



City of Woodstock
Office of the City Manager

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121 W. Calhoun Street
Woodstock, Illinois 60098

Roscoe C. Stelford III
City Manager

WOODSTOCK CITY COUNCIL
City Council Chambers
April 5, 2016
7:00 p.m.

*Any Person Wishing to Address the City Council
Must Approach the Podium, be Recognized by the
Mayor, and Provide Their Name and Address for the Record*

*The complete City Council packet is available at the Woodstock Public Library,
Woodstock City Hall, and via the City Council link on the City's website,
www.woodstockil.gov. For further information, please contact the Office of the
City Manager at 815-338-4301 or citymanager@woodstockil.gov.*

The proceedings of the City Council meeting are being audio-recorded only to aid in the preparation of the Minutes and are not retained as part of the permanent records of the City.

CALL TO ORDER

ROLL CALL:

- A. FLOOR DISCUSSION:**
- 1.) Proclamation for Woodstock Reusable Bag Community Initiative
 - 2.) Proclamation for National Library Week
 - 3.) Presentation and Oath of Police Officer Adam Fischer
 - 4.) Recognition Day for National Service in Woodstock

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

1. Public Comments
2. Council Comments

B. PUBLIC HEARING: FY2016/2017 Budget

CONSENT AGENDA:

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

C. MINUTES OF PREVIOUS MEETINGS:

March 15, 2016 Regular Meeting

D. WARRANTS: 3706 3707

E. MINUTES AND REPORTS:

Opera House 2015 Annual Report
Building and Zoning Report – February 2016
Police Department Report – February 2016
Old Courthouse Advisory Commission Minutes – February 15, 2016
Opera House Advisory Commission Minutes – February 16, 2016

F. MANAGER'S REPORT NO. 65

- 1. Opera House Advisory Commission Membership Amendment -** (65a)(Doc.1)
Adoption of an Ordinance amending Section 2.17.2, Membership, Terms, Officers, of Chapter 17, Woodstock Opera House Advisory Commission, of Title 2, Boards and Commissions, of the Woodstock City Code.
- 2. 2015 Property Tax Levy -** An Ordinance Abating a Portion of the 2015 Tax Levy of the City of Woodstock, McHenry County, Illinois (65b)(Doc.2)
- 3. 2015 Building Codes –** Adoption of the following: (65c)
 - a.) An Ordinance adopting the 2014 National Electrical Code; (Doc.3)
 - b.) An Ordinance adopting the 2015 International Mechanical Code, 2015 Fuel Gas Code, and 2015 Existing Building Code; (Doc.4)
 - c.) An Ordinance adopting the 2015 International Residence Code for One and Two Family Dwellings and the 2015 International Property Maintenance Code; (Doc.5)
 - d.) An Ordinance adopting the 2015 International Building Code and 2015 International Pool and Spa Code; (Doc.6)
 - e.) An Ordinance adopting the 2015 Fire Code. (Doc.7)

4. **Variance – Menards Expansion** – Adoption of an Ordinance varying provisions of the Woodstock Unified Development Ordinance for property at 2100 Lake Avenue. (65d)(Doc.8)
5. **ShopFresh, Inc.** – Adoption of a Resolution authorizing an incentive agreement between the City of Woodstock and ShopFresh, Inc. (65e)(Doc.9)
6. **Award of Contract – Mezzanine Storage Unit** – Approval to reject all bids, waive competitive bids and award a contract for a mezzanine storage unit to ALTA Equipment Company. (65f)
7. **Award of Contract – Field A-Backstop** – Approval of an award of contract for Field A-backstop to the lowest responsible bidder, Classic Fence, Inc. (65g)(Doc.10)
8. **Award of Contract – Walnut/Ash/Tappan-** Approval of the following: (65h)
 - a.) An award of contract for Walnut/Ash/Tappan Storm Sewer project to the low bidder, PirTano Construction Company.
 - b.) An agreement with HLR for construction engineering services related to the construction of the Walnut/Ash/ Tappan Street Storm Sewer Improvements.
9. **Dispatch Services Consolidation** – Approval of an Intergovernmental Agreement for the Future Oversight of the McHenry Dispatch Center d/b/a NERCOM. (65i)(Doc.11)
10. **Park Management Policy** – Adoption of an Ordinance amending Chapter 2, Title 6, of the Woodstock Municipal Code regarding public parks and playgrounds. (65j)(Doc.12)

FUTURE AGENDA ITEMS

ADJOURN to the April 12th Council Workshop at 3:30PM in the Council Chambers.

NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made.

PROCLAMATION DECLARING
April 2016 through March 2017
as the Year of Transition for Woodstock becoming a
Reusable Bag Community

WHEREAS, *Bring Your Own Bag (BYOBag)* is a regional endeavor to educate the public about the benefits of bringing your own reusable bag when shopping and to increase awareness of the *BYOBag* efforts; and

WHEREAS, plastic bags derived from oil and natural gas use up precious resources unnecessarily; and

WHEREAS, reducing the use of plastic bags helps to eliminate pollution, free storm drains from blockage, reduce landfill waste and protect wildlife; and

WHEREAS, the 2020 Vision of the City of Woodstock supports strong commitment to the protection of natural resources through responsible stewardship; and

WHEREAS, the City of Woodstock is proud to partner with the *BYOBag* Committee of the *Environmental Defenders of McHenry County* to make our City a more environmentally conscious and sustainable community and is proud to be a leader in the *BYOBag* and other environmental preservation efforts; and

WHEREAS, it is hoped the *Year of Transition* will allow the City of Woodstock to initiate a strong community partnership with businesses and residents to change our individual and collective behavior and move away from heavy reliance upon plastic bags to reusable bags thereby establishing and encouraging lifelong changes in shopping habits.

NOW, THEREFORE, BE IT PROCLAIMED that the Mayor and City Council of the City of Woodstock declare April 2016 through March 2017 as the *Year of Transition* for Woodstock becoming a Reusable Bag Community and encourages businesses to support the *BYOBag* efforts by rewarding customers for bringing their own bags, posting signs and selling reusable bags, and encourages residents to support the movement by declining plastic bags in favor of their own reusable bags.

APPROVED and **ADOPTED** by the City Council of the City of Woodstock, McHenry County, this 5th day of April, 2016.

Brian Sager, Ph.D.
Mayor

PROCLAMATION
Honoring

NATIONAL LIBRARY WEEK
and
WOODSTOCK PUBLIC LIBRARY

WHEREAS, in the mid-1950s, research showed that Americans were spending less on books and more on radios, televisions, and musical instruments, and a non-profit organization formed to “encourage people to read in their increasing leisure time,” with efforts that resulted in establishment of **National Library Week** in 1958; and

WHEREAS, since then, the American Library Association has sponsored **National Library Week** annually, to celebrate the contributions of our nation’s libraries and librarians and to promote library use and support for libraries; and

WHEREAS, **National Library Week** is being observed across the country this year from April 10 -16, 2016, with the theme “*Libraries Transform;*” and

WHEREAS, over the past several decades, the role of public libraries has expanded to include far more than printed literature; libraries have become a community focal point for education, entertainment, and social connections, with an increasing emphasis on technology and its importance to society, as conveyed by graphic novelist Gene Luen Yang, **National Library Week’s** 2016 Honorary Chair, to wit: “*Libraries transform lives and communities by providing free access to technology, career development resources, and the skills to help people thrive in the digital age;*” and

WHEREAS, during **National Library Week**, we pay special tribute to our beloved **Woodstock Public Library**, and encourage all community members to call or visit the Library and show their appreciation to Library staff members on Tuesday, April 12th, designated as National Library Workers Day; and

WHEREAS, **Woodstock Public Library** provides proof of **National Library Week’s** theme on a daily basis, being an integral part of the Woodstock community that recently celebrated its 125th Anniversary, and one that transforms and serves every part of our populace through over 300,000 in-person visits and almost 1 million on-line contacts yearly.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Woodstock, on behalf of all citizens of Woodstock, wishes to applaud the role of the American Library Association in continuing to promote **National Library Week**, thereby offering the opportunity to once more express the Woodstock community’s deep gratitude and continued support for **Woodstock Public Library**.

APPROVED and **ADOPTED** by the City Council of the City of Woodstock, McHenry County, this 5th day of April, 2016.

Attest:

Brian Sager, Ph.D., Mayor

Cindy Smiley, City Clerk



Police Department

Robert W. Lowen, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

To: Mr. Roscoe C. Stelford, City Manager
From: Robert W. Lowen, Chief of Police
Date: March 14, 2016
Re: Swearing in of Police Officer Adam D. Fischer (April 5, 2016 City Council Meeting)

Officer Adam Fischer resides with his wife Heather and three-year old son Wyatt in Fox Lake, Illinois. The Fischers anxiously expect an addition to the family in the next couple of weeks. Adam has spent most of his adult life as a cabinet maker and sales and design representative for a locally-owned cabinet shop. Adam recently fulfilled his life-long ambition to become a Police Officer. Adam graduated from the University of Illinois Police Training Institute on March 31, 2016 and has started his twelve-week Field Training experience with the Woodstock Police Department. We anticipate Officer Fischer will be ready to assume regular Police Officer duties on or about August 15, 2016.

Adam is excited with the opportunity to begin his law enforcement career with the Woodstock Police Department.

The Oath of Office will be administered by Deputy Chief John L. Lieb and Board of Fire/Police Commission Chairman Ron Giordano.

It is recommended that the City Council approve the Appointment of Adam D. Fischer to Police Officer for the City of Woodstock, State of Illinois.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager



NATIONAL TRUST
for HISTORIC PRESERVATION®

DOZEN DISTINCTIVE
DESTINATIONS 2007

***Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation***

PROCLAMATION
Honoring
RECOGNITION DAY FOR
NATIONAL SERVICE IN WOODSTOCK

WHEREAS, the Corporation for National and Community Service (CNCS) is a federal agency that improves lives, strengthens communities, and fosters civic engagement through service and volunteering; and

WHEREAS, CNCS annually engages more than five million Americans in service to meet local needs through Senior Corps, AmeriCorps, and national days of service; and

WHEREAS, CNCS has signified April 5, 2016 as Recognition Day for National Service, enlisting the support of City Mayors and County Administrators throughout the nation to applaud residents for their community service efforts, and to urge all citizens to join in; and

WHEREAS, many residents from Woodstock, and across McHenry County, both contribute to, and benefit from, volunteer programs sponsored by Senior Corps and AmeriCorps, including those offered through Centegra Health Services, Community Action Headstart, Environmental Defenders of McHenry County, McHenry County Department of Health, McHenry County Housing Authority, Salvation Army, and Woodstock Food Pantry; and

WHEREAS, the City of Woodstock is grateful to those seniors who serve as mentors and role models to our youth, and is especially proud of our young volunteers whose enthusiastic service, and generous donation of ideas and energy, not only improves the lives of those around them, but enhances their own opportunities for personal enrichment and success in the world; and

WHEREAS, Woodstock is a community that cares about all residents, young and old, strong and weak, and encourages every citizen to realize the personal rewards of participating in volunteer service and, whenever possible, to contribute to programs that lift up those in need.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Woodstock, on behalf of all citizens of Woodstock, wishes to congratulate and commend our community service organizations, and offer our esteemed gratitude to all community members who engage in public service opportunities, thereby so selflessly sharing their time and talents to make better the lives of all McHenry County residents.

APPROVED and **ADOPTED** by the City Council of the City of Woodstock, McHenry County, this 5th day of April, 2016.

Attest:

Brian Sager, Ph.D., Mayor

Cindy Smiley, City Clerk



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Roscoe C. Stelford III, City Manager
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MEMORANDUM

DATE: March 25, 2016
TO: Honorable Mayor and City Council
FROM: Roscoe Stelford, City Manager
RE: **Public Hearing – FY16/17 Budget**

In compliance with the requirements of both the Illinois Compiled Statutes and the Woodstock City Code, the captioned is scheduled for the April 5th City Council Meeting. Notice of the date, time, and location of the Public Hearing was published in the *Northwest Herald* on March 25th, as well as noting the availability of the FY16/17 Budget Document for review in advance of the Public Hearing at both City Hall and online at the City's website, which can be viewed at the Woodstock Public Library.

The Public Hearing allows the community the opportunity to comment on the recommended FY16/17 Budget prior to the City Council's scheduled Budget Workshop at 3:30 PM on Tuesday, April 12th. The City Council is able to take this information into consideration at its Budget Workshop for subsequent incorporation into the FY16/17 Budget Appropriation Ordinance that is scheduled to be voted upon by the City Council at its meeting on April 19th.

MINUTES
WOODSTOCK CITY COUNCIL
March 15, 2016
City Council Chambers

The regular meeting of the Woodstock City Council was called to order at 7:00 PM by Mayor Brian Sager on Tuesday, March 15, 2016 in the Council Chambers at City Hall. Mayor Sager explained the consent calendar process and invited public participation.

A roll call was taken.

COUNCIL MEMBERS PRESENT: Daniel Hart, RB Thompson, Maureen Larson, Mark Saladin, Joseph Starzynski, and Mayor Brian Sager

COUNCIL MEMBERS ABSENT: Michael Turner

STAFF PRESENT: City Manager Roscoe Stelford, City Attorney Ruth Schlossberg, Finance Director Paul Christensen, Economic Development Director Garrett Anderson, Public Works Director Jeff Van Landuyt, Building and Zoning Director Joe Napolitano, Opera House Director John Scharres, Chief of Police Robert Lowen, Library Director Nick Weber, City Planner Nancy Baker, Librarian Pamela Moorhouse, and Opera House Production Manager Joe McCormack.

OTHERS PRESENT: City Clerk Cindy Smiley

A. FLOOR DISCUSSION

1. Library Proclamation

Mayor Sager stated this evening the Council is recognizing a very important anniversary – the 125th anniversary of the Woodstock Public Library. He noted this anniversary coupled with the upcoming 132nd season of the City Band concerts is evidence of Woodstock's dedication to cultural awareness and the arts. Without exception the City Council approved and accepted the proclamation, after which Mayor Sager invited Library Director Nick Weber, members of the staff of the Public Library, and members of the Board of Trustees of the Public Library to come forward. Mayor Sager read the proclamation and presented it to library staff and trustees and thanked them for their dedication to the library and for the services they provide to the public. Accepting the proclamation on behalf of the library, Director Nick Weber thanked the Council and the City for their support of the library, noting the value placed upon the library is evident. Mr. Weber invited those present to attend the library's anniversary party on March 23, which is the official anniversary of the Woodstock Public Library.

2. Music in Our Schools Proclamation

At the request of Mayor Sager, the City Council approved and accepted without exception the document proclaiming March as Music in Our Schools Month in the City of Woodstock. With pleasure, Mayor Sager read the proclamation for those present. He expressed gratitude to music educators and all those who work to bring music to the community and also to the Music Boosters.

3. Friends of the Opera House Donation

Representatives from the Friends of the Opera House came forth to present a check to Mayor Sager as a donation to fund the remodeling of the Opera House business office. They detailed some of the events that were held to raise the \$10,500 which is being donated. Mayor Sager thanked them for their dedicated service on behalf of the Opera House, noting the group's support has brought many wonderful events and improvements to the facility throughout the years.

Mayor Sager then noted with sadness the passing of Ed Hall who was a long-time producer and supporter of the Opera House. He stated the City mourns his loss and offered thoughts and prayers for Mr. Hall's family and friends, noting he will be remembered for the joy he brought to the community.

Public Comments

Scott Gessert, 801 Gerry Street, Woodstock, thanked Mayor Sager for taking time to meet with him last week noting his appreciation for the Mayor's approachability and his generosity with his time. He stated that as he moves forward throughout the community, he will hold Mayor Sager in respect.

Noting that three communities in Illinois are today voting on whether to become Home Rule, he stated his opinion that Home Rule status has one characteristic that is objectionable to the greater community which is unbridled taxing authority. He passed out a document detailing his request for the Council to discuss and consider passage of a "Home Rule Policy" similar to that adopted by Downers Grove. The Downers Grove policy provides for information to be published for general circulation prior to the imposition of any home rule tax and delaying vote on such an item for two Council meetings to allow citizens to circulate petitions requiring an advisory referendum opposing the tax.

In response to Mayor Sager's invitation, there were no other comments forthcoming from the public on this issue.

Mayor Sager stated during his conversation with Mr. Gessert, he agreed to raise the topic of a Home Rule Policy as a discussion item with the Council. He noted the policy described in the document given to Council by Mr. Gessert provides for a number of things: 1) Publication so there is information provided to the community, which is inherent in the Open Meetings Act as well; 2) Establishment of parameters around which the tax considered would take place; 3) Council would refrain from voting on the ordinance for two meetings subsequent to the publication notification; 4) A trigger for a mandatory advisory referendum, which is a petition bearing the signature of 10% of the voters in the previous mayoral election. Mayor Sager stated unfortunately there is usually not a large turn-out in mayoral elections and this would probably not be a large enough trigger. He further noted that holding an advisory referendum would be dependent upon the date on which it could be held according to the election calendar and those involved would have to be mindful of timing. Further, he noted an advisory referendum is not binding and does not determine Council action.

Mayor Sager stated it is his belief that it is the intent and desire of the City Council to work with the public at large. He noted Council has tried to hold tight on taxes as evidenced by not extending the PTELL for the past five years and that, as a result, the City's percentage of the overall tax bill has declined. Mayor Sager stated Council agrees that taxes are too high and that the City must hold tight on taxes and that the body might be willing to enter into a dialog. Noting that it may not be at the next meeting due to scheduling, Mayor Sager pledged that, with the consensus of the Council, this item will be placed on a future agenda. It was the consensus of the City Council that this be done.

Lydia Baltalbos, 621 Dean Street, stated she recently began reading a book entitled, *Corrupt Illinois – Patronage, Cronyism, and Criminology*. Reading from the book, Ms. Baltalbos urged everyone to read it. She noted that former governor Jim Edgar has stated Illinois is the 3rd most corrupt state in the nation and stated the authors' goal was to publish an encyclopedia of corruption in Illinois, but found the subject matter to be too large. Ms. Baltalbos described her years sharing a building with Ryan Pharmacy in Kankakee and the activities she witnessed. She stated people have listed corruption as a bigger problem in Illinois than job loss. Ms. Baltalbos noted Sunshine Week in Illinois is March 13 through 19.

Council Comments

There were no comments forthcoming.

CONSENT AGENDA

The following items were removed from the Consent Agenda:

- Item E-1 at the request of D. Hart
- Item E-2 at the request of M. Saladin
- Item E-5 at the request of J. Starzynski
- Item E-6 at the request of RB Thompson

Motion by M. Saladin, second by M. Larson, to approve the remaining Consent Agenda items B through D, E-3, E-4, and E-7.

Mayor Sager opened the floor for questions and comments from the Council concerning those items remaining on the Consent Agenda:

Item E-3 – Revolving Loan Fund

M. Larson thanked the owners of the Thoughtfulness Shop for their investment in the City as did the other Council members.

Item E-7 – Current Refunding

M. Saladin noted this is a cost saving step with the City taking advantage of saving money by paying something off early. He commended Finance Director Paul Christensen for prompting this action.

Item E-4 – NAAC Agreement

Responding to a question from RB Thompson, Mayor Sager described the location of the public restrooms on the 2nd floor of the Old Courthouse, noting they are accessible.

In response to further questioning from Mr. Thompson, R. Stelford noted NAAC takes great pride in the building, including the chalkboard with the election results. Mayor Sager continued stating that the group does not have the right to remove the board or the election results.

A roll call vote was taken on the following items on the Consent Agenda as identified:

B. MINUTES OF PREVIOUS MEETINGS

March 1, 2016 Regular Meeting

C. WARRANTS: 3704 3705

D. MINUTES AND REPORTS:

Economic Development Monthly Report – February 2016

Human Resources Monthly Report – February 2016

Public Works Department Monthly Report – February 2016

Environmental Commission Minutes – February 11, 2016

Economic Development Commission Minutes – March 8, 2016

E. MANAGER'S REPORT NO. 64

3. Revolving Loan Fund – Adoption of Resolution No. 16-R-06, identified as Document No. 3, *A Resolution Authorizing a Loan Agreement between the City of Woodstock and the Thoughtfulness Shop*, subject to final review and approval by the City Attorney.

4. NAAC Agreement – Adoption of Ordinance No. 16-O-14, identified as Document No. 4, *An Ordinance Authorizing a Space Usage and Donation Agreement Between the City of Woodstock and Northwest Area Arts Council for the Old Courthouse Art Center* in the Old Courthouse for a term of April 1, 2016 through April 30, 2017 subject to final review and approval by the City Attorney.

7. Current Refunding – Alternate Revenue Bonds – Authorization to complete a current refunding and call of the Series 2004F Alternate Revenue Bonds.

A roll call was taken. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson and Mayor Sager. Nays: none. Abstentions: none. Absentees: M. Turner. Motion carried.

Item E-1 – Benton Street Event – Road Closures

D. Hart recused himself and left the Chambers at 7:45 PM.

In response to a question, Mark Bezik, 2410 Maritime Lane, Woodstock, organizer of the event, stated the Cass Street pedestrian crosswalk will remain open.

In response to questions from the Council, Chief Lowen stated the music will not be played until 11:00PM but will shut down at 10:00PM. He also noted the event will be held within a tent which will mitigate the noise. Mayor Sager noted the new event times will allow the event to come to a more gradual conclusion.

Motion by M. Saladin, second by J. Starzynski for the following:

- 1) Closure of Benton Street between Cass Street and the railroad tracks, as well as closure of East Judd Street between Benton Street and North Jefferson Street between the hours of 6:00AM on Saturday, March 19, 2016 and 7:00AM on Sunday March 20, 2016;
- 2) Approval of alcoholic beverage in the public ways during specified event hours for the fenced event area only and during specified event hours for the aforementioned event and date only, with all alcohol consumption in the public way ceasing at 12:00AM on Sunday, March 20, 2016;
- 3) Approval of Ordinance 16-O-15, identified as Document No. 1, *An Ordinance Imposing Certain Temporary Traffic Restrictions and Parking Restrictions in the City of Woodstock for a Benton Street Event*;
- 4) All approvals to remain conditional upon the terms set forth within the staff report approved at the February 2nd Council meeting.

A roll call vote was taken: Ayes: M. Larson, M. Saladin, J. Starzynski, RB Thompson and Mayor Sager. Nays: none. Abstentions: none. Absentees: D. Hart and M. Turner. Motion carried.

D. Hart returned to the Chambers and rejoined the proceedings at 7:49 PM.

Item D-2 - Special Use Permit – 930 Northampton

M. Saladin recused himself and exited the Chambers at 7:50PM.

Mayor Sager thanked Terry Egan for Hearthstone’s involvement in the community. M. Larson expressed her appreciation for Hearthstone’s willingness to work with the Plan Commission on this issue.

Motion by J. Starzynski, second by RB Thompson, to adopt Ordinance 16-O-16, identified as Document No. 2, *An Ordinance Issuing a Special Use Permit for the Redevelopment of Property, generally referred to as 930 Northampton Street, as Part of the Woodstock Christian Life Services Senior Living Complex.*

A roll call vote was taken. Ayes: D. Hart, M. Larson, J. Starzynski, RB Thompson, and Mayor Sager. Nays: none. Abstentions: none. Absentees: M. Saladin and M. Turner. Motion carried

M. Saladin returned to the Chambers and rejoined the proceedings at 7:53PM.

Item E-5 – Traffic Code Amendment

In response to a question from J. Starzynski, Chief Lowen stated the proposed amendment to the City Code will provide more flexibility in sentencing and will come into play for more serious moving violations.

Motion by J. Starzynski, second by M. Saladin, to approve Ordinance 16-O-17, identified as Document No. 5, *An Ordinance Amending the Woodstock City Code Regarding Motor Vehicles and Traffic.*

A roll call vote was taken: Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, and Mayor Sager. Nays: none. Abstentions: none. Absentees: M. Turner. Motion carried.

Item E-6 – Professional Agreement – Old Courthouse Windows

RB Thompson questioned whether Gary W. Anderson Architects seeks out bidders in areas other than Rockford as it seems the City only receives bids from that area. He noted there certainly should be capable artisans in the Chicagoland area. He also stated that Mr. Anderson seems to come in over deadline requiring change orders, which seem to require additional dollars as was discussed at the last City Council meeting.

M. Saladin asked whether this is a matter of the architect or the condition of the building. J. Starzynski opined this is because when the building is opened up, it is found to be in worse condition than originally thought. Noting perhaps there is no way to begin the work without this study, M. Larson stated she would rather spend the money on fixing the windows if possible.

Mayor Sager stated he appreciates Council’s comments and staff’s oversight of this project. He noted this is an old building and a project of magnitude requiring significant investment. He stated the costs have been high and unexpected, but he believes the public appreciates the City’s efforts. He asked staff to comment.

R. Stelford stated this is part of the challenge of working with this building noting there have been many surprises. He further noted the City does not have the staff to prepare the bid specs. He stated commissioning the report from Mr. Anderson would provide more information to bidders who then can provide more accurate bids. Without this information, bidders are likely to err on the high side.

Nancy Baker noted the bids are put on the City's website and firms throughout the region who specialize in historic buildings are contacted. She stated one of the problems found with many of the Chicago companies is that this project is not big enough for them to come out here. She further stated some bids have been received from companies in other areas, but they have not been chosen.

Ms. Baker echoed Mr. Stelford's comment concerning obtaining bid plans. She stated if the City does not provide bidders with detailed information for each window, the City will receive higher bids because the bidder will have to bid on the worst case scenario for each window. Mayor Sager summarized that the windows must be specked out on an individual basis so it is better to obtain these specifications prior to going out to bid. He noted that both the Council and the Old Courthouse Advisory Commission have identified the windows as the highest priority and this will be money well spent.

In response to a question from D. Hart, N. Baker noted Mr. Anderson knows the building and his approach was successful in the Sheriff's House window project. In response to a question from M. Larson, N. Baker stated there are a lot of things that come into play once work has begun, some of which cannot be known when the specs are being developed. In response to a question from D. Hart as to why bids are not solicited for the specs, N. Baker stated Mr. Anderson can provide the information more quickly and has been very effective in dealing with the contractors.

J. Starzynski stated his feeling that this is a case of only being able to know so much until the building is opened up.

In response to a question from RB Thompson, N. Baker stated the Historic Preservation Commission recommended the building be restored back to its 1905 appearance and described how this will affect the windows.

M. Larson stated it is her feeling that based on Ms. Baker's experience with Mr. Anderson and his experience with the building, it is probably better to use him. She also stated her opinion that the bid specs are not causing the issues and that using Mr. Anderson to develop the specs is probably actually a cost savings in getting lower bids. She thanked Ms. Baker for her oversight of this project.

Motion by J. Starzynski, second by M. Saladin, to approve an agreement with Gary W. Anderson Architects to provide architectural services for the surveying of existing courthouse windows, preparation of specifications, cost estimates, assistance through the bidding process, and contract administration assistance for an anticipated cost of \$12,000 as identified in the staff report.

A roll call vote was taken. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, and Mayor Sager. Nays: RB Thompson. Abstentions: none. Absentees: M. Turner. Motion carried.

DISCUSSION ITEMS

8. Transportation Commission – Plan Update

Transportation Commission Chairman Andrew Celentano presented a summary of the updated 2015 Woodstock Transportation Plan, thanking the members of the Commission for their valuable contributions. He noted because of the interest and dedication of members Caron Wenzel, Jason Osborne, Susan Hudson and Mark Indyke, the Transportation Commission has canceled only one meeting in four years due to a lack of quorum.

Mr. Celentano also thanked Public Works Director Jeff Van Landuyt for his guidance, interest and expertise.

Mr. Celentano noted the Commission did not see the need for major changes to the Plan's current structure or focus, stating as Woodstock grows, transportation becomes more crucial.

Mr. Celentano stated the introduction raises the issue of electric cars and low-speed vehicles and also the continued value of enhancing the ability to walk or bike around Woodstock. He noted the Commission studied places where people would gather and transportation needs to get people to and from those locations. He also noted the next Transportation Plan must contemplate change that will come after the widening of Rt. 47.

Mr. Celentano then discussed pedestrian traffic, including sidewalks and crosswalks, noting the Commission adding the prioritization of constructing missing sidewalks within a quarter mile in all directions of schools and parks. He stated that in a 2013 survey, 70% of respondents indicated the sidewalk system in Woodstock did not meet their needs and 25% of respondents recommended constructing a sidewalk where none currently exists. He stated connectivity was the overriding complaint and noted the Commission asked that priority be given to making sure that the sidewalk requirement be extended beyond the property line of a subdivision to foster that connectivity. He further noted the Commission advocates multi-use paths be constructed around new subdivisions to at least the limits of each new development and added references to accommodate seniors and handicapped individuals to make sure their needs are considered in any plans, even if not required by law. The Commission also recommends that the City adopt some or all of the Complete Streets parameters for safe access for all users.

Mr. Celentano noted the Transportation Commission developed the City's first Master Bicycle Plan in 2009 and believes the Plan should be updated periodically.

Mr. Celentano then discussed public transportation, including adding a Metra station at Lily Pond Road, moving the train yard west of Woodstock, and expanding bus service. He stated the Commission is constantly looking at the integration of MC Ride and PACE service in the overall plan and continues to review new ideas to enhance transportation options. He noted the Commission strongly recommends that maps and timetables be placed in all municipal offices and gathering places.

Mr. Celentano stated the Commission request the City push for the additional rail stop at Lily Pond Road, work with Metra to provide a low-cost Metra pass for persons traveling within McHenry County, encourage and support a waiting area and expanded platform on the inbound side at the train station, and consider covered bike racks and low-speed vehicle parking in public lots. He stated the Commission believes any new development should include provisions for public transportation and asks that the City support increased public transportation in conjunction with local business, major employers, and the courthouse complex. He further stated the Commission is looking at various types of transportation options within the City limits such as a low-speed bus system, golf cart-type vehicles, and special event transportation.

Mr. Celentano then discussed air travel noting the Commission recommends focus being on O'Hare Airport. He stated because there is no direct public transportation to O'Hare and drive time is increasing, the Commission suggests the City encourage and support a transfer at Des Plaines to the North Central line from the Northwest line.

Mr. Celentano then discussed motor vehicles, noting this chapter of the Plan was most difficult. He noted the cost of making the Woodstock road network congestion free and safe is enormous and it is difficult to mitigate this issue to enhance the growth of commerce and our population, while still maintaining a small town feel.

He stated the current impact of Route 47 congestion is obvious and the City must continue strong efforts to make the Route 47 expansion the viable alternative by allowing for future bus service and safe crossing alternatives. He also noted the disruption during the three-year construction period must be carefully managed.

Mr. Celentano stated the Commission recommends partnering with local business along Route 47 in an effort to help them survive the financial burden that will befall them during construction.

Mr. Celentano then indicates some other congestion-relieving positions such as extending Lake Shore Drive to McConnell Road, extending Zimmerman to Route 120, and widening parts of Lamb Road and Raffel Road.

Mr. Celentano stated the Commission recommends that the City search for new ways to fund the maintenance of the City's roadways as those costs will only increase and also to explore new methods and procedures that increase pavement life. He noted the Commission also recommends the City consider changes in technology that deal with new methods of travel such as small "street-legal" electric vehicles and also consider charging stations for electric vehicles and fueling stations for natural and compressed gas-powered vehicles.

Mr. Celentano noted that a good internal transportation network, well connected to the surroundings increases the attractiveness of the community for all potential businesses and residents. He stated the Plan is a living document and should be revisited in 2020 as there will be many technological and procedural changes to be recognized.

Mayor Sager thanked Mr. Celentano and expressed his gratitude to the Commission and Public Works Director Jeff Van Landuyt for their diligent work on transportation issues and the Transportation Plan. He also noted that members of this Commission frequently attend meetings of other Commissions and also thanked Mr. Celentano for his work with students.

Mayor Sager stated this Commission has a strong commitment to transportation issues and has worked collaboratively with other individuals and other bodies resulting in signs of progress including the City's efforts in Springfield for improvements to Routes 14 and 47. He also noted the City continues to have a strong commitment to improve Metra service, including moving the rail yard to the other side of Woodstock, which would increase service. He stated much of the work on these projects take place behind the scenes.

Mayor Sager stated the Route 47 project does not include just widening, but also includes ensuring access for the businesses along this route and safe pedestrian crossings.

Mayor Sager also stated the City is partnering with Metra to place an inbound warming station in 2017, noting this property is owned by UP, however, and will require negotiations with that body.

Mayor Sager noted City staff has identified a task force to study street maintenance and repairs, and look at a variety of plans and methods to have greater efficiencies in cost and longevity.

Mayor Sager stated the Transportation Commission has the commitment of the Council to bring transportation issues to the fore.

In response to a question from RB Thompson, Mr. Celentano noted that “people movers” require a large population to move in order to be cost effective as they are very expensive.

M. Larson opined that charging stations could be located in Woodstock at a fairly low cost. She also stated a bike-share program could be implemented at a low cost.

In response to a question from J. Starzynski, Mayor Sager noted that, while a bypass may be looked at down the road as the City grows, the priority at this time is the widening of Rt. 47.

9. Transmittal of FY16/17 Budget

R. Stelford stated staff is proud to transmit the FY16/17 Budget to the Council tonight, noting it has been placed in Council’s Dropbox and will be placed on the City’s webpage tomorrow. He stated the operating budget is once again balanced so the City is spending within its means. He further noted the budget includes the priorities identified at the Council workshops. He stated staff worked diligently and came up with creative solutions for the challenges faced. Mr. Stelford noted that, for the first time, this year the budget includes performance measures and hopes to hear feedback from the Council on these.

Mayor Sager thanked staff noting he knows this takes a huge amount of time and effort.

FUTURE AGENDA ITEMS

There were no items added or removed from the Tentative Future Agendas.

ADJOURN

Motion by M. Larson, second by M. Saladin, to adjourn this meeting of the Woodstock City Council to the next regularly-scheduled meeting on Tuesday, April 5, 2016, at 7:00 PM in the Council Chambers at City Hall. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, and Mayor Sager. Nays: none. Abstentions: none. Absentees: M. Turner. Meeting adjourned at 8:44 PM.

Respectfully submitted,

Cindy Smiley
City Clerk

Name	Department	Total Gross
AMRAEN, MONICA	CITY MANAGER	1,620.00
HOWIE, JANE	CITY MANAGER	2,596.80
MCELMEEL, DANIEL	CITY MANAGER	2,824.23
STELFORD III, ROSCOE	CITY MANAGER	5,961.56
WILLCOCKSON, TERESA	CITY MANAGER	2,382.40
JANIGA, JOSEPH	CROSSING GUARDS	315.60
LUCKEY JR, HARRY	CROSSING GUARDS	694.20
LUCKEY, DALE	CROSSING GUARDS	375.38
LUCKEY, ROBERT	CROSSING GUARDS	220.22
MONACK, KIM	CROSSING GUARDS	364.80
Anderson, Garrett D	ECONOMIC DEVELOPMENT	4,261.54
Coltrin, Krista E	ECONOMIC DEVELOPMENT	2,384.62
BAYER, PATRICIA	FINANCE	961.60
CHRISTENSEN, PAUL N	FINANCE	4,321.57
LIEB, RUTH ANN	FINANCE	2,138.40
STEIGER, ALLISON	FINANCE	414.75
STRACZEK, WILLIAM	FINANCE	2,576.92
WOODRUFF, CARY	FINANCE	1,833.60
DYER, JASON L	FLEET MAINTENANCE	1,744.00
GROH, PHILLIP	FLEET MAINTENANCE	2,002.40
LAMZ, ROBERT	FLEET MAINTENANCE	2,203.67
MAY, JILL E	HUMAN RESOURCES	1,727.20
SCHOBBER, DEBORAH	HUMAN RESOURCES	4,512.72
BERGESON, PATRICIA	LIBRARY	211.20
BRADLEY, KATHERINE	LIBRARY	902.99
Burton, Parker E	LIBRARY	189.75
CAMPBELL, SARAH JANE	LIBRARY	227.34
DAWDY, KIRK	LIBRARY	2,107.18
DREYER, TRUDIE	LIBRARY	459.60
FEE, JULIE	LIBRARY	2,516.88
HANSEN, MARTHA	LIBRARY	1,735.75
ICKES, RICHARD	LIBRARY	257.40
KAMINSKI, SARAH	LIBRARY	878.35
KNOLL, LINDA	LIBRARY	912.21
MILLER, LISA	LIBRARY	1,275.21
MOORHOUSE, PAMELA	LIBRARY	2,764.08
MORO, PAMELA	LIBRARY	627.98
OLEARY, CAROLYN	LIBRARY	1,871.20
PALMER, STEPHANIE	LIBRARY	1,312.80
PALMQUIST, PEGGY	LIBRARY	260.13
PUGA, MARIA	LIBRARY	1,039.14
REWOLDT, BAILEY S	LIBRARY	366.96
RYAN, ELIZABETH	LIBRARY	1,817.91
RYAN, MARY M	LIBRARY	1,783.06
SMILEY, BRIAN	LIBRARY	354.32
SUGDEN, MARY	LIBRARY	1,212.12
TOTTON SCHWARZ, LORA	LIBRARY	2,507.61
TRIPP, KATHRYN	LIBRARY	1,437.60
WEBER, NICHOLAS P	LIBRARY	3,861.90
ZAMORANO, CARRIE	LIBRARY	1,826.74
BEAUDINE, BRUCE	OPERA HOUSE	284.40
BETH, RAYMOND	OPERA HOUSE	302.18
BOURGEOIS-KUIPER, SAHARA	OPERA HOUSE	257.76

Name	Department	Total Gross
BROUILLETTE, RICHARD	OPERA HOUSE	152.64
CAMPBELL, DANIEL	OPERA HOUSE	2,386.54
CANTY, NANCY NOVY	OPERA HOUSE	392.68
GERVAIS, MARIANNE	OPERA HOUSE	196.35
GRANZETTO, GERALDINE	OPERA HOUSE	1,145.75
GREENLEAF, MARK	OPERA HOUSE	3,168.87
LETOURNEAU, THOMAS	OPERA HOUSE	160.43
LYON, LETITIA	OPERA HOUSE	102.32
MCCORMACK, JOSEPH	OPERA HOUSE	2,399.20
MONTES JR, MICHAEL	OPERA HOUSE	234.47
MYERS, MARVIN	OPERA HOUSE	240.24
PANNIER, LORI ANN	OPERA HOUSE	355.50
SCHARRES, JOHN	OPERA HOUSE	4,320.38
STEINKAMP, LORRAINE	OPERA HOUSE	1,338.07
STELFORD, SAMANTHA	OPERA HOUSE	348.84
WELLS, GAIL	OPERA HOUSE	305.08
WHITE, CYNTHIA	OPERA HOUSE	309.50
WIEGEL, DANIEL M	OPERA HOUSE	1,389.60
BIRDSELL, CHRISTOPHER	PARKS	1,998.40
EDDY, BRANDON	PARKS	1,647.20
LESTER, TAD	PARKS	1,947.20
MASS, STANLEY PHILIP	PARKS	2,116.00
MECKLENBURG, JOHN	PARKS	2,438.40
NELSON, ERNEST	PARKS	3,319.99
OLEARY, PATRICK	PARKS	2,298.40
SPRING, TIMOTHY	PARKS	1,395.20
BAKER, NANCY	PLANNING & ZONING	3,201.66
BERTRAM, JOHN	PLANNING & ZONING	2,944.00
LIMBAUGH, DONNA	PLANNING & ZONING	2,365.60
NAPOLITANO, JOSEPH	PLANNING & ZONING	3,076.92
STREIT JR, DANIEL	PLANNING & ZONING	2,697.60
WALKINGTON, ROB	PLANNING & ZONING	2,955.20
AMATI, CHARLES	POLICE	3,841.60
BERNSTEIN, JASON	POLICE	3,570.22
BRANUM, ROBBY	POLICE	3,607.15
CARRENO, MARIA YESENIA	POLICE	2,576.26
CIPOLLA, CONSTANTINO	POLICE	3,831.21
DEMPSEY, DAVID	POLICE	3,062.86
Didier, Jonathan D	POLICE	790.34
DIFRANCESCA, JAN	POLICE	2,396.77
DOLAN, RICHARD	POLICE	3,311.19
EICHINGER, PATRICIA	POLICE	2,769.48
EISELSTEIN, FRED	POLICE	3,311.18
FINK, CORY	POLICE	3,311.20
FISCHER, ADAM D	POLICE	2,051.00
FOURDYCE, JOSHUA	POLICE	3,786.41
FREUND, SHARON L	POLICE	2,375.50
GALLAGHER, KATHLEEN	POLICE	2,576.26
GUSTIS, MICHAEL	POLICE	3,311.19
HAVENS, GRANT	POLICE	1,663.58
HENRY, DANIEL	POLICE	3,311.19
HESS, GLENN	POLICE	1,444.00
KARNATH, MICHAEL	POLICE	2,363.30

Name	Department	Total Gross
KAROLEWICZ, ROBIN	POLICE	2,962.70
KOPULOS, GEORGE	POLICE	3,476.76
KRYSIK, KIMBERLY	POLICE	600.00
LANZ II, ARTHUR R	POLICE	3,696.00
LATHAM, DANIEL	POLICE	3,884.00
LEE, KEITH	POLICE	805.05
LIEB, JOHN	POLICE	4,275.02
LINTNER, WILLIAM	POLICE	3,311.19
LOWEN JR, ROBERT	POLICE	5,183.45
MARSHALL, SHANE	POLICE	3,520.23
MCKENDRY, AMY	POLICE	2,576.25
MORTIMER, JEREMY	POLICE	3,539.19
MRZLAK, CHRISTINE	POLICE	585.00
MUEHLFELT, BRETT	POLICE	3,311.19
NAATZ, CHRISTOPHER	POLICE	2,213.28
NIEDZWIECKI, MICHAEL	POLICE	2,704.30
PARSONS, JEFFREY	POLICE	4,458.41
PAULEY, DANIEL	POLICE	3,311.19
PETERSON, CHAD	POLICE	3,349.14
PRENTICE, MATTHEW	POLICE	1,742.96
PRITCHARD, ROBERT	POLICE	3,900.40
RAPACZ, JOSHUA	POLICE	3,559.53
REED, TAMARA	POLICE	2,048.00
REITZ JR, ANDREW	POLICE	3,890.65
SCHMIDTKE, ERIC	POLICE	3,311.19
SCHRAW, ADAM	POLICE	3,497.44
SHARP, DAVID	POLICE	2,213.27
SHEPHERD, NANCY	POLICE	160.00
SOTO, TAMI	POLICE	2,136.77
SYKORA, SARA	POLICE	600.00
Tabaka, Randall S	POLICE	527.10
VALLE, SANDRA	POLICE	3,311.19
VORDERER, CHARLES	POLICE	3,311.20
WALKER, NATALIE	POLICE	2,206.70
WESOLEK, DANIEL	POLICE	3,886.40
KEENAN, HEATHER	PUBLIC WORKS ADMIN	1,669.60
Migatz, Thomas B	PUBLIC WORKS ADMIN	3,769.23
VAN LANDUYT, JEFFREY J	PUBLIC WORKS ADMIN	4,615.38
WILSON, ALAN	PUBLIC WORKS ADMIN	4,030.44
AQUINO, EDUARDO	RECREATION CENTER	247.50
BAIRD, LEAH	RECREATION CENTER	347.06
BEHRNS, LESLIE	RECREATION CENTER	126.90
BLONIAZ, JESSICA	RECREATION CENTER	275.70
BREWER, ALYSSA M	RECREATION CENTER	93.06
CABRERA, LESLIE M	RECREATION CENTER	132.83
CANTO, MELISSA	RECREATION CENTER	488.40
CORTES, VICTOR M	RECREATION CENTER	278.34
DECHANT, LEAH E	RECREATION CENTER	25.38
DIAZ, ARTURO	RECREATION CENTER	248.40
Diaz, Elisa M	RECREATION CENTER	200.06
DUNKER, ALAN	RECREATION CENTER	2,269.63
FUENTES, KARINA	RECREATION CENTER	535.36
GARZA, ANNA	RECREATION CENTER	209.03

Name	Department	Total Gross
GUZMAN, AYESHAH	RECREATION CENTER	172.38
HICKS, MICHAEL S	RECREATION CENTER	352.17
KAMPS, ANN	RECREATION CENTER	153.30
KARAFI, JESSIE	RECREATION CENTER	223.41
KARAFI, JORIE	RECREATION CENTER	249.73
Keane, Eilish M	RECREATION CENTER	521.55
LEITZEN, ABBY-GALE	RECREATION CENTER	154.19
LISK, MARY LYNN	RECREATION CENTER	2,345.66
Parsons, Alyssa M	RECREATION CENTER	53.63
PIERCE, JAMIE	RECREATION CENTER	56.32
POWELL, EDEN L	RECREATION CENTER	50.76
POWELL, ELLIE	RECREATION CENTER	63.15
READ, KELLY M	RECREATION CENTER	174.16
REESE, AIMEE	RECREATION CENTER	395.07
SALADIN, BRIDGET	RECREATION CENTER	172.51
SANTANA, RUBY	RECREATION CENTER	247.60
SCHMITT, RONALD	RECREATION CENTER	218.93
TORREZ, RENEE	RECREATION CENTER	2,135.60
VEPLEY, OLIVIA	RECREATION CENTER	74.64
VIDALES, REBECCA	RECREATION CENTER	2,424.07
ZAMORANO, GUILLERMO	RECREATION CENTER	441.00
ZINNEN, JOHN DAVID	RECREATION CENTER	4,030.59
MAJOR, STEPHEN	SEWER & WATER MAINTENANCE	2,307.20
MAXWELL, ZACHARY	SEWER & WATER MAINTENANCE	1,550.80
PARKER, SHAWN	SEWER & WATER MAINTENANCE	3,036.04
WEGENER, JAMES	SEWER & WATER MAINTENANCE	1,602.40
WILLIAMS, BRYANT P	SEWER & WATER MAINTENANCE	1,793.22
WOJTECKI, KEITH	SEWER & WATER MAINTENANCE	1,792.80
BURGESS, JEFFREY	STREETS	2,368.00
CHAUNCEY, JUDD T	STREETS	1,320.80
LECHNER, PHILIP A	STREETS	1,320.80
LOMBARDO, JAMES	STREETS	1,435.20
LYNK, CHRIS	STREETS	1,602.40
MARTINEZ JR, MAURO	STREETS	1,395.20
PIERCE, BARRY	STREETS	2,002.40
SCHACHT, TREVOR	STREETS	1,435.20
STOLL, MARK T	STREETS	1,320.80
VIDALES, ROGER	STREETS	2,372.00
BAKER, WAYNE	WASTEWATER TREATMENT	2,571.20
BOLDA, DANIEL	WASTEWATER TREATMENT	1,911.49
GEORGE, ANNE	WASTEWATER TREATMENT	3,443.08
SHEAHAN, ADAM	WASTEWATER TREATMENT	1,947.20
VIDALES, HENRY	WASTEWATER TREATMENT	2,298.40
GARRISON, ADAM	WATER TREATMENT	2,179.20
HOFFMAN, THOMAS	WATER TREATMENT	2,179.20
SCARPACE, SHANE	WATER TREATMENT	1,947.20
SMITH, WILLIAM	WATER TREATMENT	3,237.73
WHISTON, TIMOTHY	WATER TREATMENT	1,894.40
Grand Totals:	207	381,212.28

**City of Woodstock
Warrant No. 3706**

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer

City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 5th day of April, 2016.

