



## City of Woodstock

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121 W. Calhoun Street  
Woodstock, Illinois 60098

Roscoe C. Stelford III  
City Manager

## WOODSTOCK CITY COUNCIL

### City Council Chambers

July 15, 2014

7:00 p.m.

*Any Person Wishing to Address the City Council  
Must Approach the Podium, be Recognized by the  
Mayor, and Provide Their Name and Address for the Record*

The proceedings of the City Council meeting are being audio-recorded only to aid in the preparations of the Minutes and are not retained as part of the permanent records of the City.

### CALL TO ORDER

### ROLL CALL:

- A. FLOOR DISCUSSION:**
- 1. Charter Presentation – Woodstock Police Explorer Post #765**
  - 2. Swearing In of Police Officer Matthew I. Prentice and Introduction of Community Service Officer Keith M. Lee**

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

- 1. Public Comments**
- 2. Council Comments**

**CONSENT AGENDA:**

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

**B. MINUTES OF PREVIOUS MEETINGS:**

June 17, 2014 Regular Meeting

**C. WARRANTS:            3621    3622    3623**

**D. MINUTES AND REPORTS**

Community and Economic Development Report – May 2014  
Police Department Report – May 2014

**E. MANAGER'S REPORT NO. 27**

1. **Old Courthouse Change Order** – Adoption of a Resolution authorizing Change Order 007 resulting in a completion date of September 30, 2014 and Change Order 008 resulting in an increase to the contract of \$15,536.00. (27a)(Doc.1)
2. **Zoning Variation – 303 Pleasant** – Adoption of an Ordinance varying Section 7A.3.C of the Unified Development Ordinance to allow construction of a deck within 12.2 feet of a yard abutting a street. (27b)(Doc.2)
3. **Local Debt Recovery Program** – Adoption of a Resolution authorizing an Amendment to the Intergovernmental Agreement between the Illinois Office of the Comptroller and the City of Woodstock. (27c)(Doc.3)
4. **Agreement - Water Billing Printing** – Approval of an agreement with Third Millennium to provide utility billing services. (27d)(Doc.4)
5. **Water and Sewer Modifications** – Adoption of an Ordinance Amending Portions of Article 4C and 4D of Chapter 4, Municipal Water and Sewer, of Title 6, Public Ways and Property, of the Woodstock City Code Regarding Water and Sewer Utility Service. (27e)(Doc.5)

6. **Agreement – Wireless Alarms** – Approval of an agreement for Fire Alarm Monitoring with Fox Valley Fire and Safety. (27f)(Doc.6)
7. **Service Line Warranties Agreement** – Approval to terminate the Marketing Agreement with Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America (“SLWA”). (27g)
8. **2014 Street Maintenance and Resurfacing** – Approval of an award of contract to the low bidder, Geske and Sons, Inc. for 2014 Street Maintenance and Resurfacing. (27h)

**DISCUSSION ITEMS:**

9. **Old Courthouse RFP Review** (27i)

**FUTURE AGENDA ITEMS**

**ADJOURN**

*NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager’s Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made.*



**Police Department**  
Robert W. Lowen, Chief of Police  
656 Lake Avenue  
Woodstock, Illinois 60098

phone 815.338.6787  
fax 815.334.2275  
policedept@woodstockil.gov  
www.woodstockil.gov

To: Mr. Roscoe C. Stelford, City Manager  
From: Robert W. Lowen, Chief of Police  
Re: Charter Presentation – Woodstock Police Explorer Post #765  
Date: July 7, 2014

In 2012 the Woodstock Police Department began a Boy Scouts of America “Police Career Exploring Program.” The Explorer Post was organized by Sergeant Constantino Cipolla who was assisted by fellow department personnel Sergeant Joshua Fourdyce, Sergeant Ray Lanz, Officer Jason Bernstein and Canine Officer David Dempsey. At present twenty-four area youths are committed to the program which provides educational training programs for young adults on the purposes, mission and objectives of law enforcement. The program provides career-orientation experiences, leadership opportunities and community-service opportunities. The primary goals of the program are to help young adults choose a career path within law enforcement and to challenge them to become responsible citizens in their communities.

Recently, the McHenry County Community Foundation awarded the Explorer Post a grant of \$5,000, the third such grant from the McHenry County Community Foundation, to further the mission of the Explorer Post. Explorer Post members are looking forward to volunteering their services at a variety of Community Events including Fair Diddley; July 4<sup>th</sup> Fireworks; Gavers Barn Dance; and a wide range of recreational events such as the Breast Cancer Run, Crop Walk and High School Homecoming parades.

Nakisha Wilson, District Executive of the Boy Scouts of America, Blackhawk Area Council, will present Woodstock Police Explorer Post #765 with the Charter Certificate that officially recognizes this unique partnership and authorizes Woodstock Police Department to use the Scouting program of the Boy Scouts of America.

Respectfully submitted,

Robert W. Lowen  
Chief of Police



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager



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by the National Trust for Historic Preservation***



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To: Mr. Roscoe C. Stelford, City Manager  
From: Robert W. Lowen, Chief of Police  
Date: July 7, 2014  
Re: Swearing In of Police Officer Matthew I. Prentice and Introduction of Community Service Officer Keith M. Lee

Officer Matthew Prentice graduated from Woodstock High School in 2000 and immediately joined the United States Marines. Officer Prentice was involved in the Global War on Terrorism and took part in Operation Iraqi Freedom. Matthew is currently active as a United States Marine Reservist. Matthew was formerly employed by Comcast and has college credit from the University of Pittsburgh, the University of Illinois and McHenry County College. Officer Prentice graduated from the Police Training Institute at the University of Illinois on June 26, 2014 and immediately started his Field Training Program.

Oath of Office will be administered by Chief Robert W. Lowen and Board of Fire and Police Commission Chairman Ron Giordano.

Community Service Officer Keith M. Lee graduated from Woodstock High School in 2004 and joined the United States Army in 2005. Officer Lee spent 2005-2008 on active duty and continued until 2011 in the Army National Guard. Officer Lee was involved in the Global War on Terrorism and took part in Operation Iraqi Freedom. Keith was formerly employed by Blue Ribbon Millwork and has college credit from McHenry County College. Officer Lee resides in Woodstock with his wife and two children.

Officer Lee's assignment will include late afternoon and evening hours with particular attention paid to the Woodstock Square.

***It is recommended that the City Council approve the Appointment of Police Officer Matthew I. Prentice and Community Service Officer Keith M. Lee.***



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager



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**MINUTES**  
**WOODSTOCK CITY COUNCIL**  
June 17, 2014  
City Council Chambers

The regular meeting of the Woodstock City Council was called to order at 7:00 PM by Mayor Brian Sager on Tuesday, June 17, 2014 in Council Chambers at City Hall. He explained the consent calendar process and invited public participation.

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** Julie Dillon, Maureen Larson, Mayor Brian Sager, Mark Saladin, Joseph Starzynski, RB Thompson, Michael Turner

**COUNCIL MEMBERS ABSENT:** None

**STAFF PRESENT:** City Manager Roscoe Stelford, City Attorney Ruth Schlossberg, Finance Director Paul Christensen, Director of Public Works Paul Ruscko, Dir. of Economic Development Cort Carlson, Grant Writer Terry Willcockson, Library Circulation Manager Pam Moorhouse, Assistant Director of Public Works Jeff Van Landuyt, Deputy Chief John Lieb, Recreation Director Dave Zinnen

**OTHERS PRESENT:** City Clerk Dianne Mitchell

**FLOOR DISCUSSION:**

**Public Comments**

No comments from the public.

**Council Comments**

M. Larson stated that she is recruiting for the Summer in the Park event being held July 18<sup>th</sup> -20<sup>th</sup>. She asked that any Council members interested in volunteering to please let her know.

Mayor Sager stated that this is the initial annual celebration for the City of Woodstock who has been without a unique community event because we continue to be host to so many events in the County. He noted that we will continue to encourage organizations and events to take place on the Square and Emricson Park but we also wanted an identifiable event for the City of Woodstock to celebrate our community. He reported that they have established the Summer in the Park celebration in concert with Gavers Barn Dance. He stated that it is July 18<sup>th</sup>-20<sup>th</sup> and noted that they look forward to seeing a great turnout from the community.

**CONSENT AGENDA:**

Motion by J. Dillon, second by M. Turner to concur with Consent Agenda Items A – D2, D4-D7.

- J. Starzynski removed Item D3
- M. Turner removed Item D8
- M. Saladin removed Item D9

**A. MINUTES OF PREVIOUS MEETINGS:**

June 3, 2014 Regular Meeting

**B. WARRANTS:** 3619 3620

**C. MINUTES AND REPORTS**

Community and Economic Development Report – April 2014  
Zoning Board of Appeals Minutes – February 10, 2014  
Library Board Minutes – May 1, 2014

**D. MANAGER'S REPORT NO. 26**

- 1. Liquor Code Amendment** – Approval of Ordinance 14-O-39 amending Title 3, Chapter 3, Liquor Control of the Woodstock City Code, creating and authorizing issuance of a Class E-1 liquor license to Lone Star Enterprises LLC d/b/a Munch!
- 2. Police Vehicle Purchase** – Approval of the purchase of one Ford Utility Interceptor Police SUV through the Northwest Municipal Conference Suburban Purchasing Cooperative plus the purchase and installation of any necessary equipment for a total price not to exceed \$30,000.
- 4. Leaf Machine Purchase** – Approval of waiver of the requirement for competitive bidding and the purchase of one Spartan Leaf Pro Plus from Bonnell Industries, Inc. in the amount of \$64,704.
- 5. Autumn Ridge Storm Sewer Design** – Approval of a professional engineering services proposal from Hampton, Lenzini and Renwick, Inc. to provide preliminary and design engineering services for the Autumn Ridge Overflow Improvements project for a not-to-exceed fee of \$14,867.
- 6. Complete Streets Policy**– Approval of Ordinance 14-O-40 adopting the City of Woodstock Complete Streets Policy.
- 7. Peace Park/Labyrinth Agreement** - Adoption of Resolution 14-R-14 approving an agreement between the City of Woodstock, the Bull Valley Garden Club, and School District 200's Challenge Corps Program for the construction, maintenance and operation of a Children's Peace Park and Labyrinth to be constructed at Dick Tracy Way Park.

A roll call vote was taken. Ayes: J. Dillon, M. Larson, Mayor Sager M. Saladin, J. Starzynski, RB Thompson, M. Turner. Nays: None. Absentees: None. Abstentions: None. Motion carried.

**Item D3 Garbage Contract Extension** – Adoption of an Ordinance approving an extension of the City's garbage contract with MDC Environmental.

J. Starzynski stated that the seven year plan seems to him like a very significant benefit and savings to the residents of Woodstock. He reported that he was at a Defenders board meeting last night where he found out that Marengo Disposal has begun collecting polystyrene foam. He advised that throwing it into the landfill is to him a really bad practice. He stated that he would like if something can be done to convince Marengo Disposal in this contract not to accept polystyrene foam and allow us someone to recycle it. He stated that he does not want to postpone it but he wants somebody to say something to them about not collecting polystyrene and throwing it into a landfill. R. Stelford advised that Staff will work with the contractor to see what can be done.

M. Larson stated that the City encourages people to pay water bills online so it seems silly to change the billing so that the City is sending out envelopes as part of the garbage contract. R. Stelford stated that it is part of the contract but noted that it is a benefit the City can potentially give to the residents

because they can still pay the garbage and water bill online through the City. He advised that the City can send the bill via email versus sending a paper bill. He reported that they are still sending out quite a few postcards because residents have to sign up for the e-bill; noting that they have to give the City not only their email address but they have to approve that it is the way they want to accept it. He reported that MDC is just going to provide the price break if the City takes on the billing. M. Larson stated that she wasn't talking about sending the bill but sending the envelope seems silly.

P. Christensen stated that as part of the agreement it is actually a separate deal and his plan is to bring that to Council next month. He advised that if Council doesn't want to go that route it doesn't affect this contract. He advised that what he was proposing in this was to move away from the postcards as there are a number of problems with the postcards. He stated that he secured a proposal from a company that would outsource the billing for the City and basically provide a return envelope for the convenience of the resident for the same price what the City is paying to produce the postcards. He noted that by the City taking on the garbage, he is able to secure enough funds to pay for it. He stated that he will go back to the vendor to see if there is a price reduction if we didn't include an envelope.

M. Saladin questioned if there has been any public input relative to Marengo Disposal Services. R. Stelford advised that P. Christensen serves as the liaison now and noted that in his past experience with it they we received minimal complaints about MDC Services. He stated that they do get some complaints but in every case MDC has always bit the bullet and sided with the resident and backed the City by providing good customer service which is the reason why the City doesn't get a lot of complaints. P. Christensen agreed.

M. Saladin questioned if there was an analysis of other providers. R. Stelford advised that the City did an RFP 4-5 years ago and noted that when MDC approached them they were able to provide a specific price in order to secure the extension. He advised that when Staff went out to the marketplace they ended up with higher costs from all the providers. He stated that the City went from the bag program to the sticker program which he thinks isn't a negative for the community. He advised that they feel they have a very competitive price now in comparison to other communities.

R. Stelford reported that Woodstock isn't a perfect comparison to a lot of other communities who have gone to toter only. He advised that Woodstock is committed to the sticker and toter program where you basically pay for the amount of garbage you produce and it would definitely have an impact on the senior population and those that heavily recycle if we decided to go to a toter only type of program. He noted that there aren't a lot of communities out there using our system.

Mayor Sager stated that there has been a lot of discussion over the years about whether or not the municipality wanted to go to a toter only program but it has always come back to the idea that we have a number of senior citizens who do not generate enough garbage to warrant forcing them to go to a toter. He stated that they tried to create a convenience relative to moving away from the printed identifiable bags to the use of the common sticker which seems to have been received well.

Mayor Sager stated that over the course of the contract with MDC they have done a remarkable job in terms of their upfront service and their responsiveness to additional concerns. He is very supportive of a long term contract and is incredibly pleased with the fact that the municipality is able to continue the toter option program. He believes it is most appropriate, since the City bills for water and sewer, to add garbage on which has created a greater efficiency opportunity for the City with the contract. He is pleased with the bulk item service the municipality is receiving under this program. He feels very positive about the program and he thinks it stacks up well with other communities in terms of the comparisons knowing that we want to maintain the bag option.

M. Saladin agreed and stated that it is important to let everyone know about the bulk item that will be provided as part of the contract. He stated that the one thing he has a problem with is the option for the additional cost in exchange for the \$15,000 for the toilet rentals and noted that when he is taking his garbage out he isn't thinking of paying for a different type of a service. R. Stelford advised that they view it as an offset in a way because Staff intends on coming to Council with the billing and modifying the billing. He stated that they knew there was \$0.50 there if the City were to take on billing so that negates the \$0.10 for potential increase.

P. Christensen advised that if the Council chooses not to go with an outsourcing of the billing process, the City can still do garbage billing in-house on postcards; they're not contingent upon each other. He stated that they are moving over the porta-potty service to the garbage bill but because the City is taking the billing inside. R. Stelford stated that MDC has more economies of scale than the City to get much lower prices on those types of services and by pushing it to them they came in with a better price so ultimately the residents save in a variety of different ways.

Mayor Sager stated that it is hard to communicate but noted that the savings is real and we do need to communicate it to the residents maybe using the City Scene or in a mailing. M. Larson suggested putting it on the web site. MDC representatives advised that they can put it on their web site as well.

Motion by J. Starzynski, second by M. Turner to adopt Ordinance 14-O-41 approving an extension of the City's garbage contract with MDC Environmental. A roll call vote was taken. Ayes: J. Dillon, M. Larson, Mayor Sager M. Saladin, J. Starzynski, RB Thompson, M. Turner. Nays: None. Absentees: None. Abstentions: None. Motion carried.

**Item D8 Prevailing Wage Ordinance** – Approval of an Ordinance establishing prevailing wage requirements for the City of Woodstock.

M. Turner stated that if those of Council that voted against the ordinance last time vote for it this time it is because they are being coerced into doing so. He stated that it is a garbage law, it is inappropriate in its execution by the State, but failing to vote for it puts the City of Woodstock at financial and functional risk so his interest is protecting the City of Woodstock. He believes it is the worst vote that he takes from a conscience perspective every single year and noted that he vehemently disagrees with it but he will be voting yes for it.

Mayor Sager acknowledged the degree of difficulty in passing this ordinance on an annual basis because he thinks many of us are very concerned with the prevailing wage laws within the State of IL and what that forces in terms of costs upon the municipality and therefore the residents and therefore the increase in taxes. He expressed gratefulness for the fact that Council members were willing to voice their concerns. He stated that this is beyond the scope of Council's capacity; this is not the venue and noted that the venue is the State Legislature.

Mayor Sager stated that the Council of Governments in McHenry County is working as a legislative unit to try to change the Prevailing Wage laws and invited Council members and the public to work with them in those strong lobbying efforts. He stated that this is the venue for us to provide our distaste for the law, but Council is required by law and the oath to uphold the laws of the State of IL.

M. Larson stated that this law is costing taxpayers a whole lot more. She believes all the Council members would like to lower taxes if they could and this is one of the things that makes it difficult. She advised that the law lists wages that City has to pay for public improvement projects for different

professions. She referenced the machinist example that she reviewed at the prior Council meeting. M. Turner stated that it is costing the City of Woodstock \$400,000-\$600,000 extra a year. M. Larson stated that if Council doesn't pass this law the City takes too big of a hit, but she thinks we need to beat the drum and spread the word because pressure has to be put on Springfield.

Motion by Mayor Sager, second by J. Dillon to approve Ordinance 14-O-42 establishing prevailing wage requirements for the City of Woodstock.

M. Saladin stated that he voted yes at the last meeting based on the reasons outlined by the Mayor, but noted that he understands where M. Turner and M. Larson are coming from and he wholeheartedly agrees that lobbying efforts has to go forward noting that if 80-90% of the municipalities in the State vote no maybe there would be some attention. He thinks it is a fruitless act for Council with possible repercussions and he thinks that Council's hands are tied.

M. Turner stated that Councils' hands are tied but they took an oath to uphold the Constitution of the State of IL but also the Constitution of the United States and in his uninformed opinion he doesn't believe this is the intention of the people who framed our constitution. He is for a little act of defiance and advised that if he was at the end of the vote he would be happy to throw a "no" behind it because he thinks this law is this bad and we need to take a stand against it if you disagree with it.

Mayor Sager stated that Council is required by law to pass an ordinance but he encouraged them to spend their time and effort lobbying in Springfield. He stated that we have to take ourselves to Springfield and express our dismay in this and that is the invitation he extends. He believes that if Council did it as a united City Council and others started to do it there would be some action taken.

J. Dillon questioned if it is a State of IL requirement and M. Turner advised that it is other states as well. M. Larson stated that she can't explain how the rates are arrived at and noted that she used Bureau of Labor statistics. Mayor Sager advised thinking about the types of monies that we are requesting from Springfield to assist with the improvements to Rt.14 and Rt. 47 and look at the additional costs associated with those major projects due to this law.

Andrew Celentano, 2116 Greenview Dr, Woodstock stated that he did research and advised that there are 22 states that don't have a prevailing wage law. He stated that the law has a foundation during the Civil War and it was amended in the early 30's but these have changed since then. He stated that going there alone will not happen for them in Springfield and noted that you we need to go down with a mob of mayors and/or council people. He stated that Council are the stewards of my money and the State is saying toss it away.

M. Larson stated that it isn't just councils and mayors and M. Turner advised that it needs to be broader than that. He stated that through our lobbying efforts we have been pushing and will continue to push but it will not get changed in this state until there is a majority of people that say this should not stand and force change. He stated that he thinks it is broader but noted that they will do their efforts. A. Celentano stated that Council made a noise which is better than not making a noise and he congratulated M. Turner for doing that.

Bill Batjes, 510 Leah Lane, Woodstock asked if they contacted Jack Franks or Pam Althoff. Mayor Sager affirmed and stated that they concur that it is a challenge, but it is equally a strong challenge with State Legislature relative to other groups within the State of IL that are strongly supportive of the prevailing wage which is predominantly the labor units. Mayor Sager advised that they are in

team conversations with our local representatives and senators to identify the fact that this is a challenge for local units of government and the state as a whole.

B. Batjes questioned if they could talk to Pam or Jack about having a town meeting. M. Sager advised that they have a legislative meeting tomorrow with the Council of Governments and he is confident that it will be raised again.

A roll call vote was taken. Ayes: J. Dillon, Mayor Sager M. Saladin, J. Starzynski, RB Thompson, M. Turner. Nays: M. Larson. Absentees: None. Abstentions: None. Motion carried.

**Item D9 Hotel/Motel Tax Funding** – Authorization of disbursement of \$46,500 in Hotel/Motel Tax Funds to various applicants as indicated.

M. Saladin stated that Council is pleased to provide some funds to our local groups that help with tourism in the city. He questioned the presentation which appears to be very much Staff-centric and stated that he is looking for a little more review relative to the applicants and what they do.

Mayor Sager stated that the Hotel/Motel Tax in the City of Woodstock, which was an opportunity presented by the State, can only be imposed if the funds that are generated are going towards bringing more individuals into the community. He stated that at the early stages of the program, the City was taking requests and trying to give out as much money as it could but it was problematic because there wasn't any structure or points for consideration or evaluation. He advised that they went through the effort to establish a review opportunity so that the Council would be able to work with Staff to identify the impact of the various events that were requesting funding. He reviewed the two tiers and matrix involved with the process and noted that the matrix reviews whether the event has local, regional, state or national type of impact.

Mayor Sager stated that he knows that sometimes the groups are requesting higher levels but we don't have the funding to go that way so many of these have peaked according to the top of range opportunity of the matrix. He doesn't recommend altering or revisiting the matrix until there is an increased track record of greater revenue from the hotel/motel tax. He advised that there is an evaluation and noted that the organizations are required to provide a report.

M. Larson stated that she would like to see the reports in their packets. R. Stelford stated that they used to include it but it was a lot of paper so they changed it to say that it is available upon request. Mayor Sager suggested it could be something sent to Council in advance as an informational item.

Mayor Sager thanked those in attendance and expressed gratefulness for the incredible investment they have made in the City of Woodstock and for the efforts that are significant in terms of commitment of time, finances and talents to make the wonderful events happens. He stated that the events and opportunities that we have for visitors to come to the City of Woodstock are important not only economically but represent a part of our character. He thanked them for following the process and procedures as Council looks at the distribution of the tax funds. He stated that it is their sincere hope to be able to generate additional revenue from the tax and be able to appropriately distribute and provide them with increased opportunities.

Keith Johnson, Woodstock Farmers Market, 1319 IL Rt. 47, Woodstock, expressed on behalf of the Woodstock Farmers Market their appreciation for the years of support.

Jaki Berggren, McHenry County Convention and Visitor's Bureau now known as Visit McHenry County, 10813 Cape Cod Lane, Huntley, expressed their sincere thanks for the many years of support they have received from the City of Woodstock.

Carol Obertubbesing, 421 W. Jackson, Woodstock expressed thanks on behalf of the Woodstock Folk Festival Board for their support. She stated that they have made use of it by advertising around the area. She reported that when she goes to national music conferences, Woodstock has really established a name for itself. She advised that they have performers that keep asking to come back; they love being here and the love our community. She stated that it is a joy to be a part of the community and thanked them for making it such a wonderful place for them and their performers.

Mark Schiffer, 249 Valley Hill Rd, Bull Valley, stated that he is on the Woodstock Opera House Commission representing the Mozart Festival and thanked Council for their support. He stated that they are in their 28<sup>th</sup> year and emphasized that their audience for the most part does not come from Woodstock so a few beds in the motels are utilized and many restaurants are utilized. He stated that they hope they are recognized as part of what is fabulous about Woodstock.

Rick Bellairs, 1403 Moraine Dr, Woodstock, stated that on behalf of the Woodstock Groundhog Day Committee, thank you for their support with the hotel/motel tax dollars but more importantly the overall support of the City throughout the weekend in the winter; the support of the Staff, the Police Department and the Woodstock Opera House.

Kathryn Lopprino, 668 W. South St., Woodstock, expressed thanks on behalf of the Chamber of Commerce for the hotel/motel tax dollars and support from the City.

Mayor Sager stated that Woodstock has a really strong reputation for being a great community with so many different types of things and noted that Woodstock was recently recognized as the second most exciting city in the State of IL. He assured them that they will continue to pledge their support not only in terms of funding but through the police, Public Works and community event coordination; continue to work together to make good things happen.

Motion by M. Saladin, second by RB Thompson to authorize disbursement of \$46,500 in Hotel/Motel Tax Funds to various applicants as indicated. A roll call vote was taken. Ayes: J. Dillon, M. Larson, Mayor Sager M. Saladin, J. Starzynski, RB Thompson, M. Turner. Nays: None. Absentees: None. Abstentions: None. Motion carried.

## **DISCUSSION ITEMS:**

**10. Quarterly Financial Reports** – Transmittal of the following financial reports for the Quarter ending April 30, 2014:

- a) Fourth Quarter Revenues and Expenditures Report
- b) Fourth Quarter Investment Report

M. Turner stated that the performance noted in the document especially with the winter we had is exceptionally good from an expense management perspective and he congratulated Staff for keeping watch on the resources of the community. He questioned where the \$600,000 difference between revenue and expense goes and R. Stelford advised that it goes as a surplus in the fund balance.

P. Christensen stated that right now they are including police pension into the report and noted that the \$600,000 is really in the police pension fund. He stated that the contribution that is paid to the

police pension fund for member contributions is done as a transfer not as an expense so it distorts the picture a little bit. He advised that his idea in the future is to pull the police pension out of the performance reviews and present it separately to show it better.

M. Turner agreed that it would be a great idea and stated that he would never be afraid in P. Christensen's role to present this not only in the accounting manner but also in the layman's version. He stated that he would like to know in general one year to the next, what covered the loss or where the extra went. He stated that he has talked before about understanding and driving toward the bottom line for the organization and if he sees a \$600,000 surplus personally he thinks people should be congratulated and rewarded which is a different discussion, but he knows that it isn't what happened and noted that that is the layman's he would like to see.

#### **11. Scheduling of Special Meeting** to discuss concerns expressed by the downtown merchants.

M. Turner stated that there were concerns raised by a few individuals that he felt warranted Council addressing and he believes there has been attention given to the areas and issues that they described by Roscoe, Police and Staff to help with it. He suggested that the interaction they have with businesses either on the Square or elsewhere maybe a little less formal and more along the lines of a social gathering, a quasi social gathering, or something at Stage Left where Council is there as individuals but can interface one on one or in small groups with members of the business community to create a connect that is not as formal or rigid. He suggested considering gauging the interest of folks on the Square and elsewhere in the City in having an informal social gathering that Council commits to attending not as body but as individual Council members.

Mayor Sager stated that he is grateful to Cort, Roscoe and Joe, who have gone out, and the Police Department and Public Works who have made some significant efforts in response to expressed concerns. He stated that we have to realize human nature and that we all like to have attention paid to us sometimes. He believes there is a need to make an effort to go out and acknowledge and express appreciation for the investments people have made into our community and ask what they can do to continue to accommodate and facilitate their continued interest and needs.

Mayor Sager stated that he wants to caution Council because one of the things that is a challenge is that things seem to be separated, there is the Square but the business community is made up more of the Square and our economic viability includes all of our businesses and many of them are Rt. 47 as well as our industrial business community so we don't want to make an opportunity for one group. He concurred with having a softer, more inviting type of approach to dialog versus an established panel type of meeting; he believes it will be more effective.

M. Larson agreed and stated that it is intimidating perhaps and maybe someone has a little issue that they don't feel warrants an Opera House meeting. She stated that if they can figure out a way around the Open Meetings Act to make it work she would support taking that approach. Mayor Sager stated that as long as they post whatever they do then they are ok.

M. Saladin agreed. J. Dillon agreed and stated that it is better to go to the businesses as opposed to making them come to Council. J. Starzynski agreed and stated that he is on the Square but for some Council members it might be difficult to get out and see them individually. Mayor Sager encouraged Council members to go out as well but noted that perhaps they identify an informal reception opportunity and he asked Staff to give it some consideration toward the latter part of the summer.

M. Turner stated that it should be the broader community and noted that he doesn't want to contact them one on one. He stated that he is thinking, subject to the requirements of Open Meetings Act, for it to be softer, a little less formal, to where concerns big and small can be voiced individually either one on one or in small groups but at a given time and given venue that is posted. J. Dillon stated that it is similar to the visioning session they had a few years ago.

Mayor Sager asked Staff to work on it and come back to the Council with a proposal. Council conceded. M. Larson suggested the sooner the better.

**FUTURE AGENDA ITEMS**

In response to J. Dillon's question regarding the wireless agreement, R. Stelford stated that Council authorized a contract for maintenance on the wireless system that maintains the wireless fire alarms and Staff is looking at potential vendors.

M. Saladin expressed appreciation for the tour of the dome and stated that it is eye-opening and when you are that close to that structure you realize why the City had to do what it had to do.

**ADJOURNMENT:**

Motion by M. Larson, second by RB Thompson, to adjourn the regular meeting of the City Council the next Regular Meeting on July 16, 2014. Ayes: J. Dillon, M. Larson, Mayor Sager M. Saladin, J. Starzynski, RB Thompson, M. Turner. Nays: None. Absentees: None. Abstentions: None. Motion carried.

Meeting adjourned at 8:12 PM.

Respectfully submitted,

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Dianne Mitchell - City Clerk

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CITY OF WOODSTOCK  
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| CHECK #                 | EMPLOYEE NAME                  | NET PAY    |
|-------------------------|--------------------------------|------------|
| 114092                  | VCID CHECK                     | 0.00       |
| 114093                  | EMPLOYEE ADVANCE               | 990.71     |
| 114094                  | AFLAC                          | 1,277.18   |
| 114095                  | CHILD SUPPORT - D DAY          | 173.21     |
| 114096                  | CHILD SUPPORT/FOURDYCE         | 219.23     |
| 114097                  | CHILD SUPPORT - WESOLEK        | 569.04     |
| 114098                  | DEFERRED INCOME                | 6,735.85   |
| 114099                  | FEDERAL TAXES                  | 93,590.72  |
| 114100                  | FLEX PLAN - HEALTH INS. DEP.   | 7,583.58   |
| 114101                  | FLEX PLAN                      | 4,243.53   |
| 114102                  | DEDUCTION - AMATI              | 37.50      |
| 114103                  | REC CENTER HEALTH CLUB         | 705.00     |
| 114104                  | ILLINOIS MUNICIPAL RETIREMENT  | 94,952.78  |
| 114105                  | IMRF CORRECTION                | 14.94      |
| 114106                  | IMRF LIFE INSURANCE            | 425.00     |
| 114107                  | IMRF SLEP ACCOUNT              | 2,220.16   |
| 114108                  | IMRF VOL. ADD. CONTRIBUTION    | 1,771.52   |
| 114109                  | LIFE INSURANCE                 | 550.28     |
| 114110                  | PROCESSING FEE                 | 5.00       |
| 114111                  | POLICE PENSION                 | 22,429.52  |
| 114112                  | POLICE UNION DUES              | 1,634.00   |
| 114113                  | PUBLIC WORKS - ADMIN DUES      | 2,484.06   |
| 114114                  | PUBLIC WORKS - MEMBERSHIP DUES | 823.90     |
| 114115                  | RETIREMENT SAVINGS PLAN        | 1,110.11   |
| 114116                  | STATE TAX                      | 17,870.99  |
| 114117                  | UNITED WAY CONTRIBUTIONS       | 216.00     |
| 114118                  | VISION PLAN                    | 896.96     |
| 114119                  | WATER/SEWER VIDALES            | 25.00      |
| 114120                  | WISCONSIN STATE TAXES          | 930.73     |
| 114121                  | WATER/SEWER PARKER             | 20.00      |
| TOTAL                   | PAYROLL WITHHOLDING            | 264,506.50 |
| STREETS                 |                                |            |
| 114023                  | VIDALES, ROGER                 | 350.37     |
| TOTAL STREETS           |                                | 350.37     |
| FLEET MAINTENANCE       |                                |            |
| 114024                  | SCARPACE, SHANE                | 1,208.05   |
| 114025                  | SCARPACE, SHANE                | 637.17     |
| TOTAL FLEET MAINTENANCE |                                | 1,845.22   |
| RECREATION CENTER       |                                |            |
| 114026                  | AQUINO, EDUARDO                | 104.38     |
| 114027                  | CARLSON, GRACE                 | 232.00     |
| 114028                  | CROSS, CHRISTIAN               | 134.16     |
| 114029                  | CURRAO, CAITRIN                | 58.25      |
| 114030                  | DIAZ, ARTURO                   | 391.18     |
| 114031                  | DRAFFKORN, EMILY               | 641.64     |
| 114032                  | FEDMASU, ANA MARIA             | 170.52     |
| 114033                  | FENTON, CELINE                 | 38.83      |

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| CHECK #           | EMPLOYEE NAME            | NET PAY  |
|-------------------|--------------------------|----------|
| RECREATION CENTER |                          |          |
| 114034            | FUENTES, KARINA          | 379.75   |
| 114035            | GUZMAN, AYESHAH          | 245.05   |
| 114036            | KAMPS, ANN               | 41.66    |
| 114037            | LAYOFF, ANDREW           | 351.40   |
| 114038            | LEITZEN, ABBY-GALE       | 73.78    |
| 114039            | MAJOR, MEGAN             | 324.07   |
| 114040            | POWELL, EDEN L           | 155.70   |
| 114041            | REESE, AIMEE             | 251.25   |
| 114042            | SCHMITT, RONALD          | 152.55   |
| 114043            | VEPLEY, OLIVIA           | 222.43   |
| 114044            | WHITING, MAX             | 363.17   |
| 114045            | FULLER, JAY              | 352.00   |
|                   | TOTAL RECREATION CENTER  | 4,683.77 |
| AQUATIC CENTER    |                          |          |
| 114046            | BERGER, KEVIN            | 283.66   |
| 114047            | CARLSON, LARIN           | 664.63   |
| 114048            | DONAHOE, AIDAN           | 272.04   |
| 114049            | ELDRIDGE, MIA            | 273.80   |
| 114050            | ELLIOTT, JON             | 390.90   |
| 114051            | GANTNER, HENRY           | 402.72   |
| 114052            | JACOBS, HANNAH           | 234.34   |
| 114053            | KOHLLEY, MITCHELL        | 327.58   |
| 114054            | LUDWIG, SAMANTHA         | 218.94   |
| 114055            | NOMM, TREVOR             | 219.87   |
| 114056            | NORDIN, MATTHEW          | 299.59   |
| 114057            | ORTMANN, REBECCA         | 357.92   |
| 114058            | PETERSON, DYLAN          | 466.30   |
| 114059            | PICHEN, TAYLOR           | 161.22   |
| 114060            | SEIBEL, DANIEL           | 305.41   |
| 114061            | STEINKEN, ADAM           | 291.04   |
| 114062            | TEMPIN, PAUL             | 462.49   |
|                   | TOTAL AQUATIC CENTER     | 5,632.45 |
| POLICE            |                          |          |
| 114063            | KOPULOS, GEORGE          | 1,205.54 |
| 114064            | PETERSON, CHAD           | 769.24   |
| 114065            | TIETZ, KEVIN             | 362.11   |
|                   | TOTAL POLICE             | 2,336.89 |
| PARKS             |                          |          |
| 114066            | GARCIA, BALDOMERO        | 520.10   |
| 114067            | MASS, STANLEY PHILIP     | 698.22   |
| 114068            | O'LEARY, PATRICK         | 1,394.03 |
|                   | TOTAL PARKS              | 2,612.35 |
| OPERA HOUSE       |                          |          |
| 114069            | BOURGEOIS-KUIPER, SAHARA | 162.31   |
| 114070            | CAMPBELL, DANIEL         | 1,639.13 |
| 114071            | CLAUSSEN, KATIE R        | 219.22   |

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PAYROLL CHECKS FROM 06/14/2014 TO 06/18/2014

| CHECK #                   | EMPLOYEE NAME                   | NET PAY    |
|---------------------------|---------------------------------|------------|
| -----                     |                                 |            |
| OPERA HOUSE               |                                 |            |
| 114072                    | CREIGHTON, SCOTT                | 1,529.38   |
| 114073                    | CREIGHTON, SCOTT                | 1,529.38   |
| 114074                    | CREIGHTON, SCOTT                | 876.42     |
| 114075                    | CREIGHTON, SCOTT                | 1,529.38   |
| 114076                    | CREIGHTON, SCOTT                | 1,529.38   |
| 114077                    | CREIGHTON, SCOTT                | 1,529.38   |
| 114078                    | CREIGHTON, SCOTT                | 1,529.38   |
| 114079                    | FOSSE, ROBERT                   | 275.14     |
| 114080                    | GREENLEAF, MARK                 | 1,745.86   |
| 114081                    | WELLS, GAIL                     | 122.28     |
| 114082                    | HOLLIS, DAVID T                 | 29.25      |
| 114083                    | LETOURNEAU, THOMAS              | 177.87     |
| 114084                    | MYERS, MARVIN                   | 242.05     |
| 114085                    | WHITE, CYNTHIA                  | 286.87     |
|                           | TOTAL OPERA HOUSE               | 14,952.68  |
|                           |                                 |            |
| WATER TREATMENT           |                                 |            |
| 114086                    | HOFFMAN, THOMAS                 | 273.83     |
| 114087                    | LESTER, RICKY                   | 299.76     |
|                           | TOTAL WATER TREATMENT           | 573.59     |
|                           |                                 |            |
| SEWER & WATER MAINTENANCE |                                 |            |
| 114088                    | MAJOR, STEPHEN                  | 125.32     |
| 114089                    | MASS, ADAM                      | 1,265.29   |
| 114090                    | PARKER, SHAWN                   | 539.98     |
| 114091                    | VASQUEZ, JR., JOE               | 212.09     |
|                           | TOTAL SEWER & WATER MAINTENANCE | 2,142.68   |
|                           |                                 |            |
|                           | TOTAL ALL CHECKS                | 299,636.50 |

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| LAST NAME    | FIRST NAME | LOAD AMOUNT |
|--------------|------------|-------------|
| AMRAEN       | MONICA     | 499.27      |
| MCELMEEL     | DANIEL     | 1733.78     |
| MITCHELL     | DIANNE     | 139.76      |
| SMILEY       | CINDY      | 610.00      |
| SMILEY       | CINDY      | 947.44      |
| STELFORD III | ROSCOE     | 3418.68     |
| BAKER        | NANCY      | 2062.75     |
| BERTRAM      | JOHN       | 1978.28     |
| CARLSON      | CORT       | 2363.56     |
| DAY          | DONOVAN    | 1282.19     |
| DAY          | DONOVAN    | 70.00       |
| KASTNER      | JAMES      | 400.00      |
| KASTNER      | JAMES      | 125.00      |
| KASTNER      | JAMES      | 100.00      |
| KASTNER      | JAMES      | 300.00      |
| KASTNER      | JAMES      | 1002.11     |
| KASTNER      | JAMES      | 225.00      |
| LIMBAUGH     | DONNA      | 100.00      |
| LIMBAUGH     | DONNA      | 1360.26     |
| MAYER        | JOSEPH     | 1118.26     |
| NAPOLITANO   | JOSEPH     | 1855.68     |
| STREIT JR.   | DANIEL     | 30.00       |
| STREIT JR.   | DANIEL     | 1541.39     |
| WALKINGTON   | ROB        | 1943.59     |
| BAYER        | PATRICIA   | 707.78      |
| CHRISTENSEN  | PAUL N     | 550.00      |
| CHRISTENSEN  | PAUL N     | 2028.98     |
| LIEB         | RUTH ANN   | 1390.31     |
| LISK         | KATE LYNN  | 315.00      |
| STRACZEK     | WILLIAM    | 1581.93     |
| WOODRUFF     | CARY       | 1110.60     |
| BALTES       | RYAN F     | 527.62      |
| BRINK        | ADAM       | 909.06      |
| BURGESS      | JEFFREY    | 1448.66     |
| DOPKE        | LUKE       | 375.48      |
| FLAHIVE      | TROY M     | 760.02      |
| LOMBARDO     | JAMES      | 861.21      |
| LYNK         | CHRIS      | 963.53      |
| MARTINEZ JR  | MAURO      | 883.40      |
| PIERCE       | BARRY      | 1331.59     |
| STROH        | MARK       | 471.12      |
| VIDALES      | ROGER      | 1213.30     |
| LAMZ         | ROBERT     | 1219.10     |
| HOWIE        | JANE       | 400.00      |
| HOWIE        | JANE       | 1038.14     |

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| LAST NAME   | FIRST NAME | LOAD AMOUNT |
|-------------|------------|-------------|
| RUSCKO      | PAUL R     | 2734.26     |
| VAN LANDUYT | JEFFREY J. | 250.00      |
| VAN LANDUYT | JEFFREY J. | 2540.98     |
| WILSON      | ALAN       | 2496.51     |
| AAVANG      | GRACIE     | 348.87      |
| AMMIRATI    | MORGAN     | 362.92      |
| BAIRD       | LEAH       | 376.17      |
| BLONIARZ    | JESSICA    | 329.31      |
| CORTES      | VICTOR M   | 180.35      |
| CRANDALL    | EMILY      | 214.21      |
| DALTON      | COURTNEY   | 144.79      |
| DEDUAL      | BELINDA    | 86.81       |
| DOUGHERTY   | MOLLY      | 220.83      |
| DUNKER      | ALAN       | 1494.63     |
| FORST       | HANNAH     | 190.11      |
| FRIESEN     | ANNA       | 266.32      |
| GROVER      | CHARLES    | 361.52      |
| HAULOTTE    | SYDNEY     | 352.00      |
| HICKS       | MICHAEL S  | 187.07      |
| KAMPS       | EMMA       | 69.18       |
| KARAFI      | JESSIE     | 180.44      |
| KARAFI      | JORIE      | 260.14      |
| LIMBAUGH    | ELISSA     | 592.63      |
| LISK        | MARY LYNN  | 770.60      |
| MEYER       | PHILLIP    | 127.32      |
| MEYER       | WYATT      | 332.35      |
| MURRAY      | MICHAEL    | 325.98      |
| PROVOST     | LUKE       | 89.58       |
| REDEMSKE    | JENNA      | 240.11      |
| SALADIN     | BRIDGET    | 129.41      |
| SCHEIDLER   | TAYLOR     | 152.61      |
| TORREZ      | RENEE      | 1387.99     |
| VIDALES     | REBECCA    | 1705.07     |
| WHISTON     | TAYLOR     | 354.98      |
| ZAINO       | ANNA       | 246.35      |
| ZAMORANO    | GUILLELMO  | 302.37      |
| ZINNEN      | JOHN DAVID | 2544.26     |
| BEHRENS     | ALLISON    | 185.35      |
| BOMKAMP     | ZACHARY    | 259.62      |
| BRADLEY     | BENJAMIN   | 178.57      |
| BRAINARD    | HOPE       | 321.12      |
| BRASILE     | BROOKE     | 226.23      |
| BROWN       | COLLEEN    | 387.78      |
| BROWN       | SHANNON    | 247.01      |
| CANTO       | MELISSA    | 53.06       |

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| LAST NAME   | FIRST NAME | LOAD AMOUNT |
|-------------|------------|-------------|
| CANTO       | MELISSA    | 477.49      |
| DEWANE      | ALLISON    | 187.33      |
| ELDRIDGE    | KAI        | 377.76      |
| ELDRIDGE    | MIA        | 100.00      |
| FANT        | MADISON    | 256.29      |
| FIORITO     | HANNAH     | 229.51      |
| GABRIELSON  | KATHERINE  | 80.53       |
| HOFMANN     | MORGAN     | 120.07      |
| GSSERT      | KATHRYN    | 343.61      |
| GONZALES    | INO        | 134.63      |
| GRISOLIA    | CAMERON    | 83.91       |
| HARRIS      | MEGAN      | 269.45      |
| HAULOTTE    | BENJAMIN   | 159.81      |
| JENSEN      | MATTHEW    | 148.85      |
| JENSEN      | MATTHEW    | 148.84      |
| JENSEN      | MEGHAN     | 93.12       |
| BEHRNS      | LESLIE     | 483.25      |
| JONES       | AARON      | 398.66      |
| KEEFE       | HAILEY     | 321.17      |
| KRUEGER     | PHILLIP    | 491.31      |
| LOHMEYER    | SARAH      | 432.72      |
| MALEK       | ISABELLA   | 355.16      |
| PAUTRAT     | MARICELA   | 325.79      |
| PAUTRAT     | MEGAN      | 95.04       |
| REDEMSKE    | RYAN       | 108.89      |
| RIAK        | ALDEN      | 225.61      |
| RICHTER     | COLE       | 85.55       |
| SKALECKI    | DORIAN     | 82.05       |
| SARICH      | ERIN       | 256.78      |
| SCHAFFTER   | MEGAN      | 216.55      |
| SITKIE      | HEATHER    | 359.76      |
| SOBEY       | CARIANNE   | 246.83      |
| SOBEY       | MARTA      | 281.80      |
| SUMNER      | JORDAN     | 173.89      |
| THILL       | EMMA       | 181.40      |
| WERNER      | JEFFREY    | 442.18      |
| WURTZ       | MEGAN      | 249.82      |
| ZAINO       | ALYSSA     | 76.84       |
| ZAINO       | ALYSSA     | 230.53      |
| LUCKEY, JR. | HARRY      | 62.83       |
| RANDECKER   | JULIE      | 38.65       |
| AMATI       | CHARLES    | 443.58      |
| AMATI       | CHARLES    | 1632.43     |
| BERNSTEIN   | JASON      | 2213.01     |
| BITTIG      | ANTHONY    | 315.75      |

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| LAST NAME   | FIRST NAME    | LOAD AMOUNT |
|-------------|---------------|-------------|
| BRANUM      | ROBBY         | 2358.27     |
| CARRENO     | MARIA YESENIA | 206.00      |
| CARRENO     | MARIA YESENIA | 200.00      |
| CARRENO     | MARIA YESENIA | 1265.46     |
| CIPOLLA     | CONSTANTINO   | 100.00      |
| CIPOLLA     | CONSTANTINO   | 2233.46     |
| DAVIS       | GLEN A        | 700.72      |
| DEMPSEY     | DAVID         | 2091.66     |
| DIFRANCESCA | JAN           | 1556.03     |
| DOLAN       | RICHARD       | 2402.25     |
| EICHINGER   | PATRICIA      | 1711.39     |
| EISELSTEIN  | FRED          | 350.00      |
| EISELSTEIN  | FRED          | 2054.83     |
| FINK        | CORY          | 2149.22     |
| FOURDYCE    | JOSHUA        | 2396.16     |
| FREUND      | SHARON L      | 1459.30     |
| GALLAGHER   | KATHLEEN      | 1423.45     |
| GUSTIS      | MICHAEL       | 1250.00     |
| GUSTIS      | MICHAEL       | 1283.61     |
| HAVENS      | GRANT         | 1004.42     |
| HENRY       | DANIEL        | 2120.36     |
| HESS        | GLENN         | 935.46      |
| HESS        | PAMELA        | 1393.91     |
| KARNATH     | MICHAEL       | 1906.32     |
| KAROLEWICZ  | ROBIN         | 1814.42     |
| KOPULOS     | GEORGE        | 2274.16     |
| LANZ II     | ARTHUR        | 2808.45     |
| LATHAM      | DANIEL        | 270.00      |
| LATHAM      | DANIEL        | 2249.88     |
| LIEB        | JOHN          | 25.00       |
| LIEB        | JOHN          | 25.00       |
| LIEB        | JOHN          | 200.00      |
| LIEB        | JOHN          | 1837.56     |
| LIEB        | JOHN          | 400.00      |
| LINTNER     | WILLIAM       | 2098.88     |
| LOWEN, JR.  | ROBERT        | 2949.74     |
| MARSHALL    | SHANE         | 2298.38     |
| MORTIMER    | JEREMY        | 2204.33     |
| MUEHLFELT   | BRETT         | 2200.16     |
| NAATZ       | CHRISTOPHER   | 1413.11     |
| NIEDZWIECKI | MICHAEL       | 20.00       |
| NIEDZWIECKI | MICHAEL       | 1447.52     |
| PARSONS     | JEFFREY       | 1550.00     |
| PARSONS     | JEFFREY       | 1209.60     |
| PAULEY      | DANIEL        | 2304.95     |

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| LAST NAME   | FIRST NAME     | LOAD AMOUNT |
|-------------|----------------|-------------|
| PETERSON    | CHAD           | 1470.35     |
| PRENTICE    | MATTHEW        | 1371.27     |
| PRITCHARD   | ROBERT         | 530.30      |
| PRITCHARD   | ROBERT         | 1943.37     |
| RANDALL     | ROBERT         | 510.21      |
| RAPACZ      | JOSHUA         | 175.00      |
| RAPACZ      | JOSHUA         | 2254.46     |
| REED        | TAMARA         | 1371.80     |
| REITZ, JR.  | ANDREW         | 2419.49     |
| SCHMIDTKE   | ERIC           | 2121.16     |
| SCHRAW      | ADAM           | 2231.55     |
| SHARP       | DAVID          | 70.53       |
| SHARP       | DAVID          | 1340.02     |
| SOTO        | TAMI           | 1162.63     |
| MCKENDRY    | AMY            | 25.00       |
| MCKENDRY    | AMY            | 25.00       |
| MCKENDRY    | AMY            | 1405.48     |
| TIETZ       | KEVIN          | 1420.54     |
| VALLE       | SANDRA         | 1960.76     |
| VORDERER    | CHARLES        | 2063.16     |
| WALKER      | NATALIE        | 1511.38     |
| WESOLEK     | DANIEL         | 2124.73     |
| MAY         | JILL E         | 1047.81     |
| SCHOBER     | DEBORAH        | 120.00      |
| SCHOBER     | DEBORAH        | 2725.07     |
| WILLCOCKSON | TERESA         | 1603.55     |
| FARRELL     | JUSTIN         | 883.06      |
| SCHACHT     | TREVOR         | 886.07      |
| BEHLER      | CHRIS W        | 554.26      |
| BIRDSELL    | CHRISTOPHER    | 1399.57     |
| EDDY        | BRANDON        | 1081.37     |
| LESTER      | TAD            | 1194.43     |
| MASS        | STANLEY PHILIP | 550.00      |
| MCCAILL     | NICHOLAS       | 200.00      |
| MCCAILL     | NICHOLAS       | 664.15      |
| MECKLENBURG | JOHN           | 1558.64     |
| NEELY       | JOSHUA         | 542.89      |
| SPRING      | TIMOTHY        | 920.02      |
| TURNER      | JORDAN         | 270.40      |
| BEAUDINE    | BRUCE          | 265.57      |
| BETH        | RAYMOND        | 350.86      |
| BROUILLETTE | RICHARD        | 111.60      |
| CANTY       | NANCY NOVY     | 78.04       |
| CREIGHTON   | SCOTT          | 580.76      |
| GERVAIS     | MARIANNE       | 147.82      |

DATE: 06/17/14  
TIME: 10:07:34  
ID: PR151W00.CBL

CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

PAGE: 9

| LAST NAME      | FIRST NAME | LOAD AMOUNT |
|----------------|------------|-------------|
| GRANZETTO      | GERALDINE  | 818.54      |
| LYON           | LETITIA    | 39.01       |
| MCCORMACK      | JOSEPH     | 474.75      |
| PANNIER        | LORI ANN   | 303.28      |
| ROGERS         | FLOYD      | 281.67      |
| SCHARRES       | JOHN       | 2827.13     |
| STEINKAMP      | LORRAINE   | 888.56      |
| WIEGEL         | DANIEL M   | 312.27      |
| BERGESON       | PATRICIA   | 227.96      |
| BRADLEY        | KATHERINE  | 90.00       |
| BRADLEY        | KATHERINE  | 558.04      |
| DAWDY          | KIRK       | 1324.64     |
| DREYER         | TRUDIE     | 584.65      |
| FEE            | JULIE      | 1559.53     |
| HANSEN.        | MARTHA     | 1225.09     |
| HOYT           | MARY J     | 162.57      |
| ICKES          | RICHARD    | 185.85      |
| IHSSEN         | CLARISSA   | 126.45      |
| KAMINSKI       | SARAH      | 419.11      |
| KNOLL          | LINDA      | 652.40      |
| MILLER         | LISA       | 489.64      |
| MOORHOUSE      | PAMELA     | 1835.11     |
| MORO           | PAMELA     | 782.26      |
| O'LEARY        | CAROLYN    | 1319.35     |
| PALMER         | STEPHANIE  | 891.46      |
| PALMQUIST      | PEGGY      | 224.87      |
| PLATT          | CLAUDIA    | 520.97      |
| REWOLDT        | BAILEY S   | 305.96      |
| RYAN           | ELIZABETH  | 1192.94     |
| RYAN           | MARY M     | 1203.66     |
| SMILEY         | BRIAN      | 250.03      |
| SUGDEN         | MARY       | 847.23      |
| SUGDEN         | MARY       | 200.00      |
| TOTTON SCHWARZ | LORA       | 200.00      |
| TOTTON SCHWARZ | LORA       | 1557.24     |
| WEBER          | NICHOLAS P | 2585.28     |
| ZAMORANO       | CARRIE     | 1269.07     |
| GARRISON       | ADAM       | 1321.79     |
| HOFFMAN        | THOMAS     | 1000.00     |
| LESTER         | RICKY      | 1300.00     |
| SMITH          | WILLIAM    | 200.00      |
| SMITH          | WILLIAM    | 1804.34     |
| WHISTON        | TIMOTHY    | 1155.29     |
| BAKER          | WAYNE      | 1478.98     |
| BOLDA          | DANIEL     | 1027.47     |

DATE: 06/17/14  
TIME: 10:07:34  
ID: PR151W00.CBL

CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

| LAST NAME | FIRST NAME | LOAD AMOUNT |
|-----------|------------|-------------|
| GEORGE    | ANNE       | 250.00      |
| GEORGE    | ANNE       | 1717.98     |
| HANSELL   | SUSAN      | 1072.22     |
| KELLY     | JAMES K    | 500.02      |
| SHEAHAN   | ADAM       | 100.00      |
| SHEAHAN   | ADAM       | 1142.02     |
| VIDALES   | HENRY      | 53.00       |
| VIDALES   | HENRY      | 1167.82     |
| GROH      | PHILLIP    | 1200.09     |
| MAJOR     | STEPHEN    | 20.00       |
| MAJOR     | STEPHEN    | 1202.76     |
| MAXWELL   | ZACHARY    | 861.41      |
| PARKER    | SHAWN      | 60.00       |
| PARKER    | SHAWN      | 1994.35     |
| PARSONS   | TYLER      | 135.72      |
| PARSONS   | TYLER      | 407.17      |
| WALTERS   | JASON      | 917.18      |
| WEGENER   | JAMES      | 972.10      |
| WOJTECKI  | KEITH      | 1233.34     |
| ZERMENO   | JORGE      | 932.28      |

TOTAL AMOUNT OF DIRECT DEPOSITS

251502.08

Total # of Employees: 245

Total # of Direct Deposits 290

City of Woodstock  
Warrant No. 3621 Page: 11  
Payroll Checks from 06/14/14 To 06/18/2014

|                                        |            |
|----------------------------------------|------------|
| Total All Checks                       | 299,636.50 |
| Total Direct Deposits Per Audit Report | 251,502.08 |
| Grand Total of Payroll                 | 551,138.58 |

