEN	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127793:			19.17			
127794	DOREEN CONSIDINE	COVID-19 TICKET REFUND	84.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127794:			84.00			
127795	DOROTHY SCHERSCHEL	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127795:			38.34			
127796	DOROTHY THOMAS	PAVILION REFUND	25.00	PARKS FUND	FACILITY RENTAL	06-00-2-360

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127796:			25.00			
127797	ELAINE CASHMORE	COVID-19 TICKET REFUND	13.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127797:			13.00			
127798	ELISE OLIVER	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127798:			19.17			
127799	ELIZABETH LOPEZ	SPANISH CONVERSATION	160.00	LIBRARY	LIBRARY PROGRAMS	08-00-8-812
Total 127799:			160.00			
127800	ELIZABETH NAAZT	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127800:			38.34			
127801	ELLEN KRUIS	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127801:			19.17			
127802	ELLEN MCCORMACK	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127802:			38.34			
127803	EXTREME TECH ELECTRIC	REFUND - ELEC EXAM	75.00	GENERAL FUND	LEGAL SERVICES	01-05-5-502
Total 127803:			75.00			
127804	FASTRAK SOFTWARES INC	PREVENTATIVE MAINTENANCE SOFT	560.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-51-5-552
Total 127804:			560.00			
127805	FIRST PLACE PROMOTIONS AND AW	PLATES FOR PLAQUES	14.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
127805	FIRST PLACE PROMOTIONS AND AW	REC BBALL AWARDS	204.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
127805	FIRST PLACE PROMOTIONS AND AW	REC BBALL AWARDS	332.10	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127805:			550.10			
127806	FLORENCE LILL	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127806:			19.17			
127807	FMPLUS-GREEN LTD	C.H JANITORIAL	1,280.55	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550
127807	FMPLUS-GREEN LTD	LIBRARY JANITORIAL	1,339.36	LIBRARY	PROFESSIONAL SERVICES	08-00-5-518
127807	FMPLUS-GREEN LTD	C.H BASEMENT	300.95	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550
Total 127807:			2,920.86			
127808	FRAN EVENS	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127808:			43.20			
127809	GAIL PERKINS	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127809:			19.17			
127810	GAIL SORENSEN	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127810:			38.34			
127811	GARY W ANDERSON ARCHITECTS	OLD COURTHOUSE - GWAA PLAN PR	32,880.00	TIF CIP	OLD COURTHOUSE	42-00-7-729
Total 127811:			32,880.00			
127812	GAY MATHER	COVID-19 TICKET REFUND	57.51	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127812:			57.51			
127813	GAYLE HOCH	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127813:			19.17			
127814	GEOSTAR MECHANICAL, INC.	GEOSTAR	245.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN BUILDING	03-00-5-550
127814	GEOSTAR MECHANICAL, INC.	GEOSTAR	196.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN BUILDING	03-00-5-550

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127814:			441.00			
127815	GERALD LANGNER	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127815:			38.34			
127816	GERALD WORTH	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127816:			43.20			
127817	GRACE MOLINE	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127817:			19.17			
127818	HAWKINS, INC.	SODIUM THIOSULFATE	1,482.90	WATER & SEWER UTILITY FUND	CHEMICALS	60-51-6-607
Total 127818:			1,482.90			
127819	HEIDI PROSNEWSKI	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127819:			19.17			
127820	HELEN CAMPBELL	COVID-19 TICKET REFUND	86.40	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127820:			86.40			
127821	HELEN LOHMEYER	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127821:			19.17			
127822	HI VIZ INC	PARKS SIGNS	288.00	PARKS FUND	RECREATION SUPPLIES	06-00-6-611
Total 127822:			288.00			
127823	HKS SYSTEMS INC	REKEY LOCKS	720.00	PERFORMING ARTS	SERVICE TO MAINTAIN BUILDING	07-11-5-550
Total 127823:			720.00			
127824	HOLLY ENGLISH	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127824:			43.20			
127825	HUNTINGTON NATIONAL BANK	THERMOMETER	18.79	GENERAL FUND	SUPPLIES	01-01-6-606
127825	HUNTINGTON NATIONAL BANK	THERMOMETER	13.80	GENERAL FUND	SUPPLIES	01-01-6-606
127825	HUNTINGTON NATIONAL BANK	VOLUNTEER MANAGEMENT	17.00	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
127825	HUNTINGTON NATIONAL BANK	LICENSE FOR STAGE LEFT REGISTE	608.00	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
127825	HUNTINGTON NATIONAL BANK	SUPPLIES	99.88	PARKS FUND	SUPPLIES	06-00-6-606
127825	HUNTINGTON NATIONAL BANK	PART FOR WEIGHT MACHINE	14.54	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
127825	HUNTINGTON NATIONAL BANK	RETURN	99.88-	PARKS FUND	SUPPLIES	06-00-6-606
127825	HUNTINGTON NATIONAL BANK	RETURN	41.83-	PERFORMING ARTS	MATERIAL TO MAINT. EQUIPMENT	07-11-6-621
127825	HUNTINGTON NATIONAL BANK	NON CONTACT THERMOMETER	99.99	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
127825	HUNTINGTON NATIONAL BANK	ADS - REAL WOODSTOCK	7.47	GENERAL FUND	REAL WOODSTOCK W/H ACCT	01-00-0-214
127825	HUNTINGTON NATIONAL BANK	TICKET PURCHASES BY CC	54.10	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
127825	HUNTINGTON NATIONAL BANK	BUDGET AWARD APPLICATION	445.00	GENERAL FUND	PAFR	01-03-5-510
127825	HUNTINGTON NATIONAL BANK	THERMOMETER	18.79	GENERAL FUND	SUPPLIES	01-01-6-606
127825	HUNTINGTON NATIONAL BANK	DISPOSABLE MASKS	160.74	GENERAL FUND	SUPPLIES	01-01-6-606
127825	HUNTINGTON NATIONAL BANK	CHORAL RISER & GUARD RAIL	1,322.10	PERFORMING ARTS	CITY CHOIR	07-12-6-607
127825	HUNTINGTON NATIONAL BANK	SALES TAX CREDIT	3.43-	PERFORMING ARTS	DUES & SUBSCRIPTION	07-11-4-454
127825	HUNTINGTON NATIONAL BANK	SALES TAX CREDIT	3.43-	GENERAL FUND	DUES/SUBSCRIPTIONS/BOOKS	01-12-4-454
127825	HUNTINGTON NATIONAL BANK	CREDIT FOR BOOK	21.03-	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
127825	HUNTINGTON NATIONAL BANK	GC FOR PALA, GOING AWAY GIFT	25.00	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
127825	HUNTINGTON NATIONAL BANK	WRAPPING PAPER - NERCOM	43.22	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
127825	HUNTINGTON NATIONAL BANK	FLASHLIGHT FOR NEW VACTOR	176.90	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
127825	HUNTINGTON NATIONAL BANK	BOOK	21.03	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
127825	HUNTINGTON NATIONAL BANK	TOOLS	240.80	GENERAL FUND	TOOLS	01-06-6-605
127825	HUNTINGTON NATIONAL BANK	BATTERIES	85.60	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
127825	HUNTINGTON NATIONAL BANK	TRUCK DIAGNOSTICS	351.15	PARKS FUND	SERVICE TO MAINTAIN VEHICLES	06-00-5-553
127825	HUNTINGTON NATIONAL BANK	BULLETIN BOARD GRAPHICS	10.76	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
127825	HUNTINGTON NATIONAL BANK	WEB DOMAIN RENEWAL	17.49	GENERAL FUND	CITY WEBSITE	01-13-5-556
127825	HUNTINGTON NATIONAL BANK	WEB DOMAIN RENEWAL	17.49	GENERAL FUND	CITY WEBSITE	01-13-5-556
127825	HUNTINGTON NATIONAL BANK	DOOR LOCK SET	21.15	GENERAL FUND	SUPPLIES	01-01-6-606
127825	HUNTINGTON NATIONAL BANK	HAND SANITIZER	252.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
127825	HUNTINGTON NATIONAL BANK	HAND SAN/BUTANE	35.96	GENERAL FUND	SUPPLIES	01-07-6-606
127825	HUNTINGTON NATIONAL BANK	WRAPPING PAPER - NERCOM	32.58	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
127825	HUNTINGTON NATIONAL BANK	CC PROCESSING FEE	59.17	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
127825	HUNTINGTON NATIONAL BANK	TIRES	131.38	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
127825	HUNTINGTON NATIONAL BANK	ATN FUEL CAP	19.99	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
127825	HUNTINGTON NATIONAL BANK	SUPPLIES	163.48	GENERAL FUND	SUPPLIES	01-07-6-606
127825	HUNTINGTON NATIONAL BANK	SUPPLIES RETURNED	163.48-	GENERAL FUND	SUPPLIES	01-07-6-606

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
127825	HUNTINGTON NATIONAL BANK	THERMOMETER	13.80	GENERAL FUND	SUPPLIES	01-01-6-606
127825	HUNTINGTON NATIONAL BANK	TRUCK HITCH & TOOLS	222.96	GENERAL FUND	TOOLS	01-06-6-605
127825	HUNTINGTON NATIONAL BANK	TIME CLOCK PLUS CLOUD - 3 YR	23,740.00	GENERAL FUND	PREPAID MAINTENANCE CONTRACT	01-00-0-152
127825	HUNTINGTON NATIONAL BANK	THERMOMETER	18.69	GENERAL FUND	SUPPLIES	01-01-6-606
127825	HUNTINGTON NATIONAL BANK	ADS - REAL WOODSTOCK	89.00	GENERAL FUND	REAL WOODSTOCK W/H ACCT	01-00-0-214
127825	HUNTINGTON NATIONAL BANK	VINYL WALL DECALS	74.36	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
127825	HUNTINGTON NATIONAL BANK	KEY	2.04	PARKS FUND	TOOLS	06-00-6-605
127825	HUNTINGTON NATIONAL BANK	TOOLS	345.98	PARKS FUND	TOOLS	06-00-6-605
127825	HUNTINGTON NATIONAL BANK	RETURNED TAX CHARGED	240.80-	GENERAL FUND	TOOLS	01-06-6-605
127825	HUNTINGTON NATIONAL BANK	A PART FOR BOOSTER/WATER SYST	126.90	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
127825	HUNTINGTON NATIONAL BANK	HERO BANNERS	268.43	GENERAL FUND	EMPLOYEE RECOGNITION	01-04-8-811
127825	HUNTINGTON NATIONAL BANK	ADS FOR REAL WOODSTOCK	7.91	GENERAL FUND	REAL WOODSTOCK W/H ACCT	01-00-0-214
127825	HUNTINGTON NATIONAL BANK	CELL PHONE - CM	65.02	GENERAL FUND	COMMUNICATIONS	01-01-5-501
127825	HUNTINGTON NATIONAL BANK	CELL PHONE - FN	123.43	GENERAL FUND	COMMUNICATIONS	01-03-5-501
127825	HUNTINGTON NATIONAL BANK	CELL PHONE - PD	43.89	POLICE PROTECTION FUND	COMMUNICATIONS	03-00-5-501
127825	HUNTINGTON NATIONAL BANK	CELL PHONE - BZ	147.87	GENERAL FUND	COMMUNICATIONS	01-05-5-501
127825	HUNTINGTON NATIONAL BANK	CELL PHONE - PW	359.81	GENERAL FUND	COMMUNICATIONS	01-08-5-501
127825	HUNTINGTON NATIONAL BANK	CELL PHONE - REC	155.10	GENERAL FUND	COMMUNICATIONS	01-09-5-501
127825	HUNTINGTON NATIONAL BANK	CELL PHONE - ED	106.39	GENERAL FUND	COMMUNICATIONS	01-12-5-501
127825	HUNTINGTON NATIONAL BANK	CELL PHONE - IT	48.58	GENERAL FUND	COMMUNICATIONS	01-13-5-501
127825	HUNTINGTON NATIONAL BANK	CELL PHONE - WATER/SEWER	158.12	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-52-5-501
127825	HUNTINGTON NATIONAL BANK	CELL PHONE - WATER	41.65	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
127825	HUNTINGTON NATIONAL BANK	CELL PHONE - WASTE WATER TREAT	104.83	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
127825	HUNTINGTON NATIONAL BANK	NERCOM-KELTRON BACKUP	39.52	WIRELESS FUND	COMMUNICATIONS	15-00-5-501
127825	HUNTINGTON NATIONAL BANK	SCADA CONNECTIONS	101.71	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
127825	HUNTINGTON NATIONAL BANK	ADOBE SUBSCRIPTION	20.99	PERFORMING ARTS	DUES & SUBSCRIPTION	07-11-4-454
127825	HUNTINGTON NATIONAL BANK	ADOBE SUBSCRIPTION	33.99	GENERAL FUND	DUES/SUBSCRIPTIONS/BOOKS	01-12-4-454
127825	HUNTINGTON NATIONAL BANK	ZOOM WEBINAR - PRORATED	5.16	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-13-5-552
127825	HUNTINGTON NATIONAL BANK	ZOOM SUBSCRIPTION	279.90	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-13-5-552
127825	HUNTINGTON NATIONAL BANK	REC ZOOM SUBSCRIPTIONS	126.61	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 127825:			30,884.11			
127826	IHLS-OCLC	ANNUAL MEMBERSHIP FEE	191.50	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 127826:			191.50			
127827	IMAGE ONE FACILITY SOLUTIONS, IN	MAY JANITORIAL SERVICE	1,169.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN BUILDING	03-00-5-550

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127827:			1,169.00			
127828	INDEPTH GRAPHICS & PRINTING	SUMMER CITY SCENE DESIGN	4,275.00	GENERAL FUND	REC. SUPPLEMENT TO NEWS. (60%)	01-09-5-536
Total 127828:			4,275.00			
127829	INGRAM LIBRARY SERVICES	BOOKS	8.97	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 127829:			8.97			
127830	JACKLYN CROSBY	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127830:			38.34			
127831	JAMES HANEKAMP	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127831:			43.20			
127832	JANE KOEHLER	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127832:			19.17			
127833	JANET LOECHLE	COVID-19 TICKET REFUND	57.51	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127833:			57.51			
127834	JANET MORITZ	SPANISH STORY TIME	360.00	LIBRARY	LIBRARY PROGRAMS	08-00-8-812
Total 127834:			360.00			
127835	JANICE CECCHIN	COVID-19 TICKET REFUND	116.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127835:			116.00			
127836	JEANNE STEIN	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127836:			19.17			
127837	JERRY RECKAMP	COVID-19 TICKET REFUND	64.80	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127837:			64.80			
127838	JOAN OBRAITIS	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127838:			43.20			
127839	JOANN HARTMANN	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127839:			38.34			
127840	JOANN HORVATH	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127840:			19.17			
127841	JOANN SEYLLER	COVID TICKET REFUNDS	57.51	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127841:			57.51			
127842	JOHANNA KURTZ OSBORNE	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127842:			19.17			
127843	JOHN HUDSON	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127843:			43.20			
127844	JOHN STANONIK	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127844:			19.17			
127845	JOYCE A NARDULLI LLC	LEGISLATIVE ADVOCATE	5,000.00	GENERAL FUND	LEGISLATIVE ADVOCATE	01-01-5-562
Total 127845:			5,000.00			
127846	JOYCE SHOOK	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127846:			38.34			
127847	JS COMMUNICATIONS TECHNOLOGIE	WARNING SIRENS	240.50	POLICE PROTECTION FUND	SERVICE TO MAINTAIN EQUIPMENT	03-00-5-552

