



CITY MANAGER'S NEWSLETTER



Volume XXII, Issue 42

October 26, 2012

HALLOWEEN SAFETY TIPS

Chief Robert Lowen and the **Woodstock Police Department** want your Halloween to be a treat instead of a trick! Please keep in mind the following safety tips and you'll be sure to enjoy a *boo-tiful* evening of fun!

- Wear a reflective costume or carry a flashlight with you.
- Cross streets at designated crosswalks.
- Trick or treat in a group accompanied by at least one parent or very responsible teenager.
- Always let your parents inspect your candy before you eat it; dispose of any item with a torn wrapper or unusual odor. When in doubt, throw it out!
- Watch out for cars and be careful around jack o' lanterns or other decorations with burning candles inside.
- Visit homes in your own neighborhood that you are familiar with.

Recommended hours for trick-or-treating in the City of Woodstock are from 4-7PM on Wednesday, October 31, 2012.



PLAN COMMISSION APPROVES TOWER AT STAN'S

On Thursday, October 25, 2012 the Plan Commission reviewed a request by Stan's Office Technologies at 1375 South Eastwood Drive to install a 120 foot tall internet transmitting tower at the rear of its property. After hearing the applicant's proposal, the Commission unanimously recommended to the City Council that a special use permit for the tower be approved. Once installed, the new tower will allow Stan's to be independent of towers owned by other entities and to provide more efficient and dependable internet access and service to its customers. It is expected that the tower special use permit will be presented to the City Council on November 20, 2012.

CHILD DAY CARE REQUEST PASSES PLAN COMMISSION

A request for a child day care center at 450-460 South Eastwood Drive, the site of a current laundry and a former restaurant, received support from the Plan Commission last night. The applicant, Sam Marcos, intends to develop the site with a full-service child day care business operated and managed by Safari Day Care. Commission members unanimously recommended that a special use permit for the day care use be approved by the City Council. The Council is expected to review this request on November 20, 2012.

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LIBRARY NEWS

Storytime Registration Begins October 29

Online registration for the upcoming session of children storytime programs begins on Monday, October 29. The storytime sessions will run from November 5 thru December 12. For a complete listing of storytime programs and times visit the library's website and click on "Calendar." Due to the popularity of these programs registration is limited to Woodstock Public Library cardholders.

Friends of Woodstock Public Library Golf Course Rentals

The Friends of Woodstock Public Library has been holding successful golf fundraisers at the Woodstock Public Library since 2009. Always held in the middle of March, the event includes an 18-hole mini golf course that weaves throughout the three floors of the library, raffle prizes, pizza & refreshments. Now the Friends have begun to rent out their "golf course" to other area organizations who would like to host their own golfing event. The Huntley Area Public Library Friends are the first renters of the golf course and they will be hosting a "MiniLinks@theLibrary" event At the Huntley Library on October 26 from 6 to 8PM.

For more information, please check the Woodstock Public Library's website at - <http://www.woodstockpubliclibrary.org/content/friends-woodstock-public-library>

FLEET MAINTENANCE DIVISION COMPLETES NEW SQUAD CAR CONVERSION

For more than a few years, the **Fleet Maintenance Division of Public Works** has outfitted newly purchased police squad cars with equipment from existing squad cars being removed from service. In 2012, four new police cars were purchased by the **Police Department** and **Mechanic Rob Lamz** removed existing lighting equipment, radio equipment, computer stations and cages from vehicles being removed from service and reinstalled this same equipment in new model year police vehicles. Three of the four vehicles were Police Pursuit Vehicles made by Chevrolet and the fourth was a newly designed Ford Police Interceptor. The Ford product is new in 2012 and because of the new design and limited access to electrical system information it posed a new challenge as compared to other years. By completing the conversion of these cars using City employees, a savings of approximately \$1,700 per vehicle was realized. In addition, City employees are able to troubleshoot problems more efficiently since they are the ones performing the initial installation. Once these vehicles are put into service the mechanics receive very positive comments from those officers who depend on those vehicles to protect the safety of the community.