**City of Woodstock  
Warrant No. 3621**

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 15<sup>th</sup> day of July, 2014.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                 | TRANSACTION DESCRIPTION        | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|-----------------------------|--------------------------------|-------------------------------------------------|----------|
| 96611   | IXII TRAINING               | TRAINING                       | POLICE PROTECTION FUND / POLICE PROTECTION      | 50.00    |
|         |                             |                                | CHECK TOTAL                                     | 50.00    |
| 96612   | MONICA AMRAEN               | SENIOR SUPPLIES                | GENERAL CORPORATE FUND / COMMUNITY EVENTS       | 25.17    |
|         |                             |                                | CHECK TOTAL                                     | 25.17    |
| 96613   | ARAMARK UNIFORM SERVICE     | UNIFORM RENTAL SERVICES        | POLICE PROTECTION FUND / POLICE PROTECTION      | 28.57    |
|         |                             |                                | CHECK TOTAL                                     | 28.57    |
| 96614   | ASSOCIATED ELECTRICAL       | LABOR AND MATERIALS WELL #8    | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 357.29   |
|         |                             |                                | CHECK TOTAL                                     | 357.29   |
| 96615   | TOBIN AXELSON               | PROGRAM FEE REFUND             | GENERAL CORPORATE FUND / GENERAL                | 54.00    |
|         |                             |                                | CHECK TOTAL                                     | 54.00    |
| 96616   | B & M LAWN CARE             | MOWING SERVICES                | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 155.00   |
|         |                             | MOWING SERVICES                | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 290.00   |
|         |                             | MOWING SERVICE                 | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 250.00   |
|         |                             |                                | CHECK TOTAL                                     | 695.00   |
| 96617   | BAKER & TAYLOR BOOKS        | BOOKS                          | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | -9.14    |
|         |                             | BOOKS                          | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 543.78   |
|         |                             | BOOKS                          | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 665.97   |
|         |                             |                                | CHECK TOTAL                                     | 1,200.61 |
| 96618   | BARD INDUSTRIES             | DOGGIE BAG REFILLS             | PUBLIC PARKS FUND / PUBLIC PARKS                | 1,089.00 |
|         |                             |                                | CHECK TOTAL                                     | 1,089.00 |
| 96619   | BARCODESINC                 | EQUIPMENT                      | PUBLIC LIBRARY BUILDING FUND / LIBRARY BUILDING | 540.59   |
|         |                             |                                | CHECK TOTAL                                     | 540.59   |
| 96620   | BELVIDERE POLICE DEPARTMENT | RANGE RENTAL                   | POLICE PROTECTION FUND / POLICE PROTECTION      | 160.00   |
|         |                             | RANGE RENTAL APRIL 2014        | POLICE PROTECTION FUND / POLICE PROTECTION      | 360.00   |
|         |                             |                                | CHECK TOTAL                                     | 520.00   |
| 96621   | THE BLUE LINE               | ADVER POLICE OFFICER ELEG LIST | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 298.00   |
|         |                             |                                | CHECK TOTAL                                     | 298.00   |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME          | TRANSACTION DESCRIPTION   | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|----------------------|---------------------------|-------------------------------------------------|----------|
| 96622   | BOHN'S ACE HARDWARE  | BLEACH                    | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 9.16     |
|         |                      | SUPPLIES                  | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 9.98     |
|         |                      | SUPPLIES/MATERIALS        | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 11.05    |
|         |                      | BATTERIES AND FILTER      | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 71.12    |
|         |                      | SUPPLIES/MATERIALS        | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 18.26    |
|         |                      | OIL FOR BOILER AT POOL    | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 6.98     |
|         |                      | SUPPLIES/MATERIALS        | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 37.25    |
|         |                      | SUPPLIES/MATERIALS        | PERFORMING ARTS FUND / OPERA HOUSE              | 7.84     |
|         |                      | CHECK TOTAL               | 171.64                                          |          |
| 96623   | JUDITH BROWN         | RECREATION INSTRUCTION    | RECREATION CENTER FUND / RECREATION CENTER      | 146.00   |
|         |                      | NOODLES FOR WATER CLASSES | RECREATION CENTER FUND / RECREATION CENTER      | 25.64    |
|         |                      |                           | CHECK TOTAL                                     | 171.64   |
| 96624   | BURGER KING          | CHALLENGE SUPPLIES        | GENERAL CORPORATE FUND / RECREATION DIVISION    | 240.00   |
|         |                      |                           | CHECK TOTAL                                     | 240.00   |
| 96625   | CABAY & COMPANY, INC | SUPPLIES                  | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 273.55   |
|         |                      | SUPPLIES                  | AQUATIC CENTER FUND / AQUATIC CENTER            | 237.54   |
|         |                      | SUPPLIES                  | GENERAL CORPORATE FUND / CITY HALL              | 193.80   |
|         |                      |                           | CHECK TOTAL                                     | 704.89   |
| 96626   | CALL ONE             | PHONE CHARGES             | GENERAL CORPORATE FUND / GENERAL GOVERNMENT     | 58.68    |
|         |                      | PHONE CHARGES             | GENERAL CORPORATE FUND / FINANCE DEPARTMENT     | 176.78   |
|         |                      | PHONE CHARGES             | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 59.47    |
|         |                      | PHONE CHARGES             | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 58.68    |
|         |                      | PHONE CHARGES             | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 783.94   |
|         |                      | PHONE CHARGES             | GENERAL CORPORATE FUND / RECREATION DIVISION    | 82.97    |
|         |                      | PHONE CHARGES             | RECREATION CENTER FUND / RECREATION CENTER      | 154.11   |
|         |                      | PHONE CHARGES             | POLICE PROTECTION FUND / POLICE PROTECTION      | 4,087.90 |
|         |                      | PHONE CHARGES             | PERFORMING ARTS FUND / OPERA HOUSE              | 228.62   |
|         |                      | PHONE CHARGES             | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 154.11   |
|         |                      | PHONE CHARGES             | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 1,904.85 |
|         |                      | PHONE CHARGES             | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 251.77   |
|         |                      | PHONE CHARGES             | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 808.44   |
|         |                      |                           | CHECK TOTAL                                     | 8,810.32 |
| 96627   | JACLYN CAMARGO       | PROGRAM FEE REFUND        | GENERAL CORPORATE FUND / GENERAL                | 74.00    |
|         |                      |                           | CHECK TOTAL                                     | 74.00    |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                   | TRANSACTION DESCRIPTION     | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|-------------------------------|-----------------------------|-------------------------------------------------|----------|
| 96628   | CENTEGRA OCCUPATIONAL HEALTH  | TESTING SERVICES            | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 50.00    |
|         |                               | TESTING SERVICES            | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 50.00    |
|         |                               |                             | CHECK TOTAL                                     | 100.00   |
| 96629   | CHICAGO COMMUNICATIONS        | LABOR/MATERIALS SERVICE     | POLICE PROTECTION FUND / POLICE PROTECTION      | 72.00    |
|         |                               |                             | CHECK TOTAL                                     | 72.00    |
| 96630   | CLARKE ENVIRONMENTAL MOSQUITO | MOSQUITO MANAGEMENT SERVICE | ENVIRONMENTAL MANAGEMENT FUND / ENVIRONMENTAL M | 4,747.00 |
|         |                               |                             | CHECK TOTAL                                     | 4,747.00 |
| 96631   | COMCAST CABLE                 | COMMUNICATIONS              | POLICE PROTECTION FUND / POLICE PROTECTION      | 209.90   |
|         |                               |                             | CHECK TOTAL                                     | 209.90   |
| 96632   | COMCAST CABLE                 | COMMUNICATIONS              | PERFORMING ARTS FUND / OPERA HOUSE              | 119.90   |
|         |                               |                             | CHECK TOTAL                                     | 119.90   |
| 96633   | COMCAST CABLE                 | COMMUNICATIONS              | AQUATIC CENTER FUND / AQUATIC CENTER            | 79.90    |
|         |                               |                             | CHECK TOTAL                                     | 79.90    |
| 96634   | COMCAST CABLE                 | COMMUNICATIONS              | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 79.90    |
|         |                               |                             | CHECK TOTAL                                     | 79.90    |
| 96635   | COMCAST CABLE                 | COMMUNICATIONS              | GENERAL CORPORATE FUND / FINANCE DEPARTMENT     | 229.85   |
|         |                               |                             | CHECK TOTAL                                     | 229.85   |
| 96636   | COMMONWEALTH EDISON           | UTILITY SERVICES            | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 71.90    |
|         |                               | UTILITY SERVICES            | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 66.57    |
|         |                               | UTILITY SERVICES            | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 46.22    |
|         |                               | UTILITY SERVICES            | PUBLIC PARKS FUND / PUBLIC PARKS                | 29.80    |
|         |                               | UTILITY SERVICES            | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 63.98    |
|         |                               | UTILITY SERVICES            | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 108.74   |
|         |                               | UTILITY SERVICES            | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 50.11    |
|         |                               | UTILITY SERVICES            | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 177.59   |
|         |                               | UTILITY SERVICES            | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 52.59    |
|         |                               | UTILITY SERVICES            | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 83.36    |
|         |                               | UTILITY SERVICES            | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 40.89    |
|         |                               | UTILITY SERVICES            | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 72.84    |
|         |                               | UTILITY SERVICES            | PUBLIC PARKS FUND / PUBLIC PARKS                | 549.66   |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                  | TRANSACTION DESCRIPTION        | FUND / DEPARTMENT CHARGED                       | AMOUNT    |
|---------|------------------------------|--------------------------------|-------------------------------------------------|-----------|
| 96636   | COMMONWEALTH EDISON          | UTILITY SERVICES               | GENERAL CORPORATE FUND / CITY HALL              | 54.82     |
|         |                              |                                | CHECK TOTAL                                     | 1,469.07  |
| 96637   | CONSTELLATION NEWENERGY      | ELECTRIC SERVICE               | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 9,612.10  |
|         |                              | ELECTRIC SERVICE               | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 956.82    |
|         |                              | ELECTRIC SERVICE               | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 3,713.71  |
|         |                              | ELECTRIC SERVICE               | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 358.02    |
|         |                              | ELECTRIC SERVICE               | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 1,203.90  |
|         |                              | ELECTRIC SERVICE               | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 1,638.91  |
|         |                              |                                | CHECK TOTAL                                     | 17,483.46 |
| 96638   | THE COPY EXPRESS, INC.       | PROGRAM-CITY BAND CONCERT WK 1 | PERFORMING ARTS FUND / MUNICIPAL BAND           | 46.80     |
|         |                              | PROGRAM-CITY BAND CONCERT WK 2 | PERFORMING ARTS FUND / MUNICIPAL BAND           | 42.58     |
|         |                              |                                | CHECK TOTAL                                     | 89.38     |
| 96639   | DELL COMPUTER                | TOUCH MONITOR                  | PUBLIC LIBRARY BUILDING FUND / LIBRARY BUILDING | 192.49    |
|         |                              |                                | CHECK TOTAL                                     | 192.49    |
| 96640   | ALAN DUNKER                  | EQUIPMENT                      | GENERAL CORPORATE FUND / RECREATION DIVISION    | 70.87     |
|         |                              | GATORADE - CHALLENGE ROAD RUN  | GENERAL CORPORATE FUND / RECREATION DIVISION    | 73.30     |
|         |                              | BATTERIES AND RECHARGE UNIT    | RECREATION CENTER FUND / RECREATION CENTER      | 120.95    |
|         |                              |                                | CHECK TOTAL                                     | 265.12    |
| 96641   | ELECTRIC TIME COMPANY, INC.  | RETIREMENT GIFT CLOCKS         | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 563.00    |
|         |                              |                                | CHECK TOTAL                                     | 563.00    |
| 96642   | ENVIRONMENTAL INC. -         | TESTING SERVICES               | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 340.00    |
|         |                              |                                | CHECK TOTAL                                     | 340.00    |
| 96643   | FAMILIES EMPOWERED TO CHANGE | MEMBERSHIP REFUND              | RECREATION CENTER FUND / RECREATION CENTER      | 86.00     |
|         |                              |                                | CHECK TOTAL                                     | 86.00     |
| 96644   | FIFTH THIRD BANK             | BAGSTER SERVICE                | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 149.00    |
|         |                              | ICSC RECON 2014                | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 106.40    |
|         |                              | SUPPLIES                       | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 22.99     |
|         |                              | SEMINAR EXPENSE                | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 712.00    |
|         |                              | LETTER OPENER                  | GENERAL CORPORATE FUND / FINANCE DEPARTMENT     | 261.00    |
|         |                              | REPLACEMENT PARTS              | RECREATION CENTER FUND / RECREATION CENTER      | 16.87     |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME      | TRANSACTION DESCRIPTION  | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|------------------|--------------------------|-------------------------------------------------|----------|
| 96644   | FIFTH THIRD BANK | GYM CHALK                | RECREATION CENTER FUND / RECREATION CENTER      | 54.04    |
|         |                  | POOL PARTS               | RECREATION CENTER FUND / RECREATION CENTER      | 75.58    |
|         |                  | EMAIL SERVICES           | PERFORMING ARTS FUND / OPERA HOUSE              | 672.00   |
|         |                  | WEBSITE                  | PERFORMING ARTS FUND / OPERA HOUSE              | 19.99    |
|         |                  | CAFE SUPPLIES            | PERFORMING ARTS FUND / CAFE                     | 49.00    |
|         |                  | FREEZER                  | PERFORMING ARTS FUND / CAFE                     | 1,958.00 |
|         |                  | OH TICKETS               | ESCROW FUND / ESCROW ACCOUNT                    | 54.10    |
|         |                  | WEBSITE RENEWAL          | CAPITAL IMP. GEN. CORP. FUND / GENERAL ADMINIST | 17.49    |
|         |                  | WEBSITE RENEWAL          | CAPITAL IMP. GEN. CORP. FUND / GENERAL ADMINIST | 17.49    |
|         |                  | IPAD                     | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 241.49   |
|         |                  | SUPPLIES                 | POLICE PROTECTION FUND / POLICE PROTECTION      | 41.50    |
|         |                  | SUPPLIES                 | POLICE PROTECTION FUND / POLICE PROTECTION      | 51.00    |
|         |                  | KEY - SQUAD #10          | POLICE PROTECTION FUND / POLICE PROTECTION      | 22.37    |
|         |                  | BAGS, JANITOR CART       | POLICE PROTECTION FUND / POLICE PROTECTION      | 39.99    |
|         |                  | MEMBERSHIP               | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 390.00   |
|         |                  | PARK SUPERVISOR AD       | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 200.00   |
|         |                  | SHREDDER                 | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 26.62    |
|         |                  | IEDC LUNCH               | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 10.39    |
|         |                  | IEDC SEMINAR             | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 120.36   |
|         |                  | PROGRAM SUPPLIES         | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 125.78   |
|         |                  | MATERIALS                | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 43.99    |
|         |                  | ALL STAFF MEETING        | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 155.00   |
|         |                  | SUPPLIES                 | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 34.95    |
|         |                  | ACCESS                   | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 44.95    |
|         |                  | WELLS RECEPTION          | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 72.20    |
|         |                  | RETIREMENT               | WATER AND SEWER UTILITY FUND / ADMINISTRATION & | 44.55    |
|         |                  | RETIREMENT               | WATER AND SEWER UTILITY FUND / ADMINISTRATION & | 88.05    |
|         |                  | RETIREMENT               | WATER AND SEWER UTILITY FUND / ADMINISTRATION & | 80.89    |
|         |                  | COMPUTER MEMORY          | CAPITAL IMP. GEN. CORP. FUND / GENERAL ADMINIST | 227.94   |
|         |                  | COMBINE PURCHASE FEE     | GENERAL CORPORATE FUND / FINANCE DEPARTMENT     | 5.20     |
|         |                  | PAINT                    | GENERAL CORPORATE FUND / RECREATION DIVISION    | 8.55     |
|         |                  | DRIVE BELT               | AQUATIC CENTER FUND / AQUATIC CENTER            | 32.09    |
|         |                  | REGISTRATIONS            | GENERAL CORPORATE FUND / RECREATION DIVISION    | 15.00    |
|         |                  | REGISTRATIONS            | GENERAL CORPORATE FUND / RECREATION DIVISION    | 55.65    |
|         |                  | PARTS FOR WEIGHT MACHINE | RECREATION CENTER FUND / RECREATION CENTER      | 83.21    |
|         |                  | TAX REFUND               | AQUATIC CENTER FUND / AQUATIC CENTER            | -18.11   |
|         |                  | GAS FOR POWER WASHER     | GENERAL CORPORATE FUND / RECREATION DIVISION    | 4.43     |
|         |                  | SCOREBOARD               | GENERAL CORPORATE FUND / RECREATION DIVISION    | 29.06    |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                | TRANSACTION DESCRIPTION        | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|----------------------------|--------------------------------|-------------------------------------------------|----------|
| 96644   | FIFTH THIRD BANK           | GROUP FIT TRAINING             | RECREATION CENTER FUND / RECREATION CENTER      | 134.49   |
|         |                            | UNIFORMS                       | AQUATIC CENTER FUND / AQUATIC CENTER            | 308.03   |
|         |                            | REC CENTER STAFF               | RECREATION CENTER FUND / RECREATION CENTER      | 20.00    |
|         |                            | STAFF                          | GENERAL CORPORATE FUND / RECREATION DIVISION    | 47.15    |
|         |                            | SUBSCRIPTIONS                  | RECREATION CENTER FUND / RECREATION CENTER      | 219.99   |
|         |                            | WWW MANAGER MEETING            | AQUATIC CENTER FUND / AQUATIC CENTER            | 80.27    |
|         |                            | CABLE CONNECTOR                | CAPITAL IMP. GEN. CORP. FUND / PUBLIC FACILITIE | 142.25   |
|         |                            | BRAIDED WIRE                   | PERFORMING ARTS FUND / OPERA HOUSE              | 27.33    |
|         |                            | COMPUTER MOUSE                 | CAPITAL IMP. GEN. CORP. FUND / GENERAL ADMINIST | 23.99    |
|         |                            | PRINTER                        | POLICE PROTECTION FUND / POLICE PROTECTION      | 375.99   |
|         |                            |                                | CHECK TOTAL                                     | 7,842.54 |
| 96645   | JILL FLORES                | RECREATION INSTRUCTOR          | RECREATION CENTER FUND / RECREATION CENTER      | 240.00   |
|         |                            |                                | CHECK TOTAL                                     | 240.00   |
| 96646   | ANNA FRIESEN               | RECREATION INSTRUCTOR          | RECREATION CENTER FUND / RECREATION CENTER      | 100.00   |
|         |                            |                                | CHECK TOTAL                                     | 100.00   |
| 96647   | GARY W ANDERSON ARCHITECTS | PROFESSIONAL SERVICES          | TAX INCREMENT FINANCING FUND / TAX INCREMENT FI | 1,060.64 |
|         |                            |                                | CHECK TOTAL                                     | 1,060.64 |
| 96648   | GAVERS ASPHALT PAVING      | SAND DELIVERED                 | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 321.93   |
|         |                            |                                | CHECK TOTAL                                     | 321.93   |
| 96649   | MARILEE GEENE              | PROGRAM FEE REFUND             | GENERAL CORPORATE FUND / GENERAL                | 18.00    |
|         |                            |                                | CHECK TOTAL                                     | 18.00    |
| 96650   | GRAINGER                   | GEARBELT                       | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 24.48    |
|         |                            |                                | CHECK TOTAL                                     | 24.48    |
| 96651   | HAAS SERVICE SYSTEM        | JANITORIAL SERVICES - MAY 2014 | PUBLIC LIBRARY BUILDING FUND / LIBRARY BUILDING | 2,100.00 |
|         |                            |                                | CHECK TOTAL                                     | 2,100.00 |
| 96652   | TIMOTHY HICKS              | TWEEN NIGHTS PROGRAMS          | AQUATIC CENTER FUND / AQUATIC CENTER            | 450.00   |
|         |                            |                                | CHECK TOTAL                                     | 450.00   |
| 96653   | JOHN HOCKERSMITH           | RECREATION INSTRUCTOR          | RECREATION CENTER FUND / RECREATION CENTER      | 255.00   |
|         |                            |                                | CHECK TOTAL                                     | 255.00   |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                            | TRANSACTION DESCRIPTION        | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|----------------------------------------|--------------------------------|-------------------------------------------------|----------|
| 96654   | DAVE JACK                              | SOUND SERVICES - JUNE 7, 2014  | PERFORMING ARTS FUND / OPERA HOUSE              | 380.00   |
|         |                                        |                                | CHECK TOTAL                                     | 380.00   |
| 96655   | INDEPTH GRAPHICS                       | 2014 CHALLENGE RD RUN MATERIAL | GENERAL CORPORATE FUND / RECREATION DIVISION    | 1,203.55 |
|         |                                        |                                | CHECK TOTAL                                     | 1,203.55 |
| 96656   | IN THE SWIM                            | POOL SUPPLIES                  | AQUATIC CENTER FUND / AQUATIC CENTER            | 17.01    |
|         |                                        |                                | CHECK TOTAL                                     | 17.01    |
| 96657   | JENSEN'S PLUMBING & HEAT. INC. SERVICE |                                | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 125.00   |
|         |                                        |                                | CHECK TOTAL                                     | 125.00   |
| 96658   | KALE UNIFORMS                          | UNIFORM ITEMS                  | POLICE PROTECTION FUND / POLICE PROTECTION      | 11.43    |
|         |                                        |                                | CHECK TOTAL                                     | 11.43    |
| 96659   | DON KAMPS                              | RECREATION OFFICIAL            | GENERAL CORPORATE FUND / RECREATION DIVISION    | 72.00    |
|         |                                        |                                | CHECK TOTAL                                     | 72.00    |
| 96660   | MARTIN KERVER                          | PROGRAM FEE REFUND             | GENERAL CORPORATE FUND / GENERAL                | 18.00    |
|         |                                        |                                | CHECK TOTAL                                     | 18.00    |
| 96661   | KIRCHNER FIRE EXTINGUISHER             | FIRE EXTINGUISHER INSPECTION   | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 312.45   |
|         |                                        |                                | CHECK TOTAL                                     | 312.45   |
| 96662   | KNOW BUDDY RESOURCES                   | LIBRARY MATERIALS              | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 786.50   |
|         |                                        |                                | CHECK TOTAL                                     | 786.50   |
| 96663   | LAI LTD                                | KAESER OIL                     | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 550.00   |
|         |                                        |                                | CHECK TOTAL                                     | 550.00   |
| 96664   | AMY LANGTON                            | R.O.W.325 RIDGELAND            | ESCROW FUND / ESCROW ACCOUNT                    | 100.00   |
|         |                                        |                                | CHECK TOTAL                                     | 100.00   |
| 96665   | MARY LYNN LISK                         | RACE SUPPLIES                  | GENERAL CORPORATE FUND / RECREATION DIVISION    | 107.28   |
|         |                                        |                                | CHECK TOTAL                                     | 107.28   |
| 96666   | LUNA TECH INC                          | PYROPAK CIRCUIT CONTROLER      | ESCROW FUND / ESCROW ACCOUNT                    | 250.00   |
|         |                                        |                                | CHECK TOTAL                                     | 250.00   |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                   | TRANSACTION DESCRIPTION | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|-------------------------------|-------------------------|-------------------------------------------------|----------|
| 96667   | STEVE MAJOR                   | OFFICIAL'S SERVICES     | GENERAL CORPORATE FUND / RECREATION DIVISION    | 48.00    |
|         |                               |                         | CHECK TOTAL                                     | 48.00    |
| 96668   | MC ALLISTER EQUIPMENT COMPANY | NEW SEAT FOR LOADER     | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 1,716.92 |
|         |                               |                         | CHECK TOTAL                                     | 1,716.92 |
| 96669   | MCHENRY ANALYTICAL WATER      | SAMPLE TESTING          | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 437.50   |
|         |                               | SAMPLE TESTING          | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 412.50   |
|         |                               | SAMPLE TESTING          | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 66.00    |
|         |                               | SAMPLE TESTING          | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 30.00    |
|         |                               |                         | CHECK TOTAL                                     | 946.00   |
| 96670   | MC HENRY COUNTY COUNCIL OF    | DINNER MEETING EXPENSE  | GENERAL CORPORATE FUND / GENERAL GOVERNMENT     | 148.00   |
|         |                               |                         | CHECK TOTAL                                     | 148.00   |
| 96671   | MC HENRY COUNTY SPECIALTIES   | 20 YR ANNI PLAQUE       | PERFORMING ARTS FUND / MUNICIPAL BAND           | 20.00    |
|         |                               |                         | CHECK TOTAL                                     | 20.00    |
| 96672   | MENARDS                       | MATERIALS & SUPPLIES    | PERFORMING ARTS FUND / OPERA HOUSE              | 94.02    |
|         |                               | MATERIALS & SUPPLIES    | PERFORMING ARTS FUND / OPERA HOUSE              | 43.27    |
|         |                               | MATERIALS & SUPPLIES    | PERFORMING ARTS FUND / OPERA HOUSE              | 25.94    |
|         |                               | MATERIALS & SUPPLIES    | TAX INCREMENT FINANCING FUND / TAX INCREMENT FI | 44.65    |
|         |                               | MATERIALS & SUPPLIES    | GENERAL CORPORATE FUND / CITY HALL              | 34.21    |
|         |                               |                         | CHECK TOTAL                                     | 242.09   |
| 96673   | MIDWEST TAPE                  | LIBRARY MATERIALS       | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 576.79   |
|         |                               |                         | CHECK TOTAL                                     | 576.79   |
| 96674   | MULTI-BANK SERVICES, LTD.     | FEES                    | GENERAL CORPORATE FUND / GENERAL                | 498.68   |
|         |                               |                         | CHECK TOTAL                                     | 498.68   |
| 96675   | MUNICIPAL ELECTRONICS         | RADAR REPAIR            | POLICE PROTECTION FUND / POLICE PROTECTION      | 77.89    |
|         |                               |                         | CHECK TOTAL                                     | 77.89    |
| 96676   | NORTH AMERICAN SALT COMPANY   | SALT                    | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 2,006.32 |
|         |                               | SALT                    | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 2,021.95 |
|         |                               | SALT                    | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 2,039.23 |
|         |                               | SALT                    | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 2,092.69 |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                 | TRANSACTION DESCRIPTION        | FUND / DEPARTMENT CHARGED                       | AMOUNT      |
|---------|-----------------------------|--------------------------------|-------------------------------------------------|-------------|
| 96676   | NORTH AMERICAN SALT COMPANY | SALT                           | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 2,028.53    |
|         |                             | SALT                           | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 1,893.63    |
|         |                             | SALT                           | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 1,969.30    |
|         |                             | SALT                           | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 1,966.01    |
|         |                             | SALT                           | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 1,957.79    |
|         |                             | SALT                           | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 1,929.00    |
|         |                             | SALT                           | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 2,115.73    |
|         |                             | SALT                           | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 1,896.92    |
|         |                             | SALT                           | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 2,048.27    |
|         |                             |                                |                                                 | CHECK TOTAL |
| 96677   | NICOR                       | UTILITY-GAS                    | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 215.87      |
|         |                             | UTILITY-GAS                    | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 28.53       |
|         |                             | UTILITY-GAS                    | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 197.82      |
|         |                             | UTILITY-GAS                    | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 189.06      |
|         |                             | UTILITY-GAS                    | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 726.93      |
|         |                             | UTILITY-GAS                    | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 988.54      |
|         |                             | UTILITY-GAS                    | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 67.72       |
|         |                             | CHECK TOTAL                    | 2,414.47                                        |             |
| 96678   | NORTHERN KEY & LOCK, INC.   | CYLINDERS REKEYED TO MASTER    | PERFORMING ARTS FUND / OPERA HOUSE              | 105.00      |
|         |                             | CYLINDERS AND KEYS             | PERFORMING ARTS FUND / OPERA HOUSE              | 805.00      |
|         |                             | CYLINDERS REKEYED AND KEYS CUT | PERFORMING ARTS FUND / OPERA HOUSE              | 129.00      |
|         |                             | CHECK TOTAL                    | 1,039.00                                        |             |
| 96679   | PACIFIC TELEMAGEMENT        | PAY PHONE FEE                  | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 33.00       |
|         |                             |                                | CHECK TOTAL                                     | 33.00       |
| 96680   | MARY PITZ                   | PROGRAM FEE REFUND             | GENERAL CORPORATE FUND / GENERAL                | 74.00       |
|         |                             |                                | CHECK TOTAL                                     | 74.00       |
| 96681   | PORT-A-JOHN                 | RENTAL SERVICES                | GENERAL CORPORATE FUND / COMMUNITY EVENTS       | 20.00       |
|         |                             | RENTAL SERVICES                | GENERAL CORPORATE FUND / COMMUNITY EVENTS       | 100.00      |
|         |                             | RENTAL SERVICES                | PUBLIC PARKS FUND / PUBLIC PARKS                | 104.00      |
|         |                             | RENTAL SERVICES                | PUBLIC PARKS FUND / PUBLIC PARKS                | 208.00      |
|         |                             | RENTAL SERVICES                | PUBLIC PARKS FUND / PUBLIC PARKS                | 104.00      |
|         |                             | RENTAL SERVICES                | PUBLIC PARKS FUND / PUBLIC PARKS                | 624.00      |
|         |                             | RENTAL SERVICES                | PUBLIC PARKS FUND / PUBLIC PARKS                | 520.00      |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME             | TRANSACTION DESCRIPTION        | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|-------------------------|--------------------------------|-------------------------------------------------|----------|
| 96681   | PORT-A-JOHN             | RENTAL SERVICES                | PUBLIC PARKS FUND / PUBLIC PARKS                | 104.00   |
|         |                         | RENTAL SERVICES                | PUBLIC PARKS FUND / PUBLIC PARKS                | 104.00   |
|         |                         |                                | CHECK TOTAL                                     | 1,888.00 |
| 96682   | PYROAM INC              | SHIPPING AND HANDLING LUNA INV | ESCROW FUND / ESCROW ACCOUNT                    | 40.00    |
|         |                         |                                | CHECK TOTAL                                     | 40.00    |
| 96683   | QUILL CORPORATION       | SUPPLIES                       | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 17.16    |
|         |                         | WALL CLOCK                     | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 101.97   |
|         |                         | SUPPLIES                       | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 76.72    |
|         |                         | SUPPLIES                       | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 20.99    |
|         |                         | SUPPLIES                       | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 128.40   |
|         |                         |                                | CHECK TOTAL                                     | 345.24   |
| 96684   | RANDOM HOUSE INC        | BOOKS                          | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 20.25    |
|         |                         | BOOKS                          | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 30.00    |
|         |                         |                                | CHECK TOTAL                                     | 50.25    |
| 96685   | RECORDED BOOKS, LLC     | BOOKS                          | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 943.40   |
|         |                         |                                | CHECK TOTAL                                     | 943.40   |
| 96686   | RESEARCH TECHNOLOGY     | SUPPLIES                       | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 304.15   |
|         |                         |                                | CHECK TOTAL                                     | 304.15   |
| 96687   | RICCA CHEMICAL COMPANY  | LAB SUPPLIES                   | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 386.14   |
|         |                         |                                | CHECK TOTAL                                     | 386.14   |
| 96688   | ANGELA RUIZ             | RECREATION INSTRUCTOR          | RECREATION CENTER FUND / RECREATION CENTER      | 120.00   |
|         |                         | RECREATION INSTRUCTOR          | RECREATION CENTER FUND / RECREATION CENTER      | 100.00   |
|         |                         |                                | CHECK TOTAL                                     | 220.00   |
| 96689   | PAUL RUSCKO             | VARIOUS SUPPLIES               | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 215.19   |
|         |                         |                                | CHECK TOTAL                                     | 215.19   |
| 96690   | S&S GARDEN CENTER, INC. | INSIDE GARDEN SOIL             | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 152.00   |
|         |                         |                                | CHECK TOTAL                                     | 152.00   |
| 96691   | SAMS CLUB               | SUPPLIES                       | PERFORMING ARTS FUND / CAFE                     | 132.27   |
|         |                         |                                | CHECK TOTAL                                     | 132.27   |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                                          | TRANSACTION DESCRIPTION    | FUND / DEPARTMENT CHARGED                      | AMOUNT   |
|---------|------------------------------------------------------|----------------------------|------------------------------------------------|----------|
| 96692   | KARL SCHMELZER                                       | RECREATION INSTRUCTION     | GENERAL CORPORATE FUND / RECREATION DIVISION   | 24.00    |
|         |                                                      |                            | CHECK TOTAL                                    | 24.00    |
| 96693   | SCHULHOF COMPANY                                     | BATHROOM FAUCETS AND PARTS | GENERAL CORPORATE FUND / CITY HALL             | 16.67    |
|         |                                                      |                            | CHECK TOTAL                                    | 16.67    |
| 96694   | BECKY VIDALES                                        | SUPPLIES FOR WWW PROGRAMS  | AQUATIC CENTER FUND / AQUATIC CENTER           | 35.94    |
|         |                                                      |                            | CHECK TOTAL                                    | 35.94    |
| 96695   | SHAW MEDIA                                           | LEGAL                      | GENERAL CORPORATE FUND / GENERAL GOVERNMENT    | 241.90   |
|         |                                                      | LEGAL                      | GENERAL CORPORATE FUND / GENERAL GOVERNMENT    | 54.00    |
|         |                                                      |                            | CHECK TOTAL                                    | 295.90   |
| 96696   | SHELL ENGINEERING INC                                | ANCHOR KIT                 | AQUATIC CENTER FUND / AQUATIC CENTER           | 33.00    |
|         |                                                      |                            | CHECK TOTAL                                    | 33.00    |
| 96697   | ELIZABETH RYAN                                       | MEETING EXPENSE            | PUBLIC LIBRARY FUND / PUBLIC LIBRARY           | 88.30    |
|         |                                                      | POSTAGE                    | PUBLIC LIBRARY FUND / PUBLIC LIBRARY           | 5.09     |
|         |                                                      | SUPPLIES                   | PUBLIC LIBRARY FUND / PUBLIC LIBRARY           | 20.67    |
|         |                                                      |                            | CHECK TOTAL                                    | 114.06   |
| 96698   | SIGN-A-RAMA, USA                                     | PROGRAM SUPPLIES           | GENERAL CORPORATE FUND / RECREATION DIVISION   | 20.00    |
|         |                                                      |                            | CHECK TOTAL                                    | 20.00    |
| 96699   | SMITH ECOLOGICAL SYSTEMS INC.                        | MATERIALS                  | WATER AND SEWER UTILITY FUND / WATER TREATMENT | 1,477.73 |
|         |                                                      | MATERIALS                  | WATER AND SEWER UTILITY FUND / WATER TREATMENT | 892.00   |
|         |                                                      | MATERIALS                  | WATER AND SEWER UTILITY FUND / WATER TREATMENT | 376.45   |
|         |                                                      | MATERIALS                  | WATER AND SEWER UTILITY FUND / WATER TREATMENT | 110.00   |
|         |                                                      |                            | CHECK TOTAL                                    | 2,856.18 |
| 96700   | STAN'S OFFICE TECHNOLOGIES, IN SERVICE               |                            | POLICE PROTECTION FUND / POLICE PROTECTION     | 460.38   |
|         |                                                      |                            | CHECK TOTAL                                    | 460.38   |
| 96701   | HARRIS COMPUTER SYSTEMS                              | ICONNECT FEES              | GENERAL CORPORATE FUND / FINANCE DEPARTMENT    | 476.59   |
|         |                                                      |                            | CHECK TOTAL                                    | 476.59   |
| 96702   | TRANS UNION RISK & ALTERNATIVE PERSON SEARCH CHARGES |                            | POLICE PROTECTION FUND / POLICE PROTECTION     | 6.50     |
|         |                                                      |                            | CHECK TOTAL                                    | 6.50     |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                     | TRANSACTION DESCRIPTION  | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|---------------------------------|--------------------------|-------------------------------------------------|----------|
| 96703   | TRUPS DISTRIBUTING INC          | MATERIALS                | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 474.24   |
|         |                                 |                          | CHECK TOTAL                                     | 474.24   |
| 96704   | U. S. A. BLUE BOOK              | SUPPLIES                 | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 34.94    |
|         |                                 | LAB SUPPLIES             | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 350.99   |
|         |                                 | LAB SUPPLIES             | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 351.51   |
|         |                                 |                          | CHECK TOTAL                                     | 737.44   |
| 96705   | UNIQUE MANAGEMENT SERVICES, INC | SERVICES                 | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 69.65    |
|         |                                 |                          | CHECK TOTAL                                     | 69.65    |
| 96706   | UNITED LABORATORIES             | MATERIALS                | PUBLIC PARKS FUND / PUBLIC PARKS                | 598.32   |
|         |                                 | MATERIALS                | PUBLIC PARKS FUND / PUBLIC PARKS                | 1,122.03 |
|         |                                 |                          | CHECK TOTAL                                     | 1,720.35 |
| 96707   | UPSTART                         | SUPPLIES                 | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 173.16   |
|         |                                 |                          | CHECK TOTAL                                     | 173.16   |
| 96708   | VIKING CHEMICAL COMPANY         | CHEMICALS                | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 1,242.00 |
|         |                                 | CHEMICALS                | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 2,784.00 |
|         |                                 | CHEMICALS                | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | -135.00  |
|         |                                 | CHEMICALS                | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 1,325.00 |
|         |                                 |                          | CHECK TOTAL                                     | 5,216.00 |
| 96709   | WAL-MART COMMUNITY              | SUPPLIES                 | GENERAL CORPORATE FUND / RECREATION DIVISION    | 99.29    |
|         |                                 | SUPPLIES                 | GENERAL CORPORATE FUND / COMMUNITY EVENTS       | 13.12    |
|         |                                 | SUPPLIES                 | RECREATION CENTER FUND / RECREATION CENTER      | 178.58   |
|         |                                 | MATERIALS                | AQUATIC CENTER FUND / AQUATIC CENTER            | 57.64    |
|         |                                 | SUPPLIES                 | AQUATIC CENTER FUND / AQUATIC CENTER            | 134.86   |
|         |                                 |                          | CHECK TOTAL                                     | 483.49   |
| 96710   | WATER SOLUTIONS UNLIMITED       | PHOSPHATE                | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 3,820.00 |
|         |                                 |                          | CHECK TOTAL                                     | 3,820.00 |
| 96711   | WILL ENTERPRISES                | 2014 CHALLENGE ROAD RACE | GENERAL CORPORATE FUND / RECREATION DIVISION    | 4,600.85 |
|         |                                 |                          | CHECK TOTAL                                     | 4,600.85 |
| 96712   | PDC LABORATORIES, INC.          | OUTSIDE TESTING          | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 48.23    |
|         |                                 |                          | CHECK TOTAL                                     | 48.23    |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                    | TRANSACTION DESCRIPTION   | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|--------------------------------|---------------------------|-------------------------------------------------|----------|
| 96713   | CITY OF WOODSTOCK              | WATER/SEWER               | POLICE PROTECTION FUND / POLICE PROTECTION      | 278.85   |
|         |                                |                           | CHECK TOTAL                                     | 278.85   |
| 96714   | WOODSTOCK COMMUNITY SCHOOL     | GASOLINE USAGE - MAY 2014 | POLICE PROTECTION FUND / POLICE PROTECTION      | 7,641.65 |
|         |                                |                           | CHECK TOTAL                                     | 7,641.65 |
| 96715   | WOODSTOCK POWER EQUIPMENT, INC | MOWER PARTS               | PUBLIC PARKS FUND / PUBLIC PARKS                | 327.00   |
|         |                                |                           | CHECK TOTAL                                     | 327.00   |
| 96716   | JOSE M. ZAMORANO               | SERVICE                   | RECREATION CENTER FUND / RECREATION CENTER      | 185.00   |
|         |                                |                           | CHECK TOTAL                                     | 185.00   |
| 96717   | ZUKOWSKI, ROGERS, FLOOD &      | LEGAL FEES                | GENERAL CORPORATE FUND / GENERAL GOVERNMENT     | 1,200.00 |
|         |                                | LEGAL FEES                | CAPITAL IMP. GEN. CORP. FUND / STREETS/SIDEWALK | 75.00    |
|         |                                |                           | CHECK TOTAL                                     | 1,275.00 |
| 96718   | AFLAC                          | INSURANCE PREMIUM-AFLAC   | GENERAL CORPORATE FUND / GENERAL                | 2,554.36 |
|         |                                |                           | CHECK TOTAL                                     | 2,554.36 |
| 96719   | AIRGAS                         | WELDING                   | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 69.40    |
|         |                                |                           | CHECK TOTAL                                     | 69.40    |
| 96720   | MONICA AMRAEN                  | SENIORS FOOD              | GENERAL CORPORATE FUND / COMMUNITY EVENTS       | 35.80    |
|         |                                |                           | CHECK TOTAL                                     | 35.80    |
| 96721   | APPLE CREEK FLOWERS            | LISA KELLY                | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 63.50    |
|         |                                |                           | CHECK TOTAL                                     | 63.50    |
| 96722   | ARAMARK                        | UNIFORMS                  | POLICE PROTECTION FUND / POLICE PROTECTION      | 25.57    |
|         |                                |                           | CHECK TOTAL                                     | 25.57    |
| 96723   | ARARMARK                       | UNIFORMS                  | GENERAL CORPORATE FUND / STREETS DIVISION       | 569.95   |
|         |                                |                           | CHECK TOTAL                                     | 569.95   |
| 96724   | BOHN'S ACE HARDWARE            | SUPPLIES/MATERIALS        | GENERAL CORPORATE FUND / STREETS DIVISION       | 34.94    |
|         |                                | SUPPLIES/MATERIALS        | GENERAL CORPORATE FUND / STREETS DIVISION       | 24.88    |
|         |                                | HOSE COUPLERS             | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 6.99     |
|         |                                | SUPPLIES/MATERIALS        | GENERAL CORPORATE FUND / RECREATION DIVISION    | 61.92    |
|         |                                |                           | CHECK TOTAL                                     | 128.73   |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                   | TRANSACTION DESCRIPTION         | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|-------------------------------|---------------------------------|-------------------------------------------------|----------|
| 96725   | JIM BRIMM & ASSOCIATES        | WOODSTOCK CHALLENGE 2014        | GENERAL CORPORATE FUND / RECREATION DIVISION    | 1,000.00 |
|         |                               | WOODSTOCK CHALLENGE 2014        | GENERAL CORPORATE FUND / RECREATION DIVISION    | 785.00   |
|         |                               |                                 | CHECK TOTAL                                     | 1,785.00 |
| 96726   | DICK BROUILLETTE              | REFUND CANCELED STAGE LEFT BKNG | PERFORMING ARTS FUND / CAFE                     | 100.00   |
|         |                               |                                 | CHECK TOTAL                                     | 100.00   |
| 96727   | JUDITH BROWN                  | RECREATION INSTRUCTION          | RECREATION CENTER FUND / RECREATION CENTER      | 128.00   |
|         |                               |                                 | CHECK TOTAL                                     | 128.00   |
| 96728   | BURRIS EQUIPMENT COMPANY      | RAKES                           | GENERAL CORPORATE FUND / STREETS DIVISION       | 158.74   |
|         |                               | MATERIALS                       | GENERAL CORPORATE FUND / STREETS DIVISION       | 113.85   |
|         |                               |                                 | CHECK TOTAL                                     | 272.59   |
| 96729   | CABAY & COMPANY, INC          | PAPER TOWELS                    | GENERAL CORPORATE FUND / CITY HALL              | 174.03   |
|         |                               |                                 | CHECK TOTAL                                     | 174.03   |
| 96730   | CALIFORNIA CONTRACTORS        | SAFETY GLASSES                  | PUBLIC PARKS FUND / PUBLIC PARKS                | 99.00    |
|         |                               | SAFETY GLASSES                  | GENERAL CORPORATE FUND / STREETS DIVISION       | 99.00    |
|         |                               | SAFETY GLASSES                  | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 99.00    |
|         |                               | SAFETY GLASSES                  | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 99.00    |
|         |                               |                                 | CHECK TOTAL                                     | 396.00   |
| 96731   | CENTEGRA OCCUPATIONAL HEALTH  | DRUG SCREENING                  | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 50.00    |
|         |                               | W/C- TIETZ                      | LIABILITY INSURANCE FUND / LIABILITY INSURANCE  | 91.44    |
|         |                               | DRUG SCREENING                  | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 25.00    |
|         |                               |                                 | CHECK TOTAL                                     | 166.44   |
| 96732   | CHICAGO COFFEE ROASTERY, INC. | CAFE SUPPLIES                   | PERFORMING ARTS FUND / CAFE                     | 87.70    |
|         |                               |                                 | CHECK TOTAL                                     | 87.70    |
| 96733   | COMCAST CABLE                 | COMMUNICATIONS                  | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 134.85   |
|         |                               |                                 | CHECK TOTAL                                     | 134.85   |
| 96734   | COMCAST CABLE                 | COMMUNICATIONS                  | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 79.90    |
|         |                               |                                 | CHECK TOTAL                                     | 79.90    |
| 96735   | COMCAST CABLE                 | XFINITY TV                      | GENERAL CORPORATE FUND / RECREATION DIVISION    | 2.13     |
|         |                               |                                 | CHECK TOTAL                                     | 2.13     |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME              | TRANSACTION DESCRIPTION        | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|--------------------------|--------------------------------|-------------------------------------------------|----------|
| 96736   | COMMONWEALTH EDISON      | UTILITY SERVICES               | TAX INCREMENT FINANCING FUND / TAX INCREMENT FI | 688.43   |
|         |                          | UTILITY SERVICES- STREET LIGHT | GENERAL CORPORATE FUND / STREETS DIVISION       | 82.30    |
|         |                          | UTILITY SERVICES               | AQUATIC CENTER FUND / AQUATIC CENTER            | 3,954.34 |
|         |                          | UTILITY SERVICES               | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 172.65   |
|         |                          | UTILITY SERVICES               | PUBLIC PARKS FUND / PUBLIC PARKS                | 81.84    |
|         |                          | UTILITY SERVICES               | GENERAL CORPORATE FUND / CITY HALL              | 465.33   |
|         |                          | UTILITY SERVICES- STREET LIGHT | GENERAL CORPORATE FUND / STREETS DIVISION       | 41.10    |
|         |                          | CHECK TOTAL                    | 5,485.99                                        |          |
| 96737   | COMMONWEALTH EDISON      | UTILITY SVCS- STREET LIGHTING  | GENERAL CORPORATE FUND / STREETS DIVISION       | 2,481.97 |
|         |                          |                                | CHECK TOTAL                                     | 2,481.97 |
| 96738   | CONSTELLATION NEWENERGY  | ELECTRIC SERVICE               | RECREATION CENTER FUND / RECREATION CENTER      | 2,518.93 |
|         |                          |                                | CHECK TOTAL                                     | 2,518.93 |
| 96739   | COUNTRY DONUTS           | CHALLENGE RUN SUPPLIES         | GENERAL CORPORATE FUND / RECREATION DIVISION    | 140.65   |
|         |                          |                                | CHECK TOTAL                                     | 140.65   |
| 96740   | CURRAN MATERIALS COMPANY | PAVING MATERIALS               | GENERAL CORPORATE FUND / STREETS DIVISION       | 2,949.00 |
|         |                          |                                | CHECK TOTAL                                     | 2,949.00 |
| 96741   | DAHM TRUCKING, INC       | WASTE DISPOSAL                 | ENVIRONMENTAL MANAGEMENT FUND / ENVIRONMENTAL M | 9,600.00 |
|         |                          |                                | CHECK TOTAL                                     | 9,600.00 |
| 96742   | DIAMOND-TUFF CORP.       | SPRAY 9' UTILITY BODY          | PUBLIC PARKS FUND / PUBLIC PARKS                | 900.00   |
|         |                          |                                | CHECK TOTAL                                     | 900.00   |
| 96743   | DIRECT ENERGY BUSINESS   | STREET LIGHTING                | GENERAL CORPORATE FUND / STREETS DIVISION       | 4,253.32 |
|         |                          | STREET LIGHTING                | GENERAL CORPORATE FUND / STREETS DIVISION       | 33.41    |
|         |                          | STREET LIGHTING                | GENERAL CORPORATE FUND / STREETS DIVISION       | 112.43   |
|         |                          | STREET LIGHTING                | GENERAL CORPORATE FUND / STREETS DIVISION       | 259.87   |
|         |                          | STREET LIGHTING                | GENERAL CORPORATE FUND / STREETS DIVISION       | 224.45   |
|         |                          |                                | CHECK TOTAL                                     | 4,883.48 |
| 96744   | ED'S AUTOMOTIVE          | TESTING SERVICES               | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 26.00    |
|         |                          | TESTING SERVICES               | GENERAL CORPORATE FUND / STREETS DIVISION       | 52.00    |
|         |                          | TESTING SERVICES               | PUBLIC PARKS FUND / PUBLIC PARKS                | 26.00    |
|         |                          |                                | CHECK TOTAL                                     | 104.00   |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                  | TRANSACTION DESCRIPTION        | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|------------------------------|--------------------------------|-------------------------------------------------|----------|
| 96745   | FASTENAL COMPANY             | MATERIALS                      | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 147.79   |
|         |                              |                                | CHECK TOTAL                                     | 147.79   |
| 96746   | NICK FENTON                  | RECREATION OFFICIAL            | GENERAL CORPORATE FUND / RECREATION DIVISION    | 48.00    |
|         |                              |                                | CHECK TOTAL                                     | 48.00    |
| 96747   | FIRST PLACE PROMOTIONS       | AWARDS- WOODSTOCK CHALLENGE    | GENERAL CORPORATE FUND / RECREATION DIVISION    | 839.00   |
|         |                              |                                | CHECK TOTAL                                     | 839.00   |
| 96748   | FOX VALLEY FIRE & SAFETY CO. | MONTHLY FEE                    | WIRELESS ALARM MONITORING / WIRELESS ALARM MONI | 1,741.50 |
|         |                              |                                | CHECK TOTAL                                     | 1,741.50 |
| 96749   | HAAS SERVICE SYSTEM          | JANITORIAL SERVICES- MAY, 2014 | PERFORMING ARTS FUND / OPERA HOUSE              | 1,550.00 |
|         |                              |                                | CHECK TOTAL                                     | 1,550.00 |
| 96750   | JACLYN HANSHAW               | RECREATION INSTRUCTOR          | RECREATION CENTER FUND / RECREATION CENTER      | 40.00    |
|         |                              |                                | CHECK TOTAL                                     | 40.00    |
| 96751   | HARRISON PTO                 | PTO CALENDER 2014-2015 AD      | AQUATIC CENTER FUND / AQUATIC CENTER            | 75.00    |
|         |                              |                                | CHECK TOTAL                                     | 75.00    |
| 96752   | HAWKINS, INC.                | CHEMICALS                      | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 380.50   |
|         |                              |                                | CHECK TOTAL                                     | 380.50   |
| 96753   | HD SUPPLY                    | ASHPALT 6.0 SUPERSACK          | GENERAL CORPORATE FUND / STREETS DIVISION       | 2,320.00 |
|         |                              |                                | CHECK TOTAL                                     | 2,320.00 |
| 96754   | CHAS. HERDRICH & SON, INC.   | SUPPLIES                       | PERFORMING ARTS FUND / CAFE                     | 37.60    |
|         |                              | SUPPLIES                       | PERFORMING ARTS FUND / CAFE                     | 121.60   |
|         |                              |                                | CHECK TOTAL                                     | 159.20   |
| 96755   | TIM HICKS                    | SUMMER IN THE PARK             | GENERAL CORPORATE FUND / COMMUNITY EVENTS       | 300.00   |
|         |                              |                                | CHECK TOTAL                                     | 300.00   |
| 96756   | ICE MOUNTAIN DIRECT          | LAB MATERIALS                  | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 43.12    |
|         |                              |                                | CHECK TOTAL                                     | 43.12    |
| 96757   | IMPERIAL SUPPLIES, LLC       | BOLTS- FITTINGS                | GENERAL CORPORATE FUND / STREETS DIVISION       | 146.25   |
|         |                              |                                | CHECK TOTAL                                     | 146.25   |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                | TRANSACTION DESCRIPTION  | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|----------------------------|--------------------------|-------------------------------------------------|----------|
| 96758   | INDEPTH GRAPHICS           | CED FLIER                | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 1,035.00 |
|         |                            | OFF. SHARP               | POLICE PROTECTION FUND / POLICE PROTECTION      | 53.75    |
|         |                            | JOE N AND CORT C         | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 107.52   |
|         |                            |                          | CHECK TOTAL                                     | 1,196.27 |
| 96759   | DON KAMPS                  | RECREATION OFFICIAL      | GENERAL CORPORATE FUND / RECREATION DIVISION    | 144.00   |
|         |                            | RECREATION OFFICIAL      | GENERAL CORPORATE FUND / RECREATION DIVISION    | 48.00    |
|         |                            |                          | CHECK TOTAL                                     | 192.00   |
| 96760   | JANET KAYSER               | RECREATION INSTRUCTION   | RECREATION CENTER FUND / RECREATION CENTER      | 297.00   |
|         |                            |                          | CHECK TOTAL                                     | 297.00   |
| 96761   | L & V DISTRIBUTORS         | STAGE LEFT CAFE SUPPLIES | PERFORMING ARTS FUND / CAFE                     | 82.70    |
|         |                            |                          | CHECK TOTAL                                     | 82.70    |
| 96762   | PETER LAYER                | ADULT TENNIS REFUND      | GENERAL CORPORATE FUND / GENERAL                | 55.00    |
|         |                            |                          | CHECK TOTAL                                     | 55.00    |
| 96763   | STEVE MAJOR                | OFFICIAL'S SERVICES      | GENERAL CORPORATE FUND / RECREATION DIVISION    | 48.00    |
|         |                            |                          | CHECK TOTAL                                     | 48.00    |
| 96764   | MDC ENVIRONMENTAL SERVICES | TRASH STICKERS           | ESCROW FUND / ESCROW ACCOUNT                    | 3,870.00 |
|         |                            | YARD WASTE STICKERS      | ESCROW FUND / ESCROW ACCOUNT                    | 3,600.00 |
|         |                            |                          | CHECK TOTAL                                     | 7,470.00 |
| 96765   | JOE MC CORMACK             | EXPENSE REIMBURSEMENT    | PERFORMING ARTS FUND / MUNICIPAL BAND           | 12.79    |
|         |                            |                          | CHECK TOTAL                                     | 12.79    |
| 96766   | MCHENRY COUNTY EDC         | EDC INVESTMENT SUPPORT   | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 900.00   |
|         |                            |                          | CHECK TOTAL                                     | 900.00   |
| 96767   | MENARDS                    | MATERIALS & SUPPLIES     | GENERAL CORPORATE FUND / STREETS DIVISION       | 18.95    |
|         |                            | MATERIALS & SUPPLIES     | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 41.96    |
|         |                            | MATERIALS & SUPPLIES     | GENERAL CORPORATE FUND / STREETS DIVISION       | 71.28    |
|         |                            | BAGS TOURNAMENT          | PUBLIC PARKS FUND / PUBLIC PARKS                | 94.68    |
|         |                            | MATERIALS & SUPPLIES     | GENERAL CORPORATE FUND / STREETS DIVISION       | 467.04   |
|         |                            | MATERIALS & SUPPLIES     | GENERAL CORPORATE FUND / STREETS DIVISION       | 32.94    |
|         |                            | MATERIALS & SUPPLIES     | GENERAL CORPORATE FUND / STREETS DIVISION       | 31.91    |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME              | TRANSACTION DESCRIPTION      | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|--------------------------|------------------------------|-------------------------------------------------|----------|
| 96767   | MENARDS                  | MATERIALS & SUPPLIES         | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 91.62    |
|         |                          | MATERIALS & SUPPLIES         | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 2.80     |
|         |                          | MATERIALS & SUPPLIES         | GENERAL CORPORATE FUND / STREETS DIVISION       | 99.89    |
|         |                          |                              | CHECK TOTAL                                     | 953.07   |
| 96768   | OUTDOOR RECREATION, INC. | MATERIALS                    | POLICE PROTECTION FUND / POLICE PROTECTION      | 99.98    |
|         |                          |                              | CHECK TOTAL                                     | 99.98    |
| 96769   | QUILL CORPORATION        | CDR SPINDLE                  | POLICE PROTECTION FUND / POLICE PROTECTION      | 48.47    |
|         |                          | SUPPLIES                     | GENERAL CORPORATE FUND / RECREATION DIVISION    | 73.73    |
|         |                          | SUPPLIES                     | WATER AND SEWER UTILITY FUND / ADMINISTRATION & | 181.80   |
|         |                          | POST ITS                     | POLICE PROTECTION FUND / POLICE PROTECTION      | 22.49    |
|         |                          | USB FLASH DRIVE              | POLICE PROTECTION FUND / POLICE PROTECTION      | 83.88    |
|         |                          |                              | CHECK TOTAL                                     | 410.37   |
| 96770   | MICHELLE RICHMEIER       | RECREATION REFUND            | GENERAL CORPORATE FUND / GENERAL                | 50.00    |
|         |                          |                              | CHECK TOTAL                                     | 50.00    |
| 96771   | REVCORE RADIATOR, INC.   | RECHARGE AIR CONDITIONER DYE | GENERAL CORPORATE FUND / RECREATION DIVISION    | 347.90   |
|         |                          |                              | CHECK TOTAL                                     | 347.90   |
| 96772   | S&S GARDEN CENTER, INC.  | LANDSCAPE MATERIALS          | GENERAL CORPORATE FUND / STREETS DIVISION       | 323.00   |
|         |                          |                              | CHECK TOTAL                                     | 323.00   |
| 96773   | MICHELLE SADLER          | PLAYGROUND PROGRAM REFUND    | GENERAL CORPORATE FUND / GENERAL                | 85.00    |
|         |                          |                              | CHECK TOTAL                                     | 85.00    |
| 96774   | KARL SCHMELZER           | RECREATION INSTRUCTION       | GENERAL CORPORATE FUND / RECREATION DIVISION    | 96.00    |
|         |                          |                              | CHECK TOTAL                                     | 96.00    |
| 96775   | SCHOLASTIC BOOK FAIRS    | SCHOLASTIC BOOK FAIR REIMB   | ESCROW FUND / ESCROW ACCOUNT                    | 920.12   |
|         |                          |                              | CHECK TOTAL                                     | 920.12   |
| 96776   | SHOP OUTFITTERS          | UNIVERSAL BENDER             | PERFORMING ARTS FUND / OPERA HOUSE              | 1,810.74 |
|         |                          |                              | CHECK TOTAL                                     | 1,810.74 |
| 96777   | SHERMAN MECHANICAL, INC. | CHECK BOILER                 | AQUATIC CENTER FUND / AQUATIC CENTER            | 154.00   |
|         |                          |                              | CHECK TOTAL                                     | 154.00   |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                    | TRANSACTION DESCRIPTION       | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|--------------------------------|-------------------------------|-------------------------------------------------|----------|
| 96778   | SIKICH LLP                     | ANNUAL AUDIT                  | MUNICIPAL AUDIT FUND / MUNICIPAL AUDIT          | 3,500.00 |
|         |                                |                               | CHECK TOTAL                                     | 3,500.00 |
| 96779   | SIGN A RAMA                    | SIGN SERVICES                 | GENERAL CORPORATE FUND / RECREATION DIVISION    | 53.88    |
|         |                                |                               | CHECK TOTAL                                     | 53.88    |
| 96780   | A. D. STARR                    | REPLICA JERSEYS               | GENERAL CORPORATE FUND / RECREATION DIVISION    | 317.40   |
|         |                                |                               | CHECK TOTAL                                     | 317.40   |
| 96781   | SUBWAY                         | WOODSTOCK CHALLENGE           | GENERAL CORPORATE FUND / RECREATION DIVISION    | 360.00   |
|         |                                |                               | CHECK TOTAL                                     | 360.00   |
| 96782   | JUDITH SVALANDER               | CINDERELLA & GYPSEY FIRE      | ESCROW FUND / ESCROW ACCOUNT                    | 8,502.85 |
|         |                                |                               | CHECK TOTAL                                     | 8,502.85 |
| 96783   | TELCOM INNOVATIONS GROUP       | PHONE                         | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 850.50   |
|         |                                |                               | CHECK TOTAL                                     | 850.50   |
| 96784   | TOPS VETERINARY REHABILITATION | GLYCO FLEX TABLETS            | POLICE PROTECTION FUND / POLICE PROTECTION      | 80.00    |
|         |                                |                               | CHECK TOTAL                                     | 80.00    |
| 96785   | TODAY'S UNIFORMS               | UNIFORMS                      | POLICE PROTECTION FUND / POLICE PROTECTION      | 28.95    |
|         |                                | UNIFORMS                      | POLICE PROTECTION FUND / POLICE PROTECTION      | 49.95    |
|         |                                | UNIFORMS                      | POLICE PROTECTION FUND / POLICE PROTECTION      | 45.95    |
|         |                                |                               | CHECK TOTAL                                     | 124.85   |
| 96786   | UNITED LABORATORIES            | BUG DEETERER/ SWAMP WIPE      | GENERAL CORPORATE FUND / STREETS DIVISION       | 1,065.35 |
|         |                                | CARBO CLEAN SOLAR SOLVENT     | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 523.41   |
|         |                                | GRUNGE GRIPPERS               | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 233.40   |
|         |                                |                               | CHECK TOTAL                                     | 1,822.16 |
| 96787   | UNITED ANALYTICAL SERVICES, IN | OPERA HOUSE CEILING DIFFUSERS | PERFORMING ARTS FUND / OPERA HOUSE              | 1,246.50 |
|         |                                |                               | CHECK TOTAL                                     | 1,246.50 |
| 96788   | VERIZON WIRELESS               | CM                            | GENERAL CORPORATE FUND / GENERAL GOVERNMENT     | 38.05    |
|         |                                | FN                            | GENERAL CORPORATE FUND / FINANCE DEPARTMENT     | 71.28    |
|         |                                | PO                            | POLICE PROTECTION FUND / POLICE PROTECTION      | 99.12    |
|         |                                | CD                            | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 396.93   |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                  | TRANSACTION DESCRIPTION  | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|------------------------------|--------------------------|-------------------------------------------------|----------|
| 96788   | VERIZON WIRELESS             | PW ADMIN                 | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 97.02    |
|         |                              | BLD/EQU                  | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 21.64    |
|         |                              | PK                       | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 166.24   |
|         |                              | ST                       | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 157.87   |
|         |                              | REC                      | GENERAL CORPORATE FUND / RECREATION DIVISION    | 72.11    |
|         |                              | WC                       | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 110.82   |
|         |                              | WT                       | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 68.52    |
|         |                              | WWT                      | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 130.11   |
|         |                              |                          | CHECK TOTAL                                     | 1,429.71 |
| 96789   | VERMEER MIDWEST              | ROPE TO REPLACE OLD ROPE | PUBLIC PARKS FUND / PUBLIC PARKS                | 142.95   |
|         |                              |                          | CHECK TOTAL                                     | 142.95   |
| 96790   | WAL-MART COMMUNITY           | PUBLIC WORKS WEEK        | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 145.89   |
|         |                              |                          | CHECK TOTAL                                     | 145.89   |
| 96791   | WENDY WESOLEK                | RECREATION REFUND        | GENERAL CORPORATE FUND / GENERAL                | 150.00   |
|         |                              |                          | CHECK TOTAL                                     | 150.00   |
| 96792   | WESTSIDE MECHANICAL SERVICES | DECTRON SYSTEM REPAIR    | RECREATION CENTER FUND / RECREATION CENTER      | 834.00   |
|         |                              | DECTRON SYSTEM REPAIR    | RECREATION CENTER FUND / RECREATION CENTER      | 204.09   |
|         |                              |                          | CHECK TOTAL                                     | 1,038.09 |
| 96793   | ERIKA WHILE                  | REC CENTER POOL REFUND   | RECREATION CENTER FUND / RECREATION CENTER      | 75.00    |
|         |                              |                          | CHECK TOTAL                                     | 75.00    |
| 96794   | WILSON BOHANNAN PADLOCK      | LOCK/KEYS                | GENERAL CORPORATE FUND / STREETS DIVISION       | 227.21   |
|         |                              |                          | CHECK TOTAL                                     | 227.21   |
| 96795   | WOODSTOCK HICKSGAS, INC.     | LP GAS SUPPLY            | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 239.03   |
|         |                              | LP GAS SUPPLY            | GENERAL CORPORATE FUND / STREETS DIVISION       | 239.03   |
|         |                              | LP GAS SUPPLY            | PUBLIC PARKS FUND / PUBLIC PARKS                | 239.02   |
|         |                              |                          | CHECK TOTAL                                     | 717.08   |
| 96796   | WOODSTOCK INDEPENDENT        | LEGAL NOTICE             | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 83.75    |
|         |                              |                          | CHECK TOTAL                                     | 83.75    |
| 96797   | WOODSTOCK LUMBER COMPANY     | CONCRETE MIX             | CAPITAL IMP. GEN. CORP. FUND / STREETS/SIDEWALK | 232.90   |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                    | TRANSACTION DESCRIPTION                                  | FUND / DEPARTMENT CHARGED                                                                          | AMOUNT            |
|---------|--------------------------------|----------------------------------------------------------|----------------------------------------------------------------------------------------------------|-------------------|
| 96797   | WOODSTOCK LUMBER COMPANY       | 48" WOOD LATH 509                                        | GENERAL CORPORATE FUND / STREETS DIVISION                                                          | 32.85             |
|         |                                |                                                          | CHECK TOTAL                                                                                        | 265.75            |
| 96798   | WOODSTOCK POWER EQUIPMENT, INC | FLYWHEEL KEY<br>IMPELLER                                 | WATER AND SEWER UTILITY FUND / SEWER & WATER MA<br>WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 10.31<br>85.00    |
|         |                                |                                                          | CHECK TOTAL                                                                                        | 95.31             |
| 96799   | WORLD SECURITY & CONTROL, INC. | FIRE ALARM PANEL BATTERIES<br>FIRE ALARM PANEL BATTERIES | RECREATION CENTER FUND / RECREATION CENTER<br>RECREATION CENTER FUND / RECREATION CENTER           | 150.00<br>125.00  |
|         |                                |                                                          | CHECK TOTAL                                                                                        | 275.00            |
| 96800   | JOSE M. ZAMORANO               | CLEANING SERVICE                                         | RECREATION CENTER FUND / RECREATION CENTER                                                         | 170.00            |
|         |                                |                                                          | CHECK TOTAL                                                                                        | 170.00            |
| 96801   | MATT ZINNEN                    | CLEANUP                                                  | GENERAL CORPORATE FUND / RECREATION DIVISION                                                       | 20.00             |
|         |                                |                                                          | CHECK TOTAL                                                                                        | 20.00             |
| 96802   | RYAN ZINNEN                    | CHALLENGE CLEAN-UP                                       | GENERAL CORPORATE FUND / RECREATION DIVISION                                                       | 20.00             |
|         |                                |                                                          | CHECK TOTAL                                                                                        | 20.00             |
| 96803   | ZUKOWSKI, ROGERS, FLOOD &      | LEGAL FEES- WALMART VEHICULAR<br>LEGAL FEES- PUB WKS     | POLICE PROTECTION FUND / POLICE PROTECTION<br>GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR      | 37.50<br>2,175.00 |
|         |                                |                                                          | CHECK TOTAL                                                                                        | 2,212.50          |
| 96804   | AMERICAN PUBLIC WORKS          | MEMBERSHIP                                               | WATER AND SEWER UTILITY FUND / ADMINISTRATION &                                                    | 79.00             |
|         |                                |                                                          | CHECK TOTAL                                                                                        | 79.00             |
| 96805   | AMERICAN QUALITY MFG, INC.     | EQUIPMENT                                                | RECREATION CENTER FUND / RECREATION CENTER                                                         | 467.94            |
|         |                                |                                                          | CHECK TOTAL                                                                                        | 467.94            |
| 96806   | AQUA FLOW PLUMBING INC         | R.O.W. 410 DACY ST<br>R.O.W. 850 N MADISON ST            | ESCROW FUND / ESCROW ACCOUNT<br>ESCROW FUND / ESCROW ACCOUNT                                       | 100.00<br>100.00  |
|         |                                |                                                          | CHECK TOTAL                                                                                        | 200.00            |
| 96807   | ARAMARK UNIFORM SERVICE        | UNIFORM RENTAL SERVICES                                  | POLICE PROTECTION FUND / POLICE PROTECTION                                                         | 25.57             |
|         |                                |                                                          | CHECK TOTAL                                                                                        | 25.57             |
| 96808   | B & M LAWN CARE                | MOWING SERVICES                                          | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D                                                    | 190.00            |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                  | TRANSACTION DESCRIPTION       | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|------------------------------|-------------------------------|-------------------------------------------------|----------|
| 96808   | B & M LAWN CARE              | MOWING SERVICES               | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 300.00   |
|         |                              | MOWING SERVICES               | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 300.00   |
|         |                              |                               | CHECK TOTAL                                     | 790.00   |
| 96809   | BOHN'S ACE HARDWARE          | SUPPLIES/MATERIALS            | GENERAL CORPORATE FUND / STREETS DIVISION       | 88.97    |
|         |                              | KEYS                          | AQUATIC CENTER FUND / AQUATIC CENTER            | 14.94    |
|         |                              | SUPPLIES/MATERIALS            | AQUATIC CENTER FUND / AQUATIC CENTER            | 22.47    |
|         |                              | BATTERIES                     | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 32.36    |
|         |                              | MATERIALS SESQ FOUNTAIN       | PUBLIC PARKS FUND / PUBLIC PARKS                | 50.39    |
|         |                              | SUPPLIES/MATERIALS            | PERFORMING ARTS FUND / OPERA HOUSE              | 20.49    |
|         |                              | SUPPLIES/MATERIALS            | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 40.97    |
|         |                              | SUPPLIES/MATERIALS            | GENERAL CORPORATE FUND / CITY HALL              | 48.44    |
|         |                              |                               | CHECK TOTAL                                     | 319.03   |
| 96810   | JUDITH BROWN                 | RECREATION INSTRUCTION        | RECREATION CENTER FUND / RECREATION CENTER      | 146.00   |
|         |                              |                               | CHECK TOTAL                                     | 146.00   |
| 96811   | JOHN P. BYARD                | KARATE SERVICES               | GENERAL CORPORATE FUND / RECREATION DIVISION    | 540.00   |
|         |                              |                               | CHECK TOTAL                                     | 540.00   |
| 96812   | CABAY & COMPANY, INC         | SUPPLIES                      | PERFORMING ARTS FUND / OPERA HOUSE              | 135.65   |
|         |                              |                               | CHECK TOTAL                                     | 135.65   |
| 96813   | MELISSA CANTO                | SWIM LESSON MTG               | AQUATIC CENTER FUND / AQUATIC CENTER            | 29.52    |
|         |                              |                               | CHECK TOTAL                                     | 29.52    |
| 96814   | CENTEGRA OCCUPATIONAL HEALTH | TESTING SERVICES              | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 25.00    |
|         |                              |                               | CHECK TOTAL                                     | 25.00    |
| 96815   | CHALLENGER LEARNING CENTER   | HOTEL/MOTEL TAX DISTRIBUTIONS | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 6,000.00 |
|         |                              |                               | CHECK TOTAL                                     | 6,000.00 |
| 96816   | COMCAST CABLE                | COMMUNICATIONS                | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 394.85   |
|         |                              |                               | CHECK TOTAL                                     | 394.85   |
| 96817   | COMCAST CABLE                | COMMUNICATIONS                | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 79.90    |
|         |                              |                               | CHECK TOTAL                                     | 79.90    |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME             | TRANSACTION DESCRIPTION | FUND / DEPARTMENT CHARGED                       | AMOUNT    |
|---------|-------------------------|-------------------------|-------------------------------------------------|-----------|
| 96818   | COMCAST CABLE           | COMMUNICATIONS          | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 119.90    |
|         |                         |                         | CHECK TOTAL                                     | 119.90    |
| 96819   | COMCAST CABLE           | COMMUNICATIONS          | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 79.90     |
|         |                         |                         | CHECK TOTAL                                     | 79.90     |
| 96820   | COMMONWEALTH EDISON     | UTILITY SERVICES        | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 121.95    |
|         |                         | UTILITY SERVICES        | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 81.63     |
|         |                         | UTILITY SERVICES        | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 104.93    |
|         |                         | UTILITY SERVICES        | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 49.29     |
|         |                         | UTILITY SERVICES        | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 106.92    |
|         |                         |                         | CHECK TOTAL                                     | 464.72    |
| 96821   | CONSTELLATION NEWENERGY | ELECTRIC SERVICE        | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 14,375.73 |
|         |                         | ELECTRIC SERVICE        | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 8,260.36  |
|         |                         | ELECTRIC SERVICE        | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 340.08    |
|         |                         | ELECTRIC SERVICE        | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 428.72    |
|         |                         | ELECTRIC SERVICE        | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 321.72    |
|         |                         | ELECTRIC SERVICE        | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 911.13    |
|         |                         | ELECTRIC SERVICE        | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 392.06    |
|         |                         | ELECTRIC SERVICE        | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 43.35     |
|         |                         |                         | CHECK TOTAL                                     | 25,073.15 |
| 96822   | COCA COLA REFRESHMENTS  | SUPPLIES                | RECREATION CENTER FUND / RECREATION CENTER      | 254.45    |
|         |                         |                         | CHECK TOTAL                                     | 254.45    |
| 96823   | CHRIS LYNK              | CDL REIMBURSEMENT       | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 60.00     |
|         |                         |                         | CHECK TOTAL                                     | 60.00     |
| 96824   | DISPLAY SALES           | BRACKETS, BANNERS       | PUBLIC PARKS FUND / PUBLIC PARKS                | 655.00    |
|         |                         |                         | CHECK TOTAL                                     | 655.00    |
| 96825   | JULIE DOERR             | RECREATION INSTRUCTOR   | RECREATION CENTER FUND / RECREATION CENTER      | 80.00     |
|         |                         |                         | CHECK TOTAL                                     | 80.00     |
| 96826   | TAMMY DUNN              | RECREATION INSTRUCTOR   | RECREATION CENTER FUND / RECREATION CENTER      | 645.78    |
|         |                         |                         | CHECK TOTAL                                     | 645.78    |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME             | TRANSACTION DESCRIPTION    | FUND / DEPARTMENT CHARGED                       | AMOUNT  |
|---------|-------------------------|----------------------------|-------------------------------------------------|---------|
| 96827   | ALAN DUNKER             | TENNIS BALLS FOR PROGRAM   | GENERAL CORPORATE FUND / RECREATION DIVISION    | 60.94   |
|         |                         |                            | CHECK TOTAL                                     | 60.94   |
| 96828   | ASHLEY ESUNIS           | RECREATION INSTRUCTOR      | RECREATION CENTER FUND / RECREATION CENTER      | 105.00  |
|         |                         |                            | CHECK TOTAL                                     | 105.00  |
| 96829   | CLARISSA FIORE          | RECREATION INSTRUCTOR      | RECREATION CENTER FUND / RECREATION CENTER      | 20.00   |
|         |                         |                            | CHECK TOTAL                                     | 20.00   |
| 96830   | JILL FLORES             | RECREATION INSTRUCTOR      | RECREATION CENTER FUND / RECREATION CENTER      | 156.00  |
|         |                         |                            | CHECK TOTAL                                     | 156.00  |
| 96831   | DAN GAYDOSH             | INTRO TO WORD              | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 72.50   |
|         |                         | INTER WORD                 | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 72.50   |
|         |                         | COMPUTER BASICS I          | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 72.50   |
|         |                         | COMPUTER BASICS II         | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 72.50   |
|         |                         |                            | CHECK TOTAL                                     | 290.00  |
| 96832   | HACH COMPANY            | RETURN OF EQUIPMENT        | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | -309.60 |
|         |                         | LAB SUPPLIES & CHEMICALS   | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 479.12  |
|         |                         |                            | CHECK TOTAL                                     | 169.52  |
| 96833   | CRYSTAL HARMON          | PROGRAM FEE REFUND         | GENERAL CORPORATE FUND / GENERAL                | 65.00   |
|         |                         |                            | CHECK TOTAL                                     | 65.00   |
| 96834   | HD SUPPLY               | RETURN                     | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | -163.97 |
|         |                         | MATERIALS                  | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 77.16   |
|         |                         | MATERIALS                  | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 144.97  |
|         |                         |                            | CHECK TOTAL                                     | 58.16   |
| 96835   | TIM HICKS               | RECREATION INSTRUCTOR      | RECREATION CENTER FUND / RECREATION CENTER      | 210.00  |
|         |                         |                            | CHECK TOTAL                                     | 210.00  |
| 96836   | JOHN HOCKERSMITH        | RECREATION INSTRUCTOR      | RECREATION CENTER FUND / RECREATION CENTER      | 210.00  |
|         |                         |                            | CHECK TOTAL                                     | 210.00  |
| 96837   | ILLINOIS LIQUOR CONTROL | OPERA HOUSE LIQUOR LICENSE | PERFORMING ARTS FUND / CAFE                     | 500.00  |
|         |                         |                            | CHECK TOTAL                                     | 500.00  |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                                    | TRANSACTION DESCRIPTION             | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|------------------------------------------------|-------------------------------------|-------------------------------------------------|----------|
| 96838   | JAZZ ON THE SQUARE                             | HOTEL/MOTEL TAX DISBURSEMENT        | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 2,500.00 |
|         |                                                |                                     | CHECK TOTAL                                     | 2,500.00 |
| 96839   | ANITA JOHNSON                                  | RECREATION INSTRUCTION              | RECREATION CENTER FUND / RECREATION CENTER      | 420.00   |
|         |                                                |                                     | CHECK TOTAL                                     | 420.00   |
| 96840   | RC JUGGLES                                     | ENTERTAINMENT                       | GENERAL CORPORATE FUND / COMMUNITY EVENTS       | 150.00   |
|         |                                                |                                     | CHECK TOTAL                                     | 150.00   |
| 96841   | DON KAMPS                                      | RECREATION OFFICIAL                 | GENERAL CORPORATE FUND / RECREATION DIVISION    | 144.00   |
|         |                                                |                                     | CHECK TOTAL                                     | 144.00   |
| 96842   | TINA KASHMIER                                  | PROGRAM FEE REFUND                  | GENERAL CORPORATE FUND / GENERAL                | 25.00    |
|         |                                                |                                     | CHECK TOTAL                                     | 25.00    |
| 96843   | KISHWAUKEE TRAIL CHAPTER NSDAR AD IN YEAR BOOK |                                     | PERFORMING ARTS FUND / OPERA HOUSE              | 15.00    |
|         |                                                |                                     | CHECK TOTAL                                     | 15.00    |
| 96844   | THOMAS LA BELLE                                | R.O.W. 627 PARK ST                  | ESCROW FUND / ESCROW ACCOUNT                    | 100.00   |
|         |                                                |                                     | CHECK TOTAL                                     | 100.00   |
| 96845   | LA FONTAINE ENTERPRISES                        | STAIR REPAIR                        | TAX INCREMENT FINANCING FUND / TAX INCREMENT FI | 350.00   |
|         |                                                |                                     | CHECK TOTAL                                     | 350.00   |
| 96846   | MARY LYNN LISK                                 | VOLUNTEER DONUTS/CHALLENGE SUPPLIES | GENERAL CORPORATE FUND / RECREATION DIVISION    | 46.96    |
|         |                                                |                                     | RECREATION CENTER FUND / RECREATION CENTER      | 38.53    |
|         |                                                |                                     | CHECK TOTAL                                     | 85.49    |
| 96847   | KATE LYNN LISK                                 | CHALLENGE PHOTOS                    | GENERAL CORPORATE FUND / RECREATION DIVISION    | 65.00    |
|         |                                                |                                     | CHECK TOTAL                                     | 65.00    |
| 96848   | NEVA E. LISS                                   | RECREATION INSTRUCTOR               | RECREATION CENTER FUND / RECREATION CENTER      | 216.00   |
|         |                                                |                                     | CHECK TOTAL                                     | 216.00   |
| 96849   | LLOYD'S PAINT AND PAPER, INC.                  | MATERIALS                           | TAX INCREMENT FINANCING FUND / TAX INCREMENT FI | 44.95    |
|         |                                                |                                     | CHECK TOTAL                                     | 44.95    |
| 96850   | STEVE MAJOR                                    | OFFICIAL'S SERVICES                 | GENERAL CORPORATE FUND / RECREATION DIVISION    | 48.00    |
|         |                                                |                                     | CHECK TOTAL                                     | 48.00    |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                    | TRANSACTION DESCRIPTION      | FUND / DEPARTMENT CHARGED                       | AMOUNT    |
|---------|--------------------------------|------------------------------|-------------------------------------------------|-----------|
| 96851   | PAMELA MCDONALD                | RECREATION INSTRUCTION       | RECREATION CENTER FUND / RECREATION CENTER      | 606.25    |
|         |                                |                              | CHECK TOTAL                                     | 606.25    |
| 96852   | MC HENRY COUNTY CONVENTION     | HOTEL/MOTEL TAX DISBURSEMENT | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 10,000.00 |
|         |                                |                              | CHECK TOTAL                                     | 10,000.00 |
| 96853   | MCHENRY COUNTY HEATWAVE        | HOTEL/MOTEL TAX DISBURSEMENT | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 2,500.00  |
|         |                                |                              | CHECK TOTAL                                     | 2,500.00  |
| 96854   | MENARDS                        | MATERIALS & SUPPLIES         | PERFORMING ARTS FUND / OPERA HOUSE              | 52.93     |
|         |                                | MATERIALS & SUPPLIES         | PERFORMING ARTS FUND / OPERA HOUSE              | 48.60     |
|         |                                | MATERIALS & SUPPLIES         | PERFORMING ARTS FUND / OPERA HOUSE              | 33.94     |
|         |                                | MATERIALS & SUPPLIES         | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 27.43     |
|         |                                | MATERIALS & SUPPLIES         | PERFORMING ARTS FUND / OPERA HOUSE              | 26.46     |
|         |                                | MATERIALS & SUPPLIES         | PERFORMING ARTS FUND / OPERA HOUSE              | 39.94     |
|         |                                | MATERIALS & SUPPLIES         | PERFORMING ARTS FUND / MUNICIPAL BAND           | 39.98     |
|         |                                | MATERIALS & SUPPLIES         | PERFORMING ARTS FUND / OPERA HOUSE              | 9.97      |
|         |                                | MATERIALS & SUPPLIES         | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 4.99      |
|         |                                | MATERIALS & SUPPLIES         | POLICE PROTECTION FUND / POLICE PROTECTION      | 39.41     |
|         |                                | MATERIALS & SUPPLIES         | GENERAL CORPORATE FUND / FLEET MAINTENANCE      | 76.61     |
|         |                                | MATERIALS & SUPPLIES         | RECREATION CENTER FUND / RECREATION CENTER      | 84.65     |
|         |                                |                              | CHECK TOTAL                                     | 484.91    |
| 96855   | MENTAL HEALTH RESOURCE LEAGUE  | HOTEL/MOTEL TAX DISBURSEMENT | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 1,000.00  |
|         |                                |                              | CHECK TOTAL                                     | 1,000.00  |
| 96856   | METRO PROFESSIONAL PRODUCTS, I | SUPPLIES                     | GENERAL CORPORATE FUND / FLEET MAINTENANCE      | 105.52    |
|         |                                | SUPPLIES                     | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 50.43     |
|         |                                |                              | CHECK TOTAL                                     | 155.95    |
| 96857   | MID AMERICAN WATER OF WAUCONDA | TOOLS                        | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 462.11    |
|         |                                |                              | CHECK TOTAL                                     | 462.11    |
| 96858   | MAILFINANCE                    | POSTAGE MACHINE              | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 62.96     |
|         |                                |                              | CHECK TOTAL                                     | 62.96     |
| 96859   | NICOR                          | UTILITY-GAS                  | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 92.31     |
|         |                                |                              | CHECK TOTAL                                     | 92.31     |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                    | TRANSACTION DESCRIPTION      | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|--------------------------------|------------------------------|-------------------------------------------------|----------|
| 96860   | MOLLY O'CONNOR                 | RECREATION INSTRUCTOR        | RECREATION CENTER FUND / RECREATION CENTER      | 600.00   |
|         |                                |                              | CHECK TOTAL                                     | 600.00   |
| 96861   | OFF SQUARE MUSIC               | HOTEL/MOTEL TAX DISBURSEMENT | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 500.00   |
|         |                                |                              | CHECK TOTAL                                     | 500.00   |
| 96862   | OFFICE DEPOT                   | SUPPLIES                     | GENERAL CORPORATE FUND / STREETS DIVISION       | 12.78    |
|         |                                |                              | CHECK TOTAL                                     | 12.78    |
| 96863   | JOSEFINA PALA                  | RECREATION INSTRUCTOR        | RECREATION CENTER FUND / RECREATION CENTER      | 949.75   |
|         |                                |                              | CHECK TOTAL                                     | 949.75   |
| 96864   | DONALD RAY PARNELL             | RECREATION OFFICIAL          | GENERAL CORPORATE FUND / RECREATION DIVISION    | 72.00    |
|         |                                |                              | CHECK TOTAL                                     | 72.00    |
| 96865   | PORT-A-JOHN                    | RENTAL SERVICES              | GENERAL CORPORATE FUND / COMMUNITY EVENTS       | 300.00   |
|         |                                |                              | CHECK TOTAL                                     | 300.00   |
| 96866   | ANGELA RUIZ                    | RECREATION INSTRUCTOR        | RECREATION CENTER FUND / RECREATION CENTER      | 60.00    |
|         |                                |                              | CHECK TOTAL                                     | 60.00    |
| 96867   | KARL SCHMELZER                 | RECREATION INSTRUCTION       | GENERAL CORPORATE FUND / RECREATION DIVISION    | 72.00    |
|         |                                |                              | CHECK TOTAL                                     | 72.00    |
| 96868   | STAN'S OFFICE TECHNOLOGIES, IN | INK CARTRIDGE                | GENERAL CORPORATE FUND / RECREATION DIVISION    | 225.10   |
|         |                                |                              | CHECK TOTAL                                     | 225.10   |
| 96869   | HARRIS COMPUTER SYSTEMS        | INSTALLATION AND SETUP       | CAPITAL IMP. GEN. CORP. FUND / GENERAL ADMINIST | 1,275.00 |
|         |                                |                              | CHECK TOTAL                                     | 1,275.00 |
| 96870   | SUMMER IN THE PARK             | HOTEL/MOTEL TAX DISTRIBUTION | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 500.00   |
|         |                                |                              | CHECK TOTAL                                     | 500.00   |
| 96871   | MICHAEL SWEENEY                | GUEST CONDUCTOR FEE          | PERFORMING ARTS FUND / MUNICIPAL BAND           | 4,000.00 |
|         |                                |                              | CHECK TOTAL                                     | 4,000.00 |
| 96872   | MICHAEL SWEENEY                | GUEST CONDUCTOR EXPENSES     | PERFORMING ARTS FUND / MUNICIPAL BAND           | 150.00   |
|         |                                |                              | CHECK TOTAL                                     | 150.00   |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                   | TRANSACTION DESCRIPTION      | FUND / DEPARTMENT CHARGED                       | AMOUNT    |
|---------|-------------------------------|------------------------------|-------------------------------------------------|-----------|
| 96873   | TODAY'S UNIFORMS              | UNIFORMS                     | POLICE PROTECTION FUND / POLICE PROTECTION      | 12.95     |
|         |                               |                              | CHECK TOTAL                                     | 12.95     |
| 96874   | TOWNSQUARE PLAYERS            | HOTEL/MOTEL TAX DISTRIBUTION | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 2,500.00  |
|         |                               |                              | CHECK TOTAL                                     | 2,500.00  |
| 96875   | ULTRA STROBE COMMUNICATIONS   | VEHICLE UPGRADES             | CAPITAL IMP. GEN. CORP. FUND / PUBLIC SAFETY    | 1,079.00  |
|         |                               |                              | CHECK TOTAL                                     | 1,079.00  |
| 96876   | U. S. A. BLUE BOOK            | MATERIALS                    | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | -21.37    |
|         |                               | LAB SUPPLIES                 | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 422.53    |
|         |                               |                              | CHECK TOTAL                                     | 401.16    |
| 96877   | U. S. POST OFFICE             | WATER/SEWER POSTAGE          | WATER AND SEWER UTILITY FUND / ADMINISTRATION & | 950.00    |
|         |                               |                              | CHECK TOTAL                                     | 950.00    |
| 96878   | UNIVERSITY OF ILLINOIS - GAR  | TRAINING FEE                 | POLICE PROTECTION FUND / POLICE PROTECTION      | 150.00    |
|         |                               |                              | CHECK TOTAL                                     | 150.00    |
| 96879   | THOMSON REUTERS - WEST        | SUBSCRIPTION                 | POLICE PROTECTION FUND / POLICE PROTECTION      | 156.00    |
|         |                               |                              | CHECK TOTAL                                     | 156.00    |
| 96880   | WOODSTOCK CELEBRATES, INC     | HOTEL/MOTEL TAX DISTRIBUTION | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 2,000.00  |
|         |                               |                              | CHECK TOTAL                                     | 2,000.00  |
| 96881   | WOODSTOCK CHAMBER OF COMMERCE | MISS WOODSTOCK PAGEANT       | ESCROW FUND / ESCROW ACCOUNT                    | 606.65    |
|         |                               |                              | CHECK TOTAL                                     | 606.65    |
| 96882   | WOODSTOCK CHAMBER OF COMMERCE | HOTEL/MOTEL TAX DISTRIBUTION | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 10,000.00 |
|         |                               |                              | CHECK TOTAL                                     | 10,000.00 |
| 96883   | WOODSTOCK FARMER'S MARKET     | HOTEL/MOTEL TAX DISTRIBUTION | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 3,000.00  |
|         |                               |                              | CHECK TOTAL                                     | 3,000.00  |
| 96884   | WOODSTOCK FOLK FESTIVAL, INC. | HOTEL/MOTEL TAX DISTRIBUTION | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 500.00    |
|         |                               |                              | CHECK TOTAL                                     | 500.00    |
| 96885   | WOODSTOCK GROUNDHOG DAYS      | HOTEL/MOTEL TAX DISTRIBUTION | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 3,000.00  |
|         |                               |                              | CHECK TOTAL                                     | 3,000.00  |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME               | TRANSACTION DESCRIPTION      | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|---------------------------|------------------------------|-------------------------------------------------|----------|
| 96886   | WOODSTOCK MOZART FESTIVAL | HOTEL/MOTEL TAX DISTRIBUTION | HOTEL MOTEL TAXES / HOTEL/MOTEL TAXES           | 2,500.00 |
|         |                           |                              | CHECK TOTAL                                     | 2,500.00 |
| 96887   | JOSE M. ZAMORANO          | SERVICE                      | RECREATION CENTER FUND / RECREATION CENTER      | 170.00   |
|         |                           |                              | CHECK TOTAL                                     | 170.00   |
| 96888   | ZEE MEDICAL SERVICES      | MEDICAL SUPPLIES             | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 80.50    |
|         |                           |                              | CHECK TOTAL                                     | 80.50    |
| 96889   | KATHLEEN ZANK             | RECREATION INSTRUCTION       | RECREATION CENTER FUND / RECREATION CENTER      | 162.00   |
|         |                           |                              | CHECK TOTAL                                     | 162.00   |
| 96890   | MARIA CAMPBELL            | RECREATION INSTRUCTOR        | RECREATION CENTER FUND / RECREATION CENTER      | 300.00   |
|         |                           |                              | CHECK TOTAL                                     | 300.00   |
| 96891   | A AMERICAN ARBORIST       | EMERGENCY TREE WORK          | PUBLIC PARKS FUND / PUBLIC PARKS                | 400.00   |
|         |                           |                              | CHECK TOTAL                                     | 400.00   |
| 96892   | CONSERV FS                | DIESEL FUEL                  | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 334.27   |
|         |                           |                              | CHECK TOTAL                                     | 334.27   |
| 96893   | AIRGAS                    | SERVICE                      | GENERAL CORPORATE FUND / FLEET MAINTENANCE      | 158.47   |
|         |                           |                              | CHECK TOTAL                                     | 158.47   |
| 96894   | ALLDATA                   | SUBSCRIPTION                 | GENERAL CORPORATE FUND / FLEET MAINTENANCE      | 1,500.00 |
|         |                           |                              | CHECK TOTAL                                     | 1,500.00 |
| 96895   | AMAZON                    | LIBRARY MATERIALS            | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 571.11   |
|         |                           |                              | CHECK TOTAL                                     | 571.11   |
| 96896   | SUSAN ANDERSON            | MEMBERSHIP REFUND            | RECREATION CENTER FUND / RECREATION CENTER      | 70.00    |
|         |                           |                              | CHECK TOTAL                                     | 70.00    |
| 96897   | ARSENAULT ASSOCIATES      | ANNUAL SOFTWARE MAINTENANCE  | GENERAL CORPORATE FUND / FLEET MAINTENANCE      | 514.11   |
|         |                           |                              | CHECK TOTAL                                     | 514.11   |
| 96898   | ASSOCIATED ELECTRICAL     | LIGHTPOLE RECEPTACLE REPLACE | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 1,540.00 |
|         |                           |                              | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 243.58   |
|         |                           |                              | CHECK TOTAL                                     | 1,783.58 |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                   | TRANSACTION DESCRIPTION    | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|-------------------------------|----------------------------|-------------------------------------------------|----------|
| 96899   | BAKER & TAYLOR BOOKS          | BOOKS                      | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 234.63   |
|         |                               | BOOKS                      | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 102.27   |
|         |                               | BOOKS                      | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 463.17   |
|         |                               | BOOKS                      | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 513.66   |
|         |                               | BOOKS                      | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 480.83   |
|         |                               | BOOKS                      | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 789.51   |
|         |                               | BOOKS                      | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 812.13   |
|         |                               | BOOKS                      | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 941.36   |
|         |                               | CHECK TOTAL                | 4,337.56                                        |          |
| 96900   | BAKER & TAYLOR CONTINUATION   | BOOKS                      | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 45.04    |
|         |                               | BOOKS                      | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 140.76   |
|         |                               |                            | CHECK TOTAL                                     | 185.80   |
| 96901   | BAXTER & WOODMAN, INC.        | BWCSI WATER SUPPORT SVCS   | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 1,657.68 |
|         |                               |                            | CHECK TOTAL                                     | 1,657.68 |
| 96902   | B & Z ELECTRICAL CONTRACTORS, | LEARNING ARE POWER & DATA  | PUBLIC LIBRARY BUILDING FUND / LIBRARY BUILDING | 5,181.00 |
|         |                               | WEST PARK LOT LIGHT POLES  | PUBLIC LIBRARY BUILDING FUND / LIBRARY BUILDING | 550.00   |
|         |                               |                            | CHECK TOTAL                                     | 5,731.00 |
| 96903   | BOHN'S ACE HARDWARE           | SUPPLIES/MATERIALS         | PUBLIC PARKS FUND / PUBLIC PARKS                | 3.79     |
|         |                               | SUPPLIES/MATERIALS         | PUBLIC PARKS FUND / PUBLIC PARKS                | 23.42    |
|         |                               | SUPPLIES/MATERIALS         | GENERAL CORPORATE FUND / RECREATION DIVISION    | 10.98    |
|         |                               |                            | CHECK TOTAL                                     | 38.19    |
| 96904   | CHARIS BRADLEY                | MEMBERSHIP REFUND          | RECREATION CENTER FUND / RECREATION CENTER      | 25.00    |
|         |                               |                            | CHECK TOTAL                                     | 25.00    |
| 96905   | KATHERINE BRADLEY             | MEMBERSHIP REFUND          | RECREATION CENTER FUND / RECREATION CENTER      | 35.00    |
|         |                               |                            | CHECK TOTAL                                     | 35.00    |
| 96906   | BYRON REITESEL                | REPAIRS                    | AQUATIC CENTER FUND / AQUATIC CENTER            | 510.00   |
|         |                               |                            | CHECK TOTAL                                     | 510.00   |
| 96907   | CDW GOVERNMENT, INC.          | 6FT DISPLAYPORT CABW LATCH | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 28.61    |
|         |                               |                            | CHECK TOTAL                                     | 28.61    |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                  | TRANSACTION DESCRIPTION       | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|------------------------------|-------------------------------|-------------------------------------------------|----------|
| 96908   | CABAY & COMPANY, INC         | SUPPLIES                      | RECREATION CENTER FUND / RECREATION CENTER      | 1,294.42 |
|         |                              | SUPPLIES                      | RECREATION CENTER FUND / RECREATION CENTER      | 925.86   |
|         |                              |                               | CHECK TOTAL                                     | 2,220.28 |
| 96909   | CALL ONE                     | CELLPHONE #1010-9345-0000     | GENERAL CORPORATE FUND / GENERAL GOVERNMENT     | 58.56    |
|         |                              | CELLPHONE #1010-9345-0000     | GENERAL CORPORATE FUND / FINANCE DEPARTMENT     | 182.02   |
|         |                              | CELLPHONE #1010-9345-0000     | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 62.12    |
|         |                              | CELLPHONE #1010-9345-0000     | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 786.61   |
|         |                              | CELLPHONE #1010-9345-0000     | GENERAL CORPORATE FUND / RECREATION DIVISION    | 89.32    |
|         |                              | CELLPHONE #1010-9345-0000     | RECREATION CENTER FUND / RECREATION CENTER      | 156.74   |
|         |                              | CELLPHONE #1010-9345-0000     | POLICE PROTECTION FUND / POLICE PROTECTION      | 4,120.46 |
|         |                              | CELLPHONE #1010-9345-0000     | PERFORMING ARTS FUND / OPERA HOUSE              | 236.68   |
|         |                              | CELLPHONE #1010-9345-0000     | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 156.74   |
|         |                              | CELLPHONE #1010-9345-0000     | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 1,913.41 |
|         |                              | CELLPHONE #1010-9345-0000     | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 274.79   |
|         |                              | CELLPHONE #1010-9345-0000     | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 870.24   |
|         |                              | CELLPHONE #1010-9345-0000     | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 58.55    |
|         |                              |                               | CHECK TOTAL                                     | 8,966.24 |
| 96910   | CENTEGRA OCCUPATIONAL HEALTH | TESTING SERVICES              | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 75.00    |
|         |                              | TESTING SERVICES              | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 25.00    |
|         |                              |                               | CHECK TOTAL                                     | 100.00   |
| 96911   | CHICAGO METROPOLITAN AGENCY  | SUBSCRIPTION                  | GENERAL CORPORATE FUND / GENERAL GOVERNMENT     | 237.12   |
|         |                              |                               | CHECK TOTAL                                     | 237.12   |
| 96912   | CITY ELECTRIC SUPPLY         | BALLAST                       | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 83.08    |
|         |                              |                               | CHECK TOTAL                                     | 83.08    |
| 96913   | CL GRAPHICS                  | DATA PROCESSING               | PERFORMING ARTS FUND / OPERA HOUSE              | 810.04   |
|         |                              | SUMMER 2014 EVENT SELF MAILER | PERFORMING ARTS FUND / OPERA HOUSE              | 1,418.00 |
|         |                              | SUMMER 2014 MAILER LAYOUT     | PERFORMING ARTS FUND / OPERA HOUSE              | 425.00   |
|         |                              |                               | CHECK TOTAL                                     | 2,653.04 |
| 96914   | COMMUNITY PLUMBING & HEATING | SERVICE                       | AQUATIC CENTER FUND / AQUATIC CENTER            | 327.00   |
|         |                              | MATERIALS                     | GENERAL CORPORATE FUND / FLEET MAINTENANCE      | 215.79   |
|         |                              | DRINKING FOUNTAIN FAUCET      | PUBLIC PARKS FUND / PUBLIC PARKS                | 70.90    |
|         |                              |                               | CHECK TOTAL                                     | 613.69   |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME              | TRANSACTION DESCRIPTION     | FUND / DEPARTMENT CHARGED                       | AMOUNT    |
|---------|--------------------------|-----------------------------|-------------------------------------------------|-----------|
| 96915   | COMMONWEALTH EDISON      | UTILITY SERVICES            | PUBLIC PARKS FUND / PUBLIC PARKS                | 19.29     |
|         |                          |                             | CHECK TOTAL                                     | 19.29     |
| 96916   | CONSTELLATION NEWENERGY  | ELECTRIC SERVICE            | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 125.43    |
|         |                          | ELECTRIC SERVICE            | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 221.95    |
|         |                          |                             | CHECK TOTAL                                     | 347.38    |
| 96917   | CONTROL SERVICE INC      | REPLACEMENT FLOW METER      | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 5,685.16  |
|         |                          | REPLACEMENT FLOW METER      | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 5,749.58  |
|         |                          |                             | CHECK TOTAL                                     | 11,434.74 |
| 96918   | THE COPY EXPRESS, INC.   | PROGRAM - CITY BAND CONCERT | PERFORMING ARTS FUND / MUNICIPAL BAND           | 42.58     |
|         |                          |                             | CHECK TOTAL                                     | 42.58     |
| 96919   | COCA COLA REFRESHMENTS   | SUPPLIES                    | RECREATION CENTER FUND / RECREATION CENTER      | 349.71    |
|         |                          |                             | CHECK TOTAL                                     | 349.71    |
| 96920   | CROWN RESTROOMS          | RENTAL SERVICES- SULLIVAN   | PUBLIC PARKS FUND / PUBLIC PARKS                | 121.50    |
|         |                          | MERRYMAN PARK MATERIALS     | PUBLIC PARKS FUND / PUBLIC PARKS                | 146.50    |
|         |                          | RENTAL SERVICES- BATES PK   | PUBLIC PARKS FUND / PUBLIC PARKS                | 170.00    |
|         |                          | RENTAL SERVICES             | PUBLIC PARKS FUND / PUBLIC PARKS                | 156.50    |
|         |                          | RENTAL SERVICES             | PUBLIC PARKS FUND / PUBLIC PARKS                | 364.50    |
|         |                          | RENTAL SERVICES- MERRYMAN   | PUBLIC PARKS FUND / PUBLIC PARKS                | 421.21    |
|         |                          | RENTAL SERVICES             | PUBLIC PARKS FUND / PUBLIC PARKS                | 230.00    |
|         |                          |                             | CHECK TOTAL                                     | 1,610.21  |
| 96921   | CURRAN MATERIALS COMPANY | MATERIALS                   | GENERAL CORPORATE FUND / STREETS DIVISION       | 3,096.00  |
|         |                          |                             | CHECK TOTAL                                     | 3,096.00  |
| 96922   | DEMCO                    | SUPPLIES                    | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 256.90    |
|         |                          | SUPPLIES                    | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 383.93    |
|         |                          |                             | CHECK TOTAL                                     | 640.83    |
| 96923   | DIRECT ENERGY BUSINESS   | STREET LIGHTING             | GENERAL CORPORATE FUND / STREETS DIVISION       | 15,909.46 |
|         |                          |                             | CHECK TOTAL                                     | 15,909.46 |
| 96924   | DOOR SERVICES, INC       | EXTERIOR DOOR HAD ISSEUS    | PUBLIC LIBRARY BUILDING FUND / LIBRARY BUILDING | 721.00    |
|         |                          |                             | CHECK TOTAL                                     | 721.00    |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME      | TRANSACTION DESCRIPTION      | FUND / DEPARTMENT CHARGED                       | AMOUNT     |
|---------|------------------|------------------------------|-------------------------------------------------|------------|
| 96925   | DORNER COMPANY   | 6" VALVE                     | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 1,498.62   |
|         |                  |                              | CHECK TOTAL                                     | 1,498.62   |
| 96926   | DAVID G. ETERNO  | PROFESSIONAL SERVICES        | ADMINISTRATIVE ADJUDICATION / ADMINISTRATIVE AD | 562.50     |
|         |                  |                              | CHECK TOTAL                                     | 562.50     |
| 96927   | FASTENAL COMPANY | MATERIALS                    | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 20.82      |
|         |                  |                              | CHECK TOTAL                                     | 20.82      |
| 96928   | NICK FENTON      | RECREATION OFFICIAL          | GENERAL CORPORATE FUND / RECREATION DIVISION    | 72.00      |
|         |                  |                              | CHECK TOTAL                                     | 72.00      |
| 96929   | RYAN FREEMAN     | ENTERTAINMENT                | GENERAL CORPORATE FUND / COMMUNITY EVENTS       | 1,700.00   |
|         |                  |                              | CHECK TOTAL                                     | 1,700.00   |
| 96930   | GALE             | BOOKS                        | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 335.00     |
|         |                  |                              | CHECK TOTAL                                     | 335.00     |
| 96931   | DAN GAYDOSH      | EXCEL                        | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 145.00     |
|         |                  |                              | CHECK TOTAL                                     | 145.00     |
| 96932   | GRAINGER         | MATERIALS                    | PERFORMING ARTS FUND / OPERA HOUSE              | 5.58       |
|         |                  | MATERIALS                    | PERFORMING ARTS FUND / OPERA HOUSE              | 18.37      |
|         |                  | DISPOSABLE GLOVES            | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 198.00     |
|         |                  |                              | CHECK TOTAL                                     | 221.95     |
| 96933   | HD SUPPLY        | MATERIALS                    | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 268.56     |
|         |                  | MATERIALS                    | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 21.37      |
|         |                  |                              | CHECK TOTAL                                     | 289.93     |
| 96934   | HOME STATE BANK  | EMPLOYEE HEALTH CONTRIBUTION | GENERAL CORPORATE FUND / GENERAL                | 50,086.28  |
|         |                  | EMPLOYEE HEALTH CONTRIBUTION | POLICE PROTECTION FUND / POLICE PROTECTION      | 54,214.12  |
|         |                  | EMPLOYEE HEALTH CONTRIBUTION | AQUATIC CENTER FUND / AQUATIC CENTER            | 752.57     |
|         |                  | EMPLOYEE HEALTH CONTRIBUTION | RECREATION CENTER FUND / RECREATION CENTER      | 752.57     |
|         |                  | EMPLOYEE HEALTH CONTRIBUTION | PUBLIC PARKS FUND / PUBLIC PARKS                | 9,556.63   |
|         |                  | EMPLOYEE HEALTH CONTRIBUTION | PERFORMING ARTS FUND / OPERA HOUSE              | 4,515.39   |
|         |                  | EMPLOYEE HEALTH CONTRIBUTION | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 9,846.77   |
|         |                  | EMPLOYEE HEALTH CONTRIBUTION | WATER AND SEWER UTILITY FUND / WATER & SEWER    | 21,887.80  |
|         |                  |                              | CHECK TOTAL                                     | 151,612.13 |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                  | TRANSACTION DESCRIPTION      | FUND / DEPARTMENT CHARGED                       | AMOUNT    |
|---------|------------------------------|------------------------------|-------------------------------------------------|-----------|
| 96935   | ID EDGE                      | SUPPLIES                     | GENERAL CORPORATE FUND / RECREATION DIVISION    | 768.50    |
|         |                              |                              | CHECK TOTAL                                     | 768.50    |
| 96936   | JACK DOHENY COMPANIES        | MATERIALS                    | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 79.23     |
|         |                              |                              | CHECK TOTAL                                     | 79.23     |
| 96937   | ILLINOIS EPA FISCAL SERVICES | DOMESTIC SEWAGE              | WATER AND SEWER UTILITY FUND / ADMINISTRATION & | 17,500.00 |
|         |                              |                              | CHECK TOTAL                                     | 17,500.00 |
| 96938   | ILLINOIS EPA FISCAL SERVICES | DOMESTIC SEWAGE              | WATER AND SEWER UTILITY FUND / ADMINISTRATION & | 15,000.00 |
|         |                              |                              | CHECK TOTAL                                     | 15,000.00 |
| 96939   | ILLINOIS EPA FISCAL SERVICES | STORMWATER                   | WATER AND SEWER UTILITY FUND / ADMINISTRATION & | 500.00    |
|         |                              |                              | CHECK TOTAL                                     | 500.00    |
| 96940   | ILLINOIS EPA FISCAL SERVICES | STORMWATER                   | WATER AND SEWER UTILITY FUND / ADMINISTRATION & | 500.00    |
|         |                              |                              | CHECK TOTAL                                     | 500.00    |
| 96941   | ILLINOIS EPA FISCAL SERVICES | IEPA MS4 PERMIT FEE          | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 1,000.00  |
|         |                              |                              | CHECK TOTAL                                     | 1,000.00  |
| 96942   | IMPERIAL SUPPLIES, LLC       | MATERIALS                    | PUBLIC PARKS FUND / PUBLIC PARKS                | 281.70    |
|         |                              | MATERIALS                    | PUBLIC PARKS FUND / PUBLIC PARKS                | 281.70    |
|         |                              | MATERIALS                    | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 281.70    |
|         |                              | MATERIALS                    | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 281.69    |
|         |                              | MATERIALS                    | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 281.70    |
|         |                              | SERVICE                      | GENERAL CORPORATE FUND / STREETS DIVISION       | 102.00    |
|         |                              |                              | CHECK TOTAL                                     | 1,510.49  |
| 96943   | INTERIORS FOR BUSINESS       | STEELCASE PRODUCT OFFICE 123 | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 8,263.36  |
|         |                              |                              | CHECK TOTAL                                     | 8,263.36  |
| 96944   | NAVIANT                      | KONICA MINOLTA               | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 1,200.00  |
|         |                              |                              | CHECK TOTAL                                     | 1,200.00  |
| 96945   | JRM DISTRIBUTION LLC         | NUTS & BOLTS                 | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 124.64    |
|         |                              | MATERIALS                    | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 67.15     |
|         |                              |                              | CHECK TOTAL                                     | 191.79    |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                   | TRANSACTION DESCRIPTION    | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|-------------------------------|----------------------------|-------------------------------------------------|----------|
| 96946   | DON KAMPS                     | RECREATION OFFICIAL        | GENERAL CORPORATE FUND / RECREATION DIVISION    | 48.00    |
|         |                               |                            | CHECK TOTAL                                     | 48.00    |
| 96947   | L & S ELECTRIC                | MOTOR REPAIR               | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 920.00   |
|         |                               | MOTOR REPAIR               | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 920.00   |
|         |                               |                            | CHECK TOTAL                                     | 1,840.00 |
| 96948   | LA FONTAINE ENTERPRISES       | PROFESSIONAL SERVICES      | GENERAL CORPORATE FUND / CITY HALL              | 6,700.00 |
|         |                               |                            | CHECK TOTAL                                     | 6,700.00 |
| 96949   | LEE JENSEN SALES CO           | MATERIALS                  | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 200.61   |
|         |                               |                            | CHECK TOTAL                                     | 200.61   |
| 96950   | THE LEGENDAIRES LLC           | ELVIS/ORBISON 6/28/14      | ESCROW FUND / ESCROW ACCOUNT                    | 9,872.05 |
|         |                               |                            | CHECK TOTAL                                     | 9,872.05 |
| 96951   | LION HEART ENGINEERING P C    | BATTERY                    | PUBLIC LIBRARY BUILDING FUND / LIBRARY BUILDING | 276.00   |
|         |                               |                            | CHECK TOTAL                                     | 276.00   |
| 96952   | LLOYD'S PAINT AND PAPER, INC. | REC CTR PLAYROOM SUPPLIES  | RECREATION CENTER FUND / RECREATION CENTER      | 113.96   |
|         |                               | MATERIALS                  | AQUATIC CENTER FUND / AQUATIC CENTER            | 639.50   |
|         |                               | MATERIALS                  | AQUATIC CENTER FUND / AQUATIC CENTER            | 72.95    |
|         |                               |                            | CHECK TOTAL                                     | 826.41   |
| 96953   | MARIA LYONS                   | PROGRAM FEE REFUND         | GENERAL CORPORATE FUND / GENERAL                | 80.00    |
|         |                               |                            | CHECK TOTAL                                     | 80.00    |
| 96954   | MDC ENVIRONMENTAL SERVICES    | YARD WASTE STICKERS        | ESCROW FUND / ESCROW ACCOUNT                    | 3,600.00 |
|         |                               | YARD WASTE STICKERS        | ESCROW FUND / ESCROW ACCOUNT                    | 3,870.00 |
|         |                               |                            | CHECK TOTAL                                     | 7,470.00 |
| 96955   | MCHENRY ANALYTICAL WATER      | SAMPLE TESTING             | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 450.00   |
|         |                               |                            | CHECK TOTAL                                     | 450.00   |
| 96956   | MC HENRY COUNTY DIVISION OF   | PACE SERVICES- MARCH 2014  | PARATRANSIT FUND / PARATRANSIT                  | 2,029.94 |
|         |                               | PACE SERVICES- APRIL, 2014 | PARATRANSIT FUND / PARATRANSIT                  | 2,182.71 |
|         |                               |                            | CHECK TOTAL                                     | 4,212.65 |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                    | TRANSACTION DESCRIPTION      | FUND / DEPARTMENT CHARGED                       | AMOUNT     |
|---------|--------------------------------|------------------------------|-------------------------------------------------|------------|
| 96957   | MCMRMA                         | 2014/2015 POOL               | LIABILITY INSURANCE FUND / LIABILITY INSURANCE  | 74,392.80  |
|         |                                | 2014/2015 POOL               | LIABILITY INSURANCE FUND / LIABILITY INSURANCE  | 235,577.20 |
|         |                                |                              | CHECK TOTAL                                     | 309,970.00 |
| 96958   | MENARDS                        | MATERIALS & SUPPLIES         | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 41.88      |
|         |                                | MATERIALS & SUPPLIES         | PUBLIC PARKS FUND / PUBLIC PARKS                | 70.39      |
|         |                                |                              | CHECK TOTAL                                     | 112.27     |
| 96959   | METRO PROFESSIONAL PRODUCTS, I | SUPPLIES                     | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 68.59      |
|         |                                |                              | CHECK TOTAL                                     | 68.59      |
| 96960   | METROPOLITAN INDUSTRIES, INC.  | LIFT STATION WELL #2 SERVICE | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 2,600.00   |
|         |                                |                              | CHECK TOTAL                                     | 2,600.00   |
| 96961   | MIDWEST TAPE                   | LIBRARY MATERIALS            | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 258.07     |
|         |                                | LIBRARY MATERIALS            | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 191.89     |
|         |                                | LIBRARY MATERIALS            | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 533.00     |
|         |                                | LIBRARY MATERIALS            | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 557.80     |
|         |                                |                              | CHECK TOTAL                                     | 1,540.76   |
| 96962   | MARK MINDRUM                   | MAIL BOX REPLACEMENT         | GENERAL CORPORATE FUND / STREETS DIVISION       | 75.00      |
|         |                                |                              | CHECK TOTAL                                     | 75.00      |
| 96963   | TIMBER WORKS INC               | MULCH                        | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 320.00     |
|         |                                |                              | CHECK TOTAL                                     | 320.00     |
| 96964   | MUZAK LLC                      | SERVICES                     | RECREATION CENTER FUND / RECREATION CENTER      | 97.87      |
|         |                                | SERVICES                     | AQUATIC CENTER FUND / AQUATIC CENTER            | 32.09      |
|         |                                |                              | CHECK TOTAL                                     | 129.96     |
| 96965   | NCPERS - IL IMRF               | INSURANCE                    | GENERAL CORPORATE FUND / GENERAL                | 409.00     |
|         |                                |                              | CHECK TOTAL                                     | 409.00     |
| 96966   | NORTH AMERICAN SALT COMPANY    | SALT                         | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 2,001.39   |
|         |                                | SALT                         | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 2,052.39   |
|         |                                |                              | CHECK TOTAL                                     | 4,053.78   |
| 96967   | NICOR                          | UTILITY-GAS                  | RECREATION CENTER FUND / RECREATION CENTER      | 621.46     |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                  | TRANSACTION DESCRIPTION       | FUND / DEPARTMENT CHARGED                       | AMOUNT     |
|---------|------------------------------|-------------------------------|-------------------------------------------------|------------|
| 96967   | NICOR                        | UTILITY-GAS                   | PUBLIC PARKS FUND / PUBLIC PARKS                | 40.42      |
|         |                              | UTILITY-GAS                   | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 36.69      |
|         |                              | UTILITY-GAS                   | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 29.91      |
|         |                              | UTILITY-GAS                   | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 82.51      |
|         |                              | UTILITY-GAS                   | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 30.86      |
|         |                              | UTILITY-GAS                   | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 28.92      |
|         |                              | UTILITY-GAS                   | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 31.83      |
|         |                              | UTILITY-GAS                   | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 38.61      |
|         |                              | UTILITY-GAS                   | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 27.98      |
|         |                              | UTILITY-GAS                   | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 40.45      |
|         |                              |                               | CHECK TOTAL                                     | 1,009.64   |
| 96968   | NORTHERN KEY & LOCK, INC.    | MATERIALS                     | PERFORMING ARTS FUND / OPERA HOUSE              | 183.00     |
|         |                              | MATERIALS                     | PERFORMING ARTS FUND / OPERA HOUSE              | 28.00      |
|         |                              |                               | CHECK TOTAL                                     | 211.00     |
| 96969   | NOTARY PUBLIC ASSOCIATION OF | RENEWAL- LIMBAUGH AND KASTNER | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 113.00     |
|         |                              |                               | CHECK TOTAL                                     | 113.00     |
| 96970   | OFFICE DEPOT                 | CHAIR                         | GENERAL CORPORATE FUND / FINANCE DEPARTMENT     | 99.99      |
|         |                              |                               | CHECK TOTAL                                     | 99.99      |
| 96971   | ORIENTAL TRADING CO., INC.   | SUPPLIES                      | GENERAL CORPORATE FUND / COMMUNITY EVENTS       | 332.30     |
|         |                              |                               | CHECK TOTAL                                     | 332.30     |
| 96972   | OVERDRIVE                    | ELECTRONIC BOOKS              | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 293.95     |
|         |                              |                               | CHECK TOTAL                                     | 293.95     |
| 96973   | STANDARD EQUIPMENT COMPANY   | SERVICE                       | GENERAL CORPORATE FUND / STREETS DIVISION       | 60.59      |
|         |                              |                               | CHECK TOTAL                                     | 60.59      |
| 96974   | POLICE PENSION FUND          | TRANSFER                      | POLICE PROTECTION FUND / POLICE PROTECTION      | 119,698.50 |
|         |                              | PROPERTY TAXES-07-03-14 DIST  | POLICE PROTECTION FUND / POLICE PROTECTION      | 5,157.48   |
|         |                              |                               | CHECK TOTAL                                     | 124,855.98 |
| 96975   | PORT-A-JOHN                  | RENTAL SERVICES               | PUBLIC PARKS FUND / PUBLIC PARKS                | 52.00      |
|         |                              | RENTAL SERVICES               | PUBLIC PARKS FUND / PUBLIC PARKS                | 104.00     |
|         |                              |                               | CHECK TOTAL                                     | 156.00     |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                 | TRANSACTION DESCRIPTION   | FUND / DEPARTMENT CHARGED                       | AMOUNT    |
|---------|-----------------------------|---------------------------|-------------------------------------------------|-----------|
| 96976   | PRODUCERS CHEMICAL COMPANY  | CHEMICALS                 | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 1,566.00  |
|         |                             |                           | CHECK TOTAL                                     | 1,566.00  |
| 96977   | PYROAM INC                  | SUPPLIES                  | ESCROW FUND / ESCROW ACCOUNT                    | 18.50     |
|         |                             | SUPPLIES                  | ESCROW FUND / ESCROW ACCOUNT                    | 48.00     |
|         |                             | SUPPLIES                  | ESCROW FUND / ESCROW ACCOUNT                    | 165.00    |
|         |                             | SUPPLIES                  | ESCROW FUND / ESCROW ACCOUNT                    | 104.00    |
|         |                             | SUPPLIES                  | ESCROW FUND / ESCROW ACCOUNT                    | 251.10    |
|         |                             | SUPPLIES                  | ESCROW FUND / ESCROW ACCOUNT                    | 226.80    |
|         |                             | SUPPLIES                  | ESCROW FUND / ESCROW ACCOUNT                    | 37.00     |
|         |                             | SUPPLIES                  | ESCROW FUND / ESCROW ACCOUNT                    | 271.20    |
|         |                             | SUPPLIES                  | ESCROW FUND / ESCROW ACCOUNT                    | 30.00     |
|         |                             | SHIPPING                  | ESCROW FUND / ESCROW ACCOUNT                    | 58.41     |
|         |                             |                           | CHECK TOTAL                                     | 1,210.01  |
| 96978   | QUILL CORPORATION           | SUPPLIES                  | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 84.95     |
|         |                             | SUPPLIES                  | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 34.98     |
|         |                             | PLASTIC CLIPBOARDS        | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 31.96     |
|         |                             | SUPPLIES                  | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 130.93    |
|         |                             | SUPPLIES                  | GENERAL CORPORATE FUND / RECREATION DIVISION    | 41.38     |
|         |                             | SUPPLIES                  | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 51.96     |
|         |                             | SUPPLIES                  | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 115.18    |
|         |                             | SUPPLIES                  | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 19.95     |
|         |                             | SUPPLIES                  | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 163.78    |
|         |                             | SUPPLIES                  | POLICE PROTECTION FUND / POLICE PROTECTION      | 52.48     |
|         |                             | SUPPLIES                  | GENERAL CORPORATE FUND / GENERAL GOVERNMENT     | 5.84      |
|         |                             | SUPPLIES                  | GENERAL CORPORATE FUND / FINANCE DEPARTMENT     | 5.84      |
|         |                             | SUPPLIES                  | GENERAL CORPORATE FUND / HUMAN RESOURCES        | 5.84      |
|         |                             | SUPPLIES                  | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 5.84      |
|         |                             | SUPPLIES                  | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 41.39     |
|         |                             | SUPPLIES                  | GENERAL CORPORATE FUND / RECREATION DIVISION    | 5.84      |
|         |                             | SUPPLIES                  | PERFORMING ARTS FUND / OPERA HOUSE              | 5.85      |
|         |                             | SUPPLIES                  | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 70.76     |
|         |                             | POSTER BOARD              | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 54.99     |
|         |                             | SUPPLIES                  | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | -1.98     |
|         |                             |                           | CHECK TOTAL                                     | 927.76    |
| 96979   | R3 ENVIRONMENTAL MANAGEMENT | DISPOSAL STREET SWEEPINGS | ENVIRONMENTAL MANAGEMENT FUND / ENVIRONMENTAL M | 25,866.00 |
|         |                             |                           | CHECK TOTAL                                     | 25,866.00 |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME             | TRANSACTION DESCRIPTION | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|-------------------------|-------------------------|-------------------------------------------------|----------|
| 96980   | RANDOM HOUSE INC        | BOOKS                   | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 41.25    |
|         |                         | BOOKS                   | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 21.00    |
|         |                         |                         | CHECK TOTAL                                     | 62.25    |
| 96981   | RECORDED BOOKS, LLC     | BOOKS                   | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 41.60    |
|         |                         | BOOKS                   | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 55.60    |
|         |                         | BOOKS                   | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 198.00   |
|         |                         | BOOKS                   | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 161.20   |
|         |                         | BOOKS                   | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 99.00    |
|         |                         | BOOKS                   | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 574.80   |
|         |                         |                         | CHECK TOTAL                                     | 1,130.20 |
| 96982   | S&S GARDEN CENTER, INC. | LANDSCAPE MATERIALS     | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 76.00    |
|         |                         |                         | CHECK TOTAL                                     | 76.00    |
| 96983   | LAURA SABROWSKIE        | PROGRAM FEE REFUND      | GENERAL CORPORATE FUND / GENERAL                | 23.00    |
|         |                         |                         | CHECK TOTAL                                     | 23.00    |
| 96984   | COURTNEY SLINKO         | RECREATION INSTRUCTOR   | GENERAL CORPORATE FUND / RECREATION DIVISION    | 500.00   |
|         |                         | RECREATINO INSTRUCTOR   | GENERAL CORPORATE FUND / RECREATION DIVISION    | 350.00   |
|         |                         |                         | CHECK TOTAL                                     | 850.00   |
| 96985   | SONITROL CHICAGO NORTH  | SERVICE                 | GENERAL CORPORATE FUND / GENERAL GOVERNMENT     | 229.93   |
|         |                         |                         | CHECK TOTAL                                     | 229.93   |
| 96986   | A. D. STARR             | SUMMER SOFTBALLS        | GENERAL CORPORATE FUND / RECREATION DIVISION    | 878.18   |
|         |                         |                         | CHECK TOTAL                                     | 878.18   |
| 96987   | STATELINE DOOR          | DOOR REPAIR             | GENERAL CORPORATE FUND / FLEET MAINTENANCE      | 150.00   |
|         |                         |                         | CHECK TOTAL                                     | 150.00   |
| 96988   | HARRIS COMPUTER SYSTEMS | ICONNECT MONTHLY FEES   | GENERAL CORPORATE FUND / FINANCE DEPARTMENT     | 478.22   |
|         |                         |                         | CHECK TOTAL                                     | 478.22   |
| 96989   | BELINDA STREBEL         | PROGRAM FEE REFUND      | GENERAL CORPORATE FUND / GENERAL                | 100.00   |
|         |                         |                         | CHECK TOTAL                                     | 100.00   |
| 96990   | T & H FARMS, LTD        | MATERIALS               | RECREATION CENTER FUND / RECREATION CENTER      | 32.00    |
|         |                         |                         | CHECK TOTAL                                     | 32.00    |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                  | TRANSACTION DESCRIPTION        | FUND / DEPARTMENT CHARGED                       | AMOUNT   |
|---------|------------------------------|--------------------------------|-------------------------------------------------|----------|
| 96991   | THELEN MATERIALS LLC         | BASEBALL MIX                   | PUBLIC PARKS FUND / PUBLIC PARKS                | 539.67   |
|         |                              |                                | CHECK TOTAL                                     | 539.67   |
| 96992   | THOMPSON ELEVATOR INSPECTION | INSPECTION SERVICES            | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 656.00   |
|         |                              |                                | CHECK TOTAL                                     | 656.00   |
| 96993   | TICKET RETURN SOFTWARE       | ONLINE SINGLE TICKET SALES FEE | DEBT SERVICE FUND / DEBT SERVICE                | 1,268.00 |
|         |                              |                                | CHECK TOTAL                                     | 1,268.00 |
| 96994   | TNEMEC COMPANY, INC.         | MATERIALS                      | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 642.91   |
|         |                              | MATERIALS                      | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 72.09    |
|         |                              |                                | CHECK TOTAL                                     | 715.00   |
| 96995   | TRUGREEN PROCESSING CENTER   | WEED CONTROL                   | PUBLIC PARKS FUND / PUBLIC PARKS                | 1,378.00 |
|         |                              |                                | CHECK TOTAL                                     | 1,378.00 |
| 96996   | U. S. A. BLUE BOOK           | MATERIALS                      | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 136.21   |
|         |                              |                                | CHECK TOTAL                                     | 136.21   |
| 96997   | UNITED LABORATORIES          | MATERIALS                      | GENERAL CORPORATE FUND / FLEET MAINTENANCE      | 264.87   |
|         |                              | UNITED 755 BIO-SYSTEMS DEGREAS | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 4,836.00 |
|         |                              | SHIPPING                       | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 168.35   |
|         |                              | MATERIALS                      | GENERAL CORPORATE FUND / FLEET MAINTENANCE      | 247.91   |
|         |                              | MATERIALS                      | GENERAL CORPORATE FUND / FLEET MAINTENANCE      | 233.34   |
|         |                              |                                | CHECK TOTAL                                     | 5,750.47 |
| 96998   | UNITED PARCEL SERVICE        | SHIPPING SERVICES              | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 34.49    |
|         |                              | SHIPPING SERVICES              | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 10.62    |
|         |                              | SHIPPING SERVICES              | GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR | 7.35     |
|         |                              | SHIPPING SERVICES              | GENERAL CORPORATE FUND / FINANCE DEPARTMENT     | 168.82   |
|         |                              |                                | CHECK TOTAL                                     | 221.28   |
| 96999   | VALUE LINE PUBLISHING, INC.  | SUBSCRIPTION                   | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 289.00   |
|         |                              |                                | CHECK TOTAL                                     | 289.00   |
| 97000   | WASTE MANAGEMENT             | SERVICE                        | ENVIRONMENTAL MANAGEMENT FUND / ENVIRONMENTAL M | 2,370.86 |
|         |                              |                                | CHECK TOTAL                                     | 2,370.86 |