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127847:			240.50			
127848	JUANITA KIRKMAN	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127848:			19.17			
127849	JUDITH PIERCIONEK	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127849:			38.34			
127850	JUDITH SZILAK	COVID-19 TICKET REFUND	76.68	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127850:			76.68			
127851	JUDITH ZEMAN	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127851:			38.34			
127852	JUDY JOOSS	COVID-19 TICKET REFUND	76.68	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127852:			76.68			
127853	JUDY JURGENS	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127853:			38.34			
127854	JUDY POHL	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127854:			19.17			
127855	JUDY PORTER	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127855:			19.17			
127856	JUDY SMITH	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127856:			19.17			
127857	JUDY WOJTYNEK	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127857:			19.17			
127858	JULIANA GRANT	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127858:			19.17			
127859	JULIANNE CLEVEN	COVID-19 TICKET REFUND	345.60	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127859:			345.60			
127860	KAREN JUDD	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127860:			19.17			
127861	KAREN KARAFa	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127861:			19.17			
127862	KAREN REINHARD	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127862:			19.17			
127863	KAREN STRANO	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127863:			19.17			
127864	KATHLEEN FARR	COVID-19 TICKET REFUND	64.80	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127864:			64.80			
127865	KATHLEEN FIELD ORR & ASSOCIATES	RDA ALDI	88.00	TAX INCREMENT FINANCING FUND	LEGAL SERVICES	41-00-5-502
Total 127865:			88.00			
127866	KATHLEEN HAMMERSTONE	COVID-19 TICKET REFUND	86.40	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127866:			86.40			
127867	KATHLEEN KLEIN	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127867:			19.17			
127868	KATHLEEN PATTENGALE	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127868:			19.17			
127869	KATHRYN WARNER	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127869:			19.17			
127870	KELLY HEALLESS	COVID-19 TICKET REFUND	56.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127870:			56.00			
127871	KELLY JOHNSON	ONLINE YOGA	100.00	LIBRARY	LIBRARY PROGRAMS	08-00-8-812
Total 127871:			100.00			
127872	KIERA PARPART	COVID-19 TICKET REFUND	168.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127872:			168.00			
127873	KRISTINE HALL	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127873:			19.17			
127874	LAUREN KLEINMEYER	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127874:			19.17			
127875	LIND STOLT	COVID-19 TICKET REFUND	76.68	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127875:			76.68			
127876	LINDA KRISTENSEN	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127876:			38.34			
127877	LINDA KUNA	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127877:			19.17			
127878	LINDA TREXLER	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127878:			19.17			
127879	LINNEA THENNES	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127879:			38.34			
127880	LYNDA WISINSKI	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127880:			19.17			
127881	LYNNE NELMES	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127881:			38.34			
127882	M.I.A.T.	MIAT YEARLY OPERATION FEE	1,000.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 127882:			1,000.00			
127883	MADLINE RHODA	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127883:			19.17			
127884	MARCIA LOCKWOOD	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127884:			19.17			
127885	MARGARET HAYLEY	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127885:			19.17			
127886	MARIE SMITH	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127886:			19.17			
127887	MARIE WALTERS	COVID TICKET REFUNDS	76.68	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127887:			76.68			
127888	MARIJEAN RIBORDY	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127888:			19.17			
127889	MARILYN ZABLOCKI	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127889:			19.17			
127890	MARJORIE SMITH	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127890:			19.17			
127891	MARK ALISON	COVID-19 TICKET REFUND	21.60	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127891:			21.60			
127892	MARK BUNDICK	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127892:			43.20			
127893	MARSHA PORTNOY	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127893:			19.17			
127894	MARTHA SCHOOLEY	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127894:			19.17			
127895	MARTIN LAWRENCE	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127895:			38.34			
127896	MARY BUENO-PETERSON	COVID-19 TICKET REFUND	60.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127896:			60.00			
127897	MARY ELLEN PRINDIVILLE	COVID TICKET REFUNDS	76.68	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127897:			76.68			
127898	MARY NOE	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127898:			19.17			
127899	MARY RICHARDS	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127899:			19.17			
127900	MARY SLUPIKOWSKI	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127900:			38.34			
127901	MARY WILSON	COVID TICKET REFUNDS	38.40	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127901:			38.40			
127902	MARYLEE STEINWEHE	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127902:			19.17			
127903	MDC ENVIRONMENTAL SERVICES	RECYCLE TOTERS	450.00	ESCROW FUND	RECYCLE TOTES	72-00-0-274
Total 127903:			450.00			
127904	MELANIE FEERST	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127904:			19.17			
127905	MENARDS	WAS PARTS SOUTH PLANT	65.42	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
127905	MENARDS	PARKS LUMBER	902.09	PARKS FUND	LUMBER	06-00-6-616
127905	MENARDS	SUMP PUMPS	852.88	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
127905	MENARDS	CLICKERS FOR GATE	70.96	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
127905	MENARDS	REC CENTER PAINT BRUSHES	12.36	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
127905	MENARDS	PARKS LUMBER	746.40	PARKS FUND	LUMBER	06-00-6-616
127905	MENARDS	PARKS LUMBER	638.85	PARKS FUND	LUMBER	06-00-6-616
127905	MENARDS	REC CENTER PAINT	59.82	RECREATION CENTER FUND	EQUIPMENT	05-00-7-720
127905	MENARDS	SUPPLIES	98.81	WATER & SEWER UTILITY FUND	SUPPLIES	60-50-6-606

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
127905	MENARDS	PARKS LUMBER	659.80	PARKS FUND	LUMBER	06-00-6-616
127905	MENARDS	REC CENTER PAINT	56.45	RECREATION CENTER FUND	EQUIPMENT	05-00-7-720
127905	MENARDS	SUPPLIES	23.95	WATER & SEWER UTILITY FUND	SUPPLIES	60-52-6-606
127905	MENARDS	SUPPLIES	26.85	WATER & SEWER UTILITY FUND	SUPPLIES	60-52-6-606
127905	MENARDS	REC CENTER MULCH	10.00	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
127905	MENARDS	RANGE AIR COMPRESSOR	206.46	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
127905	MENARDS	TRAINING (TASER TARGETS)	45.30	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 127905:			2,983.60			
127906	MERCY HEALTH SYSTEM	MEDICAL SERVICES	130.00	HEALTH/LIFE INSURANCE FUND	CLAIM PAYMENTS	75-00-5-546
Total 127906:			130.00			
127907	MICHAEL EESLEY	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127907:			38.34			
127908	MICHAEL STANARD	CHECK 84861 REPLACEMENT	2,918.75	GENERAL FUND	MISCELLANEOUS INCOME	01-00-5-380
Total 127908:			2,918.75			
127909	MICHAEL WHITE	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127909:			38.34			
127910	MIDWEST SALT LLC	SALT SEMINARY	2,379.16	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
127910	MIDWEST SALT LLC	SALT SEMINARY	2,259.39	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
127910	MIDWEST SALT LLC	SALT FIRST ST	2,652.11	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
127910	MIDWEST SALT LLC	SALT SEMINARY	2,332.47	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
127910	MIDWEST SALT LLC	SALT SEMINARY	2,325.37	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
127910	MIDWEST SALT LLC	SALT SEMINARY	2,096.99	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
Total 127910:			14,045.49			
127911	MIKE BOWN	COVID-19 TICKET REFUND	112.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127911:			112.00			
127912	MILDRED MCGUIRE	COVID-19 TICKET REFUND	76.68	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127912:			76.68			
127913	MJ PLUMBING INC	REPAIR 1473 ASTER TRAIL	3,125.00	WATER & SEWER UTILITY FUND	ACCOUNTS RECEIVABLE-AR	60-00-0-130
Total 127913:			3,125.00			
127914	MOOD MEDIA	MUSIC AT WWW	46.13	AQUATIC CENTER FUND	COMMUNICATIONS	04-00-5-501
Total 127914:			46.13			
127915	MOTOROLA SOLUTIONS, INC	COMMUNICATIONS	1,360.00	POLICE PROTECTION FUND	DUE FROM MCHENRY COUNTY 911	03-00-0-125
Total 127915:			1,360.00			
127916	MURPHY'S FLOORING	SITP SPONSORSHIP REFUND	750.00	GENERAL FUND	SUMMER IN THE PARK- DEF REV	01-00-0-227
Total 127916:			750.00			
127917	NANCY IRWIN	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127917:			19.17			
127918	NANCY LOOMIS	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127918:			38.34			
127919	NANCY MCGOWAN	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127919:			19.17			
127920	NANCY SCHWAB	COVID TICKET REFUNDS	57.51	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127920:			57.51			
127921	NICOLE MCCURDY	COVID-19 TICKET REFUND	58.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127921:			58.00			
127922	NICOR	NICOR SOUTH PLANT	97.19	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
127922	NICOR	GAS WELL #8	39.17	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
127922	NICOR	NICOR REC CENTER	555.82	RECREATION CENTER FUND	FUEL - HEATING	05-00-6-603
127922	NICOR	GAS WELL #12	39.17	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
127922	NICOR	GAS FOR EMERGENCY GENERATOR	40.76	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127922	NICOR	GAS FOR EMERGENCY GENERATOR	121.67	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127922	NICOR	GAS FIRST STREET	315.77	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
127922	NICOR	GAS FOR EMERGENCY GENERATOR	123.32	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127922	NICOR	NICOR ADMIN BUILDING	75.25	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
127922	NICOR	GAS FOR EMERGENCY GENERATOR	38.76	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127922	NICOR	NICOR NORTH PLANT	394.51	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
127922	NICOR	GAS SEMINARY	1,049.72	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
127922	NICOR	GAS FOR EMERGENCY GENERATOR	39.70	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127922	NICOR	GAS FOR EMERGENCY GENERATOR	40.73	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
127922	NICOR	NICOR OLSON PARK	112.07	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
Total 127922:			3,083.61			
127923	NORTH EAST MULTI-REGIONAL TRAI	TRAINING SERVICES	3,750.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 127923:			3,750.00			
127924	OSHOKEMEH TSEUMAH	COVID-19 TICKET REFUND	21.60	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127924:			21.60			
127925	PAM MOORHOUSE	COVID-19 TICKET REFUND	57.51	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127925:			57.51			
127926	PAT LAWLOR	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127926:			38.34			
127927	PAT SCHULER	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127927:			19.17			
127928	PAT WERNER	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127928:			19.17			
127929	PATRICIA JORGENSON	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127929:			19.17			
127930	PATRICIA LAUREYS	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127930:			19.17			
127931	PATRICIA PRETZ	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127931:			38.34			
127932	PATRICIA VON BERGEN	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127932:			19.17			
127933	PAUL KORMAN	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127933:			43.20			
127934	PDC LABORATORIES, INC.	LAB SERVICES	505.00	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-50-5-509
Total 127934:			505.00			
127935	PEGGY HART	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127935:			19.17			
127936	PETER'S MOTORS	SITP SPONSORSHIP REFUND	500.00	GENERAL FUND	SUMMER IN THE PARK- DEF REV	01-00-0-227
Total 127936:			500.00			
127937	PLANTE & MORAN, PLLC	OLD COURTHOUSE HISTORIC TAX AD	2,715.00	TIF CIP	PROFESSIONAL SERVICES	42-00-5-504
Total 127937:			2,715.00			
127938	PLUS ONE TREE SERVICE	TREE MAINT.	7,000.00	PARKS FUND	TREE TRIMMING & REMOVAL	06-00-5-563

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127938:			7,000.00			
127939	QUADIENT LEASING USA INC	QUADIENT	171.93	POLICE PROTECTION FUND	LEASES & PROFESSIONAL SVCS	03-00-5-543
Total 127939:			171.93			
127940	QUENCH USA INC	WPL WATER SERVICE	50.00	LIBRARY	PROFESSIONAL SERVICES	08-00-5-518
Total 127940:			50.00			
127941	RACHEL SESSA	COVID-19 REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127941:			38.34			
127942	REACHING ACROSS ILLINOIS LIBRAR	OVERDRIVE SUBSCRIPTION	7,066.03	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 127942:			7,066.03			
127943	READY REFRESH BY NESTLE	5 GALLON BOTTLES OF WATER	37.91	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
Total 127943:			37.91			
127944	RECORDED BOOKS, LLC	AUDIOBOOKS	139.98	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
127944	RECORDED BOOKS, LLC	AUDIOBOOKS	221.49	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 127944:			361.47			
127945	RHONDA RICE	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127945:			19.17			
127946	RICHARD GODECKI	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127946:			43.20			
127947	ROBERT MURPHY	COVID-19 TICKET REFUND	58.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127947:			58.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
127948	ROBERT REVAK	COVID TICKET REFUNDS	115.02	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127948:			115.02			
127949	ROBERTA PAUL	COVID-19 TICKET REFUND	31.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127949:			31.00			
127950	ROBERTA RATLIFF	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127950:			19.17			
127951	ROGER ZAWACKI	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127951:			38.34			
127952	RUTH ZIELKE	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127952:			19.17			
127953	SCHINDLER ELEVATOR CORP.	ANNUAL SERVICE CONTRACT	4,333.44	PERFORMING ARTS	SERVICE TO MAINTAIN BUILDING	07-11-5-550
Total 127953:			4,333.44			
127954	SCHROEDER-YOUNG	REFUND WATER BILL	469.16	WATER & SEWER UTILITY FUND	WATER & SEWER SALES	60-00-3-371
Total 127954:			469.16			
127955	SHARON HILL	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127955:			19.17			
127956	SHAW MEDIA	NORTHWEST HERALD ADS	221.86	PERFORMING ARTS	PROGRAMMING FUND - ADVERTISIN	07-11-5-526
Total 127956:			221.86			
127957	SHELLEY STRAPON	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127957:			38.34			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
127958	SHERRILL VITOUS	COVID-19 TICKET REFUND	172.80	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127958:			172.80			
127959	SMITH ECOLOGICAL SYSTEMS INC	CHLORINATOR SERVICE	598.75	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-50-5-552
127959	SMITH ECOLOGICAL SYSTEMS INC	CHLORINATOR PARTS	793.60	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
Total 127959:			1,392.35			
127960	STATELINE TECHNOLOGIES	IT SUPPORT	2,880.00	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 127960:			2,880.00			
127961	STEVE REYNOLDS	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127961:			43.20			
127962	SUE FEHRINGER	COVID-19 TICKET REFUND	108.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127962:			108.00			
127963	SUE KIRKHAM	COVID-19 TICKET REFUND	172.80	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127963:			172.80			
127964	SUNSET	TREE CONTRACTOR	3,200.00	PARKS FUND	TREE TRIMMING & REMOVAL	06-00-5-563
Total 127964:			3,200.00			
127965	SUSAN MURRAY	COVID-19 TICKET REFUND	57.51	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127965:			57.51			
127966	SUSAN SEVERANCE	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127966:			38.34			
127967	SUSAN SOLBERG	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127967:			19.17			
127968	SUSAN YORK	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127968:			19.17			
127969	SUZANNE KURTZ	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127969:			38.34			
127970	SUZANNE TRABER	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127970:			38.34			
127971	T.O.P.S. IN DOG TRAINING CORP.	TOPS	300.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN EQUIPMENT	03-00-5-552
Total 127971:			300.00			
127972	TAMMIE MAJKRZAK	COVID-19 TICKET REFUND	108.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127972:			108.00			
127973	TECHIA STROMBERG	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127973:			38.34			
127974	TEI LANDMARK AUDIO A DIVISION OF	AUDIOBOOKS	137.46	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 127974:			137.46			
127975	THE DAVENPORT GROUP	LAMA ANNUAL MAINT	9,585.00	GENERAL FUND	SOFTWARE SUPPORT	01-05-5-566
Total 127975:			9,585.00			
127976	THERESA BURNS	COVID-19 TICKET REFUND	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127976:			38.34			
127977	THOMAS BEGLES	COVID-19 TICKET REFUND	52.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127977:			52.00			
127978	THOMAS BURG	COVID-19 TICKET REFUND	21.60	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127978:			21.60			
127979	TRACIE MUEHLER	COVID-19 TICKET REFUND	62.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127979:			62.00			
127980	TRACY MADIGAN	COVID-19 TICKET REFUND	112.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127980:			112.00			
127981	TRANS UNION RISK & ALTERNATIVE	DUES AND SUBSCRIPTIONS	50.00	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 127981:			50.00			
127982	TRITECH FORENSICS INC	WPD SUPPLIES	171.80	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 127982:			171.80			
127983	TRUDITH THOMPSON	COVID TICKET REFUNDS	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127983:			19.17			
127984	TRUGREEN PROCESSING CENTER	PARKS TRUGREEN	979.65	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
127984	TRUGREEN PROCESSING CENTER	PARKS TRUGREEN	986.10	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 127984:			1,965.75			
127985	U.S. POST OFFICE CMRS-POC	POSTAGE WPD	500.00	POLICE PROTECTION FUND	POSTAGE	03-00-6-601
Total 127985:			500.00			
127986	UMB BANK N.A. ATTN: TRUST FEES	W10A BOND INTEREST	2,175.00	DEBT SERVICE FUND	AQUATIC CENTER A.R.-2010A	30-00-8-934
127986	UMB BANK N.A. ATTN: TRUST FEES	W10C BOND INTEREST	5,534.38	TAX INCREMENT FINANCING FUND	INTEREST EXPENSE	41-00-8-930
127986	UMB BANK N.A. ATTN: TRUST FEES	W10E BOND INTEREST	1,290.63	TAX INCREMENT FINANCING FUND	INTEREST EXPENSE	41-00-8-930
127986	UMB BANK N.A. ATTN: TRUST FEES	W10D BOND INTEREST	11,156.25	WS CAPACITY	INTEREST EXPENSE (2010D)	62-00-8-930

