



# CITY MANAGER'S NEWSLETTER



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## **ROAD REPAIRS**

A pre-construction meeting was held on July 1, 2014 at the Illinois Department of Transportation (IDOT) offices in Schaumburg to discuss the multi-agency road resurfacing project that will be taking place in the Village of Bull Valley, the City of Woodstock, Dorr Township and Nunda Township.

Arrow Road Construction Company was awarded the contract for this project, which includes bituminous surface removal, pavement patching, installation of a new bituminous surface course, aggregate shoulders and pavement markings on Country Club Road from the western limits of the Village of Bull Valley to Fleming Road and on Bull Valley Road from Valley Hill Road to the eastern Nunda Township limits. Work is tentatively scheduled to begin on Thursday, July 10 and will continue until September, weather permitting. Some traffic delays are anticipated during the period of construction.



## **NEW SIDEWALK CONSTRUCTION PROJECT BEGINS MONDAY, JULY 14**

The City has received a grant which covers 100% of the construction costs for new sidewalk on Dean Street between Prairie Ridge Drive to Kimball Avenue to aid children in safe travel to and from Dean Street School. In order to facilitate this sidewalk construction, a contract was awarded to Triggs Construction, Inc. of West Chicago, Illinois. The contractor plans to **start construction this coming Monday, July 14, 2014** with all work including restoration concluding on or before September 12, 2014.

Generally, the project involves excavation and placement of a continuous 5 foot wide sidewalk, depressed curb at street corners, crosswalks, signage, pavement markings, relocation of a fire hydrant, adjustment of a few water valves, and replacement of most driveway aprons where sidewalk is being constructed.

A representative from the engineering firm who designed the project has been hired to oversee construction and will serve as the City's liaison. Questions and/or comments regarding this project should be directed to the Department of Public Works at 815-338-6118 or [pwdept@woodstockil.gov](mailto:pwdept@woodstockil.gov).

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## **TICK REMOVAL**

Remove a tick from your skin as soon as you notice it. It usually takes at least 36 hours for an infected tick to transmit [Lyme Disease](#)

- Do not use bare hands to remove the tick because the tick secretions may carry disease.
- If using a tick removal tool, place the thumb and finger against the skin near the tick's location and stretch the skin taut.
- Slide the **tick removal tool** under the tick.
- Slowly lift the tool until the skin puckers and the tick releases.
- If using **tweezers**, grasp the tick firmly with the tweezers as close to the skin as possible and gently, but firmly, pull it straight out.
- Be careful not to squeeze, crush or puncture the body of the tick, which may contain infectious fluids.
- If a tick removal tool or tweezers are not available, grasp the tick with a piece of tissue or cloth.
- Occasionally, the head of the tick will become detached and remain under the skin. The tick can no longer transmit disease at this point and will fester its way out of the skin.
- Wash the area with soap and water and use a disinfectant on the bite site.
- Clean the tick removal tool or tweezers with an alcohol wipe.
- Place the tick in a plastic bag for possible identification and testing. The tick may be identified at the McHenry County Department of Health or the University of Illinois Extension Office in Woodstock, Illinois.
- In some cases, ticks may be sent to a laboratory for testing of Lyme Disease.
- If you experience an unexplained illness with fever, contact your physician. Be sure to inform him/her that you had possible exposure to ticks.

Folk remedies that have been used in the past to remove ticks can be dangerous and even increase your chances of contracting a tick transmitted disease.

Do not use petroleum jelly, a hot match, nail polish or other products to remove a tick. Other techniques including using a soap-soaked cotton ball and swabbing it for a few seconds should not be used. By manipulating the tick, you can cause the tick to regurgitate and/or increase its salivation - both which can increase the risk of infection.

For further information please go to the McHenry County Department of Health website: <https://www.co.mchenry.il.us/county-government/departments-a-i/health-department/a-to-z-topic-list-for-mcdh> or call 815-334-4510.

## **RECRUITMENT NEWS**

Interviews were held this week with 6 candidates for **PT Young Adult Library Assistant** for the **Woodstock Public Library**. A candidate has been chosen for this position and will be announced following background and reference checks.

Applications were received this week in response to the internal posting for **Utility Inspector/Sewer & Water Division**, the position recently vacated by Adam Mass. Interviews for this role will be scheduled soon.

Interviews will be held the week of July 21<sup>st</sup> with 9 candidates for **Woodstock Opera House Production Manager**.