FROM CHECK # 96611 TO CHECK # 97006

| CHECK # | VENDOR NAME                    | TRANSACTION DESCRIPTION | FUND / DEPARTMENT CHARGED                       | AMOUNT       |
|---------|--------------------------------|-------------------------|-------------------------------------------------|--------------|
| 97001   | WILIUG                         | MEMBERSHIP              | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 40.00        |
|         |                                |                         | CHECK TOTAL                                     | 40.00        |
| 97002   | THOMSON REUTERS - WEST         | SUBSCRIPTION PRODUCT    | PUBLIC LIBRARY FUND / PUBLIC LIBRARY            | 78.00        |
|         |                                |                         | CHECK TOTAL                                     | 78.00        |
| 97003   | WOODSTOCK POWER EQUIPMENT, INC | BOLT STRING, FUEL CAP   | PUBLIC PARKS FUND / PUBLIC PARKS                | 68.40        |
|         |                                | MATERIALS               | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 163.00       |
|         |                                | AIR FILTER              | WATER AND SEWER UTILITY FUND / WATER TREATMENT  | 5.88         |
|         |                                | EDGER BLADES            | WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT | 23.00        |
|         |                                | TRIMMER LOOP HANDLES    | PUBLIC PARKS FUND / PUBLIC PARKS                | 683.92       |
|         |                                | BACKPACK SPRAYER        | PUBLIC PARKS FUND / PUBLIC PARKS                | 119.95       |
|         |                                |                         | CHECK TOTAL                                     | 1,064.15     |
| 97004   | JOSE M. ZAMORANO               | SERVICE                 | RECREATION CENTER FUND / RECREATION CENTER      | 170.00       |
|         |                                |                         | CHECK TOTAL                                     | 170.00       |
| 97005   | ZEE MEDICAL SERVICES           | MEDICAL SUPPLIES        | GENERAL CORPORATE FUND / FLEET MAINTENANCE      | 26.32        |
|         |                                | MEDICAL SUPPLIES        | GENERAL CORPORATE FUND / STREETS DIVISION       | 26.32        |
|         |                                | MEDICAL SUPPLIES        | PUBLIC PARKS FUND / PUBLIC PARKS                | 26.32        |
|         |                                | MEDICAL SUPPLIES        | WATER AND SEWER UTILITY FUND / SEWER & WATER MA | 26.33        |
|         |                                |                         | CHECK TOTAL                                     | 105.29       |
| 97006   | ZUKOWSKI, ROGERS, FLOOD &      | LEGAL FEES              | ESCROW FUND / ESCROW ACCOUNT                    | 870.00       |
|         |                                | LEGAL FEES              | GENERAL CORPORATE FUND / GENERAL GOVERNMENT     | 82.50        |
|         |                                | LEGAL FEES              | ADMINISTRATIVE ADJUDICATION / ADMINISTRATIVE AD | 1,072.50     |
|         |                                | LEGAL FEES              | GENERAL CORPORATE FUND / FINANCE DEPARTMENT     | 247.50       |
|         |                                | LEGAL FEES              | GENERAL CORPORATE FUND / GENERAL GOVERNMENT     | 1,815.00     |
|         |                                | LEGAL FEES              | POLICE PROTECTION FUND / POLICE PROTECTION      | 8,252.22     |
|         |                                | LEGAL FEES              | GENERAL CORPORATE FUND / GENERAL GOVERNMENT     | 82.50        |
|         |                                | LEGAL FEES              | GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D | 82.50        |
|         |                                |                         | CHECK TOTAL                                     | 12,504.72    |
|         |                                |                         | WARRANT TOTAL                                   | 1,113,902.01 |

**City of Woodstock**  
**Credit Card Activity (Fifth/Third Bank)**  
**Closing Date 4-21-14**

| <b>ACCOUNT</b>     | <b>VENDOR</b>          | <b>DESCRIPTION</b> | <b>Amount</b> | <b>Fiscal Year</b> |
|--------------------|------------------------|--------------------|---------------|--------------------|
| <b>Kastner</b>     |                        |                    |               |                    |
| 01-05-5-523        | Waste Managemnt Bagst  | Bagster Service    | \$ 149.00     | 13-14              |
| <b>Lowen</b>       |                        |                    |               |                    |
| 03-00-6-606        | FranklinCovey Products | calendar refill    | \$ 41.50      | 14-15              |
| 03-00-6-606        | FranklinCovey Products | calendar refill    | \$ 51.00      | 14-15              |
| 03-00-5-553        | Reichert Chevy         | Key - Squad #10    | \$ 22.37      | 14-15              |
| <b>Lieb</b>        |                        |                    |               |                    |
| 03-00-6-606        | Amazon Marketplace     | bag janitor cart   | \$ 39.99      | 14-15              |
| <b>Schober</b>     |                        |                    |               |                    |
| 01-04-4-454        | PublicSalary           | annual membership  | \$ 390.00     | 14-15              |
| 01-04-5-536        | IPRA                   | Park Supervisor Ad | \$ 200.00     | 14-15              |
| 01-04-6-606        | WM Supercenter         | shredder           | \$ 26.62      | 14-15              |
| <b>Carlson</b>     |                        |                    |               |                    |
| 01-05-5-515        | Treasure Island Hotel  | ICSC-Recon 2014    | \$ 106.40     | 13-14              |
| 01-05-6-606        | Office Depot           | supplies           | \$ 22.99      | 13-14              |
| 01-05-5-515        | Southwest              | seminar expense    | \$ 712.00     | 13-14              |
| 01-05-5-515        | Casa Da Lara           | lunch IEDC         | \$ 10.39      | 14-15              |
| 01-05-5-515        | Inn on the Park        | IEDC seminar       | \$ 120.36     | 14-15              |
| <b>Weber</b>       |                        |                    |               |                    |
| 08-00-6-606        | WM Supercenter         | Program Supplies   | \$ 125.78     | 14-15              |
| 08-00-7-740        | Netflix.com            | Materials          | \$ 43.99      | 14-15              |
| 08-00-6-606        | Jimmy Johns            | All Staff Meeting  | \$ 155.00     | 14-15              |
| 08-00-6-606        | Col-Rite Cooler        | supplies           | \$ 34.95      | 14-15              |
| 08-00-5-517        | Yahoo Flickr Pro       | electronic access  | \$ 44.95      | 14-15              |
| 08-00-6-606        | Jewel                  | Wells Reception    | \$ 72.20      | 14-15              |
| <b>Ruscko</b>      |                        |                    |               |                    |
| 60-53-6-606        | Swiss Maid Bakery      | retirement         | \$ 44.55      | 14-15              |
| 60-53-6-606        | Swiss Maid Bakery      | retirement         | \$ 88.05      | 14-15              |
| 60-53-6-606        | Swiss Maid Bakery      | retirement         | \$ 80.89      | 14-15              |
| <b>Christensen</b> |                        |                    |               |                    |
| 01-03-7-720        | Amazon                 | letter opener      | \$ 261.00     | 13-14              |
| 82-01-7-704        | NewEgg                 | computer memory    | \$ 227.94     | 14-15              |
| 01-03-6-606        | combine purchase fee   |                    | \$ 5.20       | 14-15              |

**City of Woodstock**  
**Credit Card Activity (Fifth/Third Bank)**  
**Closing Date 4-21-14**

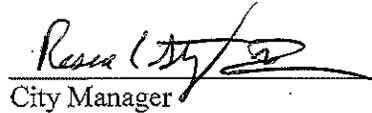
| ACCOUNT         | VENDOR              | DESCRIPTION           | Amount             | Fiscal Year |
|-----------------|---------------------|-----------------------|--------------------|-------------|
| <b>Zinnen</b>   |                     |                       |                    |             |
| 05-00-6-621     | A1PoolParts         | replacement parts     | \$ 16.87           | 13-14       |
| 05-00-6-612     | Sportsmith          | gym chalk             | \$ 54.04           | 13-14       |
| 05-00-6-612     | A1PoolParts         | pool parts            | \$ 75.58           | 13-14       |
| 01-09-6-612     | Farm & Fleet        | paint                 | \$ 8.55            | 14-15       |
| 04-00-6-621     | Farm & Fleet        | drive belt            | \$ 32.09           | 14-15       |
| 01-09-6-606     | Plug n Play         | registrations         | \$ 15.00           | 14-15       |
| 01-09-6-606     | Plug n Play         | registrations         | \$ 55.65           | 14-15       |
| 05-00-6-612     | Johnson Health      | parts for weight mach | \$ 83.21           | 14-15       |
| 04-00-4-453     | Kohls               | tax refund            | \$ (18.11)         | 14-15       |
| 01-09-9-602     | Montrose Gas        | gas for power wash    | \$ 4.43            | 14-15       |
| 01-09-6-612     | RadioShack          | scoreboard            | \$ 29.06           | 14-15       |
| 05-00-3-431     | Aquatic Exercise    | Group Fit Training    | \$ 134.49          | 14-15       |
| 04-00-4-453     | Kohls               | uniforms              | \$ 308.03          | 14-15       |
| 05-00-6-612     | Jimmy Johns         | Rec Cent Staff        | \$ 20.00           | 14-15       |
| 01-09-6-612     | El Niagra           | staff                 | \$ 47.15           | 14-15       |
| 05-00-6-612     | AMPUBSVC            | subscriptions         | \$ 219.99          | 14-15       |
| 04-00-6-612     | Off the Rails       | www manager mtg       | \$ 80.27           | 14-15       |
| <b>Scharres</b> |                     |                       |                    |             |
| 07-11-5-526     | CTC ConstantContact | email services        | \$ 672.00          | 13-14       |
| 07-11-5-501     | EIG Homestead       | Website               | \$ 19.99           | 13-14       |
| 07-13-6-606     | Shopkeep.com Inc    | Café Supplies         | \$ 49.00           | 13-14       |
| 82-02-7-708     | Parts Express       | Cable Connector       | \$ 142.25          | 14-15       |
| 07-11-6-606     | Framing Supplies    | braided wire          | \$ 27.33           | 14-15       |
| <b>Stelford</b> |                     |                       |                    |             |
| 07-13-7-720     | Atlanta Fixture     | freezer               | \$ 1,958.00        | 13-14       |
| 72-00-0-215     | Payflow/paypal      | OH tickets            | \$ 54.10           | 13-14       |
| 82-01-7-704     | EIG Dotster         | website renewal       | \$ 17.49           | 13-14       |
| 82-01-7-704     | EIG Dotster         | website renewal       | \$ 17.49           | 13-14       |
| 01-05-5-515     | Amazon              | Ipad                  | \$ 241.49          | 13-14       |
| 82-01-7-704     | B & H Photo         | computer mouse        | \$ 23.99           | 14-15       |
| 03-00-7-715     | Amazon              | printer               | \$ 375.99          | 14-15       |
| <b>Total</b>    |                     |                       | <b>\$ 7,842.54</b> |             |

City of Woodstock  
Warrant No. 3622

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer



City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 15<sup>th</sup> day of July, 2014.

