



City of Woodstock
Office of the City Manager

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121 W. Calhoun Street
Woodstock, Illinois 60098

Roscoe C. Stelford III
City Manager

WOODSTOCK CITY COUNCIL
City Council Chambers
October 4, 2016
7:00 p.m.

Individuals Wishing to Address the City Council Are Invited to Come Forward to the Podium and Be Recognized by the Mayor; Provide their Name and Address for Purposes of the Record, if willing to do so; and Make Whatever Appropriate Comments They Would Like.

The complete City Council packet is available at the Woodstock Public Library, Woodstock City Hall, and via the City Council link on the City's website, www.woodstockil.gov. For further information, please contact the Office of the City Manager at 815-338-4301 or citymanager@woodstockil.gov.

The proceedings of the City Council meeting are being audio-recorded only to aid in the preparation of the Minutes and are not retained as part of the permanent records of the City.

CALL TO ORDER

ROLL CALL:

- A. FLOOR DISCUSSION:**
- 1. Proclamation – Emergency Nurses Week**
 - 2. Recognition – Drug Arrest – Canine Officer Freund and Officer Schmidtke**
 - 3. Proclamation - Recognizing Reference Librarian Julie Fee for her 32 years of service at the Woodstock Public Library**

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

- 1. Public Comments**
- 2. Council Comments**

CONSENT AGENDA:

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

B. MINUTES OF PREVIOUS MEETINGS:

September 20, 2016 Regular Meeting

C. WARRANTS: #3730 #3731

D. MINUTES AND REPORTS:

Building and Zoning Department Report August 2016

Woodstock Police Department Report August 2016

E. MANAGER'S REPORT NO. 76

1. Appointments – New and Reappointments of Commission Members (76a)

- a) Mayor's Appointments to the Plan Commission and Library, as well as Reappointments for Commission Members with Terms Expiring in 2016.

2. Ordinance – Mia Passione Liquor License (76b) (Doc. 1)

- a) Approval of an Ordinance Amending Title 3, Chapter 3, Liquor Control of the Woodstock City Code, Which Creates a new Class A-6 Restaurant/Caterer Liquor License for Mia Passione, 228 Main Street.

3. Ordinance – Amending Section 3.3.6, Classification of Licenses (76c) (Doc. 2)

- a) Approval of an Ordinance Amending Section 3.3.6, Classification of Licenses: Number and Fees, of Chapter 3, Title 3, Liquor Control, of the Woodstock City Code, modifying the parameters of the B-9 Liquor License Classification.

4. Liquor License Application – Wondertucky (76d)

- a) Waiver of the Moratorium on the Acceptance of an Application for a Class B-9 (Brewpub, Distillery, Vintner, or Winery) Liquor License for Wondertucky Distillery and Bottling Company at 315 E. South Street, With the Understanding this is not a Guarantee of License Approval and that it is a One-Time Waiver for this Location Only.

5. Ordinance – Surplus Equipment and Disposal (76e) (Doc. 3)

- a) Approval of an Ordinance Declaring Surplus Equipment, and
- b) Authorizing the Sale or Disposition of Items of Personal Property Owned by the City of the Woodstock.

6. Waiver of Competitive Bids and Award of Bid – Downtown Snow Removal (76f)

- a) Approval to authorize a waiver of competitive bids, and
- b) Award contracts for downtown snow removal based on quoted unit prices to the following: GRO Horticultural Enterprises, Inc. for snow-removal services; Gavers Excavating, Inc. for snow-loading services; Excavating Concepts, Inc. for snow-hauling services.

7. Waiver of Competitive Bids and Award of Bid – Southside WWTP Pumps (76g)

- a) Approval to authorize a waiver of competitive bids, and
- b) Approve the purchase of two (2) new Fairbanks Morse Pumps for installation in the City's Southside Wastewater Treatment Plant from their authorized manufacturer's representative, Drydon Equipment, Inc., Elgin, IL, for an amount not-to-exceed \$21,062.

8. Waiver of Competitive Bids and Award of Contract – Application of Asphalt Pavement Rejuvenating Agent (Reclamite) (76h)

- a) Approval to authorize a waiver of competitive bids, and
- b) Award a contract to Corrective Asphalt Materials, LLC to apply *Reclamite*[®] to an estimated 37,000 square yards at the unit price of \$0.82 SY, and
- c) Authorize \$35,000 in additional expenditures be funded through the General Corporate CIP Fund, line item #82-08-7-703 titled Resurfacing, and the budget will be adjusted as part of the year end FY16/17 budget amendments forwarded by the Finance Department after the conclusion of the fiscal year.

9. Award of Contract - Paving Improvements to DPW Parking Lot (76i)

- a) Award a contract for pavement patching in the Public Works Parking lot to the lowest responsible bidder, Champion Paving Corporation, Hampshire, IL in accordance with the unit price as submitted for an amount not-to-exceed \$58,000.

10. Waiver of Competitive Bids and Award of Contract – Work to Preserve Veneer Stone Wall in Park in the Square (76j)

- a) Approval to authorize a waiver of competitive bids, and
- b) Award a contract to Jimmy'Z Masonry Corporation to seal the bottom on the new veneer wall, replace coping stones and pier capstones, and tuck-point existing stone on the piers for an amount not-to-exceed \$26,075.

11. Resolution - Safe Routes to Schools Program

(76k)

- a) Authorizing the Mayor to execute an intergovernmental agreement with the State of Illinois and the City of Woodstock appropriating funds for the Meadow Avenue at Tappan Street Safe Routes To Schools Sidewalk Project. (Doc.4)
- b) Approve the Resolution confirming this intergovernmental agreement and authorizing the expenditure of \$114,651 in construction costs and \$44,531 in construction engineering costs or such sum as may be needed to match the associated federal funds for the aforementioned SRTS project. (Doc. 5)

12. Ordinance – Amended Agreement for the Harvard/Woodstock Enterprise Zone

(76l) (Doc. 6)

- a) Approval of a an Ordinance Amending the Intergovernmental Agreement between the City of Woodstock, City of Harvard and the County of McHenry Regarding the Harvard/Woodstock Enterprise Zone.

13. Ordinance – Extending the Smoking Ban in the Park in the Square and Sesquicentennial Park

(76m) (Doc. 7)

- a) Adoption of an Ordinance Amending Chapter 2, Public Parks and Playgrounds, Article B. Public Square, of Title 6, Public Ways and Property, of the Woodstock City Code Regarding Repealing the Sunset Provision.

DISCUSSION ITEMS:

- 14. Police Pension** – Transmittal of the 2016 Actuarial Report and Property Tax Levy Request by the Woodstock Police Pension Board.

FUTURE AGENDA ITEMS

ADJOURN

NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made.

PROCLAMATION HONORING
EMERGENCY NURSES
and
EMERGENCY NURSES WEEK
October 9-15, 2016

WHEREAS, there are approximately 180,000 **Emergency Nurses** in the United States who have expertise in caring for all emergency patients across the spectrum of the lifespan, ushering life in at birth and allowing for a dignified death; and

WHEREAS, **Emergency Nurses** are highly trained to recognize life-threatening problems and solve them on the spot, playing a vital role in treating patients in emergency situations, caring for those most in need, and saving lives on a daily basis; and

WHEREAS, these characteristics provide a broad scope of practice for the delivery of critical and complex care within a limited timeframe to healthcare consumers of all ages and backgrounds. **Emergency Nurses** integrate critical thinking skills and knowledge of evidence based practice into their delivery of care and decision making; and

WHEREAS, through research, education, and Emergency Nursing advocacy, the Emergency Nurses Association (ENA) supports and honors the advancement of professionalism of **Emergency Nurses** everywhere; and

WHEREAS, ENA, the ENA Foundation, and other groups around our country have joined together to honor the extraordinary acts of service, compassion, and commitment that **Emergency Nurses** provide to patients every day.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Woodstock, on behalf of all citizens of Woodstock, congratulates and commends **Emergency Nurses** everywhere, with special recognition and appreciation for those serving at Woodstock's Centegra Health System and Mercy Health System facilities, for their outstanding efforts as medical professionals offering comfort, security, and time-critical assistance to save lives and improve the health of all Woodstock community residents.

APPROVED and ***ADOPTED*** by the City Council of the City of Woodstock, McHenry County, this 4th day of October, 2016.

Brian Sager, Ph.D., Mayor

Cindy Smiley, City Clerk



City of
WOODSTOCK

Police Department

John L. Lieb, Chief of Police
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Woodstock, Illinois 60098

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TO: Mr. Roscoe C. Stelford, City Manager
From: John L. Lieb, Chief of Police
Re: Recognition of Officer Eric P. Schmidtke, Officer Sharon L. Freund, and K-9 “Blue”
Date: September 27, 2016

Officer Eric P. Schmidtke has been a member of the Woodstock Police Department for 18 years and is currently assigned to the Afternoon Patrol Shift; 4 P.M. – Midnight. Officer Schmidtke has been one of the Department’s most proactive officers in the aspect of traffic enforcement and traffic safety.

Officer Sharon L. Freund has been a member of the Woodstock Police Department for almost four years and is currently assigned as the Department’s K-9 Officer. Officer Freund was named as the Department’s third K-9 Officer after showing a high degree of law enforcement competence early in her career. Her law enforcement partner is K-9 “Blue”; he joined the Department just over one year ago. Officer Freund and K-9 “Blue” have partnered together on over 25 drug-related arrests and more than 17 assists to neighboring jurisdictions for “sniffs,” searches, and arrests.

On August 28th, 2016, Officer Schmidtke was on-duty and on patrol in a City of Woodstock marked squad car. He initiated a traffic stop based on the expired registration on the vehicle driving in front of him. When Officer Schmidtke met with the driver of the vehicle, he detected a “slight odor” that through his police training and police experience made him suspect the potential presence of cannabis. So as not to extend the stop beyond a reasonable length of time, Officer Schmidtke immediately requested that K-9 Officer Freund respond to the location so that she and her K-9 partner “Blue” could conduct an exterior “sniff” of the stopped vehicle.

During the exterior “sniff,” K-9 “Blue” positively alerted to the presence of possible narcotics in the rear portion (trunk) of the vehicle. Due to Officer Freund and K-9 “Blue” being a certified police K-9 team, along with “Blue’s” positive indication of the presence of narcotics, the officers on the scene had the lawful authority to further the search of the vehicle.

In the trunk of the vehicle, Officer Freund located a large duffel bag. It was soon discovered that the duffel bag contained 15 vacuum-packed plastic bags containing 17 pounds of a green, leafy substance that tested positive as cannabis.



NATIONAL TRUST
for HISTORIC PRESERVATION®

DOZEN DISTINCTIVE
DESTINATIONS 2007

***Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation***

Thanks to the aggressive stance on Illinois vehicle statute violations and astute observations by Officer Eric P. Schmidtke and the competent drug search capabilities of the Woodstock K-9 Unit (Officer Sharon L. Freund and K-9 “Blue”), another drug mule/dealer was arrested.

Along with two traffic-related offenses, the arrested person was charged with a Class 1 Felony (Possession) and a Class X Felony (Intent to Deliver). The public is reminded that an arrest is not evidence of guilt and that all defendants in a criminal case are presumed innocent unless, and until, proven guilty in a court of law. However, those convicted of Class X Felonies can be sentenced from six to 30 years of prison time.

Therefore, it is recommended that the City Council extend their commendations and recognize Officer Eric P. Schmidtke, Officer Sharon L. Freund, and K-9 “Blue” for their contribution in making the community of Woodstock, Illinois, as well as the surrounding area a safer place to visit and reside through their highly-professional law enforcement efforts.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager

PROCLAMATION HONORING
REFERENCE LIBRARIAN
JULIE FEE

WHEREAS, Julie Fee began her career at Woodstock Public Library on Valentine's Day, February 14, 1984, and has served the community as a full-time Reference Librarian for more than 32 years; and

WHEREAS, for many years **Julie Fee** dutifully fulfilled the role as Woodstock's Government Documents Librarian, maintaining state and federal documents for public view in the detailed manner proscribed by related statutes and authorities; and

WHEREAS, Julie Fee ably managed the Library's proctoring program, allowing an increasing number of individuals to pursue educational alternatives that require supervised online/remote testing to obtain college and technical school credit; and

WHEREAS, the Library's extensive periodicals collection has also been supervised and organized by **Julie Fee**, as she handled the selection, ordering, display, and maintenance of nearly 200 magazines and newspapers, in a variety of sizes and formats; and

WHEREAS, Julie Fee has enlightened audiences and expanded cultural awareness through the origination and continued coordination of Woodstock Public Library's World Film Night, a bi-monthly program that has developed a strong and devoted following enjoyed by a wide variety of Library patrons; and

WHEREAS, helping to foster Woodstock's reputation as a community that welcomes new residents and embraces cultural diversity, **Julie Fee** initiated the Library's Adult Literacy Program; developed this essential service into the popular English as a Second Language (ESL) tutoring program; and, further established an English Conversation Club to encourage beneficial social connections, thereby providing invaluable assistance to hundreds of non-native-English speakers throughout her many years of contributions to Woodstock Public Library.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Woodstock, on behalf of all citizens of Woodstock, thanks, congratulates and commends **Reference Librarian Julie Fee** for faithfully serving Woodstock area residents, families, and Library program participants for over three decades, and wishes her the very best of health and happiness in her well-deserved retirement years.

APPROVED and **ADOPTED** by the City Council of the City of Woodstock, McHenry County, this 4th day of October, 2016.

Brian Sager, Ph.D., Mayor

Cindy Smiley, City Clerk

MINUTES
WOODSTOCK CITY COUNCIL
September 20, 2016
City Council Chambers

The regular meeting of the Woodstock City Council was called to order at 7:00 PM by Mayor Brian Sager on Tuesday, September 20, 2016 in the Council Chambers at City Hall. Mayor Sager welcomed those present, explained the consent calendar process, and invited public participation.

City Clerk Smiley confirmed that the agenda before the Council was a true and correct copy of the published agenda.

A roll call was taken.

COUNCIL MEMBERS PRESENT: Daniel Hart, Maureen Larson, Mark Saladin, Joseph Starzynski, RB Thompson, Michael Turner and Mayor Brian Sager.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: City Manager Roscoe Stelford, City Attorney Ruth Schlossberg, Assistant City Manager/Finance Director Paul Christensen, Public Works Director Jeff Van Landuyt, Economic Development Director Garrett Anderson, Chief of Police John Lieb, City Engineer Al Wilson, IT Manager Dan McElmeel, and Opera House Box Office Manager Daniel Campbell.

OTHERS PRESENT: City Clerk Cindy Smiley

A. FLOOR DISCUSSION

Proclamation – Retirement of Chief Webster from the Woodstock Fire/Rescue District

Mayor Sager stated it was with a tremendous amount of gratitude that the City recognizes Chief Ralph Webster who has served the community for many years in a variety of capacities. He noted that Chief Webster has chosen to retire from the fire service at this time and that it is his honor to recognize a valued colleague and great friend.

At Mayor Sager's request and without objection, the City Council approved a proclamation honoring Chief Webster.

Mayor Sager noted that Chief Webster has been dedicated to serving the community for many years, stating it was a labor of love and service. He stated he knows it was a difficult decision to retire, but at the same time, it was softened by knowing there are still many opportunities before Chief Webster to contribute, and his service to the community will continue in a different direction.

Mayor Sager read the proclamation for those present placed it in the record. He then presented it to Chief Webster. Mrs. Webster was presented with a bouquet of flowers by Councilman Turner.

**PROCLAMATION HONORING
FIRE CHIEF RALPH WEBSTER**

WHEREAS, Chief Ralph Webster is retiring after 33 years in emergency services and firefighting, and 25 years as Woodstock's Fire Chief; and

WHEREAS, Chief Ralph Webster offered safety and security to the entire Woodstock region, protecting 85 square miles of homes and property, and supervising fire station facilities on East Judd Street, Dean Street, and Raffel Road with a staff of over 80 full-time, part-time and administrative personnel including an Administrative Assistant, Deputy Chief, Captains, Lieutenants, Firefighter/Paramedics, Firefighter/EMTs, Apprentices, and Cadets; and

WHEREAS, Chief Ralph Webster implemented and expanded numerous community fire safety initiatives that served the residents of Woodstock, among them an Emergency Services Academy and Cadet/Apprenticeship program; a scholarship program in honor of a fallen firefighter; CPR classes offered to area organizations; child safety seat inspections; premise alert program for special needs residents; reflective house number program; residential and commercial lock box safety key program; and an extensive seat belt awareness campaign; and

WHEREAS, Chief Ralph Webster is a glowing example of the value of education in all aspects of public service, having earned a Master's Degree in Management; being licensed as a Paramedic and Fire Officer III; graduating from Executive Fire Officer training; participating in the Leadership Greater McHenry County program; serving as Adjunct Faculty at McHenry County College; and sharing his insight and expertise in leadership positions with the Illinois Fire Chiefs Association, Illinois Firefighter Life Safety Task Force, and Illinois Fire Safety Alliance; and

WHEREAS, Chief Ralph Webster, not only upholds, but lives the motto *Service Before Self*, demonstrating his broad range of talents and skills by serving two elected terms as Woodstock City Councilman; acting as Vice President for Gavers Community Cancer Foundation; participating in countless community events such as Touch-a-Truck, Little League, and Happy Tails fundraisers; selflessly altering his appearance for St. Baldrick's Day; impressing food lovers with a 1st Place Award in the Groundhog Days Chili-Cook-off; and delighting onlookers by joining other community leaders as they were driven fearlessly around the Woodstock Square by a blindfolded magician.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Woodstock, on behalf of all citizens of Woodstock, extends heartfelt gratitude, congratulations and commendation to **Chief Ralph Webster** for faithfully serving the residents and businesses of the Woodstock community for over three decades; and, knowing that his service also involved significant sacrifices on behalf of his family, thanks his wife Sheri and their sons Tyler and Tate, and wishes all the very best of health and happiness in Ralph's well-deserved retirement years.

APPROVED and **ADOPTED** by the City Council of the City of Woodstock, McHenry County, this 20th day of September, 2016.

S/S Brian Sager, Ph.D., Mayor
S/S Cindy Smiley, City Clerk

Chief Webster was recognized with a standing ovation by those present.

Chief Webster stated it has been his honor to serve the residents of Woodstock and there is no greater privilege than to serve the people whom he grew up alongside.

Mayor Sager introduced and thanked Chief Webster's family for sharing him with the community.

Councilman Turner also recognized and thanked Chief Webster for his leadership as a Council member for the City, noting his influence is still felt today.

Public Comment

Ms. Demaris McNabb, daughter of the resident living next door to 315 W. Judd, asked for an update on the status of that property. She noted staff has been unable to give them a definitive date for the sale.

At the request of Mayor Sager, City Attorney Ruth Schlossberg gave an update, stating it is hoped the sale will happen any day. She stated it was necessary for the City to vacate the alley to complete the closing. The sales contract is currently being reviewed by the purchaser's attorney. Ms. Schlossberg stated the sale was originally planned for the beginning of September, but was delayed when the alley issue arose.

Ms. McNabb noted she will come to each meeting asking the same question until this is resolved. Mayor Sager stated she is welcome to come, but noted her direct line of communication for timely information would be to contact the City's staff.

Ms. McNabb thanked Council for their time.

Council Comment

M. Saladin stated the City has recently been notified that its AA bond rating was confirmed. He noted the report has much positive information about Woodstock and asked that excerpts of it be placed on the City's website.

M. Larson noted that Jaci Krandel has announced the closing of Jaci's Cookies. She wished to acknowledge Ms. Krandel's place in making Woodstock a better community, stating she will be missed.

RB Thompson stated the Square is becoming more beautiful with the stone veneer.

Mayor Sager reminded those present that the Chamber of Commerce is sponsoring the State of the City Luncheon on Thursday. He stated staff and the Mayor will be providing an update on the state of the City, particularly pertaining to Economic Development.

CONSENT AGENDA

Motion by RB Thompson, second by M. Turner, to approve the items on the Consent Agenda.

The following items were removed from the Consent agenda at the request of Councilmembers:

- Item E-2 – Resolution – Support for Route 53/120 Project by J. Starzynski

Mayor Sager asked if any members of the Council or members of the Public had any questions or comments on any of the items remaining on the Consent Agenda.

Item E-5 – Ordinance – Re-Plat #4 at Maples at the Sonatas

M. Larson wished to note that a resident has requested to have trees planted in the Sonatas. She noted the previous agreement indicated that this should happen. She stated this was discussed and agreed to at the Plan Commission level and she wished to have the Council acknowledge that the builder did agree to this.

Item E-6 - Agreement – Safe Routes to Schools Program

Mayor Sager stated the City has been fortunate to participate in this program for three periods, building new sidewalks in the City as a result. He drew attention to the staff report, stating he wishes to make sure everyone is aware of how these funds will be distributed over two fiscal years. He stated the project will be let on September 22 with construction scheduled to begin in March or April of 2017. He further noted the grant awarded to the City is in the amount of \$140,000 of the total \$299,182 project cost, stating this means the local share will be \$159,182. Mayor Sager stated there is \$230,000 in the CIP for sidewalk projects, but only a portion of these funds would be utilized this fiscal year for construction.

At the request of Mayor Sager, City Manager Stelford continued to provide information on this item, stating this is a multi-year project with some funds approved and expended in this fiscal year. He stated staff will be coming back to Council in the next fiscal year for the additional funding, but noted Council is committing those dollars tonight for approval and expenditure in the next fiscal year.

In response to a question from R. Stelford, J. Van Landuyt stated the majority of construction will take place in the next fiscal year.

Mayor Sager reiterated that funding and construction for this project will take place over two fiscal years.

Item E-9 – Waiver of Competitive Bids and Award of Bid – Hill Street Water Tower Repairs

Mayor Sager stated it is unfortunate that this vandalism causing damage to the Hill Street Water Tower occurred. He noted the individuals responsible for this damage have been identified.

R. Stelford stated Sgt. Fourdyce apprehended one of the young men and subsequently identified the other, both of whom have been charged. He noted this will be turned over to the insurance company who will seek restitution. Mr. Stelford stated the City is responsible for the \$1,000 deductible, which will be returned should the insurance company be successful in getting full restitution.

There were no further questions or comments from the Council or the Public on the items remaining on the Consent Agenda.

Mayor Sager affirmed the Consent Agenda to include the following items:

B. MINUTES OF PREVIOUS MEETINGS:

September 6, 2016 Regular Meeting Minutes

C. WARRANTS: 3728 3729

D. MINUTES AND REPORTS:

Transportation Commission Meeting Minutes – June 15, 2016

Woodstock Opera House Monthly Report – May-August 2016

Department of Public Works Monthly Report – August 2016

E. MANAGER'S REPORT NO. 75

1. **Resolution – Support for Fox River Clean Up** - Approval of Resolution 16-R-16, identified as Document No. 1, *A Resolution in Support of the Village of Johnsburg's Efforts to Clean Up the Fox River.*
3. **Ordinance – Year End Budget Amendments FY15/16** – Approval of Ordinance 16-O-53, identified as Document No. 3, *An Ordinance Amending the Fiscal Year 2015-2016 Budget for the City of Woodstock.*
4. **Agreement – TicketReturn Online Tickets** – Approval of authorization for the City Administration to Execute a Contract with TicketReturn for the Sale of Online Tickets and the Processing of Credit Transactions Subject to Final Review and Approval by the City Attorney's Office.
5. **Ordinance – Re-Plat #4 at Maples at the Sonatas** – Approval of Ordinance 16-O-54, identified as Document No. 5, *An Ordinance Approving a Final Plat of Subdivision for the Maples at the Sonatas Re-Plat 4.*
6. **Agreement – Safe Routes to Schools Program** - Approval of the following:
 - a) Authorization to Execute a Local Agency Agreement for Federal Participation Pertaining to Safe Routes to Schools committing \$159,182 in local funding to secure \$140,000 in grant proceeds, and
 - b) Approval of a Construction Engineering Agreement with Hampton Lenzini and Renwick for services related to the construction of sidewalk on Tappan Street, Meadow Avenue, Summit Avenue, and Clay Street for an amount not-to-exceed \$44,530,36.
7. **Ordinance – Purchase of 2016 Case 321F Compact Wheel Loader and Disposal of Surplus Equipment**
 - a) Approval of authorization of the purchase of a 2016 Case 321F Compact Wheel Loader from Burriss Equipment, Waukegan, IL utilizing pricing received from the National Joint Powers Alliance for the total bid price of \$77,129, and
 - b) Approval of authorization for the purchase of after-market materials bucket to be purchased at a later date, at a cost not to exceed \$7,500 resulting in a total purchase price not to exceed \$84,629, and

- c) Adoption of Ordinance 16-O-55, identified as Document No. 7, *An Ordinance Authorizing the Sale of Personal Property Owned by the City of Woodstock*, designating the 1999 Volvo L35D as surplus property and authorizing and directing the City Manager to dispose of said property as allowed by law.
- 8. Award of Bid – Holiday Lighting Installation 2016 & 2017** – Approval of Award of Contract for services to install, maintain, and remove holiday lights for the 2016 and 2017 seasons to Temple Display Ltd. for the annual bid price of \$25,245 for both the 2016 and the 2017 seasons.
- 9. Waiver of Competitive Bids and Award of Bid – Hill Street Water Tower Repairs** - Approval of the following:
- Waiver of the requirement for competitive bids.
 - Award of contract for repairs to the Hill Street Water Tower to Water Tower Clean & Coat, Inc., for a total bid price of \$26,000 to clean and repair the water tank surface.

A roll call vote was taken to approve Consent Agenda Items B through E-1 and E-3 through E-9. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

Item E-2 – Resolution – Support for Route 53/120 Project

J. Starzynski stated he has done some research on this item and believes the exact methodology of the expansion of this roadway has not yet been determined. He stated he has read that some cities are opposed to the project, as the expense could be quite great, and there is some concern that the project may never proceed. Mr. Starzynski stated his concern is in not knowing what the expense might be and how the project may impact McHenry County. He also stated his concern that the continuation of the road in question might impact environmentally-sensitive areas such as Volo Bog and Glacier.

Citing a portion of the proposed resolution, Mr. Starzynski stated he talked with people involved with Hackmatack who find it interesting that the resolution uses a wildlife refuge to promote the expansion of a roadway. He stated he realizes that expansion of the roadway is needed for Economic Development and commerce, but doesn't think that the effect it will have on McHenry County is known.

Mayor Sager stated he has a great deal of respect for environmental concerns and cited the Council's approval this evening of item E-1 – Support of the Fox River Clean-up and noted that Council has approved a great many of items that promote environmental resources and issues. He stated that balance is the critical element. He noted that McHenry County has been greatly overlooked in regard to highway improvements to the detriment of economic development and jobs. He stated the challenge is to balance environmental issues with the preparation for future growth and further noted McHenry County has not been prepared thus far because it has not had the ear of Springfield or did not support road initiatives. Mayor Sager continued stating that those in the County are beginning to correct this and wish to make sure the County is looked at for future impact. He noted the voices of those in McHenry County need to be heard in protecting the environment also and noted there will be environmental studies connected with these roadway improvements.

M. Saladin stated the Board of the MCEDC unanimously approved a resolution in support of this initiative. He noted that Board is made up of business leaders from all sectors. Mr. Saladin then stated these improvements would have an impact on Woodstock and the City should take a more regional approach, noting he looks at this from the viewpoint of the business owners and the people of McHenry County.

RB Thompson noted the City will also want support for future roadway improvements that will directly benefit Woodstock.

M. Turner stated he is not in favor of ignoring concerns regarding the environment, but noted there are many rules and regulations concerning environmental issues which should not be controlling things to the point where government shuts down and cannot approve projects which are needed. He stated approving this item would say the City of Woodstock and McHenry County needs and wants this project to proceed. He noted things cannot be built without some effect on the environment but opined the rules and regulations will mitigate this.

J. Starzynski noted the impact to the environment has not been determined as the environmental study has not been done on either Lake or McHenry County.

M. Saladin stated some preliminary work has already been done on the northern portion of the project with the rights-of-way being chosen and depicted on the maps.

Motion by M. Turner, second by M. Saladin to approve Resolution 16-R-17, identified as Document No. 2, *Resolution Supporting the Construction of the Illinois Route 53/120 Project in Lake County, Illinois.*

A roll call vote was taken. Ayes: D. Hart, M. Larson, M. Saladin, RB Thompson, M. Turner, and Mayor Sager. Nays: J. Starzynski. Abstentions: none. Absentees: none. Motion carried.

DISCUSSION ITEMS

10. Pavement Management Taskforce Report

Mayor Sager stated this Taskforce was a collaborative effort on behalf of a number of people, whom he acknowledged, stating he is grateful for their service. He stated he is pleased with the depth and breadth of the report, noting the Taskforce accomplished what the Council asked them to do. Mayor Sager stated he is also grateful for the leadership of the City staff. He noted that as a result of this project, the City has developed a strong collaborative relationship with the other neighboring forms of government. He opined that this is the only way the City can make improvements in street repair and construction.

Mayor Sager noted the Taskforce was asked to look at a number of things, including new technology, additional lobbying efforts, bonding/debt opportunities, new revenues, and collaborative efforts with other units of government. He stated the Taskforce was also authorized to work with Baxter & Woodman.

Mayor Sager stated the report is very thorough but this issue is complicated and overwhelming when it comes to the associated costs. He noted that everyone has a desire for everything to be

done quickly and that is just not possible. He further noted the needed improvements probably will not be able to be done in the terms of all the Council members but it is appropriate to take an aggressive and dedicated approach to pavement management.

Mayor Sager stated this brings the discussion to the staff report and what this means in this fiscal year and the next, FY17/18. He noted the task should be taken a step at a time so as not to be overwhelming.

R. Stelford also thanked the members of the Taskforce, stating this was a learning experience for himself as well. He stated as part of bringing it to the Council, it was felt that it might be best to look at some of the top recommendations and discuss those. He noted a special workshop dedicated to infrastructure should be held to discuss prioritization, what is best for the community, and where should the dollars be spent first. He noted members of the Taskforce would be invited to attend and would share their perspectives.

Mr. Stelford specifically thanked the City's representatives on the Taskforce including Joe Starzynski, Jeff Van Landuyt, Paul Christensen, Andrew Celentano, and Chairman Al Wilson. He also expressed the City's gratitude to Diane Lukas whose assistance was invaluable.

In response to a question from M. Saladin, R. Stelford stated the representatives from the other units of government indicated their entities are also facing the same challenges. He stated it was interesting to note that some of the younger communities with newer infrastructure are experiencing the same challenges, as those being experienced by the communities with older infrastructure.

In response to a question from J. Starzynski, R. Stelford stated because the City has made a decision to be fiscally conservative and has been operating very efficiently, this has resulted in surpluses, which are being transferred into the CIP Fund. He noted these funds have been used to fund one-time projects rather than recurring expenses because of the variable nature of these surpluses.

In response to a question from M. Turner, Mr. Stelford stated there was a point in time where resurfacing was funded through MFT. He noted the City broke away from this approach, so that it could have more flexibility in how the funds are used to increase funding.

In response to a question from M. Turner, J. Van Landuyt stated the City can currently resurface 3 miles per year with the goal being seven. Mr. Turner noted this means there is a gap of between \$1.2 million and \$1.4 million, which is the number that must be kept in mind. Mr. Turner noted if the City wishes to have better roads, there will be an associated cost. He noted these additional funds can be realized through growth, cuts from other areas, or a revenue enhancement. He stated the City can also choose to do nothing and leave the streets program as is. Mr. Turner stated the public must be asked what they are willing to tolerate. He stated he is willing to consider the concept of a revenue enhancement if the revenue goes totally to roads and the enhancement has a sunset. He noted if the City can close the gap, it will be able to get ahead.

Mayor Sager stated this would mean the City needs to make a \$1.25 million investment on top of what is already being spent, noting this is a real cost that must be accommodated. In response to a question from Mayor Sager, R. Stelford stated there is definitely a funding gap if the City is

going to meet the expectations of its residents.

M. Turner stated he is completely opposed to any action that would impact property taxes although he could support some other type of revenue enhancement.

Mayor Sager stated it is important to note that the report identifies that the City should focus on the roads that are not in the worse condition, which seems counter to common sense and will result in some questions from many people. He stated the City must change its approach to better maintain the higher quality roads to extend their useful life and noted it is important to make this investment.

M. Larson noted her appreciation of the structure of the report, which helped quantify what the Council is looking at and helps to make decisions in an objective way. She stated the decision is purposeful and systematic as to which roads to do first. Councilwoman Larson asked whether using the restorative seal approach would change the findings of the initial report giving additional years to the roads that were identified to be in poor condition in that document. J. Van Landuyt replied that it would not give additional life to those roads, but will add five to seven years of life to the roads that were done in the past two or three years. R. Stelford noted this would also slow the speed of deterioration longer down the road as more roads were treated with the restorative seal. In response to a question from M. Larson, J. Van Landuyt stated the cost for this process would be \$.82 per sq. yd. M. Saladin noted that Dorr Township used this process on Dean Street. Mayor Sager requested that new technology be discussed at a workshop should one be scheduled. M. Saladin opined that the City should make a decision to do this as things cannot continue to deteriorate. P. Christensen noted that it would cost approximately \$40,000 to extend the life of \$2.0 million worth of paving.

M. Larson stated she is still frustrated that Prevailing Wage impacts this conversation, noting the City would be able to get more miles of paving without this requirement. M. Turner stated this is increasing the costs by 20-25% which means the City could do another \$250,000 to \$300,000 worth of paving if not for Prevailing Wage which is the reality of why this law does not work.

Mayor Sager stated it is also important to note that there are some things in terms of enforcement that the City should do such as weight restrictions on our streets. He noted the City has been lenient thus far to be supportive of businesses, but there is a very real cost to this leniency. He stated this is an opportunity to look at enforcement and placement of weight limitations on our streets.

Mayor Sager stated another thing the City could do better is the oversight on new road construction. He stated it was disappointing to him that there were contractors who did not follow the plans concerning the depth of the new roads that were under construction. He stated the City must do a better job of oversight, even if it means we must have additional staff. He noted this happened in years past and came out in the report.

Mayor Sager encouraged members of the public to read and study the Taskforce report, which is available on the City's website, at the Public Library, and at City Hall.

P. Christensen briefly discussed some of the things the Taskforce was recommending for immediate implementation, including the transfer of surplus funds in the CIP. He noted it is

strongly recommended to implement the restorative program to extend the life of the pavement on those roads resurfaced in the last two years.

In response to a question from Council, J. Van Landuyt stated Crystal Lake, McHenry, and Algonquin have used this product with good results. He noted this is a single-source product and provided additional information on how it works to extend the life of the pavement by five to seven years. He noted the \$40,000 previously mentioned would cover all of the streets resurfaced in the last two years. He again noted this would be protecting \$2,000,000 worth of work for \$40,000, stating this would be about 6 miles of streets.

Mayor Sager noted that some decisions will be made as part of the normal budgeting process. He stated staff has made some recommendations which can be implemented more immediately this fiscal year. He identified these recommendations as:

- 1) Adopt a budget amendment to authorize the application of restorative seal on recently resurfaced roads;
- 2) Authorize funding to complete the required engineering for both FY16/17 and FY17/18 within the same fiscal year to facilitate collaborative bidding with neighboring communities (economies of scale);
- 3) Direct staff to continue to work with other neighboring community partners to encourage collaborative bidding on road projects and joint resurfacing contracts;
- 4) Authorize the City's Legislative Advocate to lobby for the recommended changes at the State level that would be beneficial for the City's infrastructure as identified in the Taskforce report;
- 5) Conduct a Special Workshop with the City Council to identify and further review strategies for the City's infrastructure;
- 6) Forward an ordinance for Council's consideration that would impose weight restrictions on certain City streets and to continue to investigate other streets where weight restrictions may be imposed without being detrimental to business;
- 7) Develop an educational article for the next City Scene and for placement on the City's web page reporting the Taskforce's findings and outlined the City's plans for addressing infrastructure needs;
- 8) Direct the Department of Public Works to continue meeting with other municipal representatives to establish partnerships and to continue to explore opportunities for collaboration;
- 9) Direct staff to review the City's development process and refine the City's existing system to ensure proper construction of the City's new roads prior to being turned over to the City.

Mayor Sager then noted the recommendations of the Taskforce for the next fiscal year, FY17/18:

- 1) Implement the prioritization method for resurfacing as adopted by the City Council to extend the lifetime of the City's roadways;
- 2) Work with the City's garbage hauler to determine possible changes in service delivery methods to reduce the negative impact on the City's roads.

In response to a question from Mayor Sager, it was the unanimous consensus of the City Council to support these recommendations and to direct staff to move forward to bring some of these to the Council for action in the near term. Mayor Sager confirmed that staff understood the direction affirmed by this consensus.

Mayor Sager noted that it must be understood that this should be balanced with roadways that are in bad shape, as those cannot be totally abandoned.

Brief discussion followed of the methods used in Europe to build new roadways with it being noted that the City is using asphalt due to cost.

M. Saladin stated when talks are begun concerning weight limitations, the business that use those roads must be identified to determine how they use those roads, noting this cannot put someone out of business.

Mayor Sager stated any specific programs involving weight limits must come back to Council for consideration.

A brief discussion followed of roadways, which do not have curb and gutter with it being noted that the Taskforce report being discussed this evening does not address that issue. J. Van Landuyt did note that the City has adopted the Complete Streets Program, but noted that curb and gutter has not been worked on in recent years in order to resurface more streets. He stated the City is now beginning to work on curb and gutter as this affects the streets also, noting that new curb and gutter is not being installed, however, in favor of repairing areas with bad curb and gutter.

In response to a question from M. Larson, R. Stelford stated the Taskforce did discuss bringing street resurfacing in-house but found this would require collaborations between municipalities. Mr. Stelford opined that these relationships are just beginning and currently there is not support for taking on this level of risk. He noted there is a significant capital investment required and concerns about finding properly trained staff to perform these jobs. J. Van Landuyt stated he met with some of the communities that do their own paving and noted some of them are getting out of this function as they do not believe it is efficient. He stated that these municipalities also expressed that employees who are trained to do this work go to paving companies that are able to pay more. He noted the better solution is to create a consortium, but agreed there is no interest among the other municipalities at this time.

Mayor Sager stated this is a challenge, but this is a first step that can lead to other collaborative efforts in bidding and economies of scale and also the scheduling of the improvements more efficiently. Further discussions can lead to other alternatives that can lead to more efficiencies. M. Turner asked that this not be taken off the table and to be creative. P. Christensen stated the Taskforce will continue to meet.

Mayor Sager again commended the members of the Taskforce for their work.

FUTURE AGENDA ITEMS

In response to a request from Mayor Sager that the Council members choose a date at which everyone would be available to attend a Special City Council Economic Development Visioning Workshop, it was the consensus of Council that this be scheduled for 3:00 PM on Tuesday, November 1.

Mayor Sager indicated there have been some informal discussions concerning the creation of

murals to improve the aesthetics of the Square and to take advantage of the natural spaces. He noted that Councilman Thompson has been an advocate of this for some time. He displayed depictions of murals that could be placed along the pedway, noting if this project moves forward there are a myriad of details, but that the underlying concept would be to fund this through donations. Mayor Sager stated this will come before the City Council at a later date.

There were no additions or corrections to the Future Agenda Items.

ADJOURN

Motion by M. Saladin, second by M. Larson, to adjourn this regular meeting of the Woodstock City Council to the next regularly-scheduled City Council Meeting on Tuesday, October 4, 2016, at 7:00 PM in the Council Chambers at City Hall. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Meeting adjourned at 8:43 PM.

