



**City of Woodstock**  
**Office of the City Manager**

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121 W. Calhoun Street  
Woodstock, Illinois 60098

Roscoe C. Stelford III  
City Manager

**WOODSTOCK CITY COUNCIL**  
**City Council Chambers**  
**April 19, 2016**  
**7:00 p.m.**

*Any Person Wishing to Address the City Council  
Must Approach the Podium, be Recognized by the  
Mayor, and Provide Their Name and Address for the Record*

*The complete City Council packet is available at the Woodstock Public Library,  
Woodstock City Hall, and via the City Council link on the City's website,  
[www.woodstockil.gov](http://www.woodstockil.gov). For further information, please contact the Office of the  
City Manager at 815-338-4301 or [citymanager@woodstockil.gov](mailto:citymanager@woodstockil.gov).*

**The proceedings of the City Council meeting are being audio-recorded only  
to aid in the preparation of the Minutes and are not retained as part of the  
permanent records of the City.**

**CALL TO ORDER**

**ROLL CALL:**

**FLOOR DISCUSSION:**

Anyone wishing to address the Council on an item not already on the agenda may do  
so at this time.

1. Public Comments
2. Council Comments

**CONSENT AGENDA:**

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

**A. MINUTES OF PREVIOUS MEETINGS:**

April 5, 2016 Regular Meeting

**B. WARRANTS:            3708        3709**

**C. MINUTES AND REPORTS:**

HR Report – March 2016

Public Works Report – March 2016

Environmental Commission Minutes – March 3, 2016

Old Courthouse Advisory Commission Minutes – March 21, 2016

**D. MANAGER'S REPORT NO. 66**

- 1. Designation of Video Gaming Revenue** – Adoption of a Resolution designating Video Gaming Revenue to specific purposes. (66a)(Doc.1)
- 2. Award of Contract – Mosquito Abatement** – Recommendation to waive the requirement for competitive bids and award a contract for 2016 Mosquito Control Services to Clarke. (66b)
- 3. MFT Allocation of Funds** - Adoption of a Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Code for appropriating Motor Fuel Tax Funds. (66c)(Doc.2)
- 4. Award of Contract–Police Portable Radios**– Approval of the following: (66d)
  - a.) Recommendation to waive the requirement for competitive bids and award of contract for portable radios and miscellaneous radio equipment from Motorola to implement the Starcom 21 Radio System.
  - b.) Authorization for the City Manager to execute any service-related contracts subject to final review and approval by the City Attorney.

5. **Schedule of Authorized Positions** – Approval of the City of Woodstock’s General Salary Range Table and the Schedule of Authorized Positions for FY16/17. (66e)(Doc.3)
6. **FY16/17 Sewer Rates** – Adoption of an Ordinance amending Title 6, Chapter 4 of City Code pertaining to water and sewer rates. (66f)(Doc.4)
7. **Annual Budget for FY16/17** – Approval of an Ordinance adopting the City of Woodstock’s FY16/17 Budget. (66g)(Doc.5)

**DISCUSSION ITEMS:**

8. **Transportation Commission Presentation-Bike Rental Program and Bike Rack System** (66h)

**FUTURE AGENDA ITEMS**

***NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager’s Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made.***

**MINUTES**  
**WOODSTOCK CITY COUNCIL**  
April 5, 2016  
City Council Chambers

The regular meeting of the Woodstock City Council was called to order at 7:00 PM by Mayor Brian Sager on Tuesday, April 5, 2016 in the Council Chambers at City Hall. Mayor Sager explained the consent calendar process and invited public participation.

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** Daniel Hart, RB Thompson, Maureen Larson, Mark Saladin, Joseph Starzynski, Michael Turner, and Mayor Brian Sager

**COUNCIL MEMBERS ABSENT:** None

**STAFF PRESENT:** City Manager Roscoe Stelford, City Attorney Ruth Schlossberg, Finance Director Paul Christensen, Economic Development Director Garrett Anderson, Public Works Director Jeff Van Landuyt, Building and Zoning Department Director Joe Napolitano, Human Resources Director Deborah Schober, Library Director Nick Weber, Deputy Chief of Police John Lieb, Assistant Public Works Director Tom Migatz, Building Inspector Dan Streit, Sgt. Pritchard, Officer Valle, Officer Schraw, Officer Karnath, Officer Vorderer, Officer Fischer, Grant Writer Terry Willcockson, Environmental Commission members Steve Wenzel and Laurie Kacmar, and Cultural and Social Awareness Commission members Laura Crain, Jose Rivera, and Ivy Sagrado.

**OTHERS PRESENT:** City Clerk Cindy Smiley

**A. FLOOR DISCUSSION**

**1. Proclamation for Woodstock Reusable Bag Community Initiative**

Mayor Sager stated it is his pleasure to present this Proclamation for the Woodstock Reusable Bag Community Initiative and also to have members from the two commissions, the Environmental Commission and the Cultural and Social Awareness Commission, who have been working on this project for the past several months.

Mayor Sager stated it is apparent that it would be appropriate to develop a program that called for a year-long transition from plastic to reusable bags and to have these commissions work with the community on that transition. He noted that society is highly-reliant on plastic bags which creates challenges not only in our community but nationally. He stated this initiative would provide a transition period to reusable bags that have been designed specifically for Woodstock.

Mayor Sager asked the members of both commissions present this evening to join him at the podium. The proclamation was accepted by the City Council without exception and was read by Mayor Sager and presented to the Chairperson of the joint commission, Laura Crain. He thanked the members for their efforts and charged them to work to make this a transition a reality in the community.

**2. Proclamation for National Library Week**

Mayor Sager stated it is also a pleasure to honor National Library Week and the Woodstock Public Library in particular, noting that facility just celebrated its 125<sup>th</sup> Anniversary. He further stated he is thankful for the founders of the library, as well as the Friends of the Library who make sure we have a strong public library.

Mayor Sager asked Library Director Nick Weber to join him at the podium. The proclamation was accepted by the City Council without exception and was read by Mayor Sager and presented to Director Weber.

Mayor Sager also expressed his appreciation to the staff of the library and all of who have dedicated themselves to this incredibly significant cultural resource the community enjoys every day.

#### **4. Recognition Day for National Service in Woodstock**

Mayor Sager stated he is also pleased to recognize an incredibly important group of people in the community. He noted that he represents Woodstock to the community, to various other municipalities, to various leaders regionally, and to individuals on a state level. He stated that one thing that always comes up is that Woodstock is a community that identifies areas of need and works together to make good things happen. He further stated this only happens because good people in the community are willing to step forward and make sure needs are addressed and things are accomplished within the community. These people are volunteers and Woodstock has many such people in the community.

Mayor Sager stated many people are present this evening who dedicate themselves to making sure good things happen, noting the proclamation being presented signifies today, April 5, 2016, as Recognition Day for National Service in Woodstock.

The proclamation was accepted by the City Council without exception and was read by Mayor Sager. He then invited all individuals present who have served in the Senior Corps, AmeriCorps, and youth services to stand. Mayor Sager expressed sincere gratitude to them for their dedicated services which makes this a better community. He also thanked those who have volunteered in numerous other capacities. All were recognized with hearty applause.

Mayor Sager invited all present to join him for a brief reception in the Conference Room in recognition of these individuals.

City Council proceedings recessed at 7:21PM.

The City Council returned to session at 7:35PM.

#### **3. Presentation and Oath of Police Officer Adam Fischer**

Mayor Sager noted everyone is present this evening, along with members of his family, to present and swear in the City's newest Police Officer, Adam Fischer, and asked Deputy Chief John Lieb to the podium.

Deputy Chief Lieb invited Officer Fischer and his family to the podium noting he will be a great complement to the staff of the Woodstock Police Department. He welcomed Officer Fischer to the Department and to the City and wished him luck.

Deputy Chief Lieb administered the Oath of Office to Officer Fischer.

Mayor Sager welcomed Officer Fischer and his family on behalf of the City Council and the residents of Woodstock. He stated all are grateful for the choice he and his family made to serve Woodstock.

#### **Public Comments**

Scott Gessert, 810 Gerry Street, noted in a November Tribune article it was indicated that the tax rate of Woodstock is 4.48%, Westchester's is 2.81%, Franklin Park's is 3.70%, and Summit's is 4.25%. He

wished to share the result of the election in which three of those four communities had the opportunity to vote on Home Rule. He stated the aggregate results were: 10,981 total votes with 3,696 or 34% yes votes and 7,285 or 66% no votes, noting this means that a 2/3 majority of these voters did not want Home Rule.

Mr. Gessert stated he mentioned this because in the context of the big picture, there seems to be a great chasm between the citizens being represented and their elected officials. He stated there is now a unique opportunity to build a bridge between that chasm which is the proposal that has been forwarded by community members to implement something like the Downers Grove Resolution should Woodstock adopt Home Rule. He stated he wished to encourage Council to promptly address this topic in their discussion.

Lydia Baltalbos, 621 Dean Street, stated it has been suggested by individuals and the Woodstock Independent that Council consider having meetings televised or put on audio tape on the web. She stated in light of the upcoming Council workshop, she would like to request a review of this proposal, noting other communities have decided to move ahead with this. She stated much information is conveyed through tone and interchange; and even though there are minutes, she feels that this should be considered. She requested that it be put in writing as to why Council decides not to do this if that is the decision.

Ms. Baltalbos then referred to an article that appeared in the Northwest Herald on July 12, 2012 concerning transparency. She stated the Illinois Policy Institute, an organization with which she is not familiar, contributed to the article and stated 20 out of 26 county governments in northern Illinois failed that organization's transparency audit, including McHenry County. She stated in the audit, McHenry County received 56.4 points out of 100, earning an F, while Kane County earned an A+ and Lake County earned a B. Ms. Baltalbos stated McHenry County must do better.

Ms. Baltalbos stated it was an F for the school board to have, under the title "Intergovernmental Agreement" on their meeting agenda, the final vote on a contentious long-term issue, the TIF project. She stated the public could not have known that this was about the TIF because this was not referred to on the agenda. She further stated without word of mouth, no one could have referenced past information. She stated this was an insult and is unethical.

Mayor Sager stated this City Council represents the City of Woodstock, not McHenry County and not District 200. He stated this is the City of Woodstock. He also stated, regarding Home Rule, as has been stated previously, a municipality which reaches a population of 25,000 is automatically a Home Rule community by state statute. He further stated it is not a matter of referendum by this body but rather is a matter of population that when a community reaches a population of 25,000 it automatically attains Home Rule status. He noted there are communities who have decided to perform a census prior to reaching 25,000 in population and, likewise, there have been communities where Home Rule status has been reached and those communities have had a referendum to rescind Home Rule status. But, he stated, within the State of Illinois, this is a matter of population.

M. Turner noted the comments on Home Rule were from the perspective of the political discussions that occurred during the last election, stating this was an active discussion. He expressed his opinion that the outcome of that election speaks for the direction of the voters of that election. He further stated that he stands with the Mayor that this is a matter of law that this is a status a community is granted with population. He stated he views Home Rule status as a positive for the City of Woodstock when it comes to managing our own affairs and noted that the communities in McHenry County that have attained Home Rule status have used it to their advantage.

M. Saladin reported that the Enterprise Zone has received another formal application with more reported to be coming in.

### **PUBLIC HEARING – FY2016/2017 BUDGET**

R. Stelford stated the City Administration is proud to report that the budget is balanced and includes the items identified by the City Council in previous workshops while maintaining the level of services with no increase in property taxes.

Mayor Sager opened the Public Hearing at 7:59PM and invited public comment.

Mike Morabito, 193 Bloomfield Drive, inquired about the City's current cash reserves.

R. Stelford stated there were multiple funds but the fund usually referred to is the General Fund which has a reserve of \$4 million to \$4.5 million.

In response to a question from Mr. Morabito, R. Stelford stated there are 27 funds, many of which have limits on what the dollars can be used for and have reserves. He stated, of these, the biggest reserve is in the Police Pension Fund but noted those dollars cannot be used for anything else. He stated there are many special revenue funds whose reserves vary and cannot be used for anything else.

Mayor Sager noted the budget is available on line for review. R. Stelford noted the Comprehensive Annual Financial Report (CAFR) is also available on line.

In response to a question from Mr. Morabito concerning school reserves, M. Turner stated the School District is a separate taxing body which determines its own tax rates, amount of reserves, etc. In response to a question from Mr. Morabito as to how the City Council takes into account the portion of dollars needed and allocated for the schools, M. Turner stated all taxing bodies send their bill to the County who then compiles the tax bills to send to the taxpayers. He stated the City of Woodstock and the Woodstock City Council is only responsible for three or four of the line items on the tax bill. He noted for the average homeowner, 16% of his or her total property tax bill is driven by the City of Woodstock and that percentage has been going down for the past several years, with the remainder of the tax bill being levied by other taxing bodies over which the City has no control. He reiterated the amount the City has asked for has been flat or has been reduced for the past five years.

R. Stelford stated by not taking the PTELL, which is the amount the City is allowed by state statute to increase property taxes each year, the City Council saved the taxpayers \$2.4 million.

Mayor Sager noted the Popular Annual Financial Statement, or PAFR, can be found on the City's website and would show all of the various taxing bodies and the percentage of the tax bill which is levied by each body.

Mr. Morabito then asked what leads the Council to believe there has been no increase in property taxes. R. Stelford stated the City Council has instructed the City Administration not to increase property taxes. He noted the City holds its tax levy flat but what is important is what has happened to a property as compared to the neighboring properties, stating this is tied to the EAV. He noted this is one way a homeowner's property tax can increase even if the City has not raised the levy.

Mr. Morabito then discussed what has happened in his neighborhood, Apple Creek Estates, since 2009, asking for more information. M. Turner stated the City Council has instructed City Staff to keep the tax levy flat and to cut costs without cutting services, but, again, this accounts for only 16% of the tax

bill. He noted other taxing bodies have not done the same, which has resulted in an increase in the tax bills, and reiterated the value of the property also drives this.

Mr. Morabito expressed concern when he looks at the property tax numbers and compares them to other communities and he wishes to bring this to Council's attention. He stated he particularly wants to know what the City's reserves are and what the City plans to do with them, and, basically, what the City is spending that money on. R. Stelford stated that experts generally recommend that a municipality should have 120 days of reserves which can be used for operational purposes should something happen economically or otherwise. He noted that property taxes only are disbursed to the City twice a year and there are times money from the reserves must be used until the next disbursement is made. He further stated if the state should make a decision that has a negative impact on the community, the reserve allows the City 120 days to make sound decisions as to how to deal with that situation. He noted that was the case in 2008 when the economy crashed, stating that the City did not feel the negative effect of this as strongly as some other communities.

Mr. Morabito opined that Woodstock needs transportation and jobs, noting there is only one Metra line. He asked if any of these reserve funds in the General Fund could be used to advance the special line. Mayor Sager noted the City is working with the McHenry County Council of Governments and Metra to forward two primary projects, the most significant of which is the relocation of the rail yard from Crystal Lake to Lamb Road in Woodstock. He stated this would give Woodstock the same train schedule as Crystal Lake now has resulting in increased train service. He noted this would require funding by Metra. Mayor Sager then stated the express line also referenced by Mr. Morabito is a different scenario as it is further down Metra's priority list.

In response to a question from Mr. Morabito as to what more may be done, M. Saladin discussed the Enterprise Zone and the benefits Woodstock might see from it and also his personal dedication to Economic Development not only as a Woodstock City Council member but through his work on the McHenry County Economic Development Commission. He referenced the City's new Economic Development Director stating the City is actively working to expand the commercial and industrial base which would help relieve taxes, noting the City is beginning to come out of the recession.

Noting he is employed by Target Corp., Mr. Morabito then discussed the period during which the City was turning away development, specifically when Target wished to locate a store in Woodstock but was rejected. He challenged Council to make sure it is open to businesses when they wish to come to Woodstock. Mayor Sager stated this Council is very open to new businesses and is trying to show that openness by hiring an Economic Development Director and by implementing business incentives to bring business to Woodstock. M. Turner emphasized that was a different City Council, which had different goals.

In response to questions and comments from Mr. Morabito concerning residents of McHenry County choosing to relocate due to high taxes, Mayor Sager stated the Council does recognize this, which is one reason it has chosen not to increase the City's portion of the property tax bill. He noted people must recognize, however, that this body can only control the portion of the property tax the City is responsible for, as previously discussed. He further noted Council has also made sure the quality of the City's extensive services has been upheld, while reducing the budget over previous years. While doing this, he stated, the City has reinvented the Economic Development Department and implemented incentive programs to attract new business and keep existing businesses so they can hire additional employees. He stated the City does not exist in a bubble and cannot control external factors, including other governmental bodies that choose to impose higher property taxes. He did note, however, that the City does try to work with other governmental bodies to try to control costs by partnering for services

to use funds in the most efficient manner. He cited examples of the Street Maintenance Task Force and shared building inspection services as examples.

M. Turner cited the fiber project, which has been led by Roscoe Stelford and supported by the Council that represents a partnership between several governmental bodies and should increase efficiency and could be a boon to economic development. He noted the City did not raise property taxes to finance this project.

Mayor Sager then discussed the City's focus on transportation priorities which are important to economic development, including Rt. 14 improvements, stating if the City Council and the City Administration had not taken aggressive measures in Springfield, this would not have happened.

M. Saladin noted that Woodstock may have actually had an increase in population. He stated for each new resident identified through the Special Census, \$151.00 will be returned to the City by the State. This could mean \$400,000 or \$500,000 over the next few years which the City will not receive absent the Special Census. M. Larson also noted that Home Rule status will improve the City's bonding position, saving the City significant dollars. She stated it is for these reasons that she supports the Special Census and the attainment of Home Rule.

A discussion ensued in response to Mr. Morabito's questions concerning the benefits of consolidating some of the smaller communities with the larger municipalities in the County. R. Stelford stated while the communities are not actually consolidating, they are working together at a financial level, noting the cooperative efforts discussed earlier.

In response to a question concerning whether the City Council actively supports Governor Rauner's agenda, Mayor Sager stated there are differences in opinion on the Council with regard to the totality of the agenda, with support being expressed for some items but not in its totality.

Motion by M. Saladin, second by M. Turner, to close the Public Hearing.

A roll call vote was taken. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

The Public Hearing was closed at 8:31PM.

## **CONSENT AGENDA**

Motion by M. Turner, second by RB Thompson, to approve Consent Agenda Items C through F-10

Mayor Sager opened the floor for questions and comments from the Council concerning the items on the Consent Agenda.

### Item F-5 – ShopFresh, Inc.

Mayor Sager introduced Julia Muell and Eugene Casciaro, new owners of ShopFresh, Inc., which will be operating in the former Wisted's Grocery site.

Ms. Muell stated they have been in business for 25 years and would like to give Woodstock a neighborhood grocery store bringing the latest recipes from Italy as well as catering and prepared foods. She noted they would also like to provide deliveries to seniors. Mr. Casciaro noted they

will have an excellent meat department and will bring quality products to Woodstock. He stated they are looking forward to coming to Woodstock and are very grateful to the community. The Mayor and City Council welcomed them to the community. Mayor Sager stated he is grateful for their willingness to invest in the community, noting this means this storefront will not be empty.

#### Item F-2 – 2015 Property Tax Levy

In response to a request from M. Turner to explain this agenda item. R. Stelford stated this will actually abate a portion of the 2015 Property Tax Levy because at the time of passage, the EAV was not actually known. Passage of the attached ordinance will freeze the levy and the City will only receive additional funding from new growth that is new homes and businesses constructed in the previous calendar year.

In response to a question from M. Turner, R. Stelford confirmed that this action will actually cap the tax levy as low as possible.

#### Item F-3 – 2015 Building Codes

M. Turner stated he has received concerns from members of the community that this is creating more layers of regulations regarding building, particularly sprinkling. He noted that in discussion with City Staff, he was assured that this did not serve as an impediment to building owners wanting to do something to their buildings. He requested if these new ordinances raise issues that would prevent a building owner from doing something reasonable with his or her building, he would like to see them tweaked so that the City is not putting something unreasonable in place that would hinder growth. Mayor Sager agreed that the City does not wish to put impediments in front of business owners and that staff has worked very successfully with building owners to put procedures in place to help the owners work through and find solutions that are not burdensome.

#### Item F-4 – Menards Expansion

M. Larson expressed some concern regarding the color of the roof, as it will now be more visible from Rt. 14 due to the expansion. D. Streit and J. Napolitano indicated they would inquire and discuss with Menard's.

#### Item F-8 Walnut/Ash/Tappan Storm Sewer Projects

M. Saladin commended staff for their work in securing two CDBG grants, obtaining \$500,000 or more that the City does not have to pay for this project. He stated this is another example of how the City Council and City staff is trying to control costs and expenditures in Woodstock. Mayor Sager noted there are other things coming forward for consideration that are largely due to the efforts of Grant Writer Terry Willcockson. He noted creation of the Grant Writer position was also a wise investment as it is another way the City can save on taxes.

#### Item F-9 – Dispatch Services Consolidation

M. Saladin noted that consolidation of Dispatch services was mandated by the state of Illinois which provided no budget to get this done. Mayor Sager stated this was a yeoman's effort on behalf of City staff to make this a reality and was also a strong collaborative effort between Woodstock, McHenry, and Harvard. He expressed his gratitude to City staff and to the neighboring communities.

**C. MINUTES OF PREVIOUS MEETINGS:**

March 15, 2016 Regular Meeting

**D. WARRANTS:** 3706 3707

**E. MINUTES AND REPORTS:**

Opera House 2015 Annual Report

Building and Zoning Monthly Report – February 2016

Police Department Monthly Report – February 2016

Old Courthouse Advisory Commission Minutes – February 15, 2016

Opera House Advisory Commission Minutes – February 16, 2016

**F. MANAGER'S REPORT NO. 65****1. Opera House Advisory Commission Membership Amendment -**

Adoption of Ordinance 16-O-18, identified as Document No. 1, *An Ordinance Amending Section 2.17.2, Membership, Terms, Officers, of Chapter 17, Woodstock Opera House Advisory Commission, of Title 2, Boards and Commissions, of the Woodstock City Code.*

**2. 2015 Property Tax Levy** – Adoption of Ordinance No. 16-O-19, identified as Document No. 2, *An Ordinance Abating a Portion of the 2015 Tax Levy of the City of Woodstock, McHenry County Illinois.*

**3. 2015 Building Codes** – Adoption of the following:

a.) Ordinance 16-O-20, identified as Document No. 3, *An Ordinance Adopting the 2014 National Electrical Code;*

b.) Ordinance 16-O-21, identified as Document No. 4, *An Ordinance Adopting the 2015 International Mechanical Code, 2015 Fuel Gas Code, and 2015 Existing Building Code;*

c.) Ordinance 16-O-22, identified as Document No. 5, *An Ordinance Adopting the 2015 International Residence Code for One and Two Family Dwellings and the 2015 International Property Maintenance Code;*

d.) Ordinance 16-O-23, identified as Document No. 6, *An Ordinance Adopting the 2015 International Building Code and 2015 International Pool and Spa Code;*

e.) Ordinance 16-O-24, identified as Document No. 7, *An Ordinance Adopting the 2015 International Fire Code.*

**4. Variance – Menards Expansion** – Adoption of Ordinance 16-O-25, identified as Document No. 8, *An Ordinance Varying Provisions of the Woodstock Unified Development Ordinance for Property at 2100 Lake Avenue.*

**5. ShopFresh, Inc.** – Adoption of Resolution No. 16-R-07, identified as Document No. 9, *A Resolution Authorizing an Incentive Agreement Between the City of Woodstock and ShopFresh, Inc.* subject to final review and approval by the City Attorney.

**6. Award of Contract – Mezzanine Storage Unit** – Approval to reject all bids, waive the requirement for competitive bidding and award a contract to ALTA Equipment Company for the provision of a mezzanine structure for installation at the Public Works

facility at a cost not-to-exceed \$17,599.

**7. Award of Contract – Field A-Backstop** –Approval of an award of contract to remove the existing arched backstop and installation of a new straight backstop, footings, associated appurtenances, and site restoration for Field A-backstop to the lowest responsible bidder, Classic Fence, Inc. for an amount not-to-exceed \$23,120.

**8. Award of Contract – Walnut/Ash/Tappan-** Approval of the following:

a.) An award of contract for Walnut/Ash/Tappan Storm Sewer improvements to the low bidder, PirTano Construction Company, Inc. for the Alternate 3 bid (construction of both Phase 1 and Phase 2) in the amount of \$596,277.23.

b.) An agreement with HLR for construction engineering services related to the construction of the Walnut/Ash/ Tappan Street Storm Sewer Improvements for Alternate 3 for a not-to-exceed amount of \$132,740.

**9. Dispatch Services Consolidation** – Approval of an Intergovernmental Agreement, identified as Document No. 11, relating to the future oversight of the McHenry Public Safety Answering Point Dispatch Center d/b/a NERCOM.

**10. Park Management Policy** – Adoption Ordinance No. 16-O-26, identified as Document No. 12, *An Ordinance Amending Title 6, Chapter 2 of the Woodstock Municipal Code Provisions Regarding Public Parks and Playgrounds to Reorganize Several Sections, Imposing New Violations and New Penalties for Violations of Certain Park Rules.*

A roll call vote was taken to approve Consent Agenda items C through F-10. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

#### **FUTURE AGENDA ITEMS**

There were no items added or removed from the Tentative Future Agendas.

#### **ADJOURN**

Motion by RB Thompson, second by M. Saladin, to adjourn this meeting of the Woodstock City Council to the Special City Council Workshop on Tuesday, April 12, 2016, at 3:30PM in the Council Chambers at City Hall. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Meeting adjourned at 8:50PM.

Respectfully submitted,

Cindy Smiley  
City Clerk

Name	Department	Total Gross
AMRAEN, MONICA	CITY MANAGER	1,620.00
HART, DANIEL T	CITY MANAGER	500.00
HOWIE, JANE	CITY MANAGER	2,296.80
LARSON, MAUREEN	CITY MANAGER	500.00
MCELMEEL, DANIEL	CITY MANAGER	2,824.23
SAGER, M BRIAN	CITY MANAGER	1,000.00
SALADIN, MARK	CITY MANAGER	500.00
SMILEY, CINDY	CITY MANAGER	516.66
STARZYNSKI, JOSEPH	CITY MANAGER	500.00
STELFORD III, ROSCOE	CITY MANAGER	5,961.56
THOMPSON, RB	CITY MANAGER	500.00
TURNER, MICHAEL	CITY MANAGER	500.00
WILLCOCKSON, TERESA	CITY MANAGER	2,382.40
JANIGA, JOSEPH	CROSSING GUARDS	94.68
LUCKEY JR, HARRY	CROSSING GUARDS	277.68
LUCKEY, DALE	CROSSING GUARDS	180.18
MONACK, KIM	CROSSING GUARDS	145.92
Anderson, Garrett D	ECONOMIC DEVELOPMENT	4,261.55
Coltrin, Krista E	ECONOMIC DEVELOPMENT	2,384.62
BAYER, PATRICIA	FINANCE	961.60
CHRISTENSEN, PAUL N	FINANCE	4,321.57
LIEB, RUTH ANN	FINANCE	2,138.41
STEIGER, ALLISON	FINANCE	320.25
STRACZEK, WILLIAM	FINANCE	2,576.92
WOODRUFF, CARY	FINANCE	1,833.60
DYER, JASON L	FLEET MAINTENANCE	1,784.88
GROH, PHILLIP	FLEET MAINTENANCE	2,049.33
LAMZ, ROBERT	FLEET MAINTENANCE	2,203.67
MAY, JILL E	HUMAN RESOURCES	1,727.20
SCHOBBER, DEBORAH	HUMAN RESOURCES	4,512.73
BERGESON, PATRICIA	LIBRARY	281.60
BRADLEY, KATHERINE	LIBRARY	894.85
Burton, Parker E	LIBRARY	148.50
CAMPBELL, SARAH JANE	LIBRARY	244.18
DAWDY, KIRK	LIBRARY	2,107.18
DREYER, TRUDIE	LIBRARY	436.62
FEE, JULIE	LIBRARY	2,516.88
HANSEN, MARTHA	LIBRARY	1,735.74
ICKES, RICHARD	LIBRARY	257.40
KAMINSKI, SARAH	LIBRARY	1,046.04
KNOLL, LINDA	LIBRARY	742.63
MILLER, LISA	LIBRARY	1,026.94
MOORHOUSE, PAMELA	LIBRARY	2,764.08
MORO, PAMELA	LIBRARY	581.81
OLEARY, CAROLYN	LIBRARY	1,871.20
PALMER, STEPHANIE	LIBRARY	1,312.80
PALMQUIST, PEGGY	LIBRARY	215.28
PUGA, MARIA	LIBRARY	632.52
REWOLDT, BAILEY S	LIBRARY	420.48
RYAN, ELIZABETH	LIBRARY	1,817.92
RYAN, MARY M	LIBRARY	1,783.06
SMILEY, BRIAN	LIBRARY	300.50
SUGDEN, MARY	LIBRARY	1,212.12

Name	Department	Total Gross
TOTTON SCHWARZ, LORA	LIBRARY	2,507.61
TRIPP, KATHRYN	LIBRARY	1,437.60
WEBER, NICHOLAS P	LIBRARY	3,861.90
ZAMORANO, CARRIE	LIBRARY	1,826.74
BEAUDINE, BRUCE	OPERA HOUSE	284.40
BETH, RAYMOND	OPERA HOUSE	343.65
BOURGEOIS-KUIPER, SAHARA	OPERA HOUSE	335.34
BROUILLETTE, RICHARD	OPERA HOUSE	152.64
CAMPBELL, DANIEL	OPERA HOUSE	2,386.54
CANTY, NANCY NOVY	OPERA HOUSE	60.66
DAWSON, LISA	OPERA HOUSE	107.66
GERVAIS, MARIANNE	OPERA HOUSE	150.45
GRANZETTO, GERALDINE	OPERA HOUSE	1,151.50
GREENLEAF, MARK	OPERA HOUSE	3,168.87
LETOURNEAU, THOMAS	OPERA HOUSE	223.55
LYON, LETITIA	OPERA HOUSE	51.16
MCCORMACK, JOSEPH	OPERA HOUSE	2,399.20
MONTES JR, MICHAEL	OPERA HOUSE	272.75
MYERS, MARVIN	OPERA HOUSE	260.26
PANNIER, LORI ANN	OPERA HOUSE	376.24
SCHARRES, JOHN	OPERA HOUSE	4,320.38
STEINKAMP, LORRAINE	OPERA HOUSE	7,947.62
STELFORD, SAMANTHA	OPERA HOUSE	312.93
WELLS, GAIL	OPERA HOUSE	244.59
WHITE, CYNTHIA	OPERA HOUSE	323.96
WIEGEL, DANIEL M	OPERA HOUSE	1,389.60
BIRDSELL, CHRISTOPHER	PARKS	1,998.40
EDDY, BRANDON	PARKS	1,701.25
LESTER, TAD	PARKS	1,947.20
MASS, STANLEY PHILIP	PARKS	2,235.03
MECKLENBURG, JOHN	PARKS	2,586.99
NELSON, ERNEST	PARKS	3,320.00
OLEARY, PATRICK	PARKS	2,384.59
SPRING, TIMOTHY	PARKS	1,395.20
BAKER, NANCY	PLANNING & ZONING	3,201.66
BERTRAM, JOHN	PLANNING & ZONING	2,944.00
LIMBAUGH, DONNA	PLANNING & ZONING	2,365.60
NAPOLITANO, JOSEPH	PLANNING & ZONING	3,076.92
STREIT JR, DANIEL	PLANNING & ZONING	2,697.60
WALKINGTON, ROB	PLANNING & ZONING	2,955.20
AMATI, CHARLES	POLICE	3,841.60
BERNSTEIN, JASON	POLICE	3,507.79
BRANUM, ROBBY	POLICE	3,476.77
CARRENO, MARIA YESENIA	POLICE	2,576.26
CIPOLLA, CONSTANTINO	POLICE	4,022.77
DEMPSEY, DAVID	POLICE	3,311.19
Didier, Jonathan D	POLICE	781.65
DIFRANCESCA, JAN	POLICE	2,396.77
DOLAN, RICHARD	POLICE	3,476.75
EICHINGER, PATRICIA	POLICE	2,576.25
EISELSTEIN, FRED	POLICE	3,476.75
FINK, CORY	POLICE	3,476.75
FISCHER, ADAM D	POLICE	2,051.00

Name	Department	Total Gross
FOURDYCE, JOSHUA	POLICE	3,975.72
FREUND, SHARON L	POLICE	2,494.28
GALLAGHER, KATHLEEN	POLICE	2,705.07
GUSTIS, MICHAEL	POLICE	3,311.19
HAVENS, GRANT	POLICE	1,663.58
HENRY, DANIEL	POLICE	3,476.75
HESS, GLENN	POLICE	1,444.00
KARNATH, MICHAEL	POLICE	2,632.94
KAROLEWICZ, ROBIN	POLICE	2,705.07
KOPULOS, GEORGE	POLICE	3,650.60
KRYSIK, KIMBERLY	POLICE	600.00
LANZ II, ARTHUR R	POLICE	3,880.80
LATHAM, DANIEL	POLICE	3,884.01
LEE, KEITH	POLICE	805.05
LIEB, JOHN	POLICE	4,275.02
LINTNER, WILLIAM	POLICE	3,476.75
LOWEN JR, ROBERT	POLICE	5,183.45
MARSHALL, SHANE	POLICE	3,672.34
MCKENDRY, AMY	POLICE	2,576.26
MORTIMER, JEREMY	POLICE	3,311.20
MRZLAK, CHRISTINE	POLICE	600.00
MUEHLFELT, BRETT	POLICE	3,311.19
NAATZ, CHRISTOPHER	POLICE	2,213.27
NIEDZWIECKI, MICHAEL	POLICE	2,537.77
PARSONS, JEFFREY	POLICE	3,823.20
PAULEY, DANIEL	POLICE	3,311.19
PETERSON, CHAD	POLICE	2,898.29
PRENTICE, MATTHEW	POLICE	2,213.27
PRITCHARD, ROBERT	POLICE	4,070.38
RAPACZ, JOSHUA	POLICE	3,311.19
REED, TAMARA	POLICE	2,048.00
REITZ JR, ANDREW	POLICE	3,776.83
SCHMIDTKE, ERIC	POLICE	3,311.19
SCHRAW, ADAM	POLICE	3,435.37
SHARP, DAVID	POLICE	2,323.94
SHEPHERD, NANCY	POLICE	80.00
SOTO, TAMI	POLICE	560.00
SYKORA, SARA	POLICE	600.00
Tabaka, Randall S	POLICE	406.62
VALLE, SANDRA	POLICE	3,311.19
VORDERER, CHARLES	POLICE	3,476.75
WALKER, NATALIE	POLICE	2,206.70
WESOLEK, DANIEL	POLICE	3,886.40
KEENAN, HEATHER	PUBLIC WORKS ADMIN	1,669.60
Migatz, Thomas B	PUBLIC WORKS ADMIN	3,769.23
VAN LANDUYT, JEFFREY J	PUBLIC WORKS ADMIN	4,615.39
WILSON, ALAN	PUBLIC WORKS ADMIN	4,030.44
AQUINO, EDUARDO	RECREATION CENTER	247.50
BAIRD, LEAH	RECREATION CENTER	133.67
BEHRNS, LESLIE	RECREATION CENTER	50.76
BLONJARZ, JESSICA	RECREATION CENTER	372.20
CABRERA, LESLIE M	RECREATION CENTER	303.74
CANTO, MELISSA	RECREATION CENTER	694.50

Name	Department	Total Gross
CORTES, VICTOR M	RECREATION CENTER	114.84
DEHN FRANKLIN, NOAH M	RECREATION CENTER	19.04
DIAZ, ARTURO	RECREATION CENTER	93.15
Diaz, Elisa M	RECREATION CENTER	251.63
DUNKER, ALAN	RECREATION CENTER	2,269.63
FUENTES, KARINA	RECREATION CENTER	535.36
GARZA, ANNA	RECREATION CENTER	241.54
GUZMAN, AYESHAH	RECREATION CENTER	119.34
HICKS, MICHAEL S	RECREATION CENTER	354.43
KAMPS, ANN	RECREATION CENTER	74.46
KARAFI, JESSIE	RECREATION CENTER	338.83
KARAFI, JORIE	RECREATION CENTER	280.67
Keane, Eilish M	RECREATION CENTER	221.03
LEITZEN, ABBY-GALE	RECREATION CENTER	72.56
LISK, MARY LYNN	RECREATION CENTER	2,345.67
Parsons, Alyssa M	RECREATION CENTER	125.81
PIERCE, JAMIE	RECREATION CENTER	28.16
POWELL, EDEN L	RECREATION CENTER	25.38
POWELL, ELLIE	RECREATION CENTER	50.52
REESE, AIMEE	RECREATION CENTER	83.53
SALADIN, BRIDGET	RECREATION CENTER	79.62
SANTANA, RUBY	RECREATION CENTER	420.72
SARICH, ERIN	RECREATION CENTER	181.22
SCHMITT, RONALD	RECREATION CENTER	214.06
TORREZ, RENEE	RECREATION CENTER	2,135.60
VIDALES, REBECCA	RECREATION CENTER	2,424.07
ZAMORANO, GUILLERMO	RECREATION CENTER	441.00
ZINNEN, JOHN DAVID	RECREATION CENTER	4,030.59
MAJOR, STEPHEN	SEWER & WATER MAINTENANCE	2,523.50
MAXWELL, ZACHARY	SEWER & WATER MAINTENANCE	1,601.71
MCCAILL, NICHOLAS	SEWER & WATER MAINTENANCE	1,004.64
PARKER, SHAWN	SEWER & WATER MAINTENANCE	3,036.04
WEGENER, JAMES	SEWER & WATER MAINTENANCE	1,702.40
WILLIAMS, BRYANT P	SEWER & WATER MAINTENANCE	1,855.29
WOJTECKI, KEITH	SEWER & WATER MAINTENANCE	1,792.80
BURGESS, JEFFREY	STREETS	2,368.00
CHAUNCEY, JUDD T	STREETS	1,388.90
LECHNER, PHILIP A	STREETS	1,345.57
LOMBARDO, JAMES	STREETS	1,435.20
LYNK, CHRIS	STREETS	1,602.40
MARTINEZ JR, MAURO	STREETS	1,421.36
PIERCE, BARRY	STREETS	2,002.40
SCHACHT, TREVOR	STREETS	1,435.20
STOLL, MARK T	STREETS	1,353.82
VIDALES, ROGER	STREETS	2,372.00
BAKER, WAYNE	WASTEWATER TREATMENT	2,571.20
BOLDA, DANIEL	WASTEWATER TREATMENT	1,911.49
GEORGE, ANNE	WASTEWATER TREATMENT	3,443.08
SHEAHAN, ADAM	WASTEWATER TREATMENT	1,983.71
VIDALES, HENRY	WASTEWATER TREATMENT	2,384.59
GARRISON, ADAM	WATER TREATMENT	2,179.20
HOFFMAN, THOMAS	WATER TREATMENT	2,179.20
SCARPAGE, SHANE	WATER TREATMENT	1,947.20

Name	Department	Total Gross
SMITH, WILLIAM	WATER TREATMENT	3,237.73
WHISTON, TIMOTHY	WATER TREATMENT	2,000.96
Grand Totals:		390,382.41
214		390,382.41

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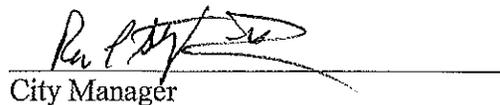
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**City of Woodstock**  
**Warrant No. 3708**

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer



City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 19<sup>th</sup> day of April, 2016.

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City Clerk

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Mayor

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106196	1ST AYD CORPORATION	CHEMICALS/ CLEANER	126.46	GENERAL FUND	SUPPLIES	01-07-6-606
106196	1ST AYD CORPORATION	GLOVES, PAINT, GASKET MAKER	168.57	GENERAL FUND	SUPPLIES	01-07-6-606
Total 106196:			295.03			
106197	ADAN OR APRIL HERNANDEZ	WATER/SEWER REFUND	23.47	WATER & SEWER UTILITY FUND	WATER & SEWER SALES	60-00-3-371
Total 106197:			23.47			
106198	AIRGAS	OXYGEN CYL	265.19	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
106198	AIRGAS	OXYGEN CYL	7.65	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-51-5-552
Total 106198:			272.84			
106199	APPLE CREEK FLOWERS	FLOWERS - ED HALL	50.00	GENERAL FUND	SUPPLIES	01-01-6-606
Total 106199:			50.00			
106200	ARAMARK UNIFORM SERVICE	UNIFORMS	24.05	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
106200	ARAMARK UNIFORM SERVICE	UNIFORMS	2.20	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
106200	ARAMARK UNIFORM SERVICE	UNIFORMS	24.27	GENERAL FUND	UNIFORMS	01-07-4-453
106200	ARAMARK UNIFORM SERVICE	UNIFORMS	13.42	PARKS FUND	UNIFORMS	06-00-4-453
106200	ARAMARK UNIFORM SERVICE	UNIFORMS	16.62	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
106200	ARAMARK UNIFORM SERVICE	UNIFORMS	43.16	GENERAL FUND	UNIFORMS	01-06-4-453
106200	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.00	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
106200	ARAMARK UNIFORM SERVICE	UNIFORMS	24.05	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
106200	ARAMARK UNIFORM SERVICE	UNIFORMS	2.20	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
Total 106200:			174.97			
106201	ASSOCIATED, ELECTRICAL CONTRA	CHANGED FLOAT BALLS ON LIFT STA	238.25	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555
Total 106201:			238.25			
106202	BAKER & TAYLOR BOOKS	BOOK RETURN	17.89-	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106202	BAKER & TAYLOR BOOKS	BOOK RETURN	11.99-	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106202	BAKER & TAYLOR BOOKS	BOOK RETURN	31.01-	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106202	BAKER & TAYLOR BOOKS	BOOK RETURN	15.57-	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106202	BAKER & TAYLOR BOOKS	BOOKS	1,015.02	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106202	BAKER & TAYLOR BOOKS	BOOKS	1,197.53	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106202	BAKER & TAYLOR BOOKS	BOOKS	1,684.41	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106202	BAKER & TAYLOR BOOKS	BOOKS	781.65	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106202	BAKER & TAYLOR BOOKS	BOOKS	876.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106202	BAKER & TAYLOR BOOKS	BOOKS	671.96	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106202	BAKER & TAYLOR BOOKS	BOOKS	548.39	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106202	BAKER & TAYLOR BOOKS	BOOKS	544.05	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106202:			7,243.54			
106203	BAKER & TAYLOR CONTINUATION AC	LIBRARY BOOKS	421.11	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106203	BAKER & TAYLOR CONTINUATION AC	BOOKS	152.33	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106203:			573.44			
106204	BOHN'S ACE HARDWARE	HARDWARE	13.67	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
106204	BOHN'S ACE HARDWARE	WIRE WHEEL	11.98	GENERAL FUND	SUPPLIES	01-07-6-606
106204	BOHN'S ACE HARDWARE	SUPPLIES TO INSTALL NEW ROTARY	16.97	TAX INCREMENT FINANCING FUND	STREETSCAPE IMPROVEMENTS	41-00-7-721
106204	BOHN'S ACE HARDWARE	SUPPLIES TO INSTALL NEW ROTARY	8.15	TAX INCREMENT FINANCING FUND	STREETSCAPE IMPROVEMENTS	41-00-7-721
106204	BOHN'S ACE HARDWARE	PARTS FOR SOUTH PLANT RAW PUM	56.28	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 106204:			107.05			
106205	BOTTS WELDING SERVICE	METAL FOR REPAIRS	15.00	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
Total 106205:			15.00			
106206	BRUSSEAU DESIGN GROUP, LLC W-T	LANDSCAPE PLAN - RYDERS WOODS	2,000.00	GENERAL FUND-CIP	RYDER WOODS	82-06-7-726
Total 106206:			2,000.00			
106207	BUDGET BLINDS OF ROCKFORD	SOLAR ROLLER SHADES	3,425.00	LIBRARY BUILDING FUND	FURNITURE & EQUIPMENT	09-00-7-720
Total 106207:			3,425.00			
106208	CARQUEST AUTO PARTS STORES	COOLENT HOSE	54.36	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
106208	CARQUEST AUTO PARTS STORES	COOLENT HOSE RETURN	54.36	GENERAL FUND	MATERIAL TO MAINTAIN EQUIPMENT	01-02-6-621
106208	CARQUEST AUTO PARTS STORES	EXHAUST PARTS/TPMS	104.57	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
106208	CARQUEST AUTO PARTS STORES	PAINT MATERIALS FOR TRUCK	27.64	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
106208	CARQUEST AUTO PARTS STORES	PAINT MATERIALS FOR TRUCK	21.02	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106208:			153.23			
106209	CARRIE ZAMORANO	MILEAGE REIMBURSEMENT	28.94	LIBRARY	TRAVEL & TRAINING	08-00-4-452
Total 106209:			28.94			
106210	COLUMBIA PIPE & SUPPLY COMPANY	2' PIPE S PLANT DIGESTER	98.91	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 106210:			98.91			
106211	COMCAST CABLE	HI-SPEED INTERNET	394.85	LIBRARY	LEGAL SERVICES	08-00-5-502
Total 106211:			394.85			
106212	COMMONWEALTH EDISON	ELECTRIC - EMRICSON PARK	51.66	PARKS FUND	ELECTRICITY	06-00-5-540
Total 106212:			51.66			
106213	COMMUNITY PLUMBING COMPANY	PRESSURE WASHER REPAIRS	100.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDINGS	01-07-5-550
Total 106213:			100.00			
106214	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	6,963.96	WATER & SEWER UTILITY FUND	UTILITIES	60-51-5-540
106214	CONSTELLATION NEWENERGY	ELECTRICITY FOR PUMPS	193.62	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541
Total 106214:			7,157.58			
106215	DON HANSEN'S ALIGNMENT AND AUT	ALIGNMENT	75.00	GENERAL FUND	SERVICE TO MAINTAIN VEHICLES	01-07-5-553
Total 106215:			75.00			
106216	EDEN POWELL	DANCE COSTUMES	113.10	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 106216:			113.10			
106217	ENVIRONMENTS	PLAYROOM SUPPLIES	319.92	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 106217:			319.92			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106218	FRANCISCO SANCHEZ	R.O.W. PERMIT DEPOSIT REFUND	100.00	ESCROW FUND	RIGHT OF WAY PERMITS	72-00-0-217
Total 106218:			100.00			
106219	GALE/CENGAGE LEARNING, INC	LIBRARY MATERIALS	38.38	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106219	GALE/CENGAGE LEARNING, INC	LIBRARY MATERIALS	42.58	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106219:			80.96			
106220	HACH COMPANY	LAB SUPPLIES	53.59	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
106220	HACH COMPANY	LAB SUPPLIES	64.40	WATER & SEWER UTILITY FUND	LABORATORY CHEMICALS	60-50-6-615
Total 106220:			117.99			
106221	HICKS GAS	EMRICSON PARK SHOP HEAT	108.00	PARKS FUND	FUEL - HEATING	06-00-6-603
106221	HICKS GAS	EMRICSON PARK SHOP HEAT	256.85	PARKS FUND	FUEL - HEATING	06-00-6-603
Total 106221:			364.85			
106222	ID LABEL INC	LIBRARY BAR CODES	395.00	LIBRARY	SUPPLIES	08-00-6-606
Total 106222:			395.00			
106223	INTERSTATE BATTERY	BATTERIES	210.80	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
106223	INTERSTATE BATTERY	BATTERIES	128.10	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
106223	INTERSTATE BATTERY	BATTERIES	40.00	GENERAL FUND	MATERIAL TO MAINTAIN VEHICLES	01-05-6-622
Total 106223:			378.90			
106224	JAMIE PIERCE	DANCE COSTUMES	56.85	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 106224:			56.85			
106225	JOHN HOCKERSMITH	MAINTENANCE SERVICE	150.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN BUILDING	05-00-5-550
Total 106225:			150.00			
106226	JOSE M. ZAMORANO	MAINTENANCE SERVICE	170.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106226:			170.00			
106227	JRM DISTRIBUTION LLC	BOLTS	166.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 106227:			166.00			
106228	JUDD CHAUNCEY	PAVEMENT ENGINEER PART ONE	99.00	GENERAL FUND	TRAVEL & TRAINING	01-08-4-452
106228	JUDD CHAUNCEY	PAVEMENT ENGINEER PART TWO	99.00	GENERAL FUND	TRAVEL & TRAINING	01-08-4-452
Total 106228:			198.00			
106229	JUDITH BROWN	RECREATION INSTRUCTION	161.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106229:			161.00			
106230	JULIE DOERR	RECREATION INSTRUCTION	100.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106230:			100.00			
106231	KANSAS CITY POWER & LIGHT COMP	PROJECT TRACKING SOFTWARE	2,500.00	GENERAL FUND	EXPANSION/RETENTION SERVICES	01-12-5-536
Total 106231:			2,500.00			
106232	LIONHEART CRITICAL POWER SPECI	GENERATOR MAINTENANCE	57.40	LIBRARY BUILDING FUND	SERVICE TO MAINT. BLDG & GRDS	09-00-5-550
Total 106232:			57.40			
106233	MC CANN INDUSTRIES, INC.	ENGINE MANUAL	67.12	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. EQUIPMENT	60-52-6-621
Total 106233:			67.12			
106234	MEILAHN MFG COMPANY	SHELVES	4,550.00	LIBRARY BUILDING FUND	FURNITURE & EQUIPMENT	09-00-7-720
Total 106234:			4,550.00			
106235	MENARDS	RAW SAMPLER SUPPLIES	45.92	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
106235	MENARDS	BULBS FOR CITY HALL	39.94	GENERAL FUND	MATERIAL TO MAINTAIN BUILDING	01-02-6-620
106235	MENARDS	PARTS FOR SAMPLER	33.60	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
106235	MENARDS	MAIN PAVILLION OUTLETS	199.92	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106235	MENARDS	CORD FOR STRINGING BALL FIELDS	23.52	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
106235	MENARDS	BATTERIES FOR PAPER TOWEL DISP	19.98	GENERAL FUND	MATERIAL TO MAINTAIN BUILDING	01-02-6-620
Total 106235:			362.88			
106236	MIDWEST TAPE	LIBRARY DVDS	32.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106236	MIDWEST TAPE	LIBRARY MATERIALS	65.37	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106236	MIDWEST TAPE	LIBRARY DVDS	419.82	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106236	MIDWEST TAPE	LIBRARY DVDS	278.28	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106236	MIDWEST TAPE	LIBRARY MATERIALS	130.54	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106236:			927.00			
106237	NEVA E. LISS	RECREATION INSTRUCTOR	380.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106237:			380.00			
106238	NICK WEBER	ICE CREAM 125TH BIRTHDAY PARTY	76.83	LIBRARY	SUPPLIES	08-00-6-606
Total 106238:			76.83			
106239	NICOR	UTILITY - GAS	650.39	RECREATION CENTER FUND	FUEL - HEATING	05-00-6-603
106239	NICOR	GAS SERVICE - WARMING HOUSE	76.94	PARKS FUND	FUEL - HEATING	06-00-6-603
106239	NICOR	GAS FOR EMERGENCY GENERATOR	88.17	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106239	NICOR	GAS TO RUN EMERGENCY GENERAT	25.98	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
Total 106239:			841.48			
106240	NORTH EAST MULTI-REGIONAL TRAI	TRAINING SERVICES	255.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 106240:			255.00			
106241	NORTH SUBURBAN LIBRARY	QUARTERLY BILL FOR CATALOG SER	668.12	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 106241:			668.12			
106242	OLIVIA VEPLY	DANCE COSTUMES	40.25	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 106242:			40.25			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106243	PRECISION SERVICES & PARTS, INC.	GLOW PLUG	21.02	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
Total 106243:			21.02			
106244	RUBBER, INC	WHEEL WEIGHTS	176.13	GENERAL FUND	SUPPLIES	01-07-6-606
Total 106244:			176.13			
106245	SCHMIDT PRINTING	BLUE REQUEST SLIPS	131.00	LIBRARY	SUPPLIES	08-00-6-606
Total 106245:			131.00			
106246	STANDARD EQUIPMENT COMPANY	SWITCH	66.55	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
106246	STANDARD EQUIPMENT COMPANY	SWEEPER FILTER	115.21	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
Total 106246:			181.76			
106247	STANDARD INDUSTRIAL & AUTO EQU	AIR COMP SERVICE	285.00	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-07-5-552
Total 106247:			285.00			
106248	T.O.P.S. IN DOG TRAINING CORP.	BOARDING SERVICE	72.00	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 106248:			72.00			
106249	TAMMY DUNN	RECREATION INSTRUCTOR	157.50	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106249:			157.50			
106250	TERMINAL SUPPLY	WARNING LIGHT HARNESS	52.68	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
Total 106250:			52.68			
106251	THE LINCOLN NATIONAL LIFE INSUR	LIFE INSURANCE PREMIUMS	685.48	HEALTH/LIFE INSURANCE FUND	LIFE INSURANCE PREMIUMS	75-00-5-541
106251	THE LINCOLN NATIONAL LIFE INSUR	LIFE INSURANCE PREMIUMS	333.50		FLEX- LIFE	99-99-9-963
Total 106251:			1,018.98			
106252	THE THOUGHTFULNESS SHOP	LOAN	60,000.00		THOUGHTFULNESS SHOP-NOTE	85-00-0-134