City Clerk

Mayor

DATE: 07/08/14  
TIME: 18:44:17  
ID: PR490000.WOW

CITY OF WOODSTOCK  
CHECK WARRANT REPORT  
3623

PAGE: 1

PAYROLL CHECKS FROM 06/28/2014 TO 07/02/2014

| CHECK # | EMPLOYEE NAME                | NET PAY    |
|---------|------------------------------|------------|
| 114181  | VOID CHECK                   | 0.00       |
| 114182  | AFLAC                        | 1,277.18   |
| 114183  | CHILD SUPPORT - D DAY        | 173.21     |
| 114184  | CHILD SUPPORT/FOURDYCE       | 219.23     |
| 114185  | CHILD SUPPORT - WESOLEK      | 515.73     |
| 114186  | DEFERRED INCOME              | 6,730.57   |
| 114187  | FEDERAL TAXES                | 93,007.51  |
| 114188  | FLEX PLAN - HEALTH INS. DEP. | 7,710.33   |
| 114189  | FLEX PLAN                    | 4,243.53   |
| 114190  | DEDUCTION - AMATI            | 37.50      |
| 114191  | IMRF CORRECTION              | 14.94      |
| 114192  | RETIREMENT SAVINGS PLAN      | 1,118.63   |
| 114193  | STATE TAX                    | 17,715.20  |
| 114194  | WATER/SEWER VIDALES          | 25.00      |
| 114195  | WATER/SEWER PARKER           | 20.00      |
| TOTAL   | PAYROLL WITHHOLDING          | 132,808.56 |

STREETS

|               |                |        |
|---------------|----------------|--------|
| 114122        | DOLAN, JUSTIN  | 178.79 |
| 114123        | VIDALES, ROGER | 363.81 |
| TOTAL STREETS |                | 542.60 |

FLEET MAINTENANCE

|                         |                 |          |
|-------------------------|-----------------|----------|
| 114124                  | SCARPACE, SHANE | 1,328.74 |
| TOTAL FLEET MAINTENANCE |                 | 1,328.74 |

RECREATION CENTER

|                         |                    |          |
|-------------------------|--------------------|----------|
| 114125                  | AQUINO, EDUARDO    | 123.51   |
| 114126                  | CARLSON, GRACE     | 233.59   |
| 114127                  | CROSS, CHRISTIAN   | 290.17   |
| 114128                  | CURRAO, CAITRIN    | 84.29    |
| 114129                  | DIAZ, ARTURO       | 394.40   |
| 114130                  | DRAFFKORN, EMILY   | 641.64   |
| 114131                  | FEDMASU, ANA MARIA | 364.68   |
| 114132                  | FENTON, CELINE     | 38.83    |
| 114133                  | FUENTES, KARINA    | 364.02   |
| 114134                  | GUZMAN, AYESHAH    | 297.02   |
| 114135                  | KAMPS, ANN         | 45.44    |
| 114136                  | LAYOFF, ANDREW     | 363.62   |
| 114137                  | LEITZEN, ABBY-GALE | 62.12    |
| 114138                  | MAJOR, MEGAN       | 433.17   |
| 114139                  | O'CONNOR, MOLLY    | 15.53    |
| 114140                  | POWELL, EDEN L     | 105.65   |
| 114141                  | REESE, AIMEE       | 299.48   |
| 114142                  | SCHMITT, RONALD    | 141.47   |
| 114143                  | VEPLEY, OLIVIA     | 50.44    |
| 114144                  | WHITING, MAX       | 455.06   |
| 114145                  | FULLER, JAY        | 453.45   |
| TOTAL RECREATION CENTER |                    | 5,257.58 |

AQUATIC CENTER

DATE: 07/08/14  
TIME: 18:44:17  
ID: PR490000.WOW

CITY OF WOODSTOCK  
CHECK WARRANT REPORT

PAGE: 2

PAYROLL CHECKS FROM 06/28/2014 TO 07/02/2014

| CHECK #                   | EMPLOYEE NAME                   | NET PAY    |
|---------------------------|---------------------------------|------------|
| -----                     |                                 |            |
| AQUATIC CENTER            |                                 |            |
| 114146                    | BERGER, KEVIN                   | 593.16     |
| 114147                    | CARLSON, LARIN                  | 745.34     |
| 114148                    | DONAHOE, AIDAN                  | 309.67     |
| 114149                    | GANTNER, HENRY                  | 491.83     |
| 114150                    | JACOBS, HANNAH                  | 354.14     |
| 114151                    | KOHLEY, MITCHELL                | 317.62     |
| 114152                    | LUDWIG, SAMANTHA                | 162.35     |
| 114153                    | NOMM, TREVOR                    | 300.10     |
| 114154                    | NORDIN, MATTHEW                 | 328.68     |
| 114155                    | ORTMANN, REBECCA                | 245.34     |
| 114156                    | PETERSON, DYLAN                 | 297.12     |
| 114157                    | PICHEN, TAYLOR                  | 120.98     |
| 114158                    | SEIBEL, DANIEL                  | 355.04     |
| 114159                    | STEINKEN, ADAM                  | 279.06     |
| 114160                    | TEMPIN, PAUL                    | 393.18     |
|                           | TOTAL AQUATIC CENTER            | 5,293.61   |
| PARKS                     |                                 |            |
| 114161                    | GARCIA, BALDOMERO               | 422.17     |
| 114162                    | MASS, STANLEY PHILIP            | 742.63     |
| 114163                    | O'LEARY, PATRICK                | 1,441.23   |
|                           | TOTAL PARKS                     | 2,606.03   |
| OPERA HOUSE               |                                 |            |
| 114164                    | BOURGEOIS-KUIPER, SAHARA        | 333.05     |
| 114165                    | CAMPBELL, DANIEL                | 1,627.55   |
| 114166                    | CLAUSSEN, KATIE R               | 279.92     |
| 114167                    | CREIGHTON, SCOTT                | 1,686.18   |
| 114168                    | FOSSE, ROBERT                   | 324.67     |
| 114169                    | GREENLEAF, MARK                 | 1,745.85   |
| 114170                    | WELLS, GAIL                     | 47.78      |
| 114171                    | LETOURNEAU, THOMAS              | 137.34     |
| 114172                    | MYERS, MARVIN                   | 287.59     |
| 114173                    | WHITE, CYNTHIA                  | 302.22     |
|                           | TOTAL OPERA HOUSE               | 6,772.15   |
| WATER TREATMENT           |                                 |            |
| 114174                    | HOFFMAN, THOMAS                 | 318.84     |
| 114175                    | LESTER, RICKY                   | 299.76     |
|                           | TOTAL WATER TREATMENT           | 618.60     |
| SEWER & WATER MAINTENANCE |                                 |            |
| 114176                    | MAJOR, STEPHEN                  | 125.32     |
| 114177                    | MASS, ADAM                      | 1,241.89   |
| 114178                    | MASS, ADAM                      | 1,597.16   |
| 114179                    | MASS, ADAM                      | 1,085.21   |
| 114180                    | MASS, ADAM                      | 1,610.95   |
|                           | TOTAL SEWER & WATER MAINTENANCE | 5,660.53   |
|                           | TOTAL ALL CHECKS                | 160,888.40 |

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TIME: 09:58:37  
ID: PR151W00.CBL

CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

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| LAST NAME    | FIRST NAME | LOAD AMOUNT |
|--------------|------------|-------------|
| AMRAEN       | MONICA     | 487.37      |
| DILLON       | JULIE      | 436.75      |
| LARSON       | MAUREEN    | 461.75      |
| MCELMEEEL    | DANIEL     | 1722.21     |
| MITCHELL     | DIANNE     | 69.88       |
| MITCHELL     | DIANNE     | 363.97      |
| SAGER        | M. BRIAN   | 747.77      |
| SALADIN      | MARK       | 353.42      |
| SMILEY       | CINDY      | 610.00      |
| SMILEY       | CINDY      | 803.98      |
| STARZYNSKI   | JOSEPH     | 445.08      |
| STELFORD III | ROSCOE     | 3408.71     |
| THOMPSON     | RB         | 345.08      |
| TURNER       | MICHAEL    | 391.75      |
| BAKER        | NANCY      | 2051.17     |
| BERTRAM      | JOHN       | 1978.28     |
| CARLSON      | CORT       | 2363.56     |
| DAY          | DONOVAN    | 1282.19     |
| DAY          | DONOVAN    | 70.00       |
| KASTNER      | JAMES      | 400.00      |
| KASTNER      | JAMES      | 125.00      |
| KASTNER      | JAMES      | 100.00      |
| KASTNER      | JAMES      | 300.00      |
| KASTNER      | JAMES      | 992.15      |
| KASTNER      | JAMES      | 225.00      |
| LIMBAUGH     | DONNA      | 100.00      |
| LIMBAUGH     | DONNA      | 1348.68     |
| MAYER        | JOSEPH     | 1118.26     |
| NAPOLITANO   | JOSEPH     | 1795.80     |
| STREIT JR.   | DANIEL     | 30.00       |
| STREIT JR.   | DANIEL     | 1541.39     |
| WALKINGTON   | ROB        | 1932.01     |
| BAYER        | PATRICIA   | 707.78      |
| CHRISTENSEN  | PAUL N     | 550.00      |
| CHRISTENSEN  | PAUL N     | 2028.98     |
| LIEB         | RUTH ANN   | 1390.31     |
| LISK         | KATE LYNN  | 368.10      |
| STRACZEK     | WILLIAM    | 1576.32     |
| WOODRUFF     | CARY       | 1110.60     |
| BALTES       | RYAN F     | 527.62      |
| BRINK        | ADAM       | 909.06      |
| BURGESS      | JEFFREY    | 1437.09     |
| DOPKE        | LUKE       | 322.76      |
| FLAHIVE      | TROY M     | 756.33      |
| LOMBARDO     | JAMES      | 861.21      |

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CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

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| LAST NAME   | FIRST NAME | LOAD AMOUNT |
|-------------|------------|-------------|
| LYNK        | CHRIS      |             |
| MARTINEZ JR | MAURO      | 963.53      |
| PIERCE      | BARRY      | 883.40      |
| STROH       | MARK       | 1272.00     |
| VIDALES     | ROGER      | 397.68      |
| LAMZ        | ROBERT     | 1213.30     |
| HOWIE       | JANE       | 1351.65     |
| HOWIE       | JANE       | 400.00      |
| RUSCKO      | PAUL R     | 1038.14     |
| VAN LANDUYT | JEFFREY C  | 2734.25     |
| VAN LANDUYT | JEFFREY    | 250.00      |
| WILSON      | ALAN       | 2541.00     |
| AAVANG      | GRACIE     | 2496.51     |
| AMMIRATI    | MORGAN     | 444.08      |
| BAIRD       | LEAH       | 411.31      |
| BAIRD       | TARA       | 376.17      |
| BLONIARZ    | JESSICA    | 57.65       |
| CORTES      | VICTOR     | 307.57      |
| CRANDALL    | EMILY      | 198.90      |
| CROWN       | ALYSSA     | 233.64      |
| DALTON      | COURTNE    | 78.10       |
| DEDUAL      | BELINDA    | 67.26       |
| DOUGHERTY   | MOLLY      | 86.81       |
| DUNKER      | ALAN       | 120.34      |
| FORST       | HANNAH     | 1494.64     |
| FRIESEN     | ANNA       | 158.39      |
| GROVER      | CHARLI     | 230.51      |
| HAULOTTE    | SYDNE      | 339.89      |
| HICKS       | MICHA      | 465.93      |
| KAMPS       | EMMA       | 291.45      |
| KARAFI      | JESSI      | 97.14       |
| KARAFI      | JORIF      | 159.17      |
| KOVAR       | SHAR       | 280.26      |
| LIMBAUGH    | ELIS       | 46.17       |
| LISK        | MARY       | 657.27      |
| MEYER       | PHIL       | 770.60      |
| MEYER       | WYAT       | 469.93      |
| MURRAY      | MICH       | 431.62      |
| PROVOST     | LUK        | 239.73      |
| REDEMSKE    | JEN        | 235.25      |
| SALADIN     | BRI        | 238.49      |
| SCHEIDLER   | TAY        | 129.41      |
| TORREZ      | REN        | 132.98      |
| VIDALES     | REN        | 1387.99     |
| WHISTON     | TA         | 1705.07     |
|             |            | 463.67      |

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CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

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| LAST NAME   | FIRST NAME | LOAD AMOUNT |
|-------------|------------|-------------|
| ZAINO       | ANNA       | 171.39      |
| ZAMORANO    | GUILLERMO  | 312.72      |
| ZINNEN      | JOHN DAVID | 2544.26     |
| BEHRENS     | ALLISON    | 254.05      |
| BOMKAMP     | ZACHARY    | 289.93      |
| BRADLEY     | BENJAMIN   | 344.30      |
| BRAINARD    | HOPE       | 308.04      |
| BRASILE     | BROOKE     | 178.79      |
| BROWN       | COLLEEN    | 111.64      |
| BROWN       | SHANNON    | 221.49      |
| CANTO       | MELISSA    | 57.54       |
| CANTO       | MELISSA    | 517.84      |
| CHAMBERLAIN | KAITLIN    | 456.25      |
| DEWANE      | ALLISON    | 120.34      |
| ELDRIDGE    | KAI        | 419.55      |
| ELDRIDGE    | MIA        | 178.09      |
| ELLIOTT     | JON        | 75.02       |
| FANT        | MADISON    | 369.54      |
| FIORITO     | HANNAH     | 340.75      |
| GABRIELSON  | KATHERINE  | 52.18       |
| HOFMANN     | MORGAN     | 307.90      |
| GESSERT     | KATHRYN    | 437.73      |
| GONZALES    | INO        | 240.96      |
| GRISOLIA    | CAMERON    | 150.98      |
| HARRIS      | MEGAN      | 389.34      |
| HAULOTTE    | BENJAMIN   | 71.29       |
| JENSEN      | MATTHEW    | 148.01      |
| JENSEN      | MATTHEW    | 148.01      |
| BEHRNS      | LESLIE     | 434.25      |
| JONES       | AARON      | 252.84      |
| KEEFE       | HAILEY     | 403.61      |
| KRUEGER     | PHILLIP    | 189.11      |
| LOHMEYER    | SARAH      | 508.75      |
| MALEK       | ISABELLA   | 184.74      |
| PAUTRAT     | MARICELA   | 431.39      |
| PAUTRAT     | MEGAN      | 276.09      |
| REDEMSKE    | RYAN       | 225.36      |
| RIAK        | ALDEN      | 228.81      |
| RICHTER     | COLE       | 229.51      |
| SKALECKI    | DORIAN     | 166.59      |
| SARICH      | ERIN       | 231.65      |
| SCHAFFTER   | MEGAN      | 307.09      |
| SITKIE      | HEATHER    | 373.87      |
| SOBEY       | CARIANNE   | 270.71      |
| SOBEY       | MARTA      | 245.65      |

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CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

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| LAST NAME   | FIRST NAME    | LOAD AMOUNT |
|-------------|---------------|-------------|
| SUMNER      | JORDAN        | 103.54      |
| THILL       | EMMA          | 294.36      |
| WERNER      | JEFFREY       | 499.65      |
| WURTZ       | MEGAN         | 222.29      |
| ZAINO       | ALYSSA        | 73.09       |
| ZAINO       | ALYSSA        | 219.27      |
| AMATI       | CHARLES       | 443.58      |
| AMATI       | CHARLES       | 1695.43     |
| BERNSTEIN   | JASON         | 2598.23     |
| BITTIG      | ANTHONY       | 43.73       |
| BRANUM      | ROBBY         | 2166.90     |
| CARRENO     | MARIA YESENIA | 206.00      |
| CARRENO     | MARIA YESENIA | 200.00      |
| CARRENO     | MARIA YESENIA | 1222.46     |
| CIPOLLA     | CONSTANTINO   | 100.00      |
| CIPOLLA     | CONSTANTINO   | 2233.46     |
| DAVIS       | GLEN A        | 700.72      |
| DEMPSEY     | DAVID         | 2130.86     |
| DIFRANCESCA | JAN           | 1513.03     |
| DOLAN       | RICHARD       | 2512.32     |
| EICHINGER   | PATRICIA      | 1557.97     |
| EISELSTEIN  | FRED          | 350.00      |
| EISELSTEIN  | FRED          | 1917.64     |
| FINK        | CORY          | 2106.23     |
| FOURDYCE    | JOSHUA        | 2209.89     |
| FREUND      | SHARON L      | 1471.26     |
| GALLAGHER   | KATHLEEN      | 1380.45     |
| GUSTIS      | MICHAEL       | 1250.00     |
| GUSTIS      | MICHAEL       | 1111.09     |
| HAVENS      | GRANT         | 1037.47     |
| HENRY       | DANIEL        | 2077.36     |
| HESS        | GLENN         | 935.46      |
| HESS        | PAMELA        | 1340.94     |
| KARNATH     | MICHAEL       | 2070.01     |
| KAROLEWICZ  | ROBIN         | 1402.57     |
| KOPULOS     | GEORGE        | 2144.84     |
| LANZ II     | ARTHUR        | 2679.03     |
| LATHAM      | DANIEL        | 270.00      |
| LATHAM      | DANIEL        | 3028.03     |
| LEE         | KEITH         | 563.77      |
| LIEB        | JOHN          | 25.00       |
| LIEB        | JOHN          | 25.00       |
| LIEB        | JOHN          | 200.00      |
| LIEB        | JOHN          | 1837.57     |
| LIEB        | JOHN          | 400.00      |

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CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

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| LAST NAME   | FIRST NAME  | LOAD AMOUNT |
|-------------|-------------|-------------|
| LINTNER     | WILLIAM     | 1980.78     |
| LOWEN, JR.  | ROBERT      | 2949.74     |
| MARSHALL    | SHANE       | 2231.83     |
| MORTIMER    | JEREMY      | 2326.18     |
| MUEHLFELT   | BRETT       | 2157.16     |
| NAATZ       | CHRISTOPHER | 1339.26     |
| NIEDZWIECKI | MICHAEL     | 20.00       |
| NIEDZWIECKI | MICHAEL     | 1404.53     |
| PARSONS     | JEFFREY     | 1550.00     |
| PARSONS     | JEFFREY     | 1015.62     |
| PAULEY      | DANIEL      | 2249.40     |
| PETERSON    | CHAD        | 1325.35     |
| PRENTICE    | MATTHEW     | 1328.27     |
| PRITCHARD   | ROBERT      | 530.30      |
| PRITCHARD   | ROBERT      | 1966.66     |
| RANDALL     | ROBERT      | 510.21      |
| RAPACZ      | JOSHUA      | 175.00      |
| RAPACZ      | JOSHUA      | 1834.66     |
| REED        | TAMARA      | 1360.22     |
| REITZ, JR.  | ANDREW      | 2305.83     |
| SCHMIDTKE   | ERIC        | 2671.87     |
| SCHRAW      | ADAM        | 2482.92     |
| SHARP       | DAVID       | 64.08       |
| SHARP       | DAVID       | 1217.42     |
| SHEPHERD    | NANCY       | 248.43      |
| SOTO        | TAMI        | 1119.63     |
| MCKENDRY    | AMY         | 25.00       |
| MCKENDRY    | AMY         | 25.00       |
| MCKENDRY    | AMY         | 1352.51     |
| TIETZ       | KEVIN       | 1659.13     |
| VALLE       | SANDRA      | 1917.76     |
| VORDERER    | CHARLES     | 2020.16     |
| WALKER      | NATALIE     | 1468.37     |
| WESOLEK     | DANIEL      | 1914.75     |
| MAY         | JILL E      | 1047.81     |
| SCHOBER     | DEBORAH     | 120.00      |
| SCHOBER     | DEBORAH     | 2725.07     |
| WILLCOCKSON | TERESA      | 1591.97     |
| FARRELL     | JUSTIN      | 866.92      |
| SCHACHT     | TREVOR      | 954.23      |
| BEHLER      | CHRIS W     | 554.26      |
| BIRDSELL    | CHRISTOPHER | 1350.99     |
| EDDY        | BRANDON     | 1037.35     |
| JOHNSON     | ISAIAH      | 177.36      |
| LESTER      | TAD         | 1182.85     |

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CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

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| LAST NAME   | FIRST NAME     | LOAD AMOUNT |
|-------------|----------------|-------------|
| MASS        | STANLEY PHILIP | 550.00      |
| MCCAHILL    | NICHOLAS       | 200.00      |
| MCCAHILL    | NICHOLAS       | 581.58      |
| MECKLENBURG | JOHN           | 1454.74     |
| NEELY       | JOSHUA         | 542.89      |
| SPRING      | TIMOTHY        | 961.45      |
| TURNER      | JORDAN         | 471.12      |
| BARRY       | ELIZABETH      | 30.00       |
| BARRY       | ELIZABETH      | 8.56        |
| BEAUDINE    | BRUCE          | 235.98      |
| BETH        | RAYMOND        | 147.86      |
| BROUILLETTE | RICHARD        | 57.13       |
| GERVAIS     | MARIANNE       | 139.08      |
| GRANZETTO   | GERALDINE      | 818.54      |
| HOLLIS      | DAVID T        | 149.30      |
| KNAPKE      | NATHAN         | 189.84      |
| LYON        | LETITIA        | 141.41      |
| MCCORMACK   | JOSEPH         | 498.15      |
| ROGERS      | FLOYD          | 308.89      |
| SCHARRES    | JOHN           | 2827.13     |
| STEINKAMP   | LORRAINE       | 903.68      |
| WIEGEL      | DANIEL M       | 321.00      |
| BERGESON    | PATRICIA       | 188.53      |
| BRADLEY     | KATHERINE      | 90.00       |
| BRADLEY     | KATHERINE      | 499.17      |
| DAWDY       | KIRK           | 1324.63     |
| DREYER      | TRUDIE         | 649.85      |
| FEE         | JULIE          | 1559.53     |
| HANSEN      | MARTHA         | 1225.09     |
| HOYT        | MARY J         | 206.92      |
| ICKES       | RICHARD        | 205.75      |
| IHSSEN      | CLARISSA       | 100.27      |
| KAMINSKI    | SARAH          | 503.16      |
| KNOLL       | LINDA          | 532.74      |
| MILLER      | LISA           | 370.83      |
| MOORHOUSE   | PAMELA         | 1835.12     |
| MORO        | PAMELA         | 795.41      |
| O'LEARY     | CAROLYN        | 1319.35     |
| PALMER      | STEPHANIE      | 891.46      |
| PALMQUIST   | PEGGY          | 231.67      |
| PLATT       | CLAUDIA        | 583.85      |
| REWOLDT     | BAILEY S       | 387.13      |
| RYAN        | ELIZABETH      | 1192.94     |
| RYAN        | MARY M         | 1203.66     |
| SMILEY      | BRIAN          | 273.82      |

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CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

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| LAST NAME      | FIRST NAME | LOAD AMOUNT |
|----------------|------------|-------------|
| SUGDEN         | MARY       | 516.61      |
| SUGDEN         | MARY       | 200.00      |
| TOTTON SCHWARZ | LORA       | 200.00      |
| TOTTON SCHWARZ | LORA       | 1557.24     |
| WEBER          | NICHOLAS P | 2585.27     |
| ZAMORANO       | CARRIE     | 1257.50     |
| GARRISON       | ADAM       | 1315.69     |
| HOFFMAN        | THOMAS     | 1000.00     |
| LESTER         | RICKY      | 1300.00     |
| SMITH          | WILLIAM    | 200.00      |
| SMITH          | WILLIAM    | 1804.34     |
| WHISTON        | TIMOTHY    | 1155.29     |
| BAKER          | WAYNE      | 1538.19     |
| BOLDA          | DANIEL     | 1084.99     |
| GEORGE         | ANNE       | 250.00      |
| GEORGE         | ANNE       | 1717.98     |
| HANSELL        | SUSAN      | 1072.22     |
| KELLY          | JAMES K    | 625.03      |
| SHEAHAN        | ADAM       | 100.00      |
| SHEAHAN        | ADAM       | 1042.60     |
| VIDALES        | HENRY      | 53.00       |
| VIDALES        | HENRY      | 1152.84     |
| GROH           | PHILLIP    | 1259.30     |
| MAJOR          | STEPHEN    | 20.00       |
| MAJOR          | STEPHEN    | 1202.76     |
| MAXWELL        | ZACHARY    | 728.17      |
| PARKER         | SHAWN      | 60.00       |
| PARKER         | SHAWN      | 1982.78     |
| PARSONS        | TYLER      | 135.72      |
| PARSONS        | TYLER      | 407.17      |
| WALTERS        | JASON      | 951.86      |
| WEGENER        | JAMES      | 972.10      |
| WOJTECKI       | KEITH      | 1233.34     |
| ZERMENO        | JORGE      | 852.98      |

TOTAL AMOUNT OF DIRECT DEPOSITS 255645.69

Total # of Employees: 258

Total # of Direct Deposits 304

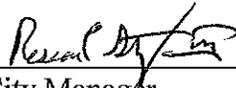
City of Woodstock  
Warrant No. 3623 Page: 10  
Payroll Checks from 06/28/14 To 07/02/2014

|                                        |            |
|----------------------------------------|------------|
| Total All Checks                       | 160,888.40 |
| Total Direct Deposits Per Audit Report | 255,645.69 |
| Grand Total of Payroll                 | 416,534.09 |

**City of Woodstock**  
**Warrant No. 3623**

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.

  
\_\_\_\_\_  
Treasurer

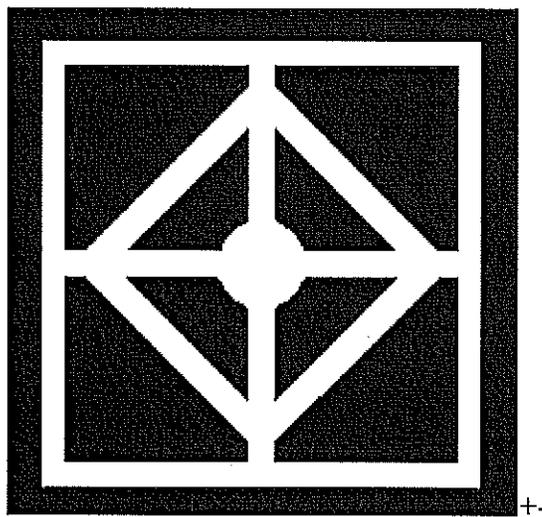
  
\_\_\_\_\_  
City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 15<sup>th</sup> day of July, 2014.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

Department  
Of  
Community & Economic  
Development



**Building/Activity Report**

**May 2014**

# Building Permits Issued

May 2014

| <i>Type of Use</i> <b>Commercial and Institutional</b> |                    |            |
|--------------------------------------------------------|--------------------|------------|
| Permit Type                                            | Site Address       | Total Fees |
| Remodel Building                                       | 2306 S EASTWOOD DR | \$440.00   |
| Other Electrical                                       | 82 N EASTWOOD DR   | \$110.00   |
| Other Plumbing                                         | 82 N EASTWOOD DR   | \$110.00   |
| <i>Total Fees</i>                                      |                    | \$660.00   |

| <i>Type of Use</i> <b>Industrial and Manufacturing</b> |                    |            |
|--------------------------------------------------------|--------------------|------------|
| Permit Type                                            | Site Address       | Total Fees |
| Other Fire Alarm                                       | 2210 LAKE SHORE DR | \$0.00     |
| <i>Total Fees</i>                                      |                    | \$0.00     |

| <i>Type of Use</i> <b>Multi-Family</b> |                 |            |
|----------------------------------------|-----------------|------------|
| Permit Type                            | Site Address    | Total Fees |
| Remodel Building                       | 104 N BENTON ST | \$130.00   |
| <i>Total Fees</i>                      |                 | \$130.00   |

| <i>Type of Use</i> <b>Single Family Attached</b> |              |            |
|--------------------------------------------------|--------------|------------|
| Permit Type                                      | Site Address | Total Fees |
| <i>Total Fees</i>                                |              | \$0.00     |

| <i>Type of Use</i> <b>Single Family Detached</b> |                    |             |
|--------------------------------------------------|--------------------|-------------|
| Permit Type                                      | Site Address       | Total Fees  |
| New Building                                     | 724 VERDI ST       | \$18,921.40 |
| New Building                                     | 1720 YASGUR DR     | \$17,127.90 |
| New Building                                     | 1756 YASGUR DR     | \$17,127.90 |
| New Building                                     | 1700 YASGUR DR     | \$10,260.30 |
| New Building                                     | 616 VERDI ST       | \$19,281.40 |
| New Building                                     | 2221 SWEETWATER DR | \$17,127.90 |
| New Building                                     | 1700 WOODSIDE DR   | \$17,127.90 |

|                  |                     |          |
|------------------|---------------------|----------|
| Remodel Building | 1470 CORD GRASS TRL | \$110.00 |
| Other Deck       | 765 VERDI ST        | \$40.00  |
| Other Deck       | 1105 MORAIN DR      | \$40.00  |
| Other Deck       | 2110 PRESWICK LN    | \$40.00  |
| Other Deck       | 933 QUEEN ANNE ST   | \$40.00  |
| Other Deck       | 324 PLEASANT ST     | \$40.00  |
| Other Deck       | 415 WASHINGTON ST   | \$40.00  |
| Other Deck       | 1913 YASGUR DR      | \$40.00  |
| Other Electrical | 201 W SOUTH ST      | \$55.00  |
| Other Electrical | 419 VINE ST         | \$55.00  |
| Other Fence      | 515 BURBANK AVE     | \$20.00  |
| Other Fence      | 664 N SHARON DR     | \$20.00  |
| Other Fence      | 337 S HAYWARD ST    | \$20.00  |
| Other Fence      | 2456 WATERLEAF LN   | \$20.00  |
| Other Fence      | 2375 LINDEN LN      | \$20.00  |
| Other Fence      | 1232 MITCHELL ST    | \$20.00  |
| Other Plumbing   | 518 BURBANK AVE     | \$55.00  |
| Other Plumbing   | 697 VERDI ST        | \$55.00  |
| Other Pool       | 204 SUMMIT AVE      | \$115.00 |
| Other Pool       | 621 HIGHLAND AVE    | \$115.00 |
| Other Pool       | 843 HICKMAN LN      | \$115.00 |
| Other Shed       | 1104 ALPINE LN      | \$80.00  |
| Other Shed       | 166 S HILL ST       | \$25.00  |

*Total Fees* \$118,154.70

*Grand Total Fees* \$118,944.70

## Other Permit Activity Report Summary

May 1, 2014 - May 31, 2014

| Type of Permit      | This Month     |                 |             | Year To Date   |                  |                | This Month Last Year |                 |              | Year To Date Last Year |                  |                |
|---------------------|----------------|-----------------|-------------|----------------|------------------|----------------|----------------------|-----------------|--------------|------------------------|------------------|----------------|
|                     | No. of Permits | Constr. Cost    | Permit Fees | No. of Permits | Constr. Cost     | Permit Fees    | No. of Permits       | Constr. Cost    | Permit Fees  | No. of Permits         | Constr. Cost     | Permit Fees    |
| <b>Other</b>        |                |                 |             |                |                  |                |                      |                 |              |                        |                  |                |
| Antenna             | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0             | \$0          | 0                      | \$0              | \$0            |
| Concrete            | 0              | \$0             | \$0         | 1              | \$0              | \$60           | 0                    | \$0             | \$0          | 1                      | \$0              | \$60           |
| Deck                | 7              | \$32,050        | \$280       | 12             | \$64,950         | \$590          | 6                    | \$29,550        | \$295        | 14                     | \$60,170         | \$615          |
| Demolition          | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0             | \$0          | 0                      | \$0              | \$0            |
| Detached Garage     | 0              | \$0             | \$0         | 2              | \$32,000         | \$205          | 0                    | \$0             | \$0          | 0                      | \$0              | \$0            |
| Dumpster            | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0             | \$0          | 0                      | \$0              | \$0            |
| Elevator            | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0             | \$0          | 1                      | \$42,000         | \$195          |
| Fence               | 6              | \$11,736        | \$120       | 27             | \$60,706         | \$540          | 9                    | \$15,476        | \$180        | 19                     | \$36,126         | \$380          |
| Gazebo              | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0             | \$0          | 1                      | \$10,000         | \$0            |
| Grading             | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0             | \$0          | 0                      | \$0              | \$0            |
| Parking Lot         | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0             | \$0          | 0                      | \$0              | \$0            |
| Pool                | 3              | \$13,000        | \$345       | 5              | \$103,000        | \$595          | 1                    | \$5,000         | \$115        | 1                      | \$5,000          | \$115          |
| Right-of-Way        | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0             | \$0          | 0                      | \$0              | \$0            |
| Shed                | 2              | \$9,000         | \$105       | 4              | \$12,800         | \$175          | 3                    | \$5,400         | \$75         | 6                      | \$9,000          | \$150          |
| Sign                | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0             | \$0          | 0                      | \$0              | \$0            |
| Spa                 | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0             | \$0          | 0                      | \$0              | \$0            |
| Temporary Structure | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0             | \$0          | 0                      | \$0              | \$0            |
| Trellis             | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0             | \$0          | 0                      | \$0              | \$0            |
| <b>Totals</b>       | <b>18</b>      | <b>\$65,786</b> | <b>\$0</b>  | <b>51</b>      | <b>\$273,456</b> | <b>\$2,165</b> | <b>19</b>            | <b>\$55,426</b> | <b>\$665</b> | <b>43</b>              | <b>\$162,296</b> | <b>\$1,515</b> |

## Building Activity Report Summary

May, 2014

| Type of Permit                  | This Month     |              |             | Year To Date   |              |             | This Month Last Year |              |             | Year To Date Last Year |              |             |
|---------------------------------|----------------|--------------|-------------|----------------|--------------|-------------|----------------------|--------------|-------------|------------------------|--------------|-------------|
|                                 | No. of Permits | Constr. Cost | Permit Fees | No. of Permits | Constr. Cost | Permit Fees | No. of Permits       | Constr. Cost | Permit Fees | No. of Permits         | Constr. Cost | Permit Fees |
| <b>Residential</b>              |                |              |             |                |              |             |                      |              |             |                        |              |             |
| Single Family Detached          | 7              | \$635,229    | \$116,975   | 20             | \$1,863,545  | \$318,873   | 4                    | \$335,576    | \$67,386    | 13                     | \$1,138,554  | \$211,086   |
| Single Family Attached          | 0              | \$0          | \$0         | 0              | \$0          | \$0         | 1                    | \$50,000     | \$12,433    | 2                      | \$245,286    | \$38,620    |
| Multi-Family                    | 0              | \$0          | \$0         | 0              | \$0          | \$0         | 0                    | \$0          | \$0         | 0                      | \$0          | \$0         |
| Additions                       | 0              | \$0          | \$0         | 3              | \$36,900     | \$275       | 1                    | \$13,000     | \$79        | 4                      | \$38,261     | \$305       |
| Misc                            | 24             | \$88,601     | \$1,310     | 93             | \$942,270    | \$6,384     | 23                   | \$79,026     | \$1,090     | 79                     | \$336,854    | \$4,649     |
| <b>Total</b>                    | 31             | \$723,830    | \$118,285   | 116            | \$2,842,715  | \$325,532   | 29                   | \$477,602    | \$80,989    | 98                     | \$1,758,955  | \$254,660   |
| <b>Commercial/Institutional</b> |                |              |             |                |              |             |                      |              |             |                        |              |             |
| Commercial - New                | 0              | \$0          | \$0         | 1              | \$500,000    | \$10,076    | 0                    | \$0          | \$0         | 0                      | \$0          | \$0         |
| Commercial - Additions          | 0              | \$0          | \$0         | 0              | \$0          | \$0         | 0                    | \$0          | \$0         | 0                      | \$0          | \$0         |
| Commercial - Misc               | 3              | \$8,750      | \$660       | 18             | \$288,150    | \$4,908     | 6                    | \$188,000    | \$425       | 32                     | \$1,112,774  | \$5,665     |
| <b>Total</b>                    | 3              | \$8,750      | \$660       | 19             | \$788,150    | \$14,984    | 6                    | \$188,000    | \$425       | 32                     | \$1,112,774  | \$5,665     |
| <b>Industrial</b>               |                |              |             |                |              |             |                      |              |             |                        |              |             |
| Industrial - New                | 0              | \$0          | \$0         | 0              | \$0          | \$0         | 0                    | \$0          | \$0         | 0                      | \$0          | \$0         |
| Industrial - Additions          | 0              | \$0          | \$0         | 0              | \$0          | \$0         | 0                    | \$0          | \$0         | 0                      | \$0          | \$0         |
| Industrial - Misc               | 1              | \$17,000     | \$0         | 2              | \$23,750     | \$0         | 0                    | \$0          | \$0         | 5                      | \$177,381    | \$440       |
| <b>Total</b>                    | 1              | \$17,000     | \$0         | 2              | \$23,750     | \$0         | 0                    | \$0          | \$0         | 5                      | \$177,381    | \$440       |
| <b>Signs</b>                    |                |              |             |                |              |             |                      |              |             |                        |              |             |
| Signs                           | 0              | \$0          | \$0         | 0              | \$0          | \$0         | 0                    | \$0          | \$0         | 0                      | \$0          | \$0         |
| <b>Grand Total</b>              | 35             | \$749,580    | \$118,945   | 137            | \$3,654,615  | \$340,516   | 35                   | \$665,602    | \$81,414    | 135                    | \$3,049,110  | \$260,765   |

## Fee Summary Report

May, 2014

| Type of Fee                  | This Month        |                     | Year To Date      |                     | This Month Last Year |                    | Year To Date Last Year |                     |
|------------------------------|-------------------|---------------------|-------------------|---------------------|----------------------|--------------------|------------------------|---------------------|
|                              | Number of Permits | Fee Amount          | Number of Permits | Fee Amount          | Number of Permits    | Fee Amount         | Number of Permits      | Fee Amount          |
| <b>Building Fees</b>         |                   |                     |                   |                     |                      |                    |                        |                     |
| Residential                  | 31                | \$8,188.00          | 111               | \$26,346.00         | 26                   | \$1,000.00         | 95                     | \$14,906.00         |
| Commercial                   | 3                 | \$660.00            | 17                | \$6,198.00          | 6                    | \$425.00           | 32                     | \$5,665.00          |
| Industrial                   | 0                 | \$0.00              | 0                 | \$0.00              | 0                    | \$0.00             | 5                      | \$440.00            |
| <i>Total Building</i>        | <b>34</b>         | <b>\$8,848.00</b>   | <b>128</b>        | <b>\$32,544.00</b>  | <b>32</b>            | <b>\$1,425.00</b>  | <b>132</b>             | <b>\$21,011.00</b>  |
| <b>Impact Fees</b>           |                   |                     |                   |                     |                      |                    |                        |                     |
| Park                         | 7                 | \$1,925.70          | 20                | \$7,266.45          | 5                    | \$7,398.00         | 15                     | \$25,187.00         |
| School                       | 7                 | \$32,939.00         | 20                | \$85,575.00         | 5                    | \$17,482.00        | 15                     | \$55,543.00         |
| Library                      | 7                 | \$4,734.00          | 20                | \$12,965.00         | 5                    | \$3,361.00         | 15                     | \$10,849.00         |
| Streets                      | 7                 | \$1,722.00          | 20                | \$4,920.00          | 5                    | \$1,230.00         | 15                     | \$3,936.00          |
| Police                       | 7                 | \$6,682.00          | 20                | \$16,564.00         | 5                    | \$5,035.00         | 15                     | \$16,250.00         |
| Fire and Rescue              | 7                 | \$1,371.00          | 20                | \$3,755.00          | 5                    | \$970.00           | 15                     | \$3,129.00          |
| <i>Total Impact</i>          |                   | <b>\$49,373.70</b>  |                   | <b>\$131,045.45</b> |                      | <b>\$35,476.00</b> |                        | <b>\$114,894.00</b> |
| <b>Water and Sewer Fees</b>  |                   |                     |                   |                     |                      |                    |                        |                     |
| Water                        | 7                 | \$25,398.00         | 21                | \$73,896.00         | 5                    | \$21,316.00        | 15                     | \$67,583.00         |
| Sewer                        | 7                 | \$34,985.00         | 21                | \$101,300.00        | 5                    | \$13,855.00        | 15                     | \$45,073.00         |
| <i>Total Water and Sewer</i> |                   | <b>\$60,383.00</b>  |                   | <b>\$175,196.00</b> |                      | <b>\$35,171.00</b> |                        | <b>\$112,656.00</b> |
| <i>Grand Total</i>           |                   | <b>\$118,604.70</b> |                   | <b>\$338,785.45</b> |                      | <b>\$72,072.00</b> |                        | <b>\$248,561.00</b> |

**Docket Summary May 2014**

| Docket # | Violation                                           | Judges Order    | PD paid | PD unpaid | COD paid | COD unpaid | AAFpaid | AAF unpaid | comments |
|----------|-----------------------------------------------------|-----------------|---------|-----------|----------|------------|---------|------------|----------|
| 20140059 | Truancy                                             | Liabe           | 50.00   |           |          |            | 50.00   |            |          |
| 20140073 | Obstructing Traffic                                 | Non-suited      |         |           |          |            |         |            |          |
| 20140077 | Disorderly Conduct: Fighting                        | liable/neg plea |         | 50.00     |          |            |         | 50.00      |          |
| 20140078 | Disorderly Conduct: Fighting                        | liable/neg plea |         | 50.00     |          |            |         | 50.00      |          |
| 20140090 | Drug Paraphernalia, Unlawful Possession of Cannabis | liable/neg plea | 650.00  | 350.00    |          |            | 50.00   |            |          |
| 20140091 | Retail Theft                                        | liable/neg plea | 500.00  |           |          |            | 50.00   |            |          |
| 20140092 | Retail Theft                                        | liable/neg plea | 100.00  | 400.00    |          |            | 50.00   |            |          |
| 20140093 | Retail Theft                                        | liable/neg plea | 500.00  |           |          |            | 50.00   |            |          |
| 20140094 | Retail Theft                                        | liable/neg plea |         | 500.00    |          |            |         | 50.00      |          |
| 20140095 | Battery                                             | liable/neg plea | 200.00  |           |          |            | 50.00   |            |          |
| 20140096 | Damaging Property                                   | continued       |         |           |          |            |         |            |          |
| 20140097 | Truancy                                             | liable/neg plea |         | 50.00     |          |            |         | 50.00      |          |
| 20140098 | Truancy                                             | liable/neg plea |         | 50.00     |          |            |         | 50.00      |          |
| 20140099 | Truancy                                             | liable/neg plea | 50.00   |           |          |            | 50.00   |            |          |
| 20140100 | Truancy                                             | continued       |         |           |          |            |         |            |          |
| 20140101 | Vehicle Impound                                     | def/liable/fta  |         |           |          |            |         | 50.00      |          |

Code Enforcement Monthly Summary  
May 2014

|                  | Violations |          | Number of Inspections | Number of Notices Issued | Number of Citations Issued |
|------------------|------------|----------|-----------------------|--------------------------|----------------------------|
|                  | New        | Abated   |                       |                          |                            |
| <b>This Year</b> |            |          |                       |                          |                            |
| January          | 1          | 0        | 1                     | 0                        | 0                          |
| February         | 40         | 0        | 26                    | 2                        | 0                          |
| March            | 50         | 0        | 45                    | 3                        | 0                          |
| April            | 66         | 0        | 36                    | 17                       | 0                          |
| May              | 20         | 0        | 13                    | 9                        | 0                          |
| June             | 0          | 0        | 0                     | 0                        | 0                          |
| July             | 0          | 0        | 0                     | 0                        | 0                          |
| August           | 0          | 0        | 0                     | 0                        | 0                          |
| September        | 0          | 0        | 0                     | 0                        | 0                          |
| October          | 0          | 0        | 0                     | 0                        | 0                          |
| November         | 0          | 0        | 0                     | 0                        | 0                          |
| December         | 0          | 0        | 0                     | 0                        | 0                          |
| <b>Totals</b>    | <b>177</b> | <b>0</b> | <b>121</b>            | <b>31</b>                | <b>0</b>                   |

|                  |            |           |            |           |          |
|------------------|------------|-----------|------------|-----------|----------|
| <b>Last Year</b> |            |           |            |           |          |
| January          | 47         | 13        | 49         | 9         | 0        |
| February         | 15         | 4         | 16         | 4         | 0        |
| March            | 30         | 2         | 28         | 1         | 0        |
| April            | 81         | 17        | 76         | 5         | 0        |
| May              | 24         | 4         | 36         | 3         | 0        |
| June             | 34         | 26        | 58         | 12        | 0        |
| July             | 51         | 4         | 50         | 16        | 0        |
| August           | 22         | 3         | 16         | 12        | 0        |
| September        | 42         | 19        | 53         | 7         | 0        |
| October          | 5          | 1         | 5          | 4         | 0        |
| November         | 31         | 0         | 32         | 3         | 0        |
| December         | 48         | 1         | 46         | 1         | 0        |
| <b>Totals</b>    | <b>430</b> | <b>94</b> | <b>465</b> | <b>77</b> | <b>0</b> |

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Backflow Protection Program  
Monthly Summary

May 2014

Number of Inspections  
53 Inspections @ 21 Locations

Amount Invoiced  
\$3600 .00



**Police Department**  
Robert W. Lowen, Chief of Police  
656 Lake Avenue  
Woodstock, Illinois 60098

phone 815.338.6787  
fax 815.334.2275  
policedept@woodstockil.gov  
www.woodstockil.gov

To: Mr. Roscoe C. Stelford, City Manager  
From: Robert W. Lowen, Chief of Police  
Re: May 2014 Monthly Report  
Date: June 25, 2014

Woodstock Police responded to 1,272 calls for service during the month, an increase of 106 more calls for service compared to May 2013. An approximate 5% increase in calls for service has been realized at this point in 2014 as compared to a similar point in 2013. There were 90 crimes reported during the month and reported crime is up approximately 13% compared to a similar point in the 2013 calendar year. Increase is attributable to an increase in reported batteries and misdemeanor thefts. Criminal arrests are approximately 10% lower comparing 2014 to 2013 while traffic arrests are 5% higher and traffic crashes are 16% higher.

During the month a Coffee with the Square Merchants was held and the Coffee with the Chief program featured Officer Shane Marshall who presented a program concerning activities in Patrol Beat #24 as well as an informative presentation on Mexican Drug cartels. The Investigation Section conducted a tobacco compliance check in which two merchants were cited for providing tobacco products to minors. The Investigations Section also arrested individuals for Unlawful presence in a School Zone by a registered child sex offender; a subject for six counts of Predatory Criminal Sexual Assault of a Child; a subject who traveled from North Carolina to engage in sex with a minor; the arrest of a subject who sprayed an accelerant on an individual and lit the individual on fire and observed Charles Oliver sentenced to over 70 years in prison for sexual assaults committed last year. The Patrol Division was kept busy monitoring a number of community events including; Day of Prayer in the Square; Grand Opening of the Dog Park; Marian Central 5K Run; Little Angels; Fair Diddley; High School graduations; Girls on the Run; Memorial Day Parade and the Blue Lotus Parade. The Police Department also congratulated Sergeant Dennis Leard and Officer Fred Spitzer on their retirements; the promotion of Ray Lanz to Sergeant and the swearing in of Officer David Sharp to Patrol Officer.

The Police Department continues to aggressively monitor unwanted activity in and around the Square and continues to monitor the summer events occurring throughout the community and assuring the events take place in an orderly manner for the entire community to enjoy.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert W. Lowen'.

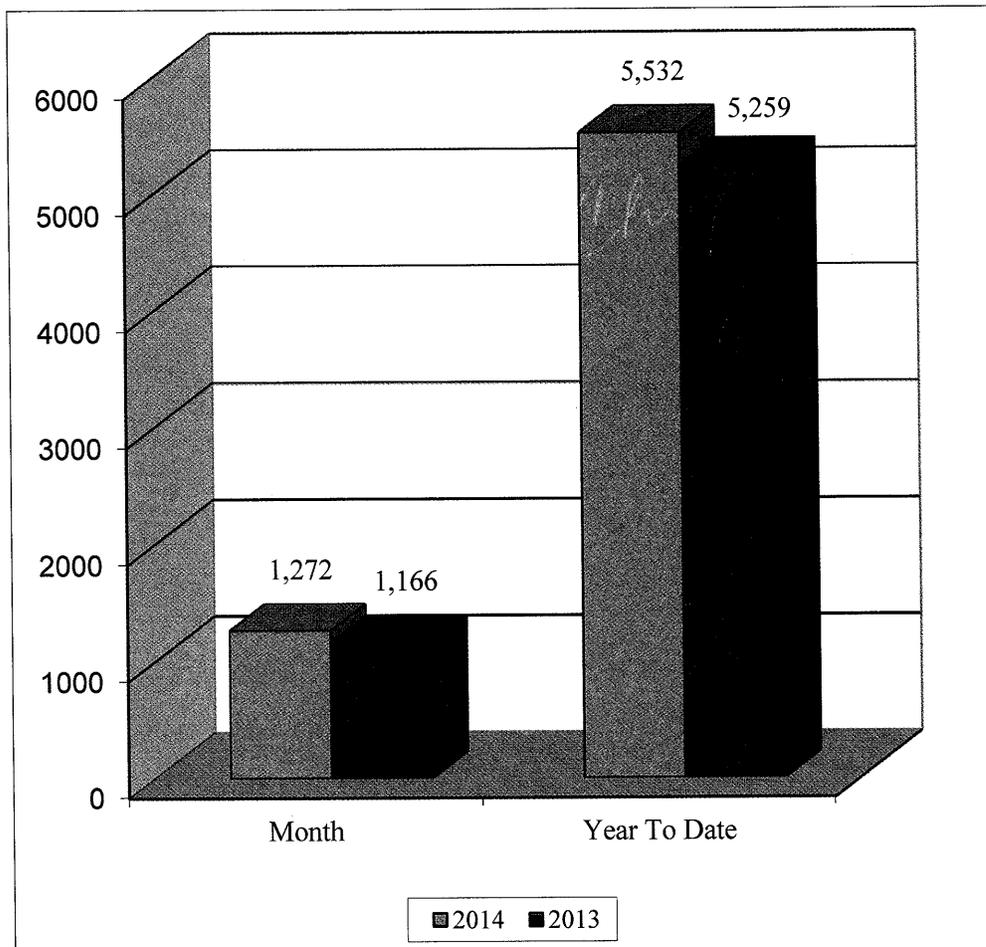
Robert W. Lowen  
Chief of Police



**NATIONAL TRUST**  
for HISTORIC PRESERVATION®  
DOZEN DISTINCTIVE  
DESTINATIONS 2007

***Woodstock is proud to have been recognized as a 2007 Distinctive Destination  
by the National Trust for Historic Preservation***

# CITY OF WOODSTOCK POLICE DEPARTMENT MAY 2014 MONTHLY REPORT

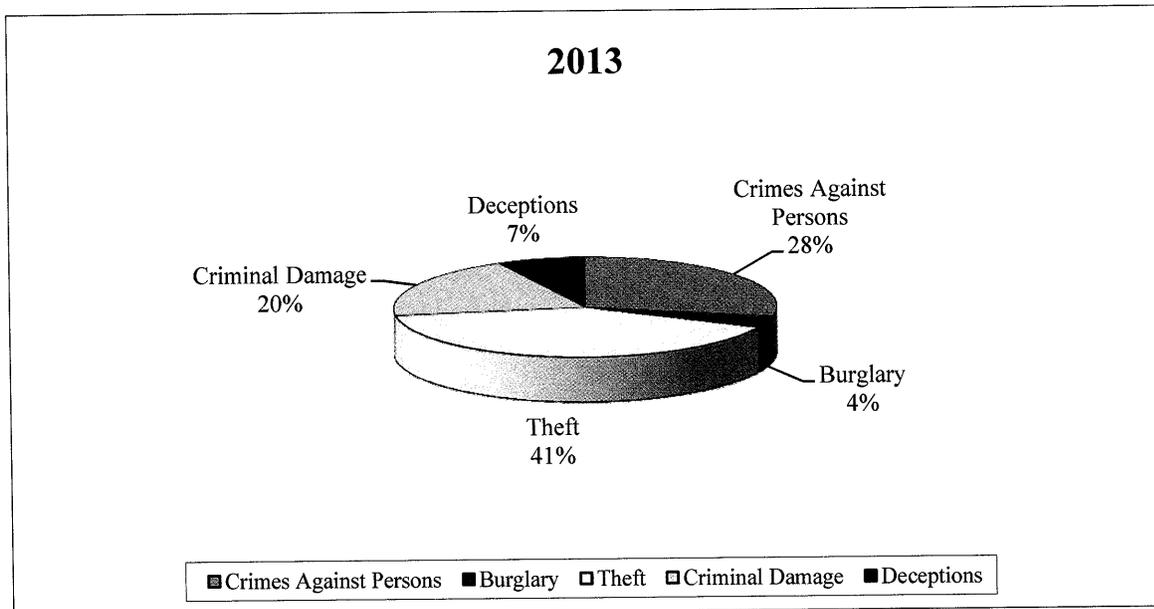
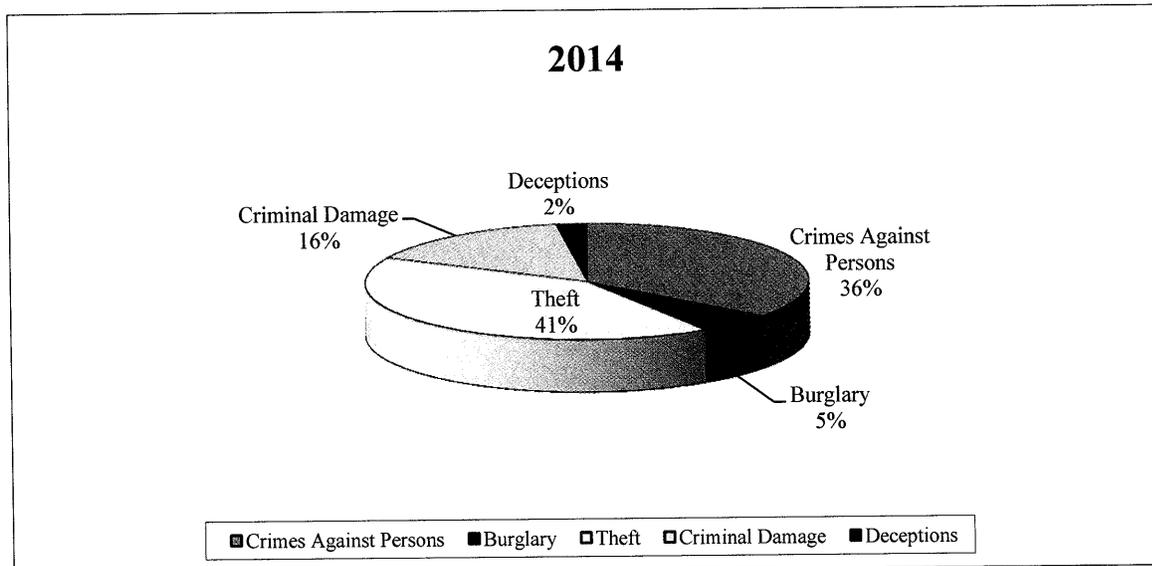


## CALLS FOR POLICE SERVICE

**WOODSTOCK POLICE DEPARTMENT  
MAY 2014 MONTHLY REPORT**

| <b>REPORTED CRIME CATEGORIES</b>   | <b>Month 2014</b> | <b>Month 2013</b> | <b>Year to Date 2014</b> | <b>Year to Date 2013</b> |
|------------------------------------|-------------------|-------------------|--------------------------|--------------------------|
| <b>CRIMES AGAINST PERSONS</b>      |                   |                   |                          |                          |
| Homicide                           | 0                 | 0                 | 0                        | 0                        |
| Criminal Sexual Abuse              | 4                 | 2                 | 13                       | 13                       |
| Robbery                            | 0                 | 0                 | 1                        | 0                        |
| Battery                            | 26                | 20                | 92                       | 74                       |
| Assault                            | 2                 | 1                 | 11                       | 5                        |
| Reckless Homicide                  | 0                 | 0                 | 0                        | 0                        |
| <b>CRIMES AGAINST PROPERTY</b>     |                   |                   |                          |                          |
| Burglary                           | 0                 | 1                 | 2                        | 2                        |
| Burglary to Residence              | 2                 | 1                 | 11                       | 3                        |
| Burglary to Vehicle                | 3                 | 1                 | 11                       | 11                       |
| <b>THEFTS</b>                      |                   |                   |                          |                          |
| Felony                             | 2                 | 13                | 11                       | 26                       |
| Misdemeanor                        | 26                | 12                | 80                       | 52                       |
| Retail Theft                       | 9                 | 8                 | 27                       | 22                       |
| Motor Vehicle Theft                | 0                 | 0                 | 0                        | 3                        |
| <b>CRIMINAL DAMAGE TO PROPERTY</b> |                   |                   |                          |                          |
| Felony                             | 1                 | 3                 | 7                        | 9                        |
| Misdemeanor                        | 13                | 13                | 44                       | 56                       |
| Arson                              | 0                 | 0                 | 0                        | 1                        |
| <b>DECEPTIONS</b>                  |                   |                   |                          |                          |
| Deceptive Practice                 | 0                 | 0                 | 5                        | 1                        |
| Forgery                            | 0                 | 0                 | 2                        | 1                        |
| Theft of Labor / Service           | 1                 | 0                 | 2                        | 2                        |
| All Other Deceptions               | 1                 | 6                 | 37                       | 27                       |
| <b>TOTAL CRIMES REPORTED</b>       | <b>90</b>         | <b>81</b>         | <b>356</b>               | <b>308</b>               |

# CITY OF WOODSTOCK POLICE DEPARTMENT MAY 2014 MONTHLY REPORT



## REPORTED CRIMES COMPARISONS

**WOODSTOCK POLICE DEPARTMENT  
MAY 2014 MONTHLY REPORT**

| <b>ARREST SUMMARY / TRAFFIC DATA</b> | <b>Month 2014</b> | <b>Month 2013</b> | <b>Year to Date 2014</b> | <b>Year to Date 2013</b> |
|--------------------------------------|-------------------|-------------------|--------------------------|--------------------------|
|--------------------------------------|-------------------|-------------------|--------------------------|--------------------------|

**CRIMINAL ARRESTS**

|                               |           |           |            |            |
|-------------------------------|-----------|-----------|------------|------------|
| Crimes Against Persons        | 13        | 14        | 59         | 44         |
| Crimes Against Property       | 4         | 6         | 29         | 17         |
| Crimes Against Society        | 19        | 10        | 48         | 61         |
| Arrests for Outside Agencies  | 7         | 6         | 23         | 29         |
| Juvenile Arrests              | 8         | 12        | 43         | 75         |
| <b>Total Criminal Arrests</b> | <b>51</b> | <b>48</b> | <b>202</b> | <b>226</b> |

**TRAFFIC ARRESTS**

|                              |            |            |             |             |
|------------------------------|------------|------------|-------------|-------------|
| From Accidents               | 23         | 20         | 98          | 92          |
| Driving Under the Influence  | 15         | 12         | 43          | 38          |
| Driving While Suspended      | 21         | 21         | 110         | 125         |
| Insurance Violations         | 27         | 20         | 149         | 117         |
| Other Traffic Arrests        | 272        | 282        | 1,407       | 1,342       |
| <b>Total Traffic Arrests</b> | <b>358</b> | <b>355</b> | <b>1807</b> | <b>1714</b> |

**TRAFFIC CRASHES**

|                      |           |           |            |            |
|----------------------|-----------|-----------|------------|------------|
| Fatal Crashes        | 0         | 0         | 0          | 2          |
| Personal Injury      | 12        | 6         | 35         | 32         |
| Property Damage      | 38        | 32        | 217        | 200        |
| Private Property     | 14        | 16        | 89         | 52         |
| <b>Total Crashes</b> | <b>64</b> | <b>54</b> | <b>341</b> | <b>286</b> |

**WOODSTOCK POLICE DEPARTMENT  
MAY 2014 MONTHLY REPORT**

| <b>MISCELLANEOUS SERVICES</b> | <b>Month 2014</b> | <b>Month 2013</b> | <b>Year to Date 2014</b> | <b>Year to Date 2013</b> |
|-------------------------------|-------------------|-------------------|--------------------------|--------------------------|
|-------------------------------|-------------------|-------------------|--------------------------|--------------------------|

**GENERAL INFORMATION**

|                        |        |        |         |         |
|------------------------|--------|--------|---------|---------|
| Calls for Service      | 1,272  | 1,166  | 5,532   | 5,259   |
| Miles Patrolled        | 24,502 | 27,281 | 120,406 | 135,270 |
| Total Written Reports  | 360    | 374    | 1,628   | 1,608   |
| Tavern Checks          | 322    | 265    | 1520    | 1202    |
| Outside Agency Assists | 7      | 6      | 23      | 30      |
| Fire/Rescue Calls      | 362    | 360    | 1,804   | 1,727   |

---

**PARKING VIOLATIONS**

|                              |                |                |                 |                 |
|------------------------------|----------------|----------------|-----------------|-----------------|
| Total Parking Violations     | 323            | 220            | 1,698           | 1,101           |
| <b>Total Fines Collected</b> | <b>\$6,705</b> | <b>\$3,940</b> | <b>\$47,090</b> | <b>\$26,100</b> |

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**PROPERTY SUMMARY**

|                           |          |          |          |           |
|---------------------------|----------|----------|----------|-----------|
| Stolen Property Value     | \$44,512 | \$32,721 | \$73,801 | \$195,234 |
| Recovered Property Value  | \$1,501  | \$7,003  | \$5,840  | \$17,767  |
| Vandalized Property Value | \$3,209  | \$3,481  | \$12,361 | \$14,833  |

---

**ADDITIONAL FEES/FINES SUMMARY**

|                      |          |         |          |          |
|----------------------|----------|---------|----------|----------|
| Vehicle Impound Fees | \$10,500 | \$7,000 | \$34,500 | \$36,500 |
| Bail Processing Fees | \$180    | \$400   | \$1,340  | \$1,740  |

**WOODSTOCK POLICE DEPARTMENT  
MAY 2014 MONTHLY REPORT**

| <b>INVESTIGATIONS DIVISION</b> | <b>Month 2014</b> | <b>Month 2013</b> | <b>Year to Date 2014</b> | <b>Year to Date 2013</b> |
|--------------------------------|-------------------|-------------------|--------------------------|--------------------------|
| <b>CASES ASSIGNED</b>          |                   |                   |                          |                          |
| Felony Cases                   | 13                | 16                | 81                       | 70                       |
| Misdemeanor Cases              | 9                 | 5                 | 22                       | 41                       |
| Non Criminal Cases             | 13                | 12                | 78                       | 67                       |
| <b>Total Cases Assigned</b>    | <b>35</b>         | <b>33</b>         | <b>181</b>               | <b>178</b>               |
| <b>CASES CLEARED</b>           |                   |                   |                          |                          |
| Felony Cases                   | 41                | 7                 | 149                      | 70                       |
| Misdemeanor Cases              | 12                | 5                 | 27                       | 22                       |
| Non Criminal Cases             | 14                | 13                | 81                       | 89                       |
| <b>Total Cases Cleared</b>     | <b>67</b>         | <b>25</b>         | <b>257</b>               | <b>181</b>               |

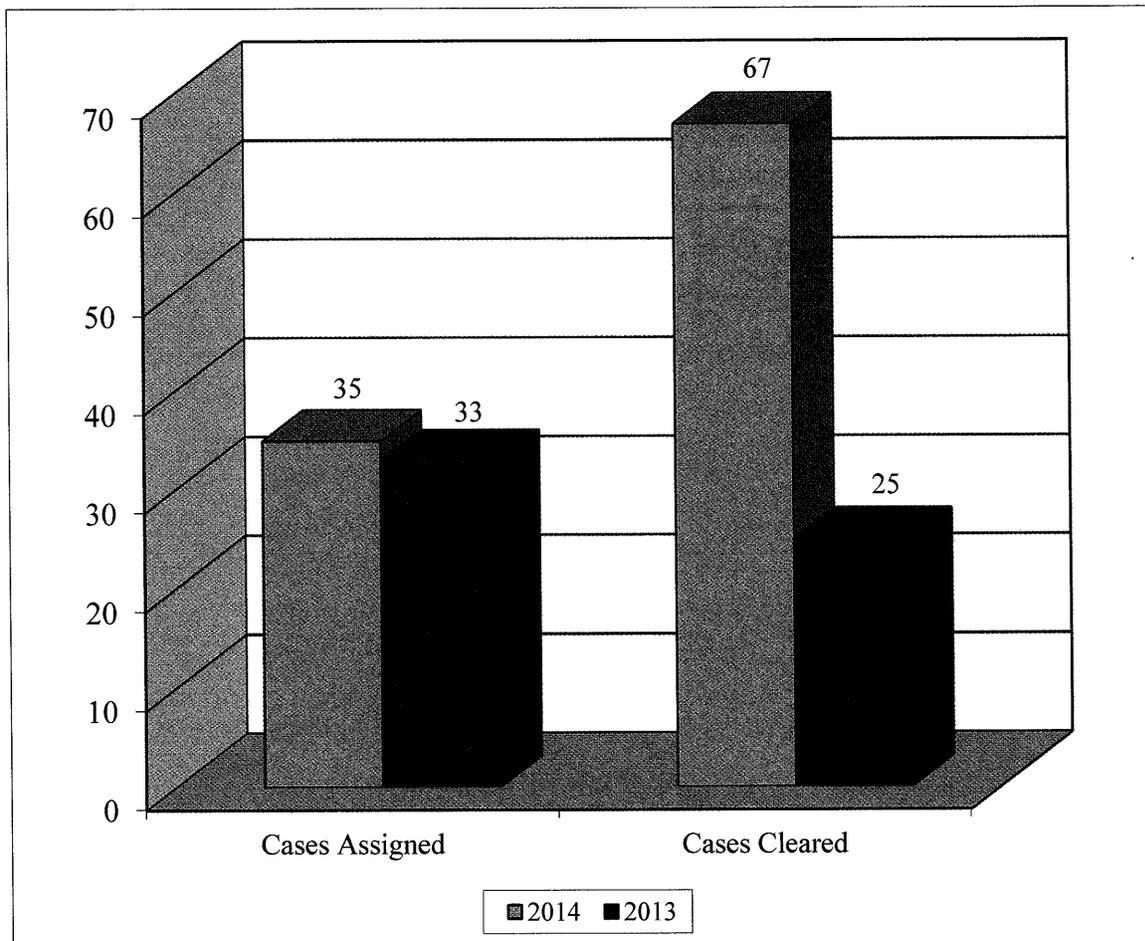
**NARRATIVE SUMMARY:**

Cases assigned and investigated by the Investigations Division this month included: One(1) attempted murder, identity theft, one(1) battery, one(1) missing adult / located, one(1) domestic battery, one(1) suspicious incident, two(2) unlawful sales of tobacco to a minor, two(2) new sex offender registrations, two(2) thefts (over \$500.00), two(2) death investigations, three(3) burglaries (motor vehicle), three(3) residential burglaries and five(5) sex crime investigations.

During this month, the School Resource Officer assigned to both Woodstock Community High School and Woodstock North High School successfully investigated the following: One(1) drug crime, one(1) disorderly conduct, one(1) possession of alcohol by a minor, one(1) check for well being, one(1) domestic battery and six(6) truancy investigations.

With completion of the 2013-2014 school year, the School Resource Officer has been reassigned to the Patrol Division for the summer months.

**CITY OF WOODSTOCK  
POLICE DEPARTMENT  
MAY 2014  
MONTHLY REPORT**



**INVESTIGATIONS DIVISION  
MONTHLY CASE COMPARISONS**

**WOODSTOCK POLICE DEPARTMENT  
MAY 2014 MONTHLY REPORT**

**D.A.R.E. / G.R.E.A.T. PROGRAM SUMMARY**

The D.A.R.E. Officer has continued with Lessons #9, #10, #11, and #12 in the G.R.E.A.T Curriculum at Northwood and Creekside Middle Schools.

Lesson #9 discussed the concepts of influence, peers, and peer pressure. This lesson helped to review refusal skills that the students can use to help them get out of uncomfortable peer pressure situations. This lesson has many practical exercises where the students were able to practice using their refusal skills.

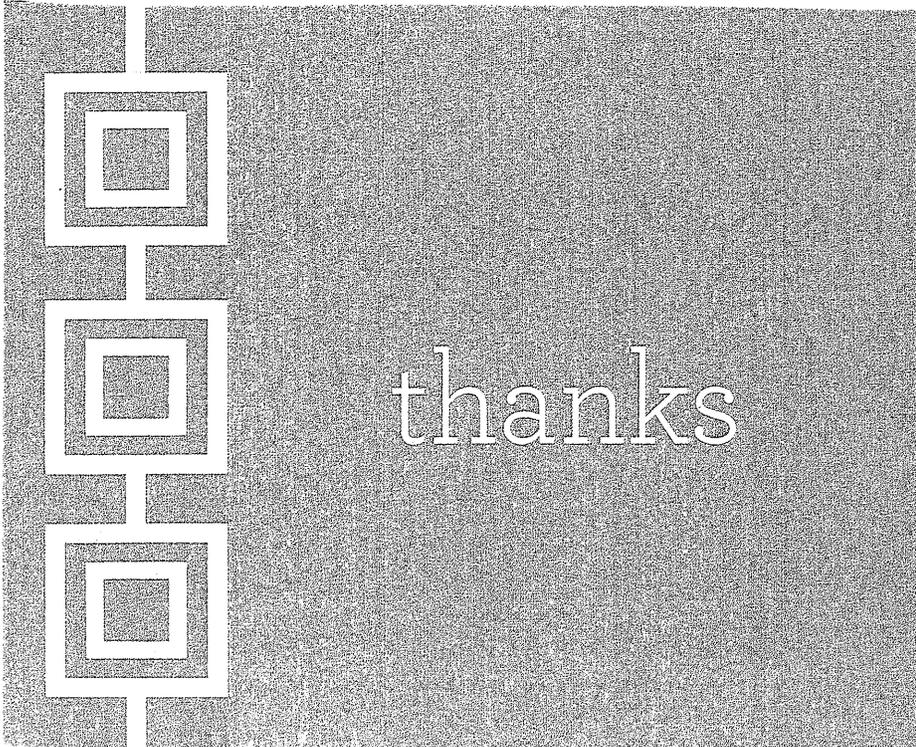
Lesson #10 covered anger management skills and how to deal with situations that make them angry. The students discussed what makes them angry and the physical and emotional signs of anger.

Lesson #11 was learning and practicing calming techniques. The students learn the many different ways of calming themselves and others and how to deal with situations without resorting to violence. The students then do role playing scenarios to practice their techniques so that they are better equipped to use these techniques when it becomes necessary.

Lesson #12 was a review of all of the previous lessons with several scenarios where the students would have to solve conflicts without resorting to physical or verbal violence. Lesson #12 concluded the G.R.E.A.T. curriculum at Northwood and Creekside Middle Schools.

The food drive that was part of the community service project was such a success that the seventh graders overwhelmed the Woodstock food pantry and as a result, some of the food was transported to the Wonder Lake food pantry to help our neighbors.

The DARE Officer participated in several end of school year events to include the Operation Snowball end of year celebration at Creekside Middle School. The DARE Officer was also a speaker at St. Mary's Award ceremony and the Creekside Middle School Graduation ceremony.



Dear Chief Lowen,

I just wanted to thank you and your department for all the hard & excellent work putting Charles Oliver behind bars. I believe our community is a safer place. I know this case was especially challenging and both detective Kopulos and Branum did a terrific job!

Sincerely, Mary Blume  
CARE Center Advocate

Matthew Munguia  
2036 Woodside Drive  
Woodstock, IL 60098  
May 17, 2014

Robert W. Lowen  
Woodstock Chief of Police  
656 Lake Ave  
Woodstock, IL 60098

Dear Mr. Lowen and officers of the Woodstock Police Department,

First, I would like to extend my gratitude and appreciation for the opportunity to become a part of the team for my internship of Spring 2014 as a student of Benedictine University. The experiences and lessons learned while on the job have proved to heighten my situational awareness and develop a greater understanding and appreciation for the job police officers commit themselves to every day. I would like to think that these experiences have made me grow as a person and ready myself as I now am testing to become a police officer as this positive internship experience has made me even more eager to begin my career as a Law Enforcement Officer.

The journey to complete my degree has not been easy, and before the WPD accepted me many other departments were either full or failed to call me back. With the completion of this internship, I have now successfully earned my Bachelor's Degree in Criminal Justice, Management and Organizational Behavior, and Political Science with a concentration in Pre-Law from Benedictine University. I cannot express enough how important this internship was to my career as an undergrad, for without it I would not have been able to graduate this semester.

Whether the job entailed diffusing an argument in a domestic detail, apprehending a suspect for a crime, finding out the truth in a situation, or enforcing traffic statute I found that the officers of the Woodstock Police Department conducted themselves professionally and I hold them in high regard as a symbol for what honest, truthful, and hard-working employees should act like in any profession and what I aspire to be in the future. You should be proud of the contingent of officers that are employed here.

The memories taken away from these experiences will be remembered and not forgotten as they seek to teach me even now. William A. Danowski once wrote that many skills may be learned during the time a student spends in an internship. The most pivotal skills I have learned were trusting myself and my instincts, preparing for new and unknown situations, staying calm in the face of others' anger, and dealing with fears and anxiety. The list can go on but I chose these skills to give my report on for my field placement presentation as I feel I have made the most progress in these fields. I know that learning never ceases and that because of the high volatility of the job, officers learn new skills and lessons every day. I wish to emulate this and commit myself to striving for the best as these officers have.

At this point, I would like to offer my sincere thanks to all of those officers that have helped me during my time spent with the department. Their guidance and knowledge will help me in my search for a position as a police officer as well as make me more aware of what details are included in the job. Again, thank you and I wish everyone the best in their future careers. Stay safe and know you are not alone.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matt Munguia', with a long horizontal flourish extending to the right.

Matthew Munguia

Chief Robert W. Lowen  
Woodstock Police Department  
669 Lake Avenue  
Woodstock, IL 60098

May 21, 2014

Dear Chief Lowen,

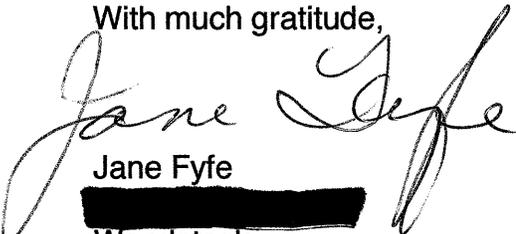
I would like to express my appreciation to the 3 officers and 911 dispatcher who assisted me on the morning of Friday, May 16th. I did not want to make a call if, in fact, everything was secure within my home, however, my level of concern became too pronounced to not make the call.

The dispatcher and officers were all so very patient, attentive, and kind with regards to my concerns. I realize this is what the dispatcher and officers are trained to do. However, I wanted to take the time to express my appreciation for the complete professionalism, respect, and kindness that each of them extended to me. It was not a comfortable thing for me to make that call, but each of them so kindly stated, "That is what we're here for."

Thank you, Chief Lowen, for the efforts you make as the leader of our police department, and for the efforts of all those individuals working for the safety of our community. This has given me pause to remember that our police force has made a commitment to the safety and well-being of our community with potential personal risk to themselves. That commitment is profound to me.

And so, an especially heart felt thank you to the individuals who assisted me through my concern, at the early hour of 3:30 A.M. on May 16th. This experience has given me an even greater appreciation of the quality of Woodstock's police force.