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127986:			20,156.26			
127987	UNITED LABORATORIES	GREASE CONTROLLING CHEMICALS	1,493.37	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
127987	UNITED LABORATORIES	GREASE CONTROLLING CHEMICALS	4,960.80	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
Total 127987:			6,454.17			
127988	USA BLUEBOOK	LAB CHEMICALS	510.67	WATER & SEWER UTILITY FUND	LABORATORY CHEMICALS	60-50-6-615
127988	USA BLUEBOOK	UNIFORMS	97.21	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
Total 127988:			607.88			
127989	VERA RIMNAC	COVID TICKET REFUNDS	38.34	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127989:			38.34			
127990	VICKI RUNDQUIST	COVID-19 TICKET REFUND	43.20	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127990:			43.20			
127991	VIKING CHEMICAL COMPANY	CHLORINE & FLUORIDE	2,117.00	WATER & SEWER UTILITY FUND	CHEMICALS	60-50-6-607
127991	VIKING CHEMICAL COMPANY	CYLINDER CREDIT	1,190.00-	WATER & SEWER UTILITY FUND	CHEMICALS	60-50-6-607
Total 127991:			927.00			
127992	VIVIAN HEINRICH	COVID-19 TICKET REFUND	19.17	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 127992:			19.17			
127993	WOODSTOCK HEATING & COOLING I	TECH DPT NEW AC UNIT	6,295.00	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-02-5-552
Total 127993:			6,295.00			
127994	WOODSTOCK POWER EQUIPMENT, I	PARKS EQUIP. PARTS	167.60	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 127994:			167.60			
127995	ZUKOWSKI ROGERS FLOOD MCDL	SITP SPONSORSHIP REFUND	500.00	GENERAL FUND	SUMMER IN THE PARK- DEF REV	01-00-0-227

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 127995:			500.00			
Grand Totals:			383,216.82			

# City of Woodstock

Huntington National Bank - Check #127825

VENDOR	DESCRIPTION	AMOUNT	DATE	LAST NAME
PAYFLOW/PAYPAL	TICKET PURCHASES BY CC	\$ 54.10	05/04/2020	CAMPBELL
STAGEDROPCOM	CHORAL RISER & GUARD RAIL	1,322.10	04/21/2020	CAMPBELL
CAMPAIGNMONITOR	ADS FOR REAL WOODSTOCK	7.91	04/14/2020	CAMPBELL
SHOPKEEP.COM INC.	LICENSE FOR STAGE LEFT REGISTE	608.00	04/11/2020	CAMPBELL
CAMPAIGNMONITOR	ADS - REAL WOODSTOCK	89.00	04/07/2020	CAMPBELL
CAMPAIGNMONITOR	ADS - REAL WOODSTOCK	7.47	04/06/2020	CAMPBELL
GOVERNMENT FINANCE OFF	BUDGET AWARD APPLICATION	445.00	05/04/2020	CHRISTENSEN
DATA MGMT-TIMECLOCKPLU	TIME CLOCK PLUS CLOUD - 3 YR	23,740.00	04/14/2020	CHRISTENSEN
DURAMAXTUNER,CUMMINSTU	TRUCK DIAGNOSTICS	351.15	04/28/2020	LAMZ
FLASHLIGHTDISTRIBUTOR.	FLASHLIGHT FOR NEW VACTOR	176.90	04/21/2020	LAMZ
FARM & FLT OF WOODSTOC	TIRES	131.38	04/16/2020	LAMZ
FARM & FLT OF WOODSTOC	ATN FUEL CAP	19.99	04/16/2020	LAMZ
FARM & FLT OF WOODSTOC	SUPPLIES RETURNED	(163.48)	04/16/2020	LAMZ
FARM & FLT OF WOODSTOC	HAND SAN/BUTANE	35.96	04/16/2020	LAMZ
FARM & FLT OF WOODSTOC	SUPPLIES	163.48	04/15/2020	LAMZ
INTERSTATE ALL BATTERY	BATTERIES	85.60	04/15/2020	LAMZ
ZAZZLE USD	WRAPPING PAPER - NERCOM	32.58	04/21/2020	LIEB
ZAZZLE USD	WRAPPING PAPER - NERCOM	43.22	04/10/2020	LIEB
FARM & FLT OF WOODSTOC	TOOLS	345.98	05/04/2020	LYNK
FARM & FLT OF WOODSTOC	KEY	2.04	04/28/2020	LYNK
MENARDS WOODSTOCK IL	RETURN	(99.88)	04/20/2020	LYNK
MENARDS WOODSTOCK IL	SUPPLIES	99.88	04/15/2020	LYNK
1000BULBS.COM	RETURN	(41.83)	04/20/2020	MCCORMACK
AMZN MKTP US*6E1TW2I33	DISPOSABLE MASKS	160.74	05/04/2020	MCELMEEL
PAYPAL *YAXCASILO73 EB	THERMOMETER	13.80	05/04/2020	MCELMEEL
PAYPAL *GYC66370 EBAY	THERMOMETER	18.79	05/04/2020	MCELMEEL
ADOBE ID CREATIVE CLD	ADOBE SUBSCRIPTION	20.99	05/02/2020	MCELMEEL
ADOBE ID CREATIVE CLD	ADOBE SUBSCRIPTION	33.99	05/02/2020	MCELMEEL
ZOOM.US	REC ZOOM SUBSCRIPTIONS	126.61	05/01/2020	MCELMEEL
EIG*DOTSTER	WEB DOMAIN RENEWAL	17.49	04/27/2020	MCELMEEL
EIG*DOTSTER	WEB DOMAIN RENEWAL	17.49	04/27/2020	MCELMEEL
VZWRLSS*MY VZ VB P	NERCOM-KELTRON BACKUP	39.52	04/25/2020	MCELMEEL
VZWRLSS*MY VZ VB P	SCADA CONNECTIONS	101.71	04/25/2020	MCELMEEL
ADOBE PRODUCTS	SALES TAX CREDIT	(3.43)	04/25/2020	MCELMEEL
ADOBE PRODUCTS	SALES TAX CREDIT	(3.43)	04/25/2020	MCELMEEL
VZWRLSS*MY VZ VB P	CELL PHONE - CM	65.02	04/25/2020	MCELMEEL
VZWRLSS*MY VZ VB P	CELL PHONE - FN	123.43	04/25/2020	MCELMEEL
VZWRLSS*MY VZ VB P	CELL PHONE - PD	43.89	04/25/2020	MCELMEEL
VZWRLSS*MY VZ VB P	CELL PHONE - BZ	147.87	04/25/2020	MCELMEEL
VZWRLSS*MY VZ VB P	CELL PHONE - PW	359.81	04/25/2020	MCELMEEL
VZWRLSS*MY VZ VB P	CELL PHONE - REC	155.10	04/25/2020	MCELMEEL
VZWRLSS*MY VZ VB P	CELL PHONE - ED	106.39	04/25/2020	MCELMEEL
VZWRLSS*MY VZ VB P	CELL PHONE - IT	48.58	04/25/2020	MCELMEEL
VZWRLSS*MY VZ VB P	CELL PHONE - WATER/SEWER	158.12	04/25/2020	MCELMEEL
VZWRLSS*MY VZ VB P	CELL PHONE - WATER	41.65	04/25/2020	MCELMEEL
VZWRLSS*MY VZ VB P	CELL PHONE - WASTE WATER TREAT	104.83	04/25/2020	MCELMEEL
ZOOM.US	ZOOM SUBSCRIPTION	279.90	04/21/2020	MCELMEEL
ZOOM.US	ZOOM WEBINAR - PRORATED	5.16	04/16/2020	MCELMEEL
AUTOMATIONDIRECT.COM	A PART FOR BOOSTER/WATER SYSTE	126.90	05/04/2020	PARKER
PAYPAL *IVT7061200L EB	THERMOMETER	18.69	05/04/2020	STELFORD III
PAYPAL *YAXCASILO73 EB	THERMOMETER	13.80	05/04/2020	STELFORD III
PAYPAL *GYC66370 EBAY	THERMOMETER	18.79	05/04/2020	STELFORD III
PRINTSONTHECHEAP	HERO BANNERS	268.43	04/29/2020	STELFORD III
AMAZON.COM*A49T654B3	DOOR LOCK SET	21.15	04/08/2020	STELFORD III

## City of Woodstock

Huntington National Bank - Check #127825

VENDOR	DESCRIPTION	AMOUNT	DATE	LAST NAME
FARM & FLT OF WOODSTOC	RETURNED TAX CHARGED	\$ (240.80)	04/23/2020	VAN LANDUYT
FARM & FLT OF WOODSTOC	TRUCK HITCH & TOOLS	222.96	04/23/2020	VAN LANDUYT
FARM & FLT OF WOODSTOC	TOOLS	240.80	04/22/2020	VAN LANDUYT
VOLGISTICS INC	VOLUNTEER MANAGEMENT	17.00	04/07/2020	WEBER
TST* RUSH CREEK DISTIL	HAND SANITIZER	252.00	05/01/2020	ZINNEN
PANERA BREAD #204024 P	GC FOR PALA, GOING AWAY GIFT	25.00	04/27/2020	ZINNEN
THRIFT BOOKS GLOBAL, L	BOOK	21.03	04/24/2020	ZINNEN
THRIFT BOOKS GLOBAL, L	CREDIT FOR BOOK	(21.03)	04/25/2020	ZINNEN
IPROVEN	NON CONTACT THERMOMETER	99.99	04/22/2020	ZINNEN
CRICUT	BULLETIN BOARD GRAPHICS	10.76	04/21/2020	ZINNEN
ROGUE	PART FOR WEIGHT MACHINE	14.54	04/17/2020	ZINNEN
AMZN MKTP US*4W2G00V53	VINYL WALL DECALS	74.36	04/15/2020	ZINNEN
PLUG N PAY TECHNOLOGIE	CC PROCESSING FEE	59.17	04/06/2020	ZINNEN
	<b>Total</b>	<b>\$ 30,884.11</b>		

Human Resources Department

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April 2020

**RECRUITMENTS**

Position/Department	Date Posted	# Applicants	Status	
<p><i>Note: Due to the COVID-19 Pandemic, the City of Woodstock found it necessary to adjust our recruitment process. Any applications received for CURRENT positions posted on the City's website will be accepted. However, interviewing, hiring etc. will be postponed until a later date (to be determined). This update is in addition to the 2/25/2015 directive that a non-essential hiring freeze was reinstated for all non-Summer Seasonal positions, for an indefinite period of time. All current and future staffing requests will require critical evaluation to determine service level losses before authorization to refill from the City Manager will occur.</i></p>				
SPT 2020 Summer Hires - Multiple Departments	1/6/2020	PGPG: 8 Pool - Lifeguard: 15 Pool - Pool Attendant/Cashier: 19 PW: 7 IT: 3 Building & Zoning: 3	Posting closed 4/30/2020	See note above. A decision as to whether Seasonal hires will be brought aboard and to what extent is forthcoming.
FT Sewer & Water Maintenance Worker I - Public Works	2/25/2020	Incomplete: 0 Eligible: 11	Posting closed 3/13/2020	See note above.
FT Patrol Officer/Patrol Officer Eligibility List (2020)	1/15/2020	Applicants apply to C.O.P.S. - 2nd Launch: 4 applications purchased. 1st Launch: Current eligible applications: 66	2nd Launch: Posting until 7/1/2020. 1st Launch: Posting closed 3/11/2020	New date for testing will be July 18, 2020. Application materials for NEW applicants and detailed information about the application process will be available May 1, 2020 on the C.O.P.S. and F.I.R.E. Personnel Testing Service ( <a href="http://www.copsandfiretesting.com">www.copsandfiretesting.com</a> ) website, as well as the City of Woodstock website.
LPT School Crossing Guard - 20/21 School Year	3/27/2020	Incomplete: 0 Eligible: 0	Posting until 6/5/2020	

**NEW HIRES/CHANGES**

Position/Department	Name	Start Date / Effective Date	Date Position Accepted	Notes
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**TERMINATIONS**

Position/Department	Name	Last Date	Separation Reason
FT Street Superintendent - PW	Aaron Grosskopf	4/3/2020	Resignation.
SPT Customer Service Attendant SUB - Recreation	Jessica Bloniarz	4/27/2020	Resignation.

**Human Resources Department**

Monthly Report, page 2

April 2020

**RISK MANAGEMENT****Case > \$3,500****Date****Status****Legal Liability--**

No open cases.

**Property Liability--**

Theft of an \$8,000 piece of locating equipment was reported to HR on this date. A police report, filed in October when this was reported stolen, was provided with a claim filed with CCMSI. A check was received during April for the cost of the equipment less the \$1,000 deductible, thus this will be removed from the HR Monthly report in May.

Theft of PW Locating equipment 2/27/2020

A chemical spill (Mercury from the blood pressure devices removed from the Kishwaukee Building) occurred at Public Works on January 24, 2020 and was reported to HR on this date. While coverage of this type of loss is uncertain, it was submitted to CCMSI and a claim was filed.

Mercury Spill at Public Works 2/27/2020

**Personal Liability--**

No open cases.

**Workers' Comp/Lost Time Cases--**

This officer reported on 1/27/2020 that he has been diagnosed with PTSD and his provider told him he needs 3 months off of work. A workers compensation claim was filed and is being investigated. A pension application has been offered, but not returned yet, and the officer is on FMLA, using his benefit time until exhausted as the workers compensation claim has not yet been accepted as compensable. Investigation into this claim continues and an Independent Medical Evaluation (IME)/Fitness for Duty Evaluation will be conducted for this claim. Information regarding this case and this employee was requested by and sent to Dr. Goldstein who will review the information and schedule an IME upon the lifting of the "stay at home" order.

Police Officer-alleged PTSD 1/27/2020

This employee injured his arm making a plow adjustment on a truck. He finally had an MRI in early March, which determined he needed surgery on his arm and was scheduled for 4/1/2020. This employee has been attending follow-up visits and physical therapy and a Mid-May return to light duty work is anticipated.

PW Crew Leader - Arm Injury 1/29/2020

This employee injured his shoulder in a Police incident. After months of treatment with personal physicians, surgery was recommended for a cervical fusion. An IME was completed in April and the injury and surgery was found to be compensable. All claims submitted under UMR for cervical treatment will be reversed and submitted to CCMSI under this workers compensation claim. Surgery is recommended as appropriate treatment for this issue.