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106252:			60,000.00			
106253	THOMPSON'S APPLIANCE REPAIR SE	REPAIRS TO WASHER	96.84	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 106253:			96.84			
106254	USA BLUEBOOK	TUBES	275.10	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
Total 106254:			275.10			
106255	WATER RESOURCES, INC.	METER SEALS FOR NEW METERS	115.95	WATER & SEWER UTILITY FUND	WATER METERS	60-52-7-725
Total 106255:			115.95			
106256	WOODSTOCK COMMUNITY SCHOOL	NOV, DEC 2015, JAN 2016 DONATION	38,724.00	ESCROW FUND	SCHOOL DONATIONS	72-00-0-212
Total 106256:			38,724.00			
106257	WOODSTOCK COMMUNITY SCHOOL	GAS USAGE - FEBRUARY	1,987.20	POLICE PROTECTION FUND	GASOLINE & OIL	03-00-6-602
Total 106257:			1,987.20			
106258	WOODSTOCK FIRE RESCUE DISTRIC	NOV, DEC 2015, JAN 2016 IMPACT FE	4,388.00	ESCROW FUND	FIRE DISTRICT IMPACT FEES	72-00-0-220
Total 106258:			4,388.00			
106259	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL SERVICES - POLICE	12,434.24	POLICE PROTECTION FUND	LEGAL EXPENSES	03-00-5-502
Total 106259:			12,434.24			
106289	A-1 TEXTILES & HOSPITALITY	TOWELS	2,207.37	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 106289:			2,207.37			
106290	AMAZON	LIBRARY MATERIALS	338.82	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106290:			338.82			
106291	AMERICAN WATER WORKS ASSOC.	MEMBERSHIP - W SMITH	83.00	WATER & SEWER UTILITY FUND	DUES AND SUBSCRIPTIONS	60-53-4-454

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106291:			83.00			
106292	ANNA GARZA	RECREATION INSTRUCTOR	220.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106292:			220.00			
106293	ARAMARK UNIFORM SERVICE	UNIFORMS	24.05	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
106293	ARAMARK UNIFORM SERVICE	UNIFORMS	2.20	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
106293	ARAMARK UNIFORM SERVICE	UNIFORMS	24.04	GENERAL FUND	UNIFORMS	01-07-4-453
106293	ARAMARK UNIFORM SERVICE	UNIFORMS	13.19	PARKS FUND	UNIFORMS	06-00-4-453
106293	ARAMARK UNIFORM SERVICE	UNIFORMS	16.39	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
106293	ARAMARK UNIFORM SERVICE	UNIFORMS	42.93	GENERAL FUND	UNIFORMS	01-06-4-453
106293	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.00	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
Total 106293:			147.80			
106294	ARLINGTON POWER EQUIPMENT INC	ARBORIST SUPPLIES	106.80	PARKS FUND	SUPPLIES	06-00-6-606
106294	ARLINGTON POWER EQUIPMENT INC	ARBORIST SUPPLIES	206.85	PARKS FUND	SUPPLIES	06-00-6-606
106294	ARLINGTON POWER EQUIPMENT INC	ARBORIST SUPPLIES	10.41	PARKS FUND	SUPPLIES	06-00-6-606
Total 106294:			324.06			
106295	ASSOCIATED, ELECTRICAL CONTRA	BATES PARKING LOT LIGHT REPAIR	138.27	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
106295	ASSOCIATED, ELECTRICAL CONTRA	CH ELECTRIC WORK - SWITCH POWE	375.00	GENERAL FUND	BUILDING	01-02-7-701
106295	ASSOCIATED, ELECTRICAL CONTRA	EM CIRCUIT TO TECH OFFICE @ CH	1,800.00	GENERAL FUND	BUILDING	01-02-7-701
Total 106295:			2,313.27			
106296	BAKER & TAYLOR BOOKS	LIBRARY BOOKS	488.53	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106296	BAKER & TAYLOR BOOKS	LIBRARY BOOKS	535.50	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106296	BAKER & TAYLOR BOOKS	LIBRARY BOOKS	822.65	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106296:			1,846.68			
106297	BARDON DATA SYSTEMS	MAINTENANCE	144.00	LIBRARY	SERVICE TO MAINTAIN EQUIPMENT	08-00-5-552
Total 106297:			144.00			
106298	BAXTER & WOODMAN, INC.	VFD FAN REPLACEMENT	1,345.12	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-50-5-552

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106298:			1,345.12			
106299	BOTTS WELDING SERVICE	DONATO WOODS PATH SUPPLIES	1,003.59	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
Total 106299:			1,003.59			
106300	BROWNELLS, INC.	SUPPLIES	94.91	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 106300:			94.91			
106301	CABAY & COMPANY, INC	SUPPLIES	473.05	LIBRARY	SUPPLIES	08-00-6-606
106301	CABAY & COMPANY, INC	SUPPLIES	282.57	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
Total 106301:			755.62			
106302	CDW GOVERNMENT, INC.	BATTERY BACKUPS - LIBRARY	3,311.19	LIBRARY BUILDING FUND	FURNITURE & EQUIPMENT	09-00-7-720
Total 106302:			3,311.19			
106303	CENTER POINT LARGE PRINT	LIBRARY MATERIALS	301.86	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106303	CENTER POINT LARGE PRINT	LIBRARY MATERIALS	26.45	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106303:			328.31			
106304	CHAS. HERDRICH & SON, INC.	CAFE SUPPLIES	120.35	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 106304:			120.35			
106305	CHICAGO COFFEE ROASTERY, INC.	COFFEE SUPPLIES	84.05	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 106305:			84.05			
106306	COMMONWEALTH EDISON	ELECTRIC FOR BOOSTER STATION	125.57	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541
106306	COMMONWEALTH EDISON	ELECTRIC -1ST GARAGE	760.46	PARKS FUND	ELECTRICITY	06-00-5-540
Total 106306:			886.03			
106307	COMPASS MINERALS	COARSE ROCK SALT	2,783.36	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
106307	COMPASS MINERALS	COARSE ROCK SALT	2,570.09	WATER & SEWER UTILITY FUND	SALT	60-50-6-610

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106307	COMPASS MINERALS	COARSE ROCK SALT	2,661.03	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
Total 106307:			8,014.48			
106308	CONSERV FS	TURF MANAGEMENT	71.10	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 106308:			71.10			
106309	COPY EXPRESS, INC.	MAT"LS FOR IN-HOUSE SITE INVESTI	4.00	GENERAL FUND-CIP	OPERA HOUSE	82-02-7-708
Total 106309:			4.00			
106310	DAVID G. ETERNO	ADMINISTRATIVE JUDGE	875.00	ADMIN ADJUDICATION FUND	ADMINISTRATIVE JUDGE	14-00-4-450
Total 106310:			875.00			
106311	DELL COMPUTER	SERVER	5,282.39	LIBRARY BUILDING FUND	FURNITURE & EQUIPMENT	09-00-7-720
106311	DELL COMPUTER	COMPUTERS	12,109.35	LIBRARY	SUPPLIES	08-00-6-606
Total 106311:			17,391.74			
106312	DEMCO ACCOUNTS RECEIVABLE DE	SUPPLIES	1,062.17	LIBRARY	SUPPLIES	08-00-6-606
Total 106312:			1,062.17			
106313	EBSCO INFORMATION SERVICES PA	MATERIALS	1,265.03	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106313:			1,265.03			
106314	ENVIRONMENTAL RESOURCE ASSO	LAB DMR QC TESTS	1,137.40	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
Total 106314:			1,137.40			
106315	EVANCED	SUBSCRIPTIONS	1,986.00	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 106315:			1,986.00			
106316	FARM AND FLEET C/O SYNCHRONY B	UNIFORMS	69.99	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106316:			69.99			
106317	FASTENAL COMPANY	ZIP-TIES FOR WINDSCREENS	14.58	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
Total 106317:			14.58			
106318	FIRSTMERIT BANKCARD CTR	WEB RECEIPTS	54.60	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
106318	FIRSTMERIT BANKCARD CTR	BREAKFAST CIVIC TRAINING	12.89	GENERAL FUND	TRAVEL & TRAINING	01-03-4-452
106318	FIRSTMERIT BANKCARD CTR	WEBSITE RENEWAL	17.49	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-01-5-552
106318	FIRSTMERIT BANKCARD CTR	HOTELS/MEETING W/LEGISLATORS	865.14	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
106318	FIRSTMERIT BANKCARD CTR	STUDENT GOVERNMENT DAY	57.21	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
106318	FIRSTMERIT BANKCARD CTR	LIBRARY MATERIALS	14.88	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106318	FIRSTMERIT BANKCARD CTR	DANCE CLASS COSTUMES	89.50	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
106318	FIRSTMERIT BANKCARD CTR	ENCLOSED BULLETIN BOARD	834.83	TAX INCREMENT FINANCING FUND	STREETSCAPE IMPROVEMENTS	41-00-7-721
106318	FIRSTMERIT BANKCARD CTR	MEMBERSHIP - COLTRIN	50.00	GENERAL FUND	DUES/SUBSCRIPTIONS/BOOKS	01-12-4-454
106318	FIRSTMERIT BANKCARD CTR	RETAIL PROGRAM	190.00	GENERAL FUND	DUES/SUBSCRIPTIONS/BOOKS	01-12-4-454
106318	FIRSTMERIT BANKCARD CTR	JOB SHADOW LUNCH	76.61	GENERAL FUND	TRAVEL & TRAINING	01-03-4-452
106318	FIRSTMERIT BANKCARD CTR	CAFÉ SUPPLIES	49.00	PERFORMING ARTS	SUPPLIES	07-11-6-606
106318	FIRSTMERIT BANKCARD CTR	PROF NETWORKING LUNCH	46.00	GENERAL FUND	EXPANSION/RETENTION SERVICES	01-12-5-536
106318	FIRSTMERIT BANKCARD CTR	2016 MEMBERSHIP DUES	250.00	GENERAL FUND	TRAVEL & TRAINING	01-12-4-452
106318	FIRSTMERIT BANKCARD CTR	WINDOWS USERS	1,024.00	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
106318	FIRSTMERIT BANKCARD CTR	LIBRARY SUPPLIES	87.59	LIBRARY	SUPPLIES	08-00-6-606
106318	FIRSTMERIT BANKCARD CTR	SENIORS	62.35	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
106318	FIRSTMERIT BANKCARD CTR	2016 DUES - MIGATZ	85.00	GENERAL FUND	DUES & SUBSCRIPTIONS	01-08-4-454
106318	FIRSTMERIT BANKCARD CTR	EMAIL MARKETING	756.00	PERFORMING ARTS	PROGRAMMING FUND - ADVERTISIN	07-11-5-526
106318	FIRSTMERIT BANKCARD CTR	NEW CHAIR, RECEPTIONIST	94.99	GENERAL FUND	SUPPLIES	01-03-6-606
106318	FIRSTMERIT BANKCARD CTR	COMPUTER PARTS	12.38	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
106318	FIRSTMERIT BANKCARD CTR	COMPUTER PARTS & UPS	145.44	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
106318	FIRSTMERIT BANKCARD CTR	TV FOR BRIEFING	329.99	POLICE PROTECTION FUND	EQUIPMENT	03-00-7-720
106318	FIRSTMERIT BANKCARD CTR	CREDIT CARD PAPER	16.89	GENERAL FUND	SUPPLIES	01-03-6-606
106318	FIRSTMERIT BANKCARD CTR	ADDL NEW SOFTWARE TRAINING	1,200.00	GENERAL FUND	TRAVEL & TRAINING	01-03-4-452
106318	FIRSTMERIT BANKCARD CTR	LIBRARY PARTY SUPPLIES	123.20	LIBRARY	SUPPLIES	08-00-6-606
106318	FIRSTMERIT BANKCARD CTR	MEETING EXPENSE	63.00	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
106318	FIRSTMERIT BANKCARD CTR	TICKET REVENUE	54.10	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
106318	FIRSTMERIT BANKCARD CTR	INK PADS	15.85	GENERAL FUND	SUPPLIES	01-03-6-606
106318	FIRSTMERIT BANKCARD CTR	CONTINUING EDUCATION CLASS	35.00	GENERAL FUND	TRAVEL AND TRAINING	01-05-4-452
106318	FIRSTMERIT BANKCARD CTR	MEETING	30.00	GENERAL FUND	DUES AND SUBSCRIPTIONS	01-04-4-454
106318	FIRSTMERIT BANKCARD CTR	WEB RECEIPTS	15.00	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
106318	FIRSTMERIT BANKCARD CTR	CABLE CROSS MACHINE PARTS	360.16	RECREATION CENTER FUND	MATERIAL TO MAINTAIN EQUIPMENT	05-00-6-621

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106318	FIRSTMERIT BANKCARD CTR	TANNING LIGHTS	459.35	RECREATION CENTER FUND	EQUIPMENT	05-00-7-720
106318	FIRSTMERIT BANKCARD CTR	PRINTHEAD REPLACEMENT	212.00	POLICE PROTECTION FUND	COMPUTER SYSTEM UPGRADES	03-00-7-715
106318	FIRSTMERIT BANKCARD CTR	SOUND EQUIP CASE - BAND STAND	659.00	PERFORMING ARTS	SERVICE TO MAINTAIN EQUIPMENT	07-12-5-552
106318	FIRSTMERIT BANKCARD CTR	LIBRARY PARTY SUPPLIES	152.56	LIBRARY	SUPPLIES	08-00-6-606
106318	FIRSTMERIT BANKCARD CTR	KEY LOCK FOBS	74.90	RECREATION CENTER FUND	MATERIAL TO MAINTAIN EQUIPMENT	05-00-6-621
106318	FIRSTMERIT BANKCARD CTR	WEBSITE	20.99	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
106318	FIRSTMERIT BANKCARD CTR	LIBRARY PARTY SUPPLIES	123.20	LIBRARY	SUPPLIES	08-00-6-606
106318	FIRSTMERIT BANKCARD CTR	LIBRARY PARTY SUPPLIES	8.12	LIBRARY	SUPPLIES	08-00-6-606
106318	FIRSTMERIT BANKCARD CTR	LIBRARY PARTY SUPPLIES	110.85	LIBRARY	SUPPLIES	08-00-6-606
106318	FIRSTMERIT BANKCARD CTR	LIBRARY PARTY SUPPLIES	91.21	LIBRARY	SUPPLIES	08-00-6-606
106318	FIRSTMERIT BANKCARD CTR	REBATE	450.00	GENERAL FUND	MISCELLANEOUS INCOME	01-00-5-380
106318	FIRSTMERIT BANKCARD CTR	CONFERENCE REGISTRATION	450.00	LIBRARY	SICK LEAVE CONVERSION	08-00-4-451
106318	FIRSTMERIT BANKCARD CTR	PARKING LOT LIGHTS	43.08	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
106318	FIRSTMERIT BANKCARD CTR	SHIP & HANDLING	142.66	PERFORMING ARTS	SERVICE TO MAINTAIN EQUIPMENT	07-12-5-552
106318	FIRSTMERIT BANKCARD CTR	PERSONAL TRAINING CERT COURSE	79.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
106318	FIRSTMERIT BANKCARD CTR	ED HALL MEMORIAL	130.06	PERFORMING ARTS	RECEPTIONS (ENTERTAINMENT)	07-11-6-607
106318	FIRSTMERIT BANKCARD CTR	CONFERENCE	360.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
106318	FIRSTMERIT BANKCARD CTR	ADVERTISING	250.02	PERFORMING ARTS	PROGRAMMING FUND - ADVERTISIN	07-11-5-526
106318	FIRSTMERIT BANKCARD CTR	PROJECTOR TRAINING ROOM	1,428.80	POLICE PROTECTION FUND	EQUIPMENT	03-00-7-720
106318	FIRSTMERIT BANKCARD CTR	PRINTER	79.99	PERFORMING ARTS	SUPPLIES	07-11-6-606
106318	FIRSTMERIT BANKCARD CTR	CAMERA AND ACCESSORIES	628.84	GENERAL FUND	EQUIPMEENT	01-12-7-720
106318	FIRSTMERIT BANKCARD CTR	ADVERTISING	23.30	PERFORMING ARTS	PROGRAMMING FUND - ADVERTISIN	07-11-5-526
106318	FIRSTMERIT BANKCARD CTR	IDS DIAGNOSTIC SOFTWARE	650.00	GENERAL FUND	SERVICE TO MAINTAIN VEHICLES	01-07-5-553
106318	FIRSTMERIT BANKCARD CTR	WEBINAR	37.92	GENERAL FUND	TRAVEL & TRAINING	01-03-4-452
106318	FIRSTMERIT BANKCARD CTR	CIVIC TRAINING	10.00	GENERAL FUND	TRAVEL & TRAINING	01-03-4-452
106318	FIRSTMERIT BANKCARD CTR	CAMERA STORAGE	100.00	GENERAL FUND	BUILDING	01-02-7-701
106318	FIRSTMERIT BANKCARD CTR	PHOTOS	81.75	LIBRARY	SUPPLIES	08-00-6-606
106318	FIRSTMERIT BANKCARD CTR	CAMERA STORAGE	50.00	GENERAL FUND	BUILDING	01-02-7-701
106318	FIRSTMERIT BANKCARD CTR	WEBSITE RENEWAL	17.49	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-01-5-552
106318	FIRSTMERIT BANKCARD CTR	CIVIC TRAINING	93.89	GENERAL FUND	TRAVEL & TRAINING	01-03-4-452
106318	FIRSTMERIT BANKCARD CTR	LIBRARY MATERIALS	43.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106318	FIRSTMERIT BANKCARD CTR	CUPCAKES	17.29	LIBRARY	SUPPLIES	08-00-6-606
106318	FIRSTMERIT BANKCARD CTR	LIBRARY MATERIALS	16.01	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106318:			13,068.96			
106319	FOX VALLEY FIRE & SAFETY CO.	RADIO REPAIR	202.00	WIRELESS FUND	EQUIPMENT	15-00-7-720
Total 106319:			202.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106320	GALE/CENGAGE LEARNING, INC	LIBRARY MATERIALS	764.03	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106320	GALE/CENGAGE LEARNING, INC	LIBRARY MATERIALS	19.19	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106320	GALE/CENGAGE LEARNING, INC	LIBRARY MATERIALS	146.93	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106320	GALE/CENGAGE LEARNING, INC	LIBRARY MATERIALS	37.18	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106320	GALE/CENGAGE LEARNING, INC	LIBRARY MATERIALS	41.98	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106320	GALE/CENGAGE LEARNING, INC	LIBRARY MATERIALS	22.79	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106320:			1,032.10			
106321	GIGABLE LLC	EMERGING ARTIST SHOWCASE	1,207.16	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 106321:			1,207.16			
106322	GRAINGER	MAINTENANCE SUPPLIES	241.67	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
106322	GRAINGER	INVESTIGATE BASEMENT WATER DA	113.40	GENERAL FUND-CIP	OPERA HOUSE	82-02-7-708
Total 106322:			355.07			
106323	GREAT LAKES COCA-COLA DISTRIBU	SUPPLIES	807.35	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 106323:			807.35			
106324	H&H INDUSTRIES, INC	PORTICO LIGHTING	78.54	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
Total 106324:			78.54			
106325	HAMPTON, LENZINI & RENWICK INC	ENGINEERING SERVICES	1,375.75	GENERAL FUND	ENGINEERING SERVICES	01-08-5-503
106325	HAMPTON, LENZINI & RENWICK INC	ENGINEERING SERVICES	1,938.00	MOTER FUEL TAX FUND	PAVEMENT MARKING	12-00-5-580
106325	HAMPTON, LENZINI & RENWICK INC	ENGINEERING SERVICES	2,376.00	GENERAL FUND-CIP	RESURFACING	82-08-7-703
Total 106325:			5,689.75			
106326	HEALTH AS WE AGE	WELLNESS PROGRAM FEES	550.00	HEALTH/LIFE INSURANCE FUND	WELLNESS PROGRAM FEES	75-00-5-505
Total 106326:			550.00			
106327	IN THE SWIM PNC BANK C/O CORTZ I	CHEMICALS	119.86	RECREATION CENTER FUND	POOL CHEMICALS	05-00-6-607
Total 106327:			119.86			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106328	IRWA TRAINING DIVISION	TRAINING REGISTRATION	105.00	WATER & SEWER UTILITY FUND	TRAVEL AND TRAINING	60-53-4-452
Total 106328:			105.00			
106329	JACK PORTER & ASSOCIATIES, INC	BUMP OUT RENOVATIONS	250.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 106329:			250.00			
106330	JANE HOWIE	PAYROLL	200.00	GENERAL FUND	MISC A/R	01-00-0-121
Total 106330:			200.00			
106331	JMH CHIMNEY	SERVICE TO REPAIR FOUNTAIN - SE	697.59	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 106331:			697.59			
106332	JOHN P. BYARD	KARATE SERVICES	765.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 106332:			765.00			
106333	JOSE M. ZAMORANO	MAINTENANCE SERVICE	165.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 106333:			165.00			
106334	JOYCE A NARDULLI LLC	RETAINER FEE	5,000.00	GENERAL FUND	LEGISLATIVE ADVOCARTE	01-01-5-562
Total 106334:			5,000.00			
106335	JRM DISTRIBUTION LLC	SOUTH PLANT SUPPLIES	354.96	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 106335:			354.96			
106336	JUDITH BROWN	RECREATION INSTRUCTION	138.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106336:			138.00			
106337	LAUREN BROWN	PROGRAM FEE REFUND	66.00	GENERAL FUND	RECREATION PROGRAM FEES	01-00-3-327
Total 106337:			66.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106338	LIONHEART CRITICAL POWER SPECI	CH GENERATOR SERVICE WORK	1,446.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550
106338	LIONHEART CRITICAL POWER SPECI	CONTRACTOR REPLACED BLOCK HE	679.05	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555
Total 106338:			2,125.05			
106339	LORITO BOOKS	LIBRARY MATERIALS	154.82	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106339:			154.82			
106340	LOU'S GLOVES	GLOVES FOR LAB	86.00	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
Total 106340:			86.00			
106341	MAILFINANCE	LEASE FOR POSTAGE MACHINE	153.51	POLICE PROTECTION FUND	LEASES & PROFESSIONAL SVCS	03-00-5-543
Total 106341:			153.51			
106342	MARIA BETH CAMPBELL	RECREATION INSTRUCTOR	357.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106342:			357.00			
106343	MARK STOLL	PAVEMENT ENGINEERING PART ONE	99.00	GENERAL FUND	TRAVEL & TRAINING	01-08-4-452
106343	MARK STOLL	PAVEMENT ENGINEERING PART TW	99.00	GENERAL FUND	TRAVEL & TRAINING	01-08-4-452
Total 106343:			198.00			
106344	MARSHALL COALSON	TWEEN NIGHT SUPERVISOR	30.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 106344:			30.00			
106345	MCHENRY ANALYTICAL WATER LABO	FLOURIDE TESTING	30.00	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-50-5-509
Total 106345:			30.00			
106346	MENARDS	MAINTENANCE SUPPLIES	7.64	LIBRARY	SUPPLIES	08-00-6-606
106346	MENARDS	LAUNDRY, MAINTENANCE SUPPLIES	29.10	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
106346	MENARDS	LAUNDRY SUPPLIES, TOOLS	34.29	RECREATION CENTER FUND	OFFICE/JANITORIAL SUPPLIES	05-00-6-606
106346	MENARDS	LAMP FOR LIGHT IN CURTAIN STORA	15.11	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
106346	MENARDS	REPAIR TO FLY SYSTEM COVER	12.48	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
106346	MENARDS	DEHUMIDIFIERS	438.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106346	MENARDS	SUPPLIES	60.56	WATER & SEWER UTILITY FUND	SUPPLIES	60-50-6-606
106346	MENARDS	ELECTRICAL REPAIR, CLEANING SUP	22.96	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
106346	MENARDS	MATERIALS TO REPAIR A MANHOLE	27.75	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
106346	MENARDS	VALVE, SWEEPING COMPOUND	27.97	GENERAL FUND	MATERIAL TO MAINTAIN BUILDINGS	01-07-6-620
106346	MENARDS	DONATO WOODS PATH SUPPLIES	167.06	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
106346	MENARDS	LAUNDRY, MAINTENANCE SUPPLIES	34.97	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
Total 106346:			877.89			
106347	METRO PROFESSIONAL PRODUCTS,	CUSTODIAL SUPPLIES - PW	75.93	GENERAL FUND	MATERIAL TO MAINTAIN BUILDINGS	01-07-6-620
Total 106347:			75.93			
106348	METROPOLITAN INDUSTRIES, INC.	PUMP REPAIRS - SAVANNA LIFT STA	3,002.50	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555
106348	METROPOLITAN INDUSTRIES, INC.	PUMP REPAIR - IRVING AVE LIFT STA	2,657.50	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555
Total 106348:			5,660.00			
106349	MIDAS TOUCH COMPANY	FLATBED TOWING	150.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN VEHICLES	03-00-5-553
Total 106349:			150.00			
106350	MIDWEST TAPE	LIBRARY DVDS	22.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106350	MIDWEST TAPE	AUDIOBOOKS	12.79	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106350	MIDWEST TAPE	RETURNS	79.97-	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106350	MIDWEST TAPE	LIBRARY DVDS AND LIBRARY CDS	209.92	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106350:			165.73			
106351	MIDWEST TIME RECORDER, INC.	SERVICE TO MAINTAIN EQUIP	115.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN EQUIPMENT	03-00-5-552
Total 106351:			115.00			
106352	MONICA AMRAEN	SENIOR SUPPLIES	14.44	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
106352	MONICA AMRAEN	SUPPLIES	4.00	GENERAL FUND	SUPPLIES	01-01-6-606
Total 106352:			18.44			
106353	MUSE ART	CANVAS CRAZE	275.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106353:			275.00			
106354	NICOR	GAS WELL #8 GEN	26.99	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
106354	NICOR	GAS SERVICE - WARMING HOUSE	28.57	PARKS FUND	FUEL - HEATING	06-00-6-603
106354	NICOR	GAS FOR EMERGENCY GENERATOR	33.57	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106354	NICOR	GAS FOR EMERGENCY GENERATOR	28.00	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106354	NICOR	UTILITY - GAS	54.27	AQUATIC CENTER FUND	FUEL - HEATING	04-00-6-603
106354	NICOR	GAS FOR 1ST ST PLANT	289.04	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
106354	NICOR	UTILITY - GAS	71.24	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
106354	NICOR	UTILITY - GAS	319.71	AQUATIC CENTER FUND	FUEL - HEATING	04-00-6-603
106354	NICOR	GAS FOR EMERGENCY GENERATOR	28.00	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106354	NICOR	GAS FOR EMERGENCY GENERATOR	29.53	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106354	NICOR	UTILITY - GAS	497.33	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
106354	NICOR	GAS FOR SEMINARY PLANT	1,096.89	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
106354	NICOR	GAS FOR EMERGENCY GENERATOR	26.48	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106354	NICOR	GAS FOR EMERGENCY GENERATOR	28.00	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106354	NICOR	GAS FOR EMERGENCY GENERATOR	24.96	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106354	NICOR	GAS TO RUN EMERGENCY GENERAT	27.69	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106354	NICOR	UTILITY - GAS	121.52	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
Total 106354:			2,731.79			
106355	NORTH EAST MULTI-REGIONAL TRAI	TRAINING SERVICES	3,705.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 106355:			3,705.00			
106356	NORTHERN KEY & LOCK, INC.	MERRYMAN SHOP DOOR REPAIRS	162.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 106356:			162.00			
106357	OVERDRIVE INC	EBOOK	78.00	LIBRARY	ELECTRONIC FORMAT	08-00-7-741
106357	OVERDRIVE INC	AUDIOBOOK/ EBOOKS	1,958.28	LIBRARY	ELECTRONIC FORMAT	08-00-7-741
106357	OVERDRIVE INC	AUDIOBOOK/ EBOOKS	485.20	LIBRARY	ELECTRONIC FORMAT	08-00-7-741
106357	OVERDRIVE INC	AUDIOBOOK/ EBOOKS	654.19	LIBRARY	ELECTRONIC FORMAT	08-00-7-741
106357	OVERDRIVE INC	AUDIOBOOK/ EBOOKS	1,450.77	LIBRARY	ELECTRONIC FORMAT	08-00-7-741
106357	OVERDRIVE INC	AUDIOBOOK/ EBOOKS	727.52	LIBRARY	ELECTRONIC FORMAT	08-00-7-741
Total 106357:			5,353.96			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106358	PAMELA MCDONALD	RECREATION INSTRUCTION	773.50	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106358:			773.50			
106359	QUILL CORPORATION	SUPPLIES	38.97	LIBRARY	SUPPLIES	08-00-6-606
106359	QUILL CORPORATION	QB SELF-INKING STAMP	20.99	LIBRARY	SUPPLIES	08-00-6-606
106359	QUILL CORPORATION	SUPPLIES	111.85	LIBRARY	SUPPLIES	08-00-6-606
106359	QUILL CORPORATION	FOLDER	95.76	LIBRARY	SUPPLIES	08-00-6-606
106359	QUILL CORPORATION	TRANSPARNTARTBIN BOX LG	6.49	LIBRARY	SUPPLIES	08-00-6-606
106359	QUILL CORPORATION	BATTERIES	65.34	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
106359	QUILL CORPORATION	SUPPLES	347.36	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
106359	QUILL CORPORATION	SUPPLES	122.36	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
106359	QUILL CORPORATION	CLIC STIC RETRACTABLE PEN	14.92	WATER & SEWER UTILITY FUND	SUPPLIES	60-53-6-606
106359	QUILL CORPORATION	INK CARTRIDGE	68.38	GENERAL FUND	SUPPLIES	01-08-6-606
106359	QUILL CORPORATION	DESKTOP DISPENSER	5.39	GENERAL FUND	SUPPLIES	01-03-6-606
106359	QUILL CORPORATION	SUPPLIES	46.79	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 106359:			944.60			
106360	RAY O'HERRON COMPANY, INC.	EQUIPMENT	2,355.00	POLICE PROTECTION FUND	EQUIPMENT	03-00-7-720
Total 106360:			2,355.00			
106361	RECORDED BOOKS, LLC	CDS	99.00	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106361	RECORDED BOOKS, LLC	CDS	213.19	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106361	RECORDED BOOKS, LLC	CDS	34.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106361	RECORDED BOOKS, LLC	CDS	157.20	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106361	RECORDED BOOKS, LLC	CDS	99.00	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106361	RECORDED BOOKS, LLC	CDS	99.00	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106361:			702.38			
106362	SALLY LESCHER	RECREATION INSTRUCTOR	84.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106362:			84.00			
106363	SAMS CLUB	CAFE SUPPLIES	352.20	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 106363:			352.20			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106364	SHIRLEY A. KOCH	RECREATION INSTRUCTOR	119.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106364:			119.00			
106365	STATELINE TECHNOLOGIES	NETWORK MANAGEMENT & ADMIN	3,354.00	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 106365:			3,354.00			
106366	TEI LANDMARK AUDIO A DIVISION OF	LIBRARY MATERIALS	31.19	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106366	TEI LANDMARK AUDIO A DIVISION OF	LIBRARY MATERIALS	131.93	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106366	TEI LANDMARK AUDIO A DIVISION OF	LIBRARY MATERIALS	28.87	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106366:			191.99			
106367	THIRD MILLENNIUM ASSOCIATES, IN	APRIL BILL PRINT	412.88	ENVIRONMENTAL MANAGEMENT FU	PRINTING EXPENSE	90-00-5-537
Total 106367:			412.88			
106368	TICKET RETURN	ONLINE SINGLE TICKET SALES FEE	2,026.50	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 106368:			2,026.50			
106369	TODAYS BUSINESS SOLUTIONS INC	ANNUAL BILLING FOR 2016	3,981.00	LIBRARY	EQUIPMENT RENTAL	08-00-5-543
106369	TODAYS BUSINESS SOLUTIONS INC	ANNUAL LICENSE & SVC AGREEMEN	1,095.00	LIBRARY	SERVICE TO MAINTAIN EQUIPMENT	08-00-5-552
Total 106369:			5,076.00			
106370	TODAY'S UNIFORMS	UNIFORM SHIRTS	85.90	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
Total 106370:			85.90			
106371	TRANS UNION RISK & ALTERNATIVE	SUBSCRIPTION	25.00	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 106371:			25.00			
106372	ULTRA STROBE COMMUNICATIONS	CIP VEHICLE EQUIPMENT	2,670.45	GENERAL FUND-CIP	VEHICLE EQUIPMENT	82-03-7-708
Total 106372:			2,670.45			
106373	USA BLUEBOOK	LEVEL TRANSMITTER	1,014.59	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621

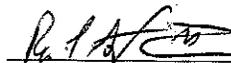
Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106373:			1,014.59			
106374	USALCO	ALUMINIUM SULFATE FOR PHOSHOR	3,959.79	WATER & SEWER UTILITY FUND	CHEMICALS	60-51-6-607
Total 106374:			3,959.79			
106375	VIKING CHEMICAL COMPANY	DONATO WOOD PATH SUPPLIES	20.00	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
Total 106375:			20.00			
106376	WATER RESOURCES, INC.	CIP METERS PROJECT	40.57	WATER & SEWER UTILITY FUND	WATER METER REPLACEMENT PRO	60-54-7-775
Total 106376:			40.57			
106377	WOODSTOCK LUMBER COMPANY	DONATO PATH SUPPLIES	766.00	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
106377	WOODSTOCK LUMBER COMPANY	MATERIALS TO REPAIR SANITARY M	24.75	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
106377	WOODSTOCK LUMBER COMPANY	DONATO WOODS PATH SUPPLES	36.99	GENERAL FUND-CIP	DONATA CONSERVATION AREA	82-06-7-725
Total 106377:			827.74			
106378	YOUNG MASTERS MARTIAL ARTS	ROOM RENTAL	390.00	GENERAL FUND	BUILDING RENTAL	01-09-5-544
Total 106378:			390.00			
106379	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL SERVICES	1,278.75	ADMIN ADJUDICATION FUND	LEGAL SERVICES	14-00-5-502
Total 106379:			1,278.75			
Grand Totals:			283,622.77			

City of Woodstock  
Warrant No. 3709

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer



City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 19<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

**City of Woodstock**  
**Credit Card Activity (FirstMerit Bank)**  
**Closing Date 4-1-16**

ACCOUNT	VENDOR	DESCRIPTION	Amount	Date	Vendor	Vendor	Invoice
01-00-5-380	REBATE	REBATE	\$ (450.00)	3/24/2016	737		32416
<b>Lowen</b>							
03004452	ILL ASSO CHIEFS OF POLICE	CONFERENCE	\$ 360.00	03/28/16	737	2902	32816
<b>Stelford</b>							
01014452	WOODSTOCK PUBLIC HOUSE	MEETING EXPENSE	\$ 63.00	03/02/16	737	2426	3216
01014452	GETAROOM.COM	HOTELS/MEETING W/LEGISLATORS	\$ 865.14	03/10/16	737	3096	31016
01014452	JIMMY JOHNS	STUDENT GOVERNMENT DAY	\$ 57.21	03/10/16	737	2673	31016
<b>Christensen</b>							
72000215	PAYFLOW/PAYPAL	TICKET REVENUE	\$ 54.10	03/02/16	737	2647	3216
01036606	THESTAMPMAKER	INK PADS	\$ 15.85	03/02/16	737	3098	3216
01034452	COURTYARD MADISON	BREAKFAST CIVIC TRAINING	\$ 12.89	03/04/16	737	3099	30416
01034452	EB HOW TO PREVENT AND	WEBINAR	\$ 37.92	03/04/16	737	3100	3416
01034452	EXXONMOBILE	CIVIC TRAINING	\$ 10.00	03/04/16	737	2984	3416
01034452	COURTYARD MADISON	CIVIC TRAINING	\$ 93.89	03/08/16	737	3099	3816
01034452	WOODSTOCK PUBLIC HOUSE	JOB SHADOW LUNCH	\$ 76.61	03/11/16	737	2426	31116
01036606	OFFICE DEPOT	NEW CHAIR, RECEPTIONIST	\$ 94.99	03/18/16	737	1646	31816
01034452	BAKER TILLY	ADD'L NEW SOFTWARE TRAINING	\$ 1,200.00	03/21/16	737	3101	32116
<b>Sager</b>							
<b>Napolitano</b>							
01054452	ILLINOIS PLUMBING HEAT	CONTINUING EDUCATION CLASS	\$ 35.00	03/02/16	737	3102	3216

**City of Woodstock**

**Credit Card Activity (FirstMerit Bank)**

**Closing Date 4-1-16**

<b>ACCOUNT</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>Amount</b>	<b>Date</b>	<b>Vendor</b>	<b>Vendor</b>	<b>Invoice</b>
<b>Scharres</b>							
07116606	SHOPKEEP	CAFÉ' SUPPLIES	\$ 49.00	03/11/16	737	2672	31116
07115501	HOMESTEAD	WEBSITE	\$ 20.99	03/23/16	737	2684	32316
07115526	CONSTANT CONTACT	EMAIL MARKETING	\$ 756.00	03/17/16	737	471	31716
07125552	STAR CASE MFG CO	SOUND EQUIP CASE - BAND STAND	\$ 659.00	03/22/16	737	3103	32216
07125552	STAR CASE MFG CO	SHIP & HANDLING	\$ 142.66	03/25/16	737	3103	32516
07116607	JEWEL	ED HALL MEMORIAL	\$ 130.06	03/26/16	737	2844	32616
07115526	FACEBOOK	ADVERTISING	\$ 250.02	03/29/16	737	2885	32916
07115526	FACEBOOK	ADVERTISING	\$ 23.30	03/31/16	737	2885	33116
<b>Schober</b>							
01044454	STATELINE SHRM	MEETING	\$ 30.00	03/02/16	737	2782	3216
<b>Weber</b>							
08007740	NETFLIX	LIBRARY MATERIALS	\$ 43.99	03/09/16	737	2677	3916
08007740	NETFLIX	LIBRARY MATERIALS	\$ 14.88	03/10/16	737	2677	31016
08006606	ART.COM/ALL POSTERS	PHOTOS	\$ 81.75	03/05/16	737	2927	3516
08006606	JEWEL	CUPCAKES	\$ 17.29	03/09/16	737	2844	3916
08007740	WAL-MART	LIBRARY MATERIALS	\$ 16.01	03/09/16	737	2343	3916
08005517	TECHSOUP	WINDOWS USERS	\$ 1,024.00	03/14/16	737	2845	31416
08006606	WAL-MART	LIBRARY SUPPLIES	\$ 87.59	03/15/16	737	2343	31516
08006606	PARTY CITY	LIBRARY PARTY SUPPLIES	\$ 123.20	03/21/16	737	3066	32116
08006606	WAL-MART	LIBRARY PARTY SUPPLIES	\$ 152.56	03/22/16	737	2343	32216
08006606	PARTY CITY	LIBRARY PARTY SUPPLIES	\$ (123.20)	03/23/16	737	3066	32316
08006606	PARTY CITY	LIBRARY PARTY SUPPLIES	\$ 110.85	03/23/16	737	3066	3232016
08006606	JEWEL	LIBRARY PARTY SUPPLIES	\$ 8.12	03/23/16	737	2844	32316
08006606	JEWEL	LIBRARY PARTY SUPPLIES	\$ 91.21	03/23/16	737	2844	3232016
08004451	ILLINOIS LIBRARY ASSO	CONFERENCE REGISTRATION	\$ 450.00	03/24/16	737	1051	32416

**City of Woodstock**  
**Credit Card Activity (FirstMerit Bank)**  
**Closing Date 4-1-16**

ACCOUNT	VENDOR	DESCRIPTION	Amount	Date	Vendor	Vendor	Invoice
<b>Zinnen</b>							
01096606	PLUG N PAY INC	WEB RECEIPTS	\$ 15.00	03/02/16	737	2660	3216
01096606	PLUG N PAY INC	WEB RECEIPTS	\$ 54.60	03/02/16	737	2660	30216
05006621	JOHNSON HLTH TECH-CRP	CABLE CROSS MACHINE PARTS	\$ 360.16	03/02/16	737	2658	3216
05007720	AMERICAN QUALITY MFG	TANNING LIGHTS	\$ 459.35	03/02/16	737	99	3216
01096612	OMNI CHEER	DANCE CLASS COSTUMES	\$ 89.50	03/10/16	737	3060	31016
01116620	JOSEPHS INC	SENIORS	\$ 62.35	03/15/16	737	3104	31516
05006621	TILE INC	KEY LOCK FOBS	\$ 74.90	03/22/16	737	3105	32216
05006620	BATTERIES PLUS	PARKING LOT LIGHTS	\$ 43.08	03/24/16	737	601	32416
05003431	GROUPON	PERSONAL TRAINING CERT COURSE	\$ 79.00	03/25/16	737	3061	32516
<b>McElmeel</b>							
03007715	THE PRINTHEAD CO	PRINTHEAD REPLACEMENT	\$ 212.00	03/02/16	737	3106	3216
01027701	NEST LABS	CAMERA STORAGE	\$ 100.00	03/04/16	737	3107	3416
01027701	NEST LABS	CAMERA STORAGE	\$ 50.00	03/05/16	737	3107	3516
01015552	DOTSTER	WEBSITE RENEWAL	\$ 17.49	03/07/16	737	2847	3716
01015552	DOTSTER	WEBSITE RENEWAL	\$ 17.49	03/07/16	737	2847	30716
82017704	AMAZON MKTPLACE	COMPUTER PARTS	\$ 12.38	03/18/16	737	2654	31816
82017704	AMAZON MKTPLACE	COMPUTER PARTS & UPS	\$ 145.44	03/19/16	737	2654	31916
03007720	AMAZON.COM	TV FOR BRIEFING	\$ 329.99	03/19/16	737	2654	3192016
01036606	AMAZON MKTPLACE	CREDIT CARD PAPER	\$ 16.89	03/20/16	737	2654	32016
03007720	TRADING/NJACCESSORY	PROJECTOR TRAINING ROOM	\$ 1,428.80	03/29/16	737	3108	32916
07116606	B&H PHOTO	PRINTER	\$ 79.99	03/29/16	737	2754	32916
01127720	B&H PHOTO	CAMERA AND ACCESSORIES	\$ 628.84	03/29/16	737	2754	3292016

**Lieb**

**City of Woodstock**  
**Credit Card Activity (FirstMerit Bank)**  
**Closing Date 4-1-16**

ACCOUNT	VENDOR	DESCRIPTION	Amount	Date	Vendor	Vendor	Invoice
<b>Van Landuyt</b>							
01075553	HELM INC	IDS DIAGNOSTIC SOFTWARE	\$ 650.00	03/03/16	737	951	3316
41007721	DISPLAYS3GOCOM	ENCLOSED BULLETIN BOARD	\$ 834.83	03/10/16	737	2747	31016
01084454	INTERNATIONAL MUNICIPAL	2016 DUES - MIGATZ	\$ 85.00	03/16/16	737	3109	31616
<b>Anderson</b>							
01124454	ICSC NEW YORK NY	MEMBERSHIP - COLTRIN	\$ 50.00	03/10/16	737	3110	31016
01124454	ICSC NEW YORK NY	RETAIL PROGRAM	\$ 190.00	03/10/16	737	3110	3102016
01125536	PHILLY G S	PROF NETWORKING LUNCH	\$ 46.00	03/11/16	737	3111	31116
01124452	IEDA	2016 MEMBERSHIP DUES	\$ 250.00	03/11/16	737	3112	31116
<b>Total</b>			<b>\$ 13,068.96</b>				

Human Resources Department  
 Monthly Report  
 Mar-16

**RECRUITMENTS**

Position/Department	# Applicants	Status
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**Note: As of 2/25/15 a hiring freeze was reinstated for all non-Summer Seasonal positions, for an indefinite period of time. All current and future staffing requests will need to be critically evaluated to determine service level losses. All recruiting/hiring for non-Summer Seasonal positions has been suspended.**

FT Chief of Police (PD)	20 (received)	Posting closed 3/1/2016. Applications and written assessments being reviewed.
Summer Seasonals (REC & PW)	<b>38 (received to date):</b> 3 General 4 Incomplete (All) 15 Playground 2 Pool (Lifeguard and Cashier) 13 PW 1 Tennis Instructor	Original posting until 3/4/2016. Reposting of Pool and PW positions until 4/8/2016.  Incomplete not included in other counts
FT Water Meter Tech I - INTERNAL (PW)	0 (received)	Posting closed 3/4/2016 Internal Posting
FT Water Meter Tech I - EXTERNAL (PW)	8 (received)	Posting closed 3/11/2016 External Posting. Three interviews scheduled for 4/5/16.
LPT School Crossing Guard (PD)	0 (received)	Posting closed 3/21/2016
PT Front Desk Cashier (REC)	4 (received to date)	Posting until 4/1/2016
LPT Playroom Attendant (REC)	3 (received to date)	Posting until 4/1/2016
LPT Facility Workers (OH)	0 (received to date)	Posting until 4/15/2016
FT Dual Office Asst. (CM & OH)	23 (received to date)	Posting until 4/15/2016

**NEW HIRES/CHANGES**

Position/Department	Name	Start Date	
PT FRONT DESK/CASHIER (REC)	Eilish Keane	3/7/2016	Status change from LPT to PT
FT Lab Mgr. - WW TRMT. (PW)	Wayne Baker	4/1/2016	Transfer from WWT Operator II to Lab Manager, same grade & pay

**TERMINATIONS**

Position/Department	Name	Last Date	Separation Reason
FT Planning & Zoning Administrator (B&Z)	Jim Kastner	3/2/2016	Retirement
PT Office Manager (OH)	Lori Steinkamp	3/25/2016	Resignation
LPT Facility/Events Worker (OH)	Bruce Beaudine	4/8/2016	Resignation
FT Chief of Police (PD)	Robert Lowen	6/3/2016	Retirement

RISK MANAGEMENT		
Case	Date	Status
<b>Legal Liability-- None</b>		
<b>Property Liability-- None</b>		
Vehicle Damage (resident vehicle)	1/20/2016	Repair estimate, police report, and photos forwarded to CCMSI for handling of claim of damage to box truck driven through South Street Arch and damaged. Driver seeking cost of damages be paid by the City. PW looking into ordering clearance signs for posting.
Vehicle Damage - Squad #28	1/9/2016	Police vehicle hit at intersection of Calhoun & Washington, other driver ticketed. Damage to police vehicle was \$1,672.87. City will pay and receive \$672.87 from CCMSI/MCMRA and subrogate against the other driver for the \$1,000 deductible.
<b>Personal Liability--</b>		
Rec Ctr contractor inhalation injury	5/24/2012	Former rec ctr contracted instructor filed suit due to chemical inhalation incident, CCMSI handling, in litigation. Depositions of MaryLynn Lisk and Alan Dunker held on 2/27/2015 with Plaintiff's attorney. Settling this case was discussed at the last MCMRMA board meeting.
Resident trip & fall	8/24/2012	Legal notification of anonymous non-identified incident was denied; lawsuit filed citing public sidewalk trip & fall nature; tort immunity should apply, forwarded to CCMSI to handle. Presently being litigated and is in discovery, settlement conf requested on 11/17/2014 was declined. Deposition held for a City employee for 3/6/2015. Deposition of former City employee was to occur on July 8, but he was unable to attend. Former City employee was subpoenaed and had his deposition on September 8, 2015.
Aquatic Ctr trip & fall	6/20/2013	Slip & fall in changing area of aquatic center resulting in injury, in litigation, amended complaint filed for willful & wanton. Depositions of 2 Recreation employees held on Thursday, July 16th. Ance! Glink will file for summary judgement on this case and most likely prevail as there are many inconsistencies within this incident. Plaintiff's attorney wishes to take depositions of two (2) Pool Lifeguards present on the day of incident.
Trip & fall	7/3/2014	Received attorney's lein for a trip & fall that allegedly occurred on 7/3/2014. 450 Dane Street was the address provided for a City Sidewalk trip and fall. Sent to CCMSI immediately, CCMSI sent denial letter due to inconsistencies, including a prior medical issue with the involved wrist and then the client sent a summons. In the meanwhile, a sidewalk case in Algonquin was decided with a not-guilty verdict which is promising based on the similarities between the cases. Suit was filed and now being handled by CCMSI/Ancel Glink. Jeff VanLanduyt deposition scheduled for 4/27/2016.
Trip & fall	11/19/2014	Pro se summons received for slip & fall over b-box on private property. Sent to CCMSI for representation. Claimant requested information the last week of December and was advised to file a FOIA for the information.
Trip & fall	8/12/2015	Visited on 9/28/2015 by Woodstock resident who tripped on a sidewalk at 840 Jackson on 8/12/15. Photos and medical papers provided and sent to CCMSI and had PW check on the sidewalk. Incident was not reported as resident did not "wish to file anything against Woodstock" but did not realize that he could call to report the issue without filing claim against the City.
<b>Workers' Comp--</b>		
Police	9/8/2014	Fractured vertebrae due to vehicular accident on 9/8/2014. Officer returned to light duty 1/25/2015. Work hardening conducted for 3 weeks to allow Officer to work through injury issues that have arisen. Independent medical evaluation (IME) conducted 4/13/2015 indicated that further PT and a functional capacity evaluation (FCE) would be appropriate to determine claimant's abilities. CT scans recommended at 9 and 12 months post injury for full duty work release anticipated by 9/8/2015. FCE on July 29th indicated return to full duty work over a two week period. On the brink of returning to full duty work, Officer has indicated pain and returned to Dr. Graf who placed him off of work. A second IME with Dr. Tack was completed on 8/28/2015, with results of full duty work. Officer ordered by Chief to full duty and further medical denied as of September 14, 2015. Adjustment of claim now filed and case turned over to attorneys for handling. Civil case filed against other driver, settled for very minor amount due to other driver's policy limitations.
Police	10/4/2015	Same officer referenced above strained his back in an arrest confrontation situation. Medical treatment sought and officer placed on light duty. A follow up doctor visit with Dr. Graf is scheduled for Nov 6th. A third repeat IME is scheduled for November 13th. Officer has a lumbar strain from 10/4 incident and is to remain on light duty and have physical therapy with a return to full duty expected 1/4/16. Repeat IME conducted on 2/12/16. Work conditioning program and FCE recommended by IME Doctor. IME report provided to treating Dr. Graf to order WC and FCE in hopes of returning officer to Full Duty. WC scheduled and to be completed 4/6, FCE scheduled for 4/10 with same provider as prior injury.
Public Works	1/4/2016	Employee slipped and fell on ice at job location and injured shoulder. MRI reveals some minor tears. Employee on light duty and being treated by Ortho Illinois (formerly Crystal Lake Ortho) Dr. Izquierdo, a well known shoulder specialist/ortho physician in McHenry County. Surgery must be done to repair tears.