City Clerk

Mayor

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104411	HARRISON & COMPANY	LIBRARY MATERIALS	59.96-	V LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 104411:			59.96-			
104648	FOX VALLEY FIRE & SAFETY CO.	INSTALL RADIO	105.00-	V WIRELESS FUND	EQUIPMENT	15-00-7-720
Total 104648:			105.00-			
104923	MG MECHANICAL SERVICE	SERVICE TO POOL	2,851.88-	V AQUATIC CENTER FUND	REC POOL BOILER REPLACEMENT	04-00-7-721
Total 104923:			2,851.88-			
104962	WILLIAM TELL PRODUCTIONS C/O ED	CHRISTMAS GUITAR NIGHT 2015	8,465.92-	V ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 104962:			8,465.92-			
105116	MC HENRY COUNTY TREASURER	BACK TAXES - SHERIFF HOUSE	8,442.05-	V TAX INCREMENT FINANCING FUND	PROPERTY TAXES	41-00-5-599
Total 105116:			8,442.05-			
105230	HENDRIX INDUSTRIAL GASTRUX INC	PROPANE FILTERS	79.86-	V PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
105230	HENDRIX INDUSTRIAL GASTRUX INC	PROPANE FILTERS	79.86-	V PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
Total 105230:			159.72-			
105916	A TO Z ENGRAVING	NAMEPLATE	11.50	GENERAL FUND	SUPPLIES	01-01-6-606
Total 105916:			11.50			
105917	AMY CHASE	RENTAL REFUND	50.00	RECREATION CENTER FUND	FACILITY RENTAL	05-00-3-328
Total 105917:			50.00			
105918	ANDY LAYOFF	GYM SUPERVISOR - TWEEN NIGHT	30.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 105918:			30.00			
105919	ARAMARK UNIFORM SERVICE	UNIFORMS	23.79	GENERAL FUND	UNIFORMS	01-07-4-453
105919	ARAMARK UNIFORM SERVICE	UNIFORMS	15.75	PARKS FUND	UNIFORMS	06-00-4-453
105919	ARAMARK UNIFORM SERVICE	UNIFORMS	18.95	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
105919	ARAMARK UNIFORM SERVICE	UNIFORMS	42.68	GENERAL FUND	UNIFORMS	01-06-4-453
105919	ARAMARK UNIFORM SERVICE	UNIFORMS	18.99	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
105919	ARAMARK UNIFORM SERVICE	UNIFORMS	2.20	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
105919	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.00	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
105919	ARAMARK UNIFORM SERVICE	UNIFORMS	24.05	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
105919	ARAMARK UNIFORM SERVICE	UNIFORMS	2.20	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
Total 105919:			173.61			
105920	BACKGROUNDS ONLINE	BACK CHECKS FOR HIRING	59.90	GENERAL FUND	TESTING	01-04-5-509
Total 105920:			59.90			
105921	BAXTER & WOODMAN, INC.	REGISTRATION FEE - WILSON	39.00	ENVIRONMENTAL MANAGEMENT FU	TRAVEL AND TRAINING	90-00-4-452
Total 105921:			39.00			
105922	BOHN'S ACE HARDWARE	SANDPAPER, UTILITY KNIFE, BLADE	38.03	WATER & SEWER UTILITY FUND	SUPPLIES	60-50-6-606
105922	BOHN'S ACE HARDWARE	REPLACEMENT SUMP PUMP	159.99	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 105922:			198.02			
105923	CABAY & COMPANY, INC	CITY HALL CUSTODIAL SUPPLIES/ PA	84.50	GENERAL FUND	MATERIAL TO MAINTAIN BUILDING	01-02-6-620
Total 105923:			84.50			
105924	CDW GOVERNMENT, INC.	MONITOR	105.00	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
Total 105924:			105.00			
105925	CHARLES GROVER III	RECREATION OFFICIAL	75.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 105925:			75.00			
105926	CHAS. HERDRICH & SON, INC.	CAFE SUPPLIES	150.35	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 105926:			150.35			
105927	CITY ELECTRIC SUPPLY	BREAKER FOR LIFT STATION	138.07	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 105927:			138.07			
105928	CITY OF WOODSTOCK	WATER AND SEWER	336.68	GENERAL FUND	WATER AND SEWER	01-07-6-613
Total 105928:			336.68			
105929	COMPASS MINERALS	COARSE ROCK SALT	2,728.15	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
105929	COMPASS MINERALS	BULK COARSE LA ROCK	2,599.32	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
105929	COMPASS MINERALS	BULK COARSE LA ROCK	2,576.59	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
Total 105929:			7,904.06			
105930	CONSERV FS	SEMINAR FEE	130.00	ENVIRONMENTAL MANAGEMENT FU	TRAVEL AND TRAINING	90-00-4-452
Total 105930:			130.00			
105931	CONSTELLATION NEWENERGY	ELECTRIC	3,668.01	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
105931	CONSTELLATION NEWENERGY	ELECTRICITY FOR BOOSTER STATIO	1,011.33	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541
105931	CONSTELLATION NEWENERGY	ELECTRIC	925.19	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
105931	CONSTELLATION NEWENERGY	ELECTRICITY FOR PUMPS	212.05	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
105931	CONSTELLATION NEWENERGY	ELECTRIC	1,939.26	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
105931	CONSTELLATION NEWENERGY	ELECTRICITY FOR PUMPS	45.56	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
105931	CONSTELLATION NEWENERGY	ELECTRIC	511.97	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
105931	CONSTELLATION NEWENERGY	ELECTRICITY FOR BOOSTER STATIO	196.98	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541
Total 105931:			8,510.35			
105932	DALE JANDRON	OFFICIALS SERVICES	140.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 105932:			140.00			
105933	DON KAMPS	RECREATION OFFICIAL	75.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 105933:			75.00			
105934	DORNER COMPANY	MOTOR	1,466.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
105934	DORNER COMPANY	SERVICE	2,500.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-50-5-552

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 105934:			3,966.00			
105935	EMILY KAPLAN	RECREATION INSTRUCTOR	85.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 105935:			85.00			
105936	FIRST PLACE PROMOTIONS AND AW	YOUTH BASE BALL	343.80	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
105936	FIRST PLACE PROMOTIONS AND AW	YOUTH BBALL PLAQUES	255.20	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 105936:			599.00			
105937	FLOW-TECHNICS	MAIN CONTROL PANEL REPLACMEN	6,692.44	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. WATER MAINS	60-52-5-554
Total 105937:			6,692.44			
105938	FRIENDS OF WOODSTOCK PUBLIC LI	MINI LINKS AFTER DARK EVENTS	200.00	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
Total 105938:			200.00			
105939	GAVERS ASPHALT PAVING	BACKFILL MATERIALS	1,086.75	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
Total 105939:			1,086.75			
105940	GERALD REEDY	BBALL REF	105.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 105940:			105.00			
105941	GESKE & SONS	MAINTAIN PAVEMENT	3,213.85	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 105941:			3,213.85			
105942	GRAINGER	SPIDER, BELT	187.95	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
Total 105942:			187.95			
105943	HAAS SERVICE SYSTEM	CLEANING SERVICE - FEB	1,550.00	PERFORMING ARTS	SERVICE TO MAINTAIN BUILDING	07-11-5-550
Total 105943:			1,550.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
105944	HACH COMPANY	PHOSVER 3 PHOSPATE	404.34	WATER & SEWER UTILITY FUND	LABORATORY CHEMICALS	60-50-6-615
105944	HACH COMPANY	PHOSPHORUS TNT	347.39	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
Total 105944:			751.73			
105945	HD SUPPLY WATERWORKS, LTD.	LONG SPOOL PRIME	174.60	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 105945:			174.60			
105946	HEALTH AS WE AGE	WELLNESS PROGRAM FEES	23,511.00	HEALTH/LIFE INSURANCE FUND	WELLNESS PROGRAM FEES	75-00-5-505
Total 105946:			23,511.00			
105947	HENDRIX INDUSTRIAL GASTRUX INC	PROPANE CONVERSION KIT	6,890.00	ENVIRONMENTAL MANAGEMENT FU	GREEN VEHICLES	90-00-7-701
Total 105947:			6,890.00			
105948	HI VIZ INC	MAINTAIN TRAFFIC CONTROL	1,203.00	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
Total 105948:			1,203.00			
105949	J. W. TURF	LOCK LEVER FOR 3 WHEELER	46.77	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 105949:			46.77			
105950	JAMES FRANKLIN	RECREATION OFFICIAL	105.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
105950	JAMES FRANKLIN	RECREATION OFFICIAL	175.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 105950:			280.00			
105951	JARED RITTER	SCOREKEEPER	60.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 105951:			60.00			
105952	JAY ZINNEN	SCOREKEEPER	40.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 105952:			40.00			
105953	JOSH JANDRON	NIGHTLY MAINTENANCE AT REC	60.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN BUILDING	05-00-5-550

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 105953:			60.00			
105954	JUDITH BROWN	RECREATION INSTRUCTION	138.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 105954:			138.00			
105955	JWC ENVIRONMENTAL	BELT PRESS GRINDER REPAIR NORT	9,615.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 105955:			9,615.00			
105956	LEE JENSEN SALES CO	REPAIRS TO SUCTION HOSES FOR T	56.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. EQUIPMENT	60-52-6-621
Total 105956:			56.00			
105957	MATT ZINNEN	REF, SCOREKEEPER	100.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 105957:			100.00			
105958	MATTHEW GLICK	RECREATION OFFICIAL	75.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 105958:			75.00			
105959	MCHENRY ANALYTICAL WATER LABO	TRICHALOMETHANE/ HALOACETIC ACI	112.50	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-50-5-509
Total 105959:			112.50			
105960	MCHENRY COUNTY COUNCIL OF GO	MONTHLY MEETING- 2/24/2016- STEL	74.00	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
Total 105960:			74.00			
105961	MCHENRY COUNTY DIV OF TRANSP	MCRIDE SERVICES - FEBRUARY	2,703.58	PARATRANSIT FUND	PACE REIMBURSEMENT	26-00-5-503
Total 105961:			2,703.58			
105962	MEGA COMMERCIAL SERVICES INC	CUSTODIAL SERVICES - LIBRARY	1,790.00	LIBRARY BUILDING FUND	BUILDING CLEANING SERVICES	09-00-3-415
105962	MEGA COMMERCIAL SERVICES INC	CUSTODIAL SERVICES - CITY HALL	1,249.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550
105962	MEGA COMMERCIAL SERVICES INC	CUSTODIAL SERVICES - REC CENTE	1,249.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN BUILDING	05-00-5-550

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 105962:			4,288.00			
105963	MENARDS	SUPPLIES	217.92	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN BUILDING	60-51-6-620
105963	MENARDS	STRUTS, LAMPS	27.09	PERFORMING ARTS	BUILDING	07-11-7-701
105963	MENARDS	OUTLET COVER	27.98	GENERAL FUND	BUILDING	01-02-7-701
105963	MENARDS	SUPPLIES	30.66	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 105963:			303.65			
105964	METRO PROFESSIONAL PRODUCTS,	CUSTODIAL SUPPLIES - PW	184.93	GENERAL FUND	MATERIAL TO MAINTAIN BUILDING	01-02-6-620
105964	METRO PROFESSIONAL PRODUCTS,	CITY HALL GARBAGE BAGS	23.04	GENERAL FUND	MATERIAL TO MAINTAIN BUILDING	01-02-6-620
105964	METRO PROFESSIONAL PRODUCTS,	TOILET TISSUE	97.15	GENERAL FUND	MATERIAL TO MAINTAIN BUILDINGS	01-07-6-620
Total 105964:			305.12			
105965	METROPOLITAN INDUSTRIES, INC.	TROUBLE SHOOTING CONTROL PAN	460.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555
Total 105965:			460.00			
105966	MID AMERICAN WATER OF WAUCON	REPAIR KIT FOR HYFRANT HIT BY CA	240.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 105966:			240.00			
105967	MILLER ENGINEERING CO.	WORK COMPLETED ON UNIT HEATE	203.83	GENERAL FUND	SERVICE TO MAINTAIN BUILDINGS	01-07-5-550
Total 105967:			203.83			
105968	NAPOLI PIZZA	PLAYROOM STAFF MEETING	27.00	GENERAL FUND	TRAVEL & TRAINING	01-09-4-452
Total 105968:			27.00			
105969	NICK FENTON	RECREATION OFFICIAL	190.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 105969:			190.00			
105970	NICOR	UTILITY - GAS	257.16	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
105970	NICOR	GAS FOR EMERGENCY GENERATOR	40.09	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
105970	NICOR	GAS FOR EMERGENCY GENERATOR	27.44	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
105970	NICOR	GAS FOR EMERGENCY GENERATOR	84.38	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
105970	NICOR	UTILITY - GAS	108.37	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
105970	NICOR	GAS FOR EMERGENCY GENERATOR	28.95	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
105970	NICOR	GAS FOR EMERGENCY GENERATOR	27.46	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
105970	NICOR	UTILITY - GAS	1,108.34	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
105970	NICOR	GAS FOR EMERGENCY GENERATOR	28.45	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
105970	NICOR	GAS FOR EMERGENCY GENERATOR	29.50	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
105970	NICOR	GAS FOR EMERGENCY GENERATOR	32.52	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
105970	NICOR	GAS FOR EMERGENCY GENERATOR	26.93	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
105970	NICOR	GAS FOR EMERGENCY GENERATOR	48.42	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
105970	NICOR	UTILITY - GAS	157.47	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
Total 105970:			2,005.48			
105971	PATRIOT DOOR SOLUTIONS	DOOR REPAIR - OLD FIREHOUSE EN	145.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550
Total 105971:			145.00			
105972	PEPSI-COLA GENERAL BOTTLER, IN	GATORADE AND WATER SUPPLIES	178.86	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 105972:			178.86			
105973	POOLBLU	SERVICE CALL LABOR	186.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN POOL	05-00-5-558
105973	POOLBLU	SERVICE CALL LABOR	258.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN POOL	05-00-5-558
105973	POOLBLU	SERVICE CALL MATERIALS	11.16	RECREATION CENTER FUND	MATERIAL TO MAINTAIN POOL	05-00-6-622
Total 105973:			455.16			
105974	PORTER LEE CORP	WHITE BARCODE LABELS	96.00	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 105974:			96.00			
105975	QUILL CORPORATION	CORK BULLETIN BOARD	102.58	PERFORMING ARTS	SUPPLIES	07-11-6-606
105975	QUILL CORPORATION	OFFICE SUPPLIES	193.67	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
105975	QUILL CORPORATION	SUPPLIES	47.84	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 105975:			344.09			
105976	READY REFRESH BY NESTLE	5 GALLON BOTTLES OF WATER	30.00	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 105976:			30.00			
105977	RUSH TRUCK CENTER - HUNTLEY IN	FENDER	338.57	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
Total 105977:			338.57			
105978	SAMS CLUB	CAFE SUPPLIES	459.56	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 105978:			459.56			
105979	SCHMIDT PRINTING	PARKING TICKET ENVELOPES	233.00	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 105979:			233.00			
105980	SHERWIN-WILLIAMS CO ACCOUNTS	PAINT SUPPLIES	47.69	WATER & SEWER UTILITY FUND	SUPPLIES	60-50-6-606
Total 105980:			47.69			
105981	STANDARD EQUIPMENT COMPANY	HYDRAULIC RAM	517.57	GENERAL FUND	EQUIPMENT	01-06-7-720
Total 105981:			517.57			
105982	STAN'S OFFICE TECHNOLOGIES, IN	METER CHARGE	135.04	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-03-5-552
105982	STAN'S OFFICE TECHNOLOGIES, IN	METER CHARGE	30.72	GENERAL FUND	SUPPLIES	01-04-6-606
Total 105982:			165.76			
105983	TEXAS REFINERY CORP	CROWN AND CHASSIS	343.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 105983:			343.00			
105984	TICKET RETURN	ONLINE SINGLE TICKET SALES FEE	1,743.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 105984:			1,743.00			
105985	TRANS UNION RISK & ALTERNATIVE	SUBSCRIPTIONS	25.00	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 105985:			25.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
105986	UNDERGROUND PIPE AND VALVE, C	PARTS FOR BROKEN AND LEAKING H	616.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 105986:			616.00			
105987	USA BLUEBOOK	DISPOSABLE GLOVES	153.02	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
105987	USA BLUEBOOK	LAB SUPPLIES	100.30	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
105987	USA BLUEBOOK	LAB SUPPLIES	461.31	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
105987	USA BLUEBOOK	SAFETY EQUIPMENT	200.42	WATER & SEWER UTILITY FUND	EQUIPMENT	60-50-7-720
Total 105987:			915.05			
105988	VERMONT SYSTEMS, INC.	RECTRAC WEBSITE	750.00	GENERAL FUND	CITY WEBSITE	01-01-5-556
Total 105988:			750.00			
105989	VIKING CHEMICAL COMPANY	CHEMICALS	1,091.00	WATER & SEWER UTILITY FUND	CHEMICALS	60-50-6-607
Total 105989:			1,091.00			
105990	WAL-MART COMMUNITY	PROGRAM SUPPLIES	171.99	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
105990	WAL-MART COMMUNITY	PROGRAM SUPPLIES	106.24	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 105990:			278.23			
105991	WATER RESOURCES, INC.	CIP METERS PROJECT	2,200.00	WATER & SEWER UTILITY FUND	WATER METER REPLACEMENT PRO	60-54-7-775
Total 105991:			2,200.00			
105992	WES KRUEGER	RECREATION OFFICIAL	140.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 105992:			140.00			
105993	WILSON BOHANNAN PADLOCK COMP	MAINTAIN TRAFFIC CONTROLS	36.42	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
Total 105993:			36.42			
105994	WOODSTOCK FIRE RESCUE DISTRIC	CODE ENFORCEMENT HOURS	2,700.00	GENERAL FUND	CODE ENFORCEMENT OFFICER	01-05-3-420
Total 105994:			2,700.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
105995	MARIA PUGA	PAYROLL ADVANCE	259.79	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
Total 105995:			259.79			
105996	ALAN DUNKER	LIFT FOR USE AT DDD SET UP	260.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
105996	ALAN DUNKER	LIFT FOR ROOF WORK	200.00	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
Total 105996:			460.00			
105997	ANN KAMPS	RECREATION OFFICIAL	60.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 105997:			60.00			
105998	ANNA GARZA	RECREATION INSTRUCTOR	330.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 105998:			330.00			
105999	ARAMARK UNIFORM SERVICE	UNIFORMS	23.79	GENERAL FUND	UNIFORMS	01-07-4-453
105999	ARAMARK UNIFORM SERVICE	UNIFORMS	15.75	PARKS FUND	UNIFORMS	06-00-4-453
105999	ARAMARK UNIFORM SERVICE	UNIFORMS	18.95	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
105999	ARAMARK UNIFORM SERVICE	UNIFORMS	42.68	GENERAL FUND	UNIFORMS	01-06-4-453
105999	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.00	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
Total 105999:			126.17			
106000	ARTHUR R. LANZ II	PARKING REIMBURSEMENT - TRAINI	80.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 106000:			80.00			
106001	ARTHUR R. LANZ II	TUITION REIMBURSEMENT	1,000.00	GENERAL FUND	TUITION REIMBURSEMENT	01-04-4-457
Total 106001:			1,000.00			
106002	BAKER & TAYLOR BOOKS	LIBRARY BOOKS	539.98	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 106002:			539.98			
106003	BARRACUDA NETWORKS INC	BACKUP SUBSCRIPTION	1,748.00	LIBRARY	ELECTRONIC ACCESS	08-00-5-517

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106003:			1,748.00			
106004	BAXTER & WOODMAN, INC.	STORMWATER PERMIT APPLICATION	2,000.00	GENERAL FUND	ENGINEERING SERVICES	01-08-5-503
Total 106004:			2,000.00			
106005	BRITTANI LAPOINTE	PROGRAM FEE REFUND	95.00	GENERAL FUND	RECREATION PROGRAM FEES	01-00-3-327
Total 106005:			95.00			
106006	C.O.P.S. TESTING SERVICE, INC.	WRITTEN PROMOTION EXAM	975.00	POLICE PROTECTION FUND	BOARD OF FIRE/POLICE COM.	03-00-4-455
Total 106006:			975.00			
106007	CDW GOVERNMENT, INC.	COMPUTER	723.32	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
Total 106007:			723.32			
106008	CHARLES GONZALEZ	RECREATION OFFICIAL	105.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 106008:			105.00			
106009	CITY OF WOODSTOCK	SEQ PARK FOUNTAIN	10.65	PARKS FUND	WATER AND SEWER	06-00-6-613
106009	CITY OF WOODSTOCK	WATER AND SEWER	266.50	POLICE PROTECTION FUND	WATER & SEWER	03-00-6-613
106009	CITY OF WOODSTOCK	PEACE PARK WATER FOUNTAIN	10.65	PARKS FUND	WATER AND SEWER	06-00-6-613
Total 106009:			287.80			
106010	CITY OF WOODSTOCK	LIQOUR LICENSE - STAGE LEFT CAF	500.00	PERFORMING ARTS	INSURANCE & LICENSING	07-13-5-504
Total 106010:			500.00			
106011	CL GRAPHICS	MAILER POSTAGE	835.45	PERFORMING ARTS	PROFESSIONAL SERVICES	07-11-5-502
106011	CL GRAPHICS	SPRING EVENT SELF MAILER	425.00	PERFORMING ARTS	PROFESSIONAL SERVICES	07-11-5-502
106011	CL GRAPHICS	SPRING EVENT SELF MAILER	1,368.00	PERFORMING ARTS	PRINTING SERVICES	07-11-5-537
Total 106011:			2,628.45			
106012	CLEAR EDGE FILTRATION INC	REPLACEMENT BELTS	2,521.66	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106012:			2,521.66			
106013	COMCAST	COMMUNICATION SERVICES	134.85	LIBRARY	COMMUNICATIONS	08-00-5-501
106013	COMCAST	COMMUNICATION SERVICES	214.90	POLICE PROTECTION FUND	COMMUNICATIONS	03-00-5-501
106013	COMCAST	COMMUNICATION SERVICES	124.90	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
106013	COMCAST	COMMUNICATION SERVICES	84.90	AQUATIC CENTER FUND	COMMUNICATIONS	04-00-5-501
106013	COMCAST	COMMUNICATION SERVICES	124.90	RECREATION CENTER FUND	COMMUNICATIONS	05-00-5-501
106013	COMCAST	COMMUNICATION SERVICES	84.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
106013	COMCAST	COMMUNICATION SERVICES	84.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
106013	COMCAST	COMMUNICATION SERVICES	144.85	GENERAL FUND	COMMUNICATIONS	01-08-5-501
106013	COMCAST	COMMUNICATION SERVICES	84.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
106013	COMCAST	COMMUNICATION SERVICES	84.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
106013	COMCAST	COMMUNICATION SERVICES	239.85	GENERAL FUND	COMMUNICATIONS	01-03-5-501
106013	COMCAST	COMMUNICATION SERVICES	114.90	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
106013	COMCAST	COMMUNICATION SERVICES	9.50	GENERAL FUND	COMMUNICATIONS	01-03-5-501
106013	COMCAST	COMMUNICATIONS	67.12	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 106013:			1,600.27			
106014	COMMONWEALTH EDISON	ELECTRIC - DREAM FIELD	30.25	PARKS FUND	ELECTRICITY	06-00-5-540
106014	COMMONWEALTH EDISON	ELECTRIC - SEQ PARK	68.28	PARKS FUND	ELECTRICITY	06-00-5-540
106014	COMMONWEALTH EDISON	FIRST ST GARAGE ELECTRIC	416.74	PARKS FUND	ELECTRICITY	06-00-5-540
Total 106014:			515.27			
106015	COMPASS MINERALS	BULK COARSE LA ROCK	2,614.48	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
106015	COMPASS MINERALS	BULK COARSE LA ROCK	2,507.30	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
106015	COMPASS MINERALS	BULK COARSE LA ROCK	2,680.52	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
106015	COMPASS MINERALS	BULK COARSE LA ROCK	2,732.48	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
106015	COMPASS MINERALS	BULK COARSE LA ROCK	2,624.22	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
106015	COMPASS MINERALS	BULK COARSE LA ROCK	2,618.81	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
Total 106015:			15,777.81			
106016	CONSERV FS	SIDEWALK SALT FOR DOWNTOWN	1,005.50	PARKS FUND	ICE CONTROL	06-00-6-635
Total 106016:			1,005.50			
106017	COURTNEE GONZALEZ	RECREATION INSTRUCTION	36.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106017:			36.00			
106018	DALE JANDRON	BBALL REF	105.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 106018:			105.00			
106019	DEWANE STUDIO	DADDY DAUGHTER DANCE PHOTOS	498.75	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 106019:			498.75			
106020	DON KAMPS	RECREATION INSTRUCTION	75.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 106020:			75.00			
106021	ED SLOMSKI	PROGRAM FEE REFUND	144.00	GENERAL FUND	RECREATION PROGRAM FEES	01-00-3-327
Total 106021:			144.00			
106022	FIRSTMERIT BANKCARD CTR	ADVERTISING	156.00	AQUATIC CENTER FUND	COMMUNICATIONS	04-00-5-501
106022	FIRSTMERIT BANKCARD CTR	DADDY DAUGHTER DANCE	25.86	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
106022	FIRSTMERIT BANKCARD CTR	SPECIAL CONSENSUS	88.50	PERFORMING ARTS	PROGRAMMING FUND	07-11-5-525
106022	FIRSTMERIT BANKCARD CTR	WEB RECEIPTS	61.95	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
106022	FIRSTMERIT BANKCARD CTR	PESTICIDE SAFETY ED PROGRAM	150.00	WATER & SEWER UTILITY FUND	TRAVEL AND TRAINING	60-53-4-452
106022	FIRSTMERIT BANKCARD CTR	ADVERTISING	300.00	RECREATION CENTER FUND	ADVERTISING	05-00-5-538
106022	FIRSTMERIT BANKCARD CTR	UPS BATTERY	24.99	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
106022	FIRSTMERIT BANKCARD CTR	PRINT CARTRIDGE	29.97	ADMIN ADJUDICATION FUND	SUPPLIES	14-00-6-606
106022	FIRSTMERIT BANKCARD CTR	CAFÉ SUPPLIES	49.00	PERFORMING ARTS	SUPPLIES	07-11-6-606
106022	FIRSTMERIT BANKCARD CTR	SHIELD FOR BBALL HOOP	16.32	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
106022	FIRSTMERIT BANKCARD CTR	DISPOSABLE EAR BUDS	32.63	PERFORMING ARTS	SUPPLIES	07-11-6-606
106022	FIRSTMERIT BANKCARD CTR	DADDY DAUGHTER DANCE	80.60	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
106022	FIRSTMERIT BANKCARD CTR	3D GLASSES	254.70	LIBRARY	SUPPLIES	08-00-6-606
106022	FIRSTMERIT BANKCARD CTR	MAGNIFIER READER/LG PRINT KEYB	751.59	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
106022	FIRSTMERIT BANKCARD CTR	PHONE ORDER	358.80	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106022	FIRSTMERIT BANKCARD CTR	PRINTING SERVICES	218.40	LIBRARY	OUTREACH	08-00-5-536
106022	FIRSTMERIT BANKCARD CTR	DYSON BALL VACUUM	254.98	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
106022	FIRSTMERIT BANKCARD CTR	BLX SYSTEM	549.47	RECREATION CENTER FUND	EQUIPMENT	05-00-7-720
106022	FIRSTMERIT BANKCARD CTR	SENIORS	192.43	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
106022	FIRSTMERIT BANKCARD CTR	MEETING EXPENSE	22.00	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
106022	FIRSTMERIT BANKCARD CTR	TANNING BED SUPPLIES	86.85	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106022	FIRSTMERIT BANKCARD CTR	PROPERTY MAINT CODE	52.00	GENERAL FUND	DUES/SUBSCRIPTIONS/BOOKS	01-05-4-454
106022	FIRSTMERIT BANKCARD CTR	FOLDING CHAIRS	354.68	RECREATION CENTER FUND	EQUIPMENT	05-00-7-720
106022	FIRSTMERIT BANKCARD CTR	BUSINESS LUNCH	15.00	GENERAL FUND	EXPANSION/RETENTION SERVICES	01-12-5-536
106022	FIRSTMERIT BANKCARD CTR	SUBSCRIPTION RENEWAL	204.00	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-01-5-552
106022	FIRSTMERIT BANKCARD CTR	TICKET REVENUE	54.10	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
106022	FIRSTMERIT BANKCARD CTR	FRAMING SERVICE	205.01	GENERAL FUND	SUPPLIES	01-01-6-606
106022	FIRSTMERIT BANKCARD CTR	BUNN COFFEE FILTERS	30.93	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
106022	FIRSTMERIT BANKCARD CTR	CHIEF OF POLICE RECRUITMENT	50.00	GENERAL FUND	ADVERTISING	01-04-5-536
106022	FIRSTMERIT BANKCARD CTR	WEB RECEIPTS	15.00	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
106022	FIRSTMERIT BANKCARD CTR	ELEMENT FOR EQUIPMENT	440.00	RECREATION CENTER FUND	MATERIAL TO MAINTAIN POOL	05-00-6-622
106022	FIRSTMERIT BANKCARD CTR	LPT R/C POLO UNIFORM	21.98	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
106022	FIRSTMERIT BANKCARD CTR	DADDY DAUGHTER DANCE	203.25	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
106022	FIRSTMERIT BANKCARD CTR	DADDY DAUGHTER DANCE	48.48	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
106022	FIRSTMERIT BANKCARD CTR	WEBSITE	20.99	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
106022	FIRSTMERIT BANKCARD CTR	DADDY DAUGHTER DANCE	111.93	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
106022	FIRSTMERIT BANKCARD CTR	SOFTWARE MAINTENANCE	275.00	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-01-5-552
106022	FIRSTMERIT BANKCARD CTR	COM HEROS AWARD BREAKFAST	109.48	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
106022	FIRSTMERIT BANKCARD CTR	SUPPLIES	42.93	LIBRARY	SUPPLIES	08-00-6-606
106022	FIRSTMERIT BANKCARD CTR	SUPPLIES	60.85	LIBRARY	SUPPLIES	08-00-6-606
106022	FIRSTMERIT BANKCARD CTR	DISHWASHER REPAIR - CAFÉ	522.46	PERFORMING ARTS	SERVICES TO MAINTAIN CAFE	07-13-5-552
106022	FIRSTMERIT BANKCARD CTR	SPECIAL CONSENSUS	102.01	PERFORMING ARTS	PROGRAMMING FUND	07-11-5-525
106022	FIRSTMERIT BANKCARD CTR	DADDY DAUGHTER DANCE FOOD	220.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
106022	FIRSTMERIT BANKCARD CTR	SPECIAL CONSENSUS	88.50	PERFORMING ARTS	PROGRAMMING FUND	07-11-5-525
106022	FIRSTMERIT BANKCARD CTR	ADVERTISING	104.90	PERFORMING ARTS	PROGRAMMING FUND - ADVERTISIN	07-11-5-526
106022	FIRSTMERIT BANKCARD CTR	BROAN BLOWER ASSEMBLY	279.84	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
106022	FIRSTMERIT BANKCARD CTR	BUSINESS LUNCH	44.49	GENERAL FUND	EXPANSION/RETENTION SERVICES	01-12-5-536
106022	FIRSTMERIT BANKCARD CTR	PROGRAM MATERIALS	134.05	LIBRARY	SUPPLIES	08-00-6-606
106022	FIRSTMERIT BANKCARD CTR	PESTICIDE TRAINING AND CERT	365.00	GENERAL FUND	TRAVEL & TRAINING	01-08-4-452
106022	FIRSTMERIT BANKCARD CTR	SWIMMING POOL & SPA CODE	57.00	GENERAL FUND	DUES/SUBSCRIPTIONS/BOOKS	01-05-4-454
106022	FIRSTMERIT BANKCARD CTR	LIBRARY MATERIALS	43.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
106022	FIRSTMERIT BANKCARD CTR	PARTS FOR DRINKING FOUNTAIN	117.20	RECREATION CENTER FUND	MATERIAL TO MAINTAIN EQUIPMENT	05-00-6-621
106022	FIRSTMERIT BANKCARD CTR	ADVERTISING	300.00	GENERAL FUND	PRINTING SERVICES/ ADVERTISING	01-09-5-537
106022	FIRSTMERIT BANKCARD CTR	LAPTOP BAG & TOOLS	100.49	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
106022	FIRSTMERIT BANKCARD CTR	MILITARY AWARD SHADOW BOX	183.94	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 106022:			8,684.52			
106023	FIRSTSPEAR LLC	EQUIPMENT	376.32	POLICE PROTECTION FUND	EQUIPMENT	03-00-7-720
106023	FIRSTSPEAR LLC	EQUIPMENT	1,199.98	POLICE PROTECTION FUND	EQUIPMENT	03-00-7-720

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106023:			1,576.30			
106024	FLAGS USA LLC	MATERIALS TO RERIG CITY HALL FLA	56.40	GENERAL FUND	MATERIAL TO MAINTAIN BUILDING	01-02-6-620
Total 106024:			56.40			
106025	FRIENDS OF WOODSTOCK PUBLIC LI	MINI LINKS AFTER DARK EVENTS	200.00	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
Total 106025:			200.00			
106026	GALLS	PADDLE SIGN	23.39	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 106026:			23.39			
106027	GRAINGER	EXIT SIGN BATTERIES	54.40	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
Total 106027:			54.40			
106028	IN THE SWIM PNC BANK C/O CORTZ I	POOL CHEMICALS	35.97	RECREATION CENTER FUND	POOL CHEMICALS	05-00-6-607
Total 106028:			35.97			
106029	INDEPTH GRAPHICS & PRINTING	LIP BALM, LOGO IMPRINT	500.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
106029	INDEPTH GRAPHICS & PRINTING	LIP BALM, LOGO IMPRINT	250.00	AQUATIC CENTER FUND	PROGRAM SUPPLIES	04-00-6-612
106029	INDEPTH GRAPHICS & PRINTING	LIP BALM, LOGO IMPRINT	320.33	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
106029	INDEPTH GRAPHICS & PRINTING	BUSINESS CARDS	51.34	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 106029:			1,121.67			
106030	INTERTRADE USA COMPANY	CAFE SUPPLIES	456.00	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 106030:			456.00			
106031	JAMES FRANKLIN	RECREATION OFFICIAL	105.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
106031	JAMES FRANKLIN	RECREATION OFFICIAL	105.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 106031:			210.00			
106032	JANET KAYSER	RECREATION INSTRUCTOR	519.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106032:			519.00			
106033	JAY ZINNEN	SCOREKEEPER	30.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 106033:			30.00			
106034	JILL FLORES	RECREATION INSTRUCTOR	375.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106034:			375.00			
106035	JIM OLSON COLLISION	REPAIRS TO TRUCK #45	1,273.22	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
Total 106035:			1,273.22			
106036	JOHN FAHEY	RECREATION OFFICIAL	105.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
106036	JOHN FAHEY	RECREATION OFFICIAL	105.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 106036:			210.00			
106037	JUDITH BROWN	RECREATION INSTRUCTION	161.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106037:			161.00			
106038	L & S ELECTRIC	EQUIPMENT	453.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 106038:			453.00			
106039	LAND CONSERVANCY OF MCHENRY	WETLAND MAINTENANCE	770.00	ENVIRONMENTAL MANAGEMENT FU	WETLANDS MAINTENANCE/IMPROV.	90-00-5-703
Total 106039:			770.00			
106040	LESLIE BEHRNS	CPR TRAINING	100.00	RECREATION CENTER FUND	PROFESSIONAL SERVICES	05-00-5-504
106040	LESLIE BEHRNS	SWIM LESSONS	225.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
106040	LESLIE BEHRNS	SWIM LESSONS	510.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 106040:			835.00			
106041	M.I.A.T.	YEARLY OPERATION FEE	1,000.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106041:			1,000.00			
106042	MAILFINANCE	LEASE FOR POSTAGE MACHINE	62.96	LIBRARY	EQUIPMENT RENTAL	08-00-5-543
Total 106042:			62.96			
106043	MATT ZINNEN	RECREATION OFFICAL	60.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 106043:			60.00			
106044	MATTHEW GLICK	RECREATION OFFICIAL	75.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 106044:			75.00			
106045	MC HENRY COUNTY DEPARTMENT O	HEALTH PERMIT FOR STAGE LEFT	380.00	PERFORMING ARTS	INSURANCE & LICENSING	07-13-5-504
Total 106045:			380.00			
106046	MCHENRY COUNTY FIBER PROJECT	ANNUAL FIBER MAINTENANCE	33,774.00	GENERAL FUND	FIBER OPTIC MANAGEMENT	01-01-5-561
Total 106046:			33,774.00			
106047	MDC ENVIRONMENTAL SERVICES	GARBAGE STICKERS	4,020.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
106047	MDC ENVIRONMENTAL SERVICES	YARD WASTE STICKERS	1,200.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
106047	MDC ENVIRONMENTAL SERVICES	RECYCLE TOTERS	240.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
Total 106047:			5,460.00			
106048	MENARDS	TRASH CAN	12.99	AQUATIC CENTER FUND	POOL PAINTING/ BATHROOM REPAIR	04-00-7-720
106048	MENARDS	LAUNDRY SUPPLIES	29.30	RECREATION CENTER FUND	OFFICE/JANITORIAL SUPPLIES	05-00-6-606
106048	MENARDS	SUPPLIES FOR ROOF AND PARKING	116.64	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
Total 106048:			158.93			
106049	MERCY HEALTH SYSTEM	TESTING SERVING	103.00	GENERAL FUND	DRUG TESTING	01-04-5-510
Total 106049:			103.00			
106050	MILLER ENGINEERING CO.	HR DEPT FURNACE REPAIRS	350.19	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106050:			350.19			
106051	NALCO CROSSBOW WATER	DI SERVICE, CARBON CARTRIDGE, FI	201.16	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
Total 106051:			201.16			
106052	NEOFUNDS BY NEOPOST	POSTAGE	585.83	LIBRARY	POSTAGE	08-00-6-601
Total 106052:			585.83			
106053	NICOR	GAS WELL GENERATOR	26.44	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
106053	NICOR	GAS WELL GENERATOR	27.32	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
106053	NICOR	GAS FOR 1ST ST PLANT	376.94	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
106053	NICOR	GAS FOR SEMINARY PLANT	1,348.52	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
Total 106053:			1,779.22			
106054	NORTHWEST POLICE ACADEMY	TRAINING SEMINAR	50.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 106054:			50.00			
106055	PAUL CHRISTENSEN	IPELRA CONFERENCE MILEAGE	31.82	GENERAL FUND	TRAVEL & TRAINING	01-03-4-452
Total 106055:			31.82			
106056	PIPE VIEW	STORM SEWER CLEANING	4,200.00	GENERAL FUND-CIP	STORMSEWER IMPROVEMENTS	82-09-7-701
Total 106056:			4,200.00			
106057	POWER SYSTEMS	POWER TRAINING ROPE, AGILITY LA	403.22	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 106057:			403.22			
106058	QUILL CORPORATION	DESK TOP LETTER TRAYS	11.68	GENERAL FUND	SUPPLIES	01-03-6-606
106058	QUILL CORPORATION	INK CARTRIDGES	28.79	GENERAL FUND	SUPPLIES	01-08-6-606
106058	QUILL CORPORATION	SUPPLIES	190.60	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
106058	QUILL CORPORATION	SUPPLIES, INK CARTRIDGES	110.27	GENERAL FUND	SUPPLIES	01-01-6-606
106058	QUILL CORPORATION	SUPPLIES	19.61	GENERAL FUND	SUPPLIES	01-03-6-606
106058	QUILL CORPORATION	SUPPLIES	7.70	GENERAL FUND	SUPPLIES	01-04-6-606

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106058	QUILL CORPORATION	SUPPLIES	15.39	GENERAL FUND	SUPPLIES	01-05-6-606
106058	QUILL CORPORATION	SUPPLIES	15.39	GENERAL FUND	SUPPLIES	01-08-6-606
106058	QUILL CORPORATION	SUPPLIES	15.39	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
106058	QUILL CORPORATION	SUPPLIES	15.39	GENERAL FUND	SUPPLIES	01-12-6-606
106058	QUILL CORPORATION	SUPPLIES	15.38	PERFORMING ARTS	SUPPLIES	07-11-6-606
106058	QUILL CORPORATION	SUPPLIES	121.43	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 106058:			567.02			
106059	ROBERT BURG	RECREATION INSTRUCTION	240.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 106059:			240.00			
106060	ROBIN KAROLEWICZ	EMD LICENSE	20.00	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 106060:			20.00			
106061	RYAN ZINNEN	SCOREKEEPER	30.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 106061:			30.00			
106062	SHAW MEDIA	ADVERTISING	589.00	PERFORMING ARTS	PROGRAMMING FUND - ADVERTISIN	07-11-5-526
Total 106062:			589.00			
106063	SKILLS FIRST SOCCER	SUPER STRIKERS	550.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 106063:			550.00			
106064	STANLEY CONSULTANTS INC	CONSULTING SERVICE	419.78	WATER & SEWER UTILITY FUND	WATER TREATMENT PLANT MAINT.	60-54-7-778
Total 106064:			419.78			
106065	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	49.02	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-05-5-552
106065	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	84.91	POLICE PROTECTION FUND	SERVICE TO MAINTAIN EQUIPMENT	03-00-5-552
106065	STAN'S OFFICE TECHNOLOGIES, IN	BLACK, COLOR COPIES	21.89	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-03-5-552
106065	STAN'S OFFICE TECHNOLOGIES, IN	BLACK, COLOR COPIES	46.40	GENERAL FUND	SUPPLIES	01-04-6-606
106065	STAN'S OFFICE TECHNOLOGIES, IN	BLACK, COLOR COPIES	145.25	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-01-5-552
106065	STAN'S OFFICE TECHNOLOGIES, IN	BLACK, COLOR COPIES	11.98	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-05-5-552
106065	STAN'S OFFICE TECHNOLOGIES, IN	BLACK, COLOR COPIES	36.99	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-12-5-552

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106065	STAN'S OFFICE TECHNOLOGIES, IN	BLACK, COLOR COPIES	18.76	PERFORMING ARTS	SUPPLIES	07-11-6-606
106065	STAN'S OFFICE TECHNOLOGIES, IN	COPIER ALLOWANCE	300.44	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
106065	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	154.91	POLICE PROTECTION FUND	SERVICE TO MAINTAIN EQUIPMENT	03-00-5-552
106065	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	135.90	POLICE PROTECTION FUND	SERVICE TO MAINTAIN EQUIPMENT	03-00-5-552
Total 106065:			1,006.45			
106066	STATELINE TECHNOLOGIES	NETWORK MANAGEMENT & ADMIN	3,926.00	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 106066:			3,926.00			
106067	TARA CALABRESE	WATER AEROBICS INSTRUCTION	108.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106067:			108.00			
106068	U S POSTAL SERVICE CMRS-POC	POSTAGE	34.63	GENERAL FUND	POSTAGE EXPENSE	01-01-6-601
106068	U S POSTAL SERVICE CMRS-POC	POSTAGE	1,001.15	GENERAL FUND	POSTAGE	01-03-6-601
106068	U S POSTAL SERVICE CMRS-POC	POSTAGE	23.10	GENERAL FUND	POSTAGE	01-04-6-601
106068	U S POSTAL SERVICE CMRS-POC	POSTAGE	294.00	GENERAL FUND	POSTAGE	01-05-6-601
106068	U S POSTAL SERVICE CMRS-POC	POSTAGE	147.98	GENERAL FUND	POSTAGE	01-08-6-601
106068	U S POSTAL SERVICE CMRS-POC	POSTAGE	.52	GENERAL FUND	POSTAGE	01-12-6-601
106068	U S POSTAL SERVICE CMRS-POC	POSTAGE	198.71	WIRELESS FUND	POSTAGE	15-00-6-601
106068	U S POSTAL SERVICE CMRS-POC	POSTAGE	142.33	GENERAL FUND	POSTAGE	01-09-6-601
106068	U S POSTAL SERVICE CMRS-POC	POSTAGE	157.58	PERFORMING ARTS	POSTAGE	07-11-6-601
Total 106068:			2,000.00			
106069	U S POSTAL SERVICE CMRS-POC	POSTAGE	500.00	POLICE PROTECTION FUND	POSTAGE	03-00-6-601
Total 106069:			500.00			
106070	UMB BANK N.A. ATTN: TRUST FEES	TRUST FEES	318.00	DEBT SERVICE FUND	AGENT EXPENSE	30-00-5-516
106070	UMB BANK N.A. ATTN: TRUST FEES	TRUST FEES	318.00	DEBT SERVICE FUND	AGENT EXPENSE	30-00-5-516
Total 106070:			636.00			
106071	UNIQUE MANAGEMENT SERVICES,IN	PLACEMENTS	89.55	LIBRARY	PROFESSIONAL SERVICES	08-00-5-518
Total 106071:			89.55			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106072	UNITED LABORATORIES	GREASE	886.88	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 106072:			886.88			
106073	UNITED PARCEL SERVICE	SHIPPING SERVICES	6.14	GENERAL FUND	POSTAGE	01-03-6-601
Total 106073:			6.14			
106074	USA BLUEBOOK	FILTER, SKIMMING BAG3	388.77	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
106074	USA BLUEBOOK	GLOVES, GASKETS	296.01	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 106074:			684.78			
106075	VERIZON WIRELESS	WIRELESS SERVICE	41.48	GENERAL FUND	COMMUNICATIONS	01-01-5-501
106075	VERIZON WIRELESS	WIRELESS SERVICE	71.13	GENERAL FUND	COMMUNICATIONS	01-03-5-501
106075	VERIZON WIRELESS	WIRELESS SERVICE	107.20	POLICE PROTECTION FUND	COMMUNICATIONS	03-00-5-501
106075	VERIZON WIRELESS	WIRELESS SERVICE	162.65	GENERAL FUND	COMMUNICATIONS	01-05-5-501
106075	VERIZON WIRELESS	WIRELESS-PW ADMIN	70.25	GENERAL FUND	COMMUNICATIONS	01-08-5-501
106075	VERIZON WIRELESS	WIRELESS - BUILDING/EQUIP	37.22	GENERAL FUND	COMMUNICATIONS	01-08-5-501
106075	VERIZON WIRELESS	WIRELESS - PARKS	156.71	GENERAL FUND	COMMUNICATIONS	01-08-5-501
106075	VERIZON WIRELESS	WIRELESS - STREETS	109.82	GENERAL FUND	COMMUNICATIONS	01-08-5-501
106075	VERIZON WIRELESS	WIRELESS SERVICE	146.03	GENERAL FUND	COMMUNICATIONS	01-09-5-501
106075	VERIZON WIRELESS	WIRELESS SERVICE	73.02	GENERAL FUND	COMMUNICATIONS	01-12-5-501
106075	VERIZON WIRELESS	WIRELESS SERVICE	131.57	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-52-5-501
106075	VERIZON WIRELESS	WIRELESS SERVICE	65.15	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
106075	VERIZON WIRELESS	WIRELESS SERVICE	139.01	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
Total 106075:			1,311.24			
106076	WOODSTOCK POWER EQUIPMENT, I	REPAIRS/PARTS FOR MOWER	396.22	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 106076:			396.22			
106108	ANITA JOHNSON	RECREATION INSTRUCTOR	525.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106108:			525.00			
106109	ARAMARK UNIFORM SERVICE	UNIFORMS	24.27	GENERAL FUND	UNIFORMS	01-07-4-453
106109	ARAMARK UNIFORM SERVICE	UNIFORMS	16.23	PARKS FUND	UNIFORMS	06-00-4-453
106109	ARAMARK UNIFORM SERVICE	UNIFORMS	19.43	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106109	ARAMARK UNIFORM SERVICE	UNIFORMS	43.16	GENERAL FUND	UNIFORMS	01-06-4-453
106109	ARAMARK UNIFORM SERVICE	UNIFORMS	24.27	GENERAL FUND	UNIFORMS	01-07-4-453
106109	ARAMARK UNIFORM SERVICE	UNIFORMS	13.42	PARKS FUND	UNIFORMS	06-00-4-453
106109	ARAMARK UNIFORM SERVICE	UNIFORMS	16.62	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
106109	ARAMARK UNIFORM SERVICE	UNIFORMS	43.16	GENERAL FUND	UNIFORMS	01-06-4-453
Total 106109:			200.56			
106110	AUTO TECH CENTER INC	TIRE DISPOSAL	15.00	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
106110	AUTO TECH CENTER INC	TIRE DISPOSAL	11.25	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
106110	AUTO TECH CENTER INC	TIRE DISPOSAL	9.00	ENVIRONMENTAL MANAGEMENT FU	WASTE DISPOSAL SERVICES	90-00-5-560
Total 106110:			35.25			
106111	BOHN'S ACE HARDWARE	BALL VALVES	23.98	GENERAL FUND	MATERIAL TO MAINTAIN EQUIPMENT	01-02-6-621
106111	BOHN'S ACE HARDWARE	BALL VALVE	9.99	GENERAL FUND	MATERIAL TO MAINTAIN EQUIPMENT	01-02-6-621
106111	BOHN'S ACE HARDWARE	RETHREADER	7.49	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
106111	BOHN'S ACE HARDWARE	PARTS FOR BOOSTER STATION	18.40	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
106111	BOHN'S ACE HARDWARE	REPAIR OF DOWNSPOUT - NORTH R	17.99	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
Total 106111:			77.85			
106112	BOTTS WELDING SERVICE	STEEL	6.25	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
106112	BOTTS WELDING SERVICE	REPAIR DOOR	1,048.00	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-06-5-552
106112	BOTTS WELDING SERVICE	PLOW HARDWARE	100.16	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
106112	BOTTS WELDING SERVICE	BRAKE VALVE	6.93	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
106112	BOTTS WELDING SERVICE	CHAIN	46.55	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
Total 106112:			1,207.89			
106113	BRIANNE BUSCH	REFUND GAZEBO FOR 9-3-16	75.00	ESCROW FUND	GAZEBO WEDDINGS	72-00-0-218
Total 106113:			75.00			
106114	BURRIS EQUIPMENT COMPANY	AIR CLEANER ASSY	84.18	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 106114:			84.18			
106115	BUSS FORD	MIRROR ASSY	505.25	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN VEHICLES	60-50-6-622

