

**The City of Woodstock
has adopted property
maintenance standards to
ensure the public health,
safety, and welfare of its
residents.**

**This brochure is designed
to help residents identify
and correct common
violations which detract
from the appearance of
their home,
neighborhood, and
community.**

**A clean, well-kept city
increases property values
and enhances community
pride.**

City Hall, which houses the Office of the Mayor, Office of the City Manager, and the Building & Zoning, Economic Development, Finance and Human Resources Departments, can provide you with information and assistance for the following services:

- Water bill payment (night deposit box located adjacent to the east parking lot of City Hall)
- Senior citizen transportation discounts for Metra, RTA and MCRide
- Recycling containers
- Garbage bags
- Yard Waste Disposal stickers
- Garage Sale permits (Finance Dept.)
- Building permits & Zoning information
- Employment information
- General City information

City Hall is open 8:30 a.m. to 5:00 p.m. Monday through Friday, and 8:30 a.m. to 7:00 p.m. on Tuesdays.

City of Woodstock
121 W. Calhoun Street
Woodstock, Illinois 60098
Phone (815) 338-4300
Fax (815) 334-2267



Being a Good Neighbor

City of Woodstock
121 West Calhoun Street
Woodstock, IL 60098
www.woodstockil.gov



BEING A GOOD NEIGHBOR STARTS WITH....

- Keeping your lawn mowed **at or below eight (8) inches**. This not only looks nice, but helps keep out unwanted insects, and keeps weed seeds from spreading.
- Keeping your property clear of garbage and debris, unwanted furniture, equipment and tires. This improves the overall appearance of a neighborhood.
- Placing garbage receptacles out for collection no more than 24 hours in advance of your pickup day. Put away your receptacles within 24 hours after pickup.
- Repairing or working on motor vehicles in appropriate areas. Major vehicle repair is not allowed in residential areas. Vehicles undergoing repair must be owned by or registered to the homeowner or tenant.
- Making sure your vehicles are parked on a paved surface (asphalt, concrete or brick). This includes boats, trailers, and recreational vehicles. **Parking on your lawn or parkway is prohibited in Woodstock.**
- Keeping vehicles, boats, RVs, and trailers **operable, registered, and licensed** unless completely enclosed in a garage out of view from the public.
- Cleaning up after your dog. This helps avoid noxious odors and unwanted pests.

- Making sure your pets are not causing a disturbance by repeatedly barking, howling, or whining.
- Trimming tree branches and shrubbery so they do not obstruct pedestrian and vehicle traffic.
- Removing any dead, diseased or fallen trees and/or limbs from your property. Removing brush piles helps abate unwanted rodents and pests, and lessens the risk of fires.
- Obtaining a permit (\$5) from the Finance Department to conduct a garage sale on your property. Residents are allowed two garage sales and one moving sale within a twelve month period. 2 signs are allowed to be posted on the public right-of-way, but must be freestanding and not attached to utility poles or street signs.
- Contacting the Building & Zoning Department before starting any construction, remodeling, and installation of fences, pools or decks to verify whether a permit is needed.

**Code Enforcement Division
Building & Zoning Department
City of Woodstock
121 W Calhoun St
Woodstock IL, 60098
codeenforcement@woodstockil.gov**

**(815) 338-4305
Fax (815) 334-2267**

To Report a Violation:

To report a property maintenance violation, contact the City at (815) 338-4305 or codeenforcement@woodstockil.gov.

Provide the exact address or location of the property with the alleged violation. If you're not sure of the address, provide the block number or the direction from a known address.

Provide an exact description of the violation: For example, "Inoperable vehicle in the driveway," or "Junk stored on the front porch."

To ensure proper follow-up, it is important to provide your contact information if you desire a call back. The inspector may need to contact you for additional information.

***ALL PERSONS REPORTING A
COMPLAINT WILL REMAIN ANONYMOUS***

Soon after receiving a complaint, an inspector will visit the property to investigate. If a violation is documented, the property owner is sent a notice and given time to correct the violation.

If an owner fails to correct the violation within the given time frame, they may be sent to Administrative Adjudication Court. Adjudication Court is an administrative hearing to determine if an owner is liable for a violation. If an owner is found liable, penalties in the form of fines and costs may be imposed.