With much gratitude,

  
Jane Fyfe  
[Redacted]  
Woodstock

RE: Sergeant Rob Pritchard Badge #036  
Officer Andrew Reitz Badge #070  
Officer Kevin Tietz Badge #080  
Officer Mike Niedzwiecki Badge #081  
Telecommunicator Natalie Walker Badge #C33



**City of  
WOODSTOCK**

Department of Community & Economic Development  
121 W. Calhoun Street  
Woodstock, Illinois 60098

phone 815.338.4305  
fax 815.334.2267  
commdevdept@woodstockil.com  
www.woodstockil.gov

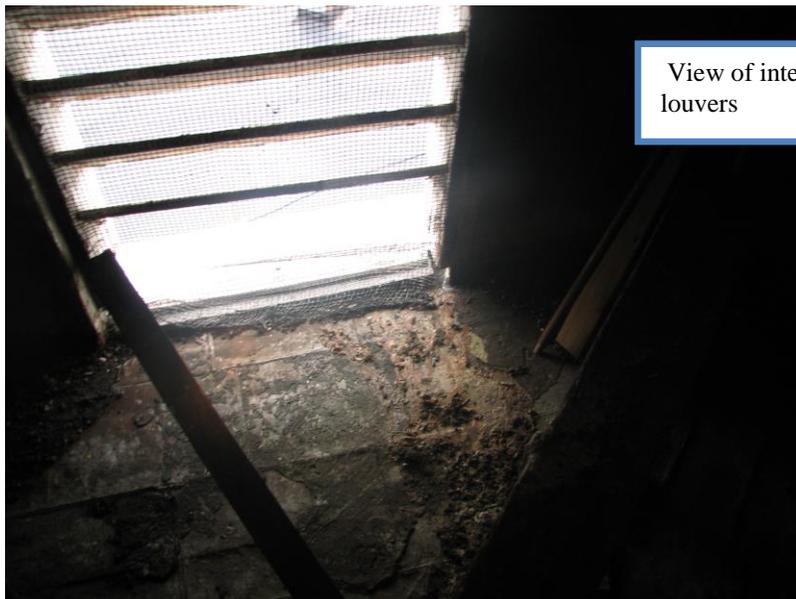
**MEMORANDUM**

Date July 7, 2014  
To: Roscoe Stelford, City Manager  
From: Nancy Baker, City Planner

**RE: CHANGE ORDERS 007 AND 008 FOR THE OLD COURTHOUSE CUPOLA RESTORATION**

Significant progress has been made on the Old Courthouse cupola restoration; however, the combination of bad weather and much more extensive deterioration than originally anticipated has necessitated the extension of the completion date of the project from June 30, 2014 to September 30, 2014.

A change order is also required for additional framing reinforcement around the louver openings and to reinforce the framing at the base of the louvers. Framing has rotted and does not provide an adequate structure for securing the new louvered panels. New flashing is also required at the base of the louvers.



View of interior of  
louvers



View of rusted flashing and need for new framing below louvered panels

The revised completion date and additional work has been reviewed and recommended by Gary W. Anderson, Architects and is included in Change Orders 007 and 008. The cost of the additional work totals \$15,536. The revisions were not anticipated at the time of the award of the contract and are for work that will be completed within the original scope of the contract. The additional items are necessary for the completion of the projects and it is in the best interest of the City to approve the Change Order documents.

**Therefore, it is recommended that the attached Resolution identified as Document No. 1, authorizing Change Order 007 resulting in a completion date of September 30, 2014 and Change Order 008 resulting in an increase to the contract of \$15,536, be approved.**



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING CHANGE ORDERS 007 AND 008 IN THE CONTRACT FOR THE OLD COURTHOUSE CUPOLA AND ROOF RESTORATION

WHEREAS, the City Council of the City of Woodstock, McHenry County, Illinois, on October 15, 2013 authorized the Mayor and Clerk to enter into a contract (the "Contract") with Renaissance Restoration, Inc. (the "Contractor") that exceeded \$10,000, and

WHEREAS, pursuant to the terms of the Contract, the Contractor agreed to provide all labor, equipment, materials, supplies, and related items for the restoration of the Old Courthouse cupola, dome and roof; and

WHEREAS, since the Contract was approved by the City Council, the scope of services to be provided by the Contractor needs to be revised, necessitating change orders in the Contract; and

WHEREAS, the Contractor is to make the changes requested by the City; and

WHEREAS, pursuant to 720ILCS 5/33E-9, Change Orders, the City Council finds (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the Agreement was entered; and (2) the change is germane to the original Agreement as signed, and (3) the change order is in the best interest of the City; and

WHEREAS, 720 ILCS 5/33E-9, requires that any change order be made in writing.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodstock, McHenry County, Illinois as follows:

That the provisions outlined in the attached Change Orders No. 007 and 008 are hereby approved and the City Manager is authorized to execute the Change Orders incorporating said proposals.

Passed this \_\_\_\_ day of \_\_\_\_\_, 2014

- Ayes:
- Nays:
- Abstentions:
- Absentees:

\_\_\_\_\_  
Brian Sager, Ph.D., Mayor

Attest:

\_\_\_\_\_  
City Clerk



# AIA<sup>®</sup> Document G701<sup>™</sup> – 2001

## Change Order

|                                                                                                                                              |                                                                                                                                   |                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROJECT</b> <i>(Name and address):</i><br>City of Woodstock CC Phase II<br>Renovations                                                    | <b>CHANGE ORDER NUMBER:</b> 007<br><b>DATE:</b> June 2, 2014                                                                      | <b>OWNER:</b> <input type="checkbox"/><br><b>ARCHITECT:</b> <input type="checkbox"/><br><b>CONTRACTOR:</b> <input type="checkbox"/><br><b>FIELD:</b> <input type="checkbox"/><br><b>OTHER:</b> <input type="checkbox"/> |
| <b>TO CONTRACTOR</b> <i>(Name and address):</i><br>Renaissance Restoration, Inc.<br>11672 W. Norris Lane<br>P.O. Box 291<br>Galena, IL 61036 | <b>ARCHITECT'S PROJECT NUMBER:</b> 13-1246<br><b>CONTRACT DATE:</b> October 21, 2013<br><b>CONTRACT FOR:</b> General Construction |                                                                                                                                                                                                                         |

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*  
See substantial completion date change below.

|                                                                          |               |
|--------------------------------------------------------------------------|---------------|
| The original Contract Sum was                                            | \$ 775,250.00 |
| The net change by previously authorized Change Orders                    | \$ 82,278.00  |
| The Contract Sum prior to this Change Order was                          | \$ 857,528.00 |
| The Contract Sum will be increased by this Change Order in the amount of | \$ 0.00       |
| The new Contract Sum including this Change Order will be                 | \$ 857,528.00 |

The Contract Time will be increased by Ninety Two (92) days.  
The date of Substantial Completion as of the date of this Change Order therefore is September 30, 2014.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

|                                                                           |                                                                             |                                                             |
|---------------------------------------------------------------------------|-----------------------------------------------------------------------------|-------------------------------------------------------------|
| <u>Gary W. Anderson Architects</u><br><b>ARCHITECT</b> <i>(Firm name)</i> | <u>Renaissance Restoration Inc.</u><br><b>CONTRACTOR</b> <i>(Firm name)</i> | <u>City of Woodstock</u><br><b>OWNER</b> <i>(Firm name)</i> |
| 200 Prairie Street, Suite 201<br>Rockford, IL 61107                       | 11672 W. Norris Lane<br>P.O. Box 291<br>Galena, IL 61036                    | 121 W. Calhoun Street<br>Woodstock, IL 60098                |
| <u>ADDRESS</u>                                                            | <u>ADDRESS</u>                                                              | <u>ADDRESS</u>                                              |
| <u></u><br><b>BY</b> <i>(Signature)</i>                                   | <u></u><br><b>BY</b> <i>(Signature)</i>                                     | <u></u><br><b>BY</b> <i>(Signature)</i>                     |
| <u>Gary W. Anderson</u><br><i>(Typed name)</i>                            | <u>Renaissance Restoration Inc.</u><br><i>(Typed name)</i>                  | <u>City of Woodstock</u><br><i>(Typed name)</i>             |
| <u>6.10.14</u><br><b>DATE</b>                                             | <u>6-10-14</u><br><b>DATE</b>                                               | <u>        </u><br><b>DATE</b>                              |



# AIA<sup>®</sup> Document G701<sup>™</sup> – 2001

## Change Order

|                                                                                                                                              |                                                                                                                                   |                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROJECT</b> <i>(Name and address):</i><br>City of Woodstock CC Phase II<br>Renovations                                                    | <b>CHANGE ORDER NUMBER:</b> 008<br><b>DATE:</b> June 10, 2014                                                                     | <b>OWNER:</b> <input type="checkbox"/><br><b>ARCHITECT:</b> <input type="checkbox"/><br><b>CONTRACTOR:</b> <input type="checkbox"/><br><b>FIELD:</b> <input type="checkbox"/><br><b>OTHER:</b> <input type="checkbox"/> |
| <b>TO CONTRACTOR</b> <i>(Name and address):</i><br>Renaissance Restoration, Inc.<br>11672 W. Norris Lane<br>P.O. Box 291<br>Galena, IL 61036 | <b>ARCHITECT'S PROJECT NUMBER:</b> 13-1246<br><b>CONTRACT DATE:</b> October 21, 2013<br><b>CONTRACT FOR:</b> General Construction |                                                                                                                                                                                                                         |

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*  
Supply labor, materials, and equipment to install Z flashing on fascia and reinforce base framing and louvre panel framing of cupola.

|                                                                          |               |
|--------------------------------------------------------------------------|---------------|
| The original Contract Sum was                                            | \$ 775,250.00 |
| The net change by previously authorized Change Orders                    | \$ 82,278.00  |
| The Contract Sum prior to this Change Order was                          | \$ 857,528.00 |
| The Contract Sum will be increased by this Change Order in the amount of | \$ 15,536.00  |
| The new Contract Sum including this Change Order will be                 | \$ 873,064.00 |

The Contract Time will be increased by zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is September 30, 2014.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

|                                                                                          |                                                                                    |                                                              |
|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|--------------------------------------------------------------|
| <u>Gary W. Anderson Architects</u><br>ARCHITECT <i>(Firm name)</i>                       | <u>Renaissance Restoration Inc.</u><br>CONTRACTOR <i>(Firm name)</i>               | <u>City of Woodstock</u><br>OWNER <i>(Firm name)</i>         |
| 200 Prairie Street, Suite 201<br>Rockford, IL 61107<br>ADDRESS                           | 11672 W. Norris Lane<br>P.O. Box 291<br>Galena, IL 61036<br>ADDRESS                | 121 W. Calhoun Street<br>Woodstock, IL 60098<br>ADDRESS      |
| <br>BY <i>(Signature)</i><br>Gary W. Anderson<br><i>(Typed name)</i><br>10-10-14<br>DATE | <br>BY <i>(Signature)</i><br>Tom W. Cook<br><i>(Typed name)</i><br>6-10-14<br>DATE | <br>BY <i>(Signature)</i><br><br><i>(Typed name)</i><br>DATE |



phone 815.338.4305  
fax 815.334.2267  
nbaker@woodstockil.gov  
www.woodstockil.gov

## MEMORANDUM

June 23, 2014

TO: Roscoe Stelford, City Manager

FROM: Nancy Baker, City Planner

### **ZONING VARIATION AT 303 PLEASANT STREET**

Tyler Smith and Kathleen Kash will appear before the City Council seeking approval of a variation of Section 7A.3.C Bulk and Area Standards, of the Woodstock Unified Development Ordinance, to allow the construction of a deck within 12.2 feet of a yard abutting a street lot line.

The Zoning Board of Appeals conducted a public hearing on the proposed variations on June 9, 2014. There were no objectors present. Testimony at the hearing emphasized that the deck will not extend any further into the side yard abutting a street setback than the existing residence. The steps will be oriented toward the garage (to the west) and will not extend any further into the yard abutting a street setback than the deck.

After the conclusion of the hearing and the completion of a findings of fact, a motion to recommend approval of the zoning variation passed (*vote of 4 yes; 0 no; 2 absent*).

A copy of the applicant's petition and exhibits, along with a copy of the Community Development Report prepared for this request is attached. A copy of the minutes from the Zoning Board of Appeals meeting is also attached.

**Based on the action of the Zoning Board of Appeals and the evidence presented during the public hearing, it is recommended that the City Council approve Document Number \_\_\_\_\_2\_\_\_\_\_, consisting of an Ordinance varying Section 7A.3.C Bulk and Area Standards, of the Unified Development Ordinance to allow the construction of a deck within 12.2 feet of a yard abutting a street lot line as shown on Exhibit 1.**



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager



City of  
**WOODSTOCK**

Department of Community & Economic Development  
121 W. Calhoun Street  
Woodstock, Illinois 60098

phone 815.338.4305  
fax 815.334.2267  
communitydevelopment@woodstockil.gov  
www.woodstockil.gov

**ZONING VARIATION APPLICATION**

ADDRESS OF PROPERTY 303 PLEASANT ST

PROJECT REQUEST FRONT YARD SETBACK VARIATION

DATE FILED \_\_\_\_\_

|                                     |                                                |
|-------------------------------------|------------------------------------------------|
| CONTACT PERSON FOR THIS APPLICATION |                                                |
| Name                                | <u>TYLER SMITH</u>                             |
| Mailing Address                     | <u>303 PLEASANT ST</u><br><u>WDSK IL 60098</u> |
| Daytime Phone                       | <u>[REDACTED]</u>                              |
| Fax:                                | <u>N/A</u>                                     |
| Email Address                       | <u>[REDACTED]</u>                              |

CITY OF WOODSTOCK

APPLICATION FOR A VARIANCE

To the Zoning board of Appeals:

1. Common Address of the Property 303 PLEASANT
2. Statement of Ownership (list legal name, address of the property owners and state how long they have owned the property.)  
KATHLEEN KASH - 303 PLEASANT STREET -  
OWNER SINCE 9/11
3. Applicant (list name of the applicant if different from the owner and state the interest of the applicant in the property. Also state when his or her interest was acquired.)  
TYLER SMITH - HUSBAND OF OWNER
4. State the legal description of the property or attach a legible copy.  
SURVEY ATTACHED
5. State the specific variation (s) requested including unified development ordinance section numbers. Include the ordinance requirement and the proposed request.  
VARIATION OF SECTION 7A.3, BULK AND AREA STANDARDS,  
TO ALLOW THE CONSTRUCTION OF A 16.2 X 8.2 DECK  
WITHIN 12.2 FT OF YARD ABUTTING A STREET LOT LINE
6. State in detail the reasons for the requested variation by answering the following questions. If additional space is needed, attach extra pages to the application.

What features of the property prevent it from being used for the uses permitted by the zoning classification? Check all that apply and explain why they apply. Give dimensions where appropriate.

Too narrow

Elevation

Too small

Slope

Too shallow

Shape

Soil

Subsurface

Other

THE HOUSE IS LOCATED TOO CLOSE TO THE STREET

How do the above conditions prevent reasonable use of the property under the terms of the Woodstock Unified Development Ordinance?

THIS IS THE ONLY LOCATION FOR A DECK COMING OFF OF THE BACK DOOR. THE 25 FOOT SETBACK REQUIRED MAKES THIS IMPOSSIBLE.

Was the hardship created by anyone who had an interest (ownership) in the property after the Unified Development Ordinance was enacted ; is the hardship self-imposed?

NO, THE HOME WAS BUILT IN THE EARLY 1900'S  
THE LAYOUT OF THE HOME WAS LIKE THIS WHEN PURCHASED

Are the conditions for which you request a variance unique to your property?

YES, MOST PROPERTIES HAVE ENOUGH ROOM FOR A SMALL PORCH/DECK

Are the conditions of the property the result of other man-made conditions (such as the relocation of a road?)

NO

Is the requested variation the minimum variation that will make possible the reasonable use of the land, buildings, or structure.

YES, THE DECK WILL NOT BE BUILT FURTHER INTO THE SETBACK THAN THE EXISTING HOME



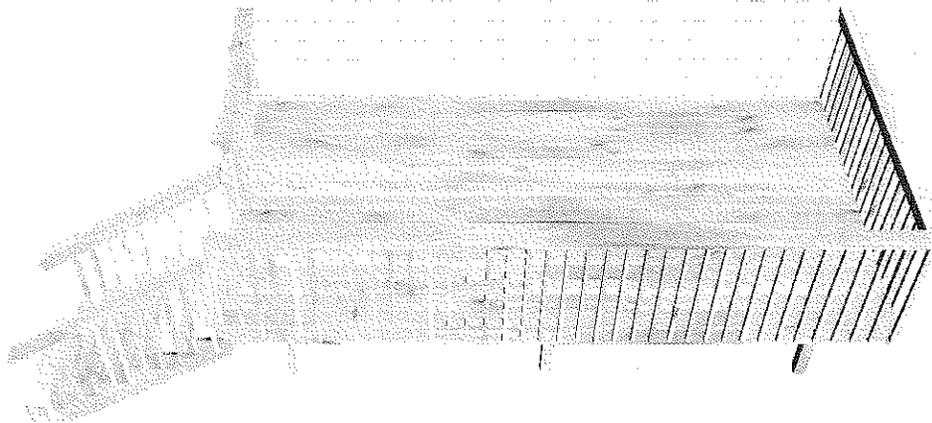


Illustration intended to show general deck size and shape. Some Options selected may not be shown for picture clarity.

**Estimated Price:**

**\$956.43\***

\*Today's estimated price, future pricing may go up or down. Tax, labor, and delivery not included.

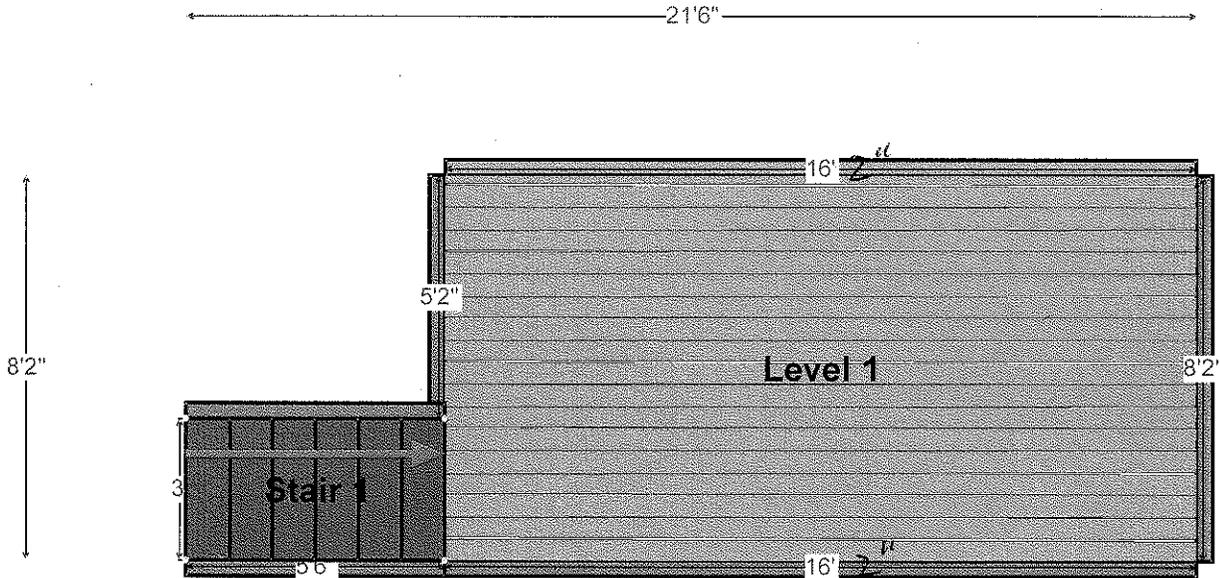
**Base Price:**

**\$0.00\*\***

\*\*The base price includes: 40 PSF deck live load, AC2 5/4x6 deck boards in horizontal direction, AC2 4x4 framing posts, precast concrete (1 bag) footing, AC2 joists and beams with two feet cantilever, galvanized framing fasteners and joists hangers, and premium deck board screws.

Final design should be performed by a registered professional engineer to ensure all applicable building codes and regulations are met.

This is an estimate. It is only for general price information. This is not an offer and there can be no legally binding contract between the parties based on this estimate. The prices stated herein are subject to change depending upon the market conditions. The prices stated on this estimate are not firm for any time period unless specifically written otherwise on this form. The availability of materials is subject to inventory conditions. MENARDS IS NOT RESPONSIBLE FOR ANY LOSS INCURRED BY THE GUEST WHO RELIES ON PRICES SET FORTH HEREIN OR ON THE AVAILABILITY OF ANY MATERIALS STATED HEREIN. All information on this form, other than price, has been provided by the guest and Menards is not responsible for any errors in the information on this estimate, including but not limited to quantity, dimension and quality. Please examine this estimate carefully. MENARDS MAKES NO REPRESENTATIONS, ORAL, WRITTEN OR OTHERWISE THAT THE MATERIALS LISTED ARE SUITABLE FOR ANY PURPOSE BEING CONSIDERED BY THE GUEST. BECAUSE OF THE WIDE VARIATIONS IN CODES, THERE ARE NO REPRESENTATIONS THAT THE MATERIALS LISTED HEREIN MEET YOUR CODE REQUIREMENTS.



**Estimated Price:**

**\$956.43\***

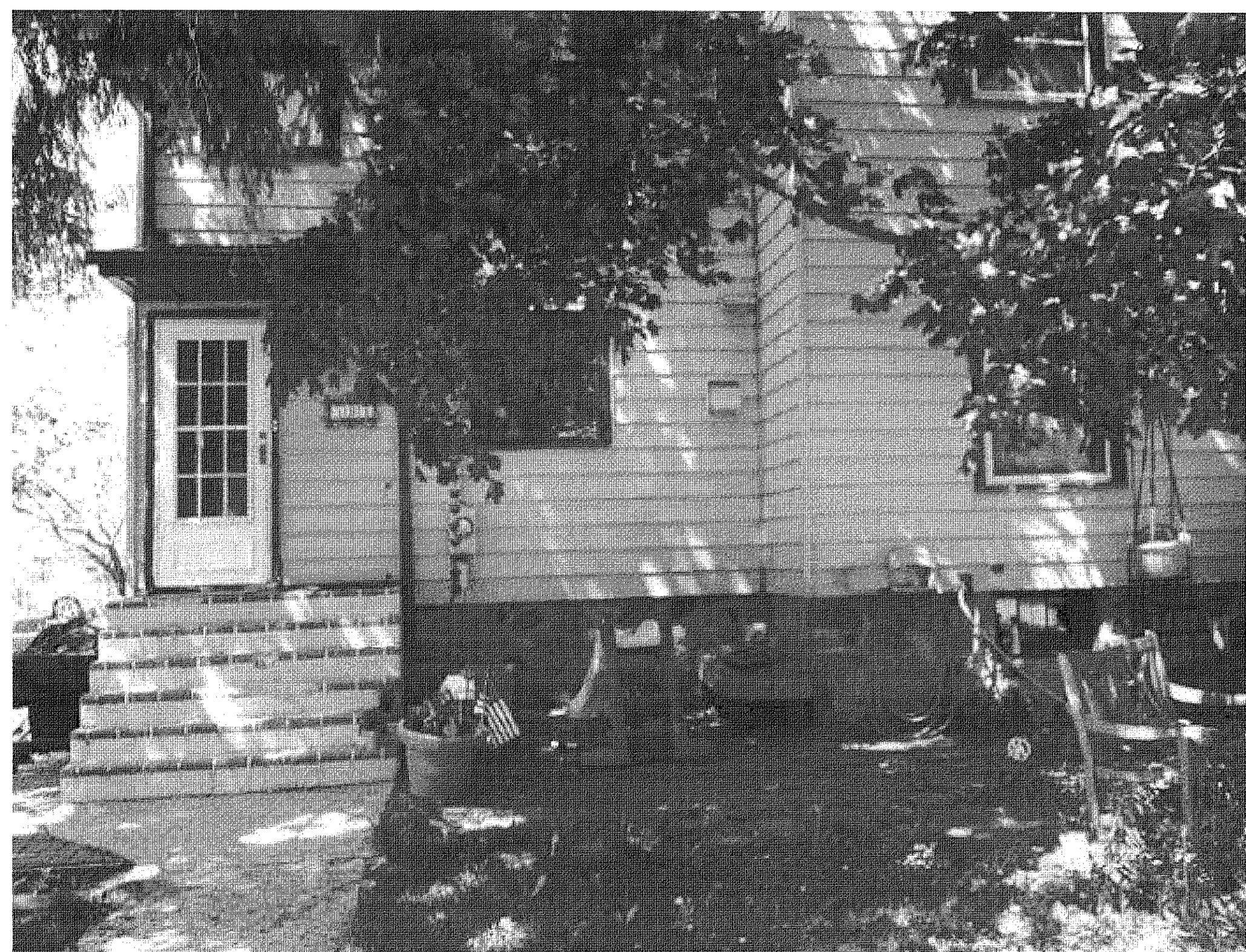
\*Today's estimated price, future pricing may go up or down. Tax, labor, and delivery not included.

**Base Price:**

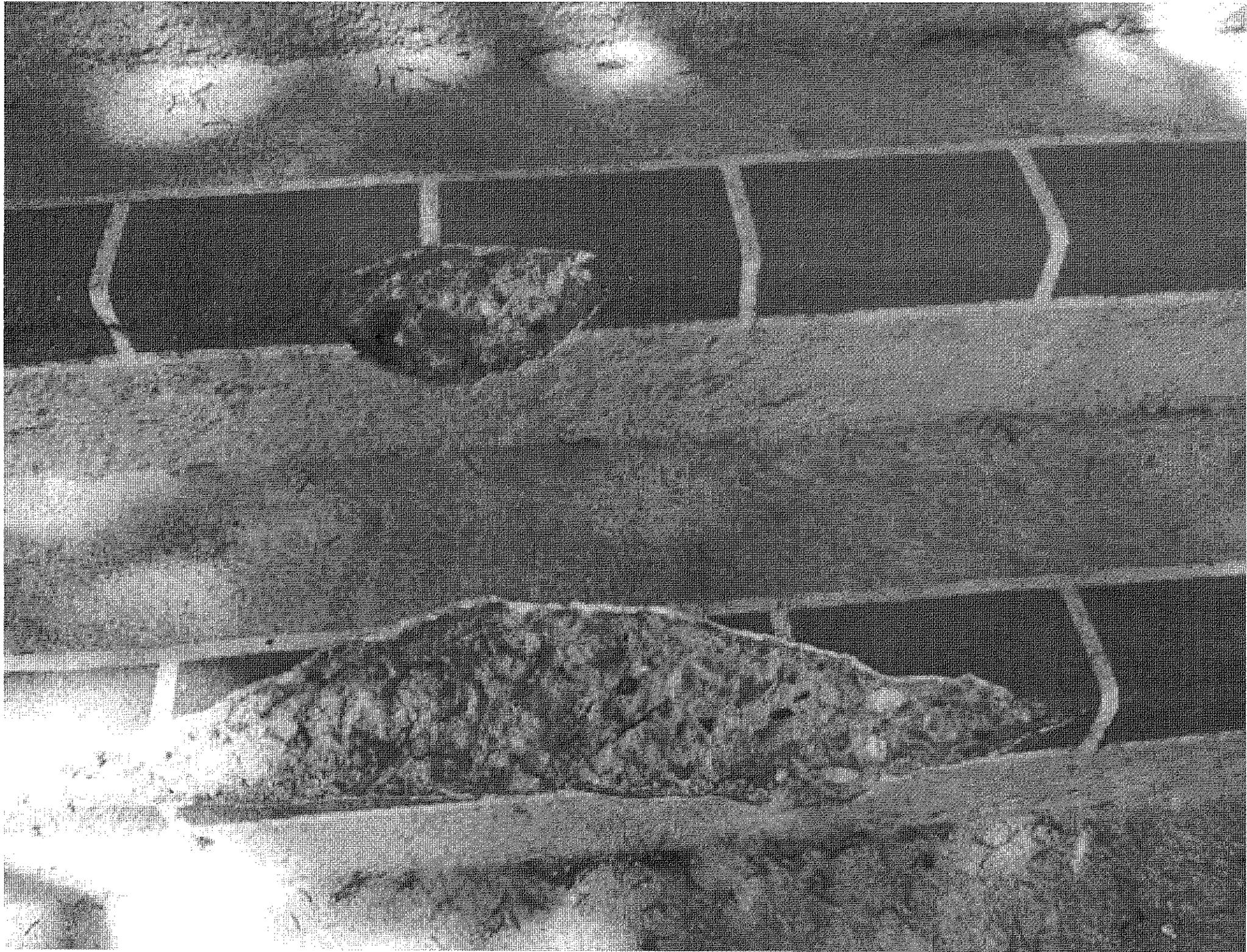
**\$0.00\*\***

\*\*The base price includes: 40 PSF deck live load, AC2 5/4x6 deck boards in horizontal direction, AC2 4x4 framing posts, precast concrete (1 bag) footing, AC2 joists and beams with two feet cantilever, galvanized framing fasteners and joists hangers, and premium deck board screws.

Final design should be performed by a registered professional engineer to ensure all applicable building codes and regulations are met.







**WOODSTOCK ZONING BOARD OF APPEALS**  
**COMMUNITY DEVELOPMENT REPORT: ZBA-06-01-14**  
**June 9, 2014**

**PROJECT NAME: 303 Pleasant Street**

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**GENERAL BACKGROUND INFORMATION**

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**Owner: Kathleen Kash**  
**303 Pleasant Street**  
**Woodstock, IL 60098**

**Applicant: Tyler Smith**  
**303 Pleasant Street**  
**Woodstock, IL 60098**

**REQUEST:** This appeal is requested from provisions of the Woodstock Unified Development Ordinance, Section 7A.3., Bulk and Area Requirements to allow the construction of a deck within 12.2 feet of a yard abutting a street lot line.

**EXISTING ZONING AND LAND USE OF SUBJECT PARCEL:** The property in question is zoned R-PUD, Single Family Residential, Planned Unit Development. The approved PUD allows smaller lot sizes than the 7200 SF minimum in the R district and allows single family detached residences.

**ADJACENT ZONING AND LAND USE:** The property is surrounded by R zoning with single family detached residential uses on all sides.

**ANALYSIS:** The property in question is a corner lot, approximately 7450 square feet in area, and is improved with a single family residence with detached garage. The house is located 12.2 feet from the yard abutting a street lot line on the Quinlan Lane side of the property. The proposed deck will extend no further into the setback than the existing house.

The Unified Development Ordinance requires that decks in a front yard or yard abutting a street must meet the same setback as the principal structure. The minimum yard abutting a street setback in the R zoning district is 25 feet.

**UNIFIED DEVELOPMENT ORDINANCE GUIDANCE:** Section 4.5.7 states that zoning variations may be approved after a finding that the following approval criteria have been addressed.

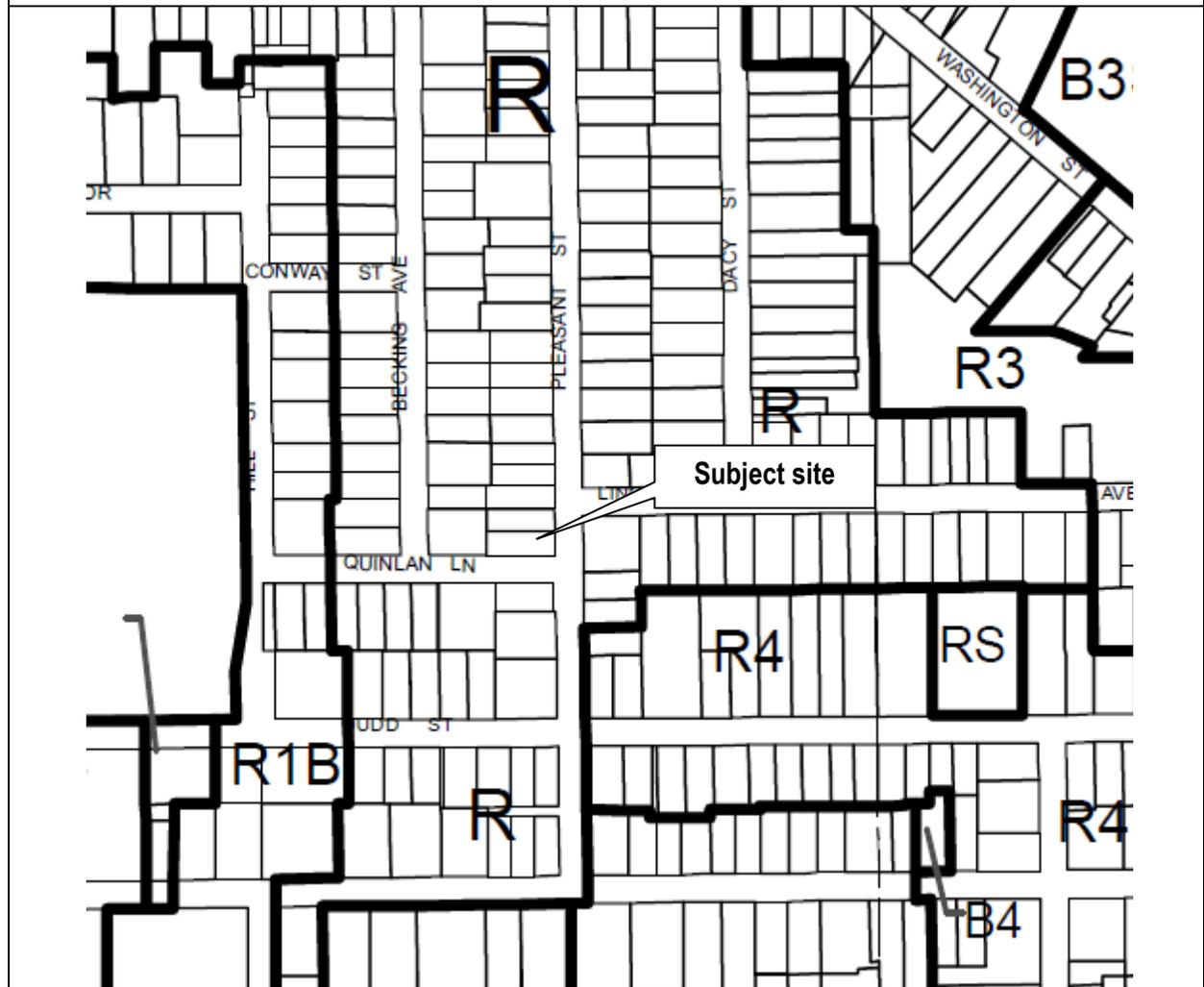
- A. The extent to which particular physical surroundings, shape, or topography of the subject property results in practical difficulty or hardship upon the owner, as distinguished from a mere inconvenience if the strict letter of the zoning regulations are carried out.
- B. The extent that the alleged difficulty or hardship is caused by the application of these zoning

regulations and has not been created by any person having an interest in the property.

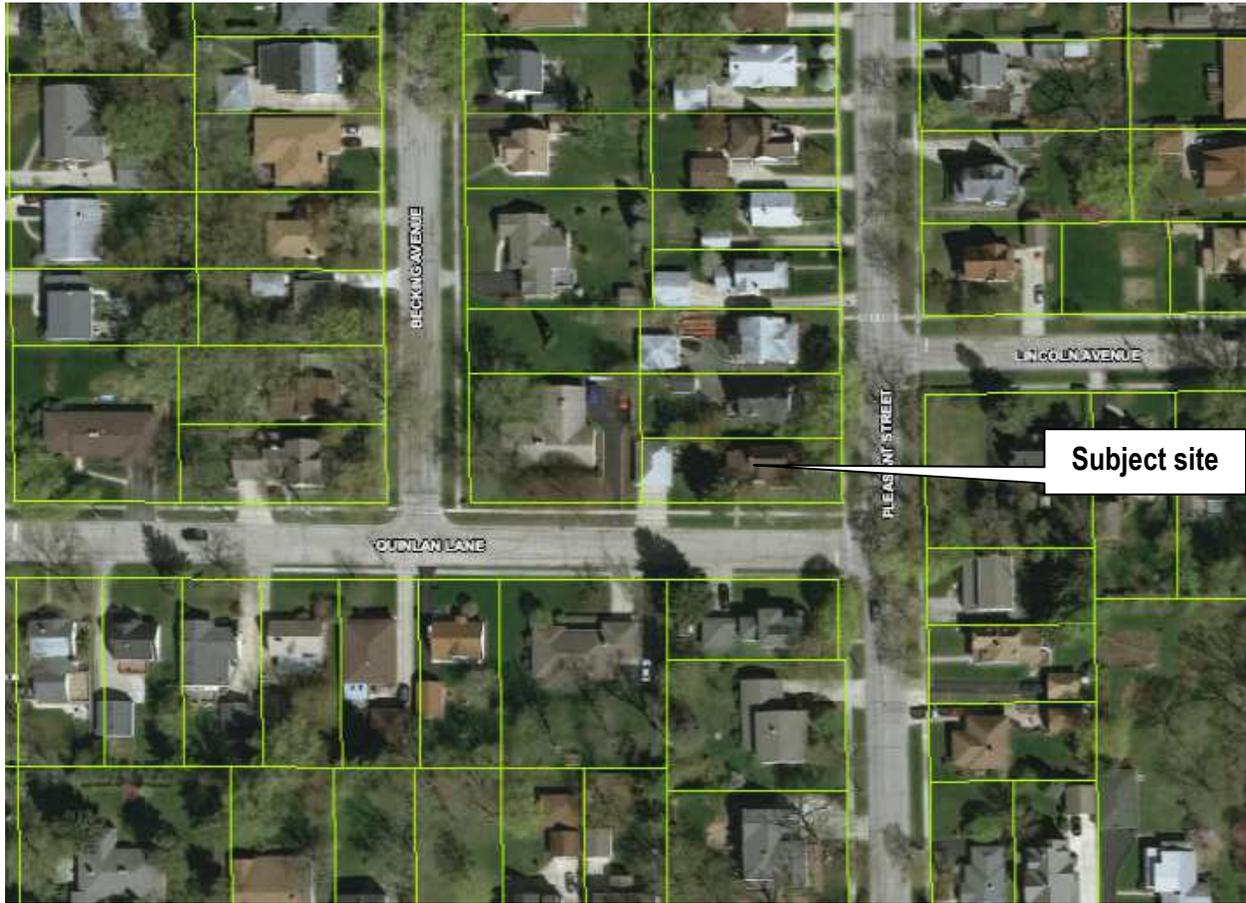
- C. The extent to which conditions upon which the zoning variation request is based are unique to the subject property and would not be applicable to other property within the same zoning classification.
- D. Whether the variation is based exclusively on a desire to increase the value of the property, the monetary gain to be realized from the property, or the ability to alleviate financial difficulty experienced by the petitioner when attempting to comply with the City's zoning regulations.
- E. The detrimental impact, if any, to the public welfare, to other property, or to improvements in the immediate neighborhood which may result if the zoning variation is granted.
- F. Whether or not the proposed zoning variation will impair the adequate supply of light and air to adjacent property, or substantially increase congestion in public streets, or endanger the public safety, or substantially diminish or impair property values in the neighborhood; and
- G. That the zoning variation will not confer on the applicant any special privilege that is denied by these regulations to other lands, structures or buildings of the same zoning classification.

**RECOMMENDATION: If the Zoning Board of Appeals agrees that the criteria are met, a motion should be made recommending variations of Section 7A.3, Bulk and Area Requirements, of the Woodstock Unified Development Ordinance to allow construction of a 16.2' by 8.2' deck within 12.2 feet of a yard abutting a street lot line.**

**303 PLEASANT STREET**  
**ZONING AND LOCATION MAP**



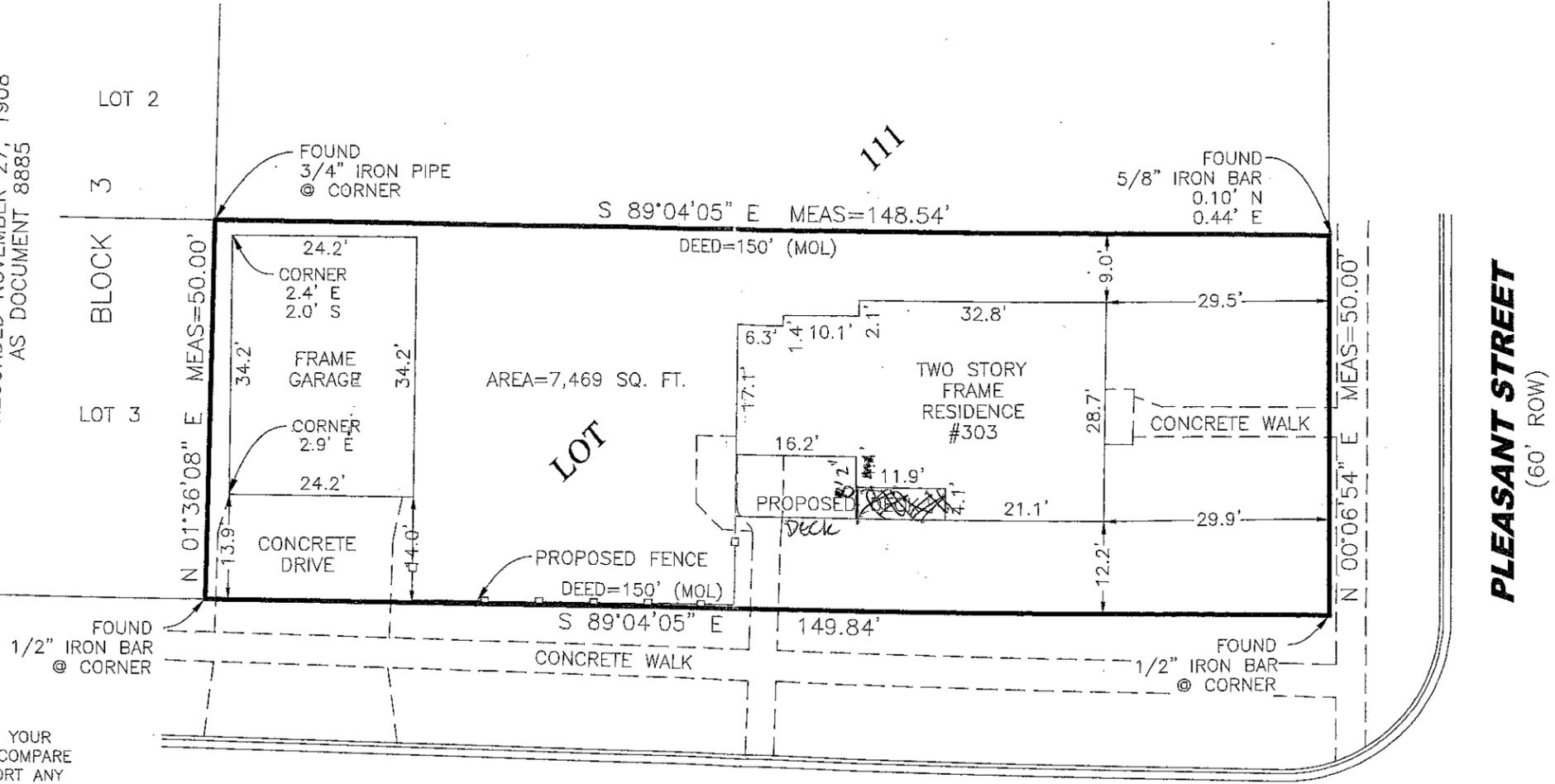
2012 AERIAL MAP



# PLAT OF SURVEY

THAT PART OF LOT 111 OF THE ASSESSOR'S PLAT OF SECTION 6 (AND OTHER SECTIONS), IN TOWNSHIP 44 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK 3 OF PLATSPAGE 17, DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING ON THE WEST LINE OF NORTH HOY AVENUE (NOW PLEASANT STREET) IN THE CITY OF WOODSTOCK AT THE SOUTHEAST CORNER OF SAID LOT 111, AND RUNNING THENCE NORTH ALONG THE SAID WEST LINE OF NORTH HOY AVENUE (NOW PLEASANT STREET) 50 FEET; THENCE WEST PARALLEL WITH THE SOUTH LINE OF SAID LOT 111, 150 FEET, MORE OR LESS, TO THE NORTHEAST CORNER OF LOT 3 IN BLOCK 3 IN JOHN BECKING'S FIRST ADDITION TO THE CITY OF WOODSTOCK; THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 3, 50 FEET TO THE SOUTHEAST CORNER OF SAID LOT 3; THENCE EAST ALONG THE SOUTH LINE OF SAID LOT 111, 150 FEET, MORE OR LESS, TO THE PLACE OF BEGINNING; SAID LOT BEING LOCATED IN THE WEST HALF OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 6, IN MCHENRY COUNTY, ILLINOIS

JOHN BECKING'S FIRST ADDITION  
TO THE CITY OF WOODSTOCK  
RECORDED NOVEMBER 27, 1908  
AS DOCUMENT 8885



**GENERAL NOTES**

1. COMPARE THE DESCRIPTION ON THIS PLAT WITH YOUR DEED, ABSTRACT, OR CERTIFICATE OF TITLE; ALSO COMPARE ALL POINTS BEFORE BUILDING BY SAME, AND REPORT ANY DIFFERENCE IMMEDIATELY.
2. THIS SURVEY IS NOT VALID WITHOUT THE SURVEYOR'S ORIGINAL SIGNATURE.
3. BEARINGS SHOWN HEREON ARE PER RECORD SUBDIVISION.
4. FIELD WORK COMPLETED 05/13/14.
5. PREPARED FOR KATHLEEN KASH.

**QUINLAN LANE**  
(60' ROW)

SURVEYOR'S CERTIFICATE



STATE OF ILLINOIS )  
COUNTY OF McHENRY ) SS

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

GIVEN UNDER MY HAND AND SEAL AT WOODSTOCK, ILLINOIS,

THIS 14TH DAY OF MAY, A.D., 2014.

BY: *[Signature]*  
ILLINOIS PROFESSIONAL LAND SURVEYOR NUMBER 3552  
LICENSES EXPIRE NOVEMBER 30, 2014.  
PROFESSIONAL DESIGN FIRM 184.006160

© COPYRIGHT 2014



**MERIDIAN**  
Land Surveying Co.  
2547 APPLEWOOD LANE  
WOODSTOCK, IL  
(815)861-3135

**303 PLEASANT STREET**

WOODSTOCK, IL

|                    |        |
|--------------------|--------|
| PROJECT NO. 14-015 | PAGE 1 |
| DATE 05/13/14      | OF 1   |
| SCALE 1" = 20'     |        |
| DRAWN BY : CDH     |        |
| CHECKED BY : CDH   |        |

**MINUTES  
CITY OF WOODSTOCK  
ZONING BOARD OF APPEALS  
June 9, 2014  
City Council Chambers**

The regular meeting of the City of Woodstock Zoning Board of Appeals was called to order at 7:00 PM by Patrick Shea on Monday, June 9, 2014 in the Council Chambers of Woodstock City Hall, 121 West Calhoun Street, Woodstock. A roll call was taken.

**COMMISSION MEMBERS PRESENT:** Lawrence Winters, Patrick Shea, Timothy Huffar, Howard Rigsby

**COMMISSION MEMBERS ABSENT:** Chairman John Schuh, Thomas Tierney

**STAFF PRESENT:** City Planner Nancy Baker

**OTHERS PRESENT:** City Clerk Dianne Mitchell

**APPROVAL OF MINUTES:**

Motion by L. Winters, second by T. Huffar to approve the Minutes of the February 10, 2014 Woodstock Zoning Board of Appeals meeting as presented. Ayes: P. Shea, L. Winters, T. Huffar, H. Rigsby. Nays: None. Absentees: Chairman Schuh, T. Tierney. Abstentions: None. Motion carried.

**NEW BUSINESS**

P. Shea opened the Public Hearing at 7:03 PM.

A. **303 Pleasant Street**—Variation to construct a deck within 12 feet of a yard abutting a street lot line.

P. Shea swore in petitioner Tyler Smith, 303 Pleasant St., Woodstock. T. Smith stated that he is looking for a zoning variance to encroach into the setback of his side yard, which runs street side of Quinlan Ave., to build a deck. He advised that the existing problem is the concrete steps which are crumbling, the run on them is short making them dangerous and there are no railings. He reported that instead of replacing the steps and putting in a railing they thought it would nice to have an improvement on the house to add a wooden deck to the side door.

P. Shea questioned what the problem is and T. Smith stated that his setback is 25 feet on the street side and the door is 23 feet from the property line so in order to build the deck they would need to encroach into the setback.

H. Rigsby questioned how close it will come to the sidewalk and T. Smith advised that it will be 12.2 feet from their property line and the sidewalk is 2.5 – 3 feet from there. He stated that it is not going to cut out any further than the actual house does. He advised that they aren't looking to go out any deeper than the house is built already. H. Rigsby questioned if the two trees will be affected and T. Smith advised that they will not.

L. Winters questioned if it is the back entrance of the house and T. Smith affirmed. P. Shea asked T. Smith to point out where the deck will be on the drawing that was provided. T. Smith

reviewed the location of the proposed deck and advised that the stairs will be going towards the garage. He reiterated that the deck won't go out any further than the house.

P. Shea asked if all of the neighbors had been contacted and N. Baker advised that they had and noted that the City did not receive any responses.

P. Shea closed the Public Hearing at 7:11 PM.

The Findings of Fact were completed by the Zoning Board of Appeals and are attached to these minutes.

Motion by L. Winters, second by T. Huffar to approve the variations of Section 7A.3, Bulk and Area Requirements of the Unified Ordinance to allow construction of a 16.2' by 8.2' deck within 12.2 feet of a yard abutting a street lot line. A roll call vote was taken. Ayes: P. Shea, L. Winters, T. Huffar, H. Rigsby. Nays: None. Absentees: Chairman Schuh, T. Tierney. Abstentions: None. Motion carried.

#### **ADJOURNMENT**

Motion by T. Huffar, second by L. Winters to adjourn the June 9, 2014 Zoning Board of Appeals meeting at 7:15 PM. Ayes: P. Shea, L. Winters, T. Huffar, H. Rigsby. Nays: None. Absentees: Chairman Schuh, T. Tierney. Abstentions: None. Motion carried.

Respectfully Submitted,

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Dianne Mitchell  
City Clerk

**Zoning Board of Appeals: 303 Pleasant Street**

The Zoning Board of Appeals shall complete the enclosed form, which will be included with the Findings of Fact Report submitted to the City Council.

*Request:* Variation from the provisions of the Woodstock Unified Development Ordinance, Section 7A.3.C, Bulk and Area Requirements, to construct a deck 12.2 feet from a yard abutting a street lot line.

| <b>Section 7.3.5 states that the Board may determine and recommend to the City Council a variation of the regulations of Ordinance when it finds:</b>                                                                                                                                                                     | <b>Yes<br/>or<br/>No</b> | <b>Comments</b> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------|
| 1. The particular surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations was carried out;                                                             | All voted yes            |                 |
| 2. The conditions upon which the petition for a variation are based are unique to the property for which the variation is sought and are not applicable, generally to the other property with the same zoning classification;                                                                                             | All voted yes            |                 |
| 3. The purpose of the variation is not based exclusively upon a desire to increase the monetary gain realized from the property or to alleviate financial difficulty experienced by the petitioner in the attempt to comply with the provisions of this Ordinance;                                                        | All voted yes            |                 |
| 4. The alleged difficulty or hardship is caused by the application of this Ordinance and has not been created by any person presently having an interest in the property;                                                                                                                                                 | All voted yes            |                 |
| 5. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the property is located;                                                                                                                                 | All voted yes            |                 |
| 6. That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets or increase the danger of fire, or endanger the public safety or substantially diminish or impair property values with the adjacent neighborhood; | All voted yes            |                 |
| 7. That the granting of the variation requested will not confer on the applicant any special privilege that is denied by the Ordinance to other lands, structures or buildings of the same district.                                                                                                                      | All voted yes            |                 |

**ORDINANCE NUMBER 14-O-\_\_\_\_\_**

**AN ORDINANCE VARYING PROVISIONS OF  
THE WOODSTOCK UNIFIED DEVELOPMENT ORDINANCE  
FOR PROPERTY AT 303 PLEASANT**

Be it ordained by the Mayor and City Council of the City of Woodstock, McHenry County, Illinois, as follows:

**Section One.** That, Section 7A.3.C, Bulk and Area Standards, of the Woodstock Unified Development Ordinance is varied to allow the construction of a 16.2' x 8.2' deck within 12.2 feet of a yard abutting a street lot line.

That part of Lot 111 of the Assessor's Plat of Section 6 (and other sections) in Township 44 North, Range 7 East of the Third Principal Meridian, according to the plat thereof recorded in Book 3 of Plats, page 17, described as follows, to-wit: beginning on the west line of North Hoy Avenue (now Pleasant Street) in the City of Woodstock at the southeast corner of said Lot 111, and running thence north along said west line of North Hoy Avenue (now Pleasant Street) 50 feet: thence west parallel with the south line of said Lot 111, 150 feet, more or less, to the northeast corner of Lot 3 of Block 3 in John Becking's First Addition to the City of Woodstock; thence South along the east line of said Lot 3, 50 feet to the southeast corner of said Lot 3; thence east along the south line of said Lot 111, 150 feet, more or less, to the Place of Beginning; said lot being located in the West Half of the Northeast Quarter of the Southeast Quarter of said Section 6, in McHenry County, Illinois.

**Section Two.** That the Zoning Board of Appeals on June 9, 2014 conducted a required public hearing on said variation and recommended to the City Council that it be approved.

**Section Three.** That this ordinance shall be known as Ordinance Number 14-O-\_\_\_\_\_ and shall be in full force and effect upon its passage and approval as provided by law.

**Section Four.** Any ordinances or parts thereof or any regulations in conflict with this ordinance are hereby repealed.

**APPROVED AND PASSED** by the City Council of the City of Woodstock, McHenry County, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

---

Mayor Brian Sager, Ph.D.

Ayes:

Nays:

Abstentions:

Absentees:

Attest:

---

City Clerk Dianne Mitchell



## Finance Department

121 W. Calhoun Street  
Woodstock, Illinois 60098  
815/338-4300  
Fax 815/334-2269

# Memo

**To:** Roscoe Stelford, City Manager  
**From:** Paul N. Christensen, Finance Director  
**Date:** July 3, 2014  
**Re:** Local Debt Recovery Amendment

---

On May 15, 2012, the City passed a Resolution authorizing an agreement between the City of Woodstock and the Illinois Office of the Comptroller allowing the State to deduct debt due to the City of Woodstock from State payments due to individuals and businesses. Unfortunately, the City at that time faced difficulties in implementing the program. Much of the difficulties resulted from the program being new and the State not allocating proper personnel in the Comptroller's Office to assist the City, specifically related to the uploading of the debt data files.

Since that time, the Comptroller's Office has allocated additional personnel to this program and the City of Woodstock has been assigned a dedicated program manager. Therefore, working with our dedicated program manager, City Staff is in the process of resurrecting the program with the goal of having it up and running before December 31, 2014. This date is important since a great deal of debt is recovered during the period of January through April, when the State intercepts income tax refunds from individuals and businesses that owe money to local municipalities participating in the program.

Some of the specifics of the program are the debt cannot be more than 7-years old and must be more than \$9.99. The debtor will pay a fee of either \$15 or \$20 on the recovered amount, depending on whether an outside agency was used in the matching of the records.

The City is planning on sending the following uncollected debt to the Comptroller's Office:

- Parking Tickets
- Ordinance Violations
- Water & Sewer Bills
- Wireless Alarms Fees
- Lawn Mowing
- Damage to City Property
- Clean Up Costs
- Billed Services (Snow Removal, Elevator Inspections, Police Special Detail, etc.)

Since the City passed the original Resolution, the Comptroller's Legal Department has identified some changes that need to be made to the original agreement. Therefore, they have prepared an amendment that will need to be approved before the City can proceed.

In order to help in the understanding of the procedures that take place in recovering debt, attached is documentation that was prepared by the Comptroller's Office. In addition, attached is a sample notice that a debtor would receive when a debt is withheld from a State of Illinois payment.

If there should be any further questions, I would be happy to answer them.

**It is recommended that the City Council adopt the attached Resolution identified as Document Number     3     a "Resolution Authorizing the Execution of an Amendment to the Intergovernmental Agreement with the Illinois Office of the Comptroller and the City of Woodstock Regarding Access to the Comptroller's Local Debt Recovery Program."**



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager

---

## LOCAL DEBT RECOVERY PROGRAM

### PROCESS: GETTING STARTED



The Local Government sends its data file on debts owed to IOC.



The IOC performs a match on the Local Government debt file and relays the results to the Local Government. This is called the "Pre-Add" process.



The Local Government reviews the results of the IOC match analysis and sends a separate file to the IOC to add debt to the IOC Involuntary Withholding System. ~~This is called the "Maintenance Add" process.~~



When a match is made the amount owed plus the administrative fee is deducted from the payment.

## LOCAL DEBT RECOVERY PROGRAM

### PROCESS: RECOVERING DEBT



Once the debt is deducted from the payment amount, it is deposited in the Local Debt Recovery Trust Fund along with the administrative fee.



The debtor will receive a notice of the withholding by mail. The notice will include information on the protest process.



If the debtor does not protest within 60 days, the amount placed in the Debt Recovery Trust Fund will be transferred to the Local Government.



Local Governments are ~~encouraged~~ <sup>required</sup> to use Electronic Funds Transfer to receive recovered debt.



Recovered debts will be consolidated and paid out to Local Governments on a weekly basis. Additionally, Local Governments will receive a weekly match file from the IOC.



Local Governments are required to add, change or delete debts owed to the Local Government after the "Pre-Add" process to reflect payments that have been made and new debts owed to the Local Government.

# LOCAL DEBT RECOVERY PROGRAM

## PROCESS: HANDLING APPEALS



When local debt is recovered from a tax refund, state salary, commercial payment or other state check, the individual will receive a notice by mail from the Illinois Office of the Comptroller (IOC) and has 60 days to protest from the date of the notice.



The written protest must include: 1) the reason for contesting the claim of the local governments; the amount, if any, that is due and payable to the local government; 3) any other information that will assist in the individual's case.



Once a timely protest is received by the IOC, a hearing officer will review the protest and associated documents and issue a decision on whether the debt is owed by the individual, or if an error occurred and the debt does not exist.



If the IOC requests information from the local government regarding a debt that has been protested, the local government shall respond within 60 days of the Office of the Comptroller's request.



The Local Government can seek a 60 day extension if: 1) The local government is actively pursuing further investigation; 2) The matter is in active settlement negotiations; 3) Other good cause shown by the local government.



If the IOC finds a debt does exist, the amount will be transferred to the local government. If the IOC finds that no debt exists, the amount deducted from the individual's payment and the administrative fee will be returned to them.



State of Illinois

SMITH JOHN

JULY 25, 2013

1234 MICHIGAN AVE
CHICAGO, IL 60000

The State of Illinois has been advised that you owe money to the local government entity(ies) listed below. Pursuant to Illinois law (15 ILCS 405/10.05-1 0.05D), the State of Illinois is required to withhold all eligible payments until the claim(s) have been satisfied. If there is an amount remaining, a payment will be issued within 10 days from the date of this notice. Furthermore, a processing fee may be charged per payment transaction. The following amounts have been withheld:

Table with 4 columns: Debtor Name ID Number, Claiming Entity Contact Address Phone Number Debt Type, Intercepted Payment Voucher # AND/OR Warrant # Offset Total Warrant Amount, and Amounts Withheld from Payment. Includes entry for SMITH JOHN with \$200.00 withheld and a \$15.00 fee. Summary rows show DEBT REDUCTION TOTAL: \$200.00 and FEE TOTAL: \$15.00.

To request detailed information regarding this claim, please contact the local government entity using the contact information listed above. If you have already contacted the local government entity and still do not agree with the claim, you may file a protest by writing the State of Illinois; Attn: Office of Government and Community Affairs - Local Debt Recovery Program; P.O. BOX 64539; Chicago, IL 60664-0539. The protest must be in the form of a letter and should describe the reasons for protest. The letter should be accompanied by any documents that support your assertions. The letter must bear the original signature of the debtor or authorized agent. Please include the ID number(s) on all correspondence. If you do not file a written protest within 60 days from the date of this notice, the withheld amount will be sent to the local government entity(ies).

OFFICE OF GOVERNMENT AND COMMUNITY AFFAIRS
LOCAL DEBT RECOVERY PROGRAM

PLEASE RETAIN THIS LETTER FOR YOUR RECORDS

**RESOLUTION NO. 14 – R - \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION OF  
AN AMENDMENT TO THE INTERGOVERNMENTAL  
AGREEMENT WITH THE ILLINOIS OFFICE OF THE  
COMPTROLLER AND THE CITY OF WOODSTOCK  
REGARDING ACCESS TO THE COMPTROLLER'S  
LOCAL DEBT RECOVERY PROGRAM**

---

ADOPTED BY THE CITY COUNCIL  
OF THE CITY OF WOODSTOCK  
THIS 15<sup>TH</sup> DAY OF JULY, 2014

*Published in pamphlet form  
By the authority of the Mayor  
And City Council of the  
City of Woodstock  
McHenry County, Illinois  
This \_\_\_ day of \_\_\_\_\_, 2014*

## **RESOLUTION NO. 14 – R - \_\_\_\_\_**

### **A RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE ILLINOIS OFFICE OF THE COMPTROLLER AND THE CITY OF WOODSTOCK REGARDING ACCESS TO THE COMPTROLLER'S LOCAL DEBT RECOVERY PROGRAM**

**WHEREAS**, both the State of Illinois and the City of Woodstock have a responsibility to collect debts owed to its respective public bodies; and

**WHEREAS**, Illinois Office of the Comptroller operates a system, known as the Comptroller's Offset System (hereinafter, "the System"), for collection of debt owed the State by persons receiving payments from the State; and

**WHEREAS**, the Illinois General Assembly specifically provided for the ability of the City of Woodstock to utilize the System when it amended Section 10.05 and added Section 10.05d to the State Comptroller Act [P.A. 97-632; 15 ILCS 405/10.05 and 10.05d]; and

**WHEREAS**, Illinois Office of the Comptroller and the City of Woodstock are empowered under the Illinois Constitution [Ill. Const., Art. VII, Sec. 10], Section 3 of the Intergovernmental Cooperation Act [5 ILCS 220/3], and Section 10.05d of the State Comptroller Act (hereinafter, "the Act") [15 ILCS 405/10.05d] to contract with each other in any manner not prohibited by law; and

**WHEREAS**, the City of Woodstock authorized entering into an intergovernmental agreement with the Illinois Office of the Comptroller to participate in the Local Debt Recovery Program on May 15, 2012;

**WHEREAS**, amendments to the agreement may be required from time to time to address program modifications, procedures and other factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the CITY OF WOODSTOCK, McHenry County, Illinois as follows:

**SECTION 1.** The attached agreement between the CITY OF WOODSTOCK and the Illinois Office of the Comptroller identified as Exhibit A and incorporated herein by reference, is hereby approved and that the Mayor and City Clerk are thereby authorized to execute said agreement on behalf of the CITY OF WOODSTOCK;

**SECTION 2:** If any section, paragraph, subdivision, clause, sentence or provision of this Resolution shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect; and

**SECTION 3:** This Resolution shall be in full force and effect upon its passage by a majority vote of the corporate authorities. Publication in pamphlet form is hereby authorized, as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF WOODSTOCK this 15<sup>th</sup> day of July, 2014.

**CITY OF WOODSTOCK**

APPROVED:

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Dr. Brian Sager, Mayor

ATTEST:

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Dianne Mitchell, City Clerk

## C E R T I F I C A T I O N

I, Dianne Mitchell, certify that I am the duly appointed City Clerk of the City of Woodstock, McHenry County, Illinois

I further certify that on July 15<sup>th</sup>, 2014 the Corporate Authorities of such City passed and approved a RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE ILLINOIS OFFICE OF THE COMPTROLLER AND THE CITY OF WOODSTOCK REGARDING ACCESS TO THE COMPTROLLER'S LOCAL DEBT RECOVERY PROGRAM, which provided by its terms that it should be published in pamphlet form.

A copy of this Resolution is also available for public inspection upon request in the office of the City Clerk.

Dated at Woodstock, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2014.

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Dianne Mitchell, City Clerk

(CITY SEAL)

AMENDMENT NUMBER ONE TO  
THE INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE ILLINOIS OFFICE OF THE COMPTROLLER  
AND  
THE CITY OF WOODSTOCK

The parties hereby agree to amend the Intergovernmental Agreement (hereinafter, “the Agreement”) between the Illinois Office of the Comptroller and the City of Woodstock, (hereinafter referred to as the “local unit”), effective upon execution, as follows:

*Article III, Section A, Subsection 1 is amended by inserting the following new Parts (c) and (d):*

- (c) No debt which has resulted in the issuance of a warrant for the arrest of the debtor may be placed or remain on the System so long as that warrant for arrest is active.
- (d) No debt which has resulted in the attachment of a lien on any personal property or other personal interest of the debtor shall be placed or remain on the System so long as that lien is attached to that property or interest.

*Article III, Section A, Subsection 3, Part (a) is amended by deleting that Part and replacing it with the following:*

- (a) The chief officer of the local unit shall, at the time the debt is referred, certify that the debt is past due and legally enforceable in the amount stated, and that there is no legal bar to collection by State payment offset.

*Article III, Section A, Subsection 3, Part (d) is amended by deleting that Part and replacing it with the following:*

- (d) This delegation of authority shall be made on either electronic or paper based forms provided by the Comptroller.

*Article III, Section A, Subsection 3 is amended by inserting the following new Part (f):*

- (f) The chief officer hereby acknowledges and agrees that he/she will ensure that the login information into any electronic system provided by the Office of the Comptroller will remain confidential, that only active employees of the local unit may be granted the delegation of authority provided for in Part (c) of this Subsection, and that under no circumstances is a vendor, agent, consultant, collector or any other third-party representative of the local unit authorized to submit or certify debt to IOC on behalf of the local unit.

*Article III, Section A is amended by inserting the following new Subsection 5 at the end of the Section:*

- 5. Notification of Change in the Chief Officer

- (a) The local unit shall be responsible for notifying IOC as soon as is practicable in the event the chief officer named in the Agreement is no longer an officer or employee of the local unit or is otherwise unable to perform the certification process provided for in Subsection 3 of this Section.
- (b) Upon obtaining knowledge that the chief officer is no longer an officer or employee of the local unit or is otherwise unable to perform the certification process provided for in Subsection 3 of this Section, whether through notification by the local unit or by any other means, IOC shall suspend the authority for the chief officer and any of his or her designees to certify debt to IOC.
- (c) The local unit shall be responsible for updating records with IOC in the event of a change in the chief officer in order to reestablish certification authority and resume collection by State payment offset.

*The Article III, Section B header is amended by deleting that header and replacing it with the following:*

**B. Operational Requirements**

*Article III, Section B, Subsection 1 is amended by deleting that subsection and replacing it with the following:*

- 1. **Technical Requirements.** IOC agrees to work with the local unit to facilitate information and data procedures as provided for in this Agreement. The local unit agrees to adhere to the standards and practices of IOC when transmitting and receiving data. The chief officer shall assume the responsibility of providing updates to the debtor records on file with IOC in order to ensure an equitable resolution of the debts owed to the local unit.

*Article III, Section B, Subsection 2 is amended by deleting that subsection and replacing it with the following:*

- 2. **Fee.** A fee may be charged to the debtor and shall be no more than \$20 per payment transaction. The fee will be deducted from the payment to be offset prior to issuance to the local unit.

*Article III, Section B, Subsection 4 is amended by deleting that subsection and replacing it with the following:*

- 4. **IOC Protest Process.** If a protest is received, IOC will determine the amount due and payable to the local unit. This determination will be made by a Hearing Officer and will be made in light of all information relating to the transaction in

the possession of IOC and any other information IOC may request and obtain from the local unit and the debtor subject to the offset. If IOC requests information from the local unit relating to the offset, the local unit will respond within sixty (60) days of IOC's request. IOC may grant the local unit an additional sixty (60) day extension for time to respond. The local unit shall complete an adjudication review with IOC in order to evaluate the local unit and the protest process prior to the offset of any State payments.

*Article III, Section B, Subsection 7 is amended by deleting that subsection and replacing it with the following:*

7. Debt Priorities. If a debtor has more than one local unit debt, the debt with the oldest date of entry on the System shall be offset first.

