



**City of Woodstock**  
**Office of the City Manager**

Phone (815) 338-4301 • Fax (815) 334-2269  
citymanager@woodstockil.gov  
www.woodstockil.gov

121 W. Calhoun Street  
Woodstock, Illinois 60098

Roscoe C. Stelford III  
City Manager

**WOODSTOCK CITY COUNCIL**  
**City Council Chambers**  
**January 19, 2016**  
**7:00 p.m.**

*Any Person Wishing to Address the City Council  
Must Approach the Podium, be Recognized by the  
Mayor, and Provide Their Name and Address for the Record*

*The complete City Council packet is available at the Woodstock Public Library,  
Woodstock City Hall, and via the City Council link on the City's website,  
[www.woodstockil.gov](http://www.woodstockil.gov). For further information, please contact the Office of the  
City Manager at 815-338-4301 or [citymanager@woodstockil.gov](mailto:citymanager@woodstockil.gov).*

**The proceedings of the City Council meeting are being audio-recorded only  
to aid in the preparation of the Minutes and are not retained as part of the  
permanent records of the City.**

**CALL TO ORDER**

**ROLL CALL:**

**A. FLOOR DISCUSSION: 1. Groundhog Day Proclamation**

Anyone wishing to address the Council on an item not already on the agenda may do  
so at this time.

1. Public Comments
2. Council Comments

**CONSENT AGENDA:**

**(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)**

**B. MINUTES OF PREVIOUS MEETINGS:**

December 7, 2015 Special Council Workshop  
December 15, 2015 Regular City Council Meeting  
December 15, 2015 Executive Session

**C. WARRANTS:            3694        3695    3696        3697**

**D. MINUTES AND REPORTS:**

Department of Public Works Monthly Report – December 2015  
HR Report – December 2015  
Opera House Report – December 2015  
Police Department Report – November 2015  
Police Pension Minutes – July 21, 2015  
Cultural and Social Awareness/Environmental Commissions Joint Minutes –  
December 10, 2015  
Environmental Commission Minutes – January 7, 2016

**E. MANAGER'S REPORT NO. 60**

- 1. Liquor Application Moratorium Waiver** – Approval to waive the moratorium on the acceptance for a Class A-6 Liquor License for Lucky Bernie's, 11605 Catalpa Lane. (60a)
- 2. Loan Agreement –Woodstock Chamber of Commerce** –Approval of a loan agreement between the City of Woodstock and the Woodstock Chamber of Commerce. (60b)(Doc.1)
- 3. Creative Services Incubator** – Adoption of a Resolution approving an agreement with EMH Consulting Group to establish a Creative Services Incubator Program in the City of Woodstock. (60c)(Doc.2)
- 4. Event Request – Dick Tracy Day** – Approval of a request from the Dick Tracy Day Committee for the City of Woodstock to provide support services in conjunction with events related to Dick Tracy Day, 2016 (60d)(Doc.3)

5. **Professional Services – Legislative Advocacy** - Adoption of a Resolution approving an agreement with Joyce Nardulli, LLC for Intergovernmental and Legislative Advocacy Professional Services. (60e)(Doc.4)
6. **Special Census Agreement** - Authorization to Execute a Memorandum of Agreement with the U.S. Census Bureau and approval of payment of \$69,477 to the U.S. Census Bureau to conduct a Special Census for the City of Woodstock. (60f)(Doc.5)
7. **Purchase – Police Sedans** – Approval to authorize the purchase of two Ford Interceptor Police Sedans through the Northwest Municipal Conference Suburban Purchasing Cooperative. (60g)
8. **Purchase – Police Radios** – Approval to authorize the purchase of eight Motorola Radios from Chicago Communications. (60h)
9. **Waiver of Competitive Bids and Award of Contract – Well #9** – Approval to waive competitive bids and award of contract to Layne Christensen to provide materials, labor and equipment for maintenance services to Well #9. (60i)
10. **Waiver of Competitive Bids and Award of Contract–LED Retrofit Kits** - Approval to waive competitive bids and award of contract to Steiner Electric for the purchase and installation of 24 LED Retrofit Kits. (60j)
11. **Five-Year Capital Improvement Program** – Transmittal of the five-year CIP for FY2016/2017 through FY2020/2021. (60k)

## FUTURE AGENDA ITEMS

## ADJOURN

***NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made.***

## ***Proclamation Declaring February 2, 2016***

### ***Groundhog Day in the City of Woodstock***

***Whereas***, the Columbia Pictures motion picture ***Groundhog Day*** was filmed almost entirely in the City of Woodstock in 1992; and

***Whereas***, the annual commemoration celebrating the event known as Woodstock Groundhog Days began in 1995 with a Prognostication and Breakfast; and

***Whereas***, the celebration has expanded to free screenings of the movie, a Chili Cook-off, Movie Site Walking Tours, Jim May Groundhog Storytelling, a Dinner Dance at the Moose Lodge, and the Official Breakfast at the Moose filming location, a Bags Tournament, Bowling, and an explosive Awakening of the Groundhog with Trivia; and

***Whereas***, events this year will take place from Thursday, January 28 through Tuesday, February 2, 2016; and

***Whereas***, people come from as far away as Richmond, Virginia, Germany and Indianapolis have come to participate in the festivities; and

***Whereas***, the City of Woodstock is dedicated to doing things over and over until they are done right; and

***Whereas***, there is not much else going on outside at this time of year anyway,

***Now, Therefore Be It Proclaimed that the City Council of the City of Woodstock declares February 2, 2016 as official Groundhog Day in the City of Woodstock.***

***Approved*** and ***Adopted*** by the City Council of the City of Woodstock, McHenry County, this 19<sup>th</sup> day of January, 2016.

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Brian Sager, PhD  
Mayor

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Attest

**MINUTES**  
**WOODSTOCK CITY COUNCIL**  
**WORKSHOP**  
December 7, 2015  
Stage Left Cafe

The special workshop session of the Woodstock City Council was called to order at 3:30 PM by Mayor Brian Sager on Monday, December 7, 2015 at Stage Left Cafe. Notice of this Special Meeting was posted 48 hours in advance at Woodstock City Hall. All media was notified of this Special Meeting. All Council members were notified of this Special Meeting

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** Daniel Hart, Maureen Larson, Mark Saladin, Joseph Starzynski, RB Thompson, and Mayor Sager

**COUNCIL MEMBERS ABSENT:** Michael Turner

**STAFF PRESENT:** City Manager Roscoe Stelford, Finance Director Paul Christensen, Public Works Office Manager Jane Howie, and Grant Writer Terry Willcockson.

**OTHERS PRESENT:** City Clerk Cindy Smiley

Michael Turner joined the proceedings at 3:37 PM.

Mayor Sager stated that he and City Manager Roscoe Stelford are pleased to announce that Jane Howie will assume the position of Executive Assistant in the Office of the City Manager effective with the retirement of Cindy Smiley. Mayor Sager noted Ms. Howie's significant accomplishments in several of the City's Departments, including Finance and Building and Zoning, as well as in her current position as Office Manager in the Department of Public Works. He stated she went through a rigorous recruitment process that concluded this past week and thanked her for her interest and willingness to accept the position, noting he is looking forward to working with her.

**FLOOR DISCUSSION:**

**Proclamation Honoring Marian Central High School State Champion Women's Volleyball Team**  
Mayor Sager informed the Council there is a celebration recognizing the Marian Central High School State Champion Women's Volleyball team scheduled for tomorrow morning. At the request of Mayor Sager and without objection, all Council members approved the proclamation as presented by Mayor Sager, which will be presented to the team at that time.

**PUBLIC COMMENT**

There was no comment forthcoming from the Public.

**AGENDA ITEMS:**

**1. Property Tax Levy**

Mayor Sager stated that in the review of the audio recording of the December 1, 2015, meeting in preparation of the minutes, it was noted that a formal motion was not made to approve the Property Tax Levy Ordinance. He noted that, as Mayor, he has the ability to forward a motion and clearly there was a majority vote at that time. He stated further, however, that at the advice of the City Attorney, the

Council is being asked to make a motion and re-vote on the Ordinance, noting there has been no change to the Ordinance since it was voted on at the December 1<sup>st</sup> meeting.

Motion by M. Saladin, second by RB Thompson, to adopt Ordinance No. 15-O-67, as identified as Document No. 1, the 2015 Tax Levy Ordinance of the City of Woodstock, McHenry County, Illinois and confirmation of same as approved previously at the December 1, 2015 City Council meeting.

A roll call vote was taken. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried unanimously.

## **DISCUSSION ITEMS:**

### **2. Budget Discussion**

Mayor Sager stated the purpose of this discussion is to provide staff with some clarification on the items Council wishes to include in the next budget. He noted there are some things Council has instructed staff to move forward with in this fiscal year, but this discussion is specifically directed at the budget for the next fiscal year.

R. Stelford called Council's attention to the sheet provided in the packet showing items staff will look at when sitting down to figure out next year's budget. He stated the items at the top of the page are those that the City is committed to pay and, therefore, must be incorporated into the budget such as salaries.

The items in the middle of the page, he stated, are not as clear. They are commitments but a priority change could be possible. One of the questions related to funding for the Woodstock High School football field. Mr. Stelford noted while there is no contractual obligation for this project, it has been approved for funding this fiscal year. The question is when and if this project will move forward and what priority does Council place on it. R. Stelford stated it is his understanding that the School District has placed this project back in the hands of the fundraisers to raise the additional funds needed, with the District providing minimal funding and that it is unlikely that it will move forward this year. RB Thompson stated he has heard from members of the Backers that this project will, indeed, move forward.

In response to a question from M. Larson, R. Stelford stated it is his understanding that the District is still willing to fund \$100,000 of the project to match the City's proposed contribution.

R. Stelford stated the question for Council is should staff include the full \$100,000 in the budget or remove part or all of it.

He reminded Council that once all dollars are allocated in the budget, no projects are added as it is important for the budget to remain balanced. He stated that is why it is important to rank the proposed projects in order of importance.

