



## City of Woodstock

### Office of the City Manager

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Roscoe C. Stelford III  
City Manager

### WOODSTOCK CITY COUNCIL

City Council Chambers

September 15, 2020

7:00 p.m.

*Individuals wishing to address the City Council are invited to come forward to the podium and be recognized by the Mayor; provide their name and address for purposes of the record, if willing to do so; and make whatever appropriate comments they would like.*

*The complete City Council packet is available via the City Council link on the City's website, [www.woodstockil.gov](http://www.woodstockil.gov). For further information, please contact the Office of the City Manager at 815-338-4301 or [citymanager@woodstockil.gov](mailto:citymanager@woodstockil.gov).*

*In light of the current COVID-19 public health emergency and Governor J.B.Pritzker's Gubernatorial Disaster Proclamation in response thereto, the Mayor has determined that an in-person meeting is not practical or prudent because of the disaster. Therefore, this meeting will be conducted remotely. The public can observe and comment, when appropriate, by calling in to participate at: 312-626-6799, the Meeting ID is 981 1004 4654, Password 199910. In order for a member of the public to be recognized for comments, dial \*9 on your telephone at the appropriate times during the meeting. Members of the public can also attend online by clicking [here](#). Prior to the meeting, questions may also be forwarded via email to [citymanager@woodstockil.gov](mailto:citymanager@woodstockil.gov).*

*The proceedings of the City Council meeting are live streamed on the City of Woodstock's website, [www.woodstockil.gov](http://www.woodstockil.gov). Recordings can be viewed, after the meeting date, on the website.*

#### I. CALL TO ORDER

#### II. ROLL CALL

#### III. FLOOR DISCUSSION

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

- A. Public Comments
- B. Council Comments

#### IV. CONSENT AGENDA:

*(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)*

**A. MINUTES OF PREVIOUS MEETINGS:**

1. September 1, 2020 City Council Meeting

**B. WARRANTS:**

1. #3921
2. #3922

**C. MINUTES AND REPORTS:**

- |                                       |                  |
|---------------------------------------|------------------|
| 1. Environmental Commission           | February 6, 2020 |
| 2. Environmental Commission           | March 5, 2020    |
| 3. Woodstock Public Library Trustees  | March 12, 2020   |
| 4. Parks and Recreation Commission    | March 10, 2020   |
| 5. Economic Development Commission    | March 5, 2020    |
| 6. Economic Development Commission    | May 1, 2020      |
| 7. Plan Commission Minutes            | June 25, 2020    |
| 8. Plan Commission Minutes            | July 23, 2020    |
| 9. Opera House Advisory Board Minutes | August 18, 2020  |

**D. MANAGER'S REPORT NO. 164:**

- 1. Contractual Services – Laserfische Contactless Open Enrollment Project** (164a)  
Authorization for the City Administration to utilize contractual services of \$9,625 for Civic Systems and \$11,200 for TKB Associates, along with any other necessary expenses not to exceed \$5,000 to design, program and implement a contactless open enrollment process in response to COVID-19.
- 2. Ordinance – Sign Variance – 11601 Catalpa Lane** (164b)  
Approval of an Ordinance Granting Variations from Section 13.8.2 (Permanent Ground Signs) to Allow a Permanent Ground Sign up to 100 Square Feet in Area and 18 feet in Height at 11601 Catalpa Lane. **DOC. 1**
- 3. Ordinance – FY19/20 Budget Amendments** (164c)  
Approval of an Ordinance to amend the City’s FY19/20 Budget Ordinance for multiple departments and funds of the City. **DOC. 2**
- 4. Award of Contract – Recreation Center Roof Replacement** (164d)  
Authorization to award a contract to Freeport Industrial Roofing, Inc., Freeport, IL for the construction of a roof overlay w/beveled flute fillers and a 10-year labor and workmanship warranty at the Recreation Center for an amount not-to-exceed \$46,300.
- 5. Award of Contract – Downtown Pavers** (164e)  
Approval to award a contract for the 2020 Downtown Brick Paver Maintenance and Replacement Program to Nierman Landscape & Design of Woodstock, IL, based upon the bid unit prices to complete the downtown brick paver maintenance work for a total cost not to exceed \$26,700.

**6. Award of Contract – Salt Storage Building Demolition and Construction** (164f)

- a) Authorization to award a contract to Greenfield Contractors LLC for an amount not-to-exceed \$61,500 for material, labor, and supplies necessary to construct a 40' x 64' Accu-Steel building for salt storage, and
- b) Authorization to award a contract to Gavers Paving & Excavating, Woodstock, IL to demolish the existing dome and provide precast base blocks for the facility to be constructed upon for a total cost not-to-exceed \$11,350.

**7. Award of Contract – Holiday Lights** (164g)

- a) Approval of a contract for services to install, maintain, and remove holiday lights for the 2020 season be awarded to GRO Horticultural Enterprises, Inc., Union, IL for the draping of trees and ground bushes at a total price not-to-exceed \$30,765, and
- b) Authorization to purchase from Windy City Lights, Inc., West Chicago, IL for clear and multi-color incandescent string lights at a cost not-to-exceed \$7,630; clear LED string lights at a cost not-to-exceed \$2,600; and C7 LED Bulbs and wire spools at a cost not-to-exceed \$4,177.

**8. Ordinance – Food Truck Regulations** (164h)

- a) Approval of An Ordinance Amending Title 3, Chapter 6, of the Woodstock, Illinois City Code Relating to Temporary Vendors and Mobile Food Trucks; and

**DOC. 3**

- b) Approval of An Ordinance Amending Various Sections of the City of Woodstock, Illinois Unified Development Ordinance Relating to Mobile Kitchens.

**DOC. 4**

**V. FUTURE AGENDA ITEMS**

**VI. ADJOURN**

*NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made. In light of the COVID-19 emergency and the plan for a remote meeting to protect the public health, please notify the City if you need any special accommodations to follow this meeting remotely.*