*Article III, Section B, Subsection 10 is amended by deleting that subsection and replacing it with the following:*

10. Local Unit Refunds. The local unit is responsible for refunding monies to the debtor, including any and all administrative fees collected by IOC, if an offset occurred due to inaccurate debt information or over collection, and the local unit has already received payment from IOC. IOC will only refund monies in the event that a payment has not yet been made to the local unit.

*Article III, Section B, is amended by inserting the following new Subsection 11 at the end of that Section:*

11. Third-Party Matching Services. IOC may utilize the services of a third-party vendor to assist in the identification of individual debtors. The local unit shall review and add any valid matches which result from the assistance of the third-party vendor within 30 days of receipt of the updated records. If the local unit is unable to add the valid matches within 30 days of receipt of the updated records, the chief officer must notify IOC as to the reason the local unit is not able to add the records in addition to a time frame for adding the records in the future.

All other terms and conditions of the Agreement thereto shall remain in full force and effect. This amendment contains all of the revised terms and conditions agreed upon by the named parties.

[Signatures Page Follows]

**IN WITNESS WHEREOF**, the Illinois Office of the Comptroller and the City of Woodstock by the following officials sign their names and agree to the terms and conditions of the above referenced amendments.

ILLINOIS OFFICE OF THE COMPTROLLER

By: \_\_\_\_\_

Date: \_\_\_\_\_

Name: Judy Baar Topinka

Title: Comptroller

CITY OF WOODSTOCK

By: \_\_\_\_\_

Date: \_\_\_\_\_

Name: Brian Sager Ph.D.

Title: Mayor



## Finance Department

121 W. Calhoun Street  
Woodstock, Illinois 60098  
815/338-4300  
Fax 815/334-2269

# Memo

**To:** Roscoe Stelford, City Manager  
**From:** Paul N. Christensen, Finance Director  
**Date:** July 2, 2014  
**Re:** Outsourcing of Utility Bills

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The City is currently utilizing postcards for the mailing of its water and sewer bills. While this billing method has been used for several years, the City is experiencing problems with the Post Office's automated machinery pulling away portions of the top layer of the postcard, which removes the account number and/or the amount due. This causes the resident to have to call City Hall to determine the missing information. In addition, there is some concern that the current postcards do not comply with the Federal Red Flag rules, which are written to prevent unintended access to personal information including utility billing information. Finally, postcards are such an old-style bill that many software vendors are phasing out their support of this billing method. In fact, MSI, our current financial software vendor, will not offer postcards as a printing option in their upgraded product.

As a result of the problems experienced with postcard billing, the City Administration investigated full-page billing and subsequently received a quote from Third Millennium Associates to replace the postcard with a full-page bill. As part of the quote, Third Millennium will be responsible for the full assembly of the bills along with mailing them on behalf of the City. Third Millennium has extensive experience in providing this service for numerous other municipalities in the Chicagoland area.

While moving to a full-page bill will alleviate the aforementioned problems currently experienced with postcard billing, other advantages include a more professional look over the current postcard; a significantly larger area on the bill for the City to send messages to residents of upcoming events, etc.; and the ability to include other notices in the water bill, such as a flyer. The addition of a flyer would cost \$.03 per item, plus the cost to have the item produced.

Third Millennium will also include a return envelope for the residents to use to mail back their payments. This envelope will not be included for residents who have signed up for direct deposit. When questioned about the possibility of not including a return envelope and how this would affect pricing, Third Millennium stated that since they buy all their supplies in bulk, there would be very little savings, only ½ cent per bill. Based on this small savings, it doesn't

justify eliminating the inclusion of an envelope. Providing a return envelope is a nice service to residents and makes it much more convenient for them to mail in their payment.

The City's current cost of printing and mailing postcards, including late notices, is estimated to be \$5,500. While Third Millennium printing fees are actually less than the printing cost of the postcards, higher postage rates for a full-size envelope will offset any of these savings.

If the City takes on the billing of garbage tote service from MDC, the City will receive a \$0.50 a month savings per tote. The City Administration is proposing to use \$0.30 of this savings to pay for the additional postage cost, with the remaining \$0.20 being given back to the resident to offset the increase in cost due to MDC providing port-a-potty service to the City parks.

Attached to this memo is a cost analysis, indicating that the City could potentially receive an additional \$7,800 a year after the increased postage fee to offset administrative costs. While it is not the intent to bill for tote service to make a profit, the City should still retain this amount, at least in the first year, in order to cover any potential delinquencies. Attached is also a sample of a bill from the Village of Cary that will be used as a template for the City's bill if this proposal is approved.

Based on the problems the City is having with the postcards peeling, potential Red Flag issues, and indications that future software versions will not support postcard printing, the City should consider outsourcing its bill printing to a full-page bill using Third Millennium.

**It is recommended that the City Council approve a motion to allow the City Manager to execute the attached agreement, identified as Document No. 4, with Third Millennium to provide utility billing.**

If there should be any further questions or concerns, I would be happy to answer them.



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager

## Cost Analysis of Outsourcing Bills

|                                                           | Water Bills             | Reminder        | 3rd Notice      | Total Cost              |
|-----------------------------------------------------------|-------------------------|-----------------|-----------------|-------------------------|
| Total Water Accounts                                      | 8,400                   |                 |                 |                         |
| Monthly Reminder Notices                                  |                         | 450             | 300             |                         |
| <b>Outsourcing Cost</b>                                   |                         |                 |                 |                         |
| Set up Cost                                               |                         | \$ 25.00        | \$ 25.00        |                         |
| Cost of Printing                                          | \$ 0.109                | \$ 0.109        | \$ 0.109        |                         |
| Cost of mailing                                           | \$ 0.381                | \$ 0.381        | \$ 0.381        |                         |
| Total Cost per Item                                       | <u>\$ 0.490</u>         | <u>\$ 0.490</u> | <u>\$ 0.490</u> |                         |
| Outsourcing Cost per Year                                 | \$ 16,464               | \$ 2,946        | \$ 2,064        | \$ 21,474               |
| <b>Current Postcard Cost</b>                              |                         |                 |                 |                         |
| Cost of Postcards                                         | \$ 0.08                 | \$ 0.08         | \$ 0.08         |                         |
| Printing Cost                                             | \$ 0.01                 | \$ 0.01         | \$ 0.01         |                         |
| Cost of Mailing                                           | \$ 0.28                 | \$ 0.28         | \$ 0.34         |                         |
| Total Cost per Item                                       | <u>\$ 0.37</u>          | <u>\$ 0.37</u>  | <u>\$ 0.43</u>  |                         |
| Current Cost per Year                                     | \$ 12,432               | \$ 1,998        | \$ 1,548        | \$ 15,978               |
| <b>Increase (Decrease) In Cost</b>                        | <b>\$ 4,032</b>         | <b>\$ 948</b>   | <b>\$ 516</b>   | <b>\$ 5,496</b>         |
| <b>Revenue from Billing Waste</b>                         |                         |                 |                 |                         |
| Tote System # of Accounts                                 | 3,700                   |                 |                 |                         |
| Price Deduction given by MDC                              | \$ 0.50                 |                 |                 |                         |
| Reduction Returned to Resident                            | <u>\$ (0.20)</u>        |                 |                 |                         |
| Difference                                                | \$ 0.30                 |                 |                 |                         |
| <b>Revenue Generated Per Year</b>                         | <u><b>\$ 13,320</b></u> |                 |                 | <u><b>\$ 13,320</b></u> |
| <b>Additional Revenues to Offset Administrative Costs</b> |                         |                 |                 | <b>\$ 7,824</b>         |

# VILLAGE OF CARY WATER BILL

Village Survey - visit [www.caryillinois](http://www.caryillinois) to complete a survey, your feedback is appreciated.

Advanced Disposal Yard Waste Collection runs through November 28 on your regular collection day.

May 1, 2014 3% Water, Sewer And User Fee Rate Increases  
New rates will be reflected on your August 2014 water & sewer billing.

May-October 2014 Village Curbside Brush Pick Up Collection  
N.E. of the railroad tracks along Rte 14 begins Monday wk of June 2nd / wk of July 7th  
S.W. of the railroad tracks along Rte 14 begins Monday wk of June 16th / wk of July 21st

**PLEASE SEE OTHER SIDE FOR ADDITIONAL BILLING INFORMATION**

**NAME:** [REDACTED]  
**SERVICE ADDRESS:** [REDACTED]  
**BILL DATE:** 06/02/2014

**ACCOUNT NUMBER:** [REDACTED]

| METER INFORMATION:                | BILLING INFORMATION:                   |
|-----------------------------------|----------------------------------------|
| CURRENT READING ..... [REDACTED]  | CURRENT READING DATE ..... 04/25/2014  |
| PREVIOUS READING ..... [REDACTED] | PREVIOUS READING DATE ..... 02/26/2014 |
| USAGE ..... 7                     | TYPE OF READING ..... ACTUAL           |

**PAST DUE BALANCE** ..... \$0.00

**CURRENT CHARGES:**

|                |         |
|----------------|---------|
| WATER .....    | \$26.67 |
| SEWER .....    | \$21.84 |
| USER FEE ..... | \$4.28  |

|                                         |                |
|-----------------------------------------|----------------|
| <b>TOTAL CURRENT CHARGES</b>            | \$52.79        |
| <b>TOTAL AMOUNT DUE BY 06/30/2014</b>   | <b>\$52.79</b> |
| <b>TOTAL DUE IF PAID AFTER DUE DATE</b> | <b>\$58.07</b> |

**A 10% LATE PENALTY WILL BE ADDED TO CURRENT CHARGES IF PAYMENT IN FULL IS NOT RECEIVED BY DUE DATE**

DETACH HERE      RETURN BOTTOM PORTION WITH CHECK PAYABLE TO VILLAGE OF CARY      DETACH HERE

**VILLAGE OF Cary**  
  
 655 Village Hall Drive  
 Cary, IL 60013  
 (847) 639-0003  
[www.caryillinois.com](http://www.caryillinois.com)

**SERVICE ADDRESS:** [REDACTED]  
**ACCOUNT NUMBER:** [REDACTED]

|                                       |                |
|---------------------------------------|----------------|
| <b>TOTAL AMOUNT DUE BY 06/30/2014</b> | <b>\$52.79</b> |
| <b>AMOUNT PAID</b>                    |                |

\*\*\*\*\*SCH 5-DIGIT 60013      14 1 (0003561)  
 26-XXX-03

[REDACTED]

000001010262700300052798

# Utility Billing Production Agreement

## Third Millennium Associates, Inc. and the City of Woodstock

This agreement, which is of three years duration, will automatically renew after the original three-year period and on a month to month basis thereafter. This production agreement, which is entered into this \_\_\_\_ day of \_\_\_\_\_ 2014 by and between Third Millennium Associates, Inc. (hereinafter referred to as "TMA") and the City of Woodstock, (hereinafter referred to as "CITY"). For consideration of payment, TMA will provide to CITY, Information technology services, laser imaging and mailing services for the purpose of rendering Utility billing invoices and other items as detailed on the attached Schedule "A".

### 1. Pre-agreement Confidentiality

Confidentiality and non-disclosure are defined by mutual agreement between TMA and CITY per the attached agreement document dated and signed on the \_\_\_\_ day of \_\_\_\_\_, 2014 by TMA and CITY. Also refer to paragraph 10 of this agreement.

### 2. Pricing Structure

The prices on which products and services will be provided by TMA to CITY are set forth on the attached Schedule B.

### 3. Postage Cost

Postage costs are not included in the attached listed prices and will be paid by CITY directly to the USPS via C.A.P.S. (Centralized Account Processing System). The City will be required to open and maintain a C.A.P.S. account. TMA will provide the 3602 document for your review, with the monthly postage required for your Utility bills and / or other TMA imaged mailing on behalf of CITY. CITY will pay the estimated monthly postage directly to the USPS, via the C.A.P.S. system. The USPS will report directly to CITY all amounts charged to the CITY postal account. In addition, TMA will open a first class Pre-Sort Permit on your behalf, the cost of which will be billed to the City via Invoice.

### 4. Payment Terms

Products and services provided by TMA shall be cumulatively billed on a monthly basis. The TMA Invoice format shall detail each individual mailing and the dates of the provided service. All correctly rendered TMA monthly invoices shall be paid by CITY in accordance with the Illinois Prompt Payment Act.

### 5. TMA Quality Commitment

TMA guarantees that it will maintain consistent standards of quality workmanship and warrants the accurate and timely processing, printing and mailing of the document as outlined in paragraph seven (7) and that its products and services will be free from defect in materials and workmanship. TMA does not warrant that the document contents are fit, legally or otherwise, for their intended purpose or use.

#### 6. Limits of Liability

TMA agrees to use all reasonable efforts to provide timely services, but will not be held liable for errors of omission resulting from inaccuracies or defects in any CITY billing data file, or for errors, omissions or delays resulting from improper input and output data controls and procedures used by CITY or given to TMA by CITY.

TMA shall not be held responsible for any loss or delay or any default caused by acts of God or any other circumstances outside TMA's control which includes but is not limited to fire, flood, or labor from usual sources of supply, government restrictions, or electrical, mechanical or computer software failure that is unavoidable or beyond reasonable control of TMA. TMA agrees to use all reasonable efforts to provide timely production services at an alternate site in the event that their production site is unusable due to the aforementioned acts of God or any circumstances outside TMA's control.

TMA'S maximum liability for any and all claims arising from the performance of its obligations shall not exceed the purchase price of the services provided.

#### 7. Division of Responsibilities

##### 7A. TMA Responsibilities

- 7A-1. To write the software required to convert the CITY Utility billing file to the required laser image format.
- 7A-2. To write software that will allow CITY'S Utility billing files to be processed through Postal software for the purpose of reducing CITY'S postage to the minimum allowable postage piece rate.
- 7A-3. To procure all materials required to produce and to mail the Utility bills. This includes the Utility billing invoice, the No.10 window envelope and the No.9 courtesy reply envelope. TMA will not guarantee the performance of materials not produced by TMA.
- 7A-4. TMA will notify CITY of the availability of record count and control totals for the Utility billing file no later than four (4) hours after receipt of the file.
- 7A-5. TMA will laser image and mail all CITY Utility bills within forty-eight (48) post office operating hours after receipt of CITY control total / record count sign off. Failing to do so will cause TMA a monetary penalty. The penalty is calculated by multiplying the late billing file's dollar value, times CITY'S Bank daily earnings credit rate, times the number of day(s) late.
- 7A-6. TMA will provide our employees the training to ensure the confidentiality of CITY information.

7A-7. TMA will maintain effective and timely communications with CITY in all matters pertaining to the responsibilities listed herein.

7B. CITY Responsibilities

7B-1. To provide TMA, at the project initiation, with consistently populated Utility billing files with all the applicable billing business rules and all of the Utility billing variations and exceptions for the purpose of laser imaging Utility bills. Any subsequent billing file changes, billing business rules changes or additional changes and or variations will be billed to client at the prevailing programming rates. CITY ERP Utility Billing software upgrades, CITY ERP Utility Billing Software conversions or CITY ERP Utility Billing file layout changes, or corrupt data from the CITY ERP Utility Billing Software causing TMA to change programming to accept these modified or corrupt files, troubleshoot these corrupt files or fix these files will be billed to the CITY at the prevailing programming rates.

7B-2. To provide to TMA a three (3) hour response via the TMA Gateway verifying the record count and control totals as stated in 7A-4.

7B-3. To maintain a C.A.P.S. postal account.

7B-4. To pay all correctly rendered TMA invoices in accordance with the Illinois Prompt Payment Act.

8. Price Changes

The prices listed on Schedule B shall be subject to review each year on the anniversary date of this agreement. That review shall determine if there were any increases or decreases in the cost of paper, production, transportation or any other cost component of the herein contained products and/or services. Prices may also be reviewed if the agreement quantity as stated in SCHEDULE "B" varies by more than ten percent.

TMA must provide third-party documentation of cost increases to CITY. That documentation shall consist of letters of price increase or decrease from paper mills, articles from the Wall Street Journal or any other legitimate and universally accepted source. In the absence of the above documentation, the (J.P. Morgan-Chase Chicago area consumer price index CPI) will be used as the source of price increase or decrease. Any price increase above CPI will allow the city the option of terminating the agreement within 30 days of receipt of the notice from TMA.

9. Renegotiations and Cancellation

In the event either party is in breach of any of the terms contained herein, the non-breaching party shall give written notice of said breach to the breaching party. The breaching party shall have ten (10) days to cure the breach. In the event said breach is not cured within ten (10) days of notice, the non-breaching party may then give thirty (30) days written notice of cancellation of this Agreement.

10. Post-agreement Confidentiality

In the event of cancellation or expiration of this agreement, TMA shall return to CITY all materials and information pertaining to the performance of this agreement. These materials shall include, but are not limited to, all electronic media, all printed material, all notes, memos or other sources of CITY confidential information.

In no instance, prior to, during, or after the conclusion of this agreement, shall TMA offer for sale or in any other manner disclose to any third party the CITY document file or any other such CITY files, whether written or in electronic media format.

11. Materials Production

Prior to materials production runs, TMA will notify CITY in writing of the items to be produced, production quantities planned and the estimated period of materials consumption. TMA will base its materials production quantities on projections using current semi-annualized Utility billing volume.

Any materials (i.e., non imaged forms, envelopes, etc.) that have been produced specifically and exclusively for CITY'S use will be paid for by CITY and at CITY'S written request will be returned by TMA to CITY upon cancellation or expiration of this agreement.

12. Other Provisions

This agreement constitutes the entire agreement between the parties pertaining to the subject matter hereof and supersedes all prior agreements. No amendment, supplement, modification, waiver or termination of this agreement shall be binding unless executed in writing by the party to be bound thereby. No waiver of any of the provisions of this agreement shall be deemed or shall constitute a waiver of any other provision of this agreement, whether or not similar, nor shall such waiver constitute a continuing waiver unless otherwise expressly provided.

This agreement shall be construed and interpreted according to the laws of the State of Illinois.

If any provision, clause or part of this agreement, or the application thereof under certain circumstances is held illegal or unenforceable, the remainder of this agreement, or the application of such provision, clause or part under certain circumstances, shall not be affected thereby.

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed the Agreement effective as of the date last written below.

**AUTHORIZATION**

**THIRD MILLENNIUM ASSOCIATES, INC.**

Signature: 

Name: Lance Leader

Title: President

Date: June 4, 2014

**CITY OF WOODSTOCK**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **Schedule A**

### **Materials to be provided by TMA:**

- M1. 8 1/2 X 11” Utility bill printed two colors on the face and one color on the back. Paper is 20lb. MOCR bond, with a cross perforation to create the remittance portion of the document.
- M2. No.10 window envelope printed one color on the face. Paper is 24 lb. white-wove.
- M3. No.9 courtesy reply envelope printed one (1) color on the face. Paper is 24 lb. white-wove.
- M4. With mutual agreement, CITY may authorize TMA to provide certain materials for new projects or variations of the billing project. These material descriptions may be attached to, and become a part of Schedule “A”.
- M5. Reminder and 3<sup>rd</sup> notices to be printed two colors on the face and one color on the back. Paper is 20lb. MOCR bond, with a cross perforation to create the remittance portion of the document.

### **Services to be provided by TMA:**

- S1. To write CITY Utility billing file conversion software that will allow the laser imaging of CITY Utility bills per the charges stated in Schedule “B”.
- S2. To write the required software that will allow CITY’S billing file to be processed by TMA postal software.
- S3. To process the CITY data file using TMA postal sort application software to reduce the CITY’S postage rate to the minimum automation rate amount allowed by the USPS.
- S4. To laser image CITY Utility bills in quantities and frequencies as stated in schedule “B” of this agreement.
- S5. To insert, seal, tray, sleeve, band, label, palletize and prepare USPS form 3602 and deliver to the US Post office all pieces laser imaged with respect to item S4.
- S6. To insert additional pieces into the outgoing No.10 billing envelope as directed by CITY per the conditions and charges as stated in Schedule “B” of this agreement.
- S7. With mutual written agreement, CITY may authorize TMA to provide additional services and / or products for new projects or variations of this billing project. These service descriptions may be attached to, and become a part of Schedule “A”.

## **SCHEDULE B - Pricing**

The prices contained herein are based on an average annual usage of 30,000 Utility bills. Any variance in the above quantities in excess of ten (10) percent per agreement year will be cause for a price review. There will be no more than one production run per month for the above stated item. Each Utility billing unit shall consist of the components described in Schedule A.

- 1B. CITY Utility bills will be laser imaged and mailed at a cost of 10.9 cents per Utility bill (excluding postage). Prices are based on a quarterly billing cycle. Each month TMA will bill 2,000 utility accounts in one production run. There is a one-time billing system set up charge of \$2,695 in accordance with section 7B-1. **This set up fee is waived per Lance Leader.** This Utility bill set-up fee pays for a complete pre-production test of all systems and components. Included are all Schedule "A" items and printed matter proofs. Also included are the consulting services to coordinate MSI software, Bank and TMA software during the implementation. Extensive software tests to insure data input and output integrity. TMA, MSI and CITY shall develop an edit process to verify all record counts and various control totals. The above procedures will allow each party to comply with their responsibilities as stated in Paragraph seven (7). There will be a \$25.00 fee per production run if you chose to laser image late notices and / or shut-off notices as an additional and separate run each month. Should CITY require changes to the Regular utility bills, or require the addition of past-due or shut-off notices to be designed and implemented and a later time than initial implementation, these set-ups will be quoted at the time of work and our prevailing programming rates. TMA will also include conversion to Smart Fusion should the City in the future, switch to Smart Fusion, at no additional cost.
- 2B. There will be a minimum charge of \$100 per month on items that do not total this in a single month.
- 3B. The TMA PDF electronic utility bill archival/Adobe Acrobat retrieval system will be provided at no cost.
- 4B. A separate insertion charge will be applied for any additional item inserted into the out-going billing envelope. Insertion items must physically qualify for use on our insertion equipment. The insertion charge is 3.5 cents per item. This charge does not include the cost of supplying the additional item(s) to be inserted.
- 5B. Should CITY choose to provide the printed item to be inserted, there will be a \$95 flat handling charge added to the insertion cost of the item being provided. The insertion cost of a CITY provided insert will be 3.0 cents per item. The cartons should be properly labeled on the outside showing full product description and quantity contained therein. Each shipment must also contain a packing list with product description and quantity contained in each carton, total cartons and total weight. The item must be properly packaged, folded and oriented for use on a high speed multi-station inserter.
- 6B. With mutual written agreement, CITY may authorize TMA to provide certain products and services for new or revised projects. The TMA pricing structure for these projects may be attached to, and become a part of, Schedule "B".



## Finance Department

121 W. Calhoun Street  
Woodstock, Illinois 60098  
815/338-4300  
Fax 815/334-2269

# Memo

**To:** Roscoe Stelford, City Manager

**From:** Paul Christensen, Finance Director

**Date:** June 30, 2014

**Re:** Proposed Ordinance Revising portions of the City's Water and Sewer Code

---

With the recent approval of the MDC contract, the City now has the opportunity to include a resident's garbage charge on their Water and Sewer bill. In order to effectuate this change, a modification to the City Code is required. The proposed Ordinance would prioritize the order in which payments will be applied with a payment first being used to pay the garbage rates then the sewer rates and lastly, the water rates. This change will allow the City a better opportunity to collect past due amounts as the amount remaining on the utility bill will always include a water component, which may be collected using the City's shut-off and lien procedures.

Since a change was needed to address the billing of garbage, a review of the entire code related to water billing was conducted. After this review a few other revisions were identified for modification. The City Administration feels these modifications will allow for better operations and in certain areas allow for a small additional amount of revenue to be generated while continuing the goal of providing customers the best possible level of service at a reasonable price.

Listed below is a detailed description of the changes being proposed by section number as it is presented in the proposed Ordinance.

***Section 1: Amends City Code Section: 6.4C.2, Installation of Meters:***

This section replaces the set meter price schedule, which becomes out of date quickly as prices change, with the new wording, the price is based on the City's costs plus a 10% administrative fee.

Wording is removed that the water meters are to be "maintained, and replaced by the property owner." This is to reflect the City's new meter testing program. The City Administration is concerned that the rate payer will be willing to replace a defective meter that has failed the meter testing. In addition, the impacted company will likely face an additional burden since the company will already face a significantly higher water bill in the future. Residents and businesses will still be responsible for the original meter cost.

***Section 2: Amends City Code paragraph A in Section: 6.4D.9, Utility Service Procedures:***

A change is made that defines a user as each unit or dwelling when connected to a single meter for minimum usage purposes. This change will bring the City's Ordinances into uniformity with current practices. For example, a 10-unit apartment complex receives a base quarterly minimum charge of \$223.50 and is not billed the additional amount of \$5.07 per 100 cubic feet, the standard over the minimum charge, until that base amount is reached. This billing process is based on the limitations in the City's utility billing software for calculating minimum bills. Again this change will not increase a customer's bill but bring the Code into compliance with current practices.

***Section 3: Amends City Code paragraph G in Section: 6.4D.9, Liens:***

The current fee contained in the City Code does not represent the current fee being charged by the City as the County Recorder has raised their filing fees. Instead of needing to constantly change the Ordinance when the County raises its fees, the section is rewritten where the charge would be calculated using the current County recording fee plus a \$50 administrative fee.

This Section is also proposed to be modified so that it would be the responsibility of the owner to file the release of lien. The current procedure is that after an owner pays the amount due for a lien, a release of lien is completed and an employee of the City travels to the County building to record the document. The problem is that often these payments are paid just before a closing and the owner needs them to be filed immediately. This often causes a staffing issue since an employee will need to leave the Finance Department regardless of any other projects that may be in the process of being completed. The proposed change would solve this staffing issue along with saving a significant amount of City manpower. It is important to remember that these liens are placed as a last resort of collecting past due balances after a significant amount of labor has been spent trying to collect the debt using other methods such as numerous notices.

***Section 4: Amends City Code paragraph L in Section: 6.4D.9, Reinstatement of Service:***

The first change in this section is to add a \$25.00 fee to customers who wait until a Public Works employee is at their premises and then requests that the City not shut-off their water in exchange for paying their bill immediately at City Hall. While the City appreciates that they are paying their bill and does not want to discourage this conduct, there is a cost to the utility system by providing this manpower. In addition, it is often the same customers who use this technique as a method of delaying payment until the last moment.

Currently when a customer has their water turned off, the Finance Department stops billing for any amount. Language has been added to continue to bill customers the minimum for water and sewer after their water has been shut-off. The minimum bill is in place to pay a portion of the infrastructure of the water and sewer system that is needed to meet the anticipated use. Although a customer's water is turned off, they should still be required to pay this fee since the infrastructure is still required to be in place and maintained for when their water is turned back on.

The language was also modified to remove the Community Development Department's requirement of red tagging buildings, as it was determined to not be needed and could potentially cause disputes with shut-off customers.

***Section 5: Amends City Code paragraph M in Section: 6.4D.9, Deposit:***

A paragraph was added allowing for a deposit to be collected from tenants at the landlord's request. If the City begins billing for garbage service, landlords will ultimately be responsible for the entire bill including garbage. The City Administration has been contacted by one landlord who is concerned with this added liability. In order to mitigate some of this liability, a request was made to allow the City to collect a deposit for this service.

Current plans are to bill for quarterly garbage totes after the service is provided. This decision was reached since water and sewer is billed after the fact and our system will not allow for some services to be pre-billed and some post-billed. MDC currently pre-bills for garbage service. Therefore requiring a deposit from some customers at the request of the landlord would not be much different than the current MDC practice of pre-billing for service.

***Section 6: Amends City Code paragraph O in Section: 6.4D.9, Final Bills:***

Changes were made to strengthen the language requiring that Utility customers notify the City of the sale of real estate property in order to receive a final bill and requires that this bill be paid at or prior to closing. Lastly, the new proposed language reiterates that the new owner will be responsible for the prior owner's bill if this City Code section is not followed related to having the final water and sewer bill paid at or by the time of closing.

***Section 7: Adds To City Code Section: 6.4D.15, Payment Application Order:***

As was described in the introduction, if the City begins billing for garbage, a change is required to specify the order in which payments are applied. With garbage being applied first, the City will have a better opportunity to collect past due amounts as the amount remaining on the utility bill will always have a water component, which will allow the City to proceed with water shut-off procedures.

***Section 8: Adds to City Code Section 6.4D.16, Monthly Tote Garbage Charges:***

This proposed change adds a section for the billing of quarterly tote garbage charges along with collection procedures. The first paragraph recites the Illinois Compiled Statue that gives the City the authorization for the billing of refuse while the second paragraph sets the price. The prices recited is the amount the City will pay MDC for monthly tote service minus \$0.20, which is a portion of the \$0.50 concession the City is receiving for processing the monthly garbage tote billing on the City's water and sewer bills. This rate of \$23.00 per month is same amount that current residents are paying now. The remaining \$0.30 is being retained by the City to pay for the outsourcing of billing and moving away from postcards along with covering uncollectable quarterly tote charges. A clause has also been added to this section for future increases that the MDC contract contains so that Council will not need to amend this section for the next 7 years.

***Section 9: Adds to City Code Section 6.4.C.9, Inspections, Access to Premises:***

This proposed change adds a section to better document the City's authority to enter a customer's premises to inspect, maintain, and or replace water meters. This section also adds a fine for those who refuse to allow the City access along with a formal procedure for terminating water service for

those that refuse access. The proposed change also mandates that customers have a right to appeal termination of service to the City Manager.

**Notification:**

As has been the City's practice in the past, the City Administration will utilize a three-prong approach to properly notify the public of the proposed billing procedure changes. Press releases will be sent by the City Administration with copies of this report and the attached Ordinance to the local newspapers. In addition, an article will be included in the City Scenes, which will explain the proposed modifications to the City's billing procedures. Finally, this report and the Ordinance will be included on the website and a message will be included on future water bills notifying the public of its availability.

**Conclusion:**

The proposed modification to the City Code will allow the City to operate in a more efficient manner. While some of the proposed changes will increase charges for a small number of the City's customers, these increases are impacting those who are not paying their utility bills on a timely basis. It should be known that it takes a tremendous amount of time and resources to attempt to collect this debt and it is only fair that they pay an increased amount to compensate the City for this time.

**Recommendation:**

**It is recommended that the City Council adopt the attached Ordinance identified as Document #   5  , *"An Ordinance Amending Portions of Articles 4C and 4D of Chapter 4, Municipal Water and Sewer, of Title 6, Public Ways and Property, of the Woodstock City Code Regarding Water and Sewer Utility Service."***

Please feel free to contact me with any questions.



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager

**ORDINANCE NO. 14-O-\_\_\_\_\_**

***An Ordinance Amending Portions of Articles 4C and 4D of Chapter 4, Municipal Water and Sewer, of Title 6, Public Ways and Property, of the Woodstock City Code Regarding Water and Sewer Utility Service***

BE IT ORDAINED by the CITY COUNCIL of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

SECTION 1: That Section 6.4C.2, Installation of Meters, of the Woodstock City Code shall be amended to read as follows:

In addition to any and all other charges for water service, tapping fees, service connection fees, and all other charges, there is hereby imposed the following fees to provide and install a water meter upon a premises that is connected to the city water supply system. All water meters, one and one-half inches (1 ½") in size or less, shall be installed by the Department of Public Works. The fee to residents shall be the cost to the City of the meter and installation of the meter plus a 10% administrative fee.

Meters in excess of one and one-half inches (1 ½") in size shall be purchased and installed by the property owner, solely at the property owner's expense. Such meters must record in standard units of one hundred (100) cubic feet and shall be inspected and approved by the Department of Public Works within five (5) business days of the time of installation. Such meters shall be immediately replaced by the property owner upon receipt of written notice from the Department of Public Works if not properly installed, if the equipment does not meet the city standards or if the meter is found at any time to not be accurately recording the water being used on the premises.

SECTION 2: That paragraph A in Section 6.4D.9, Utility Service Procedures, of the Woodstock City Code shall be amended to read as follows:

- A. Definitions:
1. For purposes of this Article, business day shall mean Monday through Friday unless one of those days fall on a legal holiday.
  2. User is any consumer of the water system whether commercial, industrial, or residential. Each dwelling unit of a residential building having two (2) or more dwelling units shall be considered a separate and individual user for base fee purposes. Each separate commercial or industrial unit in a commercial or industrial building shall also be considered a separate and individual user for base fee purposes whether or not they have a separate water meter.

SECTION 3: That Paragraph G in Section 6.4D.9, Liens, of the Woodstock City Code shall be amended to read as follows:

- G. Liens: Delinquent charges may constitute a lien upon the real estate upon or for which utility service is supplied. Prior to the recording of a lien, the City will send to the owner or owners of record of the real estate, as referenced by the taxpayer's identification number, 1) a copy of each delinquency notice sent to the person who is delinquent in paying the charges or other notice sufficient to inform the owner or owners of record that the charges have become delinquent and 2) a notice that unpaid charges may create a lien on the real estate pursuant to 65 ILCS 5/11-139-8. At the discretion of the Finance Director, the City will file a lien in the office of recorder of deeds in McHenry County for delinquent water charges. After filing the lien, the Finance Director, or designee, shall send a copy of the lien to the owner of record that is on file with the City. This notice shall state: 1) a description of such real estate sufficient for its identification, 2) the amount of money due for such service, and 3) the date when such amount became delinquent. The City shall send a copy of the lien to the owner or owners of record of the real estate whose name or names are on file with the City. The Finance Director is authorized to release any lien recorded for delinquent water and sewer service charges and penalties plus the cost of placing the lien on the property and an additional fifty dollar (\$50.00) administrative fee. Owner of the property will be responsible for the filing of the release of lien including any fees associated with this release. Remaining balances of customers who default in defined payment plans are subject to this subsection.

SECTION 4: That Paragraph L in Section 6.4D.9, Reinstatement of Service, of the Woodstock City Code shall be amended to read as follows:

- L. Reinstatement Of Service: Upon payment to the Finance Director of the full delinquency, including a fifty dollar (\$50.00) reinstatement fee and, when applicable, a twenty five dollar (\$25.00) posting fee, the City will reinstate the utility service. In the event reinstatement does not take place during regular business hours, the charges for the reinstatement fee will be increased by fifty percent (50%). Upon payment of the fees and reinstatement of utility service, the building shall, so far as the City is concerned, be again "fit for human occupancy" in this regard only.

Should a City Employee be sent to a property to turn off the water after proper notices and the water is left on because a payment arrangement is made at this point, a \$25.00 dispatch fee will be charged. This fee will be in addition to the \$25.00 posting fee, if applicable, but will be in lieu of the \$50.00 reinstatement fee.

Termination of service for any reason including nonpayment will not eliminate customer obligation from being charged as defined in section 6.4D.3.

SECTION 5: That Paragraph M in Section 6.4D.9, Deposit, of the Woodstock City Code shall be amended to read as follows:

- M. Deposit: At the discretion of the Finance Director, delinquent customers may be

required to place on deposit with the City an amount equal to the estimated user charges for three (3) billing periods. The user shall continue to pay the charges assessed hereunder by the City thereafter as billed, and after eight (8) billing periods of prompt payment of such charges with no delinquency in excess of thirty (30) days, the deposit shall be refunded to the person having made such deposit.

At the request of a landlord, a deposit can be collected from their tenants in an amount up to the estimated user charges for a (3) month billing period including monthly Tote service, if applicable. Funds will be returned to the tenant, minus any outstanding charges, when either the tenant moves out of the premises or the City determines that a deposit is no longer necessary. Refunds will be processed within 30 days of such event.

All refunds of deposits will not include interest.

SECTION 6: That Paragraph O in Section 6.4D.9, Final Bills, of the Woodstock City Code shall be amended to read as follows:

- O. Final Bills: No transfer of real property within the corporate limits of the City may be completed unless the City's Finance Department has been notified of the impending transfer and has given a final bill related to charges for water, sewer, and garbage service to the property to be paid at the time of closing or before. In the event that property is acquired without payment made for water, sewer, and garbage service due at the time of acquisition, then the person or entity acquiring the property shall be responsible for payment of the charges due at the time of acquisition.

SECTION 7: That Section 6.4D.15, Payment Application Order, of the Woodstock City Code shall be added to read as follows:

Payments received by the City shall be applied to outstanding charges in the following order:

1. Garbage/Refuse Charges
2. Sewer Charges
3. Water Charges

SECTION 8: That Section 6.4D.16, Monthly Tote Garbage Charges, of the Woodstock City Code shall be added to read as follows:

A. Service Charge Established:

1. Pursuant to 65 Illinois Compiled Statutes 5/11-19-4 and 5/11-19-5, the corporate authorities of this City are authorized to finance the establishment and maintenance of systems or plants, by contract or by direct provision, for the collection and disposal, treatment or recycling of garbage, refuse and ashes by service charges to be collected from persons receiving service, and are further authorized to provide for an exclusive method for the disposition of garbage, refuse and ashes within the village.
2. In order to establish service charges which can reasonably be expected to yield

revenues not in excess of contract obligations and the associated administrative costs of operation for those customers utilizing the weekly Tote Service for the collection and disposal of garbage the charge shall be twenty-three dollars (\$23.00) per month for each tote service. On January 1, 2017 and each successive January 1st thereafter until December 31, 2021, the monthly tote rate will increase by a percentage equal to the percentage increase over the prior twelve (12) month period reflected by the Consumer Price Index – Midwest - All Urban Consumers (“CPI”). In no event will the new rate be less than the rate then currently in effect.

3. **Payment Of Bills; Delinquencies:** All persons receiving service for the collection and disposal of garbage through the monthly tote service shall pay a monthly charge to the City which shall be billed along with the water and sewer bills on a quarterly basis.
4. Such bills shall be deemed delinquent if not paid at the end of the month in which it was billed and an additional ten percent (10%) shall be added to such delinquent balance.
5. If, after written notice from the City that a charge is delinquent, a user fails to make payment of such charge and delinquency charge within thirty (30) days thereafter, the corporate authorities may undertake such legal proceedings as are required to enforce collection, in which event such user shall also reimburse the City for all costs, sheriff fees, attorney fees and other expenses as are incurred to enforce collection as aforesaid. In addition, after the bill has been past due for 45 days, the City reserves the right to terminate the customer’s monthly tote service until full payment is made. Said payment shall include the delinquency as well as all costs, sheriff fees, attorney fees and other expenses as are incurred to enforce collection.

SECTION 9: That Section 6.4C9, Inspections, Access to Premises, of the Woodstock City Code shall be added to read as follows:

- A. Public Works or its designee shall have the right of access to any premises within the City for purposes of reasonable inspection to ascertain whether such premises are connected to the City water system, to inspect the plumbing within the building and the number and type of water connections, and to inspect the water meter on the premises. Any person refusing the right of the sewer and water department or its designee to access and inspect their premises shall be subject to a penalty of fifty dollars (\$50.00) each day such refusal continues to exist starting fifteen (15) days after first notice is sent.
- B. Access for inspection or reading of water meters shall be allowed at least six (6) times per year.
- C. In addition to any other penalties provided herein, the City shall have the power to physically disconnect the water service to a building. The procedure to be followed in any such disconnection shall be as follows:
  1. If access to a building cannot be obtained voluntarily, a first notice shall be served personally or sent by certified or registered mail to the owner or the occupant of the building (if his name be known) informing them of the need for the City to gain access to the water meter.
  2. If inspection cannot be reasonably made within fifteen (15) days of the first mailing or posting, then a second termination notice shall be mailed and posted giving the

owner or the occupant of the building an additional fifteen (15) days to allow the City access to the water meter before water service is disconnected. Notice shall give owner or the occupant the opportunity to request a hearing.

- 3. If a hearing is requested, it shall be conducted by the City Manager or his designee. If said hearing officer determines the water should be disconnected, then the date of such disconnection shall be furnished to the person requesting the hearing in person, if he attends the hearing, or by mail if he fails to attend the hearing, and the City shall disconnect the water service on or after that date.
- 4. Once water service has been disconnected, the reinstatement fee specified in 6.4D.9L shall apply and be paid prior to reconnection.

SECTION 10: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 11: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 12: This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:

Nays:

Abstentions:

Absentees:

APPROVED:

\_\_\_\_\_  
 Brian Sager, Ph.D.  
 Mayor

(SEAL)

ATTEST: \_\_\_\_\_  
 Dianne Mitchell, City Clerk

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Published: \_\_\_\_\_

## CERTIFICATION

I, Dianne Mitchell, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Councilmen of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the \_\_\_ day of \_\_\_\_\_, 2014, the foregoing Ordinance entitled *An Ordinance Amending Portions of Articles 4C and 4D of Chapter 4, Municipal Water and Sewer, of Title 6, Public Ways and Property, of the Woodstock City Code Regarding Water and Sewer Utility Service* was duly passed by said City Council.

The pamphlet form of Ordinance No. 14-O-\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the \_\_\_ day of \_\_\_\_\_, 2014, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Woodstock this \_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Dianne Mitchell, Clerk  
City of Woodstock,  
McHenry County, Illinois

(SEAL)



**Finance Department**  
121 W. Calhoun Street  
Woodstock, Illinois 60098  
815/338-4300  
Fax 815/334-2269

# Memo

**To:** Roscoe Stelford, City Manager  
**From:** Paul N. Christensen, Finance Director  
**Date:** July 7, 2014  
**Re:** Wireless Monitoring Network Agreement

---

At the May 19, 2009 meeting, the City Council awarded a contract to Fox Valley Fire & Safety Company to provide maintenance to the City's wireless alarm network. The wireless alarm network provides a system in which local businesses' fire and security alarms are directly connected to both the Woodstock Police Department Dispatch Center and the Woodstock Fire Protection District. When the system was put in service in 2009, it was estimated that each end-user's realized savings would be between \$6 and \$9 each month.

The agreement entered into on May 19, 2009 was for five years and therefore is set to expire. After conferring with our wireless consultant, who helped draft the original agreement, it was recommended that the City attempt to extend the current agreement. This conclusion was reached since Fox Valley has provided the City with good service for the past five years along with there being no significant changes in the alarm market business during this time that would cause the City to believe that a lower price could be secured. Based on this information, City staff met with Fox Valley who agreed to maintain their current prices for the next five years and a renewal agreement was created.

As part of the renewal, two additional items have been added to the contract. The first deals with the current wireless networking computer at the Police Department that processes signals from the wireless monitoring radios and is using a Windows XP operating system. Windows XP has been phased out by Microsoft and updates are no longer offered. This creates an opportunity for hackers to hack into the machine since Microsoft will no longer be producing fixes to close these windows of opportunity. Therefore, included in the suggested contract is a proposal to upgrade the wireless monitoring computer to a Windows 7, UL-certified machine at a cost of \$17,616. The high price of this machine is primarily attributed to the proprietary nature of the software and Keltron's extensive testing of the equipment, including securing the UL-certification. If the City was to purchase a less costly machine and place the software on it, Keltron has instructed us that they will not support it.

When the monitoring units were originally installed, tamper switches, which all the radios contain, were not programmed to be activated. Reprogramming the tamper switch will allow

the City and Fire Department to be aware of when an unauthorized party is tampering with the radio. During the five years that the City has operated the current wireless network, there have been a few instances in which the City has become aware of individuals tampering with the monitoring system and therefore the Police and Fire Departments have requested that this reprogramming be done.

Fox Valley has offered to reprogram each radio at a cost of \$45 per unit. While performing this function, Fox Valley would also inspect each unit. This inspection would serve as preventive maintenance for the radio network, which will reduce the number of emergency repairs and false alarms. In addition, some of the older monitoring units on the wireless system are five years old. This is the point at which the batteries start to fail. As part of the inspection, Fox Valley would replace the battery in each unit. The replacing of the batteries would be at no additional cost to the City as this expense would be paid by Fox Valley. The cost of \$45 per unit would be paid by the City and would come from the reserves being held in the Wireless Alarm Fund.

The City Administration is recommending that the City renew with Fox Valley for an additional five years at the current cost. In addition, it is recommended that the XP monitoring machine be upgraded and that Fox Valley be paid \$45 per unit to activate the tamper switch along with inspecting and replacing the battery in each unit.

If there should be any further questions, I would be happy to answer them.

**It is recommended that the City Council approve and authorize the City Manager to execute the attached Fire Alarm Monitoring Network Agreement with Fox Valley Fire and Safety, identified as Document No. 6.**



Reviewed and Approved by:

*Roscoe C. Stellford III*

City Manager



**ONE COMPANY DOES IT ALL**

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## **Fire Alarm Monitoring Network Agreement**

This agreement made this 1st day of September 2014 ending the 31<sup>st</sup> day of August 2019, by and between the CITY OF WOODSTOCK, an Illinois municipal corporation located at 121 W Calhoun St in WOODSTOCK, Illinois 60098, and Fox Valley Fire and Safety Co. (hereinafter “FVFS”), an Illinois corporation located at 2730 Pinnacle Drive in Elgin, Illinois 60124.

### Recitals

Whereas, it is the CITY OF WOODSTOCK’s goal to provide optimal life safety and reliability through the direct monitoring of fire alarm systems in use throughout the CITY’s Emergency Dispatch System; and

Whereas, FVFS will provide the services and equipment for direct monitoring of fire alarm systems within the CITY OF WOODSTOCK in accordance with the specifications set forth in the proposal dated 30th day of April 2009, a copy of which is attached hereto as Exhibit “A” and the terms of which are incorporated herein and made a part of this Agreement; and

Whereas, FVFS will continue to maintain the head end receiving equipment and subscriber radios in the field in accordance with the specifications as set forth in Exhibit “A”. There will be no increase in the maintenance fees as set in Exhibit “A” for the duration of this Agreement and

Whereas, FVFS will upgrade the existing LS7000 hardware and software from Windows XP to Windows 7 as set in Exhibit “B” and

Whereas, FVFS will provide an inspection for each subscriber radio as set forth in Exhibit “C”. If the CITY OF WOODSTOCK chooses to have the inspection completed more than once before the end date of this Agreement, an additional charge will apply as set in Exhibit “C” for each additional inspection.

Now therefore, in consideration of the premise and mutual responses contained herein, the parties agree that:

### Section 1: General Conditions

1. The forgoing recitals are incorporated herein by reference.
2. Except as amended by this Agreement, the terms and conditions outlinef in Exhibit A shall apply to both parties.
3. FVFS shall be responsible for all labor required to repair equipment that has become defective by virtue of a flaw or defect in the equipment or through normal wear and usage. Where any repairs are rendered necessary as a result of alteration or repair to premises, fire, water, vandalism, terrorism, riots, acts of God or extraneous causes which necessitates damage to components or rewiring any part of the alarm system on or at the CITY OF WOODSTOCK or at any of the CITY OF WOODSTOCK subscriber premises, said costs shall be paid to CITY OF WOODSTOCK. Repairs shall be made promptly by

FVFS upon notification by CITY OF WOODSTOCK of the need for repairs. In the event of a major system failure, FVFS shall initiate repairs within two (2) hours of being notified, and FVFS shall commit all available resources to repair the major system failure as soon as possible. A major system failure shall be defined as a failure of the system to transmit or receive alarm signals. In the event of a minor system failure, FVFS shall initiate repairs within twenty-four (24) hours of being notified, and FVFS shall commit all available resources to repair the minor system failure as soon as possible. A minor system failure shall be defined as a failure of a system component that does not interfere with the ability of the system to transmit or receive alarm signals.

4. Terms
  - A. This Agreement shall be for a five (5) year term commencing September 1, 2014 until August 31, 2019.
  - B. After such five (5) year period, the Agreement shall continue on an ongoing one hundred eighty days (180) term basis (the "Renewal Period" or "Renewal Periods"). Prior to the commencement of any Renewal Period, either party may terminate the Agreement by providing the other party written notice of termination no less than one hundred eighty (180) calendar days prior to the commencement of each renewal period.
  - C. Notwithstanding the provisions of this Section, the City may terminate this Agreement at any time during the term of the Agreement or any Renewal Period without penalty by giving FVFS sixty (60) days written notice of termination in the event the City's authority to enter into this Agreement or the Agreement itself is challenged by a third party under federal law.
  - D. The provisions of Section 18 on page 39 of 42 of Exhibit A shall not apply to this Agreement.
5. An inoperative system due to failure of the CITY OF WOODSTOCK to notify FVFS by registered mail, fax, or phone contact of the need of repairs does not constitute a breach of this agreement on the part of FVFS or the CITY OF WOODSTOCK. This does not waive FVFS right to the payments due under this agreement or the terms set forth in Exhibit "A".
6. With the exception of negligence or other misconduct, FVFS is not liable for failure or defects in the system, its design or the servicing thereof, for delays, interruptions, or cessation of installation of service or inability to perform hereunder caused by strikes, terrorism, riots, acts of God, and any causes whatsoever beyond its control, or destruction of it's equipment, connections, lines, or installations, and in the event thereof FVFS shall have a reasonable time to provide means to render service hereunder.
7. This agreement is not binding unless approved in writing by an authorized agent of FVFS and the CITY OF WOODSTOCK. The CITY OF WOODSTOCK and FVFS acknowledge that there are no covenants, promises, agreements, conditions, or understandings between the parties, either oral or written, other than those contained in the agreement. In the event of non-approval, the only liability of FVFS shall be to return to the CITY OF WOODSTOCK the amount, if any, paid to FVFS by the CITY OF WOODSTOCK upon the signing of this agreement. This agreement sets forth all of the covenants, conditions and promises between the parties. This agreement shall not be modified, revised or altered hereafter unless expressly acknowledged in writing signed by the CITY OF WOODSTOCK and FVFS.
8. The CITY OF WOODSTOCK and FVFS both desire to connect wireless radios into the system with little or no impact on the customer. The CITY OF WOODSTOCK shall advise subscribers of the following connection requirements or such other devices and conditions as required for proper activation and operation of the equipment:
  - a. The subscribers alarm system must be in good working order before the radio transmitter can be installed.

- b. The subscriber's alarm company must supply one of the following activation devices:
    - i. A reverse polarity module (12vdc to 24vdc) wired to an approved terminal strip type junction box located outside the alarm control panel.
    - ii. Two (2) dry contact outputs: one for alarm and one for trouble activation. Dry contacts must be wired to an approved terminal strip type junction box located outside the alarm control panel. An additional dry contact for supervisory shall be supplied if the building has a sprinkler system.
    - iii. The point of connection wires or terminals must be clearly tagged.
  - c. If the subscriber's alarm company wishes to be present at the time of connections, they must contact the Municipal Coordinator at FVFS to secure an appointment.
  - d. In the event FVFS is unable to perform the installation as requested by the CITY OF WOODSTOCK, due to circumstances beyond their control and a return visit is necessary, an additional return trip/service call charge will be invoiced to the CITY OF WOODSTOCK. The return/trip service call will be charged at the then current rate and the hourly rate as detailed in Exhibit "A".
9. FVFS and the CITY OF WOODSTOCK shall perform all requirements of this Agreement to each-others satisfaction.
  10. FVFS shall comply with all of the requirements of all municipal, county, state, federal and all other applicable government authorities including but not limited to applicable building and fire codes, now in force or which may be hereafter be in force, with respect to the performance of this Agreement and to the provision of alarm monitoring services.
  11. All connections and disconnections to be performed during normal working business hours.
  12. The City shall pay for the equipment described in Exhibit B and FVFS shall install at the City's expense of \$17,616.00 such equipment no later than 60 days after the signed agreement is received by FVFS.
  13. FVFS will provide an inspection for each subscriber radio as set forth in Exhibit C at the cost of \$45.00 per unit to be paid by the City as soon as is reasonably possible after contract execution. Fee for this service will be paid as work is completed on a monthly invoice submitted to the City by FVFS.

## Section 2: Equipment Installation

1. FVFS shall install and maintain the head-end equipment in the CITY OF WOODSTOCK Police Headquarters located at 656 Lake Ave WOODSTOCK, Illinois 60098 in accordance with Exhibit "A".
2. FVFS shall connect to the receiving equipment at the CITY OF WOODSTOCK Police/Fire Dispatch Center.
3. The monitoring systems shall have, at a minimum, the capacity to serve all of the alarm system subscribers whose alarms are currently wired directly into the CITY OF WOODSTOCK facilities for the purpose of monitoring fire alarms including, without limitation, smoke detector alarms, water-flow alarms, and other similar types of alarms.
4. The fire alarm monitoring equipment systems installed pursuant to this agreement shall have the capacity and ability to be enhanced by virtue of improvements or changes in technology. The CITY OF WOODSTOCK and FVFS shall negotiate separately for any future enhancements or upgrades to the system not covered under the terms of Exhibit "A". It is understood by both parties that Exhibit "A" details a turnkey solution for a fully functional fire alarm monitoring system for the CITY OF WOODSTOCK.
5. The equipment installed and maintained by FVFS shall have the capacity to differentiate between full activation, trouble activation and secure activation of each alarm account.

6. FVFS shall install and maintain the computer systems that operate in conjunction with the alarm monitoring system. The computer systems shall include a chronological history of the status of each alarm account.
7. The computer system shall permit operators to make inquiries and print the previous history, including, without limitation, the date, the time, the alarm number, and the type of activation that occurred for each alarm account.

### Section 3: Account Information for Alarm Connections

1. The CITY OF WOODSTOCK shall notify FVFS of any new fire alarm system connection and FVFS shall coordinate the connection to the fire alarm monitoring system equipment accordingly.
2. For the purpose of this Agreement, a Subscriber of Record is any alarm system account connected to the CITY OF WOODSTOCK for alarm monitoring equipment. For each subscriber of record, the CITY OF WOODSTOCK shall provide FVFS with the following information:
  - Alarm number (supplied by FVFS)
  - The address for the facility that the alarm services
  - The name of the business or residence
  - The name and telephone numbers of the business agents who are available to respond to the location in the event of an alarm activation
  - The telephone circuit number if telephone circuits are utilized to connect the alarm to the monitoring equipment; and
  - If available, the fire alarm system specifics (alarm manufacturer, year etc)
3. No alarm account shall be activated until approval is given by the CITY OF WOODSTOCK
4. The CITY OF WOODSTOCK shall be responsible for obtaining official and key-holder information on all changes in occupancy or sales of property and shall notify FVFS within 30 days of becoming aware of a change in occupancy or sale of property for a subscriber of record that is connected to the CITY OF WOODSTOCK's fire alarm monitoring.

### Section 4: Alarm Disconnections

1. No alarm account shall be disconnected until approved by the CITY OF WOODSTOCK.
2. FVFS shall process all CITY OF WOODSTOCK authorized alarm disconnections in a timely manner and forward notifications of the disconnected alarm to the CITY OF WOODSTOCK. A disconnect fee will be invoiced at \$98.00 per hour to the CITY OF WOODSTOCK for this service.

### Section 5: CITY OF WOODSTOCK's Responsibilities

1. The CITY OF WOODSTOCK shall provide trained personnel to monitor the status of fire alarm systems connected to the CITY OF WOODSTOCK's fire alarm monitoring equipment, including the receiving of test signals on existing accounts including newly installed wireless connections.
2. The CITY OF WOODSTOCK shall assume responsibility for reasonable costs invoiced by FVFS associated with telephone circuits and/or equipment issues caused by the telephone-company and /or subscribers that are beyond the control of FVFS. The CITY OF WOODSTOCK will be responsible for initiating the call to FVFS for this chargeable service.

### Section 6: Equipment Maintenance

1. FVFS shall perform all required or recommended routine maintenance on the installed equipment in a timely manner.
2. FVFS shall employ a qualified service technician, to investigate all alarm accounts that remain in a disabled or out-of-service mode. The CITY OF WOODSTOCK will be responsible for initiating the call to FVFS for this chargeable service. Such investigations shall occur within twenty-four (24) hours of the report.

#### Section 7: Insurance

1. FVFS shall, at its sole cost and expense, secure and maintain insurance in the types and amounts shown on the Certificate of Insurance attached hereto as **Exhibit A** during the entire period this Agreement is in effect.
2. Within thirty (30) days after execution of this Agreement, FVFS shall provide the CITY OF WOODSTOCK with certificates of insurance naming the CITY OF WOODSTOCK as an additional insured party against claims, liability, or losses arising out of the wrongful or negligent acts or omissions of FVFS, its agents, or employees. The certificate shall provide that the policies shall not be changed or cancelled during the life of the Agreement until thirty (30) days after written notice of such change has been delivered to the CITY OF WOODSTOCK.

#### Section 8: Indemnification

1. In the event any person, not a party to this agreement, including the CITY OF WOODSTOCK's insurance company, shall make any claim or file any lawsuit for bodily harm or property damage against FVFS arising out of the City of Woodstock's negligence under this Agreement or the services provided under this Agreement, including but not limited to claims related to bodily harm or property damage caused by the installation, maintenance, operation or non-operation of the alarm system but barring claims of acts of God, wars, riots, civil unrest and or utility interruptions, the CITY OF WOODSTOCK agrees to indemnify, defend and hold harmless FVFS from any and all such claims and lawsuits, including the payment of all damages, expenses, costs and attorneys' fees. Any successful claims alleging negligence or intentional or willful misconduct on the part of FVFS, its agents or employees are not covered by this indemnification.
2. In the event any person, not a party to this agreement, including FVFS's insurance company, shall make any claim or file any lawsuit for bodily harm or property damage against the CITY OF WOODSTOCK arising out of FVFS's negligence under this Agreement and the services provided under this Agreement, including but not limited to claims related to bodily harm or property damage caused by the installation, maintenance, operation or non-operation of the alarm system but barring claims of acts of God, wars, riots, civil unrest and or utility interruptions, FVFS agrees to indemnify, defend and hold harmless the CITY OF WOODSTOCK from any and all such claims and lawsuits including payment of all damages, expenses, costs and attorneys' fees. Any successful claims alleging negligence or intentional or willful misconduct on the part of the CITY OF WOODSTOCK, its agents or employees are not subject to this indemnification.
3. Nothing in this Agreement shall be constructed as prohibiting the CITY OF WOODSTOCK, its directors, officers, agents, or employees from defending, through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them arising out of the performance of this Agreement.

#### Section 9: Termination by the parties

1. The CITY OF WOODSTOCK may terminate this agreement upon FVFS's failure to perform according to the terms hereof.
2. In a case of non-performance, the CITY OF WOODSTOCK shall provide FVFS with written notice of reasons for terminating this agreement in which case, FVFS shall have sixty (60) days within to cure non-performance.
3. After three instances of non-performance, for which the CITY OF WOODSTOCK has issued written notices to FVFS, FVFS shall be considered to have defaulted on the terms of this agreement, and the CITY OF WOODSTOCK may terminate this agreement with thirty (30) days written notice to the parties outlined in Section 11 of this agreement.

#### Section 10: Non Assignment

1. This Agreement shall not be assigned by either party without the written consent of the other party, which consent shall not be unreasonably withheld.

#### Section 11: Required Notices

1. Any notice required under the terms of this Agreement shall be deemed sufficiently given if delivered personally to the other party or if sent by U.S. Mail, certified, return receipt, properly addressed, and postage prepaid to the parties listed below:

If to the CITY OF WOODSTOCK:  
 CITY of WOODSTOCK  
 Attn: City Manager  
 121 W Calhoun St  
 Woodstock, Illinois 60098

If to FVFS:  
 Fox Valley Fire and Safety  
 Attn: Al Whale  
 2730 Pinnacle Dr  
 Elgin, Illinois 60124

#### Section 12: Payments to FVFS

1. FVFS shall calculate the payment for equipment, maintenance, and services and invoice the CITY OF WOODSTOCK pursuant to Exhibit "A".
2. Calculation of the maintenance charges for the base equipment, automation system, and wireless radios shall be based on the number of subscribers connected to the system on the first day of each month. The CITY OF WOODSTOCK shall pay these charges on a monthly basis, with the first payment due thirty (30) days after approval of this contract and on or before every 5<sup>th</sup> of the month thereafter during the term of this Agreement. Calculation of the maintenance charges for the base equipment, automation, and wireless radios installed during the month, after the regular charges are calculated shall be pro-rated, based on a per-diem basis. A detailed statement listing the number of subscribers connected to the CITY OF WOODSTOCK system shall accompany the monthly invoice.
3. Other applicable service charges shall be invoiced to the CITY OF WOODSTOCK in accordance with the billing cycle established by FVFS and the CITY OF WOODSTOCK. The CITY OF WOODSTOCK shall pay all undisputed invoices within 30 days of receipt.

#### Section 13: Entire Agreement

This agreement shall be binding to the parties, their respective successors and/or assigns thereof; no amendment(s) shall be made to this agreement unless enacted in writing and approved by both parties.

Section 14: Governing Law

This agreement shall be governed by the laws of the State of Illinois both as to interpretation and performance. Venue for any action arising out of the terms or conditions of this agreement shall be proper only in the Circuit Court of McHenry County.

In witness whereof, the parties set their hands and seals as of the date first written above.

CITY OF WOODSTOCK  
121 W Calhoun St  
Woodstock, IL 60098

Fox Valley Fire and Safety  
2730 Pinnacle Drive  
Elgin, IL 60124

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Notary



**FIRE & SAFETY.**

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**Fox Valley Fire & Safety Company, Inc.**  
(A Corporation Licensed to Practice in Illinois)

2730 Pinnacle Drive  
Elgin, IL 60124

Phone: 847-695-5990  
Fax: 847-695-3699

Contact:  
Tom Matousek  
Director, Wireless Monitoring Services  
224-293-5335  
[TomMatousek@foxvalleyfire.com](mailto:TomMatousek@foxvalleyfire.com)

Illinois License # 127-000631

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## STATEMENT OF INTEREST

Fox Valley Fire & Safety has been a trusted vendor in the fire alarm industry for more than **49 years**. Fox Valley Fire & Safety is a **full service** fire protection company with a strong customer base in all areas of the Chicago region, providing services for fire alarm systems, sprinkler systems, emergency and exit lighting, fire extinguishers, commercial cooking fire suppression systems and security systems. Fox Valley Fire & Safety employs more than 200 people. Our technicians are licensed, highly trained, uniformed professionals.

Fox Valley Fire & Safety has purchased and installed a complete DMP-703 and Keltron Wireless UL Listed Dual Head End Radio Network at our facility. To date we have deployed more than 500 radios. Fox Valley Fire & Safety is implementing our plan to convert 1,000 of our current subscribers to our Keltron Wireless network before the end of 2009. We are the only Keltron Distributor that owns and operates it's own Keltron Radio Network.

As an authorized Keltron distributor in good standing, our service and installation technicians have successfully completed in-factory wireless radio network training programs. We are the contractor for Des Plaines, Park Ridge and Tinley Park Municipal systems. We anticipate having a project supervisor and factory-trained installers working full time on the Woodstock project until completion.

We will commit to a maximum response time of 2 hours regardless of time or day, so that no Woodstock subscriber is left unmonitored for an extended period of time.

We have experience in managing and solving communication problems such as choke points within our own network. We will provide you with a frequently updated map, showing radio account numbers and antenna sizes.

Of our three municipal systems, two are owned by Fox Valley Fire & Safety. One is municipality-owned. We understand and can work with both situations.

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You will find that we at Fox Valley Fire & Safety will strive to meet your network needs and to provide excellent communication to your staff. Our telephones are answered locally 24 hours per day / 7 days per week by friendly employees. You can be assured that you will always find someone to assist with any concerns.

Fox Valley Fire & Safety has maintained long-standing business relationships with many government agencies. We have absolute confidence in our ability to successfully procure, install and maintain a Keltron Wireless Network for Woodstock.

When making your final decision, I would like to invite you to our 45,000 square foot facility. You will find that Fox Valley Fire & Safety is not just another impersonal corporation. We serve only the Chicago area. Customer calls are never routed to another state or left on hold for long periods of time. Our consistent growth has come from providing prompt, personal, caring service, not from purchasing competitors. I would be happy to introduce you to Fox Valley Fire & Safety. Please call to set up a time that works for you.

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## **STATEMENT OF AVAILABILITY**

Key personnel at Fox Valley Fire & Safety Company, Inc. who will be assigned to the Monitoring project at Woodstock:

Tom Matousek, Director, Wireless Monitoring

Chris Bique, Fire Alarm Service Manager

Richard Bryant, Keltron Factory trained Wireless Monitoring Technician

Mike Keen, Keltron Factory trained Wireless Monitoring Technician

Camille Holloway, Keltron Factory trained Wireless Monitoring Coordinator

Service Department of 92 Fire Alarm and Wireless Radio technicians.

## **MANUFACTURER'S WARRANTY**

The Keltron Corporation warrants all products against defects in workmanship, materials, and construction under normal use and service for a period of ONE YEAR, except radio transceivers which carry a 36-month warranty, from the date of shipment. Keltron Corporation's responsibility under this warranty is limited to the repair or replacement of defective parts that are returned to the factory, freight prepaid. Repaired parts are returned to the customer from the factory, freight prepaid.

This warranty does not extend to any of our products that in our opinion have been subjected to misuse, neglect, accident, improper installation, or misapplication. The warranty does not extend to products that have been repaired or altered outside our factory without our written approval.

Except as provided above, Keltron Corporation makes no warranty of any kind, express or implied, except that the goods sold under this agreement shall be of the standard quality of Keltron Corporation, and the buyer assumes all risk and liability resulting from the use of the goods. Keltron Corporation neither assumes nor authorizes any person to assume for Keltron Corporation any other liability in connection with the sale or use of the goods sold, and there are no oral or written agreements or warranties collateral to or affecting this agreement. Further, Keltron Corporation shall not be liable for consequential damages resulting from any breach of warranty.

### **EXTENDED WARRANTY**

Fox Valley Fire & Safety will extend the manufacturer's warranty to a period of TWO YEARS. This shall include all parts and labor from the date of head-end remote equipment, and subscriber location radio installations.

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## ORGANIZATION CAPABILITIES

1. Fox Valley Fire & Safety is the only responding vendor with a multi-jurisdictional remote head-end system with alarm segregation and an LS7000 running on an ethernet platform.
2. Fox Valley Fire & Safety is the only Chicago-based Keltron distributor to set up three Head-End Systems that utilize LS7000 software.
3. Fox Valley Fire & Safety has a staff of 92 installers and technicians living in all parts of the Chicago area, as well as competent support staff.
4. Fox Valley Fire & Safety will commit to two-hour response times to ensure that no subscriber who reports signals to Woodstock will ever be left out of service for an extended period of time.
5. Fox Valley Fire & Safety follows Keltron recommendations to the letter and sometimes even exceeds them.
6. Fox Valley Fire & Safety understands the need for network balance to eliminate choke points. For this reason, we maintain a detailed map of each of our jurisdictions that denotes customer location and antenna size. (sample attached)
7. Fox Valley Fire & Safety embraces both dealer owned and municipal owned networks. We maintain each type of system.
8. Fox Valley Fire & Safety has its own Keltron network, consisting of over 500 radios.
9. We have the resources, manpower, desire and commitment to partner with Woodstock Fire Protection District to build the strongest and most reliable Keltron network possible.
10. Fox Valley Fire & Safety is the largest independent Chicago-based Keltron Distributor who will assign key staff to your account for fast, friendly personal service.

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## SCOPE OF SERVICES

Upon approval of the contract for Alarm Board Services, Fox Valley Fire & Safety will secure appropriate frequency usage rights from the FCC and provide Woodstock Fire Protection District with the cipher code, which shall become their property. Fox Valley Fire & Safety will also order Head-End equipment and radios of the appropriate frequency.

While waiting for equipment to arrive, if the Village wishes, Fox Valley Fire & Safety can devote staff to contact subscribers and procure contracts from subscribers. If radios are received prior to the installation of the Head-End equipment, Fox Valley Fire & Safety will install as many radios as possible to fulfill waiting contracts from subscribers, as well as radios for municipal buildings.

Once the Head-End equipment is ready to receive signals, we would then activate all pre-installed radios so that these would be active on wireless monitoring very soon afterward.

We anticipate a fully operational system within 90 days after approval is received.

Fox Valley Fire & Safety will utilize listed staff to ensure that all District-owned Keltron equipment is installed and maintained to manufacturer's specifications. This team includes factory-trained personnel to provide new installations, physically maintain and service District-owned equipment and software and to report status to the Woodstock Fire Protection District.