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**SPECIAL PROJECTS**

<b>Activity</b>	<b>Date</b>	<b>Description</b>
Labor Relations (FOP)	Nov-March	Negotiations ongoing for the FOP Collective Bargaining Agreement that expires 4/30/2016. Initially, separate negotiation sessions for Unit A (Patrol) and Unit B (Telecommunicators/Records) were held, but later combined again. Impasse declared 1/26/16. Services of mediator requested with first mediation session scheduled for March 2nd. Second mediation meeting held with Unit A on March 16th and a tentative agreement was reached. Unit B negotiations continued through March and into April.
ACA Reporting	Feb-March	HR Director Deb Schober spent the greater part of a week using our purchased software vendor's program for ACA Reporting and creating the 1095-C forms for our employees and covered retirees and IRS submissions for health insurance. Following many hiccups along with way with software updates and calls to the IRS, HR Director Schober is prepared to actually print the forms for our employees and submit the required forms to the IRS. The IRS deadline for providing and submitting such forms was originally January 31, 2016 but was extended to March 31, 2016. Forms were provided to employees within the paycheck envelope on March 9th. Deb sent out an email to all employees on March 7th explaining the form.
miPay Online	March	HR Director and HR Coordinator continue to assist employees in enrolling in miPay, an online payroll portal that will be used to create a "paperless payday" at the City of Woodstock and eliminate paper direct deposit advices from distribution at work.
QPR	March	HR Director completed her second community training for Suicide Prevention by presenting to Consumer Credit employees the QPR training she received in Summer of 2015.
Police Sgt. Promotional Eligibility List	March-April	HR Coordinator assisted the Police Chief with coordinating the Police Sergeant Promotional Eligibility List. The final list will be posted 4/4/2016. The list is active for 3 years.
Flexible Spending Correction Process	March	HR Coordinator continues to assist employees to clear any outstanding transactions with their 2015 Flexible Spending Accounts. HR Director sent out final letters to employees with outstanding 2015 FSA transactions - deadline is 4/29/2016.



**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

**CITY OF WOODSTOCK**  
**DEPARTMENT OF PUBLIC WORKS**  
**MARCH 2016 ACTIVITY REPORT**

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<b>Office Manager</b>	<b>Pages 4-5</b>
<b>Fleet Maintenance</b>	<b>Pages 6-7</b>
<b>Parks &amp; Facilities</b>	<b>Pages 8-9</b>
<b>Sewer and Water Maintenance</b>	<b>Pages 10-11</b>
<b>Street Maintenance</b>	<b>Page 12</b>
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<b>Water Treatment</b>	<b>Pages 19-20</b>



**Department of Public Works**  
 326 Washington St.  
 Woodstock, Illinois 60098

**COMPLIMENTS AND THANK YOU'S**

DEPARTMENT OF PUBLIC WORKS  
 March 2016

*Due to the efforts of each employee, attitude, and attention to the importance of QUALITY SERVICE to our residents, we have received the following compliments during the month. These residents/customers took the time to call, send a note, or stop in at the Public Works Office to say "thank you":*

<b>Employee/Div</b>	<b>From</b>	<b>Location</b>	<b>Activity</b>
S&W Division	Mr. Gene Silvers	854 N. Madison St.	Staff was very professional. Resident was concerned about debris in his drinking water and was appreciative the City was able to help him. It ended up being an easy fix with his water softener, but he would not have been able to figure it out without the City's help.
Parks Division	John Oliveira	Dream Field	"Can you let Ernie and his crew know that the field was awesome today...best it has been at this date since I started as a head coach."
S&W Division	Resident	745 Carol Ave.	Resident was pleased with service appointment on Tuesday, March 22nd. She said the employee was very knowledgeable and explained everything to them.
Streets Division	Resident	742 N. Sharon	Resident called to say how pleased she was with her new mailbox. She said the install looks great and she liked how the new mailbox has her numbers on it. She is very happy with the work and wanted to make sure the employees involved know.

Your hard work and special efforts are recognized by our residents and appreciated by the City.

c: Mayor & City Council  
 Roscoe Stelford



**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

To: Jeff Van Landuyt, Public Works Director  
From: Al Wilson, City Engineer  
Re: City Engineer Monthly Report-March 2016  
Date: April 6, 2016

- Worked with Baxter & Woodman and Dan McElmeel on stormwater permit migration program
- Met with HLR regarding the 2016 Pavement Resurfacing Program streets resurfacing list
- Processed multiply utility permits; met with AT & T and ComEd representatives to resolve design concerns
- Shot elevations at Sunnyside Park for future drainage improvements
- Job shadowed high school student interested in Civil Engineering
- Prepared the agenda for Pavement Task Force meeting and attended Task Force meeting in Crystal Lake
- Attended meeting at County to request additional CDBG finding for Ash/Walnut/Tappan street storm sewer project and prepared staff report for City Council project approval
- Processed four (4) building permit applications
- Gathered data in response to citizen complaints regarding storm sewer/ponding problem between Calhoun Street and Raintree Park
- Met with owner, architect, and City personnel at Porkies to discuss the engineering plans for proposed site improvements
- Attended MS4 permit workshop in Chicago regarding new permit requirements
- Met with residents to discuss drainage complaints on Dane Street, Lawndale Avenue, and Hickory Lane
- Prepared staff report for City Council approval for 2016 MFT allocation program
- Attended County seminar regarding erosion control methods – sponsored by the MLCSWCD



**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

To: Jeff Van Landuyt, Public Works Director  
From: Heather Keenan, Office Manager  
Re: Office Manager Monthly Report-March 2016  
Date: April 6, 2016

### **Bid Advertisings, Mailings, & Openings**

- Mezzanine Storage Unit (Bid opening: 03/25/16)
- Emricson Field 'A' Backstop Removal & Installation (Bid opening: 03/25/16)

### **Collaborative Newsletter Articles**

- Potholes
- PW Gears Up for Spring
- EAB Update
- Improving Property Drainage
- Giving Storm Drains a Hand
- Lucas Road Storm Drain Work
- Flagger Certification Training
- Refuse Can Upgrading
- Getting to Know Your Water Service
- ComEd Tree Trimming

### **Adopt-A-Highway**

- Mailed letters to groups with expired contracts
- Created website page (Monica linked to homepage) attaching list of "Adoptable" street sections
- Set up AAH events with the Streets Division for STAR Touring & Riding, WHS Key Club, Walkington Brothers, and Creek Side Middle School

### **Community Events**



**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

- Updated event details for Shamrocked (March 19, 2016)
- Submitted tentative tasks list for the Woodstock North High School Senior Service Day project (May 13, 2016)

### **Website**

- Created draft of new “Latest Updates” section for the Public Works website, including collaborative articles and pictures pertaining to: Lucas Road drainage, removal of silt at Raintree Park, and Engineering/Design of Roundabout at Lake/South/Madison
- Updated sections regarding: hydrant flushing, streetlight outage reporting, and EAB program

### **Miscellaneous**

- Processed (8) ROW Opening Permits, issued (1) ROW Opening refund
- Sent out letter extending Oversize / Overweight ban (lifted March 27, 2016)
- Started Department of Public Works file inventory spreadsheet



**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

To: Jeff Van Landuyt, Public Works Director  
From: Rob Lamz, Fleet Division Foreman  
Re: Fleet Division Monthly Report-March 2016  
Date: April 6, 2016

Members of the Fleet Division worked on one hundred and seventeen vehicles and tracked tasks during the month of March. A task is defined as a request for assistance such as training or labor not associated with a specific vehicle. With all jobs considered, staff completed two hundred and seventy-five requests. This number indicates an increase from the previous month and is attributable to the start of the spring equipment demand.

Notable in the month of March is the commencement of preseason checkups of mowing and field equipment. Staff completed service on ten pieces of equipment, including two large mowers in a short amount of time. Preseason checks involve reviewing service dates, lubricating all grease points, and inspecting the unit. Any deficiencies found are corrected during this review. Accomplishing this task prior to the growing season reduces unexpected cost and equipment downtime for the affected division at a time when the equipment is needed most.

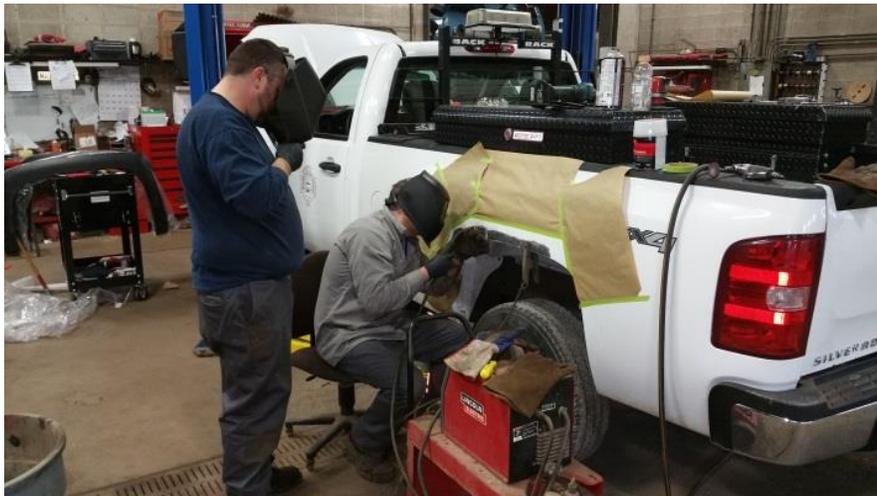
Repairs to weak-link items on the Street Division Vactor continued in March. As a key component of the newly initiated stormwater maintenance program, this piece of equipment is now in use more than in previous years. To prepare the Vactor for service, Fleet replaced the front main valve, rear door seal, and suction tubes. Staff also replaced the decant valve at the back of the truck allowing operators to drain collected water while the equipment is in operation thereby reducing the frequency of dumping the collection vessel between jobs.

Streets truck four, a 2008 Chevy Pickup was showing signs of age with rust forming on the fenders. Staff evaluated the overall condition of the vehicle and decided to repair corrosion in the affected areas. Technicians removed the deficient spots and welded in new material. After the repairs, staff used body filler to smooth out imperfections and applied primer. With primer applied and the surface ready, they applied body color, clear coat, and wet sanded the finished product. Staff installed fender flares to

protect the paint and prevent future occurrences. Performing this task in-house reduced costs to the department and extended the service life of the truck.

**Department of Public Works**  
326 Washington St.  
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In addition, a significant accomplishment this month was completion of a training session and certification for individuals of the Fleet Division. Both technicians received training in refrigerant handling and regulations through Rush Truck Center in Huntley. Upon completion, Phil and Jason both tested for and passed the exam for their license. All members of the Division now individually meet EPA guidelines for working with refrigerant in city-owned equipment.



To:

Jeff Van



**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

Landuyt, Public Works Director

From: Ernie Nelson, Parks and Facilities Superintendent

Re: Parks and Facilities Division Monthly Report-March 2016

Date: April 4, 2016

### **Parks**

- Completed and submitted the February Park and Facility monthly report
- Met with City ballfield user groups to discuss modifications to the backstop on Field 'A' at Emricson Park
- After meeting with user groups to discuss modifications needed to the backstop on Field 'A' at Emricson Park a bid document was created with the bid opening scheduled for March 25
- Worked on updating the path plan for the William C. Donato Conservation Area along with ordering of supplies to complete construction of two sections of path
- Performed spring cleaning to the entrance flower bed at:
  1. Public Works
  2. City Hall
- Updated the bump out renovation plan for the spring which includes plant inventory needs, location information, and pricing
- Submitted an updated Ash tree newsletter article that was part of the Friday, March 18, 2016 City newsletter
- Submitted a newsletter article for Dream Field renovations
- Performed spring trimming of bump out perennials around the Downtown area
- Field preparations took place for games on Dream Field five (5) times the week of March 14<sup>th</sup> for scheduled baseball games
- Soccer fields at Emricson Park were re-measured, strung, and painted
- Davis Road Soccer goal mounts were seeded
- Started performing field work to Merryman fields
- Performed the renovation work to Dream Field at Emricson Park
- Performed the following to the football fields at Emricson Park:
  1. Heavily aerated both of the football fields
  2. Rolled the fields with Gaver's roller

### **Forestry**

- Crews responded to a broken limb at 1014 Wheeler damaged by high winds



**Department of Public Works**  
326 Washington St.  
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- Hung spring banners in the downtown area

### **Facilities**

- Installed security boxes over the camera cables at the train station to protect those items from theft
- Worked with Mega Commercial Services to improve facility conditions necessary to allow contractor to improve cleaning efforts prior to potential cancellation of contract

### **Training**

- Ernie Nelson and Phil Mass attended a turf training seminar that covered the following topics:
  1. Fertilizer information
  2. Amending infield conditions
  3. Managing turf with less water
  4. Information herbicide applicators need to know
  5. Bare ground weed control
- Ernie Nelson, Phil Mass, and Brandon Eddy attended an Illinois Pesticide training and licensing class in Rockford
- Pat O'Leary and Tim Spring attended a flagger training certification class

### **Snow Removal**

- Assisted the Street Division with snow and ice control
- Performed snow removal and ice control to TIF District sidewalks on:
  1. March 1, 2016
  2. March 3, 2016



**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

To: Jeff Van Landuyt, Public Works Director  
From: Shawn Parker, Sewer and Water Utilities Superintendent  
Re: Sewer & Water Division Monthly Report-March 2016  
Date: April 6, 2016

### **Water Distribution System**

- Repaired one (1) water main break: Route 47 and Irving Avenue
- Assisted with water service hit by boring company at 1407 Oakview Terrace, repairs completed by boring company
- Checked out water service leaks at: 464-468 West Judd Street, 532 Washington Street, and 331 North Eastwood Drive
- Shut-off water at the following locations: 997 St. Johns Road, 433 Bunker Street, 333 South Seminary Avenue, 596 Gerry Street, 777 Victoria Drive, 501 Barbary Lane, 865 Oak Street, 1801 Quail Court
- Assisted with repairs at 412 Stewart Avenue
- Turned water on at the following locations: 1542 Fox Sedge Trail, 1160 Greenwood Circle, 617 Silver Creek Road, 633 Schubert Circle, 1533 Clay Street
- Repaired hydrant in the 600 block of McHenry Avenue
- Assisted with replacement of valve at 331 North Eastwood
- Assessed low water pressure at 920 Quill Lane (internal problem)
- Repaired leaking hydrant at 230 Barn Swallow Drive and Dean Street & Hickory Lane
- Investigated discolored water at 350 Leah Lane (internal problem)
- Completed snow removal at the booster stations
- Inspected two (2) water booster stations five days a week

### **Sanitary Sewer System**

- Responded to five (5) backup calls: 1634 Poplar Lane (theirs), 606 Park Street (theirs), 232 Main Street (ours), 330 West Third Street (theirs), 1617 Halma Lane (theirs)
- Jetted sanitary sewer main on Dane Street
- Replaced broken manhole frame and lid on St. John's Road

### **Sanitary Sewer System (continued)**

- Changed floated balls at Westwood Lakes lift station
- Pulled and cleaned both pumps at Prairie View lift station
- Assisted with repairs to Irving Avenue lift station



**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

- Cleaned impellers at Wanda Lane every Friday
- Completed snow removal from the twenty sanitary sewer lift stations
- Inspected twenty (20) sanitary sewer lift stations five days a week

### **Monthly Activities**

- Water meter readings, final readings, and 80 new meter installations
- Locations and inspections of water and sewer mains, buffalo boxes, and service lines for homeowners, contractors, plumbers, and Building & Zoning
- Monthly shut-offs – 15
- Leak inspections - 4
- Postings for non-payment - 65
- Assisted the Streets and Parks Divisions with snow removal
- Assisted Opera House with sewer televising and jetting of basement floor drains
- Assisted Parks Division with turning on water at Bigelow soccer field
- Attended Public Works meetings
- Two employees attended Flagger training

### **JULIE REQUESTS: 549**



**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

To: Jeff Van Landuyt, Public Works Director

From: Roger Vidales, Street Division Foreman

Re: Street Division Monthly Report-March 2016

Date: April 6, 2016

**Division Overview**

- Sign maintenance
- One snow event during the month
- Completed pothole patching of roadways, as weather conditions allowed
- Completed right-of-way trash clean up
- Monitored pond drainage in Apple Creek and on Lucas Road
- Continued first pass of street sweeping
- Completed road salt purchase order for the 2015/2016 season

**Division Items of Importance**

- Moved salt from old dome to ClearSpan structure to rotate old salt to prevent clumping
- Thermally-adhered manhole rings installed where structures were offset due to ground fluctuations as a result of inclement weather minimizing damage to snow plows
- Started second phase of streetlight replacement on Main Street, project on hold while vendor sends correct material
- Completed replacement of signs contained within snow route #7
- Cleaned stormwater intakes and pipes, including lines on Becking Avenue and Jackson Street in preparation for 2016 resurfacing program

To: Jeff Van Landuyt, Public Works Director



**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

From: Anne George, Wastewater Treatment Superintendent

Re: Wastewater Treatment Division Monthly Report-March 2016

Date: April 6, 2016

**Remarks/Projects South Plant:**

- 240,192 gallons of liquid sludge produced and 294,000 gallons hauled to the north side plant, ran through the press, and held for storage until hauled out to area farm fields
- AEC on site to troubleshoot the WAS pump control switch
- Replaced the belts on the #2 and #3 aerators
- Replaced the ball valve on the air compressor
- Removed and cleared all the rags off the transducer in the RAS pumping station
- All other activity was routine in nature, preventive maintenance on equipment, buildings and grounds and plant operation

**Remarks/Projects North Plant:**

- Division employees made improvements to the Tappan lift station stairs to enable the removal of stairs if needed
- Dahm hauled sludge from the North Plant to area farm fields
- Division employees fabricated an updated industrial chain of custody and industrial bench sheet
- Control Services on site to reconfigure turbo blower alarms and updated the Hoffman blower PLC
- Division employees worked on the Penn Valley pump and removed a piece of lodged plastic out of the sludge line
- AEC made repairs to the water heater electrical cabinet in the operators building
- Collected and analyzed samples from the discharge pipe outside of Claussen Pickle
- All other activity was routine in nature, preventative maintenance on equipment, buildings and grounds, and plant operation

**Personnel**

- Adam Sheahan attended the pesticide applicators workshop in Rockford
- All division employees attended the departmental meeting held at Public Works
- Anne George attended a National Weather Service Spotter Training seminar in Crystal Lake



**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

<b>CITY OF WOODSTOCK</b>
<b>NORTHSIDE WASTEWATER TREATMENT PLANT</b>
<b>MONTHLY REPORT OF DISCHARGE - FINAL EFFLUENT</b>
<b>March, 2016</b>



**City of**  
**WOODSTOCK**  
**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

<b>FLOW CONDITIONS</b>					
	Design	This	Year	This Month	Year to Date
	Capacity	Month	To Date	Last Year	Last Year
Average Daily Flow (MGD)	3.500	2.542	2.335	1.915	1.923
Maximum Daily Flow (MGD)	10.500	4.354	4.354	2.538	5.162
Minimum Daily Flow (MGD)	not applicable	1.877	1.770	1.364	1.260
Rain/Snow Amount (inches)	not applicable	3.98	5.30	0.96	3.21
<b>COMPLIANCE PARAMETERS AND PERMIT REQUIREMENTS</b>					
	Permit	This	Year	This Month	Year to Date
	Limits	Month	To Date	Last Year	Last Year
<b>CBOD<sub>5</sub> (mg/l)</b>					
monthly average	10	2	2	2	2
daily maximum	20	4	3.3	3	3.3
# of violations		0	0	0	0
<b>Suspended Solids (mg/l)</b>					
monthly average	12	8	10	7	6.3
daily maximum	24	12	18.3	18	12.3
# of violations		0	0	0	0
<b>Fecal Coliform (colonies/100 ml)</b>					
daily maximum	400	n/a	n/a	n/a	n/a
# of violations		0	0	0	0
<b>pH</b>					
minimum	6	7.4	7.4	7.6	7.6
maximum	9	7.9	7.9	7.9	8
# of violations		0	0	0	0
<b>Chlorine Residual (mg/l)</b>					
maximum	0.05	n/a	n/a	n/a	n/a
# of violations		0	0	0	0
<b>Ammonia Nitrogen (mg/l)</b>					
monthly average*	1.5*	0.76	0.95	0.54	0.61
daily maximum	3.0*	1.16	n/a	0.81	n/a
# of violations		0	0	0	0
* April through October is 1.5 and 3.0. November through March is 2.2 and 5.6					
<b>POPULATION EQUIVALENCY</b>					



**Department of Public Works**  
 326 Washington St.  
 Woodstock, Illinois 60098

	Design	This	Year	This Month	Year to Date
	Capacity	Month	To Date	Last Year	Last Year
Based on Flow @ 125 gal/capita/day	28,000	20,336	18,680	15,320	15,387
Based on BOD <sub>5</sub> @ 0.17 lb/capita/day	27,988	17,584	18,107	16,065	20,145
Based on TSS @ 0.20 lb/capita/day	27,996	21,942	21,870	24,516	25,664
<b>PLANT EFFICIENCY</b>					
		This	Year	This Month	Year to Date
		Month	To Date	Last Year	Last Year
Measured with BOD <sub>5</sub> removal (%)		98.6	98.7	98.8	99.0
Measured with TSS removal (%)		96.1	95.5	97.7	98.0
Measured with NH <sub>3</sub> N removal (%)		93.8	93.4	97.3	97.2

<b>CITY OF WOODSTOCK</b>
<b>SOUTHSIDE WASTEWATER TREATMENT PLANT</b>
<b>MONTHLY REPORT OF DISCHARGE - FINAL EFFLUENT</b>
<b>March, 2016</b>



# City of WOODSTOCK

Department of Public Works  
326 Washington St.  
Woodstock, Illinois 60098

<b>FLOW CONDITIONS</b>					
	Design	This	Year	This Month	Year to Date
	Capacity	Month	To Date	Last Year	Last Year
Average Daily Flow (MGD)	1.750	1.885	1.780	1.106	1.030
Maximum Daily Flow (MGD)	5.400	2.358	2.358	1.333	1.333
Minimum Daily Flow (MGD)	not applicable	1.390	1.390	0.877	0.831
Rain/Snow Amount (inches)	not applicable	3.58	4.90	1.16	3.00
<b>COMPLIANCE PARAMETERS AND PERMIT REQUIREMENTS</b>					
	Permit	This	Year	This Month	Year to Date
	Limits	Month	To Date	Last Year	Last Year
<b>CBOD<sub>5</sub> (mg/l)</b>					
monthly average	10	2	1.7	4	4.7
daily maximum	20	3	n/a	6	n/a
# of violations		0	0	0	0
<b>Suspended Solids (mg/l)</b>					
monthly average	12	3	3.3	7	9
daily maximum	24	6	n/a	11	n/a
# of violations		0	0	0	0
<b>Fecal Coliform (colonies/100 ml)</b>					
daily maximum	400	n/a	n/a	n/a	n/a
# of violations		0	0	0	0
<b>pH</b>					
minimum	6	7.7	7.6	7.6	7.5
maximum	9	7.7	7.8	7.8	7.8
# of violations		0	0	0	0
<b>Chlorine Residual (mg/l)</b>					
maximum	0.05	n/a	n/a	n/a	n/a
# of violations		0	0	0	0
<b>Ammonia Nitrogen (mg/l)</b>					
monthly average	1.1	0.05	0.14	0.37	0.52
weekly average max	4.8	0.09	n/a	0.83	n/a
daily maximum	5.5	0.19	n/a	1.11	n/a
# of violations		0	0	0	0
<b>POPULATION EQUIVALENCY</b>					
	Design	This	Year	This Month	Year to Date
	Capacity	Month	To Date	Last Year	Last Year
Based on Flow @ 100 gal/capita/	17,500	18,850	17,797	11,060	10,347



**City of**  
**WOODSTOCK**  
**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

Based on BOD <sub>5</sub> @ 0.17 lb/capita/	15,605	9,895	9,912	7,759	7,884
Based on TSS @ 0.20 lb/capita/d	13,964	12,262	12,735	9,547	9,209
<b>PLANT EFFICIENCY</b>					
		This	Year	This Month	Year to Date
		Month	To Date	Last Year	Last Year
Measured with BOD <sub>5</sub> removal (%)		98.1	98.5	97.2	97.0
Measured with TSS removal (%)		98.1	98.0	96.6	96.3
Measured with NH <sub>3</sub> N removal (%)		99.7	99.3	98.3	97.7
<b>EXCESS FLOW DISCHARGE</b>					
	Permit	This	Year	This Month	Year to Date
	Limits	Month	To Date	Last Year	Last Year
Flow discharged - # of days	not applicable	0	0	0	0
Flow discharged (MGD)	not applicable	0	0	0	0
BOD <sub>5</sub> (mg/l)	30	0	0	0	0
TSS (mg/l)	30	0	0	0	0
Fecal coliform (colonies/100 ml)	400	0	0	0	0
Chlorine residual (mg/l)	0.75	0	0	0	0
# of violations		0	0	0	0
<b>SOLIDS HANDLING</b>					
		This	Year	This Month	Year to Date
		Month	To Date	Last Year	Last Year
Gallons Produced (MG)		0.240	0.776	0.226	0.607
Dry Tons		13.57	43.44	11.61	29.43
Removed from facility	Land application	0	0	0	0
Dry Tons		0	0	0	0
	N. Plant Press	0.294	0.618	0	396,000
Dry Tons		23.34	43.66	0	22.87
cubic yards to	Drying Beds	0	0	0	0
Dry Tons		0	0	0	0

To: Jeff Van Landuyt

From: Will Smith, Water Superintendent

Re: Water Treatment Division Monthly Report-March 2016

Date: April 6, 2016

Well #8, located on Donovan Avenue, presented operational challenges over the last month. Intermittent problems led staff to adjust the overload setting without correcting the problem. The



**Department of Public Works**  
326 Washington St.  
Woodstock, Illinois 60098

manufacturer of the motor soft-start system could not provide any assistance, suggesting the problem was something other than the soft-start system.

Staff conducted a systematic evaluation of every component from pump to starter, determining the mega ohm readings were within acceptable parameters. Staff later determined the problem was within the spin-down timer, assuming weak connectors might have allowed the transmission of a false signal to the starter.

Staff replaced the component, and the well has operated as expected without a repeat of the previous condition. Staff will continue to monitor the situation even though the well has operated for considerable time without failure over the last few months.



City of  
**WOODSTOCK**  
Department of Public Works  
326 Washington St.  
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### WATER TREATMENT PLANTS REPORT

January 2016

Zeolite Treatment	First Street Plant		Seminary Avenue Plant		Total	Total	
	2016	2015	2016	2015	2016	2015	
Total water pumped & treated gal.	23,342,000	19,451,000	46,609,000	53,363,000	69,951,000	72,814,000	
Total water for softener backwash gal.	694,200	542,900	1,083,000	1,315,000	1,777,200	1,857,900	
Total water for iron removal backwash gal.	802,000	728,000	1,370,000	1,702,000	2,172,000	2,430,000	
Total water distributed gal.	21,363,000	17,680,000	43,464,000	50,402,000	64,827,000	68,082,000	
Total raw water for blending gal.	5,352,000	3,288,000	16,604,000	18,062,000	21,956,000	21,350,000	
Average daily pumping rate (dist.) gpd.	689,129	570,323	1,402,065	1,625,871	2,091,194	2,196,194	
Salt used lbs.	139,620	109,190	236,350	270,580	375,970	379,770	
Chlorine used lbs.	751	610	1,742	1,986	2,493	2,596	
Hydrofluosilicic Acid used lbs.	366	299	904	1,282	1,270	1,581	
Sodium Polyphosphate used lbs.	2,585	1,993	4,836	5,611	7,421	7,604	
<b>WATER QUALITY - DISTRIBUTION</b>		<b>WATER QUALITY INFORMATION</b>		<b>WATER QUALITY INFORMATION</b>		<b>PEAK FLOW COMBINED</b>	
HARDNESS	10.97 GPG	HARDNESS	6.87 GPG	HARDNESS	12.3 GPG	March 20th	2,475,000 gals
IRON	0.03 PPM	IRON	0.05 PPM	IRON	0.04 PPM	(DISTRIBUTION)	
RESIDUAL CHLORINE	0.98 PPM	RESIDUAL CHLORINE	2.04 PPM	RESIDUAL CHLORINE	1.19 PPM		
pH	7.4	pH	7.4	pH	7.2		
FLUORIDE	0.85 PPM	FLUORIDE	0.84 PPM	FLUORIDE	0.90 PPM		
PO 4	1.36 PPM	PO 4	1.54 PPM	PO 4	1.35 PPM		
SODIUM	63.69 PPM						

REMARKS:

Will Smith: Water Treatment Superintendent

**MINUTES**  
**ENVIRONMENTAL COMMISSION**

March 3, 2016  
City Council Chambers

A Special Meeting of the Environmental Commission of the City of Woodstock was called to order at 5:30 PM on Thursday, March 3, 2016 in the Council Chambers at City Hall.

**I. CALL TO ORDER & ROLL CALL**

In the absence of Chairwoman Erica Poremba, the meeting was called to order by Steve Wenzel. A roll call was taken.

**COMMISSION MEMBERS PRESENT:** Ed Ellinghausen, Laurie Kacmar, Steve Wenzel.

**COMMISSION MEMBERS ABSENT:** Chairwoman Erica Poremba, Jaci Krandel.

**STAFF PRESENT:** Assistant Public Works Director Tom Migatz and Chief Deputy Clerk Jane Howie

**OTHERS PRESENT:** Emily Glasberg of Clarke Mosquito Control.

**II. APPROVAL OF MINUTES:**

Motion by E. Ellinghausen, second by L. Kacmar to approve the February 11, 2016 Minutes with the following corrections to the Minutes: On the 1<sup>st</sup> page, 1<sup>st</sup> paragraph, "Solar PV (Photovoltaic) and thermal hot water credits survive until the end of 2020". And, on the 2<sup>nd</sup> page, last paragraph, "S. Wenzel asked IF the Commission has any comments". Ayes: E. Ellinghausen, L. Kacmar, S. Wenzel. Nays: None. Absentees: E. Poremba, J. Krandel. Abstentions: None. Minutes were approved.

**III. PUBLIC COMMENT:** None

**IV. DISCUSSION ITEMS:**

**A. Presentation by Emily Glasberg of Clarke on the use of botanical products in the control of adult mosquitoes**

Emily, Clarke, Key Accounts Manager / Entomologist with Clarke Mosquito Control presented information on mosquito control projects available to the City of Woodstock. Currently, the City of Woodstock has a contract with Clarke that consists of Clarke employees bicycling through the City dropping larvicide tablets into 2300 storm drains city-wide. These tablets kill mosquito eggs in catch basins and can last up to 30 days. This process is done four times during the spring / summer season. On occasion, mosquito spraying is requested; Clarke uses Biomist for the mosquito abatement program in City of Woodstock. Spraying is requested when tests reveal that there is a large mosquito population or when reports show West Nile Virus is present in surrounding areas. The active ingredient in the Netular pellets/tablets is Spinosad. Clarke also treats other larger breeding sites, i.e., anything larger than a catch basin up to the size of a retention pond. In these areas they use a larvicide called Abate.

In 2008 Clarke made a big transition toward lowering their carbon footprint and bringing more sustainable ideas to reality. They were looking for different solutions and seeking to do something new; something different, something better – where environmental accountability was the focus.

One of the changes was to switch over to using bicycles to distribute the storm sewer pellets. The EarthRight Program was born. Currently over 10 communities are using this new program. The new products are approved for use in and around organic farms. The program is comprised of using different products that respect the environment, and are naturally derived products. The way the service is delivered is different as well. This program is designed for communities that are looking to do things in a more sustainable way. Emily listed several of the communities that are currently using the EarthRight Program. S. Wenzel asked ingredients are in these new products. E. Glasberg said Merus is the adulticide and Natular is the larvicide. Clarke produces these products. Spinosad comes from a soil-dwelling bacteria and it has a natural component to it. It's great for resistance. It can be used in creeks where there's flooding along side of it, which creates a breeding ground for mosquitoes. S. Wenzel stated that Woodstock is a community of wetlands. Would Clarke suggest going into any of those sites. E. Glasberg said Woodstock's program consists of 15 ½ acres. S. Wenzel asked what informs Clarke of protected areas. E. Glasberg said Clarke has a map with specific zones. E. Ellinghausen asked if Clarke is aware of political boundaries. E. Glasberg said yes, they are. She added that forest preserves are a separate contract. E. Ellinghausen asked if Clarke deals with Conservation Districts / Areas. E. Glasberg said that Clarke's mapping department looks at all breeding sites, wetlands, as well as endangered species. E. Glasberg said that Clarke discloses this information to the Department of Public Works. Emily can share this information with the Commission. E. Ellinghausen asked about Raintree Park, which can be wet for long periods of time. How can this be treated? E. Glasberg said Clarke can look into this. L. Kacmar asked is this area is monitored by Clarke, as this area is turf but it's also used for soccer practice/games at times. T. Migatz said there's a project that will be starting soon at Raintree Park to remove silt and help to decrease standing water. Clarke can look to expand upon this if the City is interested.

E. Glasberg said that Merus, the adulticide, breaks down in a matter of hours. Its active ingredient is pyrethrin which is a botanical insecticide. On the other hand, Biomist takes days to get into the soil and break down. The EarthRight Program consists of an earth-friendly application. Clarke uses bicycles, hybrid vehicles, ATVs, and all-electric sprayers. The EarthRight Program includes a vehicle that sprays a mist that is very thin. The process is much quieter and the mist is not as visible. For special event treatments they use an electric ATV. Currently there's nothing on the market similar to Merus. Just as with the Biomist spray, this application is delivered throughout the City from 9:00 PM – 4:00 AM; sunset to sunrise when mosquitoes are most active. Another important point is that this product doesn't damage pollinators, which are not out at night. And Merus breaks down in a matter of hours. Clarke safely uses these products in communities that have bee keepers.

E. Glasberg discussed briefly discussed West Nile Virus and Zika Virus. Clarke's Regulatory Department is meeting in Washington DC and working closely with both public & private sector companies. Clarke is making sure they have and define the best strategy to deal with Zika Virus. They're working with health departments to do monitoring to see if anyone is picking up this type of mosquito; the day biter. In 2016 people need to focus on emptying out containers, bird baths, anything that could be a breeding ground for mosquitoes. It's important to keep mosquito populations down. Currently, Woodstock has a good larval control program.

E. Ellinghausen asked if Clarke has a proposal for the City yet. E. Glasberg answered yes, they do. T. Migatz said there is a different cost point for this program. E. Glasberg said the current

program, the larvicide pellets that are distributed to storm sewer, has a cost of \$19,652 per season / year. This part of the cost remains the same going into the EarthRight program. The change in cost is for adult control which is done on an as-needed basis, either by request or recommendation. Clarke is currently using the Biomist spray, which costs \$4463 per application. E. Glasberg said the spray is used when residents call the City to complain about mosquitoes, or when Clarke alerts the City of disease reported in the vicinity. Public Works makes that decision, after discussing the situation with the City Manager's Office. In 2013, and 2014 Clarke sprayed one time each summer; in 2015 Clarke sprayed the City three times. The cost, per application, for Merus is \$9,200. E. Glasberg said the effectiveness is the same for both adulticide products. It's more of a decision based on what direction the City wants to go. E. Ellinghausen said this is very interesting. E. Glasberg said it's because of the components that are in it, without the synergist. S. Wenzel said the consequence of having the synergist is that the Biomist doesn't break down as quickly, it takes several days. Intuitively, you'd want something that breaks down faster, like the Merus. The Biomist may kill things that you don't intend to kill. E. Glasberg said Merus is a product that is more eco-friendly, it doesn't put harmful ingredients into the environment; Merus is not absorbed. L. Kacmar asked about bio-accumulation. E. Glasberg said some products may have ingredients that can be absorbed through fatty tissues. She added that communities have to look at the program comprehensively. You're looking at larval control and adult control. Think about what might impact the City if you use less sprays; a spray that breaks down must faster. Also, the way it's applied is cleaner as they use more eco-friendly vehicles. Also, the cost depends on how many times Clarke sprays per season. S. Wenzel said the new program hasn't been adopted by the City yet. E. Ellinghausen said fogging with Merus would have some environmental benefits.

E. Glasberg said the following communities are currently using the EarthRight Program: Bannockburn, Highland Park, Highwood, Hinsdale, Lombard, Oakbrook Terrace, Riverwoods, Westmont, Deerfield, Fort Sheridan, Lake Bluff, Lincolnshire, and Ravinia. Clarke handles mosquito control in Lake, McHenry and DuPage Counties.

E. Ellinghausen said the Environmental Commission should suggest the EarthRight Program based on the information E. Glasberg provided.

A Motion was made by E. Ellinghausen that the City of Woodstock should transition to the EarthRight program, which includes Merus, adulticide; the more environmentally friendly product. A second was made by L. Kacmar. Ayes: E. Ellinghausen, L. Kacmar, S. Wenzel. Nays: None. Absentees: E. Poremba, J. Krandel. Abstentions: None.

The following items were not discussed and will be carried forward to the April 7, 2016 Environmental Commission meeting.

**B. Continue review of Environmental Plan Recommendations List**

**C. Develop action items ranking matrix from Environmental Plan Recommendations List**

**V. ADJOURNMENT:**

Motion by L. Kacmar, second by E. Ellinghausen, to adjourn this Special Meeting of the Environmental Commission. Ayes: E. Ellinghausen, L. Kacmar, S. Wenzel. Nays: None. Absentees: E. Poremba, J. Krandel. Abstentions: None. Motion carried. Meeting adjourned at 6:35 PM. The next regular meeting of the Environmental Commission will be held on Thursday, April 7, 2016 at 5:30 PM in the Council Chambers.

Respectfully submitted,

Jane Howie  
Chief Deputy Clerk

**MINUTES**  
**CITY OF WOODSTOCK**  
**OLD COURTHOUSE AND SHERIFF'S HOUSE ADVISORY COMMISSION**  
March 21, 2016  
City Council Chambers

A Regular Meeting of the City of Woodstock Old Courthouse and Sheriff's House Advisory Commission was called to order at 7:00 PM by Chairman Dennis Sandquist on Monday, March 21, 2016 in the Council Chambers at City Hall.

A roll call was taken.

**COMMISSION MEMBERS PRESENT:** Lynde Anderson, Jim Campion, Trisha Doornbosch, Jodie Kurtz-Osborne, Jim Prindiville, David Stumpf, and Chairman Dennis Sandquist.

**COMMISSION MEMBERS ABSENT:** Tammy Townsend-Kise and Joseph White

**STAFF PRESENT:** City Manager Roscoe Stelford, Economic Development Director Garrett Anderson, City Planner/Staff Liaison Nancy Baker, and Grant Writer Terry Willcockson.

**OTHERS PRESENT:** Susan Stelford of the Friends of the Old Courthouse & Sheriff's House, Plan Commissioner Darrell Moore, and City Clerk Cindy Smiley

**APPROVAL OF MINUTES**

Motion by J. Prindiville, second by J. Kurtz-Osborne, to approve the minutes of the February 15, 2016, meeting of the Old Courthouse and Sheriff's House Advisory Commission with the following corrections:

Page 5, Paragraph 4, in all instances "stairs" should be replaced with "exterior stairs."

Page 8, Paragraph 2, in all instances "stairs" should be replaced with "exterior stairs."

Ayes: L. Anderson, J. Campion, T. Doornbosch, J. Kurtz-Osborne, J. Prindiville, D. Stumpf, and Chairman D. Sandquist. Nays: none. Abstentions: none. Absentees: T. Townsend-Kise and J. White. Motion carried.

**PUBLIC COMMENT**

Kathleen Spaltro, 143 Lawrence Avenue, advised the Commission that the Illinois Humanities Council recently revealed a Multiplier Grant which offers grant opportunities to groups which unite on projects of historic significance. She noted that perhaps this would be an opportunity for groups interested in the preservation of the Old Courthouse to unite and apply for this grant.

Ms. Spaltro also stated she has been encouraged by the Illinois State Historical Society to apply for placement of a historical marker at the Sheriff's House and Old Courthouse commemorating the incarceration of Eugene V. Debs in 1895. Ms. Spaltro stated she was not aware of the significance of this event until she began research for an article she is writing. She noted there were several charges filed against Mr. Debs as a result of the Pullman Strike, with all criminal charges being dropped. She stated the civil charges were not dropped with the appeal for those being taken to the Supreme Court. The Supreme Court ruled against Mr. Debs resulting in his incarceration in the Sheriff's House in 1895. Ms. Spaltro noted this ruling affected labor law for the next 40 years and has been called the most pivotal labor event in history. She stated this means Woodstock is the site

of a building that is very important to national history. She also noted the interest in this building in Woodstock coincides with the establishment of a national park in the Pullman Neighborhood in Chicago so this would gain national attention.

Ms. Spaltro stated the cost of a 100-word plaque would be \$2,000, with a 250-word plaque costing \$3,500. She further stated the wording would be approved by the City of Woodstock, the Advisory Commission, and the Historical Society and would be developed over time. She stated she is now trying to raise funds and support for this project, including from the Commission, and noted she would be happy to work with the Commission in any capacity to forward this project.

In response to a question from D. Stumpf, Ms. Spaltro stated placement of this plaque would not place any constraints upon the building. She further stated there is probably no other building in McHenry Council marking a Supreme Court event.

Chairman Sandquist stated he would like to discuss whether the plaque, if placed, would be devoted just to Debs and the Pullman case or to all historic aspects of the building.

It was the consensus of the Commission that this item be placed on the April meeting agenda for discussion. J. Prindiville requested that a copy of the letter of support provided by the State Bar Association as referenced by Ms. Spaltro be provided as part of that discussion.

#### **ULI TAP**

Chairman Sandquist stated that TAP Panel Chairman Ray Hartshorne is present this evening to discuss the TAP process and its recommendations. He noted that this is appropriate as it was the Panel's recommendation that this commission be formed.

Mr. Hartshorne thanked the Commission for this opportunity, noting it is gratifying to see that the Commission is focusing on the Old Courthouse. He stated that, from reading the minutes of previous meetings, he feels the Commission is asking the right questions and understands how difficult it can be to undertake a project such as this.

Mr. Hartshorne briefly discussed his background and experience noting he does the largest preservation projects in the Midwest, including the restoration/renovation of 500 vintage buildings. He stated the oldest was a 1880s building, noting he has never before been involved with a pre-Civil War building such as the Old Courthouse. He further stated this building is a treasure with few, if any, pre-Civil War buildings existing in Illinois.

Mr. Hartshorne stated this pre-Civil War building on a pristine city square makes this the "Mona Lisa of urban rehab." He noted this is 150 years of history which could have been wiped out if the building were torn down. He stated this provides a unique, authentic experience which many communities are seeking or even attempting to build, but Woodstock already has and that preservation of this asset is a good investment which will be paid back over time. He noted many people come to Woodstock because of the Old Courthouse and the Opera House and that these people are coming not only for the event, but for the atmosphere as well. He stated that these people are seeking an experience that cannot be duplicated, but are attracted to the exclusive experience Woodstock provides. He further stated Woodstock is one of the most exclusive experiences because it is authentic and that millennials, in particular, are looking for this authentic craftsmanship experience, making this a great time to be doing this project. He urged the

Commission to communicate this significance to the public, some of whom may be frustrated with the project.

Mr. Hartshorne noted staff did an amazing job during the panel process. He stated that to have a Mayor who is committed to preservation of one of the City's greatest assets and a Commission whose only job is to concentrate on the Old Courthouse and Sheriff's House is wonderful for Woodstock. He stated he could tell from the minutes that the Commission has the ability to represent the people of Woodstock and make recommendations concerning the Old Courthouse. He existed that from two years ago when nothing was happening, there is now a great focus on this project.

Mr. Hartshorne then discussed financing, stating this will be the project's greatest challenge, noting gaps in the Pro Forma. He stated this type of project will require layered financing with the first step to make sure the building is stabilized, which is being done. This will then allow time to make decisions and raise funds. He recommended the Commission have attitude, patience, tenacity, and creativity as they work through the jigsaw puzzle of this project. He urged them to get a plan and build into it.

Mr. Hartshorne stated the cost for the project has been estimated at \$5 million, noting this figure will surely be refined. He stated that the current tenants do not fund this, noting anything less than \$40 per square foot will not underwrite \$5 million and that it will be challenging to find tenants at \$40 per square foot given the layout of the building. He stated perhaps \$2.5 million could be financed through creative government financing with the remainder coming from donations, grants, or a capital campaign with a smaller amount raised through rent.

Mr. Hartshorne suggested that two Pro Formas be developed so the Commission is never asking if this can be done. He noted the Commission should know what the costs are and what the rents are based upon \$0-\$40 per square foot as the tenant(s) could be not-for-profit or commercial. He again noted the current tenants are not paying for the renovations. Mr. Hartshorne also noted that while it is certain that donations will be needed, the amount needed in donations is not known at the present time. He stated having this information would also help the Commission answer questions from the public.

Again discussing donations, Mr. Hartshorne stated that to raise and receive donations, a not-for-profit vehicle is needed so it is good that this vehicle has been created in the Friends of the Old Courthouse, noting this is also a mechanism for grant application.

Mr. Hartshorne stated the panel's recommendation for an institutional educational usage came straight from the City's Vision 2020 statement that Woodstock be "a place for life-long learning." He noted the panel wished to make a recommendation that reflected the community of Woodstock and that there were major educational institutions in the area, namely McHenry County College, Aurora University, and Loyola. Again noting the design of the building, Mr. Hartshorne stated the cellular design with small spaces is conducive to an educational use but may not be so for other uses. He stated the panel would like to see a stable user with a track record that is in sync with the values of the community. He noted this was just a recommendation and another institutional use that would work in the space and pay rent would certainly be acceptable. Some such business or corporate classifications were discussed.

Mr. Hartshorne stated there is limited time left on the TIF and the City's budget is not just for the Old Courthouse project, but also for parks and streets and all other municipal expenditures. He noted this is one reason the Commission was recommended and formed; while the City must focus on everything, the Commission's single focus is this project.

Mr. Hartshorne then discussed the importance of nearby housing, such as that which could be provided at Woodstock Station, to Woodstock and the Old Courthouse project in particular, noting such housing helps to keep an area vital. He stated that many communities are trying to create or emulate this while Woodstock already is preserving this wonderful historic building. He again discussed the return on investment of this project and also of the residences that may be built on Woodstock Station, noting not only will this be in the form of taxes but also in support of the merchants.

Mr. Hartshorne also discussed marketing Woodstock stating he was pleased to see a marketing campaign. He urged the City to do a better job of physically marking the city at the various entry points, drawing people to the Square. He also stated this would lead people to Woodstock's many events and suggested a \$1.00 per event goer donation to the Old Courthouse project. He also suggested asking a corporation to match these donations to be used as seed money for the project.

Mr. Hartshorne then discussed various fundraising mechanisms including "adopt a landmark," development of an Old Courthouse Fund, locating an "angel" donor who believes in historic projects, developing a program with levels of funding which could be used to encourage donations, and a tax levy. Mr. Hartshorne stated there is a possibility of finding grants for small green building projects and urged the City's Grant Writer to investigate these.

Chairman Sandquist thanked Mr. Hartshorne for his work on the Panel and also for his presentation this evening.

In response to a question from D. Stumpf, Mr. Hartshorne stated reports could be located which identify dollar for dollar numbers to show that this preservation effort would pay for itself over time. He stated his feeling that it is very important to have this information and to advocate for the project using these facts. He urged these advocates to note that the City is not being extravagant on this project, but is rather being prudent in protecting this asset and serving the City because while there is certainly an unquantifiable element, there are also many studies that show a dollar for dollar return on investment. Mr. Hartshorne again noted this historic building provides an authentic, exclusive experience which is certainly attractive to millennials who may be drawn to Woodstock because of it, making this an excellent time to undertake this project. He opined that the City is being very progressive in undertaking a project that will attract people to come back and live in and around the Square.

Ms. Spaltro opined that people do not realize the historic significance of this building and stated this, including its association with the Supreme Court case, could be used in the fundraising campaign. She also stated perhaps the tenants could include a law school campus or law firms.

Mr. Hartshorne urged the Commission to think of flexible uses such as a Welcome Center which could also provide information on the history of Woodstock, perhaps partnering with another user or users in the remainder of the building. He noted it would be desirable to have a use that is open for public access.