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106115:			505.25			
106116	CALL ONE	COMMUNICATIONS	60.07	GENERAL FUND	COMMUNICATIONS	01-01-5-501
106116	CALL ONE	COMMUNICATIONS	90.11	GENERAL FUND	COMMUNICATIONS	01-03-5-501
106116	CALL ONE	COMMUNICATIONS	56.89	GENERAL FUND	COMMUNICATIONS	01-04-5-501
106116	CALL ONE	COMMUNICATIONS	60.07	GENERAL FUND	COMMUNICATIONS	01-05-5-501
106116	CALL ONE	COMMUNICATIONS	877.49	GENERAL FUND	COMMUNICATIONS	01-08-5-501
106116	CALL ONE	COMMUNICATIONS	149.94	RECREATION CENTER FUND	COMMUNICATIONS	05-00-5-501
106116	CALL ONE	COMMUNICATIONS	4,926.35	POLICE PROTECTION FUND	COMMUNICATIONS	03-00-5-501
106116	CALL ONE	COMMUNICATIONS	206.53	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
106116	CALL ONE	COMMUNICATIONS	149.94	LIBRARY	COMMUNICATIONS	08-00-5-501
106116	CALL ONE	COMMUNICATIONS	2,658.70	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
106116	CALL ONE	COMMUNICATIONS	203.75	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
106116	CALL ONE	COMMUNICATIONS	593.01	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-52-5-501
Total 106116:			10,032.85			
106117	CARQUEST AUTO PARTS STORES	FILTERS	94.35	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
106117	CARQUEST AUTO PARTS STORES	HOSES	35.19	GENERAL FUND	MATERIAL TO MAINTAIN EQUIPMENT	01-02-6-621
106117	CARQUEST AUTO PARTS STORES	BRAKES	80.52	GENERAL FUND	MATERIALS TO MAINTAIN VEHICLES	01-08-6-622
106117	CARQUEST AUTO PARTS STORES	MIRROR ADHESIVE	10.66	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
106117	CARQUEST AUTO PARTS STORES	HANDLE	153.97	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
106117	CARQUEST AUTO PARTS STORES	LOCK ACTUATOR	113.09	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
106117	CARQUEST AUTO PARTS STORES	EGR COMP	567.37	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
106117	CARQUEST AUTO PARTS STORES	AC SEALS	10.19	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
106117	CARQUEST AUTO PARTS STORES	FILTERS	6.60	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
106117	CARQUEST AUTO PARTS STORES	FILTERS	14.25	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
106117	CARQUEST AUTO PARTS STORES	TENSIONER	51.19	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
Total 106117:			1,137.38			
106118	CHARLES GONZALEZ	RECREATION OFFICIAL	105.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 106118:			105.00			
106119	CHAS. HERDRICH & SON, INC.	CAFE SUPPLIES	104.15	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 106119:			104.15			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106120	CHRIS KAPUS	REWORK ALUMINUM STAIRS	75.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-51-5-552
Total 106120:			75.00			
106121	CHRIS LYNK	PAVEMENT ENGINEERING PT ONE	99.00	GENERAL FUND	TRAVEL & TRAINING	01-08-4-452
106121	CHRIS LYNK	PAVEMENT ENGINEERING PT TWO	99.00	GENERAL FUND	DUES & SUBSCRIPTIONS	01-08-4-454
Total 106121:			198.00			
106122	CITY OF WOODSTOCK	PETTY CASH - MEETING	30.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
106122	CITY OF WOODSTOCK	PETTY CASH - AARP CLASS	20.36	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
106122	CITY OF WOODSTOCK	PETTY CASH - SUPPLIES	28.16	POLICE PROTECTION FUND	BOARD OF FIRE/POLICE COM.	03-00-4-455
106122	CITY OF WOODSTOCK	PETTY CASH - SUPPLIES	14.89	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 106122:			93.41			
106123	COMMONWEALTH EDISON	ELECTRIC - LAKE AVE TOWER	139.66	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
106123	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	117.49	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106123	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	66.16	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106123	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	122.05	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106123	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	97.57	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106123	COMMONWEALTH EDISON	ELECTRIC - LIFT STATION	165.50	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106123	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	102.11	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106123	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	199.15	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106123	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	60.99	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106123	COMMONWEALTH EDISON	ELECTRIC - MCCONNELL TOWER	52.99	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
106123	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	124.05	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106123	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	46.16	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106123	COMMONWEALTH EDISON	STREET LIGHTING	40.62	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
106123	COMMONWEALTH EDISON	ELECTRIC - BATES PARK	57.33	PARKS FUND	ELECTRICITY	06-00-5-540
106123	COMMONWEALTH EDISON	ELECTRIC	685.05	AQUATIC CENTER FUND	ELECTRIC	04-00-6-604
106123	COMMONWEALTH EDISON	ELECTRIC - LIFT STATION	313.70	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106123	COMMONWEALTH EDISON	ELECTRIC - HENNEN PROPERTY	19.90	PARKS FUND	ELECTRICITY	06-00-5-540
106123	COMMONWEALTH EDISON	STREET LIGHTING	176.75	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
106123	COMMONWEALTH EDISON	STREET LIGHTING	44.94	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 106123:			2,632.17			
106124	COMMONWEALTH EDISON	STREET LIGHTING	1,331.14	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106124:			1,331.14			
106125	COMMUNITY PLUMBING COMPANY	REPAIR LEAKING VALVE	75.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. WATER MAINS	60-52-5-554
106125	COMMUNITY PLUMBING COMPANY	REPAIR TO PW FAUCET	75.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDINGS	01-07-5-550
Total 106125:			150.00			
106126	CONSERV FS	REGULAR FUEL	42.79	GENERAL FUND	GAS & OIL	01-06-6-602
106126	CONSERV FS	REGULAR FUEL	139.29	PARKS FUND	GASOLINE & OIL	06-00-6-602
106126	CONSERV FS	REGULAR FUEL	38.86	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
106126	CONSERV FS	REGULAR FUEL	20.52	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
106126	CONSERV FS	REGULAR FUEL	96.50	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
106126	CONSERV FS	REGULAR FUEL	98.69	GENERAL FUND	GASOLINE AND OIL	01-05-6-602
106126	CONSERV FS	DIESEL FUEL	659.03	GENERAL FUND	GAS & OIL	01-06-6-602
106126	CONSERV FS	DIESEL FUEL	245.88	PARKS FUND	GASOLINE & OIL	06-00-6-602
106126	CONSERV FS	DIESEL FUEL	460.32	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
106126	CONSERV FS	DIESEL FUEL	64.33	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
106126	CONSERV FS	REGULAR FUEL	39.93	GENERAL FUND	GAS & OIL	01-06-6-602
106126	CONSERV FS	REGULAR FUEL	43.18	PARKS FUND	GASOLINE & OIL	06-00-6-602
106126	CONSERV FS	REGULAR FUEL	60.33	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
106126	CONSERV FS	REGULAR FUEL	24.84	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
106126	CONSERV FS	REGULAR FUEL	19.82	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
106126	CONSERV FS	REGULAR FUEL	21.59	GENERAL FUND	GAS & OIL	01-07-6-602
106126	CONSERV FS	REGULAR FUEL	51.76	GENERAL FUND	GASOLINE AND OIL	01-05-6-602
106126	CONSERV FS	REGULAR FUEL	34.30	GENERAL FUND	GAS & OIL	01-09-6-602
106126	CONSERV FS	DIESEL FUEL	959.35	GENERAL FUND	GAS & OIL	01-06-6-602
106126	CONSERV FS	DIESEL FUEL	219.07	PARKS FUND	GASOLINE & OIL	06-00-6-602
106126	CONSERV FS	DIESEL FUEL	174.69	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
106126	CONSERV FS	DIESEL FUEL	78.75	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
Total 106126:			3,593.82			
106127	CONSTELLATION NEWENERGY	STREET LIGHTING	367.94	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
106127	CONSTELLATION NEWENERGY	STREET LIGHTING	895.12	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
106127	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	204.88	WATER & SEWER UTILITY FUND	UTILITIES	60-51-5-540
106127	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	12,674.63	WATER & SEWER UTILITY FUND	UTILITIES	60-51-5-540
106127	CONSTELLATION NEWENERGY	STREET LIGHTING	398.55	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
106127	CONSTELLATION NEWENERGY	STREET LIGHTING	132.90	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
106127	CONSTELLATION NEWENERGY	ELECT - 1ST ST	3,165.08	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106127	CONSTELLATION NEWENERGY	ELECT - WELLS #8 & #12	1,550.07	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
106127	CONSTELLATION NEWENERGY	ELECT - WELL #9	896.35	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
106127	CONSTELLATION NEWENERGY	ELECTRICITY FOR PUMPS	155.12	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106127	CONSTELLATION NEWENERGY	ELECTRICITY FOR PUMPS	706.11	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106127	CONSTELLATION NEWENERGY	ELECT - WELL #7	985.30	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
106127	CONSTELLATION NEWENERGY	STREET LIGHTING	7.24	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
106127	CONSTELLATION NEWENERGY	ELECT - BVBS	470.72	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
106127	CONSTELLATION NEWENERGY	ELECTRICITY FOR PUMPS	44.88	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106127	CONSTELLATION NEWENERGY	ELECTRIC - SEMINARY	9,170.36	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
106127	CONSTELLATION NEWENERGY	ELECTRICITY FOR PUMPS	889.99	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106127	CONSTELLATION NEWENERGY	ELECTRICITY FOR PUMPS	197.58	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
106127	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	1,997.93	RECREATION CENTER FUND	FUEL - HEATING	05-00-6-603
Total 106127:			34,910.75			
106128	DAVE ZINNEN	WALGREENS - BBALL TOURNAMENT	17.84	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
106128	DAVE ZINNEN	ICE FOR FFCC KICKOFF	10.86	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
106128	DAVE ZINNEN	GROUPON-MEMBER OF THE MONTH	53.11	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 106128:			81.81			
106129	DON HANSEN'S ALIGNMENT AND AUT	ALIGNMENT	75.00	PARKS FUND	SERVICE TO MAINTAIN VEHICLES	06-00-5-553
106129	DON HANSEN'S ALIGNMENT AND AUT	ALIGNMENT	75.00	PARKS FUND	SERVICE TO MAINTAIN VEHICLES	06-00-5-553
Total 106129:			150.00			
106130	ELLIE POWELL	DANCE COSTUMES	115.55	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 106130:			115.55			
106131	EXCAVATING CONCEPTS, INC.	CONTRACTOR ASSIST W/WATER MAI	1,200.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. WATER MAINS	60-52-5-554
Total 106131:			1,200.00			
106132	FASTENAL COMPANY	ZIP TIES FOR SECURING WIND SCRE	31.47	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 106132:			31.47			
106133	FIRST PLACE PROMOTIONS AND AW	PLAQUES	102.08	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106133:			102.08			
106134	FLOW-TECHNICS	PUMP REPAIR @ BORDEN BOOSTER	814.55	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. WATER MAINS	60-52-5-554
Total 106134:			814.55			
106135	FOX VALLEY FIRE & SAFETY CO.	NEW ALARM	210.00	WIRELESS FUND	EQUIPMENT	15-00-7-720
106135	FOX VALLEY FIRE & SAFETY CO.	MONTHLY MAINTENANCE FEES	1,809.00	WIRELESS FUND	SERVICE TO MAINTAIN EQUIPMENT	15-00-5-550
Total 106135:			2,019.00			
106136	FRIENDS OF THE OPERA HOUSE, INC	ART, ANTIQUES AUCTION	170.83	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 106136:			170.83			
106137	GARY W ANDERSON ARCHITECTS	ARCHITECTURAL SERVICES	1,017.50	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729
Total 106137:			1,017.50			
106138	HD SUPPLY WATERWORKS, LTD.	PRATT REPAIR KITS	308.13	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
106138	HD SUPPLY WATERWORKS, LTD.	PARTS FOR WATER REPAIRS	152.84	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 106138:			460.97			
106139	HENDRIX INDUSTRIAL GASTRUX INC	PROPANE FILTERS	.00	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
106139	HENDRIX INDUSTRIAL GASTRUX INC	PROPANE FILTERS	79.86	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
Total 106139:			79.86			
106140	HICKS GAS	EMRICSON PARK SHOP HEAT	234.13	PARKS FUND	FUEL - HEATING	06-00-6-603
106140	HICKS GAS	PROPANE FUEL	164.44	GENERAL FUND	GAS & OIL	01-06-6-602
106140	HICKS GAS	PROPANE FUEL	84.21	PARKS FUND	GASOLINE & OIL	06-00-6-602
106140	HICKS GAS	PROPANE FUEL	57.57	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
106140	HICKS GAS	EMRICSON PARK SHOP HEAT	398.36	PARKS FUND	FUEL - HEATING	06-00-6-603
Total 106140:			938.71			
106141	ID EDGE	BLANK MEMBERSHIP CARDS	250.00	AQUATIC CENTER FUND	OFFICE/JANITORIAL SUPPLIES	04-00-6-606
106141	ID EDGE	BLANK MEMBERSHIP CARDS	246.50	RECREATION CENTER FUND	OFFICE/JANITORIAL SUPPLIES	05-00-6-606

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106141:			496.50			
106142	INTERSTATE BATTERY	BATTERIES	210.80	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
106142	INTERSTATE BATTERY	CABLES	155.50	GENERAL FUND	SUPPLIES	01-07-6-606
Total 106142:			366.30			
106143	JACLYN HANSHAW	RECREATION INSTRUCTOR	148.50	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106143:			148.50			
106144	JAIME LOPEZ	CANCEL PAVILION RENTAL	20.00	PARKS FUND	FACILITY RENTAL	06-00-2-360
Total 106144:			20.00			
106145	JILL FLORES	RECREATION INSTRUCTOR	62.50	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106145:			62.50			
106146	JIM LOMBARDO	PAVEMENT ENGINEERING PART ONE	99.00	GENERAL FUND	TRAVEL & TRAINING	01-08-4-452
106146	JIM LOMBARDO	PAVEMENT ENGINEERING PART TW	99.00	GENERAL FUND	TRAVEL & TRAINING	01-08-4-452
Total 106146:			198.00			
106147	JOHN FAHEY	RECREATION OFFICIAL	105.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 106147:			105.00			
106148	JOHN L. LIEB	HEALTH CLUB REIMBURSEMENT	100.00	HEALTH/LIFE INSURANCE FUND	EMPLOYEE PHYSICAL DEVELOPMEN	75-00-5-548
Total 106148:			100.00			
106149	JOHN P. BYARD	KARATE SERVICES	765.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 106149:			765.00			
106150	JOSE M. ZAMORANO	MAINTENANCE SERVICE	145.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106150:			145.00			
106151	JOSEFINA PALA	RECREATION INSTRUCTOR	35.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
106151	JOSEFINA PALA	RECREATION INSTRUCTOR	660.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106151:			695.00			
106152	JUDITH BROWN	RECREATION INSTRUCTION	161.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106152:			161.00			
106153	JULIE TROPP	RECREATION INSTRUCTOR	75.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106153:			75.00			
106154	KATHLEEN ZANK	RECREATION INSTRUCTION	297.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106154:			297.00			
106155	MAURO MARTINEZ JR	PAVEMENT ENGINEERING PART ONE	99.00	GENERAL FUND	TRAVEL & TRAINING	01-08-4-452
106155	MAURO MARTINEZ JR	PAVEMENT ENGINEERING PART TW	99.00	GENERAL FUND	TRAVEL & TRAINING	01-08-4-452
Total 106155:			198.00			
106156	MAURO MARTINEZ JR	HEALTH CLUB REIMBURSEMENT	100.00	HEALTH/LIFE INSURANCE FUND	EMPLOYEE PHYSICAL DEVELOPMEN	75-00-5-548
Total 106156:			100.00			
106157	MCHENRY ANALYTICAL WATER LABO	MONTHLY COLIFORM TESTING	425.00	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-50-5-509
Total 106157:			425.00			
106158	MDC ENVIRONMENTAL SERVICES	MARCH TOTERS	88,825.30	ENVIRONMENTAL MANAGEMENT FU	RESIDENTIAL WASTE DISPOSAL	90-00-5-561
106158	MDC ENVIRONMENTAL SERVICES	GARBAGE STICKERS	5,360.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
106158	MDC ENVIRONMENTAL SERVICES	YARD WASTE STICKERS	1,200.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
106158	MDC ENVIRONMENTAL SERVICES	DADDY DAUGHTER DANCE TRASH	10.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 106158:			95,395.30			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
106159	MENARDS	SUPPLIES TO INSTALL	42.75	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN BUILDING	60-51-6-620
106159	MENARDS	INSPECTION SUPPLIES	44.75	GENERAL FUND	SUPPLIES	01-07-6-606
106159	MENARDS	PRESSURE WASH SUPPLIES	15.59	GENERAL FUND	SUPPLIES	01-07-6-606
106159	MENARDS	TOOLS, MATLS FOR TEST HOLES IN	46.92	GENERAL FUND-CIP	OPERA HOUSE	82-02-7-708
106159	MENARDS	PW WALL REPAIR SUPPLIES	3.87	GENERAL FUND	MATERIAL TO MAINTAIN BUILDINGS	01-07-6-620
106159	MENARDS	SUPPLIES	56.71	WATER & SEWER UTILITY FUND	SUPPLIES	60-50-6-606
106159	MENARDS	CLEANING MATERIALS OPERA HOUS	43.43	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
106159	MENARDS	MEASURING TAPE, DUCT TAPE	30.26	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
106159	MENARDS	DREAM FIELD MAINTENANCE SUPPLI	64.87	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
106159	MENARDS	BULBS FOR CITY HALL	39.96	GENERAL FUND	MATERIAL TO MAINTAIN BUILDING	01-02-6-620
106159	MENARDS	DOWNTOWN KIOSK MOUNTING HAR	8.43	TAX INCREMENT FINANCING FUND	STREETSCAPE IMPROVEMENTS	41-00-7-721
106159	MENARDS	CLEANING SUPPLIES CITY HALL	14.90	GENERAL FUND	MATERIAL TO MAINTAIN BUILDING	01-02-6-620
106159	MENARDS	DREAM FIELD MAINTENANCE SUPPLI	73.98	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
106159	MENARDS	DOWNTOWN KIOSK MOUNTING HAR	24.83	TAX INCREMENT FINANCING FUND	STREETSCAPE IMPROVEMENTS	41-00-7-721
Total 106159:			511.25			
106160	MIDAS TOUCH COMPANY	HYBRID SERVICE/TOW	100.00	GENERAL FUND	SERVICE TO MAINTAIN VEHICLES	01-05-5-553
Total 106160:			100.00			
106161	MILLER ENGINEERING CO.	HEAT REPAIR - EMRICSON PARK	710.88	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 106161:			710.88			
106162	MOLLY O'CONNOR	RECREATION INSTRUCTOR	654.50	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106162:			654.50			
106163	MONICA AMRAEN	SENIOR SUPPLIES	27.21	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
Total 106163:			27.21			
106164	MONROE TRUCK EQUIPMENT	HYD SWITCHES	206.30	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
Total 106164:			206.30			
106165	MUZAK LLC	MUZAK LLC SERVICES	36.19	AQUATIC CENTER FUND	COMMUNICATIONS	04-00-5-501

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106165:			36.19			
106166	NICOR	UTILITY - GAS	184.82	AQUATIC CENTER FUND	FUEL - HEATING	04-00-6-603
Total 106166:			184.82			
106167	PHIL LECHNER	PAVEMENT ENGINEERING PART ONE	99.00	GENERAL FUND	TRAVEL & TRAINING	01-08-4-452
106167	PHIL LECHNER	PAVEMENT ENGINEERING PART TW	99.00	GENERAL FUND	TRAVEL & TRAINING	01-08-4-452
Total 106167:			198.00			
106168	PRECISION SERVICES & PARTS, INC.	BALL JOINTS	183.82	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
106168	PRECISION SERVICES & PARTS, INC.	LINKAGES	240.46	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
Total 106168:			424.28			
106169	QUILL CORPORATION	SUPPLIES	2.06	GENERAL FUND	SUPPLIES	01-01-6-606
106169	QUILL CORPORATION	SUPPLIES	4.12	GENERAL FUND	SUPPLIES	01-03-6-606
106169	QUILL CORPORATION	SUPPLIES	2.06	GENERAL FUND	SUPPLIES	01-04-6-606
106169	QUILL CORPORATION	SUPPLIES	4.12	GENERAL FUND	SUPPLIES	01-05-6-606
106169	QUILL CORPORATION	SUPPLIES, INK CARTRIDGES	84.22	GENERAL FUND	SUPPLIES	01-08-6-606
106169	QUILL CORPORATION	SUPPLIES	4.12	GENERAL FUND	SUPPLIES	01-12-6-606
106169	QUILL CORPORATION	SUPPLIES	4.12	PERFORMING ARTS	SUPPLIES	07-11-6-606
106169	QUILL CORPORATION	SUPPLIES	4.12	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
Total 106169:			108.94			
106170	READ BETWEEN THE LYNES	WOODSTOCK VISITOR CENTER	1,000.00	GENERAL FUND	MARKETING EFFORTS	01-01-5-558
Total 106170:			1,000.00			
106171	READY REFRESH BY NESTLE	5 GALLON BOTTLES OF WATER	61.91	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
Total 106171:			61.91			
106172	REICHERT CHEVROLET & BUICK	LAMP KIT	114.62	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
106172	REICHERT CHEVROLET & BUICK	EGR & GASKETS	185.37	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
106172	REICHERT CHEVROLET & BUICK	HYBRID SERVICE	85.60	GENERAL FUND	SERVICE TO MAINTAIN VEHICLES	01-05-5-553

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106172:			385.59			
106173	RON & HEATHER DARNELL	WATER/SEWER REFUND	208.12	WATER & SEWER UTILITY FUND	WATER & SEWER SALES	60-00-3-371
Total 106173:			208.12			
106174	RORY SCHNEIDER AUTH. DEALER M	SOCKETS	20.30	GENERAL FUND	TOOLS	01-07-6-605
Total 106174:			20.30			
106175	ROTARY CLUB OF WOODSTOCK	LUNCH, DUES - D ZINNEN	211.00	GENERAL FUND	DUES & SUBSCRIPTIONS	01-09-4-454
Total 106175:			211.00			
106176	RUSH TRUCK CENTER - HUNTLEY IN	EXHAUST	390.41	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
106176	RUSH TRUCK CENTER - HUNTLEY IN	OIL HOSES	99.20	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
Total 106176:			489.61			
106177	SHAW MEDIA	1146666 BID PROPOSAL	275.00	GENERAL FUND	PUBLISHING SERVICES	01-01-5-538
106177	SHAW MEDIA	1150818 PUBLIC HEARING	158.00	GENERAL FUND	LEGAL SERVICES	01-05-5-502
Total 106177:			433.00			
106178	STANDARD EQUIPMENT COMPANY	BEARING REPLACEMENTS	1,191.47	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-06-5-552
Total 106178:			1,191.47			
106179	SUBURBAN LABORATORIES	OUTSIDE TESTING	518.00	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-51-5-509
Total 106179:			518.00			
106180	SUNSHINE FILTERS OF PINELLAS, IN	PREFILTERS FOR BLOWERS	1,160.74	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 106180:			1,160.74			
106181	THIRD MILLENNIUM ASSOCIATES, IN	MARCH UTILITY BILLS	438.71	ENVIRONMENTAL MANAGEMENT FU	PRINTING EXPENSE	90-00-5-537

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106181:			438.71			
106182	TIM HICKS	RECREATION INSTRUCTOR	594.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 106182:			594.00			
106183	TOWNSQUARE PLAYERS C/O ROGER	MARY POPPINS - MARCH 2016	50,490.64	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 106183:			50,490.64			
106184	UNDERGROUND PIPE AND VALVE, C	REPAIR CLAMPS FOR WATER MAIN B	1,127.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 106184:			1,127.00			
106185	UNITED LABORATORIES	CHEMICALS TO HELP CONTROL GREA	4,988.13	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
106185	UNITED LABORATORIES	DUMPSTER CHEMICALS TO REDUCE	316.43	WATER & SEWER UTILITY FUND	CHEMICALS	60-51-6-607
Total 106185:			5,304.56			
106186	UNITED ROTARY BRUSH CORP	BROOMS	895.80	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
Total 106186:			895.80			
106187	USA BLUEBOOK	SPECIAL SOCKET FOR WATER MAIN	825.36	WATER & SEWER UTILITY FUND	EQUIPMENT	60-52-7-720
106187	USA BLUEBOOK	LAB SUPPLIES	163.20	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
106187	USA BLUEBOOK	EAR PLUGS	27.95	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
106187	USA BLUEBOOK	FLAGS TO MARK WATER MAINS	72.91	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
106187	USA BLUEBOOK	FLAGS TO MARK WATER MAINS	72.91	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
Total 106187:			1,162.33			
106188	VIKING CHEMICAL COMPANY	FLORIDE & CHLORINE	2,550.00	WATER & SEWER UTILITY FUND	CHEMICALS	60-50-6-607
106188	VIKING CHEMICAL COMPANY	DRUM RETURN	1,435.00-	WATER & SEWER UTILITY FUND	CHEMICALS	60-50-6-607
Total 106188:			1,115.00			
106189	VISION SERVICE PLAN (IL)	VISION PLAN	52.27	HEALTH/LIFE INSURANCE FUND	EXCESS INSURANCE PREMIUMS	75-00-5-545

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 106189:			52.27			
106190	WAL-MART COMMUNITY	SUPPLIES	85.18	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
Total 106190:			85.18			
106191	WATER RESOURCES, INC.	METER REPLACEMENT PROGRAM	19,800.00	WATER & SEWER UTILITY FUND	WATER METER REPLACEMENT PRO	60-54-7-775
Total 106191:			19,800.00			
106192	WOODSTOCK FINE ARTS ASSN.	CREATIVE LIVING - MARCH 17, 2016	5,548.85	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 106192:			5,548.85			
106193	WOODSTOCK POWER EQUIPMENT, I	PART FOR TRASH PUMP	105.55	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. EQUIPMENT	60-52-6-621
Total 106193:			105.55			
106194	ZACHARY MAXWELL	HEALTH CLUB REIMBURSEMENT	100.00	HEALTH/LIFE INSURANCE FUND	EMPLOYEE PHYSICAL DEVELOPMEN	75-00-5-548
Total 106194:			100.00			
106195	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL SERVICES	41.25	GENERAL FUND	LEGAL SERVICES	01-05-5-502
106195	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL SERVICES	618.75	GENERAL FUND	LEGAL EXPENSES	01-12-5-502
106195	ZUKOWSKI ROGERS FLOOD MCARDL	LOCAL DEBT RECOVERY	453.75	GENERAL FUND	LEGAL EXPENSES	01-03-5-502
106195	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL SERVICES	1,320.00	GENERAL FUND	LEGAL SERVICES	01-01-5-502
Total 106195:			2,433.75			
Grand Totals:			459,566.58			

City of Woodstock
Warrant No. 3707

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer

City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 5th day of April, 2016.

City Clerk

Mayor

WOODSTOCK OPERA HOUSE ADVISORY COMMISSION ANNUAL REPORT FOR CALENDAR YEAR 2015

The members of the commission at the finish of the calendar year were:

Anthony F. Casalino, Chair and at-large member; Ed Hall, Vice-Chair and at-large member (resigned membership on the Commission in October); John Puzzo, representing Friends of the Opera House; Kristine Hall, representing the Woodstock Fine Arts Association; Elaine Riner, representing the Woodstock Musical Theatre Company; Roger Zawacki, representing TownSquare Players; Keith Johnson, at-large member (appointed vice-chair in November); Mark Schiffer, representing the Woodstock Mozart Festival; and Karen Wells, at-large member.

The Commission met on the following dates in 2015: January 20, February 17, April 21, October 20 and November 17.

John H. Scharres, Managing Director, was present at all the meetings. Lori Steinkamp served as our secretary.

From Anthony F. Casalino—Chairperson

The Opera House Commission operates on the following vision statement:

The Woodstock Opera House Community Center will continue to be unique and will be a vibrant regional arts center that significantly enriches the life of our community and enhances the economic viability of the Square and the City of Woodstock. This vision will be realized through:

- Diverse and expanded programming,
- Increased local and regional partnerships, and
- Increased collaborative marketing strategies.

At our January 2015 meeting Ed Hall was re-elected vice-chairperson of the Commission for the year. In November, following Ed's resignation, Keith Johnson was appointed to fill the position for the remainder of the year.

During the year, Commission members and the managing director reviewed the Opera House budget and programming and this year was involved with discussions regarding expanding advertising through the Opera House staff. The Commission also reviewed programs that participating groups presented and that the Opera House and its staff produce and followed the progress of updates to the lighting system and the refurbishing of seats in the auditorium. We discussed events and the facilities of the Stage Left Café and the summer band concert programs. We also reviewed news, board changes and operations of the participating groups through reports from the group representatives at our meetings.

The Commission spends time in discussions regarding inter-organizational cooperation and marketing of the programs presented at the Opera House. The Commission is regularly updated by participating groups as to the programs for the current year and plans for the next year.

Communications between and among participating groups and the Opera House management continues to be one of the significant functions of the Commission. The Commission continues to support all user groups in building audiences, improving productions and promoting the Opera House within and outside of the community.

Tony Casalino has continued to write a monthly “Now Playing” column for the Woodstock Independent (this was my fifth year) to promote the Opera House and its programs. The column continues to focus on individuals who have been and continue to be the lifeblood of the Opera House. He wrote articles featuring Commission members John Puzzo and Mark Schiffer, the performance groups Stone Rollin Devils and KOZM, long time performer and community theatre staffer Virginia Zymonas, Woodstock Fine Arts Association scholarship winners, Opera House summer programs, the Friends of the Opera House auction and Harvest Fest.

2015 Annual Report – At Large Member

Submitted by: Keith Johnson

2015 was a busy year at the Stage Left Café for Off Square Music. We held 2 Open Mics each month, a Harvest Fest fundraiser and our annual New Year’s Eve Party. These events are always well attended by local performers and others outside of our area. Performers are encouraged to sign up before the event and most evenings are fully booked before the evening starts. The intimacy of the room brings them back to Woodstock throughout the year.

The Stage Left Café is a perfect place for amateur musicians and others to perform. At our open mics, we encourage younger musicians and singers to attend, and many of our Open Mic Nights feature young performers. In addition to the open mic, many area music teachers are taking advantage of the Performing Arts Assistance Fund to help in the presentation of student recitals. The Fund is sponsored by Off Square Music and offers financial assistance to encourage recitals at the Stage Left Café.

The Stage Left Café has become the center for many of our local events and activities. With its in-house sound system, refreshments and pleasant atmosphere it is a busy place. I can remember not that many years ago when it was easy to book a night at the Stage Left Café. Not so today, and that is a good thing.

2015 Annual Report – TownSquare Players

Submitted by: Roger Zawacki

TownSquare Players is the oldest community theatre group in McHenry County. It is run by a seven-member board consisting of President Susan Falbo, Vice-President Spencer White, Treasurer Roger Zawacki, Secretary Jordan Rakittke, and members at large Dan Kreisman, Betsy Cosgray, and Janaan Rose.

TownSquare Players had a very active year in 2015. We produced two regular season shows at the Woodstock Opera House, organized and ran a week-long student workshop for junior high and high school students and held several social activities including a Halloween Party at the Stage Left Cafe.

Our year began with a successful production of THE DROWSY CHAPERONE. For the past several years, we have programmed recent Broadway hit shows that have never been seen at the Opera House. THE DROWSY CHAPERONE played to about 1500 people over nine performances in March, 2015. The show was not an enormous hit, but it was profitable and many people considered it one of the best shows they had seen at the Opera House.

In early August, we presented a week-long summer theatre workshop for High School and Junior High students at the Marengo Junior High School. The workshop ran for 5 days from 9am to 4pm. Students were immersed in the theatre arts. There were classes in voice, movement, acting, and improvisation. The workshop was funded by a grant from the McHenry County Community Foundation. With the grant we were able to hire some professional equity actors to teach the classes. The week culminated in two performances of a musical revue featuring the 34 students. It was a successful first venture into theatre training for young people and we plan to continue the workshop in 2016.

Our fall show was Irving Berlin's WHITE CHRISTMAS. It was the most successful show that TSP has produced in over a decade. Two thousand, seven hundred, eighty people saw WHITE CHRISTMAS helping us bring in \$48,000 in ticket sales over nine performances. Several performances were completely sold out. WHITE CHRISTMAS will be brought back in a future year. It allowed us to pay our bills, erase our debt, and make some major purchases for our company including wireless body microphones.

We are currently in rehearsal for Disney's MARY POPPINS with a cast of twenty-eight. MARY POPPINS will be presented in March, 2016. Tickets have been selling very well and we are hoping to duplicate the success of WHITE CHRISTMAS. Both WHITE CHRISTMAS and MARY POPPINS included several children in the cast who participated in our Summer Theatre Workshop.

Also in 2016, we are producing the drama ONE FLEW OVER THE CUCKOO'S NEST in June. This is the first time that TSP is doing a June show in over a decade. We are hoping to continue with a dramatic play in June the following season.

TownSquare Players now has one hundred paid members. This is more than double our membership from two years ago. For a membership fee of \$20, members get two complimentary tickets for any show during our season. They are also on our email list and they are voting members at our annual meeting in June. They receive first notice of our show season and any social events we plan like last year's Halloween Party.

In 2016 we are planning a deluxe coach field trip to Chicago to see the musical HAMILTON in November. We have already secured a block of 40 tickets for November, 2016. Members will have first choice of these tickets.

Our bylaws allow us to have one director at large on our board for every twenty members. This means that we are increasing the size of our board from seven to nine members in 2016.

2015 has been a very good year for TownSquare Players. There have been several changes on our board. We are looking to the future with an increased membership and we are on solid financial ground.

2015 Annual Report – Woodstock Fine Arts Association **Submitted by: Kristine Hall**

The Woodstock Fine Arts Association continues to support the arts throughout McHenry County. The WFAA Facebook page, updated database, email blasts to our patrons and the website woodstockfinearts.org are important promotional and communication tools in accomplishing our goals. The WFAA is successful because of a very hard working and devoted board of eighteen women. Although the current board is half the size of a decade ago, the members are a focused and cohesive group.

The WFAA is grateful to the staff of the Opera House for their support in our productions. Joe McCormack takes excellent care of our Creative Living Speakers. The entire staff is instrumental in the success of all of our programs, including Children's and the complicated Talent Showcase. We receive very positive feedback from our speakers and performers about the venue.

Children's Programming In October of 2015 we produced Magic Of Rhythm, a program for school children from McHenry County Schools. We did two performances on one day, for students in grades 3-5. Both shows were sold out. The program combined string and percussion music, and show-stopping illusions. It was very well received, earning high marks from our teacher and chaperone evaluations following the performance. WFAA board members who greeted children noted that the young students from Harvard, encouraged by their teachers, were dressed in their "Sunday best" for their visit to the Opera House.

Creative Living Series Creative Living continues to be popular with our patrons. Our series ticket sales increased from 296 to 313 this year. The increase in series ticket sales is an important indicator. Total ticket sales for individual performances range from 340-380. We are grateful to have a devoted audience.

The last four months of the 51st Annual Creative Living Series began in January, with the iPhone photographer Mark Hirsch showing exquisite slides from his book "That Tree." In February every seat in the OH was filled with devotees of the cultural icon, Temple Grandin. An expert in the field of autism, Temple Grandin's presentation "Talking in Pictures" will be remembered as one of the all-time best CL presentations. In March, Dr. Jeffrey Nigro from the Chicago Art Institute presented "Dress and Fashion in Jane Austen and her World." In April, Elizabeth Murray charmed the audiences with her expertise on gardening, photography and embracing life's blessings in "Living Life in Full Bloom."

The 52st CL Series, sponsored in part by a grant from the National Endowment for the Arts, opened with Rebecca Eaton, the executive producer of Masterpiece and the wildly popular Downton Abbey. She was witty, funny and very popular. In November the quirky and creative Libbie Summers presented “A food-Inspired Life.”

The contracts for 53rd Season are nearly completed. As we book our speakers 18 months out, the work of the Creative Living Committee is ongoing.

Restoration The WFAA donated 2 portable microphones to the Opera House this year at a cost of about \$400.

Scholarship/Talent Showcase: In 2015 we awarded seven \$1000 Woodstock Fine Arts Association Helen Wright Scholarships to graduating McHenry County seniors at the Annual Talent Showcase. Three of the seven winners were from Woodstock High School this year. All of the winners are an inspiration to the WFAA Board. One of our 2014 creative writing winners from Crystal Lake Central HS went on to publish her first novel.

2014 was the fourth year that our scholarship application was available for downloading on our website. In the past six years the WFAA has awarded \$49,000 in scholarships, further demonstrating our strong support for the arts.

Spring Luncheon This event is our main fundraiser for funding scholarships. The 35rd annual luncheon was held at Bounder Ridge Country Club and featured the music of Switchback. The event was well-attended and financially successful, thanks to the energetic WFAA Board and our supportive patrons. The venue was so well received we are hosting the Spring Luncheon there in 2016.

2015 Annual Report – Woodstock Musical Theatre Company **Submitted by: Elaine Riner**

Woodstock Musical Theatre Company is currently to run by a 10 member Board of Directors. The members serve on a voluntary basis. Many of the current Board of Directors served as board members for over 30 year. Current Board of Directors include: Kathie Comella President, Elaine Riner Vice President, Janie Czarny Treasurer, Mary Beth Brown, Mary Ann Bennett, Beth Davis, Deb Spitzbard and Virginia Zymonas Board of Directors. Two positions are currently open.

During the 2015 fiscal year WMTC produced *Oliver* in April for 3 weekends, *Young Frankenstein* in October for 3 weekends, and *A Christmas Carol* for 2 weekends during the holiday season this year. We produced a total of 25 performances with total paid tickets sales of 5,460. *Oliver* played to an audience of 1,764 in 9 performances, with a total ticket sale of 196 per show, taking in a total revenue of \$33,896 before all expenses were paid. *A Christmas Carol* played to an audience of 1,757 in 7 performances, with an average ticket sale of 251 per show. This was a bit of a decrease over last year’s numbers for this production but still taking in total revenue of \$36,986 before expenses were paid. *Young Frankenstein* played to an audience of 1,939 in 9 performances, with an average ticket sale of 215 per show, taking in total revenue of \$41,273 before expenses were paid.

The financial health and well-being of WMTC, as always, is something we continue to be concerned about. We saw a bit of a decrease in ticket sales and revenue for *A Christmas Carol* and *Oliver* in comparison to last year's spring and holiday shows but ticket sales for our fall production of *Young Frankenstein* was higher than that of the spring show last year. Over all we had a good year financially. This past season we decided for many reasons to offer a season ticket that did not include the shows produced by Town Square Players. We will continue this practice for the next season as well.

As always, we attempt to stay under or within our projected budgets for each show. We continue to attempt different strategies to deal with the issue of lower ticket sales causing financial struggles. We continue to have a line of credit with a local bank, in our WMTC Company name, if needed which we had to utilize again this fiscal year. We continue to:

- a. tighten our production budgets for all shows we produce attempting to use stock items when building sets
- b. use volunteers from the WMTC Board of Directors to do many of the stipend staff portions when necessary and available
- c. attempt to choose shows that audiences want to see and actors want to perform in - both a rather difficult task to determine

Winter, again this year, was most kind to us. It did not interfere with our shows as in some years past. Thankfully, we had no ice storms or blizzards to contend with during any of our productions of *A Christmas Carol*, which continues to be our biggest average show audience draw.

Even though we continued to face financial struggles there were many positives that came out of the past year. We continued to see that by tightening our budgets, we can produce quality shows. Audiences that attended the performances left the Opera House having experienced a good time and enjoying all of the shows. Our holiday production continues to be one of the major reasons we are able to have a better financial situation to start our spring production. We produce this show for two weekends during a very busy time at the Opera House and we again would like to thank all of those that make this happen.

We saw many new faces auditioning for parts, as well as the return of others, for all three of our productions. We hired new staff members as directors, vocal directors and choreographers this year thus bringing new creative ideas to the company.

With the generous help, financially, from the Friends of the Opera House, we were able to hold larger opening night receptions after each opening night performance in the Opera House Community Room. The WMTC Board of Directors feel that this is a positive way to thank our opening night audience for attending the production, as well as provide a place for the cast, staff and crews to celebrate the opening with family and friends and the general public. We will continue with the receptions for our next season.

Our 2016-2017 season will include 2 musicals and 1 holiday production. In October we will produce the musical *Joseph and the Technicolor Dream Coat* for 3 weekends, our holiday show

in November-December will again be *A Christmas Carol* for 2 weekends; and the musical *Nine to Five* will end our season in April with 3 weekends. (All shows pending availability).

We would like to thank all of the Opera House staff for working cooperatively with our cast, crew, band members and production staff for each show making performing at the Woodstock Opera House a positive experience. The production manager, Joseph McCormack, and production assistant, Daniel Wiegel, continue to be a pleasure to work with. We are grateful to have such a talented and creative technical staff to help make our productions enjoyable for all those that attend our shows.

2015 Annual Report – Friends of the Opera House
Submitted by: John Puzzo

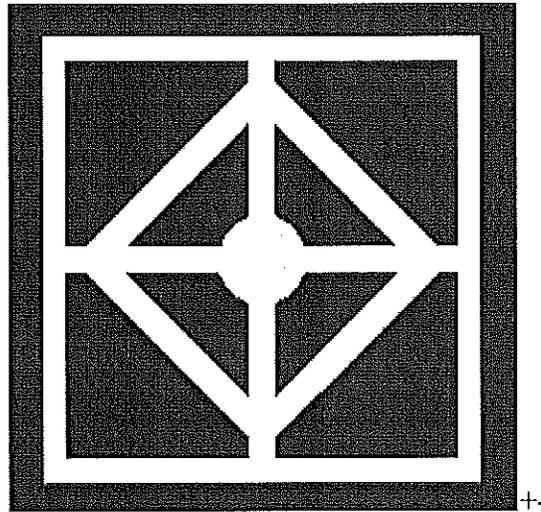
During the 2015 Year the Friends of the Opera House did 5 major fund raisers. “That’s Amore”, Night at the Opera (Woodstock Cinema), 1940’s Big Band Night at the Stage Left, \$5 Raffle & our Antique Auction. We were able to raise almost \$9,000.00 During this same year we paid over \$11,000.00 for renovating the business office and paying for the Opera House Brochures.

We received an anonymous donation of \$100,000 to enhance the Opera House experience for the patrons and performers. We decided to allocate up to \$10,000 a year for these opportunities. We dispensed \$8500 for the following groups: Madrigal Singers (costumes), TownSquare Players and Woodstock Musical Theatre (for opening night receptions), produced 2 shows of Treasure Island (a children participation production) and paid for the rental of the Opera House for a free concert put on by Cassandra & the Woodstock Community Choir.

During the year we were gratefully able to welcome 3 new members to our board. They are Maggie Amis, Pam Djordjevich & Joe McCormick. Welcome aboard.

End of reports.

Department
Of
Building & Zoning



Building/Activity
February 2016

Building Permits Issued

February 2016

Type of Use Commercial and Institutional		
Permit Type	Site Address	Total Fees
Remodel Building	11605 CATALPA LN	\$1,033.00
<i>Total Fees</i>		\$1,033.00

Type of Use Industrial and Manufacturing		
Permit Type	Site Address	Total Fees
Other Fire Alarm	2215 TECH CT	\$0.00
Other Fire Protection	2215 TECH CT	\$0.00
<i>Total Fees</i>		\$0.00

Type of Use Multi-Family		
Permit Type	Site Address	Total Fees
<i>Total Fees</i>		\$0.00

Type of Use Single Family Attached		
Permit Type	Site Address	Total Fees
<i>Total Fees</i>		\$0.00

Type of Use Single Family Detached		
Permit Type	Site Address	Total Fees
Remodel Building	527 W SOUTH ST	\$995.00
Other Electrical	1700 YASGUR DR	\$55.00
Other Fence	1364 WOOD DR	\$20.00
Other Plumbing	412 STEWART AVE	\$55.00
Other Plumbing	1959-65 SHEILA ST	\$55.00
Other Plumbing	1242 DEAN ST	\$55.00
Other Plumbing	2105 GREENVIEW DR	\$55.00
Other Plumbing	509 E KIMBALL AVE	\$55.00
<i>Total Fees</i>		\$1,345.00
<i>Grand Total Fees</i>		\$2,378.00

Adjudication Summary February 2016									
Docket #	Violation	Judges Order	PD paid	PD unpaid	COD paid	COD unpaid	AAFpaid	AAF unpaid	comments
20150609	Animal waste on Private Property	continued							
20160017	Truancy	non-suit							
20160024	Open Burning	Not Liable							
20160053	Smoking in the Woodstock Square	liable/ neg plea	50.00						
20160054	Retail Theft	liable/ neg plea		500.00					
20160055	Retail Theft	liable/ neg plea		500.00					
20160056	Retail Theft	liable/ neg plea	200.00	300.00					
20160057	Truancy	liable/ neg plea		50.00				50.00	
20160058	Unlawful Possession of Cannabis, Drug Paraphernalia	liable/ neg plea		1,000.00					
20160059	Vehicle Impound	def/liable/fta							
20160060	Vehicle Impound , Vehicle Impound	def/liable/fta							
20160061	Vehicle Impound	def/liable/fta							
20160062	Vehicle Impound	withdrawn							
20160063	Vehicle Impound	withdrawn/liable							
20160064	Vehicle Impound	def/liable/fta							Bond Revoked
20160065	Vehicle Impound	def/liable/fta							Bond Revoked
11:00 AM									
20150461	Abandoned Personal Property	non-suit							
20150590	Vacant Structures And Land	continued							
20150663	Abandoned Personal Property	non-suit							
20150704	Abandoned Personal Property	continued							

Building Activity Report Summary

February 2016

Type of Permit	This Month			Year To Date			This Month Last Year			Year To Date Last Year		
	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees
Residential												
Single Family Detached	0	\$0	\$0	2	\$232,286	\$38,607	0	\$0	\$0	0	\$0	\$0
Single Family Attached	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	1	\$392,904	\$46,756
Multi-Family	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Additions	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Misc	8	\$273,450	\$1,345	16	\$383,877	\$2,110	8	\$125,850	\$950	12	\$147,850	\$1,299
Total	8	\$273,450	\$1,345	18	\$616,163	\$40,717	8	\$125,850	\$950	13	\$540,754	\$48,056
Commercial/Institutional												
Commercial - New	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Commercial - Additions	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Commercial - Misc	1	\$80,000	\$1,033	4	\$142,120	\$2,524	12	\$1,595,475	\$5,002	15	\$1,638,975	\$5,810
Total	1	\$80,000	\$1,033	4	\$142,120	\$2,524	12	\$1,595,475	\$5,002	15	\$1,638,975	\$5,810
Industrial												
Industrial - New	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Industrial - Additions	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Industrial - Misc	2	\$3,785	\$0	3	\$9,785	\$220	1	\$9,095	\$0	2	\$14,095	\$110
Total	2	\$3,785	\$0	3	\$9,785	\$220	1	\$9,095	\$0	2	\$14,095	\$110
Signs	2	\$0	\$49	4	\$0	\$124	1	\$0	\$35	1	\$0	\$35
Grand Total	13	\$357,235	\$2,427	29	\$768,068	\$43,585	22	\$1,730,420	\$5,987	31	\$2,193,824	\$54,010

Fee Summary Report

February, 2016

Type of Fee	This Month		Year To Date		This Month Last Year		Year To Date Last Year	
	Number of Permits	Fee Amount	Number of Permits	Fee Amount	Number of Permits	Fee Amount	Number of Permits	Fee Amount
Building Fees								
Residential	8	\$1,345.00	16	\$4,720.80	6	\$950.20	11	\$4,979.60
Commercial	1	\$1,033.00	4	\$5,001.80	7		9	\$5,809.54
Industrial	0	\$0.00	1	\$0.00	0		1	\$110.00
<i>Total Building</i>	9	\$2,378.00	21	\$9,722.60	13	\$950.20	21	\$10,899.14
Impact Fees								
Park	0	\$0.00	2	\$0.00	0	\$0.00	1	\$7,508.00
School	0	\$0.00	2	\$12,320.00	0	\$0.00	1	\$4,628.00
Library	0	\$0.00	2	\$1,686.00	0	\$0.00	1	\$1,784.00
Streets	0	\$0.00	2	\$492.00	0	\$0.00	1	\$984.00
Police	0	\$0.00	2	\$2,530.00	0	\$0.00	1	\$2,676.00
Fire and Rescue	0	\$0.00	2	\$488.00	0	\$0.00	1	\$516.00
<i>Total Impact</i>		\$0.00		\$17,516.00		\$0.00		\$18,096.00
Water and Sewer Fees								
Water	0	\$0.00	2	\$7,550.00	0	\$0.00	1	\$10,716.00
Sewer	0	\$0.00	2	\$10,450.00	0	\$0.00	1	\$14,384.00
<i>Total Water and Sewer</i>		\$0.00		\$18,000.00		\$0.00		\$25,100.00
<i>Grand Total</i>		\$2,378.00		\$45,238.60		\$950.20		\$54,095.14

Other Permit Activity Report Summary
February 1, 2016 - February 29, 2016

Type of Permit	This Month			Year To Date			This Month Last Year			Year To Date Last Year		
	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees
Other												
Antenna	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Concrete	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Deck	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Demolition	0	\$0	\$0	1	\$5,000	\$300	0	\$0	\$0	0	\$0	\$0
Detached Garage	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Dumpster	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Elevator	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Fence	1	\$3,650	\$20	1	\$3,650	\$20	0	\$0	\$0	1	\$500	\$20
Gazebo	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Grading	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Parking Lot	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Pool	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Right-of-Way	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Shed	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Sign	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Spa	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Temporary Structure	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Trellis	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Totals	1	\$3,650	\$0	2	\$8,650	\$320	0	\$0	\$0	1	\$500	\$20

DEPARTMENT OF BUILDING & ZONING

Backflow Protection Program
Monthly Summary

February 2016

Number of Inspections
70 Inspections@ 33 locations

Amount Invoiced
\$5575.00

Code Enforcement Monthly Summary
February 2016

	Violations		Number of Inspections	Number of Notices Issued	Number of Citations Issued
	New	Abated			
This Year					
January	22	0	40	0	0
February	16	0	66	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
July	0	0	0	0	0
August	0	0	0	0	0
September	0	0	0	0	0
October	0	0	0	0	0
November	0	0	0	0	0
December	0	0	0	0	0
Totals	38	0	106	0	0

Last Year					
January	6	0	7	7	0
February	17	0	22	6	0
March	39	0	52	6	0
April	5	0	23	4	0
May	51	0	54	0	0
June	17	0	37	0	0
July	19	0	27	0	0
August	14	0	67	0	0
September	14	0	120	0	0
October	16	0	104	0	0
November	13	0	71	0	0
December	21	0	57	0	0
Totals	232	0	641	23	0



Police Department
Robert W. Lowen, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

To: Roscoe C. Stelford, City Manager
From: Robert W. Lowen, Chief of Police
Re: February 2016 Monthly Report
Date: March 17, 2016

Woodstock Police responded to 975 calls for service during the month, an increase of 63 more calls for service than realized in February of 2015. Thirty-seven more calls for service have been experienced at this point in 2016 as compared to 2015. There were 70 crimes reported for the evaluation period, a decrease of 10 crimes when compared to February of 2015. There is a small increase of 7 more crimes reported in 2016 as compared to a similar point in the 2015 calendar year. Criminal arrests and traffic arrests are down when comparing 2016 arrest data with 2015 data. Traffic crashes are tracking 31% higher in 2016 as compared to a similar point in 2015.

An 18 year old Woodstock resident was arrested for a Criminal Sexual Abuse incident that occurred on February 5th at the Woodstock Mall located at 110 South Johnson Street. Additionally, a 37 year old Woodstock resident was arrested after an investigation by the Investigations Division for 2 counts of Predatory Sexual Assault of a child and 1 count of Aggravated Criminal Sexual Abuse. Patrol Officers and Investigations Division personnel diffused a school threat complaint that threatened an act of violence at Woodstock High School. Lastly, Patrol Officers investigated a vehicle versus pedestrian accident on Lake Avenue and Route 47 which involved an intoxicated pedestrian who was charged accordingly.

The Coffee with the Chief Program was well attended and featured an informative presentation by Canine Officer Sharon Freund and her partner "Blue." Officer Mike Gustis held a DARE graduation at Greenwood Elementary School as he prepares other Woodstock schools for late winter DARE graduations. Eight Patrol Officers began the process of testing for Police Sergeant. We expect the final eligibility list to be published on or about April 1, 2016. The three part-time Records Clerks, who were recently hired to replace a full-time Records Clerk who retired, are progressing well under the watchful eye of Records Clerk Jan DiFrancesca who has been tasked with their training. Six representatives of Woodstock PD traveled to Misericordia Homes in Chicago to challenge the residents there to our annual basketball game.



*Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation*

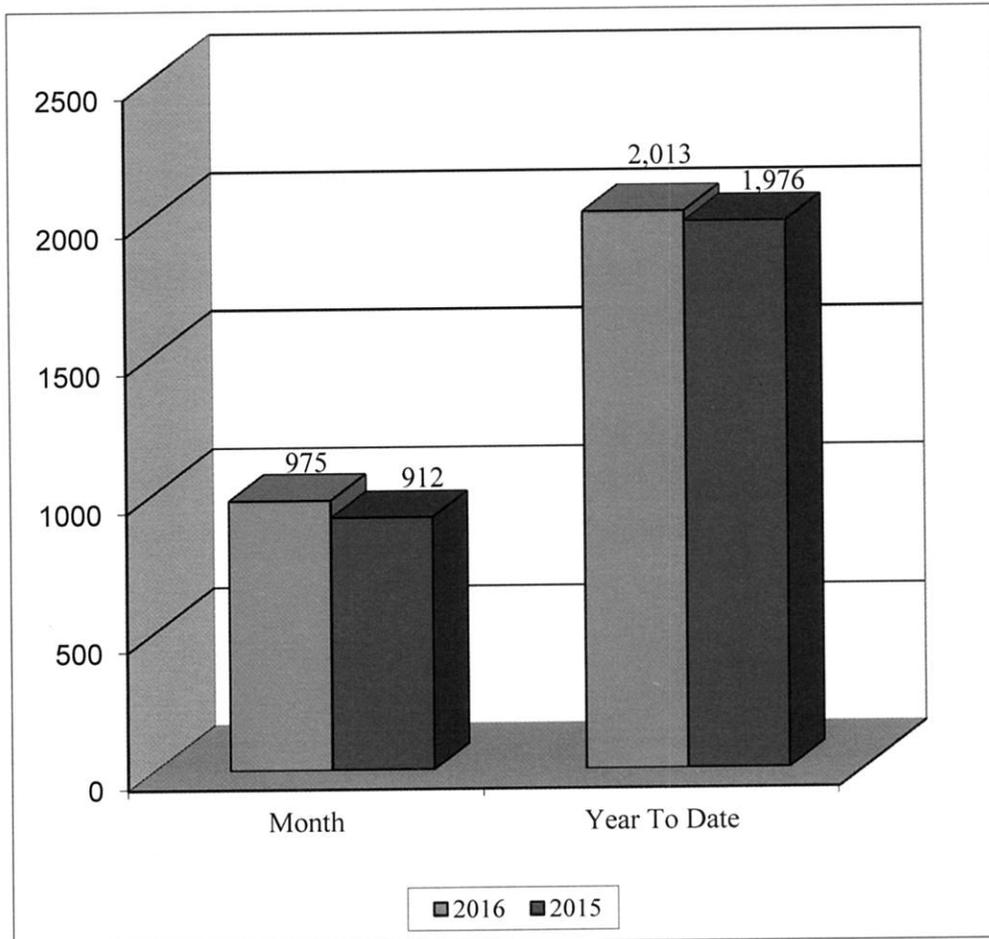
The Police Department welcomes the moderating temperatures in hopes of fewer traffic accidents and anticipates the upcoming spring events throughout the community.