Respectfully submitted,

Cindy Smiley
City Clerk

Name	Department	Total Gross
BALLARD, KIELAND M	AQUATIC CENTER	245.39
BRAND, CAMERON	AQUATIC CENTER	136.64
CARLSON, LARIN	AQUATIC CENTER	459.00
KIERNA, ELLEN	AQUATIC CENTER	220.94
LAING, BRIDGET	AQUATIC CENTER	237.44
LAWRENCE, PAITON	AQUATIC CENTER	152.32
ORTMANN, REBECCA	AQUATIC CENTER	455.63
SCOLIO, GABRIELLA	AQUATIC CENTER	234.06
SOLBERG, ISOBELA	AQUATIC CENTER	210.56
VOGEL, LENA	AQUATIC CENTER	406.88
WATSON, JAMIE J	AQUATIC CENTER	239.56
WOJNICKI, AUDREY	AQUATIC CENTER	219.52
ZINNEN, MATTHEW	AQUATIC CENTER	26.88
AMRAEN, MONICA	CITY MANAGER	323.33
COSGRAY, ELIZABETH	CITY MANAGER	1,360.00
HOWIE, JANE	CITY MANAGER	2,665.60
MCELMEEL, DANIEL	CITY MANAGER	2,908.96
STELFORD III, ROSCOE	CITY MANAGER	6,153.84
WILLCOCKSON, TERESA	CITY MANAGER	2,453.60
JANIGA, JOSEPH	CROSSING GUARDS	255.12
LENZI, RAYMOND	CROSSING GUARDS	301.46
LUCKEY JR, HARRY	CROSSING GUARDS	508.52
LUCKEY, DALE	CROSSING GUARDS	272.97
LUCKEY, ROBERT	CROSSING GUARDS	272.97
MONACK, KIM	CROSSING GUARDS	331.56
Anderson, Garrett D	ECONOMIC DEVELOPMENT	4,389.39
Coltrin, Krista E	ECONOMIC DEVELOPMENT	2,444.23
CHRISTENSEN, PAUL N	FINANCE	4,835.83
LIEB, RUTH ANN	FINANCE	2,192.00
RAMIREZ, PAOLA	FINANCE	1,160.00
STEIGER, ALLISON	FINANCE	318.30
STRACZEK, WILLIAM	FINANCE	2,641.34
WOODRUFF, CARY	FINANCE	1,879.20
DYER, JASON L	FLEET MAINTENANCE	1,837.60
GROH, PHILLIP	FLEET MAINTENANCE	2,109.60
LAMZ, ROBERT	FLEET MAINTENANCE	2,480.77
MAY, JILL E	HUMAN RESOURCES	1,770.40
SCHOBBER, DEBORAH	HUMAN RESOURCES	4,648.10
BERGESON, PATRICIA	LIBRARY	288.93
BRADLEY, KATHERINE	LIBRARY	980.46
Burton, Parker E	LIBRARY	49.98
CAMPBELL, SARAH JANE	LIBRARY	212.50
DAWDY, KIRK	LIBRARY	2,159.85
DREYER, TRUDIE	LIBRARY	464.20
FEE, JULIE	LIBRARY	2,560.93
HANSEN, MARTHA	LIBRARY	1,787.52
ICKES, RICHARD	LIBRARY	257.40
KAMINSKI, SARAH	LIBRARY	957.65
KNOLL, LINDA	LIBRARY	695.13
MILLER, LISA	LIBRARY	1,515.02
MOORHOUSE, PAMELA	LIBRARY	2,847.00
MORO, PAMELA	LIBRARY	820.60
OLEARY, CAROLYN	LIBRARY	1,927.21

Name	Department	Total Gross
PALMER, STEPHANIE	LIBRARY	1,352.00
PALMQUIST, PEGGY	LIBRARY	181.20
PUGA, MARIA	LIBRARY	712.08
REWOLDT, BAILEY S	LIBRARY	308.80
RYAN, ELIZABETH	LIBRARY	1,872.46
RYAN, MARY M	LIBRARY	1,827.64
SMILEY, BRIAN	LIBRARY	321.63
SUGDEN, MARY	LIBRARY	1,416.59
TOTTON SCHWARZ, LORA	LIBRARY	2,570.30
TRIPP, KATHRYN	LIBRARY	1,473.60
WEBER, NICHOLAS P	LIBRARY	3,977.76
ZAMORANO, CARRIE	LIBRARY	1,881.54
BETH, RAYMOND	OPERA HOUSE	350.12
BOURGEOIS-KUIPER, SAHARA	OPERA HOUSE	331.10
BROUILLETTE, RICHARD	OPERA HOUSE	205.60
CAMPBELL, DANIEL	OPERA HOUSE	2,458.14
CANTY, NANCY NOVY	OPERA HOUSE	154.80
DAWSON, LISA	OPERA HOUSE	169.23
GERVAIS, MARIANNE	OPERA HOUSE	177.68
GRANZETTO, GERALDINE	OPERA HOUSE	1,171.50
GREENLEAF, MARK	OPERA HOUSE	3,248.10
LETOURNEAU, THOMAS	OPERA HOUSE	151.48
LYON, LETITIA	OPERA HOUSE	78.88
MCCORMACK, JOSEPH	OPERA HOUSE	2,471.18
MILLER, MARGARET	OPERA HOUSE	151.36
MONTES JR, MICHAEL	OPERA HOUSE	273.18
MYERS, MARVIN	OPERA HOUSE	232.53
PANNIER, LORI ANN	OPERA HOUSE	353.12
PUZZO, DANIEL	OPERA HOUSE	384.00
SCHARRES, JOHN	OPERA HOUSE	4,449.99
STELFORD, SAMANTHA	OPERA HOUSE	269.36
WELLS, GAIL	OPERA HOUSE	167.42
WHITE, CYNTHIA	OPERA HOUSE	365.31
WIEGEL, DANIEL M	OPERA HOUSE	1,424.00
BIRDSSELL, CHRISTOPHER	PARKS	2,048.00
CHAUNCEY, JUDD T	PARKS	1,443.37
EDDY, BRANDON	PARKS	1,736.00
LESTER, TAD	PARKS	2,052.80
MASS, STANLEY PHILIP	PARKS	2,168.80
MECKLENBURG, JOHN	PARKS	2,761.46
NELSON, ERNEST	PARKS	3,403.00
OLEARY, PATRICK	PARKS	2,356.00
SCHACHT, TREVOR	PARKS	1,641.60
SPRING, TIMOTHY	PARKS	1,471.20
STOLL, MARK T	PARKS	1,665.09
WHISTON, TREVOR	PARKS	609.12
BAKER, NANCY	PLANNING & ZONING	3,397.08
BERTRAM, JOHN	PLANNING & ZONING	3,017.60
HERFF, KATHLEEN	PLANNING & ZONING	264.00
LIMBAUGH, DONNA	PLANNING & ZONING	2,540.00
MENZEL, TERRANCE	PLANNING & ZONING	640.00
NAPOLITANO, JOSEPH	PLANNING & ZONING	3,284.61
STREIT JR, DANIEL	PLANNING & ZONING	2,764.80

Name	Department	Total Gross
WALKINGTON, ROB	PLANNING & ZONING	3,028.80
AMATI, CHARLES	POLICE	3,937.60
BERNSTEIN, JASON	POLICE	4,385.97
BRANUM, ROBBY	POLICE	3,903.50
CARRENO, MARIA YESENIA	POLICE	2,647.20
CIPOLLA, CONSTANTINO	POLICE	4,123.56
DEMPSEY, DAVID	POLICE	3,402.41
Didier, Jonathan D	POLICE	814.00
DIFRANCESCA, JAN	POLICE	2,462.40
DOLAN, RICHARD	POLICE	3,840.23
EICHINGER, PATRICIA	POLICE	2,845.74
EISELSTEIN, FRED	POLICE	3,657.59
FARNUM, PAUL	POLICE	2,186.22
FINK, CORY	POLICE	3,572.52
FISCHER, ADAM D	POLICE	2,436.45
FOURDYCE, JOSHUA	POLICE	3,880.80
FREUND, SHARON L	POLICE	2,998.28
GALLAGHER, KATHLEEN	POLICE	3,507.54
GUSTIS, MICHAEL	POLICE	3,572.52
HAVENS, GRANT	POLICE	1,848.80
HENRY, DANIEL	POLICE	3,572.52
HESS, GLENN	POLICE	1,469.60
KAROLEWICZ, ROBIN	POLICE	3,701.94
KOPULOS, GEORGE	POLICE	3,929.52
KRYSIK, KIMBERLY	POLICE	435.00
LANZ II, ARTHUR R	POLICE	3,788.80
LATHAM, DANIEL	POLICE	3,980.80
LEE, KEITH	POLICE	737.20
LIEB, JOHN	POLICE	4,623.44
LINTNER, WILLIAM	POLICE	3,923.39
MARSHALL, SHANE	POLICE	3,750.60
MCKENDRY, AMY	POLICE	2,713.38
MORTIMER, JEREMY	POLICE	3,867.81
MRZLAK, CHRISTINE	POLICE	600.00
MUEHLFELT, BRETT	POLICE	3,402.40
NAATZ, CHRISTOPHER	POLICE	2,440.81
NIEDZWIECKI, MICHAEL	POLICE	2,774.40
PARSONS, JEFFREY	POLICE	4,114.40
PAULEY, DANIEL	POLICE	3,402.40
PETERSON, CHAD	POLICE	2,647.20
PRENTICE, MATTHEW	POLICE	2,635.30
PRITCHARD, ROBERT	POLICE	5,578.66
RAPACZ, JOSHUA	POLICE	3,782.65
REED, TAMARA	POLICE	2,099.20
REITZ JR, ANDREW	POLICE	3,880.87
SCHMIDTKE, ERIC	POLICE	3,572.53
SCHRAW, ADAM	POLICE	3,870.23
SHARP, DAVID	POLICE	2,593.35
SHEPHERD, NANCY	POLICE	161.60
SYKORA, SARA	POLICE	600.00
Tabaka, Randall S	POLICE	372.65
VALLE, SANDRA	POLICE	3,402.40
VORDERER, CHARLES	POLICE	3,657.58

Name	Department	Total Gross
WALKER, NATALIE	POLICE	2,407.20
WESOLEK, DANIEL	POLICE	3,983.21
KEENAN, HEATHER	PUBLIC WORKS ADMIN	1,686.40
Migatz, Thomas B	PUBLIC WORKS ADMIN	3,863.47
VAN LANDUYT, JEFFREY J	PUBLIC WORKS ADMIN	4,753.85
WILSON, ALAN	PUBLIC WORKS ADMIN	3,798.08
BAIRD, LEAH	RECREATION CENTER	217.81
BLONIARZ, JESSICA	RECREATION CENTER	426.26
CABRERA, LESLIE M	RECREATION CENTER	392.60
CANTO, MELISSA	RECREATION CENTER	372.72
CORTES, VICTOR M	RECREATION CENTER	383.99
Diaz, Elisa M	RECREATION CENTER	253.52
DUNKER, ALAN	RECREATION CENTER	2,337.72
EISENMENGER, JOCELYN	RECREATION CENTER	66.00
FORERO, NATHANIEL	RECREATION CENTER	99.00
FUENTES, KARINA	RECREATION CENTER	274.40
GARZA, ANNA	RECREATION CENTER	232.16
HICKS, MICHAEL S	RECREATION CENTER	348.84
KARAFI, JESSIE	RECREATION CENTER	278.68
KARAFI, JORIE	RECREATION CENTER	149.58
Keane, Eilish M	RECREATION CENTER	481.12
KOVAR, SHARON	RECREATION CENTER	82.50
LAYOFF, ANDREW	RECREATION CENTER	223.46
LEITZEN, ABBY-GALE	RECREATION CENTER	132.82
LISK, MARY LYNN	RECREATION CENTER	2,416.03
Mutter, Daniel J	RECREATION CENTER	26.88
REESE, AIMEE	RECREATION CENTER	323.76
SANTANA, RUBY	RECREATION CENTER	237.62
SCHMITT, RONALD	RECREATION CENTER	398.93
STROH, ELLIE	RECREATION CENTER	112.46
TORREZ, RENEE	RECREATION CENTER	2,199.67
VIDALES, REBECCA	RECREATION CENTER	2,496.79
VIDALS, ABIGAIL	RECREATION CENTER	323.60
ZAMORANO, GUILLERMO	RECREATION CENTER	565.04
ZINNEN, JOHN DAVID	RECREATION CENTER	4,151.51
DOPKE, LUKE	SEWER & WATER MAINTENANCE	1,708.92
MAJOR, STEPHEN	SEWER & WATER MAINTENANCE	2,659.13
MAXWELL, ZACHARY	SEWER & WATER MAINTENANCE	1,980.21
MCCAILL, NICHOLAS	SEWER & WATER MAINTENANCE	1,511.20
PARKER, SHAWN	SEWER & WATER MAINTENANCE	3,089.17
WEGENER, JAMES	SEWER & WATER MAINTENANCE	2,004.50
WILLIAMS, BRYANT P	SEWER & WATER MAINTENANCE	2,256.37
WOJTECKI, KEITH	SEWER & WATER MAINTENANCE	2,437.73
ANDERSEN, THEODORE	SPECIAL CENSUS	835.69
COOPER, RITA	SPECIAL CENSUS	1,026.82
CZARNY-HYRKAS, LISA	SPECIAL CENSUS	873.17
DITROIA, PAUL	SPECIAL CENSUS	689.54
GARCIA, RICARDO	SPECIAL CENSUS	873.17
GAY, AARON	SPECIAL CENSUS	809.46
WARRINER, HERVEY	SPECIAL CENSUS	1,135.49
WOOD, MARJORIE	SPECIAL CENSUS	713.41
BURGESS, JEFFREY	STREETS	2,427.20
FREEMAN, CONNOR	STREETS	609.12

Name	Department	Total Gross
LECHNER, PHILIP A	STREETS	1,612.92
LOMBARDO, JAMES	STREETS	1,787.20
LYNK, CHRIS	STREETS	1,783.20
MARTINEZ JR, MAURO	STREETS	1,471.20
PIERCE, BARRY	STREETS	2,480.80
VIDALES, ROGER	STREETS	2,431.20
BAKER, WAYNE	WASTEWATER TREATMENT	2,708.80
BOLDA, DANIEL	WASTEWATER TREATMENT	1,941.60
GEORGE, ANNE	WASTEWATER TREATMENT	3,529.16
SHEAHAN, ADAM	WASTEWATER TREATMENT	2,168.27
VIDALES, HENRY	WASTEWATER TREATMENT	2,356.00
GARRISON, ADAM	WATER TREATMENT	2,296.00
HOFFMAN, THOMAS	WATER TREATMENT	2,640.40
SCARPACE, SHANE	WATER TREATMENT	2,052.80
SMITH, WILLIAM	WATER TREATMENT	3,318.67
WHISTON, TIMOTHY	WATER TREATMENT	2,395.20
Grand Totals:	228	411,728.26

City of Woodstock
Warrant No. 3730

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer

City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 4th day of October, 2016.

City Clerk

Mayor

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
108790	ALAN DUNKER	SUMMER SOFTBALL PICTURES	21.80	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 108790:			21.80			
108791	ARAMARK UNIFORM SERVICE	UNIFORMS	22.58	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
108791	ARAMARK UNIFORM SERVICE	UNIFORMS	2.42	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
108791	ARAMARK UNIFORM SERVICE	UNIFORMS	22.58	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
108791	ARAMARK UNIFORM SERVICE	UNIFORMS	2.42	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
108791	ARAMARK UNIFORM SERVICE	UNIFORMS	24.04	GENERAL FUND	UNIFORMS	01-07-4-453
108791	ARAMARK UNIFORM SERVICE	UNIFORMS	35.49	PARKS FUND	UNIFORMS	06-00-4-453
108791	ARAMARK UNIFORM SERVICE	UNIFORMS	16.39	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
108791	ARAMARK UNIFORM SERVICE	UNIFORMS	42.93	GENERAL FUND	UNIFORMS	01-06-4-453
108791	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.00	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
108791	ARAMARK UNIFORM SERVICE	UNIFORMS	2.42	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
108791	ARAMARK UNIFORM SERVICE	UNIFORMS	22.58	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
Total 108791:			218.85			
108792	ASSOCIATED ELECTRICAL CONTRAC	WORK AT CITY HALL	125.00	GENERAL FUND-CIP	CITY HALL IMPROVEMENTS	82-02-7-712
108792	ASSOCIATED ELECTRICAL CONTRAC	ELECTRICAL WORK FOR CAR SHOW	172.50	GENERAL FUND	OTHER COMMUNITY EVENTS	01-11-6-615
Total 108792:			297.50			
108793	B & M LAWN CARE	MOWING SERVICE - TALL GRASS	80.00	GENERAL FUND	NUISANCE ABATEMENT SERVICES	01-05-5-523
Total 108793:			80.00			
108794	BECKY VIDALES	MANAGER MEETING	64.04	AQUATIC CENTER FUND	PROGRAM SUPPLIES	04-00-6-612
Total 108794:			64.04			
108795	BOHN'S ACE HARDWARE	CHANGE OVER MATERIALS	14.95	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
108795	BOHN'S ACE HARDWARE	CHANGE OVER MATERIALS	3.98	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
108795	BOHN'S ACE HARDWARE	CHANGE OVER MATERIALS	4.38	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
Total 108795:			15.35			
108796	BOTTS WELDING SERVICE	ALUMINUM FOR DONATO WOODS PA	2,162.16	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108796:			2,162.16			
108797	BUSHNELL INCORPORATED	TUBING FOR CHLORINE	295.57	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 108797:			295.57			
108798	CALEB HEADLEY	RECREATION OFFICIAL	99.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 108798:			99.00			
108799	CARDINAL TRACKING	TICKET WRITER FOR PARKING ENFO	6,958.55	POLICE PROTECTION FUND	EQUIPMENT	03-00-7-720
Total 108799:			6,958.55			
108800	CARQUEST AUTO PARTS STORES	FILTERS	32.76	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
108800	CARQUEST AUTO PARTS STORES	STEERINK RACK & BRAKES	296.57	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN VEHICLES	60-51-6-622
108800	CARQUEST AUTO PARTS STORES	TIE ROD ENDS	86.12	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN VEHICLES	60-51-6-622
108800	CARQUEST AUTO PARTS STORES	BUSHINGS	77.95	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN VEHICLES	60-51-6-622
108800	CARQUEST AUTO PARTS STORES	SPARK PLUGS	8.96	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
108800	CARQUEST AUTO PARTS STORES	AIR FILTERS	18.81	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
108800	CARQUEST AUTO PARTS STORES	HANDLE	79.16	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
108800	CARQUEST AUTO PARTS STORES	CORE RETURNS	181.00-	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN VEHICLES	60-51-6-622
108800	CARQUEST AUTO PARTS STORES	GLOW PLUG & FILTER	78.29	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN VEHICLES	60-51-6-622
Total 108800:			497.62			
108801	CDW GOVERNMENT, INC.	CPU HARDWARE	40.00	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
108801	CDW GOVERNMENT, INC.	CPU HARDWARE	139.59	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
Total 108801:			179.59			
108802	CHEMSEARCH	ANTIBACTERIAL SOAP	169.29	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
Total 108802:			169.29			
108803	CINTAS CORPORATION	FIRST AID KIT SERVICE	102.22	GENERAL FUND	SERVICE TO MAINTAIN BUILDINGS	01-07-5-550
108803	CINTAS CORPORATION	FIRST AID SUPPLIES	18.72	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
108803	CINTAS CORPORATION	FIRST AID KIT SERVICE	76.55	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108803:			197.49			
108804	CITY ELECTRIC SUPPLY	TOOLS	18.41	WATER & SEWER UTILITY FUND	TOOLS	60-51-6-605
Total 108804:			18.41			
108805	CITY OF WOODSTOCK	WATER/SEWER	301.86	POLICE PROTECTION FUND	WATER & SEWER	03-00-6-613
108805	CITY OF WOODSTOCK	WATER FOR FOUNTAIN @ PEACE PA	12.50	PARKS FUND	WATER AND SEWER	06-00-6-613
Total 108805:			314.36			
108806	CLARKE ENVIRONMENTAL MOSQUIT	MOSQUITO ABETEMENT	4,913.00	ENVIRONMENTAL MANAGEMENT FU	MOSQUITO ABATEMENT	90-00-5-595
Total 108806:			4,913.00			
108807	CLEAR CHANNEL OUTDOOR INC	2 . RIVERSIDE DIGITAL SIGN	3,000.00	ESCROW FUND	PROMOTE WOODSTOCK	72-00-0-237
Total 108807:			3,000.00			
108808	COLE-PARMER INSTRUMENT COMPA	TUBING FOR CHLORINE LINE	204.83	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 108808:			204.83			
108809	COMCAST CABLE	COMMUNICATIONS	134.85	LIBRARY	COMMUNICATIONS	08-00-5-501
108809	COMCAST CABLE	COMMUNICATIONS	214.90	POLICE PROTECTION FUND	COMMUNICATIONS	03-00-5-501
108809	COMCAST CABLE	COMMUNICATIONS	124.90	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
108809	COMCAST CABLE	COMMUNICATIONS	84.90	AQUATIC CENTER FUND	COMMUNICATIONS	04-00-5-501
108809	COMCAST CABLE	COMMUNICATIONS	124.90	RECREATION CENTER FUND	COMMUNICATIONS	05-00-5-501
108809	COMCAST CABLE	COMMUNICATIONS	84.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
108809	COMCAST CABLE	COMMUNICATIONS	84.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
108809	COMCAST CABLE	COMMUNICATIONS	144.85	GENERAL FUND	COMMUNICATIONS	01-08-5-501
108809	COMCAST CABLE	COMMUNICATIONS	84.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
108809	COMCAST CABLE	COMMUNICATIONS	84.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
108809	COMCAST CABLE	COMMUNICATIONS	239.85	GENERAL FUND	COMMUNICATIONS	01-03-5-501
108809	COMCAST CABLE	COMMUNICATIONS	124.90	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
108809	COMCAST CABLE	CREDIT	49.34	GENERAL FUND	COMMUNICATIONS	01-03-5-501
108809	COMCAST CABLE	CABLE	21.16	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108809:			1,505.47			
108810	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	70.57	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108810	COMMONWEALTH EDISON	ELECTRIC	108.82	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108810	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	45.97	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108810	COMMONWEALTH EDISON	ELECTRIC - EMRICSON FIELD LIGHTS	176.17	PARKS FUND	ELECTRICITY	06-00-5-540
108810	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	99.23	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108810	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	61.47	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108810	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	150.96	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108810	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	62.95	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108810	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	127.26	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108810	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	54.74	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108810	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	71.47	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108810	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	40.89	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108810	COMMONWEALTH EDISON	ELECTRIC - BATES PARK FIELD	591.78	PARKS FUND	ELECTRICITY	06-00-5-540
108810	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	126.53	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108810	COMMONWEALTH EDISON	ELECT SEQ PARK	100.43	PARKS FUND	ELECTRICITY	06-00-5-540
108810	COMMONWEALTH EDISON	ELECTRIC - HENNEN PROP	20.17	PARKS FUND	ELECTRICITY	06-00-5-540
Total 108810:			1,909.41			
108811	COMMUNITY PLUMBING COMPANY	SEWER LINE @ EMRICSON PARK	225.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 108811:			225.00			
108812	CONSTELLATION NEWENERGY	STREET LIGHTS	17,404.97	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 108812:			17,404.97			
108813	CRESCENT ELECTRIC SUPPLY CO.	LIGHT BULBS	125.10	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 108813:			125.10			
108814	CURRAN MATERIALS COMPANY	HOT MIX ASPHALT	435.04	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
108814	CURRAN MATERIALS COMPANY	HOT MIX ASPHALT	121.16	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
108814	CURRAN MATERIALS COMPANY	HOT MIX ASPHALT	207.48	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
108814	CURRAN MATERIALS COMPANY	HOT MIX ASPHALT	111.28	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108814:			874.96			
108815	DAHM ENTERPRISES INC	SLUDGE DISPOSAL	5,046.00	WATER & SEWER UTILITY FUND	SLUDGE DISPOSAL	60-51-5-551
Total 108815:			5,046.00			
108816	DEMCO INC	PROCESSING SUPPLIES	828.90	LIBRARY	SUPPLIES	08-00-6-606
Total 108816:			828.90			
108817	DENO BURALLI, JR.	RIDERS IN THE SKY 9-10-16	595.12	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 108817:			595.12			
108818	DISPLAY SALES	DOWNTOWN BANNER SUPPLIES	1,038.00	TAX INCREMENT FINANCING FUND	PEDESTRIAN AMENITIES	41-00-7-726
Total 108818:			1,038.00			
108819	DON HANSEN'S ALIGNMENT AND AUT	ALIGNMENT	75.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN VEHICLES	03-00-5-553
108819	DON HANSEN'S ALIGNMENT AND AUT	ALIGNMENT	75.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN VEHICLES	03-00-5-553
108819	DON HANSEN'S ALIGNMENT AND AUT	ALIGNMENT	75.00	GENERAL FUND	SERVICE TO MAINTAIN VEHICLES	01-06-5-553
Total 108819:			225.00			
108820	DON KAMPS	SOFTBALL OFFICIAL	96.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
108820	DON KAMPS	SOFTBALL OFFICIAL	72.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 108820:			168.00			
108821	ED'S AUTOMOTIVE	INSPECTION	29.00	GENERAL FUND	SERVICE TO MAINTAIN VEHICLES	01-06-5-553
Total 108821:			29.00			
108822	EVERGREEN IRRIGATION, INC.	IRRIGATION SYSTEM REPAIRS	425.00	AQUATIC CENTER FUND	SERVICE TO MAINTAIN BUILDING	04-00-5-550
108822	EVERGREEN IRRIGATION, INC.	SYSTEM REPAIRS	250.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
108822	EVERGREEN IRRIGATION, INC.	IRRIGATION SYSTEM REPAIRS	250.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
108822	EVERGREEN IRRIGATION, INC.	CONTROL BOXES	58.80	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN POOL	04-00-6-622
108822	EVERGREEN IRRIGATION, INC.	IRRIGATION SYSTEM REPAIRS	250.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108822:			1,233.80			
108823	FARM & FLEET C/O SYNCHRONY	DRILL FOR THE SHOP	99.00	PARKS FUND	TOOLS	06-00-6-605
108823	FARM & FLEET C/O SYNCHRONY	CARB CLEANER	7.96	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
108823	FARM & FLEET C/O SYNCHRONY	CABLE TIES, SPADE	91.92	WATER & SEWER UTILITY FUND	TOOLS	60-52-6-605
108823	FARM & FLEET C/O SYNCHRONY	WWW FACILITY ROPE	279.99	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN BUILDING	04-00-6-620
108823	FARM & FLEET C/O SYNCHRONY	UNIFORM ITEMS, RAIN GEAR	187.22	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
108823	FARM & FLEET C/O SYNCHRONY	FAN FOR PARK SHOP	99.99	PARKS FUND	TOOLS	06-00-6-605
Total 108823:			766.08			
108824	FASTENAL COMPANY	COOLANT FOR BANDSAW	124.65	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
Total 108824:			124.65			
108825	FIRSTMERIT BANKCARD CTR	CABLE	3.99	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
108825	FIRSTMERIT BANKCARD CTR	ONLINE REGISTRATION	15.00	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
108825	FIRSTMERIT BANKCARD CTR	FLOWERS FOR EMPLOYEE PARENT	70.00	PERFORMING ARTS	GIFTS AND DONATIONS	07-00-2-330
108825	FIRSTMERIT BANKCARD CTR	PROTECTIVE CASES	13.98	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
108825	FIRSTMERIT BANKCARD CTR	WELLNESS PROGRAM	129.00	HEALTH/LIFE INSURANCE FUND	WELLNESS PROGRAM FEES	75-00-5-505
108825	FIRSTMERIT BANKCARD CTR	PRINTER FOR INVESTIGATIONS	139.99	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
108825	FIRSTMERIT BANKCARD CTR	CAFÉ SUPPLIES	49.00	PERFORMING ARTS	SUPPLIES	07-11-6-606
108825	FIRSTMERIT BANKCARD CTR	PAPER	16.99	GENERAL FUND	SUPPLIES	01-03-6-606
108825	FIRSTMERIT BANKCARD CTR	SOFTWARE SUPPORT RENEWAL	948.00	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-01-5-552
108825	FIRSTMERIT BANKCARD CTR	WELLNESS PROGRAM	210.00	HEALTH/LIFE INSURANCE FUND	WELLNESS PROGRAM FEES	75-00-5-505
108825	FIRSTMERIT BANKCARD CTR	CIVIC SYMPOSIUM - 2 PEOPLE	144.99	GENERAL FUND	TRAVEL & TRAINING	01-03-4-452
108825	FIRSTMERIT BANKCARD CTR	PHONE FOR CENSUS	39.76	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
108825	FIRSTMERIT BANKCARD CTR	RECYCLED RUBBER PARKING BLOC	38.44	TAX INCREMENT FINANCING FUND	STREETSCAPE IMPROVEMENTS	41-00-7-721
108825	FIRSTMERIT BANKCARD CTR	CIVIC SYMPOSIUM - 2 PEOPLE	194.33	GENERAL FUND	TRAVEL & TRAINING	01-03-4-452
108825	FIRSTMERIT BANKCARD CTR	WELLNESS PROGRAM FEES	60.27	HEALTH/LIFE INSURANCE FUND	WELLNESS PROGRAM FEES	75-00-5-505
108825	FIRSTMERIT BANKCARD CTR	WELLNESS PROGRAM FEES	112.79	HEALTH/LIFE INSURANCE FUND	WELLNESS PROGRAM FEES	75-00-5-505
108825	FIRSTMERIT BANKCARD CTR	DUES	30.00	GENERAL FUND	DUES AND SUBSCRIPTIONS	01-04-4-454
108825	FIRSTMERIT BANKCARD CTR	PD ID CARDS	109.25	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
108825	FIRSTMERIT BANKCARD CTR	AED SUPPLIES (PADS)	102.00	GENERAL FUND	AED SUPPLIES	01-04-6-607
108825	FIRSTMERIT BANKCARD CTR	HOSPITALITY FOR PERFORMERS	77.69	PERFORMING ARTS	PROGRAMMING FUND	07-11-5-525
108825	FIRSTMERIT BANKCARD CTR	HOSPITALITY FOR PERFORMERS	77.69	PERFORMING ARTS	PROGRAMMING FUND	07-11-5-525
108825	FIRSTMERIT BANKCARD CTR	PLATES	1.00	GENERAL FUND	MATERIAL TO MAINTAIN VEHICLES	01-05-6-622
108825	FIRSTMERIT BANKCARD CTR	HOSPITALITY FOR PERFORMERS	77.69	PERFORMING ARTS	PROGRAMMING FUND	07-11-5-525
108825	FIRSTMERIT BANKCARD CTR	PLATES	9.00	GENERAL FUND	MATERIAL TO MAINTAIN VEHICLES	01-05-6-622

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
108825	FIRSTMERIT BANKCARD CTR	OLD COURTHOUSE OFFICE	190.16	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729
108825	FIRSTMERIT BANKCARD CTR	WATER	49.18	LIBRARY	SUPPLIES	08-00-6-606
108825	FIRSTMERIT BANKCARD CTR	KEYS	111.20	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
108825	FIRSTMERIT BANKCARD CTR	TICKET REVENUE	54.10	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
108825	FIRSTMERIT BANKCARD CTR	LOCAL HISTORY SUPPLIES	75.62	LIBRARY	SUPPLIES	08-00-6-606
108825	FIRSTMERIT BANKCARD CTR	ONLINE REGISTRATION	115.72	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
108825	FIRSTMERIT BANKCARD CTR	RENT SHAMPOOER FOR OFFICE	29.97	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
108825	FIRSTMERIT BANKCARD CTR	AREA RUGS	271.57	GENERAL FUND	SUPPLIES	01-01-6-606
108825	FIRSTMERIT BANKCARD CTR	BATTERIES & CPU HARDWARE	51.19	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
108825	FIRSTMERIT BANKCARD CTR	SOFTWARE	254.87	ESCROW FUND	PROMOTE WOODSTOCK	72-00-0-237
108825	FIRSTMERIT BANKCARD CTR	SURVEILLANCE CAMERA	119.00	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
108825	FIRSTMERIT BANKCARD CTR	WEBSITE	20.99	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
108825	FIRSTMERIT BANKCARD CTR	SENIORS - COFFEE AT THE CAFÉ	65.70	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
108825	FIRSTMERIT BANKCARD CTR	SENIORS - COFFEE AT THE CAFÉ	8.56	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
108825	FIRSTMERIT BANKCARD CTR	SENIORS - COFFEE AT THE CAFÉ	9.11	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
108825	FIRSTMERIT BANKCARD CTR	2016 DRSC CONFERENCE	50.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
108825	FIRSTMERIT BANKCARD CTR	REC CENTER LOTION	13.91	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
108825	FIRSTMERIT BANKCARD CTR	SPEAKER WITH STAND AND MIC	212.48	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
108825	FIRSTMERIT BANKCARD CTR	SOFTWARE TAX CREDIT	15.93-	ESCROW FUND	PROMOTE WOODSTOCK	72-00-0-237
108825	FIRSTMERIT BANKCARD CTR	CIVIC SYMPOSIUM - 2 PEOPLE	420.00	GENERAL FUND	TRAVEL & TRAINING	01-03-4-452
108825	FIRSTMERIT BANKCARD CTR	REGISTRATION	150.00	GENERAL FUND	TRAVEL AND TRAINING	01-04-4-452
108825	FIRSTMERIT BANKCARD CTR	HOSPITALITY FOR PERFORMERS	233.07	PERFORMING ARTS	PROGRAMMING FUND	07-11-5-525
108825	FIRSTMERIT BANKCARD CTR	YEARBOOKS - LOCAL HISTORY	100.00	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
108825	FIRSTMERIT BANKCARD CTR	STAFF MEETING	75.30	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
108825	FIRSTMERIT BANKCARD CTR	TRAINING	525.00	WATER & SEWER UTILITY FUND	TRAVEL AND TRAINING	60-53-4-452
108825	FIRSTMERIT BANKCARD CTR	OLD COURTHOUSE OFFICE	100.88	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729
108825	FIRSTMERIT BANKCARD CTR	HEADPHONES	258.00	LIBRARY	SUPPLIES	08-00-6-606
108825	FIRSTMERIT BANKCARD CTR	ADVERTISING	428.27	PERFORMING ARTS	PROGRAMMING FUND - ADVERTISIN	07-11-5-526
108825	FIRSTMERIT BANKCARD CTR	SECURITY PROGRAM	15.00	LIBRARY	TRAVEL & TRAINING	08-00-4-452
108825	FIRSTMERIT BANKCARD CTR	LOGMEIN ANNUAL RENEWAL	999.00	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-01-5-552
108825	FIRSTMERIT BANKCARD CTR	ECON DEVEL COMMISSION LUNCH	41.31	GENERAL FUND	EXPANSION/RETENTION SERVICES	01-12-5-536
108825	FIRSTMERIT BANKCARD CTR	SENIORS - COFFEE AT THE CAFÉ	21.33	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
108825	FIRSTMERIT BANKCARD CTR	MEMBERS AWARDS	20.00	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
108825	FIRSTMERIT BANKCARD CTR	AED SUPPLIES	967.68	GENERAL FUND	AED SUPPLIES	01-04-6-607
108825	FIRSTMERIT BANKCARD CTR	WELLNESS DEVICES	99.95	HEALTH/LIFE INSURANCE FUND	WELLNESS PROGRAM FEES	75-00-5-505
108825	FIRSTMERIT BANKCARD CTR	WELLNESS FEES	173.96-	HEALTH/LIFE INSURANCE FUND	WELLNESS PROGRAM FEES	75-00-5-505
108825	FIRSTMERIT BANKCARD CTR	TRIATHLON	6.03	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
108825	FIRSTMERIT BANKCARD CTR	TRIATHLON	42.03	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
108825	FIRSTMERIT BANKCARD CTR	LIBRARY MATERIALS	43.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
108825	FIRSTMERIT BANKCARD CTR	LIBRARY MATERIALS	34.15	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108825:			8,765.28			
108826	FOX VALLEY FIRE & SAFETY CO.	RADIO MAINTENANCE	1,829.25	WIRELESS FUND	SERVICE TO MAINTAIN EQUIPMENT	15-00-5-550
108826	FOX VALLEY FIRE & SAFETY CO.	RADIO INSTALL	210.00	WIRELESS FUND	EQUIPMENT	15-00-7-720
Total 108826:			2,039.25			
108827	FRIENDS OF WOODSTOCK PUBLIC LI	PLANT SALES (CREDIT CARD MACHI	238.00	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 108827:			238.00			
108828	HD SUPPLY WATERWORKS, LTD.	PARTS FOR WATER SYSTEM	277.80	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 108828:			277.80			
108829	HI VIZ INC	SIGN POSTS, ROAD MARKERS	290.00	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
Total 108829:			290.00			
108830	HOPE THROUGH DANCE C/O JERI PU	HOPE THROUGH DANCE 9/11/16	1,532.83	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 108830:			1,532.83			
108831	INTERSTATE BATTERY	BATTERY	76.90	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 108831:			76.90			
108832	JAN DI FRANCESCA	MEMBERSHIP - LERMI	25.00	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 108832:			25.00			
108833	JESSICA ANN BLONIARZ	TOY ROOM VIDEOS	17.40	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 108833:			17.40			
108834	JILL FLORES	RECREATION INSTRUCTOR	125.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 108834:			125.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
108835	JON-DON	MATERIALS	160.48	AQUATIC CENTER FUND	SERVICE TO MAINTAIN BUILDING	04-00-5-550
Total 108835:			160.48			
108836	JOSE M. ZAMORANO	CLEANING SERVICES	190.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 108836:			190.00			
108837	JS COMMUNICATIONS TECHNOLOGI	SIREN REPAIR	1,700.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN EQUIPMENT	03-00-5-552
Total 108837:			1,700.00			
108838	JUDITH BROWN	RECREATION INSTRUCTION	115.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 108838:			115.00			
108839	KATHLEEN ZANK	AQUA AEROBICES INSTRUCTION	198.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 108839:			198.00			
108840	LEE JENSEN SALES CO	TOOL CASE FOR WINCH FOR CONFIN	55.00	WATER & SEWER UTILITY FUND	TOOLS	60-52-6-605
Total 108840:			55.00			
108841	LOGSDON OFFICE SUPPLY	OFFICE SUPPLIES	199.94	GENERAL FUND	SUPPLIES	01-05-6-606
Total 108841:			199.94			
108842	M. S. INDUSTRIES, INC.	SAW BLADES	140.27	GENERAL FUND	TOOLS	01-06-6-605
Total 108842:			140.27			
108843	MATT SCHMIDT	SOFTBALL OFFICIAL	72.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 108843:			72.00			
108844	MDC ENVIRONMENTAL SERVICES	GARBAGE STICKERS	4,020.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
108844	MDC ENVIRONMENTAL SERVICES	YARD WASTE STICKERS	3,600.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
108844	MDC ENVIRONMENTAL SERVICES	SEPT TOTERS	90,822.70	ENVIRONMENTAL MANAGEMENT FU	RESIDENTIAL WASTE DISPOSAL	90-00-5-561

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108844:			98,442.70			
108845	MENARDS	5 GAL PAIL	11.88	GENERAL FUND	SUPPLIES	01-06-6-606
108845	MENARDS	TOOLS	15.50	GENERAL FUND	TOOLS	01-06-6-605
108845	MENARDS	PPE EAR PROTECTION	27.98	GENERAL FUND	UNIFORMS	01-06-4-453
108845	MENARDS	LIQUID CEMENT FILLER	2.97	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
108845	MENARDS	STORM SEWER MATERIALS	8.28	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
108845	MENARDS	SUPPLIES	80.12	GENERAL FUND	SUPPLIES	01-06-6-606
108845	MENARDS	PPE - GLOVES	12.99	GENERAL FUND	UNIFORMS	01-06-4-453
108845	MENARDS	FANS FOR BLOWER BUILDINGS	215.68	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
108845	MENARDS	SUPPLIES	92.38	GENERAL FUND	SUPPLIES	01-06-6-606
108845	MENARDS	SUPPLIES	35.98-	GENERAL FUND	SUPPLIES	01-06-6-606
108845	MENARDS	SAND CONSOLE LABELING	2.97	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
108845	MENARDS	RETURN	18.90-	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
108845	MENARDS	BOLTS FOR DONATO WOODS PATH	8.67	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
108845	MENARDS	DONATO PATH	41.50	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
108845	MENARDS	GAFFER TAPE ROLLER FOR DANCE F	26.25	PERFORMING ARTS	MATERIAL TO MAINT. EQUIPMENT	07-11-6-621
108845	MENARDS	DONATO WOODS PATH RAILING	539.46	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
108845	MENARDS	MARKING WAND FOR TRAFFIC PAINT	19.97	GENERAL FUND	TOOLS	01-06-6-605
108845	MENARDS	FITTINGS FOR CHLORIN SYSTEM RE	18.46	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 108845:			1,070.18			
108846	METRO PROFESSIONAL PRODUCTS,	PAPER PRODUCT SUPPLIES	71.58	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
Total 108846:			71.58			
108847	MUNICIPAL CLERKS OF LAKE COUNT	ANNUAL MEMBERSHIP FEE	20.00	GENERAL FUND	DUES & SUBSCRIPTIONS	01-01-4-454
Total 108847:			20.00			
108848	NANCY EHRKE	FACILITY RENTAL REFUND	50.00	RECREATION CENTER FUND	MISCELLANEOUS REVENUES	05-00-3-329
Total 108848:			50.00			
108849	NAPOLI PIZZA	STAFF APPRECIATION	30.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 108849:			30.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
108850	NICK WEBER	KIWANIS CLUB MEMBERSHIP DUES	102.00	GENERAL FUND	DUES & SUBSCRIPTIONS	01-01-4-454
Total 108850:			102.00			
108851	NICOR	UTILITY - GAS	45.68	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
108851	NICOR	UTILITY - GAS	32.40	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
108851	NICOR	UTILITY - GAS	95.77	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
108851	NICOR	UTILITY - GAS	28.66	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
108851	NICOR	UTILITY - GAS	38.62	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
Total 108851:			241.13			
108852	OPP. FRANCHISING, INC. DBA JANI-KI	SEPT CUSTODIAL SERVICE @ PW	725.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDINGS	01-07-5-550
Total 108852:			725.00			
108853	PATRICIA EICHINGER	RENEW EMD	50.00	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 108853:			50.00			
108854	PAUL CHRISTENSEN	IGFOA SEMINAR BLOOMINGTON SEP	333.15	GENERAL FUND	TRAVEL & TRAINING	01-03-4-452
Total 108854:			333.15			
108855	PAUL RABRICH	COFFEE FOR WATER FIT PROGRAM	34.12	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 108855:			34.12			
108856	POLICE PENSION FUND WELLS FARG	PROPERTY TAX DISTRIBUTION 9-9-16	264,657.19	POLICE PROTECTION FUND	TRANS. (TO) POLICE PENSION	03-00-9-888
Total 108856:			264,657.19			
108857	PRO-VISION	EQUIPMENT FOR SQUAD CAR	45.46	POLICE PROTECTION FUND	EQUIPMENT	03-00-7-720
Total 108857:			45.46			
108858	QUILL CORPORATION	TONER	743.35	LIBRARY	SUPPLIES	08-00-6-606
108858	QUILL CORPORATION	MENDING SUPPLIES	26.98	LIBRARY	SUPPLIES	08-00-6-606
108858	QUILL CORPORATION	LIGHT FOR STORAGE AREA	28.98	LIBRARY	SUPPLIES	08-00-6-606