R. Stelford stated other items that have been mentioned by Council for proposed funding in next year's budget is another \$100,000 for the marketing program and the addition of two more police officers, both of which come with a cost.

He noted Council can discuss these and any other items they wish included and, as a group, express their desires and rank them. Another option, he stated, is for Staff to proceed as it has in the past and prepare the budget for Council's consideration in April.

R. Stelford stated the next items on the provided sheet are TIF projects which includes items the City is obligated to such as debt service. He then called attention to the decorative rock wall project, which has been mentioned by Council as a priority, and to various improvement projects for the Old Courthouse.

Mayor Sager then reviewed that at the last workshop, Council, by consensus, extended an additional \$25,000 in this fiscal year to Promote Woodstock for the marketing program based upon the fact that the \$100,000 allocated to the football field turf project was not going to be expended. He noted that, at that time, the Council also extended \$25,000 for the Enterprise Zone in this fiscal year. M. Saladin noted that the expenses for the Enterprise Zone are not as large as expected.

Mayor Sager noted that the sheet presented by R. Stelford reflects the allocation of an additional \$100,000 to Promote Woodstock bringing next year's funding level for that project to \$200,000. He stated that EMH Consulting will be presenting a proposal later at this meeting for a one-time allocation of \$25,000. He noted that purchase of additional property for Emricson Park is also on the agenda and that he has couple of other items he would like discussed. He then opened the floor for discussion to give Council the opportunity to forward other projects they would like considered for addition to next year's budget.

M. Saladin stated his opinion that the roadways in Emricson Park are in poor condition. He and other Council members noted several areas in particular.

J. Starzynski noted he would support spending additional dollars toward helping to provide a safer area on the Square, stated that perhaps spending money on the homeless issue may help this. He also suggested that perhaps having a regular patrol presence on the Square may also help.

In response to a question from RB Thompson, Mayor Sager stated that no expenditure of funds by the City has been discussed for the homeless program, other than police services.

Mayor Sager stated Council may certainly discuss increasing the number of police officers but not identify them just for the Square as right now it is part of another beat and CSOs are used to patrol the Square.

R. Stelford discussed the possible use of the Ambassador Program on the Square as the Police are the most expensive personnel to the City. He noted if Council is comfortable with having just a presence on the Square, the Ambassador Program could be implemented.

In response to a question from RB Thompson, P. Christensen stated the \$140,000 figure listed for two police officers does include benefits. M. Turner noted that this will escalate to \$250,000 within two years.

In response to a question from RB Thompson, R. Stelford noted the \$140,000 figure does not include overtime and that most overtime results from covering for the use of sick time.

In response to a question from M. Turner, R. Stelford stated the Ambassador Program would be part of a department other than the Police Department and so would not carry radios. He noted the program

would employ young, enthusiastic people in uniform who would be trained to provide information to visitors to the Square and engage people in a positive manner. He stated they could also look for problems such as overflowing trash cans and contact Public Works and would also be trained to contact the Police and file a complaint should they observe something illegal. Mr. Stelford noted that all City employees have been instructed to contact the Police in this instance.

In response to a question from M. Turner concerning the use of CSOs, R. Stelford stated they do carry radios and are part of the Police Department. He noted that the City currently employs two part-time CSOs year-round to patrol the Square in the afternoons and evenings. He stated a CSO position would cost about \$5,000 more than an Ambassador position.

Discussion followed of the Ambassador Program vs. use of CSOs and the intended goal.

M. Turner inquired as to what are the crime statistics in the City in total, aside from anecdotal reports the Council has been given by members of the Public. R. Stelford replied the City has not seen an uptick that would be expected with the downturn in the economy. He noted, however, that perhaps some of the severity of the crimes has increased, but expressed doubt that this would have been prevented with two more police officers.

Mayor Sager suggested putting the discussion of additional police officers on hold to discuss other programs and items included in the staff memo so that all may be on the table for prioritization.

RB Thompson emphasized the Square would be complete if the rock wall and the capstone could be completed. He also expressed the opinion that the lighting could be consistent with the corner lights and asked that this be completed also. Discussion followed of the wall and the lighting in the Park in the Square, with Mr. Thompson requesting accurate estimates for the lights and capstone.

M. Larson reminded Council and staff that discussion had previously taken place concerning investing in road equipment so that some of the road improvements can be made in-house. R. Stelford stated he does not feel this is realistic this year and the task force requested by Council has just been created and will not deliver its report to Council until May.

M. Turner expressed his opinion that this discussion is now a matter of public record and action cannot wait two years. R. Stelford indicated that it could be possible to do a budget amendment in May, after approval of the Budget, and use fund balance.

It was the consensus of Council that staff continue to follow the process to keep the Task Force working toward a solution.

M. Larson stated she views the Sheriff's House as a different level of investment from the Old Courthouse as there could be an opportunity to put investment into it so that it could be occupied. Mayor Sager noted this could be included in the TIF.

M. Turner discussed issues with the McHenry County Health Department, particularly issues which prohibit Woodstock's restaurants from offering outdoor dining opportunities. Mayor Sager suggested approaching that specific question with the Health Department, rather than exploring creation of a separate Health Department which would require collaboration with other municipalities.

Mayor Sager stated he is interested in working with major retailers to establish a Bagless Program in Woodstock. He noted that some of the retailers are willing to be sponsors and indicated that it is felt

that a good price could be obtained for a quantity of good canvas bags. He stated this program would be similar to the recycling bin program where the City would provide one canvas bag per household. An ordinance would be passed which would require shoppers to take a bag to the retailer or be charged for one at the store, with the revenue being split between the retailer and the bag fund. He stated further that bags would be available at retailers and at City Hall.

Mayor Sager stated that the Environmental Commission, and the Cultural and Social Awareness Commission are taking this issue on and are holding a joint meeting this week to discuss. He expressed his feeling that Woodstock should be doing this as it has been in the forefront of recycling and environmental issues.

J. Starzynski noted he does not buy much and would be supportive of the program. He stated his opinion that the retailers will save money. He further stated that Woodstock is the right community for this and the type of person who comes to Woodstock would be supportive of this. He noted that he likes that Woodstock is taking a leadership position in this area.

M. Turner noted his concern that this is governmental overreach, but stated he will reserve judgement until the program proposal is brought to Council.

Mayor Sager stated he would like Council to consider this, noting a more formal discussion can be held once it moves through the Commission process. He stated he does not know at this time how much funding would be required for the project and would like to look at grant opportunities and sponsorships but still feels that as much as \$50,000 may be needed from the City.

Mayor Sager then stated there are some houses within the community in very poor condition, noting it may be necessary to include some funds in the budget to deal with this issue. R. Stelford noted there currently are funds budgeted for distressed housing. He then stated this process takes months to accomplish, noting that the homes will have to be demolished as most are not able to be rehabbed. A discussion followed of the cost of demolition, including legal fees, and the possibility of then selling the lots to recoup some of the costs. M. Turner stated that in the end this process could end up not costing the City much.

## **2. Belcher Property**

Council then discussed acquisition of the Belcher Property which is adjacent to Emricson Park, including correction of the drainage problems which have plagued the property in the past. Detailed discussion followed of the location of the property, possible uses, topography of the area, and how excavation may improve the site.

M. Turner stated this may be worth exploring to expand the park.

Mayor Sager clarified that Council is interested in exploring this further to include just the farm land parcel. Further, there is interest in exploring the adjacent Centegra parcel and the other privately-owned parcel.

## **5. EMH Consulting Proposal**

Laura Witlox Middaugh and Cary Granat of EMH consulting joined the proceedings, resulting in this item being moved up on the agenda.

Mayor Sager noted a copy of the proposal was included in Council's packet. Ms. Witlox-Middaugh passed out an updated version of the proposal. She stated the last page of the proposal represents the contract that the students will be asked to execute to go through the mentoring program.

Mayor Sager asked Mr. Granat to share his firm's proposal with the Council.

Mr. Granat stated he has gotten to know Woodstock over the past 15 years as he has lived here with his wife and children. He provided Council with some of his experience in the film producing and writing industry, noting he has produced 58 films. He stated he has also worked extensively with other communities and other countries to develop sustainable programs and would like to do this in his community where he could open doors and invite people in to learn how to write and then help them monetize their work. It is his goal to give them channels to sell what they are doing. Mr. Granat went on to state he sees no less than 45 people who want to come in immediately and participate in this program and he is confident he can get jobs for these people.

Mr. Granat stated his goal is to start up in January or February to invite 150 people and offer them training and assistance at no charge. He noted he has established offices on the Woodstock Square with a satellite facility for a distance learning program. Mr. Granat stated he is looking for \$25,000 from the City and he will provide the additional \$300,000 necessary funding personally. He noted he will bring in the mentors with the goal of making the program sustainable. He also stated that the revenue that comes back into the program would be used to pay Woodstock back.

Mr. Granat stated the participants in the program would be required to sign a one-page contract obligating them to pay 15% of whatever they sell to Woodstock up-front and then 10% of the backend to Woodstock also. He stated that he would be operating the program during the first year and would hope to train people to continue to run the program on-going. He noted this request is for a one-time grant of \$25,000 with the program being sustainable going forward.

In response to questioning from M. Turner, Mr. Granat stated the agreement would be reviewed by both parties at the end of the year and it would be Council's decision as to what it would like to do going forward. Mr. Granat stated he has carried out similar programs successfully in 10 countries and many communities on a much larger scale, noting the program is successful because it deals with people who have done this every day.

In response to a question from RB Thompson, Mr. Granat stated he is invested in Woodstock and has donated much to the community already, including bringing Rachel's Challenge to the high school.

Mayor Sager noted Woodstock is fortunate in having a strong commitment to the arts which is supported by the community. He stated the City invests in the Opera House and other arts-related activities and he feels this would be a nice segue in taking students from the schools and bringing them into the community. He noted it seems this would provide an opportunity for an individual to take his or her talents to the next level. He further noted that Mr. Granat has already invested in an area on the Square in which to house his project, which is an incubator concept that has already worked.

