



City of Woodstock
Office of the City Manager

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121 W. Calhoun Street
Woodstock, Illinois 60098

Roscoe C. Stelford III
City Manager

WOODSTOCK CITY COUNCIL
City Council Chambers
November 1, 2016
7:00 p.m.

Individuals Wishing to Address the City Council Are Invited to Come Forward to the Podium and Be Recognized by the Mayor; Provide their Name and Address for Purposes of the Record, if willing to do so; and Make Whatever Appropriate Comments They Would Like.

The complete City Council packet is available at the Woodstock Public Library, Woodstock City Hall, and via the City Council link on the City's website, www.woodstockil.gov. For further information, please contact the Office of the City Manager at 815-338-4301 or citymanager@woodstockil.gov.

The proceedings of the City Council meeting are being audio-recorded only to aid in the preparation of the Minutes and are not retained as part of the permanent records of the City.

CALL TO ORDER

ROLL CALL:

- A. FLOOR DISCUSSION:**
- 1. Proclamation – National Diabetes Awareness Month**
 - 2. Employee Service Awards**

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

1. Public Comments
2. Council Comments

CONSENT AGENDA:

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

B. MINUTES OF PREVIOUS MEETINGS:
October 18, 2016 Regular Meeting

C. WARRANTS: #3734 #3735

D. MINUTES AND REPORTS:

Opera House Advisory Commission Minutes	September 18, 2016
Building and Zoning Monthly Report	September 2016
Police Department Monthly Report	September 2016

E. MANAGER'S REPORT NO. 78

1. Ordinance – Issuance of a Class B-9 Liquor License (78a)(Doc.1)
a) Approval of an Ordinance Amending Section 3.3.6, Classification of Licenses; Number and Fees of the Woodstock City Code, increasing the number of Class B-9 liquor licenses by one for Wondertucky Distillery, 315 E. South Street

2. Ordinance- MCRide (Dial –A-Ride) (78b) (Doc. 2)
a) Authorizing execution by the Mayor and City Clerk of an Intergovernmental Agreement between the City of Woodstock, City of McHenry, City of Crystal Lake, City of Harvard, City of Marengo, Village of Huntley, Village of Johnsburg, Village of Ringwood, Village of Lakewood, and McHenry County (hereinafter referred to collectively as partner agencies) for general public Dial-A-Ride transit service in 2017, subject to final review and approval by the City Attorney’s Office.

3. Waiver of Competitive Bids and Award of Contract - Greenwood Meadows Lift Station Electrical Controls (78c)
a) Approve a Waiver of competitive bids and
b) Award a contract Associated Electrical Contractors, LLC in an amount not-to-exceed \$24,350 to modernize and replace the outdoor cabinet, electrical controls, wiring, and conduit required for the proper operation of the facility as designed

4. Resolution – 2016 Property Tax Estimate (78d) (Doc. 3)
a) Approval of a Resolution estimating the Calendar Year 2016 Property Tax Levy in accordance with the Truth in Taxation Act.

DISCUSSION ITEMS:

- 5. Artspace Study – A review and discussion concerning the recommendations forwarded from the results of the Artspace Study.**

FUTURE AGENDA ITEMS

ADJOURN

NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made.

***Proclamation Recognizing
November as National Diabetes Awareness Month
and
November 14, 2016 as World Diabetes Day***

WHEREAS, Diabetes affects 29.1 million people, 9.3% of the United States population, and is a serious disease for which there is no known cure and which is the seventh leading cause of death by disease in the United States; and

WHEREAS, approximately one quarter of Americans who have Diabetes, or 8.1 million people, do not know they have Diabetes and may experience damage to the heart, eyes, kidneys, and limbs without producing any symptoms, and another 86 million, or 1 in 3 American adults has pre-Diabetes, a condition which puts them at greater risk for developing Type 2 Diabetes; and

WHEREAS, if current trends continue, 1 in 3 American adults will have Diabetes by 2050; and

WHEREAS, Type 1 Diabetes, formerly known as Juvenile Diabetes, is an autoimmune disease in which a person's pancreas stops producing insulin, a hormone that enables people to get energy from food; and

WHEREAS, 1.25 million Americans are living with Type 1 Diabetes, including about 200,000 youth under the age of 20 and over a million adults 20 years and older, and 40,000 people are diagnosed with Type 1 Diabetes each year in the United States; and

WHEREAS, there is currently no known preventative course or cure for Type 1 Diabetes which strikes both children and adults of all ages and races alike, coming on suddenly, causing a lifelong dependence on injected or pumped insulin, and carrying the constant threat of devastating complications.

NOW, THEREFORE, BE IT PROCLAIMED by the Woodstock City Council, on behalf of all citizens, that November is National Diabetes Awareness Month and November 14, 2016 is World Diabetes Day in the City of Woodstock and ask all citizens to work together to increase personal and community awareness of the risk factors and symptoms related to Diabetes.

APPROVED and ADOPTED by the City Council of the City of Woodstock, McHenry County, Illinois this 1st day of November, 2016.

Brian Sager, Ph.D.
Mayor



Human Resources Department
Debbie Schober, MS, SPHR
Human Resources Director

121 W. Calhoun Street
Woodstock, Illinois 60098
815/338-1172
fax 815/338-2264
humanresources@woodstockil.gov
www.woodstockil.gov

Memo

To: Roscoe Stelford, City Manager
From: Deb Schober, Human Resources Director
Date: Monday, October 24, 2016
Re: 2016 Employee Service Awards

Attached please find a complete listing of those employees who are eligible for celebration and recognition of their 5th, 10th, 15th, 20th or greater anniversary with the City of Woodstock.

Of special note this year is the recognition of **Wayne Baker**, Lab Manager – Wastewater Treatment Division with the Public Works Department and **Linda Knoll**, Desk Assistant with the Woodstock Public Library, celebrating their **30th** year with the City.

In addition, **Mary Lynn Lisk**, Recreation Center Manager with the Recreation Center, **Daniel Latham**, Sergeant with the Police Department and **Roger Vidales**, Foreman – Street Division with the Public Works Department are celebrating their **25th** year with the City.

Each Full-Time and Part-Time employee listed has already received his or her additional Floating Holiday Certificate to be used before the end of this calendar year. In addition, all employees are offered their choice of a gold service award pin, or a \$50 gift card (Farm & Fleet, Kohl's or Walmart); these awards are to be presented by the Mayor to the employees present at the City Council meeting on Tuesday, November 1st. Employees not able to attend in person will have their awards delivered to them by their respective Department Directors.

Publicly recognizing these periods of continued service is truly a testament to the dedication and commitment of each of these employees who have chosen a life of public service. It is additionally a compliment and validation to the City of Woodstock that such longevity reflects our provision of a high quality workplace where employees feel both appreciated and challenged.



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

2016 CITY OF WOODSTOCK EMPLOYEE SERVICE RECOGNITION

Every year, the City of Woodstock celebrates the anniversaries of long-term employees in 5-year increments. We are very pleased to publicly acknowledge the dedication and commitment of each of these employees who have chosen a life of public service. It is additionally a compliment and validation to the City of Woodstock that such longevity reflects our provision of a high-quality workplace where employees feel both appreciated and challenged. This year's noted employees include:

5-Year

Katherine Bradley/Desk Assistant (Library)

Sarah Kaminski/Desk Assistant (Library)

10-Year

Jan DiFrancesca/Records Clerk (Police)

Thomas Hoffman/Plant Operator II - Water Treatment (Public Works)

Robert Lamz/Superintendent - Fleet (Public Works)

Adam Sheahan/Plant Operator I - Wastewater Treatment (Public Works)

William Smith/Superintendent - Water Treatment (Public Works)

Timothy Whiston/Plant Operator I - Water Treatment (Public Works)

15-Year

Glenn Hess/Building Custodian (Police)

Amy McKendry/Telecommunicator (Police)

Sandra Valle/Patrol Officer (Police)

20-Year

Nancy Baker/City Planner (Building & Zoning)

Kim Monack/Crossing Guard (Police)

Lora Totton Schwarz/Librarian (Library)

Dave Zinnen/Recreation Department Director (Recreation Department)

25-Year

Daniel Latham/Sergeant (Police)

Mary Lynn Lisk/Recreation Center Manager (Recreation Center)

Roger Vidales/Foreman/Streets (Public Works)

30-Year

Wayne Baker/Lab Manager - Wastewater Treatment (Public Works)

Linda Knoll/Desk Assistant (Library)

MINUTES
WOODSTOCK CITY COUNCIL
October 18, 2016
City Council Chambers

The regular meeting of the Woodstock City Council was called to order at 7:00 PM by Mayor Pro-Tem Michael Turner on Tuesday, October 18, 2016 in the Council Chambers at City Hall. Mayor Pro-Tem Turner welcomed those present and explained the consent calendar process and invited public participation.

City Clerk Smiley confirmed that the agenda before the Council was a true and correct copy of the published agenda.

A roll call was taken.

COUNCIL MEMBERS PRESENT: Daniel Hart, Maureen Larson, Mark Saladin, Joseph Starzynski, RB Thompson, and Mayor Pro-Tem Michael Turner.

COUNCIL MEMBERS ABSENT: Mayor Brian Sager

STAFF PRESENT: City Manager Roscoe Stelford, City Attorney Ruth Schlossberg, Assistant City Manager/Finance Director Paul Christensen, Public Works Director Jeff Van Landuyt, Economic Development Director Garrett Anderson, Chief of Police John Lieb, and Assistant Public Works Director Tom Migatz.

OTHERS PRESENT: City Clerk Cindy Smiley

A. FLOOR DISCUSSION

Public Comment

There was no Public Comments forthcoming.

Council Comment

RB Thompson noted the new parking stops seem to have encouraged people to park between the lines on the Square. In response to a question from Councilman Thompson, J. Van Landuyt described how snow would be removed around the stops.

M. Larson stated the stone wall looks great.

M. Saladin thanked Mr. Van Landuyt and City Manager Stelford for intervening in a citizen's concerns about her driveway.

M. Turner noted that Fodor's has rated Woodstock one of the 25 most underrated towns in the Midwest. He also noted that the October 12th issue of the Woodstock Independent reported that the preliminary figures for the special census have indicated the City of Woodstock now has a population of 25,357. He stated assuming this is validated by the Census Bureau and the State of Illinois, the City will be designated as a Home Rule community. Mayor Pro-Tem Turner stated the City Council takes this opportunity very seriously, noting he is confident that this Council will approach this new authority with caution and that the City will operate more efficiently.

CONSENT AGENDA

Motion by M. Saladin, second by M. Larson, to approve the items on the Consent Agenda.

No items were removed from the Consent Agenda.

Mayor Pro-Tem Turner asked if any members of the Council or members of the Public had any questions or comments on any of the items remaining on the Consent Agenda.

Item E-1 – Purchase – Body Worn Cameras

In response to a question from M. Saladin, Chief Lieb stated the cameras are on at all times but will only preserve the recording when activated by the officer, then retaining the 30 seconds before activation. In response to a question from J. Starzynski, Chief Lieb stated all personnel will be trained in the operation of the cameras and General Orders will outline every instance that the cameras are to be activated and when they should be turned off, such as restroom breaks. He stated that in speaking with other communities, this quickly becomes automatic.

A brief discussion ensued of how the Freedom of Information Act applies to the recordings.

In response to a question from RB Thompson, Chief Lieb stated individuals must be informed they are being recorded.

Mayor Pro-Tem Turner affirmed the Consent Agenda to include the following items:

B. MINUTES OF PREVIOUS MEETINGS:

October 4, 2016 Regular Meeting Minutes

C. WARRANTS: 3732 3733

D. MINUTES AND REPORTS:

Department of Public Works Monthly Report – September 2016

Human Resources Monthly Report – September 2016

Opera House Monthly Report – September 2016

Recreation Department Monthly Report – September 2016

E. MANAGER'S REPORT NO. 77

1. Purchase – Body Worn Cameras - Approval of the purchase of twenty-eight (28) “Titan” Body-Worn Cameras, a 16-bay kiosk, and redaction software from Battery Jack, Inc., Minooka, IL for a cost of \$31,980 with costs to be charged to the General Corporate – CIP Fund budget, 82-03-7-719, Body Worn Cameras, and the difference funded via fund balance and/or savings derived from other projects.

2. Resolution – IDOT ROW Maintenance - Approval of Resolution 16-R-19, identified as Document 1, *A Resolution Pertaining to Maintenance and Improvement Activities by the City of Woodstock within State Highways*, for calendar years 2017 and 2018.

- 3. Agreement – 125 Schryver Avenue Easement** - Approval of an Easement Agreement, identified as Document 2, with Ms. Gail Wells of 125 Schryver Avenue for the purpose of installation and Maintenance of a storm sewer extension and authorization for the Mayor Pro-Tem and the City Clerk to execute the Easement Agreement subject to final review and approval by the City Attorney.

A roll call vote was taken to approve Consent Agenda Items B through E-3. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, and Mayor Pro-Tem M. Turner. Nays: none. Abstentions: none. Absentees: Mayor B. Sager. Motion carried.

FUTURE AGENDA ITEMS

There were no additions or corrections to the Future Agendas.

ADJOURN

Motion by RB Thompson, second by M. Larson, to adjourn this regular meeting of the Woodstock City Council to a Special City Council Workshop on Tuesday, November 1, 2016, at 3:00 PM at Stage Left Café. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, and Mayor Pro-Tem M. Turner. Nays: none. Abstentions: none. Absentees: Mayor B. Sager. Meeting adjourned at 7:24PM.

Respectfully submitted,

Cindy Smiley
City Clerk

Name	Department	Total Gross
AMRAEN, MONICA	CITY MANAGER	427.63
COSGRAY, ELIZABETH	CITY MANAGER	1,360.00
HOWIE, JANE	CITY MANAGER	2,865.60
MCELMEEL, DANIEL	CITY MANAGER	2,908.96
SMILEY, CINDY	CITY MANAGER	100.00
STELFORD III, ROSCOE	CITY MANAGER	6,153.85
WILLCOCKSON, TERESA	CITY MANAGER	2,453.60
JANIGA, JOSEPH	CROSSING GUARDS	223.23
LENZI, RAYMOND	CROSSING GUARDS	215.33
LUCKEY JR, HARRY	CROSSING GUARDS	490.98
LUCKEY, DALE	CROSSING GUARDS	181.98
LUCKEY, ROBERT	CROSSING GUARDS	212.31
MONACK, KIM	CROSSING GUARDS	257.88
Anderson, Garrett D	ECONOMIC DEVELOPMENT	4,389.39
Coltrin, Krista E	ECONOMIC DEVELOPMENT	2,444.23
CHRISTENSEN, PAUL N	FINANCE	4,835.83
LIEB, RUTH ANN	FINANCE	2,192.00
RAMIREZ, PAOLA	FINANCE	1,160.00
STEIGER, ALLISON	FINANCE	403.18
STRACZEK, WILLIAM	FINANCE	2,641.35
WOODRUFF, CARY	FINANCE	1,879.20
DYER, JASON L	FLEET MAINTENANCE	1,837.60
GROH, PHILLIP	FLEET MAINTENANCE	2,188.71
LAMZ, ROBERT	FLEET MAINTENANCE	2,480.77
MAY, JILL E	HUMAN RESOURCES	1,770.40
SCHOBER, DEBORAH	HUMAN RESOURCES	4,648.11
BERGESON, PATRICIA	LIBRARY	213.36
BRADLEY, KATHERINE	LIBRARY	980.46
Burton, Parker E	LIBRARY	147.86
CAMPBELL, SARAH JANE	LIBRARY	235.88
DAWDY, KIRK	LIBRARY	2,159.86
DREYER, TRUDIE	LIBRARY	464.20
FEE, JULIE	LIBRARY	2,560.93
HANSEN, MARTHA	LIBRARY	1,787.52
ICKES, RICHARD	LIBRARY	257.40
KAMINSKI, SARAH	LIBRARY	843.06
KNOLL, LINDA	LIBRARY	16,683.12
MILLER, LISA	LIBRARY	1,468.76
MOORHOUSE, PAMELA	LIBRARY	2,847.00
MORO, PAMELA	LIBRARY	149.20
OLEARY, CAROLYN	LIBRARY	1,927.21
PALMER, STEPHANIE	LIBRARY	1,352.00
PALMQUIST, PEGGY	LIBRARY	217.44
PUGA, MARIA	LIBRARY	410.22
REWOLDT, BAILEY S	LIBRARY	478.64
RYAN, ELIZABETH	LIBRARY	1,872.46
RYAN, MARY M	LIBRARY	1,827.64
SMILEY, BRIAN	LIBRARY	353.34
SUGDEN, MARY	LIBRARY	1,332.56
TOTTON SCHWARZ, LORA	LIBRARY	2,570.29
TRIPP, KATHRYN	LIBRARY	1,473.61
WEBER, NICHOLAS P	LIBRARY	3,977.75
ZAMORANO, CARRIE	LIBRARY	1,881.55

Name	Department	Total Gross
BETH, RAYMOND	OPERA HOUSE	380.05
BOURGEOIS-KUIPER, SAHARA	OPERA HOUSE	323.52
BROUILLETTE, RICHARD	OPERA HOUSE	205.60
CAMPBELL, DANIEL	OPERA HOUSE	2,458.15
CANTY, NANCY NOVY	OPERA HOUSE	45.15
GERVAIS, MARIANNE	OPERA HOUSE	172.53
GRANZETTO, GERALDINE	OPERA HOUSE	1,171.50
GREENLEAF, MARK	OPERA HOUSE	3,248.10
LETOURNEAU, THOMAS	OPERA HOUSE	21.26
LYON, LETITIA	OPERA HOUSE	152.32
MCCORMACK, JOSEPH	OPERA HOUSE	2,471.18
MILLER, MARGARET	OPERA HOUSE	78.05
MONTES JR, MICHAEL	OPERA HOUSE	145.05
MYERS, MARVIN	OPERA HOUSE	230.00
PANNIER, LORI ANN	OPERA HOUSE	329.18
PUZZO, DANIEL	OPERA HOUSE	384.00
SCHARRES, JOHN	OPERA HOUSE	4,449.98
STELFORD, SAMANTHA	OPERA HOUSE	305.62
WELLS, GAIL	OPERA HOUSE	329.53
WHITE, CYNTHIA	OPERA HOUSE	368.24
WIEGEL, DANIEL M	OPERA HOUSE	1,424.00
BIRDSSELL, CHRISTOPHER	PARKS	2,048.00
EDDY, BRANDON	PARKS	1,605.80
LESTER, TAD	PARKS	2,052.80
MASS, STANLEY PHILIP	PARKS	2,168.80
MECKLENBURG, JOHN	PARKS	2,568.80
NELSON, ERNEST	PARKS	3,402.99
OLEARY, PATRICK	PARKS	2,356.00
SPRING, TIMOTHY	PARKS	1,526.37
STOLL, MARK T	PARKS	1,391.20
BAKER, NANCY	PLANNING & ZONING	3,397.08
BERTRAM, JOHN	PLANNING & ZONING	3,017.60
HERFF, KATHLEEN	PLANNING & ZONING	354.75
LIMBAUGH, DONNA	PLANNING & ZONING	2,540.00
MENZEL, TERRANCE	PLANNING & ZONING	640.00
NAPOLITANO, JOSEPH	PLANNING & ZONING	3,284.62
STREIT JR, DANIEL	PLANNING & ZONING	2,764.80
WALKINGTON, ROB	PLANNING & ZONING	3,028.80
AMATI, CHARLES	POLICE	3,937.60
BERNSTEIN, JASON	POLICE	4,056.37
BRANUM, ROBBY	POLICE	3,893.75
CARRENO, MARIA YESENIA	POLICE	2,647.20
CIPOLLA, CONSTANTINO	POLICE	3,927.21
DEMPSEY, DAVID	POLICE	3,402.41
Didier, Jonathan D	POLICE	805.05
DIFRANCESCA, JAN	POLICE	2,462.40
DOLAN, RICHARD	POLICE	3,402.41
EICHINGER, PATRICIA	POLICE	2,647.21
EISELSTEIN, FRED	POLICE	3,402.40
FARNUM, PAUL	POLICE	2,107.20
FINK, CORY	POLICE	3,402.40
FISCHER, ADAM D	POLICE	2,243.70
FOURDYCE, JOSHUA	POLICE	4,066.05

Name	Department	Total Gross
FREUND, SHARON L	POLICE	2,607.20
GALLAGHER, KATHLEEN	POLICE	2,895.38
GUSTIS, MICHAEL	POLICE	3,402.40
HAVENS, GRANT	POLICE	1,848.80
HENRY, DANIEL	POLICE	3,402.41
HESS, GLENN	POLICE	1,469.60
KAROLEWICZ, ROBIN	POLICE	2,647.20
KOPULOS, GEORGE	POLICE	3,742.40
KRYSIK, KIMBERLY	POLICE	600.00
LANZ II, ARTHUR R	POLICE	3,788.80
LATHAM, DANIEL	POLICE	4,354.00
LEE, KEITH	POLICE	737.20
LIEB, JOHN	POLICE	4,623.44
LINTNER, WILLIAM	POLICE	3,593.81
MARSHALL, SHANE	POLICE	3,572.00
MCKENDRY, AMY	POLICE	2,647.20
MORTIMER, JEREMY	POLICE	3,572.00
MRZLAK, CHRISTINE	POLICE	600.00
MUEHLFELT, BRETT	POLICE	3,434.30
NAATZ, CHRISTOPHER	POLICE	2,669.63
NIEDZWIECKI, MICHAEL	POLICE	2,774.40
PARSONS, JEFFREY	POLICE	4,114.40
PAULEY, DANIEL	POLICE	3,402.40
PETERSON, CHAD	POLICE	2,845.74
PRENTICE, MATTHEW	POLICE	2,440.80
PRITCHARD, ROBERT	POLICE	4,972.29
RAPACZ, JOSHUA	POLICE	3,704.65
REED, TAMARA	POLICE	2,099.20
REITZ JR, ANDREW	POLICE	3,487.46
SCHMIDTKE, ERIC	POLICE	3,548.66
SCHRAW, ADAM	POLICE	3,402.40
SHARP, DAVID	POLICE	2,440.81
SOTO, TAMI	POLICE	80.00
SYKORA, SARA	POLICE	600.00
Tabaka, Randall S	POLICE	532.35
VALLE, SANDRA	POLICE	3,402.41
VORDERER, CHARLES	POLICE	3,402.41
WALKER, NATALIE	POLICE	2,407.20
WESOLEK, DANIEL	POLICE	3,983.20
KEENAN, HEATHER	PUBLIC WORKS ADMIN	1,686.40
Migatz, Thomas B	PUBLIC WORKS ADMIN	3,863.46
VAN LANDUYT, JEFFREY J	PUBLIC WORKS ADMIN	4,753.85
WILSON, ALAN	PUBLIC WORKS ADMIN	3,798.08
BLONIARZ, JESSICA	RECREATION CENTER	527.52
CABRERA, LESLIE M	RECREATION CENTER	397.07
CORTES, VICTOR M	RECREATION CENTER	506.78
Diaz, Elisa M	RECREATION CENTER	136.40
DUNKER, ALAN	RECREATION CENTER	2,337.72
EISENMENGER, JOCELYN	RECREATION CENTER	109.31
FORERO, NATHANIEL	RECREATION CENTER	148.50
GARZA, ANNA	RECREATION CENTER	243.88
HICKS, MICHAEL S	RECREATION CENTER	355.68
KARAFKA, JESSIE	RECREATION CENTER	241.56

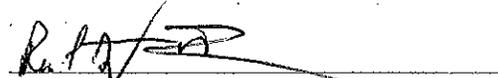
Name	Department	Total Gross
KARAFI, JORIE	RECREATION CENTER	98.23
Keane, Eilish M	RECREATION CENTER	483.28
KOVAR, SHARON	RECREATION CENTER	247.50
LAHMAN, EMILY	RECREATION CENTER	99.00
LAYOFF, ANDREW	RECREATION CENTER	202.50
LEITZEN, ABBY-GALE	RECREATION CENTER	146.56
LISK, MARY LYNN	RECREATION CENTER	2,416.03
MC MINN, BRIDGET	RECREATION CENTER	80.40
Mutter, Daniel J	RECREATION CENTER	74.46
READ, KELLY M	RECREATION CENTER	94.20
REESE, AIMEE	RECREATION CENTER	316.92
SANTANA, RUBY	RECREATION CENTER	231.08
SCHMITT, RONALD	RECREATION CENTER	393.20
SCOLIO, GABRIELLA	RECREATION CENTER	121.38
STROH, ELLIE	RECREATION CENTER	152.02
TORREZ, RENEE	RECREATION CENTER	2,199.67
VIDALES, REBECCA	RECREATION CENTER	2,496.79
VIDALS, ABIGAIL	RECREATION CENTER	380.70
VOGEL, LENA	RECREATION CENTER	138.72
ZAMORANO, GUILLERMO	RECREATION CENTER	560.00
ZINNEN, JOHN DAVID	RECREATION CENTER	4,151.52
DOPKE, LUKE	SEWER & WATER MAINTENANCE	1,353.60
MAJOR, STEPHEN	SEWER & WATER MAINTENANCE	2,431.20
MAXWELL, ZACHARY	SEWER & WATER MAINTENANCE	1,430.40
MCCAILL, NICHOLAS	SEWER & WATER MAINTENANCE	1,649.20
PARKER, SHAWN	SEWER & WATER MAINTENANCE	3,089.17
WILLIAMS, BRYANT P	SEWER & WATER MAINTENANCE	1,689.20
WOJTECKI, KEITH	SEWER & WATER MAINTENANCE	2,130.46
BURGESS, JEFFREY	STREETS	2,427.20
CHAUNCEY, JUDD T	STREETS	1,404.24
FREEMAN, CONNOR	STREETS	676.80
LECHNER, PHILIP A	STREETS	1,391.20
LOMBARDO, JAMES	STREETS	2,038.53
LYNK, CHRIS	STREETS	1,783.20
MARTINEZ JR, MAURO	STREETS	1,471.20
PIERCE, BARRY	STREETS	2,480.80
SCHACHT, TREVOR	STREETS	1,703.16
VIDALES, ROGER	STREETS	2,453.99
WEGENER, JAMES	STREETS	1,688.00
BAKER, WAYNE	WASTEWATER TREATMENT	2,708.80
BOLDA, DANIEL	WASTEWATER TREATMENT	1,941.60
GEORGE, ANNE	WASTEWATER TREATMENT	3,529.17
SHEAHAN, ADAM	WASTEWATER TREATMENT	2,052.80
VIDALES, HENRY	WASTEWATER TREATMENT	2,356.00
GARRISON, ADAM	WATER TREATMENT	2,296.00
HOFFMAN, THOMAS	WATER TREATMENT	2,296.00
SCARPACE, SHANE	WATER TREATMENT	2,052.80
SMITH, WILLIAM	WATER TREATMENT	3,318.68
WHISTON, TIMOTHY	WATER TREATMENT	1,996.00
Grand Totals:	208	406,318.54

**City of Woodstock
Warrant No. 3734**

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer



City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 1st day of November, 2016.

City Clerk

Mayor

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
108755	LOCAL FLAVOR.COM	MEMBER PRIZE	5.00-	V RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 108755:			5.00-			
109192	A AMERICAN ARBORIST	TREE REMOVAL	3,400.00	PARKS FUND	TREE TRIMMING & REMOVAL	06-00-5-563
Total 109192:			3,400.00			
109193	ALAN DUNKER	FUEL FOR BUS - TWEEN TRIP	20.20	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
109193	ALAN DUNKER	ADULT SOFTBALL PHOTOS	19.88	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
109193	ALAN DUNKER	ADULT SOFTBALL PHOTOS & REC CE	17.96	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
109193	ALAN DUNKER	ADULT SOFTBALL PHOTOS	5.99	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 109193:			64.03			
109194	ANDREW GIPPERT	ALL-STAR BASKETBALL	25.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 109194:			25.00			
109195	ASHLEY ESUNIS	WATER AEROBICS	30.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 109195:			30.00			
109196	AUTO TECH CENTER INC	TIRES	380.76	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
Total 109196:			380.76			
109197	BENTON STREET LLC	FACADE IMPROVEMENT - 100-108 N B	797.00	TAX INCREMENT FINANCING FUND	FACADE IMP. PROGRAM	41-00-7-723
109197	BENTON STREET LLC	FACADE IMPROVEMENT - 105-107 N J	2,113.00	TAX INCREMENT FINANCING FUND	FACADE IMP. PROGRAM	41-00-7-723
Total 109197:			2,910.00			
109198	BOHN'S ACE HARDWARE	FASTENERS	11.04	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109198	BOHN'S ACE HARDWARE	HARDWARE	9.98	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109198	BOHN'S ACE HARDWARE	TAP CONS	12.48	GENERAL FUND	SUPPLIES	01-07-6-606
109198	BOHN'S ACE HARDWARE	KEYS FOR LOCK BOX	9.96	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
109198	BOHN'S ACE HARDWARE	FITTING	4.49	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
109198	BOHN'S ACE HARDWARE	B&Z OFFICE LIGHT BY FRONT DOOR	41.97	GENERAL FUND	MATERIAL TO MAINTAIN BUILDING	01-02-6-620

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109198:			89.92			
109199	BOTTS WELDING SERVICE	STEEL	17.10	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. EQUIPMENT	60-52-6-621
109199	BOTTS WELDING SERVICE	PARTS TO REPAIR HOSE	9.78	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. EQUIPMENT	60-52-6-621
Total 109199:			26.88			
109200	BSN SPORTS INC	BASKETBALLS	734.16	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
109200	BSN SPORTS INC	BASKETBALLS	400.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 109200:			1,134.16			
109201	BULL VALLEY GOLF CLUB	ADULT GOLF	126.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
109201	BULL VALLEY GOLF CLUB	YOUTH GOLF	441.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 109201:			567.00			
109202	CABAY & COMPANY, INC	CLEANING SUPPLIES	259.08	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109202	CABAY & COMPANY, INC	SUPPLIES	1,143.71	RECREATION CENTER FUND	OFFICE/JANITORIAL SUPPLIES	05-00-6-606
Total 109202:			1,402.79			
109203	CALEB HEADLEY	SCOREKEEPING	67.50	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 109203:			67.50			
109204	CARQUEST AUTO PARTS STORES	BREAKER	5.94	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
109204	CARQUEST AUTO PARTS STORES	FILTERS	135.21	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
109204	CARQUEST AUTO PARTS STORES	VALVES	226.74	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
109204	CARQUEST AUTO PARTS STORES	FILTERS	12.60	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
109204	CARQUEST AUTO PARTS STORES	CONSOLE	8.79	GENERAL FUND	MATERIAL TO MAINTAIN VEHICLES	01-07-6-622
109204	CARQUEST AUTO PARTS STORES	BRAKE FITTINGS	18.70	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
109204	CARQUEST AUTO PARTS STORES	BLEEDER	.62	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
109204	CARQUEST AUTO PARTS STORES	FILTERS	85.02	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
Total 109204:			493.62			
109205	CL GRAPHICS	HOLIDAY EVENT SELF MAILER	1,070.00	PERFORMING ARTS	PRINTING SERVICES	07-11-5-537

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109205:			1,070.00			
109206	COMMONWEALTH EDISON	ELECTRIC - BATES PARK FIELD	874.60	PARKS FUND	ELECTRICITY	06-00-5-540
Total 109206:			874.60			
109207	COMMUNITY PLUMBING COMPANY	CITY HALL TOLIET REPAIR	121.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550
109207	COMMUNITY PLUMBING COMPANY	PW WASHER REPAIRS	115.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDINGS	01-07-5-550
109207	COMMUNITY PLUMBING COMPANY	REPAIRS MADE TO CAR WASH AT P	266.58	GENERAL FUND	SERVICE TO MAINTAIN BUILDINGS	01-07-5-550
Total 109207:			502.58			
109208	CONSERV FS	FUEL	1,433.22	PARKS FUND	GASOLINE & OIL	06-00-6-602
109208	CONSERV FS	FUEL	1,389.94	PARKS FUND	GASOLINE & OIL	06-00-6-602
109208	CONSERV FS	FUEL	107.55	GENERAL FUND	GAS & OIL	01-06-6-602
109208	CONSERV FS	FUEL	100.51	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
109208	CONSERV FS	FUEL	9.78	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
109208	CONSERV FS	FUEL	70.79	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
109208	CONSERV FS	FUEL	31.68	GENERAL FUND	GASOLINE & OIL	01-08-6-602
109208	CONSERV FS	FUEL	70.79	GENERAL FUND	GASOLINE AND OIL	01-05-6-602
109208	CONSERV FS	FUEL	633.19	GENERAL FUND	GAS & OIL	01-06-6-602
109208	CONSERV FS	FUEL	418.42	PARKS FUND	GASOLINE & OIL	06-00-6-602
109208	CONSERV FS	FUEL	720.21	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
109208	CONSERV FS	FUEL	18.51	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
109208	CONSERV FS	FUEL	61.10	GENERAL FUND	GAS & OIL	01-07-6-602
Total 109208:			5,065.69			
109209	CONSTELLATION NEWENERGY	STREET LIGHTS	17,705.91	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
109209	CONSTELLATION NEWENERGY	ELECTRIC	2,682.30	RECREATION CENTER FUND	ELECTRIC	05-00-6-604
Total 109209:			20,388.21			
109210	COURTNEY SLINKO	YOUTH VOLLEYBALL	520.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 109210:			520.00			
109211	CROWN RESTROOMS	MERRYMAN FIELD PORT-A-POTTY	536.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109211:			536.00			
109212	CURRAN MATERIALS COMPANY	HOT MIX ASPHALT	62.92	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
109212	CURRAN MATERIALS COMPANY	HOT MIX ASPHALT	137.28	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 109212:			200.20			
109213	DON KAMPS	SOFTBALL OFFICIAL	96.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
109213	DON KAMPS	SOFTBALL OFFICIAL	96.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 109213:			192.00			
109214	ED'S RENTAL AND SALES INC.	MINI EXCAVATOR	114.00	PARKS FUND	EQUIPMENT RENTAL	06-00-5-543
109214	ED'S RENTAL AND SALES INC.	MINI EXCAVATOR	212.80	PARKS FUND	EQUIPMENT RENTAL	06-00-5-543
Total 109214:			326.80			
109215	FASTENAL COMPANY	CABLE TIES FOR WINDSCREEN	31.47	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 109215:			31.47			
109216	FOSS PIANO SERVICE	TUNING	110.00	PERFORMING ARTS	PROGRAMMING FUND	07-11-5-525
Total 109216:			110.00			
109217	GRAINGER	INSPECTION TOOL	134.00	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109217	GRAINGER	CLEANING SUPPLIES	84.00	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109217	GRAINGER	PLUMBING TOOL	22.75	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
Total 109217:			240.75			
109218	HAAS SERVICE SYSTEM	CLEANING SERVICE-AUGUST 2016	1,550.00	PERFORMING ARTS	SERVICE TO MAINTAIN BUILDING	07-11-5-550
109218	HAAS SERVICE SYSTEM	CLEANING SERVICE - SEPTEMBER	1,550.00	PERFORMING ARTS	SERVICE TO MAINTAIN BUILDING	07-11-5-550
Total 109218:			3,100.00			
109219	HI VIZ INC	SCHOOL SIGN PED CROSS DIAMOND	468.00	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109219:			468.00			
109220	HYDROAIRE SERVICE INC	INSTALLATION OF ROTATING ASSEM	28,300.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. WATER MAINS	60-52-5-554
Total 109220:			28,300.00			
109221	HYDROTEX	POWER KLEEN 6/1 GAL	111.36	GENERAL FUND	GAS & OIL	01-06-6-602
109221	HYDROTEX	POWER KLEEN 6/1 GAL	73.59	PARKS FUND	GASOLINE & OIL	06-00-6-602
109221	HYDROTEX	POWER KLEEN 6/1 GAL	126.66	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
109221	HYDROTEX	POWER KLEEN 6/1 GAL	3.26	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
109221	HYDROTEX	POWER KLEEN 6/1 GAL	10.74	GENERAL FUND	GAS & OIL	01-07-6-602
109221	HYDROTEX	HYFILM LEO 5W40 55 GAL	737.17	GENERAL FUND	GAS & OIL	01-06-6-602
109221	HYDROTEX	HYFILM LEO 5W40 55 GAL	95.83	PARKS FUND	GASOLINE & OIL	06-00-6-602
109221	HYDROTEX	HYFILM LEO 5W40 55 GAL	88.46	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
109221	HYDROTEX	HYFILM LEO 5W40 55 GAL	14.74	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
109221	HYDROTEX	HYFILM LEO 5W40 55 GAL	14.74	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
109221	HYDROTEX	HYFILM LEO 5W40 55 GAL	36.86	GENERAL FUND	GASOLINE & OIL	01-08-6-602
109221	HYDROTEX	HYFILM LEO 5W40 55 GAL	14.74	GENERAL FUND	GAS & OIL	01-07-6-602
109221	HYDROTEX	HYFILM LEO 5W40 55 GAL	368.59	POLICE PROTECTION FUND	GASOLINE & OIL	03-00-6-602
109221	HYDROTEX	HYFILM LEO 5W40 55 GAL	14.74	GENERAL FUND	GASOLINE AND OIL	01-05-6-602
109221	HYDROTEX	HYFILM LEO 5W40 55 GAL	73.72	GENERAL FUND	GAS & OIL	01-09-6-602
109221	HYDROTEX	HYFILM LEO 5W40 55 GAL	14.75	PERFORMING ARTS	GAS AND OIL	07-11-6-602
Total 109221:			1,799.95			
109222	IN THE SWIM PNC BANK C/O CORTZ I	POOL CHEMICALS	10.99	RECREATION CENTER FUND	POOL CHEMICALS	05-00-6-607
Total 109222:			10.99			
109223	INTERSTATE BATTERY	BATTERY	101.60	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
Total 109223:			101.60			
109224	INTERTRADE USA COMPANY	CAFE SUPPLIES	608.00	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 109224:			608.00			
109225	JILL FLORES	RECREATION INSTRUCTOR	262.50	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109225:			262.50			
109226	JOHN PORTER	OVERPAYMENT ON FINAL BILL AT 21	23.16	WATER & SEWER UTILITY FUND	WATER & SEWER SALES	60-00-3-371
Total 109226:			23.16			
109227	JON-DON	MATERIALS	112.86	RECREATION CENTER FUND	OFFICE/JANITORIAL SUPPLIES	05-00-6-606
Total 109227:			112.86			
109228	JOSE M. ZAMORANO	MAINTENANCE SERVICE	185.00	RECREATION CENTER FUND	MATERIAL TO MAINTAIN EQUIPMENT	05-00-6-621
Total 109228:			185.00			
109229	JOSH TURNER	ALL-STAR BASKETBALL	12.50	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 109229:			12.50			
109230	JUDITH BROWN	RECREATION INSTRUCTION	184.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 109230:			184.00			
109231	JULIE, INC.	FIBER - JUNE LOCATES	146.68	GENERAL FUND	FIBER OPTIC MANAGEMENT	01-01-5-561
109231	JULIE, INC.	FIBER - JUNE LOCATES	32.67	GENERAL FUND	FIBER OPTIC MANAGEMENT	01-01-5-561
109231	JULIE, INC.	FIBER - JUNE LOCATES	31.46	GENERAL FUND	FIBER OPTIC MANAGEMENT	01-01-5-561
109231	JULIE, INC.	FIBER - JUNE LOCATES	26.89	GENERAL FUND	FIBER OPTIC MANAGEMENT	01-01-5-561
Total 109231:			237.70			
109232	JUSTIN LEITH	ALL-STAR BASKETBALL	12.50	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 109232:			12.50			
109233	KRISTIN SHIPLEY	OVERPAYMENT ON FINAL BILL AT 60	33.29	WATER & SEWER UTILITY FUND	WATER & SEWER SALES	60-00-3-371
Total 109233:			33.29			
109234	LAKESIDE EQUIPMENT CORPORATIO	REPLACE RAKE ARM WITH SPLIT HU	6,428.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109234:			6,428.00			
109235	LUCO CONSTRUCTION COMPANY	PLAT OF VACATION	350.00	GENERAL FUND	DISTRESSED PROPERTY PROGRAM	01-05-8-801
Total 109235:			350.00			
109236	M.G. SERVICES LANDSCAPING	LAWN MOWING	50.00	GENERAL FUND	NUISANCE ABATEMENT SERVICES	01-05-5-523
Total 109236:			50.00			
109237	MATT SCHMIDT	SOFTBALL OFFICIAL	72.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 109237:			72.00			
109238	MC CANN INDUSTRIES, INC.	SERVICE TO HYDRAULIC COUPLER	526.13	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. EQUIPMENT	60-52-5-552
Total 109238:			526.13			
109239	MC HENRY COUNTY RECORDER OF	COPY FEE	2.50	GENERAL FUND	PRINTING SERVICES	01-05-5-537
109239	MC HENRY COUNTY RECORDER OF	COPY FEE	2.50	GENERAL FUND	PRINTING SERVICES	01-05-5-537
Total 109239:			5.00			
109240	MCHENRY ANALYTICAL WATER LABO	SAMPLE TESTING	135.00	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-51-5-509
Total 109240:			135.00			
109241	MDC ENVIRONMENTAL SERVICES	GARBAGE STICKERS	4,020.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
109241	MDC ENVIRONMENTAL SERVICES	YARD WASTE STICKERS	3,600.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
109241	MDC ENVIRONMENTAL SERVICES	OCT TOTE SERVICE	91,185.90	ENVIRONMENTAL MANAGEMENT FU	RESIDENTIAL WASTE DISPOSAL	90-00-5-561
109241	MDC ENVIRONMENTAL SERVICES	RECYCLE TOTERS	400.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
Total 109241:			99,205.90			
109242	MEGA COMMERCIAL SERVICES INC	JANITORIAL SERVICE - SEPT 2016	1,249.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550
109242	MEGA COMMERCIAL SERVICES INC	JANITORIAL SERVICE - SEPT 2016	1,790.00	LIBRARY BUILDING FUND	BUILDING CLEANING SERVICES	09-00-3-415
109242	MEGA COMMERCIAL SERVICES INC	JANITORIAL SERVICE - SEPT 2016	1,249.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN BUILDING	05-00-5-550

