



**City of Woodstock**  
**Office of the City Manager**

Phone (815) 338-4301 • Fax (815) 334-2269  
citymanager@woodstockil.gov  
www.woodstockil.gov

121 W. Calhoun Street  
Woodstock, Illinois 60098

Roscoe C. Stelford III  
City Manager

**WOODSTOCK CITY COUNCIL**  
**City Council Chambers**  
**February 4, 2014**  
**7:00 p.m.**

*Any Person Wishing to Address the City Council  
Must Approach the Podium, be Recognized by the  
Mayor, and Provide Their Name and Address for the Record*

The proceedings of the City Council meeting are being audio-recorded only to aid in the preparations of the Minutes and are not retained as part of the permanent records of the City.

**CALL TO ORDER**

**ROLL CALL:**

**A. FLOOR DISCUSSION: 1.) Transportation Commission Presentation  
2.) Budget Award Presentation**

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

1. Public Comments
2. Council Comments

**CONSENT AGENDA:**

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

**B. MINUTES OF PREVIOUS MEETINGS:**

January 21, 2014 Regular Meeting  
January 21, 2014 Executive Session

**C. WARRANTS:**            3601    3602    MFT #530

**D. MINUTES AND REPORTS:**

Police Department Report – December 2013  
Community and Economic Development – Year-End Report  
Library Board Minutes – December 5, 2013

**E. MANAGER'S REPORT NO. 17**

**1. Old Courthouse Temporary Signage** - Adoption of an Ordinance varying the City of Woodstock Unified Development Ordinance to allow the installation of three banners on the Old Courthouse. (17a)(Doc.1)

**2. Benton Street St. Patrick's Day Event** – Approval of the following: (17b)

a.) Approval to hold the Benton Street St. Patrick's Day event on Benton Street between the hours of Noon and 10:00PM on Saturday, March 15, 2014 conditional upon the items set forth above;

b.) Waiver of the prohibition of alcohol in the public way for the fenced event area only and during specified event hours only, with all alcohol consumption in the public way ceasing at 10:00PM;

c.) Closure of Benton Street between Judd Street and the railroad tracks between the hours of 6:00AM and Midnight on Saturday, March 15, 2014;

d.) Approval of an Ordinance Imposing Certain Temporary Traffic Restrictions and Parking Restrictions for Benton Street St. Patrick Day Event in the City of Woodstock on Saturday, March 15, 2014. (Doc.2)

3. **E-cigarette and Alternative Nicotine Products** -An Ordinance amending sections of Title 3 and 4 of the Woodstock City Code regarding alternative nicotine products. (17c)(Doc.3)
4. **Award of Contract – Backup Generator for Well #8** - Approval of an award of contract for the purchase and installation of a generator to the lowest, responsible bidder, Ridgeview Electric, Inc. (17d)
5. **Award of Contract – Repairs to Well #11** – Approval to waive competitive bids and an award of contract for repairs to Well #11 to Layne Christensen Company. (17e)

**DISCUSSION ITEMS:**

6. **Discussion of the CIP** (17f)
7. **Discussion of Distressed Housing.** (17g)

**FUTURE AGENDA ITEMS**

**ADJOURN**

***NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made.***

# Memo

**To:** Honorable Mayor & City Council  
**From:** Roscoe Stelford, City Manager  
**Date:** January 29, 2014  
**Re:** Presentation of the *Distinguished Budget Presentation Award* for the City's FY13/14 Budget Document

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In November, the City Administration received notification from the Government Finance Officers Association (GFOA) that the City's FY13/14 Budget document had been awarded the *Distinguished Budget Presentation Award*. This marks the twelfth consecutive year the City has received this prestigious award. The *Distinguished Budget Presentation Award* reflects the commitment by the City Council and City Administration to meet the highest principles of governmental budgeting. The program's guidelines are designed to assess how well the City's Budget document serves as:

- A policy document;
- A financial plan;
- An operations guides; and
- A communications device.

Budget documents must be rated "proficient" in all four categories and 13 "mandatory" sub-categories by two of three independent reviewers to receive the award. The award process involves submitting four copies of the City's Budget document to the GFOA for review. The GFOA sends three copies to outside experts who are members of the Budget Review Committee (BRC). The GFOA Technical Services Center also provides an in-house review of the budget document. All of these individuals have been involved with the preparation of award-winning budget reports. The reviewers use their experience with national budget principals, program requirements and a standardized checklist to determine whether to award a specific budget. Three of the four reviewers must agree to award the budget document in order to receive the Distinguished Budget Presentation Award.

Based on the most recent statistics provided by the GFOA, out of the 2,731 municipal governments located in Illinois, only 74 or 2.7% currently receive this prestigious award. Throughout the United States, the Budget Awards program awarded 848 municipal governments, which represented 2.4% of all municipal governments. The City of Woodstock is one of five municipalities in McHenry County to receive this award.

The Distinguished Budget Presentation award will be presented at the February 4<sup>th</sup> City Council Meeting.

**MINUTES**  
**WOODSTOCK CITY COUNCIL**  
January 21, 2014  
City Council Chambers

The regular meeting of the Woodstock City Council was called to order at 7:00 PM by Mayor Brian Sager on Tuesday, January 21, 2014 in Council Chambers at City Hall. He explained the consent calendar process and invited public participation.

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** Julie Dillon, Maureen Larson, Mayor Brian Sager, Mark Saladin, Joseph Starzynski, Michael Turner

**COUNCIL MEMBERS ABSENT:** RB Thompson

**STAFF PRESENT:** City Manager Roscoe Stelford, City Attorney Richard Flood, Chief of Police Robert Lowen, Deputy Chief John Lieb, Sergeant Tino Cipolla, Sergeant Dennis Leard, Officer Ray Lanz, Officer Dave Dempsey, Financial Director Paul Christensen, Economic Development Cort Carlson, HR Director Deb Schober, Director of Public Works Paul Ruscko, Pam Morehouse, Deputy City Clerk Cindy Smiley

**OTHERS PRESENT:** City Clerk Dianne Mitchell

**A. FLOOR DISCUSSION:**

**1.) Proclamation Honoring Officer Ray Lanz and Brinx**

Mayor Sager invited Officer Lanz, his family and Brinx to the podium where he presented a proclamation recognizing the many years of service of Officer Lanz and Brinx who are retiring from their positions as the Police Canine Unit of Woodstock. He thanked him for his dedication and for forwarding the canine unit in the City of Woodstock. Chief Lowen presented a framed photo to Officer Lanz and he noted that the frames were donated by the Fox Frame Shop on Judd St. He thanked the representatives from Tops Kennel who trained Brinx and Jax and expressed appreciation for the support from the K-9 community in the County.

**2.) Proclamation Honoring Joann and Jason Randall DVM**

Mayor Sager invited veterinarians Dr. Joann and Dr. Jason Randall with the Animal Hospital of Woodstock, who provided veterinary care for Brinx, to the podium where he presented them a proclamation honoring their work with the Woodstock Canine Unit for more than seven years. Chief Lowen presented a framed photo to them. Dr. Joann Randall stated that they have enjoyed working with Officer Lanz and Brinx. She stated that it is a big honor for them to have the opportunity to take care of the police dogs noting that it is the least they can do for the service that the police officers provide. She stated that they look forward to working with Officer Dempsey and Jax.

Chief Lowen presented a photo to Chet Hollister in recognition of his and his late wife's support of the vest program and noted that they bought the vest for Brinx which will now be transferred to Jax. Mayor Sager thanked the O'Conner's from Fox Frame Shop for the donation of the picture frames.

**3.) Groundhog Day Proclamation**

Mayor Sager invited Pam Moorhouse, Craig Krandel and Rick Bellairs from the Groundhog Day Committee where he presented a proclamation declaring Feb. 2, 2014 Groundhog Day in the City of Woodstock. C. Krandel expressed their appreciation of all the support that the City gives them. R. Bellairs reported that Danny Rubin who wrote the original screenplay for "Groundhog Day" will be

attending this year's festivities. The group presented Woodstock Willie hot sauce and groundhog cookies from Jaci's Cookies to the Council.

### **Public Comments**

No comments from the public.

### **Council Comments**

Mayor Sager stated that on February 2, 2014, The Education Foundation of D200 will be holding their annual dinner and auction at the Donnelly's Wild West Town.

Mayor Sager stated that the Family Health Partnership Clinic will be having their annual thank-you open house at the Sage Center for Care, which is now the new name of the Family Health Partnership Clinic. He noted that it is located at 401 E Congress Parkway in Crystal Lake.

### **CONSENT AGENDA:**

Motion by J. Dillon, second by M. Turner to concur with Consent Agenda Items B-E5

- In reference to Item E1, M. Turner asked for clarification. R. Stelford advised that the City has issued alternate revenue bonds in the past to finance a number of the City's facility expansion improvements. He stated that the City must adopt ordinances that say the property taxes required to pay the bonds are not necessary and that the City has sufficient funds to make the payments. He advised that the ordinances have to be filed with the County Clerk otherwise under law the County Clerk is required to levy the property taxes on the City's behalf to make sure the bonds are properly paid. He reported that Finance Director P. Christensen reviewed the City's finances and determined that there are sufficient funds available to make the payments so the City is going through the steps required to abate them.
- In reference to Item E5, M. Saladin questioned how the request from Walmart to have the City supervise and enforce on their property came about. R. Stelford stated that it isn't an uncommon occurrence with the retailers. He stated that the City doesn't have the ability to enforce traffic laws on a private property without a vehicle control contract in place. He advised that Walmart doesn't have that contract as of yet and once it is passed certain ordinances that the City has in place can also be enforced on the Walmart parking lot. He advised that the City has always let the retailers be the drivers on this and noted that Walmart has decided to approach the City to ask them to take on the responsibility.

M. Saladin questioned what types of things the police can enforce and Chief Lowen advised that they could enforce abandoned cars, fire lanes, handicap parking, drunk driving and reckless driving. He advised that the City has these agreements in place with several private apartment complexes, the school district, Farm and Fleet and other commercial establishments. He stated that the retailer has to abide by State law for signage and noted that the Police Department can enforce stop signs and speed limits if the retailer posts it properly.

M. Larson questioned if this will stretch the police force by requiring more area to be covered. Chief Lowen stated that it does not and advised that as it stands now the police couldn't enforce fire lanes. He stated that it all came to light when Walmart had an abandoned car in their parking lot that they couldn't deal with without having this process. J. Starzynski questioned if a police officer will regularly roll through the Walmart parking lot and Chief Lowen advised that they already do because there is a lot of vehicular and

customer traffic. He advised that the City gets the fine money and it gives the Police Department the ability to enforce laws there.

**B. MINUTES OF PREVIOUS MEETINGS:**

December 17, 2013 Regular Meeting

December 17, 2013 Executive Session

**C. WARRANTS: 3597 3598 3599 3600 MFT #529**

**D. MINUTES AND REPORTS:**

Police Department Report – November 2013

Police Pension Board Minutes – October 22, 2013

Library Board Minutes – November 7, 2013

Transportation Commission Minutes – December 18, 2013

**E. MANAGER'S REPORT NO. 16**

**1. Property Tax Abatement Ordinance – Adoption of the following:**

- a.) Ordinance 14-O-01 abating the additional tax imposed by Ordinance 02- O-108 and supplemented by Ordinance 04-O-26 and further supplemented by Ordinance 13-O-42;
- b.) Ordinance 14-O-02 abating the additional tax imposed by Ordinance 02- O-108 and supplemented by Ordinance 04-O-15;
- c.) Ordinance 14-O-03 abating the additional tax imposed by Ordinance 05- O-70 and modified by Ordinance 05-O-99;
- d.) Ordinance 14-O-04 abating the additional tax imposed by Ordinance 08-O-41;
- e.) Ordinance 14-O-05 abating the additional tax imposed by Ordinance 10-O-34;
- f.) Ordinance 14-O-06 abating the additional tax imposed by Ordinance 10-O-34 refunding a portion of the Series 2000D Alternate Revenue Bonds;
- g.) Ordinance 14-O-07 abating the additional tax imposed by Ordinance 10-O-34 refunding a portion of the Series 2002E Alternate Revenue Source Bonds;
- h.) Ordinance 14-O-08 abating the additional tax imposed by Ordinance 10-O-34 refunding a portion of the Series 2002F Alternate Revenue Source Bonds; and
- i.) Ordinance 14-O-09 abating the additional tax imposed by Ordinance 10-O-34 refunding a portion of the Series 2002G Alternate Revenue Source Bonds.

**2. Zoning Variation - 1701 Sebastian Drive – Adoption of Ordinance 14-O-10 varying the Unified Development Ordinance to allow the construction of an addition to extend two feet into the required rear yard setback.**

**3. Parking – Alleys- Adoption of Ordinance 14-O-11 amending the Woodstock City Code pertaining to Alleys 1, 2, 3 and 4 as identified.**

**4. Northwest Area Arts Council Agreement – Adoption of Ordinance 14-O-12 authorizing an agreement between the City of Woodstock and the Northwest Area Arts Council.**

**5. Walmart Vehicular Contract – Adoption of Ordinance 14-O-13 authorizing a Vehicular Control Contract between the City of Woodstock and the Woodstock Walmart.**

A roll call vote was taken. Ayes: M. Larson, J. Dillon, M. Saladin, Mayor Sager, M. Turner, J. Starzynski. Nays: None. Absentees: RB Thompson. Abstentions: None. Motion carried.

## **DISCUSSION ITEMS:**

### **6. Community Event Discussion**

Mayor Sager reminded Council that as a result of their Strategic Planning Workshop there was discussion held in regards to the possible creation of a community event. He reported that there is a strong group of individuals within the community who are interested in forwarding such an effort and noted that it comes from Gavers Barndance which has a very successful event during the summer to raise funds for cancer research and awareness.

Mayor Sager stated that over the last few years the City has had informal discussion with them about the possibility of tagging on some community activities centered around the Barndance to provide another opportunity for activities that would be attractive to families and children. He advised that Cindy Smiley has met with Steve Gavers, Ralph Webster and Denise Graff-Ponstein to come up with a basic outline.

Mayor Sager reported that the idea is to take a look at adding a community picnic and noted that there are some efforts to bring in a large, well-known food purveyor. He stated that the idea also includes pulling the Movie in the Park into the event and bringing in music. He stated that Barndance is on Saturday and the idea is to start on Friday and continue through Sunday. He reported that it could include swimming and bouncy games and the Rec Staff can work in some competitions. He noted that there will be an alcohol concession which would be managed and operated by Gavers Barndance.

Mayor Sager advised that the two questions on the table are if Council is willing to support the idea to proceed with planning by giving temporary consent and if Council supports the idea of utilizing some of the income generated by the video gaming as seed money to get things going.

M. Saladin stated that he likes the idea and noted that he would like to have a central theme developed. He stated that it is a nice central location with all the amenities possibly already being in place. Mayor Sager stated that if it is going to be a family picnic type of thing then the idea is to keep it cost efficient so a family can do it rather economically.

J. Dillon stated that she thinks it is an interesting idea but believes that Woodstock already has a lot going on in the summer so she isn't one hundred percent behind the idea. She stated that between Fourth of July, the Concerts on the Square, Fair Diddley, Farmer's Market, Cruise Night in August, Movies in the Park, and Gavers there are so many things that are happening. She stated that if there are funds available to do something to benefit the community then she would like to see the pool stay open longer.

Mayor Sager stated that he has heard the comment from other individuals within the community that Woodstock has a lot of events all summer long so why do we need to have a community oriented event, but he noted that others have said that it is a part of the identity and when you think of McHenry you think of Fiesta Days or Harvard and Milk Days. He stated that some residents ask why Woodstock doesn't have a celebration.

M. Larson stated that she was more hesitant before she knew that Gavers was on board because of logistics and diluting their one night, but since they don't have concerns it

eased some of her concerns. She thinks it is great that Gavers is interested and willing to do the event and the names behind it do a lot to put her mind at ease in terms of individuals that follows through and will do a good job. She is supportive of it.

Mayor Sager stated that they have discussed it with Gavers in the context that it isn't the City's desire to compete or pull anything away but just to add the community flair to it. He believes they are excited for it and noted that the individuals pushing it have said they have to do more because the tent is out there, that expense is there, so they need to take advantage of it a little bit more.

M. Turner stated that the connect with Barndance makes perfect sense and noted that it is the right thing to consider as far as expanding on what is available. He stated that Gavers Barndance already pulls people from other communities and it is the kind of thing that gives Woodstock identity. He thinks the City should be aggressive with it and involve the private sector. He believes this is aiming high which is what Woodstock should be aiming for. He noted that it is exactly the kind of thing that should be occurring in the City of Woodstock. He stated that Mayor Sager did a fabulous job in getting the Barndance back in Woodstock and he thinks the City needs to extend upon it. He stated that he supports doing it and doing it right.

In response to J. Dillon's question, M. Turner stated that he wants to see Woodstock put itself on the map even more so then it currently is. He stated that when people come to Woodstock they discover new things about the community, they discover new places on the Square and they discover the positives that exist within this town. He thinks that anything the City does to pull visitors into the community for something that is family oriented fun, revenue generating and builds community awareness is something that he believes is worth doing.

J. Starzynski stated that anytime you have Denise Graff-Ponstein on something it will get done. Mayor Sager stated that one of the considerations they have talked about a lot is volunteers and noted that you can't just rely on Gavers' volunteers. He reiterated that the question on the table is if Council believes the City should continue to move forward with the idea. Council conceded that they wanted to keep talking about it.

Mayor Sager reiterated that the second question is whether Council thinks it is appropriate for the City, in terms of planning some funding, to take a look at video gaming income generation. M. Larson questioned if the video gaming income has already been designated to something else and R. Stelford advised that it has not. M. Larson asked if there are any ballparks for the costs and Mayor Sager stated that there has been some initial investigation but noted that they are waiting on responses from those investigations.

J. Starzynski questioned the use of the hotel/motel tax and Mayor Sager advised that he is hesitant because the hotel/motel tax has been a little stretched and there are obligations already associated with it. In response to M. Turner's inquiry about video gaming revenue, C. Smiley advised that the City is right now averaging \$2,500 a month with only three months reported. Mayor Sager stated that a number of vendors continue to come online. M. Turner stated that the City could possibly end up after twelve months running about \$40,000 and he noted that it sounds like a good use of gambling money. The Council conceded to move forward with the planning.

**7. Five-Year Capital Improvement Plan** – Transmittal of the five-year CIP for FY2014/2015 through FY2018/2019.

R. Stelford advised that there will be copies available at the library, the City Manager's Office and it will be on the web site, but noted that it is a large file. He reported that they have seen an expansion in the number of project requests and an expansion in the number of dollars. He thanked all the Department heads for their work and noted that it is a very valuable document which he refers to as the City's Christmas list. He advised that it recognizes and helps prioritize the things that need to be funded first and foremost.

**EXECUTIVE SESSION**

Motion by M. Saladin, second by M. Larson, to adjourn to Executive Session for the purpose of discussing:

**Personnel (Open Meeting Act:5ILCS 120/2 (c)(1))**

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

A roll call vote was taken. Ayes: M. Larson, J. Dillon, M. Saladin, Mayor Sager, M. Turner, J. Starzynski. Nays: None. Absentees: RB Thompson. Abstentions: None. Motion carried.

The Woodstock City Council adjourned to Executive Session at 7:47 PM.

**RETURN TO OPEN SESSION**

The City Council returned to Open Session at 10:22PM.

**COUNCIL MEMBERS PRESENT:** Maureen Larson, Julie Dillon, Mark Saladin, Michael Turner, Mayor Brian Sager, Joseph Starzynski

**COUNCIL MEMBERS ABSENT:** RB Thompson

**STAFF PRESENT:** City Manager Roscoe Stelford and City Attorney Rich Flood

**FUTURE AGENDA ITEMS**

It was the Consensus of the Council that Staff investigate the Woodstock Celebrates Program and bring it to the Council for discussion at a future date.

**ADJOURNMENT:**

Motion by M. Turner, Second by M. Larson, to adjourn the regular meeting of the City Council to the next Regular Meeting on February 4, 2014. A roll call vote was taken. Ayes: M. Larson, J. Dillon, M. Saladin, Mayor Sager, M. Turner, J. Starzynski. Nays: None. Absentees: RB Thompson. Abstentions: None. Motion carried.

Meeting adjourned at 10:25PM

Respectfully submitted,

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Dianne Mitchell - City Clerk

**MINUTES**  
**WOODSTOCK CITY COUNCIL**  
**EXECUTIVE SESSION**  
January 21, 2014  
City Council Chambers

The Executive Session of the Woodstock City Council was called to order at by Mayor Brian Sager at 7:52 PM on Tuesday, January 21, 2014 in Council Chambers at Woodstock City Hall.

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** Maureen Larson, Julie Dillon, Mark Saladin, Michael Turner, Mayor Brian Sager, Joseph Starzynski

**COUNCIL MEMBERS ABSENT:** RB Thompson

**STAFF PRESENT:** City Manager Roscoe Stelford, Chief of Police Robert Lowen, Deputy Chief John Lieb, HR Director Deb Schober, City Attorney Richard Flood

**OTHERS PRESENT:** City Clerk Dianne Mitchell

**DISCUSSION:**

**Personnel (Open Meeting Act:5ILCS 120/2 (c)(1)**

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

City Manager Roscoe Stelford, Chief of Police Robert Lowen, Deputy Chief John Lieb, HR Director Deb Schober and City Clerk Dianne Mitchell were dismissed from chambers at 7:53 PM.

The City Council discussed a personnel matter.

City Manager Roscoe Stelford, Chief of Police Robert Lowen, Deputy Chief John Lieb, HR Director Deb Schober and City Clerk Dianne Mitchell returned to chambers at 8:55 PM.

The City Council and those present continued to discuss a personnel matter.

Chief of Police Robert Lowen, Deputy Chief John Lieb, HR Director Deb Schober and City Clerk Dianne Mitchell were dismissed from chambers at 9:25 PM.

**Personnel (Open Meeting Act:5ILCS 120/2 (c)(1)**

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

The City Council discussed the City Manager's Mid-Year Performance Evaluation

**RETURN TO OPEN SESSION:**

Motion by M. Larson, second by M. Turner, to adjourn from Executive Session and return to Open Session. Ayes: M. Larson, J. Dillon, M. Saladin, Mayor Sager, M. Turner, J. Starzynski. Nays: None. Absentees: RB Thompson. Abstentions: None. Motion carried.

Council adjourned to Open Session at 10:22PM

Respectfully submitted,

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Dianne Mitchell  
City Clerk

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94495	R. A. ADAMS ENTERPRISES, INC.	BLADES, CONTROLERS	GENERAL CORPORATE FUND / STREETS DIVISION	1,207.25
			CHECK TOTAL	1,207.25
94496	CONSERV FS	PRO ICE MELTER	PUBLIC PARKS FUND / PUBLIC PARKS	1,437.20
		REGULAR FUEL STREET	GENERAL CORPORATE FUND / STREETS DIVISION	4.14
		REG FUEL WATER	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	411.77
		REF FUEL PARKS	PUBLIC PARKS FUND / PUBLIC PARKS	35.28
		DIESEL FUEL	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	160.88
		DIESEL FUEL	PUBLIC PARKS FUND / PUBLIC PARKS	1,891.07
		DIESEL FUEL	PUBLIC PARKS FUND / PUBLIC PARKS	574.22
		REG FUEL	PUBLIC PARKS FUND / PUBLIC PARKS	131.40
		REG FUEL	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	40.56
		REG FUEL	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	20.50
		DIESEL FUEL	GENERAL CORPORATE FUND / STREETS DIVISION	4,344.98
		REG FUEL	WATER AND SEWER UTILITY FUND / WATER TREATMENT	260.52
		REG FUEL	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	105.93
		DIESEL FUEL	GENERAL CORPORATE FUND / STREETS DIVISION	5,537.52
		DIESEL FUEL	GENERAL CORPORATE FUND / STREETS DIVISION	2,887.54
		DIESEL FUEL	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	1,481.34
		DIESEL FUEL	PUBLIC PARKS FUND / PUBLIC PARKS	425.32
			CHECK TOTAL	19,750.17
94497	MONICA AMRAEN	FOOD FROM ALDI	GENERAL CORPORATE FUND / COMMUNITY EVENTS	15.00
			CHECK TOTAL	15.00
94498	AMERICAN PUBLIC WORKS ASSOC.	MEMBERSHIP 2014	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	644.00
			CHECK TOTAL	644.00
94499	AQUAFIX	FOAM BUSTER	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	835.56
			CHECK TOTAL	835.56
94500	ARAMARK UNIFORM SERVICE	UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	20.93
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	39.85
		UNIFORM RENTAL SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	18.26
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / FLEET MAINTENANCE	24.16
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	8.73
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	9.26
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	9.00
			CHECK TOTAL	130.19

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94501	BSN SPORTS INC	BASKETBALLS	GENERAL CORPORATE FUND / RECREATION DIVISION	1,937.75
			CHECK TOTAL	1,937.75
94502	ALAN OR DEBORAH BARNHILL	0308340080-01	WATER AND SEWER UTILITY FUND / WATER & SEWER	24.10
			CHECK TOTAL	24.10
94503	BEARING HEADQUARTERS COMPANY	MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	258.96
			CHECK TOTAL	258.96
94504	THE BOELTER COMPANIES	CLEANING SUPPLIES	TAX INCREMENT FINANCING FUND / TAX INCREMENT FI	240.80
			CHECK TOTAL	240.80
94505	BOHN'S ACE HARDWARE	FASTENERS	GENERAL CORPORATE FUND / STREETS DIVISION	29.86
			CHECK TOTAL	29.86
94506	BOTTS WELDING SERVICE	BOLTS	GENERAL CORPORATE FUND / STREETS DIVISION	58.04
			CHECK TOTAL	58.04
94507	JUDITH BROWN	RECREATION INSTRUCTION	RECREATION CENTER FUND / RECREATION CENTER	146.00
			CHECK TOTAL	146.00
94508	BUSS FORD	SEAT BELT	POLICE PROTECTION FUND / POLICE PROTECTION	29.52
			CHECK TOTAL	29.52
94509	CC SECURITY	SERVICE CALL	RECREATION CENTER FUND / RECREATION CENTER	95.00
		WIRELESS DOOR CONTACT	RECREATION CENTER FUND / RECREATION CENTER	49.99
			CHECK TOTAL	144.99
94510	CABAY & COMPANY, INC	SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	46.45
		SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	1,010.18
		SUPPLIES	GENERAL CORPORATE FUND / CITY HALL	218.89
			CHECK TOTAL	1,275.52
94511	CARQUEST AUTO PARTS STORES	BOOT PLIERS	GENERAL CORPORATE FUND / FLEET MAINTENANCE	31.82
		BULBS, FILTERS	GENERAL CORPORATE FUND / STREETS DIVISION	74.44
		FILTERS	GENERAL CORPORATE FUND / STREETS DIVISION	50.05
		HYDRAULIC OIL	GENERAL CORPORATE FUND / STREETS DIVISION	589.00
		HYDRAULIC OIL	PUBLIC PARKS FUND / PUBLIC PARKS	150.00

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94511	CARQUEST AUTO PARTS STORES	HYDRAULIC OIL	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	150.00
		FITTINGS	PUBLIC PARKS FUND / PUBLIC PARKS	53.19
		BLOWER WHEEL	POLICE PROTECTION FUND / POLICE PROTECTION	17.92
		FITTINGS	GENERAL CORPORATE FUND / STREETS DIVISION	46.86
		BATTERY TOOLS	GENERAL CORPORATE FUND / FLEET MAINTENANCE	25.64
		BATTERY TOOLS	GENERAL CORPORATE FUND / FLEET MAINTENANCE	42.22
		BULBS	GENERAL CORPORATE FUND / STREETS DIVISION	37.61
		OIL PUMP	GENERAL CORPORATE FUND / FLEET MAINTENANCE	357.73
		ACTUATOR, BELT	GENERAL CORPORATE FUND / STREETS DIVISION	122.73
		BELT TENSIONER	GENERAL CORPORATE FUND / STREETS DIVISION	56.93
		OIL DRY	GENERAL CORPORATE FUND / STREETS DIVISION	31.60
		TENSIONER	PUBLIC PARKS FUND / PUBLIC PARKS	56.93
		BELT	PUBLIC PARKS FUND / PUBLIC PARKS	36.85
		TORSION BAR MOUNT	GENERAL CORPORATE FUND / STREETS DIVISION	82.54
		WIPER BLADES	GENERAL CORPORATE FUND / STREETS DIVISION	358.12
		CHECK TOTAL	2,372.18	
94512	CHICAGO COFFEE ROASTERY, INC.	CAFE SUPPLIES	PERFORMING ARTS FUND / CAFE	84.00
				CHECK TOTAL
94513	CHICAGO INTERNATIONAL TRUCK	BRACKET	GENERAL CORPORATE FUND / STREETS DIVISION	50.41
		WASHER CAP	GENERAL CORPORATE FUND / STREETS DIVISION	48.00
		VEHICLE REPAIR	GENERAL CORPORATE FUND / STREETS DIVISION	2,998.04
		VEHICLE REPAIR	GENERAL CORPORATE FUND / STREETS DIVISION	186.18
			CHECK TOTAL	3,282.63
94514	CLARK BAIRD SMITH LLP	PROFESSIONAL SERVICES	GENERAL CORPORATE FUND / HUMAN RESOURCES	1,406.25
				CHECK TOTAL
94515	COMCAST CABLE	COMMUNICATIONS	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	269.70
				CHECK TOTAL
94516	COMMONWEALTH EDISON	LIFT STATION	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	95.60
		LIFT STATION	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	57.98
		UTILITY SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	92.00
		UTILITY SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	29.80
		UTILITY SERVICES	TAX INCREMENT FINANCING FUND / TAX INCREMENT FI	2,716.86
		LIFT STATION	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	84.98

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94516	COMMONWEALTH EDISON	LIFT STATION	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	119.55
		LIFT STATION	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	63.50
		LIFT STATION	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	100.01
		UTILITY SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	45.44
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	608.55
		UTILITY SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	89.64
		UTILITY SERVICES	GENERAL CORPORATE FUND / CITY HALL	44.46
		TRAIN DEPO	GENERAL CORPORATE FUND / CITY HALL	143.73
			CHECK TOTAL	4,292.10
94517	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	RECREATION CENTER FUND / RECREATION CENTER	2,434.07
			CHECK TOTAL	2,434.07
94518	JULIE DOERR	RECREATION INSTRUCTOR	RECREATION CENTER FUND / RECREATION CENTER	80.00
			CHECK TOTAL	80.00
94519	ED'S AUTOMOTIVE	TESTING SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	52.00
			CHECK TOTAL	52.00
94520	THE ENCOMPASS GAS GROUP	O2 AND ACETYLENE	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	368.25
			CHECK TOTAL	368.25
94521	ASHLEY ESUNIS	RECREATION INSTRUCTOR	RECREATION CENTER FUND / RECREATION CENTER	135.00
			CHECK TOTAL	135.00
94522	EXCAVATING CONCEPTS, INC.	GREENWOOD AV STORM SEWER IMPRO	CAPITAL IMP. GEN. CORP. FUND / STORMWATER MANAG	38,513.62
		SEMIS/6 WHEELERS +HOURS	GENERAL CORPORATE FUND / STREETS DIVISION	15,445.00
			CHECK TOTAL	53,958.62
94523	NICK FENTON	RECREATION OFFICIAL	GENERAL CORPORATE FUND / RECREATION DIVISION	150.00
		RECREATION OFFICIAL	GENERAL CORPORATE FUND / RECREATION DIVISION	42.00
			CHECK TOTAL	192.00
94524	FIFTH THIRD BANK	ACCT#5569 2600 0163 1912	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	1,443.00
		ACCT#5569 2600 0163 1912	GENERAL CORPORATE FUND / HUMAN RESOURCES	150.00
		ACCT#5569 2600 0163 1912	GENERAL CORPORATE FUND / HUMAN RESOURCES	18.10
		ACCT#5569 2600 0163 1912	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	43.99
		ACCT#5569 2600 0163 1912	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	69.00

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94524	FIFTH THIRD BANK	ACCT#5569 2600 0163 1912	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	699.35
		ACCT#5569 2600 0163 1912	RECREATION CENTER FUND / RECREATION CENTER	345.16
		ACCT#5569 2600 0163 1912	RECREATION CENTER FUND / RECREATION CENTER	39.97
		ACCT#5569 2600 0163 1912	GENERAL CORPORATE FUND / RECREATION DIVISION	59.10
		ACCT#5569 2600 0163 1912	GENERAL CORPORATE FUND / RECREATION DIVISION	515.15
		ACCT#5569 2600 0163 1912	PERFORMING ARTS FUND / OPERA HOUSE	458.09
		ACCT#5569 2600 0163 1912	PERFORMING ARTS FUND / CAFE	49.00
		ACCT#5569 2600 0163 1912	PERFORMING ARTS FUND / OPERA HOUSE	500.00
		ACCT#5569 2600 0163 1912	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	661.13
		ACCT#5569 2600 0163 1912	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	112.99
		ACCT#5569 2600 0163 1912	CAPITAL IMP. GEN. CORP. FUND / GENERAL ADMINIST	213.99
		ACCT#5569 2600 0163 1912	TAX INCREMENT FINANCING FUND / TAX INCREMENT FI	925.00
			CHECK TOTAL	6,303.02
94525	JILL FLORES	RECREATION INSTRUCTOR	RECREATION CENTER FUND / RECREATION CENTER	252.00
			CHECK TOTAL	252.00
94526	FORD HALL COMPANY INC	REPLACEMENT BRUSHES 4 CLARIFIERS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	844.54 1,337.24
			CHECK TOTAL	2,181.78
94527	GAVERS ASPHALT PAVING	LOADER PUSHING SNOW BACK	GENERAL CORPORATE FUND / STREETS DIVISION	7,000.00
			CHECK TOTAL	7,000.00
94528	GAVERS AUTOMOTIVE SERVICE	TOWING SERVICE	GENERAL CORPORATE FUND / STREETS DIVISION	700.00
			CHECK TOTAL	700.00
94529	MATTHEW GLICK	RECREATION OFFICIAL	GENERAL CORPORATE FUND / RECREATION DIVISION	60.00
			CHECK TOTAL	60.00
94530	GRAINGER	MATERIALS	PERFORMING ARTS FUND / OPERA HOUSE	29.25
			CHECK TOTAL	29.25
94531	GRO HORTICULTURAL ENTERPRISES,	FOR SNOW REMOVAL	GENERAL CORPORATE FUND / STREETS DIVISION	4,012.00
		FOR SNOW REMOVAL	GENERAL CORPORATE FUND / STREETS DIVISION	4,440.00
		FOR SNOW REMOVAL	GENERAL CORPORATE FUND / STREETS DIVISION	5,015.00
			CHECK TOTAL	13,467.00