Mayor Sager continued to state the City has provided certain other incentive opportunities within the community in the manufacturing, retail, and façade improvement areas and also a revolving loan program. He also noted the City has hired two Economic Development experts to further those efforts and stated his feeling this project seems to be a good fit with Woodstock's other endeavors. He stated the question is does the Council wish to invest \$25,000 in this program.

M. Saladin stated he looks at this as a partnership that he could approve in light of Mr. Granat's background and the fact that it is his goal to really help people.

M. Turner stated his opinion that this is a creative, unique idea, noting it is not, in his opinion a precedent, as the Council makes decisions based upon the merit of individual projects.

In response to a question from Mayor Sager, Mr. Granat stated this is a great opportunity at the moment as Chicago is becoming a bigger production hub. It is his hope that people will relocate and that this will be an opportunity to draw people to Woodstock as a creative hub.

In response to a question from J. Starzynski, Mr. Granat stated he is asking a governmental entity for the \$25,000 because he feels it is important from a leadership basis to form a partnership. He further stated his opinion that this could change the destiny of people in Woodstock and hopes it will be a story the City can use as an example of a successful public-private partnership and of innovation.

In response to further questioning from J. Starzynski, Mr. Granat stated the agreement would be for one-year beginning in January and at the end of the year the parties would sit down and review. It is his hope the partnership would continue.

In response to a question from RB Thompson, Mr. Granat stated that mentors will video-conference in from Los Angeles, but many will also visit Woodstock. It is his hope that when authors visit, the program would work with Read Between The Lines to set up visits for them at the store.

In response to a question from Mayor Sager as to when Mr. Granat would like to receive the \$25,000 if approved, Mr. Granat stated he would like it as soon as possible in order to launch the program and hold a press conference which he hopes to coincide with the 10<sup>th</sup> anniversary of the release of *The Lion, The Witch, and The Wardrobe*.

Following a brief discussion, it was the consensus of Council that City staff work with the staff of EMH Consulting to try to prepare a legal agreement to present to Council at its December 15, 2015 meeting to approve a public-private partnership with a contribution of \$25,000 as outlined by Mr. Granat.

Mayor Sager expressed the City's appreciation to Mr. Granat for his interest in Woodstock

## **6. Old Firehouse**

Mayor Sager gave an update to Council on plans to use this facility to meet the needs of the homeless. He stated a group has been meeting, including representatives from PADS, the Housing Authority, churches, and other service providers, to explore the possibility of turning the Old Firehouse into a type of warming shelter one day per week on Wednesdays. It is also proposed to serve as an intake center which means they will have people there to talk with the homeless individuals and determine their needs with the goal to be getting them to the appropriate resources.

Mayor Sager stated that City staff has worked to clear the area in the downstairs shower and bathroom area and the Methodist church volunteers have done some work painting, etc. He noted that Redeemer Lutheran Church has funds set aside for the project, which they propose to use to construct a wall between the showers to provide for more privacy. Mayor Sager noted that meetings have been held with SEDOM and attempts are being made to find an alternate site for them so the upstairs of the Old Fire Station can be used as the warming shelter. He stated that Redeemer is the site of the PADS overnight shelter on Wednesday evening and would provide transportation and supervision at the day

shelter. He then stated that the volunteers would also construct shelves which would hold supplies such as soap and also racks that would hold clothing. He noted that during their organizational meetings, the group identified the priority needs of the homeless community to be food, clothing, and shelter and it is the goal of this project to provide for these needs as much as possible.

In response to a question from RB Thompson, Mayor Sager stated the group is working with City Attorney Ruth Schlossberg and Chief Lowen to determine if a policy can be enacted which would allow for the removal of someone engaging in prohibited acts. He further noted that currently this site is only proposed for Wednesdays as that is the day PADS overnight shelter is in Woodstock.

In response to a comment from D. Hart that because PADS does not allow individuals to access their shelter if they have been drinking, many times they enter the local businesses, Mayor Sager stated the Housing Authority does not have the same restrictions as PADS and will take individuals who have consumed alcohol into the warming shelter.

In response to a question from M. Turner, Mayor Sager stated this will continue beyond winter. M. Turner responded that the compassionate approach is laudable, but questioned whether this will result in an influx of more homeless. Mayor Sager stated that the discussion has been that Woodstock would be taking care of Woodstock people and the roundtable was vocal that Woodstock cannot provide for other counties' populations. He stated it is estimated that the site would serve 25 – 40 individuals. He also stated that it is possible that the Housing Authority could get some individuals into other housing. Mayor Sager noted it has been made clear that the City cannot provide any staff or funding

M. Saladin stated it is all part of trying to be part of the solution, but that the social service agencies must step up. He noted as a member of TLS, he knows they would help a veteran into transition. Mayor Sager stated this is what Sue Rose of the Housing Authority wishes to accomplish through the intake program.

M. Larson thanked the Mayor for his leadership on this issue. Mayor Sager replied that there is a tendency to look at the problem as "those people" when really they are our residents and should be treated as such.

### **1. Budget Discussion Cont'd**

R. Stelford again noted it would be helpful if a list could be developed of project priorities as Council has made it a priority to have a balanced budget. Those items, for example, that would be the first, second, and third priorities Council would like to see funded and when all funds are allocated, no further projects would be included in the budget. Mr. Stelford further asked whether Council would wish to close out current programs to fund new programs, if there are no additional funds available.

P. Christensen noted the amount of funds available for new programs has been reduced because of the additional funding needed for Police Pension, for example.

M. Turner noted he would like to look at staffing levels and merit increases. P. Christensen noted there is not a lot of flexibility in this area because most salaries are based upon contracts.

Mayor Sager noted the City's previous commitment to match District 200's funding for the turf project. He also noted that the funding for the EMH proposal will come out of this fiscal year. He then noted two of the optional new programs as being Marketing Funds and additional Police officers.

D. Hart stated he would like to further discuss additional police officers. He stated his feeling that there seems to be a concern about safety and that the City is getting a lot of bad press. He wondered if that is a result of already being understaffed.

In response to questions concerning current staffing levels and whether two additional officers would make a difference, R. Stelford noted there are 37 sworn officers on 3 shifts, which is down from 41 officers. He noted that adding police officers is expensive and that crime statistics do not support a significant increase in staffing in the Police Department. He further noted that one of the problems is benefit time; officers having to cover for other officers who are off.

In response to a suggestion from M. Turner that one officer be added, R. Stelford noted that it would probably be the Chief's preference to use that officer as a member of the county-wide Drug Task Force. He stated this program could also come with a revenue component any money that comes from recovery is divided among the member communities.

M. Turner suggested reducing the amount allocated for the turf project by \$25,000.

Discussion followed of video gaming revenue and whether it should be allocated to a specific fund with the Mayor noting it was used to help fund Summer in the Park and also to add to the Hotel/Motel Tax Fund this year. D. Hart suggested increasing the video gaming license fee once the City reaches Home Rule and allocating that money toward two additional police officers.

Mayor Sager suggested reducing the turf contribution to \$75,000 as suggested by Councilman Turner and adding one additional police officer this year and one additional officer next year.

Mayor Sager then suggested looking at possible purchase of the Belcher property, after further evaluation, but over a three-year period. M. Turner opined that the City should make a lower offer to the property owner in exchange for an expedited deal. It was the consensus of Council that these options be explored further.

M. Turner suggested reducing the amount allocated to the marketing program by \$25,000, stating it is time to begin the co-op portion of the Promote Woodstock initiative.

In response to a question from Mayor Sager as to support for allocating \$25,000 to the bagless program, M. Saladin suggested waiting and J. Starzynski expressed the opinion that this was a large sum for this project. In response to a question from M. Larson, Mayor Sager stated the possibility of sponsorships is being explored. He further stated he will explore the possibility of grant funds with Grant Writer Terry Willcockson.

#### **4. Visitor's Center**

Mayor Sager stated there are three proposals on the table for businesses that wish to serve as the City's official Visitor's Center.

R. Stelford described for the Council the three responses that were received in response to this City's request for proposals for a Visitor's Center on the Square. He noted that Read Between The Lynes (RBTL) will provide a larger area dedicated to the Center as well as a dedicated phone line, trained staff, and an inviting environment. This business is also open for extended hours. He further noted that in exchange for serving as the Visitor's Center, Read Between the Lynes would receive a \$250 per month deduction in the payment on their Revolving Loan. He then stated the City does not want to discourage any business from welcoming visitors to Woodstock.

M. Turner stated he would advocate for both Read Between the Lynes and the yogurt shop, noting there would then be one center on both sides of the Square. He suggested the payment of \$250 per month to RBTL in acknowledgement of their trained staff and phone line and a payment of \$200 per month to the yogurt shop as the secondary center.

It was the consensus of Council that Staff formalize this program and bring it back to Council for approval.

**MISCELLANEOUS**

It was the consensus of Council to conduct another Special City Council meeting dedicated to budget discussions on Monday, January 18<sup>th</sup> at 3:30 PM at Stage Left Cafe.

**ADJOURN**

Motion by M. Saladin, second by M. Turner, to adjourn this Special Meeting of the Woodstock City Council to the next regular meeting on Tuesday, December 15, 2015 at 7:00 PM in the Council Chambers at Woodstock City Hall. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried. Meeting adjourned at 6:05 PM.

Respectfully submitted,

Cindy Smiley  
City Clerk

**MINUTES**  
**WOODSTOCK CITY COUNCIL**  
December 15, 2015  
City Council Chambers

The regular meeting of the Woodstock City Council was called to order at 7:00 PM by Mayor Brian Sager on Tuesday, December 15, 2015 in the Council Chambers at City Hall. Mayor Sager explained the consent agenda process and invited public participation.