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109242:			4,288.00			
109243	MENARDS	MAT'LS TO REPAIR BOX OFFICE DRA	27.80	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109243	MENARDS	MATERIALS FOR GROUNDWATER MO	55.13	GENERAL FUND-CIP	OPERA HOUSE	82-02-7-708
109243	MENARDS	MATERIALS FOR GROUNDWATER MO	16.57	GENERAL FUND-CIP	OPERA HOUSE	82-02-7-708
109243	MENARDS	PLUMBING SUPPLIES	4.98	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109243	MENARDS	PAINT	24.97	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729
109243	MENARDS	INTERIOR LIGHTING	93.87	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109243	MENARDS	MATERIALS FOR GROUNDWATER MO	21.34	GENERAL FUND-CIP	OPERA HOUSE	82-02-7-708
109243	MENARDS	BASEMENT LIGHTING FIXTURE; CLEA	103.99	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109243	MENARDS	MATERIALS FOR GROUNDWATER MO	24.37	GENERAL FUND-CIP	OPERA HOUSE	82-02-7-708
109243	MENARDS	MATERIALS FOR GROUNDWATER MO	9.09	GENERAL FUND-CIP	OPERA HOUSE	82-02-7-708
109243	MENARDS	MAT'L'S TO OPEN BLOCKED FLOOR D	14.01	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109243	MENARDS	PLUMBING MAINTENANCE	39.97	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109243	MENARDS	TRASH CAN & AJAX	122.87	GENERAL FUND	SUPPLIES	01-06-6-606
109243	MENARDS	FIRST AID & CLEANING SUPPLIES	9.52	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109243	MENARDS	MATERIALS FOR GROUNDWATER MO	21.75	GENERAL FUND-CIP	OPERA HOUSE	82-02-7-708
109243	MENARDS	PLASTIC SPOKE	29.96	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
109243	MENARDS	SHELVING SUPPLIES	197.78	GENERAL FUND	SUPPLIES	01-06-6-606
109243	MENARDS	SHELVING SUPPLIES	134.83	GENERAL FUND	SUPPLIES	01-06-6-606
109243	MENARDS	MAT'LS FOR REPAIR OF SPRINGHOU	26.78	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109243	MENARDS	MAT'L'S TO OPEN BLOCKED FLOOR D	30.25	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
109243	MENARDS	SHELVING UNIT	123.95	GENERAL FUND	SUPPLIES	01-07-6-606
109243	MENARDS	MATERIALS FOR GROUNDWATER MO	26.98	GENERAL FUND-CIP	OPERA HOUSE	82-02-7-708
109243	MENARDS	SHOP LIGHT BULBS	91.75	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
109243	MENARDS	CHRISTMAS LIGHT TESTER	25.53	PERFORMING ARTS	SUPPLIES	07-11-6-606
109243	MENARDS	SUPPLIES FOR WINTERIZATION @W	11.67	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN BUILDING	04-00-6-620
109243	MENARDS	SHOP TOOLS FOR WINTERIZATION	25.94	PARKS FUND	TOOLS	06-00-6-605
109243	MENARDS	WASP & HORNET SPRAY	17.76	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 109243:			1,333.41			
109244	MICHAEL WOOD	OVERPAYEMENT ON FINAL BILL @ 10	55.80	WATER & SEWER UTILITY FUND	WATER & SEWER SALES	60-00-3-371
Total 109244:			55.80			
109245	MOLLY O'CONNOR	RECREATION INSTRUCTOR	159.50	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109245:			159.50			
109246	NICOR	UTILITY - GAS	36.29	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
109246	NICOR	UTILITY - GAS	32.56	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
109246	NICOR	UTILITY - GAS	95.60	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
109246	NICOR	UTILITY - GAS	28.84	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
Total 109246:			193.29			
109247	OPP. FRANCHISING, INC. DBA JANI-KI	CUSTODIAL SERVICES AT PW OCT 20	725.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDINGS	01-07-5-550
Total 109247:			725.00			
109248	PAPKE HANDYMAN SERVICES	ROW OPENING PERMIT 1110	100.00	ESCROW FUND	RIGHT OF WAY PERMITS	72-00-0-217
Total 109248:			100.00			
109249	POLICE PENSION FUND WELLS FARG	PROPERTY TAX DISTRIBUTION 10/07/	10,754.39	POLICE PROTECTION FUND	TRANS. (TO) POLICE PENSION	03-00-9-888
Total 109249:			10,754.39			
109250	POOLBLU	TROUBLE SHOOT SPA PUMP	211.50	RECREATION CENTER FUND	SERVICE TO MAINTAIN POOL	05-00-5-558
Total 109250:			211.50			
109251	QUILL CORPORATION	CALENDARS	98.21	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
109251	QUILL CORPORATION	BUSINESS CARD HOLDERS	8.88	GENERAL FUND	SUPPLIES	01-12-6-606
109251	QUILL CORPORATION	QUILL D RING VIEW 1.5 BINDER & BIG	42.42	GENERAL FUND	SUPPLIES	01-12-6-606
109251	QUILL CORPORATION	PAPERMATE PROFILE BLACK	10.79	GENERAL FUND	SUPPLIES	01-05-6-606
109251	QUILL CORPORATION	THERMAL ROLLS	38.38	PERFORMING ARTS	SUPPLIES	07-11-6-606
Total 109251:			198.68			
109252	REICHERT CHEVROLET & BUICK	LATCH	138.65	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
109252	REICHERT CHEVROLET & BUICK	SHIELD	59.43	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
Total 109252:			198.08			
109253	ROCK 'N' KIDS, INC	TOT ROCK/KID ROCK	420.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109253:			420.00			
109254	RUSH TRUCK CENTER - HUNTLEY IN	BLOWER MOTOR	99.51	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
Total 109254:			99.51			
109255	SAMS CLUB	SUPPLIES	77.99	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 109255:			77.99			
109256	SECRETARY OF STATE INDEX DEPA	PAOLA RAMIREZ	10.00	GENERAL FUND	SURETY BONDS	01-03-5-503
Total 109256:			10.00			
109257	SHAW MEDIA	DISPLAY RENTAL, PLANIT PLAY SEC	848.00	PERFORMING ARTS	PROGRAMMING FUND - ADVERTISIN	07-11-5-526
Total 109257:			848.00			
109258	SHERWIN-WILLIAMS CO ACCOUNTS	COMPUTER SCREEN FOR LIVE LOGO	151.50	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
Total 109258:			151.50			
109259	STANDARD EQUIPMENT COMPANY	SUCTION HOSE	677.80	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. EQUIPMENT	60-52-6-621
Total 109259:			677.80			
109260	TERMINAL SUPPLY	HYDRAULIC CLAMPS	199.20	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
Total 109260:			199.20			
109261	THOMPSON ELEVATOR INSPECTION	ELEVATOR INSPECTION	123.00	GENERAL FUND	ELEVATOR INSPECTION FEES	01-05-5-567
Total 109261:			123.00			
109262	TICKET RETURN	ONLINE SINGLE TICKET SALES FEES	2,676.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 109262:			2,676.00			
109263	UNDERGROUND PIPE AND VALVE, C	REPAIR SLEEVES FOR WATER MAINS	1,254.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109263:			1,254.00			
109264	UNITED LABORATORIES	SPRAY FOR BEES & WASPS	212.40	WATER & SEWER UTILITY FUND	SUPPLIES	60-52-6-606
Total 109264:			212.40			
109265	UNITED PARCEL SERVICE	SHIPPING SERVICES	22.31	GENERAL FUND	POSTAGE	01-03-6-601
Total 109265:			22.31			
109266	WAL-MART COMMUNITY	TWEEN NIGHT	141.49	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
109266	WAL-MART COMMUNITY	LITTLE SPORTSTARS	38.89	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
109266	WAL-MART COMMUNITY	SENIORS -COFFEE AT THE CAFE	45.71	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
109266	WAL-MART COMMUNITY	SUPPLIES	46.92	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 109266:			273.01			
109267	WATER RESOURCES, INC.	PARTS FOR METER READING EQUIP	28.94	WATER & SEWER UTILITY FUND	WATER METER REPLACEMENT PRO	60-54-7-775
Total 109267:			28.94			
109268	WILL ENTERPRISES	2016 LEAQUE CHAMPION	137.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 109268:			137.00			
109269	WOODSTOCK LUMBER COMPANY	RC SIDING	120.00	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
109269	WOODSTOCK LUMBER COMPANY	RC SIDING	53.18	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
Total 109269:			173.18			
109270	WOODSTOCK POWER EQUIPMENT, I	TRIM CREW TRAILER SUPPLIES	120.25	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
109270	WOODSTOCK POWER EQUIPMENT, I	TRIM CREW TRAILER SUPPLIES	14.95	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
109270	WOODSTOCK POWER EQUIPMENT, I	WIRE	25.80	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 109270:			161.00			
109287	A TO Z ENGRAVING	NAMEPLATES	27.50	GENERAL FUND	SUPPLIES	01-01-6-606

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109287:			27.50			
109288	AARON GAY	PAYROLL	106.24	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
109288	AARON GAY	MILEAGE REIMBURSEMENT	14.58	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 109288:			120.82			
109289	ALAN DUNKER	KIWANIS MEMBERSHIP DUES	102.00	GENERAL FUND	DUES & SUBSCRIPTIONS	01-09-4-454
Total 109289:			102.00			
109290	ALLIANCE TECHNOLOGY GROUP LLC	UNITRENDS BACKUP MAINT	5,424.00	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-01-5-552
Total 109290:			5,424.00			
109291	ANNA GARZA	RECREATION INSTRUCTOR	231.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 109291:			231.00			
109292	APPLE CREEK FLOWERS	FLOWERS FOR DAVID SHARP'S (PD)	70.00	GENERAL FUND	EMPLOYEE RECOGNITION	01-04-8-811
Total 109292:			70.00			
109293	ARAMARK UNIFORM SERVICE	UNIFORMS	27.84	GENERAL FUND	UNIFORMS	01-07-4-453
109293	ARAMARK UNIFORM SERVICE	UNIFORMS	30.48	PARKS FUND	UNIFORMS	06-00-4-453
109293	ARAMARK UNIFORM SERVICE	UNIFORMS	18.97	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
109293	ARAMARK UNIFORM SERVICE	UNIFORMS	40.41	GENERAL FUND	UNIFORMS	01-06-4-453
109293	ARAMARK UNIFORM SERVICE	UNIFORMS	27.84	GENERAL FUND	UNIFORMS	01-07-4-453
109293	ARAMARK UNIFORM SERVICE	UNIFORMS	30.48	PARKS FUND	UNIFORMS	06-00-4-453
109293	ARAMARK UNIFORM SERVICE	UNIFORMS	18.97	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
109293	ARAMARK UNIFORM SERVICE	UNIFORMS	40.41	GENERAL FUND	UNIFORMS	01-06-4-453
109293	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.00	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
109293	ARAMARK UNIFORM SERVICE	UNIFORMS	27.84	GENERAL FUND	UNIFORMS	01-07-4-453
109293	ARAMARK UNIFORM SERVICE	UNIFORMS	30.48	PARKS FUND	UNIFORMS	06-00-4-453
109293	ARAMARK UNIFORM SERVICE	UNIFORMS	18.97	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
109293	ARAMARK UNIFORM SERVICE	UNIFORMS	40.41	GENERAL FUND	UNIFORMS	01-06-4-453
Total 109293:			378.10			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
109294	B & M LAWN CARE	MOWING SERVICE - TALL GRASS	60.00	GENERAL FUND	NUISANCE ABATEMENT SERVICES	01-05-5-523
Total 109294:			60.00			
109295	CABAY & COMPANY, INC	CITY HALL CUSTODIAL SUPPLIES	164.46	GENERAL FUND	MATERIAL TO MAINTAIN BUILDING	01-02-6-620
109295	CABAY & COMPANY, INC	CLEANING SUPPLIES	159.05	LIBRARY	SUPPLIES	08-00-6-606
Total 109295:			323.51			
109296	CALL ONE	COMMUNICATIONS	60.37	GENERAL FUND	COMMUNICATIONS	01-01-5-501
109296	CALL ONE	COMMUNICATIONS	90.55	GENERAL FUND	COMMUNICATIONS	01-03-5-501
109296	CALL ONE	COMMUNICATIONS	67.01	GENERAL FUND	COMMUNICATIONS	01-04-5-501
109296	CALL ONE	COMMUNICATIONS	60.37	GENERAL FUND	COMMUNICATIONS	01-05-5-501
109296	CALL ONE	COMMUNICATIONS	1,002.66	GENERAL FUND	COMMUNICATIONS	01-08-5-501
109296	CALL ONE	COMMUNICATIONS	160.41	RECREATION CENTER FUND	COMMUNICATIONS	05-00-5-501
109296	CALL ONE	COMMUNICATIONS	5,707.05	POLICE PROTECTION FUND	COMMUNICATIONS	03-00-5-501
109296	CALL ONE	COMMUNICATIONS	236.79	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
109296	CALL ONE	COMMUNICATIONS	160.41	LIBRARY	COMMUNICATIONS	08-00-5-501
109296	CALL ONE	COMMUNICATIONS	3,099.56	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
109296	CALL ONE	COMMUNICATIONS	253.47	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
109296	CALL ONE	COMMUNICATIONS	800.63	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-52-5-501
109296	CALL ONE	COMMUNICATIONS	127.06	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 109296:			11,826.34			
109297	CHAS. HERDRICH & SON, INC.	CAFE SUPPLIES	118.20	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 109297:			118.20			
109298	CITY ELECTRIC SUPPLY	LIGHT BULBS	115.50	LIBRARY	SUPPLIES	08-00-6-606
Total 109298:			115.50			
109299	CITY OF WOODSTOCK	PW WATER USAGE	206.83	GENERAL FUND	WATER AND SEWER	01-07-6-613
Total 109299:			206.83			
109300	CITY OF WOODSTOCK - PETTY CASH	MCCPA MEETING	30.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
109300	CITY OF WOODSTOCK - PETTY CASH	POSTAGE	9.63	POLICE PROTECTION FUND	POSTAGE	03-00-6-601
109300	CITY OF WOODSTOCK - PETTY CASH	BOARD OF FIRE AND POLICE COMMI	55.00	POLICE PROTECTION FUND	BOARD OF FIRE/POLICE COM.	03-00-4-455

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109300:			94.63			
109301	CL GRAPHICS	DATA PROCESSING & LETTERSHOP	561.15	PERFORMING ARTS	PROFESSIONAL SERVICES	07-11-5-502
Total 109301:			561.15			
109302	COMCAST CABLE	COMMUNICATIONS	134.85	LIBRARY	COMMUNICATIONS	08-00-5-501
109302	COMCAST CABLE	COMMUNICATIONS	214.90	POLICE PROTECTION FUND	COMMUNICATIONS	03-00-5-501
109302	COMCAST CABLE	COMMUNICATIONS	124.90	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
109302	COMCAST CABLE	COMMUNICATIONS	84.90	AQUATIC CENTER FUND	COMMUNICATIONS	04-00-5-501
109302	COMCAST CABLE	COMMUNICATIONS	124.90	RECREATION CENTER FUND	COMMUNICATIONS	05-00-5-501
109302	COMCAST CABLE	COMMUNICATIONS	84.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
109302	COMCAST CABLE	COMMUNICATIONS	84.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
109302	COMCAST CABLE	COMMUNICATIONS	144.85	GENERAL FUND	COMMUNICATIONS	01-08-5-501
109302	COMCAST CABLE	COMMUNICATIONS	84.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
109302	COMCAST CABLE	COMMUNICATIONS	84.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
109302	COMCAST CABLE	COMMUNICATIONS	239.85	GENERAL FUND	COMMUNICATIONS	01-03-5-501
109302	COMCAST CABLE	COMMUNICATIONS	124.90	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
109302	COMCAST CABLE	DUES & SUBSCRIPTION	21.16	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
109302	COMCAST CABLE	HI-SPEED INTERNET	394.85	LIBRARY	COMMUNICATIONS	08-00-5-501
Total 109302:			1,949.66			
109303	COMMONWEALTH EDISON	ELECTRIC	82.74	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109303	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	142.26	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109303	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	117.72	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109303	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	53.17	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109303	COMMONWEALTH EDISON	ELECTRIC - EMRICSON FIELD LIGHTS	565.08	PARKS FUND	ELECTRICITY	06-00-5-540
109303	COMMONWEALTH EDISON	STREET LIGHTS	30.47	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
109303	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	98.93	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109303	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	74.55	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109303	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	145.60	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109303	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	74.97	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109303	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	118.63	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109303	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	73.45	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109303	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	81.19	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109303	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	54.65	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109303	COMMONWEALTH EDISON	STREET LIGHTS	76.57	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
109303	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	124.45	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
109303	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	128.05	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109303	COMMONWEALTH EDISON	ELECT SEQ PARK	129.45	PARKS FUND	ELECTRICITY	06-00-5-540
109303	COMMONWEALTH EDISON	ELECTRIC - HENNER PROP	19.71	PARKS FUND	ELECTRICITY	06-00-5-540
109303	COMMONWEALTH EDISON	STREET LIGHTS	58.55	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
109303	COMMONWEALTH EDISON	STREET LIGHTS	23.13	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 109303:			2,273.32			
109304	COMMONWEALTH EDISON	STREET LIGHTS	1,301.64	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 109304:			1,301.64			
109305	CONSTELLATION NEWENERGY	STREET LIGHTS	363.09	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
109305	CONSTELLATION NEWENERGY	STREET LIGHTS	124.48	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
109305	CONSTELLATION NEWENERGY	STREET LIGHTS	1,000.46	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
109305	CONSTELLATION NEWENERGY	STREET LIGHTS	7.18	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
109305	CONSTELLATION NEWENERGY	ELECT - BOOSTER STATION PUMPS	717.78	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541
109305	CONSTELLATION NEWENERGY	STREET LIGHTS	1,293.94	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
109305	CONSTELLATION NEWENERGY	STREET LIGHTS	32.47	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
109305	CONSTELLATION NEWENERGY	ELECTRIC FOR PUMPS	174.19	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109305	CONSTELLATION NEWENERGY	ELECTRIC FOR PUMPS	54.29	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109305	CONSTELLATION NEWENERGY	STREET LIGHTS	255.45	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
109305	CONSTELLATION NEWENERGY	ELECTRIC FOR PUMPS	110.46	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109305	CONSTELLATION NEWENERGY	ELECTRIC FOR PUMPS	253.07	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
109305	CONSTELLATION NEWENERGY	ELECTRIC	385.13	WATER & SEWER UTILITY FUND	UTILITIES	60-51-5-540
Total 109305:			4,771.99			
109306	CURRAN MATERIALS COMPANY	HOT MIX ASPHALT	91.00	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
109306	CURRAN MATERIALS COMPANY	HOT MIX ASPHALT	255.32	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
109306	CURRAN MATERIALS COMPANY	HOT MIX ASPHALT	58.76	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
109306	CURRAN MATERIALS COMPANY	HOT MIX ASPHALT	266.24	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
109306	CURRAN MATERIALS COMPANY	HOT MIX ASPHALT	135.20	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 109306:			806.52			
109307	DANIEL CAMPBELL	HEALTH REIMBURSEMENT	100.00	HEALTH/LIFE INSURANCE FUND	EMPLOYEE PHYSICAL DEVELOPMEN	75-00-5-548
Total 109307:			100.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
109308	DEMCO INC	PROCESSING SUPPLIES	130.91	LIBRARY	SUPPLIES	08-00-6-606
Total 109308:			130.91			
109309	DON KAMPS	SOFTBALL OFFICIAL	72.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 109309:			72.00			
109310	ERNIE NELSON	CELL PHONE REIMBURSEMENT AUG	40.00	GENERAL FUND	COMMUNICATIONS	01-08-5-501
Total 109310:			40.00			
109311	FARM & FLEET C/O SYNCHRONY	TARP TO COVER COLD PATCH	109.99	GENERAL FUND	SUPPLIES	01-06-6-606
109311	FARM & FLEET C/O SYNCHRONY	RAINCOATS, RAINPANTS	206.96	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
109311	FARM & FLEET C/O SYNCHRONY	SUPPLIES	79.98	WATER & SEWER UTILITY FUND	SUPPLIES	60-50-6-606
109311	FARM & FLEET C/O SYNCHRONY	BLADES, EXTENSION CORDS, SUPPLI	275.12	GENERAL FUND	SUPPLIES	01-07-6-606
Total 109311:			672.05			
109312	FIRSTMERIT BANKCARD CTR	REBATE	375.00	GENERAL FUND	MISCELLANEOUS INCOME	01-00-5-380
109312	FIRSTMERIT BANKCARD CTR	ONLINE REGISTRATION	78.00	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
109312	FIRSTMERIT BANKCARD CTR	REGISTRATION - COLTRIN	1,600.00	GENERAL FUND	TRAVEL & TRAINING	01-12-4-452
109312	FIRSTMERIT BANKCARD CTR	CAFÉ SUPPLIES	49.00	PERFORMING ARTS	SUPPLIES	07-11-6-606
109312	FIRSTMERIT BANKCARD CTR	BACKLINE FOR KARLA SHOW	130.80	PERFORMING ARTS	PROGRAMMING FUND	07-11-5-525
109312	FIRSTMERIT BANKCARD CTR	BOSS BUCKS FOR KARINA FUENTES	50.00	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
109312	FIRSTMERIT BANKCARD CTR	CIVIC SYMPOSIUM - TRAVEL	33.63	GENERAL FUND	TRAVEL & TRAINING	01-03-4-452
109312	FIRSTMERIT BANKCARD CTR	SELF CHECK TOUCH SCREEN	469.99	LIBRARY BUILDING FUND	FURNITURE & EQUIPMENT	09-00-7-720
109312	FIRSTMERIT BANKCARD CTR	PARKING STOPS FOR STONE VENEZ	2,000.21	TAX INCREMENT FINANCING FUND	STREETSCAPE IMPROVEMENTS	41-00-7-721
109312	FIRSTMERIT BANKCARD CTR	TRAVEL FOR CONFERENCE	308.20	GENERAL FUND	TRAVEL & TRAINING	01-12-4-452
109312	FIRSTMERIT BANKCARD CTR	TRAVEL FOR CONFERENCE	159.60	GENERAL FUND	TRAVEL & TRAINING	01-12-4-452
109312	FIRSTMERIT BANKCARD CTR	ED HALL GUITAR NIGHT BROTHER Y	396.17	PERFORMING ARTS	PROGRAMMING FUND	07-11-5-525
109312	FIRSTMERIT BANKCARD CTR	RETIREMENT ART PRINTS	117.90	LIBRARY	SUPPLIES	08-00-6-606
109312	FIRSTMERIT BANKCARD CTR	ELECTRIC HAND HOLE LIDS	726.38	TAX INCREMENT FINANCING FUND	STREET & PARKING LOT MAINT	41-00-7-731
109312	FIRSTMERIT BANKCARD CTR	POLICE TOWING	199.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN VEHICLES	03-00-5-553
109312	FIRSTMERIT BANKCARD CTR	ED HALL GUITAR NIGHT BROTHER Y	31.00	PERFORMING ARTS	PROGRAMMING FUND	07-11-5-525
109312	FIRSTMERIT BANKCARD CTR	WATER	49.24	LIBRARY	SUPPLIES	08-00-6-606
109312	FIRSTMERIT BANKCARD CTR	BANNERS TO COVER PLYWOOD - WI	327.30	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729
109312	FIRSTMERIT BANKCARD CTR	STAFF WORK ROOM PRINTERS	133.66	LIBRARY BUILDING FUND	FURNITURE & EQUIPMENT	09-00-7-720
109312	FIRSTMERIT BANKCARD CTR	SENIORS COFFEE AT THE CAFÉ	112.50	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
109312	FIRSTMERIT BANKCARD CTR	CPU HARDWARE	24.88	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
109312	FIRSTMERIT BANKCARD CTR	YA STUDY NIGHT	73.00	LIBRARY	SUPPLIES	08-00-6-606
109312	FIRSTMERIT BANKCARD CTR	YA STUDY NIGHT	28.67	LIBRARY	SUPPLIES	08-00-6-606
109312	FIRSTMERIT BANKCARD CTR	TICKET REVENUE	54.10	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
109312	FIRSTMERIT BANKCARD CTR	ONLINE REGISTRATION	15.00	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
109312	FIRSTMERIT BANKCARD CTR	MEMBER PRIZE	5.00	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
109312	FIRSTMERIT BANKCARD CTR	WEBSITE	20.99	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
109312	FIRSTMERIT BANKCARD CTR	AUTO PARTS - BUMPER	169.58	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
109312	FIRSTMERIT BANKCARD CTR	EDUCATIONAL WEBINAR	20.00	GENERAL FUND	EXPANSION/RETENTION SERVICES	01-12-5-536
109312	FIRSTMERIT BANKCARD CTR	STAFF MEETING	95.72	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
109312	FIRSTMERIT BANKCARD CTR	GIFT CARDS - EMPLOYEE ANNIVERS	200.00	GENERAL FUND	EMPLOYEE RECOGNITION	01-04-8-811
109312	FIRSTMERIT BANKCARD CTR	GIFT CARDS - EMPLOYEE ANNIVERS	400.00	GENERAL FUND	EMPLOYEE RECOGNITION	01-04-8-811
109312	FIRSTMERIT BANKCARD CTR	RESTROOM SIGNS	28.07	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
109312	FIRSTMERIT BANKCARD CTR	AEROSOL CAN DISPOSAL	739.90	ENVIRONMENTAL MANAGEMENT FU	WASTE DISPOSAL SERVICES	90-00-5-560
109312	FIRSTMERIT BANKCARD CTR	RETAIL BUSINESS NETWORKING EVE	650.00	GENERAL FUND	EXPANSION/RETENTION SERVICES	01-12-5-536
109312	FIRSTMERIT BANKCARD CTR	TOILET TABS	269.00	WATER & SEWER UTILITY FUND	SUPPLIES	60-52-6-606
109312	FIRSTMERIT BANKCARD CTR	LINDAS RETIREMENT CAKE	43.73	LIBRARY	SUPPLIES	08-00-6-606
109312	FIRSTMERIT BANKCARD CTR	CONFERENCE	40.00	WATER & SEWER UTILITY FUND	TRAVEL AND TRAINING	60-53-4-452
109312	FIRSTMERIT BANKCARD CTR	SHIPPING	13.60	GENERAL FUND	POSTAGE	01-09-6-601
109312	FIRSTMERIT BANKCARD CTR	STAFF MEETING	30.98	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
109312	FIRSTMERIT BANKCARD CTR	TOWER FOR FINANCE	232.96	GENERAL FUND	SUPPLIES	01-03-6-606
109312	FIRSTMERIT BANKCARD CTR	REGISTRATION - LABORATORY WOR	50.00	WATER & SEWER UTILITY FUND	TRAVEL AND TRAINING	60-53-4-452
109312	FIRSTMERIT BANKCARD CTR	KEYS	15.99	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729
109312	FIRSTMERIT BANKCARD CTR	REGISTRATION - ANDERSON	1,600.00	GENERAL FUND	TRAVEL & TRAINING	01-12-4-452
109312	FIRSTMERIT BANKCARD CTR	BRICKS FOR THE SPRING HOUSE	146.81	TAX INCREMENT FINANCING FUND	DOWNTOWN BRICK REPLACEMENT	41-00-7-725
109312	FIRSTMERIT BANKCARD CTR	LIBRARY MATERIALS	43.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
109312	FIRSTMERIT BANKCARD CTR	TWEEN TRIP	196.20	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
109312	FIRSTMERIT BANKCARD CTR	PAINT	1,722.61	AQUATIC CENTER FUND	POOL PAINTING/ BATHROOM REPAIR	04-00-7-720
109312	FIRSTMERIT BANKCARD CTR	WEBINAR	89.00	GENERAL FUND	TRAVEL AND TRAINING	01-04-4-452
Total 109312:			13,617.36			
109313	FOXCROFT MEADOWS, INC.	RESTORATION MATERIALS	57.60	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 109313:			57.60			
109314	GEOSTAR MECHANICAL, INC.	DECTRON SERVICE	712.50	RECREATION CENTER FUND	SERVICE TO MAINTAIN POOL	05-00-5-558
109314	GEOSTAR MECHANICAL, INC.	DECTRON SERVICE	1,041.00	RECREATION CENTER FUND	MATERIAL TO MAINTAIN POOL	05-00-6-622
109314	GEOSTAR MECHANICAL, INC.	SERVICE - LIBRARY	633.86	LIBRARY BUILDING FUND	SERVICE TO MAINT. BLDG & GRDS	09-00-5-550

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109314:			2,387.36			
109315	HAMPTON, LENZINI & RENWICK INC	ROUNABOUT ENGINEERING	3,673.00	GENERAL FUND-CIP	Roundabout-South Street	82-08-7-726
Total 109315:			3,673.00			
109316	HERVEY WARRINER	PAYROLL	167.68	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
109316	HERVEY WARRINER	MILEAGE REIMBURSEMENT	8.10	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 109316:			175.78			
109317	INDEPTH GRAPHICS & PRINTING	PROMO ITEMS SUMMER IN THE PAR	822.48	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
Total 109317:			822.48			
109318	JAY ZINNEN	ALL STAR BBALL CLASS	62.50	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 109318:			62.50			
109319	JENSEN'S PLUMBING & HEAT. INC.	TOLIET REPAIR WOMEN'S RESTROO	28.44	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
Total 109319:			28.44			
109320	JOHN HOCKERSMITH	MAINTENANCE SERVICE	202.50	AQUATIC CENTER FUND	SERVICE TO MAINTAIN BUILDING	04-00-5-550
Total 109320:			202.50			
109321	JON-DON	FLOOR SCRUBBER - LOCKER ROOM	2,100.00	AQUATIC CENTER FUND	POOL PAINTING/ BATHROOM REPAIR	04-00-7-720
Total 109321:			2,100.00			
109322	JOSE M. ZAMORANO	CLEANING SERVICES	170.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 109322:			170.00			
109323	JOSH JANDRON	ALL STAR BBALL CLASS	12.50	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 109323:			12.50			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
109324	JOSIE PALA	PERSONAL TRAINER	105.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 109324:			105.00			
109325	JUDITH BROWN	RECREATION INSTRUCTION	115.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 109325:			115.00			
109326	LAND CONSERVANCY OF MCHENRY	MAINT. OF PASSIVE PARK SITE - WES	1,040.00	ENVIRONMENTAL MANAGEMENT FU	WETLANDS MAINTENANCE/IMPROV.	90-00-5-703
Total 109326:			1,040.00			
109327	LINDA STAVROPLOS	PAYROLL	109.57	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
109327	LINDA STAVROPLOS	MILEAGE REIMBURSEMENT	9.18	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 109327:			118.75			
109328	LISA CZARNY-HYRKAS	PAYROLL	212.50	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
109328	LISA CZARNY-HYRKAS	MILEAGE REIMBURSEMENT	17.82	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 109328:			230.32			
109329	LOGSDON OFFICE SUPPLY	OFFICE SUPPLIES	246.77	GENERAL FUND	SUPPLIES	01-05-6-606
Total 109329:			246.77			
109330	MAILFINANCE	POSTAGE SERVICE	153.51	POLICE PROTECTION FUND	LEASES & PROFESSIONAL SVCS	03-00-5-543
109330	MAILFINANCE	POSTAGE MACHINE RENTAL	62.96	LIBRARY	EQUIPMENT RENTAL	08-00-5-543
Total 109330:			216.47			
109331	MAINTENANCE COATINGS CO.	2016 PAVEMENT MARKING PROGRA	76,876.87	MOTER FUEL TAX FUND	PAVEMENT MARKING	12-00-5-580
Total 109331:			76,876.87			
109332	MARJORIE WOOD	PAYROLL	213.02	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
Total 109332:			213.02			
109333	MATT SCHMIDT	SOFTBALL OFFICIAL	72.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109333:			72.00			
109334	MENARDS	WWW SUPPLIES	77.08	AQUATIC CENTER FUND	POOL PAINTING/ BATHROOM REPAIR	04-00-7-720
109334	MENARDS	NEW LIGHTS FOR POOL PAVILLION	84.14	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN BUILDING	04-00-6-620
109334	MENARDS	REC CENTER SUPPLIES	14.89	RECREATION CENTER FUND	MATERIAL TO MAINTAIN POOL	05-00-6-622
109334	MENARDS	WWW SUPPLIES	48.88	AQUATIC CENTER FUND	POOL PAINTING/ BATHROOM REPAIR	04-00-7-720
109334	MENARDS	BULBS FOR PW	21.95	GENERAL FUND	MATERIAL TO MAINTAIN BUILDINGS	01-07-6-620
109334	MENARDS	WINTERIZATION ITEMS/ SUPPLIES	19.04	PARKS FUND	SUPPLIES	06-00-6-606
109334	MENARDS	CEILING GRID CLIPS	2.25	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
109334	MENARDS	SUPPLIES	20.99	GENERAL FUND	SUPPLIES	01-05-6-606
Total 109334:			289.22			
109335	MERCY HEALTH SYSTEM	MEDICAL SERVICES	110.00	GENERAL FUND	DRUG TESTING	01-04-5-510
Total 109335:			110.00			
109336	METRO PROFESSIONAL PRODUCTS,	CUSTODIAL SUPPLIES - PW	169.71	GENERAL FUND	MATERIAL TO MAINTAIN BUILDINGS	01-07-6-620
109336	METRO PROFESSIONAL PRODUCTS,	CUSTODIAL SUPPLIES - PW	46.50	GENERAL FUND	MATERIAL TO MAINTAIN BUILDINGS	01-07-6-620
109336	METRO PROFESSIONAL PRODUCTS,	KLEENEX FOR PW FACILITY	79.30	GENERAL FUND	MATERIAL TO MAINTAIN BUILDINGS	01-07-6-620
Total 109336:			295.51			
109337	METROPOLITAN INDUSTRIES, INC.	REPAIR OF PUMP	3,460.00	WATER & SEWER UTILITY FUND	LIFT STATION MAINTENANCE	60-54-7-788
Total 109337:			3,460.00			
109338	NASRO	SCHOOL RESOURCE OFC SCHOOL/T	495.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 109338:			495.00			
109339	NATIONAL REVIEW	SUBSCRIPTION	59.00	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 109339:			59.00			
109340	NEOFUNDS BY NEOPOST	POSTAGE	44.27	LIBRARY	POSTAGE	08-00-6-601
Total 109340:			44.27			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
109341	NICOR	GAS FOR EMERGENCY GENERATOR	88.18	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
Total 109341:			88.18			
109342	NORTH EAST MULTI-REGIONAL TRAI	EXECUTIVE SCHOOL/ TRAINING	7,400.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 109342:			7,400.00			
109343	PATRICIA EICHINGER	PUBLIC HEALTH CERTIFICATION EMS	20.00	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 109343:			20.00			
109344	POOLBLU	SERVICE CALL LABOR	282.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN POOL	05-00-5-558
109344	POOLBLU	SERVICE CALL MATERIALS	214.68	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
Total 109344:			496.68			
109345	PUBLIC HOUSE OF WOODSTOCK	SENIORS LUNCH	120.00	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
Total 109345:			120.00			
109346	QUILL CORPORATION	TONER & OFFICE SUPPLIES	360.44	LIBRARY	SUPPLIES	08-00-6-606
109346	QUILL CORPORATION	CHILDREN'S DEPARTMENT SUPPLIES	66.44	LIBRARY	SUPPLIES	08-00-6-606
Total 109346:			426.88			
109347	RANDY DEIHS	OVERPAYMENT ON WATER& SEWER	672.42	WATER & SEWER UTILITY FUND	WATER & SEWER SALES	60-00-3-371
Total 109347:			672.42			
109348	RANGER REDI MIX INC	CONCRETE	3,170.00	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 109348:			3,170.00			
109349	RICK NEVSIMAL	PAYROLL	273.95	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
109349	RICK NEVSIMAL	MILEAGE REIMBURSEMENT	42.12	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 109349:			316.07			
109350	RUTH ANN LIEB	HEALTH CLUB REIMBURSEMENT	100.00	HEALTH/LIFE INSURANCE FUND	EMPLOYEE PHYSICAL DEVELOPMEN	75-00-5-548

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109350:			100.00			
109351	SCHMIDT PRINTING	2000 WATER SHUT OFF LABELS	370.00	GENERAL FUND	PRINTING SERVICES	01-03-5-537
Total 109351:			370.00			
109352	SECRETARY OF STATE INDEX DEPA	NOTARY APPLICATION	10.00	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
Total 109352:			10.00			
109353	SECRETARY OF STATE INDEX DEPA	NOTARY APPLICATION	10.00	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
Total 109353:			10.00			
109354	SJOSTROM & SONS INC	WINDOW REPLACEMENT	4,389.20	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729
Total 109354:			4,389.20			
109355	SMART APPLE MEDIA	BOOKS	785.43	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 109355:			785.43			
109356	STAN'S OFFICE TECHNOLOGIES, IN	COPIER MAINTENANCE AGREEMENT	42.86	LIBRARY	PROFESSIONAL SERVICES	08-00-5-518
109356	STAN'S OFFICE TECHNOLOGIES, IN	COPIER MAINTENANCE AGREEMENT	544.94	LIBRARY	SERVICE TO MAINTAIN EQUIPMENT	08-00-5-552
Total 109356:			587.80			
109357	SUPPLY WORKS	BATH TISSUE FOR PW	39.85	GENERAL FUND	MATERIAL TO MAINTAIN BUILDINGS	01-07-6-620
Total 109357:			39.85			
109358	THE LINCOLN NATIONAL LIFE INSUR	LIFE INSURANCE PREMIUMS	333.50		FLEX- LIFE	99-99-9-963
109358	THE LINCOLN NATIONAL LIFE INSUR	LIFE INSURANCE PREMIUMS	683.91	HEALTH/LIFE INSURANCE FUND	LIFE INSURANCE PREMIUMS	75-00-5-541
Total 109358:			1,017.41			
109359	THOMPSON ELEVATOR INSPECTION	ELEVATOR SERVICE CITY HALL MAI	175.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 109359:			175.00			
109360	TIME CLOCK PLUS	YEARLY SUPPORT	991.20	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-03-5-552
Total 109360:			991.20			
109361	U.S. POST OFFICE CMRS-POC	POSTAGE # 64597966	500.00	POLICE PROTECTION FUND	POSTAGE	03-00-6-601
Total 109361:			500.00			
109362	U.S. POSTAL SERVICE NATIONAL CU	AIS VIEWER PRODUCT	92.00	GENERAL FUND	POSTAGE	01-09-6-601
Total 109362:			92.00			
109363	UNDERGROUND PIPE AND VALVE, C	PARTS FOR REPAIRING WATER MET	795.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 109363:			795.00			
109364	UNIQUE MANAGEMENT SERVICES,IN	COLLECTION AGENCY	159.20	LIBRARY	PROFESSIONAL SERVICES	08-00-5-518
Total 109364:			159.20			
109365	UNITED WAY OF MCHENRY COUNTY	CHILI COOK-OFF DONATIONS	71.00	ESCROW FUND	MISCELLANEOUS ESCROW ACCOUN	72-00-0-219
Total 109365:			71.00			
109366	VERIZON WIRELESS	WIRELESS SERVICE	41.39	GENERAL FUND	COMMUNICATIONS	01-01-5-501
109366	VERIZON WIRELESS	WIRELESS SERVICE	73.83	GENERAL FUND	COMMUNICATIONS	01-03-5-501
109366	VERIZON WIRELESS	WIRELESS SERVICE	63.53	POLICE PROTECTION FUND	COMMUNICATIONS	03-00-5-501
109366	VERIZON WIRELESS	WIRELESS SERVICE	231.27	GENERAL FUND	COMMUNICATIONS	01-05-5-501
109366	VERIZON WIRELESS	WIRELESS SERVICE	73.13	GENERAL FUND	COMMUNICATIONS	01-08-5-501
109366	VERIZON WIRELESS	WIRELESS SERVICE	40.81	GENERAL FUND	COMMUNICATIONS	01-08-5-501
109366	VERIZON WIRELESS	WIRELESS SERVICE	174.19	GENERAL FUND	COMMUNICATIONS	01-08-5-501
109366	VERIZON WIRELESS	WIRELESS SERVICE	207.17	GENERAL FUND	COMMUNICATIONS	01-08-5-501
109366	VERIZON WIRELESS	WIRELESS SERVICE	151.23	GENERAL FUND	COMMUNICATIONS	01-09-5-501
109366	VERIZON WIRELESS	WIRELESS SERVICE	75.62	GENERAL FUND	COMMUNICATIONS	01-12-5-501
109366	VERIZON WIRELESS	WIRELESS SERVICE	147.52	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-52-5-501
109366	VERIZON WIRELESS	WIRELESS SERVICE	87.80	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
109366	VERIZON WIRELESS	WIRELESS SERVICE	137.30	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
109366	VERIZON WIRELESS	WIRELESS SERVICE	299.99	GENERAL FUND	EQUIPMENT	01-03-7-720
109366	VERIZON WIRELESS	WIRELESS SERVICE	99.97	GENERAL FUND	EQUIPMENT	01-08-7-720
Total 109366:			<u>1,904.75</u>			
109367	VISION SERVICE PLAN (IL)	VISION PLAN	50.07	HEALTH/LIFE INSURANCE FUND	EXCESS INSURANCE PREMIUMS	75-00-5-545
Total 109367:			<u>50.07</u>			
109368	WOLD ARCHITECTS AND ENGINEERS	DEVELOPMENT OF SITE PLAN FOR P	686.75	GENERAL FUND-CIP	EXISTING PUBLIC WORKS FACILITY	82-02-7-713
109368	WOLD ARCHITECTS AND ENGINEERS	DEVELOPMENT OF SITE PLAN FOR P	338.25	WATER & SEWER UTILITY FUND	DPW FACILITY EXPANSION & MAINT	60-54-7-713
Total 109368:			<u>1,025.00</u>			
109369	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL SERVICES	3,587.50	GENERAL FUND	LEGAL SERVICES	01-01-5-502
109369	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL SERVICES	262.50	GENERAL FUND	LEGAL SERVICES	01-01-5-502
109369	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL EXPENSES	1,443.75	GENERAL FUND	LEGAL EXPENSES	01-08-5-502
Total 109369:			<u>5,293.75</u>			
Grand Totals:			<u><u>378,782.81</u></u>			

City of Woodstock
Warrant No. 3735

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer



City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 1st day of November, 2016.