In response to a question from Chairman Sandquist, Mr. Hartshorne stated the Panel did not hear much negativity regarding preserving the building. The questions seemed to be how and for what purpose.

Chairman Sandquist summarized the steps as: 1) Development of Pro Formas; 2) Fundraising; 3) Identification of users. He asked Mr. Hartshorne if the fundraising and grant applications will be dependent upon the end use and if there is a limiting factor if there is no vision.

Mr. Hartshorne stated he feels there should be a vision and that it would include users who pay rent and who are in sync with the values of the community and will provide experiences on the Square for future generations. This would start the conversation and get a dialog going with potential donors and the public and could possibly identify ideas and partnerships.

Mr. Hartshorne stated it would be good to come up with a generalized idea of who and what could go into the space which could be a donor/user and then have an aspirational rendering to present showing the donor's name on the space. He noted conversations should be had with everyone possible, identifying that the City has spent significant funds to stabilize this wonderful pre-Civil War building that will be the future of the Community and that now the City wishes to raise ½ of the capital and the donor is one of the people who has been identified to fit this vision. These people should be asked, "What can we do to interest you in this building and this project?"

Noting that he explained the institutional use focus identified by the panel, Chairman Sandquist asked if there is no scenario seen for private occupancy such as a corporate headquarters. Mr. Hartshorne stated that while one should "never say never," there would be a very rare chance that this would occur. He stated the availability of the Old Courthouse has not been a secret and has not drawn the interest of such a user who is willing to invest this amount of money.

In response to questions and comments from D. Stumpf concerning companies that may come to Woodstock due to development, about the possibility of attracting a large hotel to Woodstock, and how these companies could contribute to this project, Mr. Hartshorne stated he has talked to the top real estate broker who markets such projects who stated Woodstock does not have a large enough market to attract such businesses.

Mr. Hartshorne stated the City could think about bringing in an outside operator who is successful in other communities and underwrite them. He stated this could involve high-quality events that people would want to come to. He suggested perhaps focusing on businesses within 100 miles that are involved in hospitality but emphasized that in order to bring such an entity to such a small market as Woodstock, the City would have to underwrite it. Mr. Hartshorne stated he also discussed with staff the possibility of a hybrid hospitality product because Woodstock does not have lodging. He stated he does not think this should be focused on as a lot of Woodstock's events are day events. He again emphasized that large operators will not consider Woodstock because it is a small market.

Chairman Sandquist again thanked Mr. Hartshorne for his time and for the information he provided. Mr. Hartshorne stated he is excited to see what the Commission is doing and noted the Urban Land Institute is always available to help.

## **COURTHOUSE AND SHERIFF'S HOUSE TENANTS**

Nancy Baker provided the Commission members with a summary of the leases currently in place at the Old Courthouse, noting she will provide copies of the leases if desired.

Ms. Baker stated that NAAC is renting most of the first floor through a donation agreement with the City calling for payments of \$600 per month. She also stated that the Talia Pavia String Academy has a donation agreement with the City calling for payments of \$150 per month and that Woodstock Celebrates, Inc. occupies space on the first floor with no rental payments based upon an agreement with the City Council made a few years ago.

In response to a question from Chairman Sandquist as to whether there is an official policy in place concerning rental of the building and whether the City is actively trying to lease more of the space, Ms. Baker stated this was last discussed concerning space in the Sheriff's House at which time Council stated it was not interested in leasing out more of the space until the Commission had looked at the building.

Discussion followed concerning developing and recommending a rental plan to the City Council with D. Stumpf noting it is possible a five-year agreement will constrain what can be done with the building during that time. He opined the City should not get locked into something for very long.

In response to a question from Chairman Sandquist, R. Stelford stated there is a clause in the agreements which provides for termination under certain conditions such as sale of the building. He explained this clause in the Public House lease as an example. J. Prindiville stated this is a significant issue as the project has so many unknowns and variables which should be minimized. He opined that the project is more complicated when there are entities occupying the building and the City should make sure it can exit an agreement. He stated the Commission should ask questions and obtain more information about the buy-out clause in the restaurant lease, including when it expires. He noted this is important when considering uses and potential investors.

In response to a question from J. Campion, Mr. Stelford stated there is some type of exit clause with Woodstock Celebrates.

In response to a question from J. Kurtz-Osborne, Ms. Baker confirmed that space on the second floor cannot be leased for safety reasons.

In response to a question from Chairman Sandquist concerning the Commission's desire to develop and recommend a lease or rental policy for Council's consideration, it was the consensus of the Commission members that they would like to see the Public House lease and have more information concerning this. D. Stumpf stated a year-to-year timeline would be helpful, showing the exit parameters of the various tenants.

Chairman Sandquist stated there are now good, viable entities in the building which have been good for the City but that these tenants should not limit other uses.

## **PUBLIC INVOLVEMENT**

Chairman Sandquist reminded the Commission of the Mayor's statement that perhaps the Commission's first step for the project is to engage the public concerning possible uses. He also reminded them of the upcoming Artspace Project as outlined by Terry Willcockson at the last

meeting, noting this will provide public involvement. He advised the Commission that in response to staff's request for a Commission member to serve as the Commission's representative on the Artspace Project, he appointed Commissioner Townsend-Kise. He stated the Commission is asked to save May 18 at 7:00PM at Stage Left Café for the public Artspace presentation. He further noted that art may be one of the appropriate uses for the building and this could be looked at as a focus group.

Nancy Baker drew attention to a document provided in the Commission packet, noting that the Commission should determine what they are looking for from the public. She noted the seven categories identified in the document as being: Future Use, What else is needed/wanted in the Downtown, Ownership, Goals for the Property, Collaboration, Funding Support, and Community concerns/community support. Stating she added a Welcome Center, Corporate Headquarters and Business Image Locate to Item One based upon the comments of Mr. Hartshorne, she asked if members of the Commission had any comments or additions. She also noted the Commission could delete items from the list. Following completion of the list, Ms. Baker stated the Commission could then plan how they will obtain the information from the public.

J. Prindiville stated he would add Business Jobs to Item Two, opining that what is driving people wanting to come to Woodstock is the availability of jobs. He stated businesses want to be around jobs and a user would want to come where there are jobs. In addition, he added Stores and Services. Based upon comments made by Mr. Hartshorne, Chairman Sandquist added Housing to Item Two.

D. Stumpf cautioned when asking for public comment and opinion, those giving the opinions expect to be listened to and to have their suggestions carried out. He noted this is especially true of donors and urged the Commission to be careful not to set expectations but rather note that it is trying to absorb the information but must consider all ideas.

J. Prindiville asked about the Opera House restoration project, stating that group must have a wealth of fundraising information. He asked how the Opera House feels about what is trying to be accomplished with the Old Courthouse. J. Kurtz-Osborne noted that the Opera House restoration project was on a much smaller scale than the Old Courthouse project. D. Stumpf suggested talking with the Opera House people as they may have people coming to them that they could refer to the Commission. Chairman Sandquist agreed this would be a good idea.

T. Doornbosch provided a document entitled PR Basic Strategy for the Advisory Commission. She recommended to start focusing on how the Commission could get public input and that it "needs to increase awareness of its existence and encourage public involvement."

T. Doornbosch noted three objectives including:

1) Build public awareness of the Commission by increasing publicity.

To accomplish this, she recommended a specific button on the City's home page dedicated to the Old Courthouse Advisory Commission, placing specific information in the City Scene concerning the Commission and inviting the public to attend, using social media, and developing a database of other involved/interested groups.

2) Commission members should consider themselves ambassadors for the Old Courthouse complex.

To accomplish this she suggested enlisting family and friends, modifying social media profiles, speaking at events or to groups, networking with other groups and solicit feedback. It was noted that approval from the City should be obtained before speaking at events or to groups.

3) Solicit public input to help formulate a vision plan for the Old Courthouse complex.

To accomplish this, she suggested encouraging public participation at the meetings, placing a dedicated e-mail address for the Commission on the City's website, developing an online survey form for placement on the City's website, and review of social media options. Ms. Doornbosch noted suggested survey questions appear on the back page of her proposal.

D. Stumpf expressed concern about using social media, opining that negative information or comments can be left on a Facebook page. T. Doornbosch stated this could be used strictly for public relations and not discussion.

In response to questioning from the Commission, Garrett Anderson described the City's two Facebook pages, noting when photos of the Old Courthouse appear on the pages, they are very popular. In response to a question from Chairman Sandquist, Mr. Anderson stated it would be better to use an existing page rather than to create a new one because it takes some time for a new page to get going and develop a following. Ms. Stelford also offered to place information concerning the Commission meetings and business on the Friends of the Old Courthouse Facebook page.

In response to a question from Chairman Sandquist as to whether this would be the primary data collection method, T. Doornbosch stated she views this as something that can be done fairly soon. Chairman Sandquist stated there will only be one opportunity to do a survey so the questions should be asked correctly the first time. T. Doornbosch noted the TAP report also had some good questions which could be used.

Chairman Sandquist stated he would like to see the questions phrased positively and would like people to be asked what their dream is for the Old Courthouse rather than what is their biggest concern. D. Stumpf also expressed concern about the questions, asking what if people express the opinion that this is not feasible. T. Doornbosch responded that this would be input from the public. Dr. Stumpf recommended the questions asked should concern what the best uses for the building are rather than concern ownership as this is premature. He opined that the Commission does not have enough information concerning this issue to be asking for input from the public.

D. Stumpf stated that a survey may not be the best way to obtain public input, opining that focus groups are better. He noted with small groups of citizens more in-depth discussions can be held rather than using fixed questions. He stated there is usually a marketing person who is trained in this who conducts the groups so the Commission would not bias the discussion. He also asked how the information would be used.

T. Doornbosch stated there have already been a lot of focus groups and the Commission should try to obtain information from people who have not or would not normally participate. She stated she wished to make it easy for taxpayers to provide information and to keep the process and questions simple. She also stated the survey could be an option for people who are not invited to participate in a focus group.

Chairman Sandquist stated he would like to see a survey but that it needs work to obtain a proper survey design. He stated people should be asked what brings them to the Square and what is needed in Woodstock. He also indicated that many people who come to the Square do not live in Woodstock. Dr. Stumpf stated unless information is known about the respondents, the survey could be skewed.

Following a brief discussion, it was agreed that the Commission should undertake this task rather than the Friends group.

J. Champion stated his feeling that the survey would provide valuable information and that people would not necessarily expect to get what they indicate they want. He suggested speaking before groups such as Rotary and the Chamber of Commerce to talk about the Old Courthouse, noting this would give immediate feedback. Other members expressed support of this idea.

In response to a question from Chairman Sandquist, R. Stelford stated the City does have basic Survey Monkey. He noted this has been used in the past for a smoking survey, stating 470 responses were received. He stated the downside of the basic Survey Monkey is that one person could fill out multiple surveys and where the respondent is from cannot be identified.

Chairman Sandquist recommended moving forward with staff to develop a survey. He asked that questions be included concerning where the respondent lives and how often he or she comes to the Square. He also stated he did not feel the question of ownership should be addressed at this time.

L. Anderson stated he did not feel the Commission was ready to do a survey at this time because it would take very special wording. He noted people can read a lot into the wording of the questions so they must be worded correctly.

In response to a question from L. Anderson concerning publication of information in the newspapers, R. Stelford stated information is supplied to the papers and it is up to them whether it is published. He stated more press releases could be issued concerning the actions of the Commission. He also stated that the meetings are properly noticed as required by the Open Meetings Act.

Chairman Sandquist stated his opinion that the Commission is ready to start working on a survey but is not ready to put it out to the public as yet. He suggested staff and Commission members work on the survey to be reviewed at the next meeting. In response to a request for volunteers, Nancy Baker noted that no more than two members can meet per the Open Meetings Act. It was the consensus of the Commission that Nancy Baker will receive suggestions from T. Doornbosch, T. Townsend-Kise, and J. White and develop a survey outline for presentation at the next meeting.

## **FUNDING/FINANCING**

Referencing the information provided in the packet concerning this item, D. Stumpf emphasized this is a discussion guide and urged members not to over interpret the information. He gave a summary of how he approached gathering this information. He stated he used the figure of \$5 million as the amount needed to restore the building which is a "best guess" based upon the City's prior experience. He noted he did an assessment of the possibility of commercial ownership of the building and found this to be untenable as the projected costs to bring the building up to saleable

level exceeds the expected sales price. He noted a prior assessment by a consultant came to a similar conclusion. He stated this option would create a new taxable entity.

Dr. Stumpf then discussed leasing options, noting this would be break-even at best in years one through ten, with net revenue increasing to approximately \$50,000 after ten years. He stated this scenario would require financing to complete the renovations necessary to bring the building to a rentable condition and that most of the new revenue would come from new sales tax revenues from successful tenants.

Discussion then turned to City Ownership with Dr. Stumpf stating the numbers concerning this scenario are not yet available. He stated this would involve the City selling the current City Hall and using the proceeds to finance a portion, perhaps one-third to one-half, of the cost of the Old Courthouse restoration. He noted the current City Hall is much more suitable for conversion to commercial uses than the Old Courthouse.

Dr. Stumpf then discussed funding the project, stating the more funds that can come from grants and fund raising the better as this would leave less for the City to finance. He stated if one-half of the needed dollars can be fund raised, this would leave one-half, or about \$2.5 million to finance. He then discussed bond financing noting the City is in a position to sell bonds at a favorable rate, 4% over 20 years. The payments for this could be offset by property taxes which would result in a rate increase of \$4.22 per year per \$10,000 of assessed value, which is about a 1.8% increase. He stated the annual cost of bond service would reduce by 30% should the City attain Home Rule status. Dr. Stumpf noted that growth and inflation also would reduce this amount.

Dr. Stumpf noted that other options would be to extend the life of the TIF another 12 years or to transition the building to a non-profit.

In response to a question from Chairman Sandquist, D. Stumpf stated he would like to obtain more accurate numbers for the City-ownership scenario.

J. Prindiville expressed his skepticism concerning the City's ability to sell the current City Hall for the amount required to make the City-ownership scenario work. Dr. Stumpf noted the information provided for this scenario is very rough and needs to be more accurate to be able to study it more in depth.

Discussion followed of the funds that have been invested in City Hall to date, of the operational issues should City Hall move to the Old Courthouse, and of the cost impact. Chairman Sandquist stated the City would have to make sure there are economically-viable uses for City Hall before it is put up for sale.

Dr. Stumpf then detailed his experience with philanthropy noting there are individuals in the County who could make substantial gifts. He stated targets and levels should be developed.

J. Prindiville asked if a strategy should be developed and set in motion in light of the future expiration of the TIF. R. Stelford stated that Council has already asked staff to look at this but noted the biggest obstacle is obtaining support from District 200 which has the most dollars at stake. In response to a question from T. Doornbosch, Mr. Stelford explained how a TIF works and why another taxing body might object. Mr. Stelford also noted that a developer has expressed

interest in Woodstock Station but would require TIF incentives. He stated more research must be done to see if this is viable.

Chairman Sandquist thanked Commissioner Stumpf for his work on this subject and asked that he continue developing the numbers. He noted the information was consistent with that provided by Mr. Hartshorne.

### **STAFF UPDATE**

Nancy Baker noted that the City Council approved a Professional Services Agreement with Gary Anderson Architects for plans and specs for the Old Courthouse windows.

She stated the Friends of the Old Courthouse group is focusing on a window restoration fundraising project to offset part of the cost of the windows.

She then provided information on the costs of the Old Courthouse Roof Project.

### **FUTURE AGENDA**

Chairman Sandquist noted the following items for next month's agenda:

- 1) Public House lease information
- 2) Draft of Survey
- 3) Continuation of funding analysis

There were no other suggestions for future agenda items.

### **ADJOURN**

Motion by J. Kurtz-Osborne, second by J. Prindiville, to adjourn this meeting of The Old Courthouse and Sheriff's House Advisory Commission to the next meeting scheduled for Monday, April, 18, 2016, at 7:00PM in the Council Chambers at City Hall. Ayes: L. Anderson, J. Campion, T. Doornbosch, J. Kurtz-Osborne, J. Prindiville, D. Stumpf, and Chairman D. Sandquist. Nays: none. Abstentions: none. Absentees: T. Townsend-Kise and J. White. Motion carried. Meeting adjourned at 9:26PM.

Respectfully submitted,

Cindy Smiley  
City Clerk



**Finance Department**  
121 W. Calhoun Street  
Woodstock, Illinois 60098  
815/338-4300  
Fax 815/334-2267

# Memo

**To:** Roscoe Stelford, City Manager  
**From:** Paul N. Christensen, Finance Director  
**Date:** April 11, 2016  
**Re:** Approval of a Resolution Designating Video Gaming Revenue to Specific Purposes

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The Mayor and City Council have requested that a Resolution be prepared and forwarded by Staff that designates specific programming and other uses that are possible as a result of the City's receipt of video gaming revenue. Overall, the concurrence has been that this revenue be used to promote the marketing and economic development of the City, along with supporting and expanding cultural programming.

In response to this request, the attached Resolution has been prepared that specifically designates the City's video gaming revenue to identified uses that meet these established criteria. The associated programs and uses have been outlined below:

- City's Marketing Efforts;
- Enterprise Zone Administrative Costs;
- Summer in the Park Community Event;
- Hotel/Motel Tax Supplemental Event Funding;
- Sister City Program; and
- Traditional Holiday Lighting on the Square.

**Therefore, if the City Council is supportive of the proposed designations for the utilization of the City's video gaming revenue, a motion approving "A Resolution Designating Video Gaming Revenue to Specific Purposes" attached as Document # 1 be approved.**

Please let me know if you have any questions.



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager

## RESOLUTION NO. 16-R-\_\_\_

**A RESOLUTION DESIGNATING VIDEO GAMING REVENUE TO SPECIFIC PURPOSES**

**WHEREAS**, the City of Woodstock receives Video Gaming revenue from the State of Illinois based on a portion of revenues derived from gaming machines located in establishments inside City limits, and

**WHEREAS**, the City of Woodstock intends to use this Video Gaming revenue to provide direct benefits to residents of Woodstock, offering enrichment to their lives and promoting economic development, and

**WHEREAS**, the City Council supports a number of programs that fulfill these goals.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Woodstock, McHenry County, Illinois, hereby stipulates Video Gaming revenues are to be used as follows:

- *Marketing Efforts*; to cover one-half of the annual Council-directed monetary distribution to *Promote Woodstock* in support of enhanced branding, marketing, and economic stimulation.
- *Enterprise Zone*; to cover proportionate organizational and over-sight costs associated with the *Harvard-Woodstock Enterprise Zone* in support of business expansion and attraction.
- *Summer in the Park*; to cover costs not covered by donations in support of a free annual community celebration for Woodstock residents and visitors.
- *Supplement to Hotel/Motel Tax Revenue Disbursements*; to cover costs associated with supplementing annual Hotel/Motel Tax revenue distributions, when such additional funding is deemed appropriate by the City Council, to not-for-profit organizations in support of programs and events that enhance tourism and offer athletic, artistic and cultural opportunities for City residents and visitors.
- *Sister City Program*; to cover certain costs associated with cultural exchanges between Woodstock and its Sister Cities in support of new business opportunities and increased cultural awareness, understanding and appreciation. (Note: Costs associated with City Council travel to and from Sister Cities are, in all instances, ineligible for public funding and must be solely supported by individual, private funds.)
- *Traditional Holiday Lighting on the Square*; to cover costs of installing and maintaining the annual holiday lighting on the Square that provides holiday cheer; attracts visitors to the City for shopping, dining and entertainment; and enriches the lives of all residents by beautifying the Historic Woodstock Square and its surrounds.

Passed this \_\_\_\_ day of \_\_\_\_\_, 2016

Ayes:

Nays:

Abstentions:

Absentees:

\_\_\_\_\_  
Brian Sager, Ph.D., Mayor

Attest:

\_\_\_\_\_  
Cindy Smiley, City Clerk



**Department of Public Works**  
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To: Roscoe Stelford, City Manager

From: Jeff Van Landuyt, Director of Public Works

**RE: Approval to Waive Requirement for Competitive Bids and Approval of a Proposal for 2016 Mosquito Control Services**

Date: April 12, 2016

To control nuisance mosquitoes, reduce the potential of mosquito-borne disease transmission, and provide a comfortable and healthy atmosphere for residents, the City has committed to an annual Mosquito Control Program for a number of years. Much of the success the City has had is due to the fact that Clarke has been the City's contractor in this regard. Clarke provides a program whereby residents have access to a Mosquito Hotline where they can speak with a professional about current conditions, mosquito populations, predicted broods, and the products and services in use. There are some residents in the City that are sensitive to the City wide spraying and if requested, Clarke will provide them with advance notice of all applications so they can take precautionary measures to protect themselves.

In addition, staff receives quarterly reports with information about current conditions and what might be expected based upon forecasted weather conditions and its impact on the hatch. Clarke monitors mosquito traps throughout the season, they monitor reports of West Nile Virus, provide graphs of when mosquito's populations escalate and they provide predictions based upon temperatures and precipitation. At the end of the year, the City receives an annual report from Clarke comparing one year to the next with trending data. All of this information is useful to staff in communicating with the public about mosquitoes and the City's abatement program. Clarke has been extremely responsive to the City with regard to the scheduling of services and gathering of information.

With the publicity of the Zika Virus this year, it is anticipated that residents will be very adamant about spraying for mosquitoes and controlling the overall mosquito population. In fact, the Department of Public Works is already receiving phone calls from residents who are concerned



DOZEN DISTINCTIVE  
DESTINATIONS 2007

*Woodstock is proud to have been recognized as a 2007 Distinctive Destination  
by the National Trust for Historic Preservation*

about ponded rain water in and around their neighborhoods. The City Administration receives complaints from residents each year as mosquitoes become a nuisance and they expect the City to administer some form of mosquito control services. Excessive levels of nuisance mosquitoes can and will impact the quality of life for our residents during the period when they want to be outdoors enjoying the summer. Because the City is committed to customer service and protecting the health of the community, the City should secure a contractor to provide mosquito control services in 2016.

Not unlike years past, the City's annual Mosquito Control Program has attacked the mosquito population through 4 applications of a thirty-day, slow-release, larvae control in the City's storm sewer inlets and spraying of adult control applications on an "as needed" basis. New for 2016, Clarke is promoting its EarthRight™ program whereby they use products made from naturally-derived active ingredients along with inventive and earth-friendly application methods including bicycles and all-electric sprayers. These naturally-derived active ingredients are Organic Materials Review Institute (OMRI) Listed, which means that they are approved for use in and around organic farms.

The naturally-derived active ingredient in the larvacide application; *Natular* was utilized in the City's program last year. Clarke proposes the administration of a larvacide program in 2016 at a cost which is 2% higher as compared to last year's program or \$4,913 per application. The mosquito larvae control portion of the program is the most effective in reducing the mosquito population by killing the larvae before it hatches. Here in Woodstock, larvae treatment is in the form of four (4) applications throughout the year of a slow-release tablet that is dropped into 2,300 storm sewer inlets/structures and 15.5 acres of designated open water and standing water areas on public property within the City.

The second component of the annual mosquito abatement program is adult mosquito control. The most effective way to control adult mosquitoes is with a spray but that spray has to physically make contact with the nuisance mosquito in order to kill it. As a result, spraying is limited to those periods when the majority of the public is complaining about nuisance mosquitoes affecting their quality of life. Adult mosquito spraying will only reduce the number of nuisance mosquitoes for a brief period of time because after the event, mosquitos hatch and others may simply just move into the area. For 2016, Clarke is proposing adult control applications using a naturally-derived active ingredient called *Merus*. Utilizing this OMRI Listed product will cost \$9,200 per application; which is 206% more than the City paid in 2015 using a non- OMRI Listed (*Biomist*) product.

At the March 2016 meeting of the Environmental Commission, a presentation on the EarthRight™ program was provided to Commission Members by a Clarke representative. The Representative indicated that ten Chicagoland communities have committed to the EarthRight™ program in 2016. *Merus* will break down in a matter of hours, whereas *Biomist* takes days to get into the soil and break down. Because *Merus* breaks down in a matter of hours, it will not harm pollinators (which are not out at night). Clarke safely uses this product in communities that have bee keepers. The City's Environmental Commission made a motion at their March meeting to recommend the use of the EarthRight™ program here in Woodstock based on the information provided by Clarke. A copy of the March 2016 Environmental Commission Meeting minutes are attached.

The last time the City solicited competitive bids for mosquito control services was in 2010. The bids received that year included three vendors and Clarke Environmental was the lowest

responsible bidder with the next bid being over 29% more. Since 2010, the City Council has approved a waiver of competitive bids and awarded an annual contract for mosquito control services to Clarke. Since 2010, there have been minimal increases of 2.5% for these services through Clarke.

The City recently solicited a proposal from Clarke for professional mosquito control services to be administered in calendar year 2016. To award this work directly to Clarke will require the City Council to waive the competitive bid requirements, which will necessitate a super majority vote of the Corporate Authorities holding office. Therefore, five affirmative votes will be required to authorize the waiver of competitive bids.

**Based upon the recommendation of the Environmental Commission , it is recommended that the City waive the requirement for competitive bids to provide mosquito control services and award a contract for 2016 mosquito control services to Clarke for the quoted price of \$4,913 per each application of larvae control products and \$9,200 per each application for adult mosquito spraying.** The proposed FY16/17 Environmental Management Fund budget includes \$28,000 for mosquito abatement services during the upcoming year in line item #90-00-5-595.

If approved, the first larvae treatment would be completed in June and then repeated once a month as long as conditions are suitable for the presence and hatching of larvae. Aerial applications for the control of adult mosquitoes will only take place if approved by the City Manager, based on the requests and expectations of our residents and when conditions warrant. Services under this contract will expire on October 1, 2016 unless otherwise revised in writing with the agreement of both parties.

Clarke's program includes the use of bicycles to complete the treatment of catch basins instead of their trucks. This program change helps to create a more sustainable environment by reducing traffic movements and congestion, decreasing air emissions, reduces energy consumption, and reduces noise pollution. This method for application has an environmental, social, and economic benefit to the City of Woodstock and its residents.

c: Emily Glasberg, Clarke



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager



**Department of Public Works**  
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To: Roscoe Stelford, City Manager

From: Alan Wilson, City Engineer

**Re: Approval of a Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Code for Appropriating Motor Fuel Tax Funds**

Date: April 13, 2016

The State of Illinois collects a specific tax with the purchase of gasoline which is to be used for highway maintenance and transportation improvements. This Motor Fuel Tax (MFT) is distributed to state agencies, municipalities, counties, townships, other road jurisdictions, and special transportation projects as allowed under the State of Illinois' current revenue-sharing formula. In order to utilize these distributed funds, the City must follow specific guidelines and regulations established by the State of Illinois and administered by the Illinois Department of Transportation (IDOT). This requires specific action by the City each year to allocate the MFT funds and to submit a request to the State for their approval. This is accomplished with the attached Resolution, which, when approved by the City and State, will allow the use of \$695,000 of MFT funds during FY16/17.

The appropriation of \$695,000 is consistent with the proposed Motor Fuel Tax Fund's FY16/17 Budget. Proposed expenditures include street lighting, service to maintain traffic signals, equipment rental to remove and haul snow, pavement marking, crack sealing and ice control material.

This Resolution does not include approval of any specific maintenance expense or construction contract. City Council approval will be required in the future to authorize specific expenditures and award construction contracts. However, the City must first receive IDOT approval of this appropriation request. The only



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action being requested at this time is the approval of the appropriation of MFT funds for FY16/17.

**It is recommended that the City Council approve the attached Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code, identified as Document No. 2, which appropriates \$695,000 of Motor Fuel Tax funds from May 1, 2016 through April 30, 2017.**

C: Jeff Van Landuyt



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager



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Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the Mayor and City Council of the City of Woodstock, Illinois, that there is hereby appropriated the sum of \$695,000.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2016 to April 30, 2017.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Cindy Smiley, Clerk in and for the City of Woodstock, County of McHenry

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the Mayor and City Council at a meeting on April 19, 2016

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of April, 2016.

(SEAL) City Clerk

Approved
Regional Engineer
Department of Transportation
Date





**Police Department**

Robert W. Lowen, Chief of Police  
656 Lake Avenue  
Woodstock, Illinois 60098

phone 815.338.6787  
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www.woodstockil.gov

To: Mr. Roscoe C. Stelford, City Manager  
From: Robert W. Lowen, Chief of Police  
Paul Christensen, Finance Director  
Dan McElmeel, IT Manager  
Re: Purchase of Starcom21 Radio Equipment  
Date: April 11, 2016 (April 19, 2016 City Council Meeting)

The Police, Finance, and the Information Technology Departments have researched switching over to the Motorola Starcom21 Radio System. The Starcom21 Radio System is a statewide, digital-trunked system that is owned and operated by Motorola on behalf of the state of Illinois and other customers. Starcom21 offers the latest available communication technology that has the following benefits: improved radio coverage throughout the City of Woodstock including building interiors; significant interoperability between law enforcement and government agencies; replacing a radio system with a limited life expectancy; compatibility with other agencies in the soon to be formed radio consolidation initiative and significant cost savings to the City of Woodstock.

An attached spreadsheet, prepared by the Finance Department, illustrates the costs of three (3) available options for police communications. A summation of the spreadsheet is as follows:

**Current Cost on Existing VHF Network**

Most of the costs to continue and utilize the existing communication system with current police portable radios, dispatch consoles and telephone circuit lines, is \$4,476 monthly or \$53,706 annually for the required circuit lines. AT&T circuit line costs are necessary with the existing system to allow for radio communications to be repeated to all radios on the frequency. Annually these lines continue to escalate in price anywhere from 10% to 15%. Additionally, the radio coverage that is provided on this system has substandard coverage in some areas and buildings in the City of Woodstock (e.g. some areas of the Police Station, Woodstock North HS and Centegra Hospital). The analog technology that allows this existing VHF network to operate has a limited life expectancy based on indications that the traditional AT&T circuit lines will be discontinued and no longer supported by the year 2020. This technology also requires the City of Woodstock to support and maintain all of the equipment associated with the network.



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Due to the cost and potential unavailability of these circuit lines and the relatively short payback of the other two options, Staff does not recommended this option.

### **Stay on VHF Network, but switch to Fiber with Microwave to McConnell**

The fiber optic network that is currently being installed can be used to support and allow the City to utilize the existing communication system, but discontinue utilizing AT&T circuit lines. This option involves the following: the purchase of necessary hardware to switch to fiber from circuit lines (\$61,892); provide a microwave link at the McConnell Road water tower to complete the repeating system (\$19,501); complete a structural engineering study to assure the McConnell Road water tower is capable of accepting a microwave antenna (\$10,000); and the purchase of 8 (eight) new portable radios (\$18,000). The total capital cost of this option is \$109,393. It would take 2.04 years to recoup the costs of this initiative if we moved away from our current system (i.e., circuit lines). Although this option would not technically have a yearly cost, the City of Woodstock would still be responsible to support and maintain this system and anticipated radio coverage is not expected to be any more robust than the existing VHF Network System.

While this option appears be less expensive, it actually has the potential to cost more, since it is likely that the City will need to switch to the Starcom21 network at some point in the future. Many agencies are moving in this direction, resulting in this eventually serving as the standard in radio communication within the State of Illinois. McHenry County moved to the Starcom21 system several years ago and Lake County is preparing to move to this system within the next 6 months. Also, a number of other communities in McHenry County have already moved to Starcom21 or indicated they are preparing to move. Some of these communities include the City of McHenry, Harvard, Marengo, and Johnsburg.

Therefore a cost analysis has been done to determine how long the City could remain on the current VHF network to recoup its costs versus moving to Starcom21 now. It was determined that the breakeven point to be 6.7 years.

Staff thinks that it is unlikely the City will be able to continue to use the VHF radios for another 6.7 years since the City has agreed to be dispatched by the new consolidated dispatch center NERCOM, located in the City of McHenry. Part of the consolidation plan will have the City of Woodstock sharing a radio frequency with Harvard and Marengo. Marengo approved moving to the Starcom21 network and Harvard has indicated they will be switching to the Starcom21 system, leaving Woodstock as the only VHF police department at the consolidated dispatch center. Based on this, it is likely that NERCOM would require Woodstock to switch over to the Starcom21 network before the 6.7 year period for operational efficiency. These operational efficiencies are a result that a dispatcher cannot easily dispatch both a VHF radio channel and a Starcom21 radio from the same radio console.

### **Move to Starcom21 Radio Network**

The cost to convert and utilize the Starcom21 radio network, that is owned, operated and maintained by Motorola is as follows: purchase forty-two (42) Motorola radios, accessories and programming software (\$120,130); purchase two radio console upgrades to utilize the Starcom21 radio network (\$11,698); monthly cost to Woodstock PD for utilizing the Starcom21 network (40 active radios @\$34 monthly =\$1,360 monthly/ \$16,320 annually). Although the first year network costs (\$16,320) are waived by Motorola, future annual costs would be \$16,320. Annual savings realized from the Starcom21 Network versus the existing VHF Network would be \$37,386 thereby taking 2.53 years to recoup the costs of this changeover.

The purchase of eight (8) portable radios (\$18,000) capable of utilizing the current VHF Network was approved by City Council on January 19, 2016. Although these radios were purchased and received, Motorola has agreed to allow the return of these items for a full credit.

Two quotes for Starcom21 compatible radios were received along with their accessories needed. The first quote was from Motorola and the second quote was obtained from Radicom. The Motorola quote is \$120,130. Radicom's quote provided several different options for types of radios. After meeting with Radicom and reviewing the radios, the Harris XG-75 radio offering had a comparable feature set to the Motorola APX6000 radios that were quoted by Motorola. The Radicom quote for the Harris XG-75 radios is \$153,735.

Please note, the proposed analysis does not include any potential benefit for the eventual sale of the City's existing VHF equipment. Staff has reviewed the marketplace and has determined a demand does exist for the used equipment. If the proposed conversion to the Starcom21 radio network is authorized, the City will need to declare the VHF equipment as surplus at a future meeting and this equipment will likely be auctioned off.

The City received a quote from Motorola for dispatch hardware in the amount of \$11,698 to allow the City to switch over to Starcom21 immediately. While this equipment will be used for less than a year, it has a payback period of about 2.5 months since it will allow the City to cancel the AT&T circuit lines, which cost approximately \$4,500 a month. No other quote for the dispatch equipment was received since Motorola provides the only equipment that will work with our current system. Although not confirmed at this time, Motorola may be willing to loan Woodstock this dispatch hardware until consolidation at no cost.

The FY16/17 General Corporate CIP budget line item #82-03-7-702, includes \$75,000 which was requested and approved to update police communications systems. The additional cost over and above this CIP budget line item will be available from the savings in the telecommunication line item #03-00-5-501 available from discontinuing the use of AT&T circuit lines currently needed to operate the VHF system.

It is important to note that a waiver of competitive bids requires a 2/3 majority vote in accordance with State Statutes.

### **Recommendations:**

**Therefore, it is recommended that the requirement for competitive bids be waived and the purchase from Motorola, a sole-source provider, for police radios and miscellaneous radio equipment necessary to utilize the Starcom21 Radio Network be approved. The total price of radios and related accessories will not exceed \$135,000. In addition, the City Manager is authorized to execute any related service agreements with Motorola to join the Starcom 21 Radio Network subject to final review and approval by the City Attorney.**



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager

	Option 1			Option 2			Option 3		
	Current Cost on Existing VHF Network			Stay on VHF, but Switch to Fiber With Microwave to McConnell			Move to Starcom Radio Network		
	Unit Cost	Number of Units	Total Cost	Unit Cost	Number of Units	Total Cost	Unit Cost	Number of Units	Total Cost
Hardware Cost to Switch to Fiber				\$ 61,892	1	\$ 61,892			
Microwave Link				\$ 19,501	1	\$ 19,501			
Structural Engineering Study				\$ 10,000	1	\$ 10,000			
Radio Cost (Apx6000)				\$ 2,250	8	\$ 18,000	\$ 2,887	35	\$ 101,061
Radio Cost (Apx4000)							\$ 2,334	7	\$ 16,339
Radio Cost (Misc Accessories)									\$ 2,230
Radio Cost (Programing Software)							\$ 500	1	\$ 500
<b>Total Hardware Cost</b>						<b>\$ 109,393</b>			<b>\$ 120,130</b>
With Radio Console Upgrade							\$ 5,849	2	\$ 11,698
<b>Total Hardware with Console</b>									<b>\$ 131,828</b>
Circuit Lines	\$ 4,475.51	1	\$ 4,476	\$ -	-	\$ -			
Starcom21 Monthly Cost							\$ 34	40	\$ 1,360
Yearly Cost			\$ 53,706			\$ -	First Year Free		\$ 16,320
Payback to Current (In Years)						2.04			2.53
Yearly Savings from Current VHF Network						\$ 53,706			\$ 37,386
Years to Recoup from Switching to Starcom (In Years)						6.70			



**Human Resources Department**  
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Human Resources Director

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# MEMO

TO: Honorable Mayor and City Council Members  
Roscoe Stelford, City Manager

FROM: Deb Schober, Human Resources Director

DATE: April 13, 2016

RE: Transmittal of FY16/17 Salary Structure and Schedule of Authorized Positions/FTEs

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Attached, please find the Salary Structure for Non-Represented/Non-Bargaining Unit Employees and the Schedule of Authorized Positions/FTEs Proposed Exhibits for FY16/17. Both exhibits are consistent with the FY16/17 Budget that is scheduled for adoption at the April 19<sup>th</sup> City Council meeting. Furthermore, I am very proud to advise you that the Schedule of Authorized Positions/FTEs remains 100% consistent with the personnel summaries included with each individual department and include all Seasonal/LPT employees. Furthermore, the totals on the Schedule of Authorized Positions/FTEs remain 100% consistent with the totals on the Staffing Comparison by Department component of the budget. Maintaining consistency between these various reports will allow us to continue to manage our manpower even more effectively and efficiently than we have in the past.

The City continues to be tested as a result of the Governor's budget crisis to address Illinois' ongoing economic struggles; however, the City has been able to maintain reduced personnel and payroll costs through attrition and appropriately calculated timing of replacements and yet, maintain the exemplary service the community has come to expect. The City continues to be fiscally responsible through a non-essential hiring freeze instituted February of 2015 and proposes the elimination of a full-time position within the FY16/17 budget year in the Building and Zoning department. Due to the fiscal diligence the City has displayed in the past with the economic downturn and during the current Illinois budget crisis, we are proud to propose the FY16/17 budget with a 1.0% cost-of-living salary adjustment with an additional maximum of 2.0% merit pay based on performance review scores for the City's non-represented employees.

This transmittal includes two attachments: Exhibit III - Salary Structure for Non-Represented/Non-Bargaining Unit Employees and Exhibit IV – Schedule of Authorized Positions/FTEs Proposed. The recommendation for Salary Structure movement for FY16/17 reflects a 1.0% increase compared to FY15/16 to be consistent with research regarding structure movement in the relevant, public-sector marketplace, yet continues to be conservative based on the state of Illinois.

**Therefore, it is recommended that the City Council adopt the attached documents Exhibit III – City of Woodstock Salary Structure for Non-Represented / Non-Bargaining Unit Employees and Exhibit IV – Schedule of All Authorized Positions/FTEs Proposed for FY16/17.**



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager

**EXHIBIT IV**

**CITY OF WOODSTOCK  
FY2016/17 SCHEDULE OF AUTHORIZED POSITIONS / FTES**

DEPARTMENT	Position	Positions Authorized	FTEs Authorized	Proposed		FY15/16 to FY16/17 Additions/Deletions
				FTE Funded FY15/16	FTE Funded FY16/17	
<b><u>General Government</u></b>						
<b>CITY MANAGER'S OFFICE</b>	City Manager	1.0	1.0	1.0	1.0	0.0
	Executive Assistant	1.0	1.0	1.0	1.0	0.0
	Grant Writer	1.0	1.0	1.0	1.0	0.0
	IT Manager	1.0	1.0	1.0	1.0	0.0
	Desktop Support Specialist	1.0	1.0	1.0	1.0	0.0
	Office Assistant	1.0	1.0	1.0	1.0	0.0
	<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>0.0</b>
<b>BUILDING &amp; ZONING</b>	Building & Zoning Director	1.0	1.0	1.0	1.0	0.0
	Code Enforcement Officer/Assistant Building Inspector	1.0	1.0	1.0	1.0	0.0
	*Eliminated for FY16/17 Planning & Zoning Administrator	0.0	0.0	1.0	0.0	(1.0)
	City Planner	1.0	1.0	1.0	1.0	0.0
	Office Manager	1.0	1.0	1.0	1.0	0.0
	Building Inspector	2.0	2.0	2.0	2.0	0.0
	*Added for FY16/17 Building & Zoning Office Assistant/Clerk (LPT)	1.0	0.5	0.0	0.5	0.5
	<b>Total</b>	<b>7.0</b>	<b>6.5</b>	<b>7.0</b>	<b>6.5</b>	<b>(0.5)</b>
<b>ECONOMIC DEVELOPMENT</b>	Economic Development Director	1.0	1.0	1.0	1.0	0.0
	Economic Development Coordinator	1.0	1.0	1.0	1.0	0.0
	<b>Total</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>
<b>FINANCE</b>	Finance Director	1.0	1.0	1.0	1.0	0.0
	Senior Accountant	1.0	1.0	1.0	1.0	0.0
	Accountant	1.0	1.0	1.0	1.0	0.0
	Billing Coordinator	1.0	1.0	1.0	1.0	0.0
	Front Desk Clerk	1.0	1.0	1.0	1.0	0.0
	Finance Office Clerk/Intern (LPT)	2.0	1.0	1.0	1.0	0.0
	<b>Total</b>	<b>7.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>0.0</b>
<b>HUMAN RESOURCES</b>	Human Resources Director	1.0	1.0	1.0	1.0	0.0
	Human Resources Coordinator	1.0	1.0	1.0	1.0	0.0
	Human Resources Office Assistant/Clerk (LPT)	1.0	0.5	0.5	0.5	0.0
	<b>Total</b>	<b>3.0</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>0.0</b>
<b><u>Culture and Recreation</u></b>						
<b>LIBRARY</b>	Library Director	1.0	1.0	1.0	1.0	0.0
	Circulation Desk Manager	1.0	1.0	1.0	1.0	0.0
	Librarian	6.0	6.0	6.0	6.0	0.0
	Circulation Desk Assistant	1.0	1.0	1.0	1.0	0.0
	Office Assistant	1.0	1.0	1.0	1.0	0.0
	Young Adult Assistant (FT)	1.0	1.0	1.0	1.0	0.0
	Librarian (PT)	1.0	0.5	0.5	0.5	0.0
	Circulation Desk Assistant (PT)	6.0	3.0	3.0	3.0	0.0
	Librarian (LPT)	1.0	0.5	0.5	0.5	0.0
	Circulation Desk Assistant (LPT)	2.0	1.0	1.0	1.0	0.0
	Shelver (LPT)	4.0	2.0	2.0	2.0	0.0
	Shelver (LPT)(filled with 2 Seasonal SPT Shelvers)	1.0	0.5	0.5	0.5	0.0
	Building Fund Worker/SEDOM (LPT)	3.0	1.5	1.5	1.5	0.0
	<b>Total</b>	<b>29.0</b>	<b>20.0</b>	<b>20.0</b>	<b>20.0</b>	<b>0.0</b>

**EXHIBIT IV**

**CITY OF WOODSTOCK  
FY2016/17 SCHEDULE OF AUTHORIZED POSITIONS / FTES**

DEPARTMENT	Position	Positions Authorized	FTEs Authorized	Proposed		FY15/16 to FY16/17 Additions/Deletions	
				FTE Funded FY15/16	FTE Funded FY16/17		
<b><u>Culture and Recreation (continued)</u></b>							
OPERA HOUSE	Managing Director/Opera House	1.0	1.0	1.0	1.0	0.0	
	Box Office Manager	1.0	1.0	1.0	1.0	0.0	
	Production Manager	1.0	1.0	1.0	1.0	0.0	
	Building Manager	1.0	1.0	1.0	1.0	0.0	
	Production Assistant	1.0	1.0	1.0	1.0	0.0	
	Office Manager (PT)	1.0	0.5	0.5	0.5	0.0	
	Box Office Assistant (PT)	1.0	0.5	0.5	0.5	0.0	
	Box Office Worker (LPT)	3.0	1.5	1.5	1.5	0.0	
	House Manager (LPT)	2.0	1.0	1.0	1.0	0.0	
	Facility/Events Worker (LPT)	10.0	5.0	5.0	5.0	0.0	
Stage Left Café Staff (LPT)	4.0	2.0	2.0	2.0	0.0		
<b>Total</b>		<b>26.0</b>	<b>15.5</b>	<b>15.5</b>	<b>15.5</b>	<b>0.0</b>	
RECREATION	Recreation Director	1.0	1.0	1.0	1.0	0.0	
	Recreation Center Manager/Office Manager	1.0	1.0	1.0	1.0	0.0	
	Program Coordinator	2.0	2.0	2.0	2.0	0.0	
	Recreation/Aquatic Center Coordinator	1.0	1.0	1.0	1.0	0.0	
	Counter Staff (PT)	6.0	3.0	3.0	3.0	0.0	
	Playroom Attendant (LPT)	8.0	4.0	4.0	4.0	0.0	
	Counter Staff (LPT)	11.0	5.5	5.5	5.5	0.0	
	Recreation Center Maintenance (LPT)	1.0	0.5	0.5	0.5	0.0	
	Recreation Center Instructors (LPT/Contractors)	20.0	10.0	10.0	10.0	0.0	
	SEDOM (LPT)	3.0	1.5	1.5	1.5	0.0	
	Playground Program Counselor (SPT-seasonal)	24.0	12.0	12.0	12.0	0.0	
	Playground Program Supervisor (SPT-seasonal)	2.0	1.0	1.0	1.0	0.0	
	Recreation Aide (various SPT-seasonal & LPT positions)	25.0	12.5	12.5	12.5	0.0	
	Aquatic Center Manager (SPT-seasonal)	4.0	2.0	2.0	2.0	0.0	
	Aquatic Center Maintenance (SPT-seasonal)	4.0	2.0	2.0	2.0	0.0	
	Lifeguard (SPT-seasonal)	50.0	25.0	25.0	25.0	0.0	
Aquatic Center Cashier/Attendant (SPT-seasonal)	10.0	5.0	5.0	5.0	0.0		
<b>Total</b>		<b>173.0</b>	<b>89.0</b>	<b>89.0</b>	<b>89.0</b>	<b>0.0</b>	
<b><u>Public Safety</u></b>							
POLICE	Police Chief	1.0	1.0	1.0	1.0	0.0	
	Deputy Chief	1.0	1.0	1.0	1.0	0.0	
	Detective Sergeant	1.0	1.0	1.0	1.0	0.0	
	Patrol Sergeant	6.0	6.0	6.0	6.0	0.0	
	Special Services Sergeant	1.0	1.0	1.0	1.0	0.0	
	Patrol Officer	22.0	22.0	22.0	22.0	0.0	
	D.A.R.E. Officer	1.0	1.0	1.0	1.0	0.0	
	School Liaison Officer	1.0	1.0	1.0	1.0	0.0	
	*Added for FY16/17 Drug Enforcement Officer	1.0	1.0	0.0	1.0	1.0	
	Detective	3.0	3.0	3.0	3.0	0.0	
	<b>Total</b>		<b>38.0</b>	<b>38.0</b>	<b>37.0</b>	<b>38.0</b>	<b>1.0</b>
	Non-Sworn Positions	Telecommunicator	9.0	9.0	9.0	9.0	0.0
		Records Clerk	2.0	2.0	2.0	2.0	0.0
Office Manager		1.0	1.0	1.0	1.0	0.0	
Police Custodian		1.0	1.0	1.0	1.0	0.0	
Community Service Officer (PT)		2.0	1.0	1.0	1.0	0.0	
*Convert from PT to LPT Vehicle Maintenance (LPT)		1.0	1.0	1.0	1.0	0.0	
*Added January 2016 Records Clerk (LPT)		3.0	1.5	0.0	1.5	1.5	
Crossing Guard (LPT)		8.0	4.0	4.0	4.0	0.0	
<b>Total</b>		<b>27.0</b>	<b>20.5</b>	<b>19.0</b>	<b>20.5</b>	<b>1.5</b>	
<b>Police Overall Total</b>		<b>65.0</b>	<b>58.5</b>	<b>56.0</b>	<b>58.5</b>	<b>2.5</b>	