Police Sergeant - Cervical Issues 9/26/2019

**Human Resources Department**

Monthly Report, page 3

**April 2020**

**SPECIAL PROJECTS**

<b>Activity</b>	<b>Date</b>	<b>Description</b>
Public Works/Local 150 Grievances (2018-2019)	May 2018 to present	A 4th grievance was filed in October 2019 when an employee was not allowed to take vacation time due to too many other employees within his division already being off that day. The first three (3) grievances were resolved as part of the negotiation process and the 4th grievance will be advanced to arbitration following the approval and adoption of the new Local 150 CBA.
Public Works - Local 150 Grievance	2/21/2020	Local 150 filed a grievance requesting step up pay for an employee who completed facilities work (but NOT Foreman work) in the absence of the Facilities Foreman for the birth of his child. This grievance is frivolous and will be denied. Meetings were established and then canceled by Local 150 due to illness and then the pandemic closures/shelter in place orders fell upon us. Jeff will start questioning of Local 150 as to the status of this grievance AFTER the April 7th City Council Meeting when the CBA is scheduled to be approved by the City Council.
2020 Patrol Eligibility List - Police	April 2020	HR Coordinator May coordinated with Chief Lieb and C.O.P.S. Testing Service is preparing for the May 1, 2020 launch accepting applications for the new July 18 testing date. Application materials for NEW applicants and detailed information about the application process will be available May 1, 2020 on the C.O.P.S. and F.I.R.E. Personnel Testing Service (www.copsandfiretesting.com) website, as well as the City of Woodstock website. HR Coordinator May has secured the new date with Creekside and requested the event space. A new advertisement will be placed on the Blue Line for 2 months beginning in May.
Officers on FMLA / Exhaustion of FMLA	March - April 2020	Many meetings were held and phone calls to Labor Counsel made in an effort to appropriately address one officer who will exhaust their FMLA before returning to work and a second officer claiming PTSD as a workers compensation claim who will also exhaust their FMLA before returning to work.
Flexible Spending Correction Procedure	March - April 2020	HR Coordinator May notified all employees who used their Flexible Spending Debit card for expenses without subsequently providing the required substantiation/documentation for those transactions, of the new IRS deadline to rectify their Flexible Spending Accounts for 2019. The employees now have until July 15th to resolve those issues; otherwise, the amounts will be deducted from their paychecks. HR Coordinator May is assisting these employees with rectifying these accounts when asked.
Creation of Employee Personal Email List for Distributing Information Regarding Covid 19 Pandemic	March - April 2020	HR Coordinator May collected personal email addresses of all active employees and created a spreadsheet. She then worked with IT Director McElmeel to create a contact list for HR Director Schober for distributing information regarding the COVID-19 pandemic to all employees.
FY 20-21 Annual Adjustment PAFs	April 2020	HR Coordinator continued with preparing the FY 20/21 Annual PAFs.
COVID-19 Webinars	April 2020	Attended 16+ webinars and many ZOOM meetings during this time in an effort to understand the state and federal response to COVID-19 and its impact on our operations and employees.
Working from Home	March 23rd to present	HR Director Schober and HR Coordinator May have been working from home/remotely on a full-time basis due to the shelter in place order. HR Director Schober goes to the office on a weekly basis to ensure that mail is collected and any "in office" items are addressed.
United Way Campaign 2019 and 2020	April 2020	HR Coordinator May closed out the 2019 United Way Campaign. Deductions ended as of April 29th. It was determined that the 2020 Campaign will be postponed until a later date.
Staffing Planning & Furlough Implementation	April 2020	Held many Zoom meetings and multiple discussions about staffing planning and furloughs of LPT and PT employees. Formulated and sent a furlough notice to all impacted employees.
Annual Review Logging and Merit Increase Calculations	April 2020	Received annual reviews from all Department Directors for their respective employees. Reviewed the annual reviews for accuracy of scoring. Based on scores, calculated the merit increase percentages for each of the non-represented employees. For Union employees, worked up the COLA and any applicable step advancement to determine new pay rates. The pay rates must be provided to Finance by early May for entry into the Timeclock system with entry into the Civic HR and Payroll systems after the May 13th pay check is calculated.
IDES/Unemployment Claims	Late April 2020	Responded to some unemployment claims for employees that 'prematurely' filed before they realized the City was paying them through April 30th and the furlough would be effective 5/1/2020.
FOP & Local 150 CBAs	April 7, 2020	The City Council approved the Local 150 CBA and both Unit A and Unit B FOP CBAs at this City Council meeting. Signature pages and whole CBAs (for Local 150) were circulated for original signatures.



Office of the Mayor  
Dr. Brian Sager, Mayor  
121 W. Calhoun Street  
Woodstock, Illinois 60098

phone 815.338.4302  
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mayor@woodstockil.gov  
www.woodstockil.gov

## Declaration of Local State of Emergency Continued

*State of Illinois*  
*County of McHenry*  
*City of Woodstock, IL*

Pursuant to the authority vested in the office of Mayor by the Illinois Emergency Management Agency Act Section 3305/11, by the Illinois Municipal Code Section 5/11-1-6 and by the City's power as an Illinois Home Rule municipality, I, Brian Sager, Ph.D., Mayor of the City of Woodstock, Illinois do hereby declare that the Local State of Emergency originally declared on Tuesday, March 17, 2020, in response to the COVID-19 pandemic, and set to expire at 9:00 p.m. Tuesday, March 24<sup>th</sup> 2020, subsequently continued until 9:00 pm on Tuesday, April 7, 2020, and further extended to 9:00 pm on Thursday, April 30, 2020 is hereby extended concurrently with the Governor's orders to 9:00 pm on Thursday, May 29, 2020 unless otherwise continued by me in a manner consistent with Ordinance 20-O-20 of the City (to be codified as Title 1, Chapter 5, Section 1.5.1.H of the Woodstock City Code).

The nature of the emergency is as follows: Given the determined Novel Coronavirus (COVID-19) pandemic and the declaration of a State of Emergency at the Federal, State and County levels, and with a shared interest, responsibility and intent of mitigating the spread and effects of the virus, it is prudent to declare a Local State of Emergency for the City of Woodstock.

During the existence of the Local State of Emergency, the Mayor shall exercise such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance 20-O-20 of the City (to be codified as Title 1, Chapter 5, Section 1.5.1.H of the Woodstock City Code).

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable. When reasonably practical and safe, this Declaration is to be posted in a prominent place at City Hall and upon the City's web site.

I, BRIAN SAGER, Ph.D., Mayor, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

CITY OF WOODSTOCK

By   
Brian Sager, Ph.D., Mayor

[NOTARIZATION CONTAINED ON NEXT PAGE]





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DATE: May 11, 2020

TO: Honorable Mayor and City Council  
Roscoe C. Stelford III, City Manager

FROM: Jane Howie, Executive Assistant

RE: ***Request for a Class E-5V Liquor License for Best Western Hotel, 990 Lake Avenue, Woodstock, IL.***

Mr. Arvindbhai Patel requests approval of a Class E-5V liquor license (Hotel small bar and in-room minibar) for his establishment, *Best Western Hotel*. A Class E-5 license permits the retail sale and service of alcoholic liquor for consumption or use on the licensed premises, maintaining a small bar with eight (8) or fewer seats and/or portable bar cart, and the retail sale of individual units of alcoholic liquor for consumption or use on the licensed premises from in-room minibars.

Attached for your information is a copy of the liquor license application for the Best Western Hotel. The applicant has also submitted a copy of his Commercial Lease, a copy of his Certificate of Insurance for liquor liability/dram shop insurance, Articles of Organization and the \$500 application fee.

For Council's information, the Best Western Hotel already had five video gaming terminals when owned by the former owner. Mr. Arvindbhai Patel wishes to proceed with video gaming as part of his business plan for the establishment.

After communicating with Arvindbhai Patel and reviewing his documentation, it is Mayor Sager's recommendation that a Class E-5V liquor license be issued to the Best Western Hotel.

**If Council is supportive of this request, then it is recommended to approve the attached Ordinance, identified as Document #:   1  , *An Ordinance Amending Title 3, Chapter 3, Liquor Control of the Woodstock City Code*, which will not increase the number of Class E-5V liquor licenses, as this is a sale/purchase transaction for the Best Western Hotel, 990 Lake Avenue, Woodstock, IL, contingent upon fulfillment of all identified requirements.**



Reviewed and Approved by:  
*Roscoe C. Stelford III*  
City Manager

**CORPORATE FORM**  
**APPLICATION FOR LIQUOR LICENSE**  
**Under CITY OF WOODSTOCK LIQUOR CONTROL ORDINANCE**  
**TO BE FILED WITH THE LIQUOR COMMISSIONER OF THE CITY OF WOODSTOCK**

IMPORTANT: This application must be filed with the Liquor Control Commissioner of the City of Woodstock, Illinois. Upon approval, the applicant must submit remittance of fee in proper amount, which must be in the form of certified check or cashier's check or postal money order payable to the City of Woodstock.

License Classification: <u>E5V</u>	OFFICE USE ONLY	Fee: \$ <u>1000.</u>	License No. _____	Date issued: _____
Fee Received: \$ <u>500.</u>	Date Effective: <u>05/20/2020</u>	to <u>04/30/2021</u>		
(Check # _____	Money Order _____	) Bond: _____	Insurance: _____	Checked by: _____

1. Corporate Name of Business: Swarup, Inc. d/b/a Best Western Hotel
2. Email Address: [REDACTED]
3. A: Location of place of business for which application is made: 990 Lake Avenue  
 B: Is location properly zoned for this business? yes
4. A: Date which Charter was issued: \_\_\_\_\_  
 B: Date of filing assumed name with County clerk (if applicable): \_\_\_\_\_  
 C: Attach to this application a legal description and diagram of the premises depicting the location of any service bars and the location of any service bars and the location of one designated dancing area.
5. Objects of Corporation, as set forth in Charter: \_\_\_\_\_
6. State kind of business: Hotel
7. Date on which business was begun or will begin at this location: \_\_\_\_\_
8. State true value (in dollars) of goods, wares, merchandise on hand, as of the date of this application. \$ \_\_\_\_\_
9. Does applicant own premises for which this license is sought? \_\_\_\_\_  
 If not: A: Name and address of lessor: \_\_\_\_\_  
 B: Period covered by lease: From \_\_\_\_\_ to \_\_\_\_\_  
 C: If applicable, a copy of the lease must accompany this application.
10. A: Is the location of applicant's business for which license is sought within 100 feet of any church, school (other than institution of higher learning), hospital, home for the aged or indigent persons or for veterans, their wives or children, any naval or military station or post? \_\_\_\_\_  
 B: If the answer to 9(A) is YES, is the applicant's place of business a hotel offering restaurant service, a regularly organized club, a food shop, or other place where the sale of liquor is not the principal business? \_\_\_\_\_  
 C: If the answer to 9(B) is YES, how long has the place of business been operating? \_\_\_\_\_  
 D: If the answer to 9(B) is YES, are the majority of customers minors of school age or does the principal business transacted consist of school books, school supplies, food, lunches or drinks for minors? \_\_\_\_\_
11. Is, or will be, the applicant's place of business located within 100 feet of any undertaking establishment or mortuary? \_\_\_\_\_
12. Does applicant seek a license to sell alcoholic liquor upon the premises as a restaurant? \_\_\_\_\_ If so, are premises: A) Maintained and held out to the public as a place where meals are actually and regularly served? \_\_\_\_\_ B) Provided with adequate and sanitary kitchen and dining room and capacity with sufficient employees to prepare, cook and serve suitable food? \_\_\_\_\_
13. Has any manufacturer, importing distributor, or distributor directly or indirectly paid or agreed to pay for this license, advance money or anything else of value, or any credit (other than merchandizing credit in the ordinary course of business for a period not to exceed ninety days), or is such a person directly or indirectly interested in the ownership, conduct or operation of the place of business? \_\_\_\_\_ If answer is YES, give particulars: \_\_\_\_\_
14. For each officer and director, please state the following (attach additional page if insufficient space):  
 Name: Arvinbhai Patel Title: President  
 Social security number: [REDACTED] Birth Date: [REDACTED]  
 Address: 990 Lake Avenue, Woodstock, IL Phone: [REDACTED]  
 Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Social security number: [REDACTED] Birth Date: [REDACTED]  
 Address: \_\_\_\_\_ Phone: [REDACTED]  
 Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Social security number: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Social security number: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_
15. Has any principal officer of this corporation ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. \_\_\_\_\_  
 If so, please state offense and provide specifics: \_\_\_\_\_
16. Are any principal officers residents of the City of Woodstock wherein above described place of business is located? \_\_\_\_\_
17. Are you, or any other person, directly interested in your place of business, a law enforcing or elected public official? \_\_\_\_\_  
 If so, who, and what office is held? \_\_\_\_\_

18. Has any license previously issued to applicant by state, federal or local authorities been revoked? \_\_\_\_\_  
 If so, please provide specific details: \_\_\_\_\_
19. Has application been made for retail license for any premises other than those described above? \_\_\_\_\_  
 If so, what is the status of this application/license? \_\_\_\_\_
20. If a majority in interest of the stock of the corporation is owned by one person or his nominees, give the following information:  
 Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ Social Security Number: \_\_\_\_\_
21. Does any officer, manager or director of the applicant corporation, or any stockholder or stockholders own in the aggregate more than five percent (5%) of its stock? \_\_\_\_\_ If so, each such person must answer the following questions: (attach separate sheet, if more than two persons).

A: Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
 Social security number: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

B: Has such person ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. \_\_\_\_\_  
 If so, please state offense and provide specifics: \_\_\_\_\_

C: Has such person made application for retail license to any other premises other than those described above? \_\_\_\_\_  
 If so, what was disposition of application? \_\_\_\_\_

D: Does such person hold stamp in the United States for gambling? \_\_\_\_\_

A: Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
 Social security number: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

B: Has such person ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. \_\_\_\_\_  
 If so, please state offense and provide specifics: \_\_\_\_\_

C: Has such person made application for retail license to any other premises other than those described above? \_\_\_\_\_  
 If so, what was disposition of application? \_\_\_\_\_

D: Does such person hold stamp in the United States for gambling? \_\_\_\_\_

22. Is or will this business be conducted by a Manager or Agent? \_\_\_\_\_ If YES, please provide Manager /Agent information:

A: Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
 Social security number: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

B: Are you a citizen of the United States? \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
 If a naturalized citizen, when and where naturalized? \_\_\_\_\_  
 Court in which (or law under which) naturalized? \_\_\_\_\_

C: Has such person ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. \_\_\_\_\_  
 If so, please state offense and provide specifics: \_\_\_\_\_

D: How long have you been a resident of Woodstock wherein the above business is located? \_\_\_\_\_

E: Do you hold a stamp from the United States for gambling? \_\_\_\_\_

**AFFIDAVIT**

STATE OF ILLINOIS     )  
                                   ) SS.  
 COUNTY OF McHENRY    )

I/We swear that I/we will not violate any ordinance, rule or resolution of the City of Woodstock, any laws of the State of Illinois or of the United States of America in the conduct of the place of business described herein and that the statements contained in this Application are true and correct to the best of my/our knowledge and belief.

\_\_\_\_\_  
 Signature of President

\_\_\_\_\_  
 Signature of Secretary

\_\_\_\_\_  
 Signature of Manager or Agent

Subscribed and Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
 \_\_\_\_\_  
 Notary Public

**ORDINANCE NO. 20-O-\_\_\_\_\_*****An Ordinance Amending Title 3,  
Chapter 3, Liquor Control, of the Woodstock City Code***

**WHEREAS**, the City of Woodstock, McHenry County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the City's home rule powers and functions as granted in the Constitution of the State of Illinois.