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94532	CHARLES GROVER III	RECREATION OFFICIAL	GENERAL CORPORATE FUND / RECREATION DIVISION	60.00
			CHECK TOTAL	60.00
94533	HACH COMPANY	CHEMICALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	264.42
		CHEMICALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	60.90
		CHEMICALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	97.90
			CHECK TOTAL	423.22
94534	HAMPTON, LENZINI & RENWICK INC	ENGINEERING SERVICES	CAPITAL IMP. GEN. CORP. FUND / STREETS/SIDEWALK	1,183.50
			CHECK TOTAL	1,183.50
94535	HEIMAN FIRE EQUIPMENT	RETURN MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	-109.12
			WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	253.90
			CHECK TOTAL	144.78
94536	JOHN HOCKERSMITH	SERVICE	RECREATION CENTER FUND / RECREATION CENTER	202.50
			CHECK TOTAL	202.50
94537	ICE MOUNTAIN DIRECT	LAB MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	73.64
			CHECK TOTAL	73.64
94538	ILLINOIS DEPARTMENT OF PUBLIC	LICENSE RENEWAL # 003731	RECREATION CENTER FUND / RECREATION CENTER	150.00
			CHECK TOTAL	150.00
94539	IMPERIAL SUPPLIES, LLC	BOLTS- FITTINGS	GENERAL CORPORATE FUND / STREETS DIVISION	215.29
		BOLTS- FITTINGS	PUBLIC PARKS FUND / PUBLIC PARKS	215.28
		BOLTS- FITTINGS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	215.28
		DISCOUNT	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	-2.16
		BOLTS- FITTINGS	PUBLIC PARKS FUND / PUBLIC PARKS	-2.15
		BOLTS- FITTINGS	GENERAL CORPORATE FUND / STREETS DIVISION	-2.15
			CHECK TOTAL	639.39
94540	IN THE SWIM	POOL SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	195.90
			CHECK TOTAL	195.90
94541	INTERSTATE BATTERY	BATTERIES	POLICE PROTECTION FUND / POLICE PROTECTION	187.05
		BATTERIES	GENERAL CORPORATE FUND / STREETS DIVISION	170.90
			CHECK TOTAL	357.95

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94542	JRM DISTRIBUTION LLC	SUPPLIES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	223.51
			CHECK TOTAL	223.51
94543	DALE JANDRON	OFFICIAL'S SERVICES	GENERAL CORPORATE FUND / RECREATION DIVISION	120.00
			CHECK TOTAL	120.00
94544	ANITA JOHNSON	RECREATION INSTRUCTION	RECREATION CENTER FUND / RECREATION CENTER	315.00
			CHECK TOTAL	315.00
94545	DON KAMPS	RECREATION OFFICIAL	GENERAL CORPORATE FUND / RECREATION DIVISION	80.00
			CHECK TOTAL	80.00
94546	JANET KAYSER	RECREATION INSTRUCTION	RECREATION CENTER FUND / RECREATION CENTER	235.00
			CHECK TOTAL	235.00
94547	LEE JENSEN SALES CO	4GAS SENSOR CARTRIDGE	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	275.00
			CHECK TOTAL	275.00
94548	SALLY R. LESCHER	INSTRUCTOR CONTRACT	RECREATION CENTER FUND / RECREATION CENTER	117.00
			CHECK TOTAL	117.00
94549	LIONHEART ENGINEERING	ANNUAL SERIVE TO GENERATORS	GENERAL CORPORATE FUND / CITY HALL	942.51
			CHECK TOTAL	942.51
94550	LLOYD'S PAINT AND PAPER, INC.	MATERIALS	PERFORMING ARTS FUND / OPERA HOUSE	152.99
			CHECK TOTAL	152.99
94551	MDC ENVIRONMENTAL SERVICES	GARBAGE STICKERS	ESCROW FUND / ESCROW ACCOUNT	7,440.00
			CHECK TOTAL	7,440.00
94552	MC CANN INDUSTRIES, INC.	BACKHOE TEETH	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	326.64
			CHECK TOTAL	326.64
94553	MENARDS	CHOPPER/EDGER/HOE	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	25.98
		SPREADER 85 LB ALL SEASON	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	59.98
		MATERIALS & SUPPLIES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	2.97
		MATERIALS & SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	46.12
		MATERIALS & SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	78.11

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94553	MENARDS	PINE-SOL	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	11.84
			CHECK TOTAL	225.00
94554	MONROE TRUCK EQUIPMENT	CABLE	GENERAL CORPORATE FUND / STREETS DIVISION	54.52
		CONTROL HEAD	GENERAL CORPORATE FUND / STREETS DIVISION	1,469.68
		SEAL KITS	GENERAL CORPORATE FUND / STREETS DIVISION	43.87
			CHECK TOTAL	1,568.07
94555	MULTI-BANK SERVICES, LTD.	INVESTMENT SERVICES	GENERAL CORPORATE FUND / GENERAL	148.00
			CHECK TOTAL	148.00
94556	NAPOLI PIZZA	SUPPLIES	GENERAL CORPORATE FUND / RECREATION DIVISION	42.00
			CHECK TOTAL	42.00
94557	FRED'S UPHOLSTERY SHOP	LABOR AND MATERIALS	RECREATION CENTER FUND / RECREATION CENTER	295.00
			CHECK TOTAL	295.00
94558	NORTHWEST STATIONERS	CARTIDGES	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	188.99
			CHECK TOTAL	188.99
94559	NICOR	NS DIEKMAN	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	562.26
			CHECK TOTAL	562.26
94560	STANDARD EQUIPMENT COMPANY	TOWING SERVICE	GENERAL CORPORATE FUND / STREETS DIVISION	464.30
			CHECK TOTAL	464.30
94561	JOSEFINA PALA	RECREATION INSTRUCTOR	RECREATION CENTER FUND / RECREATION CENTER	742.75
			CHECK TOTAL	742.75
94562	P. F. PETTIBONE & COMPANY	PRINTING SERVICES	GENERAL CORPORATE FUND / HUMAN RESOURCES	72.00
			CHECK TOTAL	72.00
94563	POMP'S TIRE SERVICE INC	TIRES	GENERAL CORPORATE FUND / STREETS DIVISION	1,426.28
			CHECK TOTAL	1,426.28
94564	POOLBLU	CHEMICALS	RECREATION CENTER FUND / RECREATION CENTER	356.51
		CHEMICALS	RECREATION CENTER FUND / RECREATION CENTER	645.26
			CHECK TOTAL	1,001.77

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94565	PORT-A-JOHN	RENTAL SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	52.00
			CHECK TOTAL	52.00
94566	PRECISION SERVICES & PARTS,	PULLEY/FAN	GENERAL CORPORATE FUND / FLEET MAINTENANCE	89.80
		SHAFT/HUB	GENERAL CORPORATE FUND / STREETS DIVISION	272.84
		PULLEY	PUBLIC PARKS FUND / PUBLIC PARKS	31.42
		SHAFT/HUB	GENERAL CORPORATE FUND / STREETS DIVISION	272.84
			CHECK TOTAL	666.90
94567	TODD SWARTZLOFF	MEMBERSHIP REFUND	RECREATION CENTER FUND / RECREATION CENTER	24.00
			CHECK TOTAL	24.00
94568	TYLER PURKEY	RECREATION INSTRUCTOR	GENERAL CORPORATE FUND / RECREATION DIVISION	105.00
		RECREATION OFFICIAL	GENERAL CORPORATE FUND / RECREATION DIVISION	60.00
			CHECK TOTAL	165.00
94569	Q AND A REPORTING	REPORTING SERVICES	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	185.10
			CHECK TOTAL	185.10
94570	QUILL CORPORATION	SUPPLIES	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	5.14
		SUPPLIES	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	5.14
		SUPPLIES	GENERAL CORPORATE FUND / HUMAN RESOURCES	5.14
		SUPPLIES	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	5.14
		SUPPLIES	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	5.14
		SUPPLIES	GENERAL CORPORATE FUND / RECREATION DIVISION	5.14
		SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	5.15
		SUPPLIES	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	1.63
		SUPPLIES	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	1.63
		SUPPLIES	GENERAL CORPORATE FUND / HUMAN RESOURCES	1.63
		SUPPLIES	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	1.63
		SUPPLIES	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	62.81
		SUPPLIES	GENERAL CORPORATE FUND / RECREATION DIVISION	1.63
		SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	1.64
			CHECK TOTAL	108.59
94571	DON RAFFEL	REFUND	ESCROW FUND / ESCROW ACCOUNT	20.00
			CHECK TOTAL	20.00

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94572	DAVID REEVE	MATERIALS	PERFORMING ARTS FUND / OPERA HOUSE	84.31
			CHECK TOTAL	84.31
94573	REICHERT CHEVROLET & OLDS	SEAL, RING HANDLE, HARNESS	GENERAL CORPORATE FUND / STREETS DIVISION GENERAL CORPORATE FUND / STREETS DIVISION	231.52 9.29
			CHECK TOTAL	240.81
94574	COLIN RITTER	SCOREKEEPER	GENERAL CORPORATE FUND / RECREATION DIVISION	50.00
			CHECK TOTAL	50.00
94575	JOHN SCHARRES	MEETING EXPENSE	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	60.81
			CHECK TOTAL	60.81
94576	SHAW MEDIA	DISPLAY RETAIL	PERFORMING ARTS FUND / OPERA HOUSE	350.00
			CHECK TOTAL	350.00
94577	SKILLS FIRST SOCCER	SUPER STRIKERS ACTIVITY	GENERAL CORPORATE FUND / RECREATION DIVISION	315.00
			CHECK TOTAL	315.00
94578	STAGE LEFT CAFE	MEETING EXPENSE	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	86.51
			CHECK TOTAL	86.51
94579	STAGE LEFT CAFE	MEETING EXPENSE	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	62.00
			CHECK TOTAL	62.00
94580	STAN'S OFFICE TECHNOLOGIES, IN SERVICE	SERVICE	GENERAL CORPORATE FUND / RECREATION DIVISION GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	149.63 389.00
			CHECK TOTAL	538.63
94581	STERLING CODIFIERS, INC.	2014 HOSTING FEE	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	500.00
			CHECK TOTAL	500.00
94582	DANIEL P. STREIT	JURY DUTY REIMBURSMENT	GENERAL CORPORATE FUND / GENERAL	16.40
			CHECK TOTAL	16.40
94583	THOMPSON'S APPLIANCE	SERVICE	PERFORMING ARTS FUND / OPERA HOUSE	207.48
			CHECK TOTAL	207.48

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94584	THOMPSON ELEVATOR INSPECTION	PIRROS INSPECTION	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	41.00
			CHECK TOTAL	41.00
94585	RENEE TORREZ	SUPPLIES	GENERAL CORPORATE FUND / RECREATION DIVISION	144.00
			CHECK TOTAL	144.00
94586	U. S. A. BLUE BOOK	LAB CHEMICALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	348.90
			CHECK TOTAL	348.90
94587	U. S. TOY CO/ CONSTRUCTIVE	SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	227.10
			CHECK TOTAL	227.10
94588	UNITED LABORATORIES	HI TEMP LESS TACK	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	883.06
		WAHSROOM CLEANER, AND SCENT	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	430.44
		CLEANING SUPPLIES	GENERAL CORPORATE FUND / FLEET MAINTENANCE	428.57
		TRIUMPH RUST CONVERTER	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	281.19
			CHECK TOTAL	2,023.26
94589	UNITED POSTAL SERVICE	METER # 24565138	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	59.65
		METER # 24565138	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	1,032.88
		METER # 24565138	GENERAL CORPORATE FUND / HUMAN RESOURCES	9.50
		METER # 24565138	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	388.18
		METER # 24565138	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	48.46
		METER # 24565138	ADMINISTRATIVE ADJUDICATION / ADMINISTRATIVE AD	40.08
		METER # 24565138	WIRELESS ALARM MONITORING / WIRELESS ALARM MONI	143.81
		METER # 24565138	GENERAL CORPORATE FUND / RECREATION DIVISION	66.43
		METER # 24565138	PERFORMING ARTS FUND / OPERA HOUSE	211.01
			CHECK TOTAL	2,000.00
94590	USA BLUEBOOK	OVERAL AND CLASS E PANTS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	160.06
		CLASS 3 COAT	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	100.95
		ALUM PIPE WRENCH	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	93.27
			CHECK TOTAL	354.28
94591	VALLEY AGGREGATES, LTD	LOADER FOR SNOW	GENERAL CORPORATE FUND / STREETS DIVISION	14,750.00
			CHECK TOTAL	14,750.00
94592	WAL-MART COMMUNITY	SUPPLIES	GENERAL CORPORATE FUND / RECREATION DIVISION	13.45

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94592	WAL-MART COMMUNITY	SUPPLIES	GENERAL CORPORATE FUND / RECREATION DIVISION	29.33
		SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	34.52
		SUPPLIES	GENERAL CORPORATE FUND / RECREATION DIVISION	82.88
		SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	67.17
			CHECK TOTAL	227.35
94593	WESTSIDE MECHANICAL SERVICES	LABOR AND MATERIALS	RECREATION CENTER FUND / RECREATION CENTER	1,511.00
		REPL EVAPORATOR IN POOL	RECREATION CENTER FUND / RECREATION CENTER	9,474.00
		SERVICE	RECREATION CENTER FUND / RECREATION CENTER	395.14
			CHECK TOTAL	11,380.14
94594	CITY OF WOODSTOCK		GENERAL CORPORATE FUND / FLEET MAINTENANCE	206.64
		02110400000	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	44.28
		021104100000	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	54.12
			CHECK TOTAL	305.04
94595	WOODSTOCK HICKSGAS, INC.	LP GAS SUPPLY	GENERAL CORPORATE FUND / STREETS DIVISION	783.41
		LP GAS SUPPLY	WATER AND SEWER UTILITY FUND / WATER TREATMENT	278.24
			CHECK TOTAL	1,061.65
94596	WOODSTOCK INDEPENDENT	PUBLISHING SERVICES	RECREATION CENTER FUND / RECREATION CENTER	190.40
			CHECK TOTAL	190.40
94597	JOSE M. ZAMORANO	SERVICE	RECREATION CENTER FUND / RECREATION CENTER	180.00
		SERVICE	RECREATION CENTER FUND / RECREATION CENTER	170.00
			CHECK TOTAL	350.00
94598	MATT ZINNEN	SCOREKEEPER	GENERAL CORPORATE FUND / RECREATION DIVISION	40.00
			CHECK TOTAL	40.00
94599	DIRECTOR OF THE ILLINOIS STATE	FORFEITURE`	POLICE PROTECTION FUND / POLICE PROTECTION	119.06
			CHECK TOTAL	119.06
94600	LEE GREENWOOD, INC.	FINAL PAYOUT 01-18-14 PERFORM	PERFORMING ARTS FUND / OPERA HOUSE	8,750.00
			CHECK TOTAL	8,750.00
94601	A-ABLE ALARM SERVICE, INC.	LOCKSMITH SERVICE	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	291.00
			CHECK TOTAL	291.00

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94602	A TO Z ENGRAVING	NAMEPLATE	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	11.50
			CHECK TOTAL	11.50
94603	AFFORDABLE COPIER SERVICE	SERVICE	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	150.00
			CHECK TOTAL	150.00
94604	ADVANTAGE TRANSMISSION	TRANSMISSION REPAIR	GENERAL CORPORATE FUND / STREETS DIVISION	212.32
			CHECK TOTAL	212.32
94605	ALZHEIMER'S ASSOCIATION	PROGRAM - THE BASICS	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	50.00
			CHECK TOTAL	50.00
94606	ALZHEIMER'S ASSOCIATION	PROGRAM - CAREGIVER STRESS	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	50.00
			CHECK TOTAL	50.00
94607	ANCHOR INDUSTRIES	MATERIALS	AQUATIC CENTER FUND / AQUATIC CENTER	795.39
			CHECK TOTAL	795.39
94608	ARAMARK UNIFORM SERVICE	UNIFORM RENTAL SERVICES	POLICE PROTECTION FUND / POLICE PROTECTION	31.09
		UNIFORM RENTAL SERVICES	POLICE PROTECTION FUND / POLICE PROTECTION	31.09
		UNIFORM RENTAL SERVICES	POLICE PROTECTION FUND / POLICE PROTECTION	64.43
		UNIFORM RENTAL SERVICES	POLICE PROTECTION FUND / POLICE PROTECTION	31.09
		UNIFORM RENTAL SERVICES	POLICE PROTECTION FUND / POLICE PROTECTION	31.09
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	20.93
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	39.85
		UNIFORM RENTAL SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	18.26
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / FLEET MAINTENANCE	24.16
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	8.73
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	9.26
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	9.00
		UNIFORM RENTAL SERVICES	POLICE PROTECTION FUND / POLICE PROTECTION	31.09
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	20.93
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	39.85
		UNIFORM RENTAL SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	18.26
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / FLEET MAINTENANCE	27.61
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	8.73
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	9.26
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	9.00
			CHECK TOTAL	483.71

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94609	ASSOCIATED ELECTRICAL	SERVICE	RECREATION CENTER FUND / RECREATION CENTER	194.94
		LABOR AND MATERIALS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	165.00
		LABOR AND MAT-AERATOR PUMP	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	1,326.82
		LABOR AND MAT- AMP BREAKERS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	737.23
			CHECK TOTAL	2,423.99
94610	BSF CO	DOOR PINS	GENERAL CORPORATE FUND / STREETS DIVISION	257.30
		DOOR PINS	PUBLIC PARKS FUND / PUBLIC PARKS	257.28
		DOOR PINS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	257.28
			CHECK TOTAL	771.86
94611	BAXTER & WOODMAN, INC.	PROFESSIONAL SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	227.23
			CHECK TOTAL	227.23
94612	BELVIDERE POLICE DEPARTMENT	RANGE RENTAL	POLICE PROTECTION FUND / POLICE PROTECTION	320.00
			CHECK TOTAL	320.00
94613	BOHN'S ACE HARDWARE	SUPPLIES/MATERIALS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	49.76
		SUPPLIES/MATERIALS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	70.37
		SUPPLIES/MATERIALS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	-18.69
		SUPPLIES/MATERIALS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	34.99
		SUPPLIES/MATERIALS	RECREATION CENTER FUND / RECREATION CENTER	43.43
		SUPPLIES/MATERIALS	GENERAL CORPORATE FUND / STREETS DIVISION	0.69
		SUPPLIES/MATERIALS	GENERAL CORPORATE FUND / CITY HALL	49.44
		SUPPLIES/MATERIALS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	12.45
			CHECK TOTAL	242.44
94614	BOTTS WELDING SERVICE	STEEL	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	47.08
			CHECK TOTAL	47.08
94615	BROCK ENTERPRISES, INC.	LADDER BUMPERS	AQUATIC CENTER FUND / AQUATIC CENTER	85.37
			CHECK TOTAL	85.37
94616	JUDITH BROWN	RECREATION INSTRUCTION	RECREATION CENTER FUND / RECREATION CENTER	151.00
			CHECK TOTAL	151.00
94617	BUILDING TECHNOLOGY	ROOF & WATER LEAKAGE EVALUAT	PUBLIC LIBRARY BUILDING FUND / LIBRARY BUILDING	5,000.00
			CHECK TOTAL	5,000.00

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94618	CABAY & COMPANY, INC	SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	275.68
			CHECK TOTAL	275.68
94619	CARQUEST AUTO PARTS STORES	U-JOINT	PUBLIC PARKS FUND / PUBLIC PARKS	18.98
		OIL DISPENSER	GENERAL CORPORATE FUND / FLEET MAINTENANCE	319.99
		FILTERS, BULBS	POLICE PROTECTION FUND / POLICE PROTECTION	58.83
		FILTERS	GENERAL CORPORATE FUND / STREETS DIVISION	100.96
			CHECK TOTAL	498.76
94620	CENTEGRA OCCUPATIONAL HEALTH	TESTING SERVICES	GENERAL CORPORATE FUND / HUMAN RESOURCES	325.00
		TESTING	GENERAL CORPORATE FUND / HUMAN RESOURCES	25.00
			CHECK TOTAL	350.00
94621	CHEMSEARCH	SUPPLIES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	177.37
			CHECK TOTAL	177.37
94622	CITY ELECTRIC SUPPLY	SUPPLIES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	-56.35
		SUPPLIES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	134.46
			CHECK TOTAL	78.11
94623	COMCAST CABLE	COMMUNICATIONS	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	394.85
			CHECK TOTAL	394.85
94624	COMCAST CABLE	COMMUNICATIONS	RECREATION CENTER FUND / RECREATION CENTER	2.13
			CHECK TOTAL	2.13
94625	COMCAST CABLE	COMMUNICATIONS	RECREATION CENTER FUND / RECREATION CENTER	119.90
			CHECK TOTAL	119.90
94626	COMCAST CABLE	COMMUNICATIONS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	79.90
			CHECK TOTAL	79.90
94627	COMMONWEALTH EDISON	UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	40.67
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	177.16
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	204.36
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	81.89
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	138.64
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	52.64

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94627	COMMONWEALTH EDISON	UTILITY SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	124.69
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	59.06
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	72.84
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	34.87
			CHECK TOTAL	986.82
94628	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	400.55
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	238.17
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / WATER TREATMENT	1,787.48
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / WATER TREATMENT	738.50
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	337.60
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	831.43
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / WATER TREATMENT	3,455.51
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	7,475.02
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	311.94
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / WATER TREATMENT	1,232.25
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / WATER TREATMENT	9,143.77
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	16,066.90
			CHECK TOTAL	42,019.12
94629	CRITICAL REACH	ANNUAL FEE	POLICE PROTECTION FUND / POLICE PROTECTION	395.00
			CHECK TOTAL	395.00
94630	DAVE'S SPECIALTY FOODS	PROGRAM - TASTE OF MARDI GRAS	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	300.00
			CHECK TOTAL	300.00
94631	DECRAENE'S SERVICE CENTER	WINCH SERVICE	POLICE PROTECTION FUND / POLICE PROTECTION	50.00
			CHECK TOTAL	50.00
94632	DIXON ENGINEERING, INC	METAL THICKNESS TESTING	WATER AND SEWER UTILITY FUND / WATER TREATMENT	675.00
			CHECK TOTAL	675.00
94633	ALAN DUNKER	EXPENSE REIMBURSEMENT	RECREATION CENTER FUND / RECREATION CENTER	406.21
		EXPENSE REIMBURSEMENT	RECREATION CENTER FUND / RECREATION CENTER	73.63
			CHECK TOTAL	479.84
94634	ENCORE DATA PRODUCTS INC	SUPPLIES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	322.95
			CHECK TOTAL	322.95

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94635	NICK FENTON	RECREATION OFFICIAL	GENERAL CORPORATE FUND / RECREATION DIVISION	180.00
			CHECK TOTAL	180.00
94636	FLOW-TECHNICS	MATERIALS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	770.25
			CHECK TOTAL	770.25
94637	FOREST AWARDS & ENGRAVING	BRASS PLATES	GENERAL CORPORATE FUND / HUMAN RESOURCES	21.75
			CHECK TOTAL	21.75
94638	T. C. FURLONG, INC	SERVICE	PERFORMING ARTS FUND / OPERA HOUSE	183.56
			CHECK TOTAL	183.56
94639	GARY W ANDERSON ARCHITECTS	PROFESSIONAL SERVICES - ROOF	TAX INCREMENT FINANCING FUND / TAX INCREMENT FI	519.80
			CHECK TOTAL	519.80
94640	MATTHEW GLICK	RECREATION OFFICIAL	GENERAL CORPORATE FUND / RECREATION DIVISION	60.00
			CHECK TOTAL	60.00
94641	CAMERON GRISOLIA	SCOREKEEPER	GENERAL CORPORATE FUND / RECREATION DIVISION	30.00
			CHECK TOTAL	30.00
94642	DYLAN GRISOLIA	SCOREKEEPER	GENERAL CORPORATE FUND / RECREATION DIVISION	30.00
			CHECK TOTAL	30.00
94643	CHARLES GROVER III	RECREATION OFFICIAL	GENERAL CORPORATE FUND / RECREATION DIVISION	60.00
			CHECK TOTAL	60.00
94644	HAMPTON, LENZINI & RENWICK INC	ENGINEERING SERVICES	TAX INCREMENT FINANCING FUND / TAX INCREMENT FI	5,432.25
			CHECK TOTAL	5,432.25
94645	JOSEPH HENTGES	WATER/SEWER REFUND	WATER AND SEWER UTILITY FUND / WATER & SEWER	115.05
			CHECK TOTAL	115.05
94646	HIZEL PLUMBING	R.O.W. 317 LAKE ST	ESCROW FUND / ESCROW ACCOUNT	100.00
			CHECK TOTAL	100.00
94647	INTERIOR INVESTMENTS, LLC	EQUIPMENT	POLICE PROTECTION FUND / POLICE PROTECTION	747.15
			CHECK TOTAL	747.15

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94648	INTERSTATE BATTERY	BATTERIES	POLICE PROTECTION FUND / POLICE PROTECTION	85.45
			CHECK TOTAL	85.45
94649	JOHN WHITE STABLES	HORSEBACK RIDING	GENERAL CORPORATE FUND / RECREATION DIVISION	400.00
			CHECK TOTAL	400.00
94650	JS COMMUNICATIONS TECHNOLOGIES	SERVICE CALL	POLICE PROTECTION FUND / POLICE PROTECTION	619.90
			CHECK TOTAL	619.90
94651	DON KAMPS	RECREATION OFFICIAL	GENERAL CORPORATE FUND / RECREATION DIVISION	80.00
			CHECK TOTAL	80.00
94652	LAYNE CHRISTENSEN COMPANY	REINSTALL WELL #10 TESTING WELL 11	WATER AND SEWER UTILITY FUND / WATER/SEWER CAPI WATER AND SEWER UTILITY FUND / WATER/SEWER CAPI	29,740.25 2,184.00
			CHECK TOTAL	31,924.25
94653	HEATHER LIPUT	PROGRAM FEE REFUND	GENERAL CORPORATE FUND / GENERAL	78.00
			CHECK TOTAL	78.00
94654	LIVE OAK MEDIA	MATERIALS	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	8.51
			CHECK TOTAL	8.51
94655	MC ALLISTER EQUIPMENT COMPANY	HOSE	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	212.52
			CHECK TOTAL	212.52
94656	MCHENRY ANALYTICAL WATER	SAMPLE TESTING	WATER AND SEWER UTILITY FUND / WATER TREATMENT	450.00
			CHECK TOTAL	450.00
94657	MC HENRY COUNTY COUNCIL OF	DINNER MEETING EXPENSE	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	185.00
			CHECK TOTAL	185.00
94658	MC HENRY COUNTY DEPARTMENT OF	TEMP HEALTH PERMIT	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	45.00
			CHECK TOTAL	45.00
94659	MCHENRY PUBLIC LIBRARY	REPLACEMENT LOST BOOK	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	19.95
			CHECK TOTAL	19.95
94660	MENARDS	MATERIALS & SUPPLIES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	83.06

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94660	MENARDS	MATERIALS & SUPPLIES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	98.98
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	70.37
		MATERIALS & SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	127.30
		MATERIALS & SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	124.06
		MATERIALS & SUPPLIES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	101.54
		MATERIALS & SUPPLIES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	9.62
		MATERIALS & SUPPLIES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	41.22
			CHECK TOTAL	656.15
94661	METRO PROFESSIONAL PRODUCTS, I	PAPER SUPPLY	GENERAL CORPORATE FUND / FLEET MAINTENANCE	228.09
			CHECK TOTAL	228.09
94662	JOYCE A NARDULLI LLC	PRO SVCS- RETAINER FEE	CAPITAL IMP. GEN. CORP. FUND / STREETS/SIDEWALK	5,254.25
			CHECK TOTAL	5,254.25
94663	MAILFINANCE	RENTAL	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	62.96
			CHECK TOTAL	62.96
94664	CHERYL NIEMO	PROGRAM - MUSIC ACROSS DECADES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	150.00
			CHECK TOTAL	150.00
94665	NIERMAN LANDSCAPE & DESIGN	SNOW REMOVAL, SALT SPREAD	PUBLIC LIBRARY BUILDING FUND / LIBRARY BUILDING	1,330.00
			CHECK TOTAL	1,330.00
94666	NORTH AMERICAN SALT COMPANY	SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,121.25
		SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,118.70
		SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,085.61
		SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,102.58
		SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,010.95
		SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,009.25
		SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,043.19
		SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,098.45
		SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	1,880.46
		SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	1,752.96
			CHECK TOTAL	20,223.40
94667	NORTH EAST MULTI-REGIONAL	TRAINING SERVICES	POLICE PROTECTION FUND / POLICE PROTECTION	50.00
			CHECK TOTAL	50.00

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94668	NORTH SUBURBAN LIBRARY	SERVICE	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	102.39
			CHECK TOTAL	102.39
94669	NICOR	UTILITY-GAS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	1,183.59
		UTILITY-GAS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	80.35
		UTILITY-GAS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	1,991.19
			CHECK TOTAL	3,255.13
94670	OTIS ELEVATOR CO., INC.	MAINTENANCE AGREEMENT	GENERAL CORPORATE FUND / CITY HALL	3,246.72
		MAINTENANCE AGREEMENT	PERFORMING ARTS FUND / OPERA HOUSE	3,292.80
		MAINTENANCE AGREEMENT	POLICE PROTECTION FUND / POLICE PROTECTION	3,430.08
		MAINTENANCE AGREEMENT	PUBLIC LIBRARY BUILDING FUND / LIBRARY BUILDING	3,292.80
			CHECK TOTAL	13,262.40
94671	OVERDRIVE	SERVICE	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	520.86
			CHECK TOTAL	520.86
94672	PRIORITY DISPATCH	TRAINING COURSE	POLICE PROTECTION FUND / POLICE PROTECTION	295.00
			CHECK TOTAL	295.00
94673	PRO-TECH SERVICES	SOUND SERVICES	PERFORMING ARTS FUND / OPERA HOUSE	500.00
			CHECK TOTAL	500.00
94674	TYLER PURKEY	SCOREKEEPER	GENERAL CORPORATE FUND / RECREATION DIVISION	60.00
			CHECK TOTAL	60.00
94675	QUILL CORPORATION	SUPPLIES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	4.05
		SUPPLIES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	17.13
		SUPPLIES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	4.05
		SUPPLIES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	4.05
		SUPPLIES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	1.94
		CASH COUNTER	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	224.99
			CHECK TOTAL	256.21
94676	REICHERT CHEVROLET & OLDS	VEHICLE REPAIR	PUBLIC PARKS FUND / PUBLIC PARKS	850.51
			CHECK TOTAL	850.51
94677	RESEARCH TECHNOLOGY	SUPPLIES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	149.95
			CHECK TOTAL	149.95

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94678	RICCA CHEMICAL COMPANY	LAB SUPPLIES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	385.35
			CHECK TOTAL	385.35
94679	ERIC SCHLEUTERMANN	RECREATION OFFICIAL	GENERAL CORPORATE FUND / RECREATION DIVISION	60.00
			CHECK TOTAL	60.00
94680	DEBORAH SCHOBER	PHONE	GENERAL CORPORATE FUND / HUMAN RESOURCES	240.00
			CHECK TOTAL	240.00
94681	SCHULHOF COMPANY	FAUCET	GENERAL CORPORATE FUND / CITY HALL	175.05
			CHECK TOTAL	175.05
94682	BECKY VIDALES	WATER AEROBICS SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	16.95
			CHECK TOTAL	16.95
94683	SESAC	SESAC PERFORMANCE LICENSE	GENERAL CORPORATE FUND / COMMUNITY EVENTS	561.60
			CHECK TOTAL	561.60
94684	ELIZABETH RYAN	PLA 2014 CONFERENCE	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	425.00
			CHECK TOTAL	425.00
94685	MARY RYAN	CHILDREN LIT WORKSHOP	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	165.00
			CHECK TOTAL	165.00
94686	SMITH ECOLOGICAL SYSTEMS INC.	MATERIALS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	691.02
			CHECK TOTAL	691.02
94687	TIM SPEER	K9 & OFFICER PHOTOS	ESCROW FUND / ESCROW ACCOUNT	400.00
			CHECK TOTAL	400.00
94688	STATELINE DOOR	DOOR REPAIR	GENERAL CORPORATE FUND / FLEET MAINTENANCE	75.00
			CHECK TOTAL	75.00
94689	TOM SULLIVAN	RECREATION OFFICIAL	GENERAL CORPORATE FUND / RECREATION DIVISION	180.00
			CHECK TOTAL	180.00
94690	TRU-LINK	FENCE MATERIALS	AQUATIC CENTER FUND / AQUATIC CENTER	678.74
			CHECK TOTAL	678.74