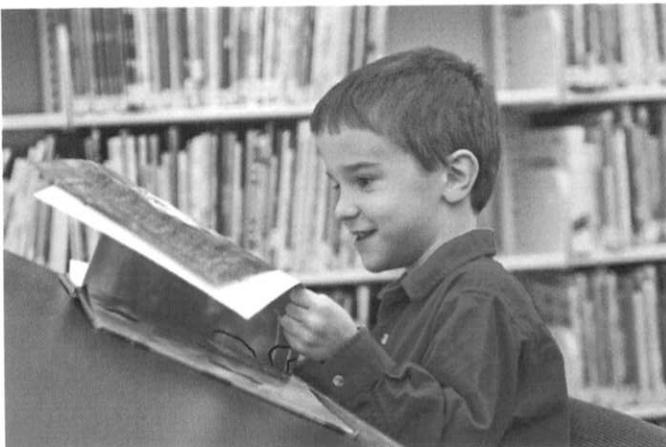
MEETINGS NEXT WEEK...

Thursday, November 1 – Library Board, 7:30 PM,
Public Library

QUOTE

“Success is never final but failure can be.”

-Bill Parcels



RECRUITMENT NEWS

Recruitment for the following positions remain posted:

CITY MANAGER

Woodstock, an established, charming historic community of just less than 25,000, located 55 miles northwest of Chicago on Metra rail, seeks an experienced professional to serve as our next City Manager.

The City is governed by a Mayor and six City Council members who are elected at large on a nonpartisan basis for staggered four-year terms. The City of Woodstock operates under the statutory Council-Manager form of government. The position serves as the administrative head of the municipal government to manage, oversee, provide leadership for and ensure efficient operation of all City services including, but not limited to, Public Works, Finance, HR and Administration, Police, Recreation, Opera House, Community and Economic Development, and the Library.

Minimum qualifications: Master's degree in Public Administration, Business Administration, or a related field, a minimum of ten (10) years progressively responsible city government management experience or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Solid communication, leadership, team building, and long range economic development, financial, and strategic planning skills are required. The position provides an excellent benefits package with a starting salary of \$140,000+ depending upon experience and qualifications. Residency within Woodstock is not required.

A position profile and required application materials may be obtained at: www.woodstockil.gov under Employment Opportunities. If unable to download, materials may also be requested via email: dschober@woodstockil.gov.

Those interested and qualified, should apply at once, in confidence, with a completed job application, cover letter, résumé, five (5) professional references, and salary history to:

Deborah Schober, MS, SPHR
Human Resources Director
City of Woodstock
121 W. Calhoun Street
Woodstock, Illinois 60098
Email: dschober@woodstockil.gov
Phone: (815) 338-1172

Application materials will be accepted until Wed., November 1, 2012, 5:00 PM. Application materials may be returned by mail, email or submitted in person. The City reserves the right to select only the most qualified applicants for an interview. EOE.

The recruitment for Public Works Director remains posted and available for application through October 30, 2012.

The recruitment for Library Director remains available for application through the independent firm of John Keister & Assoc., with information at www.johnkeister.com/library/woodstock/

GETTING TO KNOW YOU...

Welcome to **Raven Aleman** and **Dan Wiegel** who began work this week as **LPT Facility/Events Workers** at the **Woodstock Opera House**. Also, a big welcome to **Marianne Gervais** who was recently hired as **LPT Café Server** at the Stage Left Café division of the **Opera House**.

Four individuals have been hired to assist with temporary seasonal duties on the fall **Leaf Crew**. They include former **Seasonal Worker** in **Parks Nick Major**, as well as **Daniel Pagnottga**, **Victor Flores** and **Andres Carreno**. **Leaf Crew** is scheduled to work this year through November 16, 2012.

HEALTH & SAFETY MESSAGE: AND NOW, GOODNIGHT!