**EXHIBIT IV**

**CITY OF WOODSTOCK  
FY2016/17 SCHEDULE OF AUTHORIZED POSITIONS / FTES**

DEPARTMENT	Position	Positions Authorized	FTEs Authorized	Proposed		FY15/16 to FY16/17 Additions/Deletions
				FTE Funded FY15/16	FTE Funded FY16/17	
<b>Public Works</b>						
<b>PUBLIC WORKS Administration</b>	Public Works Director	1.0	1.0	1.0	1.0	0.0
	Assistant Director	1.0	1.0	1.0	1.0	0.0
	City Engineer	1.0	1.0	1.0	1.0	0.0
	Office Manager	1.0	1.0	1.0	1.0	0.0
	*Added for FY16/17 Seasonal Worker / Intern (shown as 0.5 LPT, but work FT)	1.0	0.5	0.0	0.5	0.5
	<b>Total</b>	<b>5.0</b>	<b>4.5</b>	<b>4.0</b>	<b>4.5</b>	<b>0.5</b>
<i>Fleet Maintenance</i>	Fleet Maintenance Foreman	1.0	1.0	1.0	1.0	0.0
	Mechanic I & II	2.0	2.0	2.0	2.0	0.0
	<b>Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>
<i>Parks &amp; Facilities Division</i>	Parks & Facilities Superintendent	1.0	1.0	1.0	1.0	0.0
	Parks & Facilities Foreman	1.0	1.0	1.0	1.0	0.0
	Crew Leader	1.0	1.0	1.0	1.0	0.0
	Forestry Technician	1.0	1.0	1.0	1.0	0.0
	Maintenance Worker I & II (Parks)	5.0	5.0	5.0	5.0	0.0
	Maintenance Worker I & II (Facilities)	1.0	1.0	1.0	1.0	0.0
	*Added 2 more for FY16/17 Seasonal Worker (shown as 0.5 LPT, but work FT)	7.0	3.5	2.5	3.5	1.0
	<b>Total</b>	<b>17.0</b>	<b>13.5</b>	<b>12.5</b>	<b>13.5</b>	<b>1.0</b>
<i>Parks/Streets (shared)</i>	Maintenance Worker I & II	3.0	3.0	3.0	3.0	0.0
	<b>Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>
<i>Sewer &amp; Water Maintenance</i>	Sewer & Water Superintendent	1.0	1.0	1.0	1.0	0.0
	Sewer & Water Foreman	1.0	1.0	1.0	1.0	0.0
	Crew Leader	1.0	1.0	1.0	1.0	0.0
	Utility Inspector	1.0	1.0	1.0	1.0	0.0
	Maintenance Worker I & II	4.0	4.0	4.0	4.0	0.0
	Water Meter Technician I & II	1.0	1.0	1.0	1.0	0.0
	Seasonal Worker (shown as 0.5 LPT, but work FT)	1.0	0.5	0.5	0.5	0.0
	<b>Total</b>	<b>10.0</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>	<b>0.0</b>
<i>Street Division</i>	Street & Fleet Superintendent	1.0	1.0	1.0	1.0	0.0
	Street Foreman	1.0	1.0	1.0	1.0	0.0
	Crew Leader	2.0	2.0	2.0	2.0	0.0
	Maintenance Worker I & II	6.0	6.0	6.0	6.0	0.0
	Seasonal Worker (shown as 0.5 LPT, but work FT)	3.0	1.5	1.5	1.5	0.0
	<b>Total</b>	<b>13.0</b>	<b>11.5</b>	<b>11.5</b>	<b>11.5</b>	<b>0.0</b>
<i>Wastewater Treatment</i>	Wastewater Treatment Superintendent	1.0	1.0	1.0	1.0	0.0
	Wastewater Treatment Plant Operator I & II	4.0	4.0	4.0	4.0	0.0
	Laboratory Manager	1.0	1.0	1.0	1.0	0.0
	Seasonal Worker (shown as 0.5 LPT, but work FT)	1.0	0.5	0.5	0.5	0.0
	<b>Total</b>	<b>7.0</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>0.0</b>
<i>Water Treatment</i>	Water Treatment Superintendent	1.0	1.0	1.0	1.0	0.0
	Water Treatment Plant Operator I & II	4.0	4.0	4.0	4.0	0.0
	<b>Total</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>0.0</b>
<b>Public Works Overall Total</b>		<b>63.0</b>	<b>56.5</b>	<b>55.0</b>	<b>56.5</b>	<b>1.5</b>
<b>OVERALL TOTALS:</b>		<b>381.0</b>	<b>262.5</b>	<b>259.0</b>	<b>262.5</b>	<b>3.5</b>
<b>Total PT:</b>		<b>17.0</b>	<b>8.5</b>	<b>8.5</b>	<b>8.5</b>	<b>0.0</b>
<b>Total FT:</b>		<b>143.0</b>	<b>143.0</b>	<b>143.0</b>	<b>143.0</b>	<b>0.0</b>
<b>Total PT &amp; FT:</b>		<b>160.0</b>	<b>151.5</b>	<b>151.5</b>	<b>151.5</b>	<b>0.0</b>
<b>Total of Vacant FTEs (FT/PT ONLY) for FY16/17:</b>		<b>0.0</b>				
<b>Total Seasonal/LPT:</b>		<b>221.0</b>	<b>111.0</b>	<b>107.5</b>	<b>111.0</b>	<b>3.5</b>
<b>Total PT, FT &amp; Seasonal/LPT (All positions):</b>		<b>381.0</b>	<b>262.5</b>	<b>259.0</b>	<b>262.5</b>	<b>3.5</b>
<b>Total of Vacant FTEs (All positions) for FY16/17:</b>		<b>0.0</b>				

**CITY OF WOODSTOCK FY16/17 SALARY STRUCTURE**  
**FOR NON-REPRESENTED / NON-BARGAINING UNIT EMPLOYEES**

<u>GRADE</u>	<u>PAY TYPE</u>	<u>MINIMUM</u>	<u>MIDPOINT</u>	<u>MAXIMUM</u>	<u>POSITION TITLE</u>
1	Hourly FY16/17	\$ 8.84	\$ 16.79	\$ 24.76	Front Desk Clerk (Finance)
	FY16/17 Annual Equiv.	\$ 18,394.24	\$ 34,924.96	\$ 51,496.28	Limited Part-time Employee (unless addressed by separate chart) Part-time Employee (unless addressed by position) Seasonal Part-time Employee (unless addressed by separate chart)
2	Hourly FY16/17	\$ 15.21	\$ 19.41	\$ 23.63	Custodian
	FY16/17 Annual Equiv.	\$ 31,638.09	\$ 40,378.01	\$ 49,140.48	Department Office Assistant Library Desk Assistant Vehicle Maintenance Worker (WPD)
3	Hourly FY16/17	\$ 17.55	\$ 22.40	\$ 27.25	Community Service Officer
	FY16/17 Annual Equiv.	\$ 36,498.62	\$ 46,587.58	\$ 56,676.54	General Services Library Assistant IT Technician / Desktop Support Specialist Production Assistant
4	Hourly FY16/17	\$ 21.07	\$ 26.89	\$ 32.70	Billing Coordinator
	FY16/17 Annual Equiv.	\$ 43,834.02	\$ 55,929.62	\$ 68,025.23	Department Office Manager Grant Writer Human Resources Coordinator Reference Librarian Staff Accountant Youth Services Librarian
5	Hourly FY16/17	\$ 24.00	\$ 30.66	\$ 37.31	Building Inspector
	FY16/17 Annual Equiv.	\$ 49,920.84	\$ 63,766.68	\$ 77,612.53	Circulation Manager Code Enforcement Officer / Assistant Building Inspector Economic Development Coordinator Executive Assistant Opera House Box Office Manager Recreation Center Manager Recreation Program Coordinator Senior Accountant

**CITY OF WOODSTOCK FY16/17 SALARY STRUCTURE**  
**FOR NON-REPRESENTED / NON-BARGAINING UNIT EMPLOYEES**

<u>GRADE</u>	<u>PAY TYPE</u>	<u>MINIMUM</u>	<u>MIDPOINT</u>	<u>MAXIMUM</u>	<u>POSITION TITLE</u>
6	Hourly FY16/17	\$ 26.93	\$ 34.37	\$ 41.82	Librarian/Network Administrator
	FY16/17 Annual Equiv.	\$ 56,007.66	\$ 71,492.26	\$ 86,976.87	
7	Hourly FY16/17	\$ 29.26	\$ 37.35	\$ 45.44	City Planner IT Manager Opera House Building Manager Opera House Production Manager Sewer and Water Maintenance Superintendent
	FY16/17 Annual Equiv.	\$ 60,853.45	\$ 77,690.56	\$ 94,512.93	
8	Hourly FY16/17	\$ 31.59	\$ 40.33	\$ 49.07	City Engineer Parks and Facilities Superintendent Police Sergeant Streets and Fleet Superintendent Wastewater Superintendent Water Superintendent
	FY16/17 Annual Equiv.	\$ 65,706.44	\$ 83,888.86	\$ 102,058.96	
9	Hourly FY16/17	\$ 35.12	\$ 44.83	\$ 54.54	Assistant Public Works Director Building & Zoning Director Deputy Chief of Police Library Director Opera House Managing Director Recreation Director
	FY16/17 Annual Equiv.	\$ 73,053.85	\$ 93,242.05	\$ 113,453.07	
10	Hourly FY16/17	\$ 42.16	\$ 53.80	\$ 65.44	Chief of Police Economic Development Director Finance Director Human Resources Director Public Works Director
	FY16/17 Annual Equiv.	\$ 87,690.34	\$ 111,903.84	\$ 136,117.34	



**Finance Department**  
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Woodstock, Illinois 60098  
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# Memo

**To:** Mr. Roscoe Stelford, City Manager  
Honorable Mayor and City Council Members

**From:** Paul Christensen, Finance Director

**Date:** April 13, 2016

**Re:** Consideration of an Ordinance Approving the FY16/17 Water and Sewer Rates

---

The FY16/17 Budget proposal includes a 5.0% water and sewer rate increase to provide the proper funding to operate the Water & Sewer Utility Fund. Attached is an Ordinance for formal consideration by the City Council. As stipulated in this Ordinance, the proposed increase will be effective on all water and sewer bills issued on or after May 1, 2016. This adjustment will increase the resident's average quarterly bill, based on 22 hundred cubic feet of usage, from \$117.26 to \$122.98 representing an increase of \$5.72 per quarter or \$22.88 per year.

By Ordinance, the City is required to review water and sewer rates on an annual basis. There is no specific format or structure required within the Ordinance for the completion of this annual review. In the past, the general practice has been to consider the performance and financial health of the Water & Sewer Fund in combination with the recommended costs and future service demands for the upcoming budget year. In addition, the City needs to be cognizant of upcoming major projects and capital costs that will be required by this Fund to maintain existing service levels. The City also must ensure that current and proposed rates are competitive with surrounding municipalities.

It should be noted that increases adopted in any given year for the water and sewer rates sometimes are influenced by other factors. For instance weather in FY04/05 was impacted by extreme drought conditions experienced in the summer, resulting in record levels of water demand that generated a significant increase in revenue.

Conversely, the City did not see revenue increases that would have been expected in both FY14/15 and the projected amount in FY15/16, due to the higher than normal rainfall that occurred over the summer months along with cooler summer temperatures. These two examples demonstrate that the Utility Fund's revenues can be influenced more by weather conditions than the actual rate adjustments.

In addition, economic and green incentives can also have a large impact on the water system. With the induction of low flow toilets and shower heads, typical homes are continuing to use

less water as these devices are replaced by homeowners as part of normal upgrades. While these replacements are good for the environment, unfortunately, they result in the reduction in water sales that reduces revenue production. Lastly, the City has seen some of the industry base switch from manufactures that were using high levels of water to facilities that are consuming far less water amounts.

In FY15/16, \$4.77 million was budgeted for water and sewer sales. Unfortunately, it is projected that only \$4.58 million will actually be billed. Weather, conservation, and lower industrial use are seen as the driving force for the shortfall.

For FY16/17 the following has been budgeted in the Utility Fund which includes the 5% proposed increase:

Total Net Revenue (Net of Operating Transfers)	\$4,065,900
Water Treatment	\$1,009,500
Sewage Treatment	1,038,400
Sewer & Water Maintenance	834,600
Administration & Debt	<u>640,600</u>
Total Operating Expenses	\$3,523,100
Capital Improvement	<u>\$641,000</u>
Profit (Loss)	<u>(\$98,200)</u>
Projected Beginning Fund Balance	\$ 336,400
Projected Ending Fund Balance	\$ 238,200

While FY16/17 is being submitted with a recommendation to utilize existing reserves, staff is comfortable with this proposal, since a large bond paid from the Water and Sewer Fund will be paid off this fiscal year. The Series 2004F Bond's final payment is set for November 2016, although Council has given permission to the Finance Department to pay this off in May 2016 in order to save interest. This final payment with interest is budgeted in FY16/17 in the amount of \$314,600. It should be noted that an additional \$100,000 related to the Series 2004F Bond is paid from the Water & Sewer Capacity CIP Fund.

City Staff has examined the rates of other communities to ensure Woodstock's water and sewer rates are competitive. The City of Genoa has recently conducted their annual survey of 21 surrounding communities. From this survey it shows that the City of Woodstock has the lowest sewer and water rates, except for the Village of Huntly. After the proposed 5% rate increase, 6,000 gallons of water used monthly would cost a Woodstock customer \$45.96. This would still result in the City maintaining the same place in the comparison without even including any form of rate adjustments for the other communities.

To insure that the City is receiving the proper amount of revenue that is due, large water meters continue to be tested along with a systematic approach to replace old meters with new

radio read meters. These steps will not only reduce the amount of unbilled water, but also increase the efficiency in which City employees can read meters.

**Recommendations:**

**It is recommended that the City Council adopt the attached Ordinance, identified as Document # 4, “An Ordinance Amending Portions of Title 6, Chapter 4 of the City Code of the City of Woodstock, McHenry County, Illinois, Pertaining to Water and Sewer Rates.”**



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager

# WATER / SEWER RATE SURVEY      FEBRUARY 2016

		WATER CHARGES (Monthly)			SEWER CHARGES (Monthly)						
MUNICIPALITY	RATE per 1,000 GALS	CUSTOMER CHARGE	CHARGE per 6,000 GALS	RATE per 1,000 GALS	CUSTOMER CHARGE	CHARGE per 6,000 GALS	MONTHLY BILL	MINIMUM WATER CHG	MINIMUM SWR CHG	MINIMUM MTHLY BILL	
1	Somonauk	\$ 6.76	\$ 10.00	\$ 50.56	\$ 4.85	\$ 12.42	\$ 41.52	\$ 92.08	\$ 10.00	\$ 12.42	\$ 22.42
2	Kingston	\$ 5.72	\$ 10.08	\$ 44.40	\$ 2.66	\$ 22.61	\$ 38.57	\$ 82.97	\$ 15.80	\$ 33.25	\$ 49.05
3	Richmond	\$ 4.01	\$ 7.74	\$ 31.80	\$ 5.83	\$ 14.50	\$ 49.48	\$ 81.28	\$ 7.74	\$ 14.50	\$ 22.24
4	Marengo	\$ 3.60	\$ 3.28	\$ 24.88	\$ 7.30	\$ 9.72	\$ 53.52	\$ 78.40	\$ 3.28	\$ 9.72	\$ 13.00
5	Maple Park	\$ 5.37	\$ 5.65	\$ 37.87	\$ 6.67	\$ -	\$ 40.02	\$ 77.89	\$ 10.74	\$ 13.34	\$ 24.08
6	Rochelle	\$ 3.48	\$ 10.15	\$ 31.03	\$ 5.27	\$ 8.05	\$ 39.67	\$ 70.70	\$ 10.15	\$ 8.05	\$ 18.20
7	Plano	\$ 4.05	\$ 3.60	\$ 27.90	\$ 5.26	\$ 7.31	\$ 38.87	\$ 66.77	\$ 7.65	\$ 12.57	\$ 20.22
8	Hampshire	\$ 4.33	\$ 2.50	\$ 28.48	\$ 5.41	\$ 3.00	\$ 35.46	\$ 63.94	\$ 2.50	\$ 3.00	\$ 5.50
9	DeKalb	\$ 4.29	\$ 5.50	\$ 31.24	\$ 4.55	\$ 3.33	\$ 30.63	\$ 61.87	\$ 5.50	\$ 3.33	\$ 8.83
10	Sandwich	\$ 2.80	\$ 1.67	\$ 18.47	\$ 6.52	\$ 1.67	\$ 40.79	\$ 59.26	\$ 5.00	\$ 5.00	\$ 10.00
11	Sycamore	\$ 4.03	\$ 1.41	\$ 25.59	\$ 5.39	\$ -	\$ 32.34	\$ 57.93	\$ -	\$ -	\$ -
12	Shabbona	\$ 4.18	\$ 1.25	\$ 26.33	\$ 5.23	\$ -	\$ 31.38	\$ 57.71	\$ 11.15	\$ 13.96	\$ 25.11
13	Cortland	\$ 3.50	\$ 8.00	\$ 29.00	\$ -	\$ 27.50	\$ 27.50	\$ 56.50	\$ 8.00	\$ 27.50	\$ 35.50
14	Genoa	\$ 2.77	\$ 8.04	\$ 24.66	\$ 3.48	\$ 8.99	\$ 29.87	\$ 54.53	\$ 8.04	\$ 8.99	\$ 17.03
15	Burlington	\$ 4.00	\$ 26.17	\$ 50.17	\$ -	\$ -	\$ -	\$ 50.17	\$ 26.17	\$ -	\$ 26.17
16	Kirkland	\$ 4.03	\$ -	\$ 24.18	\$ 3.63	\$ 3.67	\$ 25.45	\$ 49.63	\$ 8.08	\$ 10.92	\$ 19.00
17	Algonquin	\$ 4.00	\$ -	\$ 24.00	\$ 3.81	\$ -	\$ 22.86	\$ 46.86	\$ -	\$ -	\$ -
18	Byron	\$ 2.44	\$ 4.00	\$ 18.64	\$ 3.25	\$ 8.60	\$ 28.10	\$ 46.74	\$ 10.08	\$ 15.14	\$ 25.22
19	Cary	\$ 4.04	\$ 2.27	\$ 26.51	\$ 3.31	\$ -	\$ 19.86	\$ 46.37	\$ 2.27	\$ -	\$ 2.27
20	Woodstock	\$ 3.30	\$ -	\$ 19.80	\$ 3.82	\$ -	\$ 22.92	\$ 42.72	\$ 10.65	\$ 12.82	\$ 23.47
21	Huntley	\$ 2.90	\$ 0.38	\$ 17.78	\$ 3.83	\$ -	\$ 22.98	\$ 40.76	\$ 6.18	\$ 7.66	\$ 13.84
<b>OVERALL AVG</b>		<b>\$ 3.98</b>	<b>\$ 5.32</b>	<b>\$ 29.20</b>	<b>\$ 4.29</b>	<b>\$ 6.26</b>	<b>\$ 31.99</b>	<b>\$ 61.19</b>	<b>\$ 8.05</b>	<b>\$ 10.10</b>	<b>\$ 18.15</b>

Water & Sewer rates compiled by City of Genoa - February 2016  
 If we have calculated your rates incorrectly, please call us at 815-784-2327  
 or e-mail [kwinker@genoa-il.com](mailto:kwinker@genoa-il.com)

**ORDINANCE NO. 16-O-\_\_\_\_\_****An Ordinance Amending Portions of Title 6, Chapter 4 of the City Code of the  
City of Woodstock, McHenry County, Illinois,  
Pertaining to Water and Sewer Rates**

**BE IT ORDAINED** by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois as follows:

**SECTION ONE:** That Section 6.4D.3 of the City Code of the City of Woodstock, McHenry County, Illinois is hereby amended as follows:

**WATER RATES**

All property upon which any building has been or may after be erected having a connection with any mains or pipes which may hereafter be constructed and used in connection with the City water system shall pay the following rates per quarter:

<u>Consumption</u>	<u>Base Fee</u>	<u>Usage Fee</u>	<u>Total</u>
0 Cubic Feet	\$11.18	\$0.00	\$11.18
100 Cubic Feet	\$11.18	\$1.32	\$12.50
200 Cubic Feet	\$11.18	\$2.64	\$13.82
300 Cubic Feet	\$11.18	\$3.96	\$15.14
400 Cubic Feet	\$11.18	\$5.28	\$16.46
500 Cubic Feet	\$11.18	\$6.60	\$17.78
600 Cubic Feet	\$11.18	\$7.92	\$19.10
700 Cubic Feet	\$11.18	\$9.24	\$20.42
800 Cubic Feet	\$11.18	\$10.56	\$21.74
900 Cubic Feet or more	Not Applicable	\$2.59 per 100 cubic feet of water consumed	

**SECTION TWO:** That Section 6.4D.4 of the City Code of the City of Woodstock, McHenry County, Illinois is hereby amended as follows:

**SEWER RATES**

There are hereby established rates or charges for the usage of the sewage system of the City. Rates or charges shall be based upon the amount of the water supplied by the City of Woodstock's water works system, as shown by the water meter readings performed quarterly by the Public Works Department of the City. All users of the sewage system shall be charged quarterly. The rates hereinafter set out based upon the water meter readings and are as follows:

<u>Consumption</u>	<u>Base Fee</u>	<u>Usage Fee</u>	<u>Total</u>
0 Cubic Feet	\$13.46	\$0.00	\$13.46
100 Cubic Feet	\$13.46	\$1.47	\$14.93
200 Cubic Feet	\$13.46	\$2.94	\$16.40
300 Cubic Feet	\$13.46	\$4.41	\$17.87
400 Cubic Feet	\$13.46	\$5.88	\$19.34
500 Cubic Feet	\$13.46	\$7.35	\$20.81
600 Cubic Feet	\$13.46	\$8.82	\$22.28
700 Cubic Feet	\$13.46	\$10.29	\$23.75
800 Cubic Feet	\$13.46	\$11.76	\$25.22
900 Cubic Feet or more	Not Applicable	\$3.00 per 100 cubic feet of water consumed	

**SECTION THREE:** That this rate increase shall pertain to all water/sewer bills issued by the City of Woodstock on or after May 1, 2016.

**SECTION FOUR:** That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION FIVE:** That this Ordinance shall be known as Ordinance Number \_\_\_\_\_ and shall be in full force and effect after its passage and approval as provided by law.

Upon a motion by \_\_\_\_\_ and seconded by \_\_\_\_\_, passed this 19<sup>th</sup> day of April, 2016 by roll call vote as follows:

Ayes:

Nays:

Abstentions:

Absentees:

APPROVED:

\_\_\_\_\_  
Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: \_\_\_\_\_  
City Clerk, Cindy Smiley

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Published: \_\_\_\_\_



**Finance Department**  
121 W. Calhoun Street  
Woodstock, Illinois 60098  
815/338-4300  
Fax 815/334-2267

# Memo

**To:** Mr. Roscoe Stelford, City Manager  
Honorable Mayor and Council Members

**From:** Paul Christensen, Finance Director

**Date:** April 14, 2016

**Re:** Adoption of the City of Woodstock's FY16/17 Budget

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At the April 5<sup>th</sup> City Council Meeting, as required by State Statute, a public hearing was held to receive comments on the City's proposed FY16/17 Budget. The City Council Meeting was then adjourned until the April 12<sup>th</sup> Budget Workshop. At the Budget Workshop, the City Council completed its review of the City Administration's proposed budget.

Attached is the City of Woodstock's *FY16/17 Budget Ordinance*, which covers the period of May 1, 2016 – April 30, 2017. Requested changes from the Budget Workshop have been incorporated into the proposed Budget Ordinance. As indicated within the Ordinance, the operating budget is adopted by department within the General Fund. For all other Funds, the budget is adopted at the Fund level. The attached *FY16/17 Budget Detail* (Exhibit B) provides detailed line-item information for each fund.

Therefore, **it is recommended that the City Council approve the attached Ordinance entitled "An Ordinance Approving the City of Woodstock, McHenry County, Illinois, Annual Budget for Fiscal Year 2016 – 2017," identified as Document Number 5.**

If the City Council is unable to adopt the Budget Ordinance at the April 19<sup>th</sup> meeting, a special meeting will need to be scheduled prior to the end of April to meet the State-imposed deadline. Please feel free to contact me with any questions.



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager

**ORDINANCE NO. 16-O-\_\_\_\_\_**

***An Ordinance Approving the City of Woodstock, McHenry County,  
Illinois, Annual Budget for Fiscal Year 2016 - 2017***

**WHEREAS**, the City of Woodstock, McHenry County, Illinois has adopted 65 ILCS 5/8-2-9.1 through 8-2-9.10; and

**WHEREAS**, the City Manager, serving as the Budget Officer, has compiled a budget that contains estimates of revenues and recommended expenditures for the City of Woodstock; and

**WHEREAS**, on April 5, 2016, the City of Woodstock held a public hearing on the tentative annual budget with notice of this hearing being published in the *Northwest Herald* on March 25, 2016 which was at least one week prior to the hearing in compliance with 65 ILCS 5/8-2-9.9; and

**WHEREAS**, 65 ILCS 5/8-2-9.4 requires that the annual budget shall be adopted by the corporate authorities before the beginning of the fiscal year to which it applies;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the CITY OF WOODSTOCK, McHenry, County, Illinois as follows:

**SECTION ONE:** That the City of Woodstock's Annual Budget for Fiscal Year 2016 – 2017, attached as Exhibit A hereto and made a part hereof, is hereby approved.

**SECTION TWO:** That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION THREE:** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgement shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION FOUR:** That this Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

**SECTION FIVE:** That this Ordinance authorizes the City Administration to file a copy of the budget with estimated revenues with the County Clerk prior to May 1, 2016.

**SECTION SIX:** Passed and approved this 19<sup>th</sup> day of April, 2016.

Ayes:

Nays:

Abstentions:

Absentees:

APPROVED:

\_\_\_\_\_  
Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: \_\_\_\_\_  
City Clerk, Cindy Smiley

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Published: \_\_\_\_\_



# Exhibit A

## Annual Budget Detail

FY 16/17

## General Corporate Fund - Revenues

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 4,589,600	\$ 4,593,900
<b>REVENUES</b>						
<b>Taxes</b>						
01-00-1-310	Road & Bridge	\$ -	\$ -	\$ -	\$ -	\$ 214,400
01-00-1-311	Property Taxes	2,531,608	2,313,695	1,367,500	1,318,200	1,072,800
01-00-1-312	Replacement Taxes	276,144	249,205	250,000	255,000	265,000
01-00-1-313	Sales Taxes	3,548,055	3,717,001	3,755,600	3,775,800	3,870,000
01-00-1-314	Illinois Income Taxes	2,856,414	2,950,270	2,932,000	3,150,000	2,526,500
01-00-1-315	Video Gaming Revenue	34,727	169,754	160,000	199,400	210,000
01-00-1-316	Use Tax	-	-	-	-	582,100
01-00-1-330	Sales Tax Rebates	(68,052)	(68,670)	(77,000)	(75,000)	(134,000)
<b>TOTAL TAXES</b>		<b>\$ 9,178,896</b>	<b>\$ 9,331,255</b>	<b>\$ 8,388,100</b>	<b>\$ 8,623,400</b>	<b>\$ 8,606,800</b>
<b>LICENSES &amp; PERMITS</b>						
01-00-2-322	Liquor & Business Licenses	\$ 70,854	\$ 82,565	\$ 78,000	\$ 76,000	\$ 78,000
01-00-2-324	Building Permits	112,894	167,954	115,000	158,000	125,000
01-00-2-326	Stormwater Permits	3,850	5,700	3,500	5,300	3,800
<b>TOTAL LICENSES &amp; PERMITS</b>		<b>\$ 187,598</b>	<b>\$ 256,219</b>	<b>\$ 196,500</b>	<b>\$ 239,300</b>	<b>\$ 206,800</b>
<b>FINES &amp; FEES</b>						
01-00-2-328	Franchise Fees	\$ 310,442	\$ 335,380	\$ 330,000	\$ 350,100	\$ 360,000
01-00-2-331	Filing Fees	590	780	1,000	-	500
01-00-2-335	Backflow Inspections	33,276	34,925	32,000	33,000	33,000
01-00-2-336	Elevator Inspections Revenue	9,010	6,290	9,000	8,000	8,000
<b>TOTAL FINES &amp; FEES</b>		<b>\$ 353,318</b>	<b>\$ 377,375</b>	<b>\$ 372,000</b>	<b>\$ 391,100</b>	<b>\$ 401,500</b>
<b>SALES OF GOODS AND SERVICES</b>						
01-00-3-327	Recreation Program Fees	\$ 233,925	\$ 200,214	\$ 225,000	\$ 205,000	\$ 210,000
01-00-3-328	Recreation Financial Aid	-	-	(8,000)	(5,000)	(5,000)
<b>TOTAL SALES OF GOODS AND SERVICES</b>		<b>\$ 233,925</b>	<b>\$ 200,214</b>	<b>\$ 217,000</b>	<b>\$ 200,000</b>	<b>\$ 205,000</b>
<b>INTEREST</b>						
01-00-5-381	Interest	\$ 35,962	\$ (20,524)	\$ 30,000	\$ 38,500	\$ 40,000
<b>TOTAL INTEREST</b>		<b>\$ 35,962</b>	<b>\$ (20,524)</b>	<b>\$ 30,000</b>	<b>\$ 38,500</b>	<b>\$ 40,000</b>
<b>OTHER</b>						
01-00-5-360	Rental Property Receipts	\$ 9,300	\$ 7,125	\$ -	\$ 1,200	\$ -
01-00-5-378	Sale of Surplus Equipment	46,643	13,434	15,000	33,700	34,000
01-00-5-379	Intergovernmental Services	4,113	10,063	8,000	14,000	15,000
01-00-5-380	Miscellaneous Income	49,300	38,329	35,000	22,700	25,000
01-00-5-386	Community Event Donations	-	13,000	10,000	8,500	8,500
<b>TOTAL OTHER REVENUES</b>		<b>\$ 109,356</b>	<b>\$ 81,951</b>	<b>\$ 68,000</b>	<b>\$ 80,100</b>	<b>\$ 82,500</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 10,099,055</b>	<b>\$ 10,226,490</b>	<b>\$ 9,271,600</b>	<b>\$ 9,572,400</b>	<b>\$ 9,542,600</b>

**General Corporate Fund - Revenues (Continued)**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
01-00-9-391	Transfer from Library Fund	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
01-00-9-395	Transfer from Utility Fund	327,005	355,240	355,400	355,400	387,400
01-00-9-397	Transfer from Special Rec Fund	18,000	18,000	18,000	18,000	18,000
01-00-9-398	Transfer from Police Pension Fund	5,000	5,000	5,000	5,000	5,000
01-00-9-399	Transfer from Env. Mgmt. Fund	80,000	80,000	80,000	80,000	80,000
01-00-9-881	Transfer To Debt Service Fund	(148,137)	(179,066)	(176,500)	(176,500)	(170,900)
01-00-9-889	Transfer To Employee Ins. Fund	(717,600)	(653,920)	(670,000)	(577,500)	(699,000)
01-00-9-894	Transfer To Police Protection Fund	(3,525,641)	(3,413,278)	(2,170,300)	(2,209,800)	(2,295,100)
01-00-9-895	Transfer To Parks Fund	(489,320)	(587,971)	(696,000)	(611,800)	(774,900)
01-00-9-896	Transfer To Hotel/Motel Tax Fund	-	-	(20,000)	(20,000)	(12,000)
01-00-9-898	Transfer To Performing Arts Fund	(350,246)	(327,053)	(362,000)	(335,200)	(371,700)
01-00-9-899	Transfer To Paratransit Fund	(18,813)	(30,537)	(34,800)	(27,300)	(31,300)
01-00-9-912	Transfer To MFT Fund	(100,000)	-	-	-	(53,400)
01-00-9-914	Transfer To Admin. Adjudication Fund	(11,541)	(6,500)	(10,500)	(8,000)	(8,700)
01-00-9-915	Transfer To Aquatic Fund	-	-	-	-	(14,200)
01-00-9-982	Transfer To General - CIP Fund	(875,000)	(1,139,000)	(821,000)	(1,550,000)	(767,600)
	<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>	<b>\$ (5,795,293)</b>	<b>\$ (5,868,085)</b>	<b>\$ (4,491,700)</b>	<b>\$ (5,046,700)</b>	<b>\$ (4,697,400)</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 4,303,762</b>	<b>\$ 4,358,405</b>	<b>\$ 4,779,900</b>	<b>\$ 4,525,700</b>	<b>\$ 4,845,200</b>
<b>EXPENSES</b>						
<b>GENERAL GOVERNMENT</b>						
01-01-x-xxx	City Manager's Office	\$ 418,245	\$ 595,233	\$ 905,000	\$ 1,000,900	\$ 1,033,700
01-02-x-xxx	City Hall	87,235	95,703	78,900	72,100	87,900
01-03-x-xxx	Finance	332,264	341,464	365,900	345,400	371,000
01-04-x-xxx	Human Resources	205,008	216,769	224,800	198,700	230,800
01-05-x-xxx	Building and Zoning	615,704	751,579	650,100	628,800	587,100
01-12-x-xxx	Economic Development	-	-	205,000	141,400	215,700
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 1,658,456</b>	<b>\$ 2,000,748</b>	<b>\$ 2,429,700</b>	<b>\$ 2,387,300</b>	<b>\$ 2,526,200</b>
<b>PUBLIC WORKS</b>						
01-06-x-xxx	Street Maintenance	\$ 1,443,679	\$ 1,178,288	\$ 1,084,700	\$ 928,500	\$ 1,018,300
01-07-x-xxx	Fleet Maintenance	207,266	229,159	196,300	187,000	212,100
01-08-x-xxx	DPW Administration	375,441	407,961	431,900	391,800	426,900
	<b>TOTAL PUBLIC WORKS</b>	<b>\$ 2,026,386</b>	<b>\$ 1,815,408</b>	<b>\$ 1,712,900</b>	<b>\$ 1,507,300</b>	<b>\$ 1,657,300</b>
<b>PARKS, RECREATION, &amp; CULTURE</b>						
01-09-x-xxx	Recreation	\$ 487,868	\$ 519,656	\$ 534,300	\$ 525,500	\$ 568,800
01-11-x-xxx	Community Events	51,175	85,376	102,300	101,300	91,100
	<b>TOTAL PARKS, RECREATION &amp; CULTURE</b>	<b>\$ 539,043</b>	<b>\$ 605,032</b>	<b>\$ 636,600</b>	<b>\$ 626,800</b>	<b>\$ 659,900</b>
<b>TOTAL GENERAL FUND EXPENSES</b>		<b>\$ 4,223,885</b>	<b>\$ 4,421,188</b>	<b>\$ 4,779,200</b>	<b>\$ 4,521,400</b>	<b>\$ 4,843,400</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ 79,877</b>	<b>\$ (62,783)</b>	<b>\$ 700</b>	<b>\$ 4,300</b>	<b>\$ 1,800</b>
<b>Ending Fund Balance</b>					<b>\$ 4,593,900</b>	<b>\$ 4,595,700</b>

## General Corporate Fund - General Government

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>SALARIES</b>						
01-01-3-401	City Manager	\$ 143,823	\$ 145,462	\$ 152,000	\$ 154,700	\$ 159,300
01-01-3-403	Assistant City Manager	-	-	10,000	2,000	12,000
01-01-3-405	Executive Assistant	63,724	55,344	62,000	75,100	61,500
01-01-3-406	Office Assistant	38,733	40,461	42,300	40,600	43,400
01-01-3-410	Grant Writer	15,006	48,833	62,000	61,900	63,900
01-01-3-415	Information Technology Staff	-	67,049	113,500	73,400	117,000
01-01-3-439	City Officials	59,640	57,986	63,000	61,500	63,000
	<b>TOTAL SALARIES</b>	<b>\$ 320,926</b>	<b>\$ 415,135</b>	<b>\$ 504,800</b>	<b>\$ 469,200</b>	<b>\$ 520,100</b>
<b>PERSONAL SERVICES</b>						
01-01-4-451	Sick Leave Conversion	\$ 1,941	\$ 4,707	\$ 5,500	\$ 5,000	\$ 6,700
01-01-4-452	Travel & Training	7,400	7,732	12,000	11,000	12,000
01-01-4-454	Dues & Subscriptions	14,611	17,332	16,500	19,300	15,700
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 23,952</b>	<b>\$ 29,771</b>	<b>\$ 34,000</b>	<b>\$ 35,300</b>	<b>\$ 34,400</b>
<b>CONTRACTUAL SERVICES</b>						
01-01-5-501	Communications	\$ 789	\$ 1,617	\$ 2,000	\$ 1,200	\$ 1,500
01-01-5-502	Legal Services	41,629	67,281	45,000	65,000	55,000
01-01-5-505	Appraisal Services	-	-	-	2,000	2,000
01-01-5-508	Special Census	-	-	60,000	70,000	31,000
01-01-5-536	City Scene	15,563	14,509	15,000	14,500	15,000
01-01-5-537	Printing Services	4,984	2,523	4,000	4,000	4,000
01-01-5-538	Publishing Services	3,195	2,139	3,000	1,400	2,000
01-01-5-552	Service To Maintain Equipment	293	20,197	26,700	26,700	25,400
01-00-5-556	City Website	-	11,250	10,000	5,000	8,000
01-01-5-558	Marketing Efforts	-	23,833	100,000	190,700	200,000
01-01-5-559	Enterprise Zone	-	-	-	15,000	35,000
01-01-5-561	Fiber Optic Maintenance	-	-	33,700	33,700	33,700
01-01-5-562	Legislative Advocate	-	-	60,000	60,000	60,000
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 66,453</b>	<b>\$ 143,349</b>	<b>\$ 359,400</b>	<b>\$ 489,200</b>	<b>\$ 472,600</b>
<b>COMMODITIES</b>						
01-01-6-601	Postage Expense	\$ 4,329	\$ 4,299	\$ 4,500	\$ 4,000	\$ 4,000
01-01-6-606	Supplies	2,410	1,541	2,000	3,200	2,300
	<b>TOTAL COMMODITIES</b>	<b>\$ 6,739</b>	<b>\$ 5,840</b>	<b>\$ 6,500</b>	<b>\$ 7,200</b>	<b>\$ 6,300</b>
<b>CAPITAL OUTLAY</b>						
01-01-7-720	Equipment	\$ 175	\$ -	\$ 300	\$ -	\$ 300
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 175</b>	<b>\$ -</b>	<b>\$ 300</b>	<b>\$ -</b>	<b>\$ 300</b>
<b>Other Charges</b>						
01-01-8-812	Recycling Education	\$ -	\$ 1,138	\$ -	\$ -	\$ -
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ 1,138</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL GENERAL GOVERNMENT EXPENSES</b>	<b>\$ 418,245</b>	<b>\$ 595,233</b>	<b>\$ 905,000</b>	<b>\$ 1,000,900</b>	<b>\$ 1,033,700</b>

**General Corporate Fund - City Hall**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>SALARIES</b>						
01-02-3-415	Custodian	\$ 39,013	\$ 33,428	\$ -	\$ -	\$ -
	<b>TOTAL SALARIES</b>	<b>\$ 39,013</b>	<b>\$ 33,428</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PERSONAL SERVICES</b>						
01-02-4-451	Sick Time Conversion	\$ 432	\$ -	\$ -	\$ -	\$ -
01-02-4-453	Uniform Rental Services	400	-	-	-	-
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 832</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CONTRACTUAL SERVICES</b>						
01-02-5-501	Communications	\$ 135	\$ 112	\$ -	\$ -	\$ -
01-02-5-550	Service To Maintain Building	3,418	14,193	25,000	25,000	25,000
01-02-5-552	Service To Maintain Equipment	8,849	3,893	9,000	8,000	11,500
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 12,402</b>	<b>\$ 18,198</b>	<b>\$ 34,000</b>	<b>\$ 33,000</b>	<b>\$ 36,500</b>
<b>COMMODITIES</b>						
01-02-6-603	Fuel - Heating	\$ 4,490	\$ 5,435	\$ 4,000	\$ -	\$ 4,000
01-02-6-606	Supplies	2,629	1,848	2,500	1,000	1,500
01-02-6-613	Water And Sewer	797	1,093	900	300	900
01-02-6-620	Material To Maintain Building	2,114	1,958	2,500	3,000	2,500
01-02-6-621	Material To Maintain Equipment	413	47	1,000	500	500
	<b>TOTAL COMMODITIES</b>	<b>\$ 10,443</b>	<b>\$ 10,381</b>	<b>\$ 10,900</b>	<b>\$ 4,800</b>	<b>\$ 9,400</b>
<b>CAPITAL OUTLAY</b>						
01-02-7-701	Building	\$ -	\$ 12,650	\$ 4,000	\$ 11,000	\$ 17,500
01-02-7-720	Equipment	-	-	-	1,800	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ 12,650</b>	<b>\$ 4,000</b>	<b>\$ 12,800</b>	<b>\$ 17,500</b>
<b>OTHER EXPENSES</b>						
01-02-8-803	Rental Property Expenditures	\$ 20,295	\$ 19,185	\$ 28,000	\$ 18,000	\$ 21,000
01-02-8-804	Rental Property Repairs	4,250	1,861	2,000	3,500	3,500
	<b>TOTAL OTHER EXPENSES</b>	<b>\$ 24,545</b>	<b>\$ 21,046</b>	<b>\$ 30,000</b>	<b>\$ 21,500</b>	<b>\$ 24,500</b>
	<b>TOTAL CITY HALL</b>	<b>\$ 87,235</b>	<b>\$ 95,703</b>	<b>\$ 78,900</b>	<b>\$ 72,100</b>	<b>\$ 87,900</b>

**General Corporate Fund - Finance Department**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>SALARIES</b>						
01-03-3-402	Finance Director	\$ 43,285	\$ 107,514	\$ 112,300	\$ 112,200	\$ 115,800
01-03-3-407	Accounting/Office Personnel	147,391	173,348	182,100	182,800	187,700
01-03-3-415	Information Technician	62,341	-	-	-	-
01-03-3-431	Part-Time Assistant	27,525	16,946	21,800	12,500	21,800
01-03-3-445	Overtime	1,787	-	500	-	500
	<b>TOTAL SALARIES</b>	<b>\$ 282,329</b>	<b>\$ 297,808</b>	<b>\$ 316,700</b>	<b>\$ 307,500</b>	<b>\$ 325,800</b>
<b>PERSONAL SERVICES</b>						
01-03-4-451	Sick Leave Conversion	\$ 690	\$ 1,442	\$ 1,600	\$ 1,600	\$ 1,600
01-03-4-452	Travel & Training	737	1,653	2,000	3,600	2,000
01-03-4-454	Dues & Subscriptions	285	305	800	800	900
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 1,712</b>	<b>\$ 3,400</b>	<b>\$ 4,400</b>	<b>\$ 6,000</b>	<b>\$ 4,500</b>
<b>CONTRACTUAL SERVICES</b>						
01-03-5-501	Communications	\$ 8,600	\$ 5,487	\$ 6,000	\$ 4,700	\$ 5,000
01-03-5-502	Legal Expenses	626	5,800	2,000	5,000	3,000
01-03-5-503	Surety Bonds	670	790	800	700	800
01-03-5-537	Printing Services	5,538	1,802	3,000	1,100	2,200
01-03-5-552	Service to Maintain Equipment	19,408	16,974	22,300	13,000	20,500
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 34,842</b>	<b>\$ 30,853</b>	<b>\$ 34,100</b>	<b>\$ 24,500</b>	<b>\$ 31,500</b>
<b>COMMODITIES</b>						
01-03-6-601	Postage	\$ 8,402	\$ 6,777	\$ 7,500	\$ 5,000	\$ 6,000
01-03-6-606	Supplies	2,999	2,626	2,700	2,100	2,700
	<b>TOTAL COMMODITIES</b>	<b>\$ 11,401</b>	<b>\$ 9,403</b>	<b>\$ 10,200</b>	<b>\$ 7,100</b>	<b>\$ 8,700</b>
<b>CAPITAL OUTLAY</b>						
01-03-7-720	Equipment	\$ 1,980	\$ -	\$ 500	\$ 300	\$ 500
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 1,980</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 300</b>	<b>\$ 500</b>
	<b>TOTAL FINANCE DEPARTMENT</b>	<b>\$ 332,264</b>	<b>\$ 341,464</b>	<b>\$ 365,900</b>	<b>\$ 345,400</b>	<b>\$ 371,000</b>

## General Corporate Fund - Human Resources Department

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>SALARIES</b>						
01-04-3-401	Human Resources Director	\$ 107,039	\$ 112,267	\$ 117,200	\$ 117,200	\$ 120,900
01-04-3-402	Human Resources Coordinator	40,459	38,379	44,900	44,900	46,100
01-04-3-431	Benefits Analyst/Office Assistant	17,540	12,812	13,500	-	13,500
	<b>TOTAL SALARIES</b>	<b>\$ 165,038</b>	<b>\$ 163,458</b>	<b>\$ 175,600</b>	<b>\$ 162,100</b>	<b>\$ 180,500</b>
<b>PERSONAL SERVICES</b>						
01-04-4-451	Sick Leave Conversion	\$ 326	\$ -	\$ -	\$ -	\$ -
01-04-4-452	Travel & Training	2,789	1,736	2,500	1,700	2,000
01-04-4-453	Physical Examinations	1,345	0	700	700	700
01-04-4-454	Dues & Subscriptions	839	771	3,200	3,200	3,200
01-04-4-455	Employee Training/Events	76	-	2,500	200	2,000
01-04-4-456	ADA Services	180	-	200	-	200
01-04-4-457	Tuition Reimbursement	-	6,000	7,500	7,000	7,500
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 5,555</b>	<b>\$ 8,507</b>	<b>\$ 16,600</b>	<b>\$ 12,800</b>	<b>\$ 15,600</b>
<b>CONTRACTUAL SERVICES</b>						
01-04-5-501	Communications	\$ 935	\$ 1,316	\$ 1,000	\$ 1,200	\$ 1,200
01-04-5-502	Legal Services	2,700	124	2,000	1,000	1,000
01-04-5-503	Labor Relations	15,043	26,148	8,000	7,000	9,000
01-04-5-509	Testing and Background Checks	2,851	5,669	2,800	2,000	6,000
01-04-5-510	Drug Testing	5,620	4,560	6,000	6,000	6,000
01-04-5-536	Advertising	815	679	1,000	1,500	1,000
01-04-5-537	Printing Services	456	122	100	100	100
01-04-5-552	Service to Maintain Equipment	-	-	2,000	-	2,000
01-04-5-560	Classification Plan Maintenance	-	395	2,000	-	2,000
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 28,420</b>	<b>\$ 39,013</b>	<b>\$ 24,900</b>	<b>\$ 18,800</b>	<b>\$ 28,300</b>
<b>COMMODITIES</b>						
01-04-6-601	Postage	\$ 109	\$ 123	\$ 100	\$ 100	\$ 100
01-04-6-606	Supplies	853	1,153	1,300	900	1,000
01-04-6-607	AED Supplies	-	-	1,300	-	1,300
	<b>TOTAL COMMODITIES</b>	<b>\$ 962</b>	<b>\$ 1,276</b>	<b>\$ 2,700</b>	<b>\$ 1,000</b>	<b>\$ 2,400</b>
<b>CAPITAL OUTLAY</b>						
01-04-7-720	Equipment	\$ -	\$ 1,287	\$ -	\$ -	\$ -
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ 1,287</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OTHER EXPENSES</b>						
01-04-8-811	Employee Recognition	\$ 5,033	\$ 3,228	\$ 5,000	\$ 4,000	\$ 4,000
	<b>TOTAL OTHER EXPENSES</b>	<b>\$ 5,033</b>	<b>\$ 3,228</b>	<b>\$ 5,000</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>
	<b>TOTAL HUMAN RESOURCES DEPARTMENT</b>	<b>\$ 205,008</b>	<b>\$ 216,769</b>	<b>\$ 224,800</b>	<b>\$ 198,700</b>	<b>\$ 230,800</b>

## General Corporate Fund - Building and Zoning Department

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>SALARIES</b>						
01-05-3-401	Department Director	\$ 82,369	\$ 87,476	\$ 78,400	\$ 80,000	\$ 85,000
01-05-3-402	Planning & Zoning Administration	101,458	103,479	105,600	105,600	-
01-05-3-404	City Planner	76,232	79,954	83,300	83,200	88,400
01-05-3-405	Economic Development Coordinator	-	60,212	-	-	-
01-05-3-406	Office Manager	51,243	53,584	56,000	56,000	60,600
01-05-3-416	Building Inspectors	198,482	216,264	226,200	226,000	229,200
01-05-3-420	Code Enforcement Officer	53,711	39,244	11,200	11,200	12,600
01-05-3-431	Limited Time Office Assistant	-	-	-	-	12,500
	<b>TOTAL SALARIES</b>	<b>\$ 563,495</b>	<b>\$ 640,213</b>	<b>\$ 560,700</b>	<b>\$ 562,000</b>	<b>\$ 488,300</b>
<b>PERSONAL SERVICES</b>						
01-05-4-451	Sick Leave Conversion	\$ 2,397	\$ 6,460	\$ 7,700	\$ 6,000	\$ 4,200
01-05-4-452	Travel & Training	1,680	172	2,000	1,000	2,000
01-05-4-454	Dues/Subscriptions/Books	2,738	2,135	1,800	1,500	1,500
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 6,815</b>	<b>\$ 8,767</b>	<b>\$ 11,500</b>	<b>\$ 8,500</b>	<b>\$ 7,700</b>
<b>CONTRACTUAL SERVICES</b>						
01-05-5-501	Communications	\$ 1,452	\$ 2,566	\$ 1,700	\$ 2,300	\$ 2,400
01-05-5-502	Legal Expenses	6,892	30,528	6,000	16,000	12,000
01-05-5-515	Strategic Plan/Marketing Services	4,252	19,300	-	-	-
01-05-5-523	Nuisance Abatement Services	2,654	1,813	2,500	3,000	3,000
01-05-5-537	Printing Services	2,280	867	1,000	1,000	1,000
01-05-5-552	Service to Maintain Equipment	5,622	5,446	6,000	800	800
01-05-5-553	Service to Maintain Vehicles	-	-	500	-	500
01-05-5-566	Software Support	9,048	10,373	14,000	10,800	13,000
01-05-5-567	Elevator Inspection Fees	5,553	4,482	6,500	5,500	6,000
01-05-5-568	Marketing	-	10,000	-	-	-
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 37,753</b>	<b>\$ 85,375</b>	<b>\$ 38,200</b>	<b>\$ 39,400</b>	<b>\$ 38,700</b>
<b>COMMODITIES</b>						
01-05-6-601	Postage	\$ 1,206	\$ 1,192	\$ 1,400	\$ 1,600	\$ 1,600
01-05-6-602	Gasoline & Oil	3,325	3,408	3,600	2,700	3,000
01-05-6-606	Supplies	1,356	1,775	1,600	1,600	1,500
01-05-6-622	Material to Maintain Vehicles	499	2,586	600	800	800
	<b>TOTAL COMMODITIES</b>	<b>\$ 6,386</b>	<b>\$ 8,961</b>	<b>\$ 7,200</b>	<b>\$ 6,700</b>	<b>\$ 6,900</b>
<b>CAPITAL OUTLAY</b>						
01-05-7-720	Equipment	\$ 1,255	\$ 8,263	\$ 2,500	\$ 2,200	\$ 5,500
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 1,255</b>	<b>\$ 8,263</b>	<b>\$ 2,500</b>	<b>\$ 2,200</b>	<b>\$ 5,500</b>
<b>OTHER EXPENSES</b>						
01-05-8-801	Distressed Property Program	\$ -	\$ -	\$ 30,000	\$ 10,000	\$ 40,000
	<b>TOTAL OTHER EXPENSES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 10,000</b>	<b>\$ 40,000</b>
	<b>TOTAL BUILDING AND ZONING</b>	<b>\$ 615,704</b>	<b>\$ 751,579</b>	<b>\$ 650,100</b>	<b>\$ 628,800</b>	<b>\$ 587,100</b>

