



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098
815/338-6118
Fax 815/334-2263
pwdept@woodstockil.gov
www.woodstockil.gov

REQUEST FOR QUOTES
HOLIDAY LIGHTS

The City of Woodstock is seeking written quotes for the purchase of light strings on green wire to be installed by the City on outdoor trees. These are to be UL approved, commercial grade lights, with no blinking effect, spaced approximately 5” to 5.5” apart. Delivery costs must be included in the unit price quoted, and the City of Woodstock is tax exempt.

If interested, please provide your quote using the attached form to the Department of Public Works, City of Woodstock, 326 Washington Street, Woodstock, IL 60098, by 5:00 pm on Friday, September 30, 2016. Quotes may also be faxed to (815) 334-2263 or sent electronically to pwdept@woodstockil.gov

The City of Woodstock will issue a purchase order based on the lowest responsible bidder(s) responding by 5:00 pm on Friday, September 30, 2016. The actual number of strings purchased will be determined at the time the purchase order is issued, and the City reserves the right to award to more than one bidder. The lights must be delivered to the Department of Public Works by Friday, October 21, 2016.

Questions in this regard may be directed to Ernie Nelson, Department of Public Works Parks & Facilities Superintendent, (815) 338-6118.

CITY OF WOODSTOCK
DEPARTMENT OF PUBLIC WORKS
326 WASHINGTON STREET
WOODSTOCK, ILLINOIS 60098

REQUEST FOR QUOTES ~ Holiday Lights

Deadline to Quote: 5:00 pm, Friday, September 30, 2016

The undersigned hereby agrees to provide holiday lights as described in the Request for Quotes at the unit prices (which includes delivery by October 21, 2016 to 326 Washington Street, Woodstock, Illinois 60098 – must call in advance) shown below.

Item #1: 1,200 strings of 100 Mini Light-E/E CLEAR (5.5" x 5.5" x 5.5") 49' long - UL Approved (25/case) on green wire (3,000 hour life)

Price per string \$ _____

Item #2: 100 strings of 100 Mini Light-E/E MULTI- COLOR (5.5" x 5.5" x 5.5") 49' long - UL Approved (25/case) on green wire (3,000 hour life)

Price per string \$ _____

Total Price \$ _____

SUBMITTED BY

Company _____

Address _____

Name & Title _____

(Please Print)

Signature _____

Day Phone _____ Date _____