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** Daniel Hart, Maureen Larson, Mark Saladin, Joseph Starzynski, RB Thompson, Michael Turner, and Mayor Sager

**COUNCIL MEMBERS ABSENT:** None

**STAFF PRESENT:** City Manager Roscoe Stelford, City Attorney Ruth Schlossberg, Finance Director Paul Christensen, Public Works Director Jeff Van Landuyt, Economic Development Director Garrett Anderson, Human Resources Director Deb Schober, Opera House Director John Scharres, Library Director Nick Weber, Planning and Zoning Director Joe Napolitano, Chief Robert Lowen, Grant Writer Terry Willcockson, and Opera House Production Manager Joe McCormack.

**OTHERS PRESENT:** City Clerk Cindy Smiley

**FLOOR DISCUSSION**

**Public Comments**

Lydia Baltalbos, 621 Dean Street, thanked the Woodstock Independent for giving more insight and information about TIF as this is a complicated issue. She stated she also appreciates the Independent's editorial on road repairs which indicated Woodstock's roads are in very bad condition. She further stated she would like to ask whether the item listed on the Consent Agenda as "#5 Impact Fee Deferral Program" is in any way related to District 200.

Mayor Sager stated that this is not an appropriate question for Floor Discussion, which is a time for discussion of any item not on the Agenda.

Ms. Baltalbos stated the reason she is asking because Mayor Sager had previously stated he met with "some" members of the School Board on the Monday before the previous City Council meeting, which would be November 30<sup>th</sup> at 5:00 PM rather than 7:00 PM, which is an unusual day and time to have a meeting. She stated many people who usually attend the school board meetings were blindsided by this meeting.

Mayor Sager stated Ms. Baltalbos is dramatically mistaken. He noted the meeting was a luncheon meeting with the school administration and the Board President, not with the school board and that he has a right to have such a meeting. He stated the current discussion is of any item not on the agenda and if she wishes to discuss such an item, to please proceed.

As Ms. Baltalbos continued to attempt to ask questions concerning the Impact Fee Deferral Program, an item on the Consent Agenda, RB Thompson noted she was out of order.

Ms. Baltalbos then asked for the Impact Fee Deferral Program item to be removed from the Consent Agenda so she may ask her question.

Ms. Baltalbos then asked for clarification of the way the process works in this town. Along with the Independent editorial, she wishes to cite it was noted on October 21, 2015, one year ago City Council postponed plans to implement a road work crack sealing program after receiving only one bid for \$63,000 which was deemed over budget. She asked what happens to that \$63,000, does it get put into the following year's budget or is it erased? She further asked if it is erased, what happens to that money and is this one of the reasons we have such lousy roads?

Mayor Sager stated he is tired of her using words like "lousy" and using other loaded terminology. He stated he is going to stop her from doing that in the future. He noted if she wishes to have a legitimate, professional discussion, he would entertain that; but as long as she continues to use inappropriate terminology then she is not welcome to make comments and he will stop her. If she is going to proceed along those lines, he will no longer tolerate it.

Ms. Baltalbos noted the Independent gave the City an "F" for roads.

Mayor Sager stated he is losing patience with her comments.

Keith Lynes, 14300 W. South Street, Woodstock, thanked the City and the Economic Development Commission for what they did in making the Revolving Loan Program available to the store. Mr. Lynes noted this has made a huge difference as the store went from being, literally, minutes away from closing to being able to move to a wonderful, expanded store. He also noted they went from 4 employees to, now, 14 employees.

### **Council Comments**

J. Starzynski stated there is good news concerning Christmas Clearing House, noting there are so many toys at the old Farm & Fleet location, there are a lot of volunteers needed to pack and deliver them. He noted Christmas Clearing House is sponsored by Woodstock Noon Rotary with help from the community and urged anyone wishing to volunteer to come to the old Farm & Fleet tomorrow evening between 6 and 8 PM. He further noted that on Thursday evening, volunteers are needed to pack food and that delivery will occur on Saturday beginning at 8:00 AM. He stated there is no need to sign up for any of these volunteer opportunities and that on Saturday a free breakfast will be provided by the Moose to those helping with the delivery process. He thanked everyone who has participated in any way in the Christmas Clearing House project.

Mayor Sager expressed his deep appreciation to the Rotary and to the community.

Mayor Sager stated this seems to be the time when Woodstock is seeing some long-term employees determining it is time to retire and move to the next stage of their lives. He noted that Chief Lowen will be retiring in June, stating the City will have more time to recognize him at that time. The Mayor wished to thank him and tell him we look forward to the time we have left with him.

Mayor Sager then noted Planning and Zoning Administrator Jim Kastner has announced he will retire in early March and will be recognized at a future meeting.

Mayor Sager then stated this evening he and the Council have the honor and privilege of recognizing Cindy Smiley who is retiring after having been with the City of Woodstock for nearly 19 years serving as the Executive Assistant to the City Manager and Mayor. He stated through her leadership, the City Manager's Office and the Mayor's Office have been organized and on top of a number of items, some of which are by choice, but many of which are associated with State Statute such as FOIA, election oversight, and liquor license codes and requirements. He expressed gratitude to Ms. Smiley for her service and professionalism throughout the years. Mayor Sager then noted that Ms. Smiley will continue to serve as City Clerk, stating he is happy that she will continue to work with the City Council in that regard. Mayor Sager invited Ms. Smiley to the podium where he recognized her with a token of the City's gratitude and appreciation for patience, professionalism, and diligence during her years of service to the community and the Mayor, City Manager, and City Council.

Ms. Smiley thanked the Mayor and City Manager for this surprise honor. She stated she wished to express how much she has enjoyed working for the City of Woodstock and appreciates the opportunity she was given to spend so many years here. She stated it was her desire to work for the City because she loves Woodstock and wanted to be of some service and make a difference to the community, which she hopes she has.

Ms. Smiley wished everyone to know that Woodstock has a wonderful City Staff that works tirelessly every day to make this a better community. She noted staff is always trying to find ways to push projects forward in a very positive way to make this a better place to live and she thanked staff for this.

Ms. Smiley then stated Woodstock has a wonderful City Council, and has also had Councils in the past, that have had a wonderful vision for the City to improve the quality of life for all of the residents.

Ms. Smiley stated it is difficult to listen to people that question the motives of the Council and Staff because in the 19 years she has been with the City, over the many, many days and even more hours, she has seen these people work unselfishly to make Woodstock a better place. Ms. Smiley stated it has been a joy to see such dedication.

Ms. Smiley then stated that in the Mayor, the City has a treasure of a man who works tirelessly every day, including weekends, and every night to make Woodstock a better place in which to live. She noted he works to make it a better place for everyone, regardless of class or income or any other factor.

Ms. Smiley stated when Council selected Roscoe Stelford as City Manager, she hopes everyone realizes what a treasure the City got. She noted Mr. Stelford also works tirelessly seven days a week, day and night, to make Woodstock a great place to live and work. She stated he motivates City Staff in a wonderful way with a positive outlook and that he finds ways to say "yes" and wants staff to find ways to say "yes" also.

Ms. Smiley stated that while she looks forward to spending time with her grandchildren and horses as Mayor Sager indicated, it was a very, very difficult decision to make to retire because she will miss everyone and the positive environment in which this was to work. She thanked City staff, the

City Council, Mayor Sager, and City Manager Roscoe Stelford for allowing her the privilege of serving the City of Woodstock for the past 18 ½ years.

Mayor Sager once again thanked Ms. Smiley for her service and invited everyone to a small reception which will be held during a brief recess at the end of Council's regular session.

## **CONSENT AGENDA**

Motion by M. Saladin, second by RB Thompson, to approve the Consent Agenda.

- M. Turner requested removal of Item D-5
- Mayor Sager requested removal of Item D-7

A roll call vote was taken on Consent Agenda items A through D-4 and item D-6

### **A. MINUTES OF PREVIOUS MEETINGS**

December 1, 2015 Regular City Council Meeting

### **B. WARRANTS: 3692 3693**

### **C. MINUTES AND REPORTS:**

Audit Management Letter

Department of Public Works Monthly Report – November 2015

Human Resources Department Monthly Report – November 2015

Opera House Monthly Financial Report – November 2015

Opera House Advisory Commission Meeting – November 17, 2015

### **D. MANAGER'S REPORT NO. 59**

- 1. IMRF Benefit Leave Protection** – Approval of IMRF Benefit Leave Protection for Nicholas McCahill for the period of October 19, 2015 to March 23, 2016.
- 2. Audit Extension Proposal** – Approval of a proposal from Sickich, LLP to provide auditing services to the City of Woodstock through April 30, 2019 plus an option for the fiscal years ending April 30, 2020 and April 30, 2021 at the City's discretion.
- 3. Intergovernmental Agreement – McHenry County Gang Task Force** – Approval of Ordinance No. 15-O-68 authorizing the Mayor and City Clerk to execute an Intergovernmental Agreement for the McHenry County Gang Task Force.
- 4. Intergovernmental Agreement – Consolidated Dispatch Center** – Approval of Resolution No. 15-R-26 supporting the development of intergovernmental agreements resulting in the consolidation of Dispatch Services at an expanded McHenry Dispatch Center.
- 6. Chamber of Commerce Lease Agreement** – Approval of Ordinance No. 15-O-69 authorizing the Mayor and City Clerk to execute a Lease Agreement with the

Chamber of Commerce for the former Dispatch/Communications area in the lower level of City Hall.

A roll call vote was taken. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Absentees: None. Abstentions: none. Motion carried.

Mayor Sager stated he is pleased the City will be working in partnership with the Chamber of Commerce to give them the opportunity to locate here in City Hall and looks forward to working with them.

**Item D-5 – Impact Fee Deferral Program**

In response to a question from M. Turner, J. Napolitano clarified those items to be included in this program are all impact fees, including school impact fees, park impact fees, etc., and all fees that are specified in the Unified Development Ordinance. He further stated these fees are separate from building fees which will still be required at the time of building permit issuance. In response to further questioning from Mr. Turner, Mr. Napolitano stated the impact fees due on a three-bedroom home would be approximately \$20,000 which includes the sewer & water connection fees and the impact fees. He noted that \$3,000 - \$5,000 of this would be school impact fees.