## General Corporate Fund - Street Department

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>SALARIES</b>						
01-06-3-408	Street Supervisor	\$ 83,594	\$ 50,767	\$ 88,900	\$ 81,000	\$ 83,900
01-06-3-415	Maintenance	386,880	385,951	455,000	388,700	475,400
01-06-3-431	Temporary Labor	11,766	13,485	14,000	16,700	20,300
01-06-3-445	Overtime	113,982	63,387	95,000	46,400	75,000
	<b>TOTAL SALARIES</b>	<b>\$ 596,222</b>	<b>\$ 513,590</b>	<b>\$ 652,900</b>	<b>\$ 532,800</b>	<b>\$ 654,600</b>
<b>PERSONAL SERVICES</b>						
01-06-4-451	Sick Leave Conversion	\$ 1,848	\$ 1,851	\$ 2,900	\$ 1,900	\$ 2,300
01-06-4-453	Uniforms	7,269	6,539	6,000	5,500	6,500
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 9,117</b>	<b>\$ 8,390</b>	<b>\$ 8,900</b>	<b>\$ 7,400</b>	<b>\$ 8,800</b>
<b>CONTRACTUAL SERVICES</b>						
01-06-5-543	Equipment Rental	\$ 198,422	\$ -	\$ -	\$ -	\$ -
01-06-5-552	Service to Maintain Equipment	2,925	14,590	5,000	5,000	5,000
01-06-5-553	Service to Maintain Vehicles	7,294	19,270	9,500	12,000	11,000
01-06-5-555	Service to Maintain Pavements	44,683	70,124	55,000	95,700	25,000
01-06-5-557	Service to Maintain Street Lights	16,956	6,806	18,000	10,500	18,000
01-06-5-559	Service to Maintain Traffic Controls	19,317	16	-	-	-
01-06-5-560	Service to Maintain Storm Sewers	40,007	30,491	35,000	35,000	35,000
01-06-5-564	Street Lighting	200,501	284,566	-	-	-
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 530,105</b>	<b>\$ 425,863</b>	<b>\$ 122,500</b>	<b>\$ 158,200</b>	<b>\$ 94,000</b>
<b>COMMODITIES</b>						
01-06-6-602	Gas & Oil	\$ 99,978	\$ 59,286	\$ 70,000	\$ 37,700	\$ 50,000
01-06-6-605	Tools	1,214	1,741	1,400	1,300	1,400
01-06-6-606	Supplies	7,634	7,525	5,000	4,000	5,000
01-06-6-621	Materials to Maintain Equipment	36,188	20,751	24,000	20,000	24,000
01-06-6-622	Materials to Maintain Vehicles	31,611	36,889	25,000	33,400	31,500
01-06-6-625	Materials to Maintain Storm Sewers	32,653	20,024	36,000	24,200	32,500
01-06-6-627	Materials to Maintain Pavements	55,412	42,237	85,000	70,000	70,000
01-06-6-629	Materials to Maintain Traffic Controls	31,321	25,731	40,000	25,000	31,000
01-06-6-630	Materials to Maintain Street Lights	1,540	217	2,000	2,500	2,500
	<b>TOTAL COMMODITIES</b>	<b>\$ 297,551</b>	<b>\$ 214,401</b>	<b>\$ 288,400</b>	<b>\$ 218,100</b>	<b>\$ 247,900</b>
<b>CAPITAL OUTLAY</b>						
01-06-7-720	Equipment	\$ 10,684	\$ 16,044	\$ 12,000	\$ 12,000	\$ 13,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 10,684</b>	<b>\$ 16,044</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ 13,000</b>
	<b>TOTAL STREET</b>	<b>\$ 1,443,679</b>	<b>\$ 1,178,288</b>	<b>\$ 1,084,700</b>	<b>\$ 928,500</b>	<b>\$ 1,018,300</b>

**General Corporate Fund - Fleet Maintenance Division**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>SALARIES</b>						
01-07-3-408	Supervisor	\$ 78,264	\$ 55,639	\$ -	\$ -	\$ -
01-07-3-415	Maintenance	90,721	122,046	152,700	152,300	160,800
01-07-3-445	Overtime	33	2,156	100	300	500
	<b>TOTAL SALARIES</b>	<b>\$ 169,018</b>	<b>\$ 179,841</b>	<b>\$ 152,800</b>	<b>\$ 152,600</b>	<b>\$ 161,300</b>
<b>PERSONAL SERVICES</b>						
01-07-4-451	Sick Leave Conversion	\$ 331	\$ -	\$ 900	\$ 900	\$ 1,300
01-07-4-453	Uniforms	2,016	2,077	2,100	1,500	1,800
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 2,347</b>	<b>\$ 2,077</b>	<b>\$ 3,000</b>	<b>\$ 2,400</b>	<b>\$ 3,100</b>
<b>CONTRACTUAL SERVICES</b>						
01-07-5-550	Service to Maintain Buildings	\$ 20,134	\$ 18,879	\$ 20,000	\$ 14,000	\$ 20,000
01-07-5-552	Service to Maintain Equipment	963	401	2,500	1,500	2,500
01-07-5-553	Service to Maintain Vehicles	-	7,250	200	200	200
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 21,097</b>	<b>\$ 26,530</b>	<b>\$ 22,700</b>	<b>\$ 15,700</b>	<b>\$ 22,700</b>
<b>COMMODITIES</b>						
01-07-6-602	Gas & Oil	\$ 800	\$ 294	\$ 600	\$ 600	\$ 600
01-07-6-605	Tools	1,515	1,931	3,000	2,900	3,000
01-07-6-606	Supplies	3,243	5,829	3,500	3,000	3,500
01-07-6-613	Water & Sewer	935	933	1,000	700	1,000
01-07-6-620	Materials to Maintain Buildings	3,018	5,070	3,000	3,200	3,200
01-07-6-621	Materials to Maintain Equipment	1,151	1,383	1,200	1,000	1,200
01-07-6-622	Materials to Maintain Vehicles	90	746	500	400	500
	<b>TOTAL COMMODITIES</b>	<b>\$ 10,752</b>	<b>\$ 16,186</b>	<b>\$ 12,800</b>	<b>\$ 11,800</b>	<b>\$ 13,000</b>
<b>CAPITAL OUTLAY</b>						
01-07-7-720	Equipment	\$ 4,052	\$ 4,525	\$ 5,000	\$ 4,500	\$ 12,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 4,052</b>	<b>\$ 4,525</b>	<b>\$ 5,000</b>	<b>\$ 4,500</b>	<b>\$ 12,000</b>
	<b>TOTAL FLEET MAINTENANCE EXPENSES</b>	<b>\$ 207,266</b>	<b>\$ 229,159</b>	<b>\$ 196,300</b>	<b>\$ 187,000</b>	<b>\$ 212,100</b>

**General Corporate Fund - Public Works Administration Department**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>SALARIES</b>						
01-08-3-402	Public Works Director	\$ 79,569	\$ 115,380	\$ 120,200	\$ 135,300	\$ 123,600
01-08-3-403	Assistant Public Works Director	106,530	109,430	114,400	69,900	100,400
01-08-3-404	City Engineer	89,420	92,983	96,900	96,300	98,800
01-08-3-406	Office Manager	49,650	52,152	54,300	46,600	44,200
01-08-3-431	Temporary Labor	-	-	-	-	12,500
	<b>TOTAL SALARIES</b>	<b>\$ 325,169</b>	<b>\$ 369,945</b>	<b>\$ 385,800</b>	<b>\$ 348,100</b>	<b>\$ 379,500</b>
<b>PERSONAL SERVICES</b>						
01-08-4-451	Sick Leave Conversion	\$ 1,423	\$ 3,862	\$ 4,900	\$ 3,800	\$ 5,100
01-08-4-452	Travel & Training	1,328	1,529	4,000	5,200	6,000
01-08-4-453	Uniforms	-	720	200	-	200
01-08-4-454	Dues & Subscriptions	1,981	1,741	2,000	1,500	2,000
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 4,732</b>	<b>\$ 7,852</b>	<b>\$ 11,100</b>	<b>\$ 10,500</b>	<b>\$ 13,300</b>
<b>CONTRACTUAL SERVICES</b>						
01-08-5-501	Communications	\$ 14,313	\$ 18,297	\$ 17,500	\$ 17,500	\$ 16,000
01-08-5-502	Legal Expenses	2,365	3,383	2,500	2,500	2,500
01-08-5-503	Engineering Services	22,903	1,401	4,000	4,000	5,000
01-08-5-537	Printing Services	554	-	500	500	500
01-08-5-538	IEPA MS4 Permit Fees	-	1,000	1,000	1,000	1,000
01-08-5-552	Service to Maintain Equipment	-	633	1,000	1,600	2,000
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 40,135</b>	<b>\$ 24,714</b>	<b>\$ 26,500</b>	<b>\$ 27,100</b>	<b>\$ 27,000</b>
<b>COMMODITIES</b>						
01-08-6-601	Postage	\$ 919	\$ 721	\$ 1,100	\$ 800	\$ 900
01-08-6-602	Gasoline & Oil	816	835	900	400	700
01-08-6-606	Supplies	3,093	2,736	4,000	3,500	4,000
01-08-6-622	Material to Maintain Vehicles	-	848	500	300	500
	<b>TOTAL COMMODITIES</b>	<b>\$ 4,828</b>	<b>\$ 5,140</b>	<b>\$ 6,500</b>	<b>\$ 5,000</b>	<b>\$ 6,100</b>
<b>CAPITAL OUTLAY</b>						
01-08-7-720	Equipment	\$ 577	\$ 310	\$ 2,000	\$ 1,100	\$ 1,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 577</b>	<b>\$ 310</b>	<b>\$ 2,000</b>	<b>\$ 1,100</b>	<b>\$ 1,000</b>
	<b>TOTAL PUBLIC WORKS ADMINISTRATION</b>	<b>\$ 375,441</b>	<b>\$ 407,961</b>	<b>\$ 431,900</b>	<b>\$ 391,800</b>	<b>\$ 426,900</b>

## General Corporate Fund - Recreation Department

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>SALARIES</b>						
01-09-3-402	Recreation Director	\$ 96,334	\$ 100,657	\$ 104,500	\$ 104,700	\$ 108,000
01-09-3-405	Program Coordinators	111,554	116,942	121,300	122,600	154,500
01-09-3-406	Recreation Center Manager	55,638	58,355	60,700	60,900	62,900
01-09-3-431	Part-Time Clerical Support	24,300	26,000	26,600	26,600	27,200
01-09-3-440	Part-Time Recreation Aides	53,433	57,554	60,600	57,000	58,000
	<b>TOTAL SALARIES</b>	<b>\$ 341,259</b>	<b>\$ 359,508</b>	<b>\$ 373,700</b>	<b>\$ 371,800</b>	<b>\$ 410,600</b>
<b>PERSONAL SERVICES</b>						
01-09-4-451	Sick Leave Conversion	\$ 2,366	\$ 4,738	\$ 5,200	\$ 5,200	\$ 5,500
01-09-4-452	Travel & Training	599	144	1,000	1,300	1,500
01-09-4-454	Dues & Subscriptions	1,006	1,790	2,300	2,000	2,100
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 3,971</b>	<b>\$ 6,672</b>	<b>\$ 8,500</b>	<b>\$ 8,500</b>	<b>\$ 9,100</b>
<b>CONTRACTUAL SERVICES</b>						
01-09-5-501	Communications	\$ 2,178	\$ 3,558	\$ 2,400	\$ 2,100	\$ 2,200
01-09-5-502	Professional Services	6,517	7,803	4,800	5,800	6,000
01-09-5-512	Instructor Contracts	43,686	53,141	48,000	48,000	49,000
01-09-5-513	Athletic Officials	19,224	15,866	19,000	14,500	15,000
01-09-5-536	Recreation Supplement to Newsletter (60%)	4,057	11,661	9,000	10,800	11,000
01-09-5-537	Printing Services/Advertising	2,373	1,469	3,000	2,500	2,500
01-09-5-544	Building Rental	4,684	4,444	4,500	4,500	4,500
01-09-5-552	Service to Maintain Equipment	-	22	2,900	2,600	2,900
01-09-5-553	Service to Maintain Vehicles	120	416	500	500	1,000
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 82,839</b>	<b>\$ 98,380</b>	<b>\$ 94,100</b>	<b>\$ 91,300</b>	<b>\$ 94,100</b>
<b>COMMODITIES</b>						
01-09-6-601	Postage	\$ 5,576	\$ 1,612	\$ 5,000	\$ 1,800	\$ 2,300
01-09-6-602	Gasoline & Oil	1,039	1,143	1,000	100	700
01-09-6-606	Office Supplies	6,015	8,103	4,500	4,500	4,500
01-09-6-611	Recreation Equipment	763	1,179	2,000	2,000	2,000
01-09-6-612	Program Supplies	45,613	41,451	45,000	45,000	45,000
01-09-6-621	Equipment Maintenance	-	1,136	-	-	-
01-09-6-622	Materials to Maintain Vehicles	793	472	500	500	500
	<b>TOTAL COMMODITIES</b>	<b>\$ 59,799</b>	<b>\$ 55,096</b>	<b>\$ 58,000</b>	<b>\$ 53,900</b>	<b>\$ 55,000</b>
<b>CAPITAL OUTLAY</b>						
01-09-7-720	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>				
	<b>TOTAL RECREATION</b>	<b>\$ 487,868</b>	<b>\$ 519,656</b>	<b>\$ 534,300</b>	<b>\$ 525,500</b>	<b>\$ 568,800</b>

**General Corporate Fund - Community Events Department**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>PERSONAL SERVICES</b>						
01-11-3-403	Overtime for Police Services	\$ 7,268	\$ 10,551	\$ 12,300	\$ 7,200	\$ 10,000
01-11-3-406	Overtime for Public Works Services	1,424	1,241	1,500	800	1,500
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 8,692</b>	<b>\$ 11,792</b>	<b>\$ 13,800</b>	<b>\$ 8,000</b>	<b>\$ 11,500</b>
<b>COMMODITIES</b>						
01-11-6-600	Fair Diddley	\$ 440	\$ 440	\$ 500	\$ 500	\$ 500
01-11-6-602	4th of July	1,371	570	800	800	800
01-11-6-605	YSB Car Show	330	173	200	200	200
01-11-6-607	Harvest Fest	150	-	-	-	-
01-11-6-608	Christmas Lighting	20,457	30,265	37,000	27,900	30,000
01-11-6-611	Movies in the Park	1,242	1,148	1,200	1,500	1,500
01-11-6-615	Other Community Events	7,592	1,962	1,500	7,400	1,800
01-11-6-617	Sister City Program	175	175	10,000	12,500	2,500
01-11-6-618	Gavers Barn Dance	301	-	300	600	300
01-11-6-620	Seniors @ Stage Left	1,580	2,146	2,000	2,000	2,000
01-11-6-621	Summer in the Park Community Event	8,845	36,705	35,000	39,900	40,000
	<b>TOTAL COMMODITIES</b>	<b>\$ 42,483</b>	<b>\$ 73,584</b>	<b>\$ 88,500</b>	<b>\$ 93,300</b>	<b>\$ 79,600</b>
	<b>TOTAL COMMUNITY EVENTS</b>	<b>\$ 51,175</b>	<b>\$ 85,376</b>	<b>\$ 102,300</b>	<b>\$ 101,300</b>	<b>\$ 91,100</b>

**General Corporate Fund - Economic Development Department**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>SALARIES</b>						
01-12-3-401	Director	\$ -	\$ -	\$ 88,500	\$ 84,800	\$ 112,800
01-12-3-405	Economic Development Coordinator	-	-	55,000	29,400	63,100
	<b>TOTAL SALARIES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 143,500</b>	<b>\$ 114,200</b>	<b>\$ 175,900</b>
<b>PERSONAL SERVICES</b>						
01-12-4-451	Sick Leave Conversion	\$ -	\$ -	\$ -	\$ -	\$ -
01-12-4-452	Travel & Training	-	-	5,000	6,000	10,000
01-12-4-454	Dues/Subscriptions/Books	-	-	3,000	2,500	2,600
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,000</b>	<b>\$ 8,500</b>	<b>\$ 12,600</b>
<b>CONTRACTUAL SERVICES</b>						
01-12-5-501	Communications	\$ -	\$ -	\$ 500	\$ 700	\$ 900
01-12-5-502	Legal Expenses	-	-	3,000	10,000	7,500
01-12-5-515	Strategic Plan/Marketing Services	-	-	32,500	1,000	10,000
01-12-5-536	Expansion/Retention Services	-	-	10,000	3,500	5,000
01-12-5-537	Printing Services	-	-	3,000	2,300	3,000
01-12-5-552	Service to Maintain Equipment	-	-	1,000	-	100
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 17,500</b>	<b>\$ 26,500</b>
<b>COMMODITIES</b>						
01-12-6-601	Postage	\$ -	\$ -	\$ 500	\$ -	\$ 200
01-12-6-606	Supplies	-	-	1,000	200	500
	<b>TOTAL COMMODITIES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 200</b>	<b>\$ 700</b>
<b>CAPITAL OUTLAY</b>						
01-12-7-720	Equipment	\$ -	\$ -	\$ 2,000	\$ 1,000	\$ -
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>
	<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 205,000</b>	<b>\$ 141,400</b>	<b>\$ 215,700</b>

## Audit Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 20,700	\$ 20,500
<b>REVENUES</b>						
Taxes						
02-00-1-311	Property Taxes	\$ 33,906	\$ 35,537	\$ 38,000	\$ 37,900	\$ 37,000
	<b>TOTAL TAXES</b>	<b>\$ 33,906</b>	<b>\$ 35,537</b>	<b>\$ 38,000</b>	<b>\$ 37,900</b>	<b>\$ 37,000</b>
<b>INTEREST</b>						
02-00-5-381	Interest Income	\$ 154	\$ 6	\$ 100	\$ 200	\$ 200
	<b>TOTAL INTEREST</b>	<b>\$ 154</b>	<b>\$ 6</b>	<b>\$ 100</b>	<b>\$ 200</b>	<b>\$ 200</b>
<b>TOTAL REVENUES</b>		<b>\$ 34,060</b>	<b>\$ 35,543</b>	<b>\$ 38,100</b>	<b>\$ 38,100</b>	<b>\$ 37,200</b>
<b>EXPENSES</b>						
<b>CONTRACTUAL SERVICES</b>						
02-00-5-507	Municipal Audit	\$ 29,565	\$ 29,499	\$ 30,000	\$ 32,300	\$ 31,000
02-00-5-510	Popular Annual Finance Report (PAFR)	5,070	5,642	6,000	6,000	6,100
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 34,635</b>	<b>\$ 35,141</b>	<b>\$ 36,000</b>	<b>\$ 38,300</b>	<b>\$ 37,100</b>
<b>TOTAL AUDIT FUND EXPENSES</b>		<b>\$ 34,635</b>	<b>\$ 35,141</b>	<b>\$ 36,000</b>	<b>\$ 38,300</b>	<b>\$ 37,100</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ (575)</b>	<b>\$ 402</b>	<b>\$ 2,100</b>	<b>\$ (200)</b>	<b>\$ 100</b>
Ending Fund Balance					\$ 20,500	\$ 20,600

**Police Protection Fund**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 44,800	\$ 53,900
<b>REVENUES</b>						
<b>Taxes</b>						
03-00-1-311	Property Taxes-Police Operations	\$ 993,701	\$ 1,205,517	\$ 2,490,000	\$ 2,481,100	\$ 2,490,000
03-00-1-312	Property Taxes-Police Pension	882,337	930,616	950,000	946,600	1,153,600
	<b>TOTAL TAXES</b>	<b>\$ 1,876,038</b>	<b>\$ 2,136,133</b>	<b>\$ 3,440,000</b>	<b>\$ 3,427,700</b>	<b>\$ 3,643,600</b>
<b>FEES</b>						
03-00-2-321	Police Fines	\$ 457,333	\$ 435,803	\$ 415,000	\$ 385,000	\$ 415,000
03-00-2-322	Adjudicated Fines	8,753	10,295	8,000	8,000	8,000
	<b>TOTAL FEES</b>	<b>\$ 466,086</b>	<b>\$ 446,098</b>	<b>\$ 423,000</b>	<b>\$ 393,000</b>	<b>\$ 423,000</b>
<b>INTERGOVERNMENTAL</b>						
03-00-4-339	Fire/Ambulance District Contract	\$ 75,000	\$ 80,000	\$ 84,000	\$ 84,000	\$ 84,000
03-00-4-344	PTI Reimbursement	210	-	-	-	-
03-00-4-354	District 200 Reimbursement	48,000	54,600	56,000	56,000	58,900
03-00-4-448	Police Grant Revenue	13,523	35,256	20,000	19,500	25,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 136,733</b>	<b>\$ 169,856</b>	<b>\$ 160,000</b>	<b>\$ 159,500</b>	<b>\$ 167,900</b>
<b>OTHER REVENUE</b>						
03-00-5-360	DARE Contributions	\$ 4,228	\$ 525	\$ 2,000	\$ 2,400	\$ 2,000
03-00-5-370	Wireless Alarm Fees	52,848	51,156	54,000	56,700	56,000
03-00-5-380	Miscellaneous Income	13,081	12,293	11,000	17,000	11,000
03-00-5-382	Extra Police Duty Charges	5,866	7,165	7,200	7,200	7,200
03-00-5-383	Workers' Comp Recapture	-	22,579	-	600	-
03-00-5-393	Drug Forfeiture Revenue	18,535	3,317	2,500	3,200	3,000
03-00-5-394	Explorer Revenue	4,000	7,500	4,000	300	1,000
03-00-5-395	Emergency 911 Revenue	8,569	8,615	8,600	15,200	7,000
03-00-5-396	DUI Fines	-	15,479	12,000	13,000	13,000
	<b>TOTAL OTHER REVENUE</b>	<b>\$ 107,127</b>	<b>\$ 128,629</b>	<b>\$ 101,300</b>	<b>\$ 115,600</b>	<b>\$ 100,200</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 2,585,984</b>	<b>\$ 2,880,716</b>	<b>\$ 4,124,300</b>	<b>\$ 4,095,800</b>	<b>\$ 4,334,700</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
03-00-9-392	Transfer from General Corporate Fund	\$ 3,525,641	\$ 3,413,278	\$ 2,170,300	\$ 2,209,800	\$ 2,295,100
03-00-9-393	Transfer from Wireless Alarm Fund	-	-	-	-	100,000
03-00-9-888	Transfer to Police Pension Fund	(882,336)	(930,616)	(950,000)	(946,600)	(1,153,600)
03-00-9-889	Transfer to Employees Insurance Fund	(703,332)	(676,457)	(600,000)	(607,800)	(644,800)
	<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>	<b>\$ 1,939,973</b>	<b>\$ 1,806,205</b>	<b>\$ 620,300</b>	<b>\$ 655,400</b>	<b>\$ 596,700</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 4,525,957</b>	<b>\$ 4,686,921</b>	<b>\$ 4,744,600</b>	<b>\$ 4,751,200</b>	<b>\$ 4,931,400</b>

**Police Protection Fund (Continued)**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>EXPENSES</b>						
<b>SALARIES</b>						
03-00-3-406	Office Manager	\$ 49,422	\$ 51,402	\$ 53,300	\$ 53,300	\$ 54,400
03-00-3-407	Records/Communications	631,119	644,617	659,200	658,000	681,500
03-00-3-418	Maintenance Personnel	47,252	50,646	53,500	54,000	52,300
03-00-3-421	Police Chief	131,269	137,695	140,000	140,000	165,800
03-00-3-423	Supervisory Officers	827,343	887,569	896,700	900,000	925,000
03-00-3-424	Police Officers	2,112,376	2,086,131	2,157,000	2,202,000	2,303,900
03-00-3-425	Community Service Officers	27,979	41,221	45,100	42,600	42,100
03-00-3-430	Crossing Guards	36,894	38,552	40,900	40,000	40,800
03-00-3-433	Extra Police Duty	5,432	7,687	7,200	7,200	7,200
03-00-3-445	Overtime Dispatchers	54,635	42,104	49,200	30,000	40,000
03-00-3-447	Overtime Officers	172,504	166,227	186,500	178,000	183,600
03-00-3-448	Overtime Grant Officers	12,640	34,715	20,000	19,500	25,000
	<b>TOTAL SALARIES</b>	<b>\$ 4,108,865</b>	<b>\$ 4,188,566</b>	<b>\$ 4,308,600</b>	<b>\$ 4,324,600</b>	<b>\$ 4,521,600</b>
<b>PERSONAL SERVICES</b>						
03-00-4-451	Sick Leave Conversion	\$ 10,100	\$ 74,603	\$ 31,700	\$ 23,900	\$ 24,200
03-00-4-452	Travel & Training	19,147	19,400	19,500	19,500	19,500
03-00-4-453	Uniform Allowance	42,718	36,636	38,900	40,000	38,000
03-00-4-454	Dues & Subscriptions	2,061	1,764	2,600	2,600	2,600
03-00-4-455	Board of Fire & Police Commission	375	405	2,000	2,000	2,000
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 74,401</b>	<b>\$ 132,808</b>	<b>\$ 94,700</b>	<b>\$ 88,000</b>	<b>\$ 86,300</b>
<b>CONTRACTUAL SERVICES</b>						
03-00-5-501	Communications	\$ 46,674	\$ 48,041	\$ 49,800	\$ 54,600	\$ 48,500
03-00-5-502	Legal Expenses	79,581	98,108	80,000	85,000	87,500
03-00-5-543	Leases and Professional Services	3,974	7,666	4,500	4,800	4,500
03-00-5-550	Service to Maintain Building	15,026	36,414	20,000	29,400	20,000
03-00-5-552	Service to Maintain Equipment	11,791	12,893	16,000	16,000	16,000
03-00-5-553	Service to Maintain Vehicles	3,542	7,276	6,000	6,700	6,000
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 160,588</b>	<b>\$ 210,398</b>	<b>\$ 176,300</b>	<b>\$ 196,500</b>	<b>\$ 182,500</b>
<b>COMMODITIES</b>						
03-00-6-601	Postage	\$ 693	\$ 1,445	\$ 1,400	\$ 1,300	\$ 1,300
03-00-6-602	Gasoline & Oil	89,847	70,092	80,000	50,000	65,000
03-00-6-603	Fuel-Heating	-	1,110	800	-	1,000
03-00-6-606	Supplies	29,852	21,536	21,500	21,500	21,500
03-00-6-610	DARE	2,012	1,410	2,000	1,500	2,000
03-00-6-613	Water & Sewer	1,033	1,090	1,200	1,200	1,200
03-00-6-622	Material to Maintain Vehicles	13,671	15,349	20,000	18,300	18,000
	<b>TOTAL COMMODITIES</b>	<b>\$ 137,108</b>	<b>\$ 112,032</b>	<b>\$ 126,900</b>	<b>\$ 93,800</b>	<b>\$ 110,000</b>
<b>CAPITAL OUTLAY</b>						
03-00-7-715	Computer System Upgrades	\$ 3,525	\$ 1,840	\$ 4,000	\$ 3,000	\$ -
03-00-7-720	Equipment	6,901	7,251	7,000	12,700	7,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 10,426</b>	<b>\$ 9,091</b>	<b>\$ 11,000</b>	<b>\$ 15,700</b>	<b>\$ 7,000</b>

**Police Protection Fund (Continued)**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>OTHER CHARGES</b>						
03-00-8-823	DUI Fines Expenditures	\$ -	\$ 1,369	\$ 2,800	\$ 4,100	\$ 1,400
03-00-8-829	Drug Forfeiture Expenditures	12,205	4,949	1,500	7,900	1,500
03-00-8-830	Explorer Expenditures	184	3,281	4,000	4,000	4,000
03-00-8-831	Emergency 911 Expenditures	762	1,035	1,500	7,500	6,500
<b>TOTAL OTHER CHARGES</b>		<b>\$ 13,151</b>	<b>\$ 10,634</b>	<b>\$ 9,800</b>	<b>\$ 23,500</b>	<b>\$ 13,400</b>
<b>TOTAL POLICE PROTECTION FUND EXPENSES</b>		<b>\$ 4,504,539</b>	<b>\$ 4,663,529</b>	<b>\$ 4,727,300</b>	<b>\$ 4,742,100</b>	<b>\$ 4,920,800</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ 21,418</b>	<b>\$ 23,392</b>	<b>\$ 17,300</b>	<b>\$ 9,100</b>	<b>\$ 10,600</b>
<b>Ending Fund Balance</b>					<b>\$ 53,900</b>	<b>\$ 64,500</b>

## Aquatic Center Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ (94,000)	\$ (175,000)
<b>REVENUES</b>						
<b>SALES OF GOODS AND SERVICES</b>						
04-00-3-326	Season Passes	\$ 80,706	\$ 86,240	\$ 110,000	\$ 80,500	\$ 90,000
04-00-3-328	Rentals/Groups	16,646	20,002	21,000	12,900	20,000
04-00-3-329	General Admission	80,426	104,529	110,000	119,600	110,000
04-00-3-332	Swimming Instructions	35,671	33,811	34,000	25,700	32,000
04-00-3-334	Aquatic Concession Lease	2,450	3,225	2,500	3,000	3,000
04-00-3-335	Vending Receipts	280	350	-	-	-
<b>TOTAL SALES OF GOODS AND SERVICES</b>		<b>\$ 216,179</b>	<b>\$ 248,157</b>	<b>\$ 277,500</b>	<b>\$ 241,700</b>	<b>\$ 255,000</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 216,179</b>	<b>\$ 248,157</b>	<b>\$ 277,500</b>	<b>\$ 241,700</b>	<b>\$ 255,000</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
04-00-9-392	Transfer from General Corporate Fund	\$ -	\$ -	\$ -	\$ -	\$ 14,200
04-00-9-901	Transfer to Water & Sewer Fund	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)
04-00-9-902	Transfer to Employees Insurance Func	(9,828)	(9,300)	(8,900)	(8,900)	-
<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>		<b>\$ (18,828)</b>	<b>\$ (18,300)</b>	<b>\$ (17,900)</b>	<b>\$ (17,900)</b>	<b>\$ 5,200</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 197,351</b>	<b>\$ 229,857</b>	<b>\$ 259,600</b>	<b>\$ 223,800</b>	<b>\$ 260,200</b>
<b>EXPENSES</b>						
<b>SALARIES</b>						
04-00-3-431	Maintenance	\$ 8,390	\$ 5,820	\$ 9,500	\$ 10,400	\$ 11,000
04-00-3-433	Management	12,263	17,189	13,500	16,500	16,000
04-00-3-435	Guards & Attendants	103,965	111,143	110,000	108,600	110,000
04-00-3-436	Recreation Coordinator	25,425	26,666	27,800	27,800	-
<b>TOTAL SALARIES</b>		<b>\$ 150,043</b>	<b>\$ 160,818</b>	<b>\$ 160,800</b>	<b>\$ 163,300</b>	<b>\$ 137,000</b>
<b>PERSONAL SERVICES</b>						
04-00-4-452	Training	\$ 7,288	\$ 4,136	\$ 4,500	\$ 3,700	\$ 4,000
04-00-4-453	Uniforms	4,385	3,641	4,500	3,300	4,000
<b>TOTAL PERSONAL SERVICES</b>		<b>\$ 11,673</b>	<b>\$ 7,777</b>	<b>\$ 9,000</b>	<b>\$ 7,000</b>	<b>\$ 8,000</b>
<b>CONTRACTUAL SERVICES</b>						
04-00-5-501	Communications	\$ 2,534	\$ 1,766	\$ 1,500	\$ 1,100	\$ 1,200
04-00-5-504	Professional Services	4,913	1,562	1,500	800	1,000
04-00-5-537	Printing Services	5,040	4,681	5,000	4,500	5,000
04-00-5-550	Service to Maintain Building	1,344	1,337	2,000	1,500	2,000
04-00-5-552	Service to Maintain Equipment	4,783	8,448	5,000	2,500	5,000
04-00-5-558	Service to Maintain Pool	160	458	1,500	1,000	1,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 18,774</b>	<b>\$ 18,252</b>	<b>\$ 16,500</b>	<b>\$ 11,400</b>	<b>\$ 15,200</b>

**Aquatic Center Fund-Continued**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>COMMODITIES</b>						
04-00-6-601	Postage	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
04-00-6-603	Fuel-Heating	27,866	31,649	20,000	19,000	22,000
04-00-6-604	Electric	14,802	18,819	18,000	22,000	20,000
04-00-6-606	Office/Janitorial Supplies	2,499	4,259	3,500	1,700	3,500
04-00-6-607	Chemicals	10,495	12,198	14,000	14,500	15,000
04-00-6-610	Safety Equipment	293	317	1,000	1,300	1,000
04-00-6-612	Program Supplies	3,248	3,203	4,000	3,200	4,000
04-00-6-620	Material to Maintain Building	5,041	3,276	4,000	3,000	3,500
04-00-6-621	Material to Maintain Equipment	9,048	2,534	3,000	2,300	3,000
04-00-6-622	Material to Maintain Pool	2,187	235	2,500	1,000	1,500
<b>TOTAL COMMODITIES</b>		<b>\$ 76,979</b>	<b>\$ 77,990</b>	<b>\$ 71,500</b>	<b>\$ 69,500</b>	<b>\$ 75,000</b>
<b>CAPITAL OUTLAY</b>						
04-00-7-720	Pool Painting/Bathroom Repair	\$ 27,114	\$ 47,705	\$ 5,000	\$ 12,300	\$ 12,000
04-00-7-721	Rec Pool Boiler Replacement	300	17,200	17,000	34,400	10,000
04-00-7-723	Furniture, Fixture & Equipment	1,245	-	3,000	6,900	3,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 28,659</b>	<b>\$ 64,905</b>	<b>\$ 25,000</b>	<b>\$ 53,600</b>	<b>\$ 25,000</b>
<b>TOTAL AQUATIC CENTER FUND EXPENSES</b>		<b>\$ 286,128</b>	<b>\$ 329,742</b>	<b>\$ 282,800</b>	<b>\$ 304,800</b>	<b>\$ 260,200</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ (88,777)</b>	<b>\$ (99,885)</b>	<b>\$ (23,200)</b>	<b>\$ (81,000)</b>	<b>\$ -</b>
<b>Ending Fund Balance</b>					<b>\$ (175,000)</b>	<b>\$ (175,000)</b>

**Recreation Center Fund**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 5,100	\$ 16,000
<b>REVENUES</b>						
<b>SALES OF GOODS AND SERVICES</b>						
05-00-3-326	Monthly Memberships	\$ 338,154	\$ 375,798	\$ 400,000	\$ 385,000	\$ 390,000
05-00-3-327	Short-Term Memberships	29,978	27,488	28,000	28,000	28,000
05-00-3-328	Facility Rental	12,142	13,841	12,000	12,500	12,500
05-00-3-329	Miscellaneous Revenues	48,834	45,771	45,000	46,000	46,000
<b>TOTAL SALES OF GOODS AND SERVICES</b>		<b>\$ 429,108</b>	<b>\$ 462,898</b>	<b>\$ 485,000</b>	<b>\$ 471,500</b>	<b>\$ 476,500</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 429,108</b>	<b>\$ 462,898</b>	<b>\$ 485,000</b>	<b>\$ 471,500</b>	<b>\$ 476,500</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
05-00-9-401	Transfer to Debt Service Fund	\$ (67,700)	\$ (66,500)	\$ (64,000)	\$ (64,000)	\$ (64,800)
05-00-9-889	Transfer to Employee Insurance Func	(9,828)	(9,300)	(8,900)	(8,900)	(9,600)
<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>		<b>\$ (77,528)</b>	<b>\$ (75,800)</b>	<b>\$ (72,900)</b>	<b>\$ (72,900)</b>	<b>\$ (74,400)</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 351,580</b>	<b>\$ 387,098</b>	<b>\$ 412,100</b>	<b>\$ 398,600</b>	<b>\$ 402,100</b>
<b>EXPENSES</b>						
<b>SALARIES</b>						
05-00-3-405	Program Coordinator (50%)	\$ 25,426	\$ 26,666	\$ 27,800	\$ 27,800	\$ 28,700
05-00-3-430	Front Desk	79,696	79,133	82,000	84,000	85,000
05-00-3-431	Instructors/Personal Trainers	79,928	84,879	85,000	82,000	85,000
05-00-3-432	Play Room Attendants	28,435	32,464	31,000	33,000	33,500
05-00-3-445	Overtime	-	-	-	-	-
<b>TOTAL SALARIES</b>		<b>\$ 213,485</b>	<b>\$ 223,142</b>	<b>\$ 225,800</b>	<b>\$ 226,800</b>	<b>\$ 232,200</b>
<b>CONTRACTUAL SERVICES</b>						
05-00-5-501	Communications	\$ 4,471	\$ 4,297	\$ 4,000	\$ 3,000	\$ 3,500
05-00-5-504	Professional Services	2,185	1,026	1,500	1,000	1,500
05-00-5-537	Printing Services	290	3,019	3,000	2,800	3,000
05-00-5-538	Advertising	3,639	5,827	4,500	2,000	2,000
05-00-5-550	Service to Maintain Building	32,156	33,769	35,000	30,000	30,000
05-00-5-552	Service to Maintain Equipment	17,656	13,941	16,000	16,000	16,000
05-00-5-558	Service to Maintain Pool	5,407	4,986	4,500	2,000	4,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 65,804</b>	<b>\$ 66,865</b>	<b>\$ 68,500</b>	<b>\$ 56,800</b>	<b>\$ 60,000</b>
<b>COMMODITIES</b>						
05-00-6-601	Postage	\$ -	\$ -	\$ 1,500	\$ 1,600	\$ 1,600
05-00-6-603	Fuel-Heating	9,058	14,815	9,000	6,000	8,000
05-00-6-604	Electric	26,842	25,034	24,000	26,200	26,200
05-00-6-606	Office/Janitorial Supplies	11,376	14,057	11,000	10,000	10,000
05-00-6-607	Pool Chemicals	8,894	7,494	8,000	8,000	8,000
05-00-6-610	Safety Equipment	215	563	300	300	500
05-00-6-612	Program Supplies	17,060	14,663	14,000	14,000	14,000
05-00-6-620	Material to Maintain Building	6,910	6,236	6,000	6,000	6,500
05-00-6-621	Material to Maintain Equipment	3,662	2,976	3,500	4,000	4,000
05-00-6-622	Material to Maintain Pool	3,332	3,147	3,000	3,000	3,000
<b>TOTAL COMMODITIES</b>		<b>\$ 87,349</b>	<b>\$ 88,985</b>	<b>\$ 80,300</b>	<b>\$ 79,100</b>	<b>\$ 81,800</b>

**Recreation Center Fund-Continued**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>CAPITAL OUTLAY</b>						
05-00-7-720	Equipment	\$ 42,271	\$ 27,522	\$ 25,000	\$ 25,000	\$ 25,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 42,271</b>	<b>\$ 27,522</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>TOTAL RECREATION CENTER FUND EXPENSES</b>		<b>\$ 408,909</b>	<b>\$ 406,514</b>	<b>\$ 399,600</b>	<b>\$ 387,700</b>	<b>\$ 399,000</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ (57,329)</b>	<b>\$ (19,416)</b>	<b>\$ 12,500</b>	<b>\$ 10,900</b>	<b>\$ 3,100</b>
<b>Ending Fund Balance</b>					<b>\$ 16,000</b>	<b>\$ 19,100</b>

**Parks Fund**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ -	\$ -
<b>REVENUES</b>						
<b>TAXES</b>						
06-00-1-311	Property Taxes	\$ 360,505	\$ 325,751	\$ 300,000	\$ 298,900	\$ 300,000
TOTAL TAXES		\$ 360,505	\$ 325,751	\$ 300,000	\$ 298,900	\$ 300,000
<b>FEES</b>						
06-00-2-360	Facility Rental	\$ 23,515	\$ 17,610	\$ 20,000	\$ 16,500	\$ 17,000
TOTAL FEES		\$ 23,515	\$ 17,610	\$ 20,000	\$ 16,500	\$ 17,000
<b>OTHER REVENUES</b>						
06-00-5-380	Miscellaneous Revenues	\$ -	\$ 7	\$ -	\$ -	\$ 100
06-00-5-381	Snow Removal	12,212	14,557	13,400	18,900	15,000
TOTAL OTHER REVENUE		\$ 12,212	\$ 14,564	\$ 13,400	\$ 18,900	\$ 15,100
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 396,232</b>	<b>\$ 357,925</b>	<b>\$ 333,400</b>	<b>\$ 334,300</b>	<b>\$ 332,100</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
06-00-9-392	Transfer From General Corporate Fund	\$ 489,320	\$ 587,971	\$ 696,000	\$ 611,800	\$ 774,900
06-00-9-393	Transfer From Special Recreation Fund	-	-	-	-	-
06-00-9-889	Transfer to Employee Insurance Func	(141,603)	(144,918)	(154,300)	(147,000)	(190,000)
TOTAL TRANSFERS (TO)/FROM OTHER FUNDS		\$ 347,717	\$ 443,053	\$ 541,700	\$ 464,800	\$ 584,900
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 743,949</b>	<b>\$ 800,978</b>	<b>\$ 875,100</b>	<b>\$ 799,100</b>	<b>\$ 917,000</b>
<b>EXPENSES</b>						
<b>SALARIES</b>						
06-00-3-408	Parks & Facilities Superintendent	\$ 93,822	\$ 115,076	\$ 86,800	\$ 83,500	\$ 88,500
06-00-3-415	Maintenance	397,539	407,528	489,000	424,700	511,000
06-00-3-431	Extra Labor	17,013	17,447	20,000	16,400	27,000
06-00-3-445	Overtime	21,393	14,638	16,000	19,000	16,000
TOTAL SALARIES		\$ 529,767	\$ 554,689	\$ 611,800	\$ 543,600	\$ 642,500
<b>PERSONAL SERVICES</b>						
06-00-4-451	Sick Leave Conversion	\$ 2,067	\$ 927	\$ 3,800	\$ 1,300	\$ 3,800
06-00-4-453	Uniforms	3,261	5,700	5,000	4,000	4,700
TOTAL PERSONAL SERVICES		\$ 5,328	\$ 6,627	\$ 8,800	\$ 5,300	\$ 8,500
<b>CONTRACTUAL SERVICES</b>						
06-00-5-540	Electricity	\$ 7,368	\$ 13,381	\$ 13,000	\$ 11,100	\$ 13,000
06-00-5-543	Equipment Rental	2,862	2,240	3,000	3,200	4,500
06-00-5-551	Service to Maintain Grounds	31,983	44,408	43,000	50,000	50,000
06-00-5-553	Service to Maintain Vehicles	1,033	2,457	1,500	9,000	5,000
06-00-5-557	Service to Maintain Lights	5,129	10,272	10,000	17,200	10,000
06-00-5-563	Tree Trimming & Removal	14,215	18,200	20,000	25,000	25,000
06-00-5-566	Preventive Tree Maintenance	-	1,000	1,500	1,000	1,000
TOTAL CONTRACTUAL SERVICES		\$ 62,590	\$ 91,958	\$ 92,000	\$ 116,500	\$ 108,500
<b>COMMODITIES</b>						
06-00-6-602	Gasoline & Oil	\$ 35,775	\$ 25,653	\$ 27,000	\$ 21,000	\$ 25,000
06-00-6-603	Fuel-Heating	13,837	7,369	8,500	3,600	4,000
06-00-6-605	Tools	563	226	1,000	1,500	2,500
06-00-6-606	Supplies	6,409	6,623	6,000	1,500	5,000
06-00-6-609	Landscape Materials	2,000	3,366	27,000	20,000	27,000
06-00-6-611	Recreation Supplies	5,922	4,631	5,000	1,000	5,000
06-00-6-613	Water and Sewer	-	5,455	1,000	500	500

## Parks Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
06-00-6-616	Lumber	218	-	1,000	1,100	2,000
06-00-6-620	Material to Maintain Buildings	644	1,131	3,500	3,000	3,500
06-00-6-621	Material to Maintain Equipment	21,281	32,621	20,000	18,000	20,000
06-00-6-622	Material to Maintain Vehicles	7,490	11,842	8,500	8,500	8,500
06-00-6-623	Material to Maintain Grounds	38,639	35,651	45,000	45,000	45,000
06-00-6-630	Material to Maintain Lights	550	1,753	-	-	-
06-00-6-635	Ice Control	10,782	4,717	6,500	6,500	7,000
<b>TOTAL COMMODITIES</b>		<b>\$ 144,110</b>	<b>\$ 141,038</b>	<b>\$ 160,000</b>	<b>\$ 131,200</b>	<b>\$ 155,000</b>
<b>CAPITAL OUTLAY</b>						
06-00-7-720	Equipment	\$ 2,154	\$ 6,666	\$ 2,500	\$ 2,500	\$ 2,500
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 2,154</b>	<b>\$ 6,666</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
<b>TOTAL PARKS FUND EXPENSES</b>		<b>\$ 743,949</b>	<b>\$ 800,978</b>	<b>\$ 875,100</b>	<b>\$ 799,100</b>	<b>\$ 917,000</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ -</b>				
<b>Ending Fund Balance</b>					<b>\$ -</b>	<b>\$ -</b>

## Performing Arts Fund - Revenues

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ -	\$ -
<b>REVENUES OPERA HOUSE</b>						
<b>TAXES</b>						
07-00-1-311	Property Tax	\$ 192,270	\$ 173,733	\$ 160,000	\$ 159,400	\$ 160,000
	<b>TOTAL TAXES</b>	<b>\$ 192,270</b>	<b>\$ 173,733</b>	<b>\$ 160,000</b>	<b>\$ 159,400</b>	<b>\$ 160,000</b>
<b>FEES</b>						
07-00-2-330	Gifts and Donations	\$ 1,323	\$ 5,155	\$ 11,500	\$ 11,500	\$ 11,500
07-00-2-360	Facility Rental	63,279	66,553	67,000	67,000	67,000
07-00-2-365	Materials and Services	44,646	42,069	46,000	40,500	42,000
07-00-2-366	Program Revenues	30,695	22,448	35,000	33,500	50,000
07-00-2-367	Ticket Office Services	7,575	7,050	7,500	7,800	7,500
	<b>TOTAL FEES</b>	<b>\$ 147,518</b>	<b>\$ 143,275</b>	<b>\$ 167,000</b>	<b>\$ 160,300</b>	<b>\$ 178,000</b>
<b>OTHER</b>						
07-00-5-380	Miscellaneous Income	\$ 13,759	\$ 16,012	\$ 17,000	\$ 13,800	\$ 14,000
	<b>TOTAL OTHER REVENUES</b>	<b>\$ 13,759</b>	<b>\$ 16,012</b>	<b>\$ 17,000</b>	<b>\$ 13,800</b>	<b>\$ 14,000</b>
<b>TOTAL REVENUES OPERA HOUSE (BEFORE TRANSFERS)</b>		<b>\$ 353,547</b>	<b>\$ 333,020</b>	<b>\$ 344,000</b>	<b>\$ 333,500</b>	<b>\$ 352,000</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
07-00-9-392	Transfer From General Corporate Fund	\$ 350,246	\$ 327,053	\$ 362,000	\$ 335,200	\$ 371,700
07-00-9-393	Transfer From Hotel/Motel Tax Fund	30,000	30,000	30,000	30,000	30,000
07-00-9-889	Transfer To Employee Insurance Fund	(95,004)	(66,763)	(66,600)	(65,400)	(71,600)
	<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>	<b>\$ 285,242</b>	<b>\$ 290,290</b>	<b>\$ 325,400</b>	<b>\$ 299,800</b>	<b>\$ 330,100</b>
<b>TOTAL REVENUES OPERA HOUSE (AFTER TRANSFERS)</b>		<b>\$ 638,789</b>	<b>\$ 623,310</b>	<b>\$ 669,400</b>	<b>\$ 633,300</b>	<b>\$ 682,100</b>
<b>REVENUES CAFÉ</b>						
<b>SALES OF GOODS AND SERVICES</b>						
07-13-2-330	Concessions	\$ 44,167	\$ 40,182	\$ 48,000	\$ 43,000	\$ 43,000
07-13-2-360	Café Rental	10,075	6,675	10,000	6,500	8,000
07-13-2-365	Labor Reimbursement	626	436	300	400	400
07-13-2-380	TIP Donations	4,545	3,926	4,500	4,500	4,500
	<b>TOTAL SALES OF GOODS AND SERVICES</b>	<b>\$ 59,413</b>	<b>\$ 51,219</b>	<b>\$ 62,800</b>	<b>\$ 54,400</b>	<b>\$ 55,900</b>
<b>TOTAL REVENUES CAFE</b>		<b>\$ 59,413</b>	<b>\$ 51,219</b>	<b>\$ 62,800</b>	<b>\$ 54,400</b>	<b>\$ 55,900</b>
<b>TOTAL REVENUES PERFORMING ARTS FUND (AFTER TRANSFERS)</b>		<b>\$ 698,202</b>	<b>\$ 674,529</b>	<b>\$ 732,200</b>	<b>\$ 687,700</b>	<b>\$ 738,000</b>
<b>EXPENSES</b>						
07-11-x-xxx	Opera House	\$ 680,702	\$ 621,446	\$ 680,400	\$ 640,400	\$ 686,200
07-12-x-xxx	Municipal Band	20,930	18,196	20,000	18,600	20,000
07-13-x-xxx	Café	32,695	34,887	31,800	28,700	31,800
	<b>TOTAL PERFORMING ARTS FUND EXPENSES</b>	<b>\$ 734,327</b>	<b>\$ 674,529</b>	<b>\$ 732,200</b>	<b>\$ 687,700</b>	<b>\$ 738,000</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ (36,125)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Ending Fund Balance					\$ -	\$ -

## Performing Arts Fund-Expenses

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>OPERA HOUSE</b>						
<b>SALARIES</b>						
07-11-3-402	Director	\$ 104,394	\$ 109,074	\$ 113,600	\$ 113,900	\$ 115,100
07-11-3-403	Production Manager	79,590	45,472	62,400	62,300	63,900
07-11-3-404	Building Manager	75,163	78,834	82,100	82,300	84,400
07-11-3-407	Box Office Manager	56,607	59,370	61,800	62,000	63,900
07-11-3-413	Office Manager	30,627	31,983	33,300	33,300	34,100
07-11-3-436	Box Office Assistant	27,711	28,434	29,500	29,800	30,100
07-11-3-437	Box Office Workers	21,651	22,470	23,200	25,500	24,500
07-11-3-441	Facility and Event Workers	71,916	64,384	73,800	52,000	65,000
07-11-3-445	Overtime	-	-	-	-	-
07-11-3-446	Production Assistant	43,933	46,440	42,400	34,700	37,300
<b>TOTAL SALARIES</b>		<b>\$ 511,592</b>	<b>\$ 486,461</b>	<b>\$ 522,100</b>	<b>\$ 495,800</b>	<b>\$ 518,300</b>
<b>PERSONAL SERVICES</b>						
07-11-4-451	Sick Leave Conversion	\$ 3,359	\$ 4,320	\$ 4,800	\$ 4,200	\$ 4,300
07-11-4-452	Travel & Training	-	-	1,500	-	1,500
07-11-4-454	Dues & Subscription	1,291	1,593	1,300	1,300	1,300
<b>TOTAL PERSONAL SERVICES</b>		<b>\$ 4,650</b>	<b>\$ 5,913</b>	<b>\$ 7,600</b>	<b>\$ 5,500</b>	<b>\$ 7,100</b>
<b>CONTRACTUAL SERVICES</b>						
07-11-5-501	Communications	\$ 6,224	\$ 4,432	\$ 5,000	\$ 4,000	\$ 4,500
07-11-5-502	Professional Services	4,985	8,442	5,500	5,300	5,500
07-11-5-525	Programming Fund	42,616	26,062	35,000	36,000	50,000
07-11-5-526	Programming Fund-Advertising	5,098	17,296	18,000	16,500	18,000
07-11-5-537	Printing Services	7,311	6,010	8,000	7,500	7,500
07-11-5-550	Service to Maintain Building	40,982	32,053	36,200	32,000	36,000
07-11-5-552	Service to Maintain Equipment	2,067	855	1,500	1,000	3,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 109,283</b>	<b>\$ 95,150</b>	<b>\$ 109,200</b>	<b>\$ 102,300</b>	<b>\$ 124,500</b>
<b>COMMODITIES</b>						
07-11-6-601	Postage	\$ 8,587	\$ 10,158	\$ 9,000	\$ 6,000	\$ 6,500
07-11-6-602	Gas & Oil	345	194	400	300	300
07-11-6-603	Fuel-Heating	-	1,838	1,300	-	1,300
07-11-6-606	Supplies	2,234	2,257	2,500	2,500	2,400
07-11-6-607	Receptions (Entertainment)	219	649	1,000	600	1,000
07-11-6-613	Water and Sewer	795	869	1,000	1,000	1,000
07-11-6-620	Material to Maintain Building	7,248	7,295	8,000	8,000	8,000
07-11-6-621	Material to Maintain Equipment	1,373	1,468	1,500	1,500	1,500
07-11-6-622	Material to Maintain Vehicles	89	252	300	500	300
<b>TOTAL COMMODITIES</b>		<b>\$ 20,890</b>	<b>\$ 24,980</b>	<b>\$ 25,000</b>	<b>\$ 20,400</b>	<b>\$ 22,300</b>
<b>CAPITAL OUTLAY</b>						
07-11-7-701	Building	\$ -	\$ 6,795	\$ 10,000	\$ 10,000	\$ 10,000
07-11-7-720	Equipment	-	336	6,500	6,400	4,000
07-11-7-725	Fire House Doors	34,287	1,811	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 34,287</b>	<b>\$ 8,942</b>	<b>\$ 16,500</b>	<b>\$ 16,400</b>	<b>\$ 14,000</b>
<b>TOTAL OPERA HOUSE DEPARTMENT EXPENSES</b>		<b>\$ 680,702</b>	<b>\$ 621,446</b>	<b>\$ 680,400</b>	<b>\$ 640,400</b>	<b>\$ 686,200</b>