DATE: 01/24/14  
 TIME: 11:44:47  
 ID: AP490000.WOW

CITY OF WOODSTOCK  
 WARRANT NUMBER 003601

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94691	UELING INSTRUMENT LLC	REPLACE TANK & METER	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	1,218.97
			CHECK TOTAL	1,218.97
94692	ULTRA STROBE COMMUNICATIONS	LIGHT BAR	GENERAL CORPORATE FUND / STREETS DIVISION	205.00
			CHECK TOTAL	205.00
94693	UNDERGROUND PIPE AND VALVE, CO	REPAIR CLAMPS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	1,792.00
			CHECK TOTAL	1,792.00
94694	U. S. A. BLUE BOOK	SUMP PUMP	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	887.55
		JACKETS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	103.47
			CHECK TOTAL	991.02
94695	UNIQUE MANAGEMENT SERVICES, INC	SERVICES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	69.65
			CHECK TOTAL	69.65
94696	UNITED LABORATORIES	MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	1,009.93
		MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	317.72
		MATERIALS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	1,237.95
			CHECK TOTAL	2,565.60
94697	UNITED PARCEL SERVICE	SHIPPING SERVICES	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	137.04
			CHECK TOTAL	137.04
94698	U. S. POST OFFICE	WATER/SEWER POSTAGE	WATER AND SEWER UTILITY FUND / ADMINISTRATION &	950.00
			CHECK TOTAL	950.00
94699	U. S. POST OFFICE	POSTAGE	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	500.00
			CHECK TOTAL	500.00
94700	VERIZON WIRELESS	WIRELESS	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	45.83
		WIRELESS	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	69.18
		WIRELESS	POLICE PROTECTION FUND / POLICE PROTECTION	70.26
		WIRELESS	GENERAL CORPORATE FUND / CITY HALL	11.47
		WIRELESS	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	65.95
		WIRELESS	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	101.25
		WIRELESS	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	30.19
		WIRELESS	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	211.78

FROM CHECK # 94495 TO CHECK # 94715

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94700	VERIZON WIRELESS	WIRELESS	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	147.15
		WIRELESS	GENERAL CORPORATE FUND / RECREATION DIVISION	66.50
		WIRELESS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	96.39
		WIRELESS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	46.79
		WIRELESS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	90.71
			CHECK TOTAL	1,053.45
94701	VIKING CHEMICAL COMPANY	CHEMICALS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	845.00
		CHEMICALS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	906.00
		CHEMICALS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,040.00
			CHECK TOTAL	3,791.00
94702	WALDEN OAKS APARTMENTS	WATER/SEWER REFUND	WATER AND SEWER UTILITY FUND / WATER & SEWER	29.92
			CHECK TOTAL	29.92
94703	WATER SOLUTIONS UNLIMITED	PHOSPHATE	WATER AND SEWER UTILITY FUND / WATER TREATMENT	5,085.00
			CHECK TOTAL	5,085.00
94704	WESTSIDE MECHANICAL SERVICES	RADIO ROOM 911 SVC	POLICE PROTECTION FUND / POLICE PROTECTION	1,044.21
			CHECK TOTAL	1,044.21
94705	PDC LABORATORIES, INC.	LAB CHEMICALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	48.23
			CHECK TOTAL	48.23
94706	CITY OF WOODSTOCK	WATER/SEWER	WATER AND SEWER UTILITY FUND / WATER TREATMENT	147.60
		WATER/SEWER	GENERAL CORPORATE FUND / CITY HALL	59.04
			CHECK TOTAL	206.64
94707	WOODSTOCK COMMUNITY SCHOOL	GASOLINE USAGE	POLICE PROTECTION FUND / POLICE PROTECTION	6,682.00
			CHECK TOTAL	6,682.00
94708	WOODSTOCK COMMUNITY SCHOOL	GASOLINE USAGE	GENERAL CORPORATE FUND / FLEET MAINTENANCE	76.59
		GASOLINE USAGE	PERFORMING ARTS FUND / OPERA HOUSE	36.49
		GASOLINE USAGE	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	134.41
			CHECK TOTAL	247.49
94709	WOODSTOCK FINE ARTS ASSN.	CREATIVE LIVING 1/16/14	ESCROW FUND / ESCROW ACCOUNT	4,757.67
			CHECK TOTAL	4,757.67

DATE: 01/24/14  
TIME: 11:44:47  
ID: AP490000.WOW

CITY OF WOODSTOCK  
WARRANT NUMBER 003601

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FROM CHECK # 94495 TO CHECK # 94715

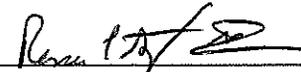
CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
94710	WOODSTOCK HICKSGAS, INC.	LP GAS SUPPLY	PUBLIC PARKS FUND / PUBLIC PARKS	511.38
		LP GAS SUPPLY	PUBLIC PARKS FUND / PUBLIC PARKS	724.14
			CHECK TOTAL	1,235.52
94711	WOODSTOCK INDEPENDENT	PUBLISHING SERVICES	PERFORMING ARTS FUND / OPERA HOUSE	330.00
		PUBLISHING SERVICES	RECREATION CENTER FUND / RECREATION CENTER	305.00
			CHECK TOTAL	635.00
94712	WOODSTOCK POWER EQUIPMENT, INC	CHAIN SAW PARTS	PUBLIC PARKS FUND / PUBLIC PARKS	63.25
		COVER	PUBLIC PARKS FUND / PUBLIC PARKS	75.95
		SPRING	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	5.00
			CHECK TOTAL	144.20
94713	JOSE M. ZAMORANO	SERVICE	RECREATION CENTER FUND / RECREATION CENTER	175.00
			CHECK TOTAL	175.00
94714	RYAN ZINNEN	SCOREKEEPER	GENERAL CORPORATE FUND / RECREATION DIVISION	20.00
			CHECK TOTAL	20.00
94715	NICHOLAS WEBER	POSTAGE	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	14.55
			CHECK TOTAL	14.55
			WARRANT TOTAL	377,825.11

City of Woodstock  
Warrant No. 3601

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer



City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 4<sup>th</sup> day of February, 2014.

City Clerk

Mayor

DATE: 01/28/14  
TIME: 15:45:59  
ID: PR490000.WOW

CITY OF WOODSTOCK  
CHECK WARRANT REPORT

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NUMBER 3602

PAYROLL CHECKS FROM 01/25/2014 TO 01/29/2014

CHECK #	EMPLOYEE NAME	NET PAY
113252	VOIDED CHECK	
113253	EMPLOYEE ADVANCE	432.83
113254	AFLAC	1,412.19
113255	CHILD SUPPORT/FOURDYCE	219.23
113256	CHILD SUPPORT - WESOLEK	495.91
113257	DEFERRED INCOME	6,026.34
113258	FEDERAL TAXES	91,746.65
113259	FLEX PLAN - HEALTH INS. DEP.	7,945.33
113260	FLEX PLAN	4,709.44
113261	GARNISHMENT-J VASQUEZ	204.34
113262	DEDUCTION - AMATI	37.50
113263	REC CENTER HEALTH CLUB	635.00
113264	ILLINOIS MUNICIPAL RETIREMENT	99,707.01
113265	IMRF LIFE INSURANCE	409.00
113266	IMRF SLEP ACCOUNT	2,205.90
113267	IMRF VOL. ADD. CONTRIBUTION	1,605.44
113268	LIFE INSURANCE	531.70
113269	PROCESSING FEE	5.00
113270	POLICE PENSION	22,939.92
113271	POLICE UNION DUES	1,634.00
113272	PUBLIC WORKS - ADMIN DUES	2,528.49
113273	PUBLIC WORKS - MEMBERSHIP DUES	835.67
113274	RETIREMENT SAVINGS PLAN	1,114.74
113275	STATE TAX	17,617.45
113276	UNITED WAY CONTRIBUTIONS	162.00
113277	VISION PLAN	893.67
113278	WATER/SEWER VIDALES	25.00
113279	WISCONSIN STATE TAXES	1,158.57
113280	WATER/SEWER PARKER	20.00
113281	WATER/SEWER VASQUEZ	25.00
TOTAL	WITHHOLDING	267,283.32
CITY MANAGER		
113156	STELFORD III, ROSCOE	1,059.62
TOTAL	CITY MANAGER	1,059.62
COMMUNITY & ECON DEVELOPMENT		
113157	BAKER, NANCY	695.78
113158	KASTNER, JAMES	425.74
113159	LIMBAUGH, DONNA	386.03
113160	MAYER, JOSEPH	374.67
113161	STREIT JR., DANIEL	5.69
TOTAL	COMMUNITY & ECON DEVELOPMENT	1,887.91
FINANCE		
113162	STRACZEK, WILLIAM	504.90
TOTAL	FINANCE	504.90
STREETS		
113163	BEHM, DALE	736.09

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CITY OF WOODSTOCK  
CHECK WARRANT REPORT

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PAYROLL CHECKS FROM 01/25/2014 TO 01/29/2014

CHECK #	EMPLOYEE NAME	NET PAY
-----		
STREETS		
113164	BURGESS, JEFFREY	1,448.89
113165	BURGESS, JEFFREY	394.17
113166	FLAHIVE, TROY M	538.48
113167	LOMBARDO, JAMES	450.31
113168	LYNK, CHRIS	542.26
113169	MARTINEZ JR, MAURO	601.71
113170	MCCAHILL, NICHOLAS	10.07
113171	PIERCE, BARRY	822.75
113172	SCHACHT, TREVOR	519.31
113173	VIDALES, ROGER	57.23
113174	VIDALES, ROGER	937.13
113175	VIDALES, ROGER	300.37
113176	WOJTECKI, KEITH	552.22
TOTAL STREETS		7,910.99
FLEET MAINTENANCE		
113177	KREUTZ III, WILLIAM	2,072.72
113178	KREUTZ III, WILLIAM	473.65
113179	LAMZ, ROBERT	511.73
113180	SCARPACE, SHANE	1,277.49
113181	SCARPACE, SHANE	266.90
TOTAL FLEET MAINTENANCE		4,602.49
PUBLIC WORKS ADMINISTRATION		
113182	VAN LANDUYT, JEFFREY J.	955.70
113183	WILSON, ALAN	186.53
TOTAL PUBLIC WORKS ADMINISTRATION		1,142.23
RECREATION CENTER		
113184	AKERS, LAUREN	58.21
113185	DIAZ, ARTURO	336.95
113186	DUNKER, ALAN	517.90
113187	FENTON, NICKOLAS	117.89
113188	GUZMAN, AYESHAH	218.05
113189	LEITZEN, ABBY-GALE	88.98
113190	LISK, MARY LYNN	477.69
113191	MCEWAN, DAN	86.81
113192	O'CONNOR, MOLLY	142.78
113193	REESE, AIMEE	302.85
113194	RUTKOWSKI, STEPHANIE	44.13
113195	SCHMITT, RONALD	249.90
113196	VIDALES, REBECCA	2.89
113197	ZINNEN, JOHN DAVID	865.66
TOTAL RECREATION CENTER		3,510.69
AQUATIC CENTER		
113198	SARICH, ERIN	272.04
113199	SEIBEL, DANIEL	66.51
TOTAL AQUATIC CENTER		338.55
POLICE		

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CITY OF WOODSTOCK  
CHECK WARRANT REPORT

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PAYROLL CHECKS FROM 01/25/2014 TO 01/29/2014

CHECK #	EMPLOYEE NAME	NET PAY
-----		
POLICE		
113200	AMATI, CHARLES	922.61
113201	BERNSTEIN, JASON	734.20
113202	DOLAN, RICHARD	663.24
113203	EICHINGER, PATRICIA	725.84
113204	KAROLEWICZ, ROBIN	666.47
113205	KAROLEWICZ, ROBIN	392.64
113206	LANZ II, ARTHUR	861.95
113207	LEARD, DENNIS	853.17
113208	LIEB, JOHN	999.15
113209	LOWEN, JR., ROBERT	123.02
113210	MARSHALL, SHANE	822.46
113211	PETERSON, CHAD	558.96
113212	SCHMIDTKE, ERIC	552.39
113213	SPITZER, FREDERICK	308.68
113214	WESOLEK, DANIEL	821.61
	TOTAL POLICE	10,006.39
HUMAN RESOURCES		
113215	WILLCOCKSON, TERESA	553.25
	TOTAL HUMAN RESOURCES	553.25
PARKS		
113216	HOADLEY, ROBERT	788.40
113217	LESTER, TAD	518.43
113218	MASS, STANLEY PHILIP	667.07
113219	MASS, STANLEY PHILIP	532.03
113220	MECKLENBURG, JOHN	466.34
113221	O'LEARY, PATRICK	1,709.29
113222	O'LEARY, PATRICK	364.14
113223	SULLIVAN, JILL A	785.36
	TOTAL PARKS	5,831.06
OPERA HOUSE		
113224	BOURGEOIS-KUIPER, SAHARA	186.32
113225	CAMPBELL, DANIEL	1,566.06
113226	CLAUSSEN, KATIE R	188.16
113227	CREIGHTON, SCOTT	398.96
113228	FOSSE, ROBERT	316.85
113229	GREENLEAF, MARK	1,667.51
113230	GREENLEAF, MARK	651.01
113231	WELLS, GAIL	205.08
113232	MYERS, MARVIN	268.27
113233	REEVE, DAVID	536.37
113234	SCHARRES, JOHN	933.77
113235	WHITE, CYNTHIA	301.98
	TOTAL OPERA HOUSE	7,220.34
LIBRARY		
113236	FEE, JULIE	1,504.42
113237	ICKES, RICHARD	128.11

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CITY OF WOODSTOCK  
CHECK WARRANT REPORT

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PAYROLL CHECKS FROM 01/25/2014 TO 01/29/2014

CHECK #	EMPLOYEE NAME	NET PAY
-----		
LIBRARY		
113238	IHSSEN, CLARISSA	142.67
113239	MOORHOUSE, PAMELA	221.88
113240	O'LEARY, CAROLYN	296.39
113241	PALMQUIST, PEGGY	220.15
113242	REYES-VILLANUEVA, ENGEL S	85.22
TOTAL LIBRARY		2,598.84
WATER TREATMENT		
113243	HOFFMAN, THOMAS	242.25
113244	LESTER, RICKY	254.87
TOTAL WATER TREATMENT		497.12
WASTEWATER TREATMENT		
113245	BAKER, WAYNE	179.88
113246	HANSELL, SUSAN	225.68
TOTAL WASTEWATER TREATMENT		405.56
SEWER & WATER MAINTENANCE		
113247	DE WANE, TIMOTHY	1,963.21
113248	DE WANE, TIMOTHY	424.10
113249	MAJOR, STEPHEN	375.34
113250	MASS, ADAM	1,174.48
113251	PARKER, SHAWN	94.45
TOTAL SEWER & WATER MAINTENANCE		4,031.58
TOTAL ALL CHECKS		319,384.84

DATE: 01/28/14  
TIME: 10:20:31  
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CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

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LAST NAME	FIRST NAME	EMP NUM	S S N	LOAD AMOUNT	BANK	ACCOUNT #	TYPE
AMRAEN	MONICA			949.63			
MITCHELL	DIANNE			69.88			
SMILEY	CINDY			610.00			
SMILEY	CINDY			1087.29			
STELFORD III	ROSCOE			3307.14			
BAKER	NANCY			1964.36			
BERTRAM	JOHN			1894.68			
CARLSON	CORT			2293.05			
DAY	DONOVAN			1391.59			
DAY	DONOVAN			70.00			
KASTNER	JAMES			400.00			
KASTNER	JAMES			125.00			
KASTNER	JAMES			100.00			
KASTNER	JAMES			300.00			
KASTNER	JAMES			1002.12			
KASTNER	JAMES			225.00			
LIMBAUGH	DONNA			100.00			
LIMBAUGH	DONNA			1293.16			
MAYER	JOSEPH			1084.88			
STREIT JR.	DANIEL			30.00			
STREIT JR.	DANIEL			1475.55			
WALKINGTON	ROB			1863.84			
BAYER	PATRICIA			461.27			
CHRISTENSEN	PAUL N			550.00			
CHRISTENSEN	PAUL N			1771.48			
LIEB	RUTH ANN			1338.21			
LISK	KATE LYNN			400.58			
MCELMEEL	DANIEL			1653.33			
STRACZEK	WILLIAM			1520.66			
WOODRUFF	CARY			1061.76			
BEHM	DALE			2081.61			
BRINK	ADAM			1108.73			
BURGESS	JEFFREY			1448.66			
FLAHIVE	TROY M			984.76			
LOMBARDO	JAMES			856.61			
LYNK	CHRIS			936.82			
MARTINEZ JR	MAURO			860.43			
MCCAILL	NICHOLAS			200.00			
MCCAILL	NICHOLAS			777.87			
PIERCE	BARRY			1249.92			
SCHACHT	TREVOR			862.02			
VIDALES	ROGER			1213.30			
WOJTECKI	KEITH			955.39			
LAMZ	ROBERT			1187.04			
HOWIE	JANE			400.00			

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CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

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LAST NAME	FIRST NAME	EMP NUM	S S N	LOAD AMOUNT	BANK	ACCOUNT #	TYPE
HOWIE	JANE			1001.53			
RUSCKO	PAUL R			2621.55			
VAN LANDUYT	JEFFREY J.			250.00			
VAN LANDUYT	JEFFREY J.			2434.09			
WILSON	ALAN			2402.31			
BAIRD	LEAH			300.53			
BLONIARZ	JESSICA			294.99			
CORTES	VICTOR M			151.94			
DEDUAL	BELINDA			86.81			
DUNKER	ALAN			1425.15			
FORST	HANNAH			82.57			
FRIESEN	ANNA			260.08			
FUENTES	KARINA			296.94			
GROVER	CHARLES (TREY)			339.08			
HICKS	MICHAEL S			282.85			
KARAFI	JESSIE			201.69			
KARAFI	JORIE			249.13			
LISK	MARY LYNN			699.21			
SCHEIDLER	TAYLOR			34.23			
TORREZ	RENEE			1312.37			
VIDALES	REBECCA			1627.70			
ZAMORANO	GUILLERMO			303.82			
ZINNEN	JOHN DAVID			2439.11			
JANIGA	JOSEPH			218.75			
LUCKEY	DALE			233.39			
LUCKEY, JR.	HARRY			378.02			
MONACK	KIM			274.29			
PALOS	ERNIE			161.64			
PIERCE	LARRY			260.85			
RANDECKER	JULIE			127.25			
AMATI	CHARLES			443.58			
AMATI	CHARLES			1437.27			
BERNSTEIN	JASON			2007.48			
BRANUM	ROBBY			2152.13			
CARRENO	MARIA YESENIA			206.00			
CARRENO	MARIA YESENIA			200.00			
CARRENO	MARIA YESENIA			1223.75			
CIPOLLA	CONSTANTINO			100.00			
CIPOLLA	CONSTANTINO			2147.67			
DAVIS	GLEN A			679.54			
DEMPSEY	DAVID			2043.66			
DIFRANCESCA	JAN			1429.99			
DOLAN	RICHARD			2435.71			
EICHINGER	PATRICIA			1567.06			
EISELSTEIN	FRED			350.00			

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TIME: 10:20:31  
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CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

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LAST NAME	FIRST NAME	EMP NUM	S S N	LOAD AMOUNT	BANK	ACCOUNT #	TYPE
EISELSTEIN	FRED			1916.47			
FALAT II	MITCHELL			650.00			
FALAT II	MITCHELL			1692.85			
FINK	CORY			2101.23			
FOURDYCE	JOSHUA			1961.14			
FREUND	SHARON L			1333.12			
GALLAGHER	KATHLEEN			1410.54			
GUSTIS	MICHAEL			1250.00			
GUSTIS	MICHAEL			908.56			
HENRY	DANIEL			2072.36			
HESS	GLENN			895.38			
HESS	PAMELA			1360.50			
KARNATH	MICHAEL			1765.99			
KAROLEWICZ	ROBIN			1419.62			
KOPULOS	GEORGE			2263.76			
LANZ II	ARTHUR			2425.54			
LATHAM	DANIEL			50.00			
LATHAM	DANIEL			220.00			
LATHAM	DANIEL			2420.09			
LEARD	DENNIS			2735.85			
LIEB	JOHN			25.00			
LIEB	JOHN			25.00			
LIEB	JOHN			200.00			
LIEB	JOHN			1863.13			
LIEB	JOHN			400.00			
LINTNER	WILLIAM			1885.84			
LOWEN, JR.	ROBERT			2889.24			
MARSHALL	SHANE			2278.79			
MORTIMER	JEREMY			2153.53			
MUEHLFELT	BRETT			2152.17			
NAATZ	CHRISTOPHER			1412.23			
NIEDZWIECKI	MICHAEL			20.00			
NIEDZWIECKI	MICHAEL			1359.93			
PARSONS	JEFFREY			1550.00			
PARSONS	JEFFREY			955.36			
PAULEY	DANIEL			2249.94			
PETERSON	CHAD			1428.45			
PRITCHARD	ROBERT			530.30			
PRITCHARD	ROBERT			1810.90			
RAPACZ	JOSHUA			175.00			
RAPACZ	JOSHUA			1829.68			
REED	TAMARA			1319.54			
REITZ, JR.	ANDREW			2291.53			
SCHMIDTKE	ERIC			2153.38			
SCHRAW	ADAM			2360.34			

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CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

PAGE: 8

LAST NAME	FIRST NAME	EMP NUM	S S N	LOAD AMOUNT	BANK	ACCOUNT #	TYPE
SOTO	TAMI			1047.82			
SPITZER	FREDERICK			25.00			
SPITZER	FREDERICK			2633.11			
MCKENDRY	AMY			25.00			
MCKENDRY	AMY			25.00			
MCKENDRY	AMY			1585.03			
TIETZ	KEVIN			1554.84			
VALLE	SANDRA			1912.77			
VORDERER	CHARLES			2015.16			
WALKER	NATALIE			1389.91			
WESOLEK	DANIEL			1844.86			
MAY	JILL E			726.69			
SCHOBER	DEBORAH			120.00			
SCHOBER	DEBORAH			2650.31			
WILLCOCKSON	TERESA			1536.45			
BIRDSSELL	CHRISTOPHER			1487.67			
EDDY	BRANDON			100.00			
EDDY	BRANDON			1194.97			
HOADLEY	ROBERT			2377.26			
LESTER	TAD			1161.31			
MASS	STANLEY PHILIP			550.00			
MECKLENBURG	JOHN			1753.33			
SPRING	TIMOTHY			956.02			
BARRY	ELIZABETH			30.00			
BARRY	ELIZABETH			185.92			
BEAUDINE	BRUCE			297.87			
BETH	RAYMOND			259.91			
BROUILLETTE	RICHARD			97.57			
CANTY	NANCY NOVY			33.83			
CREIGHTON	SCOTT			1151.45			
GERVAIS	MARIANNE			97.14			
GRANZETTO	GERALDINE			800.37			
LYON	LETITIA			30.91			
MCCORMACK	JOSEPH			329.11			
PANNIER	LORI ANN			298.54			
REEVE	DAVID			1720.09			
ROGERS	FLOYD			291.26			
SCHARRES	JOHN			2720.59			
STEINKAMP	LORRAINE			864.03			
WIEGEL	DANIEL M			342.89			
BERGESON	PATRICIA			216.57			
BRADLEY	KATHERINE			90.00			
BRADLEY	KATHERINE			534.57			
DAWDY	KIRK			1269.08			
DREYER	TRUDIE			634.74			

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CITY OF WOODSTOCK  
DIRECT DEPOSIT AUDIT REPORT

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LAST NAME	FIRST NAME	EMP NUM	S S N	LOAD AMOUNT	BANK	ACCOUNT #	TYPE
HANSEN	MARTHA			1171.95			
HOYT	MARY J			172.95			
KAMINSKI	SARAH			472.68			
KNOLL	LINDA			505.83			
MILLER	LISA			476.28			
MOORHOUSE	PAMELA			1750.49			
MORO	PAMELA			759.59			
O'LEARY	CAROLYN			1276.80			
PALMER	STEPHANIE			851.31			
PLATT	CLAUDIA			526.97			
REWOLDT	BAILEY S			299.10			
RYAN	ELIZABETH			1145.03			
RYAN	MARY M			1149.07			
SMILEY	BRIAN			267.48			
SUGDEN	MARY			697.79			
SUGDEN	MARY			200.00			
TOTTON SCHWARZ	LORA			200.00			
TOTTON SCHWARZ	LORA			1486.22			
WEBER	NICHOLAS P			2467.99			
ZAMORANO	CARRIE			1212.96			
GARRISON	ADAM			1278.82			
HOFFMAN	THOMAS			1000.00			
LESTER	RICKY			1300.00			
SMITH	WILLIAM			200.00			
SMITH	WILLIAM			1733.44			
WHISTON	TIMOTHY			1322.13			
BAKER	WAYNE			1640.81			
BOLDA	DANIEL			1316.94			
GEORGE	ANNE			250.00			
GEORGE	ANNE			1642.60			
HANSELL	SUSAN			903.79			
SHEAHAN	ADAM			100.00			
SHEAHAN	ADAM			1307.64			
VIDALES	HENRY			53.00			
VIDALES	HENRY			1411.45			
GROH	PHILLIP			1383.91			
MAJOR	STEPHEN			20.00			
MAJOR	STEPHEN			1202.76			
MAXWELL	ZACHARY			947.08			
PARKER	SHAWN			60.00			
PARKER	SHAWN			1917.54			
VASQUEZ, JR.	JOE			874.39			
WALTERS	JASON			1126.98			
WEGENER	JAMES			1278.59			

TOTAL AMOUNT OF DIRECT DEPOSITS 233196.92

Total # of Employees: 179

Total # of Direct Deposits 224

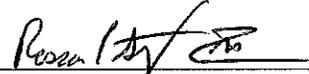
City of Woodstock  
Warrant No. 3602 Page: 10  
Payroll Checks from 01/25/14 To 01/29/2014

Total All Checks	319,384.84
Total Direct Deposits Per Audit Report	233,196.92
Grand Total of Payroll	552,581.76

**City of Woodstock**  
**Warrant No. 3602**

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 4<sup>th</sup> day of February, 2014.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

WOODSTOCK, ILLINOIS

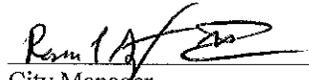
MOTOR FUEL TAX WARRANT #530

February 4, 2014

<u>Check #</u>	<u>Issued To</u>	<u>Issued For</u>	<u>Amount</u>
1387	Hampton, Lenzini & Renwick, Inc.	Engineering	\$ 4,308.71
1388	Morton Salt, Inc.	Ice Control Material	\$ 32,834.81
	<b>Total</b>		<b>\$ 37,143.52</b>

All items tabulated above and before are proper expenses due from the City of Woodstock for services rendered or materials furnished to the City of Woodstock.

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 4<sup>th</sup> day of February, 2014.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor



**Police Department**  
Robert W. Lowen, Chief of Police  
656 Lake Avenue  
Woodstock, Illinois 60098

phone 815.338.6787  
fax 815.334.2275  
policedept@woodstockil.gov  
www.woodstockil.gov

To: Mr. Roscoe C. Stelford, City Manager  
From: Robert W. Lowen, Chief of Police  
Re: December 2013 Monthly Report  
Date: January 21, 2014

This monthly report for December 2013 concludes the calendar year. A review of data compiled finds that the Police Department responded to 617 fewer calls for service in 2013 as compared with 2012, a 5% reduction. There were 213 fewer reported crimes in 2013 as compared with 2012, a 23% reduction in reported crime. While most areas of reported crime saw reductions, thefts and criminal damage to property experienced the greatest decreases. Criminal arrests were down 23% while traffic arrests increased by 14%. Traffic accidents increased slightly for the year with 765 accidents experienced in 2013 compared to 744 accidents in 2012. The 4<sup>th</sup> fatal traffic accident of the year was experienced during the month at Route 14 and Doty Road.

The DARE/GREAT Officer Michael Gustis concluded the year at Olson, Dean, Prairiewood and Greenwood Elementary Schools discussing the importance of making safe and healthy choices. School Resource Officer Jeremy Mortimer continues to split his time between Woodstock and Woodstock North High Schools. A number of compliments have been received from both student's parents as well as school staff on the performance of both Officer Gustis and Officer Mortimer.

Canine Officer Ray Lanz and "Brinx" have concluded their tenure as the Canine Unit after seven years of service to the City of Woodstock. Some of the highlights of their tenure include 13 school searches and 25 public demonstrations; 308 arrests; \$57,000 in seizure holds on U.S. Currency; 305 items of drug paraphernalia; 8.5 pounds of cannabis; 1.75 pounds of cocaine and over 100 assists to surrounding local, state and federal law enforcement agencies. Ray and "Brinx" will be honored with a City Council Proclamation in January 2014.

The Investigations Division remains proactive with periodic alcohol, tobacco, synthetic drug and sex offender checks and inspections. A number of high profile cases were concluded successfully during the year including one homicide and a number of sexual assault and child pornography investigations.



**NATIONAL TRUST**  
for HISTORIC PRESERVATION®  
DOZEN DISTINCTIVE  
DESTINATIONS 2007

*Woodstock is proud to have been recognized as a 2007 Distinctive Destination  
by the National Trust for Historic Preservation*

**Page Two**  
**Woodstock Police Department**  
**December 2013 Monthly Report**

The Communications Division welcomed new Telecommunicator Tami Soto who replaced one of the retiring Telecommunicators. A second Telecommunicator is scheduled to be hired in February of 2014.

The Coffee with the Chief Program featured the new Canine Unit, Officer David Dempsey and "Jax." A number of personnel participated in the annual Shop with a Cop Program; Christmas Clearing House events; the opening of the Dog Park in Bull Valley and the Christmas Parade.

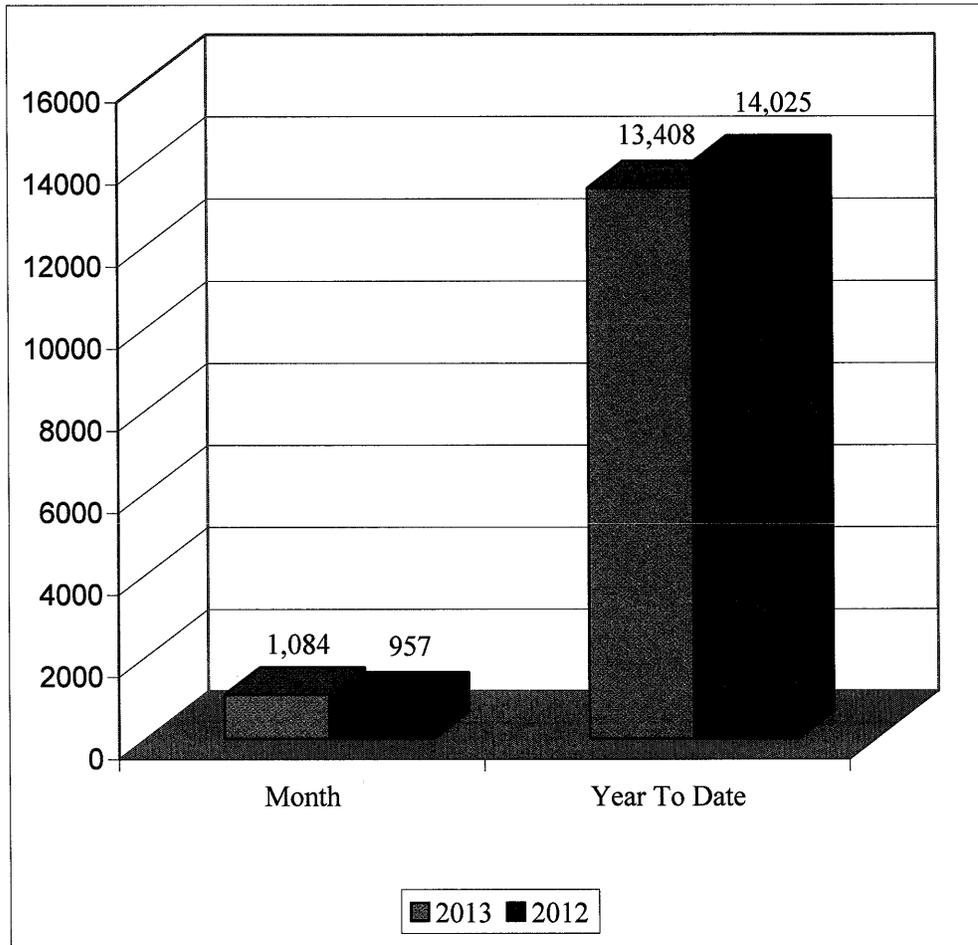
The Police Department looks forward to the challenges of 2014 with great anticipation as the Department continues to work to provide the highest quality of police services by working with our Community to address issues impacting the safety, security and well-being of the City of Woodstock.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert W. Lowen". The signature is fluid and cursive, with a large initial "R" and "L".