M. Turner noted that this deferral has been used one time since implementation of the program. He then noted that this is a no-cost program, as it is a deferral program not a waiver of the impact fees. He also noted that the staff report notes there have been some interest expressed in utilizing the program by a builder. M. Turner then wondered if a reduction in the fees would accomplish more than the Deferral Program has and might, perhaps, increase activity.

R. Stelford stated the impact fees were lowered in August of 2013 when a reassessment was done based upon current land values. In response to a question from M. Turner, Mr. Stelford stated there was a significant reduction in fees at that time.

Lydia Baltalbos, 621 Dean Street, stated she is concerned about precedent, opining that if the council says “yes” to one, how can they say “no” to another. She noted that impact fees were waived on schools being built by District 200 at one time again stating she is very concerned about precedent.

M. Turner stated he could not disagree more as the City Council is not a judicial body with its actions not dependent on its previous actions or those of any other body. He stated that he personally and the Council as a whole takes each request or decision and acts upon it, weighing the pros and cons, also taking into consideration the given time. Council does not operate under precedent but makes decisions based upon individual situations. He emphasized that Council is not bound by precedent.

Ms. Baltalbos expressed her concern that if a builder must include the \$20,000 in impact fees in the sale price of his home when another builder who was given an incentive does not, the first builder is going to try to sue.

At the request of Mayor Sager, City Attorney Ruth Schlossberg responded, stating that decisions

made by the City Council are legislative ones which the Council is entitled to make and are considered individually.

R. Stelford commented that Ms. Baltalbos' scenario is not valid because the builder still must pay the \$20,000 to the City as this is not a waiver but rather a deferral which allows the impact fees to be paid at the time of closing or within 12 months. He again emphasized Council is not waiving any impact fees, noting this program assists builders by reducing their carrying costs which is money they must borrow to build and then not recover until the sale of the house. Mr. Stelford noted that they must pay interest on these carrying costs.

M. Larson stated this is the difference between writing a check at the beginning of the process or at the closing. She stated it is one thing the City can do to help the developer, particularly a small developer, that results in very little or no cost to the City. She noted a small developer may not have the cash up front.

Ms. Baltalbos stated that impact fees were initially implemented to assist school systems and were to be used to purchase land and construct new schools to try to get developers to build in collar counties to increase the population in those areas, creating larger communities. She further stated the money from impact fees could not be used to build on or to renovate existing schools. She noted that this has been modified to include some municipal services but that impact fees were supposed to be an incentive to push families to the collar counties. She concluded that impact fees do affect school systems.

M. Turner noted impact fees do, indeed, help school systems pointing out that in 2005 he argued that the prior mayor did not work satisfactorily with the school district. He stated the first thing the new Council did was to pass a \$3,000 impact fee cost on to the builders so that a pool of money would be created for the school district. He noted the City Council put a burden on the builders and used impact fees to do that.

Ms. Baltalbos stated she is deeply concerned that the money has to come from somewhere and it is not coming from impact fees, especially in Richmond, because the builders are lobbying. She noted the builders do not want impact fees and senior citizens are not going to be the customer base they are looking for, stating she read this in the Tribune. She stated she knows this is happening and is concerned that fees are being lowered and not used for new schools and could be used for infrastructure. She wondered if this is covered in some other way as it used to be covered by impact fees.

Mayor Sager again stated that the item before Council this evening is to defer the payment of impact fees not to lower impact fees.

Ms. Baltalbos stated she hopes there will be some sort of suggestion on where the money is going to come from to compensate for those impact fees that are going to be deferred.

M. Larson stated the City will not have to get the money from somewhere else, noting the fees are not being waived but are just being collected at time of closing rather than when they break ground. The funds being received by the City remain the same.

Ms. Baltalbos stated she is skeptical because she knows the developers are lobbying intensely.

At the request of Mayor Sager to explain this program once again, R. Stelford stated this is a deferral program, not a waiver, so the developer will still pay all fees that normally would be paid based upon the size and type of the home. He stated this will just delay the cash payment made to the City. Mr. Stelford noted historically the fees were paid up front but this program allows for payment at time of closing or at the most the developer will have 12 months to pay. He stated the developer knows they will have the cash at the time of closing and this allows him to pay at that time rather than borrowing the money for the fees and incurring carrying costs.

There were no further comments from the public.

Motion by M. Turner, second by M. Saladin to approve Resolution 15-R-27, to extend the City of Woodstock's Impact Fee Deferral Program through December 31, 2017.

A roll call vote was taken. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

#### **Item D-7 – EMH Consulting**

Mayor Sager stated he requested this item to be removed as the petitioner has asked that this item be postponed to the January 19<sup>th</sup> City Council meeting.

Motion by J. Starzynski, second by M. Larson, to postpone Item D-7, EMH Consulting to a time specific, namely the January 19, 2016 City Council meeting.

A roll call vote was taken: Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

#### **EXECUTIVE SESSION**

Motion by M. Larson, second by RB Thompson, to adjourn to Executive Session for the purpose of discussing:

##### **Personnel (Open Meeting Act:5ILCS 120/2 (c)(1)**

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

##### **City Manager's Performance Evaluation**

A roll call vote was taken. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: None. Absentees: None. Abstentions: None. Motion carried.

The Woodstock City Council adjourned to Executive Session at 7:40 p.m.

#### **RETURN TO OPEN SESSION**

The City Council returned to Open Session at 9:40 p.m.

**COUNCIL MEMBERS PRESENT:** Dan Hart, Maureen Larson, Mark Saladin, Joseph Starzynski, RB Thompson, Michael Turner, and Mayor Sager.

**COUNCIL MEMBERS ABSENT:** None

**STAFF PRESENT:** City Manager Roscoe Stelford and City Attorney Ruth Schlossberg

**OTHERS PRESENT:** City Clerk Cindy Smiley

**FUTURE AGENDA ITEMS**

Mayor Sager noted as it is the policy of the Woodstock City Council, there will be no meeting on January 5, 2016. He then noted the City Council will hold a Special Council Workshop on January 18<sup>th</sup> with the next regular City Council meeting to be scheduled for Tuesday, January 19, 2016.

**ADJOURN**

Motion by M. Turner, second by RB Thompson, to adjourn this meeting of the Woodstock City Council to the Special City Council Workshop on Monday, January 18, 2016 at 3:30 PM at the Stage Left Café. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: None. Absentees: None. Abstentions: None. Meeting adjourned at 9:44 p.m.

Respectfully submitted,

Cindy Smiley  
City Clerk

**MINUTES**  
**WOODSTOCK CITY COUNCIL**  
**EXECUTIVE SESSION**  
December 15, 2015  
City Council Chambers

The Executive Session of the Woodstock City Council was called to order by Mayor Brian Sager at 8:00 PM on Tuesday, December 15, 2015 in Council Chambers at Woodstock City Hall.

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** Dan Hart, Maureen Larson, Mark Saladin, RB Thompson, Michael Turner, Joseph Starzynski, and Mayor Brian Sager.

**COUNCIL MEMBERS ABSENT:** None

**STAFF PRESENT:** City Manager Roscoe Stelford and City Attorney Ruth Schlossberg

**OTHERS PRESENT:** City Clerk Cindy Smiley

**DISCUSSION:**

**Personnel (Open Meeting Act:5ILCS 120/2 (c)(1))**

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

City Manager Performance Evaluation

City Manager Roscoe Stelford exited the Chambers at 8:03 PM.

Those present discussed the City Manager's Performance Evaluation.

City Manager Roscoe Stelford re-entered the Chambers at 9:00 PM. Discussions continued concerning the City Manager's Performance Evaluation.

**RETURN TO OPEN SESSION:**

Motion by M. Turner, second by M. Larson, to adjourn from Executive Session and return to Open Session. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: None. Absentees: None. Abstentions: None. Motion carried.

Council adjourned to Open Session at 9:40 PM.

Respectfully submitted,

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Cindy Smiley  
City Clerk

Name	Department	Total Gross
BALLARD, KIELAND M	AQUATIC CENTER	42.30
BREWER, ALYSSA M	AQUATIC CENTER	46.53
DEVINGER, TESS E	AQUATIC CENTER	23.27
AMRAEN, MONICA	CITY MANAGER	1,620.00
MCELMEEL, DANIEL	CITY MANAGER	2,824.23
SMILEY, CINDY	CITY MANAGER	2,346.56
STELFORD III, ROSCOE	CITY MANAGER	5,961.56
WEBER, AMY Y	CITY MANAGER	100.00
WILLCOCKSON, TERESA	CITY MANAGER	2,382.40
JANIGA, JOSEPH	CROSSING GUARDS	315.60
LUCKEY, DALE	CROSSING GUARDS	300.30
LUCKEY, JR., HARRY	CROSSING GUARDS	520.65
LUCKEY, ROBERT	CROSSING GUARDS	175.18
MONACK, KIM	CROSSING GUARDS	364.80
PIERCE, LARRY	CROSSING GUARDS	347.10
Anderson, Garrett D.	ECONOMIC DEVELOPMENT	4,261.54
Coltrin, Krista E.	ECONOMIC DEVELOPMENT	2,384.61
BAYER, PATRICIA	FINANCE	961.60
CHRISTENSEN, PAUL N	FINANCE	4,321.57
LIEB, RUTH ANN	FINANCE	2,138.40
STEIGER, ALLISON	FINANCE	467.25
STRACZEK, WILLIAM	FINANCE	2,576.92
WOODRUFF, CARY	FINANCE	1,833.60
DYER, JASON L	FLEET MAINTENANCE	1,744.00
GROH, PHILLIP	FLEET MAINTENANCE	2,002.40
LAMZ, ROBERT	FLEET MAINTENANCE	2,163.83
MAY, JILL E	HUMAN RESOURCES	1,727.20
SCHOBBER, DEBORAH	HUMAN RESOURCES	4,512.72
BERGESON, PATRICIA	LIBRARY	255.20
BRADLEY, KATHERINE	LIBRARY	878.58
Burton, Parker E.	LIBRARY	187.69
CAMPBELL, SARAH JANE	LIBRARY	202.08
DAWDY, KIRK	LIBRARY	2,107.18
DREYER, TRUDIE	LIBRARY	413.64
FEE, JULIE	LIBRARY	2,516.88
HANSEN, MARTHA	LIBRARY	1,735.75
ICKES, RICHARD	LIBRARY	248.82
KAMINSKI, SARAH	LIBRARY	902.31
KNOLL, LINDA	LIBRARY	912.21
MILLER, LISA	LIBRARY	846.38
MOORHOUSE, PAMELA	LIBRARY	2,764.08
MORO, PAMELA	LIBRARY	341.70
O'LEARY, CAROLYN	LIBRARY	1,871.21
PALMER, STEPHANIE	LIBRARY	1,312.80
PALMQUIST, PEGGY	LIBRARY	269.10
REWOLDT, BAILEY S	LIBRARY	527.51
RYAN, ELIZABETH	LIBRARY	1,817.92
RYAN, MARY M	LIBRARY	1,783.07
SMILEY, BRIAN	LIBRARY	358.80
SUGDEN, MARY	LIBRARY	734.27
TOTTON SCHWARZ, LORA	LIBRARY	2,507.61
TRIPP, KATHRYN	LIBRARY	1,437.60
WEBER, NICHOLAS P	LIBRARY	3,861.90