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108858:			799.31			
108859	RALPH'S GENERAL RENT-ALL	EQUIPMENT RENTAL	64.68	MOTER FUEL TAX FUND	EQUIPMENT RENTAL	12-00-5-588
Total 108859:			64.68			
108860	READY REFRESH BY NESTLE	WATER FOR LAB	49.91	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
Total 108860:			49.91			
108861	REICHERT CHEVROLET & BUICK	BUSHGINGS	146.12	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
Total 108861:			146.12			
108862	RESOURCE EFFICIENCY PARTNERS I	LIGHTING FIXTURES	1,145.09	GENERAL FUND-CIP	CITY HALL IMPROVEMENTS	82-02-7-712
Total 108862:			1,145.09			
108863	RORY SCHNEIDER AUTH. DEALER M	LED LIGHT	92.95	GENERAL FUND	TOOLS	01-07-6-605
Total 108863:			92.95			
108864	RUSH TRUCK CENTER - HUNTLEY IN	BRAKE BACKING PLATE	42.39	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
108864	RUSH TRUCK CENTER - HUNTLEY IN	TANK STRAPS	355.07	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
Total 108864:			397.46			
108865	SHERWIN-WILLIAMS CO ACCOUNTS	TRAFFIC PAINT	184.80	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
108865	SHERWIN-WILLIAMS CO ACCOUNTS	PUMP PROTECTOR FOR PAINT MACH	9.89	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
Total 108865:			194.69			
108866	SMITH ECOLOGICAL SYSTEMS INC.	REPLACEMENT LOAD CELLS FOR CH	1,383.02	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 108866:			1,383.02			
108867	SONITROL CHICAGO NORTH DEPT 95	KEY FOBS	259.77	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108867:			259.77			
108868	STAN'S OFFICE TECHNOLOGIES, IN	COPIER ALLOWANCE	34.51	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-05-5-552
108868	STAN'S OFFICE TECHNOLOGIES, IN	COPIER ALLOWANCE	101.63	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-03-5-552
108868	STAN'S OFFICE TECHNOLOGIES, IN	DISPATCH COPIER	86.11	POLICE PROTECTION FUND	SERVICE TO MAINTAIN EQUIPMENT	03-00-5-552
108868	STAN'S OFFICE TECHNOLOGIES, IN	COPIER ALLOWANCE	28.89	GENERAL FUND	SUPPLIES	01-04-6-606
108868	STAN'S OFFICE TECHNOLOGIES, IN	ADMIN COPIER/PRINTER	138.11	POLICE PROTECTION FUND	SERVICE TO MAINTAIN EQUIPMENT	03-00-5-552
Total 108868:			389.25			
108869	TELCOM INNOVATIONS GROUP LLC	PHONE SYSTEM MAINTENANCE	2,339.22	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-01-5-552
Total 108869:			2,339.22			
108870	THIRD MILLENNIUM ASSOCIATES, IN	SEPTEMBER BILL PRINTS	428.25	ENVIRONMENTAL MANAGEMENT FU	PRINTING EXPENSE	90-00-5-537
Total 108870:			428.25			
108871	TODAY'S UNIFORMS	SHIRTS FOR SUPERVISOR	45.95	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
Total 108871:			45.95			
108872	TRUGREEN PROCESSING CENTER	STORM SEWER RESTORATION	105.00	GENERAL FUND	SERICE TO MAIN. STORM SEWERS	01-06-5-560
Total 108872:			105.00			
108873	UEHLING INSTRUMENT COMPANY	HAND PUMP FOR HYPO ROTOMETER	89.05	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 108873:			89.05			
108874	UNIQUE MANAGEMENT SERVICES,IN	COLLECTION SERVICES	69.65	LIBRARY	PROFESSIONAL SERVICES	08-00-5-518
Total 108874:			69.65			
108875	UPLAND CONSTRUCTION & MAINTEN	CONTRACTUAL CONCRETE WORK.	3,650.00	GENERAL FUND	SERVICE TO MAINTAIN PAVEMENTS	01-06-5-555
Total 108875:			3,650.00			
108876	USA BLUEBOOK	CLEAR HARDCORE LENS	978.17	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
108876	USA BLUEBOOK	DISPOSABLE GLOVES	198.02	WATER & SEWER UTILITY FUND	SUPPLIES	60-52-6-606
108876	USA BLUEBOOK	MARKING CITY'S WATER & SEWER M	146.51	WATER & SEWER UTILITY FUND	SUPPLIES	60-52-6-606
108876	USA BLUEBOOK	SUPPLIES	867.66	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
Total 108876:			2,190.36			
108877	VIKING CHEMICAL COMPANY	DONATO PATH SUPPLIES	30.00	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
108877	VIKING CHEMICAL COMPANY	SODIUM THIOSULFATE	1,620.75	WATER & SEWER UTILITY FUND	CHEMICALS	60-51-6-607
108877	VIKING CHEMICAL COMPANY	DEPOSIT RETURN	525.00	WATER & SEWER UTILITY FUND	CHEMICALS	60-51-6-607
108877	VIKING CHEMICAL COMPANY	CHLORINE GAS FOR SOUTH PLANT	351.00	WATER & SEWER UTILITY FUND	CHEMICALS	60-51-6-607
Total 108877:			1,476.75			
108878	WAL-MART COMMUNITY	TRIATHCON	128.93	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
108878	WAL-MART COMMUNITY	SENIORS -COFFEE AT THE CAFE	283.99	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
Total 108878:			412.92			
108879	WOODSTOCK LUMBER COMPANY	SUPPLIES-LUMBER	22.80	GENERAL FUND	SUPPLIES	01-06-6-606
108879	WOODSTOCK LUMBER COMPANY	DONATO WOODS PATH CONSTRUCTI	73.90	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
108879	WOODSTOCK LUMBER COMPANY	DECKING FO DONATO PATH CONSTR	3,670.00	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
108879	WOODSTOCK LUMBER COMPANY	SCREENS FOR DONATO PATH	73.90	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
Total 108879:			3,840.60			
108880	WOODSTOCK MUSICAL THEATRE CO	JOSEPH AND THE TECHNICOLOR DR	2,000.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 108880:			2,000.00			
108881	WOODSTOCK POWER EQUIPMENT, I	PULLEY PARTS	109.00	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 108881:			109.00			
108882	ZUKOWSKI ROGERS FLOOD MCDL	LEGAL EXPENSES	87.50	GENERAL FUND	LEGAL SERVICES	01-01-5-502
Total 108882:			87.50			
108899	1ST AYD CORPORATION	SUPPLIES	55.25	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
108899	1ST AYD CORPORATION	SUPPLIES	18.42	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
108899	1ST AYD CORPORATION	SUPPLIES	36.83	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
108899	1ST AYD CORPORATION	SUPPLIES	73.66	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
108899	1ST AYD CORPORATION	SUPPLIES	27.62	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
108899	1ST AYD CORPORATION	SUPPLIES	9.21	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. EQUIPMENT	60-52-6-621
108899	1ST AYD CORPORATION	SUPPLIES	9.21	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN VEHICLES	60-51-6-622
108899	1ST AYD CORPORATION	SUPPLIES	9.21	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
108899	1ST AYD CORPORATION	SUPPLIES	9.21	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN VEHICLES	60-50-6-622
108899	1ST AYD CORPORATION	SUPPLIES	9.21	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
108899	1ST AYD CORPORATION	SUPPLIES	9.21	GENERAL FUND	MATERIALS TO MAINTAIN VEHICLES	01-08-6-622
108899	1ST AYD CORPORATION	SUPPLIES	9.21	GENERAL FUND	MATERIAL TO MAINTAIN VEHICLES	01-07-6-622
108899	1ST AYD CORPORATION	SUPPLIES	9.21	GENERAL FUND	MATERIAL TO MAINTAIN EQUIPMENT	01-07-6-621
108899	1ST AYD CORPORATION	SUPPLIES	55.25	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
108899	1ST AYD CORPORATION	SUPPLIES	9.21	GENERAL FUND	MATERIAL TO MAINTAIN VEHICLES	01-05-6-622
108899	1ST AYD CORPORATION	SUPPLIES	9.21	GENERAL FUND	MATERIALS TO MAINTAIN VEHICLES	01-09-6-622
108899	1ST AYD CORPORATION	SUPPLIES	9.19	PERFORMING ARTS	MATERIAL TO MAINTAIN VEHICLE	07-11-6-622
Total 108899:			368.32			
108900	A TO Z ENGRAVING	NAMEPLATE	9.75	GENERAL FUND	SUPPLIES	01-01-6-606
108900	A TO Z ENGRAVING	NAMEPLATE	9.75	GENERAL FUND	SUPPLIES	01-01-6-606
Total 108900:			19.50			
108901	A-ABLE ALARM SERVICE, INC. LOCK	NEW LOCKS ON CENSUS ROOM	300.42	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 108901:			300.42			
108902	AARON GAY	MILEAGE REIMBURSEMENT	46.98	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 108902:			46.98			
108903	AHA CONSULTING INC	WEBSITE HOSTING & SUPPORT	3,800.00	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-01-5-552
Total 108903:			3,800.00			
108904	AIRGAS	CYLINDER LEASE	318.98	GENERAL FUND	SUPPLIES	01-07-6-606
Total 108904:			318.98			
108905	ALLIED SAFETY PRODUCTS LLC	PPE, VESTS & SAFETY GLASSES	314.20	GENERAL FUND	UNIFORMS	01-06-4-453

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108905:			314.20			
108906	AMY C BERNAS	RETURNED 15 GARBAGE STICKERS	40.20	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
Total 108906:			40.20			
108907	APPLE CREEK FLOWERS	PRESENTATION BOUQUET	40.00	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
Total 108907:			40.00			
108908	AQUA FLOW PLUMBING INC	R.O.W. DEPOSIT REFUND	100.00	ESCROW FUND	RIGHT OF WAY PERMITS	72-00-0-217
Total 108908:			100.00			
108909	ARAMARK UNIFORM SERVICE	UNIFORMS	24.04	GENERAL FUND	UNIFORMS	01-07-4-453
108909	ARAMARK UNIFORM SERVICE	UNIFORMS	18.29	PARKS FUND	UNIFORMS	06-00-4-453
108909	ARAMARK UNIFORM SERVICE	UNIFORMS	16.39	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
108909	ARAMARK UNIFORM SERVICE	UNIFORMS	42.93	GENERAL FUND	UNIFORMS	01-06-4-453
108909	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.00	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
Total 108909:			126.65			
108910	ASSOCIATED ELECTRICAL CONTRAC	LOCATE LIGHTS AT BATES PARK	125.00	PARKS FUND	SERVICE TO MAINTAIN LIGHTS	06-00-5-557
108910	ASSOCIATED ELECTRICAL CONTRAC	RUN ELECTRICAL IN NEW OFFICE	320.74	GENERAL FUND-CIP	EXISTING PUBLIC WORKS FACILITY	82-02-7-713
108910	ASSOCIATED ELECTRICAL CONTRAC	RUN ELECTRICAL IN NEW OFFICE	157.98	WATER & SEWER UTILITY FUND	DPW FACILITY EXPANSION & MAINT	60-54-7-713
108910	ASSOCIATED ELECTRICAL CONTRAC	LABOR FOR LIGHT REPAIR	172.50	RECREATION CENTER FUND	SERVICE TO MAINTAIN BUILDING	05-00-5-550
108910	ASSOCIATED ELECTRICAL CONTRAC	MATERIALS FOR LIGHT REPAIR	23.32	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
Total 108910:			799.54			
108911	AUTO TECH CENTER INC	TIRE FEE	30.00	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
108911	AUTO TECH CENTER INC	TIRE FEE	20.00	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
108911	AUTO TECH CENTER INC	TIRE FEE	10.00	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
108911	AUTO TECH CENTER INC	TIRES	311.06	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 108911:			371.06			
108912	BECKY VIDALES	COFFEE AT THE CAFE LUNCH	22.34	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108912:			22.34			
108913	BOB SCHLACKS	RESUME WRITING WORKSHOP	90.00	LIBRARY	LIBRARY PROGRAMS	08-00-8-812
108913	BOB SCHLACKS	INTERVIEWING SKILLS WORKSHOP	90.00	LIBRARY	LIBRARY PROGRAMS	08-00-8-812
Total 108913:			180.00			
108914	CABAY & COMPANY, INC	CLEANING SUPPLIES	236.86	LIBRARY	SUPPLIES	08-00-6-606
Total 108914:			236.86			
108915	CALEB HEADLEY	POOL MAINTENANCE	43.80	AQUATIC CENTER FUND	MAINTENANCE	04-00-3-431
Total 108915:			43.80			
108916	CARQUEST AUTO PARTS STORES	HVAC SWITCH	66.29	GENERAL FUND	MATERIALS TO MAINTAIN VEHICLES	01-08-6-622
108916	CARQUEST AUTO PARTS STORES	INTAKE MANIFOLD	200.09	GENERAL FUND	MATERIAL TO MAINTAIN VEHICLES	01-05-6-622
108916	CARQUEST AUTO PARTS STORES	TRAILER CONNECTOR	7.35	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
Total 108916:			273.73			
108917	COMCAST CABLE	INTERNET SERVICE	394.85	LIBRARY	COMMUNICATIONS	08-00-5-501
108917	COMCAST CABLE	CABLE TV	4.23	GENERAL FUND	COMMUNICATIONS	01-09-5-501
Total 108917:			399.08			
108918	COMMONWEALTH EDISON	ELECTRIC FOR PUMPS	142.99	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108918	COMMONWEALTH EDISON	STREET LIGHTS	76.78	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
108918	COMMONWEALTH EDISON	STREET LIGHTS	129.79	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
108918	COMMONWEALTH EDISON	STREET LIGHTS	43.94	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 108918:			393.50			
108919	COMMONWEALTH EDISON	STREET LIGHTS	1,313.24	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 108919:			1,313.24			
108920	COMMUNITY PLUMBING COMPANY	LEAK REPAIR	200.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN POOL	05-00-5-558

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108920:			200.00			
108921	CONSERV FS	REGULAR FUEL	2.48	GENERAL FUND	GAS & OIL	01-06-6-602
108921	CONSERV FS	REGULAR FUEL	44.63	PARKS FUND	GASOLINE & OIL	06-00-6-602
108921	CONSERV FS	REGULAR FUEL	39.68	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
108921	CONSERV FS	REGULAR FUEL	34.72	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
108921	CONSERV FS	REGULAR FUEL	27.28	GENERAL FUND	GASOLINE & OIL	01-08-6-602
108921	CONSERV FS	REGULAR FUEL	99.18	GENERAL FUND	GASOLINE AND OIL	01-05-6-602
108921	CONSERV FS	REGULAR FUEL	2.44	GENERAL FUND	GAS & OIL	01-06-6-602
108921	CONSERV FS	REGULAR FUEL	55.17	PARKS FUND	GASOLINE & OIL	06-00-6-602
108921	CONSERV FS	REGULAR FUEL	134.27	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
108921	CONSERV FS	REGULAR FUEL	43.46	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
108921	CONSERV FS	REGULAR FUEL	47.36	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
108921	CONSERV FS	REGULAR FUEL	26.37	GENERAL FUND	GASOLINE & OIL	01-08-6-602
108921	CONSERV FS	REGULAR FUEL	31.74	GENERAL FUND	GAS & OIL	01-07-6-602
108921	CONSERV FS	REGULAR FUEL	94.72	GENERAL FUND	GASOLINE AND OIL	01-05-6-602
108921	CONSERV FS	REGULAR FUEL	52.74	GENERAL FUND	GAS & OIL	01-09-6-602
108921	CONSERV FS	DIESEL FUEL	1,074.94	GENERAL FUND	GAS & OIL	01-06-6-602
108921	CONSERV FS	DIESEL FUEL	535.07	PARKS FUND	GASOLINE & OIL	06-00-6-602
108921	CONSERV FS	DIESEL FUEL	597.46	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
108921	CONSERV FS	DIESEL FUEL	175.16	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
108921	CONSERV FS	DIESEL FUEL	16.80	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
Total 108921:			3,135.67			
108922	CONSTELLATION NEWENERGY	STREET LIGHTS	29.94	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
108922	CONSTELLATION NEWENERGY	STREET LIGHTS	1,145.17	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
108922	CONSTELLATION NEWENERGY	STREET LIGHTS	255.79	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
108922	CONSTELLATION NEWENERGY	STREET LIGHTS	98.58	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
108922	CONSTELLATION NEWENERGY	ELECTRIC FOR PUMPS	104.24	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108922	CONSTELLATION NEWENERGY	STREET LIGHTS	189.64	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
108922	CONSTELLATION NEWENERGY	STREET LIGHTS	6.74	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
108922	CONSTELLATION NEWENERGY	ELECTRIC FOR PUMPS	48.58	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108922	CONSTELLATION NEWENERGY	ELECTRIC FOR PUMPS	391.18	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108922	CONSTELLATION NEWENERGY	STREET LIGHTS	967.26	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
108922	CONSTELLATION NEWENERGY	ELECTRIC FOR PUMPS	546.01	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108922	CONSTELLATION NEWENERGY	ELECTRIC FOR PUMPS	385.68	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
108922	CONSTELLATION NEWENERGY	ELECTRIC	5,803.85	RECREATION CENTER FUND	ELECTRIC	05-00-6-604

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108922:			9,972.66			
108923	CROWN RESTROOMS	HEATWAVE TOURNAMENT	245.00	GENERAL FUND	OTHER COMMUNITY EVENTS	01-11-6-615
108923	CROWN RESTROOMS	HARVEST FEST	255.00	GENERAL FUND	HARVEST FEST	01-11-6-607
Total 108923:			500.00			
108924	CURRAN MATERIALS COMPANY	HOT MIX ASPHALT	79.52	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 108924:			79.52			
108925	DAHM ENTERPRISES INC	SUPER FUND SITE MOWING	850.00	ENVIRONMENTAL MANAGEMENT FU	LANDFILL	90-00-5-704
Total 108925:			850.00			
108926	DON HANSEN'S ALIGNMENT AND AUT	ALIGNMENT SERVICES	75.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. VEHICLES	60-52-5-553
Total 108926:			75.00			
108927	DON KAMPS	SOFTBALL OFFICIAL	72.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 108927:			72.00			
108928	EBY GRAPHICS INC	FRONT DOOR HOURS CHANGE	40.00	LIBRARY BUILDING FUND	SERVICE TO MAINT. BLDG & GRDS	09-00-5-550
Total 108928:			40.00			
108929	ELIZABETH RYAN	YA PROGRAM SUPPLIES	12.92	LIBRARY	SUPPLIES	08-00-6-606
Total 108929:			12.92			
108930	EVERGREEN IRRIGATION, INC.	DAVIS RD IRRIGATION SUPPLIES	1,150.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
108930	EVERGREEN IRRIGATION, INC.	DAVIS RD IRRIGATION SUPPLIES	899.30	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
108930	EVERGREEN IRRIGATION, INC.	PITS IRRIGATION SUPPLIES	683.17	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
108930	EVERGREEN IRRIGATION, INC.	DAVIS RD IRRIGATION SUPPLIES	199.00	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
108930	EVERGREEN IRRIGATION, INC.	DAVIS RD IRRIGATION SUPPLIES	40.11	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 108930:			2,971.58			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
108931	FASTENAL COMPANY	DRILL FOR SOUTH PLANT	269.99	WATER & SEWER UTILITY FUND	TOOLS	60-51-6-605
Total 108931:			269.99			
108932	FOX VALLEY FIRE & SAFETY CO.	SECURITY ALARM SYSTEM SERVICE	295.00	LIBRARY BUILDING FUND	SERVICE TO MAINT. BLDG & GRDS	09-00-5-550
Total 108932:			295.00			
108933	GAVERS PAVING & EXCAVATING INC	BLACKTOP PATCHES	3,645.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. WATER MAINS	60-52-5-554
Total 108933:			3,645.00			
108934	GEOSTAR MECHANICAL, INC.	HVAC VENT IN PARKS OFFICE	719.56	GENERAL FUND	SERVICE TO MAINTAIN BUILDINGS	01-07-5-550
Total 108934:			719.56			
108935	HAMPTON, LENZINI & RENWICK INC	ROUNABOUT ENGINEERING	7,648.00	GENERAL FUND-CIP	Roundabout-South Street	82-08-7-726
Total 108935:			7,648.00			
108936	HD SUPPLY WATERWORKS, LTD.	PART TO REPAIR HYDRANT	167.32	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 108936:			167.32			
108937	HENDRIX INDUSTRIAL GASTRUX INC	PROPANE	24.72	PARKS FUND	GASOLINE & OIL	06-00-6-602
Total 108937:			24.72			
108938	HERVEY WARRINER	MILEAGE REIMBURSEMENT	39.96	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 108938:			39.96			
108939	HICKS GAS	PROPANE	92.82	PARKS FUND	GASOLINE & OIL	06-00-6-602
108939	HICKS GAS	PROPANE	49.98	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
Total 108939:			142.80			
108940	ILLINOIS CITY/COUNTY MANAGEMEN	MEMBERSHIP DUES	173.75	GENERAL FUND	DUES & SUBSCRIPTIONS	01-03-4-454

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108940:			173.75			
108941	ILLINOIS SECTION AMERICAN WATER	TRAINING	50.00	WATER & SEWER UTILITY FUND	TRAVEL AND TRAINING	60-53-4-452
108941	ILLINOIS SECTION AMERICAN WATER	TRAINING	75.00	GENERAL FUND	TRAVEL & TRAINING	01-08-4-452
108941	ILLINOIS SECTION AMERICAN WATER	TRAINING	96.00	WATER & SEWER UTILITY FUND	TRAVEL AND TRAINING	60-53-4-452
Total 108941:			221.00			
108942	IN THE SWIM PNC BANK C/O CORTZ I	POOL CHEMICALS	81.89	RECREATION CENTER FUND	POOL CHEMICALS	05-00-6-607
Total 108942:			81.89			
108943	INDEPTH GRAPHICS & PRINTING	FALL 2016 CITY SCENE	7,392.60	GENERAL FUND	REC. SUPPLEMENT TO NEWS. (60%)	01-09-5-536
108943	INDEPTH GRAPHICS & PRINTING	FALL 2016 CITY SCENE	4,928.00	GENERAL FUND	CITY SCENE (40%)	01-01-5-536
108943	INDEPTH GRAPHICS & PRINTING	WE.CAN.TRI POSTER	93.75	GENERAL FUND	PRINTING SERVICES/ ADVERTISING	01-09-5-537
Total 108943:			12,414.35			
108944	INTERNATIONAL CITY/COUNTY MANA	MEMBERSHIP DUES	1,280.00	GENERAL FUND	DUES & SUBSCRIPTIONS	01-01-4-454
Total 108944:			1,280.00			
108945	JAN KAYSER	WATER AEROBICS	397.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 108945:			397.00			
108946	JIM FRANKLIN	SOFTBALL OFFICIAL	96.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 108946:			96.00			
108947	JIM MAY	TRAIL GUIDE PERFORMANCE	191.05	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 108947:			191.05			
108948	JIMMY'Z MASONRY CORPORATION	STONE VENEER-PITS	50,076.00	TAX INCREMENT FINANCING FUND	STREETSCAPE IMPROVEMENTS	41-00-7-721
Total 108948:			50,076.00			
108949	JOSE M. ZAMORANO	CLEANING SERVICES	165.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108949:			165.00			
108950	JUDITH BROWN	RECREATION INSTRUCTION	138.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 108950:			138.00			
108951	LISA CZARNY-HYRKAS	MILEAGE REIMBURSEMENT	19.44	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 108951:			19.44			
108952	LORI TROUT	MEMBERSHIP REFUND	25.00	RECREATION CENTER FUND	MONTHLY MEMBERSHIPS	05-00-3-326
Total 108952:			25.00			
108953	MATT SCHMIDT	SOFTBALL OFFICIAL	96.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 108953:			96.00			
108954	MAXIMUM PRINTING & GRAPHICS	POLY PRINT	55.00	ESCROW FUND	PROMOTE WOODSTOCK	72-00-0-237
Total 108954:			55.00			
108955	MEGA COMMERCIAL SERVICES INC	MONTHLY CUSTODIAL SERVICE	1,790.00	LIBRARY BUILDING FUND	BUILDING CLEANING SERVICES	09-00-3-415
108955	MEGA COMMERCIAL SERVICES INC	MONTHLY CUSTODIAL SERVICE	1,249.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550
108955	MEGA COMMERCIAL SERVICES INC	MONTHLY CUSTODIAL SERVICE	1,249.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN BUILDING	05-00-5-550
Total 108955:			4,288.00			
108956	MENARDS	MATERIALS	122.69	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN BUILDING	04-00-6-620
108956	MENARDS	MATERIALS	10.67	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN BUILDING	04-00-6-620
108956	MENARDS	HOSE	49.99	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN BUILDING	04-00-6-620
108956	MENARDS	OUTDOOR LIGHT SUPPLIES	125.93	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
108956	MENARDS	MATERIALS	42.39	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
108956	MENARDS	MATERIALS	53.81	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
108956	MENARDS	POOL SUPPLIES	48.59	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
108956	MENARDS	SUPPLIES FOR DONATO WOOD PATH	31.42	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
108956	MENARDS	OLD COURTHOUSE CEILING FAN	11.99	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108956:			497.48			
108957	MERCY HEALTH SYSTEM	TESTING SERVING	141.00	GENERAL FUND	DRUG TESTING	01-04-5-510
108957	MERCY HEALTH SYSTEM	TESTING SERVING	25.00	GENERAL FUND	PHYSICAL EXAMINATIONS	01-04-4-453
Total 108957:			166.00			
108958	MICHAEL NIEDZWIECKI	TOLLWAY REIMBURSEMENT	10.50	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 108958:			10.50			
108959	MIGUEL CRUZ	R.O.W. DEPOSIT REFUND	100.00	ESCROW FUND	RIGHT OF WAY PERMITS	72-00-0-217
Total 108959:			100.00			
108960	NAPOLI PIZZA	P&R COMMISSION TOUR/MEETING	22.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 108960:			22.00			
108961	NICOR	UTILITY - GAS	221.44	AQUATIC CENTER FUND	FUEL - HEATING	04-00-6-603
108961	NICOR	UTILITY - GAS	2,065.14	AQUATIC CENTER FUND	FUEL - HEATING	04-00-6-603
Total 108961:			2,286.58			
108962	NORTHWEST POLICE ACADEMY	TRAINING	25.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 108962:			25.00			
108963	NORTHWESTERN UNIVERSITY CENT	CRASH INVESTIGATION TRAINING	1,075.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 108963:			1,075.00			
108964	PAUL DITROIA	MILEAGE REIMBURSEMENT	23.76	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 108964:			23.76			
108965	PEOPLE MAGAZINE	SUBSCRIPTION	44.50	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108965:			44.50			
108966	POOLBLU	SKIMMER, CHEMICALS	387.42	RECREATION CENTER FUND	POOL CHEMICALS	05-00-6-607
Total 108966:			387.42			
108967	POWER SYSTEMS	MATERIALS	324.50	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 108967:			324.50			
108968	QUILL CORPORATION	SUPPLIES	9.34	GENERAL FUND	SUPPLIES	01-01-6-606
108968	QUILL CORPORATION	SUPPLIES	24.26	GENERAL FUND	SUPPLIES	01-03-6-606
108968	QUILL CORPORATION	SUPPLIES	12.13	GENERAL FUND	SUPPLIES	01-04-6-606
108968	QUILL CORPORATION	SUPPLIES	21.47	GENERAL FUND	SUPPLIES	01-05-6-606
108968	QUILL CORPORATION	SUPPLIES	54.36	GENERAL FUND	SUPPLIES	01-08-6-606
108968	QUILL CORPORATION	SUPPLIES	18.68	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
108968	QUILL CORPORATION	SUPPLIES	18.68	GENERAL FUND	SUPPLIES	01-12-6-606
108968	QUILL CORPORATION	SUPPLIES	18.66	PERFORMING ARTS	SUPPLIES	07-11-6-606
108968	QUILL CORPORATION	SUPPLIES	4.49	GENERAL FUND	SUPPLIES	01-03-6-606
108968	QUILL CORPORATION	YA PROGRAM SUPPLIES	8.95	LIBRARY	SUPPLIES	08-00-6-606
108968	QUILL CORPORATION	CLEANING, PROCESSING/OFFICE SU	85.93	LIBRARY	SUPPLIES	08-00-6-606
108968	QUILL CORPORATION	YA PROGRAM SUPPLIES	31.99	LIBRARY	SUPPLIES	08-00-6-606
108968	QUILL CORPORATION	INK CARTRIDGES	64.79	GENERAL FUND	SUPPLIES	01-08-6-606
Total 108968:			373.73			
108969	RALPH'S GENERAL RENT-ALL	EQUIPMENT RENTAL - ROOT GRINDE	202.18	MOTER FUEL TAX FUND	EQUIPMENT RENTAL	12-00-5-588
Total 108969:			202.18			
108970	RICARDO GARCIA	MILEAGE REIMBURSEMENT	45.90	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 108970:			45.90			
108971	RITA COOPER	MILEAGE REIMBURSEMENT	23.76	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 108971:			23.76			
108972	ROBERT STOLZMAN	DENNY DIAMOND, 09/17/16	3,348.22	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

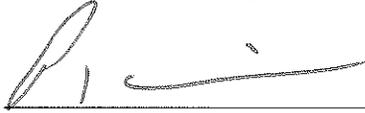
Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108972:			3,348.22			
108973	RORY SCHNEIDER AUTH. DEALER M	SOCKETS	20.35	GENERAL FUND	TOOLS	01-07-6-605
Total 108973:			20.35			
108974	RUSH TRUCK CENTER - HUNTLEY IN	TANK HARDWARE	242.84	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
108974	RUSH TRUCK CENTER - HUNTLEY IN	AIR TANK	567.80	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
Total 108974:			810.64			
108975	SHAW MEDIA	LEGAL NOTICES	113.80	GENERAL FUND	PUBLISHING SERVICES	01-01-5-538
Total 108975:			113.80			
108976	SHERWIN-WILLIAMS CO ACCOUNTS	TRAFFIC PAINT	206.86	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
Total 108976:			206.86			
108977	SPECIAL CENSUS	MILEAGE REIMBURSEMENT	43.74	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
108977	SPECIAL CENSUS	MILEAGE REIMBURSEMENT	43.74- V	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 108977:			.00			
108978	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	12.39	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-03-5-552
108978	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	59.52	GENERAL FUND	SUPPLIES	01-04-6-606
108978	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	161.85	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-01-5-552
108978	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	9.77	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-05-5-552
108978	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	79.21	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-12-5-552
108978	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	.75	PERFORMING ARTS	SUPPLIES	07-11-6-606
108978	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	367.58	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
Total 108978:			691.07			
108979	STERLING CODIFIERS, INC.	SUPPLEMENT	408.00	GENERAL FUND	PRINTING SERVICES	01-01-5-537
Total 108979:			408.00			
108980	STEVE MAJOR	CDL LICENSE RENEWAL	60.00	GENERAL FUND	DUES & SUBSCRIPTIONS	01-08-4-454

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108980:			60.00			
108981	TRANS UNION RISK & ALTERNATIVE	FEES	50.00	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 108981:			50.00			
108982	TRUGREEN PROCESSING CENTER	FALL SEEDING OF EASEMENT	700.00	GENERAL FUND	SERICE TO MAIN. STORM SEWERS	01-06-5-560
Total 108982:			700.00			
108983	ULTRA STROBE COMMUNICATIONS	EM LIGHTS	259.80	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
Total 108983:			259.80			
108984	UNITED PARCEL SERVICE	SHIPPING SERVICES	3.92	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
108984	UNITED PARCEL SERVICE	SHIPPING SERVICES	50.28	GENERAL FUND	POSTAGE	01-03-6-601
Total 108984:			54.20			
108985	VERIZON WIRELESS	WIRELESS	40.35	GENERAL FUND	COMMUNICATIONS	01-01-5-501
108985	VERIZON WIRELESS	WIRELESS	73.60	GENERAL FUND	COMMUNICATIONS	01-03-5-501
108985	VERIZON WIRELESS	WIRELESS	63.33	POLICE PROTECTION FUND	COMMUNICATIONS	03-00-5-501
108985	VERIZON WIRELESS	WIRELESS	233.01	GENERAL FUND	COMMUNICATIONS	01-05-5-501
108985	VERIZON WIRELESS	WIRELESS-PW ADMIN	76.76	GENERAL FUND	COMMUNICATIONS	01-08-5-501
108985	VERIZON WIRELESS	WIRELESS - BUILDING/EQUIP	39.24	GENERAL FUND	COMMUNICATIONS	01-08-5-501
108985	VERIZON WIRELESS	WIRELESS - PARKS	180.01	GENERAL FUND	COMMUNICATIONS	01-08-5-501
108985	VERIZON WIRELESS	WIRELESS - STREETS	220.77	GENERAL FUND	COMMUNICATIONS	01-08-5-501
108985	VERIZON WIRELESS	WIRELESS	151.35	GENERAL FUND	COMMUNICATIONS	01-09-5-501
108985	VERIZON WIRELESS	WIRELESS	75.68	GENERAL FUND	COMMUNICATIONS	01-12-5-501
108985	VERIZON WIRELESS	WIRELESS	146.28	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-52-5-501
108985	VERIZON WIRELESS	WIRELESS	86.31	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
108985	VERIZON WIRELESS	WIRELESS	138.62	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
108985	VERIZON WIRELESS	WIRELESS	299.97	GENERAL FUND	EQUIPMENT	01-03-7-720
Total 108985:			1,825.28			
108986	VISION SERVICE PLAN (IL)	VISION PLAN	67.55	HEALTH/LIFE INSURANCE FUND	EXCESS INSURANCE PREMIUMS	75-00-5-545

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 108986:			67.55			
108987	WENDY WESOLEK	PROGRAM FEE REFUND	240.00	GENERAL FUND	RECREATION PROGRAM FEES	01-00-3-327
Total 108987:			240.00			
108988	WOODSTOCK OPERA HOUSE	MAYOR CAUCUS	165.00	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
108988	WOODSTOCK OPERA HOUSE	TALIA PAVIA	45.00	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
Total 108988:			210.00			
108989	WOODSTOCK POWER EQUIPMENT, I	MOWER PARTS	201.35	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
108989	WOODSTOCK POWER EQUIPMENT, I	MOWER PARTS	148.11	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. EQUIPMENT	60-52-6-621
108989	WOODSTOCK POWER EQUIPMENT, I	MOWER PARTS	41.18	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. EQUIPMENT	60-52-6-621
108989	WOODSTOCK POWER EQUIPMENT, I	MOWER PARTS	104.94	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
108989	WOODSTOCK POWER EQUIPMENT, I	WEED WHIP SPOOL	49.07	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 108989:			544.65			
108990	ZUKOWSKI ROGERS FLOOD MCARDL	AUDIT CONFIRM	218.75	AUDIT FUND	MUNICIPAL AUDIT	02-00-5-507
Total 108990:			218.75			
108991	THEODORE ANDERSEN	MILEAGE REIMBURSEMENT	43.74	GENERAL FUND	SPECIAL CENSUS	01-01-5-508
Total 108991:			43.74			
108992	VILLAGE OF ALGONQUIN	REGISTRATION	25.00	GENERAL FUND	TRAVEL AND TRAINING	01-04-4-452
Total 108992:			25.00			
Grand Totals:			581,257.83			

City of Woodstock
Warrant No. 3731

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer

City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 4th day of October, 2016.

City Clerk

Mayor

City of Woodstock
 Credit Card Activity (FirstMerit Bank)
 Closing Date 9-1-16

ACCOUNT	VENDOR	DESCRIPTION	Amount	Date
01-00-5-380	REBATE	REBATE		
Stelford				
01016606	OVERSTOCK.COM	AREA RUGS	\$ 271.57	08/22/16
Christensen				
72000215	PAYFLOW/PAYPAL	TICKET REVENUE	\$ 54.10	08/02/16
01034452	GLACIER CANYON	CIVIC SYMPOSIUM - 2 PEOPLE	\$ 144.99	08/12/16
01034452	GLACIER CANYON	CIVIC SYMPOSIUM - 2 PEOPLE	\$ 194.33	08/12/16
01034452	BAKER TILLY	CIVIC SYMPOSIUM - 2 PEOPLE	\$ 420.00	08/26/16
Sager				
Napolitano				
41007729	SHERWIN WILLIAMS	OLD COURTHOUSE OFFICE	\$ 190.16	08/20/16
41007729	SHERWIN WILLIAMS	OLD COURTHOUSE OFFICE	\$ 100.88	08/30/16
Scharres				
07116606	SHOPKEEP	CAFÉ' SUPPLIES	\$ 49.00	08/11/16
07115501	HOMESTEAD	WEBSITE	\$ 20.99	08/23/16
07115526	FACEBOOK	ADVERTISING	\$ 428.27	08/31/16
07002330	APPLE CREEK FLOWERS	FLOWERS FOR EMPLOYEE PARENT	\$ 70.00	08/10/16
07115525	QUALITY INN	HOSPITALITY FOR PERFORMERS	\$ 77.69	08/19/16
07115525	QUALITY INN	HOSPITALITY FOR PERFORMERS	\$ 77.69	08/19/16
07115525	QUALITY INN	HOSPITALITY FOR PERFORMERS	\$ 77.69	08/19/16
07115525	SUPER 8 MOTEL	HOSPITALITY FOR PERFORMERS	\$ 233.07	08/27/16

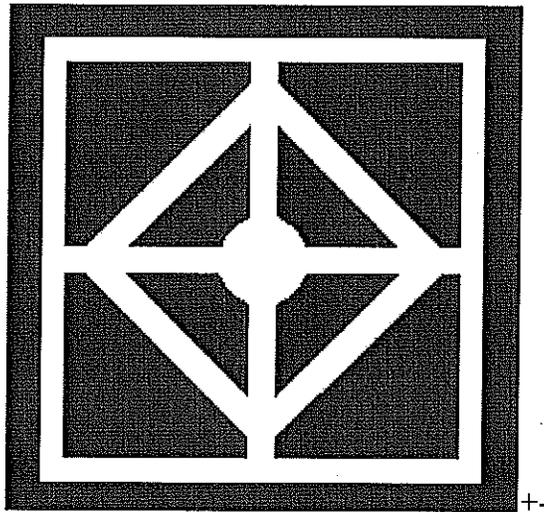
City of Woodstock
 Credit Card Activity (FirstMerit Bank)
 Closing Date 9-1-16

ACCOUNT	VENDOR	DESCRIPTION	Amount	Date
Schober				
01046607	HIGH-TECH BATTERY	AED SUPPLIES	\$ 967.68	08/05/16
75005505	LE VAN HUT	WELLNESS DEVICES	\$ 99.95	08/05/16
75005505	H Aidang Haidan	WELLNESS FEES	\$ (173.96)	08/06/16
75005505	DEALSCUBE.COM	WELLNESS PROGRAM FEES	\$ 60.27	08/15/16
75005505	EGLOBAL	WELLNESS PROGRAM FEES	\$ 112.79	08/15/16
01044454	STATELINE SHRM	DUES	\$ 30.00	08/15/16
01046607	DXE MEDICAL INC	AED SUPPLIES (PADS)	\$ 102.00	08/16/16
01044452	NATL PUBLIC EMPLOYER	REGISTRATION	\$ 150.00	08/26/16
Weber				
08007740	NETFLIX	LIBRARY MATERIALS	\$ 43.99	08/09/16
08006606	DS SERVICES STANDARD	WATER	\$ 49.18	08/20/16
08006606	ARCHIVAL METHODS	LOCAL HISTORY SUPPLIES	\$ 75.62	08/02/16
08007740	WAL-MART	LIBRARY MATERIALS	\$ 34.15	08/09/16
08007740	JOSTENS INC	YEARBOOKS - LOCAL HISTORY	\$ 100.00	08/29/16
08006606	ENCORE DATA PRODUCTS	HEADPHONES	\$ 258.00	08/30/16
08004452	EB DANGER IN THE STAC	SECURITY PROGRAM	\$ 15.00	08/31/16
Zinnen				
01096606	PLUG N PAY INC	ONLINE REGISTRATION	\$ 15.00	08/02/16
01096606	PLUG N PAY INC	ONLINE REGISTRATION	\$ 115.72	08/02/16
05006620	MENARDS	RENT SHAMPOOER FOR OFFICE	\$ 29.97	08/02/16
01116620	JEWEL	SENIORS - COFFEE AT THE CAFÉ	\$ 21.33	08/04/16
05006612	PANERA BREAD	MEMBERS AWARDS	\$ 20.00	08/04/16
01096612	SHELL OIL	TRIATHLON	\$ 6.03	08/07/16
01096612	SHOP FRESH MARKET	TRIATHLON	\$ 42.03	08/07/16
01116620	WAL-MART	SENIORS - COFFEE AT THE CAFÉ	\$ 65.70	08/23/16
01116620	DOLLARTREE	SENIORS - COFFEE AT THE CAFÉ	\$ 8.56	08/23/16
01116620	DOLLAR GENERAL	SENIORS - COFFEE AT THE CAFÉ	\$ 9.11	08/23/16
05006612	AMAZON MKTPLACE	REC CENTER LOTION	\$ 13.91	08/24/16
01096612	GROUPON	SPEAKER WITH STAND AND MIC	\$ 212.48	08/24/16
01096612	COLEMANS TAVERN & GRILL	STAFF MEETING	\$ 75.30	08/29/16

City of Woodstock
 Credit Card Activity (FirstMerit Bank)
 Closing Date 9-1-16

ACCOUNT	VENDOR	DESCRIPTION	Amount	Date
McElmeel				
01015552	LOGMEIN.COM	LOGMEIN ANNUAL RENEWAL	\$ 999.00	08/03/16
82017704	AMAZON MKTPLACE	PROTECTIVE CASES	\$ 13.98	08/10/16
75005505	AMAZON MKTPLACE	WELLNESS PROGRAM	\$ 129.00	08/10/16
82017704	AMAZON MKTPLACE	CABLE	\$ 3.99	08/10/16
01036606	AMAZON MKTPLACE	PAPER	\$ 16.99	08/11/16
75005505	AMAZON MKTPLACE	WELLNESS PROGRAM	\$ 210.00	08/11/16
82017704	AMAZON MKTPLACE	PRINTER FOR INVESTIGATIONS	\$ 139.99	08/11/16
01015552	BARRACUDA	SOFTWARE SUPPORT RENEWAL	\$ 948.00	08/11/16
01015508	AMAZON MKTPLACE	PHONE FOR CENSUS	\$ 39.76	08/12/16
03006606	BAUDVILLE INC	PD ID CARDS	\$ 109.25	08/15/16
82017704	AMAZON MKTPLACE	BATTERIES & CPU HARDWARE	\$ 51.19	08/22/16
72000237	ADOBE ID CREATIVE	SOFTWARE	\$ 254.87	08/22/16
82017704	B&H PHOTO	SURVEILLANCE CAMERA	\$ 119.00	08/22/16
72000237	ADOBE ID CREATIVE	SOFTWARE TAX CREDIT	\$ (15.93)	08/24/16
Lieb				
Parsons				
03004452	DUPAGERAILR	2016 DRSC CONFERENCE	\$ 50.00	08/23/16
Van Landuyt				
41007721	TRAFFIC SAFETY STORE	RECYCLED RUBBER PARKING BLOCK	\$ 38.44	08/12/16
01056622	IL SOS VEHICLE SFE	PLATES	\$ 1.00	08/19/16
01056622	SOS WOODSTOCK VEHI	PLATES	\$ 9.00	08/19/16
01015508	EASYKEYSCOME INC	KEYS	\$ 111.20	08/20/16
60534452	SIUE EMARKET	TRAINING	\$ 525.00	08/29/16
Anderson				
01125536	D C COBBS	ECON DEVEL COMMISSION LUNCH	\$ 41.31	08/03/16
Total			\$ 8,765.28	

