

MINUTES
WOODSTOCK CITY COUNCIL
City Council Chambers
August 18, 2020

A regular meeting of the Woodstock City Council was called to order at 7:00 PM on Tuesday, August 18, 2020, by Mayor Sager in the Council Chambers at Woodstock City Hall. Mayor Sager noted this meeting of the Woodstock City Council is being held under the Governor's Emergency Declaration with Council members attending remotely and those attending at City Hall observing social distancing. He stated it is being livestreamed as is the City's policy. Inviting all to participate, Mayor Sager explained the procedures to be used by the City Council, City Staff, and the Public to join today's meeting, including how comments may be made and questions asked. Mayor Sager explained the Consent Calendar.

A roll call was taken.

COUNCIL MEMBERS PRESENT IN THE COUNCIL CHAMBERS: Mayor Brian Sager.

COUNCIL MEMBERS PRESENT ATTENDING REMOTELY: Darrin Flynn, Lisa Lohmeyer, Wendy Piersall, Jim Prindiville, and Gordon Tebo.

COUNCIL ABSENT: Michael Turner

STAFF PRESENT IN THE COUNCIL CHAMBERS: City Manager Roscoe Stelford and Grant Writer/Communications Manager Terry Willcockson

STAFF ATTENDING REMOTELY: Assistant City Manager/Finance Director Paul Christensen, City Attorney Ruth Schlossberg, IT Director Dan McElmeel, Building and Zoning Director Joe Napolitano, Public Works Director Jeff Van Landuyt, Economic Development Director Garrett Anderson, and City Planner Darrell Moore.

OTHERS PRESENT IN THE COUNCIL CHAMBERS: City Clerk Cindy Smiley

Mayor Sager noted the presence of a quorum under the revised rules of the Governor during this COVID emergency. City Clerk Smiley confirmed the agenda before the Council is a true and correct copy of the published agenda.

III. FLOOR DISCUSSION

A. Proclamation Honoring Women's Right to Vote 100th Anniversary 1920-2020

Mayor Sager noted this is a celebratory opportunity to honor the 100th anniversary of Women's Right to Vote in the United States, stating it is important to realize it took seven decades for women to attain this right. He stated it was thanks to a strong group of women that this was accomplished, noting it took a long time to get the amendment ratified, taking place on August 18, 2020. Mayor Sager stated Illinois was really the first state to ratify the amendment, although due to an error, Wisconsin is recognized as such.

Without objection, the City Council approved and adopted *A Proclamation Honoring Women's Right to Vote 100th Anniversary 1920-2020*.

Mayor Sager stated he is proud to make this Proclamation and to acknowledge not only the importance of the proclamation, but the important contributions women have made to our lives over the years.

B. Public Comments

There were no comments forthcoming from the public.

C. Council Comments

There were no comments forthcoming from the City Council.

IV. CONSENT AGENDA

Motion by L. Lohmeyer, second by G. Tebo, to approve the Consent Agenda.

In response to a question from Mayor Sager, there were no items removed from the Consent Agenda by the City Council.

In response to a question from Mayor Sager, there were no questions or comments forthcoming from the Public or the City Council concerning items on the Consent Agenda.

Mayor Sager affirmed the Consent Agenda to include items A through D-10 as follows:

A. MINUTES OF PREVIOUS MEETING

August 4, 2020 City Council Meeting

B. WARRANTS #3917 #3918

C. MINUTES AND REPORTS

Opera House 4 th Quarter Report	April 2020
Police Department Monthly Report	June 2020
Human Resources Department Monthly Report	July 2020
Public Library Trustee Meeting Minutes	July 9, 2020

D. MANAGER’S REPORT NO. 161:

- 1. Ordinance – Budget Amendment Voting Requirements & Transfer** – Approval of Ordinance 20-O-62, identified as Document 1, *An Ordinance Amending Chapter 1.7B.6, “Revision of the Annual Budget” of the City Code for the City of Woodstock, Illinois.*
- 2. Ordinance – Single-Use Bag Fee Moratorium Extension** – Approval of Ordinance 20-O-63, identified as Document 2, *An Ordinance Approving the 2nd Continuation of the Emergency Suspension of the Retail Single-Use Bag Program (COVID-19 Emergency).*
- 3. Ordinance – UDO Amendment – Cannabis** - Approval of Ordinance 20-O-64, identified as Document 3, *An Ordinance Amending Various Sections of the City of Woodstock, Illinois Unified Development Ordinance Relating to Recreational Cannabis and Parking Requirements.*