Robert W. Lowen  
Chief of Police

# CITY OF WOODSTOCK POLICE DEPARTMENT DECEMBER 2013 MONTHLY REPORT

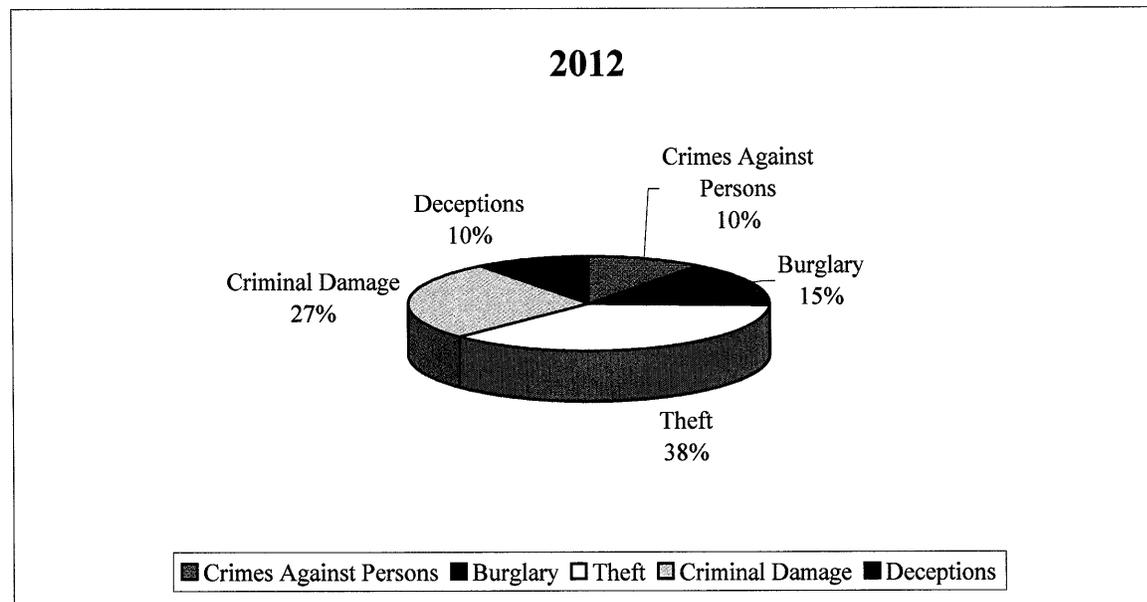
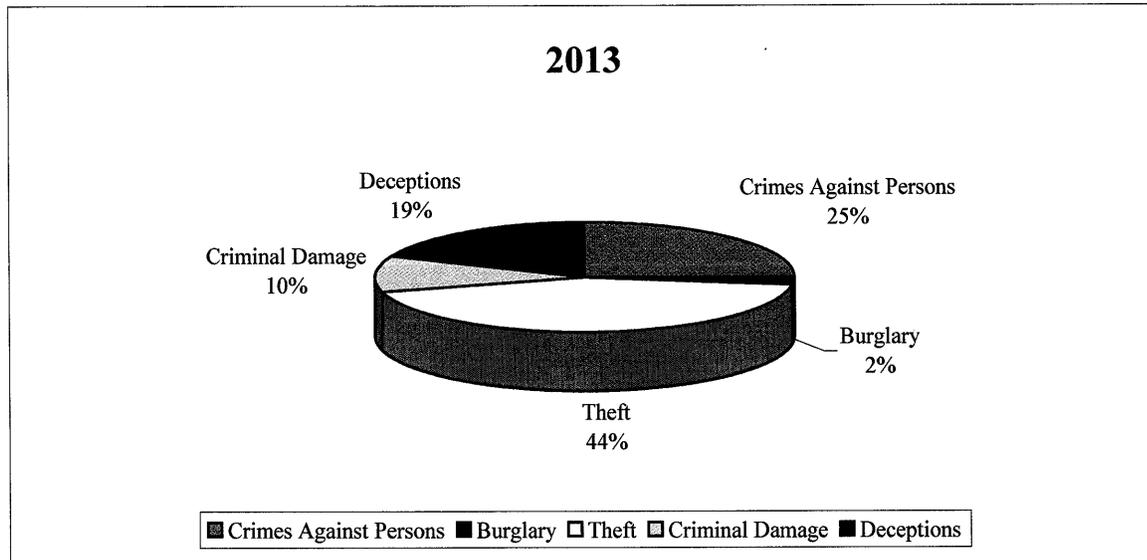


## CALLS FOR POLICE SERVICE

**WOODSTOCK POLICE DEPARTMENT  
DECEMBER 2013 MONTHLY REPORT**

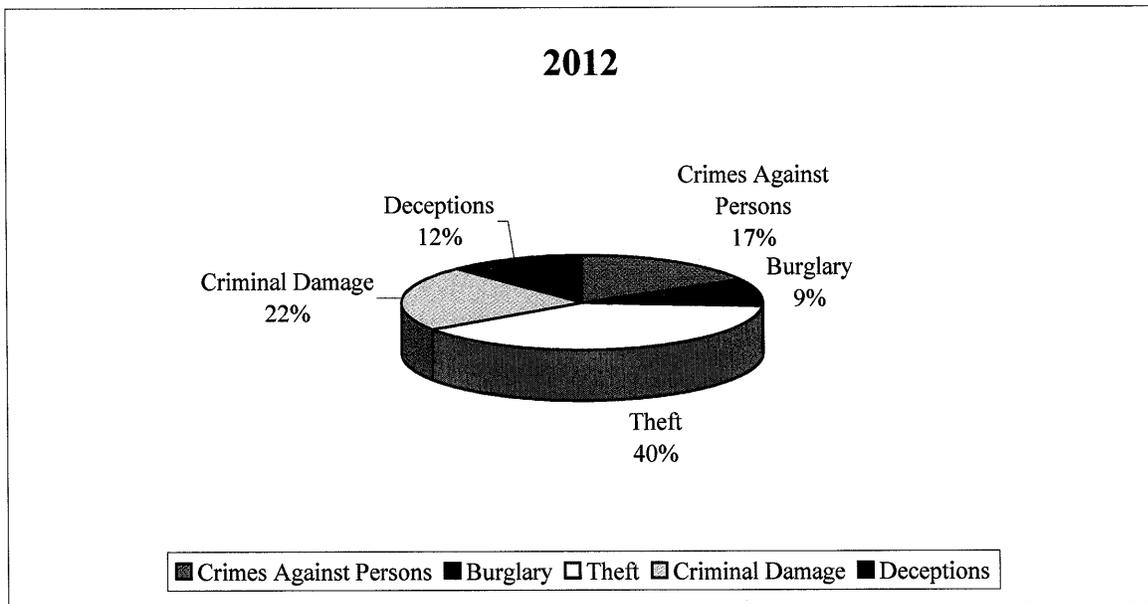
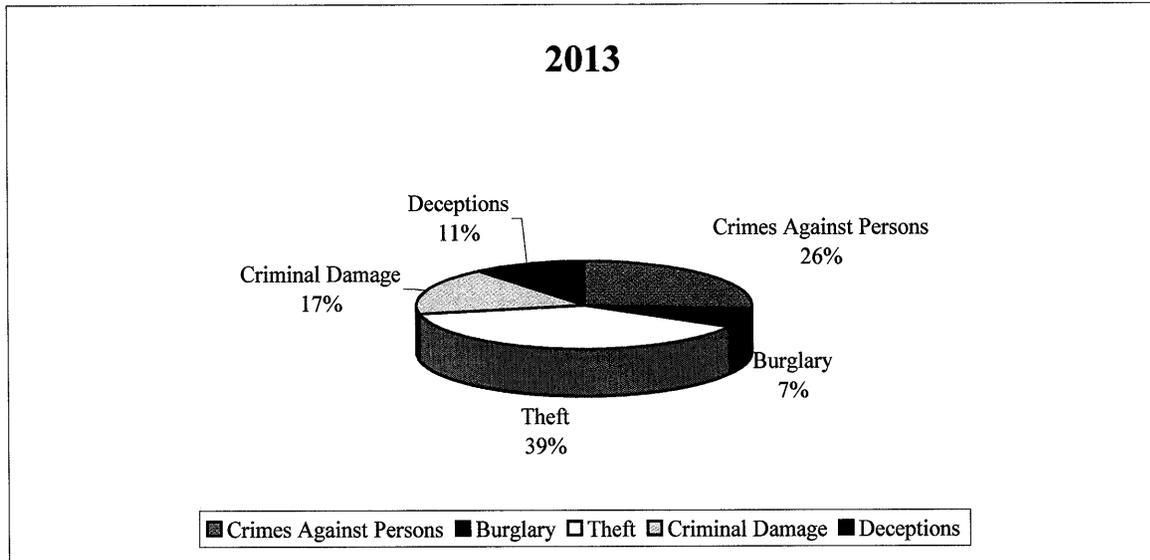
<b>REPORTED CRIME CATEGORIES</b>	<b>Month 2013</b>	<b>Month 2012</b>	<b>Year to Date 2013</b>	<b>Year to Date 2012</b>
<b>CRIMES AGAINST PERSONS</b>				
Homicide	0	0	1	0
Criminal Sexual Abuse	3	2	35	31
Robbery	0	0	1	5
Battery	9	5	190	129
Assault	0	1	12	26
Reckless Homicide	0	0	0	0
<b>CRIMES AGAINST PROPERTY</b>				
Burglary	0	1	7	13
Burglary to Residence	0	2	15	29
Burglary to Vehicle	1	9	41	61
<b>THEFTS</b>				
Felony	1	8	57	73
Misdemeanor	11	17	171	264
Retail Theft	9	4	120	100
Motor Vehicle Theft	0	0	4	3
<b>CRIMINAL DAMAGE TO PROPERTY</b>				
Felony	2	3	27	30
Misdemeanor	3	17	128	220
Arson	0	1	2	2
<b>DECEPTIONS</b>				
Deceptive Practice	2	1	8	9
Forgery	1	2	15	29
Theft of Labor / Service	0	1	2	12
All Other Deceptions	6	4	73	86
<b>TOTAL CRIMES REPORTED</b>	<b>48</b>	<b>78</b>	<b>909</b>	<b>1,122</b>

# CITY OF WOODSTOCK POLICE DEPARTMENT DECEMBER 2013 MONTHLY REPORT



## REPORTED CRIMES COMPARISONS

# CITY OF WOODSTOCK POLICE DEPARTMENT ANNUAL REPORT 2013



## REPORTED CRIMES COMPARISONS

**WOODSTOCK POLICE DEPARTMENT  
DECEMBER 2013 MONTHLY REPORT**

<b>ARREST SUMMARY / TRAFFIC DATA</b>	<b>Month 2013</b>	<b>Month 2012</b>	<b>Year to Date 2013</b>	<b>Year to Date 2012</b>
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**CRIMINAL ARRESTS**

Crimes Against Persons	4	8	102	178
Crimes Against Property	3	3	76	137
Crimes Against Society	9	4	171	184
Arrests for Outside Agencies	1	9	60	90
Juvenile Arrests	18	10	150	102
<b>Total Criminal Arrests</b>	<b>35</b>	<b>34</b>	<b>559</b>	<b>691</b>

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**TRAFFIC ARRESTS**

From Accidents	26	21	254	281
Driving Under the Influence	9	7	84	86
Driving While Suspended	16	22	257	268
Insurance Violations	42	25	304	224
Other Traffic Arrests	163	244	3,096	2,596
<b>Total Traffic Arrests</b>	<b>256</b>	<b>319</b>	<b>3,995</b>	<b>3,455</b>

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**TRAFFIC CRASHES**

Fatal Crashes	1	0	4	1
Personal Injury	4	12	67	94
Property Damage	70	33	543	528
Private Property	26	12	151	121
<b>Total Crashes</b>	<b>101</b>	<b>57</b>	<b>765</b>	<b>744</b>

**WOODSTOCK POLICE DEPARTMENT  
DECEMBER 2013 MONTHLY REPORT**

<b>MISCELLANEOUS SERVICES</b>	<b>Month 2013</b>	<b>Month 2012</b>	<b>Year to Date 2013</b>	<b>Year to Date 2012</b>
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**GENERAL INFORMATION**

Calls for Service	1,084	957	13,408	14,025
Miles Patrolled	25,055	24,675	312,455	292,004
Total Written Reports	307	341	3,930	4,323
Tavern Checks	290	197	3,037	2,930
Outside Agency Assists	1	9	65	90
Fire/Rescue Calls	336	358	4,174	4,192

**PARKING VIOLATIONS**

Total Parking Violations	375	175	3,136	2,490
<b>Total Fines Collected</b>	<b>\$7,540</b>	<b>\$3,880</b>	<b>\$70,150</b>	<b>\$53,925</b>

**PROPERTY SUMMARY**

Stolen Property Value	\$5,437	\$37,430	\$327,238	\$417,082
Recovered Property Value	\$802	\$25	\$37,602	\$41,069
Vandalized Property Value	\$1,740	\$2,768	\$92,073	\$44,138

**ADDITIONAL FEES/FINES SUMMARY**

Vehicle Impound Fees	\$5,500	\$8,000	\$80,980	\$93,000
Bail Processing Fees	\$160	\$280	\$3,640	\$4,060

**WOODSTOCK POLICE DEPARTMENT  
DECEMBER 2013 MONTHLY REPORT**

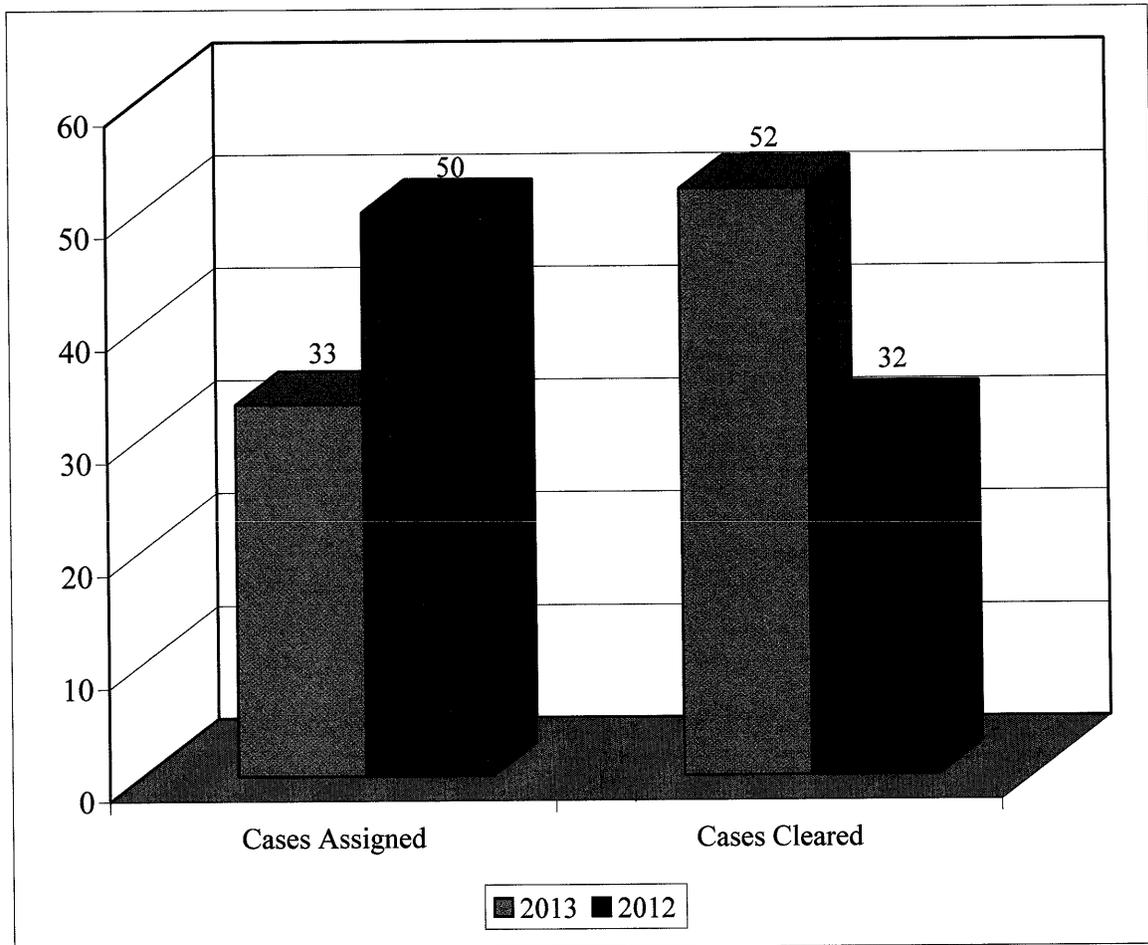
<b>INVESTIGATIONS DIVISION</b>	<b>Month 2013</b>	<b>Month 2012</b>	<b>Year to Date 2013</b>	<b>Year to Date 2012</b>
<b>CASES ASSIGNED</b>				
Felony Cases	16	32	204	280
Misdemeanor Cases	4	9	84	112
Non Criminal Cases	13	9	134	97
<b>Total Cases Assigned</b>	<b>33</b>	<b>50</b>	<b>422</b>	<b>489</b>
<b>CASES CLEARED</b>				
Felony Cases	35	17	182	182
Misdemeanor Cases	4	9	52	110
Non Criminal Cases	13	6	155	87
<b>Total Cases Cleared</b>	<b>52</b>	<b>32</b>	<b>389</b>	<b>379</b>

**NARRATIVE SUMMARY:**

Cases assigned and investigated by the Investigations Division this month included: One(1) missing juvenile (located), one(1) sex offender registration, one(1) arson, one(1) violation of a no contact order, one(1) aggravated battery, one(1) identity theft, one(1) theft (over \$500.00), one(1) unlawful use of a credit card, two(2) burglary to motor vehicles, two(2) deceptive practices, two(2) drug investigations, two(2) harassment of witnesses, three(3) sex crimes, three(3) retail thefts and three(3) death investigations.

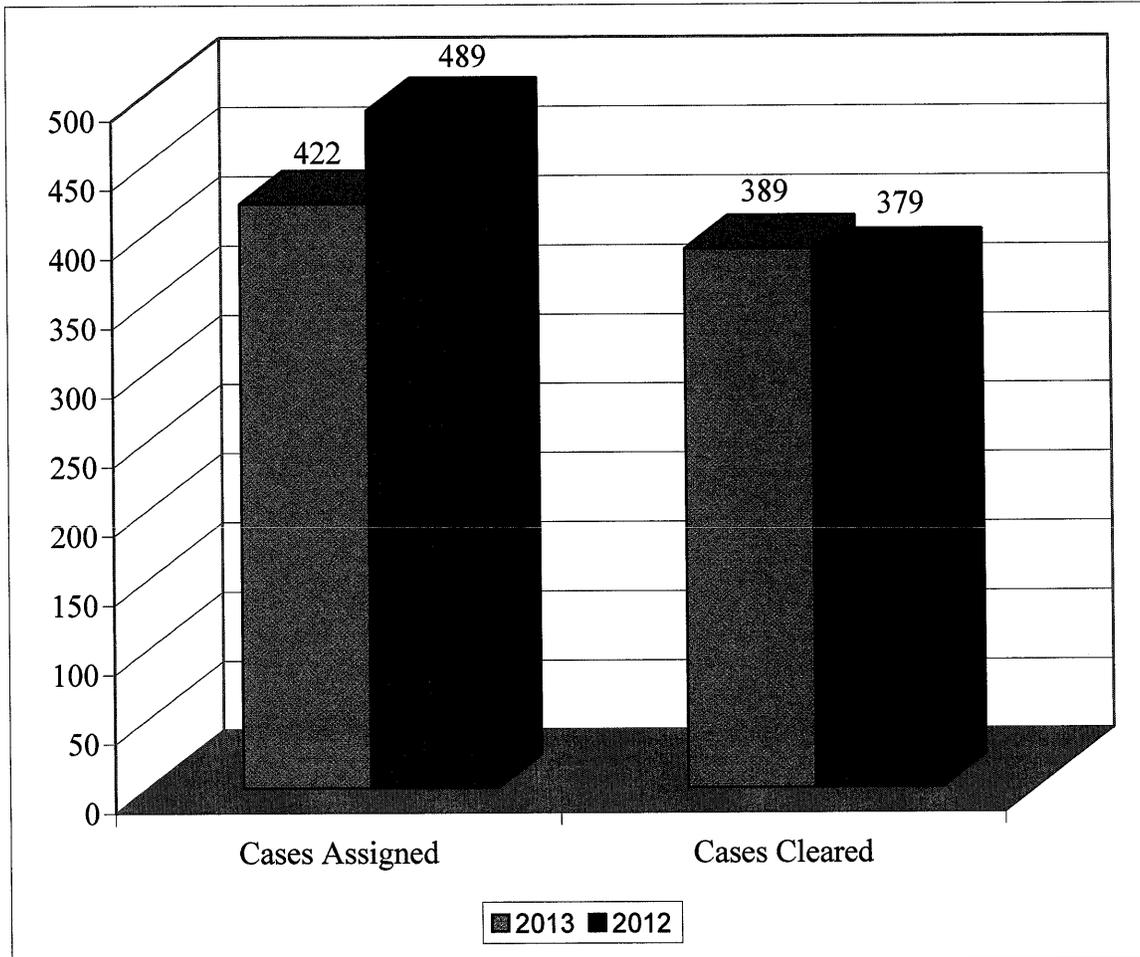
During this month, the School Resource Officer assigned to both Woodstock Community High School and Woodstock North High School successfully investigated the following: One(1) unlawful possession of tobacco and seven(7) truancy investigations.

**CITY OF WOODSTOCK  
POLICE DEPARTMENT  
DECEMBER 2013  
MONTHLY REPORT**



**INVESTIGATIONS DIVISION  
MONTHLY CASE COMPARISONS**

# CITY OF WOODSTOCK POLICE DEPARTMENT ANNUAL REPORT 2013



## INVESTIGATIONS DIVISION ANNUAL CASE COMPARISONS

**WOODSTOCK POLICE DEPARTMENT  
DECEMBER 2013 MONTHLY REPORT**

**D.A.R.E. / G.R.E.A.T. PROGRAM SUMMARY**

This month the D.A.R.E. students at Olson Elementary School, Dean St. School, Prairiewood Elementary School, and Greenwood Elementary School have been busy learning the truths and myths about teen involvement with substances such as alcohol and tobacco. The students also discussed health effects of using such substances and safe, healthy alternatives that do not involve using such substances.

The D.A.R.E. officer also discussed with the students risks and consequences and the importance of considering consequences before taking risks to help make safe and healthy choices.

The students also learned about peer pressure and appropriate ways to deal with and respond to those pressures with confidence. Throughout the lessons the students also worked with the D.A.R.E. decision making model to help them make safe and healthy choices.

Wednesday, December 11, 2013

RE: School Resource Officer  
Jeremy R. Mortimer  
Badge # 071

Officer Jeremy Mortimer  
Woodstock Police Department  
656 Lake Avenue  
Woodstock, IL 60098

Dear Officer Mortimer;

I would like to personally, and on behalf of my students, thank you for taking the time to come to Woodstock High School and work with my Engineering Design and Development (EDD) class. This is a Project Lead The Way (PLTW) class and the work they are doing with the Woodstock Transportation Commission fits right into the goals and objectives of the course. PLTW is a pre-engineering program that prepares students to enter any engineering program at the university level anywhere in the United States.

Because of your efforts the EDD students are getting a taste of what the world of engineering is really doing. Because of your efforts the students are learning and putting together a project that could be very beneficial to the Community of Woodstock. Your dedication to your profession, and your willingness to work with our young people has made a positive impression on the students. They will carry this with them as they graduate from high school and enter college.

Once again, thank you so very much for your efforts and my students in EDD also wish to express their grateful appreciation.

Thanks Again



Steven Thompson  
CTE Department Chair  
PLTW Instructor

Woodstock High School  
501 W. South Street  
Woodstock High School 60098

RE: Officer Jason M. Bernstein  
Badge # 051  
Sergeant Daniel R. Latham  
Badge # 027

Dear Woodstock Police Department ~  
I would like to Thank you for the kindness and compassion shown by Officer Jason Bernstein and another officer (please forgive me - I didn't get his name) when my Father died in his home on Sunday, Dec. 15th. They truly made a difficult time bearable.

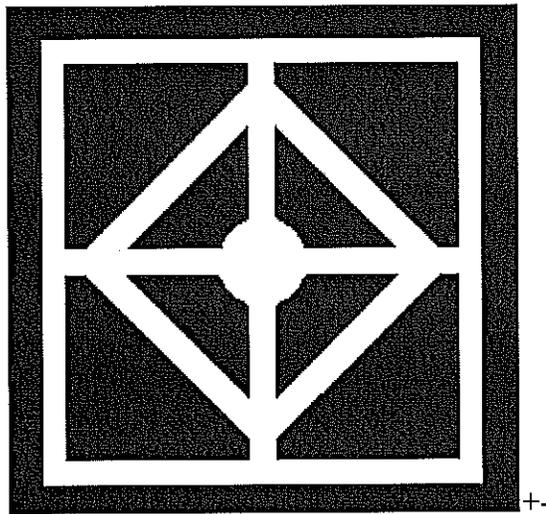
I would also like to thank you for the Senior Citizen Call-In Program. My Dad required regimen and routine in his life and I know he enjoyed calling in each morning. He was very well treated.

With  
sincere thanks  
and  
appreciation.



Thank You Again,  
Mary Ann Fish

Department  
Of  
Community & Economic  
Development



**YEAR-END**  
**Building/Activity Report**  
**December 2013**



# City of WOODSTOCK

Department of Community & Economic Development  
121 W. Calhoun Street  
Woodstock, Illinois 60098

phone 815.338.4305  
fax 815.334-2267  
commdevdept@woodstockil.gov  
[www.woodstockil.gov](http://www.woodstockil.gov)

Date: January 30, 2014  
To: City Manager Roscoe Stelford III & Mayor and City Council  
From: Cort Carlson, Community & Economic Development Director

## 2013 YEAR END ACTIVITY REPORT

Information regarding activities and projects conducted during the past calendar year by the Community and Economic Development Department is provided in this annual year end report. The Department's efforts continue to reflect a tentative economy and ongoing uncertainty regarding the fiscal future of the State of Illinois and the majority of the nation.

New commercial and industrial activity has generally remained consistent; however, the closing of Precision Quincy and D. B. Hess has created a significant vacancy in Woodstock's industrial base. Finding new users for these properties, as well as other available sites, will be a major challenge for the City. The Department's economic development division considers this a priority for the 2014 year.

Many new commercial businesses opened during the past year, but most of these were in existing buildings or took the place of business establishments that had closed. These new businesses included:

- American Family /Lefew Ins.
- Anytime Fitness
- Athletico Physical Therapy
- Benjamin Edwards & Co.
- Crystal Lake Marina
- The Sugar Circle
- Kingston Lanes
- Dave's Woodstock Music
- Fun Kuts
- Gas Cap Fuels
- HDE Financial
- Habitat Re-Store
- Happily Ever After Photos
- Stellas off The Square
- Off the Rails (open soon)
- Penny's Place(open soon)
- Porky's Pig Pen
- The Pour House
- ReMax Plaza
- Rosati's Pizza expansion

The construction of new residential units has remained relatively low, although the City continued to experience a moderate increase in the number of units being built in the Sweetwater subdivision and the Maples at the Sonatas development. As with commercial and industrial construction, many of the residential projects in Woodstock have been comprised of remodeling activity, upgrades, and additions to existing homes. Because of a significant number of residential forecloses and rigorous standards for home mortgage financing, along with a continuing surplus of housing units and residential lots, the demand for new housing units

remained low. In 2014 these numbers are expected to be similar as the housing market tries to absorb surplus lots and residences.

Although the City is often contacted regarding residential development opportunities, formal proposals and applications for new projects have not been forthcoming. Increased inquiries and applications regarding building and development activity are anticipated when the economy recovers further. This will have a direct impact on the zoning and inspection activities of the department.

The Community & Economic Development Department continues to respond to and address local needs as it faces growth challenges in the coming years. During the past year the Department has continued to provide plan review and inspection support for the Village of Richmond and began providing similar services to the Village of Spring Grove. Working during the past year with the Village of Bull Valley in the development of a dog park for residents of both communities has also generated interest in having the City provide inspection services to that Village.

Inspection personnel also continued to provide building maintenance and custodial services for the Woodstock Library in an effort to lessen costs regarding the hiring of an outside firm to do this. Considerable time was spent by department personnel on the expansion of the Classic Cinemas Theatre on Main Street, which is expected to be completed in early 2014. Department personnel are also continuing to apply their time and effort to the maintenance and management of the Old McHenry County Court House which was acquired by the City in late 2011.

The Department continues to inspect and certify back-flow prevention devices as required by State law for private businesses. This activity is conducted by the City's Plumbing Inspector who is a State certified Cross-Connection Control Device Inspector. This program continues to ensure that Woodstock is in compliance with State of Illinois Plumbing Code and Health Department standards and requirements, and in almost all cases, is done at a reduced cost to the private sector.

Activities in this report are divided into a number of areas which are listed and described below. Because of Federal and State building and construction reporting requirements, the data collected and reported by the Department is organized on a calendar year basis, rather than according to the City's fiscal year.

## **RESIDENTIAL DWELLINGS**

As noted above, the number of single family detached dwelling units permitted by the City increased compared with housing starts over the past 5 years. The number of single-family detached homes permitted by the City increased from 18 in 2012 to 48 in 2013. A total of 11 single family attached residences were permitted. The total combined number of all new residential dwellings permitted (*single family, townhomes, and multi-family dwelling units*) was 59, compared with 37 permitted during 2012. Most of these homes were built in the Sweetwater and Maples at the Sonatas development sites.

The number of new dwelling units permitted over the past six years according to type of dwelling is depicted on the following table. The table also depicts the percentage change from 2012 to 2013.

	2008	2009	2010	2011	2012	2013	2012 to 2013 Percent Change
SF Detached	37	21	25	15	18	48	+166%
SF Attached	10	6	10	12	17	11	-35%
Multi-Family	0	0	0	0	2	0	-
Total	47	27	35	27	37	59	+59%

## **BUILDING PERMIT REVENUES**

Most of the dollars collected by the City for payment of building permits was for residential building activity, with significantly less dollars generated by commercial and industrial projects. This is typical of previous years when the vast majority of revenue has been from residential building activity and when residential fees exceeded non-residential fees. During the 2013 calendar year, the City collected \$1,023,074 in payments at the time of building permit issuance. This amount includes \$1,004,594 for residential permits, commercial permit fees in the amount of \$11,329, industrial building permit fees of \$4,565, and \$2,586 in sign permit fees.

For purposes of comparison, building permit charges for the past six years are indicated on the following table. Amounts listed under the residential fee category include dollars for applicable impact fees, while all three categories include water and sanitary sewer connection fees. Fees received for sign permits are not included. A major reason for the difference between residential fees and non-residential fees is that the residential figures include impact fee charges which do not apply to commercial or industrial projects.

Permit Type	2008	2009	2010	2011	2012	2013
Res.	\$727,641	\$468,092	\$663,733	\$408,588	\$509,482	\$1,004,594
Com.	\$76,580	\$21,739	\$21,586	\$77,082	\$66,664	\$11,329
Ind.	\$24,729	\$2,016	\$18,694	\$1,867	\$18,470	\$4,565
Total	\$832,372	\$494,767	\$704,013	\$487,537	\$594,616	\$1,020,488

Over the course of the 2013 calendar year, the Department collected a total of \$426,878 in impact fees. These fees are broken down into the categories listed below, along with water and sanitary sewer connection fees.

- \$76,343 - park impact fees
- \$230,835 - school impact fees
- \$39,796 - library impact fees
- \$14,514 - street impact fees
- \$53,892 - police impact fees
- \$11,498 - fire/rescue impact fees
- \$438,203 - water and sanitary sewer connection fees

## **CONSTRUCTION VALUE**

During the past calendar year, the City experienced building projects having an estimated total construction value of \$11,044,280. Approximately 80 percent of this amount was generated by residential activity, while 14 percent was generated by commercial building activity and 6 percent for industrial construction. These amounts reflect an increase in residential construction value when compared with 2012, but a decline in the value of new commercial and industrial

building value. Comparative construction values for all categories over the past six years are provided on the following table.

	2008	2009	2010	2011	2012	2013
<b>Residential Value</b>	\$11,296,605	\$5,636,818	\$6,346,762	\$4,457,652	\$5,497,694	\$8,800,624
<b>Com. Value</b>	\$6,588,213	\$1,466,344	\$6,929,896	\$4,880,706	\$8,024,654	\$1,538,950
<b>Industrial Value</b>	\$2,058,792	\$329,329	\$1,738,750	\$1,798,570	\$6,867,019	\$704,706
<b>Total</b>	\$19,943,61	\$7,432,491	\$15,015,408	\$11,136,928	\$20,389,367	11,044,280

## VIDEO GAMBLING

With the passage of video gambling legislation by the State, Woodstock experienced a significant amount of interest in the establishment of video gambling facilities. By the end of the 2013 calendar year, 13 businesses had applied for and received video gambling licenses from the City and State. Several of these establishments also received building permit approval so that their premises could be remodeled to provide specific areas for this new activity.