City Clerk

Mayor

City of Woodstock
Credit Card Activity (First Merit Bank)
Closing Date 10-1-16

ACCOUNT	VENDOR	DESCRIPTION	Amount	Date
01-00-5-380	REBATE	REBATE	\$ (375.00)	10/01/16
Stelford				
Christensen				
72000215	PAYFLOW/PAYPAL	TICKET REVENUE	\$ 54.10	09/02/16
01034452	CRACKERBARREL	CIVIC SYMPOSIUM - TRAVEL	\$ 33.63	09/14/16
60526606	NORLAB INC	TOILET TABS	\$ 269.00	09/28/16
Sager				
Napolitano				
41007729	BOHN'S ACE HARDWARE	KEYS	\$ 15.99	09/08/16
41007729	SIGNS COM INC	BANNERS TO COVER PLYWOOD - WINDOW REPLACEMENT	\$ 327.30	09/19/16
Scharres				
07116606	SHOPKEEP	CAFÉ' SUPPLIES	\$ 49.00	09/11/16
07115501	HOMESTEAD	WEBSITE	\$ 20.99	09/23/16
41007725	ILLINOIS BRICK COMPANY	BRICKS FOR THE SPRING HOUSE	\$ 146.81	09/09/16
07115525	STUDIO INSTRUMENT RENTAL	BACKLINE FOR KARLA SHOW	\$ 130.80	09/12/16
07115525	SPIRIT AIR	ED HALL GUITAR NIGHT BROTHER YUSEF TICKETS	\$ 396.17	09/15/16
07115525	CHEAPOAIR	ED HALL GUITAR NIGHT BROTHER YUSEF TICKETS	\$ 31.00	09/16/16
Schober				
01044452	NATL PUBLIC EMPLOYER	WEBINAR	\$ 89.00	09/09/16
01048811	KOHL'S	GIFT CARDS - EMPLOYEE ANNIVERSARIES	\$ 200.00	09/27/16
01048811	WAL-MART	GIFT CARDS - EMPLOYEE ANNIVERSARIES	\$ 400.00	09/27/16

City of Woodstock

Credit Card Activity (First Merit Bank)

Closing Date 10-1-16

ACCOUNT	VENDOR	DESCRIPTION	Amount	Date
Weber				
08007740	NETFLIX	LIBRARY MATERIALS	\$ 43.99	09/09/16
08006606	DS SERVICES STANDARD	WATER	\$ 49.24	09/17/16
09007720	NEWEGG	SELF CHECK TOUCH SCREEN	\$ 469.99	09/14/16
08006606	ART.COM/ALL POSTERS	RETIREMENT ART PRINTS	\$ 117.90	09/15/16
09007720	NEWEGG	STAFF WORK ROOM PRINTERS	\$ 133.66	09/19/16
08006606	WAL-MART	YA STUDY NIGHT	\$ 73.00	09/21/16
08006606	DOMINOS	YA STUDY NIGHT	\$ 28.67	09/21/16
08006606	WAL-MART	LINDA'S RETIREMENT CAKE	\$ 43.73	09/28/16
Zinnen				
01096606	PLUG N PAY INC	ONLINE REGISTRATION	\$ 15.00	09/02/16
01096606	PLUG N PAY INC	ONLINE REGISTRATION	\$ 78.00	09/02/16
05006612	LOCALFLAVOR.COM	MEMBER PRIZE	\$ 5.00	09/02/16
01096612	GAMEWORKS	TWEEN TRIP	\$ 196.20	09/09/16
04007720	DOHENY POOL SUPPLIES	PAINT	\$ 1,722.61	09/09/16
05006612	DSG GIFT CARD	BOSS BUCKS PROGRAM	\$ 50.00	09/13/16
01116620	PORKIES	SENIORS COFFEE AT THE CAFÉ	\$ 112.50	09/20/16
01096612	DC COBBS	STAFF MEETING	\$ 95.72	09/26/16
05006620	ULINE SHIP SUPPLIES	RESTROOM SIGNS	\$ 28.07	09/27/16
01096601	USPS	SHIPPING	\$ 13.60	09/29/16
01096612	BBQ KING	STAFF MEETING	\$ 30.98	09/29/16
McElmeel				
01036606	AMAZON.COM	TOWER FOR FINANCE	\$ 232.96	09/06/16
82017704	AMAZON MKTPLACE	CPU HARDWARE	\$ 24.88	09/20/16
60526622	AMAZON MKTPLACE	AUTO PARTS - BUMPER	\$ 169.58	09/23/16

Lieb

City of Woodstock
 Credit Card Activity (First Merit Bank)
 Closing Date 10-1-16

ACCOUNT	VENDOR	DESCRIPTION	Amount	Date
Parsons				
Van Landuyt				
60534452	PAYPAL IWEA	REGISTRATION - LABORATORY WORKSHOP	\$ 50.00	09/06/16
41007721	TRAFFIC SAFETY STORE	PARKING STOPS FOR STONE VENEER ON SQUARE	\$ 2,000.21	09/14/16
41007731	BROOKS PRODUCT	ELECTRIC HAND HOLE LIDS	\$ 726.38	09/15/16
03005553	REDMONS VILLAGE TOWING	POLICE TOWING	\$ 199.00	09/15/16
90005560	NEWSTRIPE INC	AEROSOL CAN DISPOSAL	\$ 739.90	09/27/16
60534452	SQ ILLINOIS ASSO COSQ.COM	CONFERENCE	\$ 40.00	09/28/16
Anderson				
01124452	OU CCE REG WEB	REGISTRATION - ANDERSON	\$ 1,600.00	09/08/16
01124452	OU CCE REG WEB	REGISTRATION - COLTRIN	\$ 1,600.00	09/08/16
01124452	AMERICAN	TRAVEL FOR CONFERENCE	\$ 308.20	09/14/16
01124452	OVC TRAVEL	TRAVEL FOR CONFERENCE	\$ 159.60	09/14/16
01125536	SMALLBIZSURVIVAL	EDUCATIONAL WEBINAR	\$ 20.00	09/23/16
01125536	ICSCNY	RETAIL BUSINESS NETWORKING EVENT	\$ 650.00	09/27/16
Total			\$ 13,617.36	

**MINUTES OF THE WOODSTOCK OPERA HOUSE
ADVISORY COMMISSION SPECIAL MEETING
Tuesday, September 13, 2016**

The special meeting of the Advisory Commission of the City of Woodstock was called to order at 4:30 p.m. by Tony Casalino on Tuesday, September 13, 2016 in the Woodstock Opera House Library. A roll call was taken.

Those present were: Tony Casalino, John Scharres, Kris Hall, Keith Johnson, John Puzzo, Elaine Riner, Karen Wells.

Absent: Brandon Pacyna, Roger Zawacki

Approval of Minutes

A motion to approve the minutes of April 19, 2016 was requested. John Puzzo motioned to approve the minutes, Kris Hall seconded. All ayes. The minutes of April 19th were approved.

COMMUNICATIONS

Tony Casalino – Chair

After 30 years on the Woodstock Opera House Advisory Commission, Tony has decided to step down from the commission. He will continue until his appointment expires in April, 2017.

Woodstock Opera House – John Scharres

John introduced Betsy Cosgray as the new Opera House Office Manager. The 132nd Season of the City Band was successful. Weather caused only one cancellation so 11 of the 12 concerts went on as scheduled. Friends of the Opera House paid to have a new drinking fountain installed in the dressing room area in July 2016. They also purchased a new 16 channel sound mixing console for Stage Left. This was to replace the 14-year old board that had, at one time, been hit by lightning. The old board will be kept to be used as a backup. With the passing of Ed Hall in March 2016 the Opera House will produce Ed Hall's Guitar Night. Jeff Frelander will assist. Three acts have already been booked and will perform along with Jeff Frelander. The Opera House is also bringing in Leo Kottke and taking over the producing that Ed Hall has done in the past. A letter has gone out to past and potential new participants for the Christmas Tree Walk and the Christmas Parade.

Brandon Pacyna – Member at Large - Absent, No Report

Karen Wells – Member at Large

She stated she has been involved with the Opera House since 1961 and has no plans on stopping.

Keith Johnson – Member at Large

OffSquare Music wants to thank the Friends of the Opera House for the new board. It works fantastic and creates a less stressful music experience.

Harvest Fest is September 18th from 10 am – 5 pm. This is the 21st Annual Fiddle Contest. They reduced the contests to just fiddles this year. There are also three highly-acclaimed Blue Grass Bands: Chicken Wire Empire – Milwaukee, All Star Blue Grass Pals – Chicago, Art Stevenson & High Water – Wisconsin. There is a Jeep Drive coming to the Fest around 1 pm. There is a possibility of over 100 hundred Jeeps for this Veteran’s Fundraiser.

Folk Festival went well. Weather looked like it might have been a problem so they scheduled a backup location. They did not need to use the venue but it helped ease the tension. This is something they plan on doing in the future.

Roger Zawacki – TownSquare Players - Absent, No Report

Kris Hall – Woodstock Fine Arts Association

53rd Season of the Fine Arts Creative Living Series begins on October 20th with Rick Guidotti. He is a renowned photographer with experience with Vogue. He has started focusing on people with a special beauty, working with people with albinism, downs syndrome, and scars. They will begin the show with a documentary that was made about his extraordinary work. On October 18th, the Children’s Program will host Switchback for 3rd to 5th graders. They will share their Celtic Music. WFFA lost two important women, Darlene Fisk and Marjorie Sharp, this year and their contributions for the Opera House was tremendous. They will be missed.

Elaine Riner – Woodstock Musical Theatre Company

Joseph and the Technicolor Dreamcoat runs from October 7th – October 23rd. Barry Norton is directing. They are currently selling ads to cut down costs of the playbill. They are having the cast party at Mixin’ Mingle on the Square.

Auditions for A Christmas Carol is October 10, 11 and 12, 2016. Kathie Comella is directing.

Regina Belt has been hired to direct 9 to 5 in April 2017.

John Puzzo – Friends of the Opera House

Friends planned a five-part musical series to be held in Stage Left. These events will be fundraisers with a cost of \$25 including one (1) drink. They are looking for sponsors to help cover the cost of the bands. The dates and themes are:

October 1 st	Homecoming Sock Hop Featuring Hans and the Hormones
December 17 th	Christmas Joy Featuring Cassandra and Friends
March	Chicago Birthday Bash featuring Delta Fireballs
April 8 th	Mountain Hoedown featuring Georgia Rae Band
July 1 st	Big Band 4 th of July featuring Air Mail Express (tentatively)

2016 Advisory Commission Meeting dates: Jan 19, Feb. 16, Apr. 19, Aug.23, Oct. 18, Nov. 15.

They also voted to support the following monetarily: WMTC and TSP opening night receptions; Treasure Island children's production in January; Woodstock Community Choir concert in February; Middle School Orchestra Concert in the spring; and Woodstock Children's Summer Theater program.

OLD BUSINESS - None

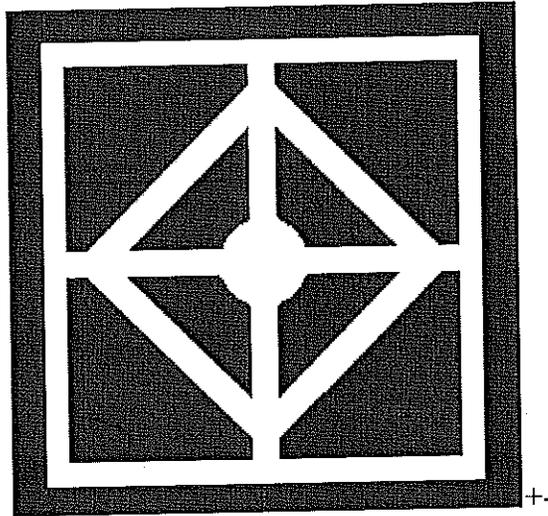
NEW BUSINESS – None

The next meeting: October 18, 2016

Motion to adjourn. John Puzzo motioned and Elaine Riner seconded.
Special Meeting adjourned 5:19 p.m.

Respectfully submitted,
Betsy Cosgray

Department
Of
Building & Zoning



**Building/Activity
September 2016**

Building Permits Issued

September 2016

<i>Type of Use</i> Commercial and Institutional		
Permit Type	Site Address	Total Fees
Remodel Building	1270 MCCONNELL RD	\$820.00
<i>Total Fees</i>		\$820.00

<i>Type of Use</i> Industrial and Manufacturing		
Permit Type	Site Address	Total Fees
Other Fire Protection	1725 KILKENNY CT	\$0.00
<i>Total Fees</i>		\$0.00

<i>Type of Use</i> Multi-Family		
Permit Type	Site Address	Total Fees
<i>Total Fees</i>		\$0.00

<i>Type of Use</i> Single Family Attached		
Permit Type	Site Address	Total Fees
<i>Total Fees</i>		\$0.00

<i>Type of Use</i> Single Family Detached		
Permit Type	Site Address	Total Fees
New Building	624 VERDI ST	\$19,250.40
Addition Building	1021 TAPPAN ST	\$249.60
Remodel Building	1003 CASTLESHIRE DR	\$20.00
Remodel Building	1012 CASTLESHIRE DR	\$20.00
Remodel Building	1025 CASTLESHIRE DR	\$20.00
Remodel Building	116 TERRY CT	\$110.00
Remodel Building	2110 FAIRVIEW LN	\$110.00
Remodel Building	1312 GALLOWAY DR	\$110.00
Other Deck	751 ST JOHNS RD	\$40.00
Other Deck	312 DEAN ST	\$40.00

Other Deck	250 SCHRYVER AVE	\$40.00
Other Deck	871 N MADISON ST	\$20.00
Other Deck	1258 BLAKELY ST	\$20.00
Other Detached Garage	536 W JACKSON ST	\$130.00
Other Fence	722 DIVISION ST	\$20.00
Other Fence	1514 FOX SEDGE TRL	\$20.00
Other Fence	1127 QUEEN ANNE ST	\$20.00
Other Fence	1912 JULIE ST	\$20.00
Other Fence	142 BLOOMFIELD DR	\$20.00
Other Fence	525 AUSTIN AVE	\$20.00
Other Fence	1609 ASH AVE	\$20.00
Other Plumbing	1360 SANDPIPER LN	\$110.00
Other Plumbing	1421 PORTAGE LN	\$55.00
Other Plumbing	931 N SEMINARY AVE	\$55.00
Other Plumbing	1226 THOMAS DR	\$55.00
Other Plumbing	119 PEACH TREE LN	\$55.00
Other Plumbing	403 WASHINGTON ST	\$55.00
Other Plumbing	2961-2963 STRAUSS CT	\$0.00
Other Plumbing	601 INDIGO LN	\$55.00

Total Fees \$20,760.00

Grand Total Fees \$21,580.00

Other Permit Activity Report Summary

September 2016

Type of Permit	This Month			Year To Date			This Month Last Year			Year To Date Last Year		
	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees
Other												
Antenna	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Concrete	0	\$0	\$0	2	\$0	\$120	0	\$0	\$0	0	\$0	\$0
Deck	5	\$8,250	\$160	24	\$92,350	\$1,095	4	\$13,450	\$200	33	\$114,025	\$1,400
Demolition	0	\$0	\$0	4	\$18,600	\$560	0	\$0	\$0	0	\$0	\$0
Detached Garage	1	\$39,725	\$130	5	\$76,225	\$579	0	\$0	\$0	4	\$85,932	\$1,115
Dumpster	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Elevator	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	3	\$23,000	\$415
Fence	7	\$13,865	\$140	80	\$198,006	\$1,600	6	\$19,750	\$120	82	\$204,385	\$1,640
Gazebo	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Grading	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Parking Lot	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Pool	0	\$0	\$0	8	\$45,400	\$1,025	0	\$0	\$0	3	\$59,200	\$365
Right-of-Way	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Shed	0	\$0	\$0	10	\$45,282	\$250	2	\$1,400	\$50	19	\$30,700	\$475
Sign	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Spa	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Temporary Structure	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Trellis	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Totals	13	\$61,840	\$0	133	\$475,863	\$5,229	12	\$34,600	\$370	144	\$517,242	\$5,410

Building Activity Report Summary

September 2016

Type of Permit	This Month			Year To Date			This Month Last Year			Year To Date Last Year		
	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees
Residential												
Single Family Detached	1	\$114,594	\$19,250	14	\$1,796,853	\$257,599	3	\$297,464	\$44,131	18	\$2,263,575	\$293,316
Single Family Attached	0	\$0	\$0	2	\$821,517	\$147,118	0	\$0	\$0	2	\$452,904	\$58,103
Multi-Family	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	4	\$2,900,000	\$620,155
Additions	1	\$15,000	\$250	12	\$288,000	\$1,609	2	\$26,000	\$75	8	\$144,780	\$1,037
Misc	27	\$167,698	\$1,260	219	\$1,263,426	\$11,258	21	\$125,800	\$1,235	228	\$1,456,950	\$11,532
Total	29	\$297,292	\$20,760	247	\$4,169,796	\$417,584	26	\$449,264	\$45,441	260	\$7,218,209	\$984,144
Commercial/Institutional												
Commercial - New	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	1	\$1,682,517	\$10,178
Commercial - Additions	0	\$0	\$0	1	\$1,975,000	\$1,983	0	\$0	\$0	2	\$110,000	\$805
Commercial - Misc	1	\$10,000	\$820	20	\$301,450	\$5,907	3	\$85,800	\$330	55	\$2,474,655	\$14,419
Total	1	\$10,000	\$820	21	\$2,276,450	\$7,890	3	\$85,800	\$330	58	\$4,267,172	\$25,402
Industrial												
Industrial - New	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Industrial - Additions	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	1	\$300,000	\$398
Industrial - Misc	1	\$2,900	\$0	7	\$53,685	\$375	0	\$0	\$0	17	\$7,465,030	\$11,926
Total	1	\$2,900	\$0	7	\$53,685	\$375	0	\$0	\$0	18	\$7,765,030	\$12,324
Grand Total	31	\$310,192	\$21,580	275	\$6,499,931	\$425,849	29	\$535,064	\$45,771	336	\$19,250,411	\$1,021,870

Fee Summary Report

September 2016

Type of Fee	This Month		Year To Date		This Month Last Year		Year To Date Last Year	
	Number of Permits	Fee Amount	Number of Permits	Fee Amount	Number of Permits	Fee Amount	Number of Permits	Fee Amount
Building Fees								
Residential	24	\$2,527.00	211	\$38,928.20	20	\$4,242.00	209	\$85,912.60
Commercial	1	\$820.00	18	\$330.00	3	\$330.00	43	\$16,105.99
Industrial	0	\$0.00	3	\$0.00	0	\$0.00	12	\$11,983.92
<i>Total Building</i>	25	\$3,347.00	232	\$39,258.20	23	\$4,572.00	264	\$114,002.51
Impact Fees								
Park	1	\$0.00	26	\$35,756.00	5	\$6,538.00	32	\$45,306.00
School	1	\$6,160.00	26	\$50,534.00	5	\$7,414.00	32	\$185,443.00
Library	1	\$843.00	26	\$15,722.00	5	\$1,553.00	32	\$41,982.00
Streets	1	\$246.00	26	\$5,904.00	5	\$738.00	32	\$27,762.00
Police	1	\$1,265.00	26	\$23,589.00	5	\$2,330.00	32	\$62,009.00
Fire and Rescue	1	\$244.00	26	\$4,550.00	5	\$450.00	32	\$12,088.00
<i>Total Impact</i>		\$8,758.00		\$136,055.00		\$19,023.00		\$374,590.00
Water and Sewer Fees								
Water	1	\$3,775.00	26	\$80,890.00	5	\$9,271.00	32	\$237,816.00
Sewer	1	\$5,225.00	26	\$111,026.00	5	\$12,495.00	32	\$290,171.00
<i>Total Water and Sewer</i>		\$9,000.00		\$191,916.00		\$21,766.00		\$527,987.00
<i>Grand Total</i>		\$21,105.00		\$367,229.20		\$45,361.00		\$1,016,579.51

Code Enforcement Monthly Summary
September 2016

	Violations		Number of Inspections	Number of Notices Issued	Number of Citations Issued
	New	Abated			
This Year					
January	22	0	41	0	0
February	16	0	66	0	0
March	24	1	56	0	0
April	34	0	67	0	0
May	8	0	52	0	0
June	5	0	69	0	0
July	4	0	19	0	0
August	34	0	31	0	0
September	17	0	30	0	0
October	0	0		0	0
November	0	0	0	0	0
December	0	0	0	0	0
Totals	164	1	431	0	0

Last Year					
January	6	0	7	7	0
February	17	0	23	6	0
March	39	0	52	6	0
April	5	0	23	4	0
May	51	0	54	0	0
June	17	0	37	0	0
July	19	0	27	0	0
August	14	0	66	0	0
September	14	0	120	0	0
October	16	0	104	0	0
November	13	0	71	0	0
December	21	0	57	0	0
Totals	232	0	641	23	0

DEPARTMENT OF BUILDING & ZONING

Backflow Protection Program
Monthly Summary

September 2016

Number of Inspections
34 Inspections@21 locations

Amount Invoiced
\$2750.00



Police Department

John L. Lieb, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

To: Roscoe C. Stelford, City Manager
From: John L. Lieb, Chief of Police
Re: September 2016 Monthly Report
Date: October 25, 2016

Woodstock Police responded to 1,157 calls for service during the month of September; 91 fewer calls than responded to in September 2015. At this point in the 2016 calendar year, WPD has responded to only 31 fewer calls for service than reported at a similar point in 2015. There were 101 reported crimes during the month; 21 more than reported in September 2015. There are two reported crimes less than compared to a similar point in the 2015 calendar year. Criminal arrests were down comparing this September with last year, and year to date arrests are down by 64. Lastly, traffic arrests continue to be lower at this point for the year, and the incidences of traffic accidents are 39% higher comparing this point of the calendar year with a similar point in 2015.

All the personnel who have transitioned into new positions (Chief of Police, Deputy Chief, Detective Sergeant, Patrol Sergeant, Detective, and School Resource Officer) in the past several months are now beginning to “gain their stride” regarding levels of proficiency in their new assignments. All the transitions were made nearly seamlessly and without interruption of service to the public. Officer Paul Farnum continues to successfully progress through field training; if all goes well, he will be released to solo patrol in early November.

Other highlights for the month include: Participation by numerous members of the Department in a cumulative of over 120 hours of police training in multiple facets that will make each of the officers better educated in performing their duties. Woodstock received positive press in the August 2016 Illinois COPS Magazine with a short news blurb titled, “Changing of the Guard in Woodstock,” regarding the retirement of Chief Robert Lowen. Woodstock PD personnel assisted with the annual Woodstock High School Homecoming Parade, participated in a DUI enforcement campaign before, during, and after the Labor Day Holiday, had representatives attend the “Successful Supervision and Leadership” ICMA coaching program after being invited by City Manager Stelford, attended the annual Northern Illinois Police K-9 Memorial in Libertyville, assisted the McHenry County Mental Health Board with a “Clinical Review,” assisted CUSD D200 with their annual “Safety Meeting” for all district leaders and the subsequent “Code Red Drills,” served as the host site for a two-day AARP Driver Safety Course, Officer Charles Vorderer was the guest speaker at September’s “Coffee With The Chief”



NATIONAL TRUST
for HISTORIC PRESERVATION®

DOZEN DISTINCTIVE
DESTINATIONS 2007

***Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation***

program. He gave an informational presentation regarding Beat 23, and a supplemental presentation on the various facets of wellness in regard to mental health. Officers ensured a safe environment at community events such as the Woodstock Duathlon held in Emricson Park, as well as, the 2nd Annual “Save Abandoned Babies” motorcycle run out of Woodstock Harley Davidson.

Again, visit and “Like” us on Facebook! Woodstock Police Department has made the step in ensuring our community is well-informed on the actions of their police department.

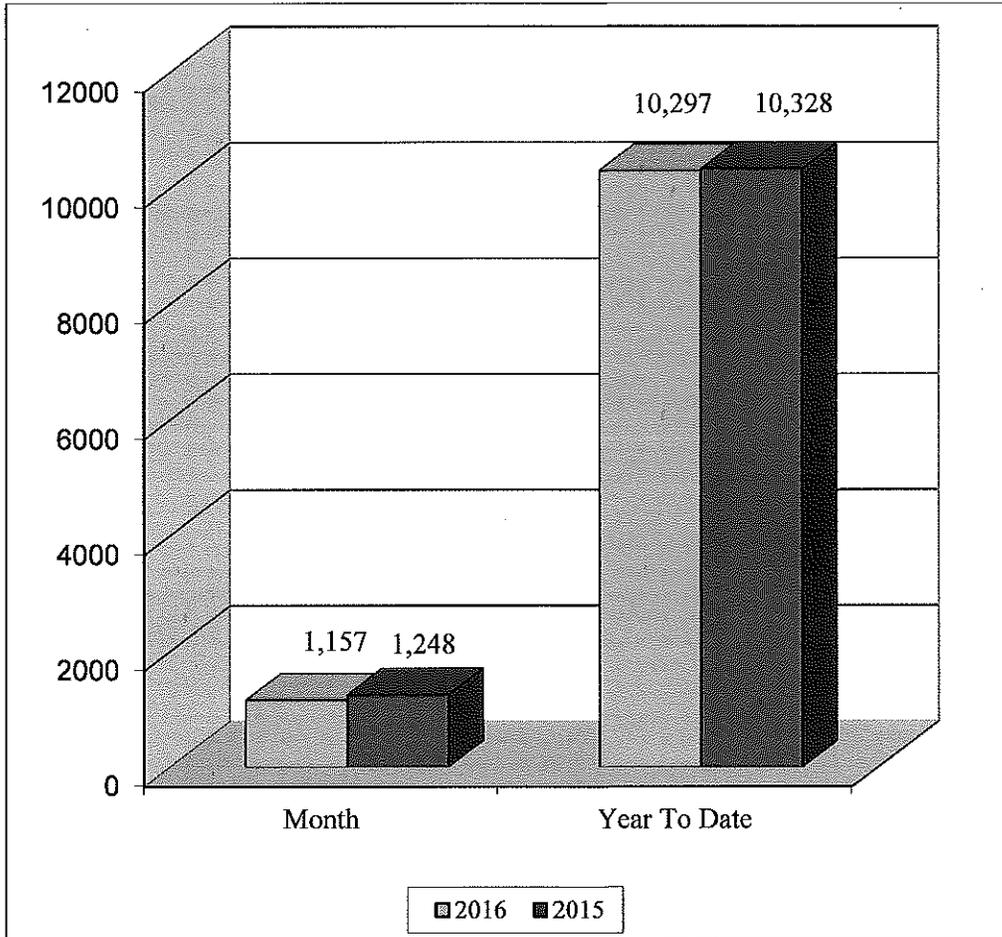
Sincerely,

A handwritten signature in black ink, appearing to read "J. Lieb", written in a cursive style.

John L. Lieb
Chief of Police

CITY OF WOODSTOCK POLICE DEPARTMENT

September 2016
MONTHLY REPORT



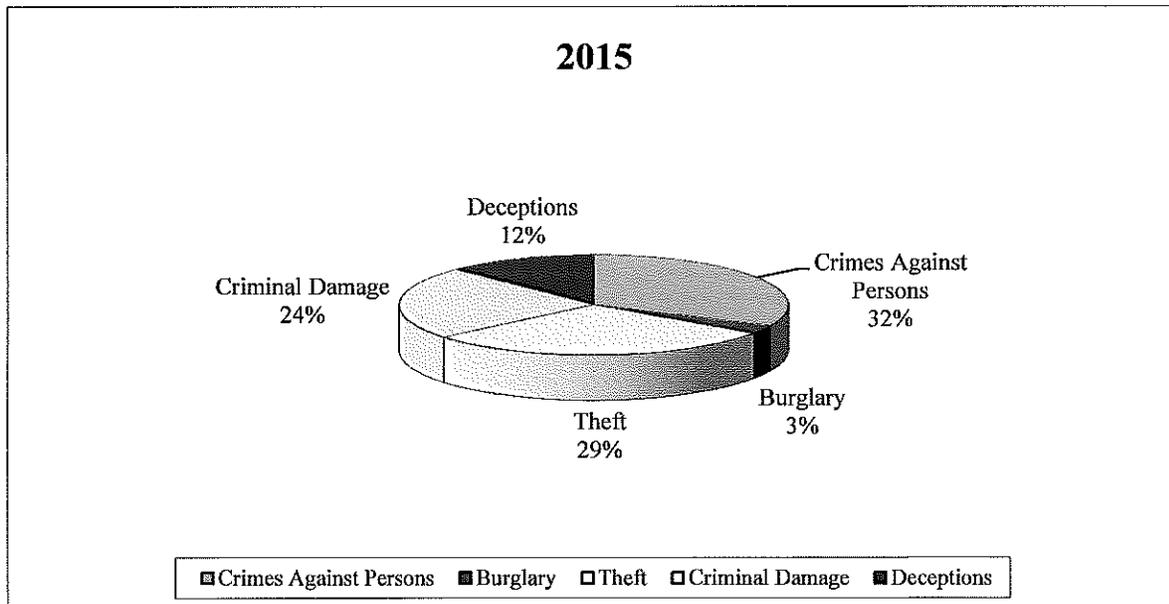
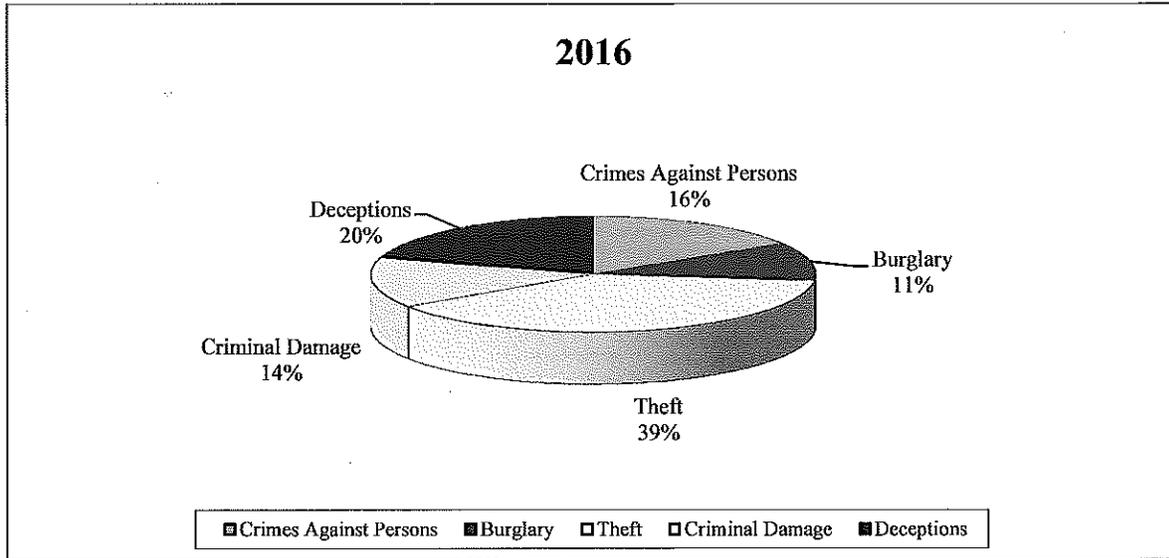
CALLS FOR POLICE SERVICE

**WOODSTOCK POLICE DEPARTMENT
SEPTEMBER 2016 MONTHLY REPORT**

REPORTED CRIME CATEGORIES	Month 2016	Month 2015	Year to Date 2016	Year to Date 2015
CRIMES AGAINST PERSONS				
Homicide	0	0	0	0
Criminal Sexual Abuse	0	0	14	20
Robbery	1	0	8	3
Battery	27	19	130	192
Assault	1	3	20	13
Reckless Homicide	0	0	0	0
CRIMES AGAINST PROPERTY				
Burglary	1	0	24	21
Burglary to Residence	1	0	6	13
Burglary to Vehicle	6	8	64	37
THEFTS				
Felony	6	7	57	59
Misdemeanor	20	15	169	133
Retail Theft	15	7	100	90
Motor Vehicle Theft	3	2	13	10
CRIMINAL DAMAGE TO PROPERTY				
Felony	1	2	10	27
Misdemeanor	7	11	92	137
Arson	0	0	2	0
DECEPTIONS				
Deceptive Practice	0	0	10	5
Forgery	3	2	19	12
Theft of Labor / Service	0	0	4	5
All Other Deceptions	4	4	75	72
TOTAL CRIMES REPORTED	101	80	847	849

CITY OF WOODSTOCK POLICE DEPARTMENT

September 2016 MONTHLY REPORT



REPORTED CRIMES COMPARISONS

**WOODSTOCK POLICE DEPARTMENT
SEPTEMBER 2016 MONTHLY REPORT**

ARREST SUMMARY / TRAFFIC DATA	Month 2016	Month 2015	Year to Date 2016	Year to Date 2015
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CRIMINAL ARRESTS

Crimes Against Persons	13	14	77	96
Crimes Against Property	4	4	50	57
Crimes Against Society	12	26	108	120
Arrests for Outside Agencies	3	7	62	64
Juvenile Arrests	11	2	49	73
Total Criminal Arrests	43	53	346	410

TRAFFIC ARRESTS

From Accidents	30	23	341	182
Driving Under the Influence	5	4	37	54
Driving While Suspended	18	18	143	193
Insurance Violations	15	36	205	287
Other Traffic Arrests	10	205	1577	1,946
Total Traffic Arrests	172	286	2303	2,662

TRAFFIC CRASHES

Fatal Crashes	0	1	0	1
Personal Injury	9	10	58	64
Property Damage	16	27	444	270
Private Property	33	24	153	136
Total Crashes	58	62	655	471

**WOODSTOCK POLICE DEPARTMENT
SEPTEMBER 2016 MONTHLY REPORT**

MISCELLANEOUS SERVICES	Month 2016	Month 2015	Year to Date 2016	Year to Date 2015
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GENERAL INFORMATION

Calls for Service	1157	1,248	10297	10,328
Miles Patrolled	23468	27,207	219682	229,581
Total Written Reports	333	332	3105	3,096
Tavern Checks	352	280	2942	2,862
Outside Agency Assists	5	7	66	64
Fire/Rescue Calls	371	372	2830	3,223

PARKING VIOLATIONS

Total Parking Violations	251	356	2867	2,952
Total Fines Collected	\$3,080	\$5,000	\$52,919	\$57,990

PROPERTY SUMMARY

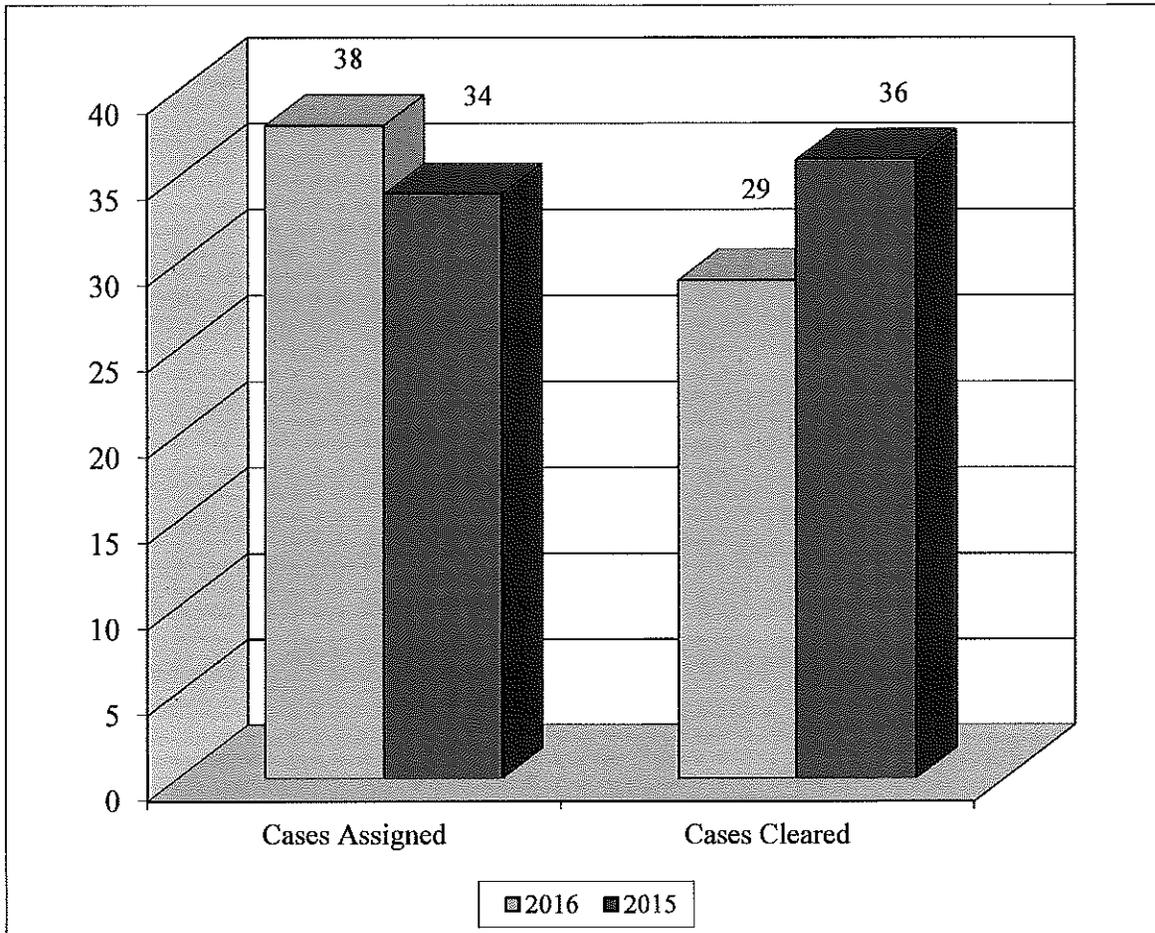
Stolen Property Value	\$20,324	\$26,785	\$245,824	\$159,444
Recovered Property Value	\$5,983	\$18,454	\$134,542	\$52,218
Vandalized Property Value	\$1,030	\$1,416	\$59,204	\$41,063

ADDITIONAL FEES/FINES SUMMARY

Vehicle Impound Fees	\$3,500	\$3,500	\$36,500	\$39,000
Bail Processing Fees	\$160	\$380	\$2,040	\$2,600

CITY OF WOODSTOCK POLICE DEPARTMENT

September 2016
MONTHLY REPORT



INVESTIGATIONS DIVISION MONTHLY CASE COMPARISONS

**WOODSTOCK POLICE DEPARTMENT
SEPTEMBER 2016 MONTHLY REPORT**

INVESTIGATIONS DIVISION	Month 2016	Month 2015	Year to Date 2016	Year to Date 2015
CASES ASSIGNED				
Felony Cases	20	25	171	185
Misdemeanor Cases	4	0	24	25
Non Criminal Cases	14	9	72	86
Total Cases Assigned	38	34	267	296
CASES CLEARED				
Felony Cases	19	26	160	182
Misdemeanor Cases	1	0	14	26
Non Criminal Cases	9	10	65	84
Total Cases Cleared	29	36	239	292

NARRATIVE SUMMARY:

Cases assigned and investigated by the Investigations Division this month included: one(1) Residential Burglary, one(1) Attempted Commercial Burglary, one(1) Stolen Vehicle - located, one(1) Retail Theft (Over \$300), one(1) Retail Theft (Under \$300), one(1) Aggravated Battery, one(1) School Incident - Sexting, one(1) Sex Offender Registration, one(1) Violation of Sex Offender Registration, one(1) Missing Adult, one(1) Impersonating a Peace Officer, one(1) Aggravated Domestic Battery, one (1) Indecent Solicitation of a Child, two(2) Theft (Over \$500), two(2) Identity Theft, two(2) Forgery, two(2) Drug Investigation, two(2) Death Investigation, two(2) Missing Juveniles, and six(6) Burglary to Motor Vehicle.