Department
Of
Building & Zoning



Building/Activity
August 2016

Building Permits Issued

August 2016

<i>Type of Use</i> Commercial and Institutional		
Permit Type	Site Address	Total Fees
Remodel Building	460 S EASTWOOD DR	\$330.00
Other Fire Protection	1460 S EASTWOOD DR	\$0.00
<i>Total Fees</i>		\$330.00

<i>Type of Use</i> Industrial and Manufacturing		
Permit Type	Site Address	Total Fees
<i>Total Fees</i>		\$0.00

<i>Type of Use</i> Multi-Family		
Permit Type	Site Address	Total Fees
<i>Total Fees</i>		\$0.00

<i>Type of Use</i> Single Family Attached		
Permit Type	Site Address	Total Fees
<i>Total Fees</i>		\$0.00

<i>Type of Use</i> Single Family Detached		
Permit Type	Site Address	Total Fees
New Building	2716 WOODWORTH AVE	\$17,461.40
New Building	649 VERDI ST	\$19,343.40
Addition Building	323 VINE ST	\$110.00
Addition Building	304 S TRYON ST	\$260.00
Addition Garage	914 OAK ST	\$55.00
Remodel Building	501 W SOUTH ST	\$0.00
Remodel Building	307 W JACKSON ST	\$20.00
Remodel Building	1781 SEBASTIAN DR	\$221.60
Remodel Building	220 BARN SWALLOW DR	\$110.00

Remodel Building	728 WASHINGTON ST	\$220.00
Other Deck	520 LAWNSDALE AVE	\$40.00
Other Deck	844 OAK ST	\$40.00
Other Deck	424 FREMONT ST	\$40.00
Other Electrical	1013 QUEEN ANNE ST	\$55.00
Other Fence	1741 ROGER RD	\$20.00
Other Fence	239 N TRYON ST	\$20.00
Other Fence	327 VINE ST	\$20.00
Other Fence	271 REDWING DR	\$20.00
Other Fence	1140 GERRY ST	\$20.00
Other Fence	3020 JONATHON LN	\$20.00
Other Fence	636 E CALHOUN ST	\$20.00
Other Fence	1903 SEBASTIAN DR	\$20.00
Other Plumbing	310 W JUDD ST	\$0.00
Other Plumbing	801 WASHINGTON ST	\$55.00
Other Plumbing	427 N SEMINARY AVE	\$55.00
Other Shed	904 WHEELER ST	\$25.00
Other Shed	1580 GINNY LN	\$25.00
Other Shed	315 S JEFFERSON ST	\$25.00

Total Fees \$38,321.40
Grand Total Fees \$38,651.40

Other Permit Activity Report Summary
August 2016

Type of Permit	This Month			Year To Date			This Month Last Year			Year To Date Last Year		
	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees
Other												
Antenna	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Concrete	0	\$0	\$0	2	\$0	\$120	0	\$0	\$0	0	\$0	\$0
Deck	3	\$19,100	\$120	19	\$84,100	\$935	5	\$20,000	\$220	29	\$100,575	\$1,200
Demolition	0	\$0	\$0	4	\$18,600	\$560	0	\$0	\$0	0	\$0	\$0
Detached Garage	0	\$0	\$0	4	\$36,500	\$449	0	\$0	\$0	4	\$85,932	\$1,115
Dumpster	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Elevator	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	3	\$23,000	\$415
Fence	8	\$19,026	\$160	73	\$184,141	\$1,460	9	\$37,000	\$180	76	\$184,635	\$1,520
Gazebo	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Grading	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Parking Lot	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Pool	0	\$0	\$0	8	\$45,400	\$1,025	0	\$0	\$0	3	\$59,200	\$365
Right-of-Way	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Shed	3	\$4,300	\$75	10	\$45,282	\$250	2	\$3,000	\$50	17	\$29,300	\$425
Sign	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Spa	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Temporary Structure	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Trellis	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Totals	14	\$42,426	\$0	120	\$414,023	\$4,799	16	\$60,000	\$450	132	\$482,642	\$5,040

Building Activity Report Summary August 2016

Type of Permit	This Month			Year To Date			This Month Last Year			Year To Date Last Year		
	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees
Residential												
Single Family Detached	2	\$255,628	\$36,805	13	\$1,682,259	\$238,348	2	\$337,341	\$37,576	15	\$1,966,111	\$249,185
Single Family Attached	0	\$0	\$0	2	\$821,517	\$147,118	0	\$0	\$0	2	\$452,904	\$58,103
Multi-Family	0	\$0	\$0	0	\$0	\$0	1	\$500,000	\$155,074	4	\$2,900,000	\$620,155
Additions	3	\$167,000	\$425	11	\$273,000	\$1,360	1	\$20,000	\$259	6	\$118,780	\$962
Misc	23	\$87,266	\$1,092	192	\$1,095,728	\$9,998	22	\$103,200	\$987	207	\$1,331,150	\$10,297
Total	28	\$509,894	\$38,321	218	\$3,872,504	\$396,824	26	\$960,541	\$193,896	234	\$6,768,945	\$938,703
Commercial/Institutional												
Commercial - New	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	1	\$1,682,517	\$10,178
Commercial - Additions	0	\$0	\$0	1	\$1,975,000	\$1,983	0	\$0	\$0	2	\$110,000	\$805
Commercial - Misc	2	\$57,330	\$330	19	\$291,450	\$5,087	5	\$56,170	\$1,417	52	\$2,388,855	\$14,089
Total	2	\$57,330	\$330	20	\$2,266,450	\$7,070	5	\$56,170	\$1,417	55	\$4,181,372	\$25,072
Industrial												
Industrial - New	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Industrial - Additions	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	1	\$300,000	\$398
Industrial - Misc	0	\$0	\$0	6	\$50,785	\$375	4	\$401,500	\$1,332	17	\$7,465,030	\$11,926
Total	0	\$0	\$0	6	\$50,785	\$375	4	\$401,500	\$1,332	18	\$7,765,030	\$12,324
Grand Total	30	\$567,224	\$38,651	244	\$6,189,739	\$404,269	35	\$1,418,211	\$196,644	307	\$18,715,347	\$976,099

Fee Summary Report

August 2016

Type of Fee	This Month		Year To Date		This Month Last Year		Year To Date Last Year	
	Number of Permits	Fee Amount	Number of Permits	Fee Amount	Number of Permits	Fee Amount	Number of Permits	Fee Amount
Building Fees								
Residential	22	\$3,882.40	187	\$36,401.20	20	\$16,524.80	189	\$81,670.60
Commercial	1	\$330.00	17	\$1,416.65	4		40	\$15,775.99
Industrial	0	\$0.00	3	\$1,291.60	3		12	\$11,983.92
Total/Building	23	\$4,212.40	207	\$39,109.45	27	\$16,524.80	241	\$109,430.51
Impact Fees								
Park	3	\$2,335.00	24	\$35,756.00	4	\$2,734.00	27	\$38,768.00
School	3	\$6,160.00	24	\$44,374.00	4	\$25,946.00	27	\$178,029.00
Library	3	\$1,492.00	24	\$14,879.00	4	\$8,464.00	27	\$40,429.00
Streets	3	\$492.00	24	\$5,658.00	4	\$6,018.00	27	\$27,024.00
Police	3	\$2,239.00	24	\$22,324.00	4	\$12,402.00	27	\$59,679.00
Fire and Rescue	3	\$432.00	24	\$4,306.00	4	\$2,391.00	27	\$11,638.00
Total/Impact	18	\$13,150.00	120	\$127,297.00	20	\$57,955.00	180	\$355,567.00
Water and Sewer Fees								
Water	3	\$7,550.00	24	\$77,115.00	4	\$47,492.00	27	\$228,545.00
Sewer	3	\$10,450.00	24	\$105,801.00	4	\$71,414.00	27	\$277,676.00
Total Water and Sewer	6	\$18,000.00	48	\$182,916.00	8	\$118,906.00	54	\$506,221.00
Gand Total	29	\$35,362.40	275	\$349,322.45	35	\$193,385.80	395	\$971,218.51

DEPARTMENT OF BUILDING & ZONING

Backflow Protection Program
Monthly Summary

August 2016

Number of Inspections
28 Inspections@11 locations

Amount Invoiced
\$2175.00

Code Enforcement Monthly Summary
August 2016

	Violations		Number of Inspections	Number of Notices Issued	Number of Citations Issued
	New	Abated			
This Year					
January	22	0	40	0	0
February	16	0	66	0	0
March	24	1	56	0	0
April	34	0	67	0	0
May	8	0	52	0	0
June	5	0	69	0	0
July	4	0	19	0	0
August	34	0	31	0	0
September	0	0	0	0	0
October	0	0	0	0	0
November	0	0	0	0	0
December	0	0	0	0	0
Totals	147	1	400	0	0

Last Year					
January	6	0	7	7	0
February	17	0	23	6	0
March	39	0	52	6	0
April	5	0	23	4	0
May	51	0	54	0	0
June	17	0	37	0	0
July	19	0	27	0	0
August	14	0	67	0	0
September	14	0	120	0	0
October	16	0	104	0	0
November	13	0	71	0	0
December	21	0	57	0	0
Totals	232	0	642	23	0



Police Department
John L. Lieb, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

To: Roscoe C. Stelford, City Manager
From: John L. Lieb, Chief of Police
Re: August 2016 Monthly Report
Date: September 16, 2016

Woodstock Police responded to 1,122 calls for service during the month of August; 181 fewer calls than responded to in August 2015. At this point in the 2016 calendar year, WPD has responded to approximately 1% more calls for service than reported at a similar point in 2015. There were 100 reported crimes during the month; 7 fewer than reported in July 2015. There is an approximate 3% decrease in reported crime compared to a similar point in the 2015 calendar year. Criminal arrests were down comparing this August with last year, and year to date arrests are down by 54. Lastly, even though traffic arrests are lower at this point for the year, the incidences of traffic accidents are 46% higher comparing this point of the calendar year with a similar point in 2015.

DARE Officer Mike Gustis and School Resource Officer Josh Rapacz have ended their Patrol Division duties for the summer, and their D200 school duties have begun. Officer Gustis is accustomed to the duties as a DARE Officer, so he has jumped right into the DARE curriculum. Officer Rapacz is doing very well at learning his duties as he gets his first year as SRO under way. Officer Adam Fischer has completed the FTO-partnered portion of the field training program and has entered into Step V – Solo Patrol. Officer Paul Farnum continues to successfully progress through the field training. Closely related to the state-mandated consolidation of Dispatch, Telecommunicator Robin Karolewicz has been selected to be the stay-on Records Clerk through an interview process. The position was vacant after the retirement of Pam Hess. Robin will start her new position in May 2017 as long as her performance remains stellar. The Records Clerk selection process took place at this time to simplify the selection process of Dispatchers going over to NERCOM.

Other highlights for the month include: Participation by your Chief of Police in a community fundraiser for the McHenry County Historical Society, assisting Harvard PD with their Sergeant promotional process, as well as, volunteering for the annual Turning Point radiothon. Woodstock PD was well represented at the wake and funeral services for Huntley PD Sergeant LJ Marak. On-duty personnel assisted with the 14th annual Alliance Against Intoxicated Motorists (AAIM) motorcycle pledge run and the inaugural 100 Club of Chicago motorcycle



NATIONAL TRUST
for HISTORIC PRESERVATION®

DOZEN DISTINCTIVE
DESTINATIONS 2007

***Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation***

run. Woodstock PD was the host site for a meeting regarding a networking opportunity for government, non-profit, and private organizations that would all benefit in crime-reduction efforts. The program was presented by Mr. William Townsell. He is the Assistant Director in the CAPS Implementation Office for the Chicago Police Department. Sergeant Rob Pritchard, Officer Eric Schmidtke, Officer Adam Schraw, Officer Bill Lintner, and Officer Mike Niedzwiecki were all recognized by AAIM for their efforts against intoxicated driving via DUI arrests. Several officers participated in the build-up to Labor Day by working the safety and enforcement details of “Click It Or Ticket” or “DUI Patrols.” The results will be in next month’s letter. Officer Adam Schraw was the guest speaker at August’s “Coffee With The Chief” program. He gave an informational presentation regarding Beat 22, and a supplemental presentation on the effects of drug addiction from a police officers perspective. Officers have conducted numerous police “ride-alongs.” The uptick in “ride-alongs” can be attributed to the biennial cycle of establishing a police officer eligibility list. Officers ensured a safe environment at community events such as the annual “On The Square” benefit car show and the inaugural “Let’s Square Dance” event. Officer Freund and K-9 Blue demonstrated their police K-9 skills as an assist to a neighboring community at their National Night Out event.

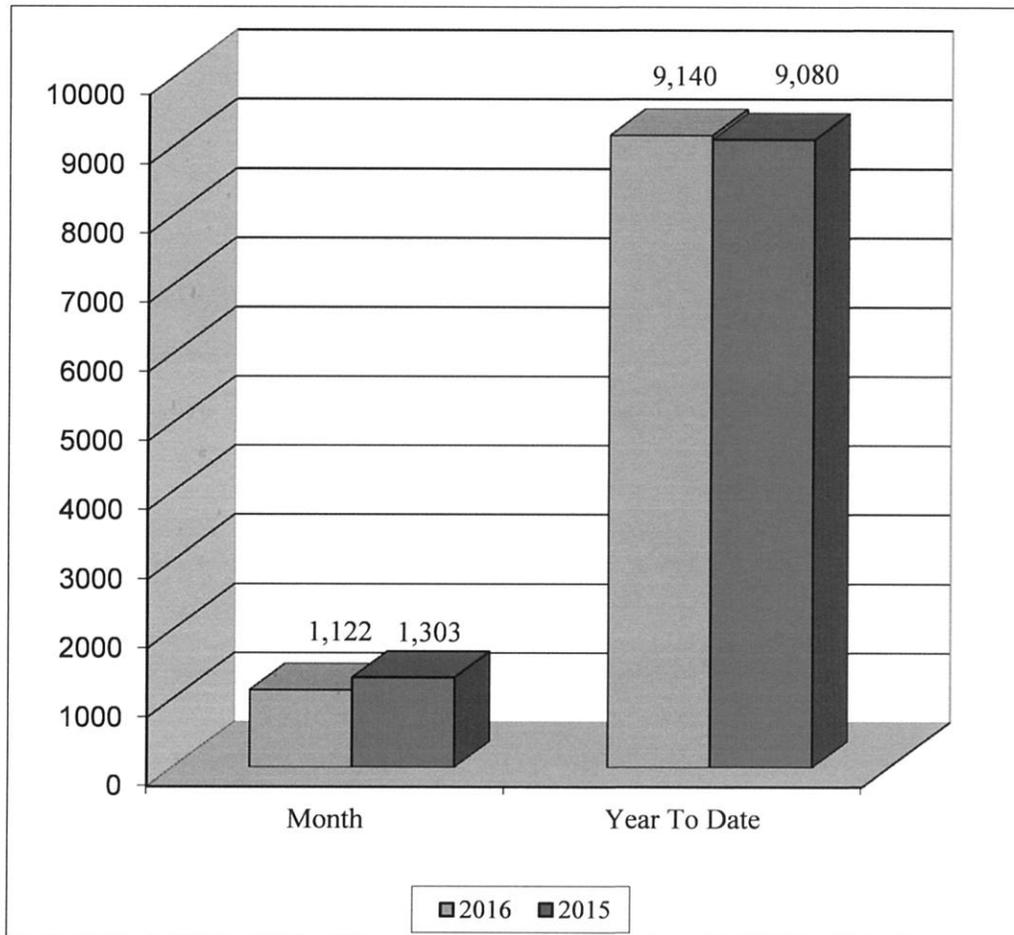
Lastly, visit and “Like” us on Facebook! Woodstock Police Department has now made another step in ensuring our community is well-informed on the actions of their police department.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Lieb', written in a cursive style.

John L. Lieb
Chief of Police

CITY OF WOODSTOCK POLICE DEPARTMENT August 2016 MONTHLY REPORT

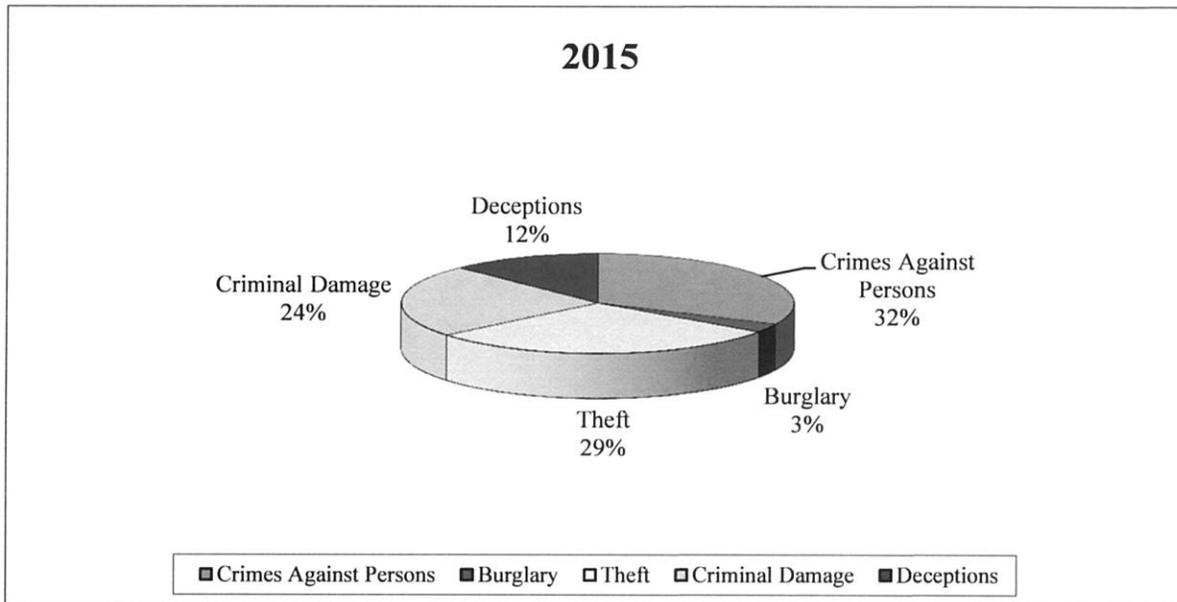
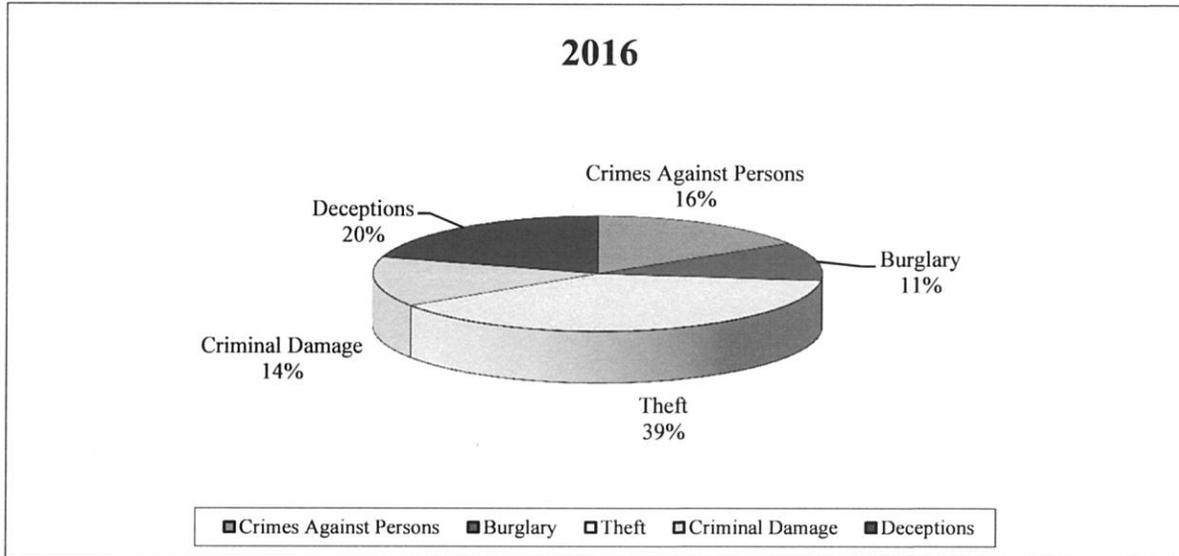


CALLS FOR POLICE SERVICE

**WOODSTOCK POLICE DEPARTMENT
AUGUST 2016 MONTHLY REPORT**

REPORTED CRIME CATEGORIES	Month 2016	Month 2015	Year to Date 2016	Year to Date 2015
CRIMES AGAINST PERSONS				
Homicide	0	0	0	0
Criminal Sexual Abuse	1	3	14	20
Robbery	0	0	7	3
Battery	2	21	103	173
Assault	5	4	19	10
Reckless Homicide	0	0	0	0
CRIMES AGAINST PROPERTY				
Burglary	1	1	23	21
Burglary to Residence	1	0	5	13
Burglary to Vehicle	5	4	58	29
THEFTS				
Felony	7	9	51	52
Misdemeanor	15	18	149	118
Retail Theft	5	9	85	83
Motor Vehicle Theft	2	3	10	8
CRIMINAL DAMAGE TO PROPERTY				
Felony	1	2	9	25
Misdemeanor	12	23	85	126
Arson	0	0	2	0
DECEPTIONS				
Deceptive Practice	0	0	10	5
Forgery	7	1	16	10
Theft of Labor / Service	0	0	4	5
All Other Deceptions	11	9	71	68
TOTAL CRIMES REPORTED	100	107	746	769

CITY OF WOODSTOCK POLICE DEPARTMENT August 2016 MONTHLY REPORT



REPORTED CRIMES COMPARISONS

**WOODSTOCK POLICE DEPARTMENT
AUGUST 2016 MONTHLY REPORT**

ARREST SUMMARY / TRAFFIC DATA	Month 2016	Month 2015	Year to Date 2016	Year to Date 2015
-------------------------------	------------	------------	-------------------	-------------------

CRIMINAL ARRESTS

Crimes Against Persons	9	16	64	82
Crimes Against Property	4	5	46	53
Crimes Against Society	18	18	96	94
Arrests for Outside Agencies	5	10	59	57
Juvenile Arrests	4	11	38	71
Total Criminal Arrests	40	60	303	357

TRAFFIC ARRESTS

From Accidents	54	18	311	159
Driving Under the Influence	6	4	32	50
Driving While Suspended	19	25	125	175
Insurance Violations	25	32	190	251
Other Traffic Arrests	166	199	1,473	1,741
Total Traffic Arrests	270	278	2,131	2,376

TRAFFIC CRASHES

Fatal Crashes	0	0	0	1
Personal Injury	5	4	49	54
Property Damage	47	35	428	243
Private Property	17	14	120	112
Total Crashes	69	53	597	410

**WOODSTOCK POLICE DEPARTMENT
AUGUST 2016 MONTHLY REPORT**

MISCELLANEOUS SERVICES	Month 2016	Month 2015	Year to Date 2016	Year to Date 2015
------------------------	------------	------------	-------------------	-------------------

GENERAL INFORMATION

Calls for Service	1,122	1,303	9,140	9,080
Miles Patrolled	22,511	24,170	196,214	202,374
Total Written Reports	353	388	2,772	2,764
Tavern Checks	307	292	2,590	2,582
Outside Agency Assists	5	10	61	57
Fire/Rescue Calls	364	398	2,459	2,851

PARKING VIOLATIONS

Total Parking Violations	205	279	2,616	2,596
Total Fines Collected	\$4,435	\$5,785	\$49,839	\$52,990

PROPERTY SUMMARY

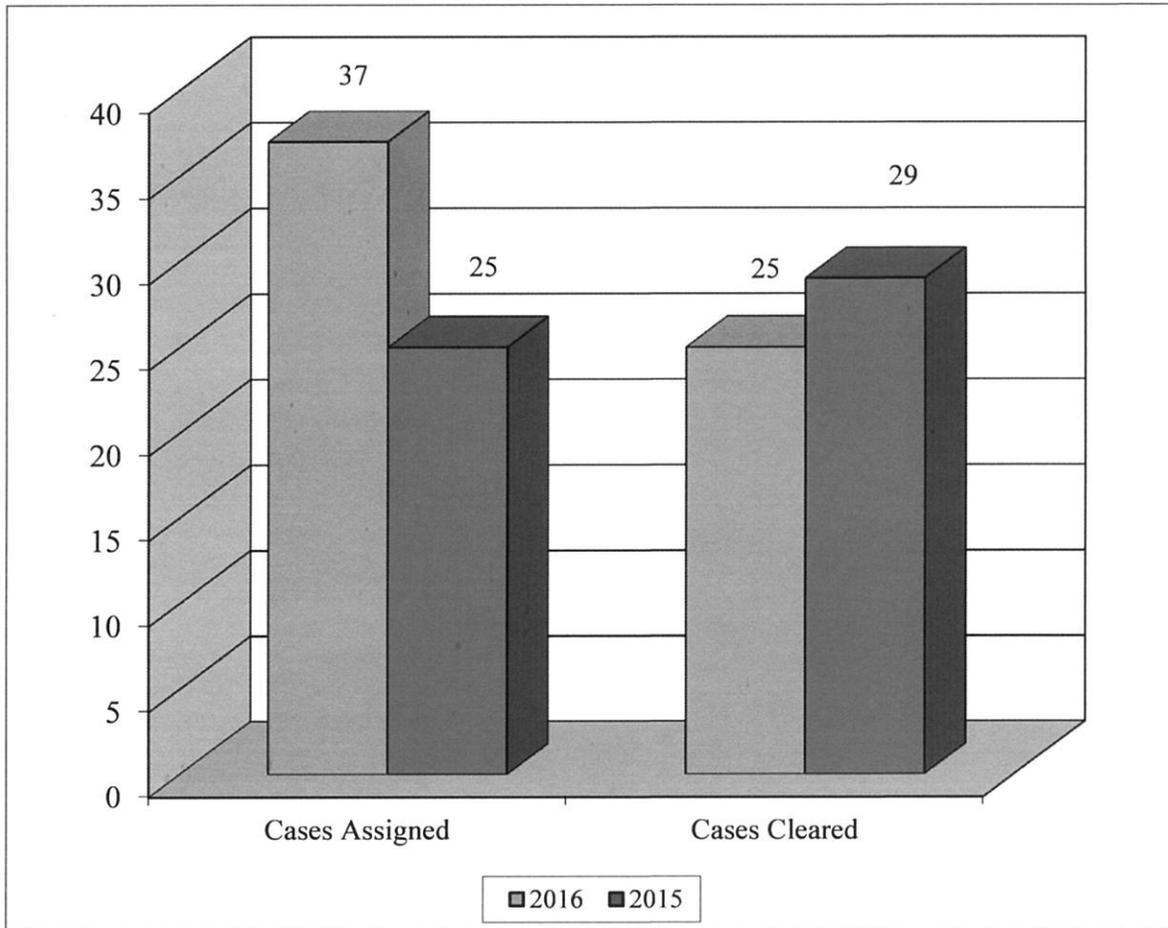
Stolen Property Value	\$21,494	\$23,684	\$225,500	\$132,659
Recovered Property Value	\$5,695	\$7,007	\$128,559	\$23,764
Vandalized Property Value	\$2,733	\$8,731	\$58,174	\$39,647

ADDITIONAL FEES/FINES SUMMARY

Vehicle Impound Fees	\$4,500	\$3,000	\$33,000	\$35,500
Bail Processing Fees	\$180	\$340	\$1,880	\$2,220

CITY OF WOODSTOCK POLICE DEPARTMENT

August 2016 MONTHLY REPORT



INVESTIGATIONS DIVISION MONTHLY CASE COMPARISONS

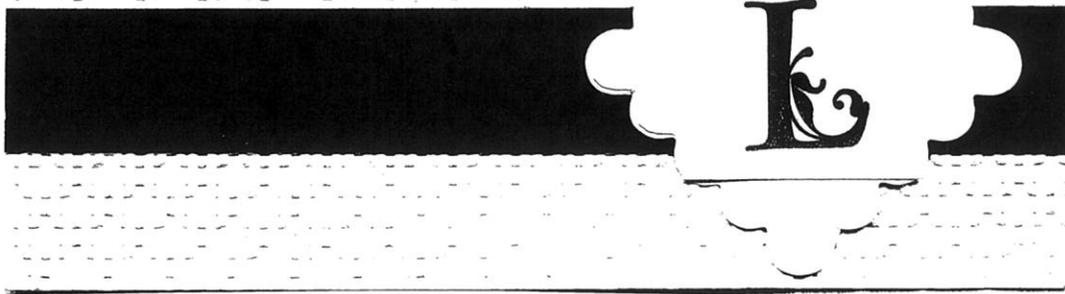
**WOODSTOCK POLICE DEPARTMENT
AUGUST 2016 MONTHLY REPORT**

INVESTIGATIONS DIVISION	Month 2016	Month 2015	Year to Date 2016	Year to Date 2015
CASES ASSIGNED				
Felony Cases	25	28	151	160
Misdemeanor Cases	1	0	20	25
Non Criminal Cases	11	4	58	77
Total Cases Assigned	37	32	229	262
CASES CLEARED				
Felony Cases	14	26	141	156
Misdemeanor Cases	1	0	13	26
Non Criminal Cases	10	3	56	74
Total Cases Cleared	25	29	210	256

NARRATIVE SUMMARY:

Cases assigned and investigated by the Investigations Division this month included: one(1) Aggravated Assault, one(1) Residential Burglary, one(1) Stolen Vehicle - located, one(1) Retail Theft (Over \$500), one(1) Sex Abuse, one(1) Disorderly Conduct, one(1) Missing Juvenile, one(1) Missing Adult, two(2) Unlawful Use of Credit Card, three(3) Sex Offender Registration, four(4) Burglary to Motor Vehicle, four(4) Theft Over \$500, four(4) Drug Investigations, six(6) Identity Theft, and six(6) Forgery.

During this month, the newly assigned School Resource Officer - Officer Rapacz - assigned to both the Woodstock Community High School and the Woodstock North High School successfully investigated the following: one(1) Theft Under \$500 and one(1) Disorderly Conduct.



Woodstock Police Department

Thank you all for
your generous gift towards
our Daughter Angie's
Memorial Tree. What a
great idea for a memorial
to her and one we will
enjoy for years to come.
Your thoughtfulness was
appreciated. Bob & Debbie Lowen

To whom it may concern:

I am writing this note in regards to an incident that happened on Saturday August 06, 2016.

The incident I had accidentally locked my car keys in my car.

Realizing what had happened, I almost began to panic!

Fortunately, in calling the police dept, I was able to get help, not knowing the end results.

I will acknowledge and give credit to officer R. Dolan, who came to my rescue and was able to retrieve my keys.

I wanted to show my appreciation for what he accomplished, but he cannot accept anything. So, I would like to ask you Chief John Lieb, to acknowledge the purpose at hand in successfully unlocking my car, so as to get my keys.

Many thanks to you Chief Lieb

and to officer K. Dulan for
what he was able to accomplish
in helping an "old lady".

May he, officer Dulan be re-
warded for a job well done.

May God Bless and protect
all police officers as they serve
the public.

Thanks for all your help
and protection and a job
well done.

Gratefully,

E. Shafer



THANK AN OFFICER/FIREFIGHTER DAY

Where: Read Between the Lynes

When: Friday, August 5th

Time: 10:30-4:00

Come and enjoy coffee and cookies with us!

We want to thank you for your dedication and service to our community and country. In light of the recent tragedies, we wanted to express our deepest gratitude for what you sacrifice daily without hesitation.

Woodstock Morning Rotary

Read Between the Lynes

Jaci's Cookies

August 8, 2016

Sergeant George Kopulos
Sergeant
Woodstock Police Department
656 Lake Ave
Woodstock IL 60098

Sergeant Kopulos,

On behalf of the Odd Fellows of Century Lodge, I would like to thank you for your help with traffic control at our RIDIN' 4 VETERANS event. It was a great day to ride and raise money for TLS Veterans.

With the Police Department's support, along with the support of over 230 motorcyclists, our fundraising event was able to raise over \$7,800.00 for TLS Veterans! Your traffic control helped ensure that everyone got out on the run safely which made for a much more relaxed afternoon.

This donation could not have come at a better time for TLS Veterans. Earlier this summer, a federal grant that was used to fund a program that helps veterans transition from military jobs to civilian jobs, unexpectedly ended. The monies we raised at our event will allow TLS Veterans to extend that program another 6-8 weeks while they apply for additional funding.

TLS Veterans could not do what they do without the generous support of a caring community. Thank you again for your thoughtful help at RIDIN' 4 VETERANS and helping the Odd Fellows continue to build a better world by helping others.

In Friendship, Love and Truth



Gregg Bowen
I.O.O.F.
Odd Fellows
Century Lodge #492
Carpentersville, IL 60110
815-505-3096





Illinois Traffic Safety Challenge

426 S. Fifth Street, Suite 100 * Springfield, IL 62701



CHALLENGE PROGRAM
DIRECTOR

June 7, 2016

Scott Kristiansen- Director
Illinois Association of
Chiefs of Police
PO Box 7326
Buffalo Grove, Illinois
60089
847-456-2293
kristiansenscott@aol.com

Chief Robert Lowen
Woodstock Police Department
656 Lake Avenue
Woodstock, Illinois 60098

Co-Director
Sergeant Brian Cooper
Carol Stream Police Dept.
500 N. Gary Ave 60089
Carol Stream, IL 60188
630 871-6228
bcooper@carolstream.org

Dear Chief Lowen,

On behalf of the Illinois Association of Chiefs of Police Traffic Committee, please accept our congratulations on your third place finish in the Municipal 36-50 category of the 2015 Illinois Traffic Safety Challenge. We commend your commitment to highway safety in your community. Your efforts serve as an example to other agencies as we continue our work to make Illinois' roads safer places to travel.

Co-Director
Sergeant Jason Stubler
Naperville Police Dept.
1350 Aurora Ave.
Naperville, IL 60540
630 420-6666
stublerj@naperville.il.us

You are invited to attend the awards luncheon held in conjunction with the Midwest Security and Police Expo as our guest. This event is being held on Wednesday, August 17, 2016 at 11 a.m. at the Tinley Park Convention Center, 18543 Convention Center Drive in Tinley Park, IL. You may bring additional guests if you wish at a cost of \$35.00 per person. Please fill out the registration form located on the Illinois Association of Chiefs of Police website at ilchiefs.org. You must complete the reservation form no later than **July 31, 2016**. Please call 217.523.8352 if you have any questions about the registration.

We feel it is important that every agency receives feedback on their application in order to continually improve their safety efforts. If you would like a Judges' Commentary Sheet with a sampling of comments specific to your entry please contact me. We hope that this information will provide guidance for next year's competition. We plan to host a number of our "How To" seminars later in the year; information on those will be forthcoming from the Illinois Chiefs.

If you have any questions about your application or the program in general, please feel free to call me.

Regards,

Scott Kristiansen

Scott Kristiansen - Director
Illinois Traffic Safety Challenge



CLICK IT
OR
TICKET





1115 Crystal Lake Road
Lake in the Hills, IL 60156

(847) 658-5676
Fax: (847) 658-7908
lithpd@lith.org

Deputy Chief Jeffrey Parsons
Woodstock Police Department
656 Lake Ave.
Woodstock, IL 60098

06 Sept 2016

Dear Deputy Chief Parsons,

I wanted to thank you, Sgt. Ray Lanz, Officer Sharon Freund and K9 Blue for assisting us in our National Night Out Community Cook Out on Saturday, August 6th 2016.

Our community members had the absolute pleasure of watching an incredible K9 demonstration by Officer Freund and K9 Blue. It was the most anticipated event of the evening; people lined the event area and waited from 1600hrs until 1715hrs just to see the demo. Many people commented how it was the best demonstration that they have seen in several years. Officer Freund is a personable, knowledgeable, approachable and professional officer. She, along with her partner, did an outstanding job. They are a valuable asset and a true testament to the Woodstock Police Department.

We always appreciate the help of the Woodstock Police Department. We also hope that you will continue to be a part of our future events.

I included a CD of photos from the cookout for you as well as patches for you, Sgt. Lanz, and Officer Freund. As always, we are very grateful for your support and your assistance. Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Amanda Schmitt #37". The signature is stylized and includes a small number "37" at the end.

Officer Amanda Schmitt
Community Relations Coordinator



Office of the Mayor
Dr. Brian Sager, Mayor
121 W. Calhoun Street
Woodstock, Illinois 60098

815.338.4302
815.334.2269
mayor@woodstockil.gov
www.woodstockil.gov

MEMORANDUM
for
Woodstock City Council Meeting
October 4th, 2016

To: Woodstock City Council
From: Mayor Brian Sager

Re: *Nominations for Appointment and Re-appointment to City Boards and Commissions*

Colleagues:

I am nominating the individuals identified on the following sheets with a *check mark* in front of their names for appointment or re-appointment to City Boards or Commissions for the specified terms. New appointments are highlighted and I have included copies of their applications for your review. I am confident they will serve the City and its residents in exemplary fashion and am pleased to recommend them to you. Further, those nominated for re-appointment continue to serve this community, its mission and vision in a positive, contributing manner and I am pleased they have chosen to continue their public service.

Your favorable consideration and consent would be appreciated.

Respectfully,

A handwritten signature in cursive script that reads 'Brian Sager'.

Brian Sager, Ph.D.
Mayor

2016 Current Boards and Commissions Membership

<u>Board or Commission</u>	<u>Appointment</u>	<u>Term to</u>
Board of Building Construction Staff Liaison: Rob Walkington	Chair, John Kohler, Jr.	2017
	Steve Zimmerman	2017
	Tom LaFontaine	2018
	John Loacker	2018
	✓ Michael Hill	2019
	Vacancies (0)	
Board of Library Trustees Staff Liaison: Nick Weber	Gayle Hoch	2017
	Dan Lemanski	2017
	Christy Johanson	2017
	Betty Hopp	2018
	Lori Nerland	2018
	Linda Warriner	2018
	✓ Robert Laurie	2019
	✓ Mary Ann Lenzen	2019
	✓ Alan Fyfe NEW	2019
Chair (Elected)		
Vacancies (0)		
Board of Fire & Police Commissioners Staff Liaison: Chief John Lieb	Joseph Troc	2017
	Chair, Ron Giordano	2018
	✓ Lawrence Howell	2019
	Vacancies (0)	
Cultural & Social Awareness Commission Staff Liaison: Deb Schober	Chair, Laura Crain	2017
	Bill Donato	2017
	José Rivera	2018
	Ivy Sagrado	2018
	✓ John Hudson	2019
	Vacancies (0)	
Economic Development Commission Staff Liaison: Garrett Anderson	Chair, Rick Francois	2017
	John Buckley	2018
	Chris McGowan	2019
	Wayne Read	2019
	✓ Henry Patel	2020
	Vacancies (0)	
Electrical Commission Staff Liaison: Dan Streit	Scott Nieman	2017
	Chair, Carl Schnulle	2017
	Russ Shafer	2018
	✓ Bill Soucek	2019
	Vacancies (0)	

2016 Current Boards and Commissions Membership

Environmental Commission

Staff Liaison: Tom Migatz

Laurie Kacmar	2017
Jaci Krandel	2017
Chair, Erica Poremba	2018
Stephen Wenzel (N-Cncl, L.Cons.)	2018
✓ Ed Ellinghausen (N-Cncl, Defenders)	2019
Vacancies (0)	

Historic Preservation Commission

Staff Liaison: Nancy Baker

Rodney Pagliagong	2017
Jerry Furlano	2018
Erica Wilson	2018
Marti Dijon	2019
Chair, Kyle McCoy	2019
Vacancies (0)	

Parks and Recreation Commission

Staff Liaison: Dave Zinnen

Chair, Mike McCleary	2017
Bruce Farris	2018
Peter Riis	2018
Chris Neuhart	2019
✓ Steve Erwin	2019
Vacancies (0)	

Plan Commission

Staff Liaison: Joe Napolitano

Darrell Moore	2017
Doreen Paluch	2017
Erich Thurow	2017
Don Fortin	2018
✓ Donna Besler NEW	2018
Jackie Speciale	2018
✓ Steve Gavers	2019
✓ Bob Horell	2019
✓ Chair, Katie Parkhurst	2019
Vacancies (0)	

Police Pension Board

Staff Liaison: Paul Christensen

Jeremy Mortimer (Non-Council, Actv.)	2017
Gordon Knapp	2017
Josh Fourdyce (Non-Council, Actv.)	2017
✓ Terri Abrams	2018
✓ Dennis Leard (Non-Council, Retrd.)	2018
Chair (Elected)	
Vacancies (0)	

2016 Current Boards and Commissions Membership

Transportation Commission

Staff Liaison: Jeff VanLanduyt

Chair, Andrew Celentano	2017
Mark Indyke	2017
Jason Osborn	2018
Caron Wenzel	2018
✓ Susan Hudson	2019
Vacancies (0)	

Zoning Board of Appeals

Staff Liaison: Nancy Baker

Thomas Tierney	2017
Timothy Huffar	2018
Patrick Shea	2018
Chair, John Schuh	2019
Lawrence Winters	2019
Rick Bellairs	2020
Howard Rigsby	2020
Vacancies (0)	

Opera House Advisory Commission

Staff Liaison: John Scharres

Chair, Tony Casalino	2017
Elaine Riner (Non-Council, WMTC)	2017
John Puzzo (Non-Council, Friends)	2017
Brandon Pacyna	2018
Karen Wells	2018
✓ Kristine Hall (Non-Council, WFAA)	2019
✓ Keith Johnson	2019
✓ Roger Zawacki (Non-Council, TSP)	2019
Vacancies (0)	

Old Courthouse and Sheriff's House Advisory Commission

Staff Liaison: Nancy Baker

Jim Champion	2017
Trisha Doornbosch	2017
Tammy Townsend Kise	2017
Lynde Anderson	2018
Jim Prindiville	2018
Dr. David Stumpf	2018
Chair, Dennis Sandquist	2019
Joseph White	2019
Vacancies (1)	



True to its past - Confident of its future

City of Woodstock 121 W. Calhoun Street Woodstock, Illinois 60098 (815) 338-4302 Fax (815) 334-2269

Data Sheet for Advisory Board or Commission Applicants

Please submit completed data sheet to: Mayor and City Council
City of Woodstock
121 West Calhoun Street
Woodstock, IL 60098

Application for Appointment to: Plan Commission

Name: DONNA BESLER Business: HOME STATE BANK N.A.