THEREFORE, BE IT ORDAINED by the CITY COUNCIL of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

**SECTION ONE:** That Section 3.3.6, Classification of Licenses; Number and Fees, of the Woodstock City Code shall reissue the Class E-5 liquor license to the Best Western Hotel, reflecting the change in ownership, *resulting* in the total authorized number of liquor licenses in the City as follows:

- C. Number and Fees: The following number of licenses and license fees shall be charged for each liquor license classification:

<i>Class</i>	<i>Number Available</i>	<i>Fee Effective May 1, 2011</i>
<i>A-1</i>	<i>6</i>	<i>\$2,000.00</i>
<i>A-2</i>	<i>8</i>	<i>\$1,500.00</i>
<i>A-4</i>	<i>1</i>	<i>\$1,500.00</i>
<i>A-5</i>	<i>1</i>	<i>\$1,000.00</i>
<i>A-6</i>	<i>10</i>	<i>\$1,600.00</i>
<i>A-7</i>	<i>1</i>	<i>\$1,800.00</i>
<i>B-1</i>	<i>2</i>	<i>\$2,000.00</i>
<i>B-2</i>	<i>4</i>	<i>\$1,200.00</i>
<i>B-3</i>	<i>4</i>	<i>\$1,500.00</i>
<i>B-4a</i>	<i>0</i>	<i>\$1,100.00</i>
<i>B-4b</i>	<i>0</i>	<i>\$1,200.00</i>
<i>B-4c</i>	<i>2</i>	<i>\$1,300.00</i>
<i>B-5</i>	<i>0</i>	<i>\$1,500.00</i>
<i>B-6</i>	<i>1</i>	<i>\$1,200.00</i>
<i>B-7</i>	<i>0</i>	<i>\$1,200.00</i>
<i>B-8</i>	<i>0</i>	<i>\$ 600.00</i>
<i>B-9</i>	<i>0</i>	<i>\$ 600.00</i>
<i>C-1</i>	<i>0</i>	<i>\$1,200.00</i>
<i>C-2</i>	<i>2</i>	<i>\$ 800.00</i>
<i>D</i>	<i>6</i>	<i>\$1,200.00</i>
<i>E-1</i>	<i>2</i>	<i>\$ 600.00</i>
<i>E-2</i>	<i>0</i>	<i>\$ 700.00</i>

<i>E-3</i>	<i>3</i>	<i>\$ 500.00</i>
<i>E-4</i>	<i>1</i>	<i>\$1,200.00</i>
<i>E-5</i>	<i>1</i>	<i>\$1,000.00</i>
<i>I</i>	<i>2</i>	<i>\$2,000.00</i>
<i>J</i>	<i>1</i>	<i>\$ 800.00</i>
<i>BYOB, non-restaurant</i>	<i>1</i>	<i>\$ 200.00</i>
<i>KK</i>	<i>1</i>	<i>\$ 400.00</i>
<i>L</i>	<i>0</i>	<i>\$ 800.00</i>
<i>M-1</i>	<i>0</i>	<i>\$ 150.00 per day</i>
<i>M-2</i>	<i>0</i>	<i>\$ 50.00 one day</i> <i>\$ 100.00 2-29 days</i> <i>\$ 150.00 30-60 days</i>
<i>N</i>	<i>0</i>	<i>\$ 50.00 per day</i>

**SECTION TWO:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION THREE:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION FOUR:** This Ordinance shall be known as Ordinance 20-O-\_\_\_\_\_ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:  
Nays:  
Abstentions:  
Absentees:

APPROVED:

\_\_\_\_\_  
Mayor Brian Sager, Ph.D.

(SEAL)  
ATTEST: \_\_\_\_\_  
Cindy Smiley, City Clerk

Passed: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Published: \_\_\_\_\_

**CERTIFICATION**

I, Cindy Smiley, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, the foregoing Ordinance entitled ***An Ordinance Amending Title 3, Chapter 3, Liquor Control, of the Woodstock City Code***, was duly passed by said City Council.

The pamphlet form of Ordinance No. 20-O-\_\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and continuing for at least 10 days thereafter. A copy of said Ordinance was also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and corporate seal of the City of Woodstock this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Cindy Smiley, City Clerk  
City of Woodstock,  
McHenry County, Illinois

(SEAL)



**Department of Public Works**  
326 Washington Street  
Woodstock, Illinois 60098

phone 815.338.6118  
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www.woodstockil.gov

To: Roscoe Stelford, City Manager

From: Rob Lamz, Fleet Division Superintendent

**Re: Approval of Replacement Pickup Truck Purchase Through the Suburban Purchasing Contract and Ordinance for Surplus Declaration**

Date: May 13, 2020

The Parks Division currently operates a fleet of vehicles used to assist in their day-to-day work to move equipment, workers, and supplies. The pickups within this fleet are essential in the effort to keep the parks and the downtown clean, the grounds maintained, athletic fields ready, and playground equipment in working order.

Fleet Division staff performs a critical review of this type of vehicle following ten years of service to maintain reliability and minimize the need for extensive and costly repairs; Staff has found that this is the average service life for these vehicles. They have also experienced the fact that a delay in replacement significantly increases maintenance requirements resulting in increased operational costs and longer periods of downtime.

Truck #409 – a 2008 Chevrolet Silverado 2500 regular cab has been in service for more than 12 years. This vehicle has accumulated over 127,000 miles traveling from park to park within the City with very few highway miles, resulting in a very hard service life. On this vehicle and similar makes and model years, corrosion of the body and frame are rampant, with the area below the door hinges in such poor condition that there is no structure left to the cab. Recently, this truck began leaking large amounts of oil. After diagnosis, the unit was found to have faulty engine injectors that were filling the engine oil with unburned fuel and overflowing the oil pan. Injector replacement on this diesel unit comes at an expense of nearly \$6,000. This repair



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nearly exceeds the value of the vehicle. With the truck in poor condition both mechanically and physically, staff has decided to remove the unit from service until it can be replaced.



In communicating with the Parks & Facilities Superintendent and staff in an effort to select the most-appropriate replacement vehicle; a direct replacement of a standard-cab ¾ ton truck is most appropriate. The unit frequently tows landscape or equipment trailers, as well as materials to and from City parks. This unit does not have a plow, liftgate, or any other accessories, keeping the total vehicle replacement cost to a minimum. The

decision to replace this unit was not taken lightly in the current fiscal climate. Staff evaluated the role this vehicle plays in the day-to-day operation and determined that it is essential for travel and use to keep our Parks clean and maintained.

The recommendation is that the City utilizes the Suburban Purchasing Contract (SPC) for the replacement of this vehicle. The SPC represents 142 municipalities and townships in northeastern Illinois. Any local Municipality, Township, County, Fire District, Park District, Library, School District or Non-Profit Organization can participate in this joint purchasing contract. The program combines the purchasing power of government and not-for-profit organizations to negotiate contract terms to provide the best prices. Past purchases made by the City under the SPC include public works pickups, police squads, and detective units.

The SPC has awarded a contract through its program for the purchase of a 2020 Ford F-250 pickup truck. Currie Motors, Frankfort, Illinois currently holds this contract, priced at \$29,411.

The approved FY20/21 General Corporate CIP budget, line item # 82-07-7-704, titled Parks – Vehicle Replacement includes \$45,000, which was requested for the replacement of this Parks Division pickup. Therefore, based upon the age and condition of this vehicle, **it is recommended that the purchase of a standard cab, ¾ ton Ford F-250 4x4 pickup truck be approved for purchase under the Suburban Purchasing Contract from Currie Motors, Frankfort, IL at the bid price of \$29,411.**

It is also recommended **that the attached Ordinance, “An Ordinance Authorizing The Disposal of a 2008 Chevrolet 2500 Pickup Owned By The City Of Woodstock,” identified as Document No. 2, be approved, designating the 2008 Chevrolet Silverado 2500 as surplus property and authorizing and directing the City Manager to dispose of said property as allowed by law, including but not limited for sale to the highest bidder on [www.GovDeals.com](http://www.GovDeals.com), recycling, donation, and/or disposal.** Proceeds from this sale shall go into the General Fund Revenues budget in the Sale of Surplus Equipment line item.

c: Jeff Van Landuyt  
Chris Lynk



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager

ORDINANCE #20-O-\_\_\_\_

AN ORDINANCE AUTHORIZING THE DISPOSAL OF A 2008 CHEVROLET 2500 PICKUP OWNED BY THE CITY OF WOODSTOCK

**WHEREAS**, the City of Woodstock, McHenry County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the City’s home rule powers and functions as granted in the Constitution of the State of Illinois.

**WHEREAS**, in the opinion of a simple majority of the corporate authorities holding office in the City of Woodstock, McHenry County, Illinois, it is no longer necessary or useful or for the best interests of the City of Woodstock to retain the personal property described as a 2008 CHEVROLET SILVERADO 2500, VIN: 1GCHK24658E188973.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Woodstock, McHenry County, Illinois, as follows:

**Section One.** Pursuant to 65 ILCS 5/11-76-4 of the Illinois Municipal Code, the Mayor and City Council find that the property described is currently owned by the City of Woodstock is no longer necessary or useful to the City of Woodstock and the best interest of the City of Woodstock will be served by the sale or disposal of the personal property.

**Section Two.** Pursuant to said Section 5/11-76-4, the City of Woodstock’s City Manager is hereby authorized and directed to either sell said property to the highest bidder or recycle, donate or dispose of said property as provided for in the Illinois Municipal Code.

**Section Three.** That this ordinance shall be known as Ordinance No. \_\_\_\_\_ and shall be in full force and effect from and after its passage, approval, and publication in pamphlet form (which publication is hereby authorized) as provided by law.

**PASSED** by the City Council of the City of Woodstock, McHenry County, Illinois and approved this 19<sup>th</sup> day of May, 2020.

- Ayes:
- Nays:
- Abstentions:
- Absentees:

\_\_\_\_\_  
Mayor Brian Sager, Ph.D.

Attest: \_\_\_\_\_  
City Clerk Cindy Smiley

**CERTIFICATION**

I, Cindy Smiley, do hereby certify by my signature affixed below that I am the duly appointed and qualified City Clerk of the City of Woodstock, County of McHenry, Illinois, and that as such clerk, I am the keeper of the ordinances, records, corporate seal and proceedings of the Mayor and City Council of said City of Woodstock.

I do hereby further certify that at a meeting of the Mayor and City Council of the City of Woodstock, McHenry County, Illinois, held on the 19<sup>th</sup> day of May, 2020, the foregoing ordinance, Ordinance No. 20-O-\_\_\_\_, ***“AN ORDINANCE AUTHORIZING THE DISPOSAL OF A 2008 CHEVROLET 2500 PICKUP OWNED BY THE CITY OF WOODSTOCK”*** was passed and approved.

I do further certify that said Ordinance was duly published on the \_\_\_\_ day of May, 2020 in pamphlet form.

IN WITNESS WHEREOF, I have set my hand and caused to be affixed the seal of the City of Woodstock, McHenry County, Illinois on the \_\_\_\_ day of May, 2020.

\_\_\_\_\_  
Clerk Cindy Smiley  
City of Woodstock

SEAL

**Department of Public Works**  
326 Washington Street  
Woodstock, Illinois 60098

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fax 815.334.2263  
jvanlanduyt@woodstockil.gov  
[www.woodstockil.gov](http://www.woodstockil.gov)

To: Roscoe Stelford, City Manager

From: Jeff Van Landuyt, Public Works Director

**Re: Award of Contract for 2020 Asphalt Crack Filling Program**

Date: May 13, 2020

Crack filling may well be the most beneficial pavement maintenance tool available to the City. It prevents water infiltration and pavement erosion, minimizes crack expansion, reduces the formation of alligator cracks and potholes and extends the pavements lifespan. Based upon comparable pavement maintenance processes and techniques, it is also very cost effective. The City's crack filling program will first focus on those streets that have been resurfaced within the last 5–7 years followed by public parking lots, then streets that fall within the category ratings of Good, Satisfactory, Fair, and Poor. It is not likely that streets rated as Very Poor, Serious, or Failed will benefit from this type of maintenance. Woodstock's bid is based on the treatment of 200,000 lineal feet of pavement cracks. This type of treatment provides an average of 5 years to the service life of the pavement when applied in accordance with manufacturer's recommendations.

Since FY16/17, the City of Woodstock has partnered with certain other McHenry County municipalities in a joint bid to clean, rout, and fill cracks in asphalt pavement. This joint bid raises the volume of work reducing unit costs to the contractor as compared to the City initiating an individual program on its own. In 2019, the Village of Cary was the lead agency creating bid specifications and administering the bid opening. The bid documents call for a base bid for 2019 along with costs for the renewal of the contract with the low bidder for two (2) additional - one (1) year periods, subject to acceptable performance by the Contractor; however, neither agency is obligated to participate and there are no fees or penalties for withdrawing from the bid.

The approved FY19/20 MFT budget includes \$90,000 in line item #12-00-5-575 titled "Crack Sealing" for use in hiring a contractor to perform crack filling on various roads in order to reduce the amount of unfilled surface cracks that contribute to the shortening of the serviceable life of the pavement.



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On Tuesday, May 7, 2019 the following bids were received and publicly read aloud at the Cary Village Hall on behalf of all partnering agencies. Bid results were as follows:

<u>BIDDER</u>	<u>LINEAL FOOT (l.f)</u> <u>UNIT PRICES (Yr. 1)</u>	<u>(Yr. 2)</u>	<u>(Yr. 3)</u>	<u>MAXIMUM</u> <u>BID AMOUNT(Yr. 2)</u>
SKC Construction	\$0.38/l.f.	<b>\$0.40/l.f.</b>	\$0.43/l.f.	<b>\$80,000.00</b>
Behm Pavement Maint.	\$0.56/l.f.	<b>\$0.59/l.f.</b>	\$0.62/l.f.	\$118,000.00

For comparison purposes, the City paid \$0.34/l.f. in 2017, \$0.375/l.f. in 2018 and \$0.38 in 2019 for crack filling utilizing the services of SKC Construction.

Because crack filling is proven to extend the service life of asphalt pavement, **it is recommended that the City approve a contract in FY20/21 for crack filling services to SKC Construction for an amount not to exceed \$80,000 with all work completed based on the year 2 unit bid price of \$ 0.40/lineal foot.** Work will be scheduled for completion sometime before the end of June, prior to the initiation of the City’s pavement striping program.

c: Chris Tiedt  
Tim Hickey  
All Bidders



Reviewed and Approved by:

*Roscoe C. Stefford III*  
City Manager



**Office of the City Manager**  
Roscoe C. Stelford III, City Manager  
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## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Roscoe C. Stelford III, City Manager  
Paul Christensen, Assistant City Manager/Finance Director  
Garrett Anderson, Economic Development Director

**DATE:** May 19, 2020

**RE:** *Single Use Bag Fees*

In keeping with the Governor's Executive Order suspending the use of re-usable bags, the attached Ordinance is offered to continue the temporary suspension of the Single-Use Bag Fee in the City of Woodstock from May 31<sup>st</sup> to August 31<sup>st</sup>, 2020.

***Recommendation:***

**If supportive of continuing the temporary emergency suspension of the Single-Use Bag Fee, then Council should approve the attached Ordinance, identified as Document #:   3  , "An Ordinance Approving Continuation of the Emergency Suspension of the Retail Single-Use Bag Program (COVID-19 Emergency)."**



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager

**ORDINANCE NO. 20-O-\_\_\_\_\_*****An Ordinance Approving the Continuation of the Emergency Suspension of the Retail Single Use Bag Program (COVID-19 Emergency)***

**WHEREAS**, the City of Woodstock, McHenry County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the City's home rule powers and functions as granted in the Constitution of the State of Illinois; and

**WHEREAS**, because of the COVID-19 public health emergency, Mayor Brian P. Sager, Ph.D. declared a Local State of Emergency for the City at 2:00 pm, on Tuesday, March 17, 2020 which declaration has subsequently been ratified and continued by the Woodstock City Council; and

**WHEREAS**, on March 16, 2020, Illinois Governor J.B. Pritzker signed Executive Order 2020-07 which mandated that all businesses in the State of Illinois offering food or beverages for onsite consumption, including restaurants, bars, grocery stores, and food halls must suspend service for and may not permit on-premises consumption from March 16, 2020 through March 30, 2020, and subsequently extended through May 29, 2020; and

**WHEREAS**, on March 20, 2020 Illinois Governor Pritzker issued COVID-19 Executive Order 2020-10 that, among other things, issued a stay at home order for state residents and has restricted the operations of non-essential businesses effective through April 7, 2020 and subsequently extended through May 29, 2020; and

**WHEREAS**, on May 6, 2020, Illinois Governor Pritzker announced the Restore Illinois Health Plan which establishes five stages or phases with associated attendant measures taken to protect the public health and move the state progressively forward toward re-opening; and

**WHEREAS**, it is important to acknowledge the need for flexibility to ensure that steps can be taken to avoid the transmission of the virus including by providing ready access to clean and unused packaging for retail purchases, and the City Council has determined that it is in the interests of the public health, safety and welfare of the City's residents and their businesses to suspend the City's Retail Single-Use Bag Program on a temporary basis.