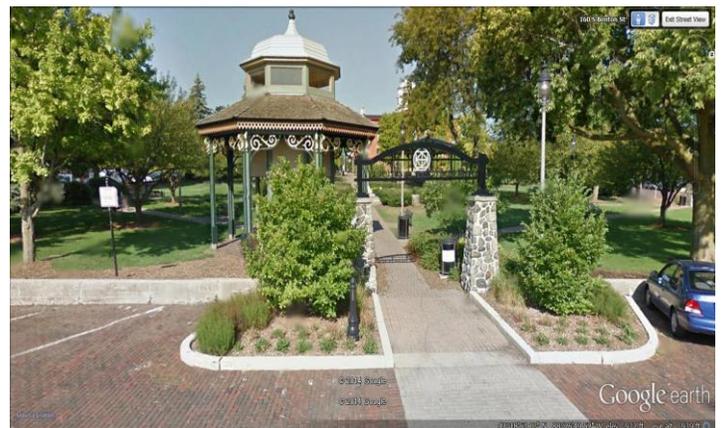
The process to establish a new **Patrol Officer Eligibility List** remains underway:

### **City of Woodstock PATROL OFFICER**

Woodstock, NW Chicago suburban community of 24,770, on Metra rail and McHenry County seat, seeks dedicated public servants to establish a Patrol Officer Eligibility List. Min qual: 21-34 yrs old (age waiver for experienced officers); US citizen; HS grad or equiv., with preference points awarded for bachelor's degree any major; for associate's degree in criminal justice, law enforcement, fire service or emergency medical services; or, for prior military service with honorable discharge; valid driver's license and good driving record; no felony convictions. FY14/15 starting salary: \$52,025 with comprehensive benefits package. Application packet can be saved to your computer and/or printed from [www.woodstockil.gov](http://www.woodstockil.gov) under Employment Opportunities, or emailed by contacting: [humanresources@woodstockil.gov](mailto:humanresources@woodstockil.gov) Completed applications must include \$35 processing fee (cash, check, or money order) and be submitted to City of Woodstock HR Dept., 121 W. Calhoun St., by 5:00 pm **Tuesday, July 15, 2014**. Mandatory Orientation and Testing to be held Saturday, 7-26-14. Current valid POWER card (issued within 6 months of Orientation date) will be accepted in lieu of physical testing at Orientation. EOE.

## **STONE PILLARS LEADING TO THE PARK- IN-THE- SQUARE SLATED FOR REPAIR**

The pillars at each side of the E. Jackson Street entrance to the Park in the Square are failing and they need to be repaired this construction season. The City has contracted with JMH Chimney to complete the repairs. Repairs include the removal of the 'WOODSTOCK SQUARE' sign that spans the pillars, teardown of the existing pillars, and rebuilding them in a manner which does not allow the wicking of moisture. JMH Chimney has rebuilt other pillars at other entrances around the square in the past and they are familiar with the community events that take place along with the need to complete this work without disturbing commerce. No work will be done while events are taking place. While this work is in progress, the east entrance to the park will be closed. At the end of each workday and when community events are scheduled, the entrance will be opened back up for use by pedestrians and vendors. The work is scheduled to begin Monday, July 21 (after sidewalk sales) and assuming favorable weather conditions, work should be completed within a period of 2 – 3 weeks. If you have any questions or need additional information, contact the Department of Public Works at 815-338-6118 or [pwdept@woodstockil.gov](mailto:pwdept@woodstockil.gov).



## **WORST CASE SCENARIO: TREATING SUNBURN**



Bottom line: When you are at the beach or involved in any outdoor activity, never seek a tan, and never sunburn; both

suntans and sunburns result from DNA damage that can pave the way to skin cancer. Find shade immediately or head indoors if you start to redden or your skin starts to ache or tingle.

If despite your best efforts you come home with a burn, taking certain steps can lessen the impact. First, do what you can to relieve the discomfort. "Sunburn literally cooks the protein in the skin," says Zoe Draelos, MD, clinical associate professor of dermatology at Wake Forest University School of Medicine, Winston-Salem, North Carolina.

If your skin begins to peel afterwards -a natural part of the healing process-use a non-greasy moisturizer to soothe the area. Do not cover up the peeling section with a self-tanning lotion, says Dr. Draelos, "because it will stick to the peeling skin and make it look worse."

Usually, sunburn does not require a doctor's care. However, "if you are running a fever, see a doctor, as that would indicate possible heatstroke," explains Dr. Draelos. "Also, if a young child has a bad sunburn and is at risk of dehydration, or if someone is burned over a large portion of his/her body, they may require medical attention." Dr. Draelos also recommends a home remedy for soothing the skin by using a washcloth soaked in cold skim milk. "The coolness takes out the initial fire, and the milk creates a protein film that helps ease the ensuing discomfort."