Address: [REDACTED] Business Address: 124 S. JOHNSON ST
Woodstock IL 60098 Woodstock, IL 60098

Telephone: (Home) [REDACTED] (Business) 815-788-3333 (direct)
815-338-2000

I have been a resident of the City of Woodstock for 25+ years.

In this section, please include: (P) for Presently; and (F) for Formerly.

Public Elective Offices Held: NONE

Public Appointive Positions Held: NONE

Member of Organizations (List offices held): Woodstock Professional Business

Womens - Vice President, Secretary; Woodstock Groundhog Days

Committee - Treasurer, Woodstock Moose Lodge - Reg. Member,
B.O.M. Group - Reg. Bus. member, FRIENDS OF WOODSTOCK'S PUBLIC LIBRARY - Member

Occupational Background: BANKING - Beta Financial Institution

SIFE AND Computer Center side of BANKING.

Data Sheet for Advisory Board or Commission Applicants
Page Two

Formal Education: Crystal Lake Community H.S.

Many leadership classes thru Mac-Software Certificates thru Systematics Software and Jack Henry Software

Are you generally familiar with the functions and workings of this body? (a general working)

after reviewing online minutes, speaking with Plan members.

Have you attended meetings of this body? No

What prompted you to apply for appointment to this position? Roscoe asked myself

or my husband to consider sitting on a commission.

What do you believe you would be able to contribute to this Commission or Board?

long time residents (25+ years). Working at Home

State Bank and various committees has given me

the knowledge of the pulse of our town and the direction in which it wants to go.

Other comments: _____

Date 9/8/16 Signed Wanda Beeler

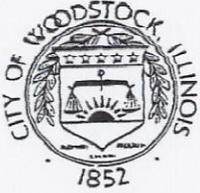
(If there are other considerations or a complete resume that you wish to present, please attach to this sheet.)

The Mayor and City Council wish to thank you for your interest. It is very much appreciated.

Dated Received by Mayor: 9/29/16

Date Considered: _____

Action Taken: _____



True to its past - Confident of its future

City of Woodstock 121 W. Calhoun Street Woodstock, Illinois 60098 (815) 338-4302 Fax (815) 334-2269

Data Sheet for Advisory Board or Commission Applicants

Please submit completed data sheet to: Mayor and City Council
City of Woodstock
121 West Calhoun Street
Woodstock, IL 60098

Application for Appointment to: WOODSTOCK PUBLIC LIBRARY BOARD

Name: ALLEN FYFE Business: ASTRO INSULATION, INC

Address: [REDACTED] Business Address: 4418 RT 31
WOODSTOCK, IL 60098 RINGWOOD, IL 60072

Telephone: (Home) [REDACTED] (Business) 815-653-4900

I have been a resident of the City of Woodstock for 67 years. (LESS 4yrs IN WOODGRIDGE.)

In this section, please include: (P) for Presently; and (F) for Formerly.

Public Elective Offices Held: NONE

Public Appointive Positions Held: NONE

Member of Organizations (List offices held):

CHICAGO MOUNTAINCLIMBING CLUB (CMC) - VICE PRES. (F)

Occupational Background: SELF EMPLOYED POTTER. (F)

McHenry Co YOUTH SERVICE BUREAU (1978-1988) - COUNSELLOR YOUTH & FAMILIES - SET UP & RAN OUTDOOR STRESS/CHALLENGE PROGRAM.

INSULATION CONTRACTING - SALES, ESTIMATING, CONSULTING, ALSO MANAGED COMPANY (1988 - present)

Formal Education: WOODSTOCK COMM H.S. (1967)

KNOX COLLEGE - GALESBURG, IL GOVERNORS STATE UNIVERSITY - B.A. LIB. ARTS

Are you generally familiar with the functions and workings of this body? YES

Have you attended meetings of this body? NO

What prompted you to apply for appointment to this position? CALL FROM

NICK WEBER INQUIRING AS TO MY INTEREST.

What do you believe you would be able to contribute to this Commission or Board?

PERSPECTIVE OF LIFETIME RESIDENT OF WOODSTOCK.

DESIGN & CONSTRUCTION KNOWLEDGE

MANAGERIAL EXPERIENCE

Other comments: LEED-AP CERTIFICATION

I WOULD RELISH THE OPPORTUNITY TO SERVE AND GIVE

BACK TO THE COMMUNITY

Date 9/30/16 Signed G. Allen [Signature]

(If there are other considerations or a complete resume that you wish to present, please attach to this sheet.)

The Mayor and City Council wish to thank you for your interest. It is very much appreciated.

Dated Received by Mayor: _____

Date Considered: _____

Action Taken: _____



Office of the Mayor
Dr. Brian Sager, Mayor
121 W. Calhoun Street
Woodstock, Illinois 60098

815.338.4302
815.334.2269
mayor@woodstockil.gov
www.woodstockil.gov

DATE: September 26, 2016

TO: Honorable Mayor and City Council
City Manager Roscoe C. Stelford III

FROM: Jane Howie, Executive Assistant

RE: **Request for Class A-6 Liquor License**
Mia Passione
228 Main Street

Ms. Karen Witt and Mr. Michael Palmieri will appear before City Council on Tuesday, October 4, 2016, to request creation of a Class A-6 (Restaurant/Caterer) liquor license for their restaurant located at 228 Main Street. A Class A-6 License permits the retail sale of alcoholic liquor for consumption or use on the premises of a restaurant as well as the retail sale of beer and wine by package; and permits the restaurant to also serve alcoholic liquors as an incidental part of food service that serves prepared meals, either on or off the licensed restaurant premises. To qualify for this license classification, a restaurant must derive more than 40% of its gross revenue on an annual basis from the sale of food.

Attached for your information is a copy of the liquor license application for Mia Passione. The applicant has also submitted an executed lease and diagram of the premises and a letter of intent from their insurance company for liquor liability insurance. If their request is approved, prior to license issuance, they will be required to provide Articles of Incorporation and a Certification of Insurance.

After meeting with Ms. Witt and Mr. Palmieri and reviewing their documentation, it is Mayor Sager's recommendation that a Class A-6 liquor license be created and issued to Mia Passione.

If Council is supportive of this request, approval is recommended for the attached ordinance, identified as Document No. 1, *An Ordinance Amending Section 3.3.6, Classification of Licenses; Number and Fees of the Woodstock City Code* which would increase the number of Class A-6 liquor licenses by one for Mia Passione.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager

CORPORATE FORM
APPLICATION FOR LIQUOR LICENSE
Under CITY OF WOODSTOCK LIQUOR CONTROL ORDINANCE
TO BE FILED WITH THE LIQUOR COMMISSIONER OF THE CITY OF WOODSTOCK

IMPORTANT: This application must be filed with the Liquor Control Commissioner of the City of Woodstock, Illinois. Upon approval, the applicant must submit remittance of fee in proper amount, which must be in the form of certified check or cashier's check or postal money order payable to the City of Woodstock.

OFFICE USE ONLY			
License Classification: _____	Fee: \$ _____	License No. _____	Date issued: _____
Fee Received: \$ _____		Date Effective: _____ to _____	
(Certified Check	Cashier's Check	Money Order) Bond: _____ Insurance: _____ Checked _____

1. Corporate Name of Business: Mia Passione Woodstock, Inc. Email Address: info@miapassione.info
2. **A:** Location of place of business for which application is made: 228 Main Street Woodstock, Il. 60098 _____
B: Is location properly zoned for this business? Yes _____
3. **A:** Date which Charter was issued: September 2016 _____
B: Date of filing assumed name with County clerk (if applicable): _____
C: Attach to this application a legal description and diagram of the premises depicting the location of any service bars and the location of any service bars and the location of one designated dancing area.
4. Objects of Corporation, as set forth in Charter:
5. State kind of business: Illinois
6. Date on which business was begun or will begin at this location: November 2016
7. State true value (in dollars) of goods, wares, merchandise on hand, as of the date of this application. \$ 250,000
8. Does applicant own premises for which this license is sought? No
 If not: **A:** Name and address of lessor: Jim Powell
B: Period covered by lease: From Pending _____ to _____
C: If applicable, a copy of the lease must accompany this application.
9. **A:** Is the location of applicant's business for which license is sought within 100 feet of any church, school (other than institution of higher learning), hospital, home for the aged or indigent persons or for veterans, their wives or children, any naval or military station or post? No _____
B: If the answer to 9(A) is YES, is the applicant's place of business a hotel offering restaurant service, a regularly organized club, a food shop, or other place where the sale of liquor is not the principal business? _____
C: If the answer to 9(B) is YES, how long has the place of business been operating? _____
D: If the answer to 9(B) is YES, are the majority of customers minors of school age or does the principal business transacted consist of school books, school supplies, food, lunches or drinks for minors? _____
10. Is, or will be, the applicant's place of business located within 100 feet of any undertaking establishment or mortuary? No
11. Does applicant seek a license to sell alcoholic liquor upon the premises as a restaurant? Yes _____ If so, are premises: **A)** Maintained and held out to the public as a place where meals are actually and regularly served? Yes _____ **B)** Provided with adequate and sanitary kitchen and dining room and capacity with sufficient employees to prepare, cook and serve suitable food?
12. Has any manufacturer, importing distributor, or distributor directly or indirectly paid or agreed to pay for this license, advance money or anything else of value, or any credit (other than merchandizing credit in the ordinary course of business for a period not to exceed ninety days), or is such a person directly or indirectly interested in the ownership, conduct or operation of the place of business? No If answer is YES, give particulars:
13. For each officer and director, please state the following (attach additional page if insufficient space):
 Name: Karen Witt Title: President
 Social security number: _____ Birth Date: _____
 Address: _____ Phone: _____
 Name: _____ Title: _____
 Social security number: _____ Birth Date: _____
 Address: _____ Phone: _____
 Name: _____ Title: _____
 Social security number: _____ Birth Date: _____
 Address: _____ Phone: _____
 Name: _____ Title: _____
 Social security number: _____ Birth Date: _____
 Address: _____ Phone: _____
14. Has any principal officer of this corporation ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. No
 If so, please state offense and provide specifics: _____
15. Are any principal officers residents of the City of Woodstock wherein above described place of business is located? No
16. Are you, or any other person, directly interested in your place of business, a law enforcing or elected public official? No If so, who, and what office is held?
17. Has any license previously issued to applicant by state, federal or local authorities been revoked? No

If so, please provide specific details: _____

18. Has application been made for retail license for any premises other than those described above? Yes

If so, what is the status of this application/license? Approved a majority in interest of the stock of the corporation is owned by one person or his nominees, give the following information: Name: Karen Witt Birth Date: [REDACTED]

Address: [REDACTED] Social Security Number: [REDACTED]

19. Does any officer, manager or director of the applicant corporation, or any stockholder or stockholders own in the aggregate more than five percent (5%) of its stock? YES If so, each such person must answer the following questions: (attach separate sheet, if more than two persons).

A: Name: Karen Witt Birth Date: [REDACTED]

Social security number: [REDACTED] Business Phone: 708-607-0000

Address: [REDACTED] Home Phone: [REDACTED]

B: Has such person ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. No If so, please state offense and provide specifics:

C: Has such person made application for retail license to any other premises other than those described above? Yes

If so, what was disposition of application? Approved

D: Does such person hold stamp in the United States for gambling? No

A: Name: _____ Birth Date: _____

Social security number: _____ Business Phone: _____

Address: _____ Home Phone: _____

B: Has such person ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. _____

If so, please state offense and provide specifics: _____

C: Has such person made application for retail license to any other premises other than those described above? _____

If so, what was disposition of application? _____

D: Does such person hold stamp in the United States for gambling? _____

20. Is or will this business be conducted by a Manager or Agent? If YES, please provide Manager /Agent information:

A: Name: James Halper Birth Date: [REDACTED] Kathi/Rob Walkington

Social security number: [REDACTED] Business Phone: 773-220-1541

Address: [REDACTED] Home Phone: [REDACTED] Woodstock, IL 60098

B: Are you a citizen of the United States? Yes Place of Birth: Chicago

If a naturalized citizen, when and where naturalized?

Court in which (or law under which) naturalized?

C: Has such person ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. No

If so, please state offense and provide specifics: _____

D: How long have you been a resident of Woodstock wherein the above business is located? _____

E: Do you hold a stamp from the United States for gambling? No

AFFIDAVIT

STATE OF ILLINOIS)
) SS.
COUNTY OF McHENRY)

I/We swear that I/we will not violate any ordinance, rule or resolution of the City of Woodstock, any laws of the State of Illinois or of the United States of America in the conduct of the place of business described herein and that the statements contained in this Application are true and correct to the best of my/our knowledge and belief.

Karen S Witt
Signature of President

Karen S Witt
Signature of Secretary

James Halper
Signature of Manager or Agent

Subscribed and Sworn to before me this

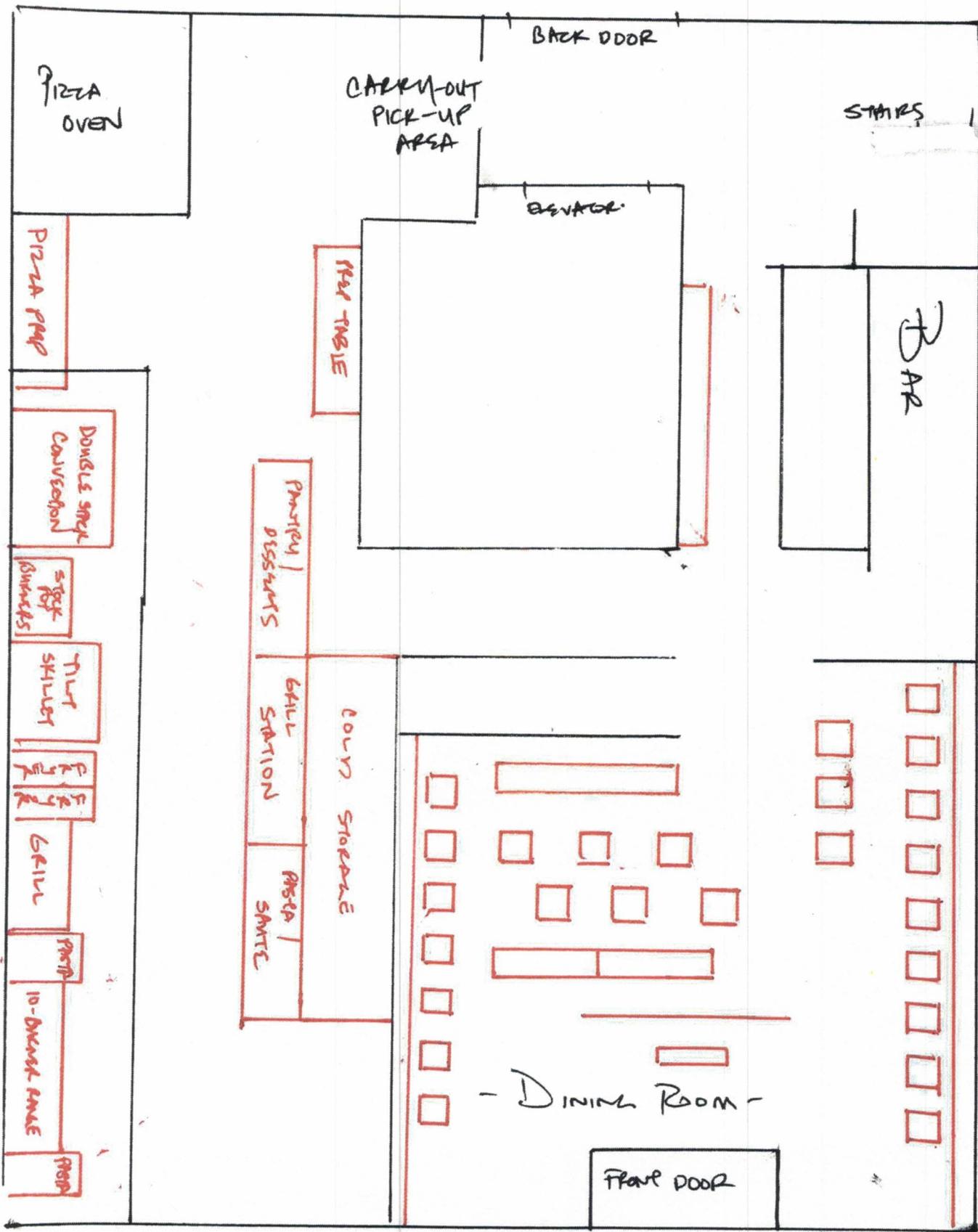
29th day of Sept, 2016

[Signature]
Notary Public



9/29/16

MIA PASSIONE, WOODSTOCK



ORDINANCE NO. 16-O-_____

***An Ordinance Amending Title 3,
Chapter 3, Liquor Control, of the Woodstock City Code***

BE IT ORDAINED by the CITY COUNCIL of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

SECTION ONE: That Section 3.3.6, Classification of Licenses; Number and Fees, of the Woodstock City Code shall be amended to increase the number of Class A-6 liquor licenses by one (Mia Passione) so that the total authorized number of liquor licenses in the City shall be as follows:

C. Number and Fees: The following number of licenses and license fees shall be charged for each liquor license classification:

<i>Class</i>	<i>Number Available</i>	<i>Fee Effective May 1, 2011</i>
<i>A-1</i>	<i>6</i>	<i>\$2,000.00</i>
<i>A-2</i>	<i>9</i>	<i>\$1,500.00</i>
<i>A-4</i>	<i>1</i>	<i>\$1,500.00</i>
<i>A-5</i>	<i>1</i>	<i>\$1,000.00</i>
<i>A-6</i>	<i>9</i>	<i>\$1,600.00</i>
<i>A-7</i>	<i>0</i>	<i>\$1,800.00</i>
<i>B-1</i>	<i>2</i>	<i>\$2,000.00</i>
<i>B-2</i>	<i>4</i>	<i>\$1,200.00</i>
<i>B-3</i>	<i>5</i>	<i>\$1,500.00</i>
<i>B-4a</i>	<i>0</i>	<i>\$1,100.00</i>
<i>B-4b</i>	<i>0</i>	<i>\$1,200.00</i>
<i>B-4c</i>	<i>1</i>	<i>\$1,300.00</i>
<i>B-5</i>	<i>0</i>	<i>\$1,500.00</i>
<i>B-6</i>	<i>1</i>	<i>\$1,200.00</i>
<i>B-7</i>	<i>0</i>	<i>\$1,200.00</i>
<i>B-8</i>	<i>1</i>	<i>\$ 600.00</i>
<i>B-9</i>	<i>0</i>	<i>\$ 600.00</i>
<i>C-1</i>	<i>1</i>	<i>\$1,200.00</i>
<i>C-2</i>	<i>1</i>	<i>\$ 800.00</i>

<i>D</i>	<i>4</i>	<i>\$1,200.00</i>
<i>E-1</i>	<i>3</i>	<i>\$ 600.00</i>
<i>E-2</i>	<i>0</i>	<i>\$ 700.00</i>
<i>E-3</i>	<i>2</i>	<i>\$ 500.00</i>
<i>E-4</i>	<i>0</i>	<i>\$1,200.00</i>
<i>E-5</i>	<i>1</i>	<i>\$1,000.00</i>
<i>I</i>	<i>0</i>	<i>\$ 800.00</i>
<i>J</i>	<i>0</i>	<i>\$ 800.00</i>
<i>BYOB, non-restaurant</i>	<i>2</i>	<i>\$ 200.00</i>
<i>KK</i>	<i>0</i>	<i>\$ 800.00</i>
<i>L</i>		<i>\$ 800.00</i>
<i>M-1</i>		<i>\$ 150.00 per day</i>
<i>M-2</i>		<i>\$ 50.00 one day</i> <i>\$ 100.00 2-29 days</i> <i>\$ 150.00 30-60 days</i>
<i>N</i>		<i>\$ 50.00 per day</i>

SECTION TWO: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION THREE: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION FOUR: This Ordinance shall be known as Ordinance _____ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:
Nays:
Abstentions:
Absentees:

APPROVED:

Mayor Brian Sager, Ph.D.

(SEAL)
ATTEST: _____
Cindy Smiley, City Clerk

Passed: _____
Approved: _____
Published: _____

CERTIFICATION

I, Cindy Smiley, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the _____ day of _____, 2016, the foregoing Ordinance entitled ***An Ordinance Amending Title 3, Chapter 3, Liquor Control, of the Woodstock City Code***, was duly passed by said City Council.

The pamphlet form of Ordinance No. 16-O-_____, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day of _____, 2016, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and corporate seal of the City of Woodstock this _____ day of _____, 2016.

Cindy Smiley, City Clerk
City of Woodstock,
McHenry County, Illinois

(SEAL)



Office of the Mayor
Dr. Brian Sager, Mayor
121 W. Calhoun Street
Woodstock, Illinois 60098

815.338.4302
815.334.2269
mayor@woodstockil.gov
www.woodstockil.gov

MEMORANDUM
for
Woodstock City Council Meeting
October 4th, 2016

To: Woodstock City Council
From: Mayor Brian Sager

Re: Modification of B-9 Liquor License Classification

Mr. David Cunningham, President and CEO of Wondertucky Distillery and Bottling Company, 315 E. South Street in Woodstock, has a federal *Distilled Spirits Plant - Beverage License* offered and regulated by the Alcohol and Tobacco Tax and Trade Bureau of the U.S. Department of the Treasury. Illinois State Statutes provide municipalities the authority and responsibility for regulating the retail sale of alcoholic beverages for consumption on premise or by package. In accordance with State and Federal Laws, Wondertucky Distillery does not sell the whiskey they produce at retail. They serve as a distillery and bottling company and are licensed to sell their product only to licensed Illinois distributors. Under their federal license, however, they are allowed to provide sampling within their manufacturing facility. They have not done so in the past, but are now interested in offering sampling and have come to the City to request the opportunity.

The City has a B-9 license classification which allows for sampling on or off premise for beer and wine manufacturers, but does not currently have any of those establishments in the City. The Woodstock City Code defines a B-9 Liquor License Classification as follows:

Class B-9 (Satellite location of brewpub, vintner, or winery)

Permits the retail sale of beer and wine by package only, but not for consumption or use on the licensed premises, and the sampling of beer and wine on the premises of a small satellite business location of a brewpub, vintner, or winery selling their own product. This license also allows the transfer of a portion of beer and wine inventory from the licensed premises to the premises of a special event or the Woodstock Farmers' Market.

The fee for the Class B-9 license is \$600.00 per year as it permits the sale of beer and wine by package only and precludes consumption on premise except for sampling.

If the City Council is willing to consider extending the opportunity to distilleries to accommodate Mr. Cunningham's request, it would be necessary to modify the current B-9 license definition. The accommodating definition would be:

Class B-9 (Brewpub, distillery, vintner, or winery)

Permits the retail sale of beer or wine by package only, but not for consumption or use on the licensed premises, and the sampling of beer or wine or alcoholic liquor on the premises of a small business location of a brewpub, distillery, vintner or winery selling their own product. This license also allows the transfer of a portion of beer or wine inventory from the licensed premises to the premises of a special event or the Woodstock Farmers' Market for sampling and retail sale of packaged beer or wine and the transfer of a portion of alcoholic liquor inventory from the licensed premises to the premises of a special event or the Woodstock Farmers' Market for sampling purposes only.

The license fee would remain the same at \$600.00 per year.

If Council is supportive of the request and associated modification, approval of the attached Ordinance, identified as Document No. 2 , *An Ordinance Amending Section 3.3.6, Classification of Licenses: Number and Fees, of Chapter 3, Title 3, Liquor Control, of the Woodstock City Code*, modifying the parameters of the B-9 Liquor License Classification as identified is recommended.

Respectfully,

A handwritten signature in cursive script, appearing to read "Brian Sager", with a long horizontal flourish extending to the right.

Brian Sager, Ph.D.
Mayor

ORDINANCE NO. 16-O-_____

***An Ordinance Amending Section 3.3.6, Classification of Licenses;
Number and Fees, of the Woodstock City Code***

BE IT ORDAINED by the CITY COUNCIL of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

SECTION ONE: That Section 3.3.6B, Classifications shall be amended to modify the B-9 liquor license classification as follows:

Change from...

- B-9 Permits the retail sale of beer and wine by package only, but not for consumption or use on the licensed premises, and the sampling of beer and wine on the premises of a small satellite business location of a brewpub, vintner, or winery selling their own product. This license also allows the transfer of a portion of beer and wine inventory from the licensed premises to the premises of a special event or the Woodstock Farmers' Market.
(Satellite location of brewpub, vintner, or winery)

Change to...

- B-9 Permits the retail sale of beer or wine by package only, but not for consumption or use on the licensed premises, and the sampling of beer or wine or alcoholic liquor on the premises of a small business location of a brewpub, distillery, vintner or winery selling their own product. This license also allows the transfer of a portion of beer or wine inventory from the licensed premises to the premises of a special event or the Woodstock Farmers' Market for sampling and retail sale of packaged beer or wine and the transfer of a portion of alcoholic liquor inventory from the licensed premises to the premises of a special event or the Woodstock Farmers' Market for sampling purposes only.
(Brewpub, distillery, vintner, or winery)

SECTION TWO: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION THREE: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION FOUR: This Ordinance shall be known as Ordinance _____ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:
Nays:
Abstentions:
Absentees:

APPROVED:

Mayor Brian Sager, Ph.D.

(SEAL)
ATTEST: _____
City Clerk Cindy Smiley

Passed: _____
Approved: _____
Published: _____

CERTIFICATION

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the _____ day of _____, 2016, the foregoing Ordinance entitled ***An Ordinance Amending Section 3.3.6, Classification of Licenses; Number and Fees, of the Woodstock City Code***, was duly passed by said City Council.

The pamphlet form of Ordinance No. 16-O-_____, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day of _____, 2016, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and corporate seal of the City of Woodstock this _____ day of _____, 2016.

Cindy Smiley, Clerk
City of Woodstock,
McHenry County, Illinois

(SEAL)



Office of the Mayor
Dr. Brian Sager, Mayor
121 W. Calhoun Street
Woodstock, Illinois 60098

815.338.4302
815.334.2269
mayor@woodstockil.gov
www.woodstockil.gov

MEMORANDUM
for
Woodstock City Council Meeting
October 4th, 2016

To: Woodstock City Council
From: Mayor Brian Sager

Re: Waiver of the Moratorium on the Acceptance of Class B-9 Liquor License Application for Wondertucky Distillery and Bottling Company, 315 E. South Street, Woodstock

David Cunningham, President and CEO of Wondertucky Distillery and Bottling Company, 315 E. South Street in Woodstock has requested a waiver of the moratorium on the Class B-9 Liquor License the Council is considering at its October 4th, 2016 meeting. At its April 7, 2015 meeting, the City Council imposed an indefinite moratorium on the acceptance of all liquor license applications except for K, KK, M1, M2, N1 and N2 licenses. As a result, the moratorium on liquor license applications will be extended over all license classifications, including newly created or modified classifications, unless otherwise exempted by Council action.

Should the City Council modify the B-9 classification of liquor license permitting the sampling of alcoholic liquor on the premises of a small business selling their own product and the transfer of a portion of alcoholic liquor inventory from the licensed premises to the premises of a special event or the Woodstock Farmers' Market for sampling purposes only, Mr. Cunningham is requesting the opportunity to apply for such license, thereby requiring the City Council to waive the moratorium on the acceptance of an application for the newly modified license.

It should be noted that the waiver would be for property located at 315 E. South Street only and that issuance of a liquor license to the owner at that address would result in the only B-9 Brewpub, Distillery, Vintner, or Winery License in the City. Should Council approve the requested waiver, the owner will meet with the Liquor Commissioner and come before the body in a subsequent meeting to request approval of the license for the business. The owner has been specifically informed that the approval of this waiver does not guarantee approval of a liquor license application.

If Council is supportive of the modification of the B-9 License as presented in the previous item for consideration and this request, a motion would be in order to waive the moratorium on the acceptance of applications for a Class B-9 Liquor License for Wondertucky Distillery and Bottling Company at 315 E. South Street, with the understanding this is not a guarantee of license approval and that it is a one-time waiver for this location only.

Respectfully,

A handwritten signature in cursive script that reads "Brian Sager".

Brian Sager, Ph.D.
Mayor



Office of the City Manager
Roscoe C. Stelford III, City Manager
121 W. Calhoun Street
Woodstock, Illinois 60098

phone 815.338.4301
fax 815.334.2269
citymanager@woodstockil.gov
www.woodstockil.gov

TO: Honorable Mayor and City Council
Roscoe C. Stelford III, City Manager

FROM: Jane Howie, Executive Assistant

DATE: September 21, 2016

RE: Approval of an Ordinance Designating Surplus Vehicles and Equipment, and Authorizing the Disposal of Same

Each year, the City purchases new vehicles and equipment to replace existing units in order to maintain their reliability and ensure efficient service to the residents of Woodstock. Once the replacement vehicles and equipment are purchased and delivered to the City, the older vehicles and equipment in working/saleable condition are sold, while non-working or obsolete equipment is recycled or otherwise disposed of properly. In addition, items come into the possession of the Police Department for which, despite the best efforts of the Department, no owners can be located. These items are considered to be abandoned/found property. Prior to selling or disposing of any of these items; however, they must be designated as surplus.

For the past six years, the City has participated in the Local Government Vehicle and Equipment Auction hosted by the McHenry County Council of Governments. However, MCCG is no longer hosting a local auction as they have decided to partner with other Councils of Governments for auctioning services and they will be using the contract with the Northwest Municipal Conference (NWMC) and America's Auto Auction in Crestwood, IL.

More recently, the City of Woodstock has experienced success in selling vehicles on GovDeals.com, a Liquidity Services Marketplace that "provides services to various government agencies that allow them to sell surplus and confiscated items via the Internet." Therefore, the City Administration is proposing the utilization of this service for all surplus vehicles and equipment going forward. This online service includes advertising, setup and preparation, cataloging, previewing/displaying, bidder registration, payment, cashiers, etc. This service will allow the sale of surplus vehicles and equipment to be an ongoing event, which will eliminate the need to store unused items for varying lengths of time.

Consequently, as it is in the best interest of the City of Woodstock, with Council's approval, the following surplus vehicles and equipment will be declared as surplus:

<u>Quantity</u>	<u>Item Description</u>
1	Asus EEEBox - B5ESAS010973
1	Asus EEEBox - B5ESAS010823
1	Toshiba Satellite R10 - 75131673H
1	Toshiba Satellite R10 - 27129405H
1	Dell Optiplex 520 - CS5CY81
1	Dell Optiplex 520 - 9Q5CY81
1	Dell Optiplex 520 - 8Q5CY81

<u>Quantity</u>	<u>Item Description</u>
1	Dell Optiplex 520 - 3436K91
1	Dell Optiplex 520 - 8S5CY81
1	Dell Optiplex 520 - 1QC6LC1
1	Dell Optiplex 520 - HPC6LC1
1	Dell Optiplex 520 - GS5CY81
1	Dell Optiplex 520 - FS4ZK81
1	Dell Optiplex 520 - G436K91
1	Dell Optiplex 755 - D430LF1
1	Dell Optiplex 755 - 1718NF1
1	Dell Optiplex 755 - HV00LF1
1	Dell Optiplex 755 - BX00LF1
1	Dell Optiplex 755 - 3X00LF1
1	Dell Optiplex 745 - 1877WC1
1	Dell Optiplex 745 - 8877WC1
1	Dell Optiplex 280 - 3ZWZ771
1	Dell XPS Laptop - 2H22871
1	Dell Latitude D800 - 7QTNR41
1	Panasonic CF-29 - 5EKYA23538
1	Panasonic CF-29 - 5FKYA27899
1	Panasonic CF-29 - 5EKYA23503
1	Panasonic CF-29 - 5EKYA23232
1	Sanyo PLC-XP21N Projector - G1401905
1	Polaroid P3500s Card Printer - Z11343
1	HP Officejet 8100 - CN21LAK1XZ
1	1999 WANCO WVT3-SM-STR 109 - 1W92S1213X1249415
1	2002 DODGE 2500 VAN-OPR 65 - 2B4JB25YX2K103806
1	2004 CHEVY 2500 PICKUP-PRK 46 - 1GCHK292X4E242736
1	2007 FORD CROWN VICTORIA-CED 66 - 2FAFP71W27X131658
1	2008 FORD CROWN VICTORIA-ADM 61 - 2FAFP71V28X157265
1	2009 CHEVY IMPALA-ADM 60 - 2G1WS57M391277407
1	Steel 6-drawer desk approximately 60"wide x30"high x30"deep

Therefore, it is recommended that the attached Ordinance, *An Ordinance Authorizing the Sale or Disposition Of Items Of Personal Property Owned By The City Of Woodstock*, identified as Document No. 3 , be approved, designating these items to be surplus property and authorizing and directing the City Manager to dispose of said property as allowed by law, including but not limited to sale to the highest bidder via GovDeals.com, a Liquidity Services Marketplace, recycling, and/or disposal.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE SALE OR DISPOSITION
OF ITEMS OF PERSONAL
PROPERTY OWNED BY THE CITY OF WOODSTOCK**

WHEREAS, in the opinion of a simple majority of the corporate authorities holding office in the City of Woodstock, McHenry County, Illinois, it is no longer necessary or useful or for the best interests of the City of Woodstock to retain the personal property described on the attached Exhibit A,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Woodstock, McHenry County, Illinois, as follows:

Section One. Pursuant to 65 ILCS 5/11-76-4 of the Illinois Municipal Code, the Mayor and City Council find that the property described on the attached Exhibit A now owned by the City of Woodstock is no longer necessary or useful to the City of Woodstock, and the best interest of the City of Woodstock will be served by the sale or disposal of the personal property.

Section Two. Pursuant to said Section 5/11-76-4, the City of Woodstock's City Manager is hereby authorized and directed to sell the personal property described on the attached Exhibit A to the highest bidder through GovDeals.com, an online Liquidity Services Marketplace that provides services to various government agencies that allow them to sell surplus and confiscated items via the Internet, or recycle or dispose of the personal property.

Section Four. This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

PASSED by the City Council of the City of Woodstock, McHenry County, Illinois and approved by me this 4th day of October 2016.

Ayes:

Nays:

Abstentions:

Absentees:

Brian Sager, PhD, Mayor

Attest: _____
City Clerk

EXHIBIT A

<u>Model Number</u>	<u>Serial Number</u>	<u>Description</u>
Asus EEEBox	B5ESAS010973	Computer – Computer is obsolete & no longer supported
Asus EEEBox	B5ESAS010823	Computer – Computer is obsolete & no longer supported
Toshiba Satellite R10	75131673H	Laptop – Laptop is obsolete and no longer supported
Toshiba Satellite R10	27129405H	Laptop – Laptop is obsolete and no longer supported
Dell Optiplex 520	CS5CY81	Computer – Computer is obsolete & no longer supported
Dell Optiplex 520	9Q5CY81	Computer – Computer is obsolete & no longer supported
Dell Optiplex 520	8Q5CY81	Computer – Computer is obsolete & no longer supported
Dell Optiplex 520	3436K91	Computer – Computer is obsolete & no longer supported
Dell Optiplex 520	8S5CY81	Computer – Computer is obsolete & no longer supported
Dell Optiplex 520	1QC6LC1	Computer – Computer is obsolete & no longer supported
Dell Optiplex 520	HPC6LC1	Computer – Computer is obsolete & no longer supported
Dell Optiplex 520	GS5CY81	Computer – Computer is obsolete & no longer supported
Dell Optiplex 520	FS4ZK81	Computer – Computer is obsolete & no longer supported
Dell Optiplex 520	G436K91	Computer – Computer is obsolete & no longer supported
Dell Optiplex 755	D430LF1	Computer – Computer is obsolete & no longer supported
Dell Optiplex 755	1718NF1	Computer – Computer is obsolete & no longer supported
Dell Optiplex 755	HV00LF1	Computer – Computer is obsolete & no longer supported
Dell Optiplex 755	BX00LF1	Computer – Computer is obsolete & no longer supported
Dell Optiplex 755	3X00LF1	Computer – Computer is obsolete & no longer supported
Dell Optiplex 745	1877WC1	Computer – Computer is obsolete & no longer supported
Dell Optiplex 745	8877WC1	Computer – Computer is obsolete & no longer supported
Dell Optiplex 280	3ZWZ771	Computer – Computer is obsolete & no longer supported
Dell XPS Laptop	2H22871	Computer – Computer is obsolete & no longer supported
Dell Latitude D800	7QTNR41	Laptop – No longer works – Motherboard errors
Panasonic CF-29	5EKYA23538	Laptop – PD Laptop is obsolete & no longer supported
Panasonic CF-29	5FKYA27899	Laptop – PD Laptop is obsolete & no longer supported
Panasonic CF-29	5EKYA23503	Laptop – PW Laptop is obsolete & no longer supported
Panasonic CF-29	5EKYA23232	Laptop – PW Laptop is obsolete & no longer supported
Sanyo PLC-XP21N Projector	G1401905	Projector – PD training projector no longer works
Polaroid P3500s Card Printer	Z11343	Printer – No longer works Dead power Supply
HP Officejet 8100	CN21LAK1XZ	Printer – No longer works
1999 WANCO WVT3-SM-STR 109	1W92S1213X1249415	Sign trailer – no longer works
2002 DODGE 2500 VAN-OPR 65	2B4JB25YX2K103806	Vehicle up for auction
2004 CHEVY 2500 PICKUP-PRK 46	1GCHK292X4E242736	Vehicle up for auction
2007 FORD CROWN VICTORIA-CED 66	2FAFP71W27X131658	Vehicle up for auction
2008 FORD CROWN VICTORIA-ADM 61	2FAFP71V28X157265	Vehicle up for auction
2009 CHEVY IMPALA-ADM 60	2G1WS57M391277407	Vehicle up for auction
Steel 6-drawer desk approximately 60" wide x30" high x30" deep		Desk up for auction



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To: Roscoe Stelford, City Manager

From: Barry Pierce, Street Maintenance Superintendent
Tom Migatz, Assistant Director of Public Works

Re: Authorization to Waive Requirement for Competitive Bids and Approval of Proposals for Downtown Snow Removal Contracted Services

Date: September 22, 2016

Each fall, the Department of Public Works reviews the citywide snow plan and makes necessary revisions to encompass changes in staff, snow removal strategies, and the efficient integration of new equipment. To ensure the proper amount of resources and equipment remain present on all city streets and cul-de-sacs, the City of Woodstock relies on the services of contractors to help clear and remove snow from the historic Woodstock Square. Given the singular needs of the Square, three separate firms must work together to push, collect, and remove snow that accumulates during significant snow events.

All activity performed under this contract will take place on an as-needed basis and is initiated by either the Street Superintendent or the Assistant Director of Public Works.

The normal bid process involves providing specifications to interested contractors and making an award based on the lowest price. However, awarding a contract to the lowest competitive bidder has provided cause for concern in the past. First, bidders occasionally subcontract to companies with little or no knowledge of Woodstock. Performance and communication issues between contractors may arise resulting in a reduction in effectiveness with regard to this time sensitive procedure. Second, previous subcontractors have complained to the City of non-payment from the approved bidder. Both situations became an issue in 2010 when two of the three low bidders defaulted, leaving the City without contracted services to perform snow removal on the Square.



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To address this issue, Public Works staff recommended waiving the competitive bid process and contract services directly from firms of known reliability and reputation. The decision to control dissemination of bid documents proved successful in reducing the time spent cleaning up after each event; improved the quality of provided services; decreased the amount of damage to landscaped bump-outs; and assured contractor dedication to the City for assistance in the event of a blizzard.

The FY 2016/2017 MFT Budget includes \$100,000 in line item # 12-00-5-588 titled Equipment Rental for expenses related to snow removal services from the Square as well as city-owned public parking lots. Historical data accumulated during previous years guides this budget; therefore, a severe winter may result in elevated costs for services rendered. To secure reliable services for this work, staff requested proposals from capable local contractors based upon working knowledge of their ability to provide timely quality service, equipment, and equipment operators.

The services needed for the successful administration of the City's snow plan are as follows:

Snow Removal Services This portion of the contract requires the largest number of vehicles and operators to complete clearing the accumulated snow from the downtown area, and involves the physical clearing of snow accumulated on the pavement in the defined downtown area. The timing of this work is critical to the City's business community, so work generally takes place between 11:00 pm and 5:00 am under the supervision of Street Maintenance Division staff. In addition, this contractor is responsible for clearing snow from ten municipal parking lots.

GRO Horticultural Enterprises, Inc. (GRO) of nearby Union has satisfactorily performed snow removal services for the City during the past four winter seasons. The proposal submitted by GRO for FY 2016/2017 includes an increase of approximately 1.9% when considering the total hourly rates submitted last fiscal year. GRO stated the increase was necessary to cover their increased costs for fuel, labor, and equipment maintenance.