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Woodstock, McHenry County, Illinois, as follows:

**SECTION 1:** The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

**SECTION 2:** The provisions of Title 3, Chapter 22 of the City of Woodstock Municipal Code, the Retail Single-Use Bag Program, shall be suspended until August 31, 2020.

**SECTION 3:** Title 3, Chapter 22.10 shall be amended to read as follows:

**3.22.10: EFFECTIVE DATES:**

This chapter shall be in effect on January 1, 2020 through March 24, 2020, and shall resume effectiveness on ~~June 1, 2020~~ September 1, 2020. The City's Environmental, and Cultural & Social Awareness Commissions shall review the program and shall provide a report to the City Council, no later than January 15, 2022, to allow the City Council to determine whether to alter, replace or repeal the program.

**SECTION 4:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 5:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 6:** This Ordinance shall be known as Ordinance 20-O-\_\_\_\_ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:

Nays:

Abstentions:

Absentees:

APPROVED:

\_\_\_\_\_  
Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: \_\_\_\_\_

City Clerk Cindy Smiley

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Published: \_\_\_\_\_

Z:\WOODSTOCK\Ordinances\Approvingthe Continuation of the Emergency Suspension of Single Use Bag Program.COVID 19.ord.docx

**CERTIFICATION**

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the 19<sup>th</sup> day of May, 2020, the foregoing Ordinance entitled ***An Ordinance Approving the Continuation of the an Emergency Suspension of the Retail Single-Use Bag Program (COVID-19 Emergency)***, was duly passed by said City Council.

The pamphlet form of Ordinance No. 20-O-\_\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the \_\_\_\_\_ day of May, 2020, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Woodstock this \_\_\_\_\_ day of May, 2020.

\_\_\_\_\_  
Cindy Smiley, Clerk  
City of Woodstock,  
McHenry County, Illinois

(SEAL)



**City Manager's Office**  
Terry Willcockson  
Grants/Communications Manager

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## Memo

**TO:** Roscoe Stelford, City Manager  
**FROM:** Terry Willcockson, Grants/Communications Manager  
**DATE:** May 13, 2020  
**RE:** FY20/21 HOTEL MOTEL TAX GRANT RECOMMENDATIONS

Based on review and discussion with the Mayor and City Administration, we are pleased to offer this year's summary of recommended City support for our community's valued event organizers who continually enrich Woodstock's image and increase enjoyment for residents and visitors alike. These funds are already available from hotel/motel contributions over the past fiscal year.

The ongoing pandemic experience certainly diminishes the planning and budgeting capability for the community's cultural offerings. However, Woodstock's creative community is known for their resourceful spirit, and groups have pledged they will mindfully work to modify traditional plans and make appropriate changes to time/date/venue or types of events as may be needed.

Phase 3 of the Illinois Restore Plan does allow groups of 10 with social distancing, and Phase 4 allows groups of 50, so there are conceivable set ups, especially outdoors, that may accommodate certain events planned. Grantees will be asked to sign agreements indicating their awareness and cooperation to abide by all rules in place at the selected time of their event, and this will be reinforced during event coordination meetings with the City Manager's Office, Library, Opera House or Recreation Department.

The summary reflects the following awards recommended for City Council approval:

**Tier I—Opera House/\$40,000; Chamber of Commerce/\$30,000; Visit McHenry County CVB/\$15,000.** Note: these are annual awards for groups that support the economic vibrancy of the area. A previous Tier I grantee, Challenger Learning Center, has now become part of D200.

**Tier II—the maximum award for Tier II is \$4,000. Three new organizations have applied (one is replacing a former grantee).**

**Atrocious Poets (new)— Recommend: \$1,000.** Applicant that has been doing innovative and low-cost community engagement the past two years. Planning for nine events next April, 2021.

**Culture, Arts & Music (new)—Recommend: \$4,000.** Applicant doing very visible, diverse and high-quality work in the community, now taking over the previous Jazz Festival and expanding with their renown Steel Pan Festival offerings. Possibly late August, three-day event.

**Illinois Storytelling—Recommend: \$1,500.** Jim May's 12-20 small groups at Stage Left and Opera House may help fill slots open in those venues. Dates TBD.

**Independence Health/AleFest—Recommend: \$2,000.** Outdoor event planned for October 3<sup>rd</sup> by Independence Health & Therapy.

**McHenry County Heatwave—Recommend: \$2,500.** Tournament usually held July 10-12, bringing 72 teams here over 3 days. Will reschedule if required.

**MHRL/Fair Diddley—Recommend: \$1,000.** One of the Square's largest events cancelled for May 2020. Funds can be used for planning for 2021.

**Midwest Mozart Festival—Recommend: \$2,000.** 34<sup>th</sup> season of well-known orchestra with 8-10 events here and in Barrington. Dates not fixed as yet.

**Off Square Music—Recommend: \$1,000.** Music during Farmers Market sessions and Unity Church concerts, dates throughout the year.

**Theatre 121—Recommend: \$4,000.** First full season of combined Opera House resident theatre troupe was cut short this year by lockdown. Planning 50 days of shows, dates TBD.

**Woodstock Farmers Market—Recommend: \$4,000.** A part of Woodstock's identity, 100 high-quality sessions that provide healthy food choices and economically support local growers.

**Woodstock Folk Festival—Recommend: \$1,000.** Another long tradition here outdoors on the Square, scheduled July 19<sup>th</sup>, may be held virtually this year.

**Woodstock Groundhog Days—Recommend: \$4,000.** Ever-increasing Woodstock identity event held the first week of February 2021.

**Woodstock Pride (new)—Recommend: \$2,000.** Last year's parade very successful; date TBD.

**WPBW/Art Tour—Recommend: \$1,000.** Sends visitors on driving tour and into 20 artists homes for exposure/economic support. Scheduled for September 5-6.

**FY20/21 HOTEL/MOTEL TAX GRANT AWARDS:**

**Tier I—total awards: \$85,000**

**Opera House \$40,000**

**Chamber of Commerce \$30,000**

**Visit McHenry County CVB \$15,000**

**Tier II—total awards: \$31,000**

**Atrocious Poets \$1,000**

**Culture, Arts & Music \$4,000**

**Illinois Storytelling \$1,500**

**Independence Health/AleFest \$2,000**

**McHenry County Heatwave \$2,500**

**MHRL/Fair Diddley \$1,000**

**Midwest Mozart Festival \$2,000**

**Off Square Music \$1,000**

**Theatre 121 \$4,000**

**Woodstock Farmers Market \$4,000**

**Woodstock Folk Festival \$1,000**

**Woodstock Groundhog Days \$4,000**

**Woodstock Pride \$2,000**

**WPBW/Art Tour \$1,000**

**Total FY20/21 HMT Awards: \$116,000**



Reviewed and Approved by:

*Roscoe C. Stefford III*  
City Manager



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To: Roscoe Stelford, City Manager  
From: Jeff Van Landuyt, Public Works Director  
Re: **Award of Contract for Train Station Building Improvements**  
Date: May 13, 2020

At their regularly scheduled meeting on December 3, 2019, the City Council approved an Intergovernmental Agreement (IGA) with the Commuter Rail Division of the Regional Transportation Authority for the repair and improvement of Metra's Commuter Station located in Woodstock. All repair and improvement activity is to be funded by Metra through a grant approved by their board for an amount not-to-exceed \$370,000.

An assessment of the Station in an effort to identify all maintenance needs was completed by Wold Architects & Engineers on behalf of the City of Woodstock. Metra's Engineering Department reviewed and approved the Assessment Report. In general, repairs include but are not limited to: tuckpointing, repainting all exterior doors and windows, securing gutter downspouts, replacing sidewalk, replacing and resetting uneven brick pavers and adding limestone base around the perimeter of the building and installing a new roof. Through this agreement, Woodstock will manage the work ensuring that bids are let, that they are competitive and that the work is completed in a good and workmanlike manner in accordance with the Project Scope and this agreement. This will include but not be limited to receiving, reviewing and retaining properly executed payrolls, time records, invoices, contracts, etc. The City will invoice Metra for work that has been completed.

On Friday, May 8, 2020 at 10:00 a.m., bids were received from eight (8) contractors for improvements to Woodstock Metra Commuter Station located at 90 Church Street, Woodstock, Illinois 60098. Bidders were asked to provide a base bid in addition to two alternates. The alternates are described as follows:

**Alternate No. 1: Limestone Base**

This alternate is to provide cost to remove the existing face brick rowlocks and install a new limestone base, sill and veneer, in lieu of tuckpointing included in the Base Bid.

**Alternate No. 2: Gutters and Downspouts**

This alternate is to provide cost for removing the existing gutters and downspouts, and replacing with new to match existing, in lieu of removing and reinstalling the existing gutter and downspouts included in the Base Bid. A tabulation of bids that were received is as follows:

Bidders Name	Base Bid	<u>Alternate 1</u> Limestone Base	<u>Alternate 2</u> Gutters & Downspouts	Total Bid w/ Alternates
Chiatello's Roofing, Dyer, IN	\$91,706	N/A	\$14,340	N/A
G. Fisher Commercial Const. Aurora, IL	\$129,000	\$23,500	\$8,700	\$161,200
Efraim Carlson & Sons Libertyville, IL	\$156,800	\$36,800	Included	\$193,600
Carmichael Construction Marengo, IL	\$208,900	\$52,900	\$6,200	\$268,000
Orbis Construction Volo, IL	\$215,500	\$23,000	Included	\$238,000
Camosy Construction Kenosha, WI	\$224,500	\$38,900	\$8,950	\$272,350
Ringland-Johnson Cherry Valley, IL	\$230,600	\$24,400	\$100	\$255,100
Manusos Fox Lake, IL	\$427,595	\$129,500	\$32,500	\$589,595

Chiatello's Roofing was the initial apparent low bidder for the project. Wold Architects and Engineers contacted them and were informed they had only submitted a bid for the roofing work. Therefore, they submitted an incomplete bid. After discovering this, Chiatello's Roofing has asked that their bid be rescinded.

G. Fisher Commercial Construction, Inc., Aurora, Illinois submitted the second lowest base bid in the amount of \$129,000. G. Fisher Commercial Construction, Inc. is also the apparent low bidder with the acceptance of Alternate No. 1 and 2. Acceptance of the alternates does not change the low bidder. The City approved a contract with G. Fisher Commercial Construction back in October, 2017 to complete modifications to the Old Fire Station as it began to utilize that space to offer assistance to homeless individuals. The City was more than satisfied with their performance and professionalism.

Based upon the bids received **it is recommended that the City Council award a contract to G. Fisher Commercial Construction to include the sum of their base bid, Alternate No. 1 and Alternate No. 2 for a total contract price of \$161,200.**



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The City Council approved a contract with Wold Architects in January 2020 for an amount not-to-exceed \$28,200 for Architectural Fees and miscellaneous reimbursable costs for design, construction documents, bidding, and construction administration services associated with this project. As such they will be overseeing the improvements to confirm that all work is completed in accordance with project plans and specifications. All expenditures for construction and engineering services will be reimbursed by Metra.

c: Rick Mack  
Tim Woolever  
Garrett Anderson



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager



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**Economic Development Department**  
Garrett Anderson, Director  
[www.woodstockil.gov](http://www.woodstockil.gov)

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fax 815-334-2269  
121 W. Calhoun Street  
Woodstock, IL 60098

**TO:** Roscoe C. Stelford III, City Manager  
**FROM:** Garrett Anderson, Economic Development Director  
**DATE:** May 19, 2020  
**RE:** Restore Woodstock Program, including various associated ordinances.

As discussed at the Emergency City Council Meeting on May 12<sup>th</sup>, the City of Woodstock intends to encourage local businesses to offer certain expanded opportunities for their customers, which are consistent with the Restore Illinois Phased Plan. Since this meeting, the McHenry County Economic Development Corporation has announced the results of a survey indicating an estimated average for business survival at 13.5 weeks. Assisting our local businesses to adhere to current public safety guidelines, while still operating at some capacity, is also imperative for the economic health and future of our community.

Furthermore, the State of Wisconsin's Supreme Court recently overturned Governor Tony Evers "Safer-At-Home" Order, indicating the Governor exceeded his statutory authority. As a result, many businesses in Wisconsin have already or are in the process of reopening, which will place additional pressure on McHenry County due to their close proximity. It may be both advantageous to our own local economy, as well as to protect the public health, by supporting local businesses with safe avenues to provide these same services to the public, instead of having residents potentially cross State lines, entering into an uncontrolled setting.

Members of the McHenry County Council of Governments (MCCG) have been proactively discussing various initiatives to properly protect public health while balancing the need to support the local business community to minimize future closings and bankruptcies, as well as the associated loss of jobs for their respective residents. Therefore, many McHenry County communities are expected to also be reviewing similar approaches to assist their local businesses during this time of crisis.

It is important to note, based on discussions with a number of business owners, the Paycheck Protection Program (PPP) Loans from the Small Business Administration (SBA), previously viewed as beneficial, are not providing the assistance originally anticipated. Many businesses that have received these loans are effectively shut down, with minimal payroll costs. While the PPP loans are forgivable, and this feature has been viewed as a great benefit by those in the business community, the SBA requires 75% of the loan to be spent on payroll over an eight-week period. Without the ability for these businesses to fully operate, which has led to severe reductions in their workforce, and combined with enhanced unemployment benefits that have resulted in many workers being better off financially than when they were working, the underlying concept for these loans is ineffective for many of our businesses.

The SBA has implemented the Economic Injury Disaster Loan (EIDL) and EIDL Advance programs. However, while many of our local businesses have applied, at this point none of them have been notified concerning their approval for this loan. In addition, the EIDL Advance Program is limited to \$10,000, and business owners have to weigh the need to continue to borrow funds to cover basic operating costs that are unavoidable, thus leveraging their businesses even further, versus closing their business to limit the ongoing damage and preserve whatever still financially remains.

The City of Woodstock's Emergency Small Business Assistance Loan program has been able to help over 50 local businesses with \$5,000 low-interest loans. However, this amount is not enough for many of our larger small businesses, especially as the timeframe involved continues to be prolonged.

The goals as discussed in the Emergency Council meeting are firstly, to maintain compliance with the Illinois Stay-at-Home Order and the Restore Illinois Plan, and to protect the safety and welfare of the people of Woodstock. Secondly, the City desires to assist Woodstock residents and businesses to open safely and responsibly, while getting employees back to work as soon as possible. Thirdly, the City intends to be mindful of all business locations and types within Woodstock.

What follows is a summary of the allowances granted to Illinoisans through the Restore Illinois Plan, in relation to certain business categories.

1. Restaurants:

- Within the guidelines for Phases 1, 2 and 3, restaurants can be "Open for delivery, pickup, and drive through only."
- Until Illinois reaches Phase 4 of the Plan, dining inside of a restaurant is still inappropriate, for the safety of the staff and customers. Even within Phase 4, restaurants will operate with capacity limits.
- Until Phase 4 is reached, the on-site outdoor dining areas which are operated by Illinois restaurants are still not authorized for seating of customers.

2. Retail:

- In Phase 1, "Essential stores are open with strict restrictions; Non-essential stores are closed."
- In Phase 2, "Non-essential stores are open for delivery and curbside pickup."
- In Phases 3 and 4, retail establishments can be open with capacity limits, and approved safety guidelines.