Name	Department	Total Gross
ZAMORANO, CARRIE	LIBRARY	1,826.75
BEAUDINE, BRUCE	OPERA HOUSE	284.40
BETH, RAYMOND	OPERA HOUSE	568.80
BOURGEOIS-KUIPER, SAHARA	OPERA HOUSE	397.90
BROUILLETTE, RICHARD	OPERA HOUSE	248.04
CAMPBELL, DANIEL	OPERA HOUSE	2,386.54
CANTY, NANCY NOVY	OPERA HOUSE	191.55
GERVAIS, MARIANNE	OPERA HOUSE	306.00
GRANZETTO, GERALDINE	OPERA HOUSE	1,151.50
GREENLEAF, MARK	OPERA HOUSE	3,168.87
LYON, LETITIA	OPERA HOUSE	113.09
MCCORMACK, JOSEPH	OPERA HOUSE	2,399.20
MYERS, MARVIN	OPERA HOUSE	200.20
PANNIER, LORI ANN	OPERA HOUSE	322.91
SCHARRES, JOHN	OPERA HOUSE	4,320.38
STEINKAMP, LORRAINE	OPERA HOUSE	1,222.71
STELFORD, SAMANTHA	OPERA HOUSE	323.19
WELLS, GAIL	OPERA HOUSE	457.62
WHITE, CYNTHIA	OPERA HOUSE	601.64
WIEGEL, DANIEL M	OPERA HOUSE	1,389.60
BIRDSELL, CHRISTOPHER	PARKS	1,998.40
CHAUNCEY, JUDD T	PARKS	1,333.18
EDDY, BRANDON	PARKS	1,708.97
LESTER, TAD	PARKS	2,020.22
MASS, STANLEY PHILIP	PARKS	2,239.20
MECKLENBURG, JOHN	PARKS	2,529.84
NELSON, ERNEST	PARKS	3,319.99
O'LEARY, PATRICK	PARKS	2,298.40
SCHACHT, TREVOR	PARKS	1,435.20
SPRING, TIMOTHY	PARKS	1,447.52
STOLL, MARK T	PARKS	1,320.80
BAKER, NANCY	PLANNING & ZONING	3,201.66
BERTRAM, JOHN	PLANNING & ZONING	2,944.00
KASTNER, JAMES	PLANNING & ZONING	3,887.28
LIMBAUGH, DONNA	PLANNING & ZONING	2,365.60
NAPOLITANO, JOSEPH	PLANNING & ZONING	3,076.92
STREIT JR., DANIEL	PLANNING & ZONING	2,697.60
WALKINGTON, ROB	PLANNING & ZONING	2,955.20
AMATI, CHARLES	POLICE	3,841.60
BERNSTEIN, JASON	POLICE	3,699.22
BRANUM, ROBBY	POLICE	4,584.99
CARRENO, MARIA YESENIA	POLICE	2,576.26
CIPOLLA, CONSTANTINO	POLICE	4,369.96
DEMPSEY, DAVID	POLICE	3,311.18
Didier, Jonathan D.	POLICE	634.01
DIFRANCESCA, JAN	POLICE	2,396.77
DOLAN, RICHARD	POLICE	3,342.23
EICHINGER, PATRICIA	POLICE	2,576.25
EISELSTEIN, FRED	POLICE	3,311.18
FINK, CORY	POLICE	3,311.19
FOURDYCE, JOSHUA	POLICE	3,900.41
FREUND, SHARON L	POLICE	2,375.51
GALLAGHER, KATHLEEN	POLICE	2,576.26

Name	Department	Total Gross
GUSTIS, MICHAEL	POLICE	3,311.19
HAVENS, GRANT	POLICE	1,663.58
HENRY, DANIEL	POLICE	3,311.19
HESS, GLENN	POLICE	1,444.00
KARNATH, MICHAEL	POLICE	2,842.10
KAROLEWICZ, ROBIN	POLICE	2,914.39
KOPULOS, GEORGE	POLICE	4,128.66
LANZ II, ARTHUR	POLICE	3,696.00
LATHAM, DANIEL	POLICE	4,430.20
LEE, KEITH	POLICE	715.60
LIEB, JOHN	POLICE	4,275.02
LINTNER, WILLIAM	POLICE	3,947.56
LOWEN JR., ROBERT	POLICE	5,183.45
MARSHALL, SHANE	POLICE	3,607.15
MCKENDRY, AMY	POLICE	2,576.26
MORTIMER, JEREMY	POLICE	3,435.36
MUEHLFELT, BRETT	POLICE	3,311.19
NAATZ, CHRISTOPHER	POLICE	2,213.27
NIEDZWIECKI, MICHAEL	POLICE	2,537.77
PARSONS, JEFFREY	POLICE	4,934.32
PAULEY, DANIEL	POLICE	3,311.19
PETERSON, CHAD	POLICE	2,576.26
PRENTICE, MATTHEW	POLICE	2,061.11
PRITCHARD, ROBERT	POLICE	5,715.10
RAPACZ, JOSHUA	POLICE	3,311.18
REED, TAMARA	POLICE	2,048.00
REITZ, JR., ANDREW	POLICE	3,373.27
SCHMIDTKE, ERIC	POLICE	3,311.19
SCHRAW, ADAM	POLICE	3,311.19
SHARP, DAVID	POLICE	2,296.27
SHEPHERD, NANCY	POLICE	90.00
SOTO, TAMI	POLICE	1,799.39
Tabaka, Randall S.	POLICE	474.39
TIETZ, KEVIN	POLICE	2,537.77
VALLE, SANDRA	POLICE	3,311.19
VORDERER, CHARLES	POLICE	3,326.71
WALKER, NATALIE	POLICE	2,206.70
WESOLEK, DANIEL	POLICE	4,105.01
HOWIE, JANE	PUBLIC WORKS ADMIN	2,205.45
Migatz, Thomas B.	PUBLIC WORKS ADMIN	3,769.23
VAN LANDUYT, JEFFREY J.	PUBLIC WORKS ADMIN	4,538.47
WILSON, ALAN	PUBLIC WORKS ADMIN	4,030.44
AQUINO, EDUARDO	RECREATION CENTER	123.75
BAIRD, LEAH	RECREATION CENTER	171.19
BLONIAZ, JESSICA	RECREATION CENTER	514.65
CABRERA, LESLIE M	RECREATION CENTER	473.18
CANTO, MELISSA	RECREATION CENTER	278.15
CORTES, VICTOR M	RECREATION CENTER	117.13
DECHANT, LEAH E	RECREATION CENTER	21.15
DIAZ, ARTURO	RECREATION CENTER	414.29
Diaz, Elisa M.	RECREATION CENTER	216.56
DUNKER, ALAN	RECREATION CENTER	3,036.13
FUENTES, KARINA	RECREATION CENTER	535.36

Name	Department	Total Gross
GARZA, ANNA	RECREATION CENTER	241.54
GUZMAN, AYESHAH	RECREATION CENTER	83.98
HICKS, MICHAEL S	RECREATION CENTER	361.20
KARAFKA, JESSIE	RECREATION CENTER	284.05
KARAFKA, JORIE	RECREATION CENTER	227.63
Keane, Eilish M.	RECREATION CENTER	286.28
LISK, MARY LYNN	RECREATION CENTER	2,345.67
Parsons, Alyssa M.	RECREATION CENTER	132.00
POWELL, ELLIE	RECREATION CENTER	221.03
REESE, AIMEE	RECREATION CENTER	51.93
SANTANA, RUBY	RECREATION CENTER	457.39
SARICH, ERIN	RECREATION CENTER	97.24
SCHMITT, RONALD	RECREATION CENTER	170.28
TORREZ, RENEE	RECREATION CENTER	2,135.60
VIDALES, REBECCA	RECREATION CENTER	2,424.07
ZAMORANO, GUILLERMO	RECREATION CENTER	490.00
ZINNEN, JOHN DAVID	RECREATION CENTER	4,030.59
CASTANEDA, CHRISTIAN J	SEWER & WATER MAINTENANCE	1,320.80
MAJOR, STEPHEN	SEWER & WATER MAINTENANCE	2,307.20
MAXWELL, ZACHARY	SEWER & WATER MAINTENANCE	1,650.80
PARKER, SHAWN	SEWER & WATER MAINTENANCE	3,036.04
WEGENER, JAMES	SEWER & WATER MAINTENANCE	1,602.40
WILLIAMS, BRYANT P	SEWER & WATER MAINTENANCE	1,681.99
WOJTECKI, KEITH	SEWER & WATER MAINTENANCE	1,792.80
BURGESS, JEFFREY	STREETS	2,456.80
LECHNER, PHILIP A	STREETS	1,320.80
LOMBARDO, JAMES	STREETS	1,435.20
LYNK, CHRIS	STREETS	1,602.40
MARTINEZ JR, MAURO	STREETS	1,395.20
MILLER, MARK	STREETS	3,400.00
PIERCE, BARRY	STREETS	2,115.04
VIDALES, ROGER	STREETS	2,307.20
BAKER, WAYNE	WASTEWATER TREATMENT	2,571.20
BOLDA, DANIEL	WASTEWATER TREATMENT	1,842.40
GEORGE, ANNE	WASTEWATER TREATMENT	3,443.08
SHEAHAN, ADAM	WASTEWATER TREATMENT	2,020.22
VIDALES, HENRY	WASTEWATER TREATMENT	2,298.40
GARRISON, ADAM	WATER TREATMENT	2,260.92
HOFFMAN, THOMAS	WATER TREATMENT	2,179.20
SCARPACE, SHANE	WATER TREATMENT	1,947.20
SMITH, WILLIAM	WATER TREATMENT	3,237.73
WHISTON, TIMOTHY	WATER TREATMENT	1,894.40
Grand Totals:	201	391,977.51