During this month School Resource Officer Rapacz, assigned to both the Woodstock Community High School and Woodstock North High School, successfully investigated the following: one(1) Theft (Under \$500), one(1) Disorderly Conduct, one(1) Suicidal Subject, one(1) Possession of Tobacco by a Minor, and three(3) Truancy.

**Woodstock Police Department
September 2016 Monthly Report**

D.A.R.E / G.R.E.A.T Program Summary

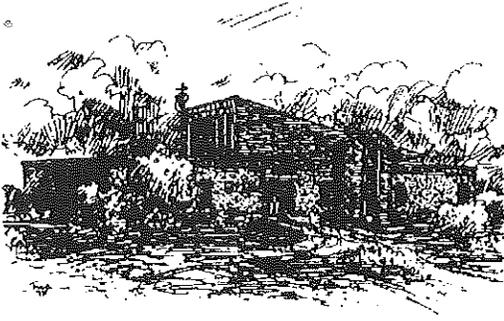
Lessons continued for the D.A.R.E. Officer at Mary Endres, Westwood and St. Mary's Schools.

Lesson #2 discussed myths and facts about teen involvement with substances such as alcohol and tobacco, which students learned the consequences and health effects of using such substances. This lesson also re-enforced the DARE decision making model with more practice in applying the model to make difficult decisions.

In Lessons #3 and #4, classes discussed risks and consequences and peer pressure and the appropriate ways to deal with and respond to these pressures. Students learned refusal techniques and discuss why it is difficult to say "no" to their friends.

The D.A.R.E. Officer was also able to attend a camping outing for Westwood's fifth grade classes. This was a unique opportunity for the fifth graders to see and interact with their D.A.R.E Officer outside of the class room activities.

The D.A.R.E. Officer has met with several students at Creekside Middle School and Woodstock High School as a mentor.



Resurrection Catholic Church

2918 S. Country Club Road ♦ Woodstock, Illinois 60098
PHONE 815/ 338-7330 ♦ FAX 815/ 338-7365

August 15, 2016

Woodstock Police Department
ATTN: Chief John L. Lieb
656 Lake Avenue
Woodstock, IL 60098

Dear Chief Lieb,

This year, the annual family picnic at Resurrection Catholic Church coincides with the anniversary of the events that occurred on 9-11-2001. On September 11, 2016, our parish will incorporate special remembrances at the one Sunday Mass we will celebrate, as well as at the parish picnic that will take place immediately after. It is our desire to honor the first responders of our local area at our festivities.

With this in mind, Resurrection Parish would like to invite you and the members of your department, along with your immediate families, to come and be part of our special day. Those who would be comfortable worshipping with us are welcome to attend the one Sunday Mass that day . . . which begins at 9:11 a.m. Others who prefer to join us afterwards are invited to our festivities beginning at approximately 10:45 a.m. We will conduct some ceremonies of remembrance for those who lost their lives 15 years ago in their commitment to serve and protect. We will also honor those who continue to serve us, as first responders and those who serve in the military. Following these ceremonies, we will EAT, because food always seems prominent at our parish events. Afterwards, there will be games and activities designed for children and families.

We would be pleased if you and members of your staff and immediate families can join us as our guests this September 11th. In order to make proper preparations, we would ask that you provide the number of your people planning to attend no later than August 30th. Contact Brother Christopher Trimpe, C.R., by phone (815-38-7330, ext.2) or by email (brchris@resurrectioncc.comcastbiz.net).

1.

Thank you for the service your company renders to our local community. We hope that we will be able to express that gratitude personally on September 11th.

With grateful appreciation,

(Rev.) Stephen A. Glab, C.R.
Pastor
Resurrection Catholic Church
(815)338-7330, ext. 1
sagcr@comcast.net

...All I want is to know Christ and the power of His resurrection

Philippians 3:10



City of
WOODSTOCK

Police Department
John L. Lieb, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

September 6, 2016

Mrs. Nancy Keller
C/O Bruce M. Farris, D.D.S.
301 E. Calhoun St.
Woodstock, IL 60098

Dear Mrs. Keller,

I want to thank you for the very generous donation of stuffed animals you recently made to the department for use by children our Officers may encounter. Your gift was a very kind and thoughtful gesture which will be put to good use immediately.

All of the many bunnies, bears and frogs will go a long way in comforting children who may be experiencing a time of distress or confusion. We have placed the stuffed animals in a central location to make them readily accessible to each of our Officers. Your compassion and thoughtfulness is to be commended. Again, thank you.

Sincerely,

John L. Lieb
Chief of Police

Cc: Sergeant Constantino J. Cipolla



NATIONAL TRUST
for HISTORIC PRESERVATION

DOZEN DISTINCTIVE
DESTINATIONS 2007

*Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation*



City of
WOODSTOCK

Police Department

John L. Lieb, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policdept@woodstockil.gov
www.woodstockil.gov

September 15, 2016

Grace Lutheran Church
Attn: Thrivent Action Teams
1300 Kishwaukee Valley Rd.
Woodstock, IL 60098

Dear Thrivent Action Team Members,

Thank you very much for your recent donation of gift bags for the members of the Woodstock Police Department to thank them for protecting our community. The sheer quantity of bags was impressive enough, as there was plenty for everyone. But the fact that you took such care in choosing the contents of the bags was truly inspired; from useful items (especially to a Police Officer) such as pen, notebook and hand sanitizer to the wonderful assortment of snacks, treats and gum plus a great cup of coffee! Your choices were thoughtful and considerate and much appreciated by the men and women of our department.

You certainly lived up to your tagline – “Generosity is meant to be shared.” It has been a difficult time for law enforcement of late and it is gratifying to know that we still have the support of our community. Again, many thanks to you all for your kindness.

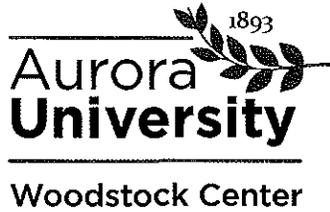
Sincerely,

John L. Lieb
Chief of Police



DOZEN DISTINCTIVE
DESTINATIONS 2007

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September 16, 2016.

Dear Chief Lieb,

First, please allow me to offer my sincere congratulations on your recent promotion to Chief of Police.

Second, I want to thank you for taking the time to attend our working luncheon. Your presence and your input was tremendously helpful. We continue to believe that offering an MPA at Aurora University Woodstock Center will benefit all stakeholders, and we are actively pursuing that objective.

Thank you, too, for the active police presence in and around the Woodstock Center. It is appreciated by students and staff!

Kindest regards, Catherine

John Lieb

From: Tamara Reed
Sent: Friday, September 16, 2016 1:12 PM
To: John Lieb; Jeffery Parsons; Daniel Latham; Arthur Lanz
Cc: Brett Muehlfelt
Subject: FW: Marian Extra Detail on 9/23/16

Follow Up Flag: Follow up
Flag Status: Flagged

Good job, Officer Muehlfelt!

From: Cheryl Loy [REDACTED]
Sent: Friday, September 16, 2016 12:11 PM
To: Tamara Reed
Subject: Re: Marian Extra Detail on 9/23/16

Thank you so much!

Also, I just wanted to thank your officer this morning who assisted my son, Jacob, on Rt47. He had been rear-ended by another Marian student (both boys are ok) but Officer Muehlfelt was such a great guy and really helped reassure both boys. I think the officer was just near the end of his shift, and was most likely very tired - but his professionalism and reassurance really warmed my heart and put my son at ease.

I hope this message finds you well!

Have a great weekend!
Cheryl Loy

On Fri, Sep 16, 2016 at 11:24 AM, Tamara Reed <treed@woodstockil.gov> wrote:

Cheryl,

Detective Sergeant Josh Fourdyce and Officer Bill Lintner will work the extra detail at the Marian Football on Friday, 9/23/16 from 6:30 p.m. to 10:00 p.m. (or the completion of the game/clearing of the parking lots.)

Thank you.

Tamara

John Lieb

From: Mike [REDACTED]
Sent: Saturday, September 17, 2016 9:30 AM
To: John Lieb
Subject: COMPLIMENT

John,

My wife and I had the opportunity to have a conversation with one of your police officers, Sharon Freund. She was working the Homecoming parade, and we had a few minutes to talk. What a delightful young lady, polite and professional. Being a K-9 officer, we had a few questions, and it became readily apparent, she loves her job. With all the attention the police are getting these days, I thought you might want to hear something positive. She's a very nice young lady.

Appreciate the job you do, and all of your fellow officers.

Mike [REDACTED]
Woodstock II
[REDACTED]

Sent from my Galaxy Tab® A



City of
WOODSTOCK

Police Department
John L. Lieb, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policdept@woodstockil.gov
www.woodstockil.gov

September 19, 2016

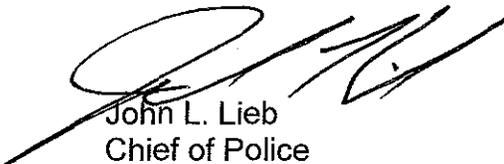
All Seasons Apple Orchard
14510 IL Route 176
Woodstock, IL 60098

Dear Sir or Madam,

Thank you for the ½ bushel bag of apples and the apple cider donuts you dropped off at the station today. They both taste delicious and are a sure sign that autumn has arrived. The treats have been placed in our break room so that everyone can enjoy them. We appreciate your thoughtful and generous gesture on our behalf.

We wish you a prosperous fall season!

Sincerely,



John L. Lieb
Chief of Police



NATIONAL TRUST
for HISTORIC PRESERVATION

DOZEN DISTINCTIVE
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John Lieb

From: Ralph Webster
Sent: Wednesday, September 21, 2016 8:44 AM
To: John Lieb
Subject: Last Night

Follow Up Flag: Follow up
Flag Status: Flagged

Chief Lieb,

I just wanted to thank you again for coming last night. The support shown to me by the PD as a whole, and you personally, has meant a great deal throughout my career. Your presence for the presentation last night certainly tops the list.

Ralph

Ralph Webster | Fire Chief | Woodstock Fire/Rescue District
PO Box 423 | Woodstock, IL 60098 | Ph: 815-338-2621 | Fax: 815-334-2010

John Lieb

From: Anne Majewski [REDACTED]
Sent: Wednesday, September 21, 2016 9:39 AM
To: John Lieb
Subject: Thank You

Follow Up Flag: Follow up
Flag Status: Completed

Dear Chief Lieb,

Thank you for your hospitality and the time to address your group. I have enjoyed the camaraderie and collaboration with the many police agencies our office interacts with and hope we at the Coroners Office can continue to improve upon our methods and communications to insure the most thorough and accurate investigations possible.

PS Wasn't Mr. Ahern a great speaker and spear heading a great service!

Anne L. Majewski MD

Anne L. Majewski M.D.

Coroner

2200 North Seminary Ave

Woodstock, IL 60098

Main Office Phone: 815-338-9392 (Hours: Mon-Fri, 8-4:30)

Personal extension: 815-334-4777 (Hours: Mon-Fri, 8-4:30)

FAX: 815-334-1496

[REDACTED]

The contents of this e-mail message and any attachments are intended solely for the addressee(s) named in the message. This communication is intended to be and to remain confidential. If you are not the intended recipient of this message, or if this message is addressed to you in error, please immediately alert the sender.

Please consider the environment before printing this email

John Lieb

From: Lisa Hanson [REDACTED]
Sent: Friday, September 23, 2016 10:26 PM
To: John Lieb; Tamara Reed
Subject: Thank You

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Chief Lieb:

Thank you for taking the time to take my phone call this morning. I appreciated the opportunity to speak with you regarding some of my concerns about downtown Woodstock.

I am a business owner/property owner in the downtown. As we discussed, I am concerned about some of the recent incidents in the downtown area. The City had made great strides in restoring peace and order to the Square and now it seems we are taking steps backward and we are spiraling downward - very discouraging. I will also add I believe in the community's right to know... to be informed about what is happening in their neighborhoods and our downtown. Knowledge is power. People make their choices/decisions based on the information they have. If the Woodstock Police Department truly is interested in community partnerships there needs to be better communication and transparency with the public they serve.

Please know I appreciate all the hard work of the Woodstock Police Department. Again, my sincere thanks for your time and consideration.

Best Regards,

Lisa K Hanson

The Backdrop
106 Cass Street
Woodstock, IL 60098



Office of the Mayor
Dr. Brian Sager, Mayor
121 W. Calhoun Street
Woodstock, Illinois 60098

815.338.4302
815.334.2269
mayor@woodstockil.gov
www.woodstockil.gov

DATE: October 26, 2016

TO: Honorable Mayor and City Council
City Manager Roscoe C. Stelford III

FROM: Jane Howie, Executive Assistant

RE: **Request for Class B-9 Liquor License
Wondertucky Distillery
315 E. South Street**

Mr. David Cunningham will appear before City Council on Tuesday, November 1, 2016, to request creation of a Class B-9 (Brewpub, Distillery, Vintner, or Winery) liquor license for his distillery located at 315 E. South Street. A Class B-9 License which permits the retail sale of beer or wine by package only, but not for consumption or use on the licensed premises, and the sampling of beer or wine or alcoholic liquor on the premises of a small business location of a brewpub, distillery, vintner or winery selling their own product. This license also allows the transfer of a portion of beer or wine inventory from the licensed premises to the premises of a special event or the Woodstock Farmers' Market for sampling and retail sale of packaged beer or wine and the transfer of a portion of alcoholic liquor inventory from the licensed premises to the premises of a special event or the Woodstock Farmers' Market for sampling purposes only.

Attached for your information is a copy of the liquor license application for Wondertucky Distillery. The applicant has also submitted an executed lease and diagram of the premises and a *letter of intent* from his insurance company for liquor liability insurance. If his request is approved, prior to license issuance, he will be required to provide Articles of Incorporation and a Certification of Insurance.

After meeting with Mr. Cunningham and reviewing his documentation, it is Mayor Sager's recommendation that a Class B-9 liquor license be created and issued to Wondertucky Distillery.

If Council is supportive of this request, approval is recommended for the attached ordinance, identified as Document No. _____, *An Ordinance Amending Section 3.3.6, Classification of Licenses; Number and Fees of the Woodstock City Code* which would increase the number of Class B-9 liquor licenses for Wondertucky Distillery.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager

ORDINANCE NO. 16-O-_____***An Ordinance Amending Title 3,
Chapter 3, Liquor Control, of the Woodstock City Code***

BE IT ORDAINED by the CITY COUNCIL of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

SECTION ONE: That Section 3.3.6, Classification of Licenses; Number and Fees, of the Woodstock City Code shall be amended to increase the number of Class B-9 liquor licenses by one (Wondertucky Distillery) so that the total authorized number of liquor licenses in the City shall be as follows:

- C. Number and Fees: The following number of licenses and license fees shall be charged for each liquor license classification:

<i>Class</i>	<i>Number Available</i>	<i>Fee Effective May 1, 2011</i>
<i>A-1</i>	<i>6</i>	<i>\$2,000.00</i>
<i>A-2</i>	<i>9</i>	<i>\$1,500.00</i>
<i>A-4</i>	<i>1</i>	<i>\$1,500.00</i>
<i>A-5</i>	<i>1</i>	<i>\$1,000.00</i>
<i>A-6</i>	<i>9</i>	<i>\$1,600.00</i>
<i>A-7</i>	<i>0</i>	<i>\$1,800.00</i>
<i>B-1</i>	<i>2</i>	<i>\$2,000.00</i>
<i>B-2</i>	<i>4</i>	<i>\$1,200.00</i>
<i>B-3</i>	<i>5</i>	<i>\$1,500.00</i>
<i>B-4a</i>	<i>0</i>	<i>\$1,100.00</i>
<i>B-4b</i>	<i>0</i>	<i>\$1,200.00</i>
<i>B-4c</i>	<i>1</i>	<i>\$1,300.00</i>
<i>B-5</i>	<i>0</i>	<i>\$1,500.00</i>
<i>B-6</i>	<i>1</i>	<i>\$1,200.00</i>
<i>B-7</i>	<i>0</i>	<i>\$1,200.00</i>
<i>B-8</i>	<i>1</i>	<i>\$ 600.00</i>
<i>B-9</i>	<i>1</i>	<i>\$ 600.00</i>
<i>C-1</i>	<i>1</i>	<i>\$1,200.00</i>

<i>C-2</i>	<i>1</i>	<i>\$ 800.00</i>
<i>D</i>	<i>4</i>	<i>\$1,200.00</i>
<i>E-1</i>	<i>3</i>	<i>\$ 600.00</i>
<i>E-2</i>	<i>0</i>	<i>\$ 700.00</i>
<i>E-3</i>	<i>2</i>	<i>\$ 500.00</i>
<i>E-4</i>	<i>0</i>	<i>\$1,200.00</i>
<i>E-5</i>	<i>1</i>	<i>\$1,000.00</i>
<i>I</i>	<i>0</i>	<i>\$ 800.00</i>
<i>J</i>	<i>0</i>	<i>\$ 800.00</i>
<i>BYOB, non-restaurant</i>	<i>2</i>	<i>\$ 200.00</i>
<i>KK</i>	<i>0</i>	<i>\$ 800.00</i>
<i>L</i>		<i>\$ 800.00</i>
<i>M-1</i>		<i>\$ 150.00 per day</i>
<i>M-2</i>		<i>\$ 50.00 one day</i> <i>\$ 100.00 2-29 days</i> <i>\$ 150.00 30-60 days</i>
<i>N</i>		<i>\$ 50.00 per day</i>

SECTION TWO: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION THREE: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION FOUR: This Ordinance shall be known as Ordinance _____ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:
Nays:
Abstentions:
Absentees:

APPROVED:

Mayor Brian Sager, Ph.D.

(SEAL)
ATTEST: _____
Cindy Smiley, City Clerk

Passed: _____
Approved: _____
Published: _____

CERTIFICATION

I, Cindy Smiley, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the _____ day of _____, 2016, the foregoing Ordinance entitled ***An Ordinance Amending Title 3, Chapter 3, Liquor Control, of the Woodstock City Code***, was duly passed by said City Council.

The pamphlet form of Ordinance No. 16-O-_____, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day of _____, 2016, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and corporate seal of the City of Woodstock this _____ day of _____, 2016.

Cindy Smiley, City Clerk
City of Woodstock,
McHenry County, Illinois

(SEAL)

CORPORATE FORM
APPLICATION FOR LIQUOR LICENSE
 Under CITY OF WOODSTOCK LIQUOR CONTROL ORDINANCE
 TO BE FILED WITH THE LIQUOR COMMISSIONER OF THE CITY OF WOODSTOCK

IMPORTANT: This application must be filed with the Liquor Control Commissioner of the City of Woodstock, Illinois. Upon approval, the applicant must submit remittance of fee in proper amount, which must be in the form of certified check or cashier's check or postal money order payable to the City of Woodstock.

License Classification: <u>B-9</u>	OFFICE USE ONLY	Fee: \$ <u>600.00</u>	License No. _____	Date issued: _____
Fee Received: \$ _____	Date Effective: _____	to _____		
(Certified Check _____ Cashier's Check _____ Money Order _____) Bond: _____ Insurance: _____ Checked _____				

1. Corporate Name of Business: WONDERTUCKY DISTILLERY + BOTTLING, INC.
2. Email Address: WONDERTUCKYWHISKEY@GMAIL.COM
3. A: Location of place of business for which application is made: 315 EAST SOUTH STREET, WOODSTOCK, IL 60098
 B: Is location properly zoned for this business? YES
4. A: Date which Charter was issued: _____
 B: Date of filing assumed name with County clerk (if applicable): _____
 C: Attach to this application a legal description and diagram of the premises depicting the location of any service bars and the location of any service bars and the location of one designated dancing area.
5. Objects of Corporation, as set forth in Charter: _____
6. State kind of business: DISTILLERY
7. Date on which business was begun or will begin at this location: 8/22/2014 - PERMITTED, 3/4/15 BEGAN
8. State true value (in dollars) of goods, wares, merchandise on hand, as of the date of this application. \$ \$75,000.00
9. Does applicant own premises for which this license is sought? NO
 If not: A: Name and address of lessor: RICK ANDERSON, 421 LINCOLN AVE., WOODSTOCK, IL 60098
 B: Period covered by lease: From 1/29/2015 to 1/31/2016 (RENEWES YEARLY)
 C: If applicable, a copy of the lease must accompany this application.
10. A: Is the location of applicant's business for which license is sought within 100 feet of any church, school (other than institution of higher learning), hospital, home for the aged or indigent persons or for veterans, their wives or children, any naval or military station or post? NO
 B: If the answer to 9(A) is YES, is the applicant's place of business a hotel offering restaurant service, a regularly organized club, a food shop, or other place where the sale of liquor is not the principal business? -
 C: If the answer to 9(B) is YES, how long has the place of business been operating? -
 D: If the answer to 9(B) is YES, are the majority of customers minors of school age or does the principal business transacted consist of school books, school supplies, food, lunches or drinks for minors? -
11. Is, or will be, the applicant's place of business located within 100 feet of any undertaking establishment or mortuary? NO
12. Does applicant seek a license to sell alcoholic liquor upon the premises as a restaurant? NO If so, are premises: A) Maintained and held out to the public as a place where meals are actually and regularly served? - B) Provided with adequate and sanitary kitchen and dining room and capacity with sufficient employees to prepare, cook and serve suitable food? -
13. Has any manufacturer, importing distributor, or distributor directly or indirectly paid or agreed to pay for this license, advance money or anything else of value, or any credit (other than merchandizing credit in the ordinary course of business for a period not to exceed ninety days), or is such a person directly or indirectly interested in the ownership, conduct or operation of the place of business? NO If answer is YES, give particulars: _____
14. For each officer and director, please state the following (attach additional page if insufficient space):
 Name: DAVID A CUNNINGHAM Title: PRESIDENT
 Social security number: [REDACTED] Birth Date: [REDACTED]
 PLEASE SEND ALL MAIL TO:
 Address: 315 E SOUTH ST., WOODSTOCK, IL 60098 Phone: 224-678-4396
 Name: _____ Title: _____
 Social security number: _____ Birth Date: _____
 Address: _____ Phone: _____
 Name: _____ Title: _____
 Social security number: _____ Birth Date: _____
 Address: _____ Phone: _____
 Name: _____ Title: _____
 Social security number: _____ Birth Date: _____
 Address: _____ Phone: _____
15. Has any principal officer of this corporation ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. YES
 If so, please state offense and provide specifics: SEE ATTACHED
16. Are any principal officers residents of the City of Woodstock wherein above described place of business is located? NO

17. Are you, or any other person, directly interested in your place of business, a law enforcing or elected public official? NO
 If so, who, and what office is held? —
18. Has any license previously issued to applicant by state, federal or local authorities been revoked? NO
 If so, please provide specific details: —
19. Has application been made for retail license for any premises other than those described above? NO
 If so, what is the status of this application/license? —
20. If a majority in interest of the stock of the corporation is owned by one person or his nominees, give the following information:
 Name: DAVID A CUNNINGHAM Birth Date: [REDACTED]
 PLEASE SEND ALL MAIL TO:
 Address: 315 E. SOUTH ST., WOODSTOCK, IL 60098 Social Security Number: [REDACTED]
21. Does any officer, manager or director of the applicant corporation, or any stockholder or stockholders own in the aggregate more than five percent (5%) of its stock? NO If so, each such person must answer the following questions: (attach separate sheet, if more than two persons).

A: Name: — Birth Date: —
 Social security number: — Business Phone: —
 Address: — Home Phone: —

B: Has such person ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. —
 If so, please state offense and provide specifics: —

C: Has such person made application for retail license to any other premises other than those described above? —
 If so, what was disposition of application? —

D: Does such person hold stamp in the United States for gambling? —

A: Name: — Birth Date: —
 Social security number: — Business Phone: —
 Address: — Home Phone: —

B: Has such person ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. —
 If so, please state offense and provide specifics: —

C: Has such person made application for retail license to any other premises other than those described above? —
 If so, what was disposition of application? —

D: Does such person hold stamp in the United States for gambling? —

22. Is or will this business be conducted by a Manager or Agent? Agent If YES, please provide Manager /Agent information:

A: Name: RAY FLAVIN Birth Date: —
 Social security number: [REDACTED] Business Phone: 815-404-9404
 Address: 666 Russell Ct #106, Woodstock Home Phone: —

B: Are you a citizen of the United States? YES Place of Birth: FLINT, MICHIGAN
 If a naturalized citizen, when and where naturalized? —
 Court in which (or law under which) naturalized? —

C: Has such person ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. —
 If so, please state offense and provide specifics: —

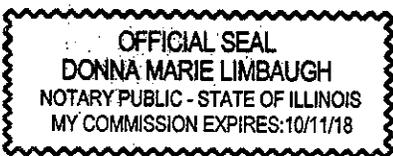
D: How long have you been a resident of Woodstock wherein the above business is located? —

E: Do you hold a stamp from the United States for gambling? —

AFFIDAVIT

STATE OF ILLINOIS)
) SS.
 COUNTY OF McHENRY)

I/We swear that I/we will not violate any ordinance, rule or resolution of the City of Woodstock, any laws of the State of Illinois or of the United States of America in the conduct of the place of business described herein and that the statements contained in this Application are true and correct to the best of my/our knowledge and belief.



[Signature]
 Signature of President
[Signature]
 Signature of Secretary
[Signature]
 Signature of Manager or Agent

Subscribed and Sworn to before me this 26th day of October 2016
Donna Marie Limbaugh
 Notary Public



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098

phone 815.338.6118
fax 815.334.2263
jvanlanduyt@woodstockil.gov
www.woodstockil.gov

To: Roscoe Stelford, City Manager

From: Jeff Van Landuyt, Director of Public Works

Re: Consideration of an Ordinance Authorizing the Execution of an Intergovernmental Agreement Between Various Partner Agencies and Townships for General Public Dial-A-Ride Transit Service in 2017

Date: October 25, 2016

For a number of years, the City Council has authorized the execution of an intergovernmental agreement providing for the consolidation of Dial-A-Ride services between McHenry County, Crystal Lake, McHenry, and the City of Woodstock utilizing Pace Suburban Bus. This consolidated service allowed the City to expand service hours, maintain fares and benefit from Federal grant funding, while at the same time lowering the costs paid by the City's taxpayers. This agreement has proven to be mutually-beneficial to all parties; however, the original agreement requires formal City Council review and approval each year prior to the beginning of McHenry County's fiscal year.

The McHenry County Department of Transportation anticipates that the McHenry County Board will execute a new agreement to provide these services at their 8:15 AM meeting on November 15, 2016. The new agreement will have an effective date of December 1, 2016 and an end date of November 30, 2017; which directly correlates to McHenry County's fiscal year.

The Woodstock City Council and the other partner agencies must now review and consider approving the attached agreement in order for it to remain in effect. The proposed agreement is in substantial conformance with the current agreement in that the City of Woodstock will pay a fixed amount per capita based upon the 2010 decennial census resulting in no increase in monthly fees for participation in this program. However, there is a small fare increase proposed for implementation on April 1, 2017 to help offset the cost of providing these services. This fare increase can be described as a proposed increase in the base fare to \$2.50 for the first five miles to the general public (up from \$2.00); and a proposed increase in the base fare to \$1.25 for the first five miles to seniors and disabled persons (up from \$1.00). This fare increase will be communicated to riders well in advance of the actual fare increase taking effect.



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The City's continued participation in this consolidation will allow the residents to maintain several benefits derived on behalf of these services. One major benefit remains expanded capacity for the local Dial-A-Ride services and enhanced operational efficiencies of taxpayer resources between governmental jurisdictions. Specifically, the local dial-a-ride systems gain access to additional capacity by using buses servicing the County's intercommunity system that may be underutilized and are available to provide local rides.

The County is currently responsible for negotiating PACE agreements for all partner agencies and townships that highlight the importance of our service area and generate additional allocations for these programs from PACE. Furthermore, the County has been able to secure federal grant funds to reduce certain existing costs being incurred by the member communities and to offset any costs related to consolidating these agreements through the County.

City staff has reviewed the proposed agreement and is satisfied with the contract as presented. The City Administration will continue to work with the County's Department of Transportation and PACE staff to monitor and oversee the City's Dial-A-Ride program. Overall, the savings generated on behalf of the residents have been significant and the consolidation efforts have allowed the City to provide expanded public transit services.

It is recommended that the City Council approve the attached Ordinance, identified as Document # _____, authorizing the Mayor and City Clerk to sign the attached Intergovernmental Agreement that provides for the continued consolidation of the City's Dial-A-Ride program with the County's system, subject to final review and approval by the City Attorney's Office.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager

ORDINANCE #: 16-O-_____

AN ORDINANCE AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF WOODSTOCK, THE CITY OF MC HENRY, THE CITY OF CRYSTAL LAKE, THE CITY OF HARVARD, THE CITY OF MARENGO, THE VILLAGE OF HUNTLEY, THE VILLAGE OF JOHNSBURG, THE VILLAGE OF RINGWOOD, THE VILLAGE OF LAKEWOOD, AND THE COUNTY OF MC HENRY (HEREINAFTER REFERRED TO COLLECTIVELY AS PARTNER AGENCIES) FOR GENERAL PUBLIC DIAL-A-RIDE TRANSIT SERVICE IN 2017

WHEREAS, the CITY OF WOODSTOCK and MC HENRY COUNTY are public agencies and governmental units within the meaning of the Illinois Governmental Cooperation Act, as specified at 5 ILCS 220/1, et seq., and

WHEREAS, the CITY OF WOODSTOCK and MC HENRY COUNTY are authorized by Article 7, Section 10 of the Constitution of the State of Illinois to cooperate, contract, and otherwise associate for public purposes; and

WHEREAS, MC HENRY COUNTY has already entered into past agreements to provide coordinated demand response within the Townships of Nunda, Dorr, Greenwood, and Grafton (hereinafter referred to collectively as "TOWNSHIPS) and the PARTNER AGENCIES, and to Pioneer Center for Human Services clients in the geographic area; and

WHEREAS, the purpose of the Intergovernmental Cooperation Act and Article 7 of the Constitution of the State of Illinois includes fostering cooperation among governmental bodies; and

WHEREAS, the McHenry County Implementation Task Force, which is a group of governments, nonprofits and citizen representatives that have been working to improve paratransit services within McHenry County and of which the City is a member, has requested McHenry County Division of Transportation (DOT) to continue to serve as the lead agency for the McHenry County Integration and Coordination Project (hereinafter referred to as the "PROJECT"); and

WHEREAS, the CITY OF WOODSTOCK has partnered in this PROJECT with PARTNER AGENCIES and PACE, to consolidate dial-a-ride services, share in grant opportunities and reduce overall costs for providing these services to the community, and

WHEREAS, it is appropriate that the CITY OF WOODSTOCK enter into an Intergovernmental Agreement with the PARTNER AGENCIES to formalize the expectations of the proposed PROJECT and determine the CITY OF WOODSTOCK's level of participation.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, that the attached Intergovernmental Agreement by and between the CITY OF WOODSTOCK and the PARTNER AGENCIES is hereby approved and accepted and that the Mayor and City Clerk are hereby authorized to execute said Intergovernmental Agreement on behalf of the CITY OF WOODSTOCK.

ADOPTED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois and approved by me this 1st day of November, 2016.

AYES: _____

NAYS: _____

ABSTAINES: _____

ABSENCES: _____

Brian Sager, Ph.D.
Mayor

ATTEST:

City Clerk

CERTIFICATION

I, _____, do hereby certify that I am the duly appointed, acting and qualified Clerk of the CITY OF WOODSTOCK, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records, minutes, and proceedings of the Mayor and City Council of said City.

I do hereby further certify that at a regular meeting of the City Council of the CITY OF WOODSTOCK held on the 1st day of November, 2016, the attached Ordinance was passed by the Mayor and City Council.

GIVEN under my hand and seal this _____ day of November, 2016.

City Clerk

(SEAL)

INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF McHENRY, THE CITY OF CRYSTAL LAKE, THE CITY OF HARVARD, THE CITY OF MARENGO, THE CITY OF McHENRY, THE CITY OF WOODSTOCK, THE VILLAGE OF HUNTLEY, THE VILLAGE OF JOHNSBURG, THE VILLAGE OF RINGWOOD, AND THE VILLAGE OF LAKEWOOD FOR GENERAL PUBLIC DIAL-A-RIDE TRANSIT SERVICE IN 2017

This Intergovernmental Agreement is entered into by and between the County of McHenry, the City of Crystal Lake, the City of McHenry, the City of Harvard, the City of Marengo, the City of Woodstock, the Village of Huntley, the Village of Johnsburg, the Village of Ringwood, and the Village of Lakewood (the Partner Agencies) for the purpose of improving dial-a-ride transit services in McHenry County.

1. The Partner Agencies agree to coordinate one dial-a-ride transit service called MCRide, contracted with Pace Suburban Bus, to improve service delivery, reduce administrative costs, and better utilize grant monies.
2. The Partner Agencies agree that McHenry County will contract with Pace Suburban Bus to offer general public dial-a-ride service within and between the municipalities of the Partner Agencies.
3. The Partner Agencies agree that each municipality shall pay an amount not to exceed in County Fiscal Year 2017 (December 1, 2016 to November 30, 2017) \$1.31 per capita based on the 2010 decennial census. The Partner Agencies shall be invoiced no more frequent than monthly.

Table 1

Municipality	2010 pop.	% pop.	2017 Estimated Cost	Estimated Monthly Invoice
City of:				
Crystal Lake	40,743	28%	\$53,363	\$4,447
Harvard	9,447	7%	\$12,373	\$1,031
Marengo	7,648	5%	\$22,017	\$1,835
McHenry	26,992	19%	\$35,353	\$2,946
Woodstock	24,770	17%	\$32,443	\$2,704
Village of:				
Huntley	24,291	17%	\$31,815	\$2,651
Johnsburg	6,337	4%	\$8,300	\$692
Ringwood	836	1%	\$1,095	\$91
Lakewood	3,811	3%	\$4,991	\$416
City Totals	144,875	100%	\$201,750	\$16,813

* City of Marengo has a separate agreement with Marengo Township and Riley Township to collect \$12,000 annually for General Public service throughout the Townships

4. The Partner Agencies agree that all funding from Pace will continue to be dedicated to the MCRide service.

5. The Partner Agencies agree to increase fares on the first day of April in the calendar year 2017. The agreed fare structure is as shown in Table 2.

Table 2: Fare Type	2016	April 1, 2017
General Public Base Fare (First 5 Miles)	\$2.00	\$2.50
Senior Citizen Base Fare (First 5 Miles)	\$1.00	\$1.25
Person with Disability Base Fare (First 5 Miles)	\$1.00	\$1.25
Fare per Mile After First 5 Miles	\$0.25	\$0.25

6. The Partner Agencies agree to the service hours for 2017, as detailed in Table 3.

Table 3	Monday-Friday Start	Monday-Friday End	Saturday Start	Saturday End
Service Hours	6:00 a.m.	7:00 p.m.	9:00 a.m.	5:00 p.m.
Reservation Hours	5:30 a.m.	6:00 p.m.	8:30 a.m.	4:00 p.m.