The following table outlines the type of equipment, quantities, and hourly rates needed for each service:

Snow-Removal Services	ITEM	QUANTITY	GRO Horticultural Enterprises, Inc.	
			Hourly rate / ea.	Total hourly rate
	Loader w/ 16' snow pusher	2	\$158	\$316
	Loader w/ 12' snow pusher	2	\$138	\$276
	Loader w/ 10' snow pusher	2	\$128	\$256
	Pickup w/ 8' snow plow	2	\$95	\$190
	Skid steer w/ 8' reversible snow blades	3	\$100	\$300
	Skid steer w/ 8' snow blade & 30" wing	1	\$110	\$110
		Up to 12 as needed		\$1,448

Snow Loading Services Once the accumulated snow is cleared and consolidated, another contracted firm loads the snow into dump trucks. To qualify as a bidder for this portion of the program the vendor must demonstrate the ability to provide three, seven-yard rubber-tired loaders as this equipment has the ability to load trucks at a faster rate of speed. Normally, Gavers Excavating, Inc. (Gavers) of Woodstock provides this service using equipment from their gravel pit. Because they are familiar with the City’s plan and the other cooperating contractors, they bring efficiency and experience to the program. Staff is pleased with their service over recent winters and recommends the City retain them for snow loading services during FY 2016/2017. The proposal submitted by Gavers includes an increase of approximately 1.2% when considering the total hourly rates submitted last fiscal year. Gavers stated the increase was necessary to cover their increased costs for fuel, labor, and equipment maintenance.

The following table outlines the type of equipment, quantities, and hourly rates needed for each service:

Snow-Loading Services		Gavers Excavating, Inc.	
ITEM	QUANTITY	Hourly rate / ea.	TOTAL hourly rate
7 cu. yd. rubber tired loader	3	\$275	\$825
5 cu. yd. rubber tired loader	2	\$275	\$550
	Up to 5 as needed		\$1,375

Snow Hauling Services The third and final portion of the City’s contracted snow removal program involves the provision of up to eight, twenty cubic-yard dump trucks and eight, ten cubic-yard dump trucks to transport the snow to a remote storage site. Excavating Concepts, Inc. of Woodstock has satisfactorily performed snow-hauling services for the City for a number of years. As such, they have proposed to perform these hauling services in FY 2016/2017 with an increase of 2% over rates paid last winter. Excavating Concepts stated the increase was necessary to cover their increased costs for fuel, labor, and equipment maintenance.

The following table outlines the type of equipment, quantities, and hourly rates needed for each service:

Snow-Hauling Services		Excavating Concepts, Inc.	
ITEM	QUANTITY	Hourly rate / ea.	TOTAL hourly rate
20 cu. yd. dump truck	8	\$100	\$800
10 cu. yd. dump truck	8	\$90	\$720
	Up to 16 as needed		\$1,520

Summary A competitive bid contract of this type carries with it a significant level of risk. As previously stated, the City's previous experience with contractors classified as the lowest responsible bidder have resulted in working with firms that are not reliable, experienced, or committed to the City's snow-removal program needs. The inability to fully observe and evaluate a contractor's performance prior to the first snowfall creates issues should the selected contractor prove unreliable. Most of the remaining capable and reputable firms will have already committed their equipment and labor to others organizations and be unavailable to the City. The City benefits from partnering with local contractors who have prior experience in, and a demonstrated commitment to the City's program. The Woodstock Square is unique and the City does not have the sufficient equipment or the personnel necessary to effectively and efficiently clear, load, and haul accumulated snow from the downtown area. Therefore, the City is dependent upon outside contractors to complete this vital function.

Please note that a 2/3 majority vote of the City Council (i.e., five (5) affirmative votes) is required by State Statute to waive the need for competitive bids.

Staff recommends that Council waive the requirement for competitive bids and award contracts for downtown snow removal based on unit prices listed above as follows; GRO Horticultural Enterprises, Inc. for snow-removal services; Gavers Excavating, Inc. for snow-loading services; Excavating Concepts, Inc. for snow-hauling services. If approved, the rates and terms for all of these contracts shall remain fixed through April 15, 2017.

c: Jeff Van Landuyt
Excavating Concepts
Gavers Excavating
GRO Horticultural Enterprises



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager



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To: Mr. Roscoe Stelford, City Manager

From: Anne George, Wastewater Treatment Plant Superintendent

Re: **Waiver of Competitive Bids and approval to Purchase New Submersible Pumps for Use at the Southside Wastewater Treatment Plant**

Date: September 26, 2016

Within the wastewater treatment process there are a number of pumps that are used to move liquids and solids through the facility. In 1998, the Southside Wastewater Treatment Plant was expanded and the design included a number of submersible pump stations for the purpose of moving these liquids and solids. These pumps have now been in service for approximately eighteen (18) years.



Recently, two of five Fairbanks Morse submersible pumps at this facility had failed and they were sent to the shop for teardown and inspection. The vendor has quoted repairs at \$11,000 per pump. Upon contacting the pump manufacturer, the cost for the purchase of two new pumps is \$21,062.00 which is almost \$1,000 less than the combined cost of repairing two pumps. The slide rails and mounting brackets in the submersible pump stations are designed for use with Fairbanks Morse pumps. If the City were to make a change in pump manufacturers, it is probable that the rails and mounting brackets would need to be modified or replaced.

The approved FY16/17 Utility Fund CIP, line item #60-54-7-779 titled Wastewater Treatment Plant Maintenance included funds for the purchase of a reconditioned influent grinder for the Olson Park liftstation and the purchase of a submersible pump for the Southside Wastewater Treatment Plant. The grinder has already been replaced at a cost of \$27,482. This leaves a balance of \$19,528 in this line item for the purchase of submersible pumps.



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As mentioned previously, two pumps have been removed from service and are in need of either repair or replacement. Because it is cost prohibitive to repair these pumps, **it is recommended that the City Council authorize a waiver of competitive bids and approve the purchase of two (2) new Fairbanks Morse Pumps for installation in the City's Southside Wastewater Treatment Plant from their authorized manufacturer's representative, Drydon Equipment, Inc., Elgin, IL, for an amount not-to-exceed \$21,062.00**

Note: A waiver of the competitive bid requirements does require a super majority vote (2/3) of the corporate authorities (i.e., five (5) affirmative votes) for approval.

c: Jeff Van Landuyt
Drydon Equipment, Inc.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager



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To: Roscoe Stelford, City Manager

From: Jeff Van Landuyt, Public Works Director

Re: **Recommendation to Waive Requirements for Competitive Bids and Approval of Contract for Application of Reclamite® to City Streets**

Date: September 26, 2016

A shift has occurred around the country and here at the City of Woodstock with regards to the successful management of pavements. This shift was pointed out in a Baxter & Woodman report on Pavement Management dated June 22, 2015. The report highlights the Pavement Life Cycle and it states that “if maintenance and repair is performed during the early stages of deterioration, before the sharp decline in pavement condition, a significant cost savings can be shown.” The City has already completed its 2016 crack sealing program, which is a highly-recommended pavement maintenance tool.

During meetings with members who made up the Pavement Management Taskforce, the use of a preservative seal product called *Reclamite*® was discussed in great length. Many neighboring communities have been using this product on their municipal streets for a number of years, to make their street surfaces last longer. *Reclamite*® is an emulsion made up of specific petroleum oils and resins. It penetrates into the top layer of pavement and brings the asphalt components Maltene and Asphaltene back to a proper balance. This rejuvenating process keeps the pavement flexible, so both cracking and road fatigue are reduced. It also seals the pavement from air and water, slowing the oxidation process and reducing the loss of small aggregate. This type of treatment is designed to keep the good streets in good condition longer (estimated 5 - 7 years).



It is outstanding for its ability to delay the aging process from the outset and to reverse any premature aging that might be caused by construction variables such as excess heat at the asphalt



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plant, excess voids caused by low temperature during compaction, critical mix design and other inconsistencies. All of these factors leave the finished surface vulnerable to air and water intrusion, which are the leading causes of premature aging.

Reclamite[®] is spray applied like a fog seal. The emulsion is diluted 60% *Reclamite*[®]; 40% water. Application rates average between .05 gal/SY – .08 gal/SY. *Reclamite*[®] is applied in one pass with a 20-45 minute cure time. During the cure time the product penetrates into the pavement. *Reclamite*[®] absorbs into the pavement and leaves no coating on the surface. Once the product has



penetrated, a light coating of sand or limestone screenings is applied (1-2 lbs. /SY). The screenings are swept between 1-2 days after application. Striping is not compromised with a *Reclamite*[®] application. Striping remains visible throughout the application process.

Corrective Asphalt Materials, LLC is the only authorized manufacturer's representative for the sale and application of *Reclamite*[®] in an area consisting of eight states in the Midwest, which includes Illinois. *Reclamite*[®] itself is also a sole-source product. A quote was obtained to apply *Reclamite*[®] on each City street that was resurfaced in the last two years (except those in the Apple Creek development which if approved will be treated in 2017). Under this contract, Corrective Asphalt Materials, LLC will complete the following at a unit price of \$0.82 SY:

- Provide resident notification
- Complete pre-street sweeping
- Furnish and apply *Reclamite*[®]
- Furnish and apply lime screenings
- Handle all traffic control and signs related to the project
- Sweep streets 24 hours post application
- Handle any complaints or issues that may arise from application

If approved, application is scheduled for October 10th assuming favorable weather conditions.

It is recommended that the requirement for competitive bids be waived and that the City award a contract to Corrective Asphalt Materials, LLC to apply *Reclamite*[®] to an estimated 37,000 square yards at the unit price of \$0.82 SY.

Note: A waiver of the competitive bid requirements does require a super majority vote (2/3) of the corporate authorities (i.e., five (5) affirmative votes) for approval.

Because the City was in the process of researching the best ways to move forward with pavement management during the preparation of the FY16/17 budget, no funds were appropriated for the application of *Reclamite*[®]. **Therefore, approval of this action will authorize \$35,000 in additional expenditures be funded through the General Corporate CIP Fund, line item #82-08-7-703 titled Resurfacing, and the budget will be adjusted as part of the year end FY16/17 budget amendments forwarded by the Finance Department after the conclusion of the fiscal year.**



Reviewed and Approved by:
Roscoe C. Stelford III
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To: Roscoe Stelford, City Manager
From: Jeff Van Landuyt, Public Works Director
RE: **Approval of Contract for Public Works Pavement Patching**
Date: September 27, 2016

The parking lot at Public Works takes a great deal of wear and tear because of the traffic in and out of the facility. Improvements to the lot have been postponed for a number of years because of the chance that the department might be relocated or the facility expanded. At this point, expansion of the existing facility is planned to occur at the existing site and improvements will likely take place over a period of time.

As a result, it is time to make improvements to the existing parking lot, which has outlived its useful life. Public Works has planned for these improvements by including funds in the approved FY16/17 budget for partial resurfacing of the lot. Costs to fund this project are shared between the General Fund (67%) and the Utility Fund (33%).

The approved FY16/17 General Corporate CIP Fund line item #82-02-7-713 titled Existing Public Works Facility includes \$66,000 and the approved Water & Sewer CIP Fund line item #60-54-7-713 titled DPW Facility Expansion and Maintenance includes \$17,000 for use in administering three projects. The first project to be funded through these line items was for the development of a preliminary site plan for an expanded PW Facility so that whatever improvements are made, the City is making completing these projects in coordination with the eventual final buildout for this site. That project is currently underway at a cost not-to-exceed \$5,000. The second project involves the addition of a mezzanine and buildout of an office for the Fleet Division. This project in total will not exceed \$20,000. That leaves approximately \$58,000 to complete asphalt repairs to the parking lot. These funds will afford the opportunity to resurface approximately 60% of the paved surfaces here at the facility.



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The Department of Public Works created a set of bid specifications for parking lot resurfacing based upon a square yard price. On September 23, the following bids were received:

<u>Contractor</u>	<u>Price per square yard</u>
Champion Paving Corporation Hampshire, IL	\$27.15
Accu-Paving Broadview, IL	\$28.60
Chicagoland Paving Contractors, Inc. Lake Zurich, IL	\$38.20
Curran Contracting Company Crystal Lake, IL	\$39.00
Schroeder Asphalt Services, Inc. Huntley, IL	\$43.50
Gavers Excavating Inc. Woodstock, IL	\$118.00

The City has checked references for Champion Paving Corporation and it is certain that they can fulfill a contract to remove and replace asphalt pavement within the Public Works Parking lot. As a result, **it is recommended that a contract for pavement patching in the Public Works Parking lot be awarded to the lowest responsible bidder, Champion Paving Corporation, Hampshire, IL in accordance with the unit price as submitted for an amount not-to-exceed \$58,000.** Assuming favorable weather conditions, this contract will be completed no later than November 30, 2016.

c: All Bidders



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager



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To: Roscoe Stelford, City Manager

From: Jeff Van Landuyt, Public Works Director

Re: **Recommendation to Waive Requirements for Competitive Bids and Approval of a Contract for Additional Work Necessary to Preserve the Veneer Stone around the Exterior Wall of the Park-in-the-Square**

Date: September 26, 2016

At the June 7, 2016 meeting of the Woodstock City Council, a contract was awarded to Jimmy'Z Masonry Corporation, Crystal Lake, IL to apply a stone veneer and precast coping stone to the exterior wall of the Park-in-the Square for an amount not-to-exceed \$117,300. Although two bids were received for this work, one bid was received after the scheduled bid opening leaving Jimmy'Z Masonry Corporation as the lowest responsible bidder. Preliminary estimates for this work "pre-bid" totaled \$165,000. At the time of this writing, the new stone veneer and coping stone installation is approximately 95% complete.

During the course of their work, the contractor has recognized the need for some repairs to existing stone piers where cobblestone and cap stones already existed. One of the stone piers has a cracked cap and it needs replacement (estimated @ \$1,075). In addition, much of the mortar around the cobblestone applied to the stone piers years ago needs to be ground out to the point where solid material is reached, then tuck- pointed and washed (estimated at \$13,050). It was also noted seven pieces of the existing coping stone has damage to the edges. These are proposed to be removed and replaced (estimated at \$2,700).

The contractor also recommended that the City install a backer rod and a clear silicone sealant in the location where the cobblestone and the brick pavers meet surrounding the



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exterior of the Park-in-the-Square to prevent ice from building up and popping the stone loose over time (estimated at \$9,250). This work was not included in the project specifications.



To date, Jimmy'Z Masonry Corporation has done an outstanding job. There has been nothing but compliments from the general public during the course of their work. The City is also very pleased with the quality of their work.

Because the City is extremely satisfied with their work, they are on-site and mobilized, and the end of the 2016 construction season is nearing, **it is recommended that the requirement for competitive bids be waived and that the City award a contract to Jimmy'Z Masonry Corporation to seal the bottom on the new veneer wall, replace coping stone and pier capstone, and tuck-point existing stone on the piers for an amount not-to-exceed \$26,075.**

Note: A waiver of the competitive bid requirements does require a super majority vote (2/3) of the corporate authorities (i.e., five (5) affirmative votes) for approval.

The approved FY16/17 Tax Increment Financing Fund included \$165,000 in line item 41-00-7-721 titled Streetscape Improvements to complete the installation of new cobblestone and precast stone coping. A contract for this work in the amount of \$117,300 and the purchase of curb stops in the amount of \$2,038.65 are the only items anticipated to be charged to this line item in FY16/17. This leaves a balance in this account of \$45,661.35 to pay for this additional work.

c: Jimmy'Z Masonry Corporation



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager



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To: Roscoe Stelford, City Manager

From: Jeff Van Landuyt, Public Works Director

Re: **Approval of a Local Agency Agreement for Federal Participation – Safe Routes to Schools Grant Project and Approval of a Resolution Pertaining to an Intergovernmental Agreement with the State of Illinois**

Date: September 26, 2016

As previously reported at the last City Council meeting, the City of Woodstock received notification that it was the recipient of its third grant award in 2014, providing our community with a maximum of \$140,000 through the federally-funded Safe Routes to Schools Program. The grant provides for improvements to school travel routes leading to Verda Dierzen Early Learning Center, Mary Endres Elementary, and Northwood Middle School, proposing new sidewalk be constructed on Tappan Street, Meadow Avenue, Summit Avenue, Clay Street, and Walnut Drive. Through this federal grant, funds are available to pay for 80% of the cost for sidewalk construction and construction engineering services with a required 20% local match.

The project is moving forward and construction is expected to begin sometime in March or April of 2017. It is likely that construction, or at least contract management, will continue past FY16/17 resulting in the need to appropriate funding for a final payout in FY17/18.

IDOT opened bids for the City's project on September 16, 2016 and the lowest responsible bidder has been identified as Copenhaver Construction, Inc., Gilberts, IL for a bid amount of \$187,434.14. In all, nine (9) bids were received for the City's project with the highest bid received totaling \$371,069.60. The engineers estimate for construction was \$254,651.

There are two more documents that need to be considered by the City Council in order to comply with the IDOT process and move to the construction phase. These documents provide confirmation that both the City and IDOT have funding for this SRTS construction project and that it has been approved and is available. Once signed by both parties, the City is assured that \$140,000 in funds from the Federal Highway Authority will be allocated to pay for this sidewalk improvement project. Based upon the bids that were received, it is estimated that the total



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construction cost to administer this project, assuming there are no change orders approved, will total \$91,965.14 (construction costs plus construction engineering costs minus \$140,000).

As mentioned in a previous City Council meeting, it is anticipated that construction will begin in the spring of 2017 and be completed after FY16/17. By approving this project, the City Council also approves the appropriation of funds to complete the project in the following fiscal year; FY17/18.

It is recommended that the attached Local Agency Agreement for Federal Participation pertaining to Safe Routes to School, identified as Document No. 4 , be approved and the Mayor and City Clerk be authorized to execute this agreement.

Along with this Local Agency Agreement, the City will forward to IDOT, a resolution approving an intergovernmental agreement with the State of Illinois appropriating funds for the City's SRTS project. Therefore, **it is also recommended that the City Council approve the attached Resolution identified as Document No. 5 , confirming this intergovernmental agreement and authorizing the expenditure of \$114,651 in construction costs and \$44,531 in construction engineering costs or such sum as may be needed to match the associated federal funds for the aforementioned SRTS project.**

c: Randy Newkirk, HLR



Reviewed and Approved by:

Roscoe C. Stieford III
City Manager



Illinois Department of Transportation

Local Public Agency Agreement for Federal Participation

Local Public Agency City of Woodstock	State Contract X	Day Labor	Local Contract	RR Force Account
Section 16-00113-00-SW	Fund Type TAP-SRTS	ITEP, SRTS, or HSIP Number(s) 2014-0036		

Construction		Engineering		Right-of-Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-91-212-16	SRTS-4009(356)				

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA", and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA, approved by the STATE and the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

Location

Local Name Meadow Av at Tappan St Route Varies Length 0.55 mi
 Termini Various routes; Meadow Avenue (Jewett St to Clay St), Tappan Street (Willow Ave to Summit Ave),
 Summit Avenue (Wheeler St to Tappan St), and Clay Street (Meadow Ave to Walnut Dr)
 Current Jurisdiction City of Woodstock TIP Number 11-15-0004 Existing Structure No NA

Project Description

Construct 5 foot wide concrete sidewalk and ramps to fill in existing gaps.

Division of Cost

Type of Work	SRTS	%	%	LPA	%	Total
Participating Construction	140,000	(*)	()	114,651	(BAL)	254,651
Non-Participating Construction		()	()		()	
Preliminary Engineering		()	()		()	
Construction Engineering	0	(0)	()	44,531	(100)	44,531
Right of Way		()	()		()	
Railroads		()	()		()	
Utilities		()	()		()	
Materials						
TOTAL	\$ 140,000			\$ 159,182		\$ 299,182

*Maximum FHWA (SRTS) participation 80% not to exceed \$140,000.

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

Local Public Agency Appropriation

By execution of this Agreement, the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum (required for State-let contracts only)

Method of Financing (State Contract Work Only)

METHOD A---Lump Sum (80% of LPA Obligation) _____
 METHOD B--- _____ Monthly Payments of _____ due by the _____ of each successive month.
 METHOD C---LPA's Share Balance _____ divided by estimated total cost multiplied by actual progress payment.

(See page two for details of the above methods and the financing of Day Labor and Local Contracts)

Agreement Provisions

THE LPA AGREES:

- (1) To acquire in its name, or in the name of the STATE if on the STATE highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the LPA shall certify to the STATE that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the LPA, and the STATE and the FHWA, if required.
- (2) To provide for all utility adjustments, and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Agency Highway and Street Systems.
- (3) To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
- (4) To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, an addendum is required.
- (5) To maintain or cause to be maintained, in a manner satisfactory to the STATE and the FHWA, the completed improvement, or that portion of the completed improvement within its jurisdiction as established by addendum referred to in item 4 above.
- (6) To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- (7) To maintain, for a minimum of 3 years after final project close-out by the STATE, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the department; and the LPA agrees to cooperate fully with any audit conducted by the Auditor General and the STATE; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the STATE for the recovery of any funds paid by the STATE under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- (8) To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- (9) To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the FHWA.
- (10) (State Contracts Only) That the method of payment designated on page one will be as follows:
 - Method A - Lump Sum Payment. Upon award of the contract for this improvement, the LPA will pay to the STATE within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the LPA's estimated obligation incurred under this Agreement. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.
 - Method B - Monthly Payments. Upon award of the contract for this improvement, the LPA will pay to the STATE, a specified amount each month for an estimated period of months, or until 80% of the LPA's estimated obligation under the provisions of the Agreement has been paid, and will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.
 - Method C - Progress Payments. Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the LPA will pay to the STATE within thirty (30) calendar days of receipt, an amount equal to the LPA's share of the construction cost divided by the estimated total cost, multiplied by the actual payment (appropriately adjusted for nonparticipating costs) made to the contractor until the entire obligation incurred under this Agreement has been paid.Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C, shall allow the STATE to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the STATE to LPA on this or any other contract. The STATE, at its sole option, upon notice to the LPA, may place the debt into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.
- (11) (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to construct the complete project.
- (12) (Preliminary Engineering) In the event that right-of-way acquisition for, or actual construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following the fiscal year in which the project is federally authorized, the LPA will repay the STATE any Federal funds received under the terms of this Agreement.
- (13) (Right-of-Way Acquisition) In the event that the actual construction of the project on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the project is federally authorized, the LPA will repay the STATE any Federal Funds received under the terms of this Agreement.

- (14) (Railroad Related Work Only) The estimates and general layout plans for at-grade crossing improvements should be forwarded to the Rail Safety and Project Engineer, Room 204, Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois, 62764. Approval of the estimates and general layout plans should be obtained prior to the commencement of railroad related work. All railroad related work is also subject to approval by the Illinois Commerce Commission (ICC). Final inspection for railroad related work should be coordinated through appropriate IDOT District Bureau of Local Roads and Streets office.
- Plans and preemption times for signal related work that will be interconnected with traffic signals shall be submitted to the ICC for review and approval prior to the commencement of work. Signal related work involving interconnects with state maintained traffic signals should also be coordinated with the IDOT's District Bureau of Operations.
- The LPA is responsible for the payment of the railroad related expenses in accordance with the LPA/railroad agreement prior to requesting reimbursement from IDOT. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets office.
- Engineer's Payment Estimates shall be in accordance with the Division of Cost on page one.
- (15) And certifies to the best of its knowledge and belief its officials:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - (d) have not within a three-year period preceding the Agreement had one or more public transactions (Federal, State, local) terminated for cause or default.
- (16) To include the certifications, listed in item 15 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
- (17) (State Contracts) That execution of this agreement constitutes the LPA's concurrence in the award of the construction contract to the responsible low bidder as determined by the STATE.
- (18) That for agreements exceeding \$100,000 in federal funds, execution of this Agreement constitutes the LPA's certification that:
- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement;
 - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;
 - (c) The LPA shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (19) To regulate parking and traffic in accordance with the approved project report.
- (20) To regulate encroachments on public right-of-way in accordance with current Illinois Compiled Statutes.
- (21) To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with current Illinois Compiled Statutes.
- (22) To complete this phase of the project within three (3) years from the date this agreement is approved by the STATE if this portion of the project described in the Project Description does not exceed \$1,000,000 (five years if the project costs exceed \$1,000,000).
- (23) To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months.
- To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the STATE within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- (24) The LPA will submit supporting documentation with each request for reimbursement from the STATE. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fee invoice, progress report, and personnel and direct cost summaries and other documentation supporting the requested reimbursement amount (Form BLRS 05621 should be used for consultant invoicing purposes). LPA invoice requests to the STATE will be submitted with sequential invoice numbers by project.

The LPA will submit to the STATE a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of this phase of the improvement or from the date of the previous invoice, whichever ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed.

- (25) The LPA shall provide the final report to the appropriate STATE district within twelve months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- (26) (Single Audit Requirements) That if the LPA expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. LPAs expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the STATE (Office of Finance and Administration, Audit Coordination Section, 2300 South Dirksen Parkway, Springfield, Illinois, 62764), within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year. The CFDA number for all highway planning and construction activities is 20.205.

Federal funds utilized for construction activities on projects let and awarded by the STATE (denoted by an "X" in the State Contract field at the top of page 1) are not included in a LPA's calculation of federal funds expended by the LPA for Single Audit purposes.

- (27) That the LPA is required to register with the System for Award Management or SAM (formerly Central Contractor Registration (CCR)), which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/portal/public/SAM/#1>.

The LPA is also required to obtain a Dun & Bradstreet (D&B) D-U-N-S Number. This is a unique nine digit number required to identify subrecipients of federal funding. A D-U-N-S number can be obtained at the following website: <http://fedgov.dnb.com/webform>.

THE STATE AGREES:

- (1) To provide such guidance, assistance and supervision and to monitor and perform audits to the extent necessary to assure validity of the LPA's certification of compliance with Titles II and III requirements.
- (2) (State Contracts) To receive bids for the construction of the proposed improvement when the plans have been approved by the STATE (and FHWA, if required) and to award a contract for construction of the proposed improvement, after receipt of a satisfactory bid.
- (3) (Day Labor) To authorize the LPA to proceed with the construction of the improvement when Agreed Unit Prices are approved, and to reimburse the LPA for that portion of the cost payable from Federal and/or State funds based on the Agreed Unit Prices and Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (4) (Local Contracts) For agreements with Federal and/or State funds in engineering, right-of-way, utility work and/or construction work:
- (a) To reimburse the LPA for the Federal and/or State share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payment by the LPA;
- (b) To provide independent assurance sampling, to furnish off-site material inspection and testing at sources normally visited by STATE inspectors of steel, cement, aggregate, structural steel and other materials customarily tested by the STATE.

IT IS MUTUALLY AGREED:

- (1) Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
- (2) That this Agreement and the covenants contained herein shall become null and void in the event that the FHWA does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this Agreement.
- (3) This Agreement shall be binding upon the parties, their successors and assigns.
- (4) For contracts awarded by the LPA, the LPA shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT – assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The LPA shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT – assisted contracts. The LPA's DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the STATE may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for

City of Woodstock
Location: Meadow Av at Tappan St
Section No.: 16-00113-00-SW
Project No.: SRTS-4009(356)
Job No.: C-91-212-16

16-R - ____

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS AND THE CITY OF WOODSTOCK APPROPRIATING FUNDS FOR THE MEADOW AVENUE AT TAPPAN STREET SAFE ROUTES TO SCHOOLS SIDEWALK PROJECT

WHEREAS, the City of Woodstock endeavors to construct a segment of sidewalk and ramps in various locations, Meadow Avenue (Jewett Street to Clay Street), Tappan Street (Willow to Summit Avenue), Summit Avenue (Wheeler Street to Tappan Street), and Clay Street (Meadow Street to Walnut Drive), that is approximately 0.55 total miles in length and known to the Illinois Department of Transportation as MFT Section Number 16-00113-00-SW and State Job Number C-91-212-16; and

WHEREAS, the construction costs of said improvement has necessitated the use of federal funds; and

WHEREAS, the City of Woodstock received one hundred and forty thousand dollars (\$140,000) in Safe Routes to Schools (SRTS) federal funding through the State of Illinois; and

WHEREAS, the federal fund source requires a match of local funds; and

WHEREAS, the use of federal funds requires a joint funding agreement (hereinafter "AGREEMENT") with the Illinois Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED that the City of Woodstock authorizes \$114,651 in construction and \$44,531 in construction engineering or as much of such sum as may be needed to match federal funds in the completion of the aforementioned project known as MFT Section Number 16-00113-00-SW.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized and directed to execute the above-mentioned AGREEMENT and any other such documents related to advancement and completion of said project.

Passed this _____ day of _____, 2016.

(SEAL)

APPROVED:

ATTEST:

Mayor Brian Sager, Ph.D.

Cindy Smiley, City Clerk



Economic Development Department
Garrett Anderson, Director
www.woodstockil.gov

phone 815-338-3176
fax 815-334-2269
121 W. Calhoun Street
Woodstock, IL 60098

TO: Roscoe C. Stelford III, City Manager
FROM: Garrett Anderson, Economic Development Director
DATE: October 4, 2016
RE: Amendment to the Enterprise Zone Intergovernmental Agreement

The amendments to the Intergovernmental Agreement (IGA) that were made in June require a few more minor changes, before they are ready for ratification by the City of Harvard and by McHenry County.

The first proposed modification is within Section IV.B.3 regarding Zone Management Costs and Operation. The change here allows for a 60-40 split of the budgeted city contributions from each municipality, rather than the 50-50 split approved in June. This reflects the larger population and industrial base of the Woodstock community. For this initial year, the Enterprise Zone Board approved a budget that included a \$20,000 contribution from Harvard and a \$35,000 contribution from Woodstock. The IGA allows for financial participation by private entities in support of the goals of the Enterprise Zone, as an offset of a portion of each City's contribution. When the anticipated private donation from a bank in Harvard is received, this will bring this budget year in line with the anticipated 60-40 budget contributions.

The second proposed modification is to reverse our previous change of reducing the requirement for 20 employees before property tax incentives can be offered. The State has indicated they will not approve changes to the incentives levels for any participating municipalities without another full application being made. Thus, the description of the incentives must go back to the way they were in the initial application.

A strict interpretation of the incentives, described in the original application, would fix this 20 employees requirement only to the Property Tax component of the incentives. The other three common layers (building permits, sales tax and income tax) are not tied to that requirement. If the City wishes to offer similar property tax benefits to a business that does not meet the employee minimum, this will have to be made as a separate agreement with the City of Woodstock.

As for the two projects that were mentioned in the June 21st memo;

- Project Yellow has already been approved for Enterprise Zone benefits, despite only having 10 employees. They are moving into an existing building, and will not be using the property tax component. They should be able to proceed, even without these changes.
- Project Taurus is still considering building a new facility. They have 11 employees, and thus will not qualify for the property tax component of the Enterprise Zone benefits. As described above, the City Council could elect to offer them the same property tax benefits over 8 years, as if they were eligible, but this would be authorized via a separate agreement.

Please refer to the Staff Report from the June 21st, 2016 Council Meeting for additional information.

Staff recommends that this amendment to the Intergovernmental Agreement, identified as Document No. 6, be approved, subject to final review and approval by the City Attorney.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager



Economic Development Department
Garrett Anderson, Director
www.woodstockil.gov

phone 815-338-3176
fax 815-334-2269
121 W. Calhoun Street
Woodstock, IL 60098

TO: Roscoe C. Stelford III, City Manager
FROM: Garrett Anderson, Economic Development Director
DATE: June 16th, 2016
RE: Amendments to the Enterprise Zone Intergovernmental Agreement

The City of Woodstock is proud to be a participating partner in the Harvard/Woodstock Enterprise Zone. The enabling ordinance and the Intergovernmental Agreement (IGA) that govern the administration of the Zone were approved by the City Council in December of 2014. The State of Illinois certified the zone as of January 1, 2016, and to date two local businesses have used the zone as a part of their investment in the Woodstock community.

This spring, as we have begun to experience the practical realities of administering the zone and of applying investment scenarios, which now include the Enterprise Zone, to real-life situations here in Woodstock; the need for a few changes to the IGA have become apparent. These proposed changes are outlined below, as well as in the attached text of the amended IGA.

The first proposed change replaces Section IV regarding Zone Management Costs and Operation. The primary change here is to allow the Administrative Board to have a budget to carry out its duties. The original IGA tasks the Board with a marketing role (Section II.A.4) yet also states that the participating cities must cover these and other administrative costs separately (Section IV.C). The changes proposed will allow the participating cities to contribute to a unified budget to administer the Zone. It also specifies the sources of budgeted funds, including the allowance for an application fee and financial participation by private entities in support of the goals of the Enterprise Zone.

Although the IGA originally outlined a scenario where staff from each community would administer applications and benefits for the Zone, the Administrative Board has expressed their preference for a single administrator. The proposed amendment would allow the Enterprise Zone Administrative Board to proceed with their preference of using a single administrator to conduct Zone business. This administrative position includes functions such as marketing the zone, the intake and processing of Zone applications and reporting zone interactions to the State of Illinois.

The second proposed change, in Section VI, eliminates a minimum number of employees as eligibility criteria for a business to use Zone benefits. The original IGA includes separate eligibility and benefit programs for Harvard and for Woodstock. For a Woodstock manufacturing/office/ warehouse project (located in the Enterprise Zone) to be eligible for Zone benefits, they must:

- Make a minimum capital investment of \$250,000 (per IGA)
- Create or retain 20 full-time employees (per IGA)
- Pay an application fee of \$250 minimum to \$50,000 based on the investment (per Zone Administrative Board)
- NOTE: A retail/restaurant/hotel/motel and commercial project has the same requirements for job creation and application fee, and a minimum investment of \$150,000. In addition, the City of Harvard does not include a minimum job requirement within the original IGA.

In light of the other thresholds for investment, City Staff believes that the requirement to maintain or create 20 jobs is not necessary, and restricts our ability to help some of the medium-sized businesses in Woodstock. A few examples from recent experience are provided below:

- Project Yellow is in the process of purchasing a 17,500 sf building in Woodstock where they will relocate 10 jobs from central Illinois, investing approximately \$1.2 million in our community. They would not be eligible for benefits. If they were eligible, they could claim approximately \$20,000, mostly from state sales tax (none of this would be local property tax).
- Project Taurus is a current local business with 11 employees in 9,400 sf, and would like to expand. If Enterprise Zone benefits were available, they could save over \$50,000 on the construction of a new 14,000 sf facility. They are having a hard time finding that size within our current inventory, and have pondered building new, at a cost of over \$1,000,000.

In fact, of the approximately 100 existing industrial businesses in our community database, only the largest 20 have more than 20 employees. Of the rest, 26 more have between 10-19 employees, and another 16 have between 5-9 employees. The City would like to encourage these businesses to grow and invest within our community. The City Administration believes the Enterprise Zone can assist with this goal.

The third proposed change, in Section VI.B clarifies that the reduction in building permit fees does not include “impact fees and capacity fees, nor any costs associated with the use by the City of outside consultants.”

Staff recommends that the proposed amendments to the Intergovernmental Agreement, identified as Document No. 4, be approved, subject to final review, modification and approval by the City Attorney.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager

ORDINANCE NO. 16 - O - _____

***An Ordinance Amending the Intergovernmental Agreement between
the City of Woodstock and the City of Harvard
and the County of McHenry
Regarding the Harvard/Woodstock Enterprise Zone***

WHEREAS, the City of Woodstock (“Woodstock”) in partnership with the City of Harvard (“Harvard”) and the County of McHenry (“County”) approved the creation an enterprise zone pursuant to the Illinois Enterprise Zone Act (20 ILCS 655/1 *et seq.*) (“Act”); and

WHEREAS, the Harvard/Woodstock Enterprise Zone has been certified by the State of Illinois, and is currently available as a business development tool to encourage investment in our communities; and

WHEREAS, an Intergovernmental Agreement has been crafted between Harvard, Woodstock and the County under the authority of the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) and the Act to establish the Harvard/Woodstock Enterprise Zone.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

SECTION 1: The Harvard/Woodstock Enterprise Zone Intergovernmental Agreement (“Agreement”) by and between Harvard, Woodstock and the County attached hereto as Attachment 1 is hereby amended and the Mayor and City Clerk are hereby authorized and directed to execute and attest, respectively, the Agreement attached hereto and made a part hereof.

SECTION 2: This Ordinance and said Intergovernmental Agreement in no way limits the ability of any of the parties to extend additional tax incentives or reimbursement to businesses within the Harvard/Woodstock Enterprise Zone or throughout their jurisdictions by separate ordinance.

SECTION 3: The amended Intergovernmental Agreement shall be in full force and effect upon the execution and ratification of the Agreement by Harvard, Woodstock and the County, and upon all actions as required by law.

SECTION 4: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Aye:

Nay:

Absent:

Abstain:

APPROVED:

Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: _____
City Clerk Cindy Smiley

Passed: _____

Approved: _____

Published: _____
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ATTACHMENT 1

HARVARD/WOODSTOCK ENTERPRISE ZONE
INTERGOVERNMENTAL AGREEMENT

This Agreement is made this _____ day of _____, 20 ____, by and between the City of Harvard, an Illinois Municipal Corporation, the City of Woodstock, an Illinois Municipal Corporation, and McHenry County, a body politic.

WHEREAS, the City of Harvard (hereinafter referred to as “Harvard”), the City of Woodstock, hereinafter referred to as “Woodstock”) and McHenry County (hereinafter referred to as “County”) have adopted ordinances establishing an Enterprise Zone (hereinafter collectively referred to as the “Ordinance”) including incorporated portions of Harvard and Woodstock (referred to as the “Cities”) and unincorporated portions of the County; and,

WHEREAS, this agreement is part of an application to the State of Illinois Department of Commerce and Economic Opportunity (hereinafter referred to as the “Department”) for creating the boundaries of an Enterprise Zone pursuant to the Illinois Enterprise Zone Act (hereinafter referred to as the “Act”), and Section 18-170 of the Property Tax Code (35 ILCS 200/18-170); and,

WHEREAS, Harvard, Woodstock and the County are authorized to enter into intergovernmental agreements by Article VII, Section 10 of the 1970 Illinois Constitution, the Intergovernmental Corporation Act (1981 Illinois Revised Statutes, Chapter 127, Section 741, et. seq.) and the Act; and,

WHEREAS, Harvard, Woodstock and the County desire to establish and operate an Enterprise Zone in an efficient and effective manner in keeping with the terms of the Act and rules and regulations promulgated by the Department for the operation of an Enterprise Zone.

NOW, THEREFORE, in consideration of the foregoing promises and the mutual promises hereinafter recited the Cities and the County agree that the following terms shall govern the operation and management of the Enterprise Zone.

SECTION I: GENERAL PROVISIONS

- A. The name of the Enterprise Zone shall be the Harvard/Woodstock Enterprise Zone.
- B. The area as described in Exhibit “A” and graphically displayed in Exhibit “B” shall be designated as the Harvard/Woodstock Enterprise Zone.
- C. The Enterprise Zone area as designated herein requires approval of the Illinois Department of Commerce and Economic Opportunity and as established herein shall be in effect for 15 years commencing on January 1, 2016 unless decertified by the Department or repealed by ordinance of the participating government entities, and subject to the statutory extensions pursuant to the Act.
- D. The administration of the Enterprise Zone shall be under the jurisdiction of Harvard, Woodstock and the County.

E. Definitions.

- a. "Department" means the Department of Commerce and Economic Opportunity of the State of Illinois.
- b. "Enterprise Zone" or "Zone" means the Harvard/Woodstock Enterprise Zone.
- c. "Industrial Property" means any real estate used primarily in manufacturing or in the extraction or processing of raw materials unserviceable in their natural state to create new physical products or materials, or in the transportation or storage of raw materials or finished or partially finished goods in the wholesale distribution of such materials or goods.
- d. "Manufacturing Property" means any real estate used primarily in the material staging and production of goods used in procedures commonly regarded as manufacturing, processing, fabrication, or assembling which changes existing materials into new shapes, new qualities, or new combinations.
- e. "Parties" mean the parties to the Agreement: Harvard, Woodstock and the County.

SECTION II: ENTERPRISE ZONE ADMINISTRATIVE BOARD

- A. Function & Duties. An Enterprise Zone Administrative Board shall be created to act as a steering committee to the Zone Administrators. Advice rendered shall be determined by a simple majority vote. The Administrative Board shall perform the following functions and duties with respect to the Enterprise Zone.
1. Implement, monitor and update established goals and objectives;
 2. Establish procedures for the operation and management of the Zone, including appeals processes, and recommend and advise on policies for the operation and management of the Zone and the administration and enforcement of the Ordinances designating the Zone;
 3. Report to Harvard, Woodstock and the County on an annual basis or as requested by the Parties, with respect to Zone activities, policies, and procedures;
 4. Develop and implement a marketing program to inform local businesses and industries, (as well as out of town prospects) about the Zone and its incentive programs;
 5. Coordinate Enterprise Zone programs and activities with the various other planning, economic development and community development entities in the area;
 6. Perform other functions and duties as may be stipulated by future amendments to this Agreement.
- B. Membership. The Enterprise Zone Administrative Board shall consist of two persons duly appointed by the Harvard Mayor, two persons duly appointed by the Woodstock Mayor and one person duly appointed by the County Board Chair.
- C. Terms of Membership. The terms of membership for the Enterprise Zone Administrative Board shall be as follows:

Any Board members who are elected to office shall serve during their respective terms of office or such lesser time as specified in their appointment pursuant to Section IIB.

If applicable, non-elected appointees shall serve two (2) year appointments.

- D. Elections. The Enterprise Zone Administrative Board shall hold elections on an annual basis to elect officers titled Chairman, Vice Chairman, and Secretary. Each member shall have one vote for election purposes and for any and all matters upon which the Board must vote. A simple majority of the membership of the Board present and accounted for at any meeting shall constitute a quorum. A simple majority of the voting members present at any meeting (assuming a quorum is achieved) shall be required for action upon any item brought before the Board for a vote.
- E. Compensation. Enterprise Zone Administrative Board members shall serve without compensation.
- F. Staff. The Zone Administrators shall serve as advisors and staff to the Board in order to assist in carrying out its functions and duties.

SECTION III: ENTERPRISE ZONE ADMINISTRATORS

- A. Zone Administrators. There shall be two Zone Administrators who shall be appointed by the Administrative Board. One Zone Administrator shall be a Harvard Employee. The other shall be a Woodstock employee.

The Enterprise Zone Board may elect to appoint a single Administrator, which shall be an employee of one of the units of government which sponsors the Enterprise Zone.