## PLANNING & ZONING PROJECTS

Departmental activities during 2013 involved a variety of planning and zoning issues, along with a number of special projects assigned by the City Manager. Many of these were carried over from the previous year and, in some instances, will extend into the 2014 calendar year. These include the following:

1. Old Court House. After acquiring the former McHenry County Courthouse site on North Johnson Street and having a "baseline conditions report" prepared for the property, an action plan was developed to aid in the initial management of the property. Clear title to the Old Courthouse site occurred in late 2011 and since that time, Department personnel continue to engage in site monitoring and maintenance, as well as historic research and documentation pertaining to the site. Additional work involved the review of preliminary plans for the restoration of the dome and limestone entryway, and the preparation and awarding of a contract for Phase 1 masonry repairs.

Department personnel also worked on several projects relating to the stabilization and preservation of the existing exterior and interior features and infrastructure of the Old Court House. These projects have included the following:

- Repair of roof features, including soffits and the dome.
- Removal of rotted floors and wall partitions in former boiler room on west side of Old Courthouse.
- Restoration of heat and air conditioning units and ducts.
- Installation of new water service and water service for future fire suppression system.
- Cleanup and demolition in basement of Sheriff's house.

Although efforts were made to obtain grant funds for improvements to the entrance and dome work, these were not successful. It is anticipated that these efforts will continue and that work on this site will continue throughout the 2014 calendar year.

In response to direction from the City Council, Community and Economic Development staff developed a Request for Proposals (RFP) document which will be used to solicit interest from the private sector regarding the restoration and redevelopment of the Old Courthouse and Sheriff's House structures.

Department staff also administered grant monies award by the Illinois Historic Preservation Agency for the preparation of a video about the Old Courthouse and Sheriff's House. This included attendance at grant workshops, development of a "Request for Proposals" for selection of a videographer, research and compilation of historic information and overall coordination of the videographer's efforts. The video has been completed and links added to the Old Courthouse web page.

2. Woodstock Theatre Expansion. Considerable time was spent conducting inspections pertaining to the remodeling and expansion of the Classic Cinemas theatre on Main Street. The majority of work on the theatre expansion has been completed and approved by City inspectors. Remodeling and restoration of the original theatre area is ongoing and is expected to be completed in spring 2014, along with exterior facade improvements.
3. Property Maintenance & Occupancy Standards. During the past year, the City Council approved basic housing standards for residential properties and adopted the International Property Maintenance Code. The new requirements enable the Department to respond to specific housing quality concerns from local residents and tenants, and provide a mechanism for achieving compliance with the new standards. Since the implementation of the new rules, departmental personnel have utilized the new standards to address a variety of resident issues. A major concern during the latter part of the calendar year which staff had to handle focused on a failure by landlords to comply with minimum heating standards in rental dwellings.
4. Zoning Variations. Department staff provided information to several citizens and business establishments regarding the process for obtaining a zoning variation. Several applicants were assisted in the preparation of zoning variation applications and two were actually filed and presented at a public hearing before the Zoning Board of Appeals and then to City Council for consideration and approval. Additional related activity included coordinating the Zoning Board of Appeals' public hearing review process and preparing reports for both the Board and City Council.
5. Facade Improvement Program. Community and Economic Development staff coordinated the facade improvement program funding application process and met with potential applicants to explain the program's parameters and provide information regarding project eligibility and qualifications. Three applications were processed and approved by the Historic Preservation Commission and then by the City Council.

6. Sign Ordinance Processing. After reviewing multiple signage applications and plans, the Department issued 69 permits for over 85 signs. These included permits for signs at American Family Insurance, Athletico Physical Therapy, Dave's Woodstock Music, the Habitat ReStore, Kingston Lanes, ReMax Plaza, and Snap Fitness. Signage reviewed and approved by the Department consisted of both permanent and temporary signs. In addition, several property owners were contacted regarding sign ordinance violations and the penalties associated with ongoing non-compliance.
7. Historic Structures Survey. Survey information, including past and present photographs of each structure, were according to address and incorporated into a table which is being used by the Historic Preservation Commission to determine the historic significance and contributing status of each building in the Downtown Business Historic Preservation District. This task will be completed by Historic Preservation Commission during 2014. In addition, departmental staff worked with the School of Historic Preservation at the Art Institute of Chicago to complete a survey that cataloged and evaluated pre-1945 structures for the area south of the railroad tracks.
8. Certificates of Appropriateness (COA). Departmental staff coordinated the Historic Preservation Commission and Administrative Certificate of Appropriateness procedures for projects affecting the exterior of buildings in the downtown historic district. Projects were reviewed for compliance with the Historic Preservation Commission's Design Guidelines and the Secretary of the Interior's Standards for Rehabilitation. Two administrative COA's were approved for work including painting, landscaping, window and door replacement, masonry repair and awnings for buildings between 50 and 150 years of age. The Historic Preservation Commission approved seven additional Certificates of Appropriateness.
9. Medical Cannabis Provisions. As a result of passage by the State of Public Act 098-0122, known as "The Compassionate Use of Medical Cannabis Pilot Program Act", the City enacted laws which regulates for the production and dispensing of cannabis for medical purposes. As a result of City Council action, a medical cannabis cultivation center may be approved and permitted as a special use on property zoned AG, M1 and M2. It may not, however, be within 2,500 feet of a pre-existing public or private preschool or elementary or secondary school or day care center, group day care home, or public or private park or an area zoned for residential use. Where approved and permitted as a special use, A medical cannabis dispensary may be approved and permitted as a special use on property zoned B2, B3, and B5, but not within 1,000 feet of the property line of a pre-existing public or private school or day care center, or public or private park, and not within a dwelling or in an area zoned for residential use. Although State law allows up to 60 state-licensed cannabis dispensary sites and up to 22 state-licensed cannabis cultivation sites, there has not yet been any interest in creating such a use in Woodstock.

## **NUISANCE AND CODE ENFORCEMENT**

As part of its day-to-day duties, the Department continues to investigate various complaints and inquiries received by the City Administration and from Woodstock's citizens and land owners. The majority of these are processed by the Code Enforcement Officer and Building Inspectors, with assistance from other City personnel, the McHenry County Health Department, and the Woodstock Fire/Rescue District. This activity involves the examination of a variety of code

enforcement issues, includes responding to numerous questions and complaints from the public regarding code compliance problems.

The resolution of complaints received by the Department is handled more efficiently as a result of the adoption of standards for residential properties and the International Property Maintenance Code as discussed previously. The number of complaint referrals and inquiries received by the Department on a monthly basis over the past six years is indicated below.

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
2008	44	33	35	63	141	98	101	74	52	68	23	10	742
2009	17	28	57	40	109	66	24	50	59	45	79	25	599
2010	44	46	42	65	96	62	84	56	63	51	78	21	708
2011	21	54	55	58	87	77	64	59	43	49	36	26	629
2012	26	17	36	25	74	62	68	22	35	14	36	42	457
2013	47	15	30	81	24	34	51	22	42	38	31	41	463

Complaints received during the past year are similar in number to those experienced on a yearly basis by the City during the prior 5 years. Department staff continues to experience success in achieving compliance by using the Administrative Adjudication Program, which encourages violators to resolve violation issues in lieu of having to pay fines and court costs. The Administrative Adjudication Program is discussed further in this report. The Code Enforcement Officer and other members of the Department continue their efforts to inform the public about Woodstock’s nuisance requirements, the need to maintain property in an acceptable manner, and how to achieve code compliance.

### **ADMINISTRATIVE ADJUDICATION**

During the past year, 282 cases were addressed through the City’s Administrative Adjudication Court. This occurred as the result of citations issued by both the Community and Economic Development Department and by the Police Department. Several of these cases involved multiple appearances before the Adjudication Court Judge and situations where violators had been issued a citation, but did not pay the required fine or correct the violation. Others involved curfew violations, truancy, impounded vehicles, possession of drug paraphernalia, and disorderly conduct. Unlike activities which proceed through the Circuit Court, fines and costs levied by the Judge are kept entirely by the City instead of being shared by multiple County departments. Over \$22,000 in fines and court cost payments were received by the City during the past year.

### **BACKFLOW PROTECTION PROGRAM**

In calendar year 2013, over 510 backflow devices were inspected at 250 different sites in Woodstock. This work was carried out by the City’s plumbing inspector in order to comply with State and local backflow device inspection and certification requirements. Over \$45,000 in inspection fees were invoiced for this activity. These activities will continue to ensure that Woodstock complies with State Plumbing Code and Illinois Department of Health requirements pertaining to public water systems.

### **INSPECTION ASSISTANCE SERVICES**

Since the start of the 2013 calendar year, Woodstock’s building and plumbing inspectors have provided approximately 70 hours of building inspection and plan review services on an annual basis to the Village of Richmond. These activities included plumbing, electrical, mechanical,

and framing inspections, as well as the review of plans for residential and commercial building and development activity. In return for these services, the City received over \$4,800 in payment from the Village during the past year. Due to a decline in building and construction activity in Richmond, this amount declined slightly when compared to calendar year 2012. During 2013, the City also agreed to begin providing inspection services to the Village of Spring Grove.

### **HARLEY-DAVIDSON ASSISTANCE.**

During the past year, the City negotiated a financial incentives agreement with Vroom Vroom LLC, the owner of the Woodstock Harley-Davidson business. The agreement will assist the dealership in redeveloping and locating to the former K-Mart building along Rte. 47. A new "Welcome to Woodstock" sign will also be constructed on the property.

### **MARKETING ASSISTANCE**

The Department continues its effort to market available business properties within the City. In addition to empty and/or underused structures and vacant land, departmental staff has been actively promoting the re-use of recently closed business sites, including Precision Quincy on West Lake Shore Drive, D. B. Hess on McConnell Road, and the former Vaughan's Chicken/Armanetti's Liquor site on South Eastwood Drive. The department enlisted the listing service of Broker Savant to accommodate a searchable available site listing on the City web site. During the past year efforts regarding the re-use of the former Plas-Pros building on Borden Lane and the relocation of McHenry County Classic Cars to a new site in Cold Headers Industrial Park were successful.

### **ELECTRICIAN LICENSING PROGRAM**

Over the past year, over 40 individuals applied for and tested for a City of Woodstock Electrical License. Upon passing of the test and payment of the required \$100 testing fee, and also providing proof of required contractor's insurance, these individuals received a license which authorizes them to work as an electrician throughout the State (*except for the City of Chicago*). The City has currently issued licenses for just over 400 electrical contractors. In addition to the \$4,000 in testing fees paid to Woodstock during the past year, it is expected that the City will collect over \$30,000 in license renewal fees.

### **FEMA COMMUNITY RATING SERVICE**

Department personnel, with assistance from Public Works personnel, continued to administer the National Flood Insurance Community Rating Service Program. This program is administered by the Federal Emergency Management Agency and allows eligible communities to take pro-active measures to educate residents, property owners, financial institutions, and real estate firms on the benefits of obtaining flood insurance. It also requires that the City provide technical assistance and guidance to land owners who experience flooding or who wish to protect their property from potential flood damage. The City is evaluated each year to verify that it remains in compliance, and successfully completed this annual process in late November 2013. Although the number of properties in Woodstock with flood insurance is fairly small (less than 25), these property owners continue to realize a savings of 10 to 20 percent in their flood insurance premiums as a result of the Department's efforts.

## Building Permits Issued

December 2013

<b>Commercial and Institutional</b>		
<i>Type of Use</i>		
Permit Type	Site Address	Total Fees
Addition Building	203 N MADISON ST	\$433.04
Remodel Building	140 CASS ST	\$225.00
Other Fire Alarm	113 S EASTWOOD DR	\$0.00
Other Fire Protection	113 S EASTWOOD DR	\$0.00
Other Fire Protection	240 THROOP ST	\$0.00
<i>Total Fees</i>		\$658.04

<b>Industrial and Manufacturing</b>		
<i>Type of Use</i>		
Permit Type	Site Address	Total Fees
Other Shed	2000 W LAKE SHORE DR	\$490.00
<i>Total Fees</i>		\$490.00

<b>Multi-Family</b>		
<i>Type of Use</i>		
Permit Type	Site Address	Total Fees
<i>Total Fees</i>		\$0.00

<b>Single Family Attached</b>		
<i>Type of Use</i>		
Permit Type	Site Address	Total Fees
<i>Total Fees</i>		\$0.00

<b>Single Family Detached</b>		
<i>Type of Use</i>		
Permit Type	Site Address	Total Fees
New Building	1720 WOODSIDE DR	\$10,034.30
New Building	1702 WOODSIDE DR	\$16,903.10
New Building	1730 WOODSIDE DR	\$16,820.30
New Building	1750 YASGUR DR	\$18,849.95
Remodel Building	840 VERDI CT	\$375.00

Remodel Building	601 W SOUTH ST	\$55.00
Other Deck	464 W SOUTH ST	\$40.00
Other Electrical	641 PLEASANT ST	\$55.00
Other Electrical	511 N EASTWOOD DR	\$55.00
Other Fence	549 W SOUTH ST	\$20.00
Other Plumbing	106 E MELODY LN	\$55.00
Other Plumbing	914 TAPPAN ST	\$55.00
Other Plumbing	713 ROBERT DR	\$55.00
Other Plumbing	812 NORTHAMPTON ST	\$55.00

*Total Fees* \$63,427.65

*Grand Total Fees* \$64,575.69

## Other Permit Activity Report Summary

December 1, 2013 - December 31, 2013

Type of Permit	This Month			Year To Date			This Month Last Year			Year To Date Last Year		
	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees
<b>Other</b>												
Antenna	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Concrete	0	\$0	\$0	1	\$0	\$60	0	\$0	\$0	6	\$500	\$360
Deck	1	\$0	\$40	37	\$252,195	\$1,605	0	\$0	\$0	35	\$149,420	\$1,580
Demolition	0	\$0	\$0	2	\$430	\$110	1	\$10,500	\$150	7	\$22,200	\$3,837
Detached Garage	0	\$0	\$0	4	\$64,000	\$355	0	\$0	\$0	5	\$556,265	\$673
Dumpster	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Elevator	0	\$0	\$0	2	\$42,000	\$390	0	\$0	\$0	2	\$146,000	\$385
Fence	1	\$0	\$20	57	\$127,479	\$1,140	4	\$5,550	\$80	68	\$118,779	\$1,360
Gazebo	0	\$0	\$0	1	\$10,000	\$0	0	\$0	\$0	0	\$0	\$0
Grading	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Parking Lot	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Pool	0	\$0	\$0	6	\$74,400	\$695	0	\$0	\$0	8	\$84,650	\$890
Right-of-Way	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Shed	1	\$160,000	\$490	21	\$186,650	\$990	1	\$100	\$25	15	\$22,780	\$390
Sign	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Spa	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Temporary Structure	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Trellis	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
<b>Totals</b>	<b>3</b>	<b>\$160,000</b>	<b>\$0</b>	<b>131</b>	<b>\$757,154</b>	<b>\$5,345</b>	<b>6</b>	<b>\$16,150</b>	<b>\$255</b>	<b>146</b>	<b>\$1,100,594</b>	<b>\$9,475</b>

## Building Activity Report Summary

December 2013

Type of Permit	This Month			Year To Date			This Month Last Year			Year To Date Last Year		
	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees
<b>Residential</b>												
Single Family Detached - New	4	315,958	62,607	48	4,123,329	852,635	1	79,548	10,902	18	1,712,778	245,489
Single Family Attached - New	0	0	0	4	1,031,190	136,416	0	0	0	10	1,742,904	231,772
Multi-Family - New	0	0	0	0	0	0	0	0	0	0	0	0
Additions	0	0	0	9	218,161	1,093	0	0	0	9	147,800	1,267
Miscellaneous	10	40,982	820	241	1,527,944	14,450	17	159,950	1,700	237	1,894,212	30,954
<b>Total Residential</b>	<b>14</b>	<b>\$356,940</b>	<b>\$63,427</b>	<b>293</b>	<b>\$8,800,624</b>	<b>\$1,004,594</b>	<b>18</b>	<b>\$239,498</b>	<b>\$12,602</b>	<b>274</b>	<b>\$5,497,694</b>	<b>\$509,482</b>
<b>Commercial / Institutional</b>												
New Construction	0	\$0	\$0	0	0	0	0	\$0	\$0	2	1,400,000	28,332
Additions	0	\$0	\$0	0	0	0	0	\$0	\$0	1	2,500,000	5,906
Miscellaneous	5	\$41,269	\$658	64	1,538,950	11,329	3	\$783,380	\$3,712	67	4,124,654	32,426
<b>Total Commercial</b>	<b>5</b>	<b>\$41,269</b>	<b>\$658</b>	<b>64</b>	<b>\$1,538,950</b>	<b>\$11,329</b>	<b>3</b>	<b>\$783,380</b>	<b>\$3,712</b>	<b>70</b>	<b>\$8,024,654</b>	<b>\$66,664</b>
<b>Industrial / Manufacturing</b>												
New Construction	0	\$0	\$0	0	0	0	0	\$0	\$0	2	1,600,000	14,209
Additions	0	\$0	\$0	0	0	0	0	\$0	\$0	1	544,000	637
Miscellaneous	1	\$160,000	\$490	14	704,706	4,565	3	\$217,692	\$440	18	4,723,019	3,624
<b>Total Industrial</b>	<b>1</b>	<b>\$160,000</b>	<b>\$490</b>	<b>14</b>	<b>\$704,706</b>	<b>\$4,565</b>	<b>3</b>	<b>\$217,692</b>	<b>\$440</b>	<b>21</b>	<b>\$6,867,019</b>	<b>\$18,470</b>
Signs	3	\$0	\$169	60	0	2,586	6	\$0	\$431	67	0	2,905
<b>Totals</b>	<b>20</b>	<b>\$558,209</b>	<b>\$64,744</b>	<b>431</b>	<b>\$11,044,280</b>	<b>\$1,023,074</b>	<b>30</b>	<b>\$1,240,570</b>	<b>\$17,185</b>	<b>432</b>	<b>\$20,389,367</b>	<b>\$597,521</b>

# Fee Summary Report

## December 2013

Type of Fee	This Month		Year To Date		This Month Last Year		Year To Date Last Year	
	Number of Permits	Fee Amount	Number of Permits	Fee Amount	Number of Permits	Fee Amount	Number of Permits	Fee Amount
<b>Building Fees</b>								
Residential	14	\$4,371.00	292	\$64,684.00	18	\$2,528.00	303	\$50,024.00
Commercial	5	\$658.00	64	\$11,719.00	3	\$3,712.00	70	\$35,582.00
Industrial	1	\$490.00	14	\$1,940.00	3	\$440.00	21	\$9,874.00
<b>Total Building Fees</b>	<b>20</b>	<b>\$5,519.00</b>	<b>370</b>	<b>\$78,343.00</b>	<b>24</b>	<b>\$6,680.00</b>	<b>418</b>	<b>\$102,160.00</b>
<b>Impact Fees</b>								
Park	4	\$1,738.00	53	\$76,343.00	1	\$422.00	29	\$65,887.00
School	4	\$17,115.00	53	\$230,835.00	1	\$1,535.00	29	\$66,226.00
Library	4	\$2,593.00	53	\$39,796.00	1	\$534.00	29	\$20,522.00
Streets	4	\$984.00	53	\$14,514.00	1	\$246.00	29	\$8,610.00
Police	4	\$2,593.00	53	\$53,892.00	1	\$800.00	29	\$30,749.00
Fire and Rescue	4	\$751.00	53	\$11,498.00	1	\$154.00	29	\$5,936.00
<b>Total Impact Fees</b>		<b>\$25,774.00</b>		<b>\$426,878.00</b>		<b>\$3,691.00</b>		<b>\$197,930.00</b>
<b>Water and Sewer Fees</b>								
Sewer	4	\$19,310.00	53	\$264,916.00	1	\$3,635.00	32	\$156,975.00
Water	4	\$12,553.00	53	\$173,287.00	1	\$2,368.00	32	\$101,929.00
<b>Total Water and Sewer Fees</b>		<b>\$31,863.00</b>		<b>\$438,203.00</b>		<b>\$6,003.00</b>		<b>\$258,904.00</b>
<b>Grand Total</b>		<b>\$63,156.00</b>		<b>\$943,424.00</b>		<b>\$16,374.00</b>		<b>\$558,994.00</b>

**DEVELOPMENT DATA: SITE AND DEVELOPER INFORMATION**

<i>Dev. Name</i>	<i>Phase</i>	<i>Type</i>	<i>Acres</i>	<i>Developer</i>	<i>Address</i>
<b>Apple Creek Estates</b>		SF	262.5	<b>Inactive</b>	
		TH	45.0		
<b>Banford Oaks</b>		SF	100.00	<b>Inactive</b>	
		TH-C	35.00		
<b>Bull Valley GC</b>	1-9	SF	195.74	Vignocchi & Assoc.	1311 Club Rd., Woodstock, IL 60098
<b>Bull Valley Ponds</b>	1-3A	SF	70.94	Deerpoint Homes	1001 North Old Rand Road, Suite 101, Wauconda, IL 60084
	4+	SF	21.24		
<b>Bull Valley Greens</b>		DUP	123.11	PAR Development	1077 E. Main – Unit 1, Dundee, IL 60118
<b>Cobblers Grove</b>		SF	4.2	O'Leary Brothers.	2320 S. Eastwood, Woodstock, IL 60098
<b>Country Ridge</b>	1-3	SF	38	<b>Inactive</b>	
<b>Dakota Ridge</b>	1-2	SF	32.96	Patrick Stanton	106 Stephens St., Lemont, IL 60439
	3		48.00		
<b>Donovan Court</b>		TH	2.6	<b>Inactive</b>	
<b>Emerson Lofts</b>		TH		Par Development	1077 E. Main – Unit 1, Dundee, IL 60118
<b>Fairview Estates</b>		SF	23.20	<b>Inactive</b>	
<b>Fields of Woodstock</b>	P	SF-DUP	390.00	<b>Inactive</b>	
		C	15.00		
<b>Maples at Sonatas</b>		TH	24.00	Wilcox Development	745 McClintock Drive, Suite 302 Burr Ridge, IL 60527
<b>Prairie Terrace</b>	1-3	SF-TH	20.00	Phil Carlisle	805 Pleasant Street, Woodstock, IL 60098
<b>Reserve at Woodstock</b>		SF	10.00	<b>Inactive</b>	
<b>Sanctuary at Bull Valley</b>	1	SF	197	Knickerbocker Properties	Wells Manufacturing, 2100 W. Lake Shore, Woodstock, IL 60098
	2-3	SF		<b>Inactive</b>	
<b>The Sonatas</b>		SF & DUP	139	Inland Real Estate/Ryland	Inland RE Dev. Corp. 2901 Butterfield, Oak Brook, IL 60523
<b>Spring Ridge</b>		SF	20	TEAK Builders	1214 N. Seminary, Woodstock, IL 60098
<b>Sweetwater</b>		SF & TH	100	Pulte Homes	2205 Pointe Blvd., Elgin, IL 60123
<b>Woodstock Commons</b>		MF	45.00	<b>Inactive</b>	
<b>Woodstock Station</b>		TH & MF	11.5	<b>Inactive</b>	

12-31-2013

**DEVELOPMENT DATA: SITE AND PERMIT INFORMATION**

<i>Dev. Name</i>	<i>Phase</i>	<i>Type</i>	<i>Acres</i>	<i>Planned Units &amp; Lots</i>	<i>Approved Units &amp; Lots</i>	<i>Total Units &amp; Lots Permitted</i>	<i>Units &amp; Lots Permitted in Past Year</i>	<i>Available Units &amp; Lots</i>
<b>Apple Creek Estates</b>	1AD	SF	99	231	231	130	0	101
	1BC	TH	26.9	176	176	138	0	38
		SF	222.5	623	623	0	0	0
		TH	45.0	290	290	0	0	0
<b>Banford Oaks</b>		SF	100.0	168	168	0	0	0
		TH-C	35.00	0	0	0	0	0
<b>Bull Valley GC</b>	1-9	SF	195.74	177	177	139	0	38
<b>Bull Valley Ponds</b>	1-3A	SF	92.18	219	219	162	2	57
<b>Bull Valley Greens</b>		DUP	37	94	94	64	0	30
<b>Cobblers Grove</b>		SF	4.2	9	9	3	0	6
<b>Country Ridge</b>	1-3	SF	38	125	125	84	1	41
<b>Dakota Ridge</b>	1-2	SF	32.96	50	50	42	0	8
	3		48.00	48	0	0	0	0
<b>Donovan Court</b>		TH	3.6	38	38	7	0	31
<b>Emerson Lofts</b>		TH		53	53	37	1	16
<b>Fairview Estates</b>		SF	23.20	24	24	4	0	20
<b>Fields of Woodstock</b>	P	SF	390.00	373	0	0	0	0
		DUP		136	0	0	0	0
		C	15.00	0	0	0	0	0
<b>Maples at Sonatas</b>		TH	24.00	106	106	74	21	32
<b>Prairie Terrace</b>	1-3	SF/TH	20.00	71	71	35	0	36
<b>Reserve at Woodstock</b>		SF	10.00	26	0	0	0	0
<b>Sanctuary at Bull Valley</b>	1-3	SF	290	301	301	35	0	266
<b>Sonatas</b>		SF-DUP	139.00	262	262	167	0	94
<b>Spring Ridge</b>		SF	20.00	45	45	32	0	13
<b>Sweetwater</b>		SF/TH	103	391	391	365	33	26
<b>Woodstock Commons</b>		MF	45.00	275	275	167	0	108
<b>Woodstock Station</b>		TH & MF-C	11.5	197	197	10	0	187
<b>TOTALS</b>						1756	59	1088

12-31-2013

Planned Units & Lots:

Proposed in pre-annexation submittal or has been discussed with City Administration (P), preliminary plat, or Plan Commission discussion.

Approved Units & Lots:

On preliminary/final plats or authorized via annexation agreement.

Available Units & Lots:

Only on a final plat and served by utilities or by utilities guaranteed by letter of credit.

**DEVELOPMENT DATA: DEVELOPMENT APPROVAL STATUS**

<i>Development Name</i>	<i>Phase</i>	<i>Date of Preliminary Approval</i>	<i>Date of Final Approval</i>	<i>Date Recorded</i>
<b>Apple Creek Est.</b>	1A	June 7, 2005	March 7, 2006	April 19, 2006
	1B			April 7, 2006
	1C		May 16, 2006	October 17, 2006
	1D			October 17, 2006
<b>Banford Oaks</b>		November 2, 2004		
<b>Bull Valley GC</b>	1-9	August 18, 1987	May 15, 1990	June 11, 1990
<b>Bull Valley Ponds</b>	1	August 18, 1987	February 5, 2002	April 22, 2002
	2	August 18, 1987	July 15, 2003	August 14, 2003
	3	August 18, 1987	July 15, 2003	August 14, 2003
	3A	August 18, 1987	October 21, 2003	August 31, 2004
	2A	August 18, 1987	December 20 2005	February 6, 2006
<b>Bull Valley Greens</b>	1	January 8, 1991	May 21, 2002	July 2, 2002
<b>Cobblers Grove</b>		June 17, 2003	November 16, 2004	August 12, 2004
<b>Country Ridge</b>	1	May 4, 1999	July 5, 2000	August 30, 2000
	2-3		April 6, 2004	December 7, 2004
<b>Dakota Ridge</b>	1	December 19, 1989	August 7, 1990	March 2, 1992
	2		May 20, 1997	July 15, 1997
	3	December 19, 1989	May 13, 2009	
<b>Donovan Ct.</b>		January 18, 2005	September 20, 2005	November 30, 2005
<b>Emerson Lofts</b>				August 17, 2004
<b>Fairview Estates</b>	1	December 19, 1978	October 21, 2003	June 3, 2004
<b>Fields of Woodstock</b>	P	February 15, 2005		
<b>Maples at Sonatas*</b>		December 21, 2004	October 3, 2006	November 17, 2006
<b>Prairie Terrace</b>	1	July 6, 1993	July 7, 1995	December 1, 1995
	2		July 6, 1999	March 1, 2000
	3		October 16, 2001	April 9, 2002
<b>Reserve</b>		March 20, 2012		
<b>Sanctuary at Bull Valley</b>	1	August 20, 2002	July 1, 2003	September 8, 2003
	2-3		December 7, 2004	
<b>Serenity Creek</b>		February 15, 2005	November 8, 2005	December 16, 2005
<b>The Sonatas</b>		January 7, 2003	April 20, 2004	July 9, 2004
<b>Spring Ridge</b>	1	February 19, 2002	October 1, 2002	October 29, 2003
<b>Sweetwater</b>	1	March 18, 2003	April 20, 2004	June 29, 2004
	2		December 7, 2004	August 31, 2004
	3		August 2, 2005	September 29, 2005
<b>Woodstock Commons</b>		November 5, 1996	April 3, 2001	March 8, 2004
<b>Woodstock Station</b>		December 21, 2004	December 21, 2004	July 28, 2005

12-31-2013

\*Maples at the Sonatas -- refer to multiple replats.

Docket Summary 12-12-13

<b>Violation Description</b>	<b>case</b>	<b>Judges Order</b>	<b>PD paid</b>	<b>PD unpaid</b>	<b>COD paid</b>	<b>COD unpaid</b>	<b>AAFpaid</b>	<b>AAF unpaid</b>
Video Gaming License	20130368	continued						
Truancy	20130398	liable/neg plea		50.00			20.00	30.00
Truancy	20130399	liable/neg plea	50.00				50.00	
Truancy	20130400	liable/neg plea		50.00				50.00
Battery	20130401	liable/neg plea	200.00				50.00	
Retail Theft	20130402	liable/neg plea	500.00				50.00	
Retail Theft	20130403	liable/neg plea		500.00			50.00	
Retail Theft	20130404	liable/neg plea	150.00	350.00			50.00	
Retail Theft	20130405	liable/neg plea	500.00				50.00	
Retail Theft	20130406	liable/neg plea		500.00				50.00
Disorderly Conduct - Fighting	20130407	liable/neg plea		100.00				50.00
Disorderly Conduct - Fighting	20130408	liable/neg plea		100.00				50.00
Vehicle Impound	20130411	def/liable/fta						
Vehicle Impound	20130412	def/liable/fta						50.00
Vehicle Impound	20130413	liable					50.00	
Vehicle Impound	20130414	def/liable/fta						50.00
Minor Tobacco	20130409	liable/neg plea		200.00				50.00
Unauthorized Use of a Handicap Parking Space	20130416	Not Liable						
Unauthorized Use of a Handicap Parking Space	20130417	Liable	250.00				50.00	
Unauthorized Use of a Handicap Parking Space	20130418	continued						
Minor Tobacco (Selling)	20130419	liable/neg plea		200.00				50.00
Minor Tobacco (Selling)	20130420	liable/neg plea		200.00				
Minor Tobacco (Selling)	20130421	def/liable/fta		200.00				50.00
Vehicle Impound	20130391	liable						50.00

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Backflow Protection Program  
Monthly Summary

**December 2013**

<u>Number of Inspections</u>	<u>Amount Invoiced</u>
30 Inspections @ 10 Locations	\$2225.00

## Code Enforcement Monthly Summary

December 2013

	Violations		Number of Inspections	Number of Notices Issued	Number of Citations Issued
	New	Abated			
<b>This Year</b>					
January	47	9	47	9	0
February	15	3	16	4	0
March	30	2	28	1	0
April	81	16	76	5	0
May	24	3	33	3	0
June	34	18	51	12	0
July	51	0	45	15	0
August	22	3	16	12	0
September	42	19	53	7	0
October	5	1	5	4	0
November	31	0	32	3	0
December	48	1	46	1	0
<b>Totals</b>	<b>430</b>	<b>75</b>	<b>448</b>	<b>76</b>	<b>0</b>

<b>Last Year</b>					
January	26	9	29	4	0
February	17	2	19	2	0
March	36	0	32	0	0
April	25	9	27	4	0
May	74	66	31	11	0
June	40	5	45	5	0
July	44	12	48	12	0
August	22	19	37	12	0
September	35	8	40	5	0
October	14	5	18	4	0
November	28	0	7	0	0
December	42	2	38	2	0
<b>Totals</b>	<b>403</b>	<b>137</b>	<b>371</b>	<b>61</b>	<b>0</b>

## **MINUTES OF THE WOODSTOCK PUBLIC LIBRARY BOARD OF TRUSTEES**

President Mary Ann Lenzen called the December 5, 2013 meeting to order at 7:32 p.m. in the Board Room of the library.

**TRUSTEES PRESENT:** Robert Laurie, Tara Muilkens, Mary Ann Lenzen, Betty Hopp, Dan Lemanski, (Paul Lockwood arrived during the reading of the minutes)

**ALSO PRESENT:** Nick Weber, Library Director  
Stephanie Palmer, Administrative Assistant  
Paul Ruscko, City of Woodstock Finance Director

**ABSENT:** Gayle Hoch, Leslie Schubert, and Lori Nerland

### **MINUTES:**

Mary Ann Lenzen moved that the minutes of the regular November 7 2013 meeting be approved as corrected. Paul Lockwood seconded and the motion passed unanimously.

Paul Lockwood moved that the minutes of the closed November 7 2013 meeting be approved as corrected. Mary Ann Lenzen seconded and the motion passed unanimously.

### **PUBLIC COMMENT ON NON AGENDA ITEMS:**

New City Finance Director, Paul Ruscko, introduced himself to the library board.