7. The Partner Agencies agree to define seniors as individuals 60 years of age and older.
8. The Partner Agencies agree to allow trip reservations for general public riders no more than 24 hours before the requested trip, and no less than 2 hours before the requested trip.
9. The Partner Agencies agree to allow trips for seniors and individuals with disabilities to be reserved no more than 7 days in advance of the requested trip, and no less than 2 hours before the requested trip.
10. The Partner Agencies agree to monitor service cost effectiveness and make additional changes to service hours, fares, and trip reservation policies only after all Partner Agencies have affirmed changes in writing and the public has been provided at minimum 4 weeks notice of these changes.
11. The Partner Agencies agree that this agreement shall be subject to reapproval before November 30, 2017.

Headings

The headings of several paragraphs of this Agreement are inserted only as a matter of convenience and for reference, and are in no way intended to define, limit, or describe the scope or intent of any provision of this Agreement; nor shall they be construed to affect in any manner the terms and provisions hereof or the interpretation or construction thereof.

Indemnification

Each Partner Agency, in response to all claims, suits, settlements, actions, losses, expenses, damages, injuries, judgments, or demands arising from this Agreement and caused by the actions of its elected officials, duly appointed officials, agents, employees and representatives, hereby agrees to indemnify, defend, and hold harmless the remaining Partner Agencies, their elected officials, duly appointed officials, agents, employees and representatives from and against all claims, suits, settlements, actions, losses, expenses, damages, injuries, judgments, or demands.

Severability

The terms of this Agreement shall be severable. In the event any of the terms or provision of this Agreement are deemed to be void or otherwise unenforceable for any reason, the remainder of this Agreement shall remain in full force and effect.

Choice of Law

This Agreement shall be subject to and governed by the laws of the State of Illinois. Venue for the resolution of any disputes or the enforcement of any right pursuant to this Agreement shall be in the Circuit Court of McHenry County, Illinois.

No Personal Liability

No official, director, officer, agent, or employee of the County shall be charged personally or held contractually liable under any term or provision of the Agreement or because of their execution, approval or attempted execution of this Agreement.

Modification or Amendment

This Agreement, the documents it incorporates, and its attachments constitute the entire Agreement of the Partner Agencies on the subject matter hereof and may not be changed, modified, discharged, or extended except by written amendment duly executed by the Partner Agencies. Each Partner Agency agrees that no representations or warranties shall be binding upon the Partner Agencies unless expressed in writing herein or in a duly executed amendment hereof.

Notices Required Under this Agreement

Any notice required by the provisions of this Agreement shall be mailed to:

Attn: Director of Transportation
McHenry County Division of Transportation
16111 Nelson Road
Woodstock, IL 60098

Attn: City Manager
City of Woodstock
121 W. Calhoun Street
Woodstock, IL 60098

Attn: City Manager
City of Crystal Lake
100 W. Woodstock Street
Crystal Lake, IL 60014

Attn: Village Manager
Village of Huntley
10987 Main Street
Huntley, IL 60142

Attn: City Administrator
City of McHenry
333 S. Green Street
McHenry, IL 60050

Attn: Village Administrator
Village of Johnsburg
1515 Channel Beach Avenue
Johnsburg, IL 60051

Attn: City Administrator
City of Harvard
201 W. Diggins Street
Harvard, IL 60033

Attn: Village President
Village of Ringwood
6000 Barnard Mill Road
Ringwood, IL 60072

Attn: City Administrator
City of Marengo
132 E. Prairie Street
Marengo, IL 60152

Attn: Village Manager
Village of Lakewood
2500 Lake Avenue
Lakewood, IL 60014

Term

This Agreement will be in effect starting on December 1, 2016 and shall end on November 30, 2017.

Termination

Any party may terminate this Agreement for any or no reason upon providing at minimum sixty (60) days' written notice to all the other parties. Termination of this Agreement by a Partner Agency or township partner agency may result in modification to the service area.

McHenry County

Name: _____

Signature: _____

Title: Chair, McHenry County Board _____

Date: _____

Attested: _____

Date: _____

City of Crystal Lake

Name: _____

Signature: _____

Title: _____

Date: _____

Attested: _____

Date: _____

City of Marengo

Name: _____

Signature: _____

Title: _____

Date: _____

Attested: _____

Date: _____

City of Harvard

Name: _____

Signature: _____

Title: _____

Date: _____

Attested: _____

Date: _____

City of McHenry

Name: _____

Signature: _____

Title: _____

Date: _____

Attested: _____

Date: _____

City of Woodstock

Name: _____

Signature: _____

Title: _____

Date: _____

Attested: _____

Date: _____

Village of Huntley

Name: _____

Signature: _____

Title: _____

Date: _____

Attested: _____

Date: _____

Village of Johnsburg

Name: _____

Signature: _____

Title: _____

Date: _____

Attested: _____

Date: _____

Village of Ringwood

Name: _____

Signature: _____

Title: _____

Date: _____

Attested: _____

Date: _____

Village of Lakewood

Name: _____

Signature: _____

Title: _____

Date: _____

Attested: _____

Date: _____



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098

phone 815.338.6118
fax 815.334.2263
jvanlanduyt@woodstockil.gov
www.woodstockil.gov

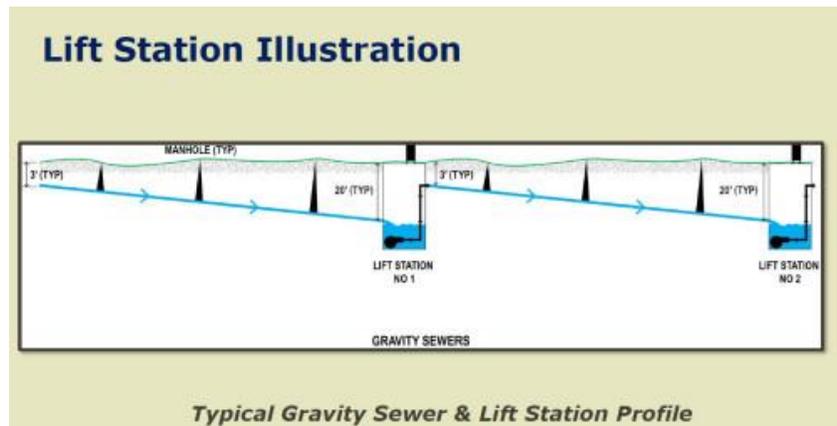
To: Roscoe Stelford, City Manager

From: Jeff Van Landuyt, Director of Public Works

Re: **Waiver of Competitive Bids and Award of Contract to Build and Install New Electrical Control Cabinet & Wiring for the Greenwood Meadows Lift Station**

Date: October 26, 2016

The City owns and operates 20 sanitary sewer lift stations which are scattered throughout the City's distribution system. When a community chooses a location to build its first wastewater treatment facility it is most advantageous for it to be located in close proximity to users of the system and at a point of low elevation as compared to the surrounding landscape. As the community grows, areas that are annexed get to be further away and in some cases, the elevation of neighborhoods, business districts, and commercial properties are lower than the existing treatment plant. These situations create a need to construct a lift station



to pump wastewater to an elevation whereby it can begin to flow by gravity again. If by design, a sanitary sewer gets too deep, it can be dangerous for those who need to construct and maintain it. These pump stations are in operation 24/7 and they play a critical role in protecting the health, safety and welfare of the community.



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One of the City's lift stations serves the residents in the Greenwood Meadows development at the far northwest corner of the Woodstock community. This station has been in service for more than 36 years. The electrical control panel for the pumps is approximately 150 feet from the actual pumping station, sits outside and is exposed to the elements. In 2015, the station malfunctioned resulting in sanitary sewer backing up into a residence. The malfunction was traced back to the electrical controls, which are now quite antiquated with most of the components being obsolete and unsupported by their manufacturer.

In order to maintain the reliability of this station, Public Works recommends that the control cabinet be replaced to include modern electrical devices and controls. Planning for this replacement as opposed to reacting to an emergency condition will prevent a catastrophic failure of this critical facility. As a result, two proposals were requested, one from the pump company who Woodstock standardizes the design of its pump stations around, and one from a local electrical contractor who typically provides emergency services for the City on electrical controls when failures occur. It is the opinion of the City that the reliability of these pump stations over time is a direct result of the professionalism and performance of these two contractors and their familiarity with the existing facilities and controls. The proposals generally include the following:

- Build new pump control cabinet with new disconnects, starters, lights, relays, control transformers, wiring and concrete base in accordance with National Electrical Code requirements.
- Provide connection for generator to operate lift station while existing cabinet is removed and make sure station is operating on standby power.
- Install new cabinet w/ new controls.
- Install new conduit and wiring from existing pump station to new control cabinet (distance of approximately 150 feet).

Public Works obtained the following proposals for this work:

<u>Contractor</u>	<u>Quotation Amount</u>
Associated Electrical Contractors, LLC Woodstock, IL	\$24,350
Metropolitan Pump Company Romeoville, IL	\$33,922

In the approved FY16/17 Water & Sewer CIP Fund, line item #60-54-7-788 titled Lift Station Maintenance includes \$70,000 to replace these obsolete electrical controls and to purchase replacement lift station pumps (estimated at \$20,000) as needed.

In order to maintain the reliability of the Greenwood Meadows lift station, **it is recommended that competitive bids be waived and a contract be awarded to Associated Electrical Contractors, LLC in an amount not-to-exceed \$24,350 to modernize and replace the outdoor cabinet, electrical controls, wiring, and conduit required for the proper operation of the facility as designed.**

Note: A waiver of the competitive bid requirements does require a super majority vote (2/3) of the corporate authorities) for approval.

c: Shawn Parker
 Associated Electrical Contractors, LLC
 Metropolitan Pump Company



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager



Finance Department

121 W. Calhoun Street
Woodstock, Illinois 60098
815/338-4300
Fax 815/334-2267

Memo

To: Roscoe Stelford, City Manager
From: Paul N. Christensen, Assistant City Manager/Finance Director
Date: October 27, 2016
Re: Resolution Estimating the Property Tax Levy for Tax Year 2016

Attached is a proposed Resolution that estimates the City of Woodstock's 2016 tax year's property tax levy. Illinois Statute requires that the property tax process begins with a Resolution informing the public of the estimated property taxes to be assessed, and authorizing the City Administration, if necessary, to publish the required "Truth in Taxation" or Black Box Notice. City Council is then required to wait twenty days after passage of this Resolution before approving the Property Tax Levy Ordinance.

The Black Box Notice must be published if the property tax levy estimate is equal to or greater than 105% of the prior year's extension. It is important to note that the attached Resolution is only an estimate and does not represent the actual property tax levy that must be filed by the last Tuesday in December. It is anticipated that the final property tax levy will be considered by the City Council at the December 6th meeting.

In order to determine the appropriate amounts to levy for tax year 2016, which will be used to fund operations in FY17/18, the City Administration first reviewed estimates of new construction presented by the McHenry County Assessor's Office. Next, each individual Fund was examined to determine the appropriate amount of financial support required by the future tax levy.

For the second time in a row, the City's total equalized assessed value (EAV) is expected to increase. Including new growth, EAV is expected to increase in tax year 2016 by 4.9% to \$434,494,634 from \$414,195,748 reported in 2014. If new growth of \$2,649,491 is removed from the calculation, then the projected total EAV increases by 4.3%. Please be aware, these are estimates and are based on the best information available. The Finance Department relies upon the information forwarded by the County Assessor's Office and the final figures could change when the final results are released in April, especially as property tax appeals are finalized.

Illinois State Statute requires all taxing bodies to request specific property tax amounts and not set tax rates. This legislation is based on the State's belief that local governments should only ask for what is needed to finance their operations and should not gain unnecessarily from significant increases in property values, such as occurred in the early 1990s. Conversely, this system also creates a stable revenue base that local governments can rely on during periods of declining

property values, since while housing values are declining, the cost of providing local government services usually continue to rise.

In order to cap increases that Non-Home Rule communities can impose on residents, a Property Tax Extension Limitation Law (PTELL) was put in place for all collar counties (i.e., DuPage, Kane, Lake, McHenry, and Will) beginning with tax year 1991 and Cook County for tax year 1994. PTELL limits increases in the tax extension to the lesser of 5% or the increase in the national Consumer Price Index (CPI). A CPI rate of 0.7% has been determined for tax year 2016. While the City is limited to an increase of 0.7% of the prior year's property tax extension, it is able to raise additional funds from new construction. As was mentioned earlier, preliminary results have this new construction figure generating \$2,649,491 in new EAV, which translates to an increase of \$56,340 based on the prior year's tax rate.

In addition to limits on the overall property tax amount, there are also rate limits on individual property tax line items. Because of these rate limits, the City is prohibited from putting all the taxes within the General Corporate levy line, which is not restricted to any purpose, and then transferring this amount to other funds as needed.

Because of this EAV limit, the City in prior years has been levying for the Street and Bridge Fund. The Street and Bridge levy is a complicated line item, as it is reduced by what each township levies. Because of this, the City often is unsure of what it will ultimately receive until April. Starting with the levy two years ago, the Street and Bridge Fund's levy was reduced to \$100, which preserves the City's ability to levy for it in the future, and instead increases were directed at the Police Protection levy, which has room under the property tax rate cap. Since the Police Protection Fund receives a large transfer from the General Fund and the Street & Bridge property tax also is reported within the General Fund, changes in the transfer amounts allow for a net zero financial impact on both of these funds.

Based on directives by City Council to hold the line on property taxes on behalf of Woodstock residents, the City Administration is proposing forgoing the inflationary 0.7% increase allowed under PTELL, and limiting the proposed increase to the total tax levy by the amount related to new growth (i.e., estimated at \$56,340) to address associated operational costs resulting from a growing community. However, since the new growth figure is not finalized, it is also recommended that a larger increase to the tax levy be considered and adopted in December, similar to the strategies employed in prior years, to allow flexibility if the amount estimated for the new growth component provided by the County Assessor is less than the actual new growth experienced by the City. Then in April, when the final EAV figures are released, the City Council would hold a special meeting, if an abatement was warranted, to reconcile the City's property tax levy to ensure only dollars from new growth are being captured.

In addition, the City Administration is proposing a couple of adjustments to the tax levy. The first is to reduce the Audit and Environmental Management Funds' levy amounts, and shift these dollars to the General Fund's levy. This recommendation will also result in the upcoming FY17/18 Budget development transferring a number of the expenses currently being paid within these Funds to other areas and offset by transfers from the General Fund. As an example, many of the capital improvement expenditures currently being paid for within the Environmental Management Fund

would be transferred to the General Corporate – CIP Fund, and accounted for similarly to the City’s other capital improvements.

Furthermore, the proposed Resolution also addresses an outstanding Audit Management comment regarding the allocation of benefit costs to the City’s only separate component unit, the Woodstock Public Library. Currently, retirement expenses for Library employees’ IMRF, Social Security, and Medicare are being paid by the IMRF and Social Security Funds. The Library is funding \$100,000 of these benefits through transfers to both of these funds; however, the total costs last year of providing these benefits were \$180,000. Therefore, in order to resolve this expressed concern, the City Administration is proposing preparing next year’s budget with these expenses being directly reported within the Library Fund. However, to address the associated funding deficiency caused within the Library Fund, the proposed levy includes a total reduction from the IMRF and Social Security Funds’ levies in the amount of \$80,000, which is being redirected to the Library Fund. Also, as a result of increased Library costs and diminishing State Shared revenues, an additional \$57,300 is proposed to be allocated to the Library above the associated pro-rata portion of the new growth increase.

Since the proposed increase to the total levy falls below the 5% threshold required by the “Truth in Taxation Act,” even with the additional amount included for unforeseen growth, a public hearing will **not** need to be conducted. In addition, the Black Box Notice also will not be required.

Attached to this memorandum are Attachments A and B along with a proposed Resolution. Attachment A includes the estimated property tax calculations based on the information provided by the McHenry County Assessor’s Office. In addition, information is included that estimates the property tax bills for residents of Woodstock based on specific EAV levels. Attachment B illustrates the amount of the actual levy that is proposed for consideration in December, assuming the City Council agrees with the City Administration’s recommendations. These calculations include an additional \$1,000,000 in EAV, in essence \$3,000,000 in additional market value, for new growth beyond the County’s estimates. Since this change will have no impact at the individual resident level for property taxes, because any additional amounts will be abated in April if the growth does not materialize, a comparison of residential property taxes has not been included.

Lastly a Resolution *Estimating the Calendar Year 2016 Property Tax Levy in Accordance with the Truth in Taxation Act* has been included. The figures used to develop this document include the impact from the additional \$1,000,000 in new growth EAV.

Recommendations:

It is recommended that the City Council approve the attached Resolution, identified as Document No. _____, *A Resolution Estimating the Calendar Year 2016 Property Tax Levy in Accordance with the Truth in Taxation Act (35 ILCS 200/18-60)*

Should you have any additional questions or concerns, please feel free to contact me.



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

Attachment A
City of Woodstock
Tax Year 2016 (For FY17/18)

FY16/17:

2015 Equalized Assessed Value (EAV)	\$ 414,195,748
2015 New EAV Growth	2,738,033
2015 Property Tax Extension	9,183,026
2015 Property Tax Rate	2.21707%
2015 Property Tax Extension (Excluding Debt Service)	8,538,823
2015 Property Tax Rate (Excluding Debt Service)	2.06154%

FY17/18:

2016 Rate of Inflation	0.7%
2016 New EAV Growth - County Assessor	2,649,491
2016 Equalized Assessed Value - County Assessor	434,494,634
2016 New EAV Growth - As a % of EAV	0.6%
2016 Equalized Assessed Value - Appeals - Estimated	-
2016 Equalized Assessed Value - Final	434,494,634
2016 Equalized Assessed Value - % Change Compared to 2015	4.9%
2016 Equalized Assessed Value - % Change Compared to 2015 (Excluding New Growth)	4.3%
2016 Proposed Property Tax Extension	\$ 9,239,366
2016 Proposed Property Tax Extension (Excluding Debt Service)	8,587,416
2016 Estimated Property Tax Rate (Excluding Debt Service)	1.9764%
2016 Estimated Dollar Tax Increase - All Inclusive	56,340
2016 Estimated Percentage Tax Increase - All Inclusive	0.61%
2016 Estimated Percentage Tax Increase - Due to New Growth	0.64%
2016 Estimated Percentage Tax Increase - Due to Inflation	0.00%
 2016 Caused by New Growth	 \$ 56,340
2016 Caused by Inflation	\$ -

Attachment A
City of Woodstock
Tax Year 2016 (For FY17/18)

Fund Number	Description	Property Tax Rate Limit	Estimated Max Tax Extension (Tax Year 2016)	FY16/17 Property Tax Extension (Tax Year 2015)	FY17/18 Property Tax Rate (Tax Year 2016)	Proposed FY17/18 Property Tax Levy (Tax Year 2016)
01	General Corporate	0.4375%	1,900,914	\$ 1,072,079	0.21326%	\$ 926,586
02	Municipal Audit	None	N/A	37,000	0.00732%	31,800
03	Police Protection	0.6000%	2,606,968	2,450,001	0.56387%	2,450,000
04	Crossing Guard Fund	0.0200%	86,899	40,003	0.00806%	35,000
05	Street & Bridge Fund	0.1000%	434,495	-	0.00002%	100
06	Public Parks	0.0750%	325,871	300,002	0.06905%	300,000
07	Performing Arts	0.0400%	173,798	160,004	0.03682%	160,000
08	Public Library	0.6000%	2,606,968	1,000,100	0.26329%	1,144,000
09	Public Library Building	0.0200%	86,899	37,029	0.00852%	37,025
10	Social Security	None	N/A	650,002	0.12175%	529,000
11	IL. Municipal Retirement	None	N/A	500,001	0.12405%	539,000
16	Special Recreation	0.0400%	173,798	150,001	0.03579%	155,500
21	Liability Insurance	None	N/A	549,004	0.13809%	600,000
70	Police Pension	None	N/A	1,153,597	0.32491%	1,411,705
90	Environmental Management	0.2000%	868,989	440,000	0.06161%	267,700
30	Debt Service	None	N/A	332,202	0.07787%	338,350
31	Library Debt Service	None	N/A	312,001	0.07218%	313,600
				\$ 9,183,026	2.12646%	\$ 9,239,366

Attachment A
City of Woodstock
Tax Year 2016 (For FY17/18)

Debt Service Levy Requirements

Ordinance Number	Debt Service Issues	FY17/18 Payment Amount	Ordinance Date	Alternate Revenues	Original Issuance	Levy Amount
14-O-35	2014 Parks&Streets & Rec Center Refunding	\$ 564,900	5/20/2013	Yes	6,545,000	-
14-O-51	2014 Library Refunding - Series A	\$ 313,600	8/19/2014	No	1,135,000	313,600
08-O-41	2008 Water & Sewer Bonds - Series A	\$ 177,988	6/17/2008	Yes	3,400,000	-
16-O-47	2016 Water & Sewer Bonds(Partial Refund 2008)	\$ 73,600	8/16/2016	Yes	1,840,000	-
10-O-34	2010 Refunding Bonds - Series A-Pool-Opera	\$ 169,134	6/15/2010	Yes	1,425,000	-
10-O-34	2010 Refunding Bonds - Series B-Library	\$ 44,030	6/15/2010	Yes	350,000	-
10-O-34	2010 Refunding Bonds - Series C-TIF	\$ 159,899	6/15/2010	Yes	1,475,000	-
10-O-34	2010 Refunding Bonds - Series D-Water&Sewer	\$ 314,053	6/15/2010	Yes	2,940,000	-
10-O-34	2010 Refunding Bonds - Series E-TIF	\$ 35,476	6/15/2010	Yes	325,000	-
13-O-42	2013 Refunding Bonds - Series A-Pool	\$ 338,350	8/20/2013	No	1,825,000	338,350
13-O-42	2013 Refunding Bonds - Series B-Police Bld	\$ 338,650	8/20/2013	Yes	1,860,000	-
		<u>\$ 2,529,680</u>			<u>\$ 23,120,000</u>	<u>\$ 651,950</u>

Attachment A
City of Woodstock
FY17/18 Estimated Resident Tax Bill

November, 2016

Home EAV Includes the Impact from the \$6,000 Homestead Exemption

Fund Number	Description	FY16/17			Proposed FY17/18		
		Resident Tax Bill (Tax Year 2015)			Resident Tax Bill (Tax Year 2016)		
		\$150,000 Home	\$200,000 Home	\$250,000 Home	\$150,000 Home	\$200,000 Home	\$250,000 Home
01	General Corporate	\$ 113.89	\$ 157.03	\$ 200.16	\$ 93.83	\$ 129.38	\$ 164.92
02	Municipal Audit	3.93	5.42	6.91	3.22	4.44	5.66
03	Police Protection	260.26	358.84	457.43	248.10	342.08	436.06
04	Crossing Guard Fund	4.25	5.86	7.47	3.55	4.89	6.23
05	Street & Bridge Fund	-	-	-	0.01	0.01	0.02
06	Public Parks	31.87	43.94	56.01	30.38	41.89	53.40
07	Performing Arts	17.00	23.44	29.87	16.20	22.34	28.47
08	Public Library	106.24	146.48	186.73	115.85	159.73	203.61
09	Public Library Building	3.93	5.42	6.91	3.75	5.17	6.59
10	Social Security	69.05	95.20	121.36	53.57	73.86	94.15
11	IL. Municipal Retirement	53.12	73.23	93.35	54.58	75.26	95.93
16	Special Recreation	15.93	21.97	28.01	15.75	21.71	27.68
21	Liability Insurance	58.32	80.41	102.50	60.76	83.77	106.79
70	Police Pension	122.55	168.96	215.38	142.96	197.11	251.26
90	Environmental Management	46.74	64.45	82.15	27.11	37.38	47.65
30	Debt Service	35.29	48.66	62.02	34.26	47.24	60.22
31	Library Debt Service	33.14	45.70	58.25	31.76	43.79	55.82
Total Tax Bill		\$ 975.51	\$ 1,345.01	\$ 1,714.51	\$ 935.64	\$ 1,290.05	\$ 1,644.46

Attachment B
City of Woodstock
Tax Year 2016 (For FY17/18)

FY16/17:

2015 Equalized Assessed Value (EAV)	\$ 414,195,748
2015 New EAV Growth	2,738,033
2015 Property Tax Extension	9,183,026
2015 Property Tax Rate	2.21707%
2015 Property Tax Extension (Excluding Debt Service)	8,538,823
2015 Property Tax Rate (Excluding Debt Service)	2.06154%

FY17/18:

2016 Rate of Inflation	0.7%
2016 New EAV Growth - County Assessor	2,649,491
2016 Additional Growth (Safety Net)	1,000,000
2016 Equalized Assessed Value - County Assessor (with Safety Net)	435,494,634
2016 New EAV Growth - As a % of EAV	0.6%
2016 Equalized Assessed Value - Appeals - Estimated	-
2016 Equalized Assessed Value - Final	435,494,634
2016 Equalized Assessed Value - % Change Compared to 2015	5.1%
2016 Equalized Assessed Value - % Change Compared to 2015 (Excluding New Growth)	4.5%
2016 Proposed Property Tax Extension	\$ 9,260,631
2016 Proposed Property Tax Extension (Excluding Debt Service)	8,608,681
2016 Estimated Property Tax Rate (Excluding Debt Service)	1.9768%
2016 Estimated Dollar Tax Increase - All Inclusive	77,605
2016 Estimated Percentage Tax Increase - All Inclusive	0.85%
2016 Estimated Percentage Tax Increase - Due to New Growth	0.64%
2016 Estimated Percentage Tax Increase - Due to Inflation	0.00%
 2016 Caused by New Growth	 \$ 77,605
2016 Caused by Inflation	\$ -

Attachment B
City of Woodstock
Tax Year 2016 (For FY17/18)

Fund Number	Description	Property Tax Rate Limit	Estimated Max Tax Extension (Tax Year 2016)	FY16/17 Property Tax Extension (Tax Year 2015)	FY17/18 Property Tax Rate (Tax Year 2016)	Proposed FY17/18 Property Tax Levy (Tax Year 2016)
01	General Corporate	0.4375%	1,905,289	\$ 1,072,079	0.21765%	\$ 947,851
02	Municipal Audit	None	N/A	37,000	0.00730%	31,800
03	Police Protection	0.6000%	2,612,968	2,450,001	0.56258%	2,450,000
04	Crossing Guard Fund	0.0200%	87,099	40,003	0.00804%	35,000
05	Street & Bridge Fund	0.1000%	435,495	-	0.00002%	100
06	Public Parks	0.0750%	326,621	300,002	0.06889%	300,000
07	Performing Arts	0.0400%	174,198	160,004	0.03674%	160,000
08	Public Library	0.6000%	2,612,968	1,000,100	0.26269%	1,144,000
09	Public Library Building	0.0200%	87,099	37,029	0.00850%	37,025
10	Social Security	None	N/A	650,002	0.12147%	529,000
11	IL. Municipal Retirement	None	N/A	500,001	0.12377%	539,000
16	Special Recreation	0.0400%	174,198	150,001	0.03571%	155,500
21	Liability Insurance	None	N/A	549,004	0.13777%	600,000
70	Police Pension	None	N/A	1,153,597	0.32416%	1,411,705
90	Environmental Management	0.2000%	870,989	440,000	0.06147%	267,700
30	Debt Service	None	N/A	332,202	0.07769%	338,350
31	Library Debt Service	None	N/A	312,001	0.07201%	313,600
				\$ 9,183,026	2.12646%	\$ 9,260,631

Attachment B
City of Woodstock
Tax Year 2016 (For FY17/18)

Debt Service Levy Requirements

Ordinance Number	Debt Service Issues	FY17/18 Payment Amount	Ordinance Date	Alternate Revenues	Original Issuance	Levy Amount
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14-O-51	2014 Library Refunding - Series A	\$ 313,600	8/19/2014	No	1,135,000	313,600
08-O-41	2008 Water & Sewer Bonds - Series A	\$ 177,988	6/17/2008	Yes	3,400,000	-
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10-O-34	2010 Refunding Bonds - Series A-Pool-Opera	\$ 169,134	6/15/2010	Yes	1,425,000	-
10-O-34	2010 Refunding Bonds - Series B-Library	\$ 44,030	6/15/2010	Yes	350,000	-
10-O-34	2010 Refunding Bonds - Series C-TIF	\$ 159,899	6/15/2010	Yes	1,475,000	-
10-O-34	2010 Refunding Bonds - Series D-Water&Sewer	\$ 314,053	6/15/2010	Yes	2,940,000	-
10-O-34	2010 Refunding Bonds - Series E-TIF	\$ 35,476	6/15/2010	Yes	325,000	-
13-O-42	2013 Refunding Bonds - Series A-Pool	\$ 338,350	8/20/2013	No	1,825,000	338,350
13-O-42	2013 Refunding Bonds - Series B-Police Bld	\$ 338,650	8/20/2013	Yes	1,860,000	-
		<u>\$ 2,529,680</u>			<u>\$ 23,120,000</u>	<u>\$ 651,950</u>

RESOLUTION #: 16-R-_____**A RESOLUTION ESTIMATING THE CALENDAR YEAR 2016
PROPERTY TAX LEVY IN ACCORDANCE WITH
THE TRUTH IN TAXATION ACT
(35 ILCS 200/18-60)**

BE IT RESOLVED by the Mayor and City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, pursuant to the Truth in Taxation Act (35 ILCS 200/18-60) as follows:

- 1.) The amount of the levy to be received in Fiscal Year 2017/2018 covering real estate assessed for the calendar year 2016 in the CITY of WOODSTOCK is estimated to be \$11,138,361 or a 3.3% decrease to the total amount actually extended or abated for the 2015 assessment year of \$11,516,936.
- 2.) The amount of the levy for operations to be received in Fiscal Year 2017/2018 covering real estate assessed for the calendar year 2016 in the CITY of WOODSTOCK is estimated to be \$8,608,681 or a 0.5% increase to the amount actually extended for the 2015 assessment year of \$8,561,959.
- 3.) The amount of the levy for debt service to be received in Fiscal Year 2017/2018, including abatements, covering real estate assessed for the calendar year 2016 in the CITY of WOODSTOCK is estimated to be \$2,529,680 representing a decrease of 14.4% change to the amount actually extended, including abatements for the 2015 assessment year of \$2,954,977.
- 4.) Since the estimated total levy proposed for calendar year 2016 is less than a 5 percent increase, the Truth in Taxation notice and the associated public hearing is not required to comply with the Act (35 ILCS 200/18-70).

BE IT FURTHER RESOLVED that this Resolution shall be spread upon the minutes of the City Council Meeting and that a certified copy thereof be presented to the County Clerk of McHenry County, Illinois upon an appropriate occasion.

ADOPTED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois and approved by me this 1st day of November, 2016.

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENTEES: _____

Brian Sager, Ph.D.
Mayor

ATTEST:

City Clerk

CERTIFICATION

I, _____, do hereby certify that I am the duly appointed, acting and qualified Clerk of the CITY OF WOODSTOCK, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records, minutes, and proceedings of the Mayor and City Council of said City.

I do hereby further certify that at a regular meeting of the City Council of the CITY OF WOODSTOCK held on the 1st day of November, 2016, the attached Resolution was passed by the Mayor and City Council.

GIVEN under my hand and seal this _____ day of November, 2016.

City Clerk

(SEAL)



City Manager's Office
Terry Willcockson
Grant Writer

121 W. Calhoun Street
Woodstock, Illinois 60098
815/338-4300 ext. 11128
fax 815/334-2269
grantwriter@woodstockil.gov
www.woodstockil.gov

Memo

To: Roscoe Stelford, City Manager
From: Terry Willcockson, Grant Writer
Date: October 26, 2016
Re: **ARTSPACE STUDY CITY COUNCIL DISCUSSION**

As outlined in the transmittal memo for the September 6th City Council Meeting, the Artspace Study was coordinated by a committee composed of City Staff, an Old Courthouse & Sheriff's House Advisory Commission member and a Northwest Area Arts Council representative. Artspace was chosen to analyze space usage in the Old Courthouse & Sheriff's House buildings in response to suggestions from the Woodstock's arts community, based on their excellent reputation as professional real estate developers who both operate, and consult on, successful projects across the country, many in towns and buildings similar to ours. The Artspace Study was generously funded by a \$20,000 grant from McHenry County Community Foundation, as a follow-up to their previous funding of the ULI Technical Assistance Panel study in 2015.

The Artspace team spent two full days and evenings surveying the Woodstock community, listening to residents, and reviewing extensive background materials about our town and these historic buildings. The recommendations included in the report reflect discussions with over 100 Woodstock community members, the findings of the previous ULI/TAP report, and three decades of Artspace's development experience with similar structures. Artspace representatives welcome additional contact regarding Study questions or clarification.

The Advisory Commission has reviewed the Artspace Study and a summary of their discussion from September 19th is attached, in addition to the minutes of that entire meeting. Also included for Council's review is the most current compilation of public responses to the online survey the Advisory Commission requested be placed on the City's website at the beginning of the summer.

Additional community support involving the Old Courthouse & Sheriff's House is reflected in the work of the volunteer Friends of the Old Courthouse, who coordinated a variety of successful activities for Dick Tracy Day on July 2nd; are close to completing their world-record Dick Tracy cartoon strip submission; helped sponsor the Let's Square Dance concert; and, are now working

on a Gingerbread House Walk event at the Old Courthouse to debut during Lighting of the Square. Their membership continues to grow, expanding awareness of the buildings' importance to the community, as witnessed by their mailing list of over 600 names interested in the buildings' future.

However, although the Friends maintain contact with several individuals who are potential donors, their experience echoes that of the City's Grant Writer when it comes to actually seeing that funding potential be realized. There are virtually no funding resources—individual, corporate, or foundation—willing to invest significant amounts in these buildings until two principles are established: 1) ownership commitment, and 2) some form of programming vision. Even though the County recently agreed to pursue amending their Five-Year Consolidated Plan to allow submission of Historic Preservation projects as eligible for CDBG funding, the above criteria would still be fundamental requirements for any successful grant application. Nobody gives money to “a building”...they give money to support a facility and its programming, if it enhances the community and is shown to be needed and financially sustainable.

While community members may have many ideas for development of these buildings, such thoughts may be offered without regard for either initial market interest or ongoing sustainability, two aspects of the planning process that are critical to be budgeted for professionally. Should Council determine any of the concepts proposed in the Artspace Study warrant further exploration, Artspace could provide a detailed Sustainable Facilities Analysis, as outlined on the attached document. This report would offer operational and budgeting guidelines for suggested uses. Determining actual market feasibility, for the proposed coworking/incubator center concept for example, would be an additional step that would need to be handled by a separate entity.

We have heard from local cultural groups that performance and meeting spaces here are increasingly limited. Contact made just this week by an expanding local arts-oriented business seeking larger space near the Square, wondering if the Old Courthouse might be an option. Another cultural group is interested in a central venue to schedule “lunch & learn” programs. As the City's branding efforts continue to attract more culture-savvy visitors to Woodstock, and our local talent pool continues to blossom, these vacant buildings so integral to the Square beg to be brought back into full use, promising both personal and financial rewards for our community.

Council's direction is requested.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager



**City of
WOODSTOCK**

Building & Zoning Department
121 West Calhoun Street
Woodstock, Illinois 60098

phone 815.338.4305
fax 815.334-2267
b&zdept@woodstockil.gov
www.woodstockil.gov

MEMORANDUM

Date October 21, 2016

To: Roscoe Stelford, City Manager

From: Nancy Baker, City Planner

**RE: Staff Summary of the OCHASH Advisory Commission's Review of the
 Artspace Creative Spaces Consulting Report**

The OCHASH Advisory Commission has spent the past ten months learning about the many challenges involved in the restoration and reuse of the Old Courthouse and Sheriff's House. They obtained public input via a short survey on the City's website, heard a presentation from Ray Harthshorne, chairman of the ULI TAP study, and participated in the Artspace focus group sessions.

Based on the TAP, survey, Artspace focus group meetings, and other research, they identified a list of potential uses and then developed criteria for analysis. Members have visited other locations and interviewed various stakeholders. Though the Commission has not formulated a final recommendation, they have discussed several of the uses outlined in the Artspace report.

The Commission reviewed the Artspace report at their September meeting and discussed each of the eight recommendations contained in the report. It is noted that Commissioners Lynde Anderson and Tammy Townsend-Kise were unable attend the meeting. The following is a brief summary of that discussion. The minutes of that meeting are attached and provide an excellent record of the complete discussion. The survey results are also attached.

Recommendation 1: Make broad community and County buy-in a very high priority.

The Commission agreed with this recommendation but questioned how and when to bring the County into the discussion. Commissioner Stumpf met with both the County Recorder and County Clerk regarding records access and a possible genealogy related use in the Courthouse. Chairman Sandquist noted that he serves on the commission as a Woodstock resident, not as a County representative.

Recommendation 2: The City should retain ownership of the Old Courthouse and Sheriff's House. The Commission generally favors retaining municipal ownership of the Courthouse, but is divided on future ownership of the Sheriff's House and Jail. Commissioners Stumpf and Prinidiville visited the Gorton Center in Lake Forest, which is owned by the City of Lake Forest and operated by a non-profit and discussed the operation of the Gorton Center with the Executive Director.

Recommendation 3: The City should create a new nonprofit organization (or identify an existing one) to operate the Old Courthouse complex. The Commission recognized that this was similar to a recommendation in the ULI TAP report and agreed that this is a good recommendation, but would like to obtain input from Artspace regarding who they see as the logical operator. The Gorton Center is a good model of municipal ownership with a master-lease with a nonprofit operator.

Recommendation 4: At some future time, the City may wish to consider having the same non-profit operate the Opera House as well. Members felt that this recommendation goes beyond the scope of the Artspace Study and felt that it would be best to leave this recommendation alone, for now, and focus on the Old Courthouse and Sheriff's House. They did; however, acknowledge that Opera House staff have expertise in managing historic buildings and could perhaps manage more buildings to avoid hiring additional staff.

Recommendation 5: Retain the restaurant and the arts center. Members offered differing opinions on this issue. It was generally agreed that the Public House serves the community well, but that it is not a destination restaurant. They discussed the desirability of having a fine dining restaurant in the buildings or elsewhere downtown. One member expressed concern that maintaining the existing restaurant in the building will restrict what can be done in the rest of the building, because the extensive work that needs to be done may not be feasible with a restaurant in operation.

Recommendation 6: Add "micro" retail and working studios for artists. It was noted that the results of the online survey show that there is considerable public interest in retail uses. Commissioners expressed more support for these uses at their October meeting.

Recommendation 7: Add a co-working center on the second floor. The Commission discussed an incubator use at their August meeting and were supportive of continuing to explore incubator and/or co-working space options. Commissioner Doornbosch toured the 1871 tech incubator in the Merchandise Mart and Commissioner Stumpf has been involved with the health-tech incubator Matter, next door. The Commission noted the need to study market demand and financial feasibility, but questioned if Artspace's approach would be too narrowly focused. Commissioners expressed more support for continuing to study this use at their October meeting.

Recommendation 8: Transform the Sheriff's House into a history museum, preferably with a restaurant or coffee shop. There was no consensus on this recommendation on the desirability of a museum. One member expressed concern about a history museum competing with the McHenry County Historical Society museum; others noted that museums often do not attract repeat visitors. There was little enthusiasm offered for a coffee shop. Commissioners also recognized that the jail is the hardest space for adaptive reuse. The Commission discussed exploring the possibility of having the structure designated a National Monument owned by the federal government. At the October meeting, the Commission acknowledged that a theme restaurant utilizing the jail space should not be ruled out yet.

The Artspace Report lists four “Next Steps.” The Commission limited its discussion to ***Step 1: Analyze specific use scenarios.*** While Artspace states that this is an area in which they have extensive experience, the Commission questioned if Artspace was the best to conduct this analysis. Members seemed to agree that additional funds should not be spent on studies and it was suggested that City staff could do this.

It is noted that the Commission has included two action items on their November meeting agenda—recommendation regarding the use of one floor of the courthouse for arts related uses and a recommendation regarding City ownership.