Sincerely,

A handwritten signature in cursive script that reads "Robert W. Lowen". The signature is written in black ink and is positioned below the word "Sincerely,".

Robert W. Lowen
Chief of Police

CITY OF WOODSTOCK POLICE DEPARTMENT FEBRUARY 2016 MONTHLY REPORT

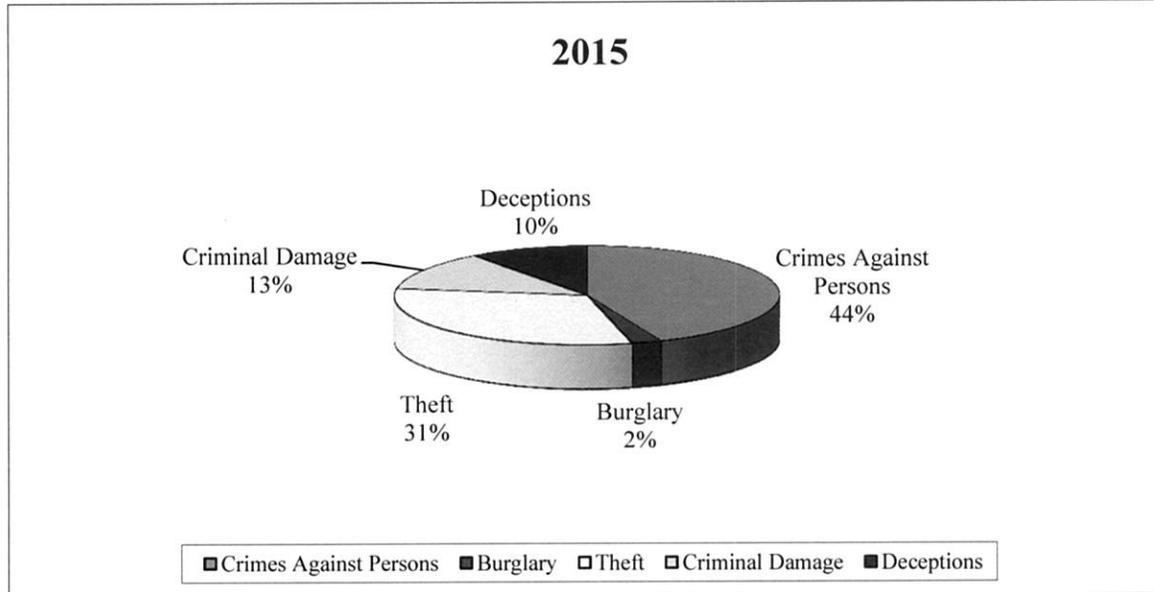
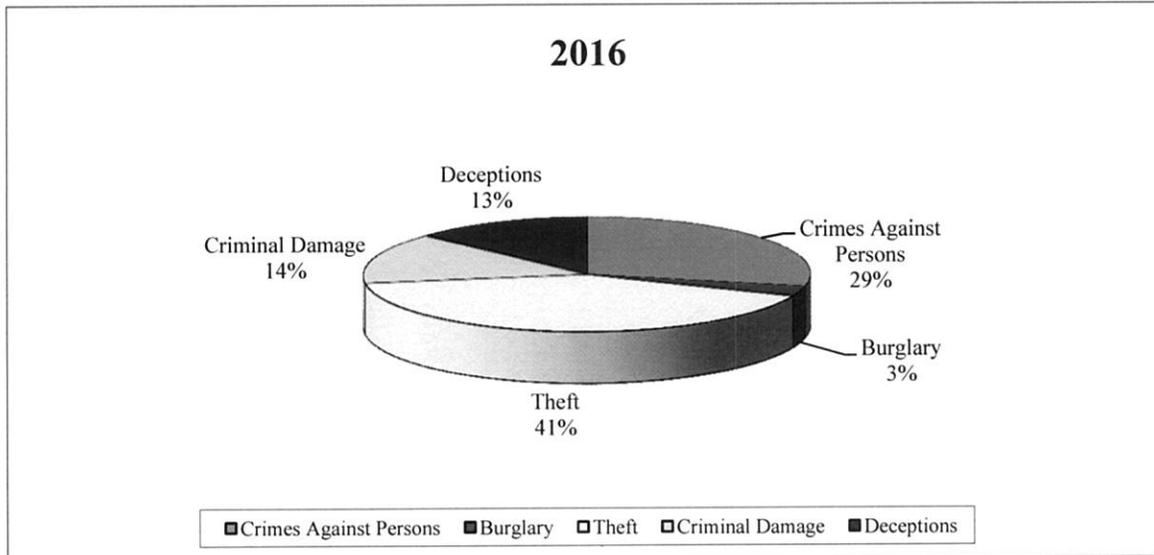


CALLS FOR POLICE SERVICE

**WOODSTOCK POLICE DEPARTMENT
FEBRUARY 2016 MONTHLY REPORT**

REPORTED CRIME CATEGORIES	Month 2016	Month 2015	Year to Date 2016	Year to Date 2015
CRIMES AGAINST PERSONS				
Homicide	0	0	0	0
Criminal Sexual Abuse	1	1	4	1
Robbery	0	3	1	3
Battery	18	31	29	37
Assault	1	0	3	0
Reckless Homicide	0	0	0	0
CRIMES AGAINST PROPERTY				
Burglary	0	1	0	1
Burglary to Residence	0	0	0	2
Burglary to Vehicle	2	1	17	6
THEFTS				
Felony	6	4	11	11
Misdemeanor	10	11	32	22
Retail Theft	13	10	25	26
Motor Vehicle Theft	0	0	4	3
CRIMINAL DAMAGE TO PROPERTY				
Felony	3	1	4	1
Misdemeanor	7	9	8	21
Arson	0	0	0	0
DECEPTIONS				
Deceptive Practice	0	1	0	2
Forgery	0	0	1	1
Theft of Labor / Service	0	0	0	1
All Other Deceptions	9	7	18	12
TOTAL CRIMES REPORTED	70	80	157	150

CITY OF WOODSTOCK POLICE DEPARTMENT FEBRUARY 2016 MONTHLY REPORT



REPORTED CRIMES COMPARISONS

**WOODSTOCK POLICE DEPARTMENT
FEBRUARY 2016 MONTHLY REPORT**

ARREST SUMMARY / TRAFFIC DATA	Month 2016	Month 2015	Year to Date 2016	Year to Date 2015
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CRIMINAL ARRESTS

Crimes Against Persons	15	13	17	15
Crimes Against Property	6	11	8	13
Crimes Against Society	4	3	11	16
Arrests for Outside Agencies	5	3	9	8
Juvenile Arrests	3	6	8	20
Total Criminal Arrests	33	36	53	72

TRAFFIC ARRESTS

From Accidents	49	30	78	51
Driving Under the Influence	5	5	5	15
Driving While Suspended	16	18	33	44
Insurance Violations	25	35	50	70
Other Traffic Arrests	189	239	397	488
Total Traffic Arrests	284	327	563	668

TRAFFIC CRASHES

Fatal Crashes	0	1	0	1
Personal Injury	9	8	15	18
Property Damage	73	39	151	84
Private Property	14	18	27	30
Total Crashes	96	66	193	133

**WOODSTOCK POLICE DEPARTMENT
FEBRUARY 2016 MONTHLY REPORT**

MISCELLANEOUS SERVICES	Month 2016	Month 2015	Year to Date 2016	Year to Date 2015
------------------------	------------	------------	-------------------	-------------------

GENERAL INFORMATION

Calls for Service	975	912	2,013	1,976
Miles Patrolled	23,723	22,962	47,319	47,778
Total Written Reports	308	282	639	594
Tavern Checks	276	349	575	708
Outside Agency Assists	5	3	9	8
Fire/Rescue Calls	339	306	685	660

PARKING VIOLATIONS

Total Parking Violations	425	202	883	627
Total Fines Collected	\$7,025	\$7,380	\$15,050	\$13,700

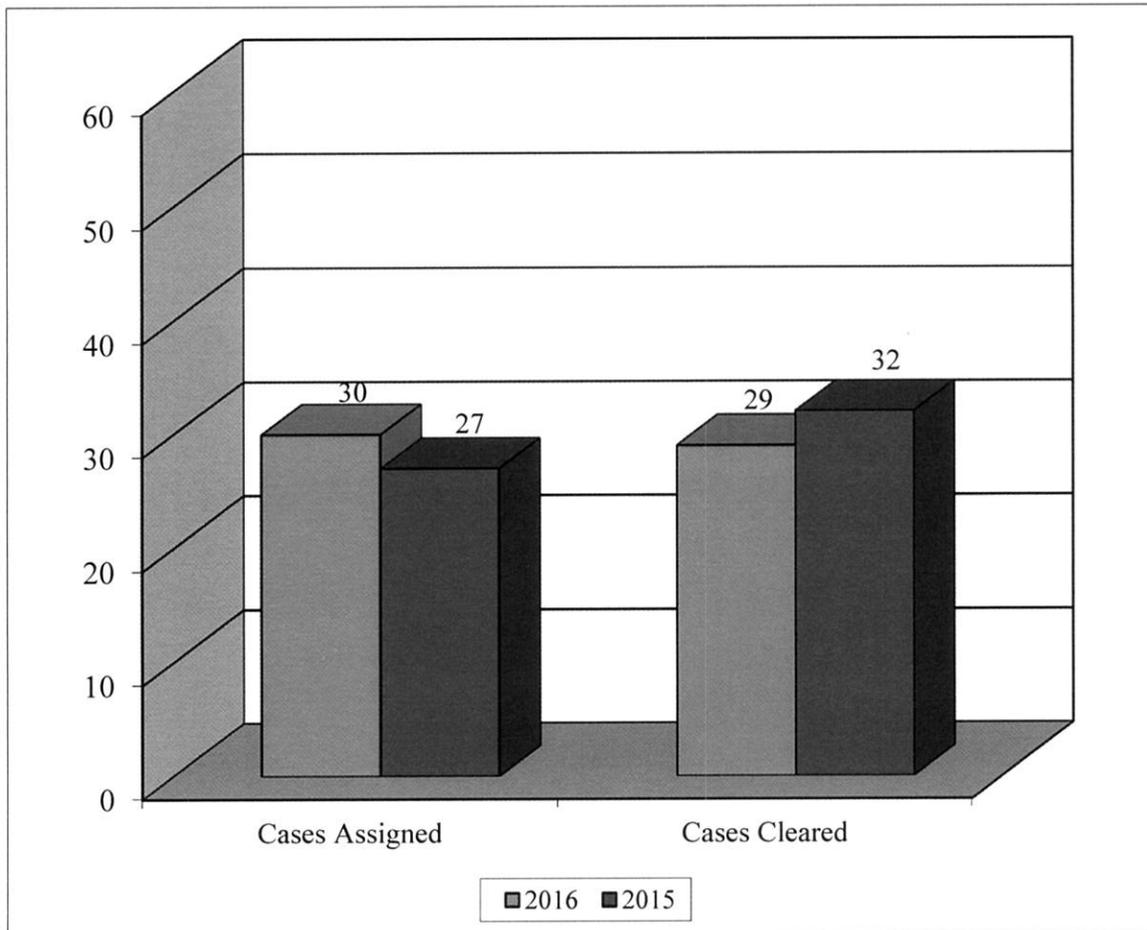
PROPERTY SUMMARY

Stolen Property Value	\$22,219	\$10,721	\$63,607	\$44,456
Recovered Property Value	\$2,707	\$2,282	\$26,333	\$10,342
Vandalized Property Value	\$2,865	\$1,125	\$3,565	\$2,310

ADDITIONAL FEES/FINES SUMMARY

Vehicle Impound Fees	\$3,500	\$2,500	\$6,000	\$8,500
Bail Processing Fees	\$300	\$340	\$520	\$660

**CITY OF WOODSTOCK
POLICE DEPARTMENT
FEBRUARY 2016
MONTHLY REPORT**



**INVESTIGATIONS DIVISION
MONTHLY CASE COMPARISONS**

**WOODSTOCK POLICE DEPARTMENT
FEBRUARY 2016 MONTHLY REPORT**

INVESTIGATIONS DIVISION	Month 2016	Month 2015	Year to Date 2016	Year to Date 2015
CASES ASSIGNED				
Felony Cases	16	8	42	26
Misdemeanor Cases	3	4	8	13
Non Criminal Cases	11	15	19	26
Total Cases Assigned	30	27	69	65
CASES CLEARED				
Felony Cases	15	10	42	30
Misdemeanor Cases	3	4	8	13
Non Criminal Cases	11	18	21	28
Total Cases Cleared	29	32	71	71

NARRATIVE SUMMARY:

Cases assigned and investigated by the Investigations Division this month included: One(1) forgery, one(1) death investigation, one(1) missing endangered-adult / located, one(1) unlawful acquisition of a controlled substance /unfounded, one(1) threat assessment, two(2) burglaries to motor vehicle, two(2) thefts (over \$500.00), two(2) missing juveniles / located, three(3) unlawful use of credit cards, three(3) sex crimes and five(5) identity theft investigations.

During this month, the School Resource Officer assigned to both the Woodstock Community High School and the Woodstock North High School successfully investigated the following: One(1) check for well-being, one(1) criminal trespass to state supported property, one(1) unlawful possession of cannabis, one(1) unlawful possession of tobacco and four(4) truancy investigations.

**WOODSTOCK POLICE DEPARTMENT
FEBRUARY 2016 MONTHLY REPORT**

D.A.R.E. / G.R.E.A.T. PROGRAM SUMMARY

This month, the D.A.R.E. students at Olson Elementary School, Dean St. School, Prairiewood Elementary School, and Greenwood Elementary School have been busy preparing and practicing for graduation.

The students completed reading their D.A.R.E. essays in class and then prepared for graduation. Graduations were then held at all four schools during the month of February. Graduations were attended by several distinguished guests who shared some words of advice and encouragement to the fifth grade D.A.R.E. graduates.

Tamara Reed

From: Mike Bates <mbates@barrco.net>
Sent: Thursday, February 04, 2016 12:03 PM
To: Tamara Reed
Subject: Thank you

RE: Sergeant Ray Lanz Badge #058
Officer Dan Henry Badge #048

Mr. Lowen,

My name is Mike, I am writing this email because yesterday I was very impressed with the officers that responded to a 911 call by me. On my way to work yesterday morning I discovered a body lying in a ditch. I personally had a hard time believing what my eyes were seeing and it was dark and to be honest it was a little "spooky" . However, the first officer that arrived never hesitated and went right to work, moving the man from the ditch and starting CPR everything a person could have hoped for in that type of emergency. All the officers that responded need to be commended especially the first officer. Sorry to say I never got any of their names.

In this time of a lot of dissention between "some" of the public and police. I would like to take a minute and thank the officers. I, as a resident of Woodstock appreciate them and feel better knowing they are out there.

Again Thank you, God Bless

Mike Bates

MINUTES
CITY OF WOODSTOCK
OLD COURTHOUSE AND SHERIFF'S HOUSE ADVISORY COMMISSION
February 15, 2016
City Council Chambers

A Regular Meeting of the City of Woodstock Old Courthouse and Sheriff's House Advisory Commission was called to order at 7:00 PM by Chairman Dennis Sandquist on Monday, February 15, 2016 in the Council Chambers at City Hall.

A roll call was taken.

COMMISSION MEMBERS PRESENT: Lynde Anderson, Jim Campion, Tricia Doornbosch, Jodie Kurtz-Osborne, Jim Prindiville, David Stumpf, Tammy Townsend-Kise, Joseph White, and Chairman Dennis Sandquist.

COMMISSION MEMBERS ABSENT: None

CITY COUNCIL MEMBERS PRESENT: RB Thompson

STAFF PRESENT: Economic Development Director Garrett Anderson, City Planner/Staff Liaison Nancy Baker, Grant Writer Terry Willcockson.

OTHERS PRESENT: Susan Stelford of the Friends of the Old Courthouse & Sheriff's House and City Clerk Cindy Smiley

APPROVAL OF MINUTES

Motion by D. Stumpf, second by J. Kurtz-Osborne, to approve the minutes of the January 18, 2016, meeting of the Old Courthouse and Sheriff's House Advisory Commission with the following corrections:

Page 5, Paragraph 3, in all instances "D. Stumpf" should be replaced with "D. Sandquist."

Page 5, Paragraph 6, last sentence should read "He noted there is a large list of priorities to be considered."

Page 6, Penultimate paragraph, Line 1 should read "In response to a question from T. Doornbosch,"

In addition, D. Stumpf requested that, in all instances, he be referred to as D. Stumpf or Dr. Stumpf.

Ayes: L. Anderson, J. Campion, T. Doornbosch, J. Kurtz-Osborne, J. Prindiville, D. Stumpf, T. Townsend-Kise, J. White, and Chairman D. Sandquist. Nays: none. Abstentions: none. Absentees: none. Motion carried.

PUBLIC COMMENT

There was no comment forthcoming from the Public

FRIENDS OF THE OLD COURTHOUSE AND SHERIFF'S HOUSE

Susan Stelford provided a brochure to the Commission members concerning the new 501c3, Friends of the Old Courthouse and Sheriff's House. She gave a background on her interests and

experience, stating she is an art historian with a particular interest in architecture and history. She stated when it became apparent the Mayor would establish an advisory commission for the Old Courthouse and Sheriff's House, she had the idea of creating a Friends group, which is a tradition in Woodstock. She discussed this with the Mayor, including the goals of the group which would include creation of a Facebook Page and a website to help spread awareness of the historic significance of this building.

Ms. Stelford went on to state the goal of the group, in addition to raising awareness, is to hold fundraisers throughout the county to be used for the restoration and repair of the Old Courthouse. Noting the importance of the building as an anchor of the Square, she stated it is her understanding that the roof was only a winter's away from collapse. She stated this beautiful, majestic building must be preserved, noting she is proud of the City for taking on this project.

Noting the new group has only had two meetings, Ms. Stelford discussed the mission of the group as stated on the brochure, "to raise awareness of the historical significance of the Old McHenry County Courthouse and Sheriff's House on the Woodstock Square and to raise funds that will further the restoration of the building." She further noted planning is underway for the first fundraiser, Dick Tracy Day, to be held on July 2, 2016. She stated this event has a great connection to the Old Courthouse as the building was the former site of the Chester Gould Dick Tracy museum. She also noted that many people remember the Dick Tracy Days Festival formerly held in Woodstock and are excited about its return. Ms. Stelford detailed some of the events planned for Dick Tracy Day, including breaking the Guinness World Record for the world's longest cartoon strip by a team. She stated the strip will be five inches tall and one mile long and will be on display in the Park in the Square. She noted any proceeds from the event will be turned over to the City of Woodstock to be used for the Old Courthouse Project.

Ms. Stelford stated one of the goals of the group is to offer tours of the building to raise awareness of the need for restoration. Noting the building is not in any shape to allow public tours, she asked the Commission to keep this in mind as they make recommendations for projects to be completed. She stated Allen Belcher is President of the Friends and has taken this on as one of his projects. She noted he hopes to be able to begin offering tours in approximately one year. She also noted he hopes to possibly bring in group tours by bus and offer tours of the Opera House and the Old Courthouse plus lunch. She stated it is felt this would also introduce people to the beauty of the Square and its shops.

J. Kurtz-Osborne asked about the group's web page, noting it takes the user to the art gallery. Ms. Stelford explained that the Friends web page should be finished and up in a couple of weeks; and in the meantime, the page is being driven to the art gallery page to raise awareness of its location in the building.

Noting comments made by Mayor Sager at the Commission's last meeting, Ms. Kurtz-Osborne stated she is confused about whether the public is going to be allowed in the building. Ms. Stelford stated it is noted the building is not safe for public tours at this time, but it is hoped that it will be when the group is ready to implement this program in about a year.

J. Kurtz-Osborne stated she is conflicted about what the Commission's purpose is and what the other group's purpose is. She noted Woodstock Celebrates, Inc. now has an office in the building.

D. Stumpf thanked Ms. Stelford for her efforts but stated he wishes to have more information on the new group. He stated he sees the Friends group as serving two purposes, the first being to raise funds and the second being to bring a community perspective and attract an audience.

Chairman Sandquist thanked Ms. Stelford for bring up the idea of tours, noting he brought this up at the last meeting. He stated he thinks this would be a great way to raise public awareness.

T. Townsend-Kise stated even before the building is ready for tours, there could be a docent present on one Saturday per month to provide information to the public. Ms. Stelford noted the group has volunteers willing and able to do this and it is up to the City to determine when this can begin. She stated the group understands there are a lot of issues that must be addressed before the City can allow people in the building. T. Townsend-Kise stated perhaps the docent could take people through the areas of the building that are public now and provide information. Ms. Stelford stated there is also talk of making a film which will be available to the public.

In response to a question from T. Doornbosch, S. Stelford stated the group is already selling mugs and memorabilia.

In response to a question from J. Prindiville concerning whether the Friends group has the resources to find out how to conduct tours, Ms. Stelford stated Alan Belcher, who is President of the Board of Directors of the Friends, is a lifelong resident of Woodstock and has taken the lead on the tours. She stated they wish to bring in, not only Woodstock residents, but also people from the surrounding area to learn about the building. J. Prindiville stated since the jail is empty, perhaps the Friends group could get involved with this which could peak people's curiosity and be a good use of the group.

ARTSPACE STUDY

Grant Writer Terry Willcockson introduced herself and provided a brief biography of her experience, including working for the Chicago Cultural Center. She stated one of the first projects she took on when she became the Grant Writer for the City of Woodstock was to obtain Preserve America status for the City in the hope that this would help get other arts and historic preservation grants. She gave a brief overview of the present grants situation, noting there are almost no historic preservation grants available and the McHenry County Community Development Block Grants do not include funds for public building support. She stated grant dollars are available from private foundations, but all of these wish to see a 501c3 associated, which is one reason it is a good thing there is now a not-for-profit group, the Friends of the Old Courthouse, associated with the Old Courthouse project. In addition, most grant applications wish to see a usage.

Ms. Willcockson gave some background on the Artspace group and how she found out about it. She noted this is a group of professional realtors and developers who are also artists who formed as a city commission in Minnesota. They ended up forming a non-profit and perform this service in almost every state in the Union. They have developed live/work art space in some of their locations, but, Ms. Willcockson noted, Woodstock is not a candidate for such a program. Rather, Woodstock could benefit from the group's other role, which is to serve as a consultant. Ms. Willcockson stated when the TAP study was funded, the McHenry County Community Foundation offered another \$20,000 in funding for a study, which Council approved to be used for an Artspace Study.

Ms. Willcockson stated this study would be able to tell the City if the community will support and wants an arts-related usage in the Old Courthouse. She noted this seems like a logical place to start, to confirm or dispel this theory. Ms. Willcockson stated Woodstock supports the arts through the Woodstock Opera House. She also noted the recently-established EMH Group which believes Woodstock can be a creative incubator.

In response to a question from D. Stumpf concerning what size grants Artspace is working with when they take on a project, Ms. Willcockson stated the group charges \$20,000 for the consultation and once involved with the group, this could give the City creditability to apply to the other foundations and corporations for grants which could be anywhere from \$2,000 to \$100,000. In response to a question from D. Stumpf concerning what the money raised by the Artspace group is used for, Ms. Willcockson stated it is used to support their live/work space.

In response to a question from T. Doornbosch concerning what else the City receives for the \$20,000 besides name recognition, Ms. Willcockson stated the group will evaluate the Old Courthouse space and meet with members of the community and then give their opinion of what might be the appropriate arts usage of the building. In response to further questioning from Ms. Doornbosch regarding the difference between this and the TAP process, Ms. Willcockson noted the processes themselves are similar. She noted, however, that the TAP told us some of the uses that probably would not work and also leaned heavily toward an educational usage. The Artspace process is designed to tell us what the building could be used for in the arts community. In response to a question from Ms. Doornbosch, Ms. Willcockson stated this has already been approved by the City Council.

In response to a question from T. Townsend-Kise, Ms. Willcockson stated the structure will be similar to the TAP. Discussion followed of the process that would be used, including focus groups. T. Townsend-Kise encouraged the group to bring in artists from further outside of Woodstock as this might be an opportunity to educate the wider community. Ms. Willcockson stated this is being handled through the membership of Northwest Area Arts Council.

Discussion followed of the concept of an arts incubator with Ms. Willcockson noting there would be equipment and workspace in a common area that could be rented or used by individuals or groups.

In response to a question from J. Prindiville, Ms. Willcockson stated the Artspace process is expected to begin in mid-April.

PROJECT PRIORITIES

Nancy Baker presented a PowerPoint presentation depicting before and after photos of completed projects and existing conditions for future projects.

First addressing completed projects, Ms. Baker stated the first efforts focused on trying to shore up the building to prevent as much further deterioration as possible and to attempt to make the building weather tight. She noted there were gaping holes and that birds were a huge problem, requiring the removal of several tons of waste. She stated the first winter much of the work was completed by the Department of Public Works.

Ms. Baker then discussed masonry and the architecture of the building, including what has been completed. This included repair of the south wall of the jail where bricks were falling out. She also showed mildew and water damage in the basement which was eliminated by the removal of walls were built in the 1950s.

Ms. Baker also showed photos of the boiler room demolition and work that has been completed in that area. Ms. Baker also discussed the demolition of the garage in the rear of the building which allowed Public Works to put in a new water service, thus eliminating some of the water leakage into the building.

The presentation turned to the restoration of the dome and roof with Ms. Baker stating part of the high cost of this project was due to the amount of scaffolding that was needed. Ms. Baker showed photos of the extensive damage to the dome, including rotten wood that was present under the tin shingles, nails falling out, and all of the support structure being very loose. She also presented photos and described how the old roof was leaking, leading to rot in the roof valleys. She stated the further into the project the contractors got, the more damage was discovered. Ms. Baker stated in addition to the dome and roof, the gutters were rebuilt and the soffits were partially reconstructed in order to be able to secure the downspouts.

Ms. Baker provided photos of the stairs and a description of the restoration that was done on these structures. She explained the problems that had developed due to how the stairs were repaired over many years, using epoxy applications. She stated this project was addressed just in time by rebuilding the stairs with new limestone which should last longer than concrete. Ms. Baker also described the reconstruction of the stairs of the Sheriff's House, noting the railings were recreated from a 1905 photo of the building.

Discussion and photos of the Sheriff's House were presented, including the removal of restaurant coolers whose compressors created damage to the interior of the building due to not being installed correctly by a former tenant. Ms. Baker also discussed the extensive damage to the windows of this building and how they have been and are in the process of being restored. She stated the window project of this building also required extensive masonry work.

The presentation then turned to future projects.

Ms. Baker stated she listed the repair and restoration of the windows of the Old Courthouse as the top priority. She noted not only is this a safety concern, but there are still areas which allow birds access to the building.

Noting the period of significance that has been determined by the Historic Preservation Commission is 1905, Ms. Baker provided photos from that time period. She noted there are many different styles of windows in the building presently, providing photos of several of them, showing the Commission those that are original. Ms. Baker showed many examples of failed, failing, and damaged windows. She noted the many problems with the windows, including cracked and broken panes and missing and broken sills, and various means that have been used to temporarily correct them, including Plexiglas and tape.

Ms. Baker provided examples of masonry in need of repairs, some of which will be done when the windows are replaced. She noted examples of z-brick which had been used on the building and

places where the original brick is soft and has eroded. She provided photos where gaps are present and need to be filled. Ms. Baker noted the buildings need new downspouts which cannot be secured until the masonry is completed. She described other problems including the eaves of the Sheriff's House and Jail; the cornices of the Sheriff's House; the roof of the Sheriff's House which needs to be repaired or replaced; the gables, soffits, and decorative elements of the Old Courthouse, which need to be repaired or replaced; and decorative modillions which need to be replicated. She discussed how these projects should be coordinated.

Ms. Baker then discussed the underwater stormwater collection systems, the old cisterns which need to be filled in, the basement entries to the Sheriff's House and their roofs which sustained water damage, and other projects which will need to be completed should the Sheriff's House be occupied.

The discussion turned to the Courtroom ceiling in the Old Courthouse with Ms. Baker noting a decision has yet to be made as to whether to reconstruct the ornamental plaster ceiling or allow the wood ceiling to continue to sag but bolting it to the structure above.

Ms. Baker noted other projects yet to be completed include the installation of a flagpole in the front of the Old Courthouse; bringing the building up to plumbing code compliance, which would restore use of the 2nd floor restrooms; exterior painting and landscaping; accessibility improvements to the Sheriff's House; and a decision and resulting work concerning the removal of the addition on the northeast corner of the Old Courthouse.

Ms. Baker stated she met with Alan Belcher concerning the projects which would need to be completed to allow tours of the building, with it being determined that the stairs should be repaired and stair rails brought into compliance, the public restrooms should be available for use, the electrical should be upgraded in the jail including the installation of light fixtures, and accessibility issues should be addressed. She noted Mr. Belcher mentioned the possibility of finding funding for these items, noting the public may be more supportive of the project financially if they see it in person.

Further discussion followed of the Courtroom ceiling, with Ms. Baker stating no expert has looked at the integrity of the ceiling in several years. J. White stated his opinion this be the first project completed as this seems like a dangerous situation. In response to his question concerning stability, Ms. Baker stated the ceiling should be fairly stable as it is. In response to further questioning concerning where this project should be placed in the list of priorities, Ms. Baker stated as it is unknown what this space will be used for, the question is whether to complete the project soon or wait. In response to questions from L. Anderson, Ms. Baker described the construction of the ceiling and what caused the sagging. J. Prindiville stated his opinion that if the ceiling is stable, it would be better to decide the end use first and do everything necessary so as not to have to re-do the ceiling.

In response to questions from the Commission, Ms. Baker stated it is her recommendation that the window project remain the top priority with the focus remaining on the first couple of projects, noting there are not enough funds to do more than that in the upcoming fiscal year. She stated as the Commission becomes more familiar with the project, perhaps another priority will surface that can be included next fall in next year's CIP.

J. Prindiville stated the windows are a monumental task, particularly since the building is occupied. He asked if the windows could be somehow stabilized to hold them together for three or four years or some point further down the road when a decision has been made as to the disposition or use of the building. Ms. Baker noted this has been the approach for decades and it is not certain the building could go another three or four years without major failure, noting many of the windows have already failed. Stating he noticed elements coming through the windows and glass falling out, D. Stumpf expressed his agreement this is a high priority. He also noted this is a very visible improvement and would greatly improve the appearance of the building and could be a promotional element.

Discussion followed of how the occupancy of the building would affect the window project, with J. Prindiville recommending relocation of the tenants. Ms. Baker noted the worse windows are in the south gallery stating this may require some accommodation from the tenants.

J. Prindiville stated from a taxpayer's standpoint, the top priority should be completing this project as cost effectively as possible, particularly since there is no return coming from the users. He stated from a management perspective the top priority should be to get this completed and minimize the inconvenience the users are causing to the project. Chairman Sandquist stated the users bring people into the building and this is a balancing act.

Chairman Sandquist stated he agrees the windows are the first priority but it still needs to be determined whether to restore or replace the windows and which windows should be used. He asked Ms. Baker if this discussion provided enough information to proceed. Ms. Baker stated the Historic Preservation will have much input on this project. She noted she has been rethinking the insulated glass discussed at the last meeting, with J. Prindiville stating there is some precedence for using different materials than the original, such as the copper roof.

Discussion then followed of the list of work to be completed by a future owner with Ms. Baker noting these are not in a prioritized list. She stated the list represents all of the things that need to be done to build out the area. In response to a question from T. Doornbosch concerning whether some of these items should be completed in an attempt to attract a user, Chairman Sandquist noted some of the items are use-specific, stating there are different requirements based upon occupancy.

D. Stumpf noted there are ways to be creative with the HVAC system, citing geothermal energy as an example. T. Townsend-Kise agreed that it would be wonderful if this could be an eco-friendly building, but this type of thing could not be done without knowledge of what the building would be used for as this is a significant investment.

Chairman Sandquist asked if the Commission wished to provide more direction other than to state the windows as the priority. D. Stumpf noted the Commission should look at other funding sources as the TIF provides limited funding per year. He asked how much can be expected to come from TIF and how much from fundraising annually? He put forth the idea of holding a referendum to bond the project. He noted his opinion that the Commission should develop a plan of where the funds will come from.

In response to a suggestion from T. Townsend-Kise that the windows be "sold" and plaqued as a fundraising project, S. Stelford stated the Friends group hopes to hold capital campaigns for specific things.

Addressing Ms. Stelford, D. Stumpf noted it has been stated that it is not wished to limit the uses at this time, but was stated this evening that an art space is a prospective usage with funds being expended for this study. S. Stelford noted the City decides for what the funds are expended and the Friends of the Old Courthouse is not affiliated with Artspace.

In response to a question from J. Prindiville, Ms. Baker noted the stairs were not sealed per the recommendation of the manufacturer. L. Anderson stated once the stairs are sealed then an avenue is created for water to get in and cause problems. He stated this is not the case if the stairs remain unsealed.

Motion by D. Stumpf, second by J. Campion, to recommend to the City Council next year's funds be used for priority items, specifically the windows and selected roof and masonry repairs. Ayes: L. Anderson, J. Campion, T. Doornbosch, J. Kurtz-Osborne, J. Prindiville, D Stumpf, T. Townsend-Kise, J. White, and Chairman Dennis Sandquist. Nays: none. Abstentions: none. Absentees: none. Motion carried.

WORK PLAN

Discussion proceeded concerning obtaining public input, including surveying potential users and the use of focus groups. It was noted that, as was discussed at the last meeting, information should be gathered from individuals and groups from the surrounding area, not just within Woodstock. In response to a question from the Commission, Ms. Baker stated no funds have been budgeted to hire a professional firm to conduct such surveys with the project being left to the Commission. D. Stumpf stated he would like hear the opinions of the marketing individuals on the Commission, but noted he is unsure whether a survey is best method to pursue and perhaps it would be best to use focus groups first. He expressed his opinion that a strategy should be developed.

J. White noted residents wish to know how much the project will cost. He further noted people know the building is falling apart and needs to be finished. He asked how many questions can be asked of the public, stating in his opinion they are not thinking of uses but just want to see the building safe.

Discussion followed of the timeframe needed to complete the repairs and restoration with the opinion expressed that perhaps a referendum would get the public's attention that much needs to be done to get the building restored. It was suggested that the results from the Artspace study be available before going to the public for opinions. It was also suggested that one question may be "What do you envision for the Old Courthouse?"

D. Stumpf noted he would like to get more information concerning financing and would like to ask the public, "Would you support a 30- or 40-year bond?" for this project. He noted this does not get to the use but if it cannot be determined from where the funds for the project will come, the use can't be addressed.

T. Townsend-Kise stated she does not believe people would be willing to have their taxes raised for this project.

D. Stumpf stated the cost of borrowing is very low right now.

J. Champion stated the reaction he gets from the public is, "Why are we spending \$2 million on this building?" He stated his opinion that it is a hard sell to convince the public it is necessary to spend this kind of money and then expect a developer to put more money into the building. He noted this is difficult to explain to the public.

J. White noted the same was true for the Opera House which would not be here if it had not been saved many years ago.

J. Champion agreed stating this needs to be pointed out, as well as the progress that has been made, noting people hear of the money that has been spent but believe the building is like it always has been.

J. Kurtz-Osborne stated the Opera House was done with fundraising and was not in such disrepair. She agreed that attempting to obtain information from the public should wait until the results of the Artspace study is received, stating she, too, hears negative comments.

J. Kurtz-Osborne stated there are now so many groups, i.e. The Friends of the Old Courthouse, the City, and Artspace, involved, she needs to know what her responsibilities are and what the process is. She asked if the City is trying to correct the building for the tours so people can come in or are trying to rent the building and get it ready for that. She expressed her opinion that the Commission needs more information and stability before going public.

T. Doornbosch stated she too hears many negative comments. She stated her opinion that someone could be brought into the building as income which can be used for the projects.

D. Stumpf stated there will always be noisy people who complain about taxes but they are not in the majority. He noted the Mayor gave the Commission three steps: Priorities, Best Uses, and End Use. He stated if what the members are saying is accurate, then the Commission should obtain community input early. He opined this would be best done in small groups rather than in a survey. He noted if the community is against this project, then this presents a different problem.

J. Kurtz-Osborne noted if funding does not come from community members, it must be obtained on a much larger scale.

D. Stumpf stated he did not feel this will have a big impact on taxes.

Chairman Sandquist stated he was not hearing support from the members to obtain input from the public at this time. He noted he shares the members' concerns that a bond issue would be a tough sell. He noted it would be difficult to ask the people of Woodstock to pay for something that is a larger asset of the area. He noted he is hearing support for waiting to obtain public input until the Artspace survey results are received.

D. Stumpf suggested a first step of working with Nancy Baker on budgetary figures which would be helpful to have. He stated he would also like some rough numbers on the amount of money that can be raised. He stated this would provide information that could be given to the public.

J. Prindiville again addressed the idea of ownership. He stated to think that a million dollars can be spent by the City and then a user found is not realistic. He stated his opinion that people are

getting frustrated with spending. He expressed his opinion that the public should be asked what they would like to see in terms of ownership; is the public comfortable with the City owning this building? He stated if this was known, it might be useful in making future decisions.

D. Stumpf noted it has been brought up that the City might move into the building with J. Prindiville stating this would answer a fundamental question of who will own the building.

D. Stumpf stated the City must decide where it is spending its money and getting the numbers in order would be helpful.

Chairman Sandquist stated use should drive ownership and there should be no pre-conceived idea that this will be a City-owned building. He noted further there are many other viable uses, stating, for example, the City could remain the landlord and lease the building for uses supported by the public. D. Stumpf noted taxes from these other uses might provide funding.

It was the consensus of the Commission that D. Stumpf work with staff to develop a fiscal analysis and various funding options.

J. Kurtz-Osborne requested additional information about the building's use and leasing it out. She again noted her understanding that Woodstock Celebrates, Inc. has now obtained office space in the building. She asked if the City is trying to rent additional space to subsidize the building. Will space be rented for the next five years? Is the City trying to bring more culture into the building? She stated she needs clarification and is questioning the purpose of the Commission. In response, N. Baker stated the City is not trying to lease any additional space.

J. Kurtz-Osborne asked the same questions concerning the Sheriff's House to which Ms. Baker responded there have been restaurants interested in the space in the past but not recently. She noted at the time interest was expressed, the interested parties were told the City wished to hear from the Commission before making any additional decisions. She stated the Sheriff's House would be easier to get ready for a tenant, but the City is not moving on that at all at this time.

Ms. Baker noted the Commission was provided with much information this evening from different groups and individuals in an effort to get them "up to speed." She noted the Artspace Study was deferred months ago but came back to the forefront. She stated the City is trying to give the Commission as much information as possible. T. Willcockson provided additional information on how the Artspace Study came about, was delayed, and then resurrected, noting it was initiated months ago before the Commission was formed. She stated this is an opportunity to start the community dialog. N. Baker stated the agreement with Woodstock Celebrates, Inc. for space in the Old Courthouse was made by the City Council a couple of years ago. She noted their office is on the first floor.

J. Kurtz-Osborne stated she would like discuss the items she mentioned further at the next meeting.

Chairman Sandquist stated he sees the Sheriff's House as a separate building with different possible uses. Noting it is suited to a restaurant or a commercial space, he stated he would be interested in hearing what type of uses are coming forth and what these potential users are willing to do for restoration. He also opined the Sheriff's House might make more sense as an art space with the larger building being a commercial space.

T. Townsend-Kise stated all possibilities should be considered but so much damage has been done by previous tenants, additional tenants should not be brought in during the process when projects are being prioritized.

Chairman Sandquist stated only those tenants who will contribute to the restoration in the right way should be considered, not those that would be a stop-gap or short term.

J. Prindiville stated it should be determined what the public wants and what the City wants to do with the building and the process should not be influenced by a business that wants to come in.

In response to a question from L. Anderson, N. Baker provided a list of expenditures as of January 31, 2016. J. Champion requested figures for how much was spent on the roof. J. White requested figures for how much the Public House has paid in rent.

In response to a question from RB Thompson, N. Baker stated the figures provided do not include the cost of labor performed by the Department of Public Works but does include the cost of material used by them.

FUTURE AGENDA ITEMS

Noting the items requested during the previous discussion, including those by J. Kurtz-Osborne and D. Stumpf among others, there were no additional future agenda items.

ADJOURN

Motion by T. Doornbosch, second by J. Kurtz-Osborne, to adjourn this meeting of The Old Courthouse and Sheriff's House Advisory Commission to the next meeting scheduled for Monday, March 21, 2016, at 7:00PM in the Council Chambers at City Hall. Ayes: L. Anderson, J. Champion, T. Doornbosch, J. Kurtz-Osborne, J. Prindiville, T. Townsend-Kise, D. Stumpf, J. White, and Chairman D. Sandquist. Nays: none. Abstentions: none. Absentees: none. Motion carried. Meeting adjourned at 9:23PM.

Respectfully submitted,

Cindy Smiley
City Clerk

**MINUTES OF THE WOODSTOCK OPERA HOUSE
ADVISORY COMMISSION MEETING
Tuesday, February 16, 2016**

The regular meeting of the Advisory Commission of the City of Woodstock was called to order at 4:31 p.m. by Tony Casalino on Tuesday, February 16, 2016 in the Woodstock Opera House Library. A roll call was taken.

Those present were: Tony Casalino, John Scharres, Kris Hall, Keith Johnson, Brandon Pacyna, John Puzzo, Roger Zawacki.

Absent: Elaine Riner, Karen Wells

Approval of Minutes

A motion to approve the minutes of January 19th, 2016. John Puzzo motion to approve the minutes, Keith Johnson second. All ayes. The minutes of January 19th were approved.

COMMUNICATIONS

Tony Casalino – Chair - I received a copy of the letter sent to the Mayor from Mark Schiffer announcing his formal resignation and dissolving of the Woodstock Mozart Festival. This month my article features Brandon Pacyna. Next article will be on Billy Seeger director of “Into The Woods” and my future article will be on Jim Hecht.

Woodstock Opera House – John Scharres

Groundhog Day was very busy and received lots of media coverage here. The Woodstock Community Choir performed in the main auditorium on January 31st. This program was funded by Friends of the Opera House. Over 300 in attendance for this program and it was also broadcast on Spanish television. The budget has been preliminarily approved. It now needs to go through City Council in April. Our programming fund has been approved for an increase due to open dates from Mozart ending. Overall, attendance was up and expenses were down. Our department van has serious corrosion issues and needs to be replaced.

Keith Johnson – Member at Large

Open mics – two per month are doing well. The sound workshop in the café went well.

Brandon Pacyna – Member at Large

Nothing to report at this time.

Roger Zawacki – TownSquare Players

We are currently in rehearsal for Mary Poppins. We have sold 1800 seats so far. It opens in 3 weeks. Set auditions for June show. “One Flew Over the Cuckoo’s Nest” will be directed by Randy Knott from Hanover Park.

Kris Hall – Woodstock Fine Arts Association

We had a very successful program with Candice Millard in January. There was a PBS special one week after her visit. February Creative Living hosted Paul Gehl from Newberry Library. March will feature Phil Ponce. We are currently waiting on scholarship applications for Talent Showcase.

Elaine Riner – Woodstock Musical Theatre Company – Absent, No report

John Puzzo – Friends of the Opera House – The Friends fundraising event “That’s Amore” took place Saturday, February 13th and sold out. It was very well attended. We made more money this year than last year and there was dancing in both rooms. This year the Friends have given \$2500 dollars to Community theatre groups for opening night receptions.

OLD BUSINESS - End of Year Advisory Reports

A motion to approve end of year Advisory reports. Kris Hall motioned to approve. John Puzzo second. No discussion. End of year reports approved. [Note: There will be no closing report for Mozart Festival].

NEW BUSINESS – None

The next meeting: April 19th.

Motion to adjourn. John Puzzo motioned and Roger Zawacki seconded.
Meeting adjourned 5:07 p.m.

Respectfully submitted,
Lori Steinkamp, Advisory Secretary



Office of the Mayor
Dr. Brian Sager, Mayor
121 W. Calhoun Street
Woodstock, Illinois 60098

815.338.4302
815.334.2269
mayor@woodstockil.gov
www.woodstockil.gov

MEMORANDUM
for
Woodstock City Council Meeting
April 5th, 2016

TO: Woodstock City Council
FROM: Mayor Brian Sager
RE: Amendments to Title 2, Boards and Commissions, Chapter 17, Woodstock Opera House Advisory Commission, of the Woodstock City Code

Dear Colleagues:

The City has received communication from the Woodstock Mozart Festival, a.k.a. Summer Music Festivals, Inc. that the organization is disbanding. As Council will recall, the organization holds a representative seat on the Woodstock Opera House Advisory Commission. With the dissolution of the organization, it is appropriate to amend Section 2.17.2, Membership, Terms, Officers, of the Commission's enabling ordinance. Therefore, the following changes to 2.17.2, Sub-section A are recommended:

1. The Commission shall be comprised of seven (7) members, instead of eight (8), plus an appointed Chair, and
2. Remove the Summer Music Festivals, Inc. from the listing of community based constituent groups with representation on the Commission.

The entire Sub-section A would then read:

A. The commission shall be comprised of seven (7) members plus an appointed chair. All members shall be residents of McHenry County. Three (3) at large members and the chair shall be appointed by the mayor with the advice and consent of the city council. The remainder of the commission shall include one representative selected by and from each of the following community based constituent groups upon consent of the city council:

- *Friends Of The Opera House*
- *TownSquare Players*
- *Woodstock Fine Arts Association*
- *Woodstock Musical Theatre Company*

Of the three (3) members and the chair appointed by the mayor with the advice and consent of the city council, none may be members of the governing boards of the above constituent groups.

If you consider the proposed amendments to be appropriate, your favorable consideration and approval of the attached ordinance would be appreciated.

Respectfully,

A handwritten signature in black ink, appearing to read "Brian Sager", with a long horizontal flourish extending to the right.

Brian Sager, Ph.D.
Mayor

ORDINANCE NO. 16-O-_____

An Ordinance Amending Section 2.17.2, Membership, Terms, Officers, of Chapter 17, Woodstock Opera House Advisory Commission, of Title 2, Boards and Commissions, of the Woodstock City Code

BE IT ORDAINED by the CITY COUNCIL of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

SECTION 1: That Section 2.17.2, Membership, Terms, Officers, of Chapter 17, Woodstock Opera House Advisory Commission, of Title 2, Boards and Commissions, shall be amended to by changing Sub-section A to read as follows:

A. The commission shall be comprised of seven (7) members plus an appointed chair. All members shall be residents of McHenry County. Three (3) at large members and the chair shall be appointed by the mayor with the advice and consent of the city council. The remainder of the commission shall include one representative selected by and from each of the following community based constituent groups upon consent of the city council:

- Friends Of The Opera House
- TownSquare Players
- Woodstock Fine Arts Association
- Woodstock Musical Theatre Company

Of the three (3) members and the chair appointed by the mayor with the advice and consent of the city council, none may be members of the governing boards of the above constituent groups.

SECTION TWO: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION THREE: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION FOUR: This Ordinance shall be known as Ordinance _____ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:
Nays:
Abstentions:
Absentees:

APPROVED:

Mayor Brian Sager, Ph.D.

(SEAL)
ATTEST: _____
City Clerk Cindy Smiley

Passed: _____
Approved: _____
Published: _____

CERTIFICATION

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the 5th day of April, 2016, the foregoing Ordinance entitled ***An Ordinance Amending Section 2.17.2, Membership, Terms, Officers, of Chapter 17, Woodstock Opera House Advisory Commission, of Title 2, Boards and Commissions, of the Woodstock City Code***, was duly passed by said City Council.

The pamphlet form of Ordinance No. 16-O-____, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day of _____, 2016, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and corporate seal of the City of Woodstock this _____ day of _____, 2016.

Cindy Smiley, Clerk
City of Woodstock,
McHenry County, Illinois

(SEAL)



Finance Department
121 W. Calhoun Street
Woodstock, Illinois 60098
815/338-4300
Fax 815/334-2267

Memo

To: Roscoe Stelford, City Manager
From: Paul N. Christensen, Finance Director
Date: March 28, 2016
Re: Property Tax Abatement Ordinances

The Finance Department has received preliminary final property tax values from McHenry County. This report indicates that there was \$8,214,099 in new construction, which equates to \$2,738,033 in new equalized assessed value (EAV) for the City of Woodstock at the end of 2015. While these figures are still preliminary, the County has indicated that it is very unlikely that these figures will change as they are just waiting for the State of Illinois to approve them.

In December when preparing the tax levy, the Finance Department had estimated that new EAV growth would be \$2,761,740, which results in the final McHenry County figure being slightly below City estimates. However, since the new growth figure was only an estimate, an additional \$1,000,000 of EAV was included in the executed tax levy to account for any unforeseen growth. Now that the final figures have been received from the County, it is necessary for the City to abate the extra new growth to insure that the City does not receive any additional property tax funds related to inflation.

An Ordinance abating a portion of the 2015 property tax levy has been prepared for Council's approval. The amount of the abatement has been calculated as follows:

New Growth	2015 Levy Rate	Property Tax Extension	
\$ 2,738,033	2.217074%	\$ 60,705	
	2014 Tax Levy Extension	\$ 9,122,321	
	Max 2015 Levy Extension	\$ 9,183,026	Assumes No Inflation is Received
	Original County Extension	\$ 9,206,089	
	Abatement Ordinance	\$ 23,063	

McHenry County has indicated that they will accept changes if it is received on or before Wednesday, April 6, 2016. Attached to this memo is the preliminary Tax Computation Report from McHenry County and a proposed Abatement Ordinance.

Should there be any questions or concerns, please do not hesitate to contact me.