**Performing Arts Fund-Expenses (Continued)**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>MUNICIPAL BAND</b>						
<b>SALARIES</b>						
07-12-3-437	Band Members	\$ 14,253	\$ 14,079	\$ 15,000	\$ 14,000	\$ 15,000
07-12-3-438	Other Concerts	2,100	2,500	2,500	2,300	2,500
	<b>TOTAL SALARIES</b>	<b>\$ 16,353</b>	<b>\$ 16,579</b>	<b>\$ 17,500</b>	<b>\$ 16,300</b>	<b>\$ 17,500</b>
<b>CONTRACTUAL SERVICES</b>						
07-12-5-552	Service to Maintain Equipment	\$ 3,137	\$ 13	\$ 1,000	\$ 1,000	\$ 1,000
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 3,137</b>	<b>\$ 13</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>COMMODITIES</b>						
07-12-6-606	Supplies	\$ 1,440	\$ 1,604	\$ 1,500	\$ 1,300	\$ 1,500
	<b>TOTAL COMMODITIES</b>	<b>\$ 1,440</b>	<b>\$ 1,604</b>	<b>\$ 1,500</b>	<b>\$ 1,300</b>	<b>\$ 1,500</b>
	<b>TOTAL MUNICIPAL BAND EXPENSES</b>	<b>\$ 20,930</b>	<b>\$ 18,196</b>	<b>\$ 20,000</b>	<b>\$ 18,600</b>	<b>\$ 20,000</b>
<b>CAFÉ</b>						
<b>SALARIES</b>						
07-13-3-441	Café Staff	\$ 13,256	\$ 12,031	\$ 15,000	\$ 14,000	\$ 15,000
	<b>TOTAL SALARIES</b>	<b>\$ 13,256</b>	<b>\$ 12,031</b>	<b>\$ 15,000</b>	<b>\$ 14,000</b>	<b>\$ 15,000</b>
<b>CONTRACTUAL SERVICES</b>						
07-13-5-504	Insurance & Licensing	\$ 1,380	\$ 3,360	\$ 2,800	\$ 2,800	\$ 2,800
07-13-5-552	Service to Maintain Café	615	758	1,000	900	1,000
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 1,995</b>	<b>\$ 4,118</b>	<b>\$ 3,800</b>	<b>\$ 3,700</b>	<b>\$ 3,800</b>
<b>COMMODITIES</b>						
07-13-6-606	Supplies	\$ 15,405	\$ 15,585	\$ 13,000	\$ 11,000	\$ 13,000
	<b>TOTAL COMMODITIES</b>	<b>\$ 15,405</b>	<b>\$ 15,585</b>	<b>\$ 13,000</b>	<b>\$ 11,000</b>	<b>\$ 13,000</b>
<b>CAPITAL OUTLAY</b>						
07-13-7-720	Equipment	\$ 2,039	\$ 3,153	\$ -	\$ -	\$ -
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 2,039</b>	<b>\$ 3,153</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL CAFE EXPENSES</b>	<b>\$ 32,695</b>	<b>\$ 34,887</b>	<b>\$ 31,800</b>	<b>\$ 28,700</b>	<b>\$ 31,800</b>

## Library Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 858,800	\$ 836,700
<b>REVENUES</b>						
<b>TAXES</b>						
08-00-1-311	Property Tax	\$ 879,585	\$ 909,553	\$ 983,200	\$ 979,700	\$ 1,000,100
08-00-1-312	Replacement Tax	11,000	11,000	11,000	11,000	11,000
TOTAL TAXES		\$ 890,585	\$ 920,553	\$ 994,200	\$ 990,700	\$ 1,011,100
<b>FEES</b>						
08-00-2-330	Fines and Fees	\$ 84,384	\$ 74,614	\$ 80,000	\$ 75,000	\$ 75,000
08-00-2-331	Gifts & Donations	9,091	115,177	18,000	9,300	10,000
08-00-2-332	Grants	6,500	33,700	15,000	-	5,000
TOTAL FEES		\$ 99,975	\$ 223,491	\$ 113,000	\$ 84,300	\$ 90,000
<b>INTERGOVERNMENTAL</b>						
08-00-4-346	Rural District Contract	\$ 373,617	\$ 392,307	\$ 393,300	\$ 409,600	\$ 410,000
08-00-4-347	Grants in Aid	30,963	30,963	31,000	31,000	31,000
TOTAL INTERGOVERNMENTAL		\$ 404,580	\$ 423,270	\$ 424,300	\$ 440,600	\$ 441,000
<b>OTHER</b>						
08-00-5-381	Interest Income	\$ 5,425	\$ (8,774)	\$ 6,000	\$ 7,700	\$ 7,700
TOTAL OTHER		\$ 5,425	\$ (8,774)	\$ 6,000	\$ 7,700	\$ 7,700
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<u>\$ 1,400,565</u>	<u>\$ 1,558,540</u>	<u>\$ 1,537,500</u>	<u>\$ 1,523,300</u>	<u>\$ 1,549,800</u>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
08-00-9-885	Transfer to Library Building Fund	\$ -	\$ (15,000)	\$ (75,000)	\$ (75,000)	\$ (50,000)
08-00-9-889	Transfer to Employee Insurance Fund	(125,258)	(121,672)	(122,300)	(122,000)	(131,200)
08-00-9-893	Transfer to General Corp Fund	(11,000)	(11,000)	(11,000)	(11,000)	(11,000)
08-00-9-896	Transfer to Social Security Fund	-	-	(70,000)	(70,000)	(70,000)
08-00-9-897	Transfer to IMRF Fund	(100,000)	(100,000)	(30,000)	(30,000)	(30,000)
08-00-9-898	Transfer to Liability Insurance Fund	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
TOTAL TRANSFERS (TO)/FROM OTHER FUNDS		\$ (261,258)	\$ (272,672)	\$ (333,300)	\$ (333,000)	\$ (317,200)
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<u>\$ 1,139,307</u>	<u>\$ 1,285,868</u>	<u>\$ 1,204,200</u>	<u>\$ 1,190,300</u>	<u>\$ 1,232,600</u>
<b>EXPENSES</b>						
<b>SALARIES</b>						
08-00-3-402	Director	\$ 91,950	\$ 96,085	\$ 100,000	\$ 100,300	\$ -
08-00-3-406	Full Time Staff	443,245	463,919	518,600	519,300	635,200
08-00-3-407	Part Time Staff	209,299	222,064	217,200	218,400	185,300
08-00-3-436	Limited Part Time Staff	46,687	40,639	45,000	22,300	73,700
TOTAL SALARIES		\$ 791,181	\$ 822,707	\$ 880,800	\$ 860,300	\$ 894,200
<b>PERSONAL SERVICES</b>						
08-00-4-451	Sick Leave Conversion	\$ 619	\$ 621	\$ 2,800	\$ 900	\$ 1,700
08-00-4-452	Travel & Training	4,230	2,834	3,000	2,000	3,000
TOTAL PERSONAL SERVICES		\$ 4,849	\$ 3,455	\$ 5,800	\$ 2,900	\$ 4,700

## Library Fund (Continued)

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>CONTRACTUAL SERVICES</b>						
08-00-5-501	Communications	\$ 11,213	\$ 10,471	\$ 7,000	\$ 7,600	\$ 8,000
08-00-5-502	Legal Services	310	-	-	-	-
08-00-5-517	Electronic Access	92,188	88,713	72,000	78,500	72,000
08-00-5-518	Professional Services	7,623	4,700	5,000	4,300	5,000
08-00-5-536	Outreach	-	-	5,000	4,700	5,000
08-00-5-543	Equipment Rental	756	756	900	800	900
08-00-5-552	Service to Maintain Equipment	4,038	7,035	5,000	5,400	5,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 116,128</b>	<b>\$ 111,675</b>	<b>\$ 94,900</b>	<b>\$ 101,300</b>	<b>\$ 95,900</b>
<b>COMMODITIES</b>						
08-00-6-601	Postage	\$ 2,116	\$ 2,061	\$ 2,500	\$ 5,200	\$ 3,500
08-00-6-603	Fuel-Heating	1,203	-	-	-	-
08-00-6-606	Supplies	42,856	41,792	37,000	38,000	40,000
<b>TOTAL COMMODITIES</b>		<b>\$ 46,175</b>	<b>\$ 43,853</b>	<b>\$ 39,500</b>	<b>\$ 43,200</b>	<b>\$ 43,500</b>
<b>CAPITAL OUTLAY</b>						
08-00-7-740	Books & Other Library Material	\$ 182,709	\$ 176,774	\$ 145,000	\$ 160,000	\$ 197,000
08-00-7-741	Electronic Format	35,882	39,813	52,000	38,000	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 218,591</b>	<b>\$ 216,587</b>	<b>\$ 197,000</b>	<b>\$ 198,000</b>	<b>\$ 197,000</b>
<b>OTHER</b>						
08-00-8-812	Library Programs	\$ 5,463	\$ 6,550	\$ 5,500	\$ 6,700	\$ 7,000
<b>TOTAL OTHER</b>		<b>\$ 5,463</b>	<b>\$ 6,550</b>	<b>\$ 5,500</b>	<b>\$ 6,700</b>	<b>\$ 7,000</b>
<b>TOTAL LIBRARY FUND EXPENSES</b>		<b>\$ 1,182,387</b>	<b>\$ 1,204,827</b>	<b>\$ 1,223,500</b>	<b>\$ 1,212,400</b>	<b>\$ 1,242,300</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ (43,080)</b>	<b>\$ 81,041</b>	<b>\$ (19,300)</b>	<b>\$ (22,100)</b>	<b>\$ (9,700)</b>
<b>Ending Fund Balance</b>					<b>\$ 836,700</b>	<b>\$ 827,000</b>

## Library Building Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 194,300	\$ 145,800
<b>REVENUES</b>						
<b>TAXES</b>						
09-00-1-311	Property Tax	\$ 90,328	\$ 86,866	\$ 37,000	\$ 36,900	\$ 37,000
	<b>TOTAL TAXES</b>	<b>\$ 90,328</b>	<b>\$ 86,866</b>	<b>\$ 37,000</b>	<b>\$ 36,900</b>	<b>\$ 37,000</b>
<b>FEES</b>						
09-00-2-383	Developer Donations	\$ 39,984	\$ 40,333	\$ 65,000	\$ 50,000	\$ 50,000
	<b>TOTAL FEES</b>	<b>\$ 39,984</b>	<b>\$ 40,333</b>	<b>\$ 65,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>OTHER</b>						
09-00-5-380	Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	\$ 2,000
09-00-5-381	Interest Income	1,716	(558)	1,800	1,400	1,400
09-00-5-383	MCCF Grant	-	-	25,000	-	-
09-00-5-384	Energy Efficiency Grant	-	-	20,000	-	20,000
09-00-5-385	CDBG Building Grant	-	65,000	-	-	-
	<b>TOTAL OTHER</b>	<b>\$ 1,716</b>	<b>\$ 64,442</b>	<b>\$ 46,800</b>	<b>\$ 1,400</b>	<b>\$ 23,400</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 132,028</b>	<b>\$ 191,641</b>	<b>\$ 148,800</b>	<b>\$ 88,300</b>	<b>\$ 110,400</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
09-00-9-785	Transfer from Library Fund	\$ -	\$ 15,000	\$ 75,000	\$ 75,000	\$ 50,000
09-00-9-890	Transfer to Library Debt Service	(42,400)	(42,416)	(46,300)	(46,300)	(46,400)
	<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>	<b>\$ (42,400)</b>	<b>\$ (27,416)</b>	<b>\$ 28,700</b>	<b>\$ 28,700</b>	<b>\$ 3,600</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 89,628</b>	<b>\$ 164,225</b>	<b>\$ 177,500</b>	<b>\$ 117,000</b>	<b>\$ 114,000</b>
<b>EXPENSES</b>						
<b>SALARIES</b>						
09-00-3-415	Building Cleaning Services	\$ 49,721	\$ 43,300	\$ 40,000	\$ 36,000	\$ 35,000
	<b>TOTAL SALARIES</b>	<b>\$ 49,721</b>	<b>\$ 43,300</b>	<b>\$ 40,000</b>	<b>\$ 36,000</b>	<b>\$ 35,000</b>
<b>CONTRACTUAL SERVICES</b>						
09-00-5-502	Legal Services	\$ -	\$ -	\$ 500	\$ -	\$ -
09-00-5-504	Professional Services	16,269	12,289	10,000	200	1,000
09-00-5-530	Water & Sewer	1,269	1,268	1,500	1,400	1,500
09-00-5-540	Utilities	297	1,605	1,200	-	-
09-00-5-550	Service to Maintain Building & Grounds	36,761	48,970	25,000	18,000	20,000
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 54,596</b>	<b>\$ 64,132</b>	<b>\$ 38,200</b>	<b>\$ 19,600</b>	<b>\$ 22,500</b>
<b>CAPITAL OUTLAY</b>						
09-00-7-701	Building Construction	\$ 7,651	\$ 140,650	\$ 85,000	\$ 77,400	\$ 40,000
09-00-7-720	Furniture & Equipment	23,254	23,817	25,000	32,500	28,000
09-00-7-726	Landscaping	-	-	-	-	2,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 30,905</b>	<b>\$ 164,467</b>	<b>\$ 110,000</b>	<b>\$ 109,900</b>	<b>\$ 70,000</b>
<b>TOTAL LIBRARY BUILDING FUND EXPENSES</b>		<b>\$ 135,222</b>	<b>\$ 271,899</b>	<b>\$ 188,200</b>	<b>\$ 165,500</b>	<b>\$ 127,500</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ (45,594)</b>	<b>\$ (107,674)</b>	<b>\$ (10,700)</b>	<b>\$ (48,500)</b>	<b>\$ (13,500)</b>
Ending Fund Balance					\$ 145,800	\$ 132,300

## Social Security Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ -	\$ 210,300
<b>REVENUES</b>						
<b>TAXES</b>						
10-00-1-311	Property Taxes	\$ -	\$ -	\$ 650,000	\$ 647,600	\$ 650,000
	<b>TOTAL TAXES</b>	\$ -	\$ -	\$ 650,000	\$ 647,600	\$ 650,000
<b>OTHER</b>						
10-00-5-381	Interest Income	\$ -	\$ -	\$ 100	\$ 1,200	\$ 1,200
	<b>TOTAL OTHER</b>	\$ -	\$ -	\$ 100	\$ 1,200	\$ 1,200
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		\$ -	\$ -	\$ 650,100	\$ 648,800	\$ 651,200
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
10-00-9-308	Transfer from Library	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ 70,000
10-00-9-360	Transfer from Utility Fund	-	-	88,300	78,000	-
	<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>	\$ -	\$ -	\$ 158,300	\$ 148,000	\$ 70,000
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		\$ -	\$ -	\$ 808,400	\$ 796,800	\$ 721,200
<b>EXPENSES</b>						
<b>PERSONAL SERVICES</b>						
10-00-4-458	Social Security	\$ -	\$ -	\$ 479,200	\$ 432,300	\$ 413,100
10-00-4-459	Medicare	-	-	156,700	149,900	148,500
	<b>TOTAL PERSONAL SERVICES</b>	\$ -	\$ -	\$ 635,900	\$ 582,200	\$ 561,600
<b>CONTRACTUAL SERVICES</b>						
10-00-5-501	Flex Plan Administration	\$ -	\$ -	\$ 6,300	\$ 4,300	\$ 4,400
	<b>TOTAL CONTRACTUAL SERVICES</b>	\$ -	\$ -	\$ 6,300	\$ 4,300	\$ 4,400
<b>TOTAL SOCIAL SECURITY FUND EXPENSES</b>		\$ -	\$ -	\$ 642,200	\$ 586,500	\$ 566,000
<b>NET INCREASE (DECREASE)</b>		\$ -	\$ -	\$ 166,200	\$ 210,300	\$ 155,200
Ending Fund Balance					\$ 210,300	\$ 365,500

## IMRF Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 1,214,900	\$ 986,500
<b>REVENUES</b>						
<b>TAXES</b>						
11-00-1-311	Property Taxes	\$ 1,231,283	\$ 1,275,885	\$ 500,000	\$ 498,200	\$ 500,000
	<b>TOTAL TAXES</b>	<b>\$ 1,231,283</b>	<b>\$ 1,275,885</b>	<b>\$ 500,000</b>	<b>\$ 498,200</b>	<b>\$ 500,000</b>
<b>OTHER</b>						
11-00-5-381	Interest Income	\$ 6,906	\$ (300)	\$ 5,800	\$ 7,800	\$ 7,000
	<b>TOTAL OTHER</b>	<b>\$ 6,906</b>	<b>\$ (300)</b>	<b>\$ 5,800</b>	<b>\$ 7,800</b>	<b>\$ 7,000</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 1,238,189</b>	<b>\$ 1,275,585</b>	<b>\$ 505,800</b>	<b>\$ 506,000</b>	<b>\$ 507,000</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
11-00-9-308	Transfer from Library	\$ 100,000	\$ 100,000	\$ 30,000	\$ 30,000	\$ 30,000
11-00-9-360	Transfer from Utility Fund	219,000	226,800	147,000	135,000	-
	<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>	<b>\$ 319,000</b>	<b>\$ 326,800</b>	<b>\$ 177,000</b>	<b>\$ 165,000</b>	<b>\$ 30,000</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 1,557,189</b>	<b>\$ 1,602,385</b>	<b>\$ 682,800</b>	<b>\$ 671,000</b>	<b>\$ 537,000</b>
<b>EXPENSES</b>						
<b>PERSONAL SERVICES</b>						
11-00-4-457	IMRF	\$ 889,493	\$ 925,815	\$ 924,400	\$ 899,400	\$ 809,900
11-00-4-458	Social Security	418,408	430,368	-	-	-
11-00-4-459	Medicare	143,023	148,039	-	-	-
	<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 1,450,924</b>	<b>\$ 1,504,222</b>	<b>\$ 924,400</b>	<b>\$ 899,400</b>	<b>\$ 809,900</b>
<b>CONTRACTUAL SERVICES</b>						
11-00-5-501	Flex Plan Administration	\$ 4,813	\$ 4,758	\$ -	\$ -	\$ -
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 4,813</b>	<b>\$ 4,758</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL IMRF FUND EXPENSES</b>		<b>\$ 1,455,737</b>	<b>\$ 1,508,980</b>	<b>\$ 924,400</b>	<b>\$ 899,400</b>	<b>\$ 809,900</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ 101,452</b>	<b>\$ 93,405</b>	<b>\$ (241,600)</b>	<b>\$ (228,400)</b>	<b>\$ (272,900)</b>
Ending Fund Balance					\$ 986,500	\$ 713,600

**Motor Fuel Tax Fund**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 163,200	\$ 84,100
<b>REVENUES</b>						
<b>TAXES</b>						
12-00-1-315	MFT Allotment	\$ 639,841	\$ 635,383	\$ 625,000	\$ 639,000	\$ 641,500
TOTAL TAXES		\$ 639,841	\$ 635,383	\$ 625,000	\$ 639,000	\$ 641,500
<b>INTERGOVERNMENTAL</b>						
12-00-4-352	State Grants	\$ 107,082	\$ 214,164	\$ -	\$ -	\$ -
TOTAL INTERGOVERNMENTAL		\$ 107,082	\$ 214,164	\$ -	\$ -	\$ -
<b>OTHER</b>						
12-00-5-381	Interest Income	\$ 717	\$ (13,369)	\$ 700	\$ 300	\$ 100
TOTAL OTHER		\$ 717	\$ (13,369)	\$ 700	\$ 300	\$ 100
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<u>\$ 747,640</u>	<u>\$ 836,178</u>	<u>\$ 625,700</u>	<u>\$ 639,300</u>	<u>\$ 641,600</u>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
12-00-9-391	Transfer from General Corp Func	\$ 100,000	\$ -	\$ -	\$ -	\$ 53,400
TOTAL TRANSFERS (TO)/FROM OTHER FUNDS		\$ 100,000	\$ -	\$ -	\$ -	\$ 53,400
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<u>\$ 847,640</u>	<u>\$ 836,178</u>	<u>\$ 625,700</u>	<u>\$ 639,300</u>	<u>\$ 695,000</u>
<b>EXPENSES</b>						
<b>CONTRACTUAL SERVICES</b>						
12-00-5-559	Service to Maintain Traffic Controls	\$ -	\$ 28,382	\$ 27,000	\$ 21,800	\$ 25,000
12-00-5-564	Street Lighting	-	-	250,000	240,000	240,000
12-00-5-571	Street Resurfacing Program	535,011	273,000	-	-	-
12-00-5-575	Crack Sealing	-	-	50,000	46,000	100,000
12-00-5-580	Pavement Marking	57,306	64,718	80,000	80,000	80,000
12-00-5-587	Engineering	48,177	-	-	-	-
12-00-5-588	Equipment Rental	-	110,516	100,000	80,000	100,000
TOTAL CONTRACTUAL SERVICES		\$ 640,494	\$ 476,616	\$ 507,000	\$ 467,800	\$ 545,000
<b>COMMODITIES</b>						
12-00-6-572	Ice Control Material	\$ 203,264	\$ 434,432	\$ 170,000	\$ 250,600	\$ 150,000
TOTAL COMMODITIES		\$ 203,264	\$ 434,432	\$ 170,000	\$ 250,600	\$ 150,000
<b>TOTAL MFT FUND EXPENSES</b>		\$ 843,758	\$ 911,048	\$ 677,000	\$ 718,400	\$ 695,000
<b>NET INCREASE (DECREASE)</b>		\$ 3,882	\$ (74,870)	\$ (51,300)	\$ (79,100)	\$ -
Ending Fund Balance					\$ 84,100	\$ 84,100

## Park Development Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 40,300	\$ 19,600
<b>REVENUES</b>						
<b>FEES</b>						
13-00-2-383	Developer Donations	\$ 63,529	\$ 35,852	\$ 35,000	\$ 21,800	\$ 23,400
TOTAL FEES		\$ 63,529	\$ 35,852	\$ 35,000	\$ 21,800	\$ 23,400
<b>OTHER</b>						
13-00-5-381	Interest Income	\$ 639	\$ (280)	\$ 400	\$ 200	\$ 200
TOTAL OTHER		\$ 639	\$ (280)	\$ 400	\$ 200	\$ 200
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<u>\$ 64,168</u>	<u>\$ 35,572</u>	<u>\$ 35,400</u>	<u>\$ 22,000</u>	<u>\$ 23,600</u>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
13-00-9-888	Transfer to General Corporate CIP Fund	\$ (35,000)	\$ (20,000)	\$ -	\$ -	\$ -
13-00-9-889	Transfer to Debt Service Func	(45,100)	(44,300)	(42,700)	(42,700)	(43,200)
TOTAL TRANSFERS (TO)/FROM OTHER FUNDS		\$ (80,100)	\$ (64,300)	\$ (42,700)	\$ (42,700)	\$ (43,200)
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<u>\$ (15,932)</u>	<u>\$ (28,728)</u>	<u>\$ (7,300)</u>	<u>\$ (20,700)</u>	<u>\$ (19,600)</u>
<b>EXPENSES</b>						
<b>TOTAL PARK DEVELOPMENT FUND EXPENSES</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b>NET INCREASE (DECREASE)</b>		\$ (15,932)	\$ (28,728)	\$ (7,300)	\$ (20,700)	\$ (19,600)
Ending Fund Balance					\$ 19,600	\$ -

## Administrative Adjudication Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ -	\$ -
<b>REVENUES</b>						
<b>FEES</b>						
14-00-3-321	Administrative Adjudication Fees	\$ 5,285	\$ 4,700	\$ 4,700	\$ 4,500	\$ 4,500
14-00-3-325	Processing Fees	12,326	11,000	11,000	11,100	12,000
<b>TOTAL FEES</b>		<b>\$ 17,611</b>	<b>\$ 15,700</b>	<b>\$ 15,700</b>	<b>\$ 15,600</b>	<b>\$ 16,500</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 17,611</b>	<b>\$ 15,700</b>	<b>\$ 15,700</b>	<b>\$ 15,600</b>	<b>\$ 16,500</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
14-00-9-396	Transfer from General Corp Func	\$ 11,541	\$ 6,500	\$ 10,500	\$ 8,000	\$ 8,700
<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>		<b>\$ 11,541</b>	<b>\$ 6,500</b>	<b>\$ 10,500</b>	<b>\$ 8,000</b>	<b>\$ 8,700</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 29,152</b>	<b>\$ 22,200</b>	<b>\$ 26,200</b>	<b>\$ 23,600</b>	<b>\$ 25,200</b>
<b>EXPENSES</b>						
<b>SALARIES</b>						
14-00-3-431	Administrative Clerk	\$ 5,300	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500
<b>TOTAL SALARIES</b>		<b>\$ 5,300</b>	<b>\$ 5,500</b>	<b>\$ 5,500</b>	<b>\$ 5,500</b>	<b>\$ 5,500</b>
<b>PERSONAL SERVICES</b>						
14-00-4-450	Administrative Judge	\$ 6,388	\$ 6,400	\$ 7,500	\$ 6,500	\$ 6,500
<b>TOTAL PERSONAL SERVICES</b>		<b>\$ 6,388</b>	<b>\$ 6,400</b>	<b>\$ 7,500</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>
<b>CONTRACTUAL SERVICES</b>						
14-00-5-502	Legal Services	\$ 17,308	\$ 10,000	\$ 13,000	\$ 11,500	\$ 13,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 17,308</b>	<b>\$ 10,000</b>	<b>\$ 13,000</b>	<b>\$ 11,500</b>	<b>\$ 13,000</b>
<b>COMMODITIES</b>						
14-00-6-601	Postage	\$ 61	\$ 200	\$ 100	\$ -	\$ 100
14-00-6-606	Supplies	95	100	100	100	100
<b>TOTAL COMMODITIES</b>		<b>\$ 156</b>	<b>\$ 300</b>	<b>\$ 200</b>	<b>\$ 100</b>	<b>\$ 200</b>
<b>TOTAL AMINISTRATIVE ADJUDICATION FUND EXPENSES</b>		<b>\$ 29,152</b>	<b>\$ 22,200</b>	<b>\$ 26,200</b>	<b>\$ 23,600</b>	<b>\$ 25,200</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Ending Fund Balance					\$ -	\$ -

## Wireless Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 195,200	\$ 305,700
<b>REVENUES</b>						
<b>CHARGES FOR SERVICES</b>						
15-00-3-301	Alarm Charges	\$ 255,705	\$ 258,730	\$ 256,000	\$ 273,000	\$ 270,000
15-00-3-330	Late Payment Fees	390	1,045	1,000	300	1,000
15-00-3-350	New Alarm Connection Fees	210	420	400	1,800	800
	<b>TOTAL FEES</b>	<b>\$ 256,305</b>	<b>\$ 260,195</b>	<b>\$ 257,400</b>	<b>\$ 275,100</b>	<b>\$ 271,800</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 256,305</b>	<b>\$ 260,195</b>	<b>\$ 257,400</b>	<b>\$ 275,100</b>	<b>\$ 271,800</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
15-00-9-893	Transfer to Police Protection Fund	\$ -	\$ -	\$ -	\$ -	\$ (100,000)
	<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (100,000)</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 256,305</b>	<b>\$ 260,195</b>	<b>\$ 257,400</b>	<b>\$ 275,100</b>	<b>\$ 171,800</b>
<b>EXPENSES</b>						
<b>SALARIES</b>						
15-00-3-407	Administrative Assistance	\$ 12,000	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500
	<b>TOTAL SALARIES</b>	<b>\$ 12,000</b>	<b>\$ 12,500</b>	<b>\$ 12,500</b>	<b>\$ 12,500</b>	<b>\$ 12,500</b>
<b>CONTRACTUAL SERVICES</b>						
15-00-5-501	Communications	\$ -	\$ 5,981	\$ -	\$ -	\$ -
15-00-5-502	Legal Services	-	2,516	300	-	-
15-00-5-512	WFRD Administrative Fees	50,382	51,156	51,000	51,800	51,500
15-00-5-522	WPD Monitoring Fees	52,848	51,156	53,000	56,700	56,000
15-00-5-550	Service to Maintain Equipment	24,387	22,361	24,000	22,500	23,500
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 127,617</b>	<b>\$ 133,170</b>	<b>\$ 128,300</b>	<b>\$ 131,000</b>	<b>\$ 131,000</b>
<b>COMMODITIES</b>						
15-00-6-601	Postage	\$ 956	\$ 778	\$ 1,200	\$ 900	\$ 1,100
15-00-6-606	Supplies	143	211	300	200	300
	<b>TOTAL COMMODITIES</b>	<b>\$ 1,099</b>	<b>\$ 989</b>	<b>\$ 1,500</b>	<b>\$ 1,100</b>	<b>\$ 1,400</b>
<b>CAPITAL OUTLAY</b>						
15-00-7-720	Equipment	\$ 2,789	\$ 26,703	\$ 15,000	\$ 20,000	\$ 20,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 2,789</b>	<b>\$ 26,703</b>	<b>\$ 15,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>TOTAL WIRELESS FUND EXPENSES</b>		<b>\$ 143,505</b>	<b>\$ 173,362</b>	<b>\$ 157,300</b>	<b>\$ 164,600</b>	<b>\$ 164,900</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ 112,800</b>	<b>\$ 86,833</b>	<b>\$ 100,100</b>	<b>\$ 110,500</b>	<b>\$ 6,900</b>
Ending Fund Balance					\$ 305,700	\$ 312,600

## Special Recreation Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 76,200	\$ 59,200
<b>REVENUES</b>						
<b>TAXES</b>						
16-00-1-311	Property Taxes	\$ 146,562	\$ 148,439	\$ 135,900	\$ 135,400	\$ 150,000
TOTAL TAXES		\$ 146,562	\$ 148,439	\$ 135,900	\$ 135,400	\$ 150,000
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<u>\$ 146,562</u>	<u>\$ 148,439</u>	<u>\$ 135,900</u>	<u>\$ 135,400</u>	<u>\$ 150,000</u>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
16-00-9-401	Transfer to General Corp Func	\$ (18,000)	\$ (18,000)	\$ (18,000)	\$ (18,000)	\$ (18,000)
TOTAL TRANSFERS (TO)/FROM OTHER FUNDS		\$ (18,000)	\$ (18,000)	\$ (18,000)	\$ (18,000)	\$ (18,000)
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<u>\$ 128,562</u>	<u>\$ 130,439</u>	<u>\$ 117,900</u>	<u>\$ 117,400</u>	<u>\$ 132,000</u>
<b>EXPENSES</b>						
<b>PERSONAL SERVICES</b>						
16-00-4-452	Administration & Training	\$ 10,369	\$ 10,147	\$ 10,500	\$ 10,500	\$ 10,500
TOTAL PERSONAL SERVICES		\$ 10,369	\$ 10,147	\$ 10,500	\$ 10,500	\$ 10,500
<b>CONTRACTUAL SERVICES</b>						
16-00-5-536	Rec Supplement to Newsletter	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
16-00-5-544	Building Rental	6,000	6,000	6,000	6,000	6,000
TOTAL CONTRACTUAL SERVICES		\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
<b>CAPITAL OUTLAY</b>						
16-00-7-720	Equipment	\$ 11,864	\$ 1,525	\$ 15,000	\$ 15,000	\$ 15,000
TOTAL CAPITAL OUTLAY		\$ 11,864	\$ 1,525	\$ 15,000	\$ 15,000	\$ 15,000
<b>OTHER</b>						
16-00-8-870	NISRA Contract	\$ 96,875	\$ 96,875	\$ 96,900	\$ 96,900	\$ 98,500
TOTAL OTHER		\$ 96,875	\$ 96,875	\$ 96,900	\$ 96,900	\$ 98,500
<b>TOTAL SPECIAL RECREATION FUND EXPENSES</b>		<u>\$ 131,108</u>	<u>\$ 120,547</u>	<u>\$ 134,400</u>	<u>\$ 134,400</u>	<u>\$ 136,000</u>
<b>NET INCREASE (DECREASE)</b>		<u>\$ (2,546)</u>	<u>\$ 9,892</u>	<u>\$ (16,500)</u>	<u>\$ (17,000)</u>	<u>\$ (4,000)</u>
Ending Fund Balance					\$ 59,200	\$ 55,200

## Liability Insurance Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 1,701,300	\$ 1,745,900
<b>REVENUES</b>						
<b>TAXES</b>						
21-00-1-311	Property Tax	\$ 687,922	\$ 691,948	\$ 584,400	\$ 582,300	\$ 549,000
TOTAL TAXES		\$ 687,922	\$ 691,948	\$ 584,400	\$ 582,300	\$ 549,000
<b>OTHER</b>						
21-00-5-381	Interest Income	\$ 7,555	\$ (3,235)	\$ 6,000	\$ 10,500	\$ 8,000
21-00-5-383	Deductible Reimbursements	-	2,985	-	-	-
TOTAL OTHER		\$ 7,555	\$ (250)	\$ 6,000	\$ 10,500	\$ 8,000
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<u>\$ 695,477</u>	<u>\$ 691,698</u>	<u>\$ 590,400</u>	<u>\$ 592,800</u>	<u>\$ 557,000</u>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
21-00-9-308	Transfer from Library Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
21-00-9-360	Transfer from Water/Sewer Func	100,000	100,000	100,000	100,000	100,000
TOTAL TRANSFERS (TO)/FROM OTHER FUNDS		\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<u>\$ 820,477</u>	<u>\$ 816,698</u>	<u>\$ 715,400</u>	<u>\$ 717,800</u>	<u>\$ 682,000</u>
<b>EXPENSES</b>						
<b>PERSONAL SERVICES</b>						
21-00-4-456	Unemployment Compensation	\$ 6,884	\$ -	\$ 100,000	\$ -	\$ 100,000
TOTAL PERSONAL SERVICES		\$ 6,884	\$ -	\$ 100,000	\$ -	\$ 100,000
<b>CONTRACTUAL SERVICES</b>						
21-00-5-502	Legal Expenses	\$ 9,365	\$ -	\$ -	\$ -	\$ -
21-00-5-503	Professional Services	95	-	-	-	-
21-00-5-531	Insurance Premiums	320,758	148,786	163,600	160,400	166,500
21-00-5-532	Workers' Compensation Premiums	321,817	471,576	518,000	512,800	539,300
21-00-5-533	Deductible Expenses	4,611	2,000	5,000	-	5,000
TOTAL CONTRACTUAL SERVICES		\$ 656,646	\$ 622,362	\$ 686,600	\$ 673,200	\$ 710,800
<b>COMMODITIES</b>						
21-00-6-606	Supplies	\$ -	\$ 1,712	\$ -	\$ -	\$ -
TOTAL COMMODITIES		\$ -	\$ 1,712	\$ -	\$ -	\$ -
<b>TOTAL LIABILITY INSURANCE FUND EXPENSES</b>		\$ 663,530	\$ 624,074	\$ 786,600	\$ 673,200	\$ 810,800
<b>NET INCREASE (DECREASE)</b>		\$ 156,947	\$ 192,624	\$ (71,200)	\$ 44,600	\$ (128,800)
Ending Fund Balance					\$ 1,745,900	\$ 1,617,100

**Paratransit Fund**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ -	\$ -
<b>REVENUES</b>						
<b>SALES OF GOODS AND SERVICES</b>						
26-00-3-368	Fares	\$ 200	\$ 120	\$ 200	\$ 100	\$ 100
TOTAL SALES OF GOODS AND SERVICES		\$ 200	\$ 120	\$ 200	\$ 100	\$ 100
<b>INTERGOVERNMENTAL</b>						
26-00-4-352	Pace Advertising Revenue	\$ -	\$ 3,612	\$ -	\$ 3,600	\$ 3,600
TOTAL INTERGOVERNMENTAL		\$ -	\$ 3,612	\$ -	\$ 3,600	\$ 3,600
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<u>\$ 200</u>	<u>\$ 3,732</u>	<u>\$ 200</u>	<u>\$ 3,700</u>	<u>\$ 3,700</u>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
26-00-9-392	Transfer from General Corporate Func	\$ 18,813	\$ 30,537	\$ 34,800	\$ 27,300	\$ 31,300
TOTAL TRANSFERS (TO)/FROM OTHER FUNDS		\$ 18,813	\$ 30,537	\$ 34,800	\$ 27,300	\$ 31,300
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<u>\$ 19,013</u>	<u>\$ 34,269</u>	<u>\$ 35,000</u>	<u>\$ 31,000</u>	<u>\$ 35,000</u>
<b>EXPENSES</b>						
<b>CONTRACTUAL SERVICES</b>						
26-00-5-503	Supplemental Payment	\$ 19,013	\$ 34,269	\$ 35,000	\$ 31,000	\$ 35,000
TOTAL CONTRACTUAL SERVICES		\$ 19,013	\$ 34,269	\$ 35,000	\$ 31,000	\$ 35,000
<b>TOTAL PARATRANSIT FUND EXPENSES</b>		\$ 19,013	\$ 34,269	\$ 35,000	\$ 31,000	\$ 35,000
<b>NET INCREASE (DECREASE)</b>		\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance					\$ -	\$ -

## Debt Service Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ -	\$ (4,900)
<b>REVENUES</b>						
<b>TAXES</b>						
30-00-1-311	Property Tax	\$ 339,783	\$ 333,544	\$ 330,800	\$ 329,500	\$ 332,200
TOTAL TAXES		\$ 339,783	\$ 333,544	\$ 330,800	\$ 329,500	\$ 332,200
<b>OTHER</b>						
30-00-5-380	Opera House Surcharge	\$ 53,969	\$ 54,693	\$ 58,000	\$ 57,000	\$ 58,000
30-00-5-381	Interest Income	113	21	100	200	100
30-00-5-390	Fundraising-Opera House	10,000	-	-	-	-
30-00-5-391	Refunding Proceeds	(2,648)	-	-	-	-
TOTAL OTHER		\$ 61,434	\$ 54,714	\$ 58,100	\$ 57,200	\$ 58,100
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 401,217</b>	<b>\$ 388,258</b>	<b>\$ 388,900</b>	<b>\$ 386,700</b>	<b>\$ 390,300</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
30-00-9-390	Transfer from General Corporate Fund	\$ 148,137	\$ 179,066	\$ 176,500	\$ 176,500	\$ 170,900
30-00-9-391	Transfer from General Corporate - CIP Fund	567,100	558,700	546,700	546,700	546,800
30-00-9-392	Transfer from Recreation Center Fund	67,700	66,500	64,000	64,000	64,800
30-00-9-393	Transfer from Park Development Fund	45,100	44,300	42,700	42,700	43,200
30-00-9-394	Transfer from Environmental Management Fund	218,900	217,800	198,100	198,100	197,300
TOTAL TRANSFERS (TO)/FROM OTHER FUNDS		\$ 1,046,937	\$ 1,066,366	\$ 1,028,000	\$ 1,028,000	\$ 1,023,000
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 1,448,154</b>	<b>\$ 1,454,624</b>	<b>\$ 1,416,900</b>	<b>\$ 1,414,700</b>	<b>\$ 1,413,300</b>
<b>EXPENSES</b>						
<b>CONTRACTUAL SERVICES</b>						
30-00-5-516	Agent Expenses	\$ 1,487	\$ 1,440	\$ 1,500	\$ 1,500	\$ 1,500
TOTAL CONTRACTUAL SERVICES		\$ 1,487	\$ 1,440	\$ 1,500	\$ 1,500	\$ 1,500
<b>INTEREST EXPENSE</b>						
30-00-8-933	Aquatic Center GO-2013A	\$ 53,530	\$ 54,150	\$ 45,800	\$ 45,800	\$ 37,200
30-00-8-934	Aquatic Center AR-2010A	7,791	6,786	6,600	6,600	5,700
30-00-8-935	Police Facility AR-2013B	54,641	55,200	46,700	46,700	37,800
30-00-8-936	Opera House AR-2010A	23,767	22,579	20,000	20,000	17,500
30-00-8-937	Recreation Center AR-2003/2014	40,726	37,704	26,400	26,400	24,400
30-00-8-938	Lake Avenue AR-2005B/2014	25,281	23,500	15,200	15,200	13,400
30-00-8-939	McConnell Rd AR-2005B/2014	27,723	25,800	16,900	16,900	14,900
30-00-8-940	Davis Rd Soccer AR-2005B/2014	83,852	77,744	49,000	49,000	44,500
30-00-8-941	Merryman Fields AR-2005B/2014	56,769	52,664	33,800	33,800	31,200
TOTAL INTEREST EXPENSE		\$ 374,080	\$ 356,127	\$ 260,400	\$ 260,400	\$ 226,600
<b>OTHER(PRINCIPAL)</b>						
30-00-8-911	Aquatic Center AR-2010A	\$ 35,000	\$ 35,000	\$ 35,800	\$ 38,500	\$ 35,800
30-00-8-912	Police Facility AR-2013B	290,000	285,000	295,000	295,000	305,000
30-00-8-913	Aquatic Center GO-2013A	285,000	280,000	285,000	285,000	295,000
30-00-8-914	Opera House AR-2010A	100,000	105,000	109,200	109,200	109,200
30-00-8-915	Recreation Center AR-2003/2014	72,000	75,593	80,300	80,300	83,500
30-00-8-916	Lake Avenue AR-2005B/2014	40,000	40,000	46,300	46,300	45,800
30-00-8-917	McConnell Rd AR-2005B/2014	45,000	45,000	51,400	51,400	50,900
30-00-8-918	Davis Rd Soccer AR-2005B/2014	135,000	140,000	149,100	149,100	152,800
30-00-8-919	Merryman Fields AR-2005B/2014	90,000	95,000	102,900	102,900	107,000
TOTAL OTHER (PRINCIPAL)		\$ 1,092,000	\$ 1,100,593	\$ 1,155,000	\$ 1,157,700	\$ 1,185,000
<b>TOTAL DEBT SERVICE FUND EXPENSES</b>		<b>\$ 1,467,567</b>	<b>\$ 1,458,160</b>	<b>\$ 1,416,900</b>	<b>\$ 1,419,600</b>	<b>\$ 1,413,100</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ (19,413)</b>	<b>\$ (3,536)</b>	<b>\$ -</b>	<b>\$ (4,900)</b>	<b>\$ 200</b>
Ending Fund Balance					\$ (4,900)	\$ (4,700)

Note: Revenue and Costs related to bond refinancing is excluded from FY14/15 which have a net effect of \$3,466

## Library Debt Service Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ -	\$ (1,100)
<b>REVENUES</b>						
<b>TAXES</b>						
31-00-1-311	Property Tax	\$ 327,407	\$ 327,406	\$ 314,200	\$ 313,100	\$ 312,000
	<b>TOTAL TAXES</b>	<b>\$ 327,407</b>	<b>\$ 327,406</b>	<b>\$ 314,200</b>	<b>\$ 313,100</b>	<b>\$ 312,000</b>
<b>OTHER</b>						
31-00-5-381	Interest Income	\$ 490	\$ 444	\$ 500	\$ 500	\$ 500
	<b>TOTAL OTHER</b>	<b>\$ 490</b>	<b>\$ 444</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 327,897</b>	<b>\$ 327,850</b>	<b>\$ 314,700</b>	<b>\$ 313,600</b>	<b>\$ 312,500</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
31-00-9-390	Transfer from Library Building Fund	\$ 42,400	\$ 42,416	\$ 46,300	\$ 46,300	\$ 46,400
	<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>	<b>\$ 42,400</b>	<b>\$ 42,416</b>	<b>\$ 46,300</b>	<b>\$ 46,300</b>	<b>\$ 46,400</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 370,297</b>	<b>\$ 370,266</b>	<b>\$ 361,000</b>	<b>\$ 359,900</b>	<b>\$ 358,900</b>
<b>EXPENSES</b>						
<b>CONTRACTUAL SERVICES</b>						
31-00-5-516	Agent Expense	\$ 556	\$ 556	\$ 600	\$ 600	\$ 600
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 556</b>	<b>\$ 556</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 600</b>
<b>INTEREST EXPENSE</b>						
31-00-8-934	Library GO-2005A/2014A	\$ 68,400	\$ 58,000	\$ 49,300	\$ 49,300	\$ 32,000
31-00-8-935	Library AR-2010B	7,349	6,780	6,100	6,100	5,200
	<b>TOTAL INTEREST EXPENSE</b>	<b>\$ 75,749</b>	<b>\$ 64,780</b>	<b>\$ 55,400</b>	<b>\$ 55,400</b>	<b>\$ 37,200</b>
<b>OTHER(PRINCIPLE)</b>						
31-00-8-909	Library GO-2005A/2014A	\$ 260,000	\$ 270,000	\$ 265,000	\$ 265,000	\$ 280,000
31-00-8-910	Library AR-2010B	35,000	35,000	40,000	40,000	40,000
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 295,000</b>	<b>\$ 305,000</b>	<b>\$ 305,000</b>	<b>\$ 305,000</b>	<b>\$ 320,000</b>
<b>TOTAL LIBRARY DEBT SERVICE FUND EXPENSES</b>		<b>\$ 371,305</b>	<b>\$ 370,336</b>	<b>\$ 361,000</b>	<b>\$ 361,000</b>	<b>\$ 357,800</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ (1,008)</b>	<b>\$ (70)</b>	<b>\$ -</b>	<b>\$ (1,100)</b>	<b>\$ 1,100</b>
Ending Fund Balance					\$ (1,100)	\$ -

Note: Revenue and Costs related to bond refinancing is excluded from FY14/15, which have a net effect of (\$113).