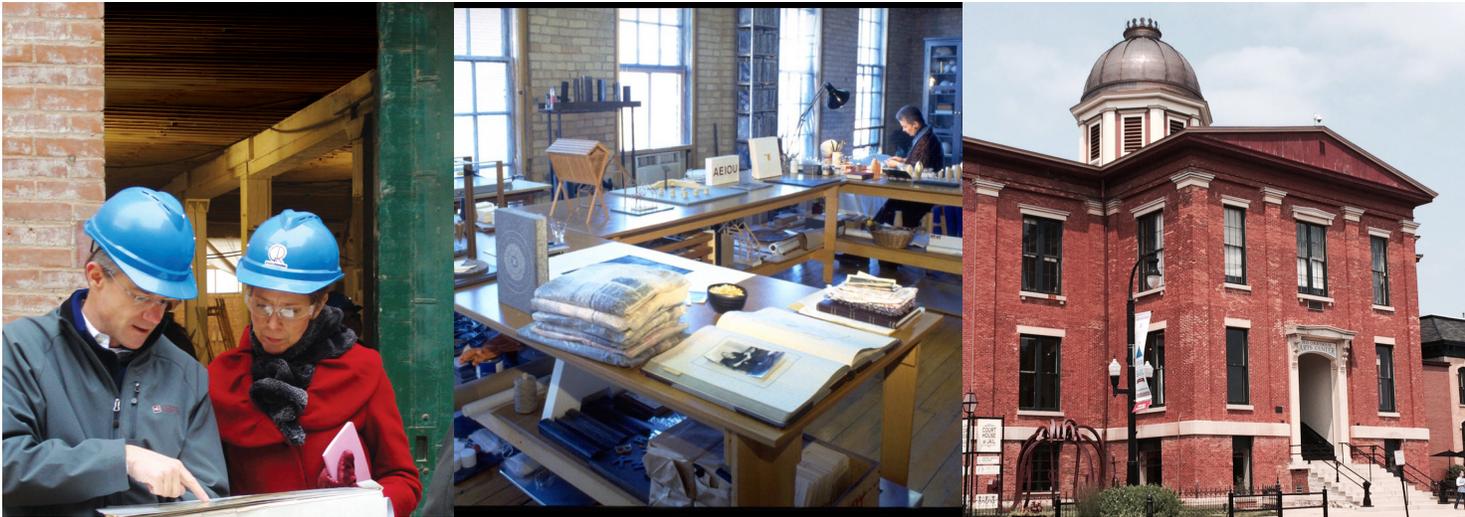
Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

artspace

Building better communities through the arts



Creative Spaces Consulting Report

Old McHenry County Courthouse and Sheriff's House
Woodstock, Illinois

August 2016

Artspace Projects, Inc.

Offices

Minneapolis

Los Angeles

New Orleans

New York

Seattle

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250 Third Avenue North

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artspace.org

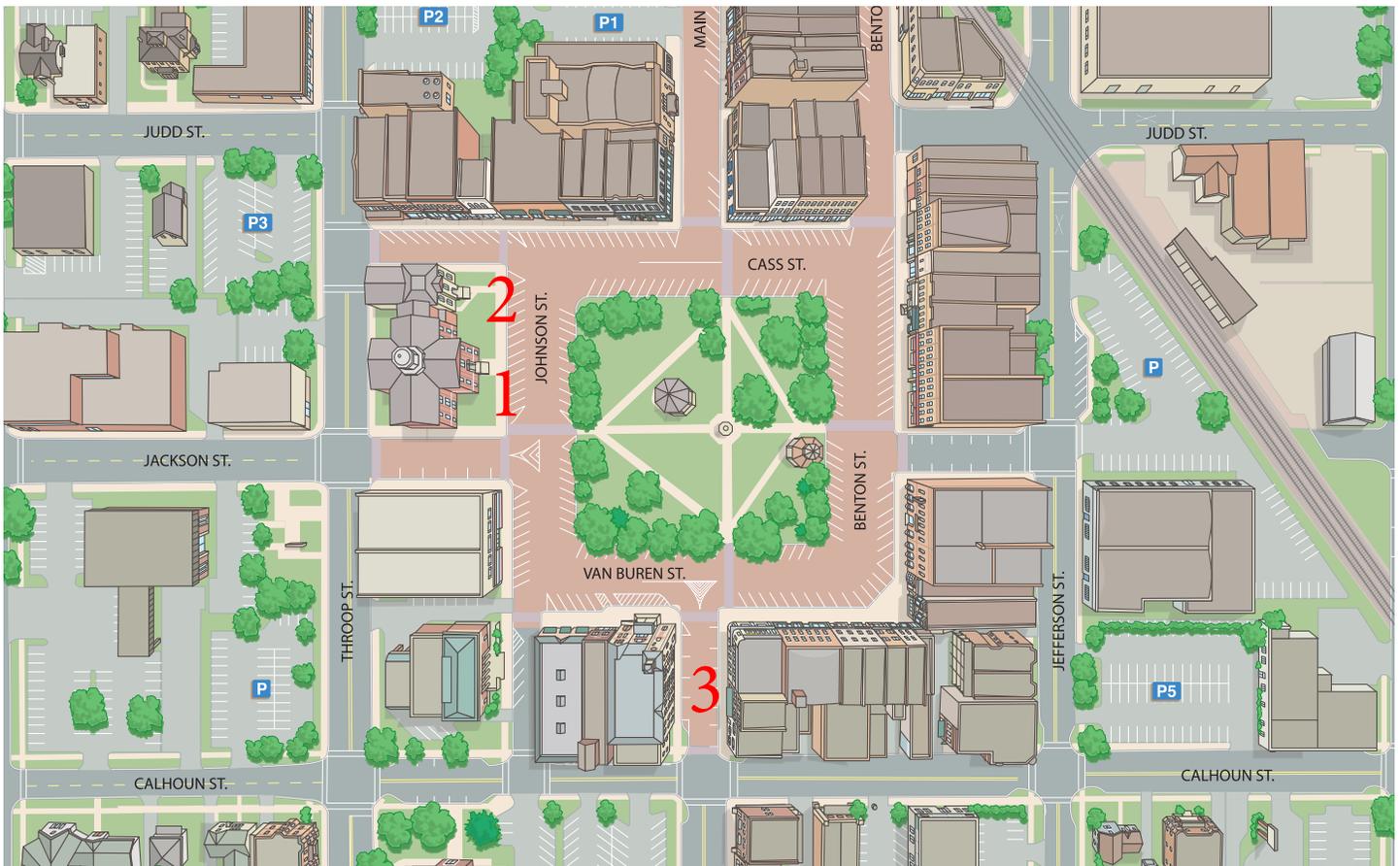
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Introduction

Located 50 miles northwest of Chicago, the City of Woodstock, Illinois, established in 1845, offers an atmosphere of historic charm. Over the decades it has been the typewriter-manufacturing capital of America, a boyhood home of Orson Welles, the source of the famous “Dick Tracy” comic strip, and the place where the 1993 movie Groundhog Day was filmed. It prides itself both on its rural appeal – McHenry County is mostly agricultural – and urban sophistication, for the Loop is only a 90-minute Metra ride away.

The community’s preeminent civic asset is Woodstock Square, a two-acre public common surrounded by historic buildings, most dating from the 19th and early 20th centuries. Among them are two of special note: the Old McHenry County Courthouse, built in 1857, one of the few remaining pre-Civil War courthouses in Illinois; and the 1889 Woodstock Opera House, which originally housed all the City offices, the police and fire departments, the public library, and an auditorium. A third important building is the 1887 Sheriff’s House, an architectural curiosity that includes both a residence facing the Square and a two-story jail in back. It stands right next to the Courthouse, to which it is connected. The Courthouse and the Sheriff’s House (including the jail) are the subject of this report.



Woodstock, Illinois Town Square. 1. Old McHenry County Courthouse, 2. Sheriff's House, 3. Opera House



Aerial view of Woodstock, Illinois' Town Square

In 1973, having moved to a new government center on the edge of town, the County sold the Old Courthouse and Sheriff's House. Over the next four decades, under private ownership, the buildings provided homes for various uses, including an arts center, restaurants, clothing stores, an event center, and a museum devoted to Woodstock artist Chester Gould, Dick Tracy's creator. Deferred maintenance became an increasing problem, however, and in 2011 the properties were deeded to the City of Woodstock in hopes of saving, preserving, and finding new uses for them.

Since then, the City has made significant progress. It has spent \$1.7 million to repair the Old Courthouse roof and cupola, replace the front steps, repair all Sheriff's House windows, begin work on the Old Courthouse windows, and otherwise stabilize the buildings – a necessary first step, though everyone agrees that much more needs to be done. In 2014, the City issued a Request for Proposals to identify potential developers interested in acquiring, restoring, and repurposing the Old Courthouse and Sheriff's House. Although two proposals were submitted, both were rejected, one because it involved only one building, the other because it proposed residential use and the City wants to keep the buildings open to the public.

URBAN LAND INSTITUTE

In 2015, with funding from the McHenry County Community Foundation (which also funded the Artspace study), the City engaged the Urban Land Institute's Chicago office to evaluate the Courthouse complex and to make recommendations for future uses. ULI Chicago convened a Technical Assistance Panel to address four specific questions posed by the City:

- What uses or combination of uses are realistic, financially sustainable, and make the property a destination and economic engine for the downtown?
- What type of ownership is in the best long term interest of the City of Woodstock and in the best interests of the property?
- Significant restoration still needs to be completed in the very near future. How does the City fund this restoration and recoup the cost until ownership and occupancy is [sic] resolved?
- Should the City re-issue the RFP with a more defined focus, and if so, how can it improve the process? What active steps can the City take to attract the best possible owners and financiers for this project?

After two days of meeting with local stakeholders, the Panel recommended a four-step process that included issuing a new RFP limited to stabilization proposals only, forming an advisory board to create a "common vision" for the buildings, establishing a nonprofit entity to own and operate them, and implementing the vision by means of identifying suitable users.

As for ultimate uses, the Panel stopped short of identifying suitable uses and users for the complex. It recommended "that the Courthouse's stewards explore partnerships with institutions for higher learning as a potential anchor use" for the building. "Whatever the end-use might be," the report concluded, "the panel feels strongly that by working together and partnering with local and regional institutions, the City has the best possible chance of re-inventing the Old Courthouse as a community anchor for another 150 years."

ARTSPACE INVOLVEMENT

One potential use for the Old Courthouse complex involves the creative sector. The possibility of harnessing the economic potential of the arts is attractive to civic leaders. Moreover, the Old Courthouse has housed the Old Courthouse Arts Center for nearly 25 years; the Arts Center's current operator, the Northwest Area Arts Council (NAAC), is an active presenter that hosts at least two shows a month, produces juried shows of regional artists, and runs a curated consignment shop. The Old Courthouse houses another nonprofit tenant, Woodstock Celebrates, Inc., a volunteer group that mounted an Orson Welles film retrospective in 2015. Unlike NAAC, which pays rent, Woodstock Celebrates operates under a no-rent agreement.

Accordingly, the City invited Artspace to conduct a Creative Spaces Consulting Visit to determine whether the Courthouse and Sheriff's House can be successfully repurposed for possible arts/cultural and other creative-sector uses – and, if so, which uses are most likely to be successful. Specifically, the City asked us:

- to help advance the repurposing of the Courthouse into “a sustainable, vibrant space” for the community,
- to “provide feedback and analysis on potential space use ideas,” and
- to “refine the vision of the proposed project.”

During our meetings and other interactions with the community, we were asked more specifically to identify appropriate arts-related uses, ownership scenarios, and operating scenarios for both the Courthouse and the adjacent Sheriff's House.

This report is our response to these and related questions.

Because the ULI report touches on issues that Artspace customarily addresses in a Creative Spaces Consulting Visit, this report will also touch on some of the same questions that the City put to the ULI Panel last year. That our recommendations differ in some instances should not be interpreted as criticism of ULI Chicago or its report; our perspective is necessarily a different one. We hope that both reports will prove useful to the City and its leaders.

The Artspace visit took place May 17-19, 2016. Artspace was represented by Wendy Holmes, Senior Vice President, Consulting and Strategic Partnerships; Roy M. Close, Vice President, Special Projects; and Lucas Koski, Consulting Associate. We wish to thank the City of Woodstock and the Core Group for their hospitality and energy. The Core Group included four City administrators – Economic Development Director Garrett Anderson, City Planner Nancy Baker, Economic Development Coordinator Krista Coltrin, and Grantwriter Terry Willcockson – as well as Tammy Townsend Kise of the Old Courthouse & Sheriff's House Advisory Commission and John Heng of the all-volunteer Northwest Area Arts Council.

FINDINGS

The Creative Spaces Consulting Visit is Artspace’s most flexible consulting service, designed to help arts organizations and communities address a wide range of issues involving the arts-related uses of spaces ranging from single buildings to entire arts districts. In Woodstock, we were asked to focus on two historic buildings, the Courthouse and the Sheriff’s House. It was clear from the start, however, that these important structures must be viewed in the context of the entire Woodstock Square Historic District – the Square itself and the surrounding buildings, especially the Opera House, the other large City-owned building on the Square.

SUMMARY OF ACTIVITIES

The Woodstock Creative Spaces Consulting Visit included a short driving tour of the community followed by a walking tour of the Square and guided tours of the Opera House, Old Courthouse, and Sheriff’s House, including the jail. Over two days the Artspace team met with four focus groups consisting primarily of artists, potential partners, business leaders, and

public officials, respectively. The last of these doubled as an official meeting of the Old Courthouse and Sheriff’s House Advisory Commission, a new City agency formed in December (in response to a recommendation by ULI Chicago) “to ensure the historic preservation, complete restoration, and maximum public benefit” for the Courthouse and Sheriff’s House.

There was also a public meeting, a working lunch at the Public House of Woodstock, the restaurant that occupies the ground floor of the Courthouse, and a final wrap-up session with the Core Group. With the exception of the wrap-up session, all of the meetings took place at the Stage Left Café, which is part of an Opera House annex built in 2003.

Old Courthouse & Sheriff’s House Advisory Commission

Dennis Sandquist / McHenry County Director of Planning & Development, Chair

Dr. David Stumpf / Physician, Professor Emeritus of Neurology, Northwestern University

Jim Campion / Attorney, Campion, Curran, Lamb & Cunabaugh, PC

Tammy Townsend Kise / Sales & Marketing Manager, Visit McHenry County CVB

Lynde Anderson / Architect

Trisha Doornbosch / Artist and former member, McHenry County Historic Preservation Commission

Jim Prindiville / Real estate restoration and management

Joe White / PR Consultant, Silbar Public Relations

KEY TAKEAWAYS

Woodstock impressed us as a City that “gets it” with respect to the potential of Woodstock Square to drive economic development and the importance of both the Opera House and the Old Courthouse as the Square’s main attractions. As Mayor Dr. Brian Sager said at the public meeting, “the Old Courthouse facility is more than just a building; it is a house of our culture, a beautiful historic architectural and spiritual center.” The Mayor and other City officials also understand the challenges they will need to overcome, not least the political challenge of raising funds to restore, furnish, and operate the Old Courthouse complex.

Our other key takeaways:

- Reuse options for the Old Courthouse and Sheriff’s House are limited by the buildings’ physical constraints.

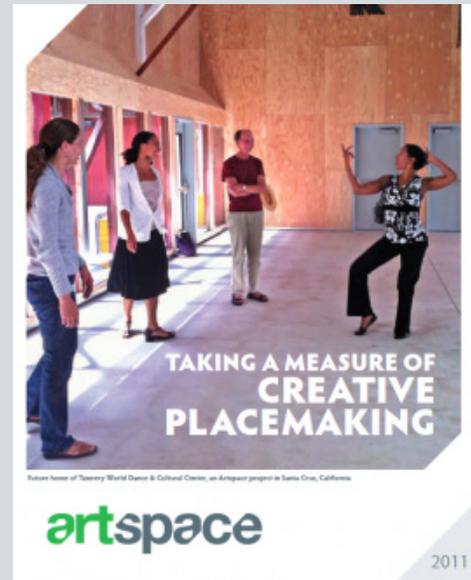
Despite their commanding presence at the highest point on the Square, these are not especially large buildings. The Old Courthouse contains 22,000 square feet, the Sheriff’s House (including the jail) only 6,500. Nor are they very flexible; both buildings have many small rooms, some of which can be reached only by walking through other rooms. Although the buildings are connected, access from each to the other is complicated by the fact that no two floors are at the same level.

- The Old Courthouse, Sheriff’s House, and Opera House can generate more revenue than they now do.

Nobody disputes this with respect to the Old Courthouse, which is about half empty, and the Sheriff’s House, which is entirely vacant. But there is probably less consensus about the Opera House, whose public spaces include a 420-seat auditorium, two community rooms on the ground level, and the Stage Left Café. According to the Opera House’s marketing brochure, more than 500 “events and activities” take place in the building each year. While that’s a healthy number, we assume that many (like our focus group sessions in the Café) are not revenue-generating, for the Opera House’s annual earned income is only

Artspace Analytics:

Taking A Measure of Creative Placemaking



Taking a Measure of Creative Placemaking is an overview of the findings of Metris Arts Consulting’s studies *How Artist Space Matters* and *How Art Spaces Matter II*. It summarizes Metris Arts Consulting’s in-depth examination of five Artspace projects: the Northern Warehouse Artists’ Cooperative, the Tilsner Artists’ Cooperative, and the Traffic Zone Center for Visual Art - all in Minnesota; as well as the Tashiro Kaplan Artist Lofts in Seattle, and the Riverside Artist Lofts in Reno. The three Minnesota projects are among Artspace’s earliest efforts and therefore address questions of long-term impact and sustainability. Both Reno and Seattle reflect Artspace models where there is either a major nonprofit anchor tenant (Sierra Arts in Reno) or a substantial presence of non-residential space (the 16 galleries that anchor Tashiro Kaplan in Seattle). To download, visit http://www.artspace.org/sites/default/files/public/downloads/news/taking_a_measure_of_creative_placemaking_09_11.pdf

about \$200,000 – not a particularly large number for a venue of its size. Understanding that the mission of the operation is to provide affordable cultural experiences while supporting local community groups, we think this very attractive facility is capable of earning considerably more revenue than it does now.

- The Old Courthouse, Sheriff’s House, and Opera House represent an opportunity for synergy.

These three buildings, all owned by the City, are capable of supporting one another in a variety of ways. Their capacity for hosting events that require multiples spaces, such as weddings with receptions, large assemblies with breakout sessions, or banquets with performances, would be greater if all three could be used and programmed under the same management, at some future time. But as Dr. David Stumpf, a member of the Old Courthouse Advisory Commission, noted during the Business Focus Group, “I don’t think we’ve vetted how that synergy would potentially work.”

- No consensus exists about potential uses for the Old Courthouse and Sheriff’s House.

In many communities, there is a clearly identified need for one or more kinds of artist spaces – residential, studio, exhibition, rehearsal/performance, etc. Not so in Woodstock. Although some focus group participants spoke nostalgically about attending banquets in the Old Courthouse’s second-floor courtroom, or dining in the Sheriff’s House, we encountered no general agreement about how the two buildings could best be used. The building’s current tenants may prefer to stay there and would naturally like to see improvements that favorably impact their operations. None of them, however, has the capacity to utilize the entire building. For these and other reasons, we think the Old Courthouse complex will probably require multiple uses, at least for a time.

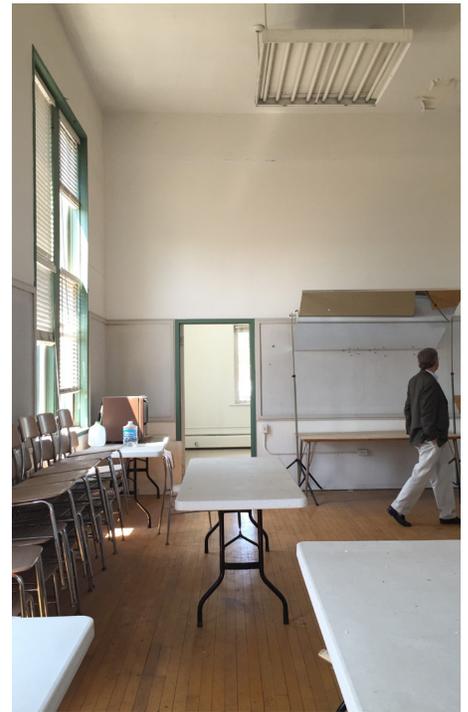
- Financing will be a challenge.

The City has already obtained an estimate of what it would cost – upwards of \$5 million – to renovate the Old Courthouse complex. Building out interior spaces to serve the needs of specific tenants could cost another \$1 to \$2 million, depending on uses. Although some public funding may be available, the City is respectful of community sentiments regarding increasing property taxes in the area – which suggests that some kind of public-private partnership and a full-fledged capital campaign may be needed.

- The Courthouse complex is an opportunity for greater cooperation between the City and McHenry County.

Although both the Old Courthouse and Sheriff’s House were originally County buildings, McHenry County had been largely absent from the discussion about their future until late 2015, when Dennis Sandquist, the County’s Planning & Development Director, was named Chair of the newly created Old Courthouse Advisory Commission; Trisha Doornbosch, an artist and former member of the McHenry County Historic Preservation Commission, was named to the

Commission as well. Since Woodstock is the county seat, a strong Woodstock Square is very much in the County's interest. The Old Courthouse renovation project is thus an opportunity for the City to build a mutually beneficial relationship with the County.



Recommendations and Next Steps

Artspace's recommendations for the Old Courthouse and Sheriff's House are based on observations we made during our visit, input from focus groups and the public, and conversations with the Core Group. They are grounded in our experience over the last three decades as developer, owner, and operator of 40 arts projects around the country as well as our experience as a consultant to many more arts organizations, foundations, and communities.

The first thing that needs to be said is that there are no easy fixes. Although the Old Courthouse and Sheriff's House are of great historic and symbolic value, they will be expensive to restore and are likely to prove challenging to repurpose. But the stakes are high: the Old Courthouse is a commanding focal point of Woodstock Square, which cannot hope to achieve its full economic potential without a functioning Old Courthouse complex to anchor its west side. Woodstock Square without the Old Courthouse would be a much less appealing public space. We begin, therefore, with a general recommendation about how to approach the project.

Recommendation 1:

Make broad community and County buy-in a very high priority.

This needs to be everyone's project, not just the City's. McHenry County should be brought to the table in a meaningful way. The public needs to be educated about the alternatives and to understand both the benefits of investment in the Old Courthouse complex and the consequences of inaction. There is no substitute for this step, and no shortcut. A new group of community volunteers, Friends of the Old Courthouse, has begun presenting public events to increase awareness, and is exploring development of a traveling exhibition about the buildings, which may prove very helpful in this regard.

OWNERSHIP AND OPERATING SCENARIOS

Recommendation 2:

The City should retain ownership of the Old Courthouse and Sheriff's House.

City ownership provides the greatest measure of long-term control over what is, and should be recognized as, a valuable public asset. Only by retaining ownership can the City ensure that the Old Courthouse complex will continue to serve the public in perpetuity. Serious fundraising is virtually impossible until a firm commitment to building ownership is made.

While we agree with the ULI Panel’s point that a nonprofit ownership structure has several advantages, we believe that the City can achieve the same results without relinquishing ownership by entering into a master-lease arrangement with an independent nonprofit operator. Within agreed-upon parameters, the operator would have the freedom to set policies, choose tenants, and manage the day-to-day affairs of the complex. But it would not be able, for example, to tear down one or both buildings, turn them into apartments, or sell them to the highest bidder – actions entirely possible if the buildings are transferred to nonprofit ownership.

As owner of the Old Courthouse complex, the City would be responsible for capital and major maintenance expenses, while the operator would be responsible for routine maintenance and operating expenses.

Recommendation 3:

The City should create a new nonprofit organization (or identify an existing one) to operate the Old Courthouse complex.

An independent nonprofit operator, dedicated to operating the Old Courthouse complex sustainably and in the long-term public interest, is the scenario we prefer. A master-lease arrangement would give the operator all the authority and flexibility it needs while freeing it from having to deal with competing municipal priorities (one of the concerns that led the ULI Panel to recommend nonprofit ownership) or to look over its shoulder after every municipal election (another ULI concern).

The master lease should be of sufficiently long duration to give the operator ample time to find the right mix of uses. It should include reasonable performance benchmarks. Most importantly, it should give the nonprofit full authority to operate the buildings as it sees fit, to select tenants, to set and collect rents, and to do its own programming within the parameters set forth in the contract.

A model for such an operation can be found in Open Book, a nonprofit formed in 2000 by three other nonprofits (The Loft Literary Center, Milkweed Editions, and Minnesota Center for Book Arts) that had acquired three contiguous historic buildings in downtown Minneapolis. Open Book is not merely a facility manager; although an important part of its mission is “to provide a sustainable home for literary and book arts organizations,” it also does its own programming and controls the calendar for common spaces such as an auditorium and meeting rooms. (For more information: openbookmn.org.)

Recommendation 4:

At some future time, the City may wish to consider having the same nonprofit operate the Opera House as well.

These three buildings have so much in common that it may make sense for the City to bring them all together under the nonprofit organization that it selects to operate the Old Courthouse complex. Once the organization has successfully established operations in the other buildings, this combined approach to programming, audience generation, and funding would create an

Artspace Snapshot: Consulting Case Study Long Beach // CA



The Challenge

Help the City of Long Beach plan the development of a new arts center to be managed by a newly formed nonprofit arts organization

Goals

- Ensure a sustainable, successful project
- Complete all work on a tight timelines

Scope of Work

Guide the process for the City and community, including project visioning, community building, review of documents, operating budget, and concept plan. We outlined strategies and examples to solicit artist input and translate it into a compelling report for design revision and funding. We offered project phasing suggestions, including the hiring of an Executive Director and a fundraising consultant to move the project to the next phase.

Update

An Executive Director was hired, and the group launched a successful community arts program with classes, workshops, exhibitions, and events that will find its permanent home in an adapted historic building in downtown Long Beach.

attractive cultural organization that could compete more effectively in the marketplace.

RECOMMENDED USES

As noted in the Findings section, one of the key takeaways from our visit was that no consensus exists about potential uses for the Old Courthouse and Sheriff's House. Another key takeaway was that reuse options for these two buildings are limited by physical constraints, including their relatively small size (28,500 square feet combined), design issues, and poor connections between buildings. These constraints can be mitigated – a strategically placed elevator, for example, could dramatically improve connectivity – but not eliminated: the buildings' area is a given and most of their design quirks, above all the jail on the back side of the Sheriff's House, are essential to their historic character.

For these and other reasons, including the need for the Old Courthouse complex to pay at least part of its own way through earned income, we think the best approach to repurposing the Old Courthouse and Sheriff's House is one based on a mix of nonprofit arts activities and “arts-friendly” creative businesses. Such a mix already exists, of course, but it is not the result of planning, and the City has not analyzed what the ideal mix of uses should be.

Recommendation 5: Retain the restaurant and arts center.

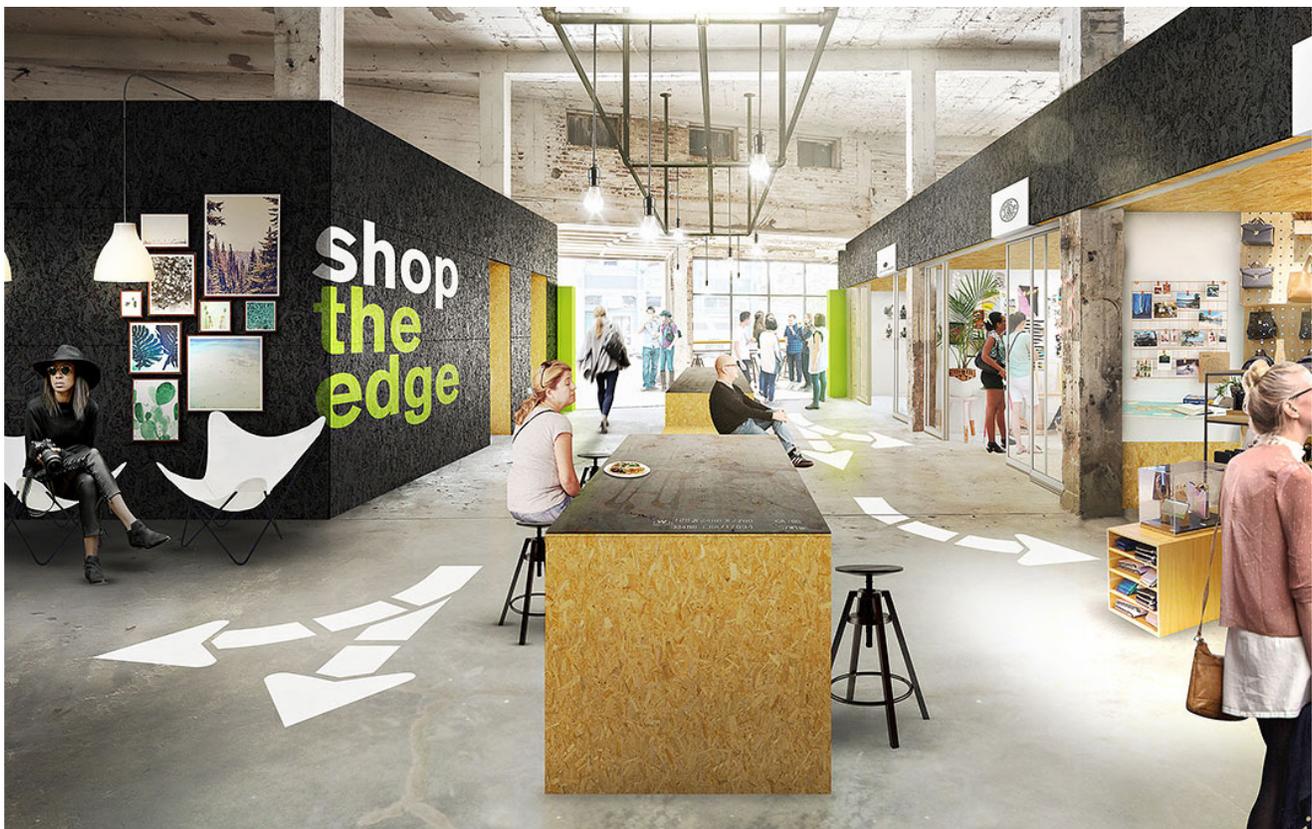
At the time of our visit, the Old Courthouse had four tenants – a restaurant, two nonprofits, and a painter who uses one of the rooms as a studio. Since our visit, a former tenant, the Talia Pavia String Academy, has decided to return to the building after a year's absence. All of these tenants apparently wish to stay. The negotiated rents are very low due to the building's current condition.

The restaurant, the Public House of Woodstock, occupies the entire lower level of the Old Courthouse and has a long-term lease. It's an excellent use for the space, and the City should make every effort to help the Public House thrive.

The Old Courthouse Arts Center has been an anchor tenant of the building for nearly a quarter-century, has developed a loyal following, and pays rent. It has been operated since January 2014 by the Northwest Area Arts Council, an all-volunteer nonprofit that has been around since 1994. The Arts Council occupies several first-floor rooms that it uses for exhibitions, teaching, and a small consignment shop. We think this type of use, continuing through the Arts Council with increased hours and more promotion of its activities, or through a similar group, fully deserves a prominent presence in the building. We understand that the majority of community responses to the Advisory Commission’s on-line survey tool support some type of Arts Center concept.

**Recommendation 6:
Add “micro” retail and working studios for artists.**

The two small front rooms on the Courthouse’s first floor and the two larger rooms on the right side of the foyer have good potential to work as retail spaces. We would encourage the Arts Council to move its gift/consignment shop to the front left room, which adjoins its current space. The front right room and the two rooms behind it should be earmarked either for micro retail – that is, small stores that focus on small, targeted selections of products or for working studios for artists. We heard from a number of artists who told us that studio space is at a premium in the Woodstock area; this leads us to believe that studios in this location would find tenants quickly. The potential exists for the artists who use these studios to pay reduced rent in exchange for helping to staff the adjacent retail spaces.



Micro Retail concept rendering from Archimania, at <http://www.archimania.com/projects/retail-restaurants/micro-retail/#.V8RdiZMrKx9>

Recommendation 7:
Add a co-working center on the second floor.



CoCo Minneapolis, a co-working space in an old Grain Exchange building.
photo provided by liquidspace.com

A co-working center is an office environment designed to accommodate individuals and small groups of people working independently. Designed to appeal to freelancers, entrepreneurs, start-up companies, and small creative businesses, co-working spaces generally provide work stations with wi-fi, access to copy/fax/scan machines, and coffee. Common amenities include kitchens, private conference rooms, storage lockers, and mailing services. Co-working venues typically offer monthly rates for members and charge daily fees for “drop-in” visitors.

Co-working centers have taken root in every large American city and are increasingly to be found in smaller ones. They appeal particularly to self-employed millennials, many of whom would otherwise have to work at home, and to small start-ups that dislike or can’t afford traditional offices. They tend to be relaxed, informal places, and they are a good fit for historic buildings; a case in point is Minneapolis’ Coco, which occupies the former trading floor of the Minneapolis Grain Exchange (<https://explorecoo.com/about>).

The second floor of the Courthouse, with its abundance of small rooms surrounding the large courtroom, has a good mix of spaces that could be adapted for use as a co-working center. It would be on a smaller scale than Coco, of course, but it would have some of the same historic charm. The restored courtroom would be the main “day room” for members and visitors, and it would be designed for easy conversion into a unique gathering space for private events in the evenings and on weekends. We think it would be well-used; although there appear to be a few

large event spaces in the Woodstock area, they are not as intimate or historically interesting as the courtroom would be. The smaller rooms, meanwhile, would serve as conference rooms, “campsites” for businesses willing to pay a premium for them, or “24/7 rooms” for use by members when the courtroom is otherwise occupied.

A co-working space that uses the courtroom in this manner would be highly compatible with that historic space, requiring little in the way of visible upgrades. The building is already wired into the City’s recently completed high-speed fiber optic network, a key resource for start-ups, and food service is available on the lower level and around the Square. Finally, and not least, a successful co-working space would contribute earned income to the Courthouse’s bottom line.

Whether the space would be operated by the nonprofit that holds the master lease or subcontracted to a tenant is a question to be decided later. There may be a role for the Woodstock Public Library to play in development of a co-working space. The public library in Naperville, Illinois, is one of many that operates its own co-working space; for more on the topic, see: <http://www.triplepundit.com/special/rise-of-the.../libraries-coworkers-perfect-match/>.

Co-working

- Commercial space enabling people to work in a common location
- Although in practice is similar to colocation, true coworking has a emphasis on encouraging the organic growth of community, collaboration, networking, and accessibility between members
- Membership models include annual, monthly, weekly, daily, hourly
- Standard amenities often include robust wifi, coffee, conference rooms, print center, tables and chairs
- Premium amenities could include private office suites, concierge, lecture hall, community in/out reach coordinator, gourmet kitchen, private phone booths, mail service, media center, bike shop, day care, pet care, 24 hour access, support staff, happy hours, workshops, promotion, mentorship programs, commuter showers, yoga studio, teleconferencing capabilities...

Artspace Snapshot:

Northern Warehouse Artists' Cooperative
and Tilsner Artists' Cooperative



In the late 1980s, the City of Saint Paul invited Artspace to redevelop a six-story warehouse built in 1908 by the Northern Pacific Railway. The result was the Northern Warehouse Artists' Cooperative, which opened in 1990 and served as a catalyst for the economic and cultural growth of downtown Saint Paul's struggling Lowertown neighborhood. The Northern was not only Artspace's first project, it was also the first in the nation to use Low Income Housing Tax Credits for artist housing.

The Northern offers 52 affordable live/work units for artists and their families on its upper four floors. The lower two floors provide office, studio and commercial space for nonprofit arts organizations, commercial artists and other tenants, including a coffeehouse and an art gallery.

The Northern and the neighboring Tilsner Artists' Cooperative, completed by Artspace in 1993, ignited a spectacular renaissance in Lowertown, now Saint Paul's hottest neighborhood for galleries, restaurants and cultural activity. Just across the street, the Saint Paul Farmer's Market enlivens weekend mornings, and a new light rail station stands just two blocks away.

In 2011, Artspace refinanced the Northern, using a new round of Low Income Housing Tax Credits to pay for more energy-efficient windows, a new roof and tuckpointing of the building's distinctive brown brick façade. The refinancing guarantees Artspace's first project will remain affordable for the artists who helped revive Lowertown for an additional 30 years.

Recommendation 8:

Transform the Sheriff's House into a history museum, preferably with a restaurant or coffee shop.

The Sheriff's House's potential for adaptive reuse is limited by many factors, including its size, design, and above all by the jail that takes up the entire back half of the building. Yet the jail is an essential piece of the building's history, as Woodstock residents were reminded on June 16 when members of the McHenry County Historical Society gathered in front of the building to re-enact Eugene V. Debs's release from what was then the McHenry County Jail in November 1895.

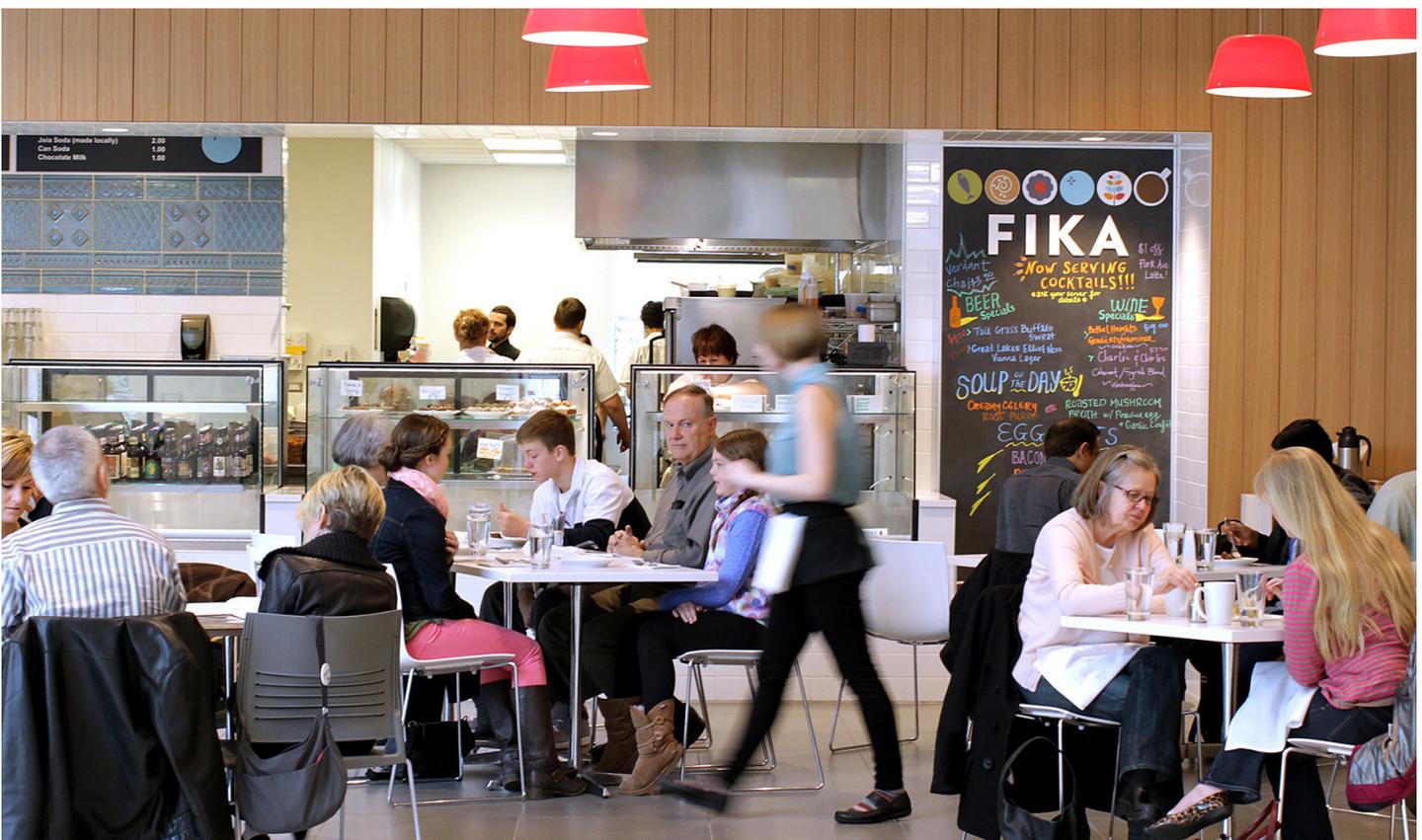
Although the building's most recent tenant was a restaurant, we think it has greater potential as a history museum that capitalizes on its long tenure as the county lockup. Here's why:

- Given the prominent role the Sheriff's House and Jail have played in McHenry County's history, this use seems highly appropriate.
- There is currently no history museum in Woodstock (the Historical Society itself is based in the small town of Union, 10 miles away).
- A history museum would add to the "critical mass" of tourist attractions on the Square. Rather than simply being an adjunct to the Courthouse, the Sheriff's House and Jail would have independent drawing power.
- A history museum would be very compatible with the building as it stands. Restoration (as opposed to adaptive reuse) would eliminate the need to devise a new function for the jail cells and, not incidentally, would make the project more attractive to foundations and other entities that support historic preservation activities.
- This could be one way to get McHenry County involved. Calling the museum the Old McHenry County Jail on signs and marketing materials could be part of that strategy.