Recommendation:

It is recommended that the City Council adopt the attached Ordinance identified as Document # 2, *“An Ordinance Abating a Portion of the 2015 Tax Levy of the City of Woodstock, McHenry County, Illinois.”*



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

Attachment B
City of Woodstock
Tax Year 2015 (For FY16/17) (Final Estimate)

FY14/15:

2014 Equalized Assessed Value (EAV)	\$	409,309,089
2014 New EAV Growth		3,162,639
2014 Property Tax Extension		9,122,321
2014 Property Tax Rate		2.22871%
2014 Property Tax Extension (Excluding Debt Service)		8,477,299
2014 Property Tax Rate (Excluding Debt Service)		2.07112%

FY16/17:

2015 Rate of Inflation		0.8%
2015 New EAV Growth - County Assessor		2,738,033
2015 Additional Growth (Safety Net)		-
2015 Equalized Assessed Value - County Assessor		414,195,748
2015 New EAV Growth - As a % of EAV		0.0%
2015 Equalized Assessed Value - Appeals - Estimated		-
2015 Equalized Assessed Value - Final		414,195,748
2015 Equalized Assessed Value - % Change Compared to 2014		1.2%
2015 Proposed Property Tax Extension	\$	9,183,026
2015 Proposed Property Tax Extension (Excluding Debt Service)		8,538,823
2015 Estimated Property Tax Rate (Excluding Debt Service)		2.0615%
2015 Estimated Dollar Tax Increase - All Inclusive		60,705
2015 Estimated Percentage Tax Increase - All Inclusive		0.67%
2015 Estimated Percentage Tax Increase - Due to New Growth		0.67%
2015 Estimated Percentage Tax Increase - Due to Inflation		0.00%
2015 Caused by New Growth	\$	60,705
2015 Caused by Inflation	\$	-

Attachment B
City of Woodstock
Tax Year 2015 (For FY16/17) (Final Estimate)

Fund Number	Description	Property Tax Rate Limit	Estimated Max Tax (Tax Year2015) Extension	FY14/15 Property Tax (Tax Year2014) Extension	FY14/15 Property Tax (Tax Year2015) Rate	Proposed FY16/17 Property Tax (Tax Year2015) Levy
01	General Corporate	0.4375%	1,812,106	\$ 1,108,741	0.258834%	\$ 1,072,079
02	Municipal Audit	None	N/A	38,000	0.008933%	37,000
03	Police Protection	0.6000%	2,485,174	2,450,001	0.591508%	2,450,001
04	Crossing Guard Fund	0.0200%	82,839	40,002	0.009658%	40,003
05	Street & Bridge Fund	0.1000%	414,196	-	0.000000%	-
06	Public Parks	0.0750%	310,647	300,003	0.072430%	300,002
07	Performing Arts	0.0400%	165,678	160,003	0.038630%	160,004
08	Public Library	0.6000%	2,485,174	983,205	0.241456%	1,000,100
09	Public Library Building	0.0200%	82,839	37,026	0.008940%	37,029
10	Social Security	None	N/A	650,003	0.156931%	650,002
11	IL. Municipal Retirement	None	N/A	500,004	0.120716%	500,001
16	Special Recreation	0.0400%	165,678	135,903	0.036215%	150,001
21	Liability Insurance	None	N/A	584,403	0.132547%	549,004
70	Police Pension	None	N/A	950,002	0.278515%	1,153,597
90	Environmental Management	0.2000%	828,391	540,002	0.106230%	440,000
30	Debt Service	None	N/A	330,751	0.080204%	332,202
31	Library Debt Service	None	N/A	314,272	0.075327%	312,001
				\$ 9,122,321	2.217074%	\$ 9,183,026

Attachment B
City of Woodstock
Tax Year 2015 (For FY16/17) (Final Estimate)

Debt Service Levy Requirements

Ordinance Number	Debt Service Issues	FY16/17 Payment Amount	Ordinance Date	Alternate Revenues	Original Issuance	Levy Amount
04-O-15	2004 Water & Sewer Refunding - Series F	\$ 414,600	2/3/2004	Yes	3,650,000	-
14-O-35	2014 Parks&Streets & Rec Center Refunding	\$ 568,100	5/20/2013	Yes	6,545,000	-
14-O-51	2014 Library Refunding - Series A	\$ 312,000	8/19/2014	No	1,135,000	312,000
08-O-41	2008 Water & Sewer Bonds - Series A	\$ 261,348	6/17/2008	Yes	3,400,000	-
10-O-34	2010 Refunding Bonds - Series A-Pool-Opera	\$ 168,121	6/15/2010	Yes	1,425,000	-
10-O-34	2010 Refunding Bonds - Series B-Library	\$ 45,130	6/15/2010	Yes	350,000	-
10-O-34	2010 Refunding Bonds - Series C-TIF	\$ 163,311	6/15/2010	Yes	1,475,000	-
10-O-34	2010 Refunding Bonds - Series D-Water&Sewer	\$ 316,203	6/15/2010	Yes	2,940,000	-
10-O-34	2010 Refunding Bonds - Series E-TIF	\$ 31,164	6/15/2010	Yes	325,000	-
13-O-42	2013 Refunding Bonds - Series A-Pool	\$ 332,200	8/20/2013	No	1,825,000	332,200
13-O-42	2013 Refunding Bonds - Series B-Police Bld	\$ 342,800	8/20/2013	Yes	1,860,000	-
		<u>\$ 2,954,977</u>			<u>\$ 24,930,000</u>	<u>\$ 644,200</u>

Tax Computation Report McHenry County

Taxing District VCWO - WOODSTOCK CITY

Equalization Factor 1.0000

Property Type	Total EAV	Rate Setting EAV
Farm	3,009,082	3,009,082
Residential	295,542,821	293,771,086
Commercial	89,762,754	86,691,803
Industrial	29,703,325	29,681,922
Mineral	0	0
State Railroad	1,041,855	1,041,855
Local Railroad	0	0
County Total	419,059,837	414,195,748
Total + Overlap	419,059,837	414,195,748

PTELL Values	
Annexation EAV	0
Disconnection EAV	0
Recovered TIF EAV	0
Agg. Ext. Base (2014)	8,341,396
Limiting Rate	2.043500
% of Burden	0.00%
TIF Increment	4,864,089
New Property	2,738,033
New Property (Overlap)	0
Total New Property	2,738,033

Road and Bridge Transfer

Road District	Fund	Amount Extended
TTDOR - DORR TWP RD & BR	999	\$136,888.21
TTGWR - GREENWOOD TWP RD	999	\$68,233.21
TTHAR - HARTLAND TWP RD & BI	999	\$732.97
TTSER - SENECA TWP RD & BR	999	\$11,658.72
Total		\$217,513.11

Fund/Name	Levy Request	Max. Rate	Calc. Rate	Actual Rate	Non-PTELL Extension	PTELL Factor	Limited Rate	% Burden Rate	McHenry County Total Extension	Percent
** 001 CORPORATE	1,095,140	0.437500	0.264402	0.264402	\$1,095,141.84	1.000000	0.264402	0.000000	\$1,095,141.84	11.8959
003A BOND 2014 REF	0	0.000000	0.000000	0.000000	\$0.00	1.000000	0.000000	0.000000	\$0.00	0.0000
003B BOND 2014A	312,000	0.000000	0.075327	0.075327	\$312,001.23	1.000000	0.075327	0.000000	\$312,001.23	3.3891
003E BOND 2010A	0	0.000000	0.000000	0.000000	\$0.00	1.000000	0.000000	0.000000	\$0.00	0.0000
003G BOND 2010B	0	0.000000	0.000000	0.000000	\$0.00	1.000000	0.000000	0.000000	\$0.00	0.0000
003I BOND 2010C	0	0.000000	0.000000	0.000000	\$0.00	1.000000	0.000000	0.000000	\$0.00	0.0000
003N BOND 2008A	0	0.000000	0.000000	0.000000	\$0.00	1.000000	0.000000	0.000000	\$0.00	0.0000
003O BOND 2010D	0	0.000000	0.000000	0.000000	\$0.00	1.000000	0.000000	0.000000	\$0.00	0.0000
003P BOND 2010E	0	0.000000	0.000000	0.000000	\$0.00	1.000000	0.000000	0.000000	\$0.00	0.0000
003Q BOND 2013A	332,200	0.000000	0.080204	0.080204	\$332,201.56	1.000000	0.080204	0.000000	\$332,201.56	3.6085
003R BOND 2013B	0	0.000000	0.000000	0.000000	\$0.00	1.000000	0.000000	0.000000	\$0.00	0.0000
003S BOND 2004F	0	0.000000	0.000000	0.000000	\$0.00	1.000000	0.000000	0.000000	\$0.00	0.0000
** 005 I.M.R.F	500,000	0.000000	0.120716	0.120716	\$500,000.54	1.000000	0.120716	0.000000	\$500,000.54	5.4312
** 014 POLICE PROTECTION	2,450,000	0.600000	0.591508	0.591508	\$2,450,000.99	1.000000	0.591508	0.000000	\$2,450,000.99	26.6128
** 015 POLICE PENSION	1,153,594	0.000000	0.278514	0.278515	\$1,153,597.29	1.000000	0.278515	0.000000	\$1,153,597.29	12.5308
** 016 LIBRARY	1,000,100	0.600000	0.241456	0.241456	\$1,000,100.49	1.000000	0.241456	0.000000	\$1,000,100.49	10.8635
** 025 GARBAGE	440,000	0.200000	0.106230	0.106230	\$440,000.14	1.000000	0.106230	0.000000	\$440,000.14	4.7794
** 027 AUDIT	37,000	0.000000	0.008933	0.008933	\$37,000.11	1.000000	0.008933	0.000000	\$37,000.11	0.4019
** 035 LIABILITY INSURANCE	549,000	0.000000	0.132546	0.132547	\$549,004.04	1.000000	0.132547	0.000000	\$549,004.04	5.9635
** 040 STREET & BRIDGE	100	0.100000	0.000024	0.000000	\$0.00	1.000000	0.000000	0.000000	\$0.00	0.0000
** 042 PARKS	300,000	0.075000	0.072430	0.072430	\$300,001.98	1.000000	0.072430	0.000000	\$300,001.98	3.2587
** 044 BAND	160,000	0.040000	0.038629	0.038630	\$160,003.82	1.000000	0.038630	0.000000	\$160,003.82	1.7380
** 047 SOCIAL SECURITY	650,000	0.000000	0.156931	0.156931	\$650,001.53	1.000000	0.156931	0.000000	\$650,001.53	7.0606
** 048 SCHOOL CROSS GUARD	40,000	0.020000	0.009657	0.009658	\$40,003.03	1.000000	0.009658	0.000000	\$40,003.03	0.4345
** 094 LIBRARY BUILDING	37,025	0.020000	0.008939	0.008940	\$37,029.10	1.000000	0.008940	0.000000	\$37,029.10	0.4022
126 SPECIAL RECREATION	150,000	0.040000	0.036215	0.036215	\$150,000.99	1.000000	0.036215	0.000000	\$150,000.99	1.6294
** 999 ROAD & BRIDGE TRANSFE	0	0.000000	0.000000	0.000000	\$0.00	1.000000	0.000000	0.000000	\$0.00	0.0000
Totals (Capped)	8,411,959		2.030915	2.030896	\$8,411,884.90		2.030896	0.000000	\$8,411,884.90	91.3730
Totals (Not Capped)	794,200		0.191746	0.191746	\$794,203.78		0.191746	0.000000	\$794,203.78	8.6270
Totals (All)	9,206,159		2.222661	2.222642	\$9,206,088.68		2.222642	0.000000	\$9,206,088.68	100.0000

** Subject to PTELL

Tax Computation Report
McHenry County

ORDINANCE NO. 16-O-_____

**AN ORDINANCE ABATING A PORTION OF THE 2015 TAX LEVY OF THE
CITY OF WOODSTOCK
MC HENRY COUNTY, ILLINOIS**

WHEREAS, the CITY OF WOODSTOCK, McHenry County, Illinois did on December 7, 2015, authorize Ordinance No 15-0-67, the 2015 Tax Levy Ordinance of the City of Woodstock, McHenry County, Illinois

WHEREAS, there is provided by the terms of said Ordinance, the imposition of tax to be levied on taxable property within the corporate limits of the City of Woodstock, McHenry County, Illinois for the tax year 2015; and

WHEREAS, the CITY OF WOODSTOCK, in order to provide tax relief to taxpayers for property within the corporate limits, wishes to abate a portion of the tax levy imposed by the City of Woodstock, McHenry County, Illinois for the tax year 2015;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the CITY OF WOODSTOCK, McHenry County, Illinois as follows:

Section One: A partial abatement is hereby authorized for all taxable property within the corporate limits of the CITY OF WOODSTOCK, McHenry County, Illinois for the tax year 2015 to reduce the total extension amount by the following amount:

	Extension	Limited Rate
General Corporate (65 ILCS 5/8-3-1)	(\$23,063)	(.005568)

Section Two: The detail of the final McHenry County Total Extension with Limited rate is summarized as follows:

Operating Funds	Extension	Limited Rate
General Corporate (65 ILCS 5/8-3-1)	\$1,072,079	\$0.258834
Municipal Audit (65 ILCS 5/8-8-8)	37,000	.008933
Police Protection (65 ILCS 5/11-1-3, 5/11-1-5.1)	2,450,001	.591508
Crossing Guard (65 ILCS 5/11-80-23)	40,003	.009658
Streets & Bridges (65 ILCS 5/11-81-2)	0	.000000
Public Parks (65 ILCS 5/11-98-1)	300,002	.072430
Performing Arts (65 ILCS 5/11-45-1)	160,004	.038630
Public Library (75 ILCS 5/3-1, 5/3-4, 5/3-7)	1,000,100	.241456
Public Library Building (75 ILCS 5/3-1, 5/3-4)	37,029	.008940
Illinois Municipal Retirement (40 ILCS 5/7-171)	500,001	.120716
Social Security (40 ILCS 5/21-110, 5/21-110.1)	650,002	.156931
Special Recreation (65 ILCS 5/11-95-14)	150,001	.036215
Liability Insurance (745 ILCS 10/9-107)	549,004	.132547
Police Pension (40 ILCS 5/3-125)	1,153,597	.278515
Environmental Management (65 ILCS 5/11-19-4)	440,000	.106230
2013A Bond Refunding (Ord. 13-O-42)	332,202	.080204
2014A Bond Refunding (Ord. 14-O-51)	312,001	.075327
Total	\$9,183,026	\$2.217074

Section Three: The Clerk of the CITY OF WOODSTOCK, McHenry County, Illinois is directed to file a certified copy of this Ordinance with the Clerk of McHenry County, Illinois within the time provided by law.

Section Four: This Ordinance shall be known as Ordinance No. 16-O-_____ and shall be in full force and effect immediately upon its passage and approval as required by law.

Section Five: If any section, paragraph, subdivision, clause, sentence or provision of the Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgement shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section Six: PASSED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois and approved on this 5th day of April, 2016.

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENTEES: _____

Brian Sager, Ph.D.
Mayor

ATTEST:

City Clerk

CERTIFICATION

I, Cindy Smiley, do hereby certify that I am the duly appointed, qualified and acting City Clerk of the **CITY OF WOODSTOCK**, McHenry County, Illinois, and that as such Clerk, I am the keeper of the ordinances, records, corporate seal and proceedings of the Mayor and City Council of the said **CITY OF WOODSTOCK**.

I do hereby further certify that at a regular meeting of the Mayor and City Council of the City of Woodstock, held on the 5th day of April, 2016, the foregoing Ordinance No. 16-O-_____ entitled "An Ordinance Abating a Portion of the 2015 Tax Levy of the City of Woodstock, McHenry County, Illinois" was duly passed and approved by the Mayor and City Council of the City of Woodstock.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of the **CITY OF WOODSTOCK**, this 5th day of April, 2016.

Cindy Smiley, City Clerk

(SEAL)



Department of Building & Zoning
121 W. Calhoun Street
Woodstock, Illinois 60098

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MEMORANDUM

To: Roscoe C. Stelford, City Manager

From: Joseph Napolitano, Building & Zoning Director
Daniel Streit, Jr., Building Inspector

Date: March 21, 2016

RE: **ORDINANCES ADOPTING UPDATED BUILDING CODES**

BACKGROUND

The City of Woodstock has been using model building construction codes since 1996. These model codes are developed by the International Code Council (ICC) and the National Fire Protection Association (NFPA) and are used extensively throughout the US. The purpose of using these codes is to ensure that buildings are designed and constructed in a structurally-sound manner and that they are safe for visitors, occupants and owners. Although new editions of the codes are published every three years, the last time the City evaluated and updated its codes was in 2008, when the 2006 model codes were adopted.

As part of Woodstock's efforts to stay current and implement modern construction practices, it is recommended that the City Council approve the attached ordinances to adopt the latest editions of model codes. These ordinances were prepared based on input from Woodstock's Electrical Commission and Building Board of Construction, and are presented to the City Council for its consideration and approval. The following table lists the existing codes currently used in Woodstock and the newer codes being proposed.

<u>Existing Codes</u>	<u>Proposed Codes</u>
• 2006 International Building Code	• 2015 International Building Code
• 2006 International Fire Code	• 2015 International Fire Code
• 2006 International Residential Code for One- and Two-Family Dwellings	• 2015 International Residential Code for One- and Two-Family Dwellings
• 2008 National Electrical Code	• 2014 National Electrical Code
-	• 2015 International Pool and Spa Code
-	• 2015 International Fuel Gas Code
-	• 2015 International Existing Building Code
• 2006 International Mechanical Code	• 2015 International Mechanical Code
• 2012 Property Maintenance Code	• 2015 Property Maintenance Code

In accordance with State law, Woodstock is required to follow and implement current editions of the Illinois State Plumbing Code, Illinois Accessibility Code, and Illinois Energy Conservation Code (*the 2015 International Energy Conservation Code with amendments*). There are also specific codes enforced by the Illinois State Fire Marshall for elevators and for fuel tank distribution and storage facilities, which the City must follow and enforce. Since these are all State-mandated regulations, the City cannot revise or amend them, or change how they are applied and enforced.

CODE UPDATE SUMMARY

The National Electrical Code was reviewed and recommended for adoption by the Electrical Commission on January 13, 2016. The Property Maintenance Code, which addresses nuisance and property issues rather than building and construction matters, was not subjected to board or commission review. All of the remaining codes were reviewed by the Board of Building Construction on January 21, 2016 and recommended for adoption. The Board recommended that the proposed codes should be approved with the same amendments that apply to the City's current codes. In some cases, these amendments are now included as part of the revised model codes and no longer need to be referred to separately.

Adoption of these updated codes is not expected to have a significant financial impact on the cost of new construction. In fact, the majority of code changes are relatively minor in nature. Requirements for costly items, such as fire sprinkler systems, are not proposed to change from the City's current requirements. The City's Electrical Commission and Board of Building Construction are made up of industry professionals who are very cognizant of keeping construction costs reasonable and this is reflected in their recommendations and proposed amendments.

2015 International Building Code and 2015 International Fire Code:

Technical standards and reports referenced in the appendices of both documents have been modified to correspond with the other codes being adopted by the City and to correspond with existing amendments. Sections pertaining to plumbing and electrical standards and to wood foundations have been deleted. Also, regulations regarding accessibility, which are set forth in the Illinois Accessibility Code, have been removed. Remaining amendments are the same as those established when adopted in 2008. Furthermore, they were prepared with the participation and support of the Woodstock Fire/Rescue District personnel and continue to reflect the type and applicability of fire-fighting equipment used by the District. No additional amendments are proposed.

2015 International Residential Code for One- and Two-Family Dwellings:

The one- and two-family building regulations are amended by deleting Chapters 11 through 43, which contain standards and regulations set forth in the Illinois State Plumbing Code and National Electrical Code. Additional amendments include the removal of sections requiring fire suppression systems in single-family attached and detached residences, as well as sections authorizing the use and construction of wood foundations. Remaining amendments are the same as those adopted by the City in 2008.

2014 National Electrical Code:

The majority of changes from the 2008 to the 2014 National Electrical Code pertain to low voltage electrical distribution systems, electrical requirements for industrial dipping and coating procedures using flammable materials, and the use of wind and solar-powered electrical generating systems. Additional changes include references to updated technical studies and reports cited in the Code's appendices. Remaining amendments are the same as those previously adopted with the 2008 National Electric Code. The only exception to this was an existing amendment, which required "re-settable ground fault circuit interrupters in bathrooms." Because this requirement is now obligatory in the 2014 National Electric Code, the amendment is no longer necessary. An abridged copy of the minutes from the Commission's meeting is attached.

2015 International Pool and Spa Code, 2015 International Fuel Gas Code, and 2015 International Existing Building Code:

In the past, the City has not adopted a free-standing pool and spa code, fuel gas code, or existing building code. Building and construction code requirements for pools and spas were found in various sections of the International Residential One- and Two-Family Code and the International Building Code. These sections have now been combined into a single document which contains all pool and spa standards and specifications. Similarly, standards and specifications pertaining to fuel gas systems and to existing buildings, which had occurred in a number of different code documents, can now be found in single codes. The Existing Building Code provides direction for the reuse and/or remodeling of existing buildings, including those which are architecturally or historically significant. By using this code, alternative design and construction options may be available when adaptive reuse of existing buildings is considered.

There are no technical amendments proposed to any of these codes. In order to remain consistent with previous regulations, the Board of Building Construction recommended that the 2015 Pool and Spa Code, 2015 Fuel Gas Code, and 2015 Existing Building Code be adopted.

2015 International Mechanical Code:

Major changes to the mechanical code regulations from 2006 to 2015 consist largely of revised specifications and design options for alternative heating, ventilation, and air conditioning systems, exhaust systems, industrial chimneys and vents, boilers, water heaters, and hydronic piping systems. The only substantive changes are to the list of technical studies listed in the appendices, which are revised to be the same as those in the other updated codes being adopted.

2015 International Property Maintenance Code:

Since 2013, the Building & Zoning Department has been using the property maintenance code protocols to respond to numerous complaints, including four residential structures that are beyond repair and were determined to be unsafe. With the adoption of the 2015 regulations, the City will be able to continue these efforts and utilize the latest standards and specifications for achieving compliance. It is noted that the 2015 Code contains language stating that its provisions may not be mandatory for historic buildings when judged to be safe by City inspection personnel.

City staff concurs with the direction and consensus of the Electrical Commission and the Board of Building Construction, and believes that having up-to-date building and construction codes will maintain and enhance Woodstock's public health and safety. If the City Council agrees, then it is recommended that the Document Numbers _____, consisting of the following ordinances, be approved.

- an ordinance adopting the 2014 National Electrical Code;
- an ordinance adopting the 2015 International Mechanical Code, 2015 Fuel Gas Code, and 2015 Existing Building Code;
- an ordinance adopting the 2015 International Residential Code for One- and Two-Family Dwellings and the 2015 International Property Maintenance Code;
- an ordinance adopting the 2015 International Building Code and 2015 International Pool and Spa Code; and
- an ordinance adopting the 2015 International Fire Code.

Once approved, these ordinances will become effective after the expiration of the publication period and will apply to all building permit applications submitted after the approval date. In expectation that the new codes will be adopted, local builders and contractors have over the past months been advised of the new codes. This has allowed members of the building design professions and construction trades adequate time to prepare for the new building and construction standards and to meet the requirements of the new codes.



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

Minutes (abridged)

Electrical Commission, City of Woodstock - January 13th, 2016

A meeting of the Woodstock Electrical Commission was called to order at 6:00 p.m., Wednesday, January 13th, 2016.

Members present: Carl Schnulle, Russ Shafer, Scott Nieman, and staff Dan Streit. Members absent: Bill Soucek.

New Business

The commission discussed the adoption of the 2014 National Electrical Code (NEC), noting that the code changes from the existing code to the 2014 NEC pertain mainly to the arc fault section. Current amendments were discussed and the Commission felt that removing #4 Ground Fault would be in the best interest of the City at this time. The commission believed that the changes from the 2008 NEC to the 2014 NEC were not that significant and agreed the 2014 NEC should be adopted.

Motion by Carl Schnulle, seconded by Russ Shafer to approve the adoption of the NFPA 2014 National Electrical Code with the following amendments.

1. The use of non-metallic sheathed cable, commonly referred to as “Romex” is not allowed within the City except in the extension of an existing circuit of the same material.
2. Conduits
 - a. Wiring exposed in an unfinished basement shall be in rigid, intermediate or thin-wall metal conduit.
 - b. Above ground electrical services must be in galvanized rigid or intermediate metal conduit only and installed in accordance with the height and location requirements set forth in the National Electrical Code.
 - c. No conduit smaller than three-fourths inch (3/4”) shall be installed underground.
3. Armored Cable
 - a. Type AC wire, commonly referred to as “BX” wire, may only be used in one-and two-family residential dwellings. Wiring in residential buildings greater than two-family shall be in conduit.
 - b. In one-and two-family residential dwellings Type AC wire may be used in an unfinished basement ceiling, if the ceiling is sealed before occupancy. Where additional outlets are to be installed in dwellings that already have the basements wired in AC, AC wire may be used for the additional outlets.

All ayes, motion carried.

Respectfully Submitted,

Daniel Streit
Building Inspector
City of Woodstock

Minutes (Abridged)

Building Board of Construction, City of Woodstock - January 21st, 2016

A meeting of the Building Board of Construction Commission was called to order at 6:00 p.m., Thursday January 21st, 2016.

Members present: Tom Lafontaine, John Loacker, John Kohler and Mike Hill. City staff present: Dan Streit. Member absent: Steve Zimmerman.

New Business

The commission discussed the adoption of the 2015 International Building Codes. Building Inspector Dan Streit went over the major changes as described in the code books and answered questions the commission members had.

The Board reviewed the City's current amendments to the codes and discussed each one. A number were removed because of changes in the new codes. The commission discussed that the changes from the 2006 to the 2015 International Codes were not that significant and agreed that the new codes should be adopted.

Motion by Mike Hill, seconded by John Kohler to approve the adoption of the following building codes and amendments:

- 2015 International Residential Code
- 2015 International Swimming Pool and Spa Code
- 2015 International Building Code
- 2015 International Mechanical Code
- 2015 International Fire Code
- 2015 International Existing Building Code
- 2015 International Fuel Gas Code

All ayes, motion carried.

Respectfully Submitted,

Daniel Streit
Building Inspector
City of Woodstock

ORDINANCE NUMBER 16-O-_____

**AN ORDINANCE AMENDING TITLE 7, CHAPTER 2 OF THE
WOODSTOCK CITY CODE AND ADOPTING THE 2014 NATIONAL
ELECTRICAL CODE IN THE CITY OF WOODSTOCK, ILLINOIS**

BE IT ORDAINED by the City Council of the CITY Of WOODSTOCK, McHenry County, Illinois, as follows:

Section One. That Section 7.2.1 of the Woodstock City Code is hereby repealed and replaced with the following:

7.2.1.A ADOPTION OF CODE

The National Electrical Code (2014 Edition) is hereby adopted as the electrical code of the City of Woodstock, with the following amendments:

1. Annex H Administration and Enforcement - Section 80.13 Authority

Insert at end: “The authority having jurisdiction is authorized to approve minor building alterations, improvements, or changes after making a determination that such alterations, improvements, or changes do not affect the safety or structural integrity of a building or structure or negate the intent of these regulations.”

2. Annex H Administration and Enforcement - Section 80.15 Electrical Board,

b. Subsection 80.15 (B) Appointments: Delete subsections 3 and 4.

c. Subsection 80.15(C) Terms and (D) Compensation: Delete in their entirety.

7.2.1.B ADDITIONS, INSERTIONS, AND CHANGES

1. The use of non-metallic sheathed cable (types NM and NMC wire), commonly referred to as “Romex wire” is not allowed within the City except in the extension of an existing circuit of the same material.
2. Conduits
 - a. Wiring exposed in an unfinished basement shall be in rigid, intermediate or thin wall metal conduit.
 - b. Above ground electrical services must be in galvanized rigid or intermediate metal conduit only and installed in accordance with the height and location requirements set forth in the National Electrical Code.
 - c. No conduit smaller than three-fourths inch (3/4”) shall be installed underground.
3. Armored Cable
 - a. Type AC wire, commonly referred to as “BX wire”, may only be used in one- and two-family residential dwellings. Wiring in residential buildings greater than two-family shall be in conduit.
 - b. In one- and two-family residential dwellings Type AC wire may be used in an unfinished basement ceiling if the ceiling is sealed before occupancy. Where additional outlets are to be installed in dwellings that already have the basements wired in AC, AC wire may be used for the additional outlets.

Section Two. That Sections 3.9.2.B and 3.9.2.C, pertaining to electrical contractor’s licensing, of the Woodstock City Code are hereby repealed and replaced with the following:

- B. Application. Except as provided for in Section 3.9.2.A herein, any person engaging in the business of an electrical contractor must first take and pass the electrical contractor's license/registration exam prepared by the Woodstock Electrical Commission. A one hundred dollar (\$100.00) exam fee must be paid prior to taking this exam. If the applicant is successful in passing the exam, the exam fee shall be applied to the electrical contractor’s annual registration fee. All passing grades must be approved by the City of Woodstock Electrical Inspector before an application for electrical contractor's license/registration can be submitted. Upon passing said examination, a written application for an electrical contractor's license must be filled out and submitted to the Building and Zoning Department, and upon approval of said application, the certificate of license/registration shall be issued.

- C. Annual Fee. An electrical contractor licensed by the City shall pay a seventy-five dollar (\$75.00) annual registration fee. The registration shall expire on December 31st of the year in which it has been issued.

Section Three. That Sections 3.9.3 and 7.2.2.B and 7.2.2.C of the Woodstock City Code are hereby repealed.

Section Four. Nothing in this ordinance or in the National Electrical Code hereby adopted shall be construed to affect any suit or proceeding pending in court, or any rights acquired or existing, under any act or ordinance hereby repealed as cited in Section Two of this Ordinance; nor shall any just or legal right or remedy of character be lost, impaired or affected by this Ordinance.

Section Five. This Ordinance shall be known as Ordinance Number 16-O-_____ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Section Six. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Ayes:
Nays:
Abstentions:
Absentees:

APPROVED:

Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: _____
City Clerk Cindy Smiley

Passed: _____, 2016
Approved _____, 2016
Published: _____, 2016

CERTIFICATION

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the _____ day of _____, 2016, the foregoing Ordinance entitled AN ORDINANCE AMENDING TITLE 7 OF THE WOODSTOCK CITY CODE AND ADOPTING THE 2014 NATIONAL ELECTRICAL CODE IN THE CITY OF WOODSTOCK, ILLINOIS, was duly passed by said City Council.

The pamphlet form of Ordinance No. 16-O-_____ including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day of _____, 2016, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and corporate seal of the City of Woodstock this _____ day of _____, 2016.

Cindy Smiley, Clerk
City of Woodstock,
McHenry County, Illinois

(SEAL)

ORDINANCE NUMBER 16-O-_____

**AN ORDINANCE AMENDING TITLE 7 OF THE WOODSTOCK
CITY CODE AND ADOPTING THE 2015 INTERNATIONAL MECHANICAL
CODE, 2015 INTERNATIONAL FUEL GAS CODE AND 2015 EXISTING
BUILDING CODE IN THE CITY OF WOODSTOCK, ILLINOIS**

BE IT ORDAINED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

Section One: That Section 7.1.15.A of the Woodstock City Code is hereby amended by removing the phrase “International Mechanical Code, 2006 Edition” and replacing it with “International Mechanical Code, 2015 Edition.”

Section Two: That Section 7.1.15.B of the Woodstock City Code is repealed and replaced with the following:

7.1.15.B ADDITIONS, INSERTIONS, AND CHANGES.

The following sections of the “International Mechanical Code, 2015 edition” are hereby revised as follows:

General - Section 101.1 Title.

Insert (second line): “City of Woodstock, McHenry County, Illinois”

Duties and Powers of the Code Official – Section 104.2

Insert at end: “The code official, however, is authorized to approve minor building alterations, improvements, or changes after making a determination that such alterations, improvements, or changes do not affect the safety or structural integrity of a building or structure or negate the intent of these regulations.”

Permits - Section 106.5.2 Fee schedule.

The current language in this section is deleted and replaced with the following: “The fees for mechanical work shall be as set forth by the Woodstock City Council.”

Permits - Section 106.5.3, Fee refunds, is deleted in its entirety.

Violations - Section 108.4 Violation penalties.

Insert: Offense “misdemeanor”

Insert: Amount “\$500.00”

Delete: “...or by imprisonment not exceeding (NUMBER OF DAYS), or both such fine and imprisonment.”

Violations - Section 108.5 Stop work orders.

Insert: “...\$25.00 or more than \$500.00 dollars.”

Board of Appeals - Section 109 Board of Appeals.

Delete: Sections 109.1 through 109.7.

Insert: “109.1 Board of Building Construction: Any person shall have the right to appeal to the City of Woodstock Board of Building Construction a decision of the application and interpretation of this code by the code official. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder has been incorrectly interpreted or the provisions of this code do not fully apply. The establishment of the Board of Building Construction, its membership and their terms, frequency of meetings, and the Board’s powers and duties shall be as indicated in the City Code of the City of Woodstock.”

Chapter 15 Reference Standards.

The following referenced standards are hereby amended by using the edition indicated:

NFPA 31: 2006

NFPA 72: 2007

NFPA 211: 2006

Section Three: That Section 7.1.17, entitled “ADOPTION OF FUEL GAS CODE” is hereby created as follows:

7.1.17 ADOPTION OF FUEL GAS CODE

A. Adoption. The “International Fuel Gas Code, 2015 edition” as published by the International Code Council, be and is hereby adopted as the Fuel Gas Code for the City, for the control of buildings and structures as provided herein; and each and all of the regulations, provisions, penalties, conditions and terms of said International Fuel Gas Code, are hereby referred to, adopted and made a part hereof, as if fully set out in this section, with additions, insertions, deletions and changes prescribed in subsection B of this section.

B. Additions, Insertions, and Changes: The following sections of the "International Fuel Gas Code, 2015 edition" are hereby revised as follows:

General - Section 101.1 Title.

Insert (second line): "City of Woodstock, McHenry County, Illinois"

Duties and Powers of the Code Official – Section 104.2 Application and Permits

Insert at end: "The code official, however, is authorized to approve minor building alterations, improvements, or changes after making a determination that such alterations, improvements, or changes do not affect the safety or structural integrity of a building or structure or negate the intent of these regulations."

Permits - Section 106.6.2 Fee schedule.

The current language in this section is deleted and replaced with the following: "The fees for mechanical work shall be as set forth by the Woodstock City Council."

Permits - Section 106.6.3, Fee refunds, is deleted in its entirety.

Violations - Section 108.4 Violation penalties.

Insert: Offense "misdemeanor"

Insert: Amount "\$500.00"

Delete: "...or by imprisonment not exceeding (NUMBER OF DAYS), or both such fine and imprisonment."

Violations - Section 108.5 Stop work orders.

Insert: "...\$25.00 or more than \$500.00 dollars."

Board of Appeals - Section 109 Board of Appeals.

Delete: Sections 109.1 through 109.7.

Insert: "109.1 Board of Building Construction: Any person shall have the right to appeal to the City of Woodstock Board of Building Construction a decision of the application and interpretation of this code by the code official. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder has been incorrectly interpreted or the provisions of this code do not fully

apply. The establishment of the Board of Building Construction, its membership and their terms, frequency of meetings, and the Board's powers and duties shall be as indicated in the City Code of the City of Woodstock."

Section Four: That Section 7.1.18, entitled "ADOPTION OF EXISTING BUILDING CODE" is hereby created as follows:

7.1.18 ADOPTION OF EXISTING BUILDING CODE

A. Adoption. The "International Existing Building Code, 2015 edition" as published by the International Code Council, be and is hereby adopted as the existing building code for the city, for the control of buildings and structures as provided herein; and each and all of the regulations, provisions, penalties, conditions and terms of said International Existing Building Code, are hereby referred to, adopted and made a part hereof, as if fully set out in this section, with additions, insertions, deletions and changes prescribed in subsection B of this section.

B. Additions, Insertions, and Changes: The following sections of the "International Existing Building Code, 2015 edition" are hereby revised as follows:

General - Section 101.1 Title.

Insert (second line): "City of Woodstock, McHenry County, Illinois"

Duties and Powers of the Code Official – Section 104.2 Application and Permits

Insert at end: "The code official, however, is authorized to approve minor building alterations, improvements, or changes after making a determination that such alterations, improvements, or changes do not affect the safety or structural integrity of a building or structure or negate the intent of these regulations."

Board of Appeals - Section 112 Board of Appeals.

Delete: Sections 112.1 through 112.7.

Insert: "112.1 Board of Appeals. Any person shall have the right to appeal to the City of Woodstock Board of Building Construction a decision of the application and interpretation of this code by the code official. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder has been

incorrectly interpreted or the provisions of this code do not fully apply. The establishment of the Board of Building Construction, its membership and their terms, frequency of meetings, and the Board's powers and duties shall be as indicated in the City Code of the City of Woodstock.”

Section Five. Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending in court, or any rights acquired or existing, under any act or ordinance hereby repealed as cited in Sections Two, Three and Four of this Ordinance; nor shall any just or legal right or remedy of character be lost, impaired or affected by this Ordinance.

Section Six. This Ordinance shall be known as Ordinance Number 16-O-_____ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Section Seven. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Ayes:
Nays:
Abstentions:
Absentees:

APPROVED:

Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: _____
City Clerk Cindy Smiley

Passed: _____, 2016
Approved _____, 2016
Published: _____, 2016

CERTIFICATION

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the _____ day of _____, 2016, the foregoing Ordinance entitled AN ORDINANCE AMENDING TITLE 7 OF THE WOODSTOCK CITY CODE AND ADOPTING THE 2015 INTERNATIONAL MECHANICAL CODE, 2015 INTERNATIONAL FUEL GAS CODE AND 2015 INTERNATIONAL EXISTING BUILDING CODE IN THE CITY OF WOODSTOCK, ILLINOIS, was duly passed by said City Council.

The pamphlet form of Ordinance No. 16-O-_____ including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day of _____, 2016, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and corporate seal of the City of Woodstock this _____ day of _____, 2016.

Cindy Smiley, Clerk
City of Woodstock,
McHenry County, Illinois

(SEAL)

ORDINANCE NUMBER 16-O-_____

AN ORDINANCE AMENDING TITLE 7 OF THE WOODSTOCK CITY CODE AND ADOPTING THE 2015 INTERNATIONAL RESIDENTIAL CODE FOR ONE- AND TWO-FAMILY DWELLINGS AND THE 2015 PROPERTY MAINTENANCE CODE IN THE CITY OF WOODSTOCK, ILLINOIS

BE IT ORDAINED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

Section One: That Section 7.1.1.B of the City Code of the City of Woodstock, McHenry County, Illinois, said section pertaining to the adoption of residential building codes, is hereby repealed and replaced with the following:

7.1.1.B The 2015 International Residential Code for One- and Two-Family Dwellings, as published by the International Code Council, is hereby adopted as the one- and two-family building code for the City, for the control of one-family and two-family dwelling units as defined in the Unified Development Ordinance of the City.

Section Two: That Section 7.1.3.B of the Woodstock City Code is repealed and replaced with the following:

7.1.3 B. Amendments to the 2015 International Residential Building Code for One- and Two-Family Dwellings are as follows:

Section R302.3 is amended as follows:

Two-Family Dwellings. Dwelling units in two-family dwellings shall be separated from each other by wall and/or floor assemblies having not less than a two (2) hour fire-resistance rating when tested in accordance with ASTM E 119.

Fire-Resistance rated floor-assemblies shall extend to and be tight against the exterior wall and wall assemblies shall extend to the underside of the roof sheathing. There are no exceptions to this requirement.

Section R302.5.1 is amended as follows:

Openings from a private garage directly into a room used for sleeping purposes are not permitted. Openings between the garage and the residence shall be equipped with a minimum one (1) hour fire-rated door.

Section R302.6 is amended as follows:

The garage shall be separated from the residence and its attic area by not less than 5/8" inch type X gypsum board applied to the garage side.

Section R305.1 is amended as follows:

Minimum Height. Habitable rooms, hallways, corridors, bathrooms, toilet rooms, and laundry rooms shall have a ceiling height of not less than eight (8) feet. The required height shall be measured from the finish floor to the lowest projection from the ceiling.

Section R313 is deleted in its entirety.

Sections R402, R403, R404, R405, R406 and R504 are revised by deleting all references to "wood foundations."

Section R506.1 is amended as follows:

General. Concrete slab-on-ground floors shall be a minimum of three and one-half (3 1/2") inches thick (for expansive soils, see Section R402.2). The minimum thickness for the required slab in a crawl space shall be two (2") inches.

Chapters 11 through 43 are deleted in their entirety.

Section Three: That Section 7.1.16 of the City Code of the City of Woodstock, McHenry County, Illinois, said section pertaining to the Property Maintenance Code, is hereby repealed and replaced with the following:

7.1.16 ADOPTION OF PROPERTY MAINTENANCE CODE

A. The International Property Maintenance Code, 2015 edition, as published by the International Code Council, is hereby adopted as the property maintenance code for the City of Woodstock.

B. The International Property Maintenance Code, 2015 edition, as herein adopted, is revised as follows:

- A. All references to the *international plumbing code* are replaced with the *Illinois state plumbing code*. Plumbing standards and specifications set forth in the most recent edition of the Illinois state plumbing code shall supersede those found in the International Property Maintenance Code as herein adopted.
- B. All references to the *ICC electrical code* are replaced with *national electrical code*. Electrical standards and specifications set forth in the national electrical code, as adopted by the City of Woodstock, shall supersede those found in the international property maintenance code as herein adopted.
- C. All references to the *international zoning code* are replaced with the *zoning regulations set forth in the City of Woodstock Unified Development Ordinance*.
- D. Section 101.1 Insert: City of Woodstock, McHenry County, Illinois.
- E. Section 103.5 Delete this section.
- F. Section 302.4 Insert: eight (8") inches.
- G. Section 304.14 Insert: *April 1st and October 31st*.
- H. Sections 602.2, 602.3, and 602.4 are deleted.

Section Four: Nothing in this ordinance or in the Building Code hereby adopted shall be construed to affect any suit or proceeding pending in court, or any rights acquired or existing, under any act or ordinance hereby repealed as cited in Section One, Section Two and Section Three of this Ordinance; nor shall any just or legal right or remedy of character be lost, impaired or affected by this Ordinance.

Section Five: This Ordinance shall be known as Ordinance Number 16-O-_____ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Section Six: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Ayes:
Nays:
Abstentions:
Absentees:

APPROVED:

Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: _____
City Clerk Cindy Smiley

Passed: _____, 2016
Approved _____, 2016
Published: _____, 2016

CERTIFICATION

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on _____, 2016, the foregoing Ordinance entitled AN ORDINANCE AMENDING TITLE 7 OF THE WOODSTOCK CITY CODE AND ADOPTING THE 2015 INTERNATIONAL RESIDENTIAL CODE FOR ONE- AND TWO-FAMILY DWELLINGS AND 2015 PROPERTY MAINTENANCE CODE IN THE CITY OF WOODSTOCK, ILLINOIS, was duly passed by said City Council.

The pamphlet form of Ordinance Number 16-O-_____ including the Ordinance and a cover sheet thereof was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day of _____, 2016, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and corporate seal of the City of Woodstock this _____ day of _____, 2016.

Cindy Smiley, Clerk
City of Woodstock,
McHenry County, Illinois

ORDINANCE NUMBER 16-O-_____

**AN ORDINANCE AMENDING TITLE 7 OF THE WOODSTOCK
CITY CODE AND ADOPTING THE 2015 INTERNATIONAL BUILDING
CODE AND 2015 INTERNATIONAL SWIMMING POOL AND SPA CODE IN THE
CITY OF WOODSTOCK, ILLINOIS**

BE IT ORDAINED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

Section One: That Section 7.1.1.A of the Woodstock City Code is hereby amended by removing the phrase “International Building Code, 2006 Edition” and replacing it with “International Building Code, 2015 Edition.”

Section Two: That Section 7.1.2 of the Woodstock City Code is repealed and replaced with the following:

7.1.2 ADDITIONS, INSERTIONS, AND CHANGES.

The following sections of the “International Building Code, 2015 Edition” are hereby revised as follows:

General - Section 101.1 Title.

Insert: “City of Woodstock, McHenry County, Illinois”

General - Section 101.4.3 Plumbing.

Delete: “...International Plumbing...”

Insert: “...Illinois State Plumbing Code, Current Edition...”

Duties and Powers of Building Official – Section 104.1 General

Insert at end: “The building official, however, is authorized to approve minor building alterations, improvements, or changes after making a determination that such alterations, improvements, or changes do not affect the safety or structural integrity of a building or structure or negate the intent of these regulations.”

Permits - Section 105.2 Work exempt from permit.

Insert: “Permits shall not be required for the following unless otherwise required by the Woodstock City Code:”

Submittal Documents - Section 107.1 General.

Delete: “... two or more sets with each permit application

Insert: “...three or more hard copy (paper) sets and one digital/electronic set with each permit application.”

Board of Appeals - Section 113 Board of Appeals.

Delete: Sections 113.1 through 113.3.

Insert: “113.1 Board of Building Construction: Any person shall have the right to appeal to the City of Woodstock Board of Building Construction a decision of the code covering the manner of construction or materials to be used in the erection, alteration or repair of a building or structure. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equivalent form of construction can be used.

The establishment of the Board of Building Construction, its membership and their terms, frequency of meetings, and the Board’s powers and duties shall be as set forth in the City Code of the City of Woodstock.”

Violations - Section 114.4 Violation penalties.

Delete: “...subject to penalties as prescribed by law.”

Insert: “...guilty of a misdemeanor, punishable by a fine of not more than \$500.00.”

Definitions – Section 202 - High-rise Buildings.

Delete: “...75 feet...”

Insert: “...50 feet...”

Fire Partitions – Section 708.1 General. (Item 1)

Insert: “Walls separating dwelling units, and separate tenants or businesses, in the same building.”

Fire Partitions – Section 708.3 Fire-resistance rating.

Delete: Exception 2.

Horizontal Assemblies – Section 711.2.4.3 Fire-resistant rating.

Delete: Exception.

Automatic Sprinkler Systems - Section 903.1 General

Delete: First paragraph.

Insert: 903.1 General

Automatic sprinkler systems shall comply with this section. New construction activity (excluding the remodeling or alteration of existing buildings and structures and not involving a change in use) for all use groups having a fire area exceeding five-thousand (5,000) or more square feet shall be required to install an automatic sprinkler system, except as follows:

When additions are made to an existing building or structure having an existing fire area of five-thousand (5,000) square feet or less, and when such additions result in the building or structure having an aggregate fire area of seventy-five-hundred (7,500) or more square feet, an automatic sprinkler system is required and shall be provided.

Automatic Sprinkler Systems - Section 903.2.1.1 Group A-1.

Subsection 1: Delete: Current Section verbiage.

Insert: “Where a single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Automatic Sprinkler Systems - Section 903.2.1.2 Group A-2.

Subsection 1: Delete: Current Section verbiage.

Insert: “Where a single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Automatic Sprinkler Systems - Section 903.2.1.3 Group A-3.

Subsection 1: Delete: Current Section verbiage.

Insert: “Where a single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Automatic Sprinkler Systems - Section 903.2.1.4 Group A-4.

Subsection 1: Delete: Current Section verbiage.

Insert: “Where a single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Automatic Sprinkler Systems - Section 903.2.3 Group E.

Subsection 1: Delete: Current Section verbiage.

Insert: “Where a single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Delete: Exception

Automatic Sprinkler Systems - Section 903.2.4 Group F-1 and F-2.

Insert: “903.2.4 Groups F-1 and F-2”

Insert: “...containing a Group F-1 or F-2 occupancy...”

Item 1. Revise to read: “Where a Group F-1 or F-2 single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Item 2. Revise to read: “Where a Group F-1 or F-2 fire area is located more than two stories above grade plane.”

Item 3. Delete.

Insert: “Exception: One-story, Group F-2 buildings meeting the requirements of Section 507.3.”

Automatic Sprinkler Systems - Section 903.2.7 Group B or M.

Insert: “903.2.7 Groups B or M”

Insert: “a Group B or M...”

Item 1. Revise to read: “Where a Group B or M single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Item 2. Revise to read: “Where a Group B or M fire area is located more than two stories above grade plane.”

Item 3. Delete.

Automatic Sprinkler Systems - Section 903.2.9 Group S-1 and S-2.

Insert: “903.2.9 Groups S-1 and S-2”

Insert: “...a Group S-1 or S-2 ... occupancy”

Item 1. Revise to read: “Where a Group S-1 or S-2 single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet including any mezzanines.”

Item 2. Revise to read: “Where a Group S-1 or S-2 fire area is located more than two stories above grade plane.”

Item 3. Delete.

Insert: “Exception: One-story, Group S-2 buildings meeting the requirements of Section 507.3.”

Automatic Sprinkler Systems – Section 903.2.9.1 Repair garages.

Item 1. Delete "...10,000..."
Insert "...5,000..."

Item 2. Delete "...12,000..."
Insert "...5,000..."

Automatic Sprinkler Systems - Section 903.2.10 Parking Garages.

Rename Section Title: Parking Garages
Delete: "Group S-2"
Insert: "Parking Garages"

Automatic Sprinkler Systems – Section 903.2.11.3 Buildings 50 feet or more in height.

Rename Section Title: Delete: "55 feet"
Insert: "50 feet"

Delete: "...55 feet..."
Insert: "...50 feet..."

Automatic Sprinkler Systems - Section 903.3.1.1.1 Exempt locations.

Delete: Exception 4.

Automatic Sprinkler Systems – 903.3.5 Water supplies.

Insert New Section: "903.3.5.3 Hydraulic design safety factor. All new sprinkler system designs shall include a safety factor of 5 pounds above the required operating pressure of any calculated system."

Automatic Sprinkler Systems - Section 903.4.1 Monitoring.

Delete: "...an approved supervising station...or proprietary supervising station..."or, when approved by the fire code official, shall sound an audible signal at a constantly attended location."

Insert: "... a remote supervising station at the Woodstock Police Department, via the City of Woodstock's Radio Network..."

Automatic Sprinkler Systems - Section 903.4.2 Alarms.

Delete: Current Section verbiage.

Insert: “Approved audible and visual alarm appliances in the form of an approved 10-inch exterior bell and a white/clear, 75 cd, weatherproof strobe light shall be provided on the exterior of the building above the fire department sprinkler or standpipe connection; and, an approved 6-inch interior bell and a white 75 cd strobe light shall be provided within the building immediately outside of the sprinkler riser room when one is present or in a location approved by the fire department. These appliances shall only activate with the activation of a water-flow alarm device which shall be activated within 90-seconds by water flow equivalent to the flow of a single sprinkler of the smallest orifice size in the system. Where a fire alarm system is installed, actuation of the automatic fire sprinkler system shall actuate the building fire alarm system.”

Automatic Sprinkler Systems - Section 903.4.3 Floor control valves.

Delete: Current Section verbiage.

Insert: “Approved water-flow alarm devices and approved supervised indicating control valves shall be provided at the point of connection to the riser on each floor of the building.”

Automatic Sprinkler Systems - Section 903.6 Room Identification and Lighting.

Insert: “903.6 General. All doors providing access to fire sprinkler riser control valves rooms and the main fire alarm control panel room shall be labeled in accordance with Section F 510.1 (as amended) of the International Fire Code. Illumination shall be provided within all fire sprinkler and fire alarm control rooms, and in the immediate vicinity of all equipment not provided within a dedicated room, in accordance with Section 1006.1.”

Alternative Automatic Fire-Extinguishing Systems - Section 904.3.5 Monitoring

Insert: “...The building fire alarm system shall be supervised as required in 903.4.1 as amended above. When a fire alarm system is not provided within the building, any provided required alternative fire extinguishing system shall be monitored as required in 903.4.1 as amended above.”

Standpipe Systems - Section 905.3.1 Building height.