**City of Woodstock**  
**Warrant No. 3694**

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 19<sup>th</sup> day of January, 2016.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

Name	Department	Total Gross
AMRAEN, MONICA	CITY MANAGER	1,620.00
HOWIE, JANE	CITY MANAGER	2,231.55
MCELMEEL, DANIEL	CITY MANAGER	2,824.24
SMILEY, CINDY	CITY MANAGER	2,398.11
STELFORD III, ROSCOE	CITY MANAGER	5,961.55
WILLCOCKSON, TERESA	CITY MANAGER	2,382.40
JANIGA, JOSEPH	CROSSING GUARDS	157.80
LUCKEY, DALE	CROSSING GUARDS	150.15
LUCKEY, JR., HARRY	CROSSING GUARDS	260.33
LUCKEY, ROBERT	CROSSING GUARDS	175.18
MONACK, KIM	CROSSING GUARDS	182.40
PIERCE, LARRY	CROSSING GUARDS	173.55
Anderson, Garrett D.	ECONOMIC DEVELOPMENT	4,261.54
Coltrin, Krista E.	ECONOMIC DEVELOPMENT	2,384.61
BAYER, PATRICIA	FINANCE	961.60
CHRISTENSEN, PAUL N	FINANCE	4,321.57
LIEB, RUTH ANN	FINANCE	2,138.40
STEIGER, ALLISON	FINANCE	598.50
STRACZEK, WILLIAM	FINANCE	2,576.92
WOODRUFF, CARY	FINANCE	1,833.60
DYER, JASON L	FLEET MAINTENANCE	1,744.00
GROH, PHILLIP	FLEET MAINTENANCE	2,002.40
LAMZ, ROBERT	FLEET MAINTENANCE	2,253.43
MAY, JILL E	HUMAN RESOURCES	1,727.21
SCHOBER, DEBORAH	HUMAN RESOURCES	4,512.71
BERGESON, PATRICIA	LIBRARY	176.00
BRADLEY, KATHERINE	LIBRARY	1,008.74
Burton, Parker E.	LIBRARY	115.50
CAMPBELL, SARAH JANE	LIBRARY	159.98
DAWDY, KIRK	LIBRARY	2,107.18
FEE, JULIE	LIBRARY	2,516.89
HANSEN, MARTHA	LIBRARY	1,735.75
ICKES, RICHARD	LIBRARY	205.92
IHSEN, CLARISSA	LIBRARY	34.52
KAMINSKI, SARAH	LIBRARY	790.52
KNOLL, LINDA	LIBRARY	748.48
MILLER, LISA	LIBRARY	1,049.51
MOORHOUSE, PAMELA	LIBRARY	2,764.08
MORO, PAMELA	LIBRARY	535.63
O'LEARY, CAROLYN	LIBRARY	1,871.20
PALMER, STEPHANIE	LIBRARY	1,312.80
PALMQUIST, PEGGY	LIBRARY	260.13
REWOLDT, BAILEY S	LIBRARY	351.67
RYAN, ELIZABETH	LIBRARY	1,817.92
RYAN, MARY M	LIBRARY	1,783.06
SMILEY, BRIAN	LIBRARY	291.53
SUGDEN, MARY	LIBRARY	775.06
TOTTON SCHWARZ, LORA	LIBRARY	2,507.61
TRIPP, KATHRYN	LIBRARY	1,437.60
WEBER, NICHOLAS P	LIBRARY	3,861.90
ZAMORANO, CARRIE	LIBRARY	1,826.75
BEAUDINE, BRUCE	OPERA HOUSE	237.00
BETH, RAYMOND	OPERA HOUSE	308.10

Name	Department	Total Gross
BOURGEOIS-KUIPER, SAHARA	OPERA HOUSE	422.92
BROUILLETTE, RICHARD	OPERA HOUSE	257.58
CAMPBELL, DANIEL	OPERA HOUSE	2,386.54
CANTY, NANCY NOVY	OPERA HOUSE	207.51
GERVAIS, MARIANNE	OPERA HOUSE	275.40
GRANZETTO, GERALDINE	OPERA HOUSE	1,151.50
GREENLEAF, MARK	OPERA HOUSE	3,168.88
KNAPKE, NATHAN	OPERA HOUSE	181.31
LYON, LETITIA	OPERA HOUSE	86.16
MCCORMACK, JOSEPH	OPERA HOUSE	2,399.20
MYERS, MARVIN	OPERA HOUSE	240.24
PANNIER, LORI ANN	OPERA HOUSE	391.05
SCHARRES, JOHN	OPERA HOUSE	4,320.38
STEINKAMP, LORRAINE	OPERA HOUSE	922.81
STELFORD, SAMANTHA	OPERA HOUSE	374.49
WELLS, GAIL	OPERA HOUSE	305.08
WHITE, CYNTHIA	OPERA HOUSE	318.18
WIEGEL, DANIEL M	OPERA HOUSE	1,389.60
BIRDSELL, CHRISTOPHER	PARKS	2,073.34
CHAUNCEY, JUDD T	PARKS	1,407.48
EDDY, BRANDON	PARKS	1,708.97
LESTER, TAD	PARKS	1,947.20
MASS, STANLEY PHILIP	PARKS	2,116.00
MECKLENBURG, JOHN	PARKS	2,438.40
NELSON, ERNEST	PARKS	3,319.99
O'LEARY, PATRICK	PARKS	2,298.40
SCHACHT, TREVOR	PARKS	1,529.39
SPRING, TIMOTHY	PARKS	1,395.20
STOLL, MARK T	PARKS	1,407.48
BAKER, NANCY	PLANNING & ZONING	3,201.66
BERTRAM, JOHN	PLANNING & ZONING	2,944.00
KASTNER, JAMES	PLANNING & ZONING	3,887.29
LIMBAUGH, DONNA	PLANNING & ZONING	2,365.60
NAPOLITANO, JOSEPH	PLANNING & ZONING	3,076.92
STREIT JR., DANIEL	PLANNING & ZONING	2,697.60
WALKINGTON, ROB	PLANNING & ZONING	2,955.20
AMATI, CHARLES	POLICE	3,841.60
BERNSTEIN, JASON	POLICE	4,232.12
BRANUM, ROBBY	POLICE	3,590.77
CARRENO, MARIA YESENIA	POLICE	2,576.26
CIPOLLA, CONSTANTINO	POLICE	4,369.97
DEMPSEY, DAVID	POLICE	3,642.30
Didier, Jonathan D.	POLICE	781.65
DIFRANCESCA, JAN	POLICE	2,396.77
DOLAN, RICHARD	POLICE	3,621.61
EICHINGER, PATRICIA	POLICE	3,123.71
EISELSTEIN, FRED	POLICE	3,476.74
FINK, CORY	POLICE	3,476.75
FOURDYCE, JOSHUA	POLICE	5,229.98
FREUND, SHARON L	POLICE	2,494.28
GALLAGHER, KATHLEEN	POLICE	4,170.31
GUSTIS, MICHAEL	POLICE	3,476.75
HAVENS, GRANT	POLICE	1,663.58

Name	Department	Total Gross
HENRY, DANIEL	POLICE	3,311.19
HESS, GLENN	POLICE	1,444.00
KARNATH, MICHAEL	POLICE	2,886.71
KAROLEWICZ, ROBIN	POLICE	2,576.25
KOPULOS, GEORGE	POLICE	3,764.61
LANZ II, ARTHUR	POLICE	4,585.35
LATHAM, DANIEL	POLICE	4,078.20
LEE, KEITH	POLICE	715.60
LIEB, JOHN	POLICE	4,275.02
LINTNER, WILLIAM	POLICE	3,642.31
LOWEN JR., ROBERT	POLICE	5,183.45
MARSHALL, SHANE	POLICE	3,650.61
MCKENDRY, AMY	POLICE	2,576.26
MORTIMER, JEREMY	POLICE	3,476.76
MUEHLFELT, BRETT	POLICE	3,311.19
NAATZ, CHRISTOPHER	POLICE	3,022.50
NIEDZWIECKI, MICHAEL	POLICE	2,664.66
PARSONS, JEFFREY	POLICE	3,823.20
PAULEY, DANIEL	POLICE	3,642.31
PETERSON, CHAD	POLICE	3,284.72
PRENTICE, MATTHEW	POLICE	2,185.61
PRITCHARD, ROBERT	POLICE	4,247.88
RAPACZ, JOSHUA	POLICE	3,476.75
REED, TAMARA	POLICE	2,048.00
REITZ, JR., ANDREW	POLICE	3,766.48
SCHMIDTKE, ERIC	POLICE	3,311.19
SCHRAW, ADAM	POLICE	3,311.19
SHARP, DAVID	POLICE	2,434.60
SHEPHERD, NANCY	POLICE	480.00
SOTO, TAMI	POLICE	1,799.39
Tabaka, Randall S.	POLICE	368.97
TIETZ, KEVIN	POLICE	2,537.77
VALLE, SANDRA	POLICE	3,642.31
VORDERER, CHARLES	POLICE	3,311.18
WALKER, NATALIE	POLICE	2,206.70
WESOLEK, DANIEL	POLICE	4,202.17
Migatz, Thomas B.	PUBLIC WORKS ADMIN	3,769.24
VAN LANDUYT, JEFFREY J.	PUBLIC WORKS ADMIN	4,538.46
WILSON, ALAN	PUBLIC WORKS ADMIN	4,030.45
BAIRD, LEAH	RECREATION CENTER	424.45
BEHRNS, LESLIE	RECREATION CENTER	79.31
BLONIAZ, JESSICA	RECREATION CENTER	514.65
CABRERA, LESLIE M	RECREATION CENTER	267.53
CANTO, MELISSA	RECREATION CENTER	431.60
CORTES, VICTOR M	RECREATION CENTER	362.44
DIAZ, ARTURO	RECREATION CENTER	263.93
Diaz, Elisa M.	RECREATION CENTER	185.63
DUNKER, ALAN	RECREATION CENTER	2,269.64
FUENTES, KARINA	RECREATION CENTER	535.36
GARZA, ANNA	RECREATION CENTER	181.16
GROVER, CHARLES	RECREATION CENTER	95.43
GUZMAN, AYESHAH	RECREATION CENTER	114.92
HICKS, MICHAEL S	RECREATION CENTER	297.99

