

MINUTES OF THE WOODSTOCK PUBLIC LIBRARY BOARD OF TRUSTEES

President Mary Ann Lenzen called the March 5, 2015 meeting to order at 7:03 p.m. in the Board Room of the library.

TRUSTEES PRESENT: Mary Ann Lenzen, Robert Laurie, Dan Lemanski, Betty Hopp, Lori Nerland, Leslie Schubert, and Gayle Hoch

ALSO PRESENT: Nick Weber, Library Director
Roscoe Stelford, City Manager
Marty Sobczak, Rural Library Board Candidate

ABSENT:

MINUTES:

Lori Nerland moved that the minutes of the regular February 5, 2015 meeting be approved as presented. Betty Hopp seconded and the motion passed unanimously.

PUBLIC COMMENT ON NON AGENDA ITEMS: Marty Sobczak commented on observing the two library boards and how both serve the community well.

COMMUNICATIONS:

APPROVAL OF EXPENDITURES:

- **Building Fund expenditures:** Leslie Schubert motioned to approve the building fund expenditures of \$17,298.57. Dan Lemanski seconded and the motion passed unanimously.
- **Operating expenditures:** Betty Hopp motioned to approve the operating fund expenditures in the amount of \$33,257.55. Gayle Hoch seconded and the motion passed unanimously.

LIBRARIAN'S REPORT:

The patron counter was down most of the month. Circulation was down only 5% in February. The city has implemented a hiring freeze due to uncertainty over state financing. New lighting has been installed in the Gallery space and the display board is in production. Program attendance has stayed up despite the cold weather. Summer reading is around the corner; Mary Ryan and Kate Tripp have been meeting weekly to get a head start on the planning.

UNFINISHED BUSINESS:

Roof Repairs: March 31, 2015 is the tentative start date for the reroofing project.

Building Projects: Lighting is all done. SJ Carlson found that our sprinklers are corroding. Update pending for the entryway project.

Logo: There has been some difficulty finding a professional who entered the contest that is willing to work with the winning amateur design. A formal bid will need to be put out for professionals.

NEW BUSINESS:

Officers: Tabled till May meetings.

Budget/ State Implications: Roscoe reported on his trip to Springfield. The proposed library budget will be going ahead as discussed. The city has implemented a hiring freeze in response to State funding cuts; which estimate at least a 50% decrease of funds to the City from the State, and a proposed 10-20% cut to State Libraries.

All Staff Semi Annual Meeting: Scheduled for April 10th traditionally a half day however with CPR training a full day is required.

Lori Nerland made the motion to approve that the library be closed all day for staff training.

Robert Laurie seconded and the motion passed unanimously.

15k Transfer: Mary Ann Lenzen made the motion to transfer 15K to the Building fund. Gayle Hoch seconded and the motion passed unanimously.

Director Evaluation Form: The library board decided to use the city form, in conjunction to Roscoe's evaluation for Nick.

125th Anniversary: Next year will be the 125th anniversary of the library. This year will be the 100th anniversary of Story time. The board will like to try to possibly tie in the logo to these two events and try to keep up the momentum for the entire year.

Mary Ann Lenzen made a motion to move the regular meeting of the Woodstock Public Library Board to April 9th. Leslie Schubert seconded and the motion passed unanimously.

ADJOURNMENT: Betty Hopp moved to adjourn the meeting. Mary Ann Lenzen seconded, and the motion passed unanimously. The meeting adjourned at 8:09 p.m.