Delete: "...30 feet..." two locations

Insert: "...18 feet..." two locations

Standpipe Systems - Section 905.4 Location of Class I standpipe hose connection.

Delete: Current Section verbiage.

Insert: "Class I standpipe hose connections, consisting of a 2 ½ inch valve and connection with a 2 ½ inch by 1 ½ inch reducing cap, shall be provided in all of the following locations:"

Fire Alarm and Detection Systems – Section 907.1.4 Secondary power supply.

Insert: "907.1.4. Secondary power supply. All fire alarm control equipment shall be provided with 60-hours of secondary power supply."

Fire Alarm and Detection Systems – Section 907.1.5 Duct smoke detection. (New Section)

Insert: "907.1.5. Duct smoke detection. Duct smoke detection provided or required by this, or other applicable codes, shall receive their power directly from an Initiating Device Circuit or Signal Line Circuit from the building fire alarm control unit when one is provided.

Duct smoke detectors shall be installed in accordance with the manufacturer's instructions and shall be located within the building space in ambient conditions consistent with the listing of the duct detector.

Duct detectors shall be provided with remote alarm indicators and test switches located as directed by the City of Woodstock."

Fire Alarm and Detection Systems – Section 907.1.6 Automatic fire alarm system.

Insert: "907.1.6. Automatic fire alarm system. Where an automatic fire alarm system is required, detection shall be provided in accordance with NFPA 72 throughout all occupiable spaces within the building, and those areas required by other codes or standards."

Fire Alarm and Detection Systems - Sections 907.2.1 Group A, 907.2.2 Group B, and 907.2.4 Group F.

Delete: Exception.

Fire Alarm and Detection Systems – Section 907.2.3 Group E

Delete: Exceptions 3 and 4.

Fire Alarm and Detection Systems – 907.2.7 Group M.

Delete: Exception 2.

Fire Alarm and Detection Systems – Section 907.2.8.1 Group R-1 Manual fire alarm system.

Delete: Exception 2.

Fire Alarm and Detection Systems – Section 907.2.9 Group R-2

Item 1. Delete: "...three ..."

Insert: "...two ..."

Delete Item 3.

Fire Alarm and Detection Systems - Section 907.6.4 Zones

Delete: Current section verbiage but maintain the exception.

Insert: "For conventional (zone) fire alarm control panels, each floor of a building shall be zoned separately and each type of device shall be zoned separately on each floor. A zone shall not exceed 22,500 square feet. The length of any zone shall not exceed 300-feet in any direction.

For addressable fire alarm control units, point identification shall be provided for each initiating device shall be addressed separately except that like supervisory devices, with the exception of fire pump monitoring, may be on a single identification address if located within the same room or space subject to the approval of the fire code official.

Each duct smoke detector shall be installed on its own zone or address."

Fire Alarm and Detection Systems - Section 907.6.3.1 Fire Alarm Annunciators

Delete: Current section verbiage.

Insert: “907.6.3.1 Fire alarm annunciators. When the main fire alarm control equipment is not located at the entrance to the building used by the fire district, a remote annunciator, compatible with the fire alarm control unit, shall be provided in a location approved by the fire district.”

Fire alarm annunciators shall have the capability, when activated by the fire district with the use of a key, to provide the following functions:

1. Alarm acknowledgment.
2. Alarm silence.
3. Alarm reset.”

Annunciation at multi-tenant buildings. Annunciation from multiple tenant building shall be provided when a fire alarm control unit supervises signals from multiple tenant spaces or dwelling unit buildings, each with their own individual entrance, in a one-story building, the following requirements shall apply:

1. Each tenant space, or dwelling unit entrance, shall be provided with an exterior mounted, weatherproof, clear or nominal white lens, 75 cd strobe light over the main entrance to the space.
2. Tenant space, or dwelling unit common area, initiating devices and notification appliances shall be zoned separately by the fire alarm control unit.
3. In buildings provided with an automatic sprinkler system, water-flow activation in a specific tenant space, or dwelling unit area, shall report as a water-flow activation from the space.
4. Exception: Area detection throughout the tenant space may be substituted for Item 3 if the area detection reports an activation from the space. The exception does not apply to dwelling unit buildings.
5. Upon activation of an initiating device, with the exception of a water-flow device, within a tenant space or dwelling unit common area, the notification appliances within the space, and the exterior strobe shall activate for the space.
6. Upon the activation of a water-flow device in any tenant space, dwelling unit area, or the main water-flow device if provided, all interior and exterior notification appliances shall activate.

Fire Alarm and Detection Systems - Section 907.6.6 Monitoring

Delete: Current text.

Insert: “Where a fire alarm system is required by this chapter, the system shall be monitored in accordance with 903.4.1 as amended.”

Fire Department Connections - Section 912.3 Hose threads.

Insert: “All required fire department connections shall be provided with two-2 ½ inch connections with NST threads.”

Fire Department Connections – Section 912.7 Fire hydrant location.

Insert: “A fire hydrant, on a 6-inch (minimum size) distribution water main served by the municipal water system, shall be located within 100 feet of the fire department connection in a location approved by the Woodstock Fire/Rescue District.”

Doors, Gates and Turnstiles - Section 1010.1.9.3 Locks and latches.

Delete: Item 2.

Accessibility-Chapter 11

Delete: Chapter 11 and any reference to accessibility within the International Building Code. All accessibility references shall be deferred to the Illinois Accessibility Code (current version).

Flood Loads - Section 1612.3 Establishment of flood hazard areas.

Insert (seventh line): “City of Woodstock, McHenry County, Illinois”

Insert (seventh line): “6/11/1982”

Footings and Foundations - Section 1809.12, 1810.3.2.4 (Timber Footings) and 1807.1.4 (Permanent wood foundations systems).

Delete: All Sections.

General Construction Requirements - Section 2304.14 Fire-resistance rating.

Insert: “2304.13 Fire-resistance rating. Where conventional light-frame wood construction, prefabricated wood- I-Joist, structural composite lumber, structural glue-laminated timber, or similar structural wood components are utilized for floor construction, such construction shall be afforded a fire-

resistance rating of not less than 1 hour.

Exception: Where the underside of the floor construction is protected with an approved fire sprinkler system in accordance with Section 903.3.1.1 or 903.3.1.2 the fire-resistance rating is not required.”

General - Section 2701.1 Scope.

Delete: “...provisions of the ICC Electrical Code.”

Insert: “...provisions of the National Electrical Code/the edition as adopted by the City of Woodstock.”

General - Section 2901.1 Scope.

Delete: “...the International Plumbing Code...”

Insert: “...the Illinois State Plumbing Code...”

Hoistway Enclosures – Section 3002.4 Elevator car to accommodate ambulance stretcher.

Delete: “Where elevators are provided in buildings four or more stories above grade or four or more stories below grade,...”

Insert: “Where a building is provided with an elevator, or a building exceeds two stories above grade, or a building exceeds two stories below grade, ...”

Machine Rooms – Section 3005.5 Shunt trip.

Delete: “...Section 3-9.4...”

Insert: “...Section 21.4...”

Section 3009 Periodic Tests and inspections.

Insert: “3009.1 Required. Acceptance tests and/or inspections shall be provided on all equipment covered by Chapter 30 as follows:

1. On all new, relocated and altered equipment subject to the provisions of this chapter.
2. Annually on all existing equipment.”

Insert: “3009.2 Test and inspection requirements. The minimum requirements for the inspection and test of the equipment subject to this chapter shall

conform to the following:

1. Elevators, dumbwaiters and escalators shall be inspected and tested in accordance with ASME A17.1 listed in Chapter 35.
2. Freight lifts and amusement devices shall be inspected and tested to assure the load capacity and safe operation of the equipment. The tests shall cover all operating protectives and safety devices, structural adequacy of the supports, and anchorage to floors, walls, ceilings and foundations.
3. Manlifts shall be inspected and tested in accordance with ASME A90.1 listed in Chapter 35.
4. Miscellaneous hoisting and elevating equipment shall be subjected to tests and inspections as required by the code official to ensure safe operation.
5. Conveyors and related equipment shall be inspected and tested in accordance with ASME B20.1 listed in Chapter 35.”

Insert: “3009.3 Fees. All fees for plan review, acceptance testing and annual inspections of equipment subject to this chapter shall be borne by the building owner subject to the fee schedule approved by the City of Woodstock, McHenry County, Illinois.”

Insert: “3009.4 Certificate of Compliance. A certificate of compliance will be prepared by the City of Woodstock upon the satisfactory inspection or test for all equipment subject to this chapter. The owner or lessee of the equipment shall post the certificate in a conspicuous place or shall indicate where the certificate is located for viewing.”

Signs - Section 3107.1 General.

Insert: “All signs shall be subject to the applicable regulations contained in the City of Woodstock Unified Development Ordinance which shall apply wherever in conflict with this Code.”

Chapter 35 Reference Standards.

The following referenced standards are hereby amended by using the edition indicated:

NFPA 11:	2016	NFPA 80:	2016
NFPA 12:	2015	NFPA 85:	2015
NFPA 12A:	2015	NFPA 105:	2016
NFPA 13:	2016	NFPA 110:	2016
NFPA 13D:	2016	NFPA 111:	2016
NFPA 13R:	2016	NFPA 211:	2016
NFPA 14:	2016	NFPA 265:	2015
NFPA 20:	2016	NFPA 276:	2015
NFPA 30:	2015	NFPA 409:	2016

NFPA 31:	2016	NFPA 418:	2016
NFPA 32:	2016	NFPA 701:	2015
NFPA 40:	2016	NFPA 1124:	2013
NFPA 72:	2016		

Section Three. That Section 7.1.19, entitled “ADOPTION OF SWIMMING POOL AND SPA CODE” is hereby created as follows:

7.1.18 ADOPTION OF SWIMMING POOL AND SPA CODE

A. Adoption. The “International Swimming Pool and Spa Code, 2015 edition” as published by the International Code Council, be and is hereby adopted as the swimming pool and spa code for the city, for the control of buildings and structures as provided herein; and each and all of the regulations, provisions, penalties, conditions and terms of said international swimming pool and spa code, are hereby referred to, adopted and made a part hereof, as if fully set out in this section, with additions, insertions, deletions and changes prescribed in subsection B of this section.

B. Additions, Insertions, and Changes: The following sections of the "International Swimming Pool and Spa Code, 2015 edition," are hereby adopted as follows:

General - Section 101.1 Title.

Insert (second line): “City of Woodstock, McHenry County, Illinois”

Duties and Powers of the Code Official – Section 104.2 Applications and Permits

Insert at end: “The code official, however, is authorized to approve minor building alterations, improvements, or changes after making a determination that such alterations, improvements, or changes do not affect the safety or structural integrity of a building or structure or negate the intent of these regulations.”

Board of Appeals - Section 108 Board of Appeals.

Delete: Sections 108.1 through 108.7.

Insert: “108.1 Means of Appeal. Any person shall have the right to appeal to the City of Woodstock Board of Building Construction a decision of the application and interpretation of this code by the code official. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder has been incorrectly interpreted or the provisions of this code do not fully apply.

The establishment of the Board of Building Construction, its membership and their terms, frequency of meetings, and the Board's powers and duties shall be as indicated in the City Code of the City of Woodstock."

Section Four. Nothing in this ordinance or in the Building Code hereby adopted shall be construed to affect any suit or proceeding pending in court, or any rights acquired or existing, under any act or ordinance hereby repealed as cited in Sections Two or Three of this Ordinance; nor shall any just or legal right or remedy of character be lost, impaired or affected by this Ordinance.

Section Five. This Ordinance shall be known as Ordinance Number 16-O-_____ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Section Six. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Ayes:
Nays:
Abstentions:
Absentees:

APPROVED:

Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: _____
City Clerk Cindy Smiley

Passed: _____, 2016
Approved _____, 2016
Published: _____, 2016

CERTIFICATION

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the _____ day of _____, 2016, the foregoing Ordinance entitled AN ORDINANCE AMENDING TITLE 7 OF THE WOODSTOCK CITY CODE AND ADOPTING THE 2015 INTERNATIONAL BUILDING CODE AND 2015 INTERNATIONAL SWIMMING POOL AND SPA CODE IN THE CITY OF WOODSTOCK, ILLINOIS, was duly passed by said City Council.

The pamphlet form of Ordinance No. 16-O-_____ including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day of _____, 2016, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and corporate seal of the City of Woodstock this _____ day of _____, 2016.

Cindy Smiley, Clerk
City of Woodstock,
McHenry County, Illinois

(SEAL)

ORDINANCE NUMBER 16-O-_____

**AN ORDINANCE AMENDING TITLE 7 OF THE WOODSTOCK
CITY CODE AND ADOPTING THE 2015 INTERNATIONAL FIRE CODE
IN THE CITY OF WOODSTOCK, ILLINOIS**

BE IT ORDAINED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

Section One: That Section 7.1.14.A of the Woodstock City Code is hereby amended by removing the phrase “International Fire Code, 2006 Edition” and replacing it with “International Fire Code, 2015 Edition.”

Section Two: That Section 7.1.14.B of the Woodstock City Code is repealed and replaced with the following:

7.1.14.B. ADDITIONS, INSERTIONS, AND CHANGES.

The following sections of the “International Fire Code, 2015 Edition” are hereby revised as follows:

General - Section 101.1 Title.

Insert (second line): “City of Woodstock, McHenry County, Illinois”

General – Section 101.6 Referenced codes and standards.

Insert: “101.6 referenced codes and standards. Where the following codes and standards are indicated within the International Fire Code they shall be replaced as indicated:

1. International Plumbing Code – replace with the Illinois State Plumbing Code (latest edition)

2. ICC Electrical Code – replace with the National Electrical Code (the edition as adopted by the City of Woodstock)

General Authority and Responsibilities – Section 104.1 General

Insert at end: “The code official, however, is authorized to approve minor building alterations, improvements, or changes after making a determination that such alterations, improvements, or changes do not affect the safety or structural integrity of a building or structure or negate the intent of these regulations.”

Permits - Section 105.1.1 Permits required.

Insert: “Permits required by this code, or by the Woodstock City Code...”

Maintenance – Section 107.2.1 Test and inspection reports.

Insert: “...filed with the fire code official. Contractors conducting required periodic testing shall forward to the City of Woodstock Department of Building & Zoning, copies of required test and inspection records as follows:

1. Within 10 business days following the required test and inspection if there are no impairments found during the testing and inspection of the system or equipment.
2. Within 3 business days following the required test and inspection if the testing and inspection indicates any impairment(s) to the system or equipment.

Board of Appeals - Section 108 Board of Appeals.

Delete: Sections 108.1 through 108.3.

Insert: “108.1 Board of Building Construction: Any person shall have the right to appeal to the City of Woodstock Board of Building Construction a decision of the application and interpretation of this code by the code official. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted or the provisions of this code do not fully apply.

The establishment of the Board of Building Construction, its membership and their terms, frequency of meetings, and the Board’s powers and duties shall be as indicated in the City Code of the City of Woodstock.”

Violations - Section 109.3 Violation penalties.

Section 109.3

Insert: Offense “misdemeanor”

Insert: Amount “\$500.00”

Delete: “...or by imprisonment not exceeding (NUMBER OF DAYS), or both such fine and imprisonment.”

Stop Work Order - Section 111.4 Failure to comply.

Insert: “...\$25.00 or more than \$500.00 dollars.”

Definitions - Section 502.1 Definitions.

Fire Lane: Insert: “...other than fire apparatus. Fire lanes shall be constructed of an asphalt or concrete surface capable of supporting a vehicle weight of 75,000 pounds and shall be of a design approved by the City Engineer.”

Fire Apparatus Access Roads - Section 503.2.3 Surface.

Insert: “...driving capabilities. Fire apparatus access roads shall be constructed of an asphalt or concrete surface capable of supporting a vehicle weight of 75,000 pounds and shall be of a design approved by the City Engineer.”

Key Boxes - Section 506.1 Where required.

Delete: “...The key box shall be of an approved type and shall contain keys to gain access as required by the code official.”

Insert: “...in an accessible location. The key box shall be purchased from the Woodstock Fire/Rescue District and shall be installed in a location approved by the fire district. Building master and fire alarm system access keys shall be provided as requested by the fire department.”

Fire Department Access to Equipment - Section 509.1 Identification and Lighting.

Insert: “509.1 Identification and Lighting.”

Delete: Current verbiage.

Insert: “All doors providing access to fire sprinkler riser control valves rooms and the main fire alarm control panel room shall be labeled “Fire Sprinkler

Controls” and/or “Fire Alarm Controls” as appropriate. Illumination shall be provided within all fire sprinkler and fire alarm control rooms, and in the immediate vicinity of all equipment not provided within a dedicated room, in accordance with Section 1008.1.”

Automatic Sprinkler Systems - Section 903.1 General

Delete: First paragraph.

Insert: 903.1 General

Automatic sprinkler systems shall comply with this section. New construction activity (excluding the remodeling or alteration of existing buildings and structures and not involving a change in use) for all use groups having a fire area exceeding five-thousand (5,000) or more square feet shall be required to install an automatic sprinkler system, except as follows:

When additions are made to an existing building or structure having an existing fire area of five-thousand (5,000) square feet or less, and when such additions result in the building or structure having an aggregate fire area of seventy-five-hundred (7,500) or more square feet, an automatic sprinkler system is required and shall be provided.

Automatic Sprinkler Systems - Section 903.2.1.1 Group A-1.

Subsection 1: Delete: Current Section verbiage.

Insert: “Where a single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Automatic Sprinkler Systems - Section 903.2.1.2 Group A-2.

Subsection 1: Delete: Current Section verbiage.

Insert: “Where a single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Automatic Sprinkler Systems - Section 903.2.1.3 Group A-3.

Subsection 1: Delete: Current Section verbiage.

Insert: “Where a single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Automatic Sprinkler Systems - Section 903.2.1.4 Group A-4.

Subsection 1: Delete: Current Section verbiage.

Insert: “Where a single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Automatic Sprinkler Systems - Section 903.2.3 Group E.

Subsection 1: Delete: Current Section verbiage.

Insert: “Where a single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Delete: Exception

Automatic Sprinkler Systems - Section 903.2.4 Group F-1 and F-2.

Insert: “903.2.3 Groups F-1 and F-2”

Insert: “...a Group F-1 or F-2...”

Item 1. Revise to read: “Where a Group F-1 or F-2 single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Item 2. Revise to read: “Where a Group F-1 or F-2 fire area is located more than two stories above grade plane.”

Item 3. Delete.

Insert: “Exception: One-story, Group F-2 buildings meeting the requirements of Section 507.3.”

Automatic Sprinkler Systems - Section 903.2.7 Group B or M.

Insert: “903.2.7 Groups B or M”

Insert: “a Group B or M...”

Item 1. Revise to read: “Where a Group B or M single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet.”

Item 2. Revise to read: “Where a Group B or M fire area is located more than two stories above grade plane.”

Item 3. Delete.

Automatic Sprinkler Systems - Section 903.2.9 Group S-1 and S-2.

Insert: “903.2.9 Groups S-1 and S-2”

Insert: “...a Group S-1 or S-2...”

Item 1. Revise to read: “Where a Group S-1 or S-2 single fire area, aggregate of all fire areas, or where the aggregate area of a building or structure separated by a fire wall or fire walls, exceeds 5,000 square feet including any mezzanines.”

Item 2. Revise to read: “Where a Group S-1 or S-2 fire area is located more than two stories above grade plane.”

Item 3. Delete.

Insert: “Exception: One-story, Group S-2 buildings meeting the requirements of Section 507.3.”

Automatic Sprinkler Systems – Section 903.2.9.1 Repair garages.

Item 1. Delete “...10,000...”
Insert “...5,000...”

Item 2. Delete “...12,000...”
Insert “...5,000...”

Automatic Sprinkler Systems - Section 903.2.10 Parking Garages.

Rename Section Title: Delete: “Group S-2”
Insert: “Parking Garages”

Automatic Sprinkler Systems – Section 903.2.11.3 Buildings 50 feet or more in height.

Rename Section Title: Delete: “55 feet”
Insert: “50 feet”

Delete: “...55 feet...”
Insert: “...50 feet...”

Automatic Sprinkler Systems - Section 903.3.1.1.1 Exempt locations.

Delete: Exception 4.

Automatic Sprinkler Systems – 903.3.5 Water supplies.

Insert New Section: “903.3.5.3 Hydraulic design safety factor. All new sprinkler system designs shall include a safety factor of 5 pounds above the required operating pressure of any calculated system.”

Automatic Sprinkler Systems - Section 903.4.1 Monitoring.

Delete: “...an approved supervising station...or proprietary supervising station...”or, when approved by the fire code official, shall sound an audible signal at a constantly attended location.”

Insert: “... a remote supervising station at the Woodstock Police Department, via the City of Woodstock’s Radio Network...”

Automatic Sprinkler Systems - Section 903.4.2 Alarms.

Delete: Current Section verbiage.

Insert: “Approved audible and visual alarm appliances in the form of an approved 10-inch exterior bell and a white/clear, 75 cd, weatherproof strobe light shall be provided on the exterior of the building above the fire department sprinkler or standpipe connection; and, an approved 6-inch interior bell and a white 75 cd strobe light shall be provided within the building immediately outside of the sprinkler riser room when one is present or in a location approved by the fire department. These appliances shall only activate with the activation of a water-flow alarm device which shall be activated within 90-seconds by water flow equivalent to the flow of a single sprinkler of the smallest orifice size in the system . Where a fire alarm system is installed, actuation of the automatic fire sprinkler system shall actuate the building fire alarm system.”

Automatic Sprinkler Systems - Section 903.4.3 Floor control valves.

Delete: Current Section verbiage.

Insert: “Approved water-flow alarm devices and approved supervised indicating control valves shall be provided at the point of connection to the riser on each floor of the building.”

Alternative Automatic Fire-Extinguishing Systems - Section 904.3.5 Monitoring

Insert: "...The building fire alarm system shall be supervised as required in 903.4.1 as amended above. When a fire alarm system is not provided within the building, any provided required alternative fire extinguishing system shall be monitored as required in 903.4.1 as amended above."

Standpipe Systems - Section 905.3.1 Building height.

Delete: "...30 feet..." two locations

Insert: "...18 feet..." two locations

Standpipe Systems - Section 905.4 Location of Class I standpipe hose connection.

Delete: Current Section verbiage.

Insert: "Class I standpipe hose connections, consisting of a 2 ½ inch valve and connection with a 2 ½ inch by 1 ½ inch reducing cap, shall be provided in all of the following locations:"

Portable Fire Extinguishers - Section 906.1 Where required.

Delete: "...installed in the following locations."

Insert: "...installed in all building and structures and the following locations."

Delete: Exception.

Fire Alarm and Detection Systems – Section 907.1.4 Secondary power supply.

Insert: "907.1.4. Secondary power supply. All fire alarm control equipment shall be provided with 60-hours of secondary power supply."

Fire Alarm and Detection Systems – Section 907.1.5 Duct smoke detection.

Insert: "907.1.5. Duct smoke detection. Duct smoke detection provided or required by this, or other applicable codes, shall receive their power directly from an Initiating Device Circuit or Signal Line Circuit from the building fire alarm control unit when one is provided.

Duct smoke detectors shall be installed in accordance with the manufacturer's instructions and shall be located within the building space in ambient conditions consistent with the listing of the duct detector.

Duct detectors shall be provided with remote alarm indicators and test switches located as directed by the City of Woodstock."

Fire Alarm and Detection Systems – Section 907.1.6 Automatic fire alarm system.

Insert: “907.1.6 Where an automatic fire alarm system is required, detection shall be provided in accordance with NFPA 72 throughout all occupiable spaces within the building, and those areas required by other codes or standards.”

Fire Alarm and Detection Systems - Sections 907.2.1 Group A, 907.2.2 Group B, and 907.2.4 Group F.

Delete: Exception.

Fire Alarm and Detection Systems – Section 907.2.3 Group E

Delete: Exceptions 3 and 4.

Fire Alarm and Detection Systems – 907.2.7 Group M.

Delete: Exception 2.

Fire Alarm and Detection Systems – Section 907.2.8.1 Group R-1 Manual fire alarm system.

Delete: Exception 2.

Fire Alarm and Detection Systems – Section 907.2.9 Group R-2

Item 1. Delete: “...three ...”

Insert: “...two ...”

Delete Item 3.

Fire Alarm and Detection Systems - Section 907.6.4 Zones

Delete: Current section verbiage but maintain the exception.

Insert: “For conventional (zone) fire alarm control panels, each floor of a building shall be zoned separately and each type of device shall be zoned separately on each floor. A zone shall not exceed 22,500 square feet. The length of any zone shall not exceed 300-feet in any direction.

For addressable fire alarm control units, point identification shall be provided for each initiating device shall be addressed separately except that like

supervisory devices, with the exception of fire pump monitoring, may be on a single identification address if located within the same room or space subject to the approval of the fire code official.

Each duct smoke detector shall be installed on its own zone or address.”

Fire Alarm and Detection Systems - Section 907.6.3.1 Fire alarm annunciators

Delete: Current section verbiage.

Insert: “907.6.3.1 When the main fire alarm control equipment is not located at the entrance to the building used by the fire district, a remote annunciator, compatible with the fire alarm control unit, shall be provided in a location approved by the fire district.”

Fire alarm annunciators shall have the capability, when activated by the fire district with the use of a key, to provide the following functions:

1. Alarm acknowledgment.
2. Alarm silence.
3. Alarm reset.”

Annunciation from multiple tenant building shall be provided when a fire alarm control unit supervises signals from multiple tenant spaces or dwelling unit buildings, each with their own individual entrance, in a one-story building, the following requirements shall apply:

1. Each tenant space, or dwelling unit entrance, shall be provided with an exterior mounted, weatherproof, clear or nominal white lens, 75 cd strobe light over the main entrance to the space.
2. Tenant space, or dwelling unit common area, initiating devices and notification appliances shall be zoned separately by the fire alarm control unit.
3. In buildings provided with an automatic sprinkler system, waterflow activation in a specific tenant space, or dwelling unit area, shall report as a waterflow activation from the space.
Exception: Area detection throughout the tenant space may be substituted for Item 3 if the area detection reports an activation from the space. The exception does not apply to dwelling unit buildings.
4. Upon activation of an initiating device, with the exception of a waterflow device, within a tenant space or dwelling unit common area, the notification appliances within the space, and the exterior red lens shall activate for the space.

5. Upon the activation of a waterflow device in any tenant space, dwelling unit area, or the main waterflow device if provided, all interior and exterior notification appliances shall activate.

Fire Alarm and Detection Systems - Section 907.6.6 Monitoring

Delete: Current text.

Insert: “Where a fire alarm system is required by this chapter, the system shall be monitored in accordance with 903.4.1 as amended.”

Fire Department Connections - Section 912.3 Hose threads.

Insert: “All required fire department connections shall be provided with two-2 ½ inch connections with NST threads.”

Fire Department Connections – Section 912.8 Fire hydrant location.

Insert: “A fire hydrant, on a 6-inch (minimum size) distribution water main served by the municipal water system, shall be located within 100 feet of the fire department connection in a location approved by the Woodstock Fire/Rescue District.”

Doors, Gates and Turnstiles - Section 1010.1.9.3 Locks and latches.

Delete: Item 2

Chapter 80 Reference Standards.

The following referenced standards are hereby amended by using the edition indicated:

NFPA 02:	2016	NFPA 35:	2016	NFPA 265:	2015
NFPA 11:	2016	NFPA 40:	2016	NFPA 303:	2016
NFPA 12:	2015	NFPA 55:	2016	NFPA 326:	2015
NFPA 12A:	2015	NFPA 56:	2014	NFPA 400:	2016
NFPA 13:	2016	NFPA 72:	2016	NFPA 409:	2016
NFPA 13D:	2016	NFPA 80:	2016	NFPA 410:	2015
NFPA 13R:	2016	NFPA 105:	2016	NFPA 701:	2015
NFPA 14:	2016	NFPA 110:	2016	NFPA 914:	2015
NFPA 20:	2016	NFPA 111:	2016	NFPA 1124:	2013
NFPA 24:	2016	NFPA 160:	2016	NFPA 1126:	2016
NFPA 31:	2016	NFPA 211:	2016		
NFPA 32:	2016				

Appendix B Fire-Flow Requirements for Buildings.

Appendix B shall be a mandatory requirement.

Appendix C Fire Hydrant Locations and Distribution

Appendix C shall be a mandatory requirement.

Section Three. Nothing in this ordinance or in the Fire Prevention Code hereby adopted shall be construed to affect any suit or proceeding pending in court, or any rights acquired or existing, under any act or ordinance hereby repealed as cited in Section Two of this Ordinance; nor shall any just or legal right or remedy of character be lost, impaired or affected by this Ordinance.

Section Four. This Ordinance shall be known as Ordinance Number 16-O-_____ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Section Five. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Ayes:
Nays:
Abstentions:
Absentees:

APPROVED:

Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: _____
City Clerk Cindy Smiley

Passed: _____, 2016
Approved _____, 2016
Published: _____, 2016

CERTIFICATION

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the _____ day of _____, 2016, the foregoing Ordinance entitled AN ORDINANCE AMENDING TITLE 7 OF THE WOODSTOCK CITY CODE AND ADOPTING THE 2015 INTERNATIONAL FIRE CODE IN THE CITY OF WOODSTOCK, ILLINOIS, was duly passed by said City Council.

The pamphlet form of Ordinance No. 16-O-_____ including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day of _____, 2016, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and corporate seal of the City of Woodstock this _____ day of _____, 2016.

Cindy Smiley, Clerk
City of Woodstock,
McHenry County, Illinois

(SEAL)



phone 815.338.4305
fax 815.334.2267
nbaker@woodstockil.gov
www.woodstockil.gov

MEMORANDUM

DATE: March 18, 2016
TO: Roscoe Stelford, City Manager
FROM: Nancy Baker, City Planner

ZONING VARIATION AT 2100 LAKE AVENUE

Tyler Edwards, representing Menard, Inc. owner of the property at 2100 Lake Avenue is seeking approval of a variation of Section 7A.3.E, (Bulk and Area Requirements) and Table 7A.2, of the Woodstock Unified Development Ordinance which will allow construction of a 6,480 sq. ft. addition to the existing accessory warehouse structure and a new 15,867 sq. ft. accessory warehouse building—both with a height of 23 feet.

The property in question is zoned B5 Shopping Center, and is improved with a 202,320 sq. ft. home improvement store, outdoor storage yard, and a detached accessory storage warehouse. The UDO establishes a maximum building height of 15 feet for accessory structures in the B5 zoning district. The new warehouses will allow materials currently stored in the open yard to be relocated under roof.

The petitioner testified that Menards utilizes the same size warehouse at all of its stores. The additional height is necessary to accommodate the large trucks that drive through the warehouse.

The staff report notes that the warehouses setbacks exceed the minimum ordinance requirements and the new warehouse will screen the open storage yard from view of US 14 motorists.

The Zoning Board of Appeals conducted a public hearing on the proposed variations on March 14, 2016. There were no objectors present. After the conclusion of the hearing and the completion of a findings of fact, a motion to recommend approval of the zoning variation passed (*vote of 5 yes; 0 no; 2 absent*).

The applicant's petition and exhibits, along with a copy of the Building & Zoning Department Report prepared for this request are attached. A copy of the minutes including the findings of fact from the Zoning Board of Appeals meeting is also attached.

Based on the action of the Zoning Board of Appeals, as well as the evidence furnished at the hearing, it is recommended that the City Council adopt Document Number 8 , consisting of an Ordinance varying Section 7A.3.E, (Bulk and Area Requirements) and Table 7A.2, of the Woodstock Unified Development Ordinance, to allow the construction of a 6,480 sq. ft. addition to the existing accessory warehouse structure and a new 15,867 sq. ft. accessory warehouse building—both with a height of 23 feet.



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

MENARD, INC.

February 4, 2016

RE: Menards Warehouse Expansion

Dear Ms. Baker,

Menards is in the process of expanding warehouse space at many of our stores and the Woodstock store is one that needs additional covered warehouse space. The purpose of the additional space is to keep more of our products protected from the elements. Included in this package are copies of the site plan and elevations depicting the new warehouse.

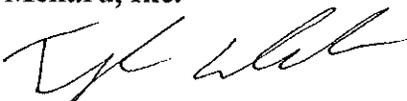
The new warehouse will match the existing warehouse already onsite. It will be the same height and width and made out of the same materials. The new warehouse will be located within the existing lumber yard and will not change the setbacks on the site. Because we are matching conditions already found onsite and building on a paved surface the impact of this addition will be very minimal. Inside the warehouse will be storage racks for products found onsite and in the yard today.

As a part of this project we also plan to complete the wall that exists under the overhang between the loading dock and garden center. There is a green steel wall that covers part of that area today but we would like to finish that to completely enclose that area to create more protected storage space. This wall is all within the yard and not visible from outside our store.

I do understand that the new warehouse will require a variance because of the proposed height but Menards only builds one sized warehouse and it matches what is already onsite today so there will be no adverse effects. This is further explained in the application and findings of fact.

We appreciate your consideration of our request and if you have any questions please let me know.

Sincerely,
Menard, Inc.



Tyler Edwards
Real Estate Representative
Menard, Inc. – Properties
5101 Menard Drive
Eau Claire, WI 54703
P: 715-876-2143
C: 715-579-6699
F: 715-876-5998
tedwards@menard-inc.com

CITY OF WOODSTOCK

APPLICATION FOR A VARIANCE

To the Zoning Board of Appeals:

1. Common Address of the Property 2100 Lake Avenue
2. Statement of Ownership (list legal name, address of the property owners and state how long they have owned the property.)

Menard, Inc. 5101 Menard Dr Eau Claire, WI 54703

Store opened in 2004

3. Applicant (list name of the applicant if different from the owner and state the interest of the applicant in the property. Also state when his or her interest was acquired.)

Tyler Edwards – Real Estate Rep - Menard, Inc.

4. State the legal description of the property or attach a legible copy.

Lot 1 of Menards Subdivision Final Plat

5. State the specific variation (s) requested including Unified Development Ordinance section numbers. Include the ordinance requirement and the proposed request.

Variation of Section 7A.3E and Table 7A.2 to allow 6,480 sq ft addition to the existing accessory warehouse building and a new 15,867 sq ft accessory warehouse building – both with a height of 23 feet.

6. State in detail the reasons for the requested variation by answering the following questions. If additional space is needed, attach extra pages to the application.

What features of the property prevent it from being used for the uses permitted by the zoning classification? Check all that apply and explain why they apply. Give dimensions where appropriate.

Too narrow

Elevation

Too small

Slope

Too shallow

Shape

Soil

Subsurface

Other

How do the above conditions prevent reasonable use of the property under the terms of the Woodstock Unified Development Ordinance?

The UPO limits the height of accessory buildings to a height of 15 ft, the proposed warehouse has a height of 26 ft. However, the existing on site warehouse already has a height of 26 ft.

Was the hardship created by anyone who had an interest (ownership) in the property after the Zoning Ordinance was enacted; is the hardship self-imposed?

The hardship was created when one warehouse was permitted to a 26ft height. Limiting the new building to 15ft would be unreasonable. All Menards warehouses across the US have the same height.

Are the conditions for which you request a variance unique to your property?

It is uncommon for retail uses to have a lumber yard and lumber warehouse, making Menards a very unique retailer in the city and region. Uses like Menards were not considered when the ordinance was drafted.

Are the conditions of the property the result of other man-made conditions (such as the relocation of a road?)

The site conditions have not changed due to outside services. The existing on site conditions of the height of the store and warehouse should be considered.

Is the requested variation the minimum variation that will make possible the reasonable use of the land, buildings, or structure.

Allowing the variance would allow Menards to have a prototypical warehouse found at Menard stores across the region. It would also match the height of many nearby buildings and Menards Store/Warehouse.

Findings of Fact

- a. The particular surroundings, shape, or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations was carried out.

The shape of the property is not an issue because the height of the accessory building is limited to 15 feet regardless of where it is located on the lot. The Menards store is taller than the proposed warehouse and the existing warehouse is already 26 feet tall. With one warehouse already allowed restricting the second would be a hardship if the ordinance was strictly followed.

- b. The conditions upon which the petition for a variation are based are unique to the property for which the variation is sought and are not applicable, generally to the other property with the same zoning classification.

The use of full sized lumber warehouses in a commercial setting are very unique to Menards and not found at other retail locations. Menards requires the size of the warehouses at all stores to be equal because of the size of merchandise stored within its walls and the identical merchandising plans at 300 other store locations. Menards already has one warehouse on the property the same height as the proposed building.

- c. The proposed of the variation is not based exclusively upon a desire to increase the monetary gain realized from the property or to alleviate financial difficulty experienced by the petitioner in the attempt to comply with the provisions of this Ordinance.

Menards is requesting the variance to protect products that do not fit in the existing warehouse. The new warehouse will provide the same amount of covered storage found at all Menards stores. Keeping all of our stores the same is important to ensure our shoppers get the same quality experience at all of our stores. It is also important for us to continuously expand and grow to fit the community's needs.

- d. The alleged difficulty or hardship is caused by the application of the ordinance and has not been created by any person presently having an interest in the property

The ordinance limits the height of accessory buildings to 15 feet. Because our warehouses are drive through warehouses they need to be taller than 15 feet to accommodate large trucks. The existing warehouse is 26 feet tall today and has been in existence on the property for many years.

- e. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the property is located

Granting the variance will allow Menards to build a new warehouse that is smaller in size but the same height as a warehouse already found on the property. The existing warehouse has not hurt the neighboring properties and the new building will be behind our 14 foot tall exterior fence limiting impact to the neighboring properties.

- f. That the proposed variation will not impair an adequate supply of light and air to adjacent property or substantially increase the congestion in the public streets or increase the danger of fire or endanger the public safety or substantially diminish or impair property values with the adjacent neighborhood

The setbacks from the property lines will be exactly the same as they exist today and Menards will not be any closer to the neighboring property lines or right of way. The height of the warehouse is lower than most commercial buildings and will not reduce the supply of light or air to anyone. The nearby properties already have a larger warehouse closer to the property line than the new one so negative impacts could not be created.

- g. That granting of the variation requested will not confer on the application any special privilege that is denied by the ordinance to other lands, structures, or buildings of the same district.

The entire addition is located on property owned by Menards and over 75 feet from the nearby property line. Menards already has a warehouse of the same height and larger size within the lumber yard and the additional building of a smaller size could not have any negative impacts to other buildings in the district.

U.S. ROUTE 14
(F.A. ROUTE 20)

DETENTION POND
25,958± SQ. FT.
0.59± ACRES

MONUMENT SIGN

NEW WAREHOUSE:
15,867 Isq. ft.

WAREHOUSE ADDITION:
6,480 SQ. FT.

22'-0"

86'-4"

111'-1"

107'-3"

GAS METER

MENARDS

MENARDS LOT
923,852± SQ. FT.
21.21± ACRES

EXISTING YARD AREA
196,858± SQ. FT.
4.52± ACRES

NEW YARD AREA
174,511± SQ. FT.
4.01± ACRES

RELOCATED TRASH COMPACTOR

NEW HEATED SPECIAL
10,988 SQ. FT.

EXISTING BI-PARTING DOORS TO
BE REMOVED AND RELOCATED

NEW OVERHEAD DOOR AND MAN DOOR

RELOCATED
BI-PARTING DOOR

EXISTING 12'-0" WIDE CANOPY AND OVERHEAD
DOOR TO BE REMOVED AND REPLACED WITH
14'-0" WIDE CANOPY AND DOOR

NEW STEEL STUD WALL TO
BE SHEETED WITH EMERALD
GREEN ACCENT PANELS

EXISTING BI-FOLD
DOOR TO BE REMOVED

BACK-UP GENERATOR

TRANSFORMER

EXISTING STRIPING AND ACCESSIBLE STRIPING TO BE REMOVED.
NEW STRIPING TO MATCH ADJACENT. NEW CURB AS NEEDED.

499 EXISTING PARKING SPACES
+ 5 NEW PARKING SPACES
= 504 TOTAL PARKING SPACES

ELECTRICAL LEGEND

◆-□-◆-□	24	400W 277V M.H. PARKING LOT LIGHTING ON 30'-0" TALL POLES
□	16	400W 277V M.H. CUTOFF LUMINAIRES
□-□	13	EXISTING 400W 277V M.H. CUTOFF LUMINAIRE YARD LIGHTS TO REMAIN
---□	4	EXISTING 400W 277V M.H. CUTOFF LUMINAIRE YARD LIGHTS TO BE REMOVED
○	17	175W 277V SOFFIT LIGHTS
△	10	400W 277V STORE FRONT LIGHTING MOUNTED ON BUILDING
●	8	277V M.H. DECORATIVE LAMP

PARKING LOT AREA (CURB TO CURB)	255,874 SQ. FT.
INTERIOR GREENSPACE	13,561 SQ. FT.
GREENSPACE WITHIN 8'-0" OF PARKING LOT	12,234 SQ. FT.
ADDITIONAL GREENSPACE BETWEEN 8'-0" AND ADJACENT PROPERTY	64,130 SQ. FT.
PERCENTAGE OF GREENSPACE TO PARKING LOT	25%

LANDSCAPE LEGEND

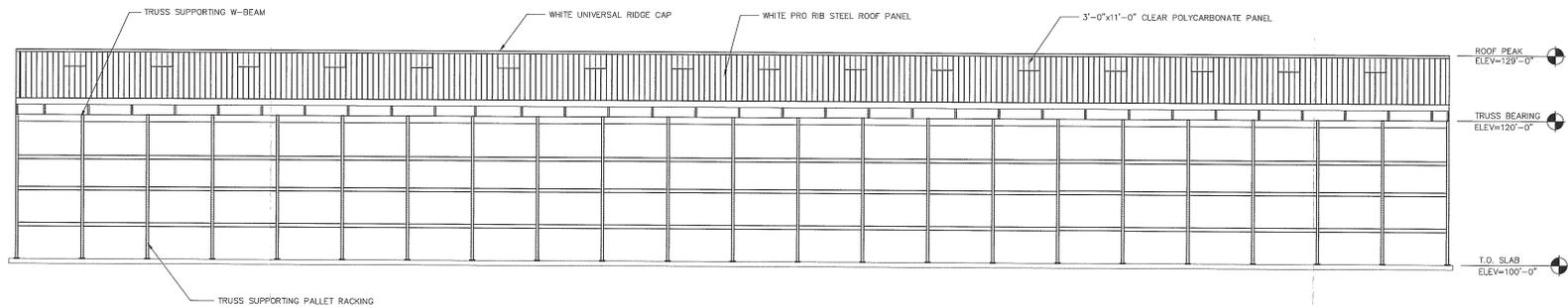
SYMBOL	SCIENTIFIC, COMMON NAME	QUANTITY
⊗	GLEDITSIA TRIACANTHOS 'INERMIS' 'SHADEMASTER' 'SHADEMASTER' HONEY LOCUST	39
⊗	FRAXINUS PENNSYLVANICA, PATMORE GREEN ASH	53
⊗	PICEA PUNGENS, COLORADO SPRUCE	50
⊗	MALUS FOLRIBUNDA, JAPANESE FLOWERING CRAB	53
⊗	ACER PLATANOIDES, COLUMNARE NORWAY MAPLE	12
⊗	ACER X FREEMANI 'AUTUMN BLAZE', AUTUMN BLAZE FREEMAN MAPLE	8
⊗	SYRINGA X CHINENSIS, CHINESE LILAC	56
⊗	AMELANCHIER X GRANDIFLORA, APPLE SEVCEBERRY	29
⊗	CORNUS ALTERNIFOLIA, PAGODA DOGWOOD	16
⊗	POTENTILLA FRUTICOSA, 'PRINCESS' CINQUEFOIL	118
⊗	BERBERIS THUNBERGII, JAPANESE BARBERRY	74
⊗	SPIREA X BUMALDA, 'GOLDPLANE' SPIREA	80
⊗	JUNIPERUS HORIZONTALIS 'BAR HARBOR', 'BAR HARBOR' JUNIPER	40
⊗	HEMEROCALLIS 'WOODSIDE FIREDANCE', WOODSIDE FIREDANCE BATTLELY	275
⊗	SEDUM HERBSTFREUDE, AUTUMN JOY SEDUM	331
⊗	SALVIA X SUPERBA 'MAY NIGHT', MAY NIGHT SALVIA	280

Tyler Edwards
Real Estate Representative
Menard, Inc.
5101 Menard Drive
Eau Claire, Wisconsin 54703

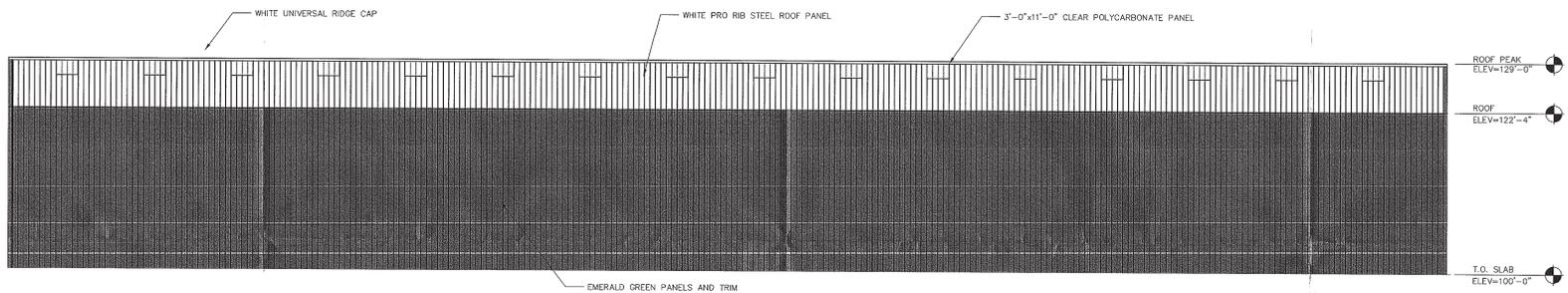
MENARDS

Woodstock, Illinois
Menards Site Plan
November 19, 2015
Scale: 1" = 50'-0"

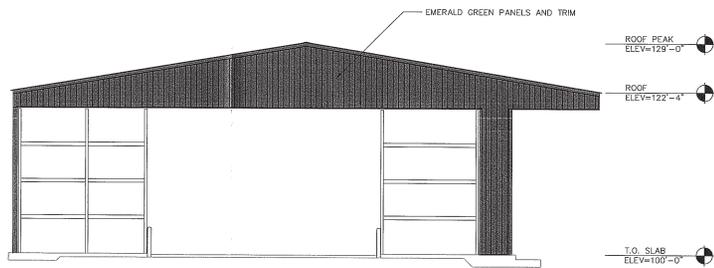




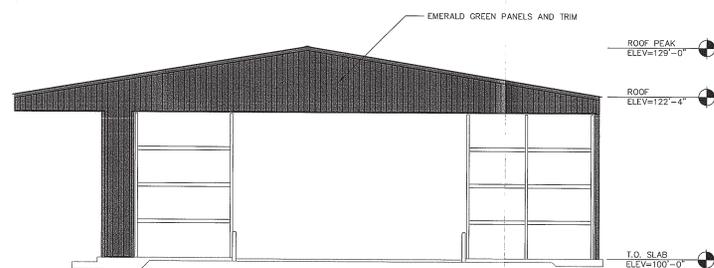
1 FRONT ELEVATION



2 REAR ELEVATION



3 LEFT ELEVATION



4 RIGHT ELEVATION

MENARDS

Tyler Edwards
 Real Estate Representative
 Menard, Inc.
 5101 Menard Drive
 Eau Claire, Wisconsin 54703

Woodstock, Illinois
 New Warehouse Elevations
 January 22, 2016
 Scale: 1/8" = 1'-0"

**WOODSTOCK ZONING BOARD OF APPEALS
COMMUNITY DEVELOPMENT REPORT: ZBA-03-0116
March 14, 2016**

PROJECT NAME: 2100 Lake Ave., Variation of height regulations for accessory structures

GENERAL BACKGROUND INFORMATION

**Owner: Menard, Inc.
5101 Menard Dr.
Eau Claire, WI 54703**

REQUEST: This appeal is requested from provisions of the Woodstock Unified Development Ordinance, Section 7A.3.E, Bulk and Area Standards and Table 7A.2 to allow the construction of a 6,480 sq. ft. addition to the existing accessory warehouse building and a new 15,867 sq. ft. accessory warehouse building—both with a height of 23 feet.

EXISTING ZONING AND LAND USE OF SUBJECT PARCEL: The property in question is zoned B5 PUD (shopping center) and is improved with a home improvement store.

ADJACENT ZONING AND LAND USE: The subject property is surrounded by B3 Service and Retail zoning and land uses to the north and east, B5 Shopping Center zoning and land use to the south, and R4 Multi-family and M1 Light Manufacturing zoning and land uses to the west.

ANALYSIS: The Unified Development Ordinance establishes a maximum height of 15 feet for accessory structures in the B5 zoning district. The proposed 23 ft. height will match the existing storage shed on the property. Building height is the mean height between the eaves and the ridge of the roof.

The proposed sheds are located significantly further back from the property lines than required by the UDO. (The UDO establishes accessory structure minimum setbacks of 50 feet on the US 14 side and 3 feet on the west side.) It is noted that the taller structures will actually improve the screening of the storage yard when viewed from US 14.