Age-old jokes exist about the benefits of counting sheep, but as far too many of us know, insomnia is no laughing matter. Having trouble falling asleep, getting inadequate amounts of sleep, or experiencing disturbed sleep patterns, can throw our bodies' finely-tuned operating systems into complete disarray.

According to the U.S. National Center on Sleep Disorders Research, about 30 to 40 percent of adults have some symptoms of insomnia within a given year, and about 10 to 15 percent of adults have chronic insomnia.

Any number of tools and techniques exist to encourage our minds to let go, relax, and allow sleep to take over. But sometimes the simplest methods can prove to be the most successful. A new study suggests that a simple 10-minute technique may reduce tension, making it easier to fall asleep and stay asleep. The approach, designed to be done just before going to bed, involves mentally focusing on a serene and inviting place -- like the waves on a beach or a quiet lake surrounded by tall trees -- and taking slow, deep breathes for a period of time, allowing the mind and body to relax simultaneously.

The study suggests that the above technique, when practiced consistently, decreases the time it takes to fall asleep, improves the quality of sleep and reduces fatigue. Sweet dreams may be just a quiet thought away!

REC DEPT A CORPORATE SPONSOR OF CARE 4 RACE

Pictured is **Front Counter Staff Member Ariel Washawsky** manning the information table at the 12th Annual Care 4 Breast Cancer Walk/Run last Sunday at Woodstock North. Over 2,300 participated in the event that benefits the Family Health Partnership Clinic.

Annually, the **Rec Center** is an in-kind corporate sponsor for this charity event. **Front Counter Staff Member Arturo Diaz** and **Recreation Director Dave Zinnen** transported race volunteers to and from Woodstock North and the Merryman Fields parking lot from 5:30AM to 11:30AM. In return, the Rec Center is allowed to set-up a table marketing the rec center in the high school gym.

The Rec Center also had a fundraising team that raised \$555 in donations for the clinic.



SERVICE AWARDS



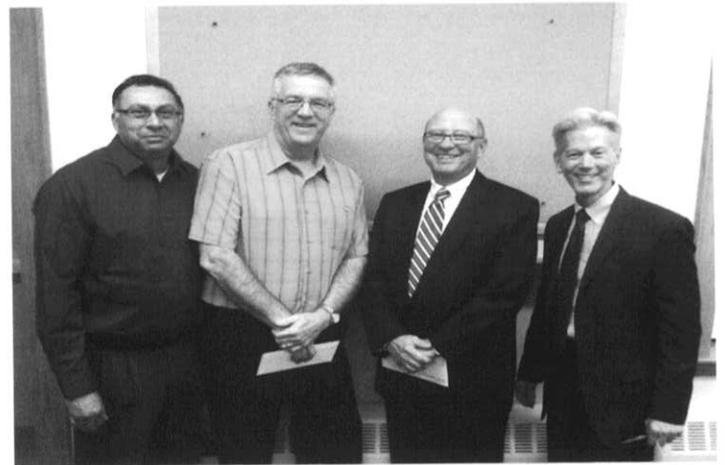
5-year
Robert Coates – Recreation Center Cashier
Lorraine Steinkamp – Opera House Office Manager



15-year
Tim Maynard – Wastewater Operator I
Lisa Miller – Library Desk Assistant
Cindy Smiley – Executive Assistant
Jeff Parsons – Police Detective Sergeant



10-year
Ray Lanz – Patrol Officer (K-9)
Constantino Cipolla – Police Sergeant
Alan Dunker – Recreation Program Coordinator



20-year
Henry Vidales – Wastewater Operator I
Al Wilson – City Engineer
Tim Clifton – City Manager



35-year
John Scharres – Opera House Managing Director



You are cordially invited to join Chief Robert Lowen at the Woodstock Police Department for coffee, conversation, and an informative program.

WPD Detective George Kopulos will discuss Synthetic Alternative Drugs.

Coffee with the Chief



Monday, November 12, 2012
7:00 p.m. – 8:30 p.m.
Woodstock Police Department
656 Lake Avenue

For further information, please call
Tamara Reed at 815-338-6787.