Woodstock has achieved numerous awards for its dedication to historic preservation. The entire downtown Woodstock Square Historic District is listed on the National Register of Historic Places. It was named a Distinctive Destination by the National Trust for Historic Preservation, and a Preserve America Community by the White House. While a strictly defined history museum might have limited appeal, the community offers some intriguing cultural figures, and a rich agricultural heritage, that may prove of interest to visitors, residents, and funders. We think the operator of this one should have a front-of-building restaurant or coffee shop open not only to museum visitors but to the general public.

Who should operate the museum is an important question. The nonprofit operator of the Courthouse complex could undertake this role itself, or it could sublet the space to an organization that specializes in running museums. The Historical Society might be a candidate for this role, if it is interested and has the capacity to take on another facility; if not, we don't doubt that other possibilities exist.

The City should approach the restoration of the Sheriff's House and Jail as an opportunity to involve McHenry County in the project in an important way, giving it a prominent presence on the Square and underscoring the fact that the Old Courthouse and Sheriff's House remain regional assets even though they are now owned by the City of Woodstock.



Fika, a renowned cafe attached to the American Swedish Institute in Minneapolis, MN, helped to create a newly vibrant scene at a venerable historic institution. Photo by Emily Weiss, Timout Chicago

FINANCIAL RECOMMENDATIONS

The City has received an estimate of \$5 million to renovate the Old Courthouse complex plus \$1 to \$2 million for tenant improvements. While these are very round numbers, they do at least suggest the scale of the project. One way for the City to fund this work would be to do so incrementally through annual budget allocations over several years. Although such an approach would be slow, it would allow the City to tap into TIF (Tax Increment Financing) funding or other economic development sources. The alternative would be a public-private capital campaign; \$5 to \$7 million is a very reasonable goal for a major civic project. We note the following potential public funding sources:

- **Enterprise Zone**

Woodstock Square is part of the Harvard-Woodstock Enterprise Zone, which includes Woodstock, the neighboring city of Harvard, and parts of McHenry County. The Enterprise Zone's economic development emphasis could prove to be a good fit with the Old Courthouse project concept. At the very least, the mix of uses we recommend (co-working, micro retail, an emphasis on small creative businesses) seems to align nicely with economic development and the current growth of small business around the Square. There are some limitations due to the Old Courthouse's location in an existing TIF District, but where applicable, we think Woodstock has an attractive case to make for Enterprise Zone funding.

- **TIF funding**

Woodstock's entire downtown area is part of a Tax Increment Financing district, and the City has used TIF funds to pay for most of the Courthouse stabilization work done since it acquired the building in 2011. The TIF District designation will expire in about five years. It wasn't clear to us whether the City is inclined to renew the designation or to create a new TIF district with different boundaries. We were told there would not be strong community support for increasing tax revenues to support this project; however, TIF funding adds nothing to residents' tax payments. Instead, it captures the additional dollar value to the community created by the public improvements being made, and uses those dollars to pay for the improvements. While it is somewhat difficult to understand and can be controversial if used inappropriately, TIF funding is nevertheless a proven means of financing civic improvements that provide substantial benefits. We think the City should consider renewing the existing district's designation.

- **Historic Tax Credits**

Although the City has considered federal and state Historic Tax Credits for renovating the Courthouse and Sheriff's House, the ULI Panel concluded that they wouldn't be cost-effective and recommended against submitting an application. We agree. In our experience, Historic Tax Credits can be an important funding source for residential projects when used in conjunction with Low Income Housing Tax Credits, but in a non-residential project like the Courthouse they are significantly less valuable.

- Other Historic Programs**
 Historic Tax Credits are not the only option. A number of federal or state agencies with historic preservation agendas have grant and/or low interest loan programs worth investigating, when such programs are funded and accepting applications. One is the Illinois Historic Preservation Agency, which maintains an extensive list of grants, loans, and other financial incentives for projects involving historic buildings.
- Community Development Block Grants**
 The City's source for Community Development Block Grants (CDBG) funds is the McHenry County Department of Planning and Development. Although the County's long-term CDBG priorities are infrastructure and affordable housing, it did provide funds three years ago for a new library roof. We think the Old Courthouse would qualify for CDBG funding in that the proposed project would create jobs and business opportunities for artists and other lower-income individuals and would also support Woodstock's downtown economy. In our view, CDBG funding should be approached for items that improve ADA accessibility, including restrooms and an elevator, as well as other improvements to public areas of the Courthouse complex.

PRIVATE SOURCES

If the City elects not to underwrite the project itself, the alternative is a capital campaign to make up the difference between the total project cost and whatever revenue can be obtained from public sources such as TIF funding and CDBG.

Artspace's experience in the Chicago area, where we have three operating projects (in Chicago, Elgin, and Waukegan) and a fourth in predevelopment, is that many if not most foundations in the region have narrowly defined service areas. It may be difficult, in other words,

Artspace Snapshot:

Elgin Artspace Lofts
 Elgin // Illinois



Like many railroad communities in Chicagoland in recent years, Elgin has been working hard to preserve and enhance its downtown, with the arts as part of the plan. When City officials were introduced to Artspace at an Illinois Main Street Conference, they asked Artspace to help them achieve their goals.

The result is the Elgin Artspace Lofts, a \$15.2 million mixed-use project that created 55 units of affordable live/work space for artists and their families plus 5,874 square feet of retail and community space for arts-friendly businesses and nonprofit organizations. The historic Sears structure, occupied most recently by Elgin Community College, has been completely renovated and linked to a new addition.

The City of Elgin and the Elgin arts community were the driving forces behind the project, working with Artspace to plan and develop the facility. Elgin's residents and civic leaders believe that permanently affordable space for artists will strengthen an emerging arts and culture cluster in downtown Elgin, serve as a catalyst for continued development, bring vibrancy and activity to the street and increase the number of individuals and families living and working downtown.

for Woodstock to identify foundations (other than the McHenry County Community Foundation) that serve McHenry County. This suggests that individual fundraising will be necessary and important to the success of a capital campaign.

Our capital projects in Elgin and Waukegan both relied heavily on contributions from individuals (including family foundations). In each community, fortunately, an individual came forward with a major leadership gift and also helped identify and cultivate other potential donors. In Waukegan, where grassroots fundraising played an important role, we used a professional fundraising consultant, Chris Watkins, with good results. In Elgin, where a relatively few donors provided most of the funds needed, no grassroots fundraising was needed and we did not use a consultant.

We think Woodstock would do well to engage Watkins or another consultant to advise the local campaign committee.

Other observations:

- If the City is willing to cover the operating expenses of a remodeled Old Courthouse complex, this will be a very big plus for prospective capital campaign contributors as well as an incentive for arts organizations to relocate there.
- Since 80% of the money in a traditional capital campaign comes from 20% of the donors, crowdsourcing (soliciting contributions via the Internet) is a tool best held in reserve until most of the funds have been raised and the public phase of the campaign is underway.

NEXT STEPS

The City of Woodstock has already made important strides in stabilizing the Old Courthouse and Sheriff's House and beginning the process of determining how to repurpose them. What comes next?

Next Step 1: Analyze specific use scenarios.

It was clear to us during our visit that the City does not yet have as much information as it needs to make a fully informed decision about the future of the Old Courthouse complex. The recommendations provided by the ULI Panel and by Artspace in this report are a good start. The next step should be to analyze specific use scenarios with respect to their space needs, capital costs, operating costs, and earned income potential. This is an area in which Artspace has extensive experience.

A Sustainable Facilities Analysis includes production of a Capital Needs Assessment and Capital Needs Budget, followed by an Operating Analysis of Expenses and Revenue. By

completing these detailed evaluations, Artspace can help the City better understand the capital requirements of the buildings, how renovations could be phased, and potential long-term operating scenarios. To arrive at this analysis, the City could work with an architect to produce an independent capital needs assessment that outlines the capital costs of the site shell, interior common areas, and mechanical and electrical systems. From that assessment, Artspace can create an overarching Sustainable Facilities Analysis of the site. Artspace would also provide a Strategic Financial Operating Analysis that estimates a 15-year operating budget with multiple break-even income generating scenarios.

Next Step 2: Identify an operator.

The ULI Panel recommended transitioning the Old Courthouse Advisory Commission into the Board of a new nonprofit organization that would operate the Old Courthouse and Sheriff's House. As noted, we think the City should continue to own the properties, but if it decides that it wishes to create its own operating entity, the Advisory Commission is the logical choice. An alternative would be to identify an existing nonprofit operator through an RFP process. That operator could then report to the Old Courthouse Advisory Commission.

Either way, it will be important to give the operator enough tools to be successful while laying out the parameters that will make the operation a growing and vital concern for Woodstock citizens and visitors alike. Again, this is an area in which Artspace could help as part of a second scope of work, if the community wishes to go in that direction.

Next step 3: Determine a funding scenario.

Where the money will come from is a question only the City can decide, with guidance from the suggestions outlined in this report. Although Artspace can delve more deeply into renovation costs and potential funding sources, it is up to the City to decide how to underwrite the majority of costs for this project. We have suggested some scenarios for the community to consider. Based on the benefits to the community and the future livelihood of the Woodstock Square, we believe that public sources (City and County) can be justified both for the continued capital improvements of the two buildings and for a modest operating subsidy.

In order to understand the long game, Artspace and the City would need to quantify the cost of the remaining capital improvements needed to stabilize and "build out" the spaces in the buildings for the operator(s) of programming in the facilities. During our visit, we had a sense that the projected operating costs were not significant enough for the City to call out. However, from our own work in operating historic facilities, we believe that both an operating and capital improvement budget, along with a 15-year forecast of operating costs and major system replacement costs should be part of the next round of analysis in order to clearly lay out a solid future for the buildings as well as the Square.

Next step 4: Develop a case statement.

A concise Case Statement – no more than four or five pages, including illustrations – that explains the project and tells why it is important to preserve the Old Courthouse is an essential fundraising tool and should be developed as soon as possible. Although it doesn't need to be fancy, it should be attractive and professionally printed. A Case Statement can go a long way towards making a project “real.”

CONCLUSION

Woodstock Square is a hugely important civic asset. Although many American towns grew up around central squares, few are as well-preserved as Woodstock's. The Woodstock Square Historic District, a 14-acre tract consisting of the common itself as well as the surrounding buildings, has been on the National Register of Historic Places since 1982 (the Courthouse and Opera House were both listed individually in 1974).

The Square has always been a focal point of civic life: the site of City Band concerts (132 years and counting), farmers markets, and a variety of other festivals and events, including the annual late-November “Lighting of the Square.” In short, the Square is a living museum of immense symbolic, cultural, and economic value that will only increase over time if the community nurtures and continues to reinvest in it. A commitment by both the City's leadership and the community at large to restore and repurpose the Old Courthouse and Sheriff's House complex is a fundamental component in the continued success and growth of the Woodstock Square.

APPENDIX



Artists at work

With affordable space to live and work, our resident artists can unleash their creativity



Lively neighborhoods

Our projects spur economic activity and dynamic street life in the area.



Sustainable solutions

Our projects provide long-term affordable space without ongoing fundraising.

ABOUT ARTSPACE

Established in 1979 to serve as an advocate for artists' space needs, Artspace effectively fulfilled that mission for nearly a decade. By the late 1980's, however, it was clear that the problem required a more proactive approach, and Artspace made the leap from advocate to developer. Since then, the scope of Artspace's activities has grown dramatically. Artspace is now a national leader in the field of developing affordable space that meets the needs of artists through the adaptive reuse of historic buildings and new construction.

Artspace's first three live/work projects were in Saint Paul: the Northern Warehouse Artists' Cooperative (1990), Frogtown Family Lofts (1992), and Tilsner Artists' Cooperative (1993). In the mid-1990s, Artspace broadened its mission to include non-residential projects. The first of these, The Traffic Zone Center for Visual Art (1995), transformed an historic bakery in the Minneapolis Warehouse district into 24 studios for mid-career artists.

Since then, Artspace has expanded its range of activities to include projects in operation or development in more than 20 states across the nation. In all, these projects represent nearly 2,000 live/work units and millions of square feet of non-residential community and commercial space. Artspace has evolved from a Minnesota organization with a few national projects into a truly national organization based in the Twin Cities, with offices in New York, Los Angeles, Seattle, New Orleans, and Washington D.C.

Artspace programs fall in three broad categories:



Property Development

Development projects, which typically involve the adaptive reuse of older buildings, but can also involve new construction, are the most visible of Artspace's activities. To date, we have completed more than 41 major projects. A dozen more are under construction or in the development pipeline. Artspace live/work projects are operating from coast to coast.

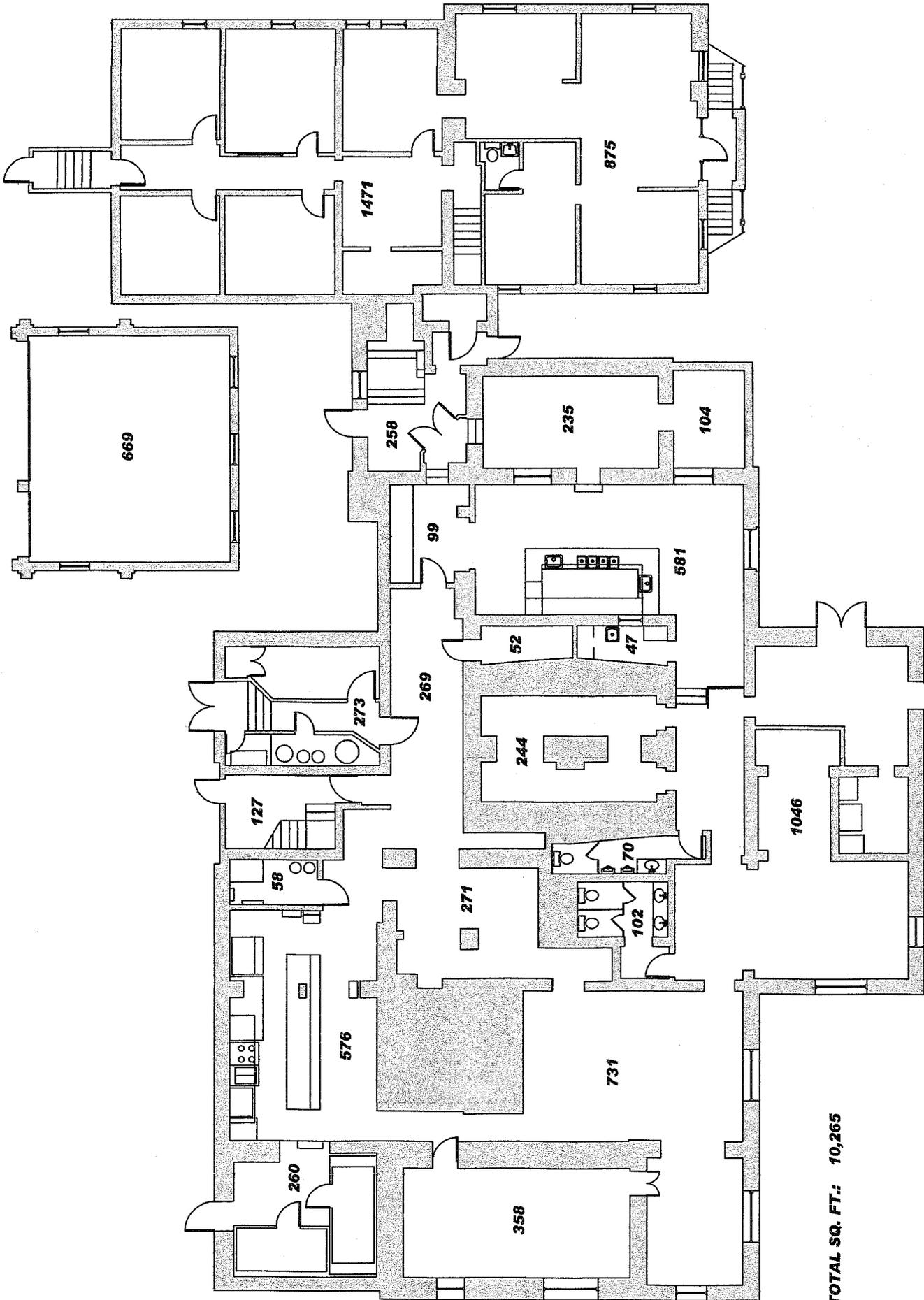
Asset Management

Artspace owns or co-owns all of the buildings it develops; our portfolio now comprises more than \$600 million worth of real property. We strive to manage our properties so that they will be well-maintained, yet remain affordable to the low- and moderate-income artists for whom they were developed in the first place. Revenues in excess of expenses are set aside for preventive maintenance, commons area improvements and building upgrades.

Consulting Services

In addition to its roles as developer, owner, and manager, Artspace acts as a consultant to communities, organizations, and individuals seeking information and advice about developing affordable housing and work space for artists, performing arts centers, and cultural districts, often within the context of historic preservation.



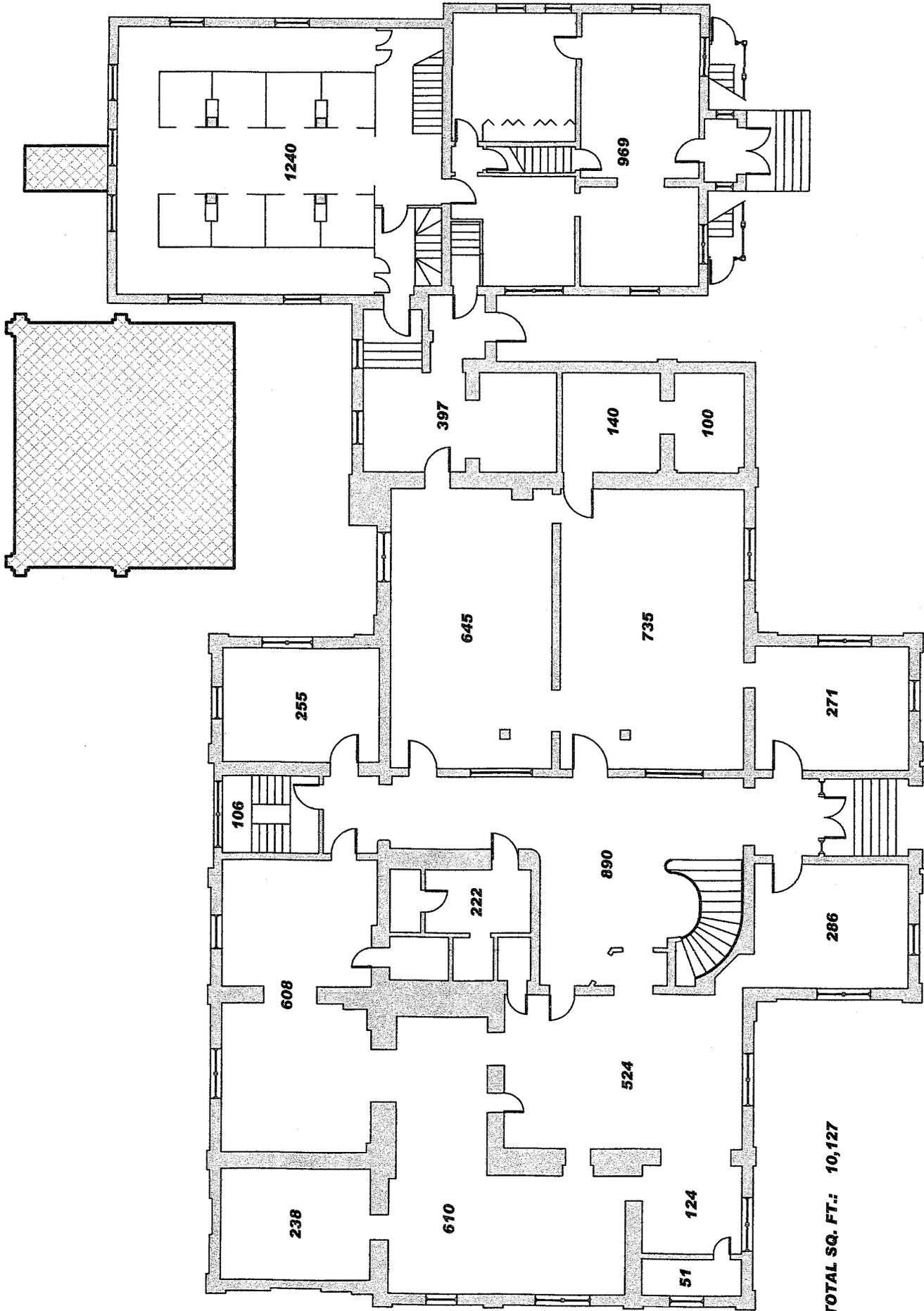


TOTAL SQ. FT.: 10,265

OLD MCHENRY COUNTY COURTHOUSE LOWER LEVEL FLOOR PLAN

SCALE: 1/16" = 1'-0"



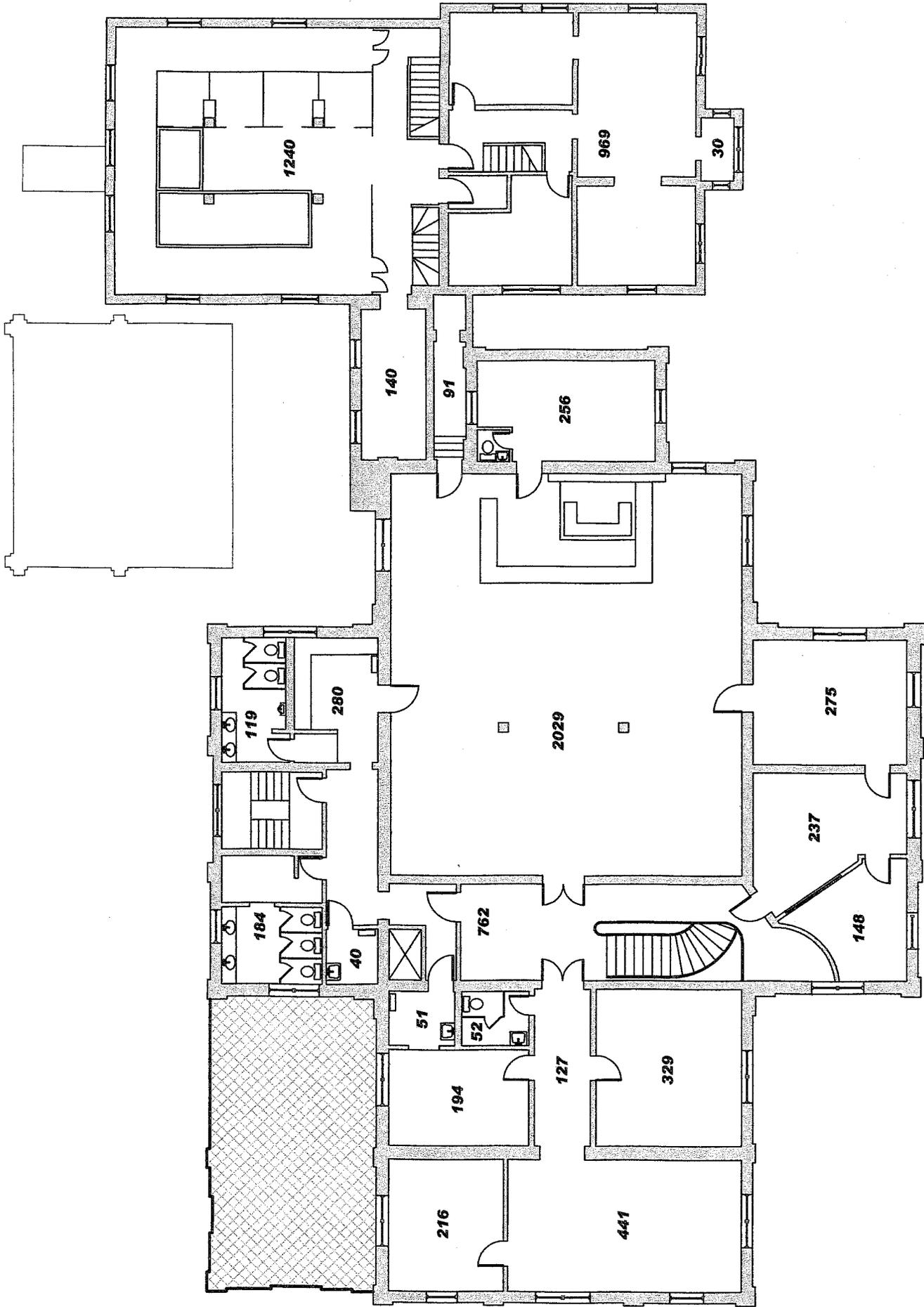


TOTAL SQ. FT.: 10,127

OLD MCHENRY COUNTY COURTHOUSE FIRST FLOOR PLAN

SCALE: 1/16" = 1'-0"





OLD MCHENRY COUNTY COURTHOUSE
SECOND FLOOR PLAN

SCALE: 1/16" = 1'-0"



MINUTES
CITY OF WOODSTOCK
OLD COURTHOUSE AND SHERIFF'S HOUSE ADVISORY COMMISSION
September 19, 2016
City Council Chambers

A Regular Meeting of the City of Woodstock Old Courthouse and Sheriff's House Advisory Commission was called to order at 7:00 PM by Chairman Dennis Sandquist on Monday, September 19, 2016 in the Council Chambers at City Hall.

A roll call was taken.

COMMISSION MEMBERS PRESENT: Jim Campion, Trisha Doornbosch, Jim Prindiville, David Stumpf, Joseph White and Chairman Dennis Sandquist.

COMMISSION MEMBERS ABSENT: Lynde Anderson and Tammy Townsend-Kise

STAFF PRESENT: City Planner/Staff Liaison Nancy Baker, Economic Development Director Garrett Anderson, and Grant Writer Terry Willcockson.

OTHERS PRESENT: City Clerk Cindy Smiley and Friends of the Old Courthouse representative Susan Stelford.

APPROVAL OF MINUTES

Motion by J. Campion, second by J. Prindiville, to approve the minutes of the August 15, 2016 regular meeting of the Old Courthouse and Sheriff's House Advisory Commission with the following correction:

- Page 6, Final Paragraph, First Sentence should read "In response to a question from the Commission about what is done..."

Ayes: J. Campion, T. Doornbosch, J. Prindiville, and J. White. Nays: none. Abstentions: D. Stumpf and Chairman Dennis Sandquist. Absentees: L. Anderson and T. Townsend-Kise. Motion carried.

PUBLIC COMMENT

Maida Korte, 422 W. South Street, stated she has been a resident of Woodstock for 11 years. She stated she and her husband had a dream to move out of the city to the country and made that dream a reality by moving to Woodstock, noting that dream began with a vision. Ms. Korte stated she has a vision for the Old Courthouse for a long time which she has shared with family and friends. She noted the Square is a diamond in the rough which can sparkle again. She explained her vision of a building with a noble past of cultural significance which would be run by a co-op with "condos" that could be built. She noted the building must have an elevator and be accessible. She stated the first floor would be a 4-star bar, like a speak-easy, with a 4-star restaurant and the lobby would have little shops. She then stated the upper floor would include a 4-star hotel with beautiful rooms that would be rented out six months in advance. Ms. Korte stated her vision for the arts includes devoting the Sheriff's House to the arts with art classes and visiting artist hosted for a weekend. She thanked the Commission for the opportunity to present her vision.

Brian Christensen, 121 Grove Street, commended the Commission for selecting the ArtSpace group to conduct the study and prepare the report to be discussed this evening. He noted he has seen other projects this group has been involved with. He stated he is excited and satisfied with what is outlined in the report which provided some good ideas. He also expressed approval of the recommendation in the report that the City work cooperatively with other groups, reaching out to the County, and that there be a better synthesis between the Opera House and the Old Courthouse.

ARTSPACE STUDY

Chairman Sandquist acknowledged the report prepared by Nancy Baker, giving background information and suggesting questions that might be asked. He also acknowledged the memo prepared for the City Manager and City Council by Terry Willcockson. He also noted that the Commission cannot take any action on this agenda item but can discuss the ArtSpace Creative Spaces Consulting Report with a summary of the discussion passed on to the City Council. He opened the floor to discussion by the Commission members.

In response to a question from D. Stumpf, N. Baker noted the report has been transmitted to the City Council and will be discussed by them on October 4. Chairman Sandquist noted the Commission is a recommending body with the City Council being the decision body.

The Commission began discussion of the recommendations made by ArtSpace:

Recommendation #1 - Make broad community and County buy-in a very high priority

D. Stumpf noted this recommendation is a given and is one of the reasons the Commission was created. He stated the Commission should continue to do this to gain public input. He then stated the question is when and how to bring the County into the discussion in a meaningful way.

Noting that while he is an employee of the County and his role on the Commission is as a resident, Chairman Sandquist stated perhaps a way could be found to present this to County decision-makers.

J. Prindiville stated this is a challenge, noting that no one has stepped up to support the effort to secure recognition for Eugene Debs' stay at the Sheriff's House, which he finds disheartening. He noted this could be illustrative of how challenging getting this buy-in could be.

Recommendation #2 – The City should retain ownership of the Old Courthouse and Sheriff's House

T. Doornbosch opined the City should retain ownership of the Old Courthouse but stated she does not rule out selling off the Sheriff's House. She noted the City could retain much control over the Sheriff's House through the Historic Preservation Commission and Building and Zoning regulations. She stated she does not want to see this ruled out at this point.

D. Stumpf stated he hopes to have the opportunity to talk about the Sheriff's House becoming a national monument with ownership by the Federal government.

Chairman Sandquist expressed agreement with the City retaining ownership.

J. Prindiville stated his feeling that the ownership of the buildings should not be separated. He stated who is the owner may depend upon the requirements of the tenant so this should not be decided at this point.

Chairman Sandquist noted it may be more viable to have one owner from elevator access standpoint.

J. White opined if it is determined that the Old Courthouse be used as a dining or banquet facility, the Sheriff's House is where this would be staged, noting he does not see this function working in the Old Courthouse. He stated he feels the end solution will be arts and dining and the Sheriff's House would be very purposeful for these uses.

J. Campion stated he does not see the two buildings as one. He noted, while he believes public ownership is going to happen, conceptually he does not rule out selling off the Sheriff's House.

D. Stumpf stated the report suggests having a master lease, noting the Commission has knowledge of other situations in which this model works. He stated the Commission should keep in mind the scenario in which there is an anchor tenant which manages the whole building and has decision-making authority.

Chairman Sandquist stated he is not convinced one organization could manage the variety of uses that may be in the building. He opined that perhaps there could be an organization managing each floor based upon uses.

J. Prindiville described the Groton House and its master lease, noting this is a good model of how this can be done. D. Stumpf agreed, noting there should be a master not-for-profit fundraising effort with the money coming into that organization rather than each use or entity managing its own fundraising effort.

Chairman Sandquist noted his agreement with the finding of the report which stated the City would be responsible for capital and major maintenance expenses, while the managing entity would be responsible for routine maintenance and operating expenses.

Recommendation #3 – The City should create a new nonprofit organization (or identify an existing one to operate the Old Courthouse complex

Chairman Sandquist noted this is the same recommendation as that made by the ULI.

D. Stumpf stated this is a good recommendation and stated the Commission can look at examples of other such agreements that work and could see if there are existing organizations that meet the required criteria.

J. Prindiville noted there is nothing in the report about who or what groups would fit the criteria. D. Stumpf noted perhaps the City could go back to ask the ArtSpace group for such agreements with sample leases, with Mr. Prindiville requesting that they also be asked for who the players are in this community they see as logical participants.

In response to a question from T. Doornbosch, Chairman Sandquist stated the report is recommending City ownership with a master tenant operator which would be the not-for-profit and

would do the leasing and have a mission statement. D. Stumpf noted the master tenant would also do all the scheduling and manage day-to-day activities.

J. White asked what City Department would supervise the not-for-profit, stating he does not wish to create another City entity that must monitor contracts and the not-for-profit. D. Stumpf noted in Lake Forest there is a Board of Directors that has a budget review process, with the budget approved by the city. J. Prindiville stated Lake Forest appoints one-third of the board members and that the board has financial oversight responsibility. He also noted the Lake Forest has a Facilities Department that is the go-to Department if there is an issue with the building. In response to a question from J. White, Mr. Prindiville stated if someone has a problem with the not-for-profit, the elected representatives of Lake Forest have decided it is their role to intervene. He noted this is how it works in Lake Forest, but another municipality may structure it differently.

D. Stumpf noted there is very little of the kind of dispute referred to by Commissioner White, noting most issues are handled by the Executive Director. He stated this is one advantage of this kind of structure as the village does not manage the building, removing this burden.

J. White stated when looking at costs we are saying we are maintaining the building and maintaining all of the not-for-profits that are working within it. He opined that sometimes it is hard for not-for-profits to stay afloat.

J. White stated the meeting began with a resident discussing her vision. He noted he wishes to let people to come in and spend money at the Old Courthouse and does not see the money and jobs that the vibrant Square needs with what ArtSpace is talking about and is having difficulty seeing how this would pay for itself. He stated he loves the idea of a hotel and banquet facility with the Sheriff's House being the staging area. He opined that most people want to go to dinner and spend money on the Square so that appeals to him rather than a not-for-profit that doesn't pull in money. He stated he has been waiting for a vision and likes what he heard.

#4 – At some future time, the City may wish to consider having the same nonprofit operate the Opera House as well

J. Champion opined that ArtSpace is going beyond what they were asked to do, which was to evaluate the Old Courthouse and Sheriff's House. He stated he does not think this is part of what they or the Commission should be considering.

Chairman Sandquist stated they are suggesting these buildings are the heart of the Square and should have complementary uses. He stated, however, that he agrees that this is beyond their scope.

T. Doornbosch stated she has a problem with this recommendation, noting it would require getting rid of some staff. She asked, however, whether current Opera House staff could be utilized at the Old Courthouse as well.

D. Stumpf stated he took note that ArtSpace raised concerns about the current operations concerning the Opera House stating it generates a fraction of the funds of other comparable facilities and asked if the Opera House is being managed effectively now and whether the Old Courthouse and the Opera House be merged. He agreed that this is beyond the scope of the Commission.

J. Prindiville stated it should be noted that the City has a lot of expertise in managing historic buildings.

It was the consensus of the Commission that Recommendation #4 was beyond the scope of the ArtSpace Study but that the City already has staff managing one historic building and it should be asked if they could manage another building rather than creating a separate entity.

RECOMMENDED USES:

Recommendation #5 – Retain the restaurant and arts center

Chairman Sandquist stated he supports this vision.

J. Campion stated his feeling that the restaurant that is there is wonderful but noted it would take a four or five-star restaurant if one is looking to draw people from Chicago or other areas. He opined the current restaurant serves our community very well but does not draw from Chicago. D. Stumpf noted the current restaurant is packed most nights.

In response to a question from Chairman Sandquist, J. Campion stated he does not want to lose the current restaurant but if the Commission is looking to bring people out to Woodstock they will not be coming to this restaurant. He stated once people come to Woodstock, they would enjoy it but he doesn't feel the current restaurant will bring the people out. Mr. Campion stated he does not feel two restaurants would be compatible. Chairman Sandquist agreed the building could not support both restaurants. Discussion followed of the new restaurant that will be opening at the former Pirro's location.

J. White stated the City should be encouraging people to come to Woodstock to spend the day and spend money.

J. Campion opined that a more upscale restaurant could go into another building on the Square, stating the restaurant that is currently in the Old Courthouse is a great fit.

J. Prindiville opined that retaining a restaurant in the Old Courthouse severely limits what can be done with that building. He also opined that keeping the Arts Center in the Old Courthouse defines the use of the building. He stated if the Commission decides to do that, it should just move on. He stated there is a lot of work to be done on the building which cannot be done with current tenants occupying the space, noting he would not keep the tenants if he were undertaking this project but rather would like to start with a blank slate. He stated if he were renovating the building and was the master tenant, he would like to decide what types of operators go in there and what would be done with the building. He noted if the current tenants are kept, the management would not have control.

In response to a question from Chairman Sandquist, J. Prindiville stated these are not uses he would put back into the building post renovation. He opined that this is a public building and that restaurants, bars, and coffee shops are good for the private sector to do. He also noted the mechanical requirements of a restaurant are astronomical, stating this is an old public building and those uses do not make sense to him.

Chairman Sandquist stated the Commission is here to decide what the community likes, including from an Economic Development perspective.

J. Prindiville noted the uses currently being discussed could go into a private building.

D. Stumpf stated the City should take ArtSpace up on their offer to expand on their study because they have been successful in fundraising and creating successful entities. He stated he does not share Commissioner Prindiville's concern about making this a going entity. He opined that studios have a draw but are somewhat closed spaces and are not a big draw for the community. He noted he is open to this but the idea needs a lot more fleshing out.

J. Prindiville stated reading the report opened his eyes to another possibility, namely maintaining the status quo. He stated he would recommend the City not spend any additional money on the inside but put the money toward the outside. He stated he would let the groups and users finance everything on the inside. In response to a comment from Chairman Sandquist, Mr. Prindiville stated he does not feel this is unreasonable and opined the City should not waste the money on the inside and should, instead, work on the outside of the building. Chairman Sandquist stated he does not think the residents would support fixing the outside of the building if they are not going to be able to use the inside.

D. Stumpf stated he is optimistic about fundraising and getting the money to complete the building.

Discussion ensued concerning whether the current tenants can remain while the needed work is completed.

#6 – Add “micro” retail and working studios for artists

In response to a comment from Commissioner Stumpf that the study opined that there are not enough arts in the community and, therefore, other uses should be explored, Chairman Sandquist stated the study recommended retaining the restaurant and the arts center and using the remainder of the space for retail on that floor

#7 – Add a Co-working Center on the second floor

D. Stumpf stated the study also talked about having common space used as kind of an incubator environment.

T. Doornbosch stated this incubator concept was discussed in depth at the last meeting, noting that what is being recommended by ArtSpace is pretty much what was previously discussed.

D. Stumpf stated he is very familiar with this concept as he is helping to set up such a facility near 1871 [in Chicago]. He stated he likes this recommendation and thinks it is a good idea whether it is arts-related or not, opining the 2nd floor would be a nice space for this.

Chairman Sandquist stated he likes this use a lot and would be supportive of inviting ArtSpace to explore this further because Woodstock is not Chicago and he is not sure this is a good idea for Woodstock. In response, Commissioner Stumpf stated he is not sure it is ArtSpace who should be asked to do this.

D. Stumpf noted there are a lot of Ag-related start-ups in the area which may be possible tenants. He stated a University may use this space as well which would be a plus. He noted the incubator he is helping to develop in Chicago has many Masters students who come in to the space to learn and to become entrepreneurs. He opined another idea would be the medical community. He again opined that ArtSpace may not be the best entity to do an assessment of this.