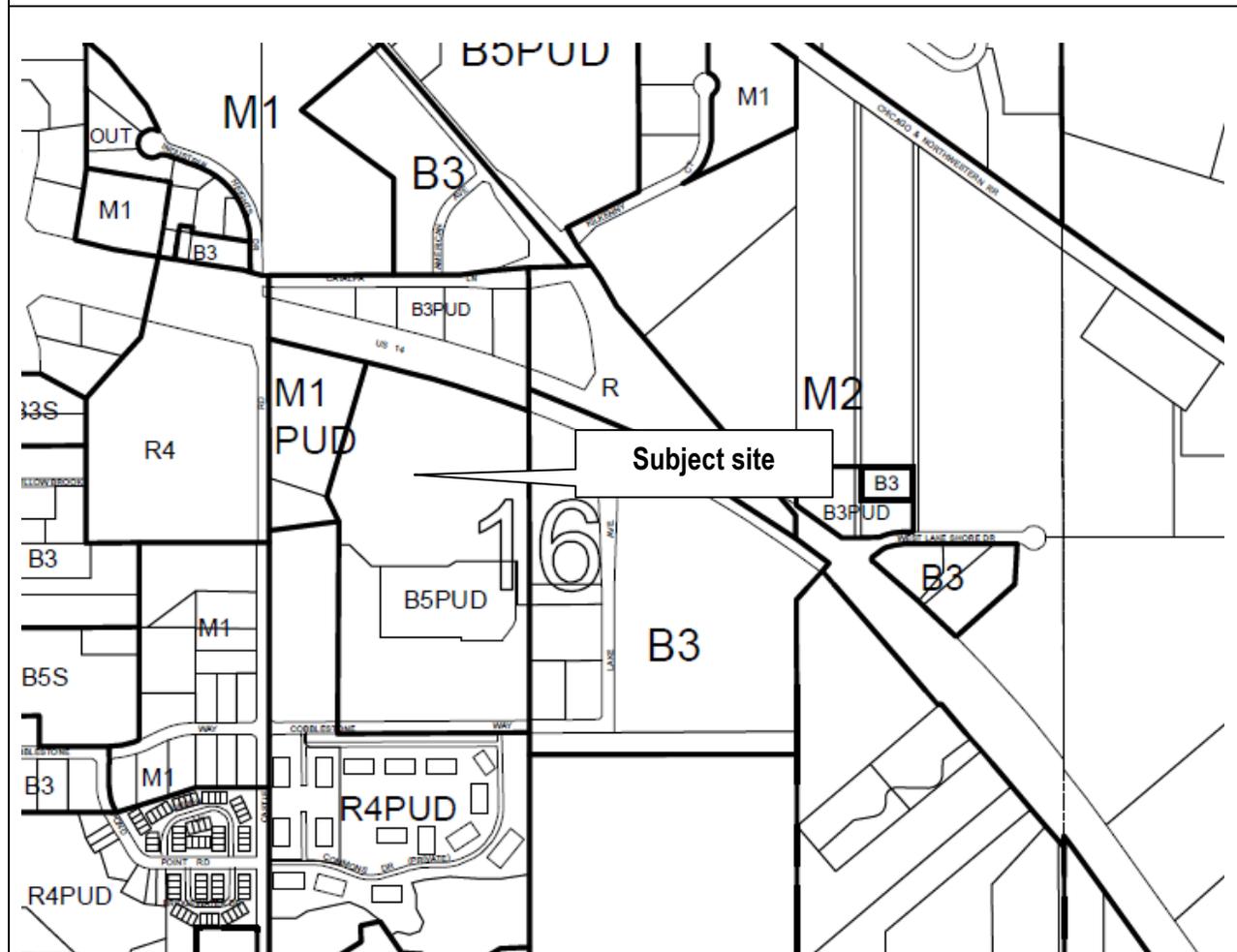
UNIFIED DEVELOPMENT ORDINANCE GUIDANCE: Section 4.5.7 states that zoning variations may be approved after a finding that the following approval criteria have been addressed.

- A. The extent to which particular physical surroundings, shape, or topography of the subject property results in practical difficulty or hardship upon the owner, as distinguished from a mere inconvenience if the strict letter of the zoning regulations are carried out.
- B. The extent that the alleged difficulty or hardship is caused by the application of these zoning regulations and has not been created by any person having an interest in the property.

- C. The extent to which conditions upon which the zoning variation request is based are unique to the subject property and would not be applicable to other property within the same zoning classification.
- D. Whether the variation is based exclusively on a desire to increase the value of the property, the monetary gain to be realized from the property, or the ability to alleviate financial difficulty experienced by the petitioner when attempting to comply with the City's zoning regulations.
- E. The detrimental impact, if any, to the public welfare, to other property, or to improvements in the immediate neighborhood which may result if the zoning variation is granted.
- F. Whether or not the proposed zoning variation will impair the adequate supply of light and air to adjacent property, or substantially increase congestion in public streets, or endanger the public safety, or substantially diminish or impair property values in the neighborhood; and
- G. That the zoning variation will not confer on the applicant any special privilege that is denied by these regulations to other lands, structures or buildings of the same zoning classification.

RECOMMENDATION: If the Zoning Board of Appeals agrees that the above criteria are met, a motion should be made recommending a variation of UDO Section 7A.3E, Bulk and Area Standards and Table 7A.2 to allow the construction of an addition to the existing accessory warehouse and to allow construction of a new accessory warehouse as depicted in the petition.

2100 LAKE AVENUE
ZONING AND LOCATION MAP



2014 AERIAL MAP





**MINUTES
CITY OF WOODSTOCK
ZONING BOARD of APPEALS
March 14, 2016
Council Chambers**

CALL TO ORDER: A special meeting of the City of Woodstock Zoning Board of Appeals was called to order by Chairman Schuh at 7:00 PM on Monday, March 14, 2016 in the Council Chamber, Woodstock City Hall, 121 W. Calhoun Street, Woodstock. A roll call was taken.

COMMISSION MEMBERS PRESENT: Timothy Huffar, Patrick Shea, Tom Tierney, Lawrence Winters, John Schuh.

COMMISSION MEMBERS ABSENT: Rick Bellairs, Howard Rigsby.

STAFF PRESENT: City Planner Nancy Baker and Chief Deputy Clerk Jane Howie.

OTHERS PRESENT: Tyler Edwards, Real Estate Rep. for Menard, Inc.

II. APPROVAL OF MINUTES:

Motion by P. Shea, second by T. Huffar, to approve the Minutes of the January 11, 2016 meeting of the Zoning Board of Appeals as presented. Ayes: T. Huffar, P. Shea, T. Tierney, L. Winters, J. Schuh. Nays: None. Absentees: R. Bellairs, H. Rigsby. Abstentions: None. Motion carried.

III. PUBLIC COMMENT (for items not listed elsewhere on the agenda)
None.

IV. PUBLIC HEARING:

- A. 2100 Lake Ave. – Variation of maximum height of accessory structures to allow construction of additional storage sheds. Menards / Tyler Edwards, Real Estate Rep.**

Tyler Edwards was sworn in by Chairman J. Schuh. Tyler said Menards has been going through their stores to update warehouses & other space. Menards wants to add a 6,480 sq. ft. addition to the existing accessory warehouse building and add 15,867 sq. ft. accessory warehouse building, both with a height of 23 feet to their Woodstock facility. The proposed 23 ft. height will match the existing storage shed on the property. The new structure would be parallel to Route 14 on the north side of the present structure. Additional work is planned in the area behind the loading dock where there are gaps in the walls. This area would be sealed and garage doors would be added. Menards wants to enclose the back of the greenhouse with green steel. Piles of lumbar will go into warehouse to keep it protected. T. Tierney asked if there was a height restriction when Menards was built. Or, was there a variance granted to Menards during original building permitting process? N. Baker answered, no, there was not. J. Schuh asked N.

Baker if anyone has replied to the hearing notice that was mailed out to businesses surrounding Menards. N. Baker said she has not received any objections to Menard's proposed plan. T. Huffar asked if the state had to be notified because this area is in the state's right-of-way. N. Baker said that isn't necessary. P. Shea asked about fire access. Will this present any issues for emergency rescue? T. Edwards said all of this was looked at prior to creating the plans. T. Tierney asked what other stores Tyler has been involved in remodeling / adding on to. T. Edwards said he has been involved in many both in Illinois and in surrounding states.

Motion by T. Huffar, second by T. Tierney, to close this Public Hearing regarding the variation at 2100 Lake Avenue. Ayes: T. Huffar, P. Shea, T. Tierney, L. Winters, J. Schuh. Nays: None. Absentees: R. Bellairs, H. Rigsby. Abstentions: None. Motion carried.

The Commission members completed the Findings of Fact for 2100 Lake Avenue.

RECOMMENDATION:

Motion by T. Tierney, second by T. Huffar, to approve a variation of UDO Section 7A.3E, Bulk and Area Standards and Table 7A.2 to allow the construction of an addition to the existing accessory warehouse and to allow construction of a new accessory warehouse as depicted in the petition. Ayes: T. Huffar, P. Shea, T. Tierney, L. Winters, J. Schuh. Nays: None. Absentees: R. Bellairs, H. Rigsby. Abstentions: None. Motion carried.

This recommendation will be on the April 5, 2016 City Council Agenda for consideration.

ADJOURNMENT:

Motion by P. Shea, second by T. Huffar, to adjourn this Special Meeting of the Zoning Board of Appeals. Ayes: T. Huffar, P. Shea, T. Tierney, L. Winters, J. Schuh. Nays: None. Absentees: R. Bellairs, H. Rigsby. Abstentions: None. Motion carried. The meeting was adjourned at 7:14 PM.

Respectfully submitted,

Jane Howie
Chief Deputy Clerk

FINDINGS OF FACT—2100 Lake Ave.

The Zoning Board of Appeals shall complete the enclosed form, which will be included with the Findings of Fact Report submitted to the City Council.

Request: Variation from the provisions of the Woodstock Unified Development Ordinance, Section 7A.3.E, Bulk and Area Standards, and Table 7A.2 to allow construction of a 6,480 sq. ft. addition to the existing accessory warehouse building and a new 15,867 sq. ft. accessory warehouse building—both with a height of 23 feet.

Section 7.3.5 states that the Board may determine and recommend to the City Council a variation of the regulations of Ordinance when it finds:	Yes or No	Comments
1. The particular surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations was carried out;	Schuh-No All others-- Yes	
2. The conditions upon which the petition for a variation are based are unique to the property for which the variation is sought and are not applicable, generally to the other property with the same zoning classification;	All yes	
3. The purpose of the variation is not based exclusively upon a desire to increase the monetary gain realized from the property or to alleviate financial difficulty experienced by the petitioner in the attempt to comply with the provisions of this Ordinance;	All yes	
4. The alleged difficulty or hardship is caused by the application of this Ordinance and has not been created by any person presently having an interest in the property;	All yes	
5. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the property is located;	All yes	
6. That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets or increase the danger of fire, or endanger the public safety or substantially diminish or impair property values with the adjacent neighborhood;	All yes	
7. That the granting of the variation requested will not confer on the applicant any special privilege that is denied by the Ordinance to other lands, structures or buildings of the same district.	All yes	

ORDINANCE NUMBER 16-O-_____

**AN ORDINANCE VARYING PROVISIONS OF
THE WOODSTOCK UNIFIED DEVELOPMENT ORDINANCE
FOR PROPERTY AT 2100 LAKE AVENUE**

Be it ordained by the Mayor and City Council of the City of Woodstock, McHenry County, Illinois, as follows:

Section One. That, Section 7A.3.E, Bulk and Area Standards and Table 7A.2, of the Woodstock Unified Development Ordinance are varied to allow construction of a 6,480 sq. ft. addition to the existing accessory warehouse building and a new 15,867 sq. ft. accessory warehouse building—both with a height of 23 feet, on property legally described as follows:

Lot 1 of Menard Subdivision, a Planned Unit Development of part of Section 16, in Township 44 North, Range 7 East of the Third Principal Meridian in McHenry County, Illinois.

Section Two. That the Zoning Board of Appeals on March 14, 2016 conducted a required public hearing on said variations and recommended to the City Council that they be approved.

Section Three. That this ordinance shall be known as Ordinance Number 16-O-_____ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Section Four. Any ordinances or parts thereof or any regulations in conflict with this ordinance are hereby repealed to the extent of such conflict.

APPROVED AND PASSED by the City Council of the City of Woodstock, McHenry County, Illinois, this _____ day of _____, 2016.

Ayes:

Nays:

Abstentions:

Absentees:

Mayor Brian Sager, Ph.D.

Attest:

City Clerk Cindy Smiley



Economic Development Department
Garrett Anderson, Director
www.woodstockil.gov

phone 815-338-3176
fax 815-334-2269
121 W. Calhoun Street
Woodstock, IL 60098

TO: Roscoe C. Stelford III, City Manager
FROM: Garrett Anderson, Economic Development Director
DATE: March 31st, 2016
RE: Incentive Agreement with ShopFresh, Inc.

The Wisted's Grocery store in Woodstock has been purchased. The new owner, Julia Muell, will be operating the business under the name ShopFresh, along with her brothers Mario and Eugene Casciaro. They are the current operators of the Val's Fresh Market store in Fox Lake, and the family has been in the grocery business for 25 years. She took possession of the building on Friday, April 1st. They are leasing the space for now, but hope to be able to buy the entire lot and building within the next few years.

Attached is a letter from the ShopFresh operators detailing some of the work that they have in mind as well as a budget for initial improvements. The new owners of the building have identified a long list of improvements that are needed to update the functionality and aesthetics of the existing building. Additional quotes continue to come in, and more work (not detailed here) will be done as the store gets up and running, and even more when the land and building are purchased. For now this represents the minimum to get back open.

They are requesting an incentive from the City of Woodstock to assist with the improvements to the overall attractiveness of the store. The request is for two years of 100% of the City's portion of the sales tax generated by the business. Based on a modest projected improvement to what was collected by Wisted's in 2015, this should fall in the range of around \$100,000. The agreement includes a cap of \$200,000. Payment will be made every 4 months, after the City receives verification from the State of the amount that the City has received from the sales occurring at the business.

The overall budget to re-open the store is \$540,000, plus another \$500,000 in the first year, to hire the staff. The new owners hope to hire back as many of the former Wisted's employees as possible.

City Staff believes that the best time to fill this store is right now, before a lot of the Wisted's shoppers change their shopping habits. We believe that if the store empties out entirely, it could be two to three years until a new grocer could be identified that would be willing to reinvest in the building. We believe the two-year incentive is justified, as it is unlikely that the building would produce sales tax for the City for the next two years either way.

Although this was not presented as an official item of business, the Economic Development Commission did have a chance to discuss the basic details of this project at their March 8th meeting, during the "Project Reports" portion of the meeting (this was Project Green). The

general consensus from the Commission was this property represents an important anchor building on the north end of the Route 47 retail corridor, and that City Staff should be aggressive about re-filling the building as soon as possible. Abridged minutes from their meeting are attached.

The applicant has already applied for benefits from the Harvard-Woodstock Enterprise Zone. It is anticipated that they will receive just under \$4,000 of benefit from this incentive. At the time when they purchase the building, they will qualify for additional incentives.

Please find the following attached:

- Letter from ShopFresh, Inc. describing the scope of the project
- Proposed budget for initial improvements
- Abridged Minutes from the March 8th, Economic Development Commission
- Incentive Agreement

If the City Council supports this incentive request, then it is recommended that the attached Resolution identified as Document No. 9 be approved authorizing the Mayor and City Clerk to execute an Incentive Agreement with ShopFresh, Inc. subject to final review and approval by the City Attorney.



Reviewed and Approved by:

Roscoe C. Stellford III

City Manager

TO: Woodstock Mayor and City Council

RE: Former Wisted's Grocery location

We believe that SHOPFRESH MARKET will improve upon the grocery experience that has been offered at 330 N. Eastwood Dr., and overall in Woodstock. WISTED market operated in Woodstock for the last 12 years without much emphasis on perishables or prepared foods, the store was dated and in dire need of a fresh concept. We believe by updating the store cosmetically as well as introducing a healthier, organic, upscale, trendy environment will revitalize the store and create a staple of the Woodstock community.

Our family has been in the grocery business for 25 years and has become very efficient operators. We focus our entire business on perishables, imports, specialties, catering, and service. We get fresh produce delivered to our store 6 days a week, from various sources but as much as possible from local farmers in the proper season.

We will be offering nearly a dozen different homemade stuffed meats. The quality of our meat department will attract business from other towns as well as the local traffic that is currently traveling to Crystal Lake, McHenry, and Algonquin to find more specialized retailers offering the varieties of meats and the delicatessen that we plan to offer. We will be sending a circular to all of the surrounding communities to try to bring more business to Woodstock.

We will also be catering to many different ethnic customers, importing and selling items not presently found at any of the stores in Woodstock. We will also be catering parties, corporate events, weddings, etc.

The cost of operations will also be reduced due to various energy efficiency and technology upgrades. Investing in all-new LED Lighting for the store is a critical part of keeping costs down, as well as installing night curtains for open coolers to reduce wasted energy consumption. We will be implementing a new cloud-based data system to improve efficiency of both the inventory system and the registers.

We are planning on being in Woodstock for many years to come, we are excited at the opportunity to serve this community, and found the demographics and traffic count desirable. As soon as it is practical, we are planning to purchase the building. Once the building is owned, and not leased, we will make even more extensive capital improvements.

We believe we can rejuvenate this store and make it a successful operation, but need as much assistance as we can to help facilitate the enormous burden of updating such an old and outdated store.

Thank you,

SHOPFRESH MARKET

SHOPFRESH

pricelist of work to be done and equipment

BUILDING EXTERIOR WORK	\$	18,000
new front sign	\$	7,000
pole sign refurbish	\$	6,000
new front canopy	\$	5,000
BUILDING INTERIOR WORK	\$	28,000
new ceiling tiles /paint grids	\$	8,000
led lighting freezers and coolers /move fixtures	\$	14,000
aisle signage and logos	\$	1,000
paint interior /murals	\$	5,000
GROCERY EQUIPMENT	\$	188,000
wisted equipment purchase	\$	160,000
hydraulic sausage stuffer	\$	3,000
deep fryer	\$	1,500
automatic wrapper machine	\$	2,500
refrigeration tune up move cases	\$	15,000
shopping carts	\$	2,000
5 door freezer bakery	\$	2,000
refrigerator island deli self contained	\$	2,000
BUSINESS EQUIPMENT	\$	12,000
camera system	\$	2,000
br data cloud software	\$	3,000
Peachtree accounting software	\$	1,000
licenses permits etc	\$	2,000
garbage compactor 8 yard	\$	4,000
REMODEL TOTAL	\$	246,000
ESTIMATED INVENTORY	\$	300,000
TOTAL PROJECT COST	\$	546,000

**ABRIDGED MINUTES
CITY OF WOODSTOCK
ECONOMIC DEVELOPMENT COMMISSION
March 8, 2016
Council Chambers**

CALL TO ORDER: A meeting of the City of Woodstock Economic Development Commission was called to order by Acting Chairman R. Francois at 8:00 AM on Tuesday, March 8, 2016 in the Council Chambers, Woodstock City Hall, 121 W. Calhoun Street, Woodstock. A roll call was taken.

COMMISSION MEMBERS PRESENT: John Buckley, Craig Hallenstein, Ryan O'Connor, Henry Patel, and Rick Francois.

COMMISSION MEMBERS ABSENT: None.

STAFF PRESENT: Economic Development Director Garrett Anderson, Economic Development Coordinator Krista Coltrin, and Chief Deputy Clerk Jane Howie.

OTHERS PRESENT: Ken Schroeder and Ceal Schroeder.

3. Project Activity Report – March 2016

Project Green is a grocery store that is interested in the Wisted's building/location. While Wisted's was performing at a lower level than Woodstock's other grocery stores, it is the hope of city staff that a new grocer will be better able to compete and fulfill a niche market. R. O'Connor asked if this store is anything like Joseph's Marketplace in Crystal Lake or Joe Caputo & Sons Fruit Market in Algonquin. These types of stores provide fresh produce, deli items and prepared foods and do a great business. It would be nice to have a store like that in Woodstock so that residents don't have to leave town to shop.

C. Hallenstein said he hopes the City will work aggressively to bring a new grocery store into this facility. He added that stores like Josephs & Caputos have a welcoming atmosphere compared to stores like Jewel and Walmart. G. Anderson said the applicant needs to provide their graphic demonstration, a list of improvements, and a business plan detailing how they are going to turn the business around. It is the City's hope that this information will be submitted in the next couple of weeks; G. Anderson can share the details with the Commission at next month's meeting.

ADJOURNMENT:

Motion by J. Buckley, second by R. O'Connor to adjourn to the next regular meeting of the Economic Development Commission on Tuesday, April 12, 2016 at 8:00 AM in the Council Chambers at City Hall. R. Francois said that he won't be available on April 12th. It was agreed by the Commission members and City staff that the next meeting will be held one week later on April 19th. Ayes: J. Buckley, C. Hallenstein, R. O'Connor, and

R. Francois. Nays: None. Absentees: H. Patel, Abstentions: None. Motion carried.
Meeting adjourned at 9:38 AM.

Respectfully submitted,

Jane Howie
Chief Deputy Clerk

RESOLUTION NO. 16-R-_____

**CITY OF WOODSTOCK
MC HENRY COUNTY, ILLINOIS**

**A Resolution Authorizing an Incentive Agreement between
the City of Woodstock and ShopFresh, Inc.**

WHEREAS, the grocery store located at 330 N. Eastwood Dr. has come under new ownership, and the new owners have demonstrated a commitment to reinvest in the store location and in Woodstock; and

WHEREAS, the grocery store at this location has been an important part of the Route 47 retail corridor and the Woodstock business community for many decades; and

WHEREAS, the developer has indicated a willingness to commit significant resources to improve and redevelop their property in the manner that will expand the service capacity of the store. Developer has represented that in order to proceed with the Project Improvements, it will be required to incur significant costs associated the renovation, redesign and sustainability of the building on the site; and

WHEREAS, Developer has requested the City to provide up to a potential maximum of \$200,000 in economic assistance toward the actual cost of the Project Improvements and has represented that the Project would not be constructed in the manner described in this Agreement without the economic assistance to be given by the City pursuant to this Agreement; and

WHEREAS, the Borrower has represented that the Project would not take place in the manner described by the Borrower without the incentive by the City; and

WHEREAS, the City has concluded that it may authorize this incentive under the authority of 65 ILCS 5/8-1-2.5 regarding expenses for economic development; and

WHEREAS, the City Council has concluded that the public health, safety and welfare of the City will be served by providing an economic incentive to the Borrower because the proposed project will retain and increase jobs to the City, will strengthen the commercial sector of the City and the vitality of the Route 47 retail corridor and will protect and enhance the tax base of the City,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodstock, McHenry County, Illinois as follows:

That the attached Incentive Agreement with ShopFresh, Inc. is hereby approved and the Mayor and City Clerk are authorized to execute this agreement on behalf of the City.

Passed and approved this 5th day of April, 2016.

Ayes:

Nays:

Abstentions:

Absentees:

(SEAL)

APPROVED:

Mayor Brian Sager, PhD

ATTEST:

City Clerk Cindy Smiley

**ECONOMIC INCENTIVE AGREEMENT
(SHOPFRESH INC.)**

This **ECONOMIC INCENTIVE AGREEMENT** (the “Agreement”) is entered into as of the Effective Date (as hereinafter defined) by and between the **CITY OF WOODSTOCK**, an Illinois municipal corporation (the “City”) and **SHOPFRESH INC.**, an Illinois corporation (the “Developer”). The City and Developer are hereinafter individually sometimes referred to as a “Party” and collectively as the “Parties”.

RECITALS

A. Developer is an independent grocer wishing to establish a new, additional location in the City of Woodstock, (the “Project”) at the property located generally at 330 N. Eastwood Drive, Woodstock, IL (Property Tax Identification Numbers 13-05-403-015 and 13-05-403-018) (the “Subject Property”); and

B. The Project pertains to a new establishment and business and Subject Property is not being used as a relocation site from an existing business operation, and any taxes upon which any rebate or sales tax sharing under this Agreement are based are new sales and would not have been previously paid to any other unit of local government.

C. As a part of the Project, the Developer is seeking to make improvements to the interior and exterior of the building which will increase the long-term competitiveness and viability of the Developer’s business (the “Project” or “Project Improvements”). Developer has represented that in order to proceed with the Project Improvements, it will be required to incur significant costs associated the renovation, and redesign of the building on the site; and

D. The City has concluded that the public health, safety and welfare will be served by ensuring the Project is completed;

E. Developer has requested the City to provide economic assistance toward the actual cost of the Project Improvements and has represented that the Project would not be constructed in the manner described in this Agreement without the economic assistance to be given by the City pursuant to this Agreement; and

F. The City Council has made the following findings as required by 65 ILCS 5/8-11-20 regarding Economic Incentive Agreements:

1) The Subject Property is currently developed but the site has been underutilized for at least one year and the proposed Project Improvements will more fully utilize the Subject Property;

2) The Project will result in retaining jobs within the City and will provide an opportunity to create additional jobs in the future;

3) The Project will further the development and improvements of adjacent areas;

- 4) That without this Agreement, the quality and size of the Project and Improvements as proposed would not be possible;
- 5) The Developer meets high standards of creditworthiness and financial strength as demonstrated by a letter to the City from American Community Bank and Trust, a financial institution with assets of \$10,000,000 or more, attesting to the financial strength of the Developer and its principals.
- 6) That the Project will strengthen the commercial sector of the City;
- 7) That the Project will enhance the tax base of the City; and
- 8) That this Agreement is made in the best interest of the City.

G. The City has further concluded that it may authorize this incentive under the authority of 65 ILCS 5/8-1-2.5 regarding expenses for economic development; and

H. The City Council has further concluded that it is in the best interests of the City to provide economic assistance to the Developer as provided herein from a part of the City's share of retailers' occupation taxes that will be generated by the proposed new Project to be constructed on the Subject Property.

NOW, THEREFORE, in consideration of the foregoing recitals, the covenants and agreements hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

ARTICLE 1. RECITALS. The recitals set forth above are accurate and are expressly incorporated into this Agreement by this reference thereto as if fully set forth in this Article 1.

ARTICLE 2. AUTHORITY. This Agreement is entered into by the City pursuant to 65 ILCS 5/8-1-2.5 (regarding expenses for economic development) and 65 ILCS 5/8-11-20 (regarding Economic Incentive Agreements).

ARTICLE 3. DEFINITIONS.

- 1) **Commencement Date.** May 1, 2016.
- 2) **Department.** The Illinois Department of Revenue.
- 3) **Effective Date.** The date of execution of this Agreement by the City as set forth on the signature page.
- 4) **Force Majeure.** Fire or other casualty, condemnation, strike, lock-out, civil disorder, war, restrictive governmental regulations, acts of God, unusually adverse weather conditions, any temporary or permanent injunction or other court order or other cause beyond a Party's reasonable control. In the event of a delay

resulting from Force Majeure, the applicable time period shall be extended for a period equal to the duration of such delay.

- 5) **Payment Dates.** Three (3) payment dates to the Developer per year, which dates shall begin at the end of each four-month period (January through April, May through August, and September through December) plus at least 45 additional days, which coincides with the reporting period from the Department, in which the City receives from the Department a report that verifies all of the Sales Taxes generated from the operation of the Developer in the City for that Sales Tax Period. The Payment Date may vary if the date by which the City receives such Sales Tax collections or confirming disclosure data from the State varies. Should these reports be unavailable, the City Manager will have the discretion to authorize payment after verification by other means.
- 6) **Project and Project Improvements.** The business changes, expansion and improvements as described in the Recitals on the Subject Property.
- 7) **Reimbursement Amount.** 100% of the City's share of taxes imposed by the State as a Retailers' Occupation Tax for two years, up to a maximum sum of \$200,000, or such lesser amount as may be established pursuant to this Agreement, provided, however, in no event shall the amount be greater than \$200,000.
- 8) **Reimbursement Period.** The period of time consisting of two (2) years commencing on the Commencement Date.
- 9) **Sales Tax Period.** The four-month period, commencing on the Commencement Date, upon which each Payment Date is calculated.
- 10) **Sales Taxes.** The City's share of taxes imposed by the State as a Retailers' Occupation Tax, or any other sales tax or successor tax that may be enacted by the State as a replacement thereto that are generated by the operation of the Project and distributed to the City.
- 11) **State.** The State of Illinois.
- 12) **Subject Property.** As defined in the Recitals.
- 13) **Term and Termination Date.** The earlier of:
 - a. The date the City makes the final payment due to Developer pursuant to this Agreement but no later than the last Payment Date following two (2) years after the Commencement Date of this Agreement.
 - b. July 1, 2016, if Developer has not submitted to the City all plans required for the issuance of a building permit, including, if needed, any preliminary and final subdivision or re-subdivision plats and all engineering plans as well as any necessary permits from other governmental agencies with

jurisdiction;

- c. November 1, 2016, if Developer has not obtained a building permit and provided any delay in obtaining the building permit is not unreasonably caused by the City;
- d. The later of July 1, 2017 or the date that is twelve (12) months from the date the City issues a building permit for the Project if construction on the Project has not been completed, (as determined by the City's issuance of a certificate of occupancy), except if; (i) the delay is the result of Force Majeure, or (ii) the deadline herein is extended by the City Manager following notice to the City Council.
- e. Any time during the term of this Agreement, if the Developer terminates its retail sales business on the Subject Property regardless of whether any Reimbursement Amount remains outstanding, regardless of the existence of any other Sales Tax generating activity on the Subject Property and regardless of whether the City receives or expects to receive any additional Sales Taxes from the Department unless this Agreement has been assigned in the manner authorized by Section 16(F) of this Agreement.

ARTICLE 4. CONSTRUCTION OF THE PROJECT.

A. Developer agrees to construct or cause the construction of the Project on the Subject Property in a manner substantially consistent with the improvements described in the Recitals and corresponding exhibits.

B. Developer agrees that the construction of the Project shall be in compliance with the terms, conditions and provisions of all the City ordinances, codes, rules and regulations. In addition, the Developer agrees that the construction of the Project shall comply with the applicable requirements of all other governmental agencies.

C. Developer represents that it has obtained written consent of the owner of the Subject Property, to the installation of the Project Improvements.

ARTICLE 5. REIMBURSEMENT TO DEVELOPER

A. Subject to the limitations stated herein, on each Payment Date during the Reimbursement Period, the City agrees to pay the Developer 100% of the City's share of taxes imposed by the State as a Retailers' Occupation Tax for each Sales Tax Period. No interest shall be due on any Reimbursement Amount.

B. For every Payment Date commencing with the first Payment Date, and until the Termination Date, the City shall make disbursements from Sales Taxes generated by the operation of the Developer in the City subject to the following conditions:

(i) The City must have received Sales Tax Revenue from the operation of the Developer in the City in the four-month period associated with that Payment Date in an amount equal to or greater than the amount due to the Developer for that Payment Date or no payment shall be due to Developer for that Payment Date. The Reimbursement Amount due to Developer under this Agreement shall be reduced by each payment made by the City to the Developer for each such period in which Sales Tax Revenue has been sufficient to result in a disbursement.

(ii) The City shall have the right (but is not obligated) to prepay from any source the Reimbursement Amount in any amount or amounts at any time or times without penalty.

C. To the extent the City is required to do so by law, the City shall take such actions in each year during the Term of this Agreement to appropriate funds pursuant to Illinois law to satisfy its obligations to Developer hereunder.

D. If it is established at any time that the City has overpaid Developer (as distinguished from a prepayment which is identified as such), the amount of such overpayment shall be deducted from the next payment or payments due Developer, or if there are no further payments to be made, the amount of the overpayment shall be returned to the City by Developer upon the City making a demand therefor or at such time as the Developer becomes aware of such overpayment. All overpayments shall bear interest at 3% from the date of the overpayment to the date of deduction or repayment, as the case may be, and the amount of such interest shall be deducted or repaid at the same time as the overpayment is deducted or repaid.

ARTICLE 6. SUBORDINATE POSITION

Developer acknowledges that as of the date of this Agreement certain sales tax revenue of the City is subject to bonds and/or obligations of the City that exist presently and that may also be subject to refunding or refinancing and the sales tax revenue funds committed under this Agreement shall be subordinate to any claims of existing or future bond holders and/or obligors of the City in the event such sales tax revenue is needed to meet those existing, refunded or refinanced bonds/obligations. As of the date this Agreement is executed, the City believes that it has and will have sufficient funds to repay those existing, refunded or refinanced bonds or obligations with other funds.

ARTICLE 7. DOCUMENTATION OF SALES.

A. At all times during the Term of this Agreement, Developer shall permit independent verification by the City of the ST-1 and/or ST-2 and/or 556 reports filed with the Department. In addition, at a minimum, Developer shall execute suitable waivers permitting the State to release to the City the actual dollar amounts of Sales Taxes remitted for the Project. The Parties shall cooperate with each other and take all other reasonable actions to ensure accurate calculation and deposit of the Reimbursement Percentages of Sales Taxes into the Debt Service Account.

B. To the extent permitted by law, the City shall endeavor to maintain the confidentiality of the information contained in the ST-1 and/or ST-2 and/or 556 reports reported by the Department, but shall be permitted to disclose such information to such City employees and consultants as the City, in its sole discretion, deems appropriate in order to monitor compliance and audit this Agreement. The City shall also disclose such information pursuant to the provisions of the Illinois Freedom of Information Act or similar statute unless it determines the request is exempt and as otherwise required by law.

ARTICLE 8. SURVIVING OBLIGATIONS

Developer's obligations in Article 10 shall survive the termination of this Agreement. Developer's obligations in Article 11.C shall survive for a period of fifteen (15) years from the Effective Date of this Agreement, unless this Agreement is terminated pursuant to Article 3 (13)(b)(c)(d) or (e). In all other events, at the Termination Date this Agreement shall be and will become null and void and of no further effect whatsoever without further action on the part of the City or any other person, firm or corporation.

ARTICLE 9. LIMITED OBLIGATION

DEVELOPER SPECIFICALLY ACKNOWLEDGES THAT ALL AMOUNTS DUE HEREUNDER SHALL BE PAYABLE SOLELY FROM SALES TAXES COLLECTED AND REMITTED TO THE CITY AS A RESULT OF SALES OCCURRING AT THE PROJECT ON THE SUBJECT PROPERTY DURING THE REIMBURSEMENT PERIOD AND PURSUANT TO THE TERMS OF THIS AGREEMENT. DEVELOPER FURTHER ACKNOWLEDGES THAT THE CITY'S OBLIGATIONS HEREUNDER SHALL CONSTITUTE LIMITED OBLIGATIONS OF THE CITY AND THAT SAID OBLIGATIONS DO NOT NOW AND SHALL NEVER CONSTITUTE A GENERAL INDEBTEDNESS OF THE CITY WITHIN THE MEANING OF ANY STATE OF ILLINOIS CONSTITUTIONAL OR STATUTORY PROVISION, AND SHALL NOT CONSTITUTE OR GIVE RISE TO A PECUNIARY LIABILITY OF THE CITY OR A CHARGE AGAINST ITS GENERAL CREDIT OR TAXING POWER.

ARTICLE 10. INDEMNIFICATION

To the extent permitted by law and except as otherwise provided herein, in the event a claim, action or suit is made or filed against the City arising from this Agreement or any undertaking by the Developer pursuant to this Agreement, the City shall promptly notify Developer thereof and Developer agrees to defend, hold harmless and indemnify the City, its Mayor, Council members, representatives, employees, attorneys and agents in both their official and individual capacities, from and against any and all claims, actions and suits of every kind and nature, including liabilities, damages, costs, expenses and reasonable attorney's fees arising out of or alleged to have arisen out of this Agreement including but not limited to claims related to Illinois or Federal Prevailing Wage requirements and 65 ILCS 5/8-11-21 or any other legal or contractual obligation of Developer. In the event it is finally determined by any court of competent jurisdiction

(including exhaustion of all regular appeals) that any of the covenants of this Agreement cannot legally be performed by the City, then no further liability for the performance of such covenants or agreements shall attach to the City or Developer or any of their respective officials, officers, agents, attorneys or employees. The City shall have no obligation to defend any such claim, suit or action or participate in any defense made by Developer unless the cost and expense thereof is paid by Developer. **ARTICLE 11.**

CONDITIONS FOR REIMBURSEMENT

As a condition to the Developer receiving any reimbursement as described in this Agreement, the Developer shall:

A. Pay all building permit fees relating to the construction of the Project and all other fees and expenses relating to the Project which are required by the applicable City ordinances, codes, rules and regulations, together with all other fees, if any, required to be paid, excepting those permit fees to which the Developer is entitled to a reduction of the fee due to the Project location within the Harvard-Woodstock Enterprise Zone.

B. Construct and improve the Project substantially in accordance with the terms and conditions contained herein.

C. Operate a retail grocery at the Subject Property for fifteen (15) years after the Effective Date. In the event Developer fails to meet this obligation for fifteen (15) years, Developer agrees to repay to City fifty percent (50%) of the total amount paid by City to Developer under this Agreement prior thereto and thereafter no further amounts shall be due from City to Developer under this Agreement and shall be subject to the following:

- a. The Parties agree that these amounts shall not be subject to any additional interest charges during the period the Developer has controlled those funds.
- b. The amounts due to City under this Section shall be paid by Developer to City within sixty (60) days of written notice from the City to the Developer that the City is invoking the provisions of this Section.
- c. The conditions of this Section shall not be modified or changed by the continued existence of any other Sales Tax generating activity on the Subject Property.

D. Commit, if this Agreement is terminated pursuant to Article 3(13)(b), (c), (d) and (e), to repay to the City, within sixty (60) days of written notice from the City, all amounts, if any, received from the City pursuant to this Agreement. This obligation shall survive any such Termination.

E. Developer is solely responsible for all aspects of accounting, financial management, and tax reporting for the operation of its business at the Property, including without limitation the proper determination of its tax situs under Illinois law and regulation. Developer warrants that nothing in this Agreement violates 65 ILCS 5/8-11-21 or any other law or contractual obligation. The Village has no responsibility to provide accounting, tax, or

other financial determinations, recommendations, or advice to Developer.

ARTICLE 12. MUTUAL ASSISTANCE

The City and Developer agree to do all things reasonably necessary or appropriate to carry out, and to aid and assist each other in carrying out, the terms of this Agreement and in implementing the Parties' intent, as reflected by the terms of this Agreement, but the City shall have no obligation to incur any costs beyond those specifically required by the other terms of this Agreement.

ARTICLE 13. GOVERNING LAW, WAIVER AND NOTICES

This Agreement shall be governed by the laws of the State of Illinois and the sole and exclusive venue for any disputes arising out of this Agreement shall be the Circuit Court of the 22nd Judicial Circuit, McHenry County, Illinois. A waiver of any part of this Agreement shall be limited to that specific event and shall not be a waiver of the entire agreement. Any notices required in this Agreement shall be effective when in writing received by the other Party via certified mail, return receipt requested, or by delivering the same in person to an officer of such Party to be notified at the following addresses or by fax at the following facsimile numbers:

All notices to the City shall be sent to:

City Manager
City of Woodstock
121 W. Calhoun Street
Woodstock, Illinois 60098
Fax (815) 334-2269

With copy to:
Ruth Schlossberg
Zukowski Rogers Flood & McArdle
50 Virginia Street
Crystal Lake, IL 60014
Fax: 815-459-9057

All notices to Developer shall be sent to:

Shopfresh Inc.
1244 Westridge Pl.
Addison, IL 60101
Attention: Julia Muell
Fax: (773) 858-9800

or to such other addresses as a Party may designate for itself by notice given from time to time to the other Parties in the manner provided herein.

ARTICLE 14. DEFAULT.

A. In the event the City defaults in the performance of an obligation under this Agreement, Developer may secure the specific performance of the covenants and agreements contained herein upon giving the City a thirty (30) day written notice specifying the default and Developer may file an action for specific performance unless, within such thirty (30) day period, the City cures such default or commences action to cure such default and completes the curing of such default within a reasonable time.

B. The occurrence of any one of the following shall constitute a default by the Developer under this Agreement:

- 1) Failure to comply with any term, condition or provisions of this Agreement.
- 2) In the event of a representation or warranty of Developer contained herein is not true and correct in any material respect.

Upon occurrence of a default by the Developer as hereinabove set forth which is not cured within thirty (30) days after receiving a written notice from the City, or action is not commenced by Developer to cure said default within said 30 day period and said default is not cured within a reasonable time thereafter, the City shall be relieved of any and all future obligations pursuant to this Agreement and such obligations on the part of the City shall be immediately cancelled and without any force and effect. Notwithstanding the termination of this Agreement, the City may take whatever action at law or in equity as may appear necessary or desirable to enforce performance and observance of any obligation, undertaking, covenant or agreement of Developer set forth in this Agreement.

In the event legal action or other proceeding is brought by either Party for enforcement of this Agreement or with respect to an alleged breach, default or misrepresentation, the successful or prevailing Party shall be entitled to recover from the non-prevailing Party its reasonable attorneys' fees and related costs (including any fees and costs incident to appeals) in addition to any other relief hereunder to which such Party may be entitled.

ARTICLE 15. PREVAILING WAGE.

This contract calls for the construction of a “public work,” within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. (“the Act”). Developer acknowledges that the Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website (at <http://labor.illinois.gov/>). The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department’s web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor’s website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and

notice and record keeping duties. Developer agrees to forward to the City certified payrolls and any other information required by the Act for the term of this Agreement. Developer further agrees, at its own expense, to assist with and provide responsive information related to the Act and the reporting required thereunder in response to any requests made to the City under this Act or the Freedom of Information Act.

ARTICLE 16. MISCELLANEOUS.

A. The Developer recognizes and agrees that the City has sole discretion with regard to all approvals and permits relating to the Project, including but not limited to, approval of the final development plan and issuance of building permits and occupancy permits; and failure on the part of the City to grant any required approval or issue any required permit or necessary document shall not be deemed as a cause of a default by the City under this Agreement or give rise to any claim or liability to the City pursuant to this Agreement.

B. Notwithstanding anything to the contrary contained herein, under no circumstances shall either of the parties be liable to the other party for any consequential or punitive damages as a result of a default by such party under this Agreement.

C. **Integration.** This Agreement contains the entire agreement of the Parties with respect to the transactions contemplated by this Agreement. All prior agreements, negotiations, and understandings are expressly merged herein and superseded hereby. All exhibits to this Agreement are expressly incorporated herein by this reference thereto.

D. **Severability.** Each section of this Agreement, and each sentence, clause or phrase contained in such section, shall be considered severable and if, for any reason, any section, or any sentence, clause or phrase contained in such section, is determined to be invalid or unenforceable, such invalidity or unenforceability shall not impair the operation, effect enforceability or validity of the remaining portions of this Agreement.

E. **Amendment.** This Agreement may be amended by, and only by, a written instrument signed by both Parties.

F. **Successors and Assigns.** Developer shall not assign this Agreement or any or all of the amounts to be reimbursed hereunder without the prior written consent of the City Manager, following notice to the City Council, which consent may be withheld for any reason. To the extent that an assignment is permitted, this Agreement shall be binding upon and inure to the benefit of the successors and assigns.

G. **Construction.** Section or other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

H. **Time is of the Essence.** Time is of the essence of this Agreement and of each and every provision hereof.

I. **Counterparts.** This Agreement may be executed in several counterparts each of which shall be an original and all of which shall constitute but one and the same Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates set forth below their respective signatures, to be effective as of the Effective Date.

**CITY OF WOODSTOCK, an
Illinois municipal corporation**

SHOPFRESH, INC.

By: _____
Brian Sager, Ph.D., Mayor

By _____
Julia Muell, Owner

DATE: _____

DATED: _____

ATTEST: _____
Cindy Smiley, Clerk

Witness: _____

Z:\W\WOODSTOCK\Economic Incentive and Revolving Loan Fund\Shop Fresh Incentive Agreement\ShopFresh Inc.2.3 29 16.docx



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098

phone 815.338.6118
fax 815.334.2263
rlamz@woodstockil.gov
www.woodstockil.gov

To: Roscoe Stelford, City Manager

From: Rob Lamz, Fleet Division Foreman

Re: **Recommendation to Reject All Bids for the Purchase of a Mezzanine Structure for Public Works, Waive the Requirement for Competitive Bidding and Award a Contract for Equipment Purchase.**

Date: March 29, 2016

Several years ago, a paint-spray booth constructed in a garage bay at the Public Works' facility was removed for several reasons: it was more than 35-years old; the City rarely did any vehicle



painting of its own; and the requirements for venting to the atmosphere and protection for employees became more stringent over time. The removal of the paint-spray booth equipment left Public Works with an area that is 40-feet long x 14-feet wide x 20-feet tall. This space is currently housing parts and equipment utilized by the Fleet Maintenance division. To make better use of the current building and space, a mezzanine would best fit the needs of Public Works. The mezzanine would span the length of the corridor and make

use of the underutilized ceiling height. The use of a mezzanine affords the Fleet Maintenance division the opportunity to retain all of the floor space while at the same time adding a second level to centralize parts and material storage. Once the mezzanine construction is complete, an office space for the Fleet Foreman will be constructed beneath one end of it at ground level. The mezzanine to be provided bolts together almost like an erector set and it will be installed by Public Works' employees.

Because utilities are serviced through the Public Works' facility, sixty-seven percent (67%) of all improvements to this facility are paid using funds from the General Corporate - CIP Fund (line



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item #82-02-7-713) and thirty-three (33%) are funded by the Water & Sewer - CIP Fund (line item #60-54-7-713). After planning for a mezzanine, specifications and bid documents were created and sent out to prospective bidders. The bid document specified that the mezzanine be made modular. The modular build consists of three equal structures rather than one complete assembly. This allows assembly of the mezzanine in stages, which aids in construction. Another benefit of this freestanding modular design is that it is easier to move should the City need to adapt due to growth or to accommodate a change in the building.

Bid packets were mailed to a number of storage and mezzanine contractors and on March 25, 2016, the City received the following bids for the materials:

<u>Bidder</u>	<u>Delivery Time</u>	<u>Total Bid Amount</u>
ALTA Equipment Company, Montgomery, IL	min. 5-7 weeks	\$17,599.00 *
Container Systems, Inc. Westmont, IL	56 days	\$19,482.00 **
Reins Midwest Shelving, Inc. Crystal Lake, IL	45 days	\$23,683.20
Carmichael Construction, Inc. Marengo, IL	40-45 days	\$31,598.00 **

* As per specifications – bid was not entered onto City’s bid sheet

** As per specifications – shop drawings were not included w/ bid

After reviewing the bids that were received, there were discrepancies with the bids based upon the requirements within the bid specifications for the provision of this equipment. The lowest bidder, ALTA Equipment Company, met all of the City’s bid requirements except that they failed to submit their proposal using the City’s required bid sheet. The next qualified lowest bid that was submitted on the bid form was six thousand dollars higher. Because of this price differential and the fact that the only discrepancy that would otherwise disqualify the lowest bidder was the failure to use the bid sheet from the bid documents, it is in the best interest of the City to **exercise its right to reject all bids, waive the requirement for competitive bidding, and award a contract to ALTA Equipment Company for the provision of a mezzanine structure for installation at the Public Works’ facility at a cost not-to-exceed \$17,599.**

Please note, a waiver of competitive bids does require a 2/3 majority vote by the Corporate Authorities holding office (i.e., 5 affirmative votes).

c: Jeff Van Landuyt
All Bidders



Reviewed and Approved by:

Roscoe C. Stafford III
City Manager



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098
815/338-6118 ♦ Fax 815/334-2263
enelson@woodstockil.gov
www.woodstockil.gov

To: Roscoe Stelford, City Manager
From: Ernie Nelson, Park and Facility Superintendent
Re: Award of a Contract for the Installation of a New Backstop at Field “A” in Emricson Park
Date: March 28, 2016

In FY15/16 the City received a grant to complete field improvements on “Field A” at Emricson Park. Improvements included new field lights, new fencing, and infield drainage. Improvements were completed on or around September 2015.



After the improvements were completed, user groups expressed their discontent with the arched backstop. The backstop has been determined by these groups to be too restrictive for the age groups intended to utilize this field. They would prefer a backstop that would allow more opportunities to play foul balls, as well as pass balls/wild pitches. The baseball user groups

allow for these opportunities within their games. According to the user groups, they would not be willing to utilize this field unless the backstop is replaced with a straight backstop similar to those installed at Merryman Fields.

Since the installation of the new fence, the City has met with user groups on more than one occasion to discuss changes to the backstop. From those meetings a new design was agreed upon and bid specifications to remove the arched backstop and install a new straight backstop were created and sent out.

Bids were received by the Department of Public Works on March 25, 2016 to remove the existing backstop and replace it with a 24’ high straight backstop with a 6’ overhang. The City received the following bids:

<u>Bidder</u>	<u>Total Bid Amount</u>
Classic Fence Inc., Oswego, IL	\$23,120.00
Northern IL Fence, Cortland, IL	\$30,191.00

Tru-Link Fence & Products,
Melrose Park, IL

\$32,290.00

With the exception of this backstop replacement, all improvements to “Field A” in Emricson Park that are desired by the user groups have been completed under the FY15/16 General Fund budget under line item #82-06-7-724 titled Emricson Lighting & Fence Improvements. \$36,000 remains in this line item for the removal and replacement of this backstop.

Based upon an evaluation of the bids received, **it is recommended that a contract to remove the existing arched backstop and installation of a new straight backstop, footings, associated appurtenances, and site restoration be awarded to lowest responsible bidder Classic Fence Inc., for an amount not-to-exceed \$23,120.00.** In accordance with the bid specifications, the new backstop must be installed on or before April 29, 2016.

If approved, the arched backstop will be removed and repurposed at a City-owned field that would benefit from the arched design, which is intended to capture 100% of foul balls behind home plate when home plate is located directly under the overhead arch or extension. A few options for relocation include but are not limited to Prairie Ridge Drive Park or Olson Play Park. Neither of these fields are utilized for anything but practice at this point in time.



c: All Bidders



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

City of
WOODSTOCK

Department of Public Works
326 Washington Street
Woodstock, Illinois 60098
815/338-6118 • fax 815/334-2263
pwdept@woodstockil.gov
www.woodstockil.gov

CONTRACT AGREEMENT

This Agreement, made and concluded the _____ day of _____, 2016 between the City of Woodstock, McHenry County, Illinois (City) and _____ (Contractor). The City and the Contractor, for and in consideration of the mutual promises and covenants contained herein, agree as follows:

1. The Contractor shall complete all work and improvements as specified and described in the contract and bidding documents. The work is generally described as all services, equipment, labor, materials, and supplies for the Emricson Park Field 'A' Fence, Dugout, & Backstop Replacement.
2. It is understood and agreed that the Information To Bidders, General Specifications, Detailed Specifications, Bid Form, and all addenda for this work issued prior to the receipt of bids, are essential documents of this Contract Agreement and are a part hereof.
3. It is agreed that work for this project shall begin within fifteen working days of notice of award and all work including final cleanup shall be completed within forty five working days following commencement of work.
4. The City and the Contractor agree that completion of all work within the time specified within these bidding documents is an important and essential requirement by the City. The Contractor agrees that the stated final completion date of Friday, April 22, 2016 is an essential part of this contract.
5. The Contractor certifies that he/she is not barred from bidding the work or executing this Agreement as a result of conviction for violation of 720 ILCS 5/33 et seq. prohibiting bid rigging or bid rotation.
6. The Contractor agrees that not less than the prevailing rate of wages and benefits, as found and determined by the City of Woodstock and the Illinois Department of Labor, shall be paid to all laborers, operators, mechanics, and workmen performing work under this contract.

In Witness whereof, the City and the Contractor have executed, by their duly authorized officials and agents, this Agreement as of the day and year first above mentioned.

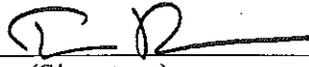
CITY OF WOODSTOCK

By: _____
Mayor: Brian Sager, Ph. D.

Attest: _____
City Clerk: (Seal)

CONTRACTOR

Company: Classic Fence Inc.

By: 
(Signature)

Title: Sales Manager

Attest: _____
(Secretary) (Seal)



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098

phone 815.338.6118
fax 815.334.2263
awilson@woodstockil.gov
www.woodstockil.gov

To: Roscoe Stelford, City Manager

From: Alan Wilson, City Engineer

Re: **Approval of a Contract to Construct Phase 1 and Phase 2 of Walnut Drive, Ash Avenue, and Tappan Street Storm Sewer Improvements**

Date March 23, 2016

Several established homes near the intersection of Walnut Drive and Ash Avenue, on the City's north side, are located in a natural depression. During periods of normal rainfall, storm water enters the existing storm sewer system and is conveyed to Silver Creek. However, when the City receives heavy rainfall, especially in a short duration, storm sewers become surcharged, ponding over sanitary sewer lids, and as was experienced in the 2007 flood event, it impacts private property and results in the flooding of residences.