4. **Award of Contract – Façade Improvement Program – 244 N. Throop** – Approval to allocate 50% of exterior improvement costs (not to exceed \$4,908.01) from TIF#2 funding for masonry improvements at 244 N. Throop Street.
5. **Ordinance – Variation – 11601 Catalpa Lane** – Approval of Ordinance 20-O-65, identified as Document 4, *An Ordinance Granting a Variation from UDO Section 7B.2.10 (Car Wash, Truck Wash – Supplemental Use) to allow the installation of car vacuums in areas visible from Catalpa Lane and US Route 14.*
6. **Resolution – Change Order – Banford Road** – Approval of Resolution 20-R-09, identified as Document 5, *A Resolution Authorizing a Change Order in the Contract for 2020 Street Resurfacing Program*, affirming the City Manager’s emergency execution of Change Order #1, which authorized an increase of \$47,784 to the original contract amount of \$8,632,329.54.
7. **Award of Contract – Roof Replacement** – Authorization to award a contract to Northwest Contractors Inc., Hampshire, IL for all roof repair and construction as described in the plans and specifications for Woodstock Water Treatment Plant Roof Repair as the “base bid, Alternate No. 1 and Alternate No. 2” for a total contract amount not-to-exceed \$183,285.
8. **Cancellation and Award of Contract – 2020 Pavement Marking Program** – Authorization to cancel the contract for the 2020 Pavement Marking Program previously awarded to RoadSafe Traffic Systems, Romeoville, IL and award a contract for the 2020 Pavement Marking Program to the lowest responsible bidder, Preform Traffic Control Systems, Ltd., Elk Grove Village IL, in accordance with the unit prices as submitted for an amount not-to-exceed \$90,000.
9. **Award of Contract – Skip Patching** – Approval of a contract for pavement patching to be awarded for an amount not-to-exceed \$51,000 to Chicagoland Paving Contractors, Inc., adhering to the unit cost specified in the contract for calendar year 2020 as submitted in the 2019 MC-MPI joint bid.
10. **Award of Contract for Sidewalk Removal and Replacement** – Approval of a contract for the removal and replacement of sidewalk and the installation of curb in 2020 at the unit prices as submitted and based upon quantities estimated by the City of Woodstock and MC-MPI partners to Globe Construction for a total contract amount not-to-exceed \$19,000.

A roll call vote was taken on items A through D-10.

Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, G. Tebo, and Mayor B. Sager. Nays: none. Abstentions: none. Absentees: M. Turner. Motion carried.

V. DISCUSSION

1. Quarterly Financial Reports - Transmittal of the following financial reports for the fourth quarter of FY19/20:

- a. Fourth Quarter Revenues and Expenditures Report; and
- b. Fourth Quarter Investment Report

2. Quarterly Financial Reports – Transmittal of the following financial reports for the first quarter of FY20/21:

- a. First Quarter Revenues and Expenditures Report; and
- b. First Quarter Investment Report

Mr. Christensen stated FY19/20 did well considering the situation and closures associated with COVID-19. He noted revenues were just over budget, stating this would have been better had the City not been hit so hard, citing lower impact fee revenue as an example. He stated the department directors are always examining their budgets and took significant mitigation steps when COVID-19 hit.

He stated the City is doing pretty well financially in the first quarter of FY20/21 considering the situation. He provided information on sales tax, income tax, MFT, and interest income, stating Staff is taking numerous steps to control costs to offset revenue losses.

In response to a question from Councilwoman Piersall, Mr. Christensen stated no full-time employees were furloughed, only part-time and LPT. He stated some LPT employees in the Recreation Department and the Opera House are still furloughed.

Mayor Sager stated he greatly appreciates everything Staff has done during these times, opining they have done a remarkable job of managing the situation. He stated purchases have been put off until later and some employees are working across job descriptions, for example. He commended all Staff for making sure the City is fiscally responsible in all decisions.

Mayor Sager stated the City will have to be prepared for the fact that it will not come out unscathed as the situation moves forward and will have to, at some point, look at the total impact.

City Manager Stelford stated Staff is working on projections looking ahead to 2021 so the City can stay ahead of the situation. It is anticipated that sales taxes will continue to decline. Mr. Christensen stated he also has been working on new budget projections, noting he was too conservative.

In response to a question from Mayor Sager, Ms. Willcockson provided information on various federal and state programs available and how the City is taking advantage of these. Mayor Sager thanked Staff for their work to keep abreast of these programs ensuring the City's application.

Kudos were extended to the business community for being creative, to the Mayor and City Council for their support of the City's businesses and the packages that were put together for the businesses, and to the Economic Development Department for their work in assisting the businesses.

In response to Councilman Tebo's questions, Mayor Sager stated the City has received nothing from the state concerning whether the Rt. 47 improvement project will be affected by the pandemic. He noted this project is in the survey phase, which continues, and will be followed by engineering work and property acquisition. He noted there is no question the state is behind in property acquisition due to the current situation and the totality of the state budget. Mayor Sager stated he has heard in this past budget process the legislature did affirm its commitment to the Rt. 47 improvement project and noted he has heard nothing from IDOT to indicate they are less than very enthusiastic about the project. Mr. Stelford stated the project is still funded, but opined the initial timeline may be delayed. He stated the work by the City's engineering firm will be prepared and ready to go once the state is ready, which was confirmed by Mr. Van Landuyt

There were no comments or questions from the public.

V. FUTURE AGENDA ITEMS

There were no additions or deletions to the Future Agendas.

VI. ADJOURN

Motion by W. Piersall, second by J. Prindiville, to adjourn this regular meeting of the Woodstock City Council to the next regular meeting to be held at 7:00 PM on Tuesday, September 1, 2020 in the Council Chambers at City Hall.

Ayes: D. Flynn, L. Lohmeyer, W. Piersall, J. Prindiville, G. Tebo, and Mayor B. Sager. Nays: none. Abstentions: none. Absentees: M. Turner. Motion carried.

The meeting was adjourned at 7:37 PM.

Respectfully submitted,

Cindy Smiley
City Clerk