## Tax Increment Financing Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ (11,800)	\$ (72,700)
<b>REVENUES</b>						
<b>TAXES</b>						
41-00-1-311	Property Tax	\$ 627,236	\$ 602,709	\$ 619,500	\$ 611,300	\$ 643,000
	<b>TOTAL TAXES</b>	<b>\$ 627,236</b>	<b>\$ 602,709</b>	<b>\$ 619,500</b>	<b>\$ 611,300</b>	<b>\$ 643,000</b>
<b>OTHER</b>						
41-00-5-363	TIF Grant Revenue	\$ 4,550	\$ 20,000	\$ 63,000	\$ -	\$ 22,000
41-00-5-381	Interest Income	6,524	1,420	3,500	600	-
41-00-5-382	Rental Revenues	8,500	1,700	25,200	17,300	20,500
41-00-5-383	Courthouse Donations	35,085	10,303	17,400	8,300	9,000
	<b>TOTAL OTHER</b>	<b>\$ 54,659</b>	<b>\$ 33,423</b>	<b>\$ 109,100</b>	<b>\$ 26,200</b>	<b>\$ 51,500</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 681,895</b>	<b>\$ 636,132</b>	<b>\$ 728,600</b>	<b>\$ 637,500</b>	<b>\$ 694,500</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
41-00-9-888	Transfer to General Corporate - CIP Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 681,895</b>	<b>\$ 636,132</b>	<b>\$ 728,600</b>	<b>\$ 637,500</b>	<b>\$ 694,500</b>
<b>EXPENSES</b>						
<b>CONTRACTUAL SERVICES</b>						
41-00-5-502	Legal Services	\$ 3,306	\$ 3,465	\$ 2,500	\$ 600	\$ 1,000
41-00-5-504	Professional Services	2,078	16,398	-	-	-
41-00-5-599	Property Taxes	-	-	-	9,400	-
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 5,384</b>	<b>\$ 19,863</b>	<b>\$ 2,500</b>	<b>\$ 10,000</b>	<b>\$ 1,000</b>
<b>CAPITAL OUTLAY</b>						
41-00-7-721	Streetscape Improvements	\$ -	\$ -	\$ 50,000	\$ -	\$ 165,000
41-00-7-723	Facade Improvement Program	10,819	11,469	66,000	58,700	7,500
41-00-7-724	Streetscape Signage	9,479	9,511	-	-	-
41-00-7-725	Downtown Brick Replacement	20,110	30,730	20,000	22,300	25,000
41-00-7-726	Pedestrian Amenities	4,170	1,855	5,000	10,100	6,000
41-00-7-727	Sidewalk Maintenance & Replace	45,625	12,034	10,000	10,000	10,000
41-00-7-729	Old Courthouse	370,562	1,091,003	250,000	180,000	256,000
41-00-7-730	Roundabout-South Street	-	-	-	-	-
41-00-7-731	Street & Parking Lot Maintenance	199,226	150,091	100,000	100,000	145,000
41-00-7-732	Perimeter Street Lighting Replacement	4,250	11,858	170,000	103,500	-
41-00-7-735	Main Street Improvements	151,635	-	-	-	-
41-00-7-736	Old Courthouse Study	-	20,000	20,000	10,000	20,000
41-00-7-737	Business Incentives	-	-	70,000	-	-
41-00-7-738	Mural	-	-	10,000	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 815,876</b>	<b>\$ 1,338,551</b>	<b>\$ 771,000</b>	<b>\$ 494,600</b>	<b>\$ 634,500</b>
<b>INTEREST EXPENSE</b>						
41-00-8-930	Interest Expense	\$ 43,775	\$ 41,256	\$ 38,200	\$ 38,200	\$ 34,500
	<b>TOTAL INTEREST EXPENSE</b>	<b>\$ 43,775</b>	<b>\$ 41,256</b>	<b>\$ 38,200</b>	<b>\$ 38,200</b>	<b>\$ 34,500</b>

**Tax Increment Financing Fund (Continued)**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>OTHER</b>						
41-00-8-901	Agent Expenses	\$ 530	\$ 530	\$ 600	\$ 600	\$ 600
41-00-8-905	Principal on AR Bonds	155,000	155,000	155,000	155,000	160,000
	<b>TOTAL OTHER</b>	<b>\$ 155,530</b>	<b>\$ 155,530</b>	<b>\$ 155,600</b>	<b>\$ 155,600</b>	<b>\$ 160,600</b>
<b>TOTAL TAX INCREMENT FINANCING FUND EXPENSES</b>		<b>\$ 1,020,565</b>	<b>\$ 1,555,200</b>	<b>\$ 967,300</b>	<b>\$ 698,400</b>	<b>\$ 830,600</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ (338,670)</b>	<b>\$ (919,068)</b>	<b>\$ (238,700)</b>	<b>\$ (60,900)</b>	<b>\$ (136,100)</b>
<b>Ending Fund Balance</b>					<b>\$ (72,700)</b>	<b>\$ (208,800)</b>

## Water & Sewer Utility Fund - Revenues

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 105,600	\$ 336,400
<b>REVENUES</b>						
<b>SALES OF GOODS AND SERVICES</b>						
60-00-3-370	Late Fee Charges	\$ 75,308	\$ 81,270	\$ 83,800	\$ 110,000	\$ 95,000
60-00-3-371	Water & Sewer Sales	4,326,772	4,350,585	4,672,500	4,461,300	4,683,000
60-00-3-373	Meter Charges	21,580	14,790	14,000	9,000	10,000
<b>TOTAL SALES OF GOODS AND SERVICES</b>		<b>\$ 4,423,660</b>	<b>\$ 4,446,645</b>	<b>\$ 4,770,300</b>	<b>\$ 4,580,300</b>	<b>\$ 4,788,000</b>
<b>OTHER</b>						
60-00-5-378	Sale of Surplus Equipment	\$ 650	\$ 5,597	\$ -	\$ -	\$ 8,500
60-00-5-380	Miscellaneous Income	6,157	6,792	24,000	64,500	26,000
60-00-5-381	Interest Income	3,279	(6,047)	1,000	2,100	1,500
60-00-5-385	Grant Revenue	-	99,227	25,400	-	35,500
<b>TOTAL OTHER REVENUES</b>		<b>\$ 10,086</b>	<b>\$ 105,569</b>	<b>\$ 50,400</b>	<b>\$ 66,600</b>	<b>\$ 71,500</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 4,433,746</b>	<b>\$ 4,552,214</b>	<b>\$ 4,820,700</b>	<b>\$ 4,646,900</b>	<b>\$ 4,859,500</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
60-00-9-393	Transfer From Aquatic Center	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
60-00-9-889	Transfer To Employee Insurance Fund	(303,548)	(283,323)	(251,000)	(246,600)	(315,200)
60-00-9-950	Transfer To General Corporate Fund	(327,005)	(355,240)	(355,400)	(355,400)	(387,400)
60-00-9-951	Transfer To IMRF Fund	(219,000)	(226,800)	(147,000)	(135,000)	-
60-00-9-952	Transfer to Social Security Fund	-	-	(88,300)	(78,000)	-
60-00-9-962	Transfer to Water/Sewer Capacity Fund	(36,600)	-	-	-	-
60-00-9-963	Transfer to Liability Insurance Fund	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>		<b>\$ (977,153)</b>	<b>\$ (956,363)</b>	<b>\$ (932,700)</b>	<b>\$ (906,000)</b>	<b>\$ (793,600)</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 3,456,593</b>	<b>\$ 3,595,851</b>	<b>\$ 3,888,000</b>	<b>\$ 3,740,900</b>	<b>\$ 4,065,900</b>
<b>EXPENSES</b>						
60-50-x-xxx	Water Treatment	\$ 883,781	\$ 889,004	\$ 912,300	\$ 911,400	\$ 1,009,500
60-51-x-xxx	Sewage Treatment	938,488	954,706	1,005,100	918,200	1,038,400
60-52-x-xxx	Sewer & Water Maintenance	749,150	689,081	781,500	708,100	834,600
60-53-x-xxx	Administration & Debt Service	634,793	633,995	648,300	633,600	640,600
60-54-x-xxx	Capital Improvement	603,676	677,445	452,300	338,800	641,000
<b>TOTAL WATER &amp; SEWER FUND EXPENSES</b>		<b>\$ 3,809,888</b>	<b>\$ 3,844,231</b>	<b>\$ 3,799,500</b>	<b>\$ 3,510,100</b>	<b>\$ 4,164,100</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ (353,295)</b>	<b>\$ (248,380)</b>	<b>\$ 88,500</b>	<b>\$ 230,800</b>	<b>\$ (98,200)</b>
Ending Fund Balance					\$ 336,400	\$ 238,200

## Water & Sewer Utility-Expenses

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>WATER TREATMENT</b>						
<b>SALARIES</b>						
60-50-3-403	Water Superintendent	\$ 79,848	\$ 83,411	\$ 84,600	\$ 84,600	\$ 86,300
60-50-3-415	Operators	218,492	226,504	213,200	213,000	224,700
60-50-3-445	Overtime	7,358	8,744	9,000	12,000	9,000
<b>TOTAL SALARIES</b>		<b>\$ 305,698</b>	<b>\$ 318,659</b>	<b>\$ 306,800</b>	<b>\$ 309,600</b>	<b>\$ 320,000</b>
<b>PERSONAL SERVICES</b>						
60-50-4-451	Sick Leave Conversion	\$ -	\$ 2,389	\$ 5,000	\$ 4,300	\$ 7,200
60-50-4-453	Uniforms	718	1,996	2,000	2,000	2,000
60-50-4-457	IMRF	-	-	-	-	43,200
60-50-4-458	Social Security	-	-	-	-	19,800
60-50-4-459	Medicare	-	-	-	-	4,600
<b>TOTAL PERSONAL SERVICES</b>		<b>\$ 718</b>	<b>\$ 4,385</b>	<b>\$ 7,000</b>	<b>\$ 6,300</b>	<b>\$ 76,800</b>
<b>CONTRACTUAL SERVICES</b>						
60-50-5-501	Communications	\$ 22,379	\$ 27,903	\$ 31,000	\$ 31,000	\$ 30,000
60-50-5-509	Laboratory Testing Services	11,605	8,057	9,500	9,500	8,200
60-50-5-540	Utilities	197,743	196,720	200,000	200,000	200,000
60-50-5-550	Service to Maintain Buildings	711	-	1,000	500	1,000
60-50-5-552	Service to Maintain Equipment/Vehicles	20,072	19,631	17,000	21,000	20,000
60-50-5-560	Refuse	-	3,921	4,000	4,000	4,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 252,510</b>	<b>\$ 256,232</b>	<b>\$ 262,500</b>	<b>\$ 266,000</b>	<b>\$ 263,200</b>
<b>COMMODITIES</b>						
60-50-6-602	Gasoline & Oil	\$ 5,998	\$ 5,253	\$ 5,500	\$ 6,500	\$ 6,500
60-50-6-603	Fuel-Heating	24,109	20,038	18,000	18,000	18,000
60-50-6-605	Tools	420	223	500	500	500
60-50-6-606	Supplies	2,703	2,527	2,500	2,000	2,500
60-50-6-607	Chemicals	48,085	47,070	50,000	45,000	50,000
60-50-6-610	Salt	213,795	202,691	225,000	225,000	238,000
60-50-6-615	Laboratory Chemicals	4,527	4,062	4,500	4,500	4,500
60-50-6-620	Material to Maintain Buildings	1,360	41	500	500	500
60-50-6-621	Material to Maintain Equipment	20,590	24,353	25,000	25,000	25,000
60-50-6-622	Material to Maintain Vehicles	2,010	2,463	2,000	1,000	2,000
<b>TOTAL COMMODITIES</b>		<b>\$ 323,597</b>	<b>\$ 308,721</b>	<b>\$ 333,500</b>	<b>\$ 328,000</b>	<b>\$ 347,500</b>
<b>CAPITAL OUTLAY</b>						
60-50-7-720	Equipment	\$ 1,258	\$ 1,007	\$ 2,500	\$ 1,500	\$ 2,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 1,258</b>	<b>\$ 1,007</b>	<b>\$ 2,500</b>	<b>\$ 1,500</b>	<b>\$ 2,000</b>
<b>TOTAL WATER TREATMENT DIVISION EXPENSES</b>		<b>\$ 883,781</b>	<b>\$ 889,004</b>	<b>\$ 912,300</b>	<b>\$ 911,400</b>	<b>\$ 1,009,500</b>

## Water & Sewer Utility-Expenses

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>WASTEWATER TREATMENT</b>						
<b>SALARIES</b>						
60-51-3-404	Wastewater Treatment Superintendent	\$ 84,352	\$ 84,361	\$ 89,900	\$ 89,900	\$ 91,800
60-51-3-409	Laboratory Manager	62,574	68,222	68,700	71,900	70,500
60-51-3-415	Operators	198,838	218,149	225,100	207,600	211,600
60-51-3-431	Extra Labor	3,741	4,433	6,000	2,000	6,000
60-51-3-445	Overtime	3,436	2,300	3,500	3,500	3,500
<b>TOTAL SALARIES</b>		<b>\$ 352,941</b>	<b>\$ 377,465</b>	<b>\$ 393,200</b>	<b>\$ 374,900</b>	<b>\$ 383,400</b>
<b>PERSONAL SERVICES</b>						
60-51-4-451	Sick Leave Conversion	\$ 502	\$ 597	\$ 3,100	\$ 800	\$ 1,700
60-51-4-453	Uniforms	2,138	2,350	2,500	2,600	3,300
60-51-4-457	IMRF	-	-	-	-	50,900
60-51-4-458	Social Security	-	-	-	-	23,700
60-51-4-459	Medicare	-	-	-	-	5,600
<b>TOTAL PERSONAL SERVICES</b>		<b>\$ 2,640</b>	<b>\$ 2,947</b>	<b>\$ 5,600</b>	<b>\$ 3,400</b>	<b>\$ 85,200</b>
<b>CONTRACTUAL SERVICES</b>						
60-51-5-501	Communications	\$ 7,181	\$ 6,272	\$ 7,000	\$ 5,500	\$ 4,500
60-51-5-509	Laboratory Testing Services	10,014	9,627	12,000	12,000	12,000
60-51-5-540	Utilities	246,838	262,412	255,000	235,000	235,000
60-51-5-550	Service to Maintain Buildings	3,477	4,964	4,000	6,200	5,000
60-51-5-551	Sludge Disposal	76,653	100,310	92,000	77,000	92,000
60-51-5-552	Service to Maintain Equipment/Vehicles	38,958	24,663	55,000	39,800	45,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 383,121</b>	<b>\$ 408,248</b>	<b>\$ 425,000</b>	<b>\$ 375,500</b>	<b>\$ 393,500</b>
<b>COMMODITIES</b>						
60-51-6-602	Gasoline & Oil	\$ 9,378	\$ 5,700	\$ 8,000	\$ 4,500	\$ 5,500
60-51-6-603	Fuel-Heating	11,961	9,782	10,000	9,500	10,000
60-51-6-605	Tools	166	595	800	800	800
60-51-6-606	Supplies	6,482	6,807	6,000	10,200	7,000
60-51-6-607	Chemicals	77,515	69,202	80,000	68,500	75,000
60-51-6-615	Lab Chemicals	15,298	17,518	16,000	15,000	16,000
60-51-6-620	Material to Maintain Buildings	759	2,495	3,000	3,000	3,000
60-51-6-621	Material to Maintain Equipment	76,864	48,940	50,000	42,000	50,000
60-51-6-622	Material to Maintain Vehicles	1,093	3,529	1,500	2,500	3,000
60-51-6-623	Material to Maintain Land	270	719	1,000	800	1,000
<b>TOTAL COMMODITIES</b>		<b>\$ 199,786</b>	<b>\$ 165,287</b>	<b>\$ 176,300</b>	<b>\$ 156,800</b>	<b>\$ 171,300</b>
<b>CAPITAL OUTLAY</b>						
60-51-7-720	Equipment	\$ -	\$ 759	\$ 5,000	\$ 7,600	\$ 5,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ -</b>	<b>\$ 759</b>	<b>\$ 5,000</b>	<b>\$ 7,600</b>	<b>\$ 5,000</b>
<b>TOTAL WASTEWATER TREATMENT DIVISION EXPENSES</b>		<b>\$ 938,488</b>	<b>\$ 954,706</b>	<b>\$ 1,005,100</b>	<b>\$ 918,200</b>	<b>\$ 1,038,400</b>

## Water & Sewer Utility-Expenses

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>SEWER &amp; WATER MAINTENANCE</b>						
<b>SALARIES</b>						
60-52-3-408	Superintendent	\$ 74,627	\$ 83,238	\$ 79,000	\$ 79,000	\$ 80,900
60-52-3-415	Maintenance	337,159	317,582	336,200	291,000	350,500
60-52-3-431	Extra Labor	-	3,925	4,500	3,600	4,000
60-52-3-445	Overtime	23,818	12,467	25,000	20,000	22,000
<b>TOTAL SALARIES</b>		<b>\$ 435,604</b>	<b>\$ 417,212</b>	<b>\$ 444,700</b>	<b>\$ 393,600</b>	<b>\$ 457,400</b>
<b>PERSONAL SERVICES</b>						
60-52-4-451	Sick Leave Conversion	\$ 646	\$ 1,181	\$ 1,800	\$ 1,500	\$ 1,900
60-52-4-453	Uniforms	3,895	4,536	4,000	4,000	4,300
60-52-4-457	IMRF	-	-	-	-	61,100
60-52-4-458	Social Security	-	-	-	-	28,100
60-52-4-459	Medicare	-	-	-	-	6,500
<b>TOTAL PERSONAL SERVICES</b>		<b>\$ 4,541</b>	<b>\$ 5,717</b>	<b>\$ 5,800</b>	<b>\$ 5,500</b>	<b>\$ 101,900</b>
<b>CONTRACTUAL SERVICES</b>						
60-52-5-501	Communications	\$ 9,829	\$ 9,349	\$ 9,500	\$ 9,300	\$ 9,500
60-52-5-540	Utilities-Lift Stations	31,201	37,007	34,000	30,000	34,000
60-52-5-541	Utilities-Booster Stations	15,299	14,674	13,500	12,500	13,500
60-52-5-552	Service to Maintain Equipment	131	372	1,500	3,400	2,500
60-52-5-553	Service to Maintain Vehicles	104	6,043	7,000	2,000	6,000
60-52-5-554	Service to Maintain Water Mains	48,546	25,412	34,000	30,000	34,000
60-52-5-555	Service to Maintain Sewer Mains	50,351	43,923	40,000	57,000	45,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 155,461</b>	<b>\$ 136,780</b>	<b>\$ 139,500</b>	<b>\$ 144,200</b>	<b>\$ 144,500</b>
<b>COMMODITIES</b>						
60-52-6-602	Gasoline & Oil	\$ 28,315	\$ 18,764	\$ 24,000	\$ 18,000	\$ 19,000
60-52-6-605	Tools	2,396	2,579	2,000	2,500	2,500
60-52-6-606	Supplies	2,501	816	2,000	2,500	2,300
60-52-6-621	Material to Maintain Equipment	7,227	6,106	3,500	4,600	4,000
60-52-6-622	Material to Maintain Vehicles	7,303	17,481	7,000	15,000	12,000
60-52-6-624	Material to Maintain Water Mains	36,193	26,608	29,000	40,000	32,000
60-52-6-625	Material to Maintain Sewer Mains	65,757	55,997	55,000	55,000	55,000
<b>TOTAL COMMODITIES</b>		<b>\$ 149,692</b>	<b>\$ 128,351</b>	<b>\$ 122,500</b>	<b>\$ 137,600</b>	<b>\$ 126,800</b>
<b>CAPITAL OUTLAY</b>						
60-52-7-720	Equipment	\$ 3,852	\$ 1,021	\$ 4,000	\$ 3,800	\$ 4,000
60-52-7-725	Water Meters	-	-	65,000	23,400	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 3,852</b>	<b>\$ 1,021</b>	<b>\$ 69,000</b>	<b>\$ 27,200</b>	<b>\$ 4,000</b>
<b>TOTAL SEWER &amp; WATER MAINTENANCE DIVISION EXPENSES</b>		<b>\$ 749,150</b>	<b>\$ 689,081</b>	<b>\$ 781,500</b>	<b>\$ 708,100</b>	<b>\$ 834,600</b>

## Water & Sewer Utility-Expenses

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>ADMINISTRATION &amp; DEBT SERVICE</b>						
<b>PERSONAL SERVICES</b>						
60-53-4-452	Travel & Training	\$ 1,980	\$ 2,140	\$ 5,500	\$ 3,500	\$ 5,000
60-53-4-454	Dues & Subscriptions	377	480	1,000	1,000	1,000
<b>TOTAL PERSONAL SERVICES</b>		<b>\$ 2,357</b>	<b>\$ 2,620</b>	<b>\$ 6,500</b>	<b>\$ 4,500</b>	<b>\$ 6,000</b>
<b>CONTRACTUAL SERVICES</b>						
60-53-5-502	Legal Expenses	\$ 413	\$ 1,080	\$ 500	\$ -	\$ -
60-53-5-503	Engineering Services	3,731	3,398	6,000	-	-
60-53-5-537	Printing Services	2,301	177	1,200	1,000	1,200
60-53-5-538	IEPA WWTP Permit Fees	34,500	33,500	34,500	32,500	34,500
60-53-5-560	JULIE Fees	3,209	3,724	4,200	4,600	4,600
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 44,154</b>	<b>\$ 41,879</b>	<b>\$ 46,400</b>	<b>\$ 38,100</b>	<b>\$ 40,300</b>
<b>COMMODITIES</b>						
60-53-6-601	Postage	\$ 13,764	\$ 14,135	\$ 18,000	\$ 14,000	\$ 16,000
60-53-6-604	Education Programs	457	250	700	400	700
60-53-6-606	Supplies	810	2,213	1,000	1,000	1,000
<b>TOTAL COMMODITIES</b>		<b>\$ 15,031</b>	<b>\$ 16,598</b>	<b>\$ 19,700</b>	<b>\$ 15,400</b>	<b>\$ 17,700</b>
<b>INTEREST</b>						
60-53-8-930	Interest Expense (2004F)	\$ 46,779	\$ 40,848	\$ 28,300	\$ 28,300	\$ 14,600
60-53-8-931	Interest Expense (2008)	115,915	111,493	106,700	106,700	101,400
<b>TOTAL INTEREST</b>		<b>\$ 162,694</b>	<b>\$ 152,341</b>	<b>\$ 135,000</b>	<b>\$ 135,000</b>	<b>\$ 116,000</b>
<b>OTHER CHARGES</b>						
60-53-8-517	Bond Fees	\$ 557	\$ 557	\$ 700	\$ 600	\$ 600
60-53-8-900	Bond Principal (2004F)	265,000	270,000	285,000	285,000	300,000
60-53-8-901	Bond Principal (2008)	145,000	150,000	155,000	155,000	160,000
<b>TOTAL OTHER CHARGES</b>		<b>\$ 410,557</b>	<b>\$ 420,557</b>	<b>\$ 440,700</b>	<b>\$ 440,600</b>	<b>\$ 460,600</b>
<b>TOTAL ADMINISTRATION &amp; DEBT SERVICE DIVISION EXPENSES</b>		<b>\$ 634,793</b>	<b>\$ 633,995</b>	<b>\$ 648,300</b>	<b>\$ 633,600</b>	<b>\$ 640,600</b>

## Water & Sewer Utility-Expenses

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>CAPITAL IMPROVEMENT</b>						
<b>CAPITAL OUTLAY</b>						
60-54-7-713	DPW Facility Expansion and Maintainance	\$ -	\$ -	\$ 30,000	\$ 16,500	\$ 17,000
60-54-7-771	Water Tower Maintenance	27,000	3,750	10,000	8,400	40,000
60-54-7-772	Well Maintenance & Improvement	142,989	105,137	70,000	51,100	70,000
60-54-7-773	Water Main Replacement & Construction	-	13,313	15,000	14,500	10,000
60-54-7-775	Water Meter Replacement Program	-	146,260	150,000	100,000	150,000
60-54-7-778	Water Treatment Plant Maintenance	51,604	39,662	55,000	37,000	52,000
60-54-7-779	Wastewater Treatment Plant Maintenance	162,645	163,977	26,000	47,700	47,000
60-54-7-782	Technology Improvements	-	-	41,300	37,600	10,000
60-54-7-784	Motor Pool	87,145	-	20,000	1,000	120,000
60-54-7-785	I & I Improvements	78,818	16,770	15,000	5,000	15,000
60-54-7-788	Lift Station Maintenance	52,907	4,378	20,000	20,000	70,000
60-54-7-789	IDOT Rt. 14 Utilities	568	184,198	-	-	40,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 603,676</b>	<b>\$ 677,445</b>	<b>\$ 452,300</b>	<b>\$ 338,800</b>	<b>\$ 641,000</b>
<b>TOTAL CAPITAL IMPROVEMENT DIVISION EXPENSES</b>		<b>\$ 603,676</b>	<b>\$ 677,445</b>	<b>\$ 452,300</b>	<b>\$ 338,800</b>	<b>\$ 641,000</b>

## Water & Sewer Capacity CIP Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 3,031,300	\$ 3,288,600
<b>REVENUES</b>						
<b>SALES OF GOODS AND SERVICES</b>						
62-00-3-376	Connection Fees	\$ 453,690	\$ 531,449	\$ 650,000	\$ 647,000	\$ 650,000
TOTAL SALES OF GOODS AND SERVICES		\$ 453,690	\$ 531,449	\$ 650,000	\$ 647,000	\$ 650,000
<b>OTHER</b>						
62-00-5-381	Interest Income	\$ 24,918	\$ (11,121)	\$ 23,000	\$ 33,000	\$ 30,000
TOTAL OTHER		\$ 24,918	\$ (11,121)	\$ 23,000	\$ 33,000	\$ 30,000
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<u>\$ 478,608</u>	<u>\$ 520,328</u>	<u>\$ 673,000</u>	<u>\$ 680,000</u>	<u>\$ 680,000</u>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
62-00-9-961	Transfer from Water & Sewer Func	\$ 36,600	\$ -	\$ -	\$ -	\$ -
TOTAL TRANSFERS (TO)/FROM OTHER FUNDS		\$ 36,600	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<u>\$ 515,208</u>	<u>\$ 520,328</u>	<u>\$ 673,000</u>	<u>\$ 680,000</u>	<u>\$ 680,000</u>
<b>EXPENSES</b>						
<b>CAPITAL OUTLAY</b>						
62-00-7-739	Land Expansion	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
<b>INTEREST</b>						
62-00-8-930	Interest Expense (2010D)	\$ 71,600	\$ 67,476	\$ 62,400	\$ 62,400	\$ 56,200
TOTAL INTEREST		\$ 71,600	\$ 67,476	\$ 62,400	\$ 62,400	\$ 56,200
<b>OTHER</b>						
62-00-8-517	Bond Fees	\$ 265	\$ 265	\$ 300	\$ 300	\$ 300
62-00-8-900	Bond Principal 2004F (Partial)	100,000	100,000	100,000	100,000	100,000
62-00-8-901	Bond Principal 2010D	250,000	255,000	260,000	260,000	260,000
TOTAL OTHER		\$ 350,265	\$ 355,265	\$ 360,300	\$ 360,300	\$ 360,300
<b>TOTAL WATER &amp; SEWER CAPACITY CIP FUND EXPENSES</b>		\$ 421,865	\$ 422,741	\$ 722,700	\$ 422,700	\$ 716,500
<b>NET INCREASE (DECREASE)</b>		\$ 93,343	\$ 97,587	\$ (49,700)	\$ 257,300	\$ (36,500)
Ending Fund Balance					\$ 3,288,600	\$ 3,252,100

**Police Pension Fund**

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$18,579,600	\$17,484,500
<b>REVENUES</b>						
<b>OTHER</b>						
70-00-5-381	Interest Income	\$ 346,381	\$ 337,901	\$ 125,000	\$ 368,000	\$ 375,000
70-00-5-383	Gain/(Loss) from Invest Sale	1,106,748	563,759	955,000	(1,300,000)	810,000
70-00-5-386	Employee Contributions	290,105	314,894	309,000	308,900	318,100
70-00-5-387	Credible Service Buyback	-	25,882	-	-	-
<b>TOTAL OTHER</b>		<b>\$ 1,743,234</b>	<b>\$ 1,242,436</b>	<b>\$ 1,389,000</b>	<b>\$ (623,100)</b>	<b>\$ 1,503,100</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 1,743,234</b>	<b>\$ 1,242,436</b>	<b>\$ 1,389,000</b>	<b>\$ (623,100)</b>	<b>\$ 1,503,100</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
70-00-9-903	Transfer from Police Protection	\$ 882,336	\$ 930,616	\$ 950,000	\$ 946,600	\$ 1,153,600
70-00-9-995	Transfer to General Corp Func	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>		<b>\$ 877,336</b>	<b>\$ 925,616</b>	<b>\$ 945,000</b>	<b>\$ 941,600</b>	<b>\$ 1,148,600</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 2,620,570</b>	<b>\$ 2,168,052</b>	<b>\$ 2,334,000</b>	<b>\$ 318,500</b>	<b>\$ 2,651,700</b>
<b>EXPENSES</b>						
<b>PERSONAL SERVICES</b>						
70-00-4-452	Travel & Training	\$ 740	\$ 1,525	\$ 2,000	\$ 1,500	\$ 2,000
70-00-4-454	Dues & Subscriptions	775	1,525	900	800	900
<b>TOTAL PERSONAL SERVICES</b>		<b>\$ 1,515</b>	<b>\$ 3,050</b>	<b>\$ 2,900</b>	<b>\$ 2,300</b>	<b>\$ 2,900</b>
<b>CONTRACTUAL SERVICES</b>						
70-00-5-502	Legal/Professional Services	\$ 10,288	\$ 2,243	\$ 10,000	\$ 1,000	\$ 5,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 10,288</b>	<b>\$ 2,243</b>	<b>\$ 10,000</b>	<b>\$ 1,000</b>	<b>\$ 5,000</b>
<b>COMMODITIES</b>						
70-00-6-606	Supplies	\$ 78	\$ 80	\$ 200	\$ 100	\$ 200
<b>TOTAL COMMODITIES</b>		<b>\$ 78</b>	<b>\$ 80</b>	<b>\$ 200</b>	<b>\$ 100</b>	<b>\$ 200</b>
<b>OTHER</b>						
70-00-8-814	Pension & Disability Payments	\$ 1,198,843	\$ 1,244,966	\$ 1,325,000	\$ 1,222,400	\$ 1,259,000
70-00-8-823	Actuarial Requirements	2,100	2,400	2,500	2,400	2,500
70-00-8-940	Medical Expense/Physical Exams	-	-	6,000	-	5,000
70-00-8-950	Refund of Contributions	73,208	-	25,000	-	25,000
70-00-8-970	Investment Manager Fees	144,446	151,130	155,000	155,000	160,000
70-00-8-980	Custodial Fee	25,283	26,199	27,000	27,000	28,000
70-00-8-981	Department of Insurance Filing Fee	3,156	3,337	3,500	3,400	3,500
<b>TOTAL OTHER</b>		<b>\$ 1,447,036</b>	<b>\$ 1,428,032</b>	<b>\$ 1,544,000</b>	<b>\$ 1,410,200</b>	<b>\$ 1,483,000</b>
<b>TOTAL POLICE PENSION FUND EXPENSES</b>		<b>\$ 1,458,917</b>	<b>\$ 1,433,405</b>	<b>\$ 1,557,100</b>	<b>\$ 1,413,600</b>	<b>\$ 1,491,100</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ 1,161,653</b>	<b>\$ 734,647</b>	<b>\$ 776,900</b>	<b>\$ (1,095,100)</b>	<b>\$ 1,160,600</b>
Ending Fund Balance					\$17,484,500	\$18,645,100

## Health/Life Insurance Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ (181,600)	\$ (264,100)
<b>REVENUES</b>						
<b>SALES OF GOODS AND SERVICES</b>						
75-00-3-386	Retired/Disabled Contributions	\$ 127,613	\$ 190,124	\$ 194,800	\$ 200,200	\$ 220,000
75-00-3-387	Claims Recovered	-	115,470	25,000	181,300	25,000
75-00-3-388	Pharmacy Rebates	-	-	-	20,000	28,000
75-00-3-389	Employee Contribution	182,190	223,610	277,000	262,700	293,600
<b>TOTAL GOODS AND SERVICES</b>		<b>\$ 309,803</b>	<b>\$ 529,204</b>	<b>\$ 496,800</b>	<b>\$ 664,200</b>	<b>\$ 566,600</b>
<b>OTHER</b>						
75-00-5-381	Interest Income	\$ 19	\$ 24	\$ -	\$ -	\$ -
<b>TOTAL OTHER</b>		<b>\$ 19</b>	<b>\$ 24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 309,822</b>	<b>\$ 529,228</b>	<b>\$ 496,800</b>	<b>\$ 664,200</b>	<b>\$ 566,600</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
75-00-9-376	Transfer from Performing Arts Fund	\$ 95,004	\$ 66,763	\$ 66,600	\$ 65,400	\$ 71,600
75-00-9-379	Transfer from Public Parks Fund	141,603	144,918	154,300	147,000	190,000
75-00-9-389	Transfer from Police Protection Fund	703,332	676,457	600,000	607,800	644,800
75-00-9-391	Transfer from Library Fund	125,258	121,672	122,300	122,000	131,200
75-00-9-392	Transfer from General Corporate Fund	717,600	653,920	670,000	577,500	699,000
75-00-9-395	Transfer from Water & Sewer Utility Fund	303,548	283,323	251,000	246,600	315,200
75-00-9-396	Transfer from Recreation Center Fund	9,828	9,300	8,900	8,900	9,600
75-00-9-397	Transfer from Aquatic Center Fund	9,828	9,300	8,900	8,900	-
<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>		<b>\$ 2,106,001</b>	<b>\$ 1,965,653</b>	<b>\$ 1,882,000</b>	<b>\$ 1,784,100</b>	<b>\$ 2,061,400</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 2,415,823</b>	<b>\$ 2,494,881</b>	<b>\$ 2,378,800</b>	<b>\$ 2,448,300</b>	<b>\$ 2,628,000</b>
<b>EXPENSES</b>						
<b>CONTRACTUAL SERVICES</b>						
75-00-5-502	Administrative & Start-Up Expense	\$ 32,491	\$ 60,961	\$ 71,800	\$ 73,700	\$ 77,500
75-00-5-503	Professional Services	33,800	36,000	37,000	36,000	37,000
75-00-5-504	ACA Fees	-	14,233	17,900	15,800	10,000
75-00-5-505	Wellness Program Fees	-	-	-	28,500	35,000
75-00-5-541	Life Insurance Premiums	7,786	7,574	7,500	8,400	8,500
75-00-5-545	Excess Insurance Premiums	255,313	211,832	228,200	224,000	246,400
75-00-5-546	Claim Payments	2,035,468	1,948,893	2,050,000	2,142,000	2,181,800
75-00-5-548	Employee Physical Development	2,050	2,400	2,500	2,400	2,500
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 2,366,908</b>	<b>\$ 2,281,893</b>	<b>\$ 2,414,900</b>	<b>\$ 2,530,800</b>	<b>\$ 2,598,700</b>
<b>TOTAL HEALTH/LIFE INSURANCE FUND EXPENSES</b>		<b>\$ 2,366,908</b>	<b>\$ 2,281,893</b>	<b>\$ 2,414,900</b>	<b>\$ 2,530,800</b>	<b>\$ 2,598,700</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ 48,915</b>	<b>\$ 212,988</b>	<b>\$ (36,100)</b>	<b>\$ (82,500)</b>	<b>\$ 29,300</b>
Ending Fund Balance					\$ (264,100)	\$ (234,800)

## General Corporate - CIP Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 2,463,200	\$ 2,423,000
<b>REVENUES</b>						
<b>FEES</b>						
82-00-2-320	Telecommunication Tax	\$ 670,392	\$ 668,249	\$ 630,000	\$ 630,700	\$ 615,000
82-00-2-384	Capital Expansion Fees-Police	51,294	58,571	75,000	54,500	75,000
82-00-2-385	Capital Expansion Fees-Streets	14,760	21,384	30,000	22,100	30,000
	<b>TOTAL FEES</b>	<b>\$ 736,446</b>	<b>\$ 748,204</b>	<b>\$ 735,000</b>	<b>\$ 707,300</b>	<b>\$ 720,000</b>
<b>INTERGOVERNMENTAL</b>						
82-00-4-349	Safe Route to School Grant	\$ -	\$ -	\$ 19,400	\$ 19,400	\$ 200,000
82-00-4-360	Raffel Road Improvements Grant	300,000	-	-	-	-
82-00-4-363	Miscellaneous Grants	-	10,000	567,300	90,900	683,300
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 300,000</b>	<b>\$ 10,000</b>	<b>\$ 586,700</b>	<b>\$ 110,300</b>	<b>\$ 883,300</b>
<b>OTHER</b>						
82-00-5-380	Miscellaneous	\$ -	\$ 30,162	\$ -	\$ 15,300	\$ -
82-00-5-381	Interest Income	8,720	(3,446)	7,800	12,500	11,000
82-00-5-382	Settlement	-	-	367,000	392,400	-
82-00-5-383	Loan Revenue	-	-	-	-	161,500
	<b>TOTAL OTHER</b>	<b>\$ 8,720</b>	<b>\$ 26,716</b>	<b>\$ 374,800</b>	<b>\$ 420,200</b>	<b>\$ 172,500</b>
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<b>\$ 1,045,166</b>	<b>\$ 784,920</b>	<b>\$ 1,696,500</b>	<b>\$ 1,237,800</b>	<b>\$ 1,775,800</b>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
82-00-9-391	Transfer from General Fund	\$ 875,000	\$ 1,139,000	\$ 821,000	\$ 1,550,000	\$ 767,600
82-00-9-393	Transfer from Park Development	35,000	20,000	-	-	-
82-00-9-396	Transfer to Debt Service (Streets)	(72,800)	(70,800)	(68,300)	(68,300)	(65,800)
82-00-9-397	Transfer to Debt Service (Police Station)	(347,500)	(340,200)	(341,700)	(341,700)	(342,800)
82-00-9-399	Transfer to Debt Service (Parks)	(146,800)	(147,700)	(136,700)	(136,700)	(138,200)
	<b>TOTAL TRANSFERS (TO)/FROM OTHER FUNDS</b>	<b>\$ 342,900</b>	<b>\$ 600,300</b>	<b>\$ 274,300</b>	<b>\$ 1,003,300</b>	<b>\$ 220,800</b>
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<b>\$ 1,388,066</b>	<b>\$ 1,385,220</b>	<b>\$ 1,970,800</b>	<b>\$ 2,241,100</b>	<b>\$ 1,996,600</b>
<b>EXPENSES</b>						
<b>CAPITAL OUTLAY-GENERAL ADMINISTRATION</b>						
82-01-7-701	Finance-Accounting Program	\$ 5,764	\$ -	\$ 28,000	\$ 38,000	\$ 22,400
82-01-7-702	Printer/Scanner/Copier	9,990	-	10,000	13,100	-
82-01-7-704	Computer Network	24,179	14,416	15,000	15,000	29,000
82-01-7-705	Data Backup	25,000	-	-	-	-
82-01-7-711	VOIP Phone System	39,611	-	-	-	-
82-01-7-712	Fiber Network	-	58,002	330,000	325,000	26,500
	<b>TOTAL CAPITAL OUTLAY-GENERAL ADMIN</b>	<b>\$ 104,544</b>	<b>\$ 72,418</b>	<b>\$ 383,000</b>	<b>\$ 391,100</b>	<b>\$ 77,900</b>
<b>CAPITAL OUTLAY-PUBLIC FACILITIES</b>						
82-02-7-705	Radio Communication System Upgrade	\$ 2,595	\$ -	\$ -	\$ -	\$ -
82-02-7-708	Opera House	117,736	71,098	45,000	11,400	35,000
82-02-7-712	City Hall Improvements	-	38,885	70,100	30,900	46,000
82-02-7-713	Existing Public Works Facility	39,998	49,058	60,000	35,500	66,000
82-02-7-721	Gateway/Directional Signage	15,189	-	-	-	-
82-02-7-722	Aquatic Center Upgrades	-	-	-	-	30,000
	<b>TOTAL CAPITAL OUTLAY-PUBLIC FACILITIES</b>	<b>\$ 175,518</b>	<b>\$ 159,041</b>	<b>\$ 175,100</b>	<b>\$ 77,800</b>	<b>\$ 177,000</b>

## General Corporate - CIP Fund (Continued)

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
<b>CAPITAL OUTLAY-PUBLIC SAFETY</b>						
82-03-7-701	Annual Police Vehicle Purchase	\$ 51,000	\$ 165,857	\$ 74,000	\$ 74,200	\$ 60,000
82-03-7-702	Communications System Upgrade	17,914	17,790	18,000	-	75,000
82-03-7-705	UPS Battery Backup	-	-	-	-	-
82-03-7-706	In-Car Computer Terminals	-	12,998	-	-	-
82-03-7-708	Vehicle Equipment	6,442	-	7,200	7,200	-
82-03-7-715	Computer Upgrade	14,135	-	-	-	-
82-03-7-716	In-Car Video Cameras	-	35,633	-	-	-
82-03-7-717	Live Scan	-	19,490	-	-	-
82-03-7-718	Bullet Proof Vests	-	-	-	-	24,000
82-03-7-719	Body Cameras	-	-	-	-	16,100
<b>TOTAL CAPITAL OUTLAY-PUBLIC SAFETY</b>		<b>\$ 89,491</b>	<b>\$ 251,768</b>	<b>\$ 99,200</b>	<b>\$ 81,400</b>	<b>\$ 175,100</b>
<b>CAPITAL OUTLAY-PARKS</b>						
82-06-7-703	Playground Equipment	\$ 76,432	\$ 41,144	\$ -	\$ -	\$ -
82-06-7-713	Resealing Courts	11,160	13,490	-	-	18,000
82-06-7-720	Dog Park	12,400	-	-	-	-
82-06-7-721	Park in Square Statue	-	15,567	-	-	-
82-06-7-722	Peace Park	-	4,804	20,000	20,000	-
82-06-7-723	D200 Renaissance	-	-	100,000	-	25,000
82-06-7-724	Emricson Lighting & Fence Improvements	-	-	178,000	274,500	-
82-06-7-725	Donato Conservation Area - Pathway	-	-	20,000	1,400	13,300
82-06-7-726	Ryder's Woods	-	-	20,000	15,000	-
82-06-7-727	Park Land Expansion	-	-	-	-	75,000
<b>TOTAL CAPITAL OUTLAY-PARKS</b>		<b>\$ 99,992</b>	<b>\$ 75,005</b>	<b>\$ 338,000</b>	<b>\$ 310,900</b>	<b>\$ 131,300</b>
<b>CAPITAL IMPROVEMENT-MOTOR POOL</b>						
82-07-7-701	Streets- Dump Truck Replacement	\$ -	\$ -	\$ 150,000	\$ 159,500	\$ -
82-07-7-704	Parks- Vehicle Replacement	92,950	-	-	-	38,000
82-07-7-707	Streets- Equipment Replacement	19,873	19,873	24,000	-	20,000
82-07-7-720	Parks- Equipment Replacement	42,489	56,611	35,000	33,600	15,000
<b>TOTAL CAPITAL OUTLAY-MOTOR POOL</b>		<b>\$ 155,312</b>	<b>\$ 76,484</b>	<b>\$ 209,000</b>	<b>\$ 193,100</b>	<b>\$ 73,000</b>
<b>CAPITAL IMPROVEMENT-STREETS/SIDEWALKS/SIGNALS</b>						
82-08-7-701	Route 47	\$ 23,987	\$ 63,291	\$ -	\$ -	\$ -
82-08-7-703	Resurfacing	346,264	409,674	992,000	992,000	950,000
82-08-7-704	Sidewalk Construction	35,126	27,343	-	-	-
82-08-7-705	Route 14/IDOT	-	45,926	-	-	25,000
82-08-7-710	Safe Routes to School Program	22,128	18,782	35,000	38,200	230,000
82-08-7-723	Street Maintenance Evaluation	-	28,841	-	11,000	-
82-08-7-725	Bike Path Extension	-	1,128	25,000	24,300	211,000
82-08-7-726	Roundabout-South Street	-	-	-	11,500	150,000
<b>TOTAL CAPITAL OUTLAY-STREETS/SIDEWALKS/SIGNALS</b>		<b>\$ 427,505</b>	<b>\$ 594,985</b>	<b>\$ 1,052,000</b>	<b>\$ 1,077,000</b>	<b>\$ 1,566,000</b>
<b>CAPITAL OUTLAY-STORMWATER MANAGEMENT</b>						
82-09-7-701	Stormsewer Improvements	\$ 44,579	\$ 45,623	\$ 525,000	\$ 110,000	\$ 510,000
82-09-7-709	I&I Improvements	12,317	9,850	40,000	40,000	40,000
<b>TOTAL CAPITAL OUTLAY-STORMWATER MANAGEMENT</b>		<b>\$ 56,896</b>	<b>\$ 55,473</b>	<b>\$ 565,000</b>	<b>\$ 150,000</b>	<b>\$ 550,000</b>
<b>TOTAL GENERAL CORPORATE - CIP FUND EXPENSES</b>		<b>\$ 1,109,258</b>	<b>\$ 1,285,174</b>	<b>\$ 2,821,300</b>	<b>\$ 2,281,300</b>	<b>\$ 2,750,300</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ 278,808</b>	<b>\$ 100,046</b>	<b>\$ (850,500)</b>	<b>\$ (40,200)</b>	<b>\$ (753,700)</b>
<b>Ending Fund Balance</b>					<b>\$ 2,423,000</b>	<b>\$ 1,669,300</b>

## Revolving Loan Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 299,700	\$ 301,800
<b>REVENUES</b>						
<b>OTHER</b>						
85-00-5-381	Interest Income	\$ -	\$ (268)	\$ 1,000	\$ 1,600	\$ 1,000
85-00-5-382	Loan Interest	-	-	1,000	500	1,500
<b>TOTAL OTHER</b>		<b>\$ -</b>	<b>\$ (268)</b>	<b>\$ 2,000</b>	<b>\$ 2,100</b>	<b>\$ 2,500</b>
<b>TOTAL REVENUES</b>		<b>\$ -</b>	<b>\$ (268)</b>	<b>\$ 2,000</b>	<b>\$ 2,100</b>	<b>\$ 2,500</b>
<b>EXPENSES</b>						
<b>OTHER</b>						
85-00-5-516	Administrative Fees	\$ -	\$ -	\$ 2,500	\$ -	\$ -
85-00-5-560	Uncollectable Loan Accounts	-	-	-	-	-
<b>TOTAL OTHER</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL REVOLVING LOAN FUND EXPENSES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$ -</b>	<b>\$ (268)</b>	<b>\$ (500)</b>	<b>\$ 2,100</b>	<b>\$ 2,500</b>
Ending Fund Balance					\$ 301,800	\$ 304,300

## Environmental Management Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 323,900	\$ 398,300
<b>REVENUES</b>						
<b>TAXES</b>						
90-00-1-311	Property Taxes	\$ 538,371	\$ 539,026	\$ 540,000	\$ 538,100	\$ 440,000
TOTAL TAXES		\$ 538,371	\$ 539,026	\$ 540,000	\$ 538,100	\$ 440,000
<b>SALES OF GOODS AND SERVICES</b>						
90-00-3-370	Refuse Sales Late Fees	\$ -	\$ -	\$ -	\$ 20,900	\$ 27,000
90-00-3-371	Refuse Sales	-	612,745	1,045,000	1,072,000	1,081,700
TOTAL SALES OF GOODS AND SERVICES		\$ -	\$ 612,745	\$ 1,045,000	\$ 1,092,900	\$ 1,108,700
<b>OTHER</b>						
90-00-5-381	Interest Income	\$ 4,701	\$ (664)	\$ 2,500	\$ 3,200	\$ 3,300
90-00-5-386	Recycling Bag Donations	-	-	-	-	15,000
TOTAL OTHER		\$ 4,701	\$ (664)	\$ 2,500	\$ 3,200	\$ 18,300
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		\$ 543,072	\$ 1,151,107	\$ 1,587,500	\$ 1,634,200	\$ 1,567,000
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
90-00-9-392	Transfer to General Fund	\$ (80,000)	\$ (80,000)	\$ (80,000)	\$ (80,000)	\$ (80,000)
90-00-9-914	Transfer to Debt Service Fund	(218,900)	(217,800)	(198,100)	(198,100)	(197,300)
TOTAL TRANSFERS (TO)/FROM OTHER FUNDS		\$ (298,900)	\$ (297,800)	\$ (278,100)	\$ (278,100)	\$ (277,300)
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		\$ 244,172	\$ 853,307	\$ 1,309,400	\$ 1,356,100	\$ 1,289,700
<b>PERSONAL SERVICES</b>						
90-00-4-452	Travel and Training	\$ -	\$ -	\$ 200	\$ -	\$ 200
TOTAL PERSONAL SERVICES		\$ -	\$ -	\$ 200	\$ -	\$ 200
<b>CONTRACTUAL SERVICES</b>						
90-00-5-502	Legal Services	\$ -	\$ 1,196	\$ 1,000	\$ -	\$ 1,000
90-00-5-506	USEPA Oversight	4,394	26,344	15,000	1,300	15,000
90-00-5-537	Printing	-	3,581	6,500	5,500	6,200
90-00-5-552	Service to Maintain Equipment	712	2,800	1,000	1,000	1,000
90-00-5-560	Waste Disposal Service	22,597	39,428	35,000	30,000	30,000
90-00-5-561	Residential Waste Disposal	-	596,251	1,031,500	1,055,200	1,067,700
90-00-5-570	Yard Waste Disposal	14,026	26,009	29,000	22,800	26,000
90-00-5-595	Mosquito Abatement	23,070	26,045	28,000	18,000	28,000
90-00-5-703	Wetlands Maintenance/Improvement	12,610	13,860	13,000	13,500	15,000
90-00-5-704	Landfill	26,400	10,087	30,000	27,900	31,000
TOTAL CONTRACTUAL SERVICES		\$ 103,809	\$ 745,601	\$ 1,190,000	\$ 1,175,200	\$ 1,220,900
<b>COMMODITIES</b>						
90-00-6-606	Recycling Bags	\$ -	\$ -	\$ -	\$ -	\$ 48,000
90-00-6-609	Alternate Ice Control Methods	42,827	15,491	30,000	26,500	30,000
90-00-6-610	Environmental Education Program	812	-	1,200	1,200	1,200
90-00-6-621	Material to Maintain Equipment	6,746	4,677	8,000	7,000	8,000
TOTAL COMMODITIES		\$ 50,385	\$ 20,168	\$ 39,200	\$ 34,700	\$ 87,200
<b>CAPITAL OUTLAY</b>						
90-00-7-701	Green Vehicles	\$ -	\$ 9,778	\$ 10,000	\$ 7,000	\$ 10,000
90-00-7-702	Leaf Machines	56,835	64,704	70,000	64,800	-
90-00-7-703	Street Sweeper	237,830	239,967	-	-	-
TOTAL CAPITAL OUTLAY		\$ 294,665	\$ 314,449	\$ 80,000	\$ 71,800	\$ 10,000
<b>TOTAL ENVIRONMENTAL MANAGEMENT EXPENSES</b>		\$ 448,859	\$ 1,080,218	\$ 1,309,400	\$ 1,281,700	\$ 1,318,300
<b>NET INCREASE (DECREASE)</b>		\$ (204,687)	\$ (226,911)	\$ -	\$ 74,400	\$ (28,600)
Ending Fund Balance					\$ 398,300	\$ 369,700

## Hotel/Motel Tax Fund

Account Number	Account Description	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY15/16 Projected	FY16/17 Proposed
Beginning Fund Balance					\$ 82,500	\$ 95,500
<b>REVENUES</b>						
<b>TAXES</b>						
91-00-1-320	Hotel/Motel Taxes	\$ 75,276	\$ 76,528	\$ 72,000	\$ 80,000	\$ 75,000
TOTAL TAXES		\$ 75,276	\$ 76,528	\$ 72,000	\$ 80,000	\$ 75,000
<b>TOTAL REVENUES (BEFORE TRANSFERS)</b>		<u>\$ 75,276</u>	<u>\$ 76,528</u>	<u>\$ 72,000</u>	<u>\$ 80,000</u>	<u>\$ 75,000</u>
<b>TRANSFERS (TO)/FROM OTHER FUNDS</b>						
91-00-9-396	Transfer from General Fund	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 12,000
91-00-9-898	Transfer to Performing Arts Func	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
TOTAL TRANSFERS (TO)/FROM OTHER FUNDS		\$ (30,000)	\$ (30,000)	\$ (10,000)	\$ (10,000)	\$ (18,000)
<b>TOTAL REVENUES (AFTER TRANSFERS)</b>		<u>\$ 45,276</u>	<u>\$ 46,528</u>	<u>\$ 62,000</u>	<u>\$ 70,000</u>	<u>\$ 57,000</u>
<b>EXPENSES</b>						
<b>CONTRACTUAL SERVICES</b>						
91-00-5-501	Council Disbursements	\$ 44,000	\$ 46,500	\$ 62,000	\$ 57,000	\$ 57,000
TOTAL CONTRACTUAL SERVICES		\$ 44,000	\$ 46,500	\$ 62,000	\$ 57,000	\$ 57,000
<b>TOTAL HOTEL/MOTEL TAX FUND EXPENSES</b>		\$ 44,000	\$ 46,500	\$ 62,000	\$ 57,000	\$ 57,000
<b>NET INCREASE (DECREASE)</b>		\$ 1,276	\$ 28	\$ -	\$ 13,000	\$ -
Ending Fund Balance					\$ 95,500	\$ 95,500



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To: Roscoe Stelford, City Manager  
From: Jeff Van Landuyt, Director of Public Works  
Re: **Woodstock High School EDD Student Presentation**  
Date: April 13, 2016

At the April 19, 2016 meeting of the City Council, Woodstock High School Engineering Design & Development (EDD) students who have been working with the Transportation Commission and the Parks & Recreation Commission will be presenting a brief overview of their final project to the Mayor & City Council.

Presenting will be Jordan Loacker, Dan Regna, Spencer Stumpff and Sam Wright. Tess Devinger, Martin Halilaj, Patrick McGrath, and Nick Gulli are also EDD students working on a separate project.

The students are working on a bike rental system with a functioning bike rack.

Transportation Commission Chairman Andrew Celentano will be at the meeting to introduce the students and provide preliminary comments to the Mayor and City Council.



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager



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