The system shall be UL listed for Remote Supervising Station Fire Alarm System per NFPA 72, Chapter 8 (2007 Edition). All equipment provided as part of the radio network shall be utilized, installed, tested, and maintained in accordance with the product's UL listing.

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Equipment List  
Keltron DMP 703 Base System and Keltron RF7300 Wireless Radio System

REF-CON8657.xls

Typical Head-End  
Dual RF Rcvr's

| QTY. | MODEL #      | DESCRIPTION                                                                                                                                                     |
|------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
|      | 04/10/09     | City of Woodstock                                                                                                                                               |
| 1    | CP703VP      | CENTRAL PROC. VIDEO DISPLAY/PRINTER                                                                                                                             |
| 1    | SCS703       | SYSTEM BASE CONFIGURATION SOFTWARE                                                                                                                              |
| 2    | 95K3068-5    | DUAL PORT RS232 SERIAL I/O ASSY                                                                                                                                 |
| 1    | 97P0026      | REMP703 SYSTEM SUPPORT SOFTWARE                                                                                                                                 |
| 2    | 97P0065      | RF7300 INTERFACE DRIVER SOFTWARE                                                                                                                                |
| 1    | 95K101AT     | KYBD, ADAPTER, 60" CABLE, RACK MT SLIDING SHELF                                                                                                                 |
| 1    | 95M2947-1    | 256K MESSAGE MEMORY CARD                                                                                                                                        |
| 1    | 97P0084      | 1500 EVENT RADIO BUFFER SOFTWARE                                                                                                                                |
| 1    | 95K2947-6    | NV RADIO ROTATION QUEUE/HEAP MEMORY                                                                                                                             |
| 1    | 97P0067      | GROUP ACKNOWLEDGE - DIGITAL DIALERS/RADIOS                                                                                                                      |
| 1    | 95K2981      | 2000 POINT NEST INTERFACE                                                                                                                                       |
| 1    | 64K71061     | DIRECT CONNECT NEST POWER CABLE                                                                                                                                 |
| 1    | 95DM726      | 400 ZONE R.P. NEST                                                                                                                                              |
| 9    | 95M2880      | 25 ZONE INPUT CARD REVERSE POLARITY                                                                                                                             |
| 9    | 63T025PX     | 25 FOOT 25 PAIR CABLE PLUG ONE END                                                                                                                              |
| 1    | PS740-7      | 24VDC POWER SUPPLY / CHARGER                                                                                                                                    |
| 2    | 40B006       | 24 AMPERE HOUR 12 VOLT BATTERY                                                                                                                                  |
| 2    | RF7300K      | RF7300 RADIO RECEIVER KIT INCLUDES:<br>receiver, 9DB antenna, RF7830 transceiver, band pass cavity                                                              |
| 2    | RF7830K      | RF7830 INSTALLATION KIT INCLUDES:<br>surge arrestor, connectors, pins, strain relief, hardware,<br>250' of 5 pair 20 awg stranded data cable, and 100' of RG8/U |
| 2    | 10P101/C     | CENTRONICS 80 COLUMN PRINTER & CABLE                                                                                                                            |
| 1    | RF-SWPANEL/C | 3.5" AB/Y SW. PANEL & CABLES - RF-NETPC/PRINTER<br>Note: Switches RF-NETPC and 10P101/C printer between RF7300 radio receiver's.                                |
| 2    | 40PS300      | 2.5 AMP 24 VDC POWER SUPPLY - RF7300                                                                                                                            |
| 4    | 40B007       | 12 AMPERE HOUR 12 VOLT BATTERY                                                                                                                                  |
| 1    | RF-TESTKIT   | SWR METER, SCANNER, CABLES, LOADS & CASE                                                                                                                        |
| 1    | 10R7041/C    | PORTABLE RADIO PROGRAMMER & CABLE                                                                                                                               |
| 1    | RF-SITE      | RF SITE COMMISSIONING/CERTIFICATION                                                                                                                             |
| 1    | 10R7000      | REMOTE RADIO PROG/NETWORK STATUS SW                                                                                                                             |
| 1    | RF-NETPC     | RACK MOUNT DOS PC NETWORK CONTROLLER<br>WITH RACK MT. KEYBOARD & INTEGRAL LCD SCREEN                                                                            |
| 1    | PS740-3      | 24VDC POWER SUPPLY / CHARGER                                                                                                                                    |
| 2    | 40B006       | 24 AMPERE HOUR 12 VOLT BATTERY                                                                                                                                  |
| 1    | 95K3068      | <b>Communications support for local Operator Console</b><br>DUAL PORT RS422 SERIAL I/O COMMUNICATIONS<br>Local operators console                                |
| 1    | OP703VP      | OPERATOR'S CONSOLE VIDEO & PRINTER                                                                                                                              |
| 1    | 97P0055      | PRINTER DISABLE ON KEYSWITCH                                                                                                                                    |
| 1    | 95K3068      | DUAL PORT RS422 SERIAL I/O COMMUNICATIONS                                                                                                                       |
| 1    | PS740-3      | 24VDC POWER SUPPLY/CHARGER                                                                                                                                      |
| 2    | 40B006       | 25 AMPERE HOUR 12V BATTERY                                                                                                                                      |

Equipment List  
Alternate #1, LS7000 Automation System

City of Woodstock

QUOTE NO. 8658  
REF-CON8658.xls

04/10/09

| QTY                                    | MODEL #     | DESCRIPTION - Single-user System with Server                                                                                                                                                                                                                           |
|----------------------------------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.00                                   | LS7000SW    | LS 7000 Life-Safety Event Management System S.W.<br>Single-User application suite with utilities, includes<br>Dispatcher, Maintenance, Monitor, History Editor<br>Multi-user software upgrade compatibility is included                                                |
| 1.00                                   | LS SERVER/K | RACK MOUNT SERVER & SERVICE TERMINAL<br>INTEGRAL 8.4" COLOR LCD DISPLAY SCREEN,<br>RACK MOUNT KEYBOARD & SHELF, CD R/W DRIVE,<br>WINDOWS XP PRO OS, DUAL 400W POWER SUPPLIES,<br>1.75 GHZ PROCESSOR, 1 GB RAM, 10/100 LAN,<br>REDUNDANT 73.5 GB SCSI HARD DRIVES       |
| 1.00                                   | LS7000SS    | SERVER & SERVICE TERMINAL SOFTWARE                                                                                                                                                                                                                                     |
| 1.00                                   | 10P101/C    | <b>*CONTINUOUS FORM LOGGING/EVENT PRINTER</b><br>Note: Includes 10 foot Centronics cable P/N 63DB25CN-10                                                                                                                                                               |
| 0.00                                   | 10P104/C    | <b>*Optional</b><br>RACK MT, THERMAL LOG PRINTER W/TAKEUP<br>AC POWERED, 32 COLUMN, 7" H x 19" W x 11"D<br>Note: Includes 10 foot Centronics cable P/N 63DB25CN-10                                                                                                     |
| 0.00                                   | 10D-VPN01R  | <b>**KELTRON CERTIFIED &amp; SUPPORTED ROUTER</b><br>Note: Router(s) may be required unless the LS7000 units are installed on a private LAN.                                                                                                                           |
| <b>Work Station ( MAXIMUM OF ONE)</b>  |             |                                                                                                                                                                                                                                                                        |
| 1.00                                   | PC-A50/S    | WINDOWS XP PRO, Pentium 4 processor at 2.8 Ghz.<br>40 GB hard drive, 512 MB RAM, CD & floppy drives<br>Includes, ethernet port, keyboard & mouse<br>software installation and hardware certification                                                                   |
| 1.00                                   | 10D317      | 17" LCD, FLAT PANEL VIDEO DISPLAY MONITOR                                                                                                                                                                                                                              |
| 1.00                                   | 10P103/C    | PAGE TYPE, LASER REPORT & TICKET PRINTER<br>Note: Includes 10 foot USB cable                                                                                                                                                                                           |
| <b>Add to existing alarm receiver</b>  |             |                                                                                                                                                                                                                                                                        |
| 1.00                                   | 95M2947-4   | DMP703/4, 128K, CPU HEAP MEMORY EXPANDER                                                                                                                                                                                                                               |
| 1.00                                   | 95K3068-5   | DUAL PORT RS232 SERIAL I/O ASSY.                                                                                                                                                                                                                                       |
| 1.00                                   | 97P0055     | PRINTER DISABLE ON KEYSWITCH OPTION                                                                                                                                                                                                                                    |
| 1.00                                   | 97P0016L    | LS7000 INTERFACE SOFTWARE MODULE                                                                                                                                                                                                                                       |
| <b>Maintenance and license for use</b> |             |                                                                                                                                                                                                                                                                        |
| 1.00                                   | LS7K-SPT2   | <b>***YEARLY SOFTWARE MAINTENANCE FEE</b> <span style="float: right;">1st year</span><br>Note: Maintenance and license for use fee is mandatory and includes yearly software upgrades.<br>Note: First year software maintenance fee is included in the purchase price. |

## Equipment List

Alternate #2 – Keltron CP703VP to be located at the Woodstock Fire and Rescue

|   |           |                                                                         |
|---|-----------|-------------------------------------------------------------------------|
|   |           | <b>Communications Support for Remote Operator Console at 435 Judd :</b> |
| 1 | 95K3068-5 | DUAL PORT RS-232 SERIAL I/O ASSY.                                       |
| 1 | 10MV32L   | 9600 BAUD HI-SPEED LEASE LINE MODEM                                     |
| 1 | 40PS065   | 150 VA UNINTERRUPTABLE POWER SUPPLY                                     |
| 1 | 63S006MM  | 6 FOOT MALE TO MALE RS232 CABLE                                         |
| 1 | MODEMSHLF | 19" RACK MOUNT, OPEN FACE, MODEM & UPS SHELF                            |
|   |           | Remote Operators Console at 435 Judd St                                 |
| 1 | OP703VP   | OPERATOR'S CONSOLE VIDEO & PRINTER                                      |
| 1 | 97P0055   | PRINTER DISABLE ON KEYSWITCH                                            |
| 1 | 97P0016LS | LS7000 AUTOMATION SYSTEM INTERFACE FROM OP                              |
| 1 | 97P0036   | REMOTE OPERATOR CONSOLE COMMUNICATION S.W                               |
| 1 | 95K3068-5 | DUAL PORT RS-232 SERIAL I/O ASSY.                                       |
| 1 | 10MV32L   | 9600 BAUD HI-SPEED LEASE LINE MODEM                                     |
| 1 | 40PS065   | 150 VA UNINTERRUPTABLE POWER SUPPLY                                     |
| 1 | 63S006MM  | 6 FOOT MALE TO MALE RS232 CABLE                                         |
| 1 | MODEMSHLF | 19" RACK MOUNT, OPEN FACE, MODEM & UPS SHELF                            |
| 1 | PS740-3   | 24VDC POWER SUPPLY/CHARGER                                              |
| 2 | 40B006    | 25 AMPERE HOUR 12V BATTERY                                              |

## Equipment List Spare Parts Package

City of Woodstock

Woodstock  
Spare parts

04/10/09

| QTY.                                                                                  | MODEL #    | DESCRIPTION - Critical system spare parts                                                   |
|---------------------------------------------------------------------------------------|------------|---------------------------------------------------------------------------------------------|
| 1                                                                                     | 95M2856    | INTERNAL SWITCHING POWER SUPPLY                                                             |
| 1                                                                                     | 95M2979    | REV E DMP703 CPU CARD W/128K RAM                                                            |
| 1                                                                                     | SP0703     | FIRMWARE CHIP SET FOR EXISTING SYSTEM                                                       |
| 1                                                                                     | 95M3068-5  | Radio receiver interface board for DMP703/4<br>DUAL PORT ISOLATED RS232 SERIAL I/O ASSY.    |
| <b>Active Network Radio receiving spare parts</b>                                     |            |                                                                                             |
| 1                                                                                     | 10R7080-XX | INTERNAL RADIO TRANSCEIVER - FREQ DEPENDENT                                                 |
| 1                                                                                     | 10R7830-xx | HEAD END TRANSCEIVER - Frequency dependent                                                  |
| 1                                                                                     | RF-NETPC   | RACK MOUNT DOS PC NETWORK CONTROLLER<br>Less keyboard and rack mount sliding shelf          |
| 1                                                                                     | 10R7300    | RADIO RECEIVER LESS INSTALL KIT AND ANTENNA                                                 |
| <b>Communications board for systems with central processors and operator consoles</b> |            |                                                                                             |
| 1                                                                                     | 95M3068    | DUAL PORT RS422 SERIAL I/O ASSY.                                                            |
| 1                                                                                     | 95M3068-5  | DUAL PORT ISOLATED RS232 SERIAL I/O ASSY.                                                   |
| <b>Optional for systems including direct connect monitoring</b>                       |            |                                                                                             |
| 1                                                                                     | 95M2981    | For direct connect nests and CSU Nest support<br>2000 ZONE MAX. NEST INTERFACE              |
| 1                                                                                     | 95M2881    | For direct connect polarity reversal support<br>400 ZONE MAX POLARITY REVERSAL CONTROL CARD |
| 1                                                                                     | 95M2880    | 25 ZONE POLARITY REVERSAL INPUT CARD                                                        |

**Woodstock Wireless Network Price Worksheets**  
**To Be Completed by Each Vendor**  
**All Equipment Shall be New.**

---

KELTRON DMP703 BASE SYSTEM and  
 KELTRON RF7300 WIRELESS RADIO SYSTEM  
 PRICE

PURCHASE  
 PRICE

Total for all equipment (turnkey solution) including  
 all hardware. Base Proposal.

\$73,347.00

Labor and installation (turn-key solution), of the  
 above system at the headquarters police station.  
 Base Proposal.

\$8,500.00

**Alternate #1**

Optional Price for the turnkey inclusion of a Keltron  
 LS7000 Automation System including the cost of  
 all hardware, software, equipment installation and  
 required licenses at the headquarters police. (For  
 single user configuration licensing. Dispatcher and  
 (1) administrator).

\$21,000.00

**Alternate #2**

Optional Price for the turnkey inclusion of a Keltron  
 CP703VP to be located at the Woodstock Fire and  
 Rescue District Headquarters Station.

\$14,325.00

TOTAL

\$116,872.00

---

**KELTRON RF774F WIRELESS****RADIO COSTS – Subscribers**

(Assume 300 radios over 5 years)

## Radio Equipment Costs – Unit Cost

## PURCHASE PRICE

|                                                                                                                                                                                      |          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| • UL Listed Transceiver for subscriber's locations.                                                                                                                                  | \$752.00 |
| • Antenna, 60-hr standby battery, transformer, separate battery box (if required), and misc. equipment.                                                                              | \$96.40  |
| • Labor cost for installation at subscriber sites. All installations shall be fully compliant with applicable sections of NFPA 70/2008 Edition/Article 760 and NFPA 72/2007 Edition. | \$210.00 |
| • Other (Identify on separate sheet).                                                                                                                                                | \$ N/A   |

TOTAL (per subscriber site)

---

 \$1058.40
 

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**KELTRON RF774F WIRELESS  
RADIO COSTS – City of  
Woodstock and Fire & Rescue  
District Facilities (See Exhibit 1)**  
(Assume 8 radios)

Radio Equipment Costs – Unit Cost

PURCHASE PRICE

|                                                                                                                                                                                                  |          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| • UL Listed Transceiver for the City and District facilities.                                                                                                                                    | \$752.00 |
| • Antenna, 60- hr standby battery, transformer, separate battery box (if required), and misc. equipment.                                                                                         | \$96.40  |
| • Labor cost for installation at City and District facilities. All installations shall be fully compliant with applicable sections of NFPA 70/2008 Edition/Article 760 and NFPA 72/2007 Edition. | \$ 0.00  |
| • Other (Identify on separate sheet).                                                                                                                                                            | \$ N/A   |

TOTAL (per City & Fire/Rescue District site installation)

\$848.40

| OTHER COSTS:                                                                                                                                                                 | PRICE                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| Monthly Maintenance for Keltron Equipment – DMP703, RF7300 System, computer automation and all other system components located at the Woodstock Police Headquarters station. | \$ <u>          .75</u><br>Per month/subscriber location  |
| Monthly Maintenance for Keltron LS7000 Automation System (Alternate #1)                                                                                                      | \$ <u>          .75</u><br>Per month/subscriber location  |
| Monthly Maintenance for Remote CP703VP (Alternate #2)                                                                                                                        | \$ <u>          .50</u><br>Per month/subscriber location  |
| Monthly cost for radio maintenance at subscriber location – includes labor, equipment, batteries, travel, etc. *1                                                            | \$ <u>          4.75</u><br>Per month/subscriber location |
| Monthly cost for radio maintenance at installed government facilities – Includes labor, equipment, batteries, travel etc. (See Exhibit 1) *1                                 | \$ <u>          4.75</u><br>Per month/subscriber location |
| On-site spare parts package –as specified by Keltron Corporation                                                                                                             | \$ <u>  14,980.00</u><br>(one time charge)                |

\*1 - Describe the extent of maintenance and service which **is included** in the "per month/subscriber location" above listed costs: \_\_\_\_\_

Meetings as described in RFP. Monitor Network performance, (communication delays, etc....), service calls including problems related to radio hardware or necessary relocation of antennas, battery replacement

Describe those items or services **not included** in the "per month/subscriber location" above listed costs: No review of signal reporting related to fire alarm panel problems. Charges for service calls determined to be related to fire alarm panel problems and not related to radio. Yearly software maintenance fee after 1<sup>st</sup> year

Indicate the hourly service rate for Network equipment repairs or service calls above and beyond services maintenance and service which **is included** in the "per month/subscriber location" above listed costs.

|          |          |
|----------|----------|
| Year (1) | \$ 98.00 |
| Year (2) | \$102.00 |
| Year (3) | \$104.00 |
| Year (4) | \$107.00 |
| Year (5) | \$112.00 |

In the above fees, is travel time charged to and or from the site for services above and beyond covered services? If so, what will the standard travel time be for this proposal?

Yes, Standard Travel time would be 0.5 hours (one-half hour)

When calculating the time charged to perform services above and beyond covered services, how is the rate calculated (example: next full hour, 1/10<sup>th</sup>, 1/4, 1/2, etc.)?

1/4

Vendors shall state their proposed (in hours) maximum response time for the following time periods:

|                                                |          |            |
|------------------------------------------------|----------|------------|
| Monday through Friday – 8:00 a.m. to 5:00 p.m. | <u>2</u> | <u>hrs</u> |
| Monday through Friday – 5:00 p.m. to 8:00 a.m. | <u>2</u> | <u>hrs</u> |
| Weekends and Holidays                          | <u>2</u> | <u>hrs</u> |

After the initial 6 month period (which begins on August 1, 2009), what will be the cost of a standard connection (excluding the radio itself) and any programming costs per each new subscriber connection to the network.

\$210 as listed above

List the non-standard installation costs (larger antennas, labor costs) when the provided radio antenna is insufficient to provide network connectivity.

3db antenna \$185.00 (above standard installation)

5db antenna \$275.00 (above standard installation)

6db antenna \$375.00 (above standard installation)

List and explain any other fees, charges, license fees which may be applicable to your proposal:

\*Keltron Router if needed for head-end - additional \$150.00

\*\*If rack-mount thermal printer is used instead of dot-matrix printer - add \$300.00

\*\*\*Yearly Software maintenance fee after the 1<sup>st</sup> year - \$1295.00 annually

Name of Company Fox Valley Fire & Safety Co., Inc.

Address of Company 2730 Pinnacle Drive, Elgin, IL 60124

Phone Number 847-695-5990

Contact Person Tom Matousek

Kenneth R Volking  
Signature

4/30/09  
Date

**AFFIDAVIT OF COMPLIANCE**

APPLICANT: Fox Valley Fire & Safety Co., Inc  
 Name  
2730 Pinnacle Drive, Elgin, IL 60124  
 Address

As a condition of entering into a contract with the City of Woodstock, and under oath and penalty of perjury and possible termination of contract rights and debarment, the undersigned, (Please Print or Type) Kenneth R. Volkening  
 \_\_\_\_\_ being first duly sworn on oath, deposes and states that he is President (the sole owner, a partner, a joint venturer, the President, the Secretary, etc.) of Fox Valley Fire & Safety Co., Inc. (Name of Company), the party making the foregoing proposal, and that he has the authority to make any disclosures or certifications required by this Affidavit on behalf of the vendor and that all the information contained in this Affidavit is true and correct in both substance and fact.

**DISCLOSURE OF BENEFICIARIES**

**Section 1.**

- A. Nature of Applicant: (Please check one)
- |                       |              |                  |       |
|-----------------------|--------------|------------------|-------|
| 1. Natural person     | _____        | 4. Trust/Trustee | _____ |
| 2. Corporation        | <u>  X  </u> | 5. Partnership   | _____ |
| 3. Land Trust/Trustee | _____        | 6. Joint Venture | _____ |

B. If applicant is an entity other than described in Section 1A, briefly state the nature and characteristics of the applicant below.  
 \_\_\_\_\_  
 \_\_\_\_\_

C. If in your answer to Section 1A you have checked box 1, 2, 3, 4, 5, or 6 identify by name and address each person or entity who is a 5% shareholder in the case of a corporation, a beneficiary in the case of a trust or land trust, a joint venturer in the case of a joint venture, or who otherwise has a propriety interest, interest in profits and losses or right to control such entity:

| NAME | ADDRESS                                                                         | PERCENT OF INTEREST |
|------|---------------------------------------------------------------------------------|---------------------|
| 1.   | Fox Fire Alliance, 2730 Pinnacle Dr., Elgin, IL                                 | 65%                 |
| 2.   | Fox Valley Fire Employee Ownership Plan<br>2730 Pinnacle Drive, Elgin, IL 60124 | 35%                 |
| 3.   |                                                                                 |                     |
| 4.   |                                                                                 |                     |

**IMPORTANT NOTE:** In the event your answer to Section 1A identified entities other than a natural person, additional disclosures are required for each such entity.

**PROPOSAL RIGGING AND PROPOSAL ROTATING**

**Section 2:** That in connection with this procurement,

- A. The proposal is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;
- B. The vendor has not in any manner directly or indirectly sought by consultation, communication or agreement with anyone to fix the proposal price of said vendor or any other vendor or to fix any overhead profit or cost element of such proposal price or that of any other vendor or to secure any advantage against the public body awarding the contract or anyone interested in the proper contract;
- C. The proposal is genuine and not collusive or sham;
- D. The prices or breakdowns thereof and any and all contents which had been quoted in this proposal have not been knowingly disclosed by the vendor and will not be knowingly disclosed by the vendor directly or indirectly to any other vendor or any competitor prior to opening;
- E. All statements contained in such proposal are true;
- F. No attempt has been made or will be made by the vendor to induce any other person or firm to submit a false or sham proposal;
- G. No attempt has been made or will be made by the vendor to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition;

**Section 3.** The undersigned further states that: (circle A or B)

- A. He is the person in the vendor's organization responsible within that organization for the decision as to the prices being proposed herein and that he has not participated, and will not participate, in any action contrary to Sections 2A through 2G above; or
- B. He is not the person in the vendor's organization responsible within that organization for the decision as to the prices being proposed herein but that he has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to Sections 2A through 2G above and as their agent does hereby so certify; and
- C. That he has not participated, and will not participate, in any action contrary to Sections 2A through 2G above.

**Section 4.** The undersigned certifies that the vendor has never been convicted for a violation of State laws prohibiting proposal rigging or proposal rotating.

**THE REQUIREMENTS OF THE  
ILLINOIS DRUG FREE WORKPLACE ACT**

**Section 5.** The undersigned will publish a statement:

- A. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the aforementioned company's workplace;
- B. Specifying the actions that will be taken against employees for violations of this prohibition;
- C. Notifying the employees that, as a condition of their employment to do work under the contract with the City of Woodstock, the employees will:
  - 1. Abide by the terms of the statement; and
  - 2. Notify the aforementioned company of any criminal drug statute conviction for a violation occurring in the workplace not later than five (5) days after such a conviction.
- D. Establishing a drug free awareness program to inform the aforementioned company's employees about:

1. The dangers of drug abuse in the workplace;
  2. The aforementioned company's policy of maintaining a drug free workplace;
  3. Any available drug counseling, rehabilitation, and employee assistance programs; and
  4. The penalties that may be imposed upon employees for drug violations.
- E. Making it a requirement to give a copy of the statement required by Section 5 to each employee engaged in the performance of the contract with the City of Woodstock and to post the statement in a prominent place in the workplace;
- F. Notifying the City of Woodstock within ten (10) days after receiving notice under Section 5.C.2 from an employee or otherwise receiving actual notice of such a conviction;
- G. Imposing a sanction on, or requiring the satisfactory participation in drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by Section 6, below;
- H. Training personnel to effectively assist employees in selecting a proper course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that an effectively trained counseling and referral team is in place;
- I. Making a good faith effort to continue to maintain a drug free workplace through implementing these requirements.
- J. Making a good faith effort to continue to maintain a drug free workplace through implementation of this policy.

**Section 6.** The undersigned further affirms that within thirty (30) days after receiving notice from an employee of a conviction of a violation of the criminal drug statute occurring in the aforementioned company's workplace he shall:

- A. Take appropriate personnel action against such employee up to and including termination; or
- B. Require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

### TAX COMPLIANCE

**Section 7.** The undersigned on behalf of the entity making the foregoing proposal certifies that neither the undersigned nor the entity is barred from contracting with the City of Woodstock because of any delinquency in the payment of any tax administered by the State of Illinois, Department of Revenue, unless the undersigned or the entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability of the tax or the amount of tax.

**Section 8.** The undersigned or the entity making the proposal or proposals understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in a civil action.

### EQUAL EMPLOYMENT OPPORTUNITY

**Section 9.** This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq.

**Section 10.** In the event of the Vendor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the Vendor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this contract, the Vendor agrees:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status,

national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contract. If any such labor organization or representative fails or refuses to cooperate with the Vendor in its efforts to comply with such Act and Rules and Regulations, the Vendor will promptly so notify the Department and the contracting agency will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- E. That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contracts.
- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contracts.
- G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this contract, the Vendor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Vendor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

**Section 11.** For the purposes of subsection G of Section 10, "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between a public contractor and any person under which any portion of the public contractor's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract," however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a bank or other financial institution and its customers.

**Section 12.** It is expressly understood that the foregoing statements and representations and promises are made as a condition to the right of the vendor to receive payment under any award made under the terms and provisions of this proposal.

**Section 13.** Have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of this Act. A copy of the policies shall be provided to the Department upon request.

### THE AMERICANS WITH DISABILITIES ACT

**Section 14.** The Americans with Disabilities Act (42 U.S.C. 12101 et seq.) and the regulations thereunder (28 CFR 35.130) (ADA) prohibit discrimination against persons with disabilities by the State, whether directly or through contractual arrangements, in the provision of any aid, benefit or service. As a condition of receiving this contract, the undersigned vendor certifies that services, programs and activities provided under this contract are and will continue to be in compliance with the ADA.

### ILLINOIS PREVAILING WAGE

**Section 15.** The undersigned shall comply with the applicable requirements of the Illinois Prevailing Wage Act, 820 ILCS sec. 130/0.01 et seq. as amended for public works projects. Not less than the prevailing rate of wages and benefits, as found and determined by the City of Woodstock and the Illinois Department of Labor, shall be paid to all laborers, operators, mechanics, and workmen performing work under this contract. A copy of the current prevailing wage ordinance adopted by the City of Woodstock is available upon request. The contractor and all subcontractors shall be required to comply with all provisions of The Prevailing Wage Act established by the State of Illinois.

The contractor shall be responsible to verify that the wages being paid comply with the current wage requirements during the period that work is performed under this contract. This may require periodic review of wage requirements both with the City of Woodstock and the Illinois Department of Labor. In the event that the wage requirements have increased as adopted by Ordinance by the City of Woodstock from the requirements in effect on the date of the bid opening, the contractor shall be required to comply with all new regulations. The contractor shall be entitled to an increase in the bid price, equal to the amount of the increase for the wage requirements, as approved by Ordinance by the City of Woodstock.

The contractor is required to insert into each subcontract, and into the project specifications for each subcontract, a written stipulation requiring that not less than the prevailing wage rates shall be paid to all laborers, workers, and mechanics performing work under the contract. It shall also be mandatory upon each subcontractor to insert into each lower tiered

subcontract, and into the project specifications for each lower tiered subcontract, a stipulation to the effect that not less than the prevailing rate of wages shall be paid to all laborers, workers, and mechanics performing work under the contract. A contractor or subcontractor who fails to comply with this subsection (b) and requirements shall be in violation of The Prevailing Wage Act.

The contractor and each subcontractor shall be required to prepare and keep, for a period of not less than three years from the final completion date of this contract, true and accurate records of the name, address, telephone number when available, social security number, and occupation of all laborers, workers, and mechanics employed by them during the performance of this contract. The records must show the actual hourly wage paid in each pay period to each employee and the hours worked each day in each work week and the starting and ending times of work for each employee. Such records shall be open at all reasonable hours for inspection by the City and to the Director of Labor and his deputies and agents. Upon request by the City or the Director of Labor, all payroll records shall be copied and submitted to the requesting body at no cost to the City or the Department of Labor.

The contractor and each subcontractor shall be required to submit certified payroll records, as required by the State of Illinois, to the City on a monthly basis. It shall be mandatory upon the contractor or construction manager to whom a contract for public works is awarded to post, at a location that is easily accessible to the workers engaged on the project, the prevailing wage rates for each craft or type of work or mechanic needed to execute the contract or project or work to be performed. A failure to post a prevailing wage rates required by this section is a violation of this act. (820 ILCS 130/4 from ch.48, par. 39s-4 sec. 4)

### EMPLOYEE SAFETY AND HEALTH

**Section 16.** The undersigned shall comply with all applicable Laws and Regulations of any public body having jurisdiction for the safety of persons or property or to protect them from damage, injury or loss; and shall erect and maintain all necessary safeguards for such safety and protection. Vendor's duties and responsibilities for the safety and protection of the work shall continue until such time as all the work is completed and accepted by the City.

A. Vendor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. Vendor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the work; all work, materials and equipment to be incorporated therein, whether in storage on or off site; and other property at the site or adjacent thereto in the course of construction.

Signed by: Kenneth R. Volkening  
[name] Kenneth R. Volkening  
[title] President

Subscribed and sworn to before me this 30 day of April,  
2009 A.D.

By: Carol J. Peterson  
Notary Public

-seal-



**REFERENCES**  
**(Relevant Project Experiences)**

| # | Agency                       | Address                                        | Contact                                           |
|---|------------------------------|------------------------------------------------|---------------------------------------------------|
| 1 | Village of Tinley Park       | 16250 S. Oak Park Ave<br>Tinley Park, IL 60477 | Kevin Flick<br>Phone: 708-444-5205                |
| 2 | City of Des Plaines<br>NSECC | 1420 Miner Street<br>Des Plaines, IL           | Director, Sherrill Ornberg<br>Phone: 847-391-5308 |
| 3 | City of Park Ridge           | 505 Butler Place<br>Park Ridge, IL 60068       | Kevin Plach<br>Phone: 847-318-5218                |
| 4 |                              |                                                |                                                   |
| 5 |                              |                                                |                                                   |
| 6 |                              |                                                |                                                   |
| 7 |                              |                                                |                                                   |

Vendor: Fox Valley Fire & Safety Co., Inc

Name: Tom Matousek

Date: 04/28/09

# EXHIBIT 1

## CITY and FIRE DISTRICT FIRE ALARMS

| <u>ADDRESS</u>             | <u>OCCUPANT</u>                       |
|----------------------------|---------------------------------------|
| 121 West Calhoun Street,   | Woodstock City Hall                   |
| 121 East Van Buren Street, | Woodstock Opera House                 |
| 414 West Judd Street,      | Woodstock Public Library              |
| 820 Lake Avenue,           | Woodstock Recreation Center           |
| 90 Church Street,          | Woodstock Train Station               |
| 435 East Judd Street,      | Woodstock Fire/Rescue District Sta #1 |
| 1325 Dean Street,          | Woodstock Fire/Rescue District Sta #2 |
| 2900 Raffel Road,          | Woodstock Fire/Rescue District Sta #3 |

# EXHIBIT 2 – PAGE 1

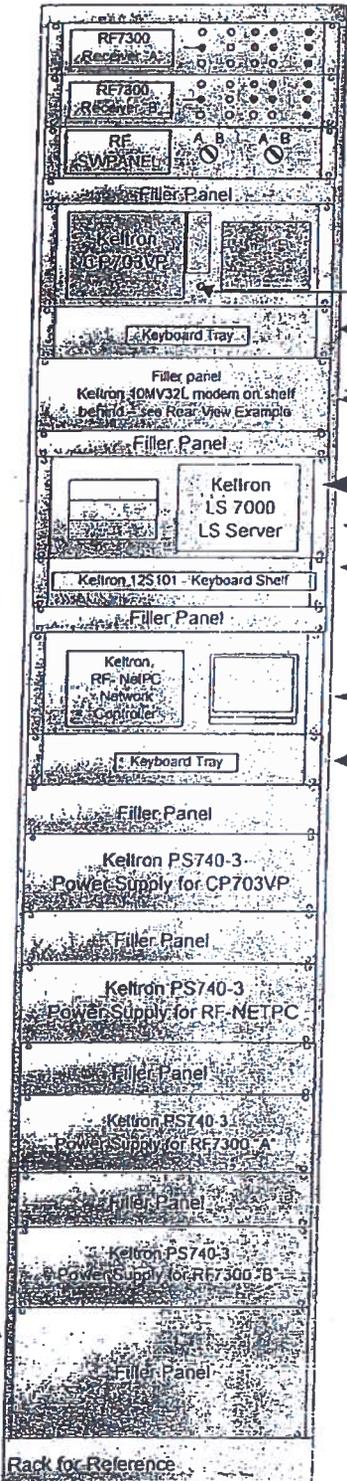


Keltron System Configuration For City of Woodstock, IL  
Equipment located at 656 Lake Street, Woodstock PD  
March 13, 2009

Front View

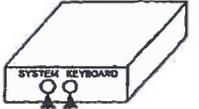
55 U

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SEE SEPARATE WALL MOUNT RADIO EQUIPMENT DIAGRAM AND CENTRAL SITE BLOCK DIAGRAM FOR MORE MOUNTING INFORMATION

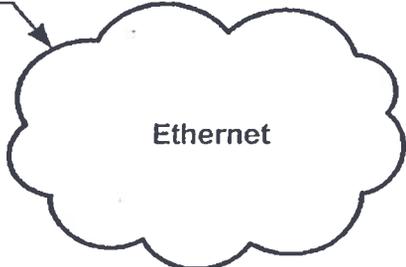
NOTE WITH THIS JOB TWO EXTERIOR ANTENNAS AND ALL ASSOCIATED HARDWARE ARE REQUIRED (ONE SET PER KELTRON RF7300 RECEIVER).



Keltron 95KXTAT keyboard adaptor 4.5"W x 1.375"H x 3.25"D. Velcro mount is suggested – Velcro provided connect to CP703V/MP as shown using cable # 63MDIN-05 (5 feet long) provided.

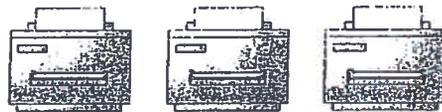
Keltron 10D101 keyboard sits on this shelf

Dedicated phone line connection - POTS backup – communicates with Keltron 10MV32L modem located at 435 E Judd Street



Keltron 10D101TP keyboard sits on this shelf

Keltron 10D101 keyboard sits on this shelf



Three - Keltron 10P101/C – 80 column logging printers with interface cables - Each printer's approx. dimensions\* 16.75"W x 5.25"H x 12.25"D. Connect one printer to the RF-SWPANEL another printer to the RF-NETPC and the third to the LS Server using cable # 63DB25CN-10 (10 feet long) three are provided.

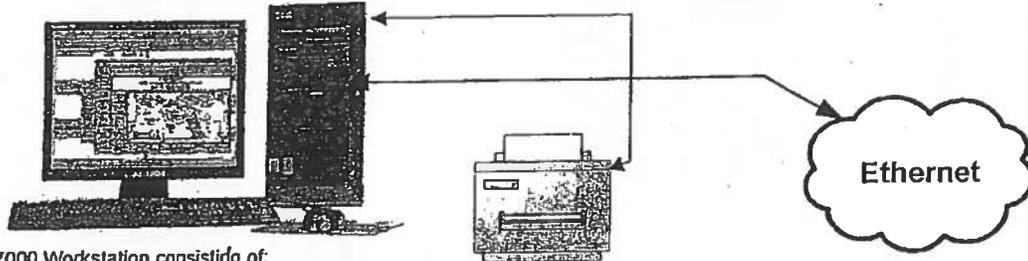


Keltron 10D-VPN01R (optional)  
Approx. dimensions\* 7.56"W x 1.22"H x 4.65"D  
Keltron certified and supported 4-port router  
This enables a secure connection over Ethernet from the Keltron LS 7000 Workstation to the Keltron LS Server

# EXHIBIT 2 – PAGE 2

**Keltron System Configuration For City of Woodstock, IL**  
**Equipment located at 656 Lake Street Woodstock Police Department**  
**in a Remote located dispatch console**  
**March 13, 2009**

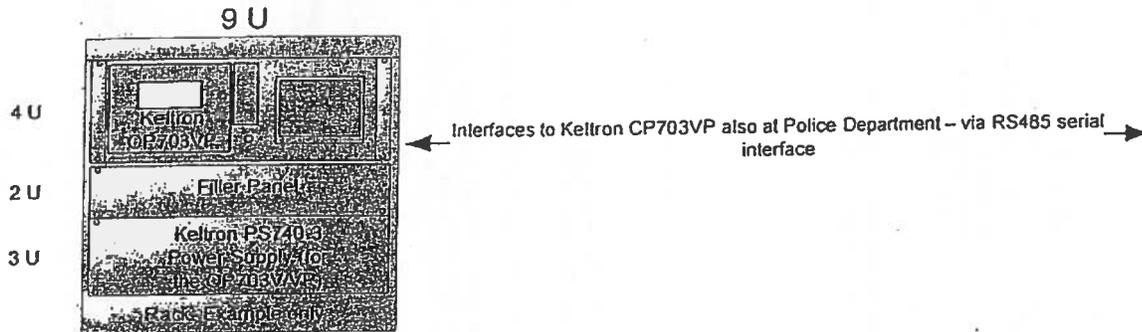
## Keltron LS 7000 Remote Workstation (maximum of ten<sup>1</sup>)



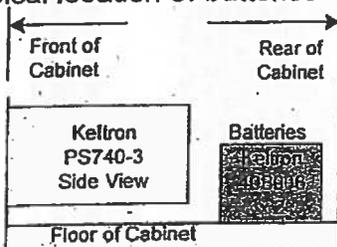
Keltron LS 7000 Workstation consisting of:  
 Keltron PC-A50 tower PC  
 Approx. dimensions\* 7"W x 16"H x 17"D  
 Keltron 10D317 17" LCD monitor  
 Approx. dimensions\* 15"W x 17"H x 10"D  
 Keyboard & Mouse come with the tower PC.

Keltron 10P103/C report printer – Laser printer with cable -  
 Approx. dimensions\* 15"W x 8"H x 16"D  
 Connect to the printer port on PC-A50 tower PC using  
 cable # 63USB2-10 (10 feet long) provided.

## Keltron Remote Operator Station Rack example - front view

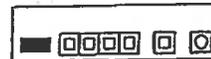


## Side view of bottom of remote operator station cabinet showing typical location of batteries



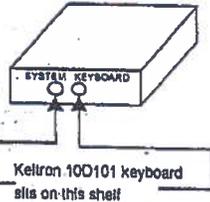
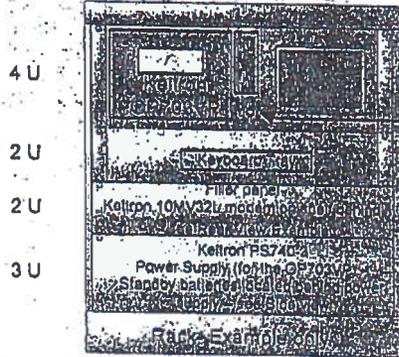
### Battery Installation Procedure

1. Mount Keltron PS740-3
2. Wire batteries to the Keltron PS740-3 and to each other in series



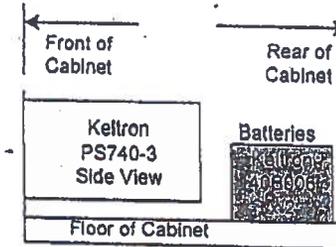
Keltron 10D-VPN01R (optional)  
 Approx. dimensions\* 7.56"W x 1.22"H x 4.65"D  
 Keltron certified and supported 4-port router  
 This enables a secure connection over Ethernet from the Keltron LS 7000 Workstation to the Keltron LS Server

Rack example - Front view  
 11 U



Keltron 95KXTAT keyboard adaptor  
 4.5"W x 1.375"H x 3.25"D. Velcro  
 mount is suggested – Velcro  
 provided connect to CP703V/VVP as  
 shown using cable # 63MDIN-05  
 (5 feet long) provided.

Side view showing typical location of batteries



**Battery Installation Procedure**

1. Mount Keltron PS740-3
2. Wire batteries to the Keltron PS740-3 and to each other in series

**General notes:** - Applies to entire Woodstock Drawing Set

1. 1U = 1.75" H
2. Allow a minimum of 2U of space above each PS740-X for air circulation
3. Allow a minimum of 1U of space above the Keltron LS Server, Keltron CP703V/VVP, Keltron OP703V/VVP, Keltron DMP704 and the Keltron RF-NETPC for air circulation.
4. When there is more than 1 Keltron PS740-X in a rack, allow a 5U space at the bottom of the rack for all of the batteries.

**Important notes:**

1. This diagram illustrates how Keltron recommends our equipment should be mounted in a rack (not provided by Keltron). This diagram is representative of the equipment and may not accurately reflect customers environment or available space
2. Installer must take into consideration the following potentially labor intensive connection for Keltron Operator Stations that interface via an RS422 connection: The maximum distance allowed between the Keltron CP703V/VVP/DMP704 and the Keltron OP703V/VVP is 4000 feet (when using 18 AWG gauge wire).
3. Cables must be put together onsite to optimally connect the Keltron RF7300 radio receivers to the wall-mount radio equipment. All parts are included in the shipment except the installer provided 18AWG UL-Listed wire.
4. Keltron LS 7000 (LS Server), Keltron LS 7000 workstation and printers are AC-powered. When required, backup generators are necessary for standby power. We suggest you use UPSs for all of these devices except for the Keltron 10P103/C laser printer. Because laser printers consume a large amount of power, we recommend surge protection instead of a UPS.
5. The Keltron LS Server and Keltron LS 7000 workstation are connected via Ethernet. If your LAN is not secure these components may require an optional Keltron-approved firewall router 10D-VPN01R
6. Cabling for all Ethernet connections is provided by the customer.
7. Filler panels are not generally included in a Keltron system quote but are available and may be quoted separately. Please refer to Keltron part numbers 14K7757B (1U), 14K7610B (2U), 14K7611B (3U) and 14K7612B (5U) when requesting quotes. These are blanks painted Motorola shadow bronze. This is a very dark gray that matches many existing dispatch consoles. Note: if your cabinet has a fan on top, blanks may be used. If it has no fan, then use vented filler panels.
8. An optional Keltron KVM switch is available for this system. The KVM switch enables you to share a single keyboard for up to four (4) pieces of equipment that require keyboards. Rack space requirements are 2U for the single keyboard tray and keyboard plus 2U for the KVM.

**Definition:**

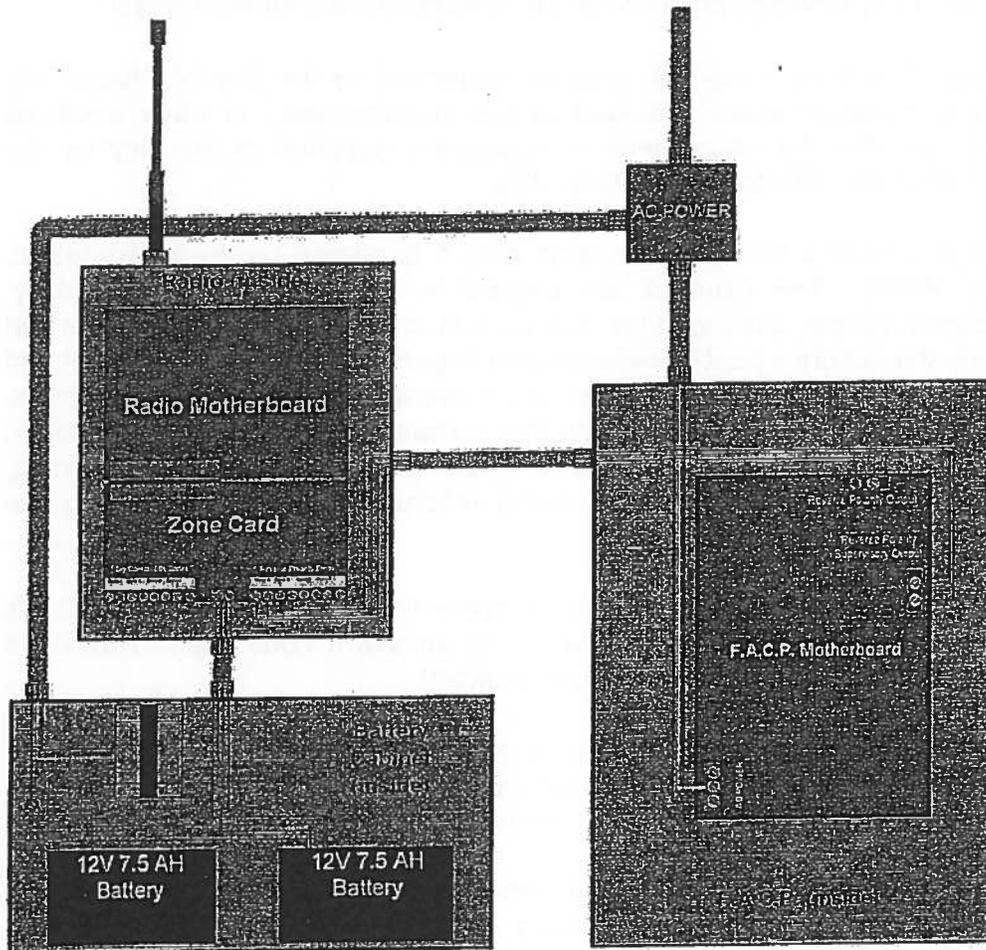
UPS = Uninterruptible Power Supply

\* Any dimensions given as approximate are subject to change.

† The maximum number of Keltron LS 7000 Workstations per system is 10. If more are required consult factory.

## Exhibit 4

### Keltron Radio Standard Installation



- A. Operating power for the radio shall be from a dedicated fire alarm circuit. Power is permitted to be on the same circuit as the FACP, but may not be tapped from the inside of the FACP. NFAC NFPA 72 & NEC NFPA 70
- B. The transformer is to be mounted in an enclosure and the power to the radio is required to be installed in conduit. The transformer may not be mounted within the FACP. NFAC NFPA 72 & NEC NFPA 70
- C. The radio shall be furnished with 60 hours of battery standby. NFAC NFPA 72
- D. Fire alarm and supervisory inputs for Remote Station Signaling are required to be reverse polarity. Fire alarm and trouble signals shall be input 5 of the radio. Supervisory signals shall be on input 6. NFAC NFPA 72 and UL 884

### City Requirements for Vendors

1. **Comply.** Successful vendor must be an authorized Keltron Wireless dealer in good standing. Provide a letter from the manufacturer attesting to this item with your proposal.
2. **Comply.** Only new equipment shall be used by the successful vendor.
3. **Comply.** For the purpose of asset management by the City of Woodstock, the serial number (where provided by the manufacturer), or other assigned unique identifier, for each piece of equipment supplied to the City by the vendor shall be indicated on packing slips.
4. **Comply:** Of our 3 installed systems only 1 is owned by the municipality (Tinley Park). The other 2 are owned by Fox Valley Fire & Safety. Successful vendor shall provide not less than two (2) references that will illustrate the vendor's past knowledge and experience in the development and maintenance of a municipal wireless alarm network. The required references shall be municipalities or fire districts that currently own and operate a Keltron Wireless Network that the vendor has installed and is currently maintaining. **Use the provided sheet for providing references when submitting the proposal.**
5. **Comply.** Successful vendor must be properly licensed by the State of Illinois Department of Professional Regulation as an alarm contractor. Provide a copy of the requested license with the proposal.
6. **Comply.** Successful vendor shall provide the City with the radio cipher code which shall become the property of the City. The proposal shall verify that this will be provided at the inception of the Network.
7. **Comply.** Successful vendor shall provide the City with all available and applicable warranties and guarantees as provided by the manufacturer. Furthermore, the successful vendor shall extend the manufacturer's warranty to a period of 2 years. This shall include all parts and labor from the date of head-end, remote equipment, and subscriber location radio installations. Provide all manufacturer's warranty information, and verify that the extended warranty will be provided, with the proposal.
8. **Comply.** Successful vendor shall be responsible for securing appropriate frequency usage rights, on behalf of the City, from the Federal Communications Commission for operation of the Network. The City shall be provided a Letter of Modification from Keltron allowing the City to be a user of the radio frequency currently licensed by the manufacturer.
9. **Comply.** Successful vendor shall provide for a single key system for all radios using the Keltron Private Labeling Program. All keys shall be provided to the City. The successful vendor shall advise the City of the number of keys it needs for servicing the radio equipment and the name of those holding each

key.

10. **Comply.** Successful vendor shall install, service & maintain all equipment specified herein including the radios installed in subscriber premises. The radios to be installed at subscribers' locations will be purchased by the City from the successful vendor at an agreed upon price.
11. **Comply.** The successful vendor shall provide a tamper switch for each radio which indicates an off-normal condition (supervisory signal) at the PSAP when the radio's door is opened. Such signal shall be self-restoring to normal (non-latching) when the door is secured in the closed position.
12. **Comply.** The successful vendor shall provide, or cause to be provided, signage on each radio, and each battery box where provided, which states the following:

**"Property of the City of Woodstock-Access to the radio and associated equipment is limited to the Woodstock F/R District and the City of Woodstock's authorized vendor. All others subject to prosecution."**

Such signage shall be conspicuously posted on the front of the equipment.

13. **Comply.** The successful vendor shall provide the City with its plan for the installation of all head-end equipment at the Woodstock Police headquarters station, the remote equipment at the Woodstock Fire and Rescue District Headquarters (if applicable), and the subscribers' radio equipment. The plan of installation shall take into account the following required target dates:
  - a) **Comply provided there are no drastic delays in receiving ordered equipment.** The Network head-end equipment (including the LS7000 Automation System if Alternate #1 is accepted) to be installed at the Woodstock Police headquarters station shall be installed and be capable of receiving alarm signals from the subscriber locations on or before **August 31, 2009**. The vendor shall, within 5 business days of being awarded the Network contract, provide the City with the following information regarding the head-end equipment at the Woodstock Police headquarters station:
    1. Space needs within the room or space which will house the head-end equipment and CP703VP; and,
    2. Electrical needs for equipment; and,
    3. Environmental requirements for the room which will house the head-end equipment as recommended by the manufacturer.
    4. Space needs, if any, for the temporary housing of equipment prior to, and during, the head-end equipment installation.
    5. Space needs for the storage of the spare parts inventory and

spare radios.

The vendor shall coordinate the installation of all required equipment, including exterior antennas, with the Sgt. Richard Johns of the Woodstock Police Department who shall have the final approval of the location of all required equipment at the Police Department headquarters facility. The vendor shall notify Sgt. Johns at least five (5) business days prior to delivering network equipment to the Woodstock Police Department for storage or installation.

- b) **Comply provided there are no drastic delays in receiving ordered equipment.** All radio equipment at the locations (10) agreed upon between the City and the vendor to provide the network's back-bone shall be installed on or before **August 31, 2009**.
- c) **Comply provided there are no drastic delays in receiving ordered equipment.** The remote equipment at the Woodstock Fire and Rescue District shall be installed and operational on or before **August 31, 2009** (if Alternate #2 is accepted).
- d) **Comply.** Within 5 business days of the first radios going on-line at subscriber locations, the successful vendor shall provide three technical training classes (one for each fire department shift – must be scheduled with A/C Pat Burke of the Woodstock Fire and Rescue District) to on-shift fire suppression and fire prevention personnel, and two classes (same day, two different shifts – must be scheduled with Sgt. Richard Johns) for City of Woodstock Police Department PSAP dispatchers, to discuss the radio system equipment. The lesson plan and specific topics will be determined prior to the classes through a meeting between the City and the successful vendor.
- e) **Comply provided there are no drastic delays in receiving ordered equipment.** A total of 75 radios (which may include the 10 indicated in sub-section 11b above) shall be placed on the network on or before **September 30, 2009**. The decision on which subscriber locations will make-up the first 75 installations will be between the City and the successful vendor based on the need to successfully develop the network.
- f) **Comply provided there are no drastic delays in receiving ordered equipment.** A total of 150 radios (which may include the 10 indicated in sub-section 11b above) shall be placed on the network on or before **October 30, 2009**. The decision on which subscriber locations will make-up the first 150 installations will be between the City and the successful vendor based on the need to

successfully develop the network.

- g) **Comply** provided there are no drastic delays in receiving ordered equipment. The remaining existing, and any other new, subscribers will be placed on the network on or before **November 30, 2009**.

14. **Comply**. Signals will be supervised so that operators will be notified if a radio is not communicating. Successful vendor shall maintain such inventory of spare parts and spare subscriber premise equipment as to guarantee that all alarm monitoring equipment at the Woodstock Police headquarters station, remote location at the fire and rescue district (if applicable), and the radios installed at subscriber locations can be repaired within a reasonable period of time from the time the vendor is notified of a failure. The vendor shall, within 24 hours, advise the City, in writing, of any alarm that is unable to transmit its signals to the PSAP due to the radio alarm transmitter or Network. It is the City's desire that the successful vendor provide on-site service within 4 hours of a request from the City's PSAP. Vendors shall state their proposed (in hours) response time for the following:

|                                                |                |
|------------------------------------------------|----------------|
| Monday through Friday – 8:00 a.m. to 5:00 p.m. | <b>2 hours</b> |
| Monday through Friday – 5:00 p.m. to 8:00 a.m. | <b>2 hours</b> |
| Weekends and Holidays                          | <b>2 hours</b> |

15. **Comply**. The Network, and all of its components, shall be listed by Underwriters Laboratories under Standards 864 (Control Units for Fire-Protective Signaling Systems), 365 (Police Station Connected Burglar-Alarm Units and Systems), and 1076 (Proprietary Burglary-Alarm Units and Systems) and other standards as are applicable. All wiring shall be in accordance with the NFPA 70 (2008 Edition).

16. The successful vendor shall provide a turnkey wireless alarm monitoring network and shall provide the following information on the attached Price Worksheets:

- a) **Comply**. The base proposal for equipment and installation costs of all head-end equipment specified in the alarm receiving equipment diagram prepared by Keltron Corporation. See Keltron system diagrams in Exhibit 1. The LS7000 Automation System, and any required equipment, is not a part of the base proposal and shall not be indicated in the base proposal price.
- b) **Comply**. An alternate price for remote location equipment and installation costs for Alternate #2 specified in the alarm receiving equipment diagram prepared by Keltron Corporation. See Keltron system diagram in Exhibit 3.
- c) **Comply**. An alternate price for the inclusion of an LS7000 Automation System as a part of the Network that is Alternate #1

specified in the alarm-receiving diagram by Keltron Corporation. See Keltron system diagram in Exhibit 2. (Note: Any required transmission means between the Woodstock Police headquarters station and the Woodstock Fire and Rescue District's headquarters station will be the responsibility of the City of Woodstock, but the required means shall be identified to Sgt. Johns, in writing, within five (5) business days of the vendor being awarded the Network contract.)

- d) **Comply.** The cost of each radio alarm transmitter and standard installation. All radios shall be provided with 60 hours of secondary power provided in a separate battery box or the main radio cabinet if sufficiently sized and approved by the City of Woodstock. See standard installation drawing in Exhibit 4.
- e) **Comply.** For a period of six (6) months from **August 1, 2009**, the connection fee and programming costs for each new subscriber on the Network for a standard radio installation shall be waived. After the six month period, provide the cost of a standard connection (excluding the radio itself) and any programming costs for each new connection of a subscriber to the network.
- f) **Comply.** The cost of non-standard installations including installations which may require outside antennas.
- g) **Comply.** The monthly maintenance fee, per radio on the network, for all head-end and remote equipment.
- h) **Comply.** The monthly maintenance fee, per radio on the network, for all subscriber location radios.
- i) **Comply.** The vendor shall provide a description of all services and equipment included as part of the maintenance program of head-end and remote equipment, and subscriber location radios.
- j) **Comply.** The vendor shall include within its proposal, the cost of radio equipment, its installation, and its monthly maintenance for eight (8) City and Fire/Rescue District sites.
- k) **Comply.** The cost, in the form of an option, of any additional equipment or service that the vendor feels is necessary to the successful development and maintenance of the radio network.
- l) **Comply.** The cost of providing the training classes at the Woodstock Fire and Rescue District and Woodstock Police noted above shall be factored into the proposal.
- m) **Comply.** -The cost of attending the following Network status

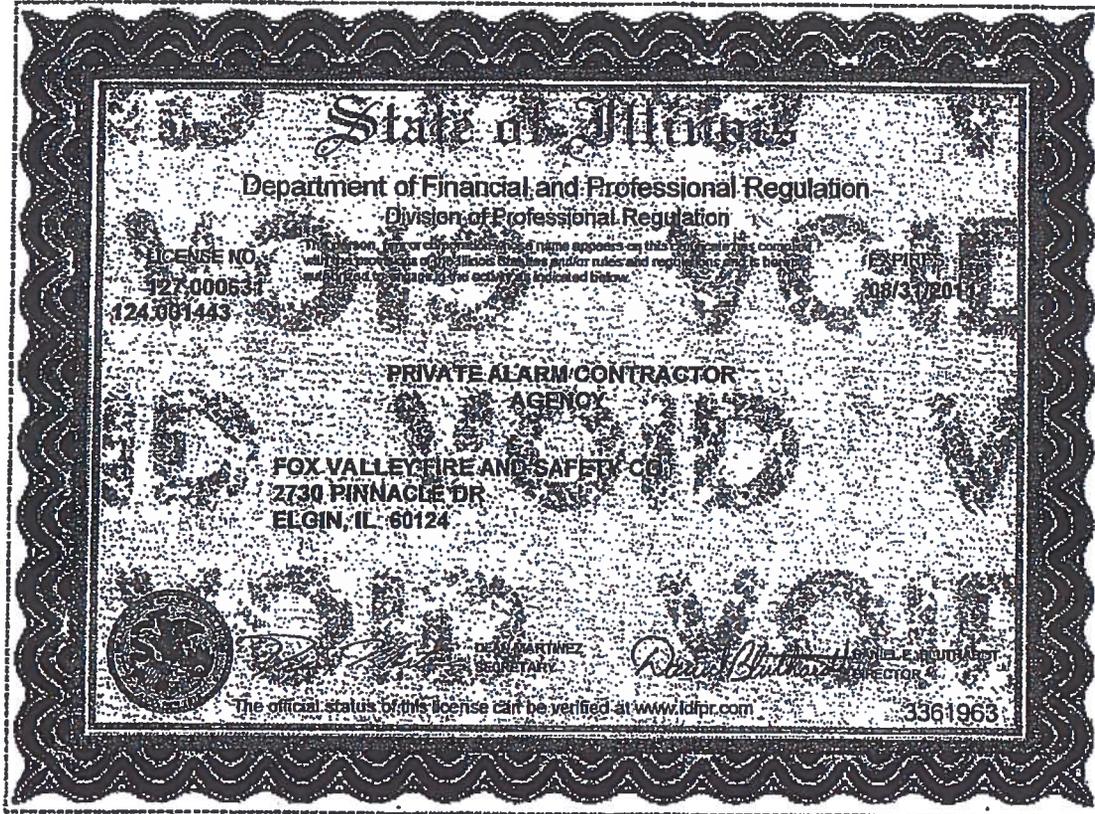
meetings with City representatives at the Woodstock Police headquarters station shall be factored into the proposal: Once per week until the first 100 subscribers are on line, bi-weekly for the next two months, and once per quarter thereafter shall be factored into the proposal.

- n) **Comply.** The cost of weekly reviews of the network's operational performance by reviewing the network's status at the City's headquarters Police Station and maintenance of the network radio location map shall be included in the monthly maintenance fees for the "Other Costs: Monthly Maintenance for Keltron Equipment."
- o) **Comply.** The vendor shall attach a complete equipment list for the base proposal; and, separate lists for Alternate 1 and Alternate 2 that shall also include any equipment that may be deleted from the base proposal if an alternate is accepted.

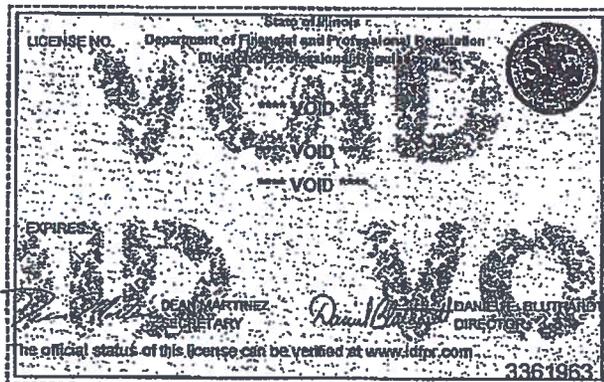
17. **Comply.** The system shall be UL listed for REMOTE SUPERVISING STATION FIRE ALARM SYSTEM per NFPA 72, Chapter 8 (2007 Edition). All equipment provided as part of the radio network shall be utilized, installed, tested, and maintained in accordance with the product's UL listing. Verification of the listing of all equipment shall be provided with each vendor's proposal.

18. **Comply.** The length of the contract associated with this proposal will be 5 years from the date of system acceptance with the option to renew for 5 additional years. Either party may opt out of the agreement by giving the other party written notice 60 days prior to exiting the agreement.

19. **Comply.** The successful vendor shall not affix any stickers or other items containing their company's name, address or phone number to the fire alarm control equipment within the protected premise. Additionally, the vendor shall not solicit the owner or occupant of a building containing a radio that is a part of the Network for additional work related to the installation, testing or maintenance of the protected premise fire alarm system.



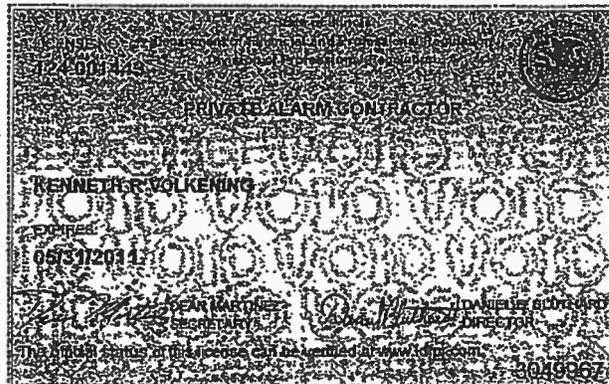
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Keltron Corporation  
241 Crescent Street  
Wallham, MA

March 30, 2009

This letter verifies that Fox Valley Fire and Safety is currently an Authorized Keltron Dealer in Illinois.

Because Keltron systems, especially active network radio systems, require substantial knowledge of specialized installation and maintenance activities, Keltron has established authorized dealers throughout the country. Technicians from these dealers undergo rigorous factory training that includes an overview of the technology, proper installation of all equipment, and ongoing maintenance of the infrastructure.

Keltron Corporation does not sell our systems to unauthorized entities because we ensure that every Keltron system is engineered, installed, and maintained properly and in accordance with our specifications. As the manufacturer of entire systems, Keltron provides this added component of system integrity for every system we sell.

Thank you for your understanding our ongoing commitment to excellence.

Very truly yours,

A handwritten signature in cursive script that reads "Steven P. Sargent".

Steve Sargent  
Director of Sales  
Keltron Corporation  
ssargent@keltroncorp.com  
800-966-6123 X2054

voice 781.894.8710  
fax 781.899.9652  
[www.keltroncorp.com](http://www.keltroncorp.com)



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July 3, 2014

City of Woodstock & Woodstock Fire Rescue  
 Attn: Chip Amati  
 656 Lake Ave., Woodstock, IL 60098  
 Email: [camati@woodstockil.gov](mailto:camati@woodstockil.gov)

RE: Keltron LS7000 Upgrade to Windows 7

Dear Chip,

The Woodstock wireless radio network is currently using Windows XP to process signals from the radios in the field, which is no longer supported by Microsoft. Fox Valley Fire & Safety is proposing to replace the LS7000 server computer and update to Windows 7. This can be accomplished with UL Listed equipment. I have provided pricing for this option below.

**UL Server**

UL 864 Recognized PC - Intel i5, 2.5 Ghz

| Qty | Item Number               | Item Description                                                                                                                                                                                                                                                                                                                                            |                    |
|-----|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| 1   | LS7K/ULS5-7/K             | WIN 7 PRO EMBEDDED, 650 WATT PS, i5 CPU<br>RAID 1, 1 TB SCSI HARD DRIVES, 4 GB RAM,<br>VGA/DVI, 2 Gigabit LAN PORTS, 8 SERIAL PORTS<br>12 RS232 PORTS MAX, Dual internal speakers,USB<br>USB TouchPad keyboard, Rack Mount sliding kybd shelf<br>server software installation, hardware certification<br>7" H, 19" W rack mount, 17" D, 3" front protrusion |                    |
| 1   | LS7000SS                  | SERVER & SERVICE TERMINAL SOFTWARE                                                                                                                                                                                                                                                                                                                          |                    |
| 1   | LS7000MSW-UL              | COPY OF SOFTWARE FOR REPLACEMENT SERVER                                                                                                                                                                                                                                                                                                                     |                    |
| 1   | 10D319-UL                 | 19" LCD, FLAT PANEL VIDEO DISPLAY MONITOR                                                                                                                                                                                                                                                                                                                   |                    |
| 1   | 10P106/USB                | LOGGING/EVENT PRINTER, CENTRONICS CABLE                                                                                                                                                                                                                                                                                                                     |                    |
| 1   | NET924AC                  | AC POWER, 4 ZONE EOL, ETHERNET MUX                                                                                                                                                                                                                                                                                                                          |                    |
| 1   | NETBX R14                 | RED, LOCKING, WALL MOUNT ENCLOSURE                                                                                                                                                                                                                                                                                                                          |                    |
| 1   | 40B007                    | 12 AMPERE HOUR, 12 VOLT BATTERY                                                                                                                                                                                                                                                                                                                             |                    |
| 1   | LS-NETSW                  | LSNET ETHERNET MUX INTERFACE SOFTWARE                                                                                                                                                                                                                                                                                                                       |                    |
|     |                           | <b>Total Equipment &amp; Software</b>                                                                                                                                                                                                                                                                                                                       | <b>\$16,200.00</b> |
|     | Labor &<br>12 Programming | \$118.00 per hour                                                                                                                                                                                                                                                                                                                                           |                    |
|     |                           | <b>Total Labor &amp; Programming</b>                                                                                                                                                                                                                                                                                                                        | <b>\$1,416.00</b>  |
|     |                           | <b>Total Cost UL Server</b>                                                                                                                                                                                                                                                                                                                                 | <b>\$17,616.00</b> |

I look forward to partnering with you on this project and appreciate your careful consideration. If you have any questions, or if I may be of further assistance, please feel free to contact me at 847-875-0651 or email [tommatussek@foxvalleyfire.com](mailto:tommatussek@foxvalleyfire.com).