Chairman Sandquist stated the Commission should determine if there is support for this type of use as not much support was expressed for this in the survey.

In response to a question from J. Prindiville, G. Anderson provided information on the fiber project and its location in relation to the Old Courthouse.

J. Prindiville agreed with Commissioner Stumpf's point on Ag-related enterprises, noting it is a dynamic industry on Woodstock's doorstep.

Commissioner Stumpf noted the Ag industry and the extension centers are working on high tech. He stated there are families who have been in the area for generations in this business and perhaps the City could reach out to them for ideas and assistance. Commissioner Stumpf discussed social philanthropy and how it could be used for this project. He noted a vision should be created and then large corporations approached.

J. Prindiville opined the co-work use will not draw the public other than those that will use it and would not draw people to Woodstock to use it. D. Stumpf stated there are visitors who come in to use the facility at 1871, including students from all levels. He stated an ambiance could be created that brings in this group of people.

Chairman Sandquist stated he would like to see an example of a co-work space in small-town American which is not affiliated with a University.

#6 – Add “micro retail and working studios for artists

Chairman Sandquist requested the discussion return to Recommendation #6, asking for additional comments.

J. Campion stated he liked this recommendation.

Chairman Sandquist stated this use is more public oriented.

J. Prindiville opined this use would put more people into the building but noted there are many code issues that would be involved. Chairman Sandquist stated this would be predicated upon a fully-restored facility.

#8 – Transform the Sheriff's House into a history museum, preferably with a restaurant or coffee shop

D. Stumpf noted he originally proposed some type of museum and also something recognizing the connection to Eugene V. Debs. He noted this got him discussing another way to approach this. Noting the Pullman neighborhood in Chicago and its connection to Debs, he stated the City has a treasure in the Sheriff's House connection. He stated he has started looking into making the Sheriff's House an extension of the Pullman Museum in Chicago, noting it could be a national

monument. He stated the President has the authority to dedicate a piece of federal property as a national monument and described how this could be done. He stressed that the property must be given to the federal government for this to be possible.

Commissioner Stumpf talked about an impact statement identifying the benefits an area derives from having one located in it. He stated even the least-attended brings at least \$1 million to its area per year. He also noted there are several jobs tied to them. He stated his feeling that it is worth studying this more and thinking about making the Sheriff's House a federal property and then trying to get it made a national monument. He noted that community policing really started in Woodstock with the Crimestoppers and his feeling that the building could be tied to other aspects of history. Mr. Stumpf also stated the building could house exhibits from the various historic organizations in the County.

J. Prindiville gave his enthusiastic support to Commissioner Stumpf's idea noting it could create tourism.

In response to a question from T. Doornbosch, Commissioner Stumpf stated the federal government would fund this as it would be on federal property.

In response to a question from Chairman Sandquist as to whether the property can be given to the federal government with the stipulation that it become a national monument, Commissioner Stumpf stated there are politics involved and it must be supported by the Governor and state and local officials.

In response to a question from Commissioner Prindiville as to where to start, Commissioner Stumpf suggested that Nancy Baker provide the document and information that he has to the other Commission members.

T. Doornbosch stated she liked the idea of this because the City does not have to pay for it but does not like the idea of a museum, noting the Dick Tracy Museum was located in the Old Courthouse and did not last. She also stated she did not see how this would produce much income for the City and would not vote for anything that pulls traffic away from the historic society in Union.

Concerning the idea expressed in the recommendation that a coffee shop be located in the Sheriff's House, Commissioner Prindiville discussed the problems the City has had with a coffee shop in the train station. He also noted such a coffee shop would compete with the other coffee shops on the Square. He stated he could support a gift shop but not a coffee shop.

J. White stated he knows a little bit about the Pullman history and opined that it is a reach to say that because Eugene Debs was in jail in the Sheriff's House for six months, people would be interested enough in the Pullman history to make the trek all the way to the Sheriff's House to see where Mr. Debs was jailed for a short period. He stated he does not feel this is enough of a draw. Commissioner White stated he never heard of Eugene Debs in history class and feels this is a tidbit of history that the City should not hang its hopes on to be a draw for Woodstock. In response to additional comments from Commissioner White that he doubts this could happen with a lame duck president and an uncertain election cycle, Commissioner Stumpf stated this would not happen in the time frame referenced by Mr. White.

J. White stated he is frustrated that the Commission is still debating and discussing this and hopes it can come up with a vision next year.

J. White stated he feels that same way about the Ag discussion and asked what large farmer would do this. He opined that Ag is not the same now as in the past, now having only a handful of players. He stated he doesn't see that anyone will step up in any of the Ag families.

Commissioner Stumpf stated he does not think you need the Pullman link and that Debs is really about the labor movement and social justice. He also noted that Woodstock has four major historic figures, including Debs, Orson Welles, and Chester Gould, stating the City should try to feature these types of things. Commissioner Stumpf asked that the Commission members take a look at the report he has, opining that the Sheriff's House would measure up.

J. Campion stated he feels either one of the buildings could be used for a museum. He stated he does not see it happening, however, that the Sheriff's House will be owned by the federal government and be made a national monument.

Chairman Sandquist stated he does not support using the building as a local museum as that would be a "one and done" use as far as visitors are concerned and would not have enough significance to bring people here from long distances but would rather be something people would visit when they are already on the Square. He stated that if it could become a national monument, however, with that type of recognition, he would be more interested.

Chairman Sandquist stated his opinion that the jail space would be the hardest for which to come up with an adaptive reuse that would keep the jail space the way it is.

In response to a question from J. White as to whether the cells must always be part of the building, Chairman Sandquist stated that one of the respondents to the RFP proposed that they be relocated to the basement. He stated he does not know whether this would be acceptable. He opined that it would very appealing to have a restaurant in which the cells are used as dining space. He noted when he and Commissioner Townsend-Kise met with people regarding education uses and asked what could be in the jail cells. The answers were a library room and dining space.

Chairman Sandquist again stated he did not support a local museum and discussed his visit to a similar historic building that was made into a local museum which is open only two days per month.

Discussion followed of making the jail cells into incubator space. Commissioner Stumpf stated he does not see the jail cells as incubator space. He opined that until recently museums have been static things. He stated technology has changed this, including the digitalization of documents about McHenry County, noting there is much room for innovation. J. Prindiville stated when he investigated museums, he learned they must include rotating exhibits which must be kept new and fresh to keep people coming in.

FINANCIAL RECOMMENDATIONS

Chairman Sandquist gave an update on the Community Development Block Grant process. In response to a question from J. Prindiville, he stated the City could ask for a grant for the Old Courthouse but at this time it would not be considered because it would not meet the requirements

that the County has established for what the funds can be used for. He noted a change to this is in the works so that next spring the City could potentially make application.

Concerning possible next steps, Commission Stumpf stated that he did not favor spending additional funds at this time and asked if City staff could conduct the analysis. He noted there are several other uses the Commission does not think ArtSpace is the best of investigate. He also stated he does not favor paying ArtSpace any additional money at this time.

Chairman Sandquist stated he does not know that the Commission has agreed on what the uses are that should be analyzed. Commissioner Stumpf stated the Commission knows they want a restaurant and an art space. He opined the idea of a national monument should be explored further and more information should be gathered concerning an incubator.

J. Prindiville stated his agreement with Commissioner Stumpf. He stated the process is taking time but the Commission has made progress and is close to moving forward and taking action. He stated he does not agree with the restaurant but noted that is his opinion.

In response to a question from Chairman Sandquist, Commissioner Stumpf suggested that the City formulate a process as to how it is going to get expertise and access to the scenarios discussed. He suggested this would include someone from 1871 and a farm family and stated he would like to see this process developed. Commissioner Prindiville suggested Amy Weintraub from Lake Forest would be a good resource and also suggested the Executive Director of the Winnetka Community House. He stated he would be willing to look into this and set up the meeting.

Commission Stumpf stated what is needed immediately is to know how Groton House got from where they were to where they are right now. He noted they might have some insight on how they figured things out. J. Prindiville stated it was a couple of people with money and a lot of people with passion. He also noted there was a core group and a lot of public involvement.

In response to a question from Chairman Sandquist as to whether City staff could come up with ideas on how to proceed, G. Anderson stated it would be a good recommendation to City Council to follow-up on the core uses and their feeling that perhaps ArtSpace is not the correct vendor to analyze additional uses.

J. Campion stated he is not in favor of spending any additional money on studies unless the next study is how the City gets the money, noting the core problem is funding. He stated he would be reluctant to recommend to the City Council that they spend more money on what to do with the Old Courthouse as there have already been two studies done on this subject. T. Doornbosch agreed, stating the commission has already come up with a lot of ideas and is making progress.

J. White stated the Commission is not listening to the public because office space and small business incubators is last on the survey results. He noted the Commission should look at demographics. Mr. White stated people want arts and entertainment, noting the Commission is asking them what they want and they are answering. He stated he is not supportive of exploring ideas the public is not in favor of.

T. Doornbosch stated the survey is only one narrow area and the City has not done anything else to gain community input. She noted it has already been decided that the buildings not include

residential. Chairman Sandquist noted there was a prior decision that this should remain a public building.

J. White stated the Commission should be looking at how to fund this, noting everyone would love to see a public-private partnership. He stated 30.82% of the survey respondents approve a referendum opining this indicates the public is supportive of a referendum because only 50.1% is needed. He further stated sometimes a referendum does not work the first time but does the second time, noting it could take two election cycles to pass but noted the City may find the resources to fund this project as 30% of the responders indicated they would pay extra for this.

Commissioner Stumpf estimated that it would increase property taxes by about \$200 per year. J. Prindiville noted this would take a tremendous amount of public support. J. White opined that this is what it will come down to in the end, noting he is pleased to see this number so early in the survey process. He stated his opinion that the survey should be expanded as this is information the Commission needs and should support.

T. Doornbosch reiterated that the survey is only one aspect of gaining public information. She stated some other suggestions were to visit local service groups and going out to the Farmers Market. Commissioner Doornbosch noted the survey reaches only certain types of people and the Commission should make sure to reach others in the community and the county. She suggested making presentations to various groups and noted there are many things the Commission has not tried to gain the desired information.

Commissioner Stumpf opined the Friends of the Old Courthouse should make a presentation to the Commission on their efforts thus far. Susan Stelford, representative of the Friends, stated the group has spoken with some potentially large donors who do not wish to be named at this time and who are not willing to give money without know the use for the buildings. Chairman Sandquist stated the group should be asked to make a presentation at next month's meeting.

Commissioner Stumpf stated people come with money and the City must decide if this is aligned with the City's mission for the buildings. Those offers could then be taken seriously. He opined that these people should meet with the Mayor and members of the City Council but that the Commission should hear about them at some level. J. Prindiville sated it should be asked if the donor's contribution is compatible with the public good.

FUTURE USE RESEARCH UPDATE

Chairman Sandquist stated it has been noted that the Commission has previously discussed the incubator concept. He stated that he and Commission Townsend-Kise have not made much progress on the study of a university use. He noted they met with representatives of the writing lab located on the Square and they felt they would not benefit from a university presence.

Commissioner Stumpf opined that the University connection would probably be with University of Illinois Extension.

Chairman Sandquist stated he is interested in exploring the Extension office concept with Commissioner Stumpf expressing his agreement. Chairman Sandquist stated he will work to set up a meeting with them for Commissioner Stumpf and himself and invited City staff to join them.

STAFF UPDATES

In response to a question from Commissioner White concerning the windows, N. Baker stated the City Council did not approve the windows bid on the first attempt. She noted Council was concerned about a few of the details because it is such a large, public project. She described some of these details and stated the bid was approved at a Special Meeting of the City Council the week following the regular City Council meeting.

J. White stated he was embarrassed to read this in the newspaper. He stated he does not think the City Council realized there was a Commission that already discussed this and that he felt undermined. He opined there is a redundancy and expressed displeasure that the Commission spent all those hours discussing the windows only to have the item tabled.

J. Prindiville stated he does not feel there is a problem with the Council tabling the item to obtain additional information at all. He noted the Commission did have a discussion about the windows but never voted.

Chairman Sandquist stated he believes it is fine if they have questions, noting the Commission discussed that the windows were a priority but not the details. He also noted that the Historic Preservation Commission had reviewed the project.

FUTURE AGENDA ITEMS

A brief discussion followed of the dates for the November and December meetings with the consensus being to leave the dates for those meetings as previously established.

Chairman Sandquist reminded the Commission that Nancy Baker will transmit Commissioner Stumpf's packet of information to the other members.

Chairman Sandquist also noted that information about the national monument will be in the minutes and transmitted to Council in Nancy Baker's notes. He stated Commissioner Stumpf may also discuss this with the Mayor.

Chairman Sandquist asked the Commission if there was anyone continuing research on uses stating his opinion that the university use has not been completed to his satisfaction but the research thus far has not gained much traction.

J. White noted he reached out to an architect to try gauge interest in 3D modeling but was unsuccessful. He stated that Commissioner Anderson was going to talk with some universities with architectural programs to see if this could be created by them at no expense. In response, N. Baker stated a professor suggested an approach but the students had not yet expressed interest.

J. Prindiville stated he will not contact Winnetka House until the Commission has refined the information which they wish to gather.

ADJOURN

Motion by D. Stumpf, second by J. Prindiville, to adjourn this regular meeting of the Old Courthouse and Sheriff's House Advisory Commission to the next regular meeting on Monday, October 17, 2016 at 7:00PM in the Council Chambers at City Hall. Ayes: J. Champion, T. Doornbosch, J. Prindiville, D. Stumpf, J. White, and Chairman D. Sandquist. Nays: none.

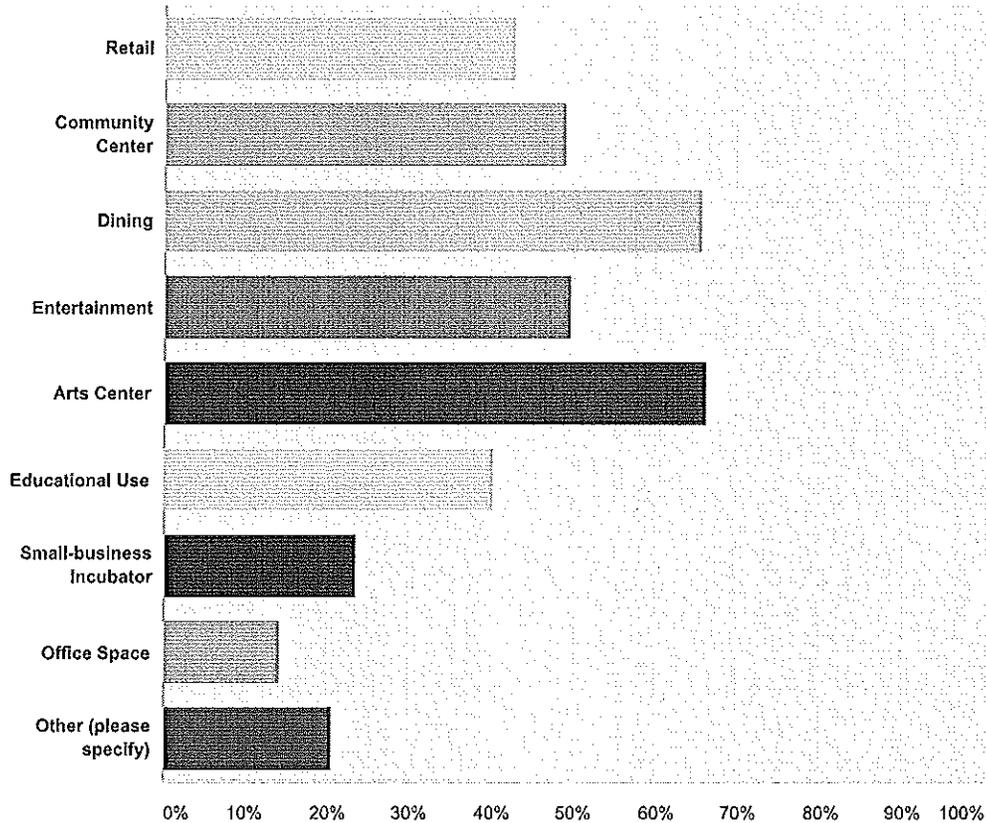
Abstentions: none. Absentees: L. Anderson and T. Townsend-Kise. Motion carried. Meeting adjourned at 9:10 PM.

Respectfully submitted,

Cindy Smiley
City Clerk

Q1 Space within the Old Courthouse & Sheriff's House has been used for County offices, retail, restaurants, a radio station, art gallery space, and a museum. As the Commission seeks to guide the future of the buildings, what uses would you enjoy in these buildings? (choose one or several)

Answered: 162 Skipped: 0



Answer Choices	Responses	Count
Retail	42.59%	69
Community Center	48.77%	79
Dining	65.43%	106
Entertainment	49.38%	80
Arts Center	66.05%	107
Educational Use	40.12%	65
Small-business Incubator	23.46%	38
Office Space	14.20%	23

Other (please specify)	20.37%	33
Total Respondents: 162		

Question 1: USES—OTHER RESPONSES

Retail featuring locally made products "made in McHenry County"

Satellite programming space for the McHenry County Historical Society & Museum

Elevator at ground level with hotel on 2nd floor and main floor as shops and lobby - bar and restaurant in lower level

rotating exhibitions space

Any use that would allow for an unchanged building and effective use of the building

City hall, visitor and community center including dick Tracy / Chester Gould / Ground Hog day / local interests museum

museum

studio and performance/exhibit space for musicians, and artists

Boutique hotel

Knock it down and make additional parking. Start saving tax money.

none of the above

Arts incubator

Anything to keep our homeowners taxes down!

It would be wonderful if the upstairs ballroom could be renovated to serve as a place for parties, showers and other catered affairs.

Wedding venue

The Courtroom should be available for events, both public and private

We desperately need a fine dining restaurant!

food co-op, incubator kitchen (Grand Rapids Downtown Market)

Receptions and larger community events

very few uses are viable due to lack of parking

small museum celebrating Woodstock's significant history

The fix-up is too expensive - only fix-up should be done by a private owner.

Tear down and rebuild a modern facility to anchor bus. dist.

I have no intention of visiting this disaster

event rental

Condominiums

Rentable space

Make the use something unique in its category. NOT another burger/pizza/steak restaurant: we have plenty. NOT more resale clothing or antique shops: we have plenty. Find something that will draw not only locals, but people from the surrounding towns (or further). That's how we will improve our great city for ourselves and others.

Unique wedding or banquet venue

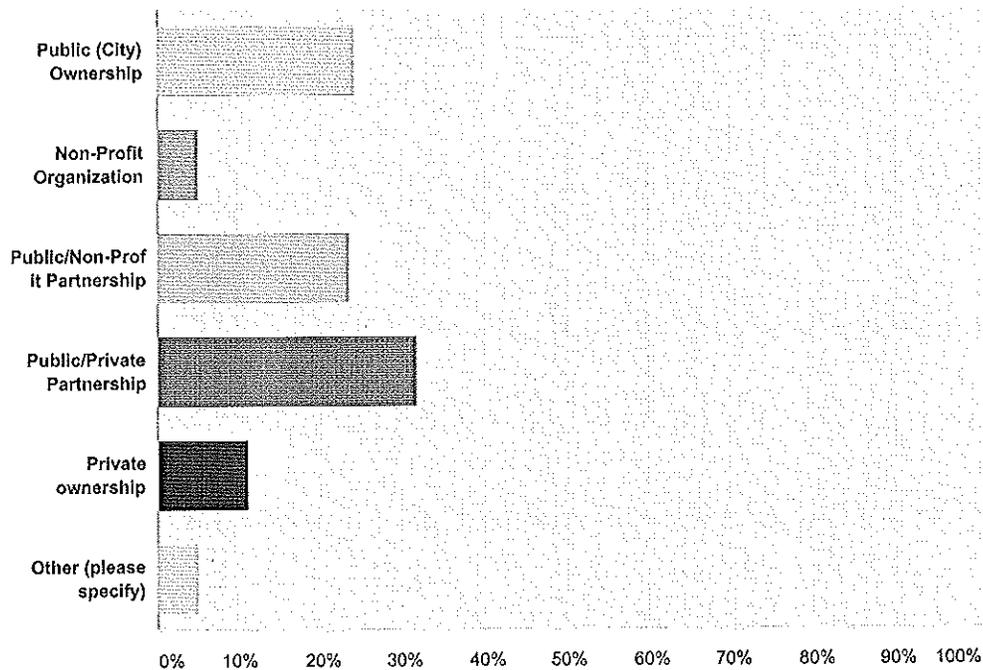
A food co-op. A perfect pattern for this business is found in Stevens Point, Wisconsin. It is in an interesting, old building that enhances the historical experience. It is like stepping back into an old general store. Woodstock needs to give people a reason to visit it. Charm is essential.

Brewery, event space or museum

Microbrewery

Q2 The McHenry County Courthouse, built in 1857, is one of the few pre-Civil War structures still standing in Illinois today. Joined by the Sheriff's House in 1887, both buildings are listed on the National Register of Historic Places In 2011,they were deeded to the City of Woodstock which is now facing extensive renovation costs. Based on your vision of future uses, who should own, operate, and maintain these buildings?

Answered: 162 Skipped: 0



Answer Choices	Responses	Count
Public (City) Ownership	24.07%	39
Non-Profit Organization	4.94%	8
Public/Non-Profit Partnership	23.46%	38
Public/Private Partnership	31.48%	51
Private ownership	11.11%	18
Other (please specify)	4.94%	8
Total		162

Question 2: USES—OTHER RESPONSES

Public and private sponsorship with deadline to turning all private within a 5 year period

Mchenry County Historical Society

Sell now before we lose our own homes because of the high taxes in Woodstock.

I believe any combo of public/private/non-profit is best

Anyone NON-Government so taxpayers don't get screwed any worse than we already are!

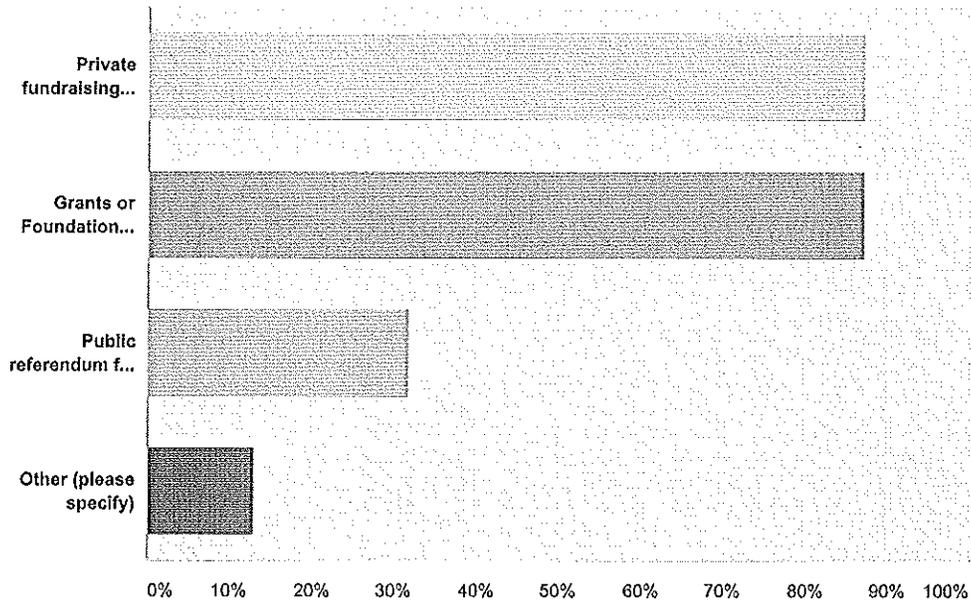
Non-profit with a strong board of directors that have incredible fundraising capabilities.

The streets of Woodstock should be our TOP priority!!! Use our tax payer \$\$'s to fix them up - the streets are a disgrace and dangerous!!!

Tear down and rebuild a modern facility to anchor bus. Dist

Q3 A 2015 study estimated total renovation costs of \$5-7 million. What types of funding would you support to ensure the buildings' restoration and full use?

Answered: 161 Skipped: 1



Answer Choices	Responses
Private fundraising (e.g., crowdfunding, Friends of the Old Courthouse, etc.)	86.96% 140
Grants or Foundation support (if available and offered)	86.96% 140
Public referendum for tax support	31.68% 51
Other (please specify)	13.04% 21
Total Respondents: 161	

Question 3: USES---OTHER RESPONSES

Banquet rentals/incubator rentals/event admission

Expense out over several years, as many as 10 or 15, from existing city funds

sell it

Rent from occupants; entertainment tax

Public, private and grants.

bulldoze it down.

none

STAY THE HELL OUT OF OUR POCKETS! We are being taxed right out of our homes!

Revive the Driehaus grant

Private ownership

These historical buildings are a treasure and we must work to preserve them. Although expensive, the money and effort are worth it to maintain our unique square environment.

Due to the laws regarding public bidding the City should not own this property

Do what ever it takes

Bonds

Small tax or percentage of profit from county wide events noted as joint effort to save this building

The people of this community are already paying a fortune in taxes - NO more referendums.

The land is worth more than the buildings

tax support is necessary, I believe, but should be limited

Donation by people of Woodstock

Depending on the ultimate use and ownership along with its overall impact on the city, funding may come from a combination of the above sources.

TIF

Q4 Please share any additional thoughts or ideas about these buildings below. We also invite your participation in our public meetings in City Council Chambers, every 3rd Monday at 7 PM.

Answered: 50 Skipped: 112

Question 4: ADDITIONAL THOUGHTS AND IDEAS

The second floor courtroom space would be ideal for banquets/wedding receptions. For many years it hosted the Groundhog Day Breakfast. A partnership with the Public House downstairs and Opera House, which oversees weddings in the bandstand, has the potential to be very lucrative; sort of a one-stop shop similar to Prairie Lodge in Sun City or the Starline in Harvard.

Woodstock needs a second location that is dramatic, historic and memorable. We need a first class restaurant and bar, with elevator to a beautiful main floor lobby with shops and a second floor with elegant hotel suites.

The right thing was done when you installed a copper roof. Beautiful and durable. Thank you. We own property in Woodstock.

This treasure should be preserved and designated for public use and enjoyment.

There have been numerous "studies" done in the recent past, why aren't these ideas being instituted? On the repair/replace of the windows I have an idea. Why not have an "Adopt a Window" campaign? Contact all businesses, philanthropies, organizations, citizens, etc and take donations from those interested to "adopt" a window or windows? They can pay for one or more windows and keep the costs down for the city to improve the windows.

Having a Historical Woodstock location with pictures, etc. would be a cool thing to have.

the historical significance of the buildings should be celebrated and communicated to the community. Have the high school theatrical groups put on plays associated with events that took place there. Have the high school history classes take tours. Open the doors to the public for viewing similar to the Illinois railway museum. Do not let it become a crumbling building barely refurbished sheltering many artists such as the Dole Mansion.

stop wasting time with useless surveys and useless reviews from organizations that have no practical suggestions to make. It's a governmental building. It was built that way and is more than likely going to stay that way.

Property Taxes are so high now... we're moving out of this state as soon as we can.

get rid of it and fix the roads

Great old historic building that is so important to the Square and the city of Woodstock.

The buildings should be marketed, together with the Opera House, to educational organizations whose mission is related to the performing arts. A restrictive covenant, running with the land, could require that the buildings be kept available for public uses.

Need some big time private interest and investment to pull this off. Can't be a small-time effort or I can't see it sustaining. A lot of things go into this. Elevator. Self sustaining restaurant. Need to attract more to the community - what about restoring one of the "court rooms" and creating a digital studio for webcast and seminars? Private funds needed. What about the tech gurus who took over a building in downtown East Troy, WI. Separate event space could be used to host regular events like McHenry County Council of Governments, etc.

I grew up in Woodstock and feel those buildings are iconic representations of my home town. I remain hopelessly in love with my home town and anything to save the texture and graciousness of Woodstock should be done. If there is the will there will be ways!!

A library extension/reading room would be nice in the court house room.

We spend several nights or days a month visiting places on the Woodstock Square. We enjoy the feel and look of the Square. Please keep up with the activities and restaurants that keep bringing us back.

I enjoy the history of the building. I also like that it's open to the public and has an amazing art gallery!! Wow. So much talent in McHenry county. A true gift to the community.

Thank you for caring for our history!

Please, knock it down.

This building, although historic, should have been demolished instead of spending 11 million dollars on improving it and it will not even be handicap accessible so the people being able to use it are limited. With the number of veterans coming back from war with handicap type injuries it would be hard for this group to access this building. This building should have been taken care of as needed. Do you let the roof on your house go so long until your whole house is damaged as a result. The 11 million could have been used to build a new building that looked original, or the façade could have been saved and a new building could have been built that would have been handicap accessible and that way everyone would be able to use it. The condition of the building and the use of the building is beyond reasonable means. I can appreciate the craftsmanship etc that went into this building and the fact that it has been around for a long time, however let's get real about this - demolition is the only answer we can't afford to keep throwing money away like this. Everyone needs to learn to live within their means so levying taxes or asking people to contribute is a lost cause as some people are having trouble putting food on the table and let's not even get started on real estate taxes. Enough is enough. Sorry, but let's get real you can't kick a dead horse. Something should have been done YEARS AGO to save it instead of letting it rot beyond repair.

While we are considering the courthouse and sheriffs house, let us make a plan for the downtown. I would like to see an ordinance to address empty buildings on the square. For example buyers of property on the square should have to submit plans as to the use and should have to rehab and bring buildings up to code. Other communities require owners to have a plan and a time limit requirement.

Sell the damned thing and DON'T TAX US TO KEEP UP DECREPIT OLD BUILDINGS! WE ARE JUST TRYING TO SURVIVE OUT HERE!

The Old Courthouse should be accessible to the public as an Art and Event Center. It is the foundation and jewel of the square. But an Arts organization with a more worldly vision needs to be at the helm to make it successful.

I respect the City's past and current decisions in how it wishes to maintain the buildings. It's a pleasure to see the improvements. Kudos to our City staff and Council for moving forward in a progressive and responsible way.

Thank you to the committee for all their work on this project.

We need an upscale restaurant in Woodstock. Hamburgers, fish tacos and pulled pork are great but not when That's All There Is. these building are a part of McHenry County's heritage and should be supported by the entire county Not just Woodstock residents

McHenry Co. has some of the highest taxes, it would at least make me feel a little better knowing that it was helping these buildings.

Woodstock needs shopping (Chico's, White/Black, Banana Republic), desperate for nice restaurants. Should make the square similar to Deer Park Mall.

The Starline and Dole already offer art experiences in the area. Need something distinct.

The city should place a referendum on the ballot for taxpayers to vote on whether to spend the \$7-10 million needed for the building renovation. Given that huge real estate taxes have destroyed home values in Woodstock, citizens should have a vote on whether to spend these funds which will ultimately increase their taxes to pay for it. The city never should have taken title to the building and shouldn't be in the real estate development business with taxpayer money.

these buildings are a critical part of the Square and every citizen should want to contribute even a little to their restoration and best use

The city can't keep using their resources to fix up this beautiful building. The city needs to fix the streets, put the resources in places that are used by all citizens. It's a beautiful building but it's time to focus on other parts of the city that need updates one example; the rec center building, that building and its contents/equipment are so outdated, even their office space needs to be updated (please walk in the rec center and just look around, Look at the cardio machines and their ages, I don't think anyone sees what the members see, even out front the bushes aren't taken care of). Here is an idea, maybe move the offices that are currently crunched in the rec building to city hall or to the old courthouse to make more room for the workers and the members - something needs to be done there; that building, its offices and it's equipment need to be updated desperately (or build new, build something that people going through rehab can use, partner with the local hospital so people don't have to drive to other towns to workout), but nothing ever changes you can't increase or keep members motivated or have citizens continue to join when

citizens see things going downhill; McHenry just got a new facility but Woodstock just keeps moving along by putting band aids on things. What makes people want to move or live in Woodstock? Is the rec building going downhill cause Woodstock puts all that money in the Old Courthouse? If that's the case, it's time to focus on other buildings and streets that want to make people live in Woodstock as it seems in these day and times health is becoming more and more important to people and Woodstock needs to get with the program. Are the streets in such bad shape cause the city spent the money on the old courthouse? Woodstock needs to offer something to make citizens want to live in Woodstock, not have citizens run away cause the city is literally falling apart. Thanks for the opportunity to voice our feelings.

Taxes are way too high in this county - fixing up old buildings is a luxury we cannot afford at this time - PLEASE put your ideas and abilities towards ideas to LOWER taxes for your neighbors and taxpayers!!!!!!!

First issue: this should have been a privately funded project from the beginning. The City council should be voted out for funding this project. There is no ROI on this project. It should have been torn down for parking.

Na

I don't want the taxpayers having to foot this bill.

Condos on the square would be money makers. Sold as private homes.

Tax's should definitely not be used towards the renovations. I definitely feel that we should make it something that contributes to the community not another snotty high priced store there are enough of those on the square!

Anything but office space!

Extend your vision for this. Don't settle for more of the same. For example, we have great burger/American restaurants, gift stores and resale shops on the Square: we don't need more. What we do need are unique offerings in the mode of Read Between the Lines and Ethereal Confections. These types of businesses will help increase the culture/draw if Woodstock. If you go the restaurant route, choose a responsible owner with a history of successful restaurant ownership who focuses on MODERN ethnic (NOT another Mexican or Italian restaurant: something NEW to Woodstock), like Thai or Indian, or MODERN American (check out Little Goat in Chicago as an example). If the space allows, try to recruit an independent Microbrewery that has a restaurant as well. That would be a great draw for locals and tourists.

Under no circumstances should City Hall move from its present location into this building.

I sincerely appreciate the efforts of the City, City Council and the active citizens who are working to make this landmark building a viable presence (and a useful one) for Woodstock well into the future.

These buildings are a rare and important part of our county's history. They need to be saved.

I applaud the city for taking steps to preserve the Old Courthouse and hope it will be a vital public space on the Square for years to come.

Anything to help out town. It is in rapid decline. It breaks my heart to see our people moving out. Make out town great again. Our mayor sucks

I would love to see these buildings embrace the quirky side of Woodstock. Less focus tchotchke shops and pub food, and more focus on creative or unusual ventures like gallery space, performance space for small troupes/musicians, interesting creative nonprofits, ethnic food, etc. Allowing Woodstock's true creative voice to have a place to experient and celebrate would be lovely, and it would make the town square experience so much richer.

My biggest disappointment in this town was when le creperie was forced to leave.

Honestly I think the visitors center/ chamber building would be a better fit in the court house than in read between the lines. You would have more room and could expand some of the merchandise to include high school spirit wear from both high school that way community members can get involved.

High profile "star" presence would draw others and be asset to the community

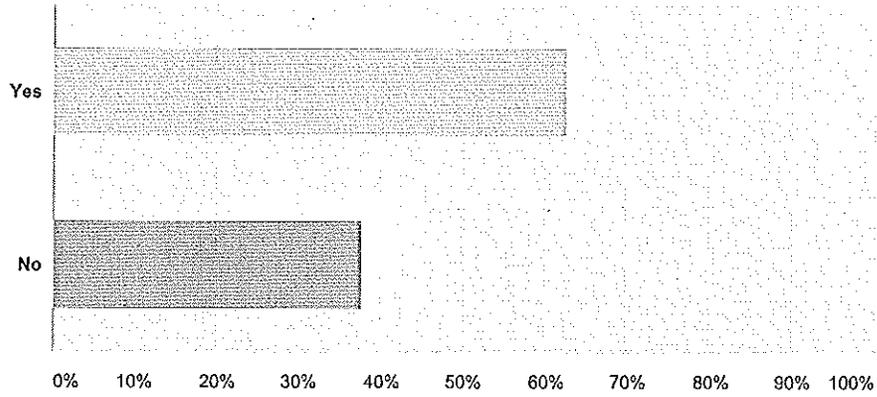
Q5 Contact Information

Answered: 132 Skipped: 30

Answer Choices	Responses
Name	0.00% 0
Company	0.00% 0
Address	0.00% 0
Address 2	0.00% 0
City/Town	0.00% 0
State/Province	0.00% 0
ZIP/Postal Code	100.00% 132
Country	0.00% 0
Email Address	67.42% 89
Phone Number	0.00% 0

Q6 Do you reside within the city limits of Woodstock?

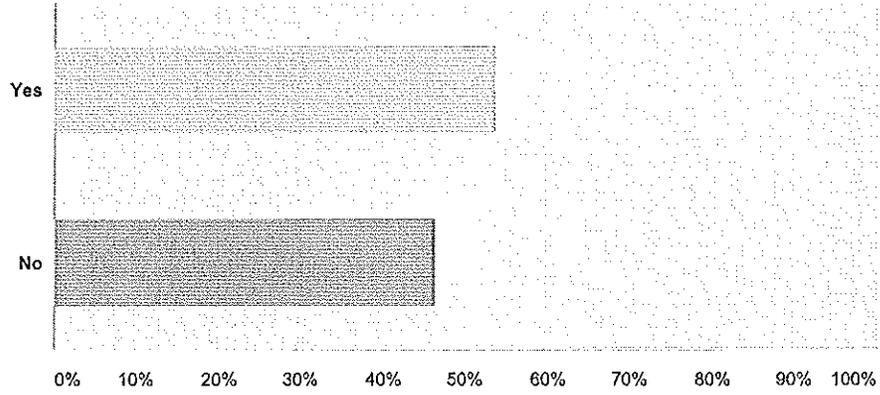
Answered: 149 Skipped: 13



Answer Choices	Responses
Yes	62.42% 93
No	37.58% 56
Total	149

Q7 I would like to receive the RealWoodstock monthly newsletter about our great community!

Answered: 134 Skipped: 28



Answer Choices	Responses	
Yes	53.73%	72
No	46.27%	62
Total		134

ARTSPACE/SUSTAINABLE FACILITIES ANALYSIS

1) CAPITAL NEEDS ASSESSMENT

A **Capital Needs Assessment** is an estimate of the cost of maintaining a property over time. The assessment thus makes it possible to budget for projected future capital expenses. It begins with an inspection of the property to prepare an inventory of major items such as roofs, furnaces, electrical and mechanical systems, and elevators. For each item, the inventory lists age, useful life, and cost of renovation or replacement. For historic buildings, Artspace engages an architect with expertise in historic properties. The cost of the inspection and inventory generally runs between \$4,000 and \$7,000, depending on the architect, rates, and scope of work.

2) CAPITAL NEEDS BUDGET

Once the inventory is complete, Artspace prepares a **Capital Needs Budget** that estimates the cost of capital expenses over 15 years based on the projected users and uses of the property and in light of other financial questions, including (in this case) the City's financial expectations (e.g., does the Courthouse have to pay its own way or will it receive an annual subsidy?).

3) OPERATING ANALYSIS AND BUDGET

The **Operating Analysis and Budget** is the framework for an operating plan that takes into account variables such as subsidized rents, the age and overall condition of the building, management and maintenance costs, and financial arrangements of all kinds, including long-term leases, parking agreements, common area agreements, and so forth. We provide a 15-year operating budget with two revenue scenarios to give the client flexibility and choice.

4) ON-SITE MEETINGS

Some clients like to have Artspace participate in at least one day of planning in the community, typically to help the client answer questions with financial implications (e.g., Should the tenants pay for their own utilities? Should a management company be hired?). These face-to-face sessions can be very helpful, but they are not a requisite; the Sustainable Facilities Analysis can be conducted entirely by email and conference calls.

COST SUMMARY

Capital Needs Assessment	\$4,000 to \$7,000
Capital Needs Budget (20 hours @ \$250)	\$5,000
Operating Analysis: Expenses (20 hours @ \$250)	\$5,000
Operating Analysis: Revenue (two scenarios) (30 hours @ \$250)	<u>\$7,500</u>
TOTAL	\$21,500 to \$24,500
Optional On-Site Meeting (1 visit, 2 days, 2 persons)	\$5,000