### **APPROVAL OF EXPENDITURES:**

- **Building Fund expenditures:** Betty Hopp motioned to approve the building fund expenditures of \$5,545.76. Mary Ann Lenzen seconded and the motion passed unanimously.
- **Operating expenditures:** Paul Lockwood motioned to approve the operating fund expenditures in the amount of \$23,724.62. Dan Lemanski seconded and the motion passed unanimously.

### **LIBRARIAN'S REPORT:**

In November the Library had a patron banned do to violations of the patron conduct and library usage policy. All staff evaluations were conducted by the director this past month. BTC's final report has been delayed. The cooling system for the server room required emergency repair. Staff members met with the Police Department to discuss the first steps in establishing an active shooter policy. The local history grant has been submitted for an extension this next grant cycle with the McHenry County Community Foundation. Candidates to replace long-time circulation aid, Virginia Palacios, are currently being interviewed. After discussions with the NIC consortium the library has had to lower hold limits from 25 to 10 to meet with consortium standards.

## **UNFINISHED BUISSNESS:**

**Building Projects:** Discussion to continue pending the arrival of the final report from BTC.

### **Strategic Planning:**

Board members need to set up a time for discussing their views concerning the strategic planning with the director on an individual basis.

### **Building Repurposing:**

The local history section will begin to make its move downstairs pending the final reconfiguration of the computers down in the reference area. Rob Walkington has started the fiction shelving shift in the lower level by moving down some of the shelves from the ESL room.

**Art Policy:** Discussion to continue pending changes to the final draft.

**Concealed Carry:** Signs will be posted by January 1<sup>st</sup> 2014

**AT&T Bill Dispute Part II:** Discussion to continue pending further updates.

## **NEW BUISSNESS:**

**Committee Assignments:** Discussion to continue.

**CIP:** The Library Board discussed the CIP for next FY 14/15:

- Building Maintenance and Improvements
  - Vaulted Ceiling and Roof Replacement
  - HVAC& Ceiling Tile Replacement
- Library Furniture and Equipment
  - Computer and Network Hardware
  - Furniture Replacement and Upholstery
- Library Alternate Revenue Bond Payment

**E reader policy:** Betty Hopp made the motion to approve the E reader lending policy and agreement as corrected Mary Ann Lenzen seconded and the motion passed unanimously.

## **ADJOURNMENT:**

Betty Hopp moved to adjourn the meeting. Paul Lockwood seconded and the motion passed unanimously. The meeting adjourned at 9:04 p.m.

**NEXT MEETING:** January 9, 2013



phone 815.338.4305  
fax 815.334.2267  
nbaker@woodstockil.gov  
www.woodstockil.gov

## MEMORANDUM

January 28, 2014

**TO:** Roscoe Stelford, City Manager

**FROM:** Nancy Baker, City Planner

### **OLD COURTHOUSE TEMPORARY SIGN VARIATION—101 S. Johnson Street**

The City of Woodstock filed a variation of Chapter 13, Sign Controls, of the Unified Development Ordinance which if granted, will allow the display of burgundy colored banners that utilize the “Landmark Buildings...Limitless Potential” slogan from the RFP promotional flyer and the web address [www.woodstockcourthouse.org](http://www.woodstockcourthouse.org). The banners will be displayed on the east side of the old courthouse. The proposed signage will be displayed at a height higher than allowed by ordinance for temporary signage. An exhibit is attached to the petition showing the proposed signage. The proposed vertical banners are approximately 30 sq. ft. in area and the horizontal banner is 18 sq. ft. in area.

Chapter 13 of the UDO regulates signage on private property; however, in practice, the City tries to follow the same sign-ordinance requirements at public facilities. The proposed sign variation was requested only after considering various alternatives that would be available to business owners through a temporary “extraordinary promotional” sign permit.

The temporary extraordinary promotional sign permit allows a business to display two temporary signs for a maximum of 60 days per year. A variety of sign types are allowed. Each wall or ground-mounted banner may have a maximum area of 60 square feet. A wall-mounted banner cannot be displayed above the first story of a building.

The public received notice of the public hearing before Historic Preservation Commission on January 27, 2014 as required by the UDO. Although neighboring property owners were notified and a public hearing notice was published, no objectors were present at the hearing.

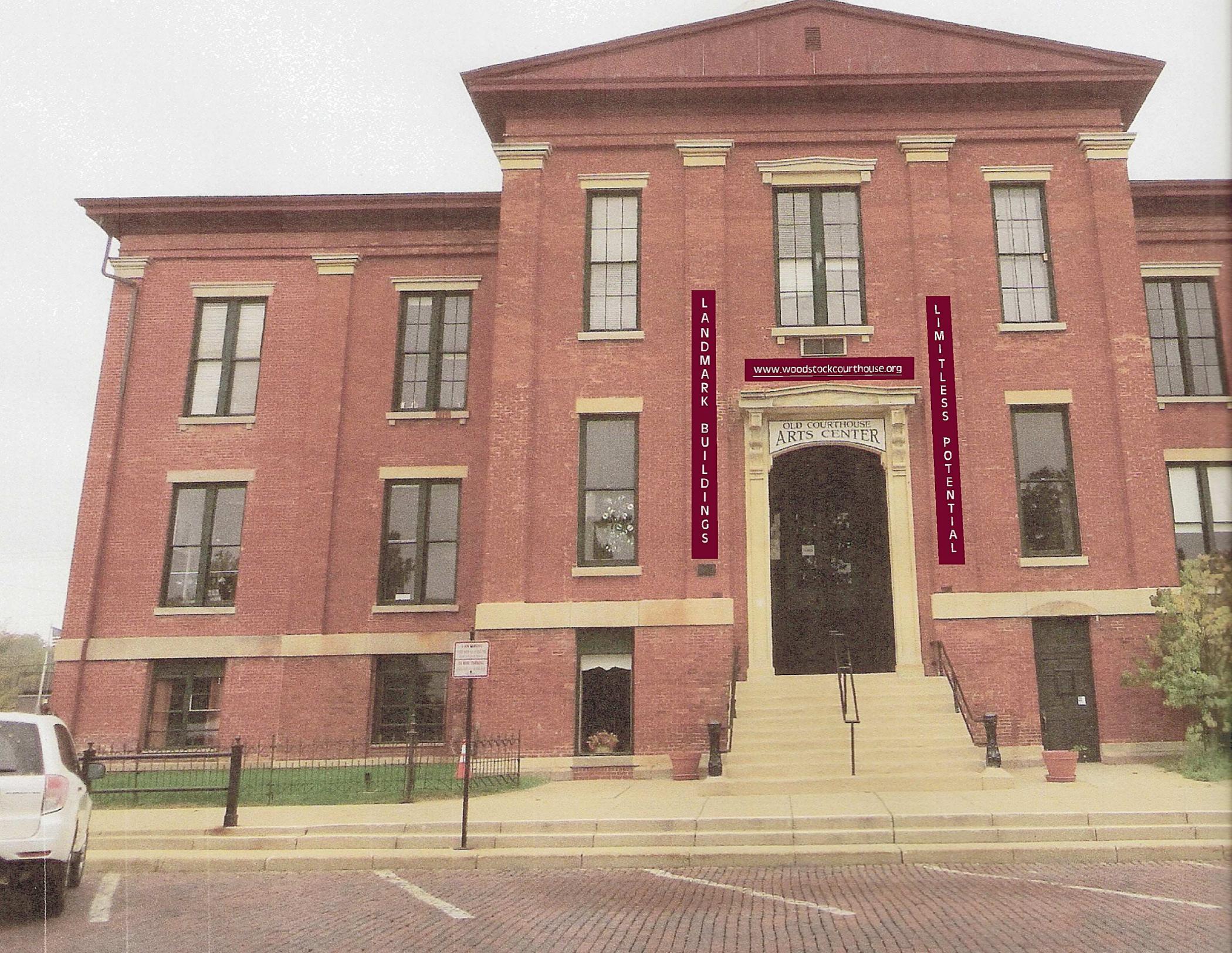
Staff testified that two banners could be displayed at ground level without requesting a variation, but they would either have to be very small and not be proportionate to the building; or if larger,

they would cover up architectural features. If the ground floor restaurant space is leased, the proposed banners should not conflict with restaurant temporary signage. The proposed banner configuration was requested because it gave the best overall appearance on the building. Commission members expressed several reservations about the proposed signage including concerns about the durability of the banners, the overall image of the banners, and the length of time the banners would be displayed but recognized that they are temporary and informational. A copy of the minutes from the public hearing is attached.

After the conclusion of the hearing, the Commission voted 3 yes, 0 no, and 1 absent to recommend approval of the variation with a condition that the banners be displayed no longer than 90 days or RFP deadline, whichever comes first. A copy of the Community Development Report and the petitioner's application is attached.

**Staff wishes to express its sincere appreciation to the members of the Historic Preservation Commission for their willingness to meet and conduct the public hearing on an extremely cold winter evening.**

**Based on the action of the Historic Preservation Commission and the evidence presented during the public hearing, it is recommended that the City Council approve Document Number 1, consisting of an Ordinance authorizing a variation of Section 13.6 of the City of Woodstock Unified Development Ordinance to allow the installation of three banners, installed above the height of the first story, for a period not to exceed 90 days or until the RFP submittal deadline, whichever comes first.**



LANDMARK BUILDINGS

LIMITLESS POTENTIAL

[www.woodstockcourthouse.org](http://www.woodstockcourthouse.org)

OLD COURTHOUSE  
ARTS CENTER

NO PARKING  
IN FRONT  
OF BUS STOP  
OR TRAILER  
LOADING UNLOAD

**CITY OF WOODSTOCK**  
**HISTORIC PRESERVATION COMMISSION**  
January 27, 2014 ABRIDGED MINUTES  
City Council Chambers

**I. CALL TO ORDER**

The regular meeting of the Woodstock Historic Preservation Commission was called to order at 7:00 PM by Chairman Allen Stebbins on Monday, January 27, 2014 in Council Chambers at City Hall.

**COMMISSION MEMBERS PRESENT:** Jodie Kurtz-Osborne, Rodney Paglialong, Chairman Allen Stebbins

**COMMISSION MEMBERS ABSENT:** Erica Wilson

**STAFF PRESENT:** City Planner Nancy Baker

**OTHERS PRESENT:** City Clerk Dianne Mitchell

**III. GENERAL BUSINESS**

**A. Sign Variation: 101 N. Johnson Street—Public Hearing**

Motion by J. Kurtz, second by R. Paglialong to open the Public Hearing at 7:04 PM. Ayes: Chairman Stebbins, R. Paglialong, J. Kurtz-Osborne. Nays: None. Absentees: E. Wilson. Abstentions: None. Motion carried.

A. Stebbins advised that the petitioner is the City of Woodstock with Nancy Baker as the representative. He questioned the materials that will be used and how the signs will be affixed to the building. N. Baker advised that the signs will be a heavy vinyl material and they will have grommets. She stated that the sign maker will provide instructions on how to anchor them but noted that typically they place nails into the mortar joints.

A. Stebbins questioned if there will be any signs on the Throop Street side. N. Baker advised that there is so much going on the back side with the construction and they didn't think signs would be effective and would add to the clutter. She advised that at this point the City is just worried about the Johnson Street side.

A. Stebbins questioned when the signs will go up and N. Baker advised that it could possibly go to City Council for approval next Tuesday, then it will take a week or so to fabricate them and then Public Works will do the installation when it is warm enough and the snow stops.

A. Stebbins stated that the variance is asking to have the signs displayed for 90 days. N. Baker advised that there are three parts to the variation, one is the 90 days instead of 60 days, the other is to install three signs instead of two and the last one is the height. She stated that they did look at doing something at ground level and combining the lettering on two signs but she advised that they looked messy and they didn't make a statement for the building. She stated that if there is going to be a tenant in the restaurant space, having the signs at that height would be confusing. She reported that the more they looked at the vertical idea the more they liked it. She advised that to

accomplish it meant they had to make the [www.woodstockcourthouse.org](http://www.woodstockcourthouse.org) a separate sign. N. Baker advised that “landmark buildings, limitless potential” is the slogan the City is using to promote the RFP.

R. Paglialong stated that he doesn't like the idea but noted that he doesn't have another option. He believes it is better than having a “For Sale” sign out in front. J. Kurtz-Osborne agreed with R. Paglialong and advised that she tried doing some research but she was unable to find anything. She stated that she thought of having a banner on the fence area like the ones used for the art shows but she wasn't sure if it would look as clean as signage in the entryway. She questioned if there is much traffic from people that would be interested. She questioned if the signs would go up more towards the summer months when there will be more traffic.

N. Baker stated that the signs will hopefully go up mid-February. A. Stebbins advised that the deadline for the RFP's is May 15, 2014. N. Baker stated that the signs are not just for the RFP but are also to get people to pay attention to what is going on. She advised that the RFP, the video, the history and information about the projects are all on the web site. She stated that hopefully the signs will fulfill an informational purpose as well as help to promote the RFP.

J. Kurtz-Osborne questioned if they would consider canvas over vinyl since it holds up better and looks a little nicer, but then stated that they will only be up for 90 days not ten years. N. Baker advised that she has been talking with Hartman Signs who suggested using a heavier grade vinyl that should be plenty durable for that length of time. She stated that she can talk to him about the canvas option. J. Kurtz-Osborne stated that for 90 days she can understand why the City wouldn't want to make an investment. A. Stebbins advised that canvas would possibly have to be a silk screen process which could drive the cost up.

J. Kurtz-Osborne questioned if they considered doing black and white lettering or if the maroon was used to blend with the brick. N. Baker stated that they wanted the signs to look different than a typical promotional banner and noted that they thought the maroon would be a little more upscale and conservative looking.

J. Kurtz-Osborne stated that the signs are not only for people interested in possibly purchasing the building but for the community to know what is going on. R. Paglialong stated that he thinks having that awareness is important. He stated that he doesn't know what else can be done and J. Kurtz-Osborne noted that there weren't many options.

A. Stebbins stated that he understands their concerns and he agrees, but advised that he looks at it as a request for temporary signage and as long as there is a limit of no more than 90 days; putting it somewhere around May 1st which is before activity starts picking up on the Square. He stated that this is the best solution to a troubling problem that the City has. He thinks that putting up a “For Sale” sign on the lawn somewhere which would be at least a 4' x 4' sign is kind of tacky. He stated that he thinks the banner across the fence would be confusing. He thinks this is the best solution for a very temporary type of installation.

R. Paglialong stated that he doesn't mean to discredit the process N. Baker went through to think of the signs, but noted that his first reaction was that he didn't like it. He agreed that it is temporary and he doesn't want to impede the promotion of the building. J. Kurtz- Osborne stated that it also is community knowledge and she agrees with the fact that they are temporary. A. Stebbins questioned if the Commission could request a condition that the banners come down by the due date of the RFP's. N. Baker stated that it would be a reasonable time frame.

A. Stebbins stated that the report indicated the surrounding businesses that received a certificate of direct notification and noted that no one was in attendance at the meeting to speak during the public portion.

Motion by R. Paglialong, second J. Kurtz-Osborne to close the public hearing at 7:19 P.M. Ayes: Chairman Stebbins, R. Paglialong, J. Kurtz-Osborne. Nays: None. Absentees: E. Wilson. Abstentions: None. Motion carried.

Motion by J. Kurtz-Osborne, second by R. Paglialong to approve the sign variance request for the temporary banners at 101 N. Johnson Street to be displayed for a total of 90 days or until the RFP deadline; whichever occurs first. Ayes: Chairman Stebbins, R. Paglialong, J. Kurtz-Osborne. Nays: None. Absentees: E. Wilson. Abstentions: None. Motion carried.

**WOODSTOCK HISTORIC PRESERVATION COMMISSION  
COMMUNITY DEVELOPMENT SIGN VARIATION REPORT  
January 27, 2014**

**PROJECT NAME:** Old Courthouse Temporary Signs Variation  
101 N. Johnson Street

**APPLICANT:** Nancy Baker, City Planner  
On behalf of the City of Woodstock  
121 W. Calhoun Street  
Woodstock, IL 60098

The petition for variation is attached. The petition requests variations of Section 13.6 of the Unified Development Ordinance Sign Regulations to allow the City of Woodstock to display of two 33 sq. ft. temporary banners, and one 18 sq. ft. temporary banner, mounted above the height of the first floor, for a total of 90 days.

The UDO Sign Regulations do not contain specific provision for municipal temporary promotional signage. Section 13.6 D Extraordinary Promotional Signage comes closest, though it was intended to regulate for-profit businesses. The specific requirements to be varied are underlined below:

**D. *Extraordinary Promotional Signs***

1. *Extraordinary promotional signs are temporary in nature and are displayed by for-profit businesses for business promotions for a limited period of time. Two sign types are permitted to be displayed on a lot/parcel, on the face of a building, or for each approved unit in a multiple occupancy building in a business or manufacturing district which has frontage on a public street, except that two banners mounted on parking lot light pole may be displayed per pole on up to two poles.*

*The following types of signs may be used:*

- a. *Banners composed of durable, flexible material and fastened on two or more sides must be professionally lettered and may be double faced. Banners which are attached to a wall or mounted to the ground shall not exceed 60 square feet in area and may not be mounted above the height of the first floor of the building or 12 feet, whichever is greater. Banners which are mounted on parking lot light poles shall not exceed 15 square feet in area.*
- b. *A-frame, sandwich board, and free standing signs may be utilized provided that they are constructed of wood, metal, or other durable material and are securely moored or supported in or on the ground by adequate bracing. They must be professionally lettered and may be double-faced. Changeable copy may not be used. An a-frame or sandwich board may not exceed 16 square feet in area. Other free standing signs shall not exceed 8 feet in height nor 32 square feet in area.*
- c. *Inflatables may be used but the maximum diameter or other longest dimension may not exceed 12 feet. An inflatable may not be installed on a roof or in a required parking space. It must not overhang a public right of way and it must not be made*

*of metallic materials or have a metallic tether.*

- d. *Pennants or Streamers: Pennants are small triangle or otherwise-shaped flags which are connected by a flexible wire or string. Streamers are long strips of paper or other flexible material. Pennants and streamers may not present a hazard to pedestrian or vehicular traffic or otherwise negatively affect public safety.*
2. *Location: - Extraordinary promotional signs must be at least 2 feet from any lot line and shall not be installed on a roof, or so as to project above a roof, or be placed in a public right of way, except as provided herein. Any temporary sign placed in the public right of way may be removed by the City, without notice.*
3. *Illumination - External allowed (see 13.10.1) if desired.*
4. *Time Period - Permits issued for this type of sign allow display for 60 continuous days or for display of up to four shorter time periods not to exceed 60 days in total.*

#### **ANALYSIS:**

Section 13.11.3 of the Woodstock Sign Control Ordinance states that variations may be granted from the strict application of the terms and provisions of the regulations pertaining to signage in accordance with the provisions of this Ordinance. The Historic Preservation Commission will conduct a public hearing and may recommend to the City Council a variation of the strict application of the terms and provisions of these regulations when it finds:

1. That such variation is harmonious with the intent and purpose contained in Section 13.1, Statement of Purpose (below).
2. That there are practical difficulties or particular hardships in carrying out the strict letter of this Ordinance, or any part hereof, relating to the construction, alteration, maintenance, repair or remodeling of any sign. Practical difficulties or particular hardships shall be proven by evidence demonstrating that (1) the plight of the owner is due to unique circumstances and (2) the variation, if granted, will not later the essential character of the locality in which it is granted.
3. That the variation will maintain and/or enhance the historical and architectural character of a site or structure.

#### **Statement of Purpose:**

*The Sign Control Ordinance recognizes that outdoor signage places certain demands upon the attention of people passing by, which cannot easily be ignored, set aside, or turned off at will as may be done with other media. The Sign Control Ordinance also recognizes the need to protect the safety and welfare of the public; the need to protect and enhance property values and to provide a strong economic base by maintaining the attractive appearance and unique character of this community; the need to protect people from assaults on their privacy and sensibilities; and the need to provide adequate and effective identification and communication. The identity of businesses, the nature of the business or manufacturing activity on a site, as well as directional instructions to pedestrian and vehicular traffic on a site provide important information*

*necessary for pleasant and effective commerce between the public and business establishments.*

In addition to the above findings, Section 13.3 of the UDO establishes the following standards for properties in the Historic Downtown Business Preservation District:

*The Historic Downtown Business Preservation District has a unique and historic character. Many of the buildings located within this district are of an architectural design popular in the late nineteenth century. This historic character is considered to be one of the most important assets of the District and the City of Woodstock. It is the intent of this Ordinance that this character be preserved. It is not the intent of this Ordinance to limit the effectiveness of signs within this district but to allow messages to be conveyed more effectively and, at the same time, to preserve the historic character of the Historic Downtown Business Preservation District.*

*In addition to the regulations contained herein, signs located within the Historic Downtown Business Preservation District shall meet the following standards which are excerpted from the National Park Service's Preservation Brief # 25: The Preservation of Historic Signs:*

- A. Signs should be viewed as part of an overall graphics system for the building. They do not have to do all the "work" by themselves. The building's form, name and outstanding features, both decorative and functional, also support the advertising function of a sign. Signs should work with the building, rather than against it.*
- B. New signs should respect the size, scale and design of the historic building. Often features or details of the building will suggest a motif for new signs.*
- C. Sign placement is important: new signs should not obscure significant features of the historic building. (Signs above a storefront should fit within the historic signboard, for example.)*
- D. New signs should also respect neighboring buildings. They should not shadow or overpower adjacent structures.*
- E. Sign materials should be compatible with those of the historic building. Materials characteristic of the building's period and style, used in contemporary designs, can form effective new signs.*
- F. New signs should be attached to the building carefully, both to prevent damage to historic fabric, and to ensure the safety of pedestrians. Fittings should penetrate mortar joints rather than brick, for example, and sign loads should be properly calculated and distributed.*

**RECOMMENDATION:** If the Historic Preservation Commission determines that the sign variations are justified, a motion should be made recommending variation of the Unified Development Ordinance, Section 13.6, Temporary Signs, to allow the installation of the proposed temporary signage.



City of  
**WOODSTOCK**

Department of Community & Economic Development  
121 W. Calhoun Street  
Woodstock, Illinois 60098

phone 815.338.4305  
fax 815.334-2267  
commdevdept@woodstockil.gov  
[www.woodstockil.gov](http://www.woodstockil.gov)

## **SIGN VARIATION APPLICATION**

ADDRESS OF PROPERTY 121 W. Calhoun St.

PROJECT REQUEST Variation for temporary banners at Old McHenry County  
Courthouse

DATE FILED January 9, 2014

### **CONTACT PERSON FOR THIS APPLICATION**

Name: Nancy Baker

Mailing Address 121 W. Calhoun, Woodstock

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Daytime Phone: 815-338-4305

Fax: 815-334-2267

Email Address: nbaker@woodstockil.gov

## CITY OF WOODSTOCK

### APPLICATION FOR A SIGN VARIATION

To the Plan Commission or Historic Preservation Commission:

1. Common address of the property *101 N. Johnson Street*
2. Name of business for which the variation is sought *Old McHenry County Courthouse*

3. Applicant (name and mailing address of applicant)

*Nancy Baker, City Planner*

*121 W. Calhoun Street*

*Woodstock, IL*

4. Owner of property (legal name and mailing address of the property owners)

*City of Woodstock*

*121 W. Calhoun Street*

*Woodstock, IL 60098*

4. State the legal description of the property or attach a legible copy.

**Lots 1, 2 and 3 in Block 1 in the Original Town of Centerville, now City of Woodstock, a Subdivision of part of the Southwest Quarter of Section 5, Township 44 North, Range 7 East of the Third Principal Meridian, according to the Plat thereof recorded June 10, 1844 in Book D of Deeds, page 201, in McHenry County, Illinois.**

5. State the specific variation(s) requested including Unified Development Ordinance section numbers. State the ordinance requirement and the proposed request.

*Variation of Section 13.6, Temporary Signs, to allow the display of three temporary sign –two vertical banners, approximately 18 inches wide by 20 feet long, mounted at a height starting approximately even with the meeting rails of the upper story windows, and one horizontal banner, approximately 12 feet wide by 18 inches high, mounted over the front entrance, to be displayed for a total of 90 days.*

6. State in detail the reasons for the requested variation(s). Attach additional pages if needed.

*Several options were considered before making this request. A new tenant is being considered for the basement restaurant. It is anticipated that new tenant will want to display "coming soon" or "future location of" signage during the time period that the city banners will be displayed and this could become both very cluttered, but also confusing to the public.*

The vertical piers on the building interrupt the display of horizontal banners on the first story. By displaying banners vertically, the signage will present a dignified appearance that is in scale with the proportions of the building. The sign with the name of the website is important for educational and promotional purposes and must be horizontal to be recognized as a website.

### **CERTIFICATION**

I/We certify that all of the information submitted as part of this application is true and correct to the best of my/our knowledge and belief:

 _____ Signature of property owner	1-9-14 _____ Date	Roscoe C Stelford, City Manager _____ Print name of property owner
_____ Signature of property owner	_____ Date	_____ Print name of property owner
_____ Signature of applicant If different than property owner	_____ Date	_____ Print name of applicant
_____ Signature of applicant	_____ Date	_____ Print name of applicant

CITY OF WOODSTOCK  
 CERTIFICATE OF DIRECT NOTIFICATION

Following are adjacent property owners in all directions for the property located at 121 W Calhoun St.  
 Said names are as recorded with McHenry County and represent the person responsible for  
 last payment of taxes:

PIN	Address of Adjoining Property	Name and Mailing Address of Owner	Date Contacted	Signature of owner if hand delivered
13-05-354-003	N Throop Street (parking lot)	City of Woodstock 121 W. Calhoun		
13-05-354-006	101 N Throop	101 N Throop St. LLC 101 N. Throop, Woodstock	01/10/14	
13-05-355-021	140 Cass	Lodge 1043 BPOE PO Box 8, Woodstock	01/10/14	
13-05-355-022	136 Cass	Woodstock Chamber of Commerce 136 Cass Street	01/10/14	
13-05-355-032	132-134 Cass	Ella Property Inc. 21641 Sylvander Dr. Barrington 60010	01/10/14	
13-05-355-024	130 Cass	Larry & Dona Lowrimore 130 ½ Cass	01/10/14	
13-05-355-025	124 Cass	RTL Comm Prop Rev Tr 11 Barrington Hills Road Barrington Hills, 60010	01/10/14	
13-05-377-001	Park in Square	City of Woodstock 121 W. Calhoun		
13-05-360-001	110 S. Johnson	Viking Management Inc 118 E. Calhoun	01/10/14	
13-05-359-001	225 W. Jackson	Harris NA PO 755 Chicago, 60690-0755	01/10/14	

**ORDINANCE NUMBER 14-O-\_\_\_\_\_**

**AN ORDINANCE VARYING SIGNAGE PROVISIONS OF  
THE WOODSTOCK UNIFIED DEVELOPMENT ORDINANCE  
FOR PROPERTY AT 101 NORTH JOHNSON STREET**

**Be it Ordained** by the Mayor and City Council of the City of Woodstock, McHenry County, Illinois, as follows:

**Section One.** That Section 13.6, Temporary Signs, of the Unified Development Ordinance is varied to allow the installation of three banners on the upper story of the Old McHenry County Courthouse, located at 101 N. Johnson Street, through May 1, 2014. The property is legally described as follows:

Lots 1, 2, and 3 of Block 1 in the Original Town of Centerville, now City of Woodstock, a Subdivision of part of the Southwest Quarter of Section 5, Township 44 North, Range 7 East of the Third Principal Meridian, according to the Plat thereof recorded June 10, 1844 in Book D of Deeds, page 201, in McHenry County, Illinois.

**Section Two.** That the Historic Preservation Commission on January 27, 2014 conducted a required public hearing on said variation and recommended to the City Council that said variation be approved, with the condition that the proposed signage be removed no later than 90 days or the Old Courthouse RFP submittal deadline, whichever comes first.

**Section Three.** That this ordinance shall be known as Ordinance Number 14-O-\_\_\_\_\_ and shall be in full force and effect upon its passage, approval and publication as provided by law.

**Section Four.** Any ordinances or parts thereof or any regulations in conflict with this ordinance are hereby repealed to the extent of such conflict.

**APPROVED AND PASSED** by the City Council of the City of Woodstock, McHenry County, Illinois, this 4<sup>th</sup> day of February, 2014.

Ayes:

Nays:

Abstentions:

Absentees:

---

Mayor Brian Sager, Ph.D.

Attest:

---

City Clerk Dianne Mitchell



**Office of the City Manager**  
Roscoe C. Stelford III, City Manager  
121 W. Calhoun Street  
Woodstock, Illinois 60098

phone 815.338.4301  
fax 815.334.2269  
citymanager@woodstockil.gov  
www.woodstockil.gov

**TO:** Honorable Mayor and City Council  
Roscoe C. Stelford III, City Manager

**FROM:** Cindy Smiley, Executive Assistant

**DATE:** January 29, 2014

**RE:** **Event Request** – Benton Street St. Patrick's Day Event

Daniel Hart, owner of D.C. Cobbs, will be appearing before Council on Tuesday, February 4, 2014, to request permission to hold a St. Patrick's Day event on Saturday, March 15, 2014 between the hours of Noon and 10:00 PM on Benton Street. As Council will see from the attached event request from Mr. Hart, he is collaborating with other Benton Street business owners to organize and hold this event. Businesses involved include D.C. Cobbs, the Main Street Pour House, The Cabin, Town Tap, and Off the Rails.

The organizers are requesting to block off Benton Street from the north side of Judd Street to the railroad tracks. As the request is to allow participants to move freely between the event and the interior of the businesses while consuming alcohol, the event area will be fenced to include the sidewalk on the west side of Benton Street so that the event area encompasses the entrances to the participating businesses. The sidewalk on the east side of Benton will remain open to allow pedestrian access.

The event will be open only to those 21 years of age and older. Access to the event will be available at the north and south sidewalk entrances and via the participating businesses. Event staff will be present within the event area to monitor alcohol consumption. Staff will also be present at all entrance/exit points to ensure that alcohol does not leave the designated event area. It will also be necessary for the individual businesses to provide staff to ensure that no one under the age of 21 exit the businesses to enter the outdoor event area. To accommodate the consumption of alcohol on Benton Street and the sidewalk, it will be necessary for Council to approve a waiver of the prohibition of alcohol in the public way.

A diagram of the proposed event area is attached which identifies space for a beer truck, food vendors, and a stage area. While the City requires either double fencing or eight-foot high fencing for Musicfest, that is a multi-day, summertime event with high attendance. The St. Patrick's Day event is a one-day, springtime event with a lower attendance expectation and, therefore, it is proposed that only a single row of regular, four-foot high fencing be required for this event.

It is possible that one or more generators will be needed for the event, necessitating approval from the Woodstock Fire Rescue District (WFRD). Mr. Hart is aware that he should seek input from WFRD and arrange for their representative to provide approval of the generator(s). In addition, he is aware that he should determine not only whether a generator will be needed but also what size generator will be required as it may necessitate the need for grounding which may not be possible in the Benton Street area.

This request was received the day the packet was being prepared for presentation to the City Council and, therefore, City Staff has not had an opportunity to meet with the event organizers to determine what specific City services will be involved. It is recommended, therefore, that if approved, the following conditions be imposed upon the event organizer:

- 1) The event organizers to be responsible for all costs associated with this event to include but not exclusive of:
  - a) Police detail necessary to patrol the periphery of the event area;
  - b) Portable toilets, if necessary (number, location, and times of service to be determined by the City);
  - c) Dumpster, if necessary (size & location to be determined by the City);
  - d) Extra trash receptacles (number to be determined by the City);
  - e) Locates: Organizer will be required to request any JULIE locates. In addition, should any special street-light locates be required (which must be done privately, not by JULIE), cost for these are to be paid for by the event organizers.
- 2) Woodstock Fire Rescue District to inspect and approve any and all generators used and their installation prior to the event.
- 3) No electrical cords to run through or over any public way.
- 4) The event organizer to be responsible for cleaning the event area, including the street, sidewalks, and surrounding area, at the end of the event. Area shall be clean, all equipment removed, and Benton Street reopened to thru traffic no later than Midnight.

**If Council is in support of this request, approval is recommended for the following:**

- 1) **Approval to hold the Benton Street St. Patrick's Day event on Benton Street between the hours of Noon and 10:00PM on Saturday, March 15, 2014 conditional upon the items set forth above;**
- 2) **Waiver of the prohibition of alcohol in the public way for the fenced event area only and during specified event hours only, with all alcohol consumption in the public way ceasing at 10:00PM;**
- 3) **Closure of Benton Street between Judd Street and the railroad tracks between the hours of 6:00AM and Midnight on Saturday, March 15, 2014;**
- 4) **Approval of Document No.   2  , An Ordinance Imposing Certain Temporary Traffic Restrictions and Parking Restrictions for Benton Street St. Patrick Day Event in the City of Woodstock on Saturday, March 15, 2014.**



Reviewed and Approved by:

*Roscoe C. Stefford III*

City Manager

Council, we are requesting to have a block party on Benton St Saturday March 15<sup>th</sup> from 12pm-10pm we are not disrupting other business or the flow of traffic on the square. We are looking to fence off Benton St, and allow for live music and open alcohol to be allowed in the confined area in plastic cups. The event will be over 21 only. We are requesting to fence off in front of the rail way tracks as well as in front of where Judd and Benton Intersect. Then connecting the fencing before the sidewalk on the far side of Benton, leaving it open for pedestrians not attending the event. This way we do not disrupt the traffic flow. We are asking that our customers be allowed to purchase drinks in our establishments and consume them outside in provided plastic glasses. Each establishment will use a different color glass. We will set up a stage in front of the rail way tracks that will be 12x16. We will have a professional sound company providing generator power and sound we are currently trying to figure out a place to properly ground the generators if needed or if the fire department allows us to run power from one of our establishments as we will have the sidewalk in front of the establishments closed off. The stage and sound will be significantly smaller than our main street festival and thus will need far less power. We are looking to have the event go from noon on Saturday until 10pm. We would break down the fencing and re open Benton St on Saturday evening. We are asking for The Pour House, D.C. Cobb's, The Cabin, Town Tap and Off the Rails to be allowed to serve drinks in a plastic cup to be consumed inside or outside. We would have a single beer trailer outside as well as food being served. Each establishment will have someone at the Benton street doors checking identification to assure that no one under the age of 21 is entering the festival. We will also have people stationed on the Benton street side in front of the entrances to assure no alcohol leaves the premises and that no one under 21 enters the festival. Attached is a diagram outlining the set up.