Respectfully,

Tom Matousek  
 Director, Wireless Radio Monitoring



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2730 Pinnacle Drive • Elgin, IL 60124-7943 • 847-695-5990 • Fax 847-695-3699 • www.foxvalleyfire.com

July 3, 2014

Woodstock Radio Alarm Network  
121 W Calhoun Street  
Woodstock, IL 60098

**Project: Radio Inspection, Battery Replacement & Tamper Switch Reprogramming**

To Whom It May Concern:

Below I have included a quote for Fox Valley Fire and Safety to perform an inspection on every radio installed on the Woodstock Wireless Network. Fox Valley Fire & Safety will arrange a schedule to have a technician visit each subscriber radio on the Woodstock radio network to inspect the radio, replace the batteries, reprogram the tamper switch and verify the transmission of the monitoring signal to the dispatch center. Fox Valley Fire & Safety will schedule these inspections in a manner to reduce travel time. Assistance with access to buildings we are not able to contact may be need from the Woodstock Fire Department.

**Your investment for this service, per location.....\$ 45.00**

**Clarification:**

1. The discounted prices quoted can only be applied for this specific inspection and maintenance program.
2. Emergency calls, when required, will be provided at the hourly rate of \$112.00 per hour during normal hours with a 4-hour minimum, or at premium time and holiday rates, if required.

I look forward to partnering with you on this project and appreciate your careful consideration. If you have any questions or if I may be of further assistance, please feel free to contact me at 847-875-0651 or via e-mail [tommatousek@foxvalleyfire.com](mailto:tommatousek@foxvalleyfire.com).

Respectfully,

Tom Matousek  
Fire Protection Specialist



**Department of Public Works**  
326 Washington Street  
Woodstock, Illinois 60098  
815/338-6118 ♦ Fax 815/334-2263  
pruscko@woodstockil.gov  
www.woodstockil.gov

To: Roscoe Stelford, City Manager  
From: Paul R. Ruscko, Public Works Director  
**Re: National League of Cities Service Line Warranty Program  
Approval to Terminate Agreement with Utility Service Partners Private Label**  
Date: July 8, 2014

On October 18, 2011 the City Council approved a Marketing Agreement with Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America (“SLWA”). This agreement was entered into in order to provide a new service to water and sanitary sewer customers that can be used to assist with the maintenance and repair costs of sewer and water services.

The warranty program definitely has merit, but as with any insurance product, it is not for everyone. Also, since the time the agreement was signed in 2011, other companies have begun offering similar water and sanitary sewer service line insurance products. Another notable concern is that the Marketing Agreement grants SLWA a non-exclusive license to use the City’s name and logos on letterhead and marketing materials. Residents definitely perceive this as a clear endorsement by the City on a particular product and company; this is contradictory to our policy of not recommending a particular product or company. We consistently receive calls from residents asking for referrals for contractors to provide a particular service. Our standard response is, “sorry we cannot make recommendations on particular contractors.” We suggest that they complete their due diligence by talking to multiple contractors, obtaining multiple quotes, checking references, etc. We firmly believe that we should be taking the same approach with water and sanitary sewer service line insurance products.

The term of this marketing agreement is for one year from the date of the execution of the acknowledgement and the agreement then renews on an annual basis unless one of the parties gives the other advance written notice of at least 90 days that it does not intend to renew this marketing agreement. The date of the execution of the acknowledgement is October 18, 2011, so the agreement automatically renews on October 18, 2014 unless written notice of at least 90 days for intent not to renew this agreement is provided which would be no later than July 20, 2014.

**It is recommended that the City Council approve the termination of the Marketing Agreement with Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America (“SLWA”).**

It will definitely still be important for the City to continue to educate and remind property owners that they are responsible for the full cost of the repair and maintenance of their water service and sanitary sewer service lines from the building to the City’s mains. This includes informing them about warranty programs, but not recommending one program over another.





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To: Roscoe Stelford, City Manager  
From: Alan Wilson, City Engineer  
Re: **Award of Bid for 2014 Street Maintenance and Resurfacing Contract**  
Date: July 9, 2014

The approved FY14/15 Budget includes more than \$1,000,000 for pavement maintenance, management and resurfacing. Of this amount, \$848,000 has been allocated for this year's street maintenance and resurfacing program. The total revenue available is derived from the following sources that are combined into a single construction contract to take advantage of "economies of scale" which typically results in lower unit prices.

|                                                 |                    |
|-------------------------------------------------|--------------------|
| Motor Fuel Tax for resurfacing                  | \$273,000          |
| TIF District (street & parking lot maintenance) | \$200,000          |
| General Fund CIP for resurfacing                | <u>\$375,000</u>   |
| Budgeted Total                                  | \$848,000          |
| Engineering Expenses                            | <u>(\$ 77,296)</u> |
| Total available for construction                | \$770,704          |

Earlier this spring, the City Administration reviewed requests from residents for street maintenance and evaluated other street locations in order to prepare a preliminary list of streets to be considered for this annual program. Consulting engineers, Hampton, Lenzini & Renwick assisted with program development by preparing preliminary estimates of cost for the locations that were identified. The list of streets was then prioritized based on cost and condition. Final bid documents were prepared and submitted to the Illinois Department of Transportation (IDOT) for review and approval. IDOT approval of the City's program and bid documents was given on June 2, 2014.

On June 20, 2014, the following bids were received for the City's 2014 street maintenance and resurfacing program:

| <u>BIDDER</u>               | <u>TOTAL AS READ</u> | <u>TOTAL AS CORRECTED</u> |
|-----------------------------|----------------------|---------------------------|
| Geske & Sons, Inc.          | \$808,978.99         | \$808,978.99              |
| Schroeder Asphalt, Inc.     | \$856,608.60         | \$856,608.60              |
| Arrow Road Construction Co. | \$882,706.15         | \$883,006.15              |
| Peter Baker & Son Co.       | \$890,487.35         | \$890,487.35              |

The low bid amount is \$38,274.99 more than the amount allocated for resurfacing. The engineer's estimate for this work was \$749,643.25. The engineers estimate was based on an anticipated \$2-3 per ton increase in asphalt prices from last year, while the bids came in \$6-7 per ton higher than last year. This is a unit price contract, so the final value of the contract depends on the actual quantities incurred during construction.

Street maintenance and resurfacing is one of the most highly visible and highly demanded programs, so the City must weigh proceeding with the program as is or scaling it back. Due to the high priority and importance of providing quality roadways, scaling back the size of the program is not a feasible option. Staff will monitor revenues and expenditures along with adjusting the scope of other improvements/projects as needed, in order to fully fund this street maintenance and resurfacing program.

The following is a list of streets that are scheduled to be resurfaced as part of the 2014 Street Maintenance and Resurfacing Program.

| <u>STREET</u>                        | <u>FROM</u>    | <u>TO</u>        |
|--------------------------------------|----------------|------------------|
| Greenwood Avenue                     | Wicker Street  | Clay Street      |
| Calhoun Street                       | Dean Street    | Jefferson Street |
| South Street                         | Blakely Street | Madison Street   |
| Tara Drive                           | Tara Court     | South Street     |
| Golden Avenue                        | Amber Court    | Tara Drive       |
| Winslow Ave/Amber Court Intersection |                |                  |
| Hibbard Street                       | Burbank Avenue | Kimball Avenue   |
| Forest Avenue                        | Austin Avenue  | Dean Street      |
| Country Club Road                    | Post Office    | Zimmerman Road   |
| Timothy Lane                         | Flagg Lane     | Linda Court      |
| Industrial Heights Drive Cul-De-Sac  |                |                  |

**Therefore, it is recommended that the contract for the 2014 street maintenance and resurfacing program be awarded to the low bidder, Geske and Sons, Inc. for the total bid price of \$808,978.99.**

c: Roger Vidales  
All bidders  
HLR



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager



**City of  
WOODSTOCK**  
Department of Community & Economic Development  
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Woodstock, Illinois 60098

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## MEMORANDUM

Date July 8, 2014  
To: Roscoe Stelford, City Manager  
From: Nancy Baker, City Planner

### **RE: PROPOSALS FOR THE PURCHASE, RESTORATION AND REUSE OF THE OLD MC HENRY COUNTY COURTHOUSE AND SHERIFF'S HOUSE**

Responses to the City's Request for Proposals for the Purchase, Restoration, and Reuse of the Old McHenry County Courthouse and Sheriff's House were due May 1, 2014. Two responses were submitted before the deadline.

#### THE PROPOSALS

Williamson County Investment Corporation of Austin, Texas proposes a mixed-use development with restaurant or other commercial use on the ground floor of the courthouse, mixed income residential on the first floor of the Courthouse and Sheriff's House, and an art academy on the second floor of the courthouse and sheriff's house. The courtroom would be restored and would be available for community use. The use of the basement of the Sheriff's House is not addressed. The proposal estimates the project will cost \$10,800,000. The proposed purchase price is \$1.00 and \$1 million from the City's TIF fund is requested. In a follow-up letter, the developer expresses flexibility with regard to the inclusion of low-income housing and a willingness to retain the La Petite Creperie restaurant.

Kathy Cappas and John Busse propose to purchase the Sheriff's House, but not the Courthouse. The first floor of the Sheriff's House would be remodeled to allow expansion of the existing restaurant. Second floor coolers would be relocated to the basement which would also be remodeled with relocated jail cells to create a unique atmosphere for a future tourism use. The second floor would be "re-purposed" for possibly professional or apartment use. The proposal estimates the project will cost \$470,000.

## RFP REVIEW

Copies of the proposals were distributed to the RFP Review Committee which met on May 14<sup>th</sup> to review and discuss both proposals. Committee members felt that additional information was needed to fully evaluate both proposals. Their questions were forwarded to the proposers and the follow-up responses are attached to this report. Minutes from that meeting are also attached.

The RFP Committee did not recommend one proposal over the other. They agreed that neither proposal presents a complete vision for the buildings or property, and they identified strengths and weaknesses of each proposal.

The RFP listed the following review criteria:

- Quality of information;
- Experience in developing projects (historic landmark or similar);
- Evaluation of past projects and performance;
- Compatibility of proposal with City goals for the property;
- Overall demonstration that developer is ready, willing and able to implement the project;
- Demonstrated ability to secure project funding including current relationships with major lenders and past funding experience with adaptive reuse projects;
- Experience with financial-incentive programs and resources available for sustainable or historic reuse projects;
- Experience in providing effective marketing, leasing, and property management;
- The proposed purchase price;
- The expected impact of the project to further enhance the downtown's vitality;
- Expected long-term financial return to the community, which includes but is not limited to the following factors:
  - Tax-generating ability (sales, property);
  - Direct return on municipal investments; and
  - The ability of the proposed use or mix of uses in the project to reinforce each other and existing viable uses in the downtown area.
- Overall benefit to the community; and
- Improvements such as pedestrian access on the west side, handicapped access to the building, and the overall exterior appearance of the site.

The following table summarizes comments and concerns expressed in the meeting in the context of the review criteria.

| RFP REVIEW CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Comments/Concerns re: WCIC Proposal</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Comments re: Cappas/Busse Proposal</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Quality of Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | The proposal contains inconsistencies with regard to wall configurations and LEED credits which are addressed in the follow-up response.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Information is thorough for the Sheriff's House, but the proposal does not include the Courthouse.                                                                                                                                                                                                                                                                                                                                                                                           |
| Experience in developing projects (historic landmark or similar)                                                                                                                                                                                                                                                                                                                                                                                                                                | Has experience with historic buildings with significant challenges.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | No historic rehab/restoration experience.<br><br>The project team is local and knows and understands the community.                                                                                                                                                                                                                                                                                                                                                                          |
| Evaluation of past projects and performance                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Most project experience is in Texas.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | La Petite has been in operation for ten years, however, committee members are aware that the business was recently for sale. The follow-up response states that Ms. Cappas will remain with the business for at least two years if the proposal goes forward and Mr. Busse intends to maintain a fine dining restaurant even if Ms. Cappas leaves.                                                                                                                                           |
| <p>Compatibility with City goals for the property. Goals in RFP are:</p> <ul style="list-style-type: none"> <li>• To maintain and preserve the structures for present and future generations.</li> <li>• To operate, develop, enhance, and preserve the buildings in such a way that the public can continue to visit—as customers, patrons, clients, etc.</li> <li>• To establish future uses that will maintain the integrity of the exterior and the significant interior spaces.</li> </ul> | <p>The proposal restores the exterior of the building, rehabilitates the interior, and includes investigation of conditions which may have been overlooked in the Gary W Anderson baseline conditions report.</p> <p>It appears that most of the Courthouse including the common area on first floor of the residential use as well as the entire second floor of the Sheriff's House will be accessible to the public.</p> <p>Based on preliminary plans, the integrity of the interior is partially maintained. It appears that the central hallway would be altered and interior doorways, vaults, etc. may not be retained. A new corridor is proposed to be constructed along</p> | <p>Plans include restoration of most exterior elements on the Sheriff's House and rehabilitation of the interior.</p> <p>The basement and first floor will be accessible to customers and/or visitors. Second floor status is undetermined.</p> <p>The proposed application of stone on the north side of the building is not appropriate. Some interior alterations (i.e. the removal of the wood stairway in the Sheriff's House) negatively impact the integrity of the interior. The</p> |

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| <ul style="list-style-type: none"> <li>To operate, develop, enhance, and preserve the buildings with uses that are tax generating.</li> <li>To rehabilitate the property as a catalyst for other activities in the downtown.</li> <li>To beautify and rehabilitate the west side of the building and site, and to establish aesthetically pleasing pedestrian access to the Throop Street side and if feasible to allow a pass-thru to the public square.</li> <li>To sell the property to an owner that can demonstrate the experience, expertise, and financial ability to fulfill their proposed reuse and preservation as soon as reasonably possible, and to maintain the properties well into the future.</li> </ul> | <p>the west side of the courtroom. The follow-up response indicates a willingness to revise plans to address these concerns.</p> <p>The Arts Academy use is undefined and may or may not be tax generating. Overall, the property would be returned to the property tax rolls and the ground floor of the courthouse would generate sales tax. The follow-up response indicates a desire to maintain the La Petite Creperie which would also generate sales tax.</p> <p>The proposal to convert a destination restaurant (the Creperie) into mixed-income housing is not beneficial to the downtown. The follow-up response indicates a preference that the restaurant remains. The RFP Review Committee felt a residential component could be part of the revitalization if residents have a high enough disposable income to support the businesses in the downtown.</p> <p>The proposal indicates the west side of the property will be enhanced with an outdoor patio but does not include specific details. The pedestrian pass-thru design illustrated in the proposal would require demolition of a historic part of the building. The follow-up response notes that it was intended to illustrate a possible option.</p> <p>The Low Income Housing Tax Credit (LIHTC) would delay the start of the project. The follow-up response states that the project can go forward without the LIHTC.</p> | <p>follow-up response indicates a willingness to discuss these concerns.</p> <p>Overall, the Sheriff’s House would be returned to the property tax rolls and the first floor would generate increased sales tax. The tourism use in the basement could include retail sales.</p> <p>The La Petite Creperie restaurant already attracts visitors to the downtown. Expansion of the restaurant would support greater year round dining, thus bringing more customers downtown throughout the year.</p> <p>The proposal includes improvements on the west side of the Sheriff’s House. It does not enhance pedestrian access, but it also does not preclude it.</p> <p>The plans for exterior restoration and restaurant expansion can go forward quickly; however, the lack of specific plans for the upper level and basement may complicate code compliance. If upper level uses require stairway modification for example, the restaurant will likely be impacted.</p> |
| <p>Demonstration that developer is ready, willing and able to implement the project</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <p>The RFP Review Committee was concerned that the LIHTC approval process could cause the property to be on hold for a considerable</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <p>The proposal shows a strong desire and commitment to move forward quickly.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                   | <p>amount of time during which the City might turn away other potential investors. The follow-up response expresses a desire to move forward with or without the LIHTC.</p>                                                                                                                                                                                                                          |                                                                                                                                                                                                          |
| <p>Demonstrated ability to secure project funding including current relationships with major lenders and past funding experience with adaptive reuse projects</p> | <p>The proposal does not provide much information about past financial experience. The follow-up responses confirm no experience with the Illinois tax credit process.</p> <p>Actual documentation of financial ability was not included. Funding sources are listed in project budget.</p>                                                                                                          | <p>The proposal offers to pre-fund the project and confidential financial information was provided to confirm the availability of financial resources.</p>                                               |
| <p>Experience with financial incentive programs and resources available for sustainable or historic reuse projects</p>                                            | <p>The proposal does not specifically reference tax credit experience however the proposal and the follow-up response show an understanding of the process.</p>                                                                                                                                                                                                                                      | <p>The follow-up response states that the proposer is not interested in pursuing the federal historic preservation tax credit, yet the proposal seeks a safety net in the form of a buy-back clause.</p> |
| <p>Experience in providing effective marketing, leasing, and property management</p>                                                                              | <p>The project team has experience with multiple buildings.</p>                                                                                                                                                                                                                                                                                                                                      | <p>No demonstrated experience noted.</p>                                                                                                                                                                 |
| <p>Proposed purchase price</p>                                                                                                                                    | <p>Purchase price for the entire property is \$1.00 with a request for a \$1 million contribution of TIF funds from the City of Woodstock. The follow-up response indicates this \$1 million is in addition to money already spent and obligated for the roof project.</p>                                                                                                                           | <p>Purchase price for Sheriff's House is \$10,000 with no additional funds requested.</p>                                                                                                                |
| <p>Expected impact of the project to further enhance the downtown's vitality</p>                                                                                  | <p>The loss of the La Petite Creperie would negatively impact downtown vitality. The follow-up response states a preference to keep the restaurant.</p> <p>The residential component does not bring a lot of vitality but is not a negative if tenants have sufficient income to support downtown businesses.</p> <p>The art academy concept is vague. It has the potential to be a destination.</p> | <p>The restaurant is already a draw; the use of the basement for tourism purposes enhances that draw.</p>                                                                                                |

|                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Expected long term financial return to the community which includes but is not limited to the following factors:</p> <ul style="list-style-type: none"> <li>• Tax-generating ability</li> <li>• Direct return on municipal investments</li> <li>• Ability of the proposed use or mix of uses in the project to reinforce each other and existing viable uses in the downtown</li> </ul> | <p>The proposal would return both buildings to the property tax rolls and would be expected to generate new property tax.</p>                                                                                                                                                                                                      | <p>The proposal would return the Sheriff's House to the property tax rolls and would be expected to generate new property tax.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <p>Overall benefit to the community</p>                                                                                                                                                                                                                                                                                                                                                    | <p>The Courthouse and Sheriff's House restoration would be completed.</p> <p>Local construction jobs would be created; local sales tax would be generated through construction activities.</p> <p>Additional property taxes and sales tax would be generated.</p>                                                                  | <p>The Sheriff's House restoration would be completed.</p> <p>Local construction jobs would be created; local sales tax would be generated through construction activities.</p> <p>Additional property taxes and sales tax would be generated.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <p>Improvements such as pedestrian access on the west side, handicapped access to the building and the overall exterior appearance of the site</p>                                                                                                                                                                                                                                         | <p>Plans do not show handicapped accessibility to Sheriff's House. The follow-up response indicates that a second elevator is included in the project budget.</p> <p>The proposed pedestrian access from the west would require demolition of a historic addition. The follow-up response expresses flexibility on this issue.</p> | <p>A proposed ramp along the north side of the building would be difficult to access from the square side of the building and would eliminate the public sidewalk on the south side of Johnson Street.</p> <p>The elevator concept for the Sheriff's House is creative but will only serve the Sheriff's House. The ramp should be eliminated and the elevator should be installed immediately. The follow-up response indicates a willingness to install the elevator immediately but the proposer is concerned about timing due to code compliance requirements.</p> <p>Pedestrian access enhancements on the west side of the property are not proposed but they also are not precluded.</p> |
| <p><b>ADDITIONAL RFP COMMITTEE CONCERNS</b></p>                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p>OTHER COMMENTS</p>                                                                                                                                                                                                                                                                                                                                                                      | <p>The LEED initiative is good, but not a major focus of the RFP.</p> <p>The proposal does not convey a complete vision for the property.</p> <p>The proposal and the follow-up</p>                                                                                                                                                | <p>The proposal asks for the establishment of valet parking on Cass Street, adjacent to the Sheriff's House. The RFP Review Committee expressed concern about the impact valet parking would have on the re-development</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

|  |                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                               |
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|  | <p>response address work recommended in the GWA Baseline Conditions Report. This work is contained in the project budget.</p> <p>The mix of uses is desirable. It is unlikely that the building would be fully occupied if all spaces are commercial. At 100% occupancy, the mix uses could be beneficial (but not if low-income housing is included in the mix).</p> | <p>of the Elks Club building across the street.</p> <p>The RFP Committee felt that the proposal's claim that Ms. Cappas already owns \$135,000 of capital assets for expenditures prior to the City's acquisition of the property is potentially a red flag.</p> <p>The proposal and the follow-up response address work recommended in the GWA Baseline Conditions Report. This work is contained in the project budget.</p> |
|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

The RFP Committee suggested that in considering the overall benefit of either proposal to the community, the question is asked “how does this vision go into making Woodstock a distinctive destination?”

#### ADDITIONAL CONSIDERATIONS

The administration notes the following additional concerns which are not fully covered in the findings of the RFP Review Committee.

- Low Income Housing Tax Credit

It is noted that the Low Income Housing Tax Credit (LIHTC) requires that the low-income units be maintained for at least 15 years. (Note: the Illinois Housing Development Authority could require a 30-year commitment). If ownership of the property were to change hands, a subsequent owner would also have to maintain the low-income units, or pay a recapture fee for the tax credits. If the City Council wishes to consider low-income units as part of the redevelopment mix, advice and information should be sought from an expert in this field regarding issues such as likelihood that the proposed LIHTC would be granted, timing of that decision, development requirements and restrictions that may impact the project, and tax credit recapture fees.

- Separate Ownership of the Courthouse and Sheriff's House

Though the Sheriff's House is not specifically described in the Old McHenry County Courthouse National Register landmark designation, the Sheriff's House is technically considered part of the landmark designation because it is connected to the Courthouse via the addition at the northwest corner of the Courthouse. The two buildings have been intimately tied together by use for over 125 years and physically connected since the early part of the 20<sup>th</sup> Century and are icons of McHenry County and Woodstock's role as the county seat.

The Courthouse and Sheriff's House could be owned separately and still be eligible for the federal historic preservation tax credit.

Though in the short run, it may seem expedient to separate the buildings, keeping both under the same ownership has several preservation benefits. Consideration must be given to preventing the integrity of one structure from being compromised by lack of maintenance on the other. The City experienced this first hand with the Opera House when the west wall and foundation of the Opera House were compromised by the poorly maintained buildings to the west, prior to the acquisition of the property that is now the Stage Left Café.

Utilities are already separated; however roof drainage and storm water collection are a common issue for both structures. Fencing restoration, vegetation maintenance, bird remediation, and shared patio accessibility and other exterior facilities are examples of other common issues.

## NEXT STEPS

City Council members will need to determine if either proposal fits their vision for the property and for the City of Woodstock. The RFP included the following vision statement: *The City of Woodstock envisions the Old McHenry County Courthouse and Sheriff's House as a destination and attractive anchor for downtown Woodstock, combining a unique mix of uses appealing to residents and visitors alike, with the buildings fully rehabilitated and significant original features restored to last another 150 years.* This vision was intentionally broad so as not to preclude any particular use or activity. City Council members may wish to further discuss their ideal visions for the property.

If the Council would like the City Administration to further pursue one or both proposals, the project team(s) should be invited to present their proposal and respond to questions. The City Council may also wish to seek additional input from the RFP Review Committee regarding specific aspects of one or both proposals.

The Council is under no obligation to accept either proposal. It is not uncommon to re-open an RFP process or continue down an alternative path. The City utilized a similar process for the sale and reuse of the old Post Office. The proposals were not accepted and the City maintained the building until eventually, Home State Bank approached the City on its own to inquire about acquisition. Landmarks Illinois has also offered to be a resource if the City decides to reopen the RFP process.

**City Council direction is requested.**



Reviewed and Approved by:

*Roscoe C. Stellford III*  
City Manager

# Williamson County

## INVESTMENTSCORPORATION

8004 Two Coves Drive  
Austin, Texas 78730  
Tel 512.476.6900  
Fax 512.345.8100  
dalarid@austin.rr.com

July 7, 2014

Maureen Larson  
Woodstock City Councilwoman and  
RFP Review Committee Chair  
City of Woodstock  
Department of Community & Economic Development  
121 W. Calhoun Street  
Woodstock, Illinois 60098

Re: RFP for Woodstock's Old Courthouse

Dear Maureen,

We truly appreciated the obvious depth and quality of review that was undertaken of our proposal for the Woodstock Old Courthouse.

Thank you for providing the opportunity to answer questions that have arisen, and clarify. Our responses are furnished in the attached PDF document.

Your project has engendered a good deal of excitement for us. We feel it is ideally suited for applying our experience and passion to beautiful and rewarding result, which will serve your citizens many years into the future.

Working with you and your community, to maximize the Woodstock Court House unique qualities into a pre-eminent example of historic property, creatively restored and reconfigured to new, efficient and abundant use, is a captivating opportunity.

We would love to partner with you.

Please feel free to call or email for any additional information. I look forward to exploring further soon.

Sincerely,



David J. Alarid  
President

## QUESTIONS REGARDING WILLIAMSON COUNTY INVESTMENTS CORPORATION'S PROPOSAL FOR WOODSTOCK'S OLD COURTHOUSE

1. What are the benefits of LEED certification to the project? Is the ability to obtain LEED certification a condition for success? (The City of Woodstock wholeheartedly supports sustainable building design and construction, but we also recognize the additional challenges to obtaining that certification in a historic building, especially when historic tax credits are sought.) Is LEED certification necessary to obtain the LIHTC? We note that the LEED points information in the proposal did not add up to the points at the bottom of the columns.)

LEED certification is a nationally recognized standard for measuring building sustainability. Utilizing the guidelines in construction design and implementation accomplishes a reduction in possible negative environmental impacts, for improved occupant health and well-being.

Certification also allows the project to qualify for a growing number of state and local government incentives. Having certification attracts a positive reception for the project in the community and generally promotes civic pride and good will for the development.

Being LEED certified draws immediate positive recognition. It is an ideal attention drawing distinction, highlighting both a project's appealing history and its responsible approach to re-purposing. This boosts press interest and provides an ideal narrative frame for stimulating appropriate interest and coverage of the project's unique features and history.

Ability to obtain LEED certification is NOT a condition for success of the project. Rather, it is a goal producing significant benefits. Granted, there are additional challenges when obtaining certification in historic buildings. Taking that choice requires careful evaluation. Some aspects to weigh against added initial costs are that an older building is already insulation friendly with thick walls, well distributed thermostats and easy opening windows. Cost increases to attain LEED is significantly less than in other types of structures, while still providing the opportunity for long-run, earth friendly energy savings and attracting even world-wide recognition to the Woodstock area and project. Still LEED certification is not necessary to obtain LIHTC.

(Perhaps one column in the presentation analysis was inadvertently not counted when adding. That can happen fairly easily with the multi-faceted formulas, though on our review, all seems to add up correctly.)

2. What out of state project experience does the project team have? Can you hit the ground running in Illinois?

While Williamson County Investments, a Texas Corporation, has emphasized Texas operations, our CEO and core team have also developed projects in the states of Oregon and New Mexico. Having specific interest in unique aspects of the Woodstock property, we will be enthused to make necessary adjustments to execute this project in Illinois with our CEO and leading staff.

Yes we are in a position to hit the ground running in Illinois.

1. We would file a general remodeling permit the day after closing and immediately begin assessing the full scope of restoration to be required by removing drop ceilings, paneling, sheet rock as well as finding and repairing leaks in walls and ceilings.

2. Immediately meet with all parties of responsibility along with designated Centers of Influence in the City of Woodstock, to prepare a tightly-scheduled detailed plan to create a distinctive destination at the Old Courthouse utilizing its unique features to highest application. To support the emphasis we will be placing on historical significance and resonance with Woodstock's past, culture, environment and setting, we will be including an Archivist/Historian to help ensure the development fully gleans and represents all available artifacts, etc.
3. Apply for tax credit financing
4. Obtain the necessary permits for abatement, demo, and rehab.
5. Begin exterior repairs immediately for a fast start during weather time suitable for exterior restoration.

The City would see immediate progress and ultimately a full restoration to the level of the Opera House.

Our restoration vision is one of quality construction with precise restoration, great attention to detail emphasizing the uniqueness and nuanced historical significance of Woodstock, along with a carefully crafted tenant mix designated to bolster objectives and success.

3. What experience does the project team, and Williamson County Investments in particular, have with projects of similar size and construction?

Woodstock's Old Courthouse project appears similar in construction complexity to each of the public projects we have successfully completed. Both the Gary Job Corps and Texas State University in San Marcos were significantly larger but different in design character from the Old Courthouse.

The private Sixth Street Development properties in Austin were historical restorations located in the 100 year flood plain requiring appropriate and effective design tactics, as well as some permit variance approvals acquired through the Austin City Council.

4. The proposal asks for \$1 million from T.I.F. What does this \$1 million represent? Is that the \$1 million the city is currently spending on cupola and roof improvements and other projects Or is the proposal based on an additional \$1 million over and above that? It is noted that if the City contributes dollars directly to the project, the entire project will have to comply with the Illinois Prevailing Wage Act.

The City had envisioned contributing a total of \$2 million dollars toward this project, having already committed approximately \$1 million on cupola and roof improvements and other projects.

Our proposal request was to receive the balance of the remaining million the City has not yet spent, which represents 10% of the estimated budget to properly restore the Old Courthouse.

Regardless of any City contribution, we would comply with the Illinois Prevailing Wage Act, as well as the provisions of the Davis-Bacon Act for construction work executed on federal facilities.

5. Has the project team had any contact with IHDA regarding LIHTC or HOME? Is it realistic that the IDHA will even allocate tax credits totaling \$2.4 million for three low income units in this project?

We have had some contact with IHDA, even though LIHTC and HOME are Federal Programs with specifically allocated time lines.

While there are a number of variable factors that come into play, and to which can be appealed, with proper and timely presentation there is a possibility IHDA would allocate tax credits.

Generally, larger projects have the greatest probability of success in gaining approval, but that would not inhibit a robust strategy of presentation and request.

In the event LIHTC were not obtained, the difference would be provided through developer provided funds.

6. Is the project viable without the LIHTC? Is low income housing negotiable? Could the project succeed with market rate units instead?

Yes, the project is viable without LIHTC, and market rate units instead.

Absolutely, low income housing is negotiable. We included it as a possible financial-leverage providing option. Also realizing that government entities often prefer incorporation of a low income housing component in redevelopments.

Frankly market-rate units are generally preferred in properties having the history and quality of the Woodstock Old Courthouse. We would not be at all discouraged if LIHTC were removed from the concept. What may be gained with the leverage is also counter-balanced through additional restrictions and extended time lines.

7. The IHDA approval process takes considerable time. At what point will the development team know that the pieces have all fallen into place? Can the LIHTC allocation be applied for and approved if the City retains actual ownership until all approvals are in place? Could you clarify the timeline? Put another way, page 35 of the proposal says "one year to apply and receive state allocation/six months to close." Does this mean 18 months from the date negotiations are completed until Williamson County takes title to the property, during which time the City of Woodstock continues to maintain the properties? The schedule on page 36 shows the City transferring title in 2014 with construction beginning by mid-2015.

As you correctly point out, the LIHTC approval process is lengthy. For that reason, likely the best strategy is to cooperatively pursue alternative (with and without LIHTC) approaches from the outset, making necessary adjustments as we proceed.

Once the City transfers title to the property, the City would no longer be responsible for maintenance or any other expense, unless there was a need for us to agree otherwise. There would be no need to delay closing for LIHTC or any other foreseeable reason. Once ownership is transferred, we will immediately begin the paperwork and the physical work.

Our proposal presented worst case scenario time lines. In practice, we would immediately begin the process and coordinate interior winter projects during the winter -- exterior construction in summer. If LIHTC were removed from the plan, construction could begin in 2014, because we are past the 2014 application deadline for LIHTC. The time line would then accelerate significantly, as the HTC process is reasonably quick compared to LIHTC.

Some preliminary applications would occur first, to establish our tax credit requests, plans and permits.

Our goal would be to begin some work immediately after closing, planning for the major rehab at the appropriate juncture, be it with only HTC or with LIHTC integrated as well.

8. The proposal eliminates the LaPetite Restaurant in the Sheriff's House. This is a destination restaurant, drawing visitors from out of town. Could the residential component of the project be reconfigured to maintain this restaurant?

Our proposal actually had no preference or intention of eliminating LaPetite Restaurant in the Sheriff's House. The lease provided us regarding LaPetite Restaurant, showed it to be expired. We concluded erroneously the tenant was not planning to renew.

Without question, we would prefer LaPetite Restaurant to remain, Established with a following, anchored to the area and history, their staying would clearly enhance commercial use on the ground floor. We would fully intend to generate a long term lease agreement with LaPetite immediately after closing, custom building to suit to their needs, in addition to the historic restoration.

LaPetite Restaurant exemplifies what we feel is an essential ingredient to success. Already rooted in the community, it IS a destination restaurant, with a proven community following, attracting new and repeat visitors into the area. It perfectly demonstrates the dynamic we wish to generate, attract and support in Woodstock's Old Courthouse.

Vigorous pre-leasing with a strategic tenant mix and building to suit are other key pieces. In that spirit, we will gladly reconfigure any components proposed, to enhance the property toward Woodstock's goal of a top-quality, high value restoration attraction.

9. The art academy and use of courtroom space concepts are vague. Do you plan to model this after a similar project elsewhere?

Any vagueness in the art academy and courtroom space concepts are largely a function of the preliminary nature of this stage of the proposal.

Although there are similar projects, in truth, projects creatively conceived and correctly executed are ultimately unique in character -- precisely because they elegantly focus on the specific history and character of the place, the property, the City and its residents.

This emphasis on the project's historical significance, resonance with Woodstock's past, culture, environment and setting, will be fully embellished under the leadership of our team Archivist/Historian in the planning, design and execution stages of the project.

Because uniqueness is so important, we intend to do all possible to help ensure we fully glean and accurately portray available artifacts, historical pieces and themes-of-place integrated into the design.

Input, anecdotes and narratives will be sought from the City and residents to enliven and dramatize the Courthouse and its colorful history, while integrating maximum space and design efficiency.

10. Will a local management company be used to monitor and maintain the property?

Yes, a local management company can best monitor and maintain the property, operating under our direct oversight. All aspects of our operations focus on understanding, preserving and maintaining local character and personality. Likewise, material and labor would be generated locally and contribute toward the tax base.

11. The proposal does not address the front paved patio. Will this area be available for outside dining for the ground floor restaurant?

Absolutely, the front patio and the addition of the rear patio would be available and designated for outside dining for the ground floor restaurant. This will provide an attractive enhancement for the downtown destination and purpose.

We did not address this item specifically, although it is included in our proposed site plan.

12. The apartment design appears to eliminate several defining architectural features of the building and appears to eliminate several load bearing walls. Our project architect has identified very few walls that can be removed. These are shaded in pink on the attached drawings. Can the project be successful if constrained by these load bearing walls?

Yes, the project can be successful "if constrained by these load bearing walls."

While there were mentions made of load bearing walls, actually neither the RFP nor any other study we were provided, specifically defined or designated these walls.

The conceptual plans in our proposal were preliminary concepts from which to fully develop a final plan.

Be assured we will not under any circumstance eliminate any load bearing wall or defining architectural features.

The project can be and will be contained within the load bearing walls.

13. The Gary W. Anderson Baseline Conditions Report describes necessary improvements for future re-use. It also makes recommendations about restoring original finishes and exposing original materials to make more interesting spaces, particularly on the ground floor of the courthouse and in the jail of the sheriff's house. Can you address your intentions more specifically on as many of these as possible, and confirm that they are factored into the cost estimates? (Note that several projects in the Gary W. Anderson report have or will have been completed prior by the end of the year.)

- Elevator access to the Sheriff's House  
Factored into cost estimates, an elevator will be added in appropriate space within the Sheriff's house.
- Removal of paneling  
Factored into cost estimates, work will be done as per the Gary W. Anderson report.
- Paint stripping of brick  
Factored into cost estimates, work will be done as per the Gary W. Anderson report.
- Removal of acoustical tiles in the restaurant space in the courthouse  
Factored into cost estimates, this would likely be one of the very first things to be resolved
- Exposure of brick walls in the Sheriff's House jail  
Factored into cost estimates and necessary for proper restoration
- Re-plastering ceilings in jail  
Factored into cost estimates and necessary for proper restoration
- Installation of new downspouts  
Factored into cost estimates and necessary for proper restoration
- Restoration of original pediments  
Factored into cost estimates and necessary for proper restoration
- Decorative trim on courthouse  
Factored into cost estimates and necessary for proper restoration
- Restoration of metal cornice on Sheriff's House  
Factored into cost estimates and necessary for proper restoration
- Restoration of entrances to basement and front of Sheriff's House  
Factored into cost estimates and necessary for proper restoration
- Repainting of both structures  
Factored into cost estimates and necessary for proper restoration

All work mentioned in the Gary W. Anderson report will be repaired, in addition to items the report was unable to address properly without further investigation. We will go through the property and restore all details bringing the buildings back to life -- nothing less than full Opera House quality.

14. The proposal presents general design concepts and it is not possible to determine if cost estimates address building code concerns such as:

- An elevator is shown in the exit stairwell on the west side of the Courthouse. Does the project budget include a second means of direct egress from the courthouse and a second means of direct egress from the sheriff's house, as required by code?

Yes all cost estimates are factored in based on experience with historic property and all of typical hidden surprises normally associated. All code requirements including but not limited to ADA, Electrical, Plumbing, HVAC, Fire and Safety would be addressed, reviewed and approved prior to permits being issued by the City.

- Is a fire suppression system included in the budget throughout both buildings?  
Yes. All code requirements will be addressed prior to permits being issued by the City.
- Is the proposed elevator intended to serve both buildings? (Floors are at different heights and passageways between the two buildings include stairs.)

There will be an elevator in each building as required. Proposed drawings are strictly a suggested starting point, all matters will be individually looked at and resolved prior to the City issuing permits. These all will be under strict scrutiny and approval by Local, State and Federal agencies, especially when Federal Tax Credits are requested. Attention will be given to all details with NO shortcuts.

15. It is noted that drawings included in the proposal show large expanses that are unsupported due to removal of structural support below. There are inconsistencies between the pass-thru design portrayed on pages 25 and 27. (The City did not intend to ask for the removal of the full height addition at the north end of the Old Courthouse. This was constructed in 1904 and should be retained.) The center hallway in the courthouse is also not consistent from the first floor to the second floor. Please clarify.

There appear to be inconsistencies because the proposal presents some visual concepts or options based on what appeared to be original photos, two separate buildings which appear to later connect and finally the unsightly room addition in the front. The City will review and approve all concepts and drawings in advance. The drawings present some options, a starting point for your consideration and to stimulate dialogue prior to final drawings and permits being executed.

16. The other proposal received for this property is limited only to the Sheriff's House and Jail. The proposal retains and enhances the existing restaurant space. Would you be interested in acquiring and redeveloping the courthouse as a stand-alone project if the Sheriff's House was sold to another party?

Our proposal intent is to retain and enhance the existing restaurant space as well as the Old Courthouse, there is no need to separate them. We believe they enhance each other and should remain together. We believe that with City input, we can enhance the entire project, maintain character and fully develop The Old McHenry County Courthouse and Sheriff's House into a destination space. The history of The Old McHenry County Courthouse and Sheriff's House was as one unit and would best be served if maintained as one unit.

As noted throughout our proposal, our approach is to create a cohesive, integrated, highly functional and appealing destination attraction with great integrity of place. Our team prides ourselves on great creativity, motivation and dedication to develop a property into its highest best while respecting its history and character.

**City of Woodstock – RFP dated January 15, 2014**  
**Response to Question & Answer Request**  
**June 2014**

Hello Review Committee! Thank you for consideration of our proposal. We share with you the desire to see the historic Sheriffs House honored and beautified and we understand your careful consideration of any proposal including ours. The following are answers to your specific questions:

1. Have you contacted the Illinois Historic Preservation Agency...?

No. Consultation with our tax advisor (CJBS, LLC., Deerfield IL) suggested this was not necessary for the time being. From a funding perspective, we are not seeking or in need of capital.

2. What is the long term commitment to the restaurant operation?

Kathy Cappas will remain at least two years if substantial improvements and capital investments are made with the aim to increase her profitability. Two years is Kathy's commitment to see a result.

La Petite revenue has slowed and steps are needed. John Busse advocates that this project will revitalize this location and that Kathy's business will subsequently flourish. Kathy is less certain but commits to two years. Should Kathy leave for any reason, John remains committed to a fine-dining restaurant being a best use of this building.

Lastly related to this, Kathy holds debt surrounding improvements that she has made into the building. This is a sensitive issue but one that is also closely related to Kathy's commitment.

3. What is the long term commitment to the building?

John Busse believes he can finance, plan and execute a lasting and substantial restoration and renovation that honors this building and helps Kathy. This is John's goal. John will bond or escrow funds to satisfy the City that agreed work will be completed and that subsequent upkeep will occur. It is agreed the City will have first-right on any offer to purchase this building. The paramount concern is to honor the building. If the City now or later proposes better ownership; John Busse will not unreasonably withhold this progress.

4. The handicap ramp... Could the elevator be constructed in year one...?

Yes, the elevator could be installed in year one. This is not so much a cost consideration, as an elevator also provokes substantial fire code, building code, and possibly HPC considerations. Beyond cost, it is the time it adds and the Government compliance.

5. The front patio stays?

While Kathy stays, yes, the patio stays. Should Kathy leave, purchase from Kathy will be pursued.

6. The Gary W. Anderson report....

- a. Will brick walls be exposed in the jail area?

No. Not in the existing jail area. This area is currently plastered. Proposed is that the existing wall plaster on the main and upper levels would either be repaired and restored, or, conserved as-is for the future by the install of stud (and insulated) walls in-front of, thus covering and conserving, the existing plaster. In either case, proposed is that original plaster not be removed.

- b. Re-plastering of the ceilings in the jail area?

Limited repair (re-plastering) of selected areas appears unavoidable and will be done.

As for the plaster ceilings in the entirety; proposed is that the existing ceiling plaster on the main and upper levels would either be 1) fully repaired and restored or 2) conserved as-is for the future by the install of a suspended ceiling that would cover and conserve the existing ceiling plaster. In either case, the original plaster would not be removed.

- c. Installation of new downspouts?

Yes. Proposed is that period appropriate metal downspouts will be installed.

- d. Rehabilitation of entrances to the basement on the front?

Yes. Proposed is that the front basement entry steps, doors, and its glass vestibule will be dismantled and rebuilt. Awnings are worthy of discussion for this area.

- e. Repainting of all exterior trim details?

Yes. Proposed is a period appropriate and HPC negotiated paint scheme applied to all surfaces following proper surface preparation.

7. Will the exposed brick and stone in the basement be retained as GWA recommends?

Yes. The basement stone (below) and brick (above) walls will remain. Proposed is to sandblast the wall's lower stone portion to restore its beauty. The upper brick portion can remain as-is in the basement rear area (although the County Health Department may require a stud wall near the restaurant coolers). In the basement front area, the brick portion is more problematic. Many bricks are missing or completely deteriorated. Professionals from several trades have looked at this situation. Currently, the best advice is to find matching old bricks and re-brick the walls in the basement front where necessary.

8. The upstairs restaurant walk-in coolers are causing mold issues?

Proposed is the prompt relocation of these coolers to the basement level. At that time, a qualified professional will be brought-in to correctly position, install, and vent the condensing equipment. The current mold issue occurs on the ceiling below the coolers because that surface temperature is different forming condensate. This issue will cease once the coolers are located on the basement floor where the earth will eliminate this temperature break problem.

9. Is parking a deal breaker?

A side entry with a valet stand is our proposed solution to improve tight parking. If the City has other alternatives, we would listen. Parking is a major obstacle to improving business for Kathy. Overall, yes, parking improvement is required. The valet was our best solution.

10. The proposal allots time to “seek subsidies”?

Private funding is available and subsidies are not anticipated or required. This time was allotted in our proposal so that available credits could be investigated.

In closing, we wish to clarify that if this proposal moves forward, we expect and look forward to working closely with the City to forge agreements on nearly every aspect of proposed changes to this historic building. Specifically, we desire to agree on items such as the front steps, the patio fence, the soffits, the rear loading dock, the passageways, the staircases, the flooring, the ceilings, etc. In this work, we hope to become partners.

Sincerely,

Kathy Cappas & John Busse

**MINUTES  
CITY OF WOODSTOCK  
Old Courthouse RFP Review Committee  
May 14, 2014**

The special meeting of the Old Courthouse RFP Review Committee of the City of Woodstock was called to order at 9:00AM on Wednesday, May 14, 2014, by Chairperson Maureen Larson in the Council Chambers at Woodstock City Hall, 121 West Calhoun, Woodstock, Illinois. A roll call was taken by Chief Deputy Clerk Cindy Smiley.

**COMMITTEE MEMBERS PRESENT:** Arlene Lynes, Jack Porter, Allen Stebbins, RB Thompson, and Maureen Larson.

**COMMISSION MEMBERS ABSENT:** None

**STAFF PRESENT:** Cort Carlson, Director of Community and Economic Development; Nancy Baker, City Planner; Donovan Day, Assistant to the Director of Community and Economic Development; and Chief Deputy Clerk Cindy Smiley.

Chairperson Larson passed out a more specific agenda to guide the discussion. She noted that while the Committee might come to a consensus concerning the submitted proposals, that is not necessarily the sole purpose of this meeting. The purpose of today's meeting is more to get the Committee members' input and perspective and to see how each views the proposals. This meeting is more about the discussion and opinions than having everyone in total agreement.

M. Larson stated she would like to go through the criteria and see the Committee members' reaction and the Minutes will serve as a comment list when the meeting is completed. She noted that C. Carlson will make a list of questions for the applicants as they arise enabling staff to contact the applicants to get answers. Chairwoman Larson also passed out a spreadsheet of the criteria for use in the review and discussion. She noted that she and Councilman Thompson will share their thoughts with the City Council and that the rest of the Committee is certainly free to attend the Council's discussion, which probably will be held the 2<sup>nd</sup> meeting in July.

In response to a question from RB Thompson, M. Larson stated that while there will not be a vote up or down on the two proposals, if there is a consensus, it will be shared with the City Council. If there is not, each member's feelings and comments will be shared with the Council.

## **DISCUSSION OF PROPOSALS**

### **Williamson Proposal**

#### **Quality of Information**

J. Porter questioned some of the financial components of the proposal wondering if the amount they indicated as income from the art space and the conference space was realistic. M. Larson agreed. Mr. Porter noted that these revenues have been decreasing over the years for the facility while investors wish to see increases.

Concerning the Quality of Information provided in this proposal, it was the feeling of the Commission that there were some gaps in financial information. M. Larson noted that some of these questions can be asked and answered. She also indicated that she wanted to make sure the figures were realistic and not guesses.

#### Experiencing in Developing Projects

M. Larson stated that it is interesting that this company is from Texas rather than nearby. She noted that she has been unable to find any project that they have completed outside of Texas and questioned their experience. J. Porter noted that while the proposal is well presented concerning their background, it would be imperative to check references on past projects. He also noted that a lot of firms who wish to grow seek projects outside of their area and is not concerned that they wish to move outside Texas.

RB Thompson noted that the wording in the proposal left some wiggle room as to whether there would be adequate on-site management and wanted to make sure that it would not be managed remotely.

In response to a question from the Committee, N. Baker stated that this firm is not on the City's original list and may have found out about the project through the National Trust website.

A. Stebbins stated that he was in agreement with J. Porter and that they have experience working on historic properties.

A. Lynes stated that the fact that they were coming from Texas to Illinois was the only red flag she saw but that J. Porter's explanation makes sense.

#### Past Projects and Performance

M. Larson noted that it seems from their presentation that they have only done smaller projects in the past. A. Stebbins agreed that it looks like this will be their biggest project to date.

A. Stebbins stated he does not have a problem with an out-of-state developer and that, in fact, he expected to see proposals from out of state. Noting that Illinois is one of the few states that does not have a State Historic Tax Credit, it does not surprise him that we do not see Illinois developers applying as they are going after projects out of state that will qualify for a Tax Credit.

M. Larson feels that based upon the information presented in the proposal, it is going to take some digging to flesh out the information but that they seem to have done historic work.

#### Compatibility of proposal with City Goals

M. Larson asked where the Committee members felt this proposal falls looking at it through the lens of the goals outlined in the original RFP.

A. Lynes stated she was comfortable with the proposal but feels the bottom line is what are the City's expectations financially. She feels the question is "does the City want to turn the Old Courthouse over to someone and get it on the tax rolls or does the City hope to recoup some of the dollars that have been put into it". M. Larson stated that she feels that is something the full Council must discuss and consider when the issue is before them.

RB Thompson stated that it is his wish to keep two restaurants in the facility. He stated that he feels that should be taken into consideration in that if the Williamson County proposal is chosen that would mean a loss of the Creperie, which concerns him.

A. Lynes stated that the City should look for the best use - an anchor that will draw people to the Square. She did agree that the Square needs more restaurants with easy access. She feels that the Creperie and the Public House have access issues due to their locations. She stated she feels that this proposal is somewhat vague regarding the proposed commercial uses.

Both J. Porter and A. Stebbins agreed that the commercial component is vague with Mr. Stebbins stating that he feels that the commercial component does not seem well-conceived with it being added merely to comply with the RFP. He further stated, however, that he felt the City's goals as stated in the RFP were vague and that "mixed use" was not sufficiently defined.

All Commission members expressed concerns about the commercial component, particularly the restaurant.

J. Porter stated that the City should not dictate a direction to the developer, but rather allow the developer to create his own vision because he is investing his capital. Then City can agree or disagree with this vision. Mr. Porter did feel that this proposal is creative because in order to make the whole project work, the developer needs funding from the federal government. He stated the City should not dictate expectations as long as they are within the approved zoning usage.

A. Stebbins stated that he does not feel that the City should dictate to the developer but that the RFP should have been clearer as to what the expectations are. He questioned the low and moderate rental component asking if this is the highest and best use of the property. The City should not dictate what the space should be but should articulate what the City's needs are.

M. Larson stated she understands Mr. Stebbins's point of view but that the goal of the RFP was to make sure that the City was not excluding anything, to be open and broad about what could make the project work. Then all facets would be taken into consideration and there would be a conversation about whether they fit with the City's vision.

J. Porter indicated that is biggest problem with the proposal is Page 37, which calls for the City to contribute half of what it has earmarked for the Old Courthouse project. N. Baker indicated that staff is unclear about this also because the City has already put a significant amount of those earmarked funds into the building. It is unclear whether the proposal means these funds or whether the developer expects the City to actually give them ½ of the earmarked funds as part of the "deal." J. Porter stated this is the biggest question and feels that the Committee and the City cannot go anywhere else until this is clarified.

A. Lynes stated she is concerned that so much of their funding comes from tax credits and grants. She is concerned that the project could get into late 2015 and these funds not come through with work then being stopped. She expressed concerns that the City might then have turned away other potential investors in favor of such a proposal. She does not want to see the project half-finished or to have it come back to the City.

Discussion followed of how the low income tax credit works. In response to a question from M. Larson, J. Porter stated that he does not feel the developer can say with any sense of certainty that these funds would be available or that he would receive them in 2015.

In response from a comment from N. Baker that the City has seen tax credits used for such housing in the past, J. Porter indicated that those were projects that included many housing units rather than the two indicated in this proposal.

A. Stebbins indicated that his assumption based on the proposal is that they have experience with this from their projects in Texas and that they have the relationships that assist them to get the funds for their projects. He stated that this needs to be verified and questions asked about this component of the proposal.

RB Thompson stated that he would like to see a hybrid of the two proposals. J. Porter stated that the reality is that we have two proposals, one for both buildings and one for only one of the buildings. He further stated that the question is will this developer walk away if the City wishes to separate the buildings.

A. Stebbins asked whether there could be any legal ramifications from separating the Sheriff's House and the Courthouse, noting that this developer has fulfilled the request in the RFP. He further stated that he agrees that he likes parts of both proposals and that potentially dividing the buildings could result in a good development. N. Baker responded that the RFP states that the City has the right to accept or reject all proposals.

J. Porter stated that he feels from a design standpoint opening up the walkway opens the property up to being two different properties.

A. Lynes asked if removing that walkway would affect any historic preservation designation. In response A. Stebbins indicated that because it is a National Historic Landmark strict guidelines could be applied which may impact the federal tax credits. He further stated that this was also a concern for him, noting that this is part of the 1905 addition and the HPC has identified 1905 as the period of significance. He noted that it is possible the HPC will not approve the change to that addition.

A. Stebbins noted that a change in the proposal's floor plans would change the square feet and wondered what that would do to the incentive figures provided. He further noted that the modern addition should come down. He detailed for the Commission what should stay and what should go, noting that this changes the square feet. He did note that there could be a pathway, just not as wide as indicated.

A. Lynes noted inconsistencies in the proposal when comparing page 25, which shows a connection between the two buildings, and page 27, which shows them completely disconnected. She asked C. Carlson to ask the developer about this.

#### Ability to Secure Funding/Relationship with Lenders

In response to a question from M. Larson, J. Porter indicated he did not see any red flags and nothing is indicated based upon the past history provided but noted that this should be verified.

### Proposed Purchase Price

J. Porter noted that the issue is the \$2M not the \$1 and again stated this must be clarified.

### Impact to Enhance Downtown Vitality

M. Larson noted that this is a huge issue. She asked the Committee members how they felt about the focus on residential assuming that a restaurant was located on the ground level.

A. Lynes stated that she has no problems with it, noting that when she visits historic cities she sees residences above historic retail frequently. The question, however, is whether this type of housing is what is desired or more upscale residential that would provide residents with high disposable incomes to patronize the businesses. She questioned whether someone paying premium rent for a high-end unit would want to live in a building that also has low-income units. She also expressed the concern that a restaurant is very risky and may not appeal to the developer, while the City needs another destination restaurant. She expressed this opinion that for her this proposal does not provide the anchor and the draw to the Square she was looking for.

A. Stebbins agreed. He does not feel that this is a 100% draw to the Square but noted that it would put the entire property into private ownership and return it to the property tax rolls. In addition, he would assume that local tradespeople would be put to work on the project which is a plus and that some materials will be purchased locally. Mr. Stebbins stated that he was disappointed that the proposal did not clearly address the commercial space as they did the residential usage. He also feels that this proposal would remove an already existing vibrant downtown restaurant which is a draw to the Square and wondered if it could move into the ground floor of the Old Courthouse. He feels that this proposal should be looked at as to its impact on the Square.

RB Thompson noted that it is his opinion that vitality would come from a restaurant, not from residential. He also feels that the proposal is vague as to the other commercial and artistic uses.

RB Thompson and M. Larson also agreed that the usage for the old courtroom as detailed in the proposal is vague.

J. Porter noted that it is not unusual to have commercial and residential units sharing such a development in order to maximize space and minimize vacancies. He noted that the top space is passive with residential located on the first floor and the ground floor to be used for commercial space, possibly a restaurant. He noted that to have the entire building dedicated to commercial would not be good and probably would not work.

M. Larson stated she is looking at it more as what would draw people to the Square and feels the third floor could get lost in the shuffle of this proposal. She also questioned having the residential component sandwiched between the restaurant and the commercial spaces.

A. Stebbins noted that there are already quite a bit of rental units above commercial space on the Square and questioned the vacancy rates of the residential units. He questioned whether there was need for more rental housing on the Square.

Noting that it would become a private space for the residents, A. Stebbins also expressed concern about losing the public patio space and how that loss would affect the vitality of the

Square. He noted that this is one of the most charming features of the Square with people enjoying outdoor dining prior to going to the Opera House.

#### Long Term Financial Return to Community/Overall Benefit to Community

J. Porter noted that the long term financial return will be based on the success of the project but that the property will once again generate property taxes. M. Larson stated that she can see this proposal as being successful if it would reach 100% of what is proposed but that the City must be realistic. J. Porter stated that it is his opinion that the best proposal from a financial scenario would be to split the project in two.

#### Improvements, e.g. pedestrian & handicap access

M. Larson noted that if the projects were disconnected two elevators would be required or there would be no elevator in the Sheriff's house.

RB Thompson asked how users in the Sheriff's House would use the elevator proposed to be located in the Old Courthouse even if a developer has both buildings. A. Lynes agreed that this is an inconsistency and questioned accessibility. N. Baker replied that only a certain percentage of the residential units would have to be accessible and that the entire project would not have to provide elevator access and handicap accessibility. She noted that there would have to be two access points for fire code.

M. Larson stated that the elevator access and code issues should be clarified. In response to a question from A. Stebbins, N. Baker stated that there may be some leeway regarding ADA compliance since this is a historic structure. She noted, however, that the apartments would be a new usage and would employ tax credits which will probably trigger the need for ADA standards that they would not have had to comply with otherwise. In response to further questioning from A. Stebbins concerning ADA code, N. Baker stated that the developer would have to meet national and state requirements. She stated the City could impose additional requirements if desired. N. Baker further stated that stair removal would be a fire safety issue and that the second exit cannot be removed from the backside of the Old Courthouse.

A. Stebbins noted that the proposal does not address how they would follow local design guidelines for the Downtown Historic Area. He wishes to make sure that the developer understands that they would be required to follow these guidelines and obtain a Certificate of Appropriateness which would be based on the guidelines.

Discussion followed of some of the specifics of the proposal, including windows. It was the feeling of the Committee that these items were presented in too general of a way. A. Stebbins agreed that there was a lack of specificity but assumed that this would be worked out through the Historic Preservation Commission. He noted that Council did ask the HPC to go through the Old Courthouse to identify certain features that are significant. He stated that they did not go through the Sheriff's house but are aware of significant features. He does not feel that the Williamson proposal addresses any of these historically-significant features and what will happen to them. He would like the developer to be asked about these features, specifically moldings, original wainscoting, transom windows, unusual barrel vaulting, jail cells, safes, and any items that may need to be replicated.

N. Baker called the Committee's attention to pages 22 and 23, stating that on page 23 certain walls have been reconfigured and noting that it is not structurally possible to reconfigure these walls.

It was the consensus of the Committee that there are certain viability issues with this proposal and that more details and specifics must be obtained.

### **Busse Proposal – Sheriff's House**

In response to a request for the members' general reaction, J. Porter stated that this proposal was not as complete as the Williamson Proposal. He noted that the proposal does not adequately deal with the experience of the developer. He further noted that this proposal looked at having a single user for only one of the buildings in question. He noted that while this is a very basic proposal, the type of use proposed is great and would be a great draw for the Downtown.

RB Thompson expressed concern about the use of the jail in general for this project and feels that this particular proposal's ideas for its use is very creative. He opined that perhaps the Chamber could move into the building which would provide a natural draw for tourists. He also stated that he feels the idea of moving the stairwell is very creative but noted that a spiral staircase may be problematic. He stated that he would like to see the building more accommodating for year-round use making it a bigger draw. Mr. Thompson expressed concern about the proposed access ramp because Cass St. is so narrow.

M. Larson stated that she felt the proposal presented some very creative ideas and that she liked the idea that someone local would be doing the project.

Noting that there is only one investor in this project, M. Larson noted that this could be both a positive and a negative. On the positive side, the developer does not depend upon tax credits. On the other hand, it is a huge financial commitment for one investor. She did say that she greatly appreciates a local business trying to strengthen its business and the downtown.

A. Stebbins stated that overall he felt this was a very interesting and creative approach for the building presented by someone who has intimate knowledge of the property. He also noted that it preserves a local business and gives it an opportunity to expand. He expressed the following concerns: If this proposal is chosen, he would hope the City would work very closely with the developer as they do not have experience working on a historic property with their primary building experience seeming to come from building a house. Mr. Stebbins also noted that this developer lacked any knowledge of any types of credits or grants that might be available to them, noting that these could be used to their advantage. While Mr. Stebbins stated he did not feel these were insurmountable, he feels the City and this developer would have to work very closely to make this proposal work.

A. Lynes states she feels that this is a very creative proposal with great vision and would serve as an anchor for the downtown. She further noted that the proposal shows an intimate knowledge of the community and likes that the developers are local because they understand the community. She expressed concerns about traffic congestion on Cass Street and what this could mean for the Elks building should it be remodeled. She also stated that she feels that an overall investment of \$.5million is unrealistic and that the experience of building a home is very different than restoring a historic, commercial property. She noted these were

red flags for her. In addition, Ms. Lynes stated she found the description of what the business owner owns and how it would be divided to be very confusing and expressed the opinion that she feels that much of what the business owner feels she owns actually belongs to the landlord.

Ms. Lynes stated that her biggest red flag is found on page 45 where the developer states his wish that the City to agree to repurchase the property at the cost of documented improvements in the future if necessary.

M. Larson stated it is her feeling that this proposal is presented by a hard-working, enthusiastic person, but she finds the financial part of the proposal difficult.

A. Stebbins stated that this brings up a point that perhaps should be considered with any and all proposals – should the property no longer become viable what sort of recourse should or would the City have. An example is the Woodstock Station project.

A. Lynes stated that the City must look at the overall risk and how can it be limited.

J. Porter indicated that it could be structured so that the City has right of first refusal.

A. Lynes again expressed concerns about ownership of the fixtures, etc. She stated that this would go back to the lease but that typically these belong to the landlord.

In response to a question from M. Larson as to whether the numbers make sense, J. Porter noted that any investment is a risk. He believes that the developer has the ability to take that risk.

In response to a question from M. Larson as to whether the members see any additional red flags, J. Porter stated he feels there are many more questions that must be answered before a determination can be made.

A. Stebbins noted that he likes the proposal but his optimism is on the low side. He reiterated that, if accepted, the City would have to work closely with this developer concerning the procedures that must be followed. In addition, he would expect the City to sit down with them to discuss tax credits, etc. N. Baker indicated that they were already notified of the tax credits and given the necessary information and that they had sufficient time to pursue these but did not.

A. Stebbins also noted that he did not see much in the proposal concerning the Design Guidelines which leads him to believe that they do not understand the Guidelines.

Discussion followed of the restoration specifics of this proposal and how they would affect ADA compliance, tax credits, etc. In response to a question from RB Thompson, A. Stebbins noted that there is no photographic evidence that the skirt wall ever existed which would be problematic. It is his feeling that the developer found this in other period Sheriffs' Houses. He noted that construction of this wall would preclude any tax credits, which could be used to provide for an elevator. A. Stebbins also questioned the use of the ramp which would eliminate public right of way. He also questioned whether this would be ADA compliant. Mr. Stebbins also expressed concern over their understanding of window and door

restoration. He again noted that these things are not insurmountable but that the City would have to work very closely with the developer.

A. Stebbins also expressed concern over the removal of the wooden stair case. He mentioned that perhaps a reconfiguration of the kitchen stairs would make more sense historically and that interior changes may jeopardize tax credits, which is why they have chosen not to use them.

Discussion followed of tax credits and grants with it being noted that use of these financial tools would require a review of the projects adherence to certain standards and would preclude them from making certain changes to the building.

M. Larson noted that what this proposal brings to the Square is a draw. She stated that this is one of the restaurants that people will travel to and would be a draw to the Square. It also recognizes Woodstock's history.

RB Thompson stated he feels it enhances Woodstock's historic because people will actually see the jail and this proposal expands the interior.

A. Lynes feels the proposal is naïve but also feels that it is a better proposal for the City of Woodstock and for Downtown vitality. She stated that it contains more red flags and holes and more questions, but feels that it is better for the vitality of the Square.

J. Porter stated that the issue remains that this proposal only deals with one building. He too feels that it provides the best use and the best draw, but only uses one of the buildings. He asked if the other interested party might work with this developer and the City of make it work for both buildings.

M. Larson asked for the members' views on the financial return to the community of this proposal. She stated that it is her opinion that the two proposals are difficult to compare on this level.

A. Stebbins stated that while this proposal is for only one of the buildings, it is putting that building back on the tax rolls. He further noted that the project likely would use local workers generating jobs and source materials locally which are positives. He stated that, of course, the City would have to separate the buildings and also wondered if the other developer would consider purchasing just the Old Courthouse.

Discussion then centered around the 1904 and 1912 additions that connect the buildings with A. Stebbins providing historic information. C. Carlson noted that the 1912 addition could come down to open up the area. A. Stebbins noted that it should be determined whether this area can be used for the elevator.

M. Larson asked that Staff provide Council with a floor plan showing what can be removed and what cannot so that it is obvious what must remain. A. Stebbins reminded the Committee that the State Historic Preservation Office will have say in this matter if tax credits are used, with M. Larson noting there still will be certain requirements even if tax credits are not used.

A. Lynes asked for more information on the proposed seating plan and whether the proposal would keep the patio open as this is a big draw for the restaurant. She mentioned the earlier discussion in which it was opined that the public looks at this as public space, and indicated she would like to know their intent to keep it open to the public.

## **SUMMARY**

M. Larson noted that one proposal is strong in a couple of areas while the other is strong in other areas.

She stated that the Williamson Proposal contains strong financial information and background information on the firm's experience and ability work on historic buildings. It gives a strong idea of the group's proposed financing.

The other proposal, M. Larson noted, is from a local applicant with strong knowledge of the community. This proposal maintains a restaurant that is an asset to the community and works with the City to strengthen the building both for the community and for their own business.

J. Porter stated that one proposal is from a "known," with a strong use. The other, he noted, is from an "unknown" which provides some interesting possibilities. He stated that the biggest question is would this developer consider splitting the buildings and could this proposal work with just the Old Courthouse. It is his opinion that this is an important question to ask.

A. Lynes stated that in her opinion when looking at the proposals it comes down to numbers. In the Williamson Proposal, there are three apartments that are crucial to making the plan work. She wonders whether the Sheriff's House is crucial to making the Williamson Proposal work. She also mentioned the importance of having two restaurants as part of this project with discussion following of this topic.

J. Porter stated that there is always a concern that the Creperie may be unable to fill an expanded space and then not be able to achieve their return.

A. Lynes and A. Stebbins both stressed the importance of checking references, particularly regarding experience and the ability to fund the project.

A. Stebbins noted there is a lot of risk associated with both proposals and stated the question comes down to how much risk the City is willing to take on this project. He also noted that the proposals should be looked at in relation to the City's designation as a Distinctive Destination. He stated that the question should be asked, "How does this proposal contribute to making the City a Distinctive Destination?"

M. Larson noted that it is possible that more proposals will come in and that Staff will notify the members should this occur. She further noted that, when complete, the minutes will be forwarded to each member for review. She expressed her appreciation to each member for their input and expertise.

M. Larson stated that Staff will contact the applicants to request answers to the questions that came up today. She further stated that it is anticipated that this item will go to the City Council for their review and discussion at the 2<sup>nd</sup> meeting in July.

A brief discussion followed of the process from this point forward and the value of having each applicant make a formal proposal before the City Council. A. Stebbins felt that the applicants should be allowed to make presentations if they wish. A. Lynes did not feel it was necessary to make presentations before both bodies, however.

A. Stebbins requested to be notified when this will come before the City Council.

**ADJOURN**

Motion by J. Porter, second by A. Stebbins, to adjourn this Special Meeting of the Old Courthouse RFP Review Committee. Ayes: Lynes, Porter, Stebbins, Thompson, and Chairperson Larson. Nays: None. Absentees: None. Abstentions: none. Motion Carried. Meeting adjourned 11:38AM.

Respectfully submitted,

Cindy Smiley  
Chief Deputy Clerk