- B. The duties and responsibilities of the Zone Administrators shall be as follows:
 - 1. Administration; Project Eligibility. The Zone Administrators shall administer and enforce the Ordinance, and operate and manage the Zone within their respective cities. All appeals from any decisions or determination of the Zone Administrators shall be taken to the Enterprise Zone Administrative Board.
 - 2. Records. The Zone Administrators shall maintain records associated with Zone activities and projects and necessary to the preparation of reports required by the State of Illinois and the Zone Management Board.
 - 3. Report Preparation. The Zone Administrators shall prepare all reports required by the State of Illinois.
 - 4. Advisor and Staff to the Zone Management Board. The Zone Administrators shall serve as advisors and staff to the Zone Management Board. They shall prepare agendas, minutes, handle correspondence and maintain the records of the Board as to matters impacting their respective Cities within the Zone.
 - 5. Coordination. The Zone Administrators shall act as liaisons between the Enterprise Zone Board, Harvard, Woodstock, County, the State of Illinois, any federal agency, and any local group in support of the Enterprise Zone Program.

SECTION IV: ZONE MANAGEMENT COSTS AND OPERATION

The Enterprise Zone Administrative Board shall approve an annual budget which shall including the provision of various operating expenses:

- A. Approve an annual budget of operating expenses for the administration of the Zone which may include, but are not limited to:
 1. Expenses related to promoting the Zone, e.g., brochure production and dissemination, television and newspaper advertising, a zone web page, workshops and presentations, travel related to the promotion of the Zone.
 2. Clerical, copying, printing, postage and minor equipment expenses associated with Zone Administrative Board meetings, activities of the Board and reporting to the State of Illinois.
 3. Each City shall be responsible for expenses of Zone management within their respective boundaries and the unincorporated areas contiguous to each City.
 4. Staff salary and fringe benefits of the Zone Administrator(s) shall be as established by the Cities.
- B. Revenue to pay for the expenses for the annual budget of the Harvard/Woodstock Enterprise Zone may derive from a variety of sources which may include, but are not limited to:
 1. The Enterprise Zone Board may establish a fee schedule for approved projects, consistent with state statutes.
 2. The Zone may receive donations or grants from other entities in support of its mission.
 3. The sponsoring units of government will be asked to allocate funds in their own municipal budgets toward the annual operations budget of the Enterprise Zone. Contribution levels for the anticipated municipal funding shall be 60% for Woodstock, and 40% for Harvard, with credit provided for donations received from local businesses serving as an appropriate offset. This offset of required fees does not apply to Enterprise Zone fees that are generated from the individual municipalities.
 4. The County shall not be responsible for the costs related to the operation and management of the Zone.
- C. Operating expenses for the administration of the Zone may include, but are not limited to:
 1. Expenses related to promoting the Zone, e.g., brochure production and dissemination, television and newspaper advertising, workshops and presentations, travel.
 2. Clerical, copying, printing, postage and minor equipment expenses associated with Zone Administrative Board meetings, activities of the Board and reporting to the State of Illinois.
- D. Each City shall be responsible for expenses of Zone management within their respective boundaries and the unincorporated areas contiguous to each City.

- E. The County shall not be responsible for the costs related to the operation and management of the Zone.

SECTION V: HARVARD PROGRAMS ESTABLISHED

The following programs are established and authorized for that part of the zone that is found in Harvard in accordance with the Enterprise Zone Act.

- A. Deduction of Receipts. Each retailer whose place of business is within Harvard corporate limits and who makes a sale of building materials to be incorporated into real estate located in that part of the Enterprise Zone by remodeling, rehabilitation or new construction, may deduct receipts from such sales when calculating the tax imposed pursuant to the “Municipal Retailers’ Occupation Tax Act;” provided, however, that such remodeling, rehabilitation or new construction is of the nature and scope for which a certification of eligibility is required and has been obtained. The incentive provided by this Section shall commence the first day of the calendar month following the month in which the Enterprise Zone is designated and certified and shall continue for the term of the Enterprise Zone.

- B. Taxes Abated: Harvard shall authorize and direct the County Clerk to abate ad valorem taxes imposed upon real property located within the Enterprise Zone in Harvard upon which new improvements have been constructed or upon which existing improvements have been renovated or rehabilitated, subject to the following conditions:
 - 1. Any abatement of taxes on any parcel shall not exceed the amount attributable to the construction of the improvements and the renovation or rehabilitation of existing improvements on such parcel;
 - 2. Such abatement shall be allowed only for commercial, industrial or manufacturing property located within that part of the Enterprise Zone located in Harvard;
 - 3. Such abatement shall be for eight years at the rate of 100 percent of the value of the improvements for the assessment year in which the improvements are made and the four assessment years immediately following the year in which the improvements are made, and 50 percent of the value of the improvements for the succeeding two years, and 25 percent for the remaining two years;
 - 4. The abatement is allowed only for improvements or renovations that cost more than \$100,000.00 market value and that are of the nature and scope for which a certification of eligibility is required and has been obtained;
 - 5. Harvard utility taxes shall be abated pursuant to paragraph 3 above;
 - 6. One percent of Harvard’s sales tax shall be abated for a one year period; and
 - 7. Such abatements shall continue and be in full force as set forth in this Section for any improvements which are completed within the term of the Enterprise Zone as specified in Section C of the Ordinance.

Properties within the Enterprise Zone that are also located in any of the City’s Tax Increment Finance (“TIF”) districts shall not be eligible for abatements pursuant to 20 ILCS 655/5.4.1 as amended

- C. Waiver of Fees. In the case of any and all permit fees required and charged by Harvard for the rehabilitation, expansion or new construction of any commercial, industrial or manufacturing projects within the Enterprise Zone area, such permit fees (but not the permits themselves) shall be waived in their entirety. The permit fee waiver herein provided for shall include all fees charged for building, plumbing, electrical, zoning and excavation permits where a building permit is otherwise required and has been obtained for such rehabilitation, expansion or new construction, but shall not include such permit fees charged for the mere repair or replacement of electrical, plumbing or mechanical systems not undertaken in connection with such rehabilitation, expansion or new construction, or for any consultant costs Harvard may require (e.g., engineering, attorney, architect).
- D. Harvard shall bear the sole financial responsibility for establishing the necessary local incentives, programs, special activities or commitments to be provided in support of the Enterprise Zone.

SECTION VI: WOODSTOCK PROGRAMS ESTABLISHED

The following programs are established and authorized for that part of the zone that is found in Woodstock in accordance with the Enterprise Zone Act.

- A. **Taxes Abated.** The Cities may authorize and direct the County Clerk to abate ad valorem taxes imposed upon real property located within the Harvard/Woodstock Enterprise Zone upon which new improvements have been constructed or upon which existing improvements have been renovated or rehabilitated, subject to the following conditions for the City of Woodstock:
1. Non-Residential Real Estate Property Tax Abatement. Woodstock would offer property tax abatement for non-residential construction, renovation or rehabilitation projects. The portion of property taxes abated would be limited and based only on the increase in assessed valuation generated by the new construction, renovation or rehabilitation project. The increase in the assessed valuation is the amount over and above the base assessed valuation of the property in the last full year prior to the new construction, renovation or rehabilitation.
 - a) *For Manufacturing/Office/Warehouse Projects*. A minimum capital investment of \$250,000 and the creation and/or retention of 20 full-time or FTE jobs are required to receive the abatement. The abatement will be for five consecutive years as outlined below beginning with the real estate taxes for the first full year of the project's completion and/or occupancy.

The abatement schedule shall be as follows:

- Year One: 100% of the amount in excess of the base amount
- Year Two: 80% of the amount in excess of the base amount
- Year Three: 60% of the amount in excess of the base amount
- Year Four: 40% of the amount in excess of the base amount
- Year Five: 20% of the amount in excess of the base amount

- b) *For Retail, Restaurant, Hotel/Motel & Commercial Projects.* A minimum capital investment of \$150,000 and the creation and/or retention of 20 full-time or FTE jobs are required to receive the abatement. The abatement will be for three consecutive years as outlined below beginning with the real estate taxes for the first full year of the project's completion and/or occupancy.

The abatement schedule shall be as follows:

- Year One: 100% of the amount in excess of the base amount
- Year Two: 75% of the amount in excess of the base amount
- Year Three: 50% of the amount in excess of the base amount

2. Limitations. Tax abatements will not be granted for property located in a TIF District pursuant to 20 ILCS 655/5.4.1, as amended. If a business falls below the specified employment requirements at any time during the life of the abatement, the business shall not be eligible for the abatement.
- B. **Reduced Building Permit Fees.** A reduction by 50% of all building related permit fees normally charged in conjunction with commercial, office and manufacturing projects involving rehabilitation, expansion or new construction within the Zone. This reduction shall not apply to any costs associated with the use by the City of outside consultants.

SECTION VII: MISCELLANEOUS

- A. The terms set forth in this Agreement are severable and, to the extent that any court of competent jurisdiction finds that any of the terms of this Agreement are unreasonable, unenforceable, or invalid for any reason, the parties acknowledge that the court has the power and discretion to modify such terms as it deems necessary to render such terms reasonable and to enforce the Agreement as amended, or to delete any such term from this Agreement and all remaining provisions of this Agreement shall be deemed to be in full force and effect and enforceable provided the original intent of this Agreement can be fulfilled.
- B. This Agreement supersedes all prior and contemporaneous agreements of any kind between the parties and all prior representations and understandings are merged within this Agreement and Release. This instrument contains the entire agreement between the Harvard, Woodstock and the County. It may not be changed orally, but only by written agreement signed by the parties.

[SIGNATURES CONTAINED ON NEXT PAGE]

THIS AGREEMENT entered into by and between the Parties this ____ day of _____, 2014.

CITY OF HARVARD

By: _____
Jay Nolan, Mayor

ATTEST:

Andy Wells, City Clerk, City of Harvard

CITY OF WOODSTOCK

By: _____
Brian Sager, Ph.D.

ATTEST:

Cindy Smiley, City Clerk, City of Woodstock

COUNTY OF McHENRY

By: _____
Joseph Gottemoller,
County Board Chair

ATTEST:

_____, County Clerk, County of McHenry
Z:\H\HarvardCityofEnterprise Zone\REDLINED.Updated IGA.12-9-14.docx

EXHIBIT A Area Description

The Harvard portion of the Harvard/Woodstock Enterprise Zone generally starts at US Route 14 and Crowley Road, go east on Crowley Road until the intersection with Harvard Hills Road then south on Harvard Hills Road until road turns west, then west on Harvard Hills Road until Harvard Hills Road turns South, Continue east for 1,090 feet then north 475 feet, then west to Garfield Street, then south on Garfield until the northern property line of School District 50, then west to US Route 14, then south on US Route 14 to Harrison Street, then west on Harrison Street to Second Street, then north on Second Street for a total of 1,688 feet, then west for 2,182 feet then south 1,030 feet then west 448 feet to a ditch line, and then south to Northfield Avenue, then east 870 feet then south to Roosevelt Avenue, then on Roosevelt Avenue east to 8th Street, then south on 8th street to McKinley Street, McKinley Street east to 6th Street then south on 6th Street to West Blackman Street, West Blackman Street east to US Route 14, then south on US Route 14 to Brink Street, east on Brink Street until the Union Pacific Railroad tracks, follow the tracks south east for 3,030 feet then south to McGuire Road, then west on McGuire Road 1,450 feet to the park road then south until Rush Creek Conservation Area property line, excluding the park road, then west 2,500 feet, then north 1,210 feet, then west 990 feet then south for 1,020 feet then east 400 feet, then south to Rush Creek, follow Rush Creek west for 310 feet then south to US Route 14, then US Route 14 south east 403 feet then south to the intersection of Heritage Lane and US Route 14, then west on Heritage Lane to IL Route 23, then IL Route 23 south west to the intersection of IL Route 23 and Marengo Road, then north on Marengo Road until the intersection with Airport Road, then west on Airport Road until the intersection with Flat Iron Road, then north on Flat Iron Road for 1,325 feet, then west for 1,725 feet, then north for 330 feet, then west for 860 feet, then south for 330 feet, then west for 1,300 feet, then north to IL Route 173, then west on IL Route 173 for 1,150 feet, then north for 260 feet, then west for 200 feet, then north for 600 feet, then west to Oak Street, then Oak Street north to Oak Grove Road, the Oak Grove Road south and west until it intersects with IL Route 173, then south and west on Island Road until the Chemung and Dunham Township border, then west to Beck Road, Beck Road north to IL Route 173 then north west until the train tracks, follow the train tracks 2,750 feet then south to Oak Grove Road, then east on Oak Grove Road for 1,320 feet then south to IL Route 173, then east on IL Route 173 5,320 feet, then north to Ramer/Lawrence Road, then follow Ramer/Lawrence Road until the northern Boundary of the Harvard Corporate Limits, then east until the Union Pacific Railroad Tracks, follow the tracks south east for 3,720 feet, then east for 1,600 feet, then north for 1,350 feet, then east for 3,950 feet, then south 450 feet, then north east for 690 feet then north to Autumn Glen Drive, then west for 2,370 feet, then east until the intersection of US Route 14 and Crowley Road. Excluding all public lands, Shadow Creek Subdivision, cemeteries all as depicted upon the map.

AND

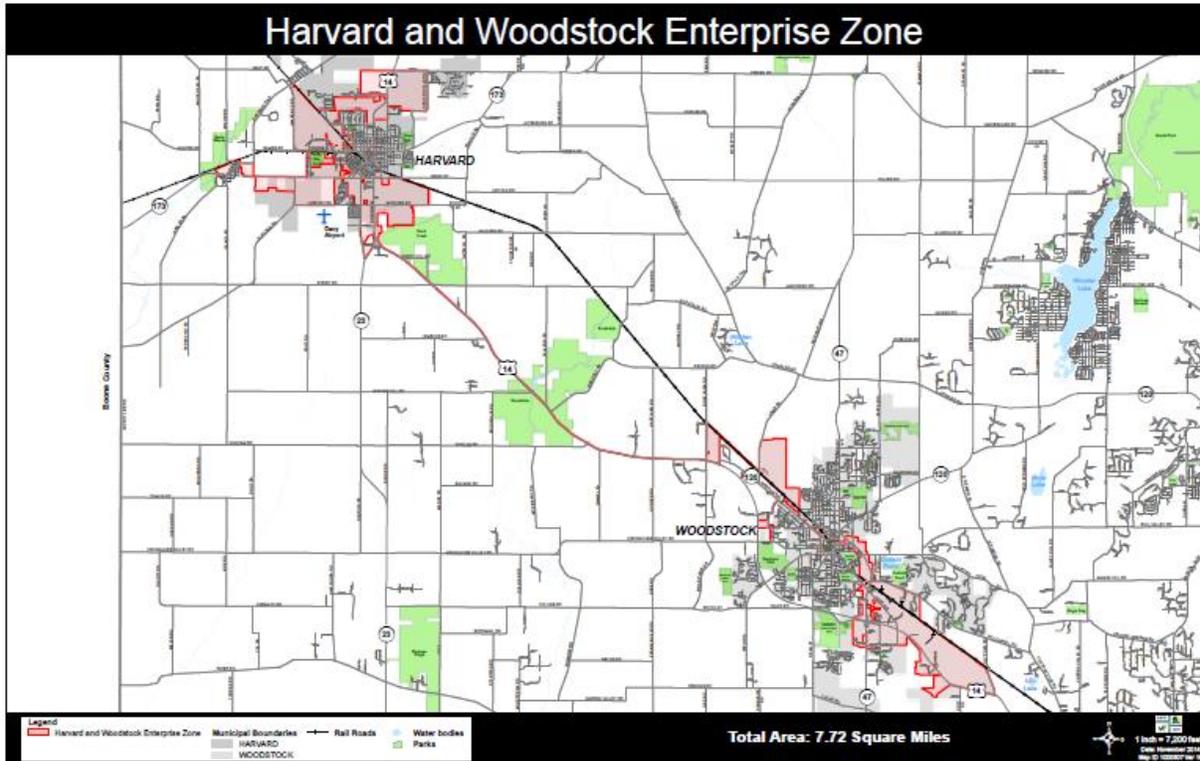
The Woodstock portion of the Harvard/Woodstock Enterprise Zone generally starts at the intersection of US Route 14 and Lily Pond Road; then north along Lily Pond Road to the Chicago and Northwestern RR right-of-way; then northwest to Section line dividing Sections 15 and 16 of Dorr Township; then north to McConnell Road; then west to a point 245 feet east of IL Route 47; then north 1,758 feet; then northwest 281 feet; then west 126 feet; then north to Country Club Road; then west 142 feet; then north 330 feet; then west 132 feet; then north 990 feet; then west 792 feet; then north 442 feet; then west to Eastwood Drive; then south 394 feet; then west 500 feet; then north 151 feet; then west 170 feet; then south to Church Street; then west to a point 112.5 feet west of Madison Street; then north 144 feet; then west 122 feet; then north 132 feet; then west to Clay Street; then north to First Street; then west on First Street to the Chicago and Northwestern RR right-of-way; then south 650 feet to IL Route 120; then west to Elm Lane; then north to the center of the southeast quarter section of Section 31 in Greenwood Township; then west approx. 1,320 feet; then north approx. 4,970 feet; then west to Lamb Road, then south to the

Chicago and Northwestern RR right-of-way; then west along the Chicago and Northwestern RR right-of-way to Rose Farm Road; then south along Rose Farm Road to US Route 14; then east along US Route 14 1,320 feet; then north to the Chicago and Northwestern RR right-of-way; then southeast to Cairns Court; then south to IL Route 120; then north along Sunset Ridge Drive, then south and west to Hillside Road; then south 678 feet; then west to the US Route 14 right-of-way; then south 810 feet; then east 990 feet; then south to Kishwaukee Valley Road; then east to Borden Street; then north to a point 271 feet north of Claussen Drive; then west to Hillside Road; then north to Sunset Ridge Drive then north and east to IL Route 120; then southeast to Cairns Court; then northeast 366 feet; then southeast 340 feet; then southwest 200 feet; then southeast 1370 feet; then northeast to Elm Street; then south to IL Route 120; then southeast to Tryon Street; then south to Calhoun Street; then east to Throop Street; then south to South Street; then east to Madison Street; then north to Judd Street; then east to Nebraska Street; then south to Jackson Street; then east to Irving Street; then south 138 feet; then east to 180 feet; then south to Calhoun Street, then east 220 feet; then south 333 feet; then east 354 feet; then south 251 feet; then west 280 feet; then south 425 feet; then southeast 505 feet; then south to the Chicago and Northwestern RR right-of-way; then southeast 773 feet; then south 304 feet; then west 323 feet; then northwest 160 feet; then southwest 232 feet; then southeast 160 feet; then southwest 648 feet; then east 314 feet; then south to Southview Drive; then west to Edgewood Drive; then south 876 feet; then east 325 feet; then south 750 feet; then west 325 feet; then south to US Route 14; then west 600 feet; then south to a point 276 feet south of Dieckman Street; then east to IL Route 47; then south to a point 265 feet south of Cobblestone Way; then east to Castle Road, then north to Cobblestone Way; then east to the east boundary of the Farm and Fleet property; then north to US Route 14; then southeast 1,787 feet; then south 1165 feet; then west 440 feet; then south 1,244 feet; then east 482 feet; then south 55 feet; then east to US Route 14; then southeast 86.5 feet; then west 811 feet; then south 1,245 feet; then west 1,141 feet; then southeast 1,501 feet; then northeast to US Route 14; then south and east along US Route 14 back to the intersection of US Route 14 and Lily Pond Road.

AND

The County of McHenry portions of the Harvard/Woodstock Enterprise Zone shall be three feet along the centerline of US Route 14 between Harvard and Woodstock in unincorporated McHenry County.

EXHIBIT B Map





Police Department

John L. Lieb, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

To: Mr. Roscoe C. Stelford, City Manager
From: John L. Lieb, Chief of Police
Re: Ordinance Amendment – Repealing the Sunset Provision to the Smoking Ban for the Woodstock Park in the Square
Date: September 29, 2016 (Oct. 4, 2016 City Council Meeting)

At the October 6, 2015 City Council meeting, an Ordinance was adopted to ban smoking in the Park in the Square. This Ordinance prohibited cigarettes, cigars, and other forms of devices containing tobacco, or the use e-cigarettes or electronic smoking devices to be used within the Park in the Square. Contained within the original Ordinance was a sunset provision that required a review by City Council prior to November 1, 2016, with the smoking ban repealed, if not extended by specific Council action.

The purpose of this memorandum is to complete the review required by City Council and recommend the adoption of an Ordinance, which will ultimately amend the City Code (i.e., Chapter 2, Public Parks and Playgrounds, Article B. Public Square, of Title 6, Public Ways and Property, of the Woodstock City Code Regarding Prohibited Activities: Smoking). The approval of the attached Ordinance by the City Council would repeal/eliminate only the “sunset provision” of the initial Ordinance, in essence extending the smoking ban indefinitely for the aforementioned park, and forgoing any future “mandatory” reviews by City Council.

Since the Smoking Ban Ordinance went into effect, the Park in the Square has become a smoke-free environment for all to enjoy. Compliance with the ordinance has been extremely high. Woodstock Police Officers have been judicious in its enforcement by utilizing it only toward those who are repeat offenders rather than the unaware or unobservant citizen. In fact, only six adjudication citations have been issued since this Ordinance went into effect; four of the six citations were issued to one person. There is no documentation of the number of “verbal warnings” that were issued to citizens that violated the ban who were simply unaware of the Ordinance. The Ordinance, as a whole, has proven to be of great value for our citizens and our officers in that it provides for a better park experience for all.



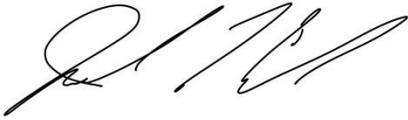
NATIONAL TRUST
for HISTORIC PRESERVATION®

DOZEN DISTINCTIVE
DESTINATIONS 2007

***Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation***

Recommendation: If the City Council concurs with extending the smoking ban for the Park in the Square, then a motion would be in order to approve the attached Ordinance, identified as Document # 7 “*An Ordinance Amending Chapter 2, Public Parks and Playgrounds, Article B. Public Square, of Title 6, Public Ways and Property, of the Woodstock City Code Regarding Repealing the Sunset Provision.*”

Respectfully submitted,



John L. Lieb
Chief of Police



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager

ORDINANCE NO. 16-0-_____

***An Ordinance Amending Chapter 2, Public Parks and Playgrounds,
Article B. Public Square, of Title 6, Public Ways and Property,
of the Woodstock City Code Regarding Repealing the Sunset Provision***

BE IT ORDAINED by the CITY COUNCIL of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

Section 1: The current Section 6.2B.3: Sunset Provision: within the Woodstock City Code, as identified below, is hereby repealed:

“The smoking regulations imposed by subsection 6.2B.2.D of this article will automatically expire on November 1st, 2016, unless extended by specific action of the Woodstock city council.”

Section 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgement shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: This Ordinance shall be known as Ordinance **16-**_____ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:

Nays:

Abstentions:

Absentees:

APPROVED:

Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: _____

City Clerk Cindy Smiley

Passed: _____

Approved: _____

Published: _____



Finance Department

121 W. Calhoun Street
Woodstock, Illinois 60098
815/338-4300
Fax 815/334-2267

Memo

To: Roscoe Stelford, City Manager
From: Paul Christensen, Assistant City Manager/Finance Director
Date: September 23, 2016
Re: Police Pension Actuarial Valuation

In accordance with Illinois State Statutes (40 ILCS 3-143), the Police Pension Board is required to report to the City Council the financial position of the Police Pension Fund as of its fiscal year end (i.e., April 30, 2016). In addition, the Police Pension Board is required by State law to submit a funding request to the City Council based on the results of an actuarial valuation. This request must be submitted prior to the City's adoption of its property tax levy. Attached is a copy of the Police Pension Board's report for FY15/16 and the Board's request for the calendar year 2016 property tax extension.

The Police Pension Board's request for 2016 has been determined through an actuarial calculation performed by Mr. Tim Sharpe as required by Illinois State Statute (40 ILCS 5/1A-111). A copy of Mr. Sharpe's actuarial report with his opinion has been attached for the City Council's review.

The City is required by Illinois State Statute (40 ILCS 5/1A-111; 3-127) to deposit the necessary funds with the Police Pension that have been determined through an actuarial valuation. In addition, State law requires that the Police Pension reach 90% funding status using the Purchase Unit Credit (PUC) method by April 30, 2041. While State Statute mandates 90% using PUC, it is recommended that the City continue to use Entry Age Normal Cost Method with a 100% funding goal as this is a more financially-sound funding method and is compliant with Generally Accepted Accounting Principles (GAAP).

Actuarial Valuations:

An actuarial valuation is a means of determining the funded position for a defined benefit pension plan at a particular point in time. By using mathematical analysis and actuarial tables that include information concerning life expectancy, years of service, surviving spouses and future refunds, an actuary determines what the accrued benefits are based on the City's pension plan and compares the value of the accrued benefits to the value of the accrued assets of the Plan. A glossary of actuarial terms has been attached to this memorandum as Appendix A. The Police Pension Board has conducted a full actuarial valuation as of April 30, 2016.

Police Pension Plan:

The Police Pension Fund provides for the current and future pension obligations of retired and disabled Woodstock law enforcement personnel. The Police Pension Fund was created and is administered as prescribed by Chapter 40 of Illinois Compiled Statutes Act 5, Article 3. The Illinois Department of Insurance (DOI) regulates the Woodstock Police Pension Fund. Pension benefits are defined by State Statute and can only be modified by the State legislature. Pension benefits were modified in 2010 to adopt a two-tiered structure. Employees hired prior to January 1, 2011 continue to receive benefits utilizing the previous benefit structure. Employees hired after January 1, 2011 are subject to new benefit levels, which require the accrual of longer service time before reaching retirement eligibility, imposes an early retirement penalty, caps maximum income, modifies the calculation of final average salary, reduces survivor benefits, and reduces annual increases.

The City's Police Pension Plan is a single-employer defined benefit plan. Upon retirement, officers receive a percentage of their salary dependent on age and years of service. The participant receives these benefits for the remainder of their lives. Surviving spouses are provided the same benefit without increases for the remaining period. Although a significant amount of funds have been accumulated within the Police Pension Fund, an actuarial valuation is performed to determine if the funds "on-hand" are sufficient to finance the plan requirements for all participants.

In previous years, the State of Illinois Department of Insurance provided the City with their estimate of the actuarial-required employer contribution, which is collected in the form of property taxes. The Police Pension Fund includes a line-item within the budget to perform an annual independent actuarial study. This annual study is important to determine the funds necessary to meet future benefits promised to employees. In addition, by utilizing an independent actuary instead of the State, the actuarial valuation is able to use assumptions, such as Entry Age Normal Costing as opposed to PUC, that more closely reflect the principles of the Fund and City.

The latest actuarial study was completed by the plan for FY15/16. For this fiscal year a change was required in the mortality table to reflect the likelihood that an officer will live longer while retired. This change in the mortality rate is estimated to have caused 65% of the required levy increase and also ultimately caused the percent funding of the plan to decrease from 58.1% to 49.3% along with greatly increasing the tax levy requirement.

A table has been provided below comparing the results of the actuarial studies performed by the Department of Insurance (prior to 1999) and the City's actuary.

Actuarial Valuation Date April 30,	Market Value of Assets	Actuarial Accrued Liability	Funded Ratio (Based on Market Assets)	Unfunded Accrued Liability	Covered Payroll	As a Percentage of Covered Payroll
1993	\$4,096,483	\$5,941,310	69.0%	\$1,844,827	\$898,165	205.4%
1994	4,457,491	6,497,448	68.6%	2,039,957	893,754	228.3%
1996	5,160,075	7,772,303	66.4%	2,612,228	1,015,495	257.2%
1998	6,025,658	9,317,076	64.7%	3,291,418	1,124,897	292.6%
1999	6,307,895	9,477,782	66.6%	3,169,887	1,319,024	240.3%
2001	7,065,722	11,123,861	63.5%	4,058,139	1,462,886	277.4%
2002	7,405,644	12,035,087	61.5%	4,629,443	1,359,343	340.6%
2003	7,573,444	13,004,670	58.2%	5,431,226	1,642,661	330.6%
2004	8,798,099	13,619,845	64.6%	4,821,746	1,794,531	268.7%
2005	9,621,897	15,153,429	63.5%	5,531,532	2,022,026	273.6%
2006	11,325,331	16,524,646	68.5%	5,199,315	2,233,583	232.8%
2007	12,530,084	17,706,051	70.8%	5,175,967	2,573,706	201.1%
2008	13,307,776	19,977,150	66.6%	6,669,374	2,743,699	243.1%
2009	11,389,645	21,033,633	54.1%	9,643,988	2,704,686	356.6%
2010	13,724,758	21,778,790	63.0%	8,054,032	2,842,275	283.4%
2011	15,652,223	22,846,820	68.5%	7,194,597	2,782,509	258.6%
2012	15,778,582	25,132,937	62.8%	9,354,355	2,728,331	342.9%
2013	16,683,371	27,335,478	61.0%	10,652,107	2,826,492	376.9%
2014	17,845,024	28,658,155	62.3%	10,813,131	2,953,578	366.1%
2015	18,579,671	31,958,426	58.1%	13,378,755	3,046,780	439.1%
2016	17,950,727	36,437,622	49.3%	18,486,895	3,128,846	590.9%

The actuarial value of assets represents the amount of investments held by the City to fund the pensions for Police Officers, smoothed over a five-year period. The actuarial accrued liability measures the costs to provide the benefits earned by Police Officers prior to the date of the valuation. The goal is to reach full-funding status. When a plan becomes fully funded, the actuarial value of assets will equal or exceed the actuarial accrued liability. Full funding of a pension plan is a desired result, since when a plan is underfunded, the City not only has to make current service payments, but must also make payments for past service, which can place a significant burden on taxpayers. In addition, pension plans are designed to use earnings of investments to pay for benefits. When these funding payments to the Pension Fund have not been made, the City not only must make the previously-required payment but also provide for the lost investment income.

The 2016 study indicates that the Police Pension's funding level using the actuarial smoothed method decreased from 60.0% reported in 2015 to 54.4% in 2016.

Based on these facts, the 2016 property tax levy necessary to properly fund the plan using Entry Age Normal Cost Method utilizing a 100% funding goal as determined by the City's consulting actuary (page 6 of the report) is \$1,411,705, or \$258,111 more than the amount required for the 2015 tax levy, primarily based on required actuarial assumption changes (65%) and lower than anticipated investment returns. A table has been provided below that outlines the actuarially-required employer contributions, the City's actual employer contributions, the covered payrolls, the employer's contributions as a % of covered payroll, and total employee contributions for the last ten fiscal years:

Fiscal Year	Actuarially-Required Employer Contribution	City's Actual Employer Contribution/Property Tax Levy	Police Covered Payroll	Employer's Contribution as a % of Covered Payroll	Total Employee Contributions
2016*	\$1,153,594	\$1,153,597	\$3,128,846	36.9%	\$302,301
2015	910,852	930,616	3,046,780	30.5%	340,776
2014	806,043	882,336	2,953,578	29.9%	290,105
2013	718,760	857,721	2,826,492	30.4%	277,616
2012	859,521	854,862	2,728,331	31.3%	289,777
2011	914,936	770,821	2,782,509	27.7%	278,243
2010	731,665	738,957	2,842,275	26.0%	293,552
2009	747,174	717,652	2,704,686	26.5%	270,817
2008	635,785	723,721	2,743,699	26.4%	264,876
2007	588,084	704,684	2,573,706	27.4%	236,864
* Unaudited Results					

As previously mentioned, the revisions to the Police Pension benefits outlined under PA 096-01495 provided several modifications to the actuarial valuation used to determine the employer contribution. One of these provisions requires the City to amortize 90% of the accrued liability over the actuarial value of assets as a level percentage of payroll over a twenty-five (25) year period.

The City could decide in future years to utilize the Projected Unit Credit Cost Method instead of the Entry Age Normal Cost Method for the actuarial valuation. In the Projected Unit Credit Cost Method, the costs for pension benefits increase as employees near retirement. Therefore, an employer with a younger workforce will see an initial reduction from adopting this valuation method; however, these costs will also increase at a more rapid pace as the combination of an aging workforce and lower investment income requires additional contributions from the employer.

The Entry Age Normal Cost Method has been historically utilized by the plan. This divides the employees' expected benefit costs evenly over their careers, resulting in a level allocation of these costs. This method is preferred by both accountants and actuaries, in general, since it provides a more accurate reflection of the true benefit costs and allows for additional contributions early during employees' careers that will then help to mitigate future costs through the receipt of investment income. The new accounting standards will continue to require utilization of the Entry Age Normal Cost Method for preparing the financial

statements and note disclosures. Therefore, the attached actuarial valuation maintains the utilization of the Entry Age Normal Cost Method for allocating the employees' benefit costs.

Recommendations:

It is recommended that the City Council accept the annual statement for the Police Pension Plan's 2015/2016 fiscal year and the actuarial report presented by the Police Pension Board. The City Administration will address the 2016 tax levy request within the development of the City's proposed tax levy, presented later this year.

Please feel free to contact me with any additional questions or concerns.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager

Appendix A Glossary Actuarial Terms

Accumulated Benefit Obligation	The actuarial present value of benefits (whether vested or non-vested) attributed by the pension benefit formula to employee service rendered before a specified date and based on employee service and compensation (if applicable) prior to that date. The accumulated benefit obligation differs from the projected benefit obligation in that it includes no assumption about future compensation levels. For plans with flat-benefit or non-pay-related pension benefit formulas, the accumulated benefit obligation and the projected benefit obligation are the same.
Actual Return on Plan Assets	The difference between fair value of plan assets at the end of the period and the fair value at the beginning of the period, adjusted for contributions and payments of benefits during the period.
Actuarial Accrued Liability (AAL)	The value of OPEB benefits already earned by each eligible employee for that employee's past service. Also, the Actuarial Present Value of Total Projected Benefits not provided for by future normal costs.
Actuarial Funding Method	Any of several techniques that actuaries use in determining the amounts and incidence of employer contributions to provide for pension benefits.
Actuarial Present Value	The value, as of a specified date, of an amount or series of amounts payable or receivable thereafter, with each amount adjusted to reflect (a) the time value of money (through discounts for interest) and (b) the probability of payment (by using statistical tables that predict events such as death, disability, withdrawal, or retirement) between the specified date and the expected date of payment.
Amortization	Usually refers to the process of reducing a recognized liability systematically by recognizing revenues, reducing a recognized asset systematically, or by recognizing expenses. In pension accounting, amortization is also used to refer to the systematic recognition of net pension cost over several periods including previously unrecognized amounts, for prior service cost and net gain or loss.
Annual Pension Cost	An accrual-basis measure of an employer's periodic cost of offering pension benefits in a defined benefit plan. It is the current period's ARC, plus any interest on the previous period's Net Pension Obligation, minus any adjustments necessary to the ARC.
Annual Required Contribution (ARC)	The level of employer contribution that would be required on an ongoing basis to reduce the employer's net OPEB obligation to zero. The ARC has two components: 1) The normal cost and 2) the amortized amount of the UAAL for both active employees and retirees. In other words, it is the amount needed to pay benefits as they come due, as well as to amortize additional liability over a specified period (which cannot be more than 30 years.)

Assumptions	Estimates of the occurrence of future events affecting pension costs, such as mortality, withdrawal, disablement and retirement, changes in compensation and pension benefits, and discount rates to reflect the time value of money.
Defined Benefit Pension Plan	A pension plan that defines an amount of pension benefit to be provided, usually as a function of one or more factors such as age, years of service, or compensation.
Defined Contribution Pension Plan	A plan that provides pension benefits in return for services rendered, provides an individual account for each participant, and specifies how contributions to the individual's account are to be determined instead of specifying the amount of benefits the individual is to receive. Under a defined contribution pension plan, the benefits a participant will receive depend solely on the amount contributed to the participant's account, the returns earned on investments of those contributions, and forfeitures of other participants' benefits that may be allocated to such participant's account.
Discount Rate	The interest rate used to adjust for the time value of money.
Employer Contributions:	<p>Contributions made for the pension benefit in relation to the ARC. An employer has made a contribution in relation to the ARC if the employer has:</p> <ul style="list-style-type: none"> • Made a payment of benefits directly to or on behalf of a retiree or beneficiary; • Made premium payments to an insurer; or • Irrevocably transferred assets to a trust in which plan assets are dedicated to providing benefits to retirees and/or beneficiaries. <p>Assets that employers merely set aside for future benefits do not qualify as contributions for purposes of GASB 45.</p>
ERISA	The Employee Retirement Income Security Act of 1974
Expected Long-Term Rate of Return on Plan Assets	An assumption as to the rate of return on plan assets reflecting the average rate of earnings expected on the funds invested or to be invested to provide for the benefits included in the projected benefit obligation.
Expected Return on Plan Assets	An amount calculated by comparing the extent of future changes in the fair value of the plan's assets. The expected return on plan assets is determined based on the expected long-term rate of return on plan assets and the market-related value of plan assets.
Gain or Loss	A change in the value of either the projected benefit obligation or the plan assets resulting from experience different from that assumed or from a change in an actuarial assumption.
Interest Cost	The increase in the projected benefit obligation due to the passage of time.
Mortality Rate	The proportion of the number of deaths in a specified group to the number living at the beginning of the period in which the death occur. Actuaries use mortality tables, which show death rates for each age, in estimating the amount of pension benefits that will become payable.

Net Pension Cost	The amount recognized in an employer's financial statements as the cost of a pension plan for a period. Components of net pension cost are service cost, interest cost, actual return on plan assets, gain or loss, amortization of unrecognized prior service cost, and amortization of the unrecognized net obligation or asset.
Net Pension Obligation (or Asset):	The difference arrived at by subtracting all employer contributions from the Annual Pension Cost. The Net Pension Obligation is reported as a liability (or asset) in the accrual-basis financial statements.
Normal Cost	That portion of the Actuarial Present Value that is allocated to each valuation year by an actuarial cost method. Under most actuarial methods, Normal Cost can be thought of as the cost for pension benefits being earned by employees in exchange for current service. Any employer with at least one eligible employee participating in a defined benefit pension plan will have a Normal Cost each year.
Plan Amendment	A change in the terms of an existing plan or the initiation of a new plan. A plan amendment may increase benefits, including those attributed to years of service already rendered. Plan benefits are set by the State legislature.
Plan Assets:	Financial resources that have been segregated into a trust for the payment of benefits in accordance with the terms of the plan. Employer contributions to the trust are irrevocable, and assets are dedicated to providing benefits to retirees and their beneficiaries. Plan assets are also legally protected from creditors of the employer. Assets set aside by employers for pension benefits, but not deposited in a trust, are considered <i>employer assets</i> and not Plan assets.
Plan Liabilities:	Obligations payable by the plan at the reporting date. These obligations include benefits and refunds due and payable to plan members and beneficiaries, and accrued investment and administrative expenses. Plan liabilities do not include actuarial accrued liabilities for benefits that are not due and payable at the reporting date.
Prior Service Cost	The cost of retroactive benefits granted in a plan amendment.
Projected Benefit Obligation	The actuarial present value as of a specific date for all benefits attributed by the pension benefit formula to employee service rendered prior to that date. The projected benefit obligation is measured using assumptions as to future compensation levels if the pension benefit formula is based on those future compensation levels.
Service Cost	The actuarial present value of benefits attributed by the pension benefit formula to services rendered by employees during that period. The service cost component is a portion of the projected benefit obligation and is unaffected by the funded status of the plan.
Unfunded Actuarial Liability (UAAL)	The portion of the AAL over and above the Actuarial Value of Plan Assets. The UAAL is determined by three things: unfunded past Normal Costs, actuarial gains and losses (differences between actuarial assumptions and actual experience), and changes to the amount of promised benefits.

Vested Benefits	Benefits for which the employee's right to receive a present or future pension benefit is no longer contingent on remaining in the service of the employer.
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Police Pension Board
Dennis Leard, President

P.O. Box 263/656 Lake Ave.
Woodstock, Illinois 60098
Phone 815.338.2131

The Honorable Mayor and City Council
121 W. Calhoun St.
Woodstock, IL 60098

September 22, 2016

ANNUAL STATEMENT OF THE WOODSTOCK POLICE PENSION FUND

Pursuant to Chapter 40 of the Illinois Compiled Statutes, Article 3, Section 143, I respectfully submit the following report to the Mayor and City Council of the City of Woodstock.

As required by 40 ILCS 5/3-143, all assets of the Police Pension Fund and the current market values have been verified by the City's auditors, Sikich LLP. In addition, a copy of the current investment policy for the Police Pension Board has been provided for your review.

The market value of the assets in the custody of the Woodstock Police Pension Fund as of April 30, 2016 totaled \$17,950,727. This represents a decrease of \$628,944 or 3.4% compared with the ending balance reported for 2015 and reflects the investment losses experienced by the Pension Fund, as it was a challenging year for investments. On an actuarial value of assets basis, which smooths investment losses and gains, the Police Pension Fund had a value of \$19,819,997, an increase of \$652,339 or 3.4%.

The amount of receipts for the completed FY15/16 and budgeted receipts for FY16/17 for the Police Pension Fund have been provided below:

	<u>FY15/16</u>	<u>FY16/17</u>
Deductions from Police Officers' Salaries	\$302,301	\$318,100
Income from Investments	(436,694)	1,185,000
City's Tax Levy	<u>946,589</u>	<u>1,153,600</u>
Total Receipts	\$812,196	\$2,656,700

The estimated amounts required by the Police Pension Fund to pay all pensions and other obligations, as well as meet the requirements of the fund as required by 40 ILCS 5/3-125 and 40 ILCS 5/3-127 for FY16/17 has been provided below:

Estimated Pension Benefit Obligations	\$1,259,000
Total Estimated Police Pension Fund Expenditures	\$1,496,100

The total net income received from investments of assets, assumed investment return rate and actual investment return rate for the last two fiscal years of the Police Pension Fund have been provided below:

	<u>FY14/15</u>	<u>FY15/16</u>
Total Net Income Received from Investments (i.e., includes income from investments net of investment management fees)	\$724,332	(\$641,851)
Assumed Investment Return Rate	7.0%	7.0%
Actual Investment Return Rate (i.e., excludes the impact from investment management fees)	4.1%	(3.5%)

Mr. Timothy Sharpe performed an actuarial valuation of the Police Pension Fund for FY15/16. The valuation determined the following:

- Investment return was a negative 3.45%, expected return 7.0%
- Annual payroll increase 2.7%, average salary increase 4.2%
- New Members 1, Terminations 0, Retirements 1, Incidents of Disability 0
- Percent Funded has Decreased from 60.0% to 54.4%
- Tax Levy requirement increased from \$1,153,594 to \$1,411,705 (22.4%) based on 100% Normal Costing

Mr. Sharpe cited that 65% of the required levy increase (\$168,479) is a result of a change in the mortality table, which predicts a longer life expectancy for retired police officers. The majority of the remaining levy increase is a result of lower than predicted investment returns.