### **In Case of Sunburn**

Even the most careful people can accidentally get burned. Sunburns should be avoided at all costs, as they can significantly increase your risk for skin cancer. Severe burns can also make you ill. For milder burns, follow these steps to relieve discomfort:

- **Take Fluids.** Drink water, juice or sports drinks to replace body fluids.
- **Get Relief.** Take acetaminophen if you have a headache, slight fever or chills.
- **Cool Down.** Take a cool bath in tepid water to soothe and cool the skin.
- **Moisturize.** Gently apply a light moisturizer to the skin.
- **Seek Shade.** Stay out of the sun until the burn fades.
- **Don't Burn!** Above all, the next time you are in the sun, do not burn! Use a broad spectrum (UVA/UVB) sunscreen with an SPF of 15 or higher every day. For extended outdoor activity, use a water-resistant, broad spectrum (UVA/UVB) sunscreen with an SPF of 30 or higher.

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## **CANVAS CRAZE**

The walls will be a little more cheery with the adorable painting of a giraffe, created by the participants in the **Woodstock Recreation Department's** Canvas Craze class on Thursday, July 10 where **Heather Muse, Owner of MUSE ART** instructed the group of ten, step by step, through this cute painting.

Canvas Craze class again will be held on July 31 from 10:30 AM-12:30PM at the Rec Center. Space is still available-sign up at the Recreation Department today!

## MEETINGS NEXT WEEK...

Tuesday, July 15 – City Council, 7PM, Council Chambers

## QUOTE

America...It's the one place where miracles not only happen, but where they happen all of the time.

~Thomas Wolfe



You are cordially invited to join Chief Robert Lowen at the Woodstock Police Department for coffee, conversation and an informative program.

McHenry County Coroner Anne L. Majewski, M.D. will discuss her duties and the inner workings of her office.

# Coffee with the Chief



Monday, July 14, 2014  
7:00 p.m. – 8:30 p.m.  
Woodstock Police Department  
656 Lake Avenue

For further information, please call  
Tamara Reed at 815-338-6787.



## **COME JOIN THE CELEBRATION BY VOLUNTEERING!!!**

An event of this magnitude cannot occur successfully without the help and volunteerism of many! Civic stewardship serving as a volunteer is a great way to round out your skill set, spend great family time together, bolster your resume, and be one of the team! Volunteers can come in many forms...such as City employees not already scheduled to work regular work hours for the event, family members and/or friends of City employees, organizations from the community such as Boy Scouts, Girl Scouts, Rotary, Youth Organizations, etc. Come one come all to help make this event a success!

Therefore, the City of Woodstock is respectfully requesting volunteers for **two (2) hour shifts** (or longer if you'd like!) to assist in the following Volunteer Jobs:

### **Friday, July 18<sup>th</sup>**

6-8PM Parking	6 Volunteers
7:15-11:00PM Garbage Pick-up	4 Volunteers
10:30PM-???? Clean-up after Event	2 Volunteers
6:30-10:00PM Carding for Alcohol	6 Volunteers

### **Garbage Pick-up**

Noon- 2PM	2 Volunteers
2-4PM	2 Volunteers
4-6PM	2 Volunteers
6-8PM	2 Volunteers
8-10:30PM	2 Volunteers

### **Sunday, July 20<sup>th</sup>**

#### **Sweet Corn Booth**

Noon-2PM	3 Volunteers
2-4PM	3 Volunteers
4-6PM	3 Volunteers

#### **Parking**

Noon-2PM	6 Volunteers
5-7PM	6 Volunteers

#### **Carding for Alcohol**

Noon-3PM	3 Volunteers
3-6PM	3 Volunteers
6-9PM	3 Volunteers

#### **Carnival Games and Inflatables**

Noon-2PM	20 Volunteers
2-4PM	20 Volunteers
4-6PM	20 Volunteers

#### **Information Booth/Volunteer Check-In**

Noon-6PM	6 Volunteers
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#### **Bingo Callers**

1-3PM	2-4 Volunteers
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We are also seeking volunteers to stay overnight at the site on Friday night (~11PM-7AM), Saturday night (~Midnight-6/7AM) and Sunday night (~11PM-7AM.)

All volunteers will be provided a t-shirt (maximum of 100 t-shirts available) and access to a Volunteer Hospitality Tent with food and non-alcoholic beverages provided during the volunteer time period. No volunteers will be paid for this event as the City of Woodstock cannot offer any payments to volunteers without a loss of legal protection for the volunteer under the Volunteer Protection Act.

Please e-mail Monica Amraen **ASAP** at [mamraen@woodstockil.gov](mailto:mamraen@woodstockil.gov) or call her at (815)338-4301 (externally) or extension 11112 (internally) to let her know if you wish to volunteer!