3. Other Businesses:

- Phase 1 and 2, employees of "non-essential businesses" are required to "work from home except for Minimum Basic Operations."
- In Phases 3 and 4, employees may return to work with safety guidelines in place.

4. Outdoor Recreation:

- In Phase 1, walking and biking are permitted in public open spaces.
- Within Phase 2, socially distant activities such as golf and fishing are now permitted.
- Within Phase 3, State Parks are re-opened and "activities permitted in groups of 10 or fewer with social distancing."
- In Phase 4 all outdoor recreation is allowed.

The City of Woodstock encourages local **Restaurants and Bars** to expand their current operations in the following ways with appropriate public safety measures, effective immediately:

- The City of Woodstock will provide picnic tables or other similar seating options on City-owned property such as sidewalks, parking spaces or green spaces, which are near to restaurants that will be properly spaced and signed. These tables are placed for the convenience of take-out and delivery customers to enjoy their meal, including alcohol, while exercising proper social distancing. This outdoor seating arrangement will be reassessed once a local Phase 4 has been determined.
- The City will repurpose picnic tables already located in pavilions throughout the City's parks (i.e., a total of 40 picnic tables and 4 handicap picnic tables). This will also help to limit the attraction of unauthorized gatherings to these park facilities, which would exceed the Governor's current order. Just as with picnic tables placed in City Parks, the City will not routinely clean or disinfect such tables. Take-out and delivery customers are encouraged to bring tablecloths or disinfectant as appropriate, in a similar manner to which they might use such tables in a public park.
- Restaurants, which are not immediately adjacent to such public spaces, may also enter into a temporary lease agreement with the City of Woodstock to convert outdoor spaces adjacent to their restaurant into temporary public spaces to accept delivery, or for patrons to enjoy their take-out meals, with some limitations. Business owners should assess and prepare for the potential risks of such a change and should make such decisions in consultation with their attorney and insurance provider before moving forward. In addition, liquor license holders should continue to monitor the Illinois Liquor Control Commission guidance to ensure compliance.
- In both cases, the City of Woodstock Economic Development staff will reach out to all Restaurants in Woodstock to make the owners aware of these opportunities. It is expected that if interested, the business owner will cooperate in obtaining the consent of the landowner and a proposed lease price. According to current State of Illinois guidelines, the landowner cannot be the same entity as the restaurant owner.
- The attached Ordinance grants the authority for the City Manager to approve such leases within certain guidelines.
- The City Manager is to ensure, as best as possible, that the following guidelines are met, as well as any site-specific accommodations that the City Manager may deem appropriate:
  - o Tables will be placed by the City into such public space and shall be arranged as to provide adequate social distance between patrons and delivery staff.
  - o Patrons shall wear facemasks when not eating, and when moving about the space.
  - o Restaurant or bar staff will not take orders at these dining areas, but may enter the area to make a delivery of food to patrons seated in the area. Any such staff should wear appropriate PPE.
  - o Upon approval by the Liquor Commissioner, patrons within these public spaces will be allowed to consume alcohol, which has been obtained through delivery or take-out from a nearby establishment. Any take-out or delivery of alcohol within these public dining areas must be in its original packaging and may only be consumed on-site. No patron will be permitted to bring their own alcohol to the dining area.
- In the downtown, each restaurant has already been granted two parking spaces for pickup and delivery. In working with a business to convert nearby parking stalls to public dining areas, the City Manager shall work with the businesses to determine a

plan that will balance the preservation of spaces to be used for pickup/delivery, and spaces to be used to allow customers to eat their delivery/take out meal nearby. The spaces used for these two uses will not exceed the number of spaces adjacent to the restaurant location.

- With the combined request of two or more businesses, portions of City Streets may be closed to accommodate a larger seating area, as approved by the City Manager, with appropriate deference to maintaining the ability of neighboring retail and restaurant businesses to maintain the ability to fulfill curbside deliveries.
- While any restaurant may make this request, those restaurants which already offer drive thru service are lower priority for temporary public dining areas. The City's initial focus will be related to sit-down restaurants.
- Consistent with the Restore Illinois guidelines for Outdoor Recreation, dining within these seating areas during Phase 2 should be focused on single and double occupancy, and limited to those individuals already quarantining together. As McHenry County progresses to Phase 3, groups of up to 10 may enjoy the space with appropriate social distancing and utilization of masks.

The City of Woodstock encourages local **Retail and Service Businesses** to expand their current operations in the following ways, effective immediately:

- Woodstock Public Works can provide cones to designate reserved parking spaces for curbside pickup within parking spaces adjacent to any retail or service location which makes typical use of public parking areas. Two such cones were provided for each restaurant during the Phase 1 closure of dining rooms. This arrangement will be reevaluated when the State of Illinois achieves Phase 4 of the Restore Illinois Plan.
- The City reminds local businesses that the [Governor's Executive Order of March 20<sup>th</sup>](#) (which has been extended) allows for certain categories of retail and service businesses to remain open to customers as "essential," with appropriate distancing, but without the need for curbside pickup. The remaining locations are to serve customers, as of Phase 2, through curbside pickup or delivery. Each business is encouraged to evaluate their mix of retail offerings to determine if appropriate changes can be made. Business owners should assess and prepare for the potential risks of such a change and should make such decisions in consultation with their attorney and insurance provider before moving forward. These "essential" businesses include:
  - o "Stores that sell groceries and medicine. Grocery stores, pharmacies, certified farmers' markets, farm and produce stands, supermarkets, convenience stores, and other establishments engaged in the retail sale of groceries, canned food, dry goods, frozen foods, fresh fruits and vegetables, pet supplies, fresh meats, fish, and poultry, alcoholic and non-alcoholic beverages, and any other household consumer products (such as cleaning and personal care products). This includes stores that sell groceries, medicine, including medication not requiring a medical prescription, and also that sell other non-grocery products, and products necessary to maintaining the safety, sanitation, and essential operation of residences and Essential Businesses and Operations;"
  - o "Gas stations and businesses needed for transportation. Gas stations and auto-supply, auto-repair, and related facilities and bicycle shops and related facilities;"
  - o "Financial institutions. Banks, currency exchanges, consumer lenders, including but not limited, to payday lenders, pawnbrokers, consumer installment lenders and sales finance lenders, credit unions, appraisers, title

- companies, financial markets, trading and futures exchanges, affiliates of financial institutions, entities that issue bonds, related financial institutions, and institutions selling financial products;”
  - “Hardware and supply stores and greenhouses, garden centers, and nurseries. Hardware stores and businesses that sell electrical, plumbing, and heating material, and greenhouses, garden centers, and nurseries;”
  - “Laundry services. Laundromats, dry cleaners, industrial laundry services, and laundry service providers;”
  - “Supplies to work from home. Businesses that sell, manufacture, or supply products needed for people to work from home;”
  - “Supplies for Essential Businesses and Operations. Businesses that sell, manufacture, or supply other Essential Businesses and Operations with the support or materials necessary to operate, including computers, audio and video electronics, household appliances; IT and telecommunication equipment; hardware, paint, flat glass; electrical, plumbing and heating material; sanitary equipment; personal hygiene products; food, food additives, ingredients and components; medical and orthopedic equipment; optics and photography equipment; diagnostics, food and beverages, chemicals, soaps and detergent; and firearm and ammunition suppliers and retailers for purposes of safety and security;”
  - “Professional services. Professional services, such as legal services, accounting services, insurance services, real estate services (including appraisal and title services).”
- For those business locations, which will continue to serve customers through curbside pickup or delivery within Phase 2, the holding of “Sidewalk Sale” events are discouraged by the Department of Commerce and Economic Opportunity’s interpretation of the Governor’s Executive Order due to concerns for group gatherings and the handling of merchandise. However, Illinois retailers are encouraged to dress up their storefront window as much as possible and be prepared to take and deliver orders to customers immediately outside the door. It is the City of Woodstock’s interpretation that curbside pickup can include ordering which takes place at the front window of the store. Thus, this action of the City Council will allow the City Administration to work with local retailers to allow for the placement of merchandise on tables or racks on public property outside of the store, providing better visibility and ordering from staff for curbside pickup without entering the store. Such use of the sidewalk would not require a permit, but does require the approval of the City Manager or his designee. Store owners will need to commit to preparing an appropriate queue, which will allow those waiting in line to enjoy social distancing and minimize the number of people at a time at the merchandise racks. Efforts should also be made to minimize the handling of merchandise, and to sanitize areas which may become high-touch surfaces.
- The City of Woodstock also encourages all businesses to take advantage of online and social media platforms to continue to connect with their customers, and to prepare for the additional availability of customer interaction provided for within each successive Phase of the Restore Illinois Plan.

In consultation with the Liquor Commissioner and City Administration, the Department would like to propose the following extensions and expansions to allowances granted previously to certain local businesses.

1. Within the various emergency actions taken by the City Council on March 25<sup>th</sup> was a waiver of payments and interest for the City's Revolving Loan recipients, for a period of three months. This three-month period would have included payments to be made in April, May and June. The Department recommends that this waiver be extended until the first of the month following thirty days after the business is able to fully re-open in Phase 5 of the Restore Illinois Plan.
2. At the same meeting, the City Council authorized a dramatic reduction in the annual fee for liquor licenses. The recommendation at this time is to pair that reduction with a similar reduction in the local fee charged to host Video Gaming terminals. A typical business will pay between \$2,500 and \$3,500 per year to the City of Woodstock depending on the number of terminals present at the location. The attached Ordinance would allow the business to pay 10% of their typical annual fee for 2020. The date for such a payment had previously been delayed from May 1<sup>st</sup> to November 2<sup>nd</sup>. At this time, it is anticipated that the 2021 fee would return to the originally approved levels.
3. The Council has conducted public discussion regarding the lease of space within the Old Courthouse to the Public House of Woodstock, which is operating at a greatly reduced efficiency due to the restrictions placed on restaurants as a result of the COVID-19 crisis. The attached Ordinance directs the City Manager to negotiate and execute an appropriate modification to the lease for the Public House of Woodstock, and report such to the City Council.

**Recommendations:**

- **Many of the recommendations offered in this memo do not require any City Council action, but reflect an interpretation of the opportunities already allowed to Illinois businesses by the Restore Illinois Plan.**
- **If City Council is supportive of these proposals then a motion would be in order to authorize the following actions:**
  - o **In order to allow the City Administration to make available certain public spaces such as green spaces, sidewalks, streets and parking areas; on which the Public Works Department will place City-owned picnic tables for the convenience of take-out dining in these areas, with tables placed appropriately to support social distancing and providing appropriate signage, as well as allow retail merchandise to be placed on the City's sidewalk adjacent to a retail store to facilitate ordering and sales, with authorization by the City Manager, then the attached Ordinance, identified as Document #:     4    , "*An Ordinance Amending Title 3, Chapter 6, Section 3 Regulating Temporary Vendors; Title 5, Chapter 3, Section 17 Regulating Temporary Road and Sidewalk Closures and No Parking Zones; and Title 6, Chapter 1A, Section 6 Regulating Obstruction of Streets,*" should be approved. Every effort must be made by the retail and restaurant businesses to minimize contact with customers and the associated handling of any merchandise. Social distancing must be adhered to by these businesses.**
  - o **In order to allow the City Manager to enter into lease agreements to create additional temporary public spaces for outdoor dining, as well as authorize the City Manager to negotiate a reduction to the existing lease payments for the Public House of Woodstock consistent with the current business conditions, and report such back to the City Council, then the attached Ordinance, identified as Document #:     5    , "*An Ordinance Amending***

*Title 1, Chapter 6, Chapter 8, and Chapter 9 of the Woodstock Municipal Code Regarding City Real Estate Leases and City-Owned Real Estate and Authorizing an Amendment to An Existing Lease with KATLO INC. d/b/a Public House,” should be approved.*

- In order to allow the Mayor, acting as Liquor Commissioner to designate temporary locations where the patrons within these public spaces will be allowed to consume alcohol, which has been obtained through delivery or take-out from a nearby establishment, then the attached Ordinance, identified as Document #: 6, “*An Ordinance Amending Title 1, Chapter 5, Section 1(H)(2) Describing the Mayor’s Duties as Liquor Commissioner,*” should be approved. Any take-out or delivery of alcohol within these public dining areas must be in its original packaging and may only be consumed on-site. No patron will be permitted to bring their own alcohol to the dining area.
- If Council is supportive of a 90% reduction to the Video Gaming Fees imposed on local licensees for FY20/21, then the attached Ordinance, identified as Document #: 7, “*An Ordinance Amending Section 3.3.5, Video Gaming Terminals, of the Woodstock City Code Providing for a Temporary Change in Video Gaming Fees in Response to the COVID-19 Crisis,*” should be approved. The City Council has previously delayed the payment due date of the local licensee fees to November 2<sup>nd</sup>. Gaming Terminal Operator annual fees of \$1,000 are not proposed to be reduced.
- If Council is supportive of continuing to defer the principal payments and interest for previously approved Revolving Loan recipients until the first of the month following thirty days after the business is able to fully re-open in Phase 5 of the Restore Illinois Plan, then the attached Ordinance, identified as Document #: 8, “*An Ordinance Approving an Additional Delay to Revolving Loan Fund Payments (COVID-19 Emergency),*” should be approved.



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager

**ORDINANCE NO. 20-O-\_\_**

***An Ordinance Amending Title 3, Chapter 6, Section 3 Regulating Temporary Vendors; Title 5, Chapter 3, Section 17 Regulating Temporary Road and Sidewalk Closures and No Parking Zones; and Title 6, Chapter 1A, Section 6 Regulating Obstruction of Streets***

**WHEREAS**, the City of Woodstock, McHenry County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the City’s home rule powers and functions as granted in the Constitution of the State of Illinois; and

**WHEREAS**, because the City wishes to facilitate ongoing activities throughout the City that may require temporary sidewalk closures or use of the sidewalk for City approved activities; and

**WHEREAS**, the City Council has concluded that it is in the interests of the health, safety and welfare of its citizens to ensure that the City Manager be given the authority to authorize such closures and uses.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Woodstock, McHenry County, Illinois, as follows:

**SECTION 1:** Title 3, Chapter 6, Section 3 Regulating Temporary Vendors, Subsection A of the Woodstock City Code shall be amended to read as follows:

**3.6.3: TEMPORARY VENDORS:**

A. No person shall do business on public property in the city of Woodstock as a temporary vendor without a license, unless (i) as part of an approved event on the Square, or (ii) unless approved by the City Manager pursuant to Chapter 5.3.17 of the Woodstock City Code. Peddlers shall not be considered temporary vendors.

**SECTION 2:** Title 5, Chapter 3, Section 17 Regulating Temporary Road and Sidewalk Closures and No Parking Zones of the Woodstock City Code shall be amended to read as follows:

**5.3.17: TEMPORARY NO PARKING ZONES AND TEMPORARY ROAD AND SIDEWALK CLOSURES AND USES:**

The City Manager shall have authority to determine when temporary parking, standing, entry or driving restrictions are appropriate on any public right of way, parking area, road or sidewalk, such as in the event of construction work, maintenance or authorized special events, all of which the City Manager is hereby permitted to authorize with such conditions as the City Manager deems appropriate and with routine reporting to the City Council. In ~~that event~~ those events, no person shall park any vehicle upon any street or in any public parking lot nor

***An Ordinance Amending Title 3, Chapter 6, Section 3 Regulating Temporary Vendors; Title 5, Chapter 3, Section 17 Regulating Temporary Road and Sidewalk Closures and No Parking Zones; and Title 6, Chapter 1A, Section 6 Regulating Obstruction of Streets.***

shall any person enter or use any street, alleyway or sidewalk, or use such street, alley or sidewalk in a manner inconsistent with an authorized use, whenever the City Manager has authorized the posting of signage indicating any such restriction or special event use is in place.