The current accrued liability for the Police Pension Fund:	\$36,437,622
The current actuarial asset value of the Police Pension Fund:	<u>\$19,819,997</u>
The unfunded actuarial accrued liability:	\$16,617,625

The current accrued liability measures the future costs to provide the benefits earned by Police Officers prior to the date of the valuation. The current assets of the Police Pension Fund represent the five-year average value of the investments held by the Police Pension Fund. The unfunded actuarial accrued liability indicates the dollar value determined for future costs that are anticipated to be incurred, which exceed the assets on hand to pay for these benefits. The goal for all defined benefit pension plans is to reach full-funding status. When a plan becomes fully funded, the actuarial value of assets will equal or exceed the actuarial accrued liability.

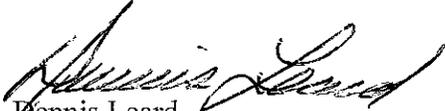
As mandated by 40 ILCS 5/3-143, the Police Pension Board is required to report on the current composition of the membership which is as follows:

	<u>April 30, 2015</u>	<u>April 30, 2016</u>
Retirees and beneficiaries receiving benefits	22	23
Terminated plan members entitled to but not yet receiving benefits	1	1
Active vested plan members	29	29
Active nonvested plan members	<u>8</u>	<u>8</u>
Totals	60	61

As indicated within the table above, the total number of members actively contributing to the fund was 37 and was the same from the prior fiscal year. No members terminated employment during the April 30, 2016 fiscal year and one active member retired in FY15/16.

The Illinois Compiled Statutes (40 ILCS 5/3-125) requires Police Pension Funds to be 90% funded by April 30, 2041 using the Projected Unit Credit Method (PUC). The result of the current actuarial valuation indicates a minimum tax levy amount of \$1,286,308 to meet this statutory requirement. Since PUC funding is not in accordance with Generally Accepted Accounting Principles (GAAP), and it should be the goal to fund the plan at 100%, it is recommended that the City continue to use the Entry Age Normal Cost Method at 100%, as it has in the past. Mr. Sharpe has calculated this requirement and determined a minimum tax levy of \$1,411,705, which is a 22.4% increase from the prior year's levy.

Respectfully Submitted,



Dennis Leard

Cc: R. Stelford
J. Lieb
P. Christensen

Woodstock Police Pension Fund

**Statement of Investment Policy Objectives
and Guidelines**

April 2016

Woodstock Police Pension Fund

Statement of Investment Policy, Objectives and Guidelines

Scope and Purpose

This investment policy applies to all financial assets of the Woodstock Police Pension Fund. The Primary objective of the Woodstock Police Pension Fund is to provide eligible employees with retirement benefits.

Parties Associated with the Plan

Board of Trustees for the Woodstock Police Pension Fund

1. Holds ultimate responsibility for the Fund and the appropriateness of its investment policy and its execution
2. Retains consultants, money managers, and other advisors to implement and execute investment policy as it relates to the Fund.
3. Reviews adequacy or need for change of this statement.
4. Meets quarterly and reviews reports concerning the Funds asset management.
5. Engages a custodian.
6. Defines investment policy, objectives and guidelines for the Fund including risk tolerance.
7. Administers the Fund in accordance with the Illinois Pension Code, Illinois Compiled Statutes Chapter 40 Act 5 Article 1 and 3.

Custodian

1. Accepts possession securities for safekeeping; collects and disburses income: collects principal of sold, matured or called items; and provides accurate, timely market value pricing, including accrued interest, for all securities under their care.
2. Provides timely monthly statements which accurately detail all transactions in the accounts, as well as accurately describes all the securities owned.
3. Effects receipts and delivery following purchases and sales of securities on a timely and accurate basis.
4. Ensures that all cash is productively employed at all times.
5. Meets as required with the Board of Trustees and provide reports relative to the status of the Plan.

Investment Consultant

1. Assists the Board of Trustees in developing investment policy guidelines, including asset class choices, asset allocation targets and risk diversification.
2. Conducts money manager searches when requested by the Board of Trustees.
3. Provides the Board of Trustees with objective information on a broad spectrum of investment decisions, and assists in evaluating the merits of each particular investment product, and the money manager as to the records of accomplishment, management styles and quality.
4. Monitors the performance of the Aggregate Plan, Investment Managers and provides regular quarterly reports to the Board of Trustees, which aid them in determining the progress toward the investment objectives.

Money Managers

1. Will have full discretion of the management of the assets allocated to the investment managers, subject to overall investment guidelines set by the Board of Trustees.
2. Serve as fiduciaries responsible for specific securities decisions.
3. Will abide by the Illinois Pension Code which governs the Illinois Downstate Police Pension Funds, Illinois Compiled Statutes Chapter 40 Act 5 Section 1-113 and Article 3, and abide by duties, responsibilities and guidelines detailed in any specific investment manager agreement entered into by the manager and Board of Trustees.
4. Will report at least quarterly the current investments held in their account, their current market value and all transactions within the account.
5. Will communicate any major changes in economic outlook, investment strategy, or any other factors which affect implementation of their investment process, or the investment objective of the Plan.
6. Will inform the Board in regards to any qualitative change in the investment management organization: Examples include changes in portfolio management personnel, ownership structure, investment philosophy, etc.

Investment Objectives and Guidelines

Policies

1. All investments will be made with judgment and care, not for speculation, but for investment, considering the probable safety of the Fund's capital as well as the probable income to be desired. The primary Policies of the fund, in order of priority are as follows:
 - **Safety:** Investments shall be undertaken in a manner that seeks to ensure the preservation of capital. As such, the Board of Trustees has consciously diversified the aggregate fund to ensure that adverse or unexpected results will not have an excessively detrimental impact on the entire portfolio. Diversification is to be interpreted to include diversification of asset type,

by characteristic, by number of investments, and in the case of the Investment Managers, by investment style.

- **Liquidity:** The investment portfolio will remain sufficiently liquid to enable the pension fund to pay all necessary benefits and meet all operating requirements, which may be reasonably anticipated.
 - **Return on Investments:** Assets will be invested to achieve attractive real rates return. Following the prudent "Investor Standard" for preservation of capital. Assets will be invested to achieve the highest possible rate of return, consistent with the plan tolerance for risk as determined by the Board of Trustees in its role as a fiduciary.
2. Investment management can be delegated to external professional organizations. The managers will operate within the set guidelines, objectives and constraints that are attached hereto. It is the judgment of the Board at this time that there is no immediate need for liquidity with respect to those assets which are managed by money managers. In the short term, the Board believes that other monies will meet the obligations of the fund and should not be a concern of any investment manager. The Board will periodically provide investment managers with an estimate of expected net cash flows with sufficient advance notice to allow the orderly buildup of necessary liquid reserves.
 3. The Board of Trustees will follow the policy that, except for established guidelines and unusual circumstances, no restrictions on the selection of individual investments by the fund's investment managers.
 4. As a Downstate Police Pension Fund in the State of Illinois, the Fund is restricted by the Illinois Pension Code, Illinois Compiled Statutes Chapter 40 Act 5 Articles 1 and 3. These statutes are hereby incorporated into this policy statement by reference herein.
 5. Investments made in general accounts/fixed annuities of Life Insurance Companies licensed to do business in the State of Illinois shall be rated at least A+ by A.M. Best Company, Aa rated by Moody's, and AA+ rated by Standard and Poor's or Fitch rating services. Notwithstanding, the portfolio of the general account of the Insurance Company shall not invest more than 10% of the portfolio in real estate and/or more than 10% of the portfolio in bonds with ratings of less than Baa1 by Moody's or BBB+ by Standard and Poor's.
 6. The total investment in the accounts described in paragraph 5 above shall not exceed 10% of the aggregate market value of the Fund.
 7. It is the policy of the Board of Trustees that securities issued by the State of Illinois, or any county, township or Municipal Corporation of the State of Illinois, may be held in the portfolio of the Fund so long as said security is not rated less than Aa by Moody's or AA+ by Standard and Poor's.
 8. Proxies shall be voted by the Board of Trustees unless investment advisors who have discretionary control over assets of the plan are employed. Then the plans managers in accordance with the attached guidelines shall vote all proxies. Should voting issues or situations arise which are not covered specifically in the guidelines, or if policy guidelines clarification is needed by an investment manager, the Board of Trustees should be considered as the source for such clarification.

Prohibited Transactions

Prohibited Transactions are those transactions specifically prohibited in the Illinois Pension Code, Illinois Compiled Statutes Chapter 40 Act 5 Sections 1-110, 1-111 and 3-135, as well as:

- Short selling
- Margin transactions
- Transactions involving futures or options contracts
- Reverse purchase agreements
- Repurchase agreements
- Borrowing or lending cash or securities

Portfolio Asset Allocation Guidelines

1. The Board of Trustees has adopted the asset allocation policy shown below for plan assets. Target percentages have been determined for each asset class along with allocation ranges. Percentage allocations are intended to serve as guidelines; the Board will not be required to remain strictly within the designated ranges. Market conditions or an investment transition may require an interim investment strategy and, therefore a temporary imbalance in asset mix.

	<u>Minimum</u>	<u>Maximum</u>
Cash	1%	10%
Fixed Income	45%	100%
Corporate Bonds	0%	50%
Government/Municipal	0%	100%
Equities	0%	55%
Common Stocks	0%	
Mutual Funds	0%	

2. Cash investments shall be defined as funds that can be quickly liquidated without loss of principal.
3. Fixed income investments shall be defined as U.S. Government or U.S. Government agency bonds, certificates of deposit, fixed annuities or guaranteed investment contracts of any insurance company and commingled trust accounts which only invest in the above described investment vehicles.

4. Corporate Bonds shall be defined as a bond issued by a corporation which carries no claim to ownership and the bond holder receives interest payments (yield) and the principal, usually \$1000, is repaid on a fixed maturity date (bonds can mature anywhere between 1 to 30 years). The bonds must be rated as investment grade by one of the 2 largest rating services at the time of purchase. If subsequently downgraded below investment grade, the bonds must be liquidated from the portfolio within 90 days after being downgraded by the investment manager.
5. Mutual Funds shall be defined as a vehicle which Investors pool their money and hire a portfolio manager to invest in a variety of investment securities. Mutual funds managed by an investment company as defined and registered under the Federal Investment Company Act of 1940 and registered under the Illinois Securities Law of 1953, have been in operation for at least 5 years, have total assets of \$250 million or more and invest in a diversified portfolio of common or preferred stocks, bonds, or money market instruments.
6. Common Stock investments shall be defined as investments in preferred or common stocks created or existing under the laws of the United States and are listed on the national securities exchange, board of trade or are quoted in the National Association of Securities Dealers Automated Quotation System National Market System. Said issuers shall have been in existence for 5 years and is not arrears of any payment of dividends on its preferred stock during the preceding 5 years.

Performance Objectives

1. Over a 5-year investment horizon, it is the goal of the aggregate plan to meet or exceed the total rate of return of 7%. This investment goal is not meant to be imposed on each investment manager. Specific investment goals and constraints for each investment manager, if any, shall be incorporated as part of this statement. Each manager shall receive a written set of manager guidelines outlining his specific goals and constraints as they may differ from those objectives of the entire plan.
2. Meet or exceed the return of the blended market indices of 55% of the Barclay Intermediate Government Index and 45% of the S&P 500 total return Index and/or a Custom Index that may be more representative of the Professionally Managed Portfolios.
3. The fund shall generally display an overall level of risk in the aggregate portfolio which is consistent with risk associated with the benchmarks specified in paragraph 2 above. Risk will be measured by annualized standard deviation of monthly returns.
4. The Board of Trustees understands that in order to achieve its objectives for the Plans assets, the Plan will experience volatility of returns and fluctuations of market value as well as periods of losses. Losses will be viewed within the context of appropriate market indices.
5. Performances will be reviewed for the following periods:
 - The most current quarter, year to date, one, three, and five years, and since inception.

Liability

The board of Trustees, members and employees acting in accordance with the prescribed procedures and exercising due diligence shall be relieved of personal responsibility for the performance of any security as to price and/or earnings, provided that deviations from expectations are reported promptly, and appropriate action is taken to minimize adverse developments.

This Statement is adopted on April 18 2016 by the Board of Trustees of the Fund whose signatures appear below.

Anthony P. Betty
President

Levi M. Adams
Vice President

Ang R. H.
Secretary

Robertson Hagg
Trustee

John Jourd'ye #107
Trustee

Woodstock Police Pension Fund

Fixed Income Manager Guidelines

Investment Philosophy

1. The manager is expected to manage assets in a style similar to the one utilized over the past three years. Any significant deviation from the managers stated style will require written approval from the Board of Trustees.
2. The manager is expected to earn the highest possible rate of return consistent with the risk tolerance of the Board of Trustees.

Fixed Income Guidelines

The following instruments are the only investment vehicles in which the manager shall permitted to invest in:

1. Bonds, notes, certificates of indebtedness, Treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest.
2. Corporate Bonds which must be rated as investment grade by one of the 2 largest rating services at the time of purchase. If subsequently downgraded below investment grade, the bonds must be liquidated from the portfolio within 90 days after being downgraded by the manager.
3. Bonds, notes, debentures or other similar obligations of the following agencies of the United States of America: The Federal Housing Administration; Government National Mortgage Association; Public Housing Boards; Farmers Home Administration; General Services Administration; Maritime Administration; Small Business Administration and Small Business Administration Loan Pools; Tennessee Valley Authority; Washington Metropolitan Area Transit Authority; Federal Land banks; Federal Intermediate Credit Banks; Banks for Cooperatives; Federal Farm Credit Banks; Federal Home Loan Banks; the Federal Home Loan Mortgage Corporation, and the Federal National Mortgage Association.
4. Interest bearing bonds, of the State of Illinois, or any county, township, or Municipal Corporation of the State of Illinois if specifically authorized in writing by the Board of Trustees.
5. Interest bearing savings accounts or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act if specifically authorized in writing by the Board of Trustees.
6. The original issue size of securities selected should be such to afford a high degree of marketability.

7. Money market mutual funds registered under the Investment Act of 1940 provided the portfolio of any such money market fund is limited to obligations described in paragraphs 1, 2 and 3 above.

Upon making any trades in the account of the Fund the manager shall immediately send a facsimile copy of all trade confirmations to the Woodstock Police Department to the attention of the Woodstock Police Pension Board, and any other interested parties of the Board of Trustees may designate. The board of trustees shall notify the manager in writing of any other interested parties who shall be entitled to receive facsimile transmissions of said trade confirmations.

Performance

Manager performance shall be measured using a three-year moving average and shall:

1. Meet or exceed net of fees the returns of an unmanaged market index comprised of the Barclay Government Bond Index. The return on the funds' investments shall include net income and appreciation.
2. Achieve a total rate of return, gross of fees of the top 25% of a peer group of active fixed income managers with like investment constraints. Returns shall be evaluated in conjunction with the risk taken by the investment manager relative to the risk taken by the universe of managers. These criteria shall be evaluated over longer market cycles of 3, 5, 7 and 10 years.

Performance will be reviewed for the following periods:

- Three months, Calendar Year to Date, one, three and five years and since inception.

I have received the Fixed Income Manager Guidelines and Statement of Investment Policy, Objectives and Guidelines of the Woodstock Police Pension Fund this 18 day of April, 2016 and agree to comply with the provisions of this statement.

 Investment Professional
Signature

Ronald K. Brenton, Sr. Vice President
Printed Name and Title



CITY OF WOODSTOCK
WOODSTOCK POLICE PENSION FUND

Actuarial Valuation Report

For the Year

Beginning May 1, 2016

And Ending April 30, 2017

Timothy W. Sharpe, Actuary, Geneva, IL (630) 262-0600

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INTRODUCTION

Police-sworn personnel of the City of Woodstock are covered by the Police Pension Plan that is a defined-benefit, single-employer pension plan. The purpose of this report is to provide to the Intended Users of this report, specifically the Intended Users are the City Officials, the Pension Board and the City and Pension Board auditors, the reporting requirements of the Illinois Pension Code, the GASB Statements No. 25 & 27 and 67 & 68 financial information and related actuarial information for the year stated in this report. This report is not intended for distribution or usage to or by anyone who is not an Intended User and should not be used for any other purpose.

The valuation results reported herein are based on the employee data, plan provisions and the financial data provided by the City. The actuary has relied on this information and does not assume responsibility for the accuracy or completeness of this information. I hereby certify that to the best of my knowledge this report is complete and accurate and fairly presents the actuarial position of the Fund in accordance with generally accepted actuarial principles and procedures. In my opinion, the assumptions used are reasonably related to the experience of the Plan and to reasonable expectations. A reasonable request for supplementary information not included in this report should be directed to the undersigned actuary.

The actuary cautions the Intended Users of the possibility of uncertainty or risks in any of the results in this report.

I, Timothy W. Sharpe, am an Enrolled Actuary and a member of the American Academy of Actuaries, and I meet the Qualifications Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

Respectfully submitted,



Timothy W. Sharpe, EA, MAAA
Enrolled Actuary No. 14-4384

8/18/2016

Date

SUMMARY OF RESULTS

There was a change with respect to Actuarial Assumptions from the prior year to reflect revised expectations with respect to mortality rates. The mortality rates have been changed to the RP 2014 Mortality Table (BCHA) projected to 2016 using improvement scale MP-2015.

The Retirement Plans Experience Committee of the Society of Actuaries (RPEC) presented an update to Mortality Improvement Scale MP-2014, which was released in October 2014. This updated scale was created using two additional years of historical data and the same RPEC 2014 model that was used to produce Scale MP-2014. For clarity, the updated mortality improvement scale is called MP-2015.

Within the MP-2014 report, RPEC indicated an intention to publish updated improvement scales at least triennially. Subsequent to the development of Scale MP-2014, the Social Security Administration (SSA) released two years of additional mortality data. To reflect this latest available data, RPEC is now publishing this 2015 update and intends on providing future annual updates to the model as soon as practicable following the public release of updated data upon which the model is constructed.

There were no changes with respect to Plan Provisions or Actuarial Methods from the prior year.

Based on the plan sponsor's funding policy and future expected plan contributions and funded status, the plan is to be expected to produce adequate assets to make benefit payments when they are due.

The benefit payment default risk or the financial health of the plan sponsor was not deemed to be material.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the plan's funded status); and changes in plan provisions or applicable law.

Due to the limited scope of the actuary's assignment, the actuary did not perform an analysis of the potential range of such future measurements.

SUMMARY OF RESULTS (Continued)

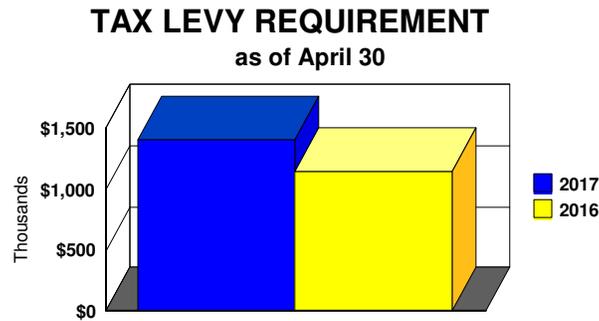
There were no unexpected changes with respect to the participants included in this actuarial valuation (1 new member, 0 terminations, 1 retirement, 0 incidents of disability, annual payroll increase 2.7%, average salary increase 4.2%).

There were no unexpected changes with respect to the Fund's investments from the prior year (annual investment return -3.45%).

The City's Tax Levy Requirement has increased from \$1,153,594 last year to \$1,411,705 this year (22.4%). The increase in the Tax Levy is due to the increase in salaries, the investment return was less than assumed and the changes to the assumptions. The Percent Funded has decreased from 60.0% last year to 54.4% this year.

SUMMARY OF RESULTS (Continued)

	For Year Ending April 30	
	<u>2017</u>	<u>2016</u>
Tax Levy Requirement	\$ 1,411,705	\$ 1,153,594
	as of May 1	
	<u>2016</u>	<u>2015</u>
City Normal Cost	535,999	494,501
Anticipated Employee Contributions	310,069	301,936
Accrued Liability	36,437,622	31,958,426
Actuarial Value of Assets	19,819,997	19,167,658
Unfunded Accrued Liability/(Surplus)	16,617,625	12,790,768
Amortization of Unfunded Accrued Liability/(Surplus)	783,351	583,624
Percent Funded	54.4%	60.0%
Annual Payroll	\$ 3,128,846	\$ 3,046,780



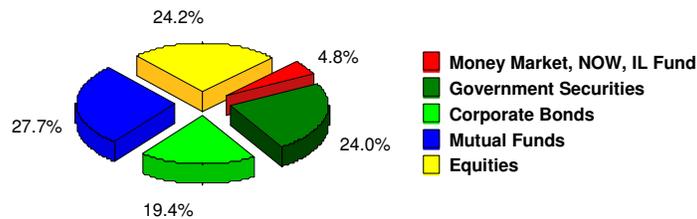
ACTUARIAL VALUATION OF ASSETS

		as of May 1	
		<u>2016</u>	<u>2015</u>
Money Market, NOW, IL Fund	\$	850,893	\$ 985,730
Government Securities		4,297,262	4,730,120
Corporate Bonds		3,463,675	2,981,029
Mutual Funds		4,960,232	5,354,390
Equities		4,324,156	4,487,053
Interest Receivable		54,509	46,349
Miscellaneous Receivable/(Payable)		<u>0</u>	<u>(5,000)</u>
Market Value of Assets		<u>17,950,727</u>	<u>18,579,671</u>
Actuarial Value of Assets	\$	19,819,997	\$ 19,167,658

FYE 2013-2016 (Gain)/Loss: \$238,942; (\$119,826); \$525,181; \$1,942,880

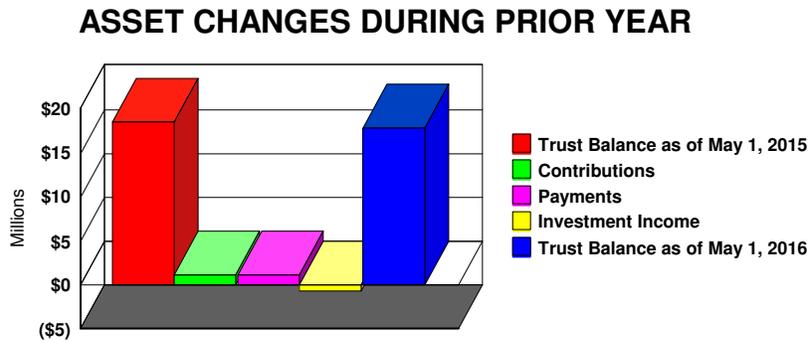
SUMMARY OF ASSETS

As Of May 1, 2016



ASSET CHANGES DURING PRIOR YEAR

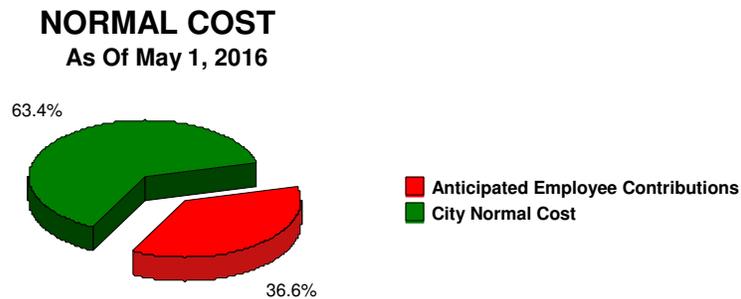
Trust Balance as of May 1, 2015		\$	18,579,671
Contributions			
City	946,589		
Employee	<u>302,301</u>		
Total			1,248,890
Payments			
Benefit Payments	1,222,358		
Expenses	<u>13,625</u>		
Total			1,235,983
Investment Income			<u>(641,851)</u>
Trust Balance as of May 1, 2016		\$	<u>17,950,727</u>
Approximate Annual Rate of Return			-3.45%



NORMAL COST

The Normal Cost is the actuarial present value of the portion of the projected benefits that are expected to accrue during the year based upon the actuarial valuation method and actuarial assumptions employed in the valuation.

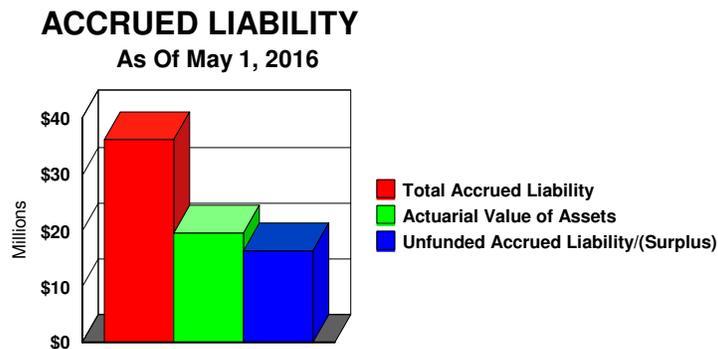
	as of May 1	
	<u>2016</u>	<u>2015</u>
Total Normal Cost	\$ 846,068	\$ 796,437
Anticipated Employee Contributions	<u>310,069</u>	<u>301,936</u>
City Normal Cost	<u>535,999</u>	<u>494,501</u>
Normal Cost Payroll	\$ 3,128,846	\$ 3,046,780
City Normal Cost Rate	17.13%	16.23%
Total Normal Cost Rate	27.04%	26.14%



ACCRUED LIABILITY

The Accrued Liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and actuarial assumptions employed in the valuation. The Unfunded Accrued Liability is the excess of the Accrued Liability over the Actuarial Value of Assets.

	as of May 1	
Accrued Liability	<u>2016</u>	<u>2015</u>
Active Employees	\$ 17,987,461	\$ 16,460,330
Children Annuities	0	0
Disability Annuities	2,164,476	1,976,068
Retirement Annuities	15,411,363	12,734,628
Surviving Spouse Annuities	646,361	592,269
Terminated Vested Annuities	<u>227,961</u>	<u>195,131</u>
Total Annuities	18,450,161	15,498,096
Total Accrued Liability	36,437,622	31,958,426
Actuarial Value of Assets	<u>19,819,997</u>	<u>19,167,658</u>
Unfunded Accrued Liability/(Surplus)	\$ <u>16,617,625</u>	\$ <u>12,790,768</u>
Percent Funded	54.4%	60.0%



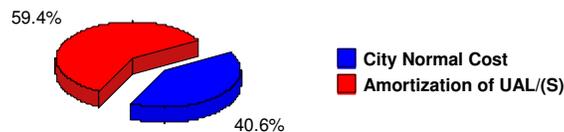
TAX LEVY REQUIREMENT

The Public Act 096-1495 Tax Levy Requirement is determined as the annual contribution necessary to fund the normal cost, plus the amount to amortize the excess (if any) of ninety percent (90%) of the accrued liability over the actuarial value of assets as a level percentage of payroll over a thirty (30) year period which commenced in 2011, plus an adjustment for interest. The 100% amortization amount is equal to the amount to amortize the unfunded accrued liability as a level percentage of payroll over a thirty (30) year period which commenced in 2011.

	For Year Ending April 30	
	<u>2017</u>	<u>2016</u>
City Normal Cost as of Beginning of Year	\$ 535,999	\$ 494,501
Amortization of Unfunded Accrued Liability/(Surplus)	783,351	583,624
Interest for One Year	<u>92,355</u>	<u>75,469</u>
Tax Levy Requirement as of End of Year	\$ <u>1,411,705</u>	\$ <u>1,153,594</u>
 Public Act 096-1495 Tax Levy Requirement		
1) Normal Cost (PUC)	653,437	589,019
2) Accrued Liability (PUC)	34,955,857	30,659,428
3) Amortization Payment	548,720	384,458
4) Interest for One Year	84,151	68,143
5) PA 096-1495 Tax Levy Requirement (1 + 3 + 4)	\$ 1,286,308	1,041,620

TAX LEVY REQUIREMENT

For Fiscal Year Ending April 30, 2017



SUMMARY OF PLAN PARTICIPANTS

The actuarial valuation of the Plan is based upon the employee data furnished by the City. The information provided for Active participants included:

- Name
- Sex
- Date of Birth
- Date of Hire
- Compensation
- Employee Contributions

The information provided for Inactive participants included:

- Name
- Sex
- Date of Birth
- Date of Pension Commencement
- Monthly Pension Benefit
- Form of Payment

Membership	<u>2016</u>	<u>2016</u>	<u>2015</u>	<u>2015</u>
Current Employees				
Vested	29		29	
Nonvested	<u>8</u>		<u>8</u>	
Total	<u>37</u>		<u>37</u>	
Inactive Participants		<u>Annual Benefits</u>		<u>Annual Benefits</u>
Children	0 \$	0	0 \$	0
Disabled Employees	3	118,447	3	116,979
Retired Employees	16	1,039,576	15	946,021
Surviving Spouses	4	84,281	4	84,281
Terminated Vesteds	<u>1</u>	<u>20,875</u>	<u>1</u>	<u>20,875</u>
Total	<u>24</u>	<u>1,263,179</u>	<u>23</u>	<u>1,168,156</u>
Annual Payroll	\$	3,128,846	\$	3,046,780

SUMMARY OF PLAN PARTICIPANTS (Continued)

Age and Service Distribution

Service Age	0-4	5-9	10-14	15-19	20-24	25-29	30+	Total	Salary
20-24									
25-29	2							2	63,873
30-34	5		2					7	67,718
35-39		1	9	3				13	89,513
40-44	1	1	2	3				7	84,530
45-49			2	2	2			6	95,138
50-54					1	1		2	100,433
55-59									
60+									
Total	<u>8</u>	<u>2</u>	<u>15</u>	<u>8</u>	<u>3</u>	<u>1</u>	<u>0</u>	<u>37</u>	<u>84,563</u>
Salary	60,891	86,091	89,344	90,887	100,797	99,882			

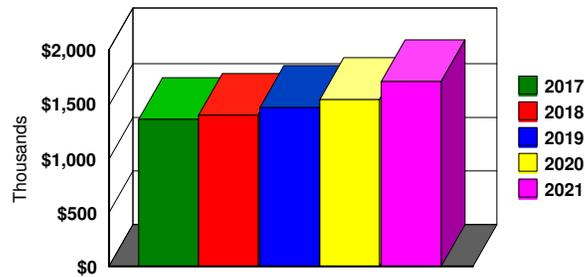
Average Age: 39.1 Average Service: 12.1 Average Future Service: 11.1

DURATION (years) Active Members: 21.3 Retired Members: 11.2 All Members: 16.2

PROJECTED PENSION PAYMENTS

<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
\$1,367,818	\$1,400,242	\$1,485,427	\$1,552,863	\$1,708,052

**PROJECTED PENSION PAYMENTS
2017-2021**



SUMMARY OF PLAN PROVISIONS

The Plan Provisions have not been changed from the prior year.

The City of Woodstock Police Pension Fund was created and is administered as prescribed by "Article 3. Police Pension Fund - Municipalities 500,000 and Under" of the Illinois Pension Code (Illinois Compiled Statutes, 1992, Chapter 40). A brief summary of the plan provisions is provided below.

Employees attaining the age of (50) or more with (20) or more years of creditable service are entitled to receive an annual retirement benefit of (2.5%) of final salary for each year of service up to (30) years, to a maximum of (75%) of such salary.

Employees with at least (8) years but less than (20) years of credited service may retire at or after age (60) and receive a reduced benefit of (2.5%) of final salary for each year of service.

Surviving spouses receive (100%) of final salary for fatalities resulting from an act of duty, or otherwise the greater of (50%) of final salary or the employee's retirement benefit.

Employees disabled in the line of duty receive (65%) of final salary.

The monthly pension of a covered employee who retired with (20) or more years of service after January 1, 1977, shall be increased annually, following the first anniversary date of retirement and be paid upon reaching the age of at least (55) years, by (3%) of the originally granted pension. Beginning with increases granted on or after July 1, 1993, the second and subsequent automatic annual increases shall be calculated as (3%) of the amount of the pension payable at the time of the increase.

Employees are required to contribute (9.91%) of their base salary to the Police Pension Plan. If an employee leaves covered employment with less than (20) years of service, accumulated employee contributions may be refunded without accumulated interest.

For Employees hired after January 1, 2011, the Normal Retirement age is attainment of age 55 and completion of 10 years of service; Early Retirement age is attainment of age 50, completion of 10 years of service and the Early Retirement Factor is 6% per year; the Employee's Accrued Benefit is based on the Employee's final 8-year average salary not to exceed \$106,800 (as indexed); Cost-of-living adjustments are simple increases (not compounded) of the lesser of 3% or 50% of CPI beginning the later of the anniversary date and age 60; Surviving Spouse's Benefits are 66 2/3% of the Employee's benefit at the time of death.

ACTUARIAL METHODS

The Actuarial Methods employed for this valuation are as follows:

Projected Unit Credit Cost Method (for years beginning on or after 2011 for PA 096-1495)

Under the Projected Unit Credit Cost Method, the Normal Cost is the present value of the projected benefit (including projected salary increases) earned during the year.

The Accrued Liability is the present value of the projected benefit (including projected salary increases) earned as of the actuarial valuation date. The Unfunded Accrued Liability is the excess of the Accrued Liability over the plan's assets. Experience gains or losses adjust the Unfunded Accrued Liability.

Entry Age Normal Cost Method

Under the Entry Age Normal Cost Method the Normal Cost for each participant is computed as the level percentage of pay which, if paid from the earliest age the participant is eligible to enter the plan until retirement or termination, will accumulate with interest to sufficiently fund all benefits under the plan. The Normal Cost for the plan is determined as the sum of the Normal Costs for all active participants.

The Accrued Liability is the theoretical amount that would have accumulated had annual contributions equal to the Normal Cost been paid. The Unfunded Accrued Liability is the excess of the Accrued Liability over the plan's assets. Experience gains or losses adjust the Unfunded Accrued Liability.

ACTUARIAL ASSUMPTIONS

The Actuarial Assumptions used for determining the Tax Levy Requirement and GASB Statements No. 25 & 27 and 67 & 68 Disclosure Information are the same (except where noted) and have been changed from the prior year (discussion on page 4). The methods and assumptions disclosed in this report may reflect statutory requirements and may reflect the responsibility of the Principal and its advisors. Unless specifically noted otherwise, each economic and demographic assumption was selected in accordance with Actuarial Standards of Practice 27 and 35 and may reflect the views and advice of advisors to the Principal. In the event a method or assumption conflicts with the actuary's professional judgment, the method or assumption is identified in this report. The Actuarial Assumptions employed for this valuation are as follows:

Valuation Date	May 1, 2016
Asset Valuation Method	5-year Average Market Value (PA 096-1495)
Investment Return	7.00% net of investment expenses.
Salary Scale	5.50%
Mortality	RP 2014 Mortality Table (BCHA) projected to 2016 using improvement scale MP-2015.
Withdrawal	Based on studies of the Fund and the Department of Insurance, Sample Rates below
Disability	Based on studies of the Fund and the Department of Insurance, Sample Rates below
Retirement	Based on studies of the Fund and the Department of Insurance, Sample Rates below (100% by age 70)
Marital Status	80% Married, Female spouses 3 years younger

ACTUARIAL ASSUMPTIONS (Continued)

Sample Annual Rates Per 100 Participants

<u>Age</u>	<u>Withdrawal</u>	<u>Disability</u>	<u>Retirement</u>
20	10.00	0.05	
25	7.50	0.05	
30	5.00	0.22	
35	3.00	0.26	
40	2.00	0.40	
45	2.00	0.65	
50	3.50	0.95	20.00
55	3.50	1.30	25.00
60	3.50	1.65	33.00
65	3.50	2.00	50.00
70			100.00

GASB STATEMENTS NO. 25 & 27 DISCLOSURE INFORMATION

The Governmental Accounting Standards Board (GASB) issued Statements No. 25 & 27 that established generally accepted accounting principles for the annual financial statements for defined benefit pension plans. The required information is as follows:

Membership in the plan consisted of the following as of:

	<u>April 30, 2016</u>	<u>April 30, 2015</u>
Retirees and beneficiaries receiving benefits	23	22
Terminated plan members entitled to but not yet receiving benefits	1	1
Active vested plan members	29	29
Active nonvested plan members	<u>8</u>	<u>8</u>
Total	<u>61</u>	<u>60</u>
Number of participating employers	1	1

SCHEDULE OF FUNDING PROGRESS

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) -Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
04/30/14	17,845,024	28,658,155	10,813,131	62.3%	2,953,578	366.1%
04/30/15	18,579,671	31,958,426	13,378,755	58.1%	3,046,780	439.1%
04/30/16	17,950,727	36,437,622	18,486,895	49.3%	3,128,846	590.9%

GASB STATEMENTS NO. 25 & 27 DISCLOSURE INFORMATION (Continued)

ANNUAL PENSION COST AND NET PENSION OBLIGATION

	<u>April 30, 2016</u>	<u>April 30, 2015</u>
Annual required contribution	938,891	910,852
Interest on net pension obligation	(66,035)	(63,066)
Adjustment to annual required contribution	<u>43,656</u>	<u>40,416</u>
Annual pension cost	916,512	888,202
Contributions made	<u>946,589</u>	<u>930,616</u>
Increase (decrease) in net pension obligation	(30,077)	(42,414)
Net pension obligation beginning of year	<u>(943,357)</u>	<u>(900,943)</u>
Net pension obligation end of year	<u>(973,434)</u>	<u>(943,357)</u>

THREE-YEAR TREND INFORMATION

Fiscal Year <u>Ending</u>	Annual Pension Cost (APC) <u>Cost (APC)</u>	Percentage of APC <u>Contributed</u>	Net Pension Obligation <u>Obligation</u>
04/30/14	784,788	112.4%	(900,943)
04/30/15	888,202	104.8%	(943,357)
04/30/16	916,512	103.3%	(973,434)

GASB STATEMENTS NO. 25 & 27 DISCLOSURE INFORMATION (Continued)

FUNDING POLICY AND ANNUAL PENSION COST

Contribution rates:

City	30.25%	30.54%
Plan members	9.91%	Same

Annual pension cost	916,512	888,202
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Contributions made	946,589	930,616
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Actuarial valuation date	04/30/2016	04/30/2015
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Actuarial cost method	Entry age	Same
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Amortization period	Level percentage of pay, closed	Same
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Remaining amortization period	25 years	26 years
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Asset valuation method	Market	Same
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Actuarial assumptions:

Investment rate of return*	7.00%	Same
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Projected salary increases*	5.50%	Same
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*Includes inflation at	2.50%	Same
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Cost-of-living adjustments	Tier 1: 3.00% per year, compounded Tier 2: 2.00% per year, simple	Same
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GASB STATEMENTS NO. 67 & 68 DISCLOSURE INFORMATION

Plan Membership	April 30, 2016
Inactive plan members or beneficiaries currently receiving benefits	23
Inactive plan members entitled to but not yet receiving benefits	1
Active plan members	<u>37</u>
Total	<u>61</u>

Net Pension Liability of the City	
Total pension liability	36,437,622
Plan fiduciary net position	17,950,727
City's net pension liability	18,486,895
Plan fiduciary net position as a percentage of the total pension liability	49.26%

Actuarial Assumptions	
Inflation	2.50%
Salary increases	5.50%
Investment rate of return	7.00% net of expenses

The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that City contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate			
	1% Decrease	Current Discount Rate	1% Increase
	6.00%	7.00%	8.00%
Net Pension Liability	24,006,424	18,486,895	13,995,529

GASB STATEMENTS NO. 67 & 68 DISCLOSURE INFORMATION (continued)

Schedule of Changes in the City's Net Pension Liability and Related Ratios

	April 30, 2016
Total Pension Liability	
Service cost	852,188
Interest	2,194,307
Changes of benefit terms	0
Differences between expected and actual experience	133,033
Changes of assumptions	2,522,026
Benefit payments, including refunds of member contributions	1,222,358
Net change in total pension liability	4,479,196
Total pension liability - beginning	31,958,426
Total pension liability - ending	36,437,622
 Plan Fiduciary Net Position	
Contributions - employer	946,589
Contributions - member	302,301
Net investment income	(641,851)
Benefit payments, including refunds of member contributions	1,222,358
Administrative expense	13,625
Other	0
Net change in plan fiduciary net position	(628,944)
Plan fiduciary net position - beginning	18,579,671
Plan fiduciary net position - ending	17,950,727
 City's net pension liability	 18,486,895
 Plan fiduciary net position as a percentage of the total pension liability	 49.26%
 Covered-employee payroll	 3,128,846
 City's net pension liability as a percentage of covered-employee payroll	 590.85%

GASB STATEMENTS NO. 67 & 68 DISCLOSURE INFORMATION (continued)

Schedule of City Contributions

	April 30, 2016
Actuarially determined contribution	938,891
Contributions in relation to the actuarially determined contribution	946,589
Contribution deficiency (Excess)	(7,698)
Covered-employee payroll	3,128,846
Contributions as a percentage of covered-employee payroll	30.25%

Notes to schedule

Valuation date April 30, 2016

Methods and assumptions used to
determine contribution rates:

Actuarial cost method	Entry Age Normal
Amortization method	Level Percentage of Pay
Remaining amortization period	25 years
Asset valuation method	Market Value
Inflation	3.00%
Salary increases	5.50%
Investment rate of return	7.00%
Retirement age	50-70
Mortality	RP 2014 projected to 2016
Other	

Mortality rates were based on the RP 2014 Mortality Table (BCHA) projected to 2016 using improvement scale MP-2015. The other non-economic actuarial assumptions used in the April 30, 2016 valuation were based on the results of an actuarial experience study conducted by the Illinois Department of Insurance dated September 26, 2012.