TRAIN

Wagon  
Platform

Stage

Side walk

Side walk

-- Fence

Seat

Food

Beer  
truck

Off the  
Rails

D.C. Coats

Cabin

Pour  
Tap

Pour  
House

Judd ST

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE IMPOSING CERTAIN TEMPORARY TRAFFIC RESTRICTIONS AND PARKING RESTRICTIONS FOR THE BENTON STREET ST. PATRICK'S DAY EVENT IN THE CITY OF WOODSTOCK ON SATURDAY, MARCH 15, 2014**

**WHEREAS**, Benton Street is a public street in the City of Woodstock; and

**WHEREAS**, the City of Woodstock has determined that it is an appropriate use of said public street parking, and public rights-of-way to close said street to all through traffic and to all parking on Saturday, March 15, 2014, in order to hold the Benton Street St. Patrick's Day Event, an event open to the general public.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Woodstock, McHenry County, Illinois as follows:

**Section One.** There is hereby imposed the following parking restriction which shall be in effect from 6:00 AM through Midnight on Saturday, March 15, 2014:

<u>LOCATION</u>	<u>RESTRICTION</u>
Benton Street from its intersection with Judd Street to the Railroad Tracks	No Parking – Tow Away Zone Street and eastern-most sidewalk to be closed for public access

**Section Two.** That the Department of Public Works and its Director are hereby authorized and directed to place appropriate signs in the above designated locations to denote the parking restrictions herein established.

**Section Three.** That all Ordinances or parts of Ordinances in conflict are hereby repealed.

**Section Four.** That this Ordinance shall be known as Ordinance No. \_\_\_\_\_ and shall be in full force and effect from and after its passage, approval, and publication as is required by law.

**PASSED** by the City Council of the City of Woodstock, McHenry County, Illinois and approved by me this 4<sup>th</sup> day of February, 2014.

Ayes:

Nays:

Abstentions:

Absentees:

---

Brian Sager, Ph.D., Mayor

Attest: \_\_\_\_\_  
City Clerk



**Police Department**  
Robert W. Lowen, Chief of Police  
656 Lake Avenue  
Woodstock, Illinois 60098

phone 815.338.6787  
fax 815.334.2275  
policedept@woodstockil.gov  
www.woodstockil.gov

To: Mr. Roscoe C. Stelford, City Manager  
From: Robert W. Lowen, Chief of Police  
Re: Ordinance Amendment  
Date: January 27, 2014

This correspondence seeks approval for the attached Ordinance which will amend various sections of Title 3 & 4 of the Woodstock City Code.

The General Assembly of the State of Illinois has, through Public Act 98-350, amended the Prevention of Tobacco Use by Minors and Sale and Distribution of Tobacco Products Act to prohibit the distribution of alternative nicotine products, including e-cigarettes to minors.

The Woodstock City Code has mirrored State Law regarding prohibited substances for minors. Preventing the access of minors to alternative nicotine products is a matter concerning public health and welfare. Regulations on the advertisement and distribution channels of alternative nicotine products are an intrinsic part of preventing the access of minors to alternative nicotine products.

This Ordinance Amendment will give Woodstock Police Officers the ability to enforce the recently approved State Law concerning Alternative Nicotine Products while they conduct Tobacco Compliance Checks and when they come into contact with minors in possession of alternative nicotine products utilizing the Woodstock City Code and the Administrative Adjudication Process.

Our City of Woodstock Vision 2020 calls for us to “Maintain a vigilant police department committed to and accountable for providing public safety and security.”

**Therefore, it is recommended that the City Council approve the attached Ordinance, identified as Document No. 3, amending sections of Title 3 & 4 of the Woodstock City Code regarding alternative nicotine products.**

Respectfully submitted,  
Robert W. Lowen  
Chief of Police



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager



NATIONAL TRUST  
for HISTORIC PRESERVATION®

DOZEN DISTINCTIVE  
DESTINATIONS 2007

***Woodstock is proud to have been recognized as a 2007 Distinctive Destination  
by the National Trust for Historic Preservation***

## **ORDINANCE NO. 14-O-\_\_\_\_\_**

### ***An Ordinance Amending the Woodstock City Code to Incorporate and Effectuate State Law on E-Cigarettes and Alternative Nicotine Products***

WHEREAS, the General Assembly has, through Public Act 98-350, amended the Prevention of Tobacco Use by Minors and Sale and Distribution of Tobacco Products Act to prohibit the distribution of alternative nicotine products, including e-cigarettes, to minors;

WHEREAS, the Woodstock City Code has mirrored State law regarding prohibited substances for minors;

WHEREAS, preventing the access of minors to alternative nicotine products is a matter concerning public health and welfare;

WHEREAS, regulations on the advertisement and distribution channels of alternative nicotine products are an intrinsic part of preventing the access of minors to alternative nicotine products;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

SECTION 1: Section 3.3.20-B of the Woodstock City Code shall be amended to read as follows:

The commissioner, through the police department that conducts alcohol and tobacco compliance operations, shall establish a policy and standards for alcohol and tobacco compliance operations to investigate whether a licensee is furnishing: 1) alcoholic liquor to persons under twenty one (21) years of age in violation of this chapter or 2) tobacco, or alternative nicotine products such as e-cigarettes, to persons in violation of the sale of tobacco to minors act.

SECTION 2: Section 3.3.22-A of the Woodstock City Code shall be amended to add the following definition:

Alternative Nicotine Product: Any product or device not consisting of or containing tobacco that provides for the ingestion into the body of nicotine, whether by chewing, smoking, absorbing, dissolving, inhaling, snorting, sniffing, or by any other means, including but not limited to e-cigarettes and nicotine vapor inhalers.

SECTION 3: The definition of “Tobacco Product Retailer” under section 3.3.22-A of the Woodstock City Code shall be amended to read as follows:

TOBACCO PRODUCT RETAILER: Any person who sells, offers for sale, or does

or offers to exchange for any form of consideration, any tobacco product or alternative nicotine product, or who distributes free or low cost samples of tobacco product or alternative nicotine product. This definition applies regardless of the quantity of tobacco product or alternative nicotine product sold, offered for sale, exchanged, or offered for exchange.

SECTION 4: Subsections B and C of Section 3.3.22 of the Woodstock City Code are hereby amended to read as follows:

B. Alcoholic Beverage And Tobacco Product Sign Restrictions:

1. No more than twenty percent (20%) of the total window and door area that faces a public way of any alcoholic beverage retailer or tobacco product retailer shall display signs or advertisements of alcoholic beverage or tobacco products or alternative nicotine products, or any brand names of such. Signs and advertisements shall include, but not be limited to, posters, fliers, banners, paper signage, neon signage, and electronic signage. This limitation is regardless of whether the sign or advertisement is oriented to the interior or the exterior of the premises.

2. Within the above described twenty percent (20%) of window and door space that faces a public right of way, a retailer of alcoholic beverage or tobacco products or alternative nicotine products may not display more than three (3) neon or electronic signs that depict or advertise any alcoholic beverage or tobacco products or alternative nicotine products, or any brand names of such, each limited to displaying or advertising one brand and/or unit of alcoholic beverage or tobacco product or alternative nicotine product.

3. The size of a door or window sign or advertisement shall be determined by measuring the points of greatest height and greatest width of the sign or advertisement and then multiplying such to compute the total squared dimension.

C. Penalties: Any person who violates any provision of this section shall be fined not less than five hundred dollars (\$500.00) or more than one thousand dollars (\$1,000.00). Each day on which, or during which, a violation occurs shall constitute a separate offense.

SECTION 5: Section 4.9.4 of the Woodstock City Code shall be amended to read as follows:

4.9.4: POSSESSION AND USE OF BIDI CIGARETTES, TOBACCO, SMOKELESS TOBACCO, TOBACCO ACCESSORIES, ALTERNATIVE NICOTENE PRODUCTS, AND SMOKING HERBS:

A. Definitions: Terms used in this section are defined as follows:

**ALTERNATIVE NICOTINE PRODUCT:** Any product or device not consisting of or containing tobacco that provides for the ingestion into the body of nicotine, whether by chewing, smoking, absorbing, dissolving, inhaling, snorting, sniffing, or by any other means, including but not limited to e-cigarettes and nicotine vapor inhalers.

**BIDI CIGARETTE:** A product that contains tobacco that is wrapped in temburni or tendu leaf or that is wrapped in any other material identified by rules of the Illinois department of public health that is similar in appearance or characteristics to the temburni or tendu leaf.

**SMOKELESS TOBACCO:** Any finely cut, ground, powdered or leaf tobacco that is intended to be placed in the oral cavity; any tobacco product that is suitable for dipping or chewing.

**SMOKING HERBS:** All substances of plant origin and their derivatives, including, but not limited to, broom, calea, California poppy, damiana, hops, ginseng, lobelia, jimson weed and other members of the Datura genus, passionflower and wild lettuce, which are processed or sold primarily for use as smoking materials.

**TOBACCO ACCESSORIES:** Cigarette papers, pipes, holders of smoking materials of all types, cigarette rolling machines and other items, designed primarily for the smoking or ingestion of tobacco products or alternative nicotine products, or of substances made illegal under any statute or of substances whose sale, gift, barter or exchange is unlawful.

**TOBACCO PRODUCTS:** Cigars, cigarettes, smokeless tobacco or tobacco.

#### **B. Purchase And Use Of Tobacco Prohibited:**

1. Prohibited: No person under eighteen (18) years of age shall purchase any tobacco products or alternative nicotine products in any forms. No person shall sell, purchase for, distribute samples of or furnish any tobacco products or alternative nicotine products in any form to any person under eighteen (18) years of age. Alternative nicotine products may not be sold through vending machines. Tobacco products may be sold through a vending machine only when such tobacco products are not sold along with nontobacco products in the vending machine and only in the following locations:

a. Factories, businesses, offices, private clubs and other places not open to the general public.

b. Places to which persons under eighteen (18) years of age are not permitted access.

c. Places where alcoholic beverages are sold and consumed on the premises.

d. Places where the vending machine is under the direct supervision (which means that the owner or employee has an unimpeded line of sight to the vending machine) of the owner of the establishment or an employee over eighteen (18) years of age. The sale of tobacco products from a vending machine under direct supervision of the owner or an employee of the establishment is considered a sale of tobacco products by that person.

e. Places where the vending machine can only be operated by the owner or an employee over age eighteen (18) either directly or through a remote control device if the device is inaccessible to all customers.

2. Penalty: Any person violating any provision of this subsection B is guilty of a petty offense and for the first offense shall be fined two hundred dollars (\$200.00), four hundred dollars (\$400.00) for the second offense in a twelve (12) month period, and six hundred dollars (\$600.00) for the third or any subsequent offense in a twelve (12) month period and be responsible for the city's cost of prosecution, including reasonable attorney fees.

#### C. Possession Of Tobacco Products or Alternative Nicotine Products:

1. Prohibited: No person under eighteen (18) years of age shall possess any tobacco product or alternative nicotine product in any form.

2. Penalty: If a minor violates this subsection C the minor shall be guilty of a petty offense and may be fined twenty five dollars (\$25.00) or sentenced to fifteen (15) hours of community service for the first offense. If a second violation occurs within a twelve (12) month period after the first offense, the fine shall be fifty dollars (\$50.00) and twenty five (25) hours of community service. For a third or subsequent violation that occurs within a twelve (12) month period after the first offense, the fine shall be one hundred dollars (\$100.00) and thirty (30) hours of community service. If there is a second or subsequent violation not within a twelve (12) month time period after the first violation, a fine of twenty five dollars (\$25.00) or fifteen (15) hours of community service shall be assessed. For any violation the violator shall be responsible for the city's cost of prosecution, including reasonable attorney fees.

#### D. Tobacco Accessories And Smoking Herbs:

1. Sale To Minors Prohibited: No person shall knowingly sell, barter, exchange, deliver or give away or cause or permit or procure to be sold, bartered, exchanged, delivered or given away tobacco accessories, alternative nicotine products or smoking herbs to any person under eighteen (18) years of age.

2. Sale Of Bidi Cigarettes: No person shall knowingly sell, barter, exchange, deliver or give away a bidi cigarette to another person, nor shall a person cause or permit or procure a bidi cigarette to be sold, bartered, exchanged, delivered or given away to another person.

3. Sale Of Cigarette Paper: No person shall knowingly offer, sell, barter, exchange, deliver or give away cigarette paper or cause, permit or procure cigarette paper to be sold, offered, bartered, exchanged, delivered or given away except from premises or an establishment where other tobacco products are sold.

4. Sale Of Cigarette Paper From Vending Machines: No person shall knowingly offer, sell, barter, exchange, deliver or give away cigarette paper or cause, permit or procure cigarette paper to be sold, offered, bartered, exchanged, delivered or given away by use of a vending or coin operated machine or device. For purposes of this subsection D4, cigarette paper shall not include any paper that is incorporated into a product to which a tax stamp must be affixed under the cigarette tax act or the cigarette use tax act.

5. Use Of Identification Cards: No person in the furtherance or facilitation of obtaining smoking accessories, alternative nicotine products or smoking herbs shall display or use a false or forged identification card or transfer, alter or deface an identification card.

6. Warning To Minors: Any person, firm, partnership, company or corporation operating a place of business where tobacco accessories, alternative nicotine products or smoking herbs are sold or offered for sale shall post in a conspicuous place upon the premises a sign which there shall be imprinted the following statement:

**SALE OF TOBACCO ACCESSORIES, ALTERNATIVE NICOTINE PRODUCTS AND SMOKING HERBS TO PERSONS UNDER 18 YEARS OF AGE OR THE MISREPRESENTATION OF AGE TO PROCURE SUCH A SALE IS PROHIBITED BY LAW.**

The sign shall be printed on a white card in red letters at least one-half inch (1/2") in height.

7. Penalty:

a. Except for subsection D2 of this section, any person who knowingly violates or shall knowingly cause the violation of any provision of this subsection D shall be guilty of a class C misdemeanor and shall be fined pursuant to 730 Illinois Compiled Statutes 5/5-4.5-65(e). The violator shall be responsible for the city's cost of prosecution, including reasonable attorney fees.

b. Any person who knowingly violates or shall knowingly cause the violation of subsection D2 of this section shall be guilty of a petty offense for which the offender shall be fined as follows: for the first offense, not less than one hundred dollars (\$100.00) or more than five hundred dollars (\$500.00), for a second offense within a two (2) year period of the first offense, not less than two hundred fifty dollars (\$250.00) or more than six hundred dollars (\$600.00), and for a third or subsequent offense within a two (2) year period of the first offense, not more than five hundred dollars (\$500.00) or more than one thousand dollars (\$1,000.00). In addition, the violator shall be responsible for the city's cost of prosecution, including reasonable attorney fees.

SECTION 6: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 7: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 8: This Ordinance shall be known as Ordinance \_\_\_\_\_ and shall be in full force and effect upon its passage and approval.

Ayes:

Nays:

Abstentions:

Absentees:

APPROVED:

\_\_\_\_\_  
Mayor Brian Sager, Ph.D.

(SEAL)  
ATTEST: \_\_\_\_\_  
City Clerk Dianne Mitchell

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Published: \_\_\_\_\_

**CERTIFICATION**

I, DIANNE MITCHELL, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2014, the foregoing Ordinance entitled *An Ordinance Amending the Woodstock City Code to Incorporate and Effectuate State Law on E-Cigarettes and Alternative Nicotine Products*, was duly passed by said City Council.

The pamphlet form of Ordinance No. 14-O-\_\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the \_\_ day of \_\_\_\_\_, 2014, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Woodstock this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Dianne Mitchell, Clerk  
City of Woodstock,  
McHenry County, Illinois

(SEAL)



**Department of Public Works**  
326 Washington Street  
Woodstock, Illinois 60098

phone 815.338.6118  
fax 815.334.2263  
jvanlanduyt@woodstockil.gov  
[www.woodstockil.gov](http://www.woodstockil.gov)

To: Mr. Roscoe Stelford

From: Jeff Van Landuyt

Re: **Approval of Contract for the Purchase and Installation of Well #8 Generator and Automatic Transfer Switch**

Date: January 27, 2014

During the most recent facility improvement projects at both the Seminary Avenue and First Street water treatment plants the City addressed the need for standby power at the treatment facilities themselves. The Seminary Avenue plant has a natural gas-fired generator that will operate the entire facility and two of its well pumps (because the power source for these wells originate at the motor control center within the facility) in the event of a disruption of electrical service from ComEd.

The wells tributary to the First Street Water Treatment Plant, however, are separate from the facility and the addition of a standby power source for the treatment plant itself could not address any of the three well pumps. The well pumps, as they exist today, would be inoperable if the ComEd electrical service was to fail or be disrupted and the First Street plant would have no water to treat. If the plant has power and none of the wells have power, the result is no water production at the First Street facility.

Based upon existing conditions, the City can provide water service to the community during a widespread power failure even if the water supply wells feeding the First Street facility are not in operation. However, that condition is not ideal for an extended period of time, and emergency generators should be provided at the well sites serving the First Street facility to better serve the community.

In the approved FY13/14 Water & Sewer CIP, funds were included within line item #60-54-7-772 titled "Well Maintenance & Improvements" to purchase and install a backup generator at



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DESTINATIONS 2007

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by the National Trust for Historic Preservation*

one of the well sites tributary to the First Street Water Treatment Plant. Well #8 located on Donovan Avenue is the site that has been selected for the installation of a standby generator in 2014. The Department of Public Works developed bid specifications for this project and on Friday, January 24, 2014, the following bids were opened and publicly read aloud:

<u>Bidder</u>	<u>Bid Amount</u>
Ridgeview Electric, Inc., McHenry, IL.	\$33,450
Associated Electrical Contractors, Woodstock, IL	\$33,500
Ballard Companies, Inc., Rockford, IL	\$37,780
Carey Electrical Contractors, Inc., McHenry, IL	\$39,660
Newcastle Electric, Inc., Itasca, IL	\$49,900/ alternate bid \$39,900
Public Electric Construction Co., Wheeling, IL	\$55,000

Bid specifications call for the purchase and installation of a backup generator and automatic transfer switch. In the event of power loss, this generator will activate and transfer over to emergency power. Once primary power has been restored to the well, the system will transfer from emergency to primary power. The generator will be pad mounted at the well site in a weather-protective sound enclosure and will be fueled by natural gas. Specifications call for the generator to be operational on or before April 30, 2014. Additional costs will be necessary to extend a natural gas service line and to install a meter at the location of the new generator pad. These costs will be paid to Nicor; however, the exact amount to install a service line has yet to be determined (estimated at \$1,000). Funds to provide a gas service will be charged to this “Well Maintenance & Improvements” line item.

The approved FY13/14 budget for line item #60-54-7-772 titled “Well Maintenance & Improvements” includes \$115,000 to purchase and install a standby generator at Well #8, extend a gas service line, and pull Well #10 for preventive maintenance. Well #10 has been pulled and reinstalled at a final cost of \$29,740 with no major problems identified. \$2,184 was also paid from this line item to complete a pump test on Well #11 which is showing signs of reduced capacity. Funds that remain in this line item after the purchase and installation of a generator (approx. \$45,000) will be used to pull Well #11, determine the cause for reduced pumping capacity, make necessary repairs, and return it to service. Approval for this unanticipated repair is presented for the City Council’s consideration under separate cover.

Within the past two years, the lowest responsible bidder, Ridgeview Electric, Inc., was contracted by the City to purchase and install pad-mounted generators at a few of the City’s sanitary sewer lift stations. Those generators are up and running with no problems or concerns. The City has been very pleased with Ridgeview Electric’s performance and quality of work. Therefore, **it is recommended that a contract be awarded to Ridgeview Electric, Inc., for the purchase and installation of a 50 Kw Kohler generator and automatic transfer switch to power Well #8 at a cost not-to-exceed \$33,450.** After the installation of this on-site generator, three (3) of the City’s six (6) municipal drinking water wells throughout the City will have standby power capabilities.

cc: Paul Ruscko  
Will Smith  
All Bidders



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager



**Department of Public Works**  
326 Washington Street  
Woodstock, Illinois 60098  
815/338-6118 ♦ Fax 815/334-2263  
pruscko@woodstockil.gov  
www.woodstockil.gov

To: Roscoe Stelford, City Manager

From: Paul R. Ruscko, Public Works Director

**Re: Approval to Waive Requirement for Competitive Bids and Acceptance of Proposal for the Maintenance of Water Supply Well #11**

Date: January 28, 2014

The City of Woodstock operates six shallow groundwater wells which provide drinking water for the entire community. Three of these wells pump to the Seminary Avenue Water Treatment Plant, and the remaining three wells pump to the First Street Water Treatment Plant. The City takes great pride in its ability to provide a reliable, uninterrupted water supply for residents, industry, and businesses in the community.

Well #11 pumps to the Seminary Avenue Water Treatment Plant and has been able to produce approximately 750 gallons per minute (gpm). However, over the course of a month production has dropped to approximately 550 gpm. We allowed the well to rest and then performed a pumping test. Unfortunately, the test confirmed the drop in production and the results are indicative of a well pump issue and/or well screen plugging. The well pump must be pulled and inspected and the well must be televised to determine the cause of the drop in production. Once the cause is determined, then repairs will be made to the well pump and/or well to regain this lost capacity.

The quality of services provided for the inspection and maintenance of these water supply wells is critical to the health of the community and our ability to provide an uninterrupted water supply. Layne Christensen Company has constructed and installed all of the City's six water supply wells, and they have performed almost all of the service and maintenance work in the past. Their response time and quality of work has been excellent and has resulted in a water supply system with few problems or failures. Well #11 is a submersible Byron Jackson model, and Layne Christensen is the exclusive Byron Jackson dealer in northern Illinois. As such, they stock all of the materials that may be needed for the repair of this well pump which will limit the period that this well pump will be down for maintenance (estimated to be less than 2 weeks). Once approved, this work will be scheduled for completion in February, 2014 so that its removal does not affect the City's ability to meet seasonal water demands.

The maintenance work described in the attached proposal includes costs for the mobilization of equipment to pull the column pipe, the pump, the bowl assembly, and motor, followed by the reinstallation of the well equipment, the reinstallation of the eight-inch surge control valve, final testing, disinfecting, and demobilization. The proposal also covers costs associated with televising the well casing and the transportation of the pump bowl assembly to Layne

Christensen's facility in Aurora, Illinois for disassembly, cleaning, and inspection. The price as quoted includes all labor, equipment, and material necessary to complete the aforementioned activities. The estimated cost provided by Layne Christensen Company for this work is quoted at \$23,225.

Since this well is a submersible type, some of the necessary repairs may not be evident until the pump is actually pulled from the casing pipe and inspected. This inspection may identify additional work resulting in additional expenditures which may be necessary prior to reinstallation of the pump. There may be additional costs associated with work that needs to be done to the motor, replacing the column pipe, repairing or replacing the bowl assembly, and cleaning the well screen. These are additional costs not included in the base proposal and they will only be considered after a common inspection by representatives from Layne Christensen and the City of Woodstock and only if authorized by the City.

Due to the importance of providing an adequate supply of high-quality water to all of our customers on a daily basis, it is necessary and appropriate for the City to continue to utilize Layne Christensen Company for service and repair of water supply wells without competitive bidding. The disruption of the water supply, even for a few days or a few weeks, due to poor or slow work by a "low bidder," will have a very immediate, negative impact on our customers. The City Administration agrees with and understands the standard requirement to seek competitive bids for most projects and services. However, the inspection, maintenance, and repair of the water supply wells is a critical operation, and our water customers expect the City to provide reliable service without interruption. While the City cannot guarantee unexpected maintenance problems in the future, we can report that the City has received excellent service from Layne Christensen Company in the past, and we have not had any water restrictions or special warnings due to equipment failures within the past decade.

The approved FY13/14 Water and Sewer CIP budget includes \$115,000 in line item 60-54-7-772 for annual maintenance and repair work on Well #10 in addition to the purchase and installation of a standby generator for Well #8. This budget line item is also funding the Well #11 pumping test and the natural gas service installation to the standby generator for Well #8. Project scope modifications and a favorable bidding environment has left approximately \$45,000 within this budget line item that can be utilized for this unanticipated Well #11 maintenance and repair work.

It is important to note that a waiver of competitive bids requires a 2/3 majority vote in accordance with State Statutes.

**Therefore, it is recommended that the requirement for competitive bids be waived and that the City approve the proposal from Layne Christensen Company to provide labor, equipment and miscellaneous materials required to pull, inspect, and reinstall Well #11 (as described in their proposal dated January 9, 2014) for a total estimated cost not to exceed \$23,225.**

cc: Will Smith  
Layne Christensen Company



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager



January 9, 2014

Mr. Will Smith, Superintendent  
City of Woodstock  
Department of Public Works  
326 Washington Street  
Woodstock, IL 60098

**RE: Well No. 11**

Dear Will:

The 40 HP Byron Jackson submersible pump installed in Well No. 11 was tested last week due to your observance of a drop in capacity from the well. The pumping test was performed out the hydrant adjacent to the well to isolate the pump from the system.

The testing indicates that the capacity is down 200 – 225 gpm at all three pressures utilized during the test. In addition to the flow decline, we noticed an increase in the drawdown while the current draw or amps are approximately 10% less than our testing performed in the past. This would indicate that the pump capacity decline is due to a well pump issue and/or well screen plugging. The only way to ascertain the exact nature of the issue is to pull and inspect the pump, plus televise the well.

This work would normally be done on a time and material basis in accordance with the rates, terms, and conditions shown on the enclosed Work Order Form. We would utilize one of our small pump service rigs and a crew of 2 men for this work. Our estimates for the pulling and reinstallation are as follows:

• Mobilization and demobilization - est. 8 hours @ \$350.00/hour	\$2,800.00
• Pull pump, field inspection of motor, bowl, and pipe, and transport pump to Aurora shop - est. 20 hours @ \$350.00/hour	\$7,000.00
• Television survey of well, lump sum	\$1,400.00
• Disassemble, clean, and inspect Byron Jackson bowl assembly	\$1,550.00
• Reinstall pump, disinfect well once, perform pumping test to waste - est. 28 hours @ \$350.00/hour	\$9,800.00
• Miscellaneous materials, such as tape, stainless steel banding, airline, etc.	\$675.00
<b>TOTAL ESTIMATED LABOR, EQUIPMENT, AND MISC. MATERIALS</b>	<b>\$23,225.00</b>

**WATER RESOURCES**

Mr. Will Smith, Superintendent  
City of Woodstock  
January 9, 2014  
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We would not know the extent of the repairs and total cost until the pump has been pulled and inspected. Once an inspection has been performed, we can provide a detailed report and update the total repair cost estimate.

For your consideration, we offer the following unit prices for some of the materials and/or repairs that may be required:

➤ Sonar-Jet well cleaning of screen, lump sum	\$5,350.00
➤ Byron Jackson motor servicing	\$2,600.00
➤ 8" surge control valve, each	\$1,048.00
➤ New 8" threaded and coupled Schedule 40 NSF 61 coated column pipe	\$66.00/foot
➤ 8" 8V API Line Pipe couplings, each	\$187.00
➤ New Byron Jackson cast iron bowl assembly from stock	\$12,712.00

A summary on the dates of the previous repairs are as follows:

- ✓ **August, 1996:** Initial start-up of new well pump.
- ✓ **August, 2001:** Rebuild bowl assembly, replace surge control valve, service motor, and Sonar-Jet clean well.
- ✓ **October, 2006:** Service motor, replace bowl assembly, replace all pipe, replace 8" surge control valve, epoxy coat pipe, and television survey of well (screen described as "very clean").
- ✓ **November, 2012:** Rethreading of 3 pipe ends, replace surge control valve, replace all pipe couplings, epoxy coat pipe in and out, rebuild bowl assembly – T.V. ~~survey not~~ performed.  
*• MINIMAL SCREEN PLUGGING*

We appreciate the opportunity to submit this information to you. If you have any questions, please don't hesitate to contact us.

Yours very truly,

Thomas P. Healy  
Thomas P. Healy, P.E.  
Manager of Projects  
Layne Christensen Company

TPH/mcw





**City of Woodstock**  
**Office of the City Manager**

Phone (815) 338-4301 • Fax (815) 334-2269  
citymanager@woodstockil.gov  
www.woodstockil.gov

121 W. Calhoun Street  
Woodstock, Illinois 60098

Roscoe C. Stelford, III  
City Manager

## Memorandum

January 29, 2014

**To:** Mayor and City Council

**From:** Roscoe Stelford, City Manager

**Re:** **5-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)**

The FY14/15-FY18/19 5-Year CIP document was transmitted to the City Council at its January 21<sup>st</sup> meeting and scheduled for discussion at the February 4<sup>th</sup> meeting. The CIP represents the City Administration's annual strategic plan to develop a continuous, comprehensive, long-term Capital Improvement Program (CIP) for the community. The CIP is designed to achieve two fundamental objectives: First, to identify the major capital needs of the City over the planning period and, second, to prioritize and begin planning, both financially and otherwise, via the application of a uniform and objective CIP process, for the scheduled implementation of these improvements.

It is a formidable challenge to bring together into a single document the outstanding list of projects for all of the operations of the City and to rank them and establish a price tag for each. The CIP is updated annually and refinements are made to the process, the projects, and the document itself.

As alluded to above, the preparation of the FY14/15-FY18/19 5-Year CIP continues to be challenged by slow economic growth. Consequently, with fewer financial resources to fund an aggressive CIP, the CIP has had to, by necessity, be scaled back to match the revenues available. Fewer projects are identified for funding throughout the 5-year planning period, especially in the FY14/15 Capital Budget Year. Worthwhile projects are being deferred to future years, while the highest-priority projects are recommended for funding in FY14/15.

FY14/15 and the balance of the proposed 5-Year CIP reflect this ever-changing financial and municipal landscape in Woodstock. The ensuing 5-year capital planning period focuses on “brick and mortar” improvements that are necessary if the City is to be successful in responding to the infrastructure needs of the community.

The CIP document consists of eight chapters. The first chapter is an introduction and explanation of capital improvement programming. This chapter is intended for those who are unfamiliar or new to the CIP process. The second chapter is a detailed discussion of the status of projects approved in FY13/14. The remainder of the document is devoted to the upcoming 5-year CIP (FY14/15-FY18/19). Chapter 3 provides an overview of the entire five-year period. Subsequent chapters break out this discussion for greater scrutiny by Fund, i.e., General Fund (Chapter 4); Utility Fund (Chapter 5); Environmental Management Fund (Chapter 6); Library Fund (Chapter 7); and TIF Fund (Chapter 8).

Therefore, depending on your particular interest, you can leaf ahead to that portion of the document. Each chapter provides an overview and a summary, both in narrative and graphically via tables. Finally, detailed project descriptions are provided for all 100+ projects in the 5-year CIP, not just those proposed for consideration in the upcoming Capital Budget Year – FY14/15. In addition to providing a planning tool, the CIP is also a major policy statement. Consistent with this, in Chapter 4 of the document, a discussion of important policy considerations is outlined, preceding the schedule of General Fund CIP projects. This discussion highlights the major challenges, others might say obstacles, that the CIP must address if it is to continue to be as effective in the future as it has been throughout its history.

The 5-Year CIP and, in particular, the Capital Budget Year continues to reflect the goal that the CIP be balanced. Consequently, projects range from basic services to improvements that broaden the community’s vision. This balance is necessary if Woodstock is to retain its unique “quality of life.” Care was also exercised to insure that the schedule of projects is spread geographically throughout the community so that citizens can “see their tax dollars at work.” A third consideration when seeking to achieve this balance is to provide equally for maintenance of existing facilities while also providing new services and/or facilities to respond to and anticipate both the existing and future needs of the community.

It is imperative to make an important distinction between the 5-Year CIP document and the subsequent FY14/15 Budget. The 5-Year CIP is a planning document as opposed to a budget document, although financial figures are included in the text. Like other planning documents (e.g., Water and Sewer Master Plans, Stormsewer Master Plan, Park Master Plan, Rt. 47 Corridor Study, etc.) formal approval of the 5-Year CIP by the City Council is not required. Instead, it is a planning tool to be used by the City Council, City Administration, and other Boards and Commissions. The 5-Year CIP does NOT appropriate funds. The recommendations contained within the CIP will subsequently be considered for inclusion in the City’s operating budget.