Following the August 2007 flood event when the City received more than 6" of rainfall, the City tasked Hampton, Lenzini and Renwick, Inc. with the preparation of construction plans, specifications and a construction estimate to replace and upsize the existing storm sewer system in this area. Due to the fact that this project had a very limited funding source and the fact that this was an extreme storm event, engineering plans remained preliminary and the project was put on hold until additional funding sources could be identified.

In February of 2015, the City prepared and submitted an application for Community Development Block Grant (CDBG) funds, which are made available through the Federal Housing & Urban Development (HUD) program and administered to local agencies through McHenry County's Planning & Development Department. Any funds awarded through this program must be



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combined with City funds as the award itself is not sufficient enough to cover the total cost of this project. In order to maximize grant fund opportunities and keep the project fiscally manageable for the City, the project was proposed for completion in three (3) phases. The total cost for this multi-year project is estimated to exceed \$1,000,000. In July of 2015, the City was notified that it was awarded \$250,157 in CBDG funds to assist in the financing for Phase 1 construction of the project. Once that award was made public, Consulting Engineers, Hampton, Lenzini and Renwick were directed to update and finalize the engineering plans, specifications and cost estimates with a goal of breaking the entire project into various alternates that could be completed based on the available funding.

Therefore, bids were requested for the following:

- Alternate 1- the construction of only one leg of the entire project coined “Phase 1 improvements;”
- Alternate 2 – the construction of storm sewer beyond the limits of Phase 1;
- Alternate 3 - the construction of both Phase 1 and Phase 2;

The final leg of the project; Phase 3 was not a part of this bid. The City expects to seek bids for Phase 3 improvements in 2017. The estimated construction costs for Phase 3 is \$330,000 and the engineering inspection fees are estimated to be \$50,000.

On January 29, 2016, the Department of Public Works received nine (9) bids for these storm sewer improvements and they were read aloud:

<u>Bidder</u>	<u>Total Bid Amount/ As Corrected</u>
PirTano Construction Company, Inc. Addison, IL	Alt. 1 - \$285,266.08/\$281,550.22 Alt. 2 - \$380,215.76 Alt. 3 - \$596,277.23
H.Linden & Sons Sewer and Water, Inc. Plano, IL	Alt. 1 - \$293,603.00 Alt. 2 - \$397,519.00 Alt. 3 - \$627,831.00
Gaver’s Excavating, Inc. Woodstock, IL	Alt. 1 - \$321,420.00/\$326,516.00 Alt. 2 - \$425,146.70/\$423,146.70 Alt. 3 - \$640,158.95/\$706,427.40
R.A. Mancini, Inc. Lakemoor, IL	Alt. 1 - \$345,564.30/\$345,320.40 Alt. 2 - \$463,636.70 Alt. 3 - \$719,641.20
DiMeo Brothers, Inc. Elk Grove, IL	Alt. 1 - \$329,291.00 Alt. 2 - \$442,211.00 Alt. 3 - \$737,221.00

<u>Bidder</u>	<u>Total Bid Amount/ As Corrected</u>
Copenhaver Construction, Inc. Gilberts, IL	Alt. 1 - \$410,892.00 Alt. 2 - \$565,720.00/\$541,020.00 Alt. 3 - \$837,218.00
Maneval Construction Company, Inc. Ingleside, IL	Alt. 1 - \$441,202.00 Alt. 2 - \$582,490.00 Alt. 3 - \$886,124.00
Berger Excavating Contractors, Inc. Wauconda, IL	Alt. 1 - \$487,503.40/\$488,163.40 Alt. 2 - \$636,828.25 Alt. 3 - \$896,697.80
Bolder Contractors, Inc. Cary, IL	Alt. 1 - \$440,329.00 Alt. 2 - \$591,095.00 Alt. 3 - \$898,939.00
<i>ENGINEER'S ESTIMATE OF COST</i>	<i>Alt. 1 - \$307,129.00</i> <i>Alt. 2 - \$412,343.00</i> <i>Alt. 3 - \$657,315.00</i>

The bid submitted by PirTano Construction Company, Inc. to complete Alternate 3 is significantly less than the engineer's estimate. Because Tappan Street will experience the most disruption and traffic congestion during this construction project, it is desirable to get as much of this storm sewer work completed during the same construction season. An award of the Alternate 3 bid will result in the completion of approximately 90% of the work within the Tappan Street right-of-way all at the same time. Approval of Alternate 3 will result in construction expenditures over two fiscal years estimated as follows: FY15/16 – \$80,000; FY16/17 - \$520,000. Costs for these services will be paid from line item #82-09-7-701 titled Storm Sewer Improvements.

In October of 2015, the City submitted an application for \$250,000 of additional CDBG funds for the installation of Phase 2 improvements. The City was recently notified that it was awarded \$235,000 in CDBG funds for Phase 2 improvements. As a result, approximately 81% of the construction costs to complete both Phase 1 & Phase 2 of these improvements will be funded through CDBG funds.

It is recommended that a contract for the Walnut Drive, Ash Avenue, and Tappan Street Storm Sewer Improvements be awarded to the low bidder, PirTano Construction Company, Inc., Addison, IL for the Alternate 3 bid (construction of both Phase 1 & Phase 2) in the amount of \$596,277.23.

Construction projects of this size typically utilize the services of a project manager to oversee the installation of the improvements. HLR has recommended utilizing a professional engineer for management services due to the large amount

of existing utilities that are located within the Tappan Street right-of-way which may be impacted by the installation of the storm sewer improvements. In addition, the County CDBG regulations require stringent documentation standards that must be followed so that the grant funds can be reimbursed to the City once the work is complete. **Therefore, it is also recommended that the attached agreement with HLR for construction engineering services related to the construction of the Walnut Drive, Ash Avenue, and Tappan Street Storm Sewer Improvements for Alternate 3 be approved for a not-to-exceed amount of \$132,740.**



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager



Hampton, Lenzini and Renwick, Inc.

Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists
www.hltreengineering.com

February 5, 2016

Mr. Al Wilson
City Engineer
326 Washington Street
Woodstock, IL 60098

RE: Construction Engineering Services – Walnut Drive, Ash Avenue, Tappan Street Storm Sewer

Dear Mr. Wilson:

In accordance with your request for our proposal and pursuant to an Engineering Services Agreement between the City of Woodstock and our firm dated March 19, 2015, HLR will provide the following construction engineering services for the Walnut Drive, Ash Avenue, Tappan Street Storm Sewer Improvements:

- Pre-Construction Meeting and Project Setup
- Line and Grade Assistance
- Construction Observation
- Weekly Meetings
- Construction Observation
- Documentation
- Punchlist and Final Inspection
- Project Closeout

Rubino Engineering, Inc. will provide QA Material Testing services for the improvements. HLR and Rubino will provide the above mentioned engineering services for a not-to-exceed fee. As detailed in the plans, there are multiple construction alternatives for these improvements.

It is anticipated that the complexity of construction due to large storm sewer pipe sizes and potential utility conflicts will require extensive construction observation. The anticipated durations and not-to exceed fees on a per alternative basis are as follows:

- | | |
|--------------------------------|---------------------------------|
| ▪ Alternative 2 | ▪ Alternative 3 |
| Not-to-exceed Fee: \$72,940.00 | Not-to-exceed Fee: \$132,740.00 |
| Construction: 15 weeks | Construction: 27 weeks |
| Punchlist/Close-out: 2 weeks | Punchlist/Close-out: 3 weeks |

Detailed cost breakdowns are attached in the following pages for each alternative. In an effort to keep engineering costs low, HLR proposes an Engineer 1 (E1) to perform the majority of construction observation with oversight by Lane Baseley, a Technician 3 (T3).

It is anticipated that this project will receive a Community Development Block Grant Loan (CDBG) from McHenry County. As a result, extensive HUD-4710 reporting and contractor payroll compliance reviews may be required by HLR representatives (unknown at this time). We propose that hours necessary to complete the CDBG reporting and payroll compliance reviews be billed in accordance with the hourly rates included the Engineering Services agreement between the City of Woodstock and our firm dated March 19, 2015. In addition to the above mentioned not-to-exceed cost alternatives, the CDBG compliance review hours would not have an upper limit.

Should you have any questions or require further information, please call either me or Scott Rodseth at 847.697.6700.

Yours truly,
HAMPTON, LENZINI AND RENWICK, INC.

By:

David H. Hinkston, PLS
President/CEO

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Tel. 847.697.6700
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EXHIBIT A
City of Woodstock
Detailed Cost Breakdown - Phase III
Walnut Drive, Ash Avenue, Tappan Street Storm Sewer
Alternate 2

2016 Hourly Rates		Employee Classification						Direct Cost	Hours	Fee
Task	Description	E5	E4	E1	T3	T2	S2			
1. Construction Engineering										
	Preconstruction Meeting, Minutes, Schedule Review, Project Setup	2	4						6	\$ 768.00
	Construction Observation: 15 weeks			534	40				574	\$ 46,186.00
	Progress Meetings, Resident Coordination, & Project Administration:	2	8		24				34	\$ 3,648.00
	Line & Grade Assistance						16		16	\$ 1,632.00
	Documentation of Quantities: 15 weeks		2	60	8				70	\$ 5,780.00
	Payment Estimates: waivers and affidavits		2	6	4				12	\$ 1,114.00
	Material Testing							\$ 6,000.00	0	\$ 6,000.00
	Post-Construction Punchlist Corrections			16					16	\$ 1,264.00
	As-Built Drawings			4		4			8	\$ 640.00
	Project Close-Out	2	4	60	4				70	\$ 5,908.00
Sub-Total		6	20	680	80	4	16	\$ 6,000.00	806	\$ 72,940.00

TOTAL PROJECT COSTS	\$ 72,940.00
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NOTES/ASSUMPTIONS

- Construction Duration = 15 Weeks due to large pipe construction complexity and utility conflicts
- Punchlist / Close-Out = 2 Weeks
- No overtime or weekend hours
- E1 proposed as full time for 17 weeks total to keep overall engineering costs down
- T3 (Lane Baseley) proposed 80 hrs to assist with project as needed



EXHIBIT A
City of Woodstock
Detailed Cost Breakdown - Phase III
Walnut Drive, Ash Avenue, Tappan Street Storm Sewer
Alternate 3

2016 Hourly Rates		Employee Classification						Direct Cost	Hours	Fee
Task	Description	E5	E4	E1	T3	T2	S2			
1. Construction Engineering										
	Preconstruction Meeting, Minutes, Schedule Review, Project Setup	2	4						6	\$ 768.00
	Construction Observation: 27 weeks			950	80				1040	\$ 83,840.00
	Progress Meetings, Resident Coordination, & Project Administration:	8	20		48				76	\$ 8,352.00
	Line & Grade Assistance						32		32	\$ 3,264.00
	Documentation of Quantities: 27 weeks		4	108	16				128	\$ 10,612.00
	Payment Estimates: w/waivers and affidavits		4	12	8				24	\$ 2,228.00
	Material Testing							\$ 11,500.00	0	\$ 11,500.00
	Post-Construction Punchlist Corrections			24					24	\$ 1,896.00
	As-Built Drawings			4		8			12	\$ 964.00
	Project Close-Out	2	8	92	8				110	\$ 9,316.00
	Sub-Total	12	40	1200	160	8	32	\$ 11,500.00	1452	\$ 132,740.00

TOTAL PROJECT COSTS	\$ 132,740.00
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NOTES/ASSUMPTIONS

- Construction Duration = 27 Weeks due to large pipe construction complexity and utility conflicts
- Punchlist / Close-Out = 3 Weeks
- No overtime or weekend hours
- E1 proposed as full time for 30 weeks total to keep overall engineering costs down
- T3 (Lane Baseley) proposed 160 hrs to assist with project as needed



Police Department
Robert W. Lowen, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

To: Roscoe C. Stelford, City Manager

From: Robert W. Lowen, Chief of Police
Paul N. Christensen, Finance Director
Deb Schober, Human Resources Director

Re: Intergovernmental Agreement – Future Oversight of the McHenry Dispatch Center d/b/a NERCOM

Date: March 24, 2016 (April 5, 2016 City Council Meeting)

The State of Illinois has required McHenry County to reduce the number of Public Safety Answering Points (PSAP) from the current six (6) sites to three (3) sites by July 1, 2017. Due to this mandate, the City of Harvard, the City of McHenry, and the City of Woodstock engaged in discussions to consolidate our PSAPs in the City of McHenry.

The attached Intergovernmental Agreement (IGA) formalizes those discussions and seeks to create a joint PSAP in the City of McHenry called the Northeast Regional Communications Center (NERCOM).

Intergovernmental Agreement Highlights:

- A partnership Agreement between the City of McHenry, McHenry Township Fire Protection District, the City of Harvard and the City of Woodstock.
- Provide for a cooperative process between the Parties with regard to decisions related to the partnership on a variety of topics including; Board of Directors; Infrastructure Obligations; Annual Budget; Funding; Personnel; Collective Bargaining Agreements and Insurance.
- Allocation of the Cost of NERCOM among the parties being; McHenry 46.8%; Harvard 13.8% and Woodstock 39.4% which is based on the most current call volume generated by the respective agencies.
- An agreement by the City of Woodstock to subsidize the rate paid by the Woodstock Fire/Rescue District as a customer of NERCOM at an amount not to exceed \$36,000 annually for a time period not to exceed five (5) years.



*Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation*

- The hiring of up to five (5) of the current eight (8) Woodstock Police Department Dispatchers and incorporating those dispatchers into the City of McHenry Collective bargaining unit matrix relating to salary, benefits and seniority at 75% of their current length of continuous service with Woodstock.
- The ability to withdraw from the partnership after the initial four (4) year period by providing written notice of a minimum of one (1) year expressing the desire to withdraw.
- To consolidate with the new partnership upon a date determined by the Board of Directors, but no later than May 1, 2017.

Financial Impact:

It is expected that by moving our dispatch services to NERCOM will generate for the City of Woodstock a significant amount of financial savings. Currently, it is costing the City of Woodstock \$856,753 per year to operate the existing dispatch center. The City also receives \$84,000 a year from the Woodstock Fire/Rescue District for providing dispatching services, leaving a net cost of \$772,753. This is calculated as follows:

Current Woodstock Dispatch Costs

Labor Cost	\$	611,118	
Benefits		232,635	
Supplies		13,000	
Total Current Cost	\$	856,753	
Woodstock Fire Dist.		(84,000)	
Net Current Cost	\$	772,753	

As stated above, the IGA indicates that the City of Woodstock will be obligated to pay 39.4% of costs after payments from other government agencies that are defined as customers are counted. The City of McHenry is estimating that this yearly cost to the City of Woodstock will be \$502,506 in the first year of operations. This is calculated as follows:

Proposed NERCOM Dispatch Costs

Total Cost of Center	\$	1,959,955	
Paid by Customers		(684,559)	
To Be Paid by Partners	\$	1,275,396	
Woodstock	\$	502,506	39.4%
McHenry		596,885	46.8%
Harvard		176,005	13.8%
	\$	1,275,396	

The City Administration is also proposing a five (5) year period that it will supplement the Woodstock Fire/Rescue District (WFRD) up to \$36,000 a year. To offset this subsidy and address the costs of dispatching, the City Administration is proposing within the FY16/17 Budget an operating transfer from the Wireless Alarm Fund of \$100,000. A portion of this

transfer is intended to offset the subsidy being offered to the WFRD. In the first year of the contract this concession is estimated to be \$35,476.

Therefore after this concession is included in the financial calculation, it is estimated that the City of Woodstock will save \$234,771 in the first year. This is calculated as follows:

Yearly Savings	
Current Cost	\$ 772,753
Cost at McHenry	<u>502,506</u>
Yearly Savings	\$ 270,247
Woodstock Fire Temporary Rate Concession	<u>(35,476)</u>
Yearly Savings after Concession	<u><u>\$ 234,771</u></u>

An additional payment of \$144,444 will also be required in the first year for the purchase of six positions of dispatch equipment. This is calculated as follows:

Capital Charge	
6 Dispatch Positions	\$ 366,610
Woodstock Percentage	<u>39.4%</u>
Woodstock Contribution	<u><u>\$ 144,444</u></u>

The City of McHenry has indicated that they are going to seek a State of Illinois grant along with asking the McHenry County 911 Board to pay for some of these upgrades. Should any of these grants come to fruition, the City of Woodstock would receive back its proportionate share that it had contributed. It should be noted that the City of McHenry has agreed to pay entirely for the building improvements that are being required for the hosting of the 911 center in McHenry.

There will also be a number of one-time payouts that will be required in relation to the elimination of the dispatcher positions at the City of Woodstock. It is estimated that the associated costs will be \$189,000. It should be noted that while sick and vacation payments have been included, these payments would have been required to be paid to these employees upon leaving employment with the City even if our dispatch center was not being phased out. This amount has been calculated as follows:

**Estimate for One Time Payments
Related to Elimination of Dispatch
Positions**

Retention &		
Severance Payments	\$	45,000
Unemployment		29,000
Sick and Vacation		
Payouts		115,000
Total One Time Pmts	\$	189,000

Therefore, while moving dispatch to the City of McHenry will generate savings in the long run, because of the one-time payments that will be required for capital equipment along with one-time employment payments, it is estimated that moving dispatch to the City of McHenry will cost the City almost \$100,000 in the first year.

First Year Costs

Yearly Operation Savings	\$	234,771
Capital Charge		(144,444)
Employment Charge		(189,000)
Total	\$	(98,673)

However, please note, these additional first-year costs will be recouped in the second year, requiring an additional six months of operation to reach breakeven, based on the anticipated financial savings.

Human Resources Impact

Upon initial consideration of this consolidation, the Woodstock Dispatch Center was staffed by nine (9) full-time Dispatchers and one (1) part-time Dispatcher; however, due to a recent resignation, the center is now staffed by eight (8) full-time Dispatchers and two (2) part-time Dispatchers.

Of the remaining eight (8) full-time Dispatchers, one (1) will transfer to a currently vacant full-time Records Clerk role within the Woodstock Police Department by virtue of a Memorandum of Understanding with the Fraternal Order of Police (FOP), which also allows the usage of part-time Records Clerks for up to six (6) months post consolidation while the Police Department assesses their true manpower needs following the closing of our Dispatch Center.

Of the remaining seven (7) full-time Dispatchers, five (5) will become employees of the City of McHenry and part of NERCOM following an application/interview process. As indicated above, these five (5) Dispatchers will join the City of McHenry based on 75% of their seniority and be mapped into the pay grades based on their respective level of tenure. While all of the City's current Dispatchers are being encouraged to apply, the determination of the

five Dispatchers has not been made as of yet. After analyzing the McHenry collective bargaining agreement it appears that our lesser-tenured Dispatcher could benefit and receive a pay increase of \$6,667.80 per year, while our more-tenured Dispatchers would realize a pay decrease of \$2,339.61 - \$6,835.03 per year. Additionally, this will result in a very minor gain in vacation hours of 4.0 per year for our less-tenured Dispatcher and a loss of 12.0 – 16.0 hours per year for our more-tenured Dispatchers.

The City and the FOP are currently actively negotiating the details of the separation package by virtue of a Memorandum of Understanding that will be incorporated into our next collective bargaining agreement. The City and the Union are currently discussing various components of the separation package such as a retention/stay-on bonus, severance, health insurance continuation, unemployment benefits, placement services, copies of personnel file contents, and a letter of reference.

Customer Service

One major concern with any consolidation is the ability to maintain a high level of customer service. By entering into a partnership with the City of Harvard and the City of McHenry, Woodstock will be able to have a voice in determining the best approach to cross-train the employees of the new center so that they are familiar with the protocols of each municipal partner. By blending the workforce, a portion of the knowledge base for each community will be retained within the new center, allowing for an enhancement to customer service. In the short-term, the Board of Directors will need to develop training and exposure for the dispatchers for NERCOM to become acquainted with the other communities they have not previously served.

Woodstock Fire/Rescue District

Throughout this process the City Administration has been in discussions with the WFRD to keep them apprised of the ongoing negotiations as well as the transition to NERCOM. It is our understanding that the WFRD Administration is in support of the transition to the new Dispatch Center and the five-year period proposed for the elimination of the subsidy for the dispatch costs.

With the City and WFRD both agreeing to utilize the same Dispatch Center, the City will benefit from eliminating the potential for “call fracturing” related to 911 emergency calls. Call fracturing occurs when different dispatch centers are responsible for the dispatch of fire and police. In general, 911 calls related to a municipality are forwarded to the dispatch center responsible for fire services and then, if it is ultimately determined to instead need police services, is transferred to the other dispatch center responsible for police calls. This inherent operational delay does impact the customer service levels provided to the community.

Approval by the City Council of the attached agreement to form NERCOM will require the City to formally notify WFRD and send a cancellation notice regarding our existing dispatch services intergovernmental agreement. WFRD is aware of the upcoming cancellation notice.

Vision Statement

The proposed intergovernmental agreement is consistent with the provisions of the City of Woodstock's Vision 2020 statement with regards to maintaining a vigilant police department committed to and accountable for providing public safety and security and offering a safe environment secured through determined public-private partnerships.

Recommendation

In light of the State Mandate, it is recommended that the City Council authorize the Mayor and City Clerk to execute the attached Intergovernmental Agreement identified as Document No. 11, relating to the future oversight of the McHenry Public Safety Answering Point Dispatch Center d/b/a NERCOM.

**Intergovernmental Agreement Relating to the
Future Oversight of the McHenry PSAP Dispatch Center d/b/a NERCOM**

This Agreement ("Agreement") is entered into on the dates referenced below, by and between the City of McHenry ("McHenry"), the McHenry Township Fire Protection District ("MTFPD"), the City of Harvard ("Harvard") and the City of Woodstock ("Woodstock"), collectively "Parties".

WHEREAS, McHenry is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and has approved execution of this Agreement by ordinance pursuant to the their home rule powers and functions as granted in the Constitution of the State of Illinois and the City has waived any appropriation restriction which may relate to this Agreement;

WHEREAS, the MTFPD is an Illinois fire protection district and local government organized and existing under the laws of the State of Illinois and currently has in place an intergovernmental agreement with McHenry dated June 30, 2015 which will remain in full force and effect;

WHEREAS, Harvard and Woodstock are non-home rule municipalities and, along with the other parties hereto, are authorized and empowered to contract with the other parties hereto pursuant to the provisions of the Constitution of the State of Illinois of 1970, Article VII, Section 10, and Section 3 of the "Intergovernmental Cooperation Act" (5 ILCS 220/3);

WHEREAS, Harvard, Woodstock, and McHenry each currently operate Police and Fire Dispatch centers consisting of full-time telecommunicators, a/k/a dispatchers;

WHEREAS, currently, McHenry has twelve (12) full-time dispatchers and dispatch service agreements with six (6) local governments, to wit: MTFPD, Johnsborg Police Department, McCullom Lake Police Department, Marengo Fire Department, Marengo Rescue Squad and Union Fire Department ("Existing McHenry Dispatch Service IGAs");

WHEREAS, currently, Woodstock has nine (9) authorized dispatchers and a dispatch service agreement with the Woodstock Fire/Rescue District ("Existing Woodstock Dispatch Service IGA");

WHEREAS, currently, Harvard has four (4) full-time dispatchers and a dispatch service agreement with the Harvard Fire Protection Department ("Existing Harvard Dispatch Service IGA");

WHEREAS, McHenry, Woodstock and Harvard not only dispatch for customers pursuant to the Existing IGAs referenced above, but also provide dispatch services for their own work forces;

WHEREAS, the Emergency Telephone System Act, 50 ILCS 750/.01, et. seq., provides in part, as follows:

Sec. 15.4a. Consolidation.

(a) *By July 1, 2017, and except as otherwise provided in this Section, Emergency Telephone System Boards, Joint Emergency Telephone System Boards, qualified governmental entities, and PSAPs shall be consolidated as follows, subject to subsections (b) and (c) of this Section:*

...

(3) *In any county with a population of at least 250,000 but less than 1,000,000 that has more than one Emergency Telephone System Board, Joint Emergency Telephone System Board, or qualified governmental entity, each 9-1-1 Authority shall reduce the number of PSAPs by at least 50% or to 2 PSAPs, whichever is greater. Nothing in this paragraph shall preclude consolidation of a 9-1-1 Authority into a Joint Emergency Telephone System Board, and nothing in this paragraph shall preclude consolidation resulting in one PSAP in the county.*

WHEREAS, McHenry has recently been designated by the McHenry County Emergency Telephone System Board as one of three (3) consolidated public safety answering points ("PSAP") serving McHenry County and it is anticipated that the Woodstock Fire/Rescue District IGA and the Harvard Fire Protection District IGA will terminate due to the consolidation referenced herein and the elimination of their respective PSAP designations and related dispatch services. It is anticipated by the parties hereto that the McHenry customer dispatch intergovernmental agreements existing as of May 1, 2016 will be allowed to expire naturally and then new or extended dispatch agreements will be approved by the Board of Directors in accordance with the terms of this Agreement.

WHEREAS, it is the intention of the Parties to share in decision making with regard to certain issues specified in this Agreement as they relate to the future operations of the existing designated McHenry PSAP dispatch center at 333 N. Green St. McHenry, Illinois.

WHEREAS, the Parties have determined through their respective governing bodies that it is in their respective best interests to enter into this Agreement to jointly develop a process to effectively deal with anticipated growth and provide for a cooperatively overseen dispatch center in accordance with the terms of this Agreement.

NOW THEREFORE in consideration of the premises and other mutual and valuable consideration, the receipt and sufficiency whereof is herewith acknowledged, the parties hereto agree as follows:

1. **Incorporation of Recitals.** The Recitals referenced above are incorporated herein as though fully set forth herein.

2. **Name of the Entity.** This Agreement relates to future operations of the designated PSAP Dispatch Center, 333 N. Green Street, McHenry Illinois, doing business under the informal name of the *Northeast Regional Communication Center* ("NERCOM")

3. **Purpose of Agreement.** This Agreement is intended to provide for a cooperative process between the Parties with regard to decisions on the following issues:

A. **Initial Board of Directors.** The membership of the NERCOM Board of Directors shall be limited to the chiefs of police, or their designees, of Harvard, Woodstock and McHenry, and the Fire Chief of the MTFPD. New NERCOM members may be admitted under such terms and with such payments as determined by the Board of Directors.

B. **Compensation.** Service on the Board of Directors shall be with no compensation.

C. **Date of Commencement of Obligations.** The obligations of this Agreement shall commence upon a date determined by the Board of Directors, but not later than May 1, 2017. Prior thereto, if one or more partners hereunder desire to transition its dispatch services to NERCOM, it may do so via a separate temporary intergovernmental service agreement with McHenry.

D. **Decision of the Board of Directors.** Each member of the Board of Directors shall be entitled to one (1) vote and entitled to fully participate in the implementation of policies and training within the NERCOM.

E. **Board of Directors Meetings.** Meetings of the Board of Directors shall be held and agendas set as determined by a majority of the Board of Directors. All meetings shall be scheduled upon reasonable notice to all members of the Board of Directors and shall be attended in person unless the Board of Directors allow for attendance by other means.

F. **McHenry Infrastructure Obligation.** McHenry shall construct, at its own cost, the expansion of the NERCOM of up to a nine (9) seat dispatch center, including office space, information technology space (no information technology included), a break room, and conference area.

G. **No Officers.** There will be no officers created (i.e., president, secretary, etc.). At each meeting, the Board of Directors will select a Chairman of the Meeting, who shall run the events of each meeting. From time to time, the Board of Directors shall appoint a secretary to take minutes at each meeting.

H. **Open Meetings Act.** The Open Meetings Act does not apply.

I. **Advisory Board.** An unpaid Advisory, non-binding, Board with specified duties responsive to the Board of Directors may be created by and with tasks and duties specified by the Board of Directors.

J. **Customer IGAs.** The existing customer service intergovernmental agreements held by McHenry as of May 1, 2016 will remain in place until expiration of the stated terms. Any new or extended customer service intergovernmental agreements entered into thereafter shall be subject to approval by the Board of Directors.

K. **Annual Budget.** Annual budgets shall be prepared by persons designated by the Board of Directors and presented to the Board of Directors for approval by a majority decision and its decision shall not be subject to change by McHenry so long as the proposed budget presented to McHenry is balanced. Any excess revenue from the prior year shall be included in the budget. Any loss from the prior year shall be allocated and any cash advances made by McHenry shall be reimbursed, by the parties pro-rata, based on the

Cost of Service Liability allocation referenced below. Reimbursement by the parties to McHenry shall be paid no later than 45 days after receipt of an invoice. In the event, the Board of Directors fails to annually present an approved budget to McHenry prior to March 15 of each year, McHenry shall approve the same budget approved for the preceding year plus an amount not to exceed 10%.

L. Quarterly Funding. The parties agree to forward to McHenry on a quarterly basis their respective anticipated allocation of the Cost of Service Liability, billed at the start of each quarter (i.e., May 1st, August 1st, November 1st, February 1st) and based on the approved annual budget. Payments by the parties shall be paid no later than 45 days after receipt of an invoice.

M. Allocation of Cost of Service Liability among Parties to this Agreement. *Cost of Service Liability* is the cost of providing NERCOM dispatch services pursuant to the terms of this Agreement as detailed within the annual budget document referenced above. The allocation of Cost of Service Liability to be paid by each of the parties shall be based on the proportionate percentage of usage of the NERCOM dispatch center among the parties to this Agreement using the most recent year call volumes and costs of operation provided by McHenry and approved by the Board of Directors. Currently, the parties agree to an allocation of Cost of Service Liability among the parties as follows: McHenry 46.8%; Woodstock 39.4% and Harvard 13.8%. This allocation shall be reviewed and updated every three (3) years or earlier as determined unanimously by Harvard, McHenry and Woodstock, subject to the condition that allocation of cost shall always cover 100% of the budgeted expenses.

N. Woodstock Fire/Rescue District Service. The Woodstock Fire/Rescue District ("WFRD") desires to be a customer of NERCOM, however, the proposed contracted rate ("WFRD Temporary Rate") will be less than the contracted rates of other customers ("Current Customer Rate") for a temporary period of time ("Temporary Service Period") and eventually the WFRD Temporary Rate will be increased to the Current Customer Rate. During the Temporary Service Period, Woodstock agrees to pay, in addition to its proportionate Cost of Service Liability referenced above, the difference between the WFRD Temporary Rate and the Current Customer Rate ("Supplemental Payment"). This Supplemental Payment shall be paid by Woodstock to NERCOM upon billing by NERCOM to Woodstock. The determination of the WFRD Temporary Rate and Temporary Service Period shall be agreed upon between the Woodstock City Manager and the WFRD Chief. The total annual amount of any Temporary Rate concessions shall not exceed \$36,000 annually and shall not exceed five (5) years.

O. Personnel. All dispatch personnel shall be employees of McHenry and the following provisions shall apply.

1. Hiring of new and future dispatch personnel, including a civilian supervisor, shall be based on the majority decision of the Board of Directors and shall not be subject to change by McHenry. Up to five (5) from Woodstock, and up to two (2) from Harvard ("Initial Dispatchers") will be given preference by the Board of Directors for initial hiring. All Initial Dispatchers will be invited into the existing McHenry collective bargaining unit matrix of levels relating to salary, benefits and seniority, at 75% of their current length of continuous service with Woodstock, and Harvard, respectively. No liability for benefits that have accrued prior to the hiring of the Initial Dispatchers from Woodstock or Harvard will be deemed vested or be carried over to employment by McHenry hereunder. Probation shall not apply to these Initial Dispatchers.
2. Dispatcher and civilian supervisor discipline shall be imposed in the discretion of the McHenry Police Chief after obtaining the advisory, non-binding, recommendation by the civilian supervisor (except in cases where the disciplinary action is against the civilian supervisor in which case the Board shall be asked to provide an advisory, non-binding recommendation). Notice of such discipline shall be provided to the Board of Directors. McHenry shall be liable for any damages assessed in favor of the disciplined employee and pay all costs of defending any disciplinary decisions, including attorney fees. Provided, however, any employment benefits, including vacation pay, retirement benefits, etc., which are to be reimbursed to the subject employee, shall be paid proportionately by the parties hereto in accordance with the Cost of Service Liability referenced above.

P. CBA Negotiation Issues. The existing collective bargaining agreement ("CBA") between McHenry and the Fraternal Order of Police, Labor Council shall remain in full force and effect and apply to

future dispatchers hereunder. All CBA negotiations shall be conducted by McHenry based on the binding recommendation of the Board of Directors. All costs of the CBA Negotiations and any mediation, arbitration and court proceedings, including attorney fees incurred, shall be shared proportionately by the parties in accordance with the Cost of Service Liability referenced above.

Q. CBA Grievance Issues. All CBA grievances shall be decided in the discretion of the McHenry Police Chief after obtaining the advisory, non-binding, recommendation of the Board of Directors. All costs of the CBA Grievance process, including any mediation, arbitration and court proceedings, including attorney fees incurred, shall be paid by McHenry.

R. Radio Frequencies. The Board of Directors shall allocate radio frequencies among the telecommunicator stations taking into consideration call volumes and customer needs.

S. Tie Breaker. In the event that a tie vote exists between the Board of Directors, the meeting at which the tie vote occurs shall be adjourned without a deadlock result being declared. Thereafter, the NERCOM customer with the most calls for service to NERCOM in the year immediately preceding the tie vote shall be requested by the Board of Directors to participate in a reconvened Board of Directors' meeting. At that reconvened meeting the selected customer shall be fully advised of the issue and a vote on the relevant issue shall be called once again and the selected customer shall provide its vote to break the existing tie.

T. Liability of the Board of Directors Units to Each Other. The parties hereto hold harmless, release and waive any liability against each other with regard to any actions or inactions taken by any party relating to dispatch services rendered hereunder. Provided, however, this waiver shall not impair the contract rights of the parties hereunder.

U. Insurance. Each agency shall use its best effort to include the other parties hereto as additional insureds to its liability insurance policies for business decisions, policies made and actions taken hereunder.

V. Additional members of Board of Directors. Determined by majority vote of the Board of Directors.

W. Withdrawal from Board of Directors. All initial members of the Board of Directors, unless expelled pursuant to the provisions of this Agreement, shall remain parties hereto and members of the Board of Directors for at least the first four (4) years; thereafter withdrawal shall be permitted upon minimum one (1) years' written notice to the members of the Board of Directors.

X. Expulsion of Board Members. By a vote of a majority of the Board of Directors any member of the Board of Directors, except for McHenry and the MTFPD, may be expelled for one or more of the following reasons: (a) Failure to make any payments due hereunder; (b) Failure to allow other members access to records relating to the purpose of this Agreement; (c) Failure to cooperate with other members relating to the purpose of this Agreement; or (d) Failure to carry out any obligation hereunder. No member may be expelled except after reasonable notice from the Board of Directors of the alleged failure along with a reasonable opportunity to cure the alleged failure. After the expulsion, the former member shall continue to be fully obligated for its portion of any cost which occurred during the term of its membership along with any other unfulfilled obligation as if it was still a member. In the event a majority of the parties hereto, except for McHenry, finds by majority vote that McHenry has materially breached the terms of this Agreement, and the breach has not been cured after 30 days' written notice to McHenry specifying the material default, withdrawal by one or more of the parties hereto shall be permitted, without damages being assessed, notwithstanding the restriction of the preceding paragraph "W". In the event, after expulsion, only McHenry and MTFPD remain on the Board of Directors, McHenry shall maintain a majority vote for purposes of this Agreement.

Y. Term of Agreement. The terms of this Agreement are perpetual, subject to a majority vote of the Board of Directors. Upon dissolution of NERCOM by majority vote of the Board of Directors, all financial matters addressed by this Agreement shall equitably and proportionately adjusted and allocated between the Members and all decisions thereafter regarding all matters involving the operation of the McHenry Dispatch Center shall be turned over to McHenry.

4. No Agency Created. Only an independent governmental relationship between the Members is created by this Agreement and no Member shall constitute an authorized agent of the other.

5. **Amendment of IGA.** This Agreement may, at any time, be amended by the unanimous decision of the municipal parties hereto.

6. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties hereto and no other person or entity shall be deemed to be a beneficiary of this Agreement. This Agreement is separate from all other intergovernmental agreements between McHenry and the MTFPD, and may not be changed, modified or discharged except by written amendment duly executed by the parties.

7. **Assignment Prohibited.** No party hereto shall assign this Agreement or the rights and duties hereunder.

8. **Notices.** All notices given or required under this Agreement shall be in writing and sent by certified mail to the City Administrators of the party Cities and the MTFPD Fire Chief.

9. **No Personal Liability.** No Official, director, officer, agent or employee of any party hereto shall be charged personally or held contractually liable under any term or provision of this Agreement or because of their execution, approval or attempted execution of this Agreement.

10. **Counterparts.** This Agreement may be executed in two or more counterparts, each copy of which shall be deemed an original, and all such counterparts shall be deemed to constitute one and the same instrument.

McHenry Township Fire Protection District

By _____
Allen Miller, Board President Date

City of Harvard

By _____
Jay T. Nolan, Mayor Date

City of McHenry

By _____
Susan E. Low, Mayor Date

City of Woodstock

By _____
Mayor Brian Sager, Ph.D. Date



Police Department
Robert W. Lowen, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

To: Mr. Roscoe C. Stelford
From: Robert W. Lowen, Chief of Police
Re: Park Management Policy
Date: March 14, 2016 (April 5, 2016 City Council Meeting)

This correspondence seeks approval for the attached Ordinance which will amend the Woodstock City Code.

The attached ordinance addresses issues the community experiences when certain individuals refuse to cooperate or adhere to the Woodstock City Code, which prohibits certain behaviors in City parks. The proposed ordinance adds prohibitions on illegal drug use; prohibits the use of drones without prior administrative approval and adds a disciplinary process to address violations of certain ordinances that occur within the parks, which would include graduated levels of restricted access to the parks based on the number of convicted offenses.

The intent of this new proposed Park Management Policy is to ensure the City's parks remain a warm, inviting place for everyone within our community to gather and enjoy. The City Code prohibits certain behavior within the parks, since it negatively impacts the experience of others and infringes on their rights to enjoy these wonderful public amenities. Unfortunately, the court systems are inundated with cases, and judges are not able to adequately address these violations to the point that the recurrence of various infractions can become common place, albeit only with a limited number of individuals. Therefore, the Police Administration has been seeking other methods and alternatives to address the ongoing concerns of the City Council and our residents. It appears the best approach, and the one being forwarded for Council consideration, is to adopt a Park Management Policy that would allow for a progressive restriction of park services, which is anticipated to considerably impact the behavior of future offenders.

The City Attorney's Office conducted significant research to formulate the attached Ordinance. Consensus from the McHenry County State's Attorney's Office was obtained ensuring that individuals who are being denied access to a park facility and chose not to abide by the City's Policy will be prosecuted under State of Illinois Criminal Trespass to Property statutes by the McHenry County State's Attorney's Office. Finally, processes at Woodstock PD had to be enhanced in order to track offenders who have been cited for certain offenses, monitor the individual thru the court system to ensure they have been convicted or a judgement has been



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by the National Trust for Historic Preservation***

issued against them for failing to appear, ensuring the cited individual has been given notice by personal service and tracking the length of the temporary restriction to the park that the person will receive due to repeated violations.

It is important to note that the proposed Ordinance does impose a two-week suspension for the first violation, which would progressively increase to one month for the second violation and six months for the third violation. While the City will issue a warning citation for the first offense related to smoking, the other two categories (i.e., illegal drug use and drinking) are normally cited from the onset. This would result in a future restriction to park services upon a recorded conviction.

Recommendation:

If the City Council concurs with the proposed Ordinance, then a motion would be in order to approve the following amendment to Chapter 2, Title 6 of the Woodstock Municipal Code - Provisions Regarding Public Parks and Playgrounds to Reorganize Several Sections, Imposing New Violations and New Penalties for Violations of Certain Park Rules identified as Document number # 12.

Sincerely,

Robert W. Lowen
Chief of Police



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager

LAW OFFICES
ZUKOWSKI, ROGERS, FLOOD & McARDLE
50 VIRGINIA STREET
CRYSTAL LAKE, ILLINOIS 60014

TIMOTHY J. CLIFTON
tclifton@zrfmlaw.com

(815)459-2050
FAX (815)459-9057

March 24, 2016

Via E-mail: rstelford@woodstockil.gov

Roscoe Stelford, Manager
City of Woodstock
121 West Calhoun Street
Woodstock, IL 60098

RE: Park Management Policy

Dear Roscoe:

You have asked our office whether it would be possible for the City to temporarily restrict the access of individuals from any City park if they violate the prohibitions on smoking, drinking and drugs in the park. The answer to this question is a somewhat qualified "yes". Other municipalities have prohibited people from parks for violations of park rules such as drinking in a park when it is prohibited.

In order to restrict use of the parks, the City will need to establish the restriction as a penalty for violating the no smoking/no drinking/no drugs rules in any City parks to which they apply. The City can create rules relating to how many violations will ultimately result in a prohibition and how long such a prohibition would last. The City could also impose a progressively longer prohibition for repeated violations such as one month for the initial offense, two months for a second offense and so on. These initial ordinance violations can be heard by the City's administrative court and a prohibition can only be imposed after an administrative finding of a violation. Once a hearing is conducted and a prohibition is implemented, to satisfy due process you still will need to ensure the violator has received notice that access to the parks is prohibited.

After a prohibition has been imposed, if your police officers determine that someone has violated a current prohibition by entering a park, they could then write a trespass ticket. This would then become a criminal matter to be prosecuted by the State's Attorney in Circuit Court. We understand that your department already coordinates with the State's Attorney on trespass violations at the train station, and that Chief Lowen has been in touch with the State's Attorney's office to confirm that they would, in fact, prosecute these park trespassing violations if notice of the prohibition has been properly given by personal service. As you know already, it can be difficult to provide notice of any hearings or to ensure that people attend any hearings for trespass if the repeat violators are homeless or otherwise difficult to reach and provide notice.

As I have indicated in the past, these types of prohibitions are sometimes controversial, particularly when it looks like the municipality is seeking to effectively criminalize homelessness. If the ordinance violations are limited to smoking, drinking and drug violations and particularly because the City is taking other steps to address homelessness challenges in the City, that should not be the case here. As a side note, however, when writing ordinance violations, if the offenders are homeless or in other

ZUKOWSKI, ROGERS, FLOOD & McARDLE

Roscoe L. Steford
Chief Robert Lowen
Page 2
March 24, 2016

need, the City also could use this opportunity to inform the violators about where services are available including housing, rehabilitation or other appropriate services.

If this is something you would like to pursue, we have attached a draft ordinance for your consideration that would accomplish this objective. In addition to relatively straightforward clarifying language, please note the following details about the proposed ordinance that we have prepared in consultation with Chief Lowen:

1. The ordinance adds a prohibition on the use of illegal drugs in any park.
2. The language prohibiting smoking is being somewhat modified to include references to the definition of alternative nicotine products which are already defined elsewhere in your code.
3. The ordinance creates consistent penalty provisions for violations in all parks including the Park in the Square and the City Band Stand. Previously the penalty provisions for the City Band Stand included a minimum \$5 fine. Now all fines start at \$50.
4. The Penalty provisions are expanded to include a park prohibition for violations of the alcohol and drugs provisions in any of the City's parks and for violation of the smoking prohibition in the Square.
5. The prohibitions in the parks are also amended to add a prohibition on the use of drones in all parks without first obtaining City Staff approval.
6. At the City's October 6, 2015 City Council meeting, the Council modified the proposed smoking ban ordinance to limit it to the Park in the Square and to exclude Sesquicentennial Park. Unfortunately, it appears that the original – unamended – version of this ordinance was codified in Sterling Codifiers. This is simply a scrivener's error that does not require Council action to correct, but for clarity's sake, with this amending ordinance we have deleted the references to Sesquicentennial Park from the Code.

As always, if you would like to discuss this, please do not hesitate to be in touch.

Very sincerely yours,



Timothy J. Clifton

TJC:dg
cc: Chief Robert Lowen
Attachment – Draft Ordinance
Z:\W\WOODSTOCK\LRSteford&ChiefLowen.Park Prohibitions.doc

ORDINANCE NO. 16-O-_____

An Ordinance Amending Title 6, Chapter 2 of the Woodstock Municipal Code Provisions Regarding Public Parks and Playgrounds to Reorganize Several Sections, Imposing New Violations and New Penalties for Violations of Certain Park Rules

WHEREAS, the City of Woodstock has an extensive park and playground system that is widely used by the residents of the City as well as by visitors to the City; and

WHEREAS, in order to ensure that the parks are well maintained, safe and accessible for residents and visitors the City has established standards for the use of the parks and penalties for violation of those standards; and

WHEREAS, over the years the addition of rules governing the parks has necessitated the need to reorganize and amend certain sections of the Municipal Code provisions related to parks; and

WHEREAS, the City Council believes it is in the interests of the health, safety and welfare of its citizens to clarify prohibitions and to impose an additional penalty for violation of certain park rules.

BE IT ORDAINED by the CITY COUNCIL of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

SECTION 1: Title 6, *Public Ways and Properties*, Chapter 2, *Public Parks and Playgrounds*, Section 6.2.6(M), *Smoking*, of the Woodstock City Code shall be deleted in its entirety and replaced with the following:

6.2.6: PROHIBITED ACTS:

- M. Smoking: To smoke, burn or use any cigarette, cigar, or other form of or device containing tobacco or to use any alternative nicotine product (as defined in Title 4.9.4(A)) in the pool area.

SECTION 2: The following new Sections 6.2.6(R), 6.2.6(S) and 6.2.6(T) shall be added to Title 6, *Public Ways and Properties*, Chapter 2, *Public Parks and Playgrounds*, Section 6.2.6, *Prohibited Acts*, of the Woodstock City Code:

6.2.6: PROHIBITED ACTS:

- R. To possess or use any illegal drug or substance as defined by the Municipal Code or the Illinois Criminal Code.
- S. To use or fly a drone without first obtaining City Staff approval from the City Manager's Office.
- T. Park in the Square: Additional prohibitions applying to the Park In The Square are codified in Section 6.2B.2.

SECTION 3: Title 6, *Public Ways and Properties*, Chapter 2, *Public Parks and Playgrounds*, Section 6.2.7, *Penalties*, of the Woodstock City Code shall be deleted in its entirety and replaced with the following:

6.2.7: PENALTIES:

- A. Any person who violates or neglects to comply with any provision of this Chapter, as well as any provisions of Articles A and B of this Chapter, shall be punished by a fine of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00). (Ord. 15-O-55, 9-15-2015)
- B. In addition to the monetary penalty, any person who violates the following provisions of :
 - 1) Article 6.2.6(P) related to consumption and possession of alcohol in any park or playground in the City
 - 2) Article 6.2.6(R) related to consumption and possession of illegal drugs or other illegal substances in any park or playground in the City
 - 3) Article 6.2B.2(D) related to smoking and tobacco use in the Park In The Square

shall be prohibited from access to any park or playground in the City of Woodstock for:

- 1) Two weeks for the first conviction
- 2) One month for the second conviction
- 3) Six months for the third conviction

Notice of said prohibition shall be provided to the violator by personal service.

SECTION 4: Title 6, *Public Ways and Properties*, Chapter 2, *Public Parks and Playgrounds*, Section 6.2A.7 (related to the City Bandstand), *Penalty*, of the Woodstock City Code shall be deleted in its entirety and replaced with the following:

*An Ordinance Amending Title 6, Chapter 2 of the Woodstock Municipal Code Provisions
Regarding Public Parks and Playgrounds*

6.2A.7: PENALTY:

Any person violating the provisions of this Article shall be penalized in accordance with Section 6.2.7.

SECTION 5: Title 6, *Public Ways and Properties*, Chapter 2, *Public Parks and Playgrounds*, Section 6.2B.2 (related to the Public Square), *Prohibited Activities*, of the Woodstock City Code shall be amended to read as follows:

6.2B.2: ADDITIONAL PROHIBITED ACTIVITIES:

In addition to the prohibited activities contained in Section 6.2.6 of this Chapter, it shall be unlawful for any person to engage in any of the following activities in the Park In The Square:

A. Playing ball, riding skateboards, riding bicycles, serving or gliding frisbees or other similar sailing or gliding devices.

B. For any group of persons to congregate in the Park In The Square in such a manner that free access along paved walkways in the park sidewalks or Adjacent Sidewalks is restricted, prohibited or blocked.

C. To ride any bicycle, skateboard or other devices on any paved walkways in the pPark, in the Square or Aadjacent sSidewalk to the Park In The Square. (Ord. 1365, 4-20-1977)

~~D. To smoke or burn any cigarette, cigar, or other form of or device containing tobacco or to use any e-cigarette or electronic smoking device in the Park In in The Square and the following streets and sidewalks in the Public Square: Johnson Street from Calhoun to Cass; Van Buren Street from Johnson to Benton; Benton Street from Van Buren to Cass; Cass Street from Benton to Johnson; and Main Street from Church to Cass. To smoke, burn or use any cigarette, cigar, or other form of or device containing tobacco or to use any Alternative Nicotine Product (as defined in Title 4.9.4(A)).~~

~~E. To smoke or burn any cigarette, cigar, or other form of or device containing tobacco or to use any e-cigarette or electronic smoking device in Sesquicentennial Park and the sidewalks adjacent to Sesquicentennial Park. (Ord. 15-O-61, 10-6-2015)~~

SECTION 6: Title 6, *Public Ways and Properties*, Chapter 2, *Public Parks and Playgrounds*, Section 6.2B.3, *Sunset Provision*, of the Woodstock City Code shall be amended as follows:

6.2B.3: SUNSET PROVISION:

The smoking regulations imposed by subsections ~~6.2B.26.2B.2(D) and E~~ of this Article will automatically expire on November 1, 2016, unless extended by specific action of the Woodstock City Council. (Ord. 15-O-61, 10-6-2015)

SECTION 7: Title 6, *Public Ways and Properties*, Chapter 2, *Public Parks and Playgrounds*, Section 6.2B.4, *Penalties*, of the Woodstock City Code shall be amended as follows:

6.2B.4: PENALTIES:

~~Any person who violates or neglects to comply with any provision of this chapter shall, upon conviction thereof, be punished by a fine of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00). (Ord. 15-O-61, 10-6-2015)~~Any person violating the provisions of this Article shall be penalized in accordance with Section 6.2.7.

SECTION 8: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 9: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 10: This Ordinance shall be known as Ordinance 16-O-_____ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:
Nays:
Abstentions:
Absentees:

APPROVED:

Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: _____
City Clerk Cindy Smiley

Passed: _____
Approved: _____
Published: _____

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CERTIFICATION

I, CINDY SMILEY, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the _____ day of _____, 2016, the foregoing Ordinance entitled *An Ordinance Amending Title 6, Chapter 2 of the Woodstock Municipal Code Provisions Regarding Public Parks and Playgrounds to Reorganize Several Sections, Imposing New Violations and New Penalties for Violations of Certain Park Rules*, was duly passed by said City Council.

The pamphlet form of Ordinance No. 16-O-_____, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day of _____, 2016, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Woodstock this _____ day of _____, 2016.

Cindy Smiley, Clerk
City of Woodstock,
McHenry County, Illinois

(SEAL)