**SECTION 3:** Title 6, Chapter 1A, Section 6 Regulating Obstruction of Streets of the Woodstock City Code shall be amended to read as follows:

**6.1A.6: OBSTRUCTION OF STREETS:**

No person shall create or maintain any obstruction of any street, alley, sidewalk, or other public way, except as may be specifically authorized by ordinance, by the City Manager or by the City Manager’s designee. ~~by the Director of Public Works or his designee.~~

**SECTION 4:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 5:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 6:** This Ordinance shall be known as Ordinance 20-O-\_\_\_\_\_ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:  
Nays:  
Abstentions:  
Absentees:

APPROVED:

\_\_\_\_\_  
Mayor Brian Sager, Ph.D.

(SEAL)  
ATTEST: \_\_\_\_\_  
City Clerk Cindy Smiley

Passed: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Published: \_\_\_\_\_

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***An Ordinance Amending Title 3, Chapter 6, Section 3 Regulating Temporary Vendors; Title 5, Chapter 3, Section 17 Regulating Temporary Road and Sidewalk Closures and No Parking Zones; and Title 6, Chapter 1A, Section 6 Regulating Obstruction of Streets.***

**CERTIFICATION**

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, the foregoing Ordinance entitled ***An Ordinance Amending Title 3, Chapter 6, Section 3 Regulating Temporary Vendors; Title 5, Chapter 3, Section 17 Regulating Temporary Road and Sidewalk Closures and No Parking Zones; and Title 6, Chapter 1A, Section 6 Regulating Obstruction of Streets***, was duly passed by said City Council.

The pamphlet form of Ordinance No. 20-O-\_\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Woodstock this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Cindy Smiley, Clerk  
City of Woodstock,  
McHenry County, Illinois

(SEAL)

**ORDINANCE NO. 20-O-\_\_\_\_\_**

***An Ordinance Amending Title 1, Chapter 6, Chapter 8, and Chapter 9 of the Woodstock Municipal Code Regarding City Real Estate Leases and City-Owned Real Estate and Authorizing an Amendment to An Existing Lease with KATLO INC. d/b/a Public House***

**WHEREAS**, the City of Woodstock, McHenry County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the City’s home rule powers and functions as granted in the Constitution of the State of Illinois; and

**WHEREAS**, the efficient operations of the City may be enhanced by delegating certain authority over agreements for the use of City-owned real estate and property to the City Manager, subject to oversight and control by the City Council; and

**WHEREAS**, with appropriate controls in place the Council is satisfied that it still has ultimate control and authority over the use of City-owned real estate while still improving the efficiency of the City’s operations.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Woodstock, McHenry County, Illinois, as follows:

**SECTION 1:** Delete Title 1, Chapter 8, Section 1.8.5 “**USE OF PUBLIC BUILDINGS.**”

**SECTION 2:** Rename Title 1, Chapter 9 as “**CITY-OWNED REAL ESTATE AND PROPERTY.**”

**SECTION 3:** Add a new Section 1.9.2 to Title 1, Chapter 9 entitled **AGREEMENTS FOR USE OF CITY-OWNED REAL ESTATE AND PROPERTY**, which shall read as follows:

**1.9.2: AGREEMENTS FOR USE OF CITY-OWNED REAL ESTATE AND PROPERTY:**

Unless otherwise directed by the City Council, the City Manager shall have the authority to enter into and to amend agreements for the use of all or part of any City-owned real estate or property provided 1) that such agreement is for a period of twelve-months or less; 2) that the City Manager finds that the agreement is on terms and conditions that are reasonable under the circumstances, advance the public interest of the City, and are not in violation of any state law or covenant governing the real estate or property; and 3) that, prior to executing any such agreement, the City Manager first shall report to the City Council about the potential agreement and shall provide a reasonable opportunity for any Council member to object and

to request that the agreement first be considered by the City Council.

**SECTION 4:** Title 1, Chapter 6, Article A, Section 5 of the Woodstock Municipal Code related to the Purchasing and Contracting Authority of the City Manager is hereby amended by adding a new Section 1.6A.5.2(D), which shall read as follows:

(D) City-Owned Real Estate and Property: Notwithstanding any other provisions of this Chapter to the contrary, the powers and duties of the City Manager regarding agreements for the use of City-owned Real Estate and Property shall be as provided in Chapter 1.9.2, Agreements for Use of City-Owned Real Estate and Property.

**SECTION 5:** The City Manager is hereby directed to negotiate and execute such modification to the City’s Lease Agreement with KATLO INC. d/b/a Public House of Woodstock as the City Manager deems appropriate to assist the tenant with its response to the COVID-19 crisis and to report the same to the City Council at least five days prior to executing any such amendment.

**SECTION 6:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 7:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 8:** This Ordinance shall be known as Ordinance 20-O-\_\_\_\_\_ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:  
Nays:  
Abstentions:  
Absentees:

APPROVED:

\_\_\_\_\_  
Mayor Brian Sager, Ph.D.

(SEAL)  
ATTEST: \_\_\_\_\_  
City Clerk Cindy Smiley

Passed: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Published: \_\_\_\_\_

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**CERTIFICATION**

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020 the foregoing Ordinance entitled ***An Ordinance Amending Title 1, Chapter 6, Chapter 8, and Chapter 9 of the Woodstock Municipal Code Regarding City Real Estate Leases and City-Owned Real Estate and Authorizing an Amendment to An Existing Lease with KATLO INC. d/b/a Public House***, was duly passed by said City Council.

The pamphlet form of Ordinance No. 20-O-\_\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Woodstock this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Cindy Smiley, Clerk  
City of Woodstock,  
McHenry County, Illinois

(SEAL)

**ORDINANCE NO. 20-O-\_\_\_\_*****An Ordinance Amending Title 1, Chapter 5, Section 1(H)(2)  
Describing the Mayor's Duties as Liquor Commissioner***

**WHEREAS**, the City of Woodstock, McHenry County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the City's home rule powers and functions as granted in the Constitution of the State of Illinois; and

**WHEREAS**, as a result of the COVID-19 public health emergency and attendant stay at home Executive Orders and the impact of this crisis and public health response, local liquor license holding establishments are not currently permitted to serve alcohol on their premises; and

**WHEREAS**, it is reasonably anticipated by the City Council that for the next several months or longer such establishments will need to restrict customer density on their premises even once on-premises service is permitted; and

**WHEREAS**, the City wishes to expand the locations at which meals and alcoholic beverages may be consumed by the public without encouraging increased density or crowding on the premises of local liquor license holding establishments.

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Woodstock, McHenry County, Illinois, as follows:

**SECTION 1:** Title 1, Chapter 5, Section 1(H)(2) of the Woodstock City Code describing the Mayor's Duties as Liquor Commissioner shall be revised as follows:

2. Liquor Commissioner: The Mayor shall serve as Liquor Commissioner for the City and shall have the power to enforce all laws relating to the regulating and the sale of alcoholic liquor as provided by the Illinois Compiled Statutes. The Deputy Mayor shall serve as Deputy Liquor Commissioner and, during a temporary absence or disability of the Liquor Commissioner, or as otherwise directed by the Liquor Commissioner, the Deputy Liquor Commissioner shall have the power to enforce all laws relating to the regulating and the sale of alcoholic liquor as provided by the Illinois Compiled Statutes. Until May 1, 2021, the Mayor shall have the authority to authorize public consumption of alcohol within the City, or at specific locations within the City, subject to such reasonable rules and regulations as the Mayor shall consider to be in the public's interest, notwithstanding any restrictions of the City's Code to the contrary (including those of Chapters 3.3.14, 4.9.9 and 6.2.6.(P), but specifically excluding the City's Train Depot unless otherwise permitted by the Union Pacific Railroad).

**SECTION 2:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 4:** This Ordinance shall be known as Ordinance 20-O\_\_\_\_\_ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:

Nays:

Abstentions:

Absentees:

APPROVED:

\_\_\_\_\_  
Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: \_\_\_\_\_  
City Clerk Cindy Smiley

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Published: \_\_\_\_\_

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**CERTIFICATION**

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, the foregoing Ordinance entitled ***An Ordinance Amending Title 1, Chapter 5, Section 1(H)(2) Describing the Mayor's Duties as Liquor Commissioner***, was duly passed by said City Council.

The pamphlet form of Ordinance No. 20-O-\_\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Woodstock this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Cindy Smiley, Clerk  
City of Woodstock,  
McHenry County, Illinois

(SEAL)

**ORDINANCE NO. 20-O-\_\_\_\_\_**

***An Ordinance Amending Section 3.3.5, Video Gaming Terminals,  
of the Woodstock City Code Providing for a Temporary Change in Video  
Gaming Fees in Response to the COVID-19 Crisis***

**WHEREAS**, the City of Woodstock, McHenry County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the City’s home rule powers and functions as granted in the Constitution of the State of Illinois; and

**WHEREAS**, in response to the COVID-19 crisis, the City Council of the City of Woodstock wishes to support local businesses that operate video gaming terminals by temporarily adjusting the City imposed costs associated with operating such terminals within the City.

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Woodstock, McHenry County, Illinois, as follows:

**SECTION 1:** Chapter 3.3.5(B)(4)(b) of the Woodstock City Code regulating Video Gaming Terminals is hereby amended as follows:

4. The licensee or agent of the licensee:
  - b. Pays to the City an annual video gaming license fee in the amount of one thousand dollars (\$1,000.00) plus an annual video gaming terminal fee in the amount of five hundred dollars (\$500) for each video gaming terminal upon the premises; except for liquor license Classification C (club licenses) which establishments shall pay no annual video gaming license fee and shall pay an annual video gaming terminal fee in the amount of one hundred dollars (\$100) for each video gaming terminal upon the premises.

The annual license fee and annual gaming terminal fee shall be due and payable upon application for issuance or renewal. Licenses shall be for not longer than a one-year period from May 1<sup>st</sup> of each year to April 30<sup>th</sup> of each following year, unless sooner revoked or suspended. All licenses, regardless of date of issuance, shall terminate on April 30<sup>th</sup> of each year following the date of issuance. This fee is not in lieu of any fee or payment payable to the State or the Illinois Gaming Board.

Notwithstanding any other provision of this Section and as a one-time only response to the COVID-19 public health crisis, any Video Gaming Annual Permit Fee and Video Gaming Terminal Fee that was

originally due on May 1, 2020 shall instead be due on November 2, 2020 no later than 5:00 p.m. The Video Gaming Annual Permit Fee shall be temporarily reduced to one hundred dollars (\$100) instead of one thousand dollars (\$1,000). In addition, the Video Gaming Terminal Fee shall be reduced to fifty dollars (\$50) per video gaming terminal, instead of five hundred dollars (\$500) per video gaming terminal, with the exception of liquor license Classification C (club licenses), which establishments shall continue to pay no annual video gaming license fee and shall pay an annual video gaming terminal fee in the amount of ten dollars (\$10) instead of one hundred dollars (\$100) for each video gaming terminal upon the premises.

All reduced fees shall only apply to the May 1, 2020 – April 30, 2021 license period. License fees and associated payment dates beginning for the May 1, 2021 – April 30, 2022 license period and all future license periods will be restored to the previous fee amounts and will be payable by May 1<sup>st</sup> of each license year.

**SECTION 2:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 4:** This Ordinance shall be known as Ordinance 20-O-\_\_\_\_\_ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:  
Nays:  
Abstentions:  
Absentees:

APPROVED:

\_\_\_\_\_  
Mayor Brian Sager, Ph.D.

(SEAL)  
ATTEST: \_\_\_\_\_  
City Clerk Cindy Smiley

Passed: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Published: \_\_\_\_\_

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*An Ordinance Amending Section 3.3.5, Video Gaming Terminals,  
of the Woodstock City Code Providing for a Temporary Change in Video  
Gaming Fees in Response to the COVID-19 Crisis.*

**CERTIFICATION**

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, the foregoing Ordinance entitled ***An Ordinance Amending Section 3.3.5, Video Gaming Terminals, of the Woodstock City Code Providing for a Temporary Change in Video Gaming Fees in Response to the COVID-19 Crisis***, was duly passed by said City Council.

The pamphlet form of Ordinance No. 20-O-\_\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and corporate seal of the City of Woodstock this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Cindy Smiley, City Clerk  
City of Woodstock,  
McHenry County, Illinois

(SEAL)

**ORDINANCE NO. 20-O-\_\_\_\_\_*****An Ordinance Approving an Additional Delay to Revolving Loan Fund Payments (COVID-19 Emergency)***

**WHEREAS**, the City of Woodstock, McHenry County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the City's home rule powers and functions as granted in the Constitution of the State of Illinois; and

**WHEREAS**, at an emergency meeting of the Woodstock City Council on March 25, 2020, as a result of the COVID-19 public health emergency and attendant stay at home Executive Order and the impact of this crisis and response on local businesses, the City Council approved Ordinance No. 20-0-25, *An Ordinance Approving a Delay to Revolving Loan Fund Payments (COVID-19 Emergency)*; and

**WHEREAS**, Governor Pritzker's stay at home order has since been extended by Executive Order 2020-32 through most of May 2020, and it is reasonably anticipated by the City Council that restrictions on business and public gatherings in one form or another will likely apply for several additional months for public health reasons; and

**WHEREAS**, the COVID-19 public health emergency and attendant regulations has and will continue to have a negative impact on the recipients of revolving loan funds from the City, and the City Council would like to support local business by seeking to reduce that total impact on those recipients.

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Woodstock, McHenry County, Illinois, as follows:

**SECTION 1:** The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

**SECTION 2:** Revolving Loans. Commencing April 1, 2020, for any loans granted by the City pursuant to the City's Revolving Loan Program, any payments due to the City shall be deferred until the first day of the month which is at least 30 days after McHenry County has achieved a Phase 5 designation under the Restore Illinois Plan. During this period, all interest on any revolving loan unpaid balances shall cease to accrue.

**SECTION 3:** City Manager Authority to Interpret and Implement. The City Manager or his designees shall have authority to interpret and apply the requirements of this ordinance, and the City Finance Director shall modify the amortization tables for such loans accordingly.

**SECTION 4:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment

shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 5:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 6:** This Ordinance shall be known as Ordinance 20-O\_\_\_\_\_ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:  
Nays:  
Abstentions:  
Absentees:

APPROVED:

\_\_\_\_\_  
Mayor Brian Sager, Ph.D.

(SEAL)  
ATTEST: \_\_\_\_\_  
City Clerk Cindy Smiley

Passed: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Published: \_\_\_\_\_

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**CERTIFICATION**

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, the foregoing Ordinance entitled *An Ordinance Approving an Additional Delay to Revolving Loan Fund Payments (COVID-19 Emergency)*, was duly passed by said City Council.

The pamphlet form of Ordinance No. 20-O-\_\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Woodstock this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Cindy Smiley, Clerk  
City of Woodstock,  
McHenry County, Illinois

(SEAL)



**City of Woodstock**  
**Office of the City Manager**  
Phone (815) 338-4301 • Fax (815) 334-2269  
citymanager@woodstockil.gov  
www.woodstockil.gov

121 W. Calhoun Street  
Woodstock, Illinois 60098

Roscoe C. Stelford III  
City Manager

**TO:** Honorable Mayor and City Council  
**FROM:** Roscoe C. Stelford III, City Manager  
**DATE:** **May 15, 2020**  
**RE:** **FUTURE CITY COUNCIL AGENDA**

Recognizing that the City Council Agenda is continually being modified and updated, the following are proposed agenda items and their tentative dates scheduled for future Woodstock City Council meetings:

**June 2, 2020 – City Council Meeting**

1. Leaf Disposal Contract
2. IGA Woodstock Fire/Rescue District – Emricson Park Tower
3. TIF Redevelopment Agreement – Lake Avenue
4. Recreation Programming/Ball Fields
5. TIF Property Purchase
6. ADA Parking Spot – City Code – Recreation Center

**June 16, 2020 – City Council Meeting**

1. Capital Improvement Policy Amendment
2. Pavement Striping Contract
3. City Manager's Annual Evaluation
4. Real Woodstock – Presentation