In its current form, the CIP reflects the City Administration's priorities for the community. The CIP must now be reviewed by the City Council to determine if this program mirrors the community's priorities. Also, you will note that at this stage of the CIP review process, while project costs have been assigned to each project, a corresponding schedule of revenues does not exist. Recognizing that requests far exceed the amount of funds available, this stage of the CIP is more appropriately devoted to a critical review of the projects themselves, their need, how they rank/compare with other CIP projects and, finally, their scheduled year of implementation. The funding and various revenue sources to support the CIP will be identified during the FY14/15 Budget process, which will follow closely the completion of this initial CIP project review process.

A brief discussion of revenues, however, is in order. The CIP is, by law, like the budget, divided into five (5) separate funds which comprise the major operations of the City. They are the General Fund, Library Fund, Utility Fund (Water & Sewer), TIF Fund, and the Environmental Management Fund. The revenues derived from within each fund are used to finance the capital improvements within that respective fund. The sources of revenue are as varied as those that comprise the City's operating budget. In addition to property tax, other primary sources of revenue include: billing receipts, development fees, bond proceeds, grants, etc. The level of funding required to support the CIP cannot be established until a consensus is reached on which projects are to be funded and in what year(s). Once this is determined, the fiscal year operating budget is prepared; and the level and extent of revenues available is incorporated. This is where the ranking of projects comes into play. If requests exceed funding in any given year, the lower priority projects can be eliminated from funding in the capital budget year and be moved out to the next or succeeding years.

In the preparation of this, the 21<sup>st</sup> year of the City's 5-Year CIP, it continues to be increasingly apparent that existing funding sources are not adequate to finance all the needed improvements. It would be unrealistic to assume, however, that the City could or should fund all the CIP requests. Major building projects, utility improvements, transportation priorities, and park facilities, to name only a few, will necessitate increased use of alternate revenue sources such as special service areas, bond issues, grants, and lease/purchase.

Instead of duplicating the summary of the CIP here, you can turn to Chapter 3 of the CIP document for an overview of both the FY14/15 Capital Budget Year projects and the entire 5-Year CIP, illustrated in an accompanying spreadsheet. If you have any questions in the interim, please do not hesitate to contact me.



City of  
**WOODSTOCK**  
Department of Community & Economic Development  
121 W. Calhoun Street  
Woodstock, Illinois 60098

phone 815.338.4305  
fax 815.334-2267  
commdevdept@woodstockil.gov  
[www.woodstockil.gov](http://www.woodstockil.gov)

January 27, 2014

To: Roscoe C. Stelford III, City Manager

From: Cort Carlson, Director of Community & Economic Development  
Jim Kastner, Planning & Zoning Administrator

### **DISCUSSION: DISTRESSED HOUSING**

This item was originally included on the December 17<sup>th</sup> City Council agenda; however, City Council elected to table this item to a “time indefinite” for future discussion. With only one meeting day in January, this item has again been tentatively scheduled for discussion at the February 4<sup>th</sup> City Council meeting.

In attempting to examine the issue of distressed housing, it is important to define the problem and then determine how it can be addressed. In preparing for this discussion item, a number of home rule and non-home rule communities were contacted in McHenry County, as well as in Lake County and Kane County, to determine how distressed-housing problems are addressed.

In virtually all communities contacted by City staff, the term distressed housing (*also labeled “deteriorated housing” or “dilapidated structures”*) refers to the physical deterioration of a property due to a state of disrepair, neglect or abandonment, or because of the failure of an owner or responsible party to engage in regular and effective maintenance activity.

In some of the communities distressed housing seems to occur more frequently in lower-income and multi-family neighborhoods where residents don’t have the financial resources to maintain their property or where a dwelling is a source of revenue for the owner rather than the owner’s residence. In Woodstock there are only four parcels currently zoned for multi-family (R4) use which have sufficient area to be developed with high-density housing. The City currently has almost thirty-five percent of its housing stock serving as rental dwellings.

Virtually all of the communities contacted utilize a property maintenance code or adopt similar regulations. Although a small number of municipal staff suggested it was a high priority to aggressively look for and pursue distressed-property violations, the majority of communities contacted suggested that efforts to improve such properties and ensure that they comply with local standards are handled through the normal day-to-day implementation of local building and property maintenance ordinances. Woodstock’s recently adopted property

maintenance regulations, used in conjunction with the City's existing building and nuisance codes, can be an effective tool at addressing physical problems with a property.

None of the contacted communities attempted to lessen the negative impact of distressed housing through social service programs, by regulating the individual behavior of inhabitants, or by limiting personal activities on a site. Although improper and disruptive behavior on the part of individuals can, as in Woodstock, often be handled through the use of nuisance regulations or disorderly conduct laws, the presence of distressed housing and substandard structures is typically considered a land-use issue and building-code problem.

There are cities that have initiated programs whereby distressed properties are acquired through purchase, condemnation, or other means and then made available to buyers who agree to bring it up to a specific standard and reside in it for a certain period of time. These types of programs are typically found in larger cities (*e.g., Buffalo, Philadelphia, etc.*) and adjoining urban areas. Often, program development is contingent on the participation of private not-for-profit community groups, and requires significant sums of money to administer and fund. In most cases these programs are established to facilitate the improvement of blighted neighborhoods where there are excessive amounts of distressed and run-down housing.

One way of dealing with an increase in the number of distressed properties that has been used by other cities is the enactment of a moratorium on single-family to multi-family dwelling conversions. A moratorium can be declared for a broad range of reasons, such as an attempt to regulate or limit property development by imposing a moratorium on the issuance of building permits. The legality of such a moratorium is generally determined by measuring its impact on the affected parties. However, in 1987 the U.S. Supreme Court held that certain moratoria on property development can be considered as unconstitutional takings, thus making it more difficult for local governments to regulate or restrict buildings within their communities and making the local government responsible for reimbursing the property owner for monetary losses (*First English Evangelical Lutheran Church v. Los Angeles County*).

In Woodstock, if a single-family home is located on a properly-sized parcel zoned R3 or R4 and can meet all requirements for multi-family development, the single-family home can legally be converted to a multi-family structure (*subject to building code compliance*). Establishing a moratorium on such a conversion could be considered a taking of the property's value and therefore require compensation from the City. Most of the existing multi-family conversions pre-date the current building-code requirements and zoning laws. In many cases neighborhood zoning was applied accommodating existing structures and surrounding residential use. Based on current building-code requirements and, in the event that a structure is completely destroyed, setback and frontage requirements, in most likelihood it could not be rebuilt with the same residential density. In addition, any new structure would need to meet all current building-code requirements. Furthermore, based on current building code and zoning laws, in most instances a single-family structure could not be converted to a high-density multi-family dwelling.

Another way of handling distressed properties that has been suggested is through downzoning. Downzoning involves changing the zoning designation of a property to a more

restrictive category. For example, changing R4 zoning where different housing types are allowed to R2 zoning where only a single-family home is allowed is considered downzoning. Although not the same as a moratorium, by downzoning a property the City is reducing the number of building and development options it may have and thereby lessening its value. This may also be deemed a “taking” and the City could be responsible for reimbursing the property owner for the loss of value which has occurred as a result of the more restrictive zoning designation. Furthermore, in this example, downzoning would not require existing uses to comply with the new zoning standards, but would merely make them legally non-conforming. The attached correspondence from the City Attorney’s Office discusses this topic in greater detail.

In addition, a property owner facing downzoning based on an extended amortization period may see no benefit to maintaining the property; simply generate as much income out of the property until the amortization period ends, and then simply try to sell the property for a negligible value or continue to operate until enforcement of the Ordinance is applied. Selling of the property as a single-family residence may prove unlikely given the housing market and cost of reconverting the home. Properties may fall into disrepair and eventual foreclosure if the property cannot be sold. While the City deals with a number of nuisance properties, there are many multi-family conversions which are well maintained and provide the desired high-density housing near the downtown district. Downzoning also does not address problems of single-family, owner-occupied or rental homes that could also be classified as distressed. These properties will need to be managed through the Property Maintenance Ordinance.

The various ways discussed above of responding to incidences of distressed housing in some cases may not be legally defensible, could require the City to provide compensation of the “taking” of a property’s value, and could be impacted by Woodstock’s lack of home-rule status. This could explain why most other municipalities contacted by City staff utilize their building codes, property maintenance regulations, and nuisance ordinances to control distressed housing. It appears that within Woodstock, incidences of distressed housing are more often than not due to the behavior of an individual property owner or tenant, and that for the most part distressed housing occurs on a site-by-site basis and not in larger neighborhoods or geographical sections of the City.

The City can, through the diligent and efficient use of existing regulations and ordinances, continue to encourage compliance with local maintenance and upkeep standards. In “worst case” scenarios, the administrative adjudication process or legal prosecution in Circuit Court can be utilized to achieve compliance.

### **Conclusion:**

It is important to note that the City Council has recently adopted the International Property Maintenance Code, and the positive benefits in regards to improving the condition of distressed properties within the community are still too early to be determined. If the City Council is interested in pursuing other options including downzoning, additional research would be required to develop an Ordinance that minimized the potential for legal challenges, outlined the public benefits, provided an acceptable amortization period that considered some form of investment recovery by the property owner, and outlined an administrative review process to address potential appeals.

If the City Council determines that additional regulations and/or programs are needed to manage distressed properties within the community, the City Administration would attempt to meet with the various user groups (e.g., realtors and landlords) to address implementation issues, as well as provide the City Council with their respective concerns.

**Recommendation:**

**Direction from the City Council regarding the preferred approach(es) to address distressed property within the community is requested.**



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager

LAW OFFICES  
**ZUKOWSKI, ROGERS, FLOOD & McARDLE**  
50 VIRGINIA STREET  
CRYSTAL LAKE, ILLINOIS 60014

RUTH A. SCHLOSSBERG  
rschlossberg@zrfmlaw.com

(815)459-2050  
FAX (815)459-9057  
www.zrfmlaw.com

December 11, 2013

Mayor and City Council  
Mr. Roscoe Stelford, Manager  
CITY OF WOODSTOCK  
121 West Calhoun Street  
Woodstock, IL 60098

**PROTECTED BY ATTORNEY/CLIENT PRIVILEGE**

**RE: Amortization of Non-Conforming Use**

Ladies and Gentlemen:

The Council requested that we research the issue of downzoning to eliminate multi-family uses in an area that may be better suited to single-family use.<sup>1</sup> Specifically, we have researched the issue of whether the City has the authority to downzone or eliminate a use and the consequences of doing so including the opportunity of the property owner to recover its investment by phasing out or “amortizing” the non-conforming use and if so, over what period of time.

**Illinois Statutory Authority to Eliminate Uses:** While generally speaking legal non-conforming uses are considered property rights that cannot be taken without a compelling public interest, Illinois law specifically contemplates and permits non-home rule municipalities to make provisions for the gradual elimination and amortization of a use that is incompatible with a zoning district under certain circumstances. The State Municipal Code in 65 ILCS 5/11-13-1 provides, in relevant part as follows:

*....The powers conferred by this Division 13 shall not be exercised so as to deprive the owner of any existing property of its use or maintenance for the purpose to which it is then lawfully devoted, but provisions may be made for the gradual elimination of uses, buildings and structures which are incompatible with the character of the districts in which they are made or located, including ... (b) for the elimination of uses to which such buildings and structures are devoted, if they are adaptable for permitted uses....*

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<sup>1</sup> It is important to note that this is distinct from a situation where zoning is changed, but existing uses are permitted to continue as legal, non-conforming uses.

## ZUKOWSKI, ROGERS, FLOOD & McARDLE

Mayor and City Council  
Mr. Roscoe Stelford, Manager  
Page 2  
December 11, 2013

**Illinois Case Law Related to Amortization:** There is only a small body of Illinois case law that examines amortization of residential property. The primary case in Illinois is a Supreme Court decision issued in 1965, *The Village of Oak Park v. Gordon*, a copy of which is enclosed. This case establishes that an amortization ordinance may be valid as long as evidence exists which identifies that the public interest clearly justifies the financial loss to the individual property owner. However, despite the presumption of validity given the ordinance, the ordinance in this particular case was found to be invalid, apparently because insufficient evidence was offered at trial to demonstrate that the public interest outweighed the private loss.

The *Gordon* building was a two-story rooming house, with a single family occupying one floor and four individuals rooming on the other floor. The amortization ordinance required the owner to reduce the number of roomers to two or to convert to a single-family use within five years, but the owner did not comply. The court's primary consideration was whether the evidence produced at trial demonstrated whether this presumption of validity had been overcome. In summarizing the evidence in favor of the owner, the court noted that the exterior of the house was well maintained and was compatible with other houses on the block. The court also considered testimony that the owner had invested in the property and in order to comply with the ordinance he would have to make expensive alternations or take a significant loss of annual income if he rented fewer rooms. Although a real estate expert testified that in general rooming houses lowered value of surrounding residential property, the court noted that the expert had no opinion on this specific house. Similarly, while one neighbor objected to the rooming house, he admitted the specific house did not create any noise or disturbance.

Before ruling, the court noted that there were numerous cases where amortization ordinances had been held valid, but that "in each of those cases there was an express finding that the public interest clearly justified the financial loss to the individual property owner" who had to terminate their nonconforming use. The court noted that there was no evidence "whatsoever" in this case that the public interest would be served by reducing the number of roomers to two from four, but it found that the evidence was undisputed that the owner would suffer a financial loss if forced to comply. Because the right to continue with a nonconforming use is a valuable property right and because there was no apparent public need for the ordinance, the court found it to be unconstitutional.

Notably, however, the court stated that "we do not intend to express any opinion as to the validity of this or other amortization ordinances as applied to other properties. Each case must be judged upon the particular facts of that case with due consideration given to the respective interests of the public and the individual property owners." This suggests that amortization ordinances can be valid where a public interest is plainly served and that they would need to be considered on a case by case basis.

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With regard to the timeframe of the amortization ordinance, although the five-year term of the ordinance used by Oak Park was not objected to by the Supreme Court, five years is not necessarily a benchmark. Any time period used likely would need to be related to the reasonable time allowed to property owners to recover some of their investment or to comply with the ordinance. There are cases where courts have approved much shorter time frames – for instance with the elimination of adult uses in commercial districts over a six to twelve month period and the removal of barbed wire from a fence within a six month period. In the “barbed wire” case mentioned here, the court cited a California case to the effect that the “time limit should be “commensurate with the investment involved and based on the nature of the use; and in cases of nonconforming structures, on their character, age, and other relevant factors.”

Unfortunately, there are not many clear guidelines in Illinois on acceptable time limits for residential amortization as opposed to such things as adult uses and barbed wire fences. In fact, nationally there are not many examples of amortization cases involving mandated conversion of multi-family units to single-family units. In Maryland, as one example from a different jurisdiction, we found a case where a court upheld a Montgomery County provision for a ten year period for conversion of improperly converted multi-family units to single family units as providing sufficient time to recover any lost investment value. A New York case involving the Village of Valatie from 1994 looked at the termination of residential uses and identified factors other than purely financial ones that might be considered such as the value of remaining in a neighborhood or on a particular piece of land instead of or in addition to considerations of recovering financial investment over time and which concluded that it would be appropriate to terminate the non-conforming use upon the death of a resident regardless of time involved. In that case, however, the court was not asked to address a circumstance where the use would need to be terminated before an owner had recovered their investment costs, and the court made clear elsewhere in its decision that any amortization period would still need to be reasonable and could not unreasonably inflict a substantial loss on the owner.

Given the fact that the evidence presented in *Gordon* supporting the ordinance was very weak and given the generally positive tone of the Illinois Supreme Court regarding the use of amortization ordinances, such application has the potential to be valid, given the right set of facts and the appropriate amortization period. Subsequent cases have cited *Gordon* in favor of amortization ordinances when the public interest outweighed the private property interest. Based on these cases, we think it likely that in any consideration of such a question, a court will look at questions involving the purchase price, investments, costs and income loss. This means they will likely review evidence such as whether the single-family structure that remains after the multi-family use is discontinued retains some economic value, what the expense will be to convert a multi-family home to a single-family use or the impact on resale values of multi-family homes that will have to be converted to single-family use, and whether any amortization ordinance, as applied, is reasonable and allows owners to recover any part of their financial investment.

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Equally importantly, the City would need to demonstrate a clearly articulated and compelling public interest in this zoning change since it would take away or compromise a property right. As we understand it, some of the concerns that have been raised by the City Council relate to formerly single-family homes that have been converted to multi-family units over the years but which do not have the features of multi-family apartment buildings such as sufficient parking space and other facilities. Other concerns relate to the problems created by high-density multi-family housing in neighborhoods that are not necessarily well suited to that use. Yet other concerns relate more generally to property maintenance problems associated with (but not necessarily unique to) converted multi-family properties. It is still too soon to conclude whether the City's recently passed property maintenance code may help address some of those maintenance issues, but we understand that downzoning has been proposed as another possible solution to those building deterioration problems. These or other clearly articulated and supported arguments would be needed to support any proposed downzoning of the type discussed here.

**Practical Examples Related to Amortization:** We are not familiar with any recently passed down-zoning ordinances related to residential properties in McHenry County, although I understand that at least one other neighboring community considered this several years ago though they did not proceed and a recent article in the Northwest Herald (attached) indicates that the City of Harvard has decided to abandon consideration of a slightly different effort to prevent future conversion of single-family to multi-family units. However, the more general concept of down-zoning – or changed zoning that results in non-conforming uses – is not particularly uncommon. In fact, we have come across some interesting examples of zoning code solutions that specifically contemplate amortization periods that may arise as a result of changed zoning uses. Two interesting examples include the Villages of West Dundee (in Kane County) and Beach Park (in Lake County) which essentially provide for a fixed period of time to comply with new zoning provisions for parcels of land that have had their zoning classification changed, but that also specifically authorize property owners to seek approval to have their old use restored (in the West Dundee ordinance) or amortized over a defined period (in the Beach Park ordinance, which contains much more specificity). In Beach Park, this ordinance has been used in the instance of a conversion from a multi-family to a single-family residential use. This is an interesting solution to the problem which provides a safety valve for addressing challenges that might arise to any downzoning and would allow for a specific, case-by-case balancing test. Excerpts from these two ordinances are attached to this letter for your consideration.

The appeal of these types of ordinances is that the City is given the chance to weigh each case individually to conduct the sort of case-by-case analysis suggested by the *Gordon* case that we mentioned above. During such case-by-case analysis, the City would also have the opportunity to push applicants to comply with building codes as a condition of ongoing approval

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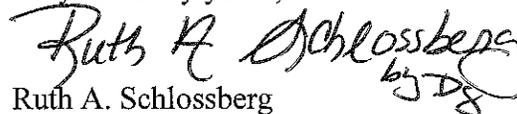
of the continued multi-family use during the amortization period. The down sides, however, include both the time and cost involved in considering each unit individually along with the potential litigation risks created by the ongoing difficulty of determining the appropriate amortization period – although a hearing process might, presumably, allow the City to formulate a reasonable and defensible period based upon the evidence presented.

**Litigation Risks Associated with Downzoning:** We have also been asked about the likelihood of a legal challenge to any downzoning ordinance and about the costs to defend such an ordinance. We agree that the likelihood of a legal challenge might be high in light of the number of multi-family units potentially affected by any such downsizing and the potential costs to those owners. Unless (and even if) the city provided a generous amortization period sufficient to allow investors to recover costs/investments associated with loss of multi-family use and possibly their conversion costs as well, the likelihood of litigation seems relatively high. Alternatively, if the City were to create a case-by-case consideration process similar to those described above, there would be costs associated with such appeals and if the owner were unhappy with the outcome, there still might be challenges to those decisions. A short amortization period might generate litigation, and a longer period or a case by case consideration, even if it avoided challenge by litigation, might either create new administrative costs or could have the effect of delaying any resolution of the Council's concerns about specific distressed properties that are problematic now. Thus, implementation without costly litigation may be possible, but the shorter the proposed amortization period, we think the greater the likelihood of a challenge to the ordinance.

Regarding the costs of any such litigation, while we cannot predict a dollar figure, it is almost always safe to assume any litigation would be time consuming and expensive as we would likely need to look at facts related to cost recovery and not just write legal briefs on the legal authority for amortization.

I hope that this answers any questions you may have about the amortization option under state law. As you can see, we expect that any ordinance and the outcome of any subsequent cases would be very fact specific. As always, if you have any questions about this matter, please do not hesitate to be in touch.

Very sincerely yours,

  
Ruth A. Schlossberg

RAS/dg

Attachments: *Gordon Case*; NW Herald Article; West Dundee and Beach Park ordinances

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***West Dundee, Zoning Code, Section 10-12-8***  
**REVERSION OF ZONING CLASSIFICATION**

*Hereafter all parcels of land which have had their zoning classifications amended in accordance with the ordinances made and provided shall be put to the amended use within six (6) months after their passage. Otherwise, the board of trustees of the village may hold a hearing to determine whether the public interest of said village required that the parcel of land involved be given its former classification. A majority vote of the board of trustees shall be sufficient to restore the former zoning classification. Not less than fifteen (15) days prior to the proposed hearing, the clerk of said village shall send notice, by registered mail, to the owner or owners of the parcel of land involved. (Ord. 89-04, 4-3-1989)*

***Village of Beach Park Zoning Code***  
***Section 8.11***  
**AMORTIZATION OF NON-CONFORMING OR UNLAWFUL  
BUILDINGS, STRUCTURES, USES OR LOTS**

*Any legal non-conforming building, structure, use or lot which existed at the adoption of this Ordinance and which remains non-conforming, and any such building, structure or use which shall become nonconforming upon the adoption of this Ordinance or of any subsequent amendment thereto, shall be discontinued and cease in accordance with the following. All non-conforming and unlawful buildings, structures and uses shall cease to exist within one (1) year of the effective date of this Ordinance or as the situation warrants, may be permitted with the approval of the Village Board of Trustees to cease to exist in accordance with the following schedule:*

**8.11.1** *Where no building or structure is employed in connection with such use, discontinued within one (1) year.*

**8.11.2** *Where the only buildings or structures or other physical improvements employed are accessory or incidental to such use and have an assessed valuation on the effective date of this Ordinance of not more than two thousand dollars (\$2,000), discontinued within two (2) years.*

**8.11.3** *Where all or substantially all of the improvements in a non-conforming building, structure or use which have an assessed valuation on the effective date of this Ordinance of more than two thousand dollars*

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*(\$2,000), but less than twenty thousand dollars (\$20,000), discontinued within five (5) years.*

*8.11.4 Where all or substantially all of the improvements in the non-conforming building, structure or use which have an assessed valuation on the effective date of this Ordinance of more than twenty thousand dollars (\$20,000), but less than five hundred thousand dollars (\$500,000), then said non-conforming building, structure or use shall have an amortization period established by the Village Board of Trustees upon the recommendation of the Plan Commission.*

*8.11.5 Where a non-conforming use of land is accessory to the non-conforming use of a building or structure, discontinued on the same date on which the non-conforming use of the building or structure is discontinued.*

*8.11.6 In all residence districts, any use which lawfully exists at the adoption of this Ordinance but is permitted only in a business or manufacturing district, and which is located in a building, all or substantially all of which is designed or intended for a residential purpose, shall be entirely discontinued and shall thereafter cease operation within three (3) years from the date of the adoption of the Ordinance. This provision shall not affect permitted "home occupations."*

*8.11.7 All non-conforming signs, billboards and outdoor advertising structures shall be removed after (5) years.*

*The period specified for a discontinuance shall begin upon the date it becomes non-conforming pursuant to this Ordinance.*

### **Section 8.12 CONVERSION TO A SPECIAL USE**

*Any non-conforming building, structure, or use may be converted to a permitted "special use" by the granting of a special use permit, as authorized in Article 12. This conversion may occur only when it is shown that the non-conforming building, structure, or use is providing a particular service to the residents of Beach Park, and that the use is not detrimental to the Village as a whole or to adjacent properties.*

32 Ill.2d 295

Supreme Court of Illinois.

The VILLAGE OF OAK PARK Appellant,

v.

Stanley E. GORDON, Appellee.

No. 38507. | March 18, 1965.

Proceedings on quasi-criminal complaint filed in Circuit Court of Cook County, Fourth Municipal District; Philip F. Loche, J. Defendant was adjudged not guilty, and plaintiff appealed directly. The Supreme Court, Hershey, J., held that since it was undisputed that (defendant) owner of rooming house would suffer financial loss if he were required to comply with ordinance providing for conversion from nonconforming to permitted use within specified time, and since there was no evidence that public interest would be subserved in any way by requiring him to alter his property to accommodate two roomers instead of four, court properly found ordinance unconstitutional as applied to property.

Affirmed.

West Headnotes (6)

[1] Courts

⊕ Zoning ordinances; building permits

Supreme Court retained jurisdiction of case, in which village appealed directly from "not guilty" judgment upholding defendant's contention as to invalidity of "amortization" ordinance, since case involved use of zoning technique, the validity of which had not theretofore been determined by Supreme Court.

1 Cases that cite this headnote

[2] Zoning and Planning

⊕ Validity of regulations in general

An "amortization ordinance," providing period of time for conversion from nonconforming to permitted use and thus permitting property owner to "amortize" loss of his present beneficial use of property over specified period of time, is,

like any other ordinance, entitled to presumption of validity.

3 Cases that cite this headnote

[3] Zoning and Planning

⊕ Rebuttal of presumptions

Presumption of validity of zoning ordinance may be dissipated by showing that public welfare does not require restriction of use and resulting loss to property owner.

1 Cases that cite this headnote

[4] Zoning and Planning

⊕ Nonconforming uses

Ordinance which seeks to deprive property owner of right to nonconforming use without any apparent public need therefor cannot be upheld.

2 Cases that cite this headnote

[5] Zoning and Planning

⊕ Nonconforming uses

Where it was undisputed that owner of rooming house would suffer financial loss if he were required to comply with amortization ordinance providing for conversion from nonconforming to permitted use within specified time, and there was no evidence that public interest would be subserved in any way by requiring him to alter his property to accommodate two roomers instead of four, court properly found ordinance unconstitutional as applied to property.

5 Cases that cite this headnote

[6] Zoning and Planning

⊕ Nonconforming uses

Each case involving validity of amortization ordinance as applied to particular property must be judged upon its own particular facts with due consideration given to respective interests of public and individual property owners.

3 Cases that cite this headnote

**Attorneys and Law Firms**

\*295 \*\*465 Arthur C. Thorpe, Chicago, for appellant.

Guy E. Zerfoss, Oak Park, for appellee.

**Opinion**

\*296 HERSHEY, Justice.

[1] On May 19, 1958, the Village of Oak Park, plaintiff herein, enacted a zoning ordinance which provided that 'all nonconforming rooming, boarding or lodging houses located within any dwelling district shall be removed or converted to a permitted use on or before May 1, 1963'. The defendant, Stanley E. Gordon, failed to convert his rooming house as required by the ordinance, and plaintiff filed a quasi-criminal complaint against him in the municipal court of Oak Park. At the trial defendant admitted noncompliance with the ordinance but contended that the ordinance was unconstitutional and invalid as applied to his property. The court sustained his contention and adjudged him not guilty. Plaintiff has appealed directly to this court, and we have retained jurisdiction since the case involves the use of a zoning technique, the validity of which has not heretofore been determined by this court. First National Bank & Trust Co. v. City of Evanston, 30 Ill.2d 479, 486, 197 N.E.2d 705.

[2] [3] Zoning ordinances of the type here involved have been termed 'amortization' ordinances for the reason that they permit a property owner to 'amortize' the loss of his present beneficial use of his property over a specified period of time. (See Rathkopf, Law of Zoning and Planning, chap. 62-5). Such an ordinance like any other ordinance, is entitled to a presumption of validity, but it is well settled that this presumption may be dissipated by a showing that the public welfare does not require the restriction of use and resulting loss to the property owner. (Westfield v. City of Chicago, 26 Ill.2d 526, 187 N.E.2d 208; Marquette National Bank v. County of Cook, 24 Ill.2d 497, 182 N.E.2d 127, 95 A.L.R.2d 712; La Salle National Bank of Chicago v. County of Cook, 12 Ill.2d 40, 145 N.E.2d 65.) The primary question presented for our consideration is whether the evidence adduced at the trial supports the trial court's conclusion that the presumption of validity was overcome in this case.

\*297 The defendant's house is situated in the middle of a block which has been zoned for single residences since the

enactment of the first Oak Park zoning ordinance in 1921. The original ordinance permitted single-family residence owners to rent rooms to as many as four roomers, but in 1947 the ordinance was amended to prohibit more than \*\*466 two roomers. In 1951 and 1955, however, plaintiff issued certificates of occupancy which permitted the then owners of the property to use the house as a rooming house for four roomers, thereby establishing such use as a legal nonconforming use. The property was so used up to the time of the trial in this case.

The house is a two-story building with basement and attic. The first floor, consisting of five rooms and two baths, is occupied by the defendant and his family, while the second floor contains a bath and four rooms, each occupied by a roomer. There was testimony at the trial that the exterior of the house was well maintained and that in appearance it was compatible with the other houses in the block. Immediately across the street was a church, an adjoining parking lot, and a nearby rooming house.

Defendant testified that he purchased the house in 1959 for \$31,000 and has since invested an additional \$10,000 in improvements. He stated that in order to comply with the amortization ordinance he would either have to make expensive alterations to convert the upstairs for use by two roomers or discontinue renting two rooms which would result in a loss of over \$1,200 income annually.

A real-estate expert testified that as a general rule the existence of a rooming house tends to lower the value of surrounding residential property, although he had no opinion as to whether or not defendant's rooming house had such an effect. One of defendant's neighbors testified that he objected to the existence of a rooming house in the block, but admitted that defendant's house did not create any noise or disturbance.

[4] \*298 Plaintiff has called our attention to a number of cases in which amortization ordinances have been held valid. (Standard Oil Co. v. City of Tallahassee, 5th cir., 183 F.2d 410; Consolidated Rock Co. v. City of Los Angeles, 57 Cal.2d 515, 20 Cal.Rptr. 638, 370 P.2d 342; Harbison v. City of Buffalo, 4 N.Y.2d 553, 176 N.Y.S.2d 598, 152 N.E.2d 42; City of Seattle v. Martin, 54 Wash.2d 541, 342 P.2d 602; City of Los Angeles v. Gage, 127 Cal.App.2d 442, 274 P.2d 34; Grant v. Mayor and City Council of Baltimore, 212 Md. 301, 129 A.2d 363; Anno, 42 A.L.R.2d 1146.) In each of those cases, there was an express finding that the public interest clearly justified the financial loss to the individual property owner who was required to terminate a particular nonconforming use. The record in this

Village of Oak Park v. Gordon, 32 Ill.2d 295 (1965)

205 N.E.2d 464

case, however, contains no evidence whatsoever that the public interest would be subserved in any way by requiring defendant to alter his property to accommodate two roomers instead of four. On the other hand, it is undisputed that defendant would suffer a financial loss if he were required to comply with the ordinance. The right to continue an established nonconforming use has been recognized by this court as a valuable property right (Brown v. Gerhardt, 5 Ill.2d 106, 125 N.E.2d 53; Schneider v. Board of Appeals, 402 Ill. 536, 84 N.E.2d 428), and an ordinance which seeks to deprive defendant of that right without any apparent public need therefor, cannot be upheld.

[5] [6] We conclude that the municipal court of Oak Park correctly found that the Oak Park ordinance here in question

was unconstitutional and invalid as applied to defendant's property. In so holding we do not intend to express any opinion as to the validity of this or other amortization ordinances as applied to other properties. Each case must be judged upon the particular facts of that case with due consideration given to the respective interests of the public and the individual property owners.

The judgment of the municipal court of Oak Park is affirmed.

Judgment affirmed.

**Parallel Citations**

205 N.E.2d 464

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## NORTHWEST HERALD

# Harvard rethinks zoning option as crimestopper

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Published: Tuesday, Dec. 10, 2013 5:30 p.m. CST

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HARVARD – In response to community concerns, Harvard officials have decided to put on hold indefinitely an idea to enact a new zoning option aimed at curtailing crime by discouraging renters.

The city was considering giving residents the option to declare Neighborhood Conservation Overlay Districts, a distinction that would mean owners of single-family houses in the district wouldn't be allowed to change their residences to duplexes or rentals.

But city residents responded unfavorably to the idea, City Administrator Dave Nelson said.

"It got extremely political, so we're going to set it aside at the moment," Nelson said. "If it comes back up, it comes back up."

Commenters on a Northwest Herald story about the measure in October called it discriminatory.

Nelson said residents called it heavy handed and voiced concerns about overregulation.

"That certainly wasn't our intent," he said.

The city instead will focus its efforts on a "chronic nuisance" measure, under which landlords or tenants could be stuck with penalties if police repeatedly respond to the same address.

The Neighborhood Conservation Overlay Districts option and chronic nuisance ordinance sprung up in response to concerns after a string of crimes earlier this year. Three shootings occurred within a month during the spring. In July, the city was the scene of a murder-suicide.

Officials hope a chronic nuisance measure, which could hit the ordinance committee in early January, would allow the city to hold landlords accountable if their tenants are repeatedly causing problems.

Although, Nelson noted, the ordinance would take into account extenuating circumstances, such as a case where a landlord has tried unsuccessfully to evict a tenant, he said. Tenants also could be charged under the law.

“The idea is to be able to forge a working relationship with the landlords to try to address our common problems,” Nelson said.

If passed, the chronic nuisance measure wouldn’t necessarily close the door to installing an Neighborhood Conservation Overlay Districts option.

Although Alderman Mike Clarke said he wants to bear in mind the community’s thoughts on anything it puts in place, he wouldn’t be opposed to reopening a discussion on the zoning distinction.

“In the future, I would consider it,” Clarke said.

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