Name	Department	Total Gross
KARAFI, JESSIE	RECREATION CENTER	195.99
KARAFI, JORIE	RECREATION CENTER	342.55
Keane, Eilish M.	RECREATION CENTER	214.71
KOVAR, SHARON	RECREATION CENTER	195.00
LISK, MARY LYNN	RECREATION CENTER	2,345.66
Parsons, Alyssa M.	RECREATION CENTER	113.44
POWELL, EDEN L	RECREATION CENTER	21.65
POWELL, ELLIE	RECREATION CENTER	195.77
REESE, AIMEE	RECREATION CENTER	216.72
SANTANA, RUBY	RECREATION CENTER	75.51
SARICH, ERIN	RECREATION CENTER	97.24
SCHMITT, RONALD	RECREATION CENTER	170.28
TORREZ, RENEE	RECREATION CENTER	2,135.60
VIDALES, REBECCA	RECREATION CENTER	2,424.07
ZAMORANO, GUILLERMO	RECREATION CENTER	411.60
ZINNEN, JOHN DAVID	RECREATION CENTER	4,030.59
CASTANEDA, CHRISTIAN J	SEWER & WATER MAINTENANCE	1,333.18
MAJOR, STEPHEN	SEWER & WATER MAINTENANCE	2,379.30
MAXWELL, ZACHARY	SEWER & WATER MAINTENANCE	1,510.33
MCCAILL, NICHOLAS	SEWER & WATER MAINTENANCE	287.04
PARKER, SHAWN	SEWER & WATER MAINTENANCE	3,036.04
WEGENER, JAMES	SEWER & WATER MAINTENANCE	1,602.40
WILLIAMS, BRYANT P	SEWER & WATER MAINTENANCE	1,717.92
WOJTECKI, KEITH	SEWER & WATER MAINTENANCE	2,072.08
BURGESS, JEFFREY	STREETS	2,523.40
LECHNER, PHILIP A	STREETS	1,320.80
LOMBARDO, JAMES	STREETS	1,601.15
LYNK, CHRIS	STREETS	1,707.56
MARTINEZ JR, MAURO	STREETS	1,486.76
MILLER, MARK	STREETS	3,400.00
PIERCE, BARRY	STREETS	2,133.81
VIDALES, ROGER	STREETS	2,501.87
BAKER, WAYNE	WASTEWATER TREATMENT	2,571.20
BOLDA, DANIEL	WASTEWATER TREATMENT	1,842.40
GEORGE, ANNE	WASTEWATER TREATMENT	3,443.08
SHEAHAN, ADAM	WASTEWATER TREATMENT	1,947.20
VIDALES, HENRY	WASTEWATER TREATMENT	3,002.29
GARRISON, ADAM	WATER TREATMENT	2,615.04
HOFFMAN, THOMAS	WATER TREATMENT	3,050.88
SCARPACE, SHANE	WATER TREATMENT	2,336.64
SMITH, WILLIAM	WATER TREATMENT	3,237.73
WHISTON, TIMOTHY	WATER TREATMENT	1,894.40
Grand Totals:	201	397,507.04

**City of Woodstock  
Warrant No. 3695**

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer



City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 19<sup>th</sup> day of January, 2016.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

Check #	Payee	Description	Amount		Fund	GL Account Title	GL Account
104301	ALAN J. COULSON PC	MERRYMAN PROPERTY TRANSFER B	4,750.00-	V	GENERAL FUND-CIP	ROUTE 14/IDOT	82-08-7-705
Total 104301:			4,750.00-				
104303	CENTEGRA MEMORIAL MEDICAL CEN	DRUG TESTS	25.00-	V	GENERAL FUND	DRUG TESTING	01-04-5-510
104303	CENTEGRA MEMORIAL MEDICAL CEN	DRUG TESTING CDL RANDOMS	135.00-	V	GENERAL FUND	DRUG TESTING	01-04-5-510
Total 104303:			160.00-				
104305	GRIZZLY INDUSTRIAL	5 SPEED BABY DRILL PRESS	123.00-	V	TAX INCREMENT FINANCING FUND	PERIMETER STREET LIGHTING REPL	41-00-7-732
104305	GRIZZLY INDUSTRIAL	5 SPEED BABY DRILL PRESS	123.00-	V	TAX INCREMENT FINANCING FUND	PERIMETER STREET LIGHTING REPL	41-00-7-732
Total 104305:			246.00-				
104314	LLOYD'S PAINT AND PAPER, INC.	WALL PAINT	44.95-	V	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
Total 104314:			44.95-				
104315	MICHAEL NIKSIC	DOMINATE YOUR GRILL PROGRAM	260.00-	V	LIBRARY	LIBRARY PROGRAMS	08-00-8-812
Total 104315:			260.00-				
104320	VICKI BERSCH	RAGTIME CONCERT 10/25/15	300.00-	V	LIBRARY	LIBRARY PROGRAMS	08-00-8-812
Total 104320:			300.00-				
104321	WESTWOOD A JOINT VENTURE	RECAPTURE PAYMENTS	2,454.36-	V	ESCROW FUND	RECAPTURE FEES	72-00-0-221
Total 104321:			2,454.36-				
104470	CITY OF WOODSTOCK	WATER AND SEWER	367.23-	V	LIBRARY BUILDING FUND	WATER & SEWER	09-00-5-530
Total 104470:			367.23-				
104502	ROSCOE STELFORD	MEETING WITH DIST 200	124.00-	V	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
Total 104502:			124.00-				
104510	WATER RESOURCES, INC.	CHECK FOR POSSIBLE WATER LEAK	315.00-	V	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. WATER MAINS	60-52-5-554

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104510:			315.00-			
104516	ALLEN R MILLER	RECAPTURE REIMBURSEMENT	1,227.18	ESCROW FUND	RECAPTURE FEES	72-00-0-221
Total 104516:			1,227.18			
104517	ANNA GARZA	RECREATION INSTRUCTOR	280.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104517:			280.00			
104518	APPLE CREEK FLOWERS	FLOWERS	55.00	GENERAL FUND	SUPPLIES	01-01-6-606
Total 104518:			55.00			
104519	BOHN'S ACE HARDWARE	THREAD ROD	4.99	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
104519	BOHN'S ACE HARDWARE	SUPPLIES AND HARDWARE	14.15	GENERAL FUND	SUPPLIES	01-06-6-606
104519	BOHN'S ACE HARDWARE	PUNCH PIN	16.84	GENERAL FUND	TOOLS	01-06-6-605
104519	BOHN'S ACE HARDWARE	ELECTRIC CORD	74.99	GENERAL FUND	SUPPLIES	01-06-6-606
Total 104519:			110.97			
104520	BONNELL INDUSTRIES, INC	LEAF MACHINE PARTS	1,335.64	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
Total 104520:			1,335.64			
104521	BURRIS EQUIPMENT COMPANY	TRASH PUMP PARTS	3.16	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 104521:			3.16			
104522	CARQUEST AUTO PARTS STORES	DIESEL EXHAUST FLUID	27.58	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104522	CARQUEST AUTO PARTS STORES	HYD FITTINGS	27.80	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
104522	CARQUEST AUTO PARTS STORES	HYDRAULIC FITTINGS	108.45	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104522	CARQUEST AUTO PARTS STORES	FUSES	5.58	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104522	CARQUEST AUTO PARTS STORES	TERMINALS	21.29	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
104522	CARQUEST AUTO PARTS STORES	WIPERS	51.80	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
104522	CARQUEST AUTO PARTS STORES	HANDLE	28.70	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104522	CARQUEST AUTO PARTS STORES	OUTLET	7.03	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104522:			278.23			
104523	CITY LIMITS CLEANING SYSTEMS	SOAPS	125.00	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104523	CITY LIMITS CLEANING SYSTEMS	SOAPS	129.45	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
Total 104523:			254.45			
104524	CL GRAPHICS	WINTER EVENT SELF MAILER	375.00	PERFORMING ARTS	PROFESSIONAL SERVICES	07-11-5-502
Total 104524:			375.00			
104525	COMMONWEALTH EDISON	ELECTRIC - EMRICSON PARK FIELDS	817.39	PARKS FUND	ELECTRICITY	06-00-5-540
104525	COMMONWEALTH EDISON	ELECTRIC - DREAM FIELD	31.35	PARKS FUND	ELECTRICITY	06-00-5-540
104525	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	176.02	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104525	COMMONWEALTH EDISON	STREET LIGHTING	40.72	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
104525	COMMONWEALTH EDISON	ELECTRIC	689.39	AQUATIC CENTER FUND	ELECTRIC	04-00-6-604
Total 104525:			1,754.87			
104526	COMMONWEALTH EDISON	STREET LIGHTING	1,358.52	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 104526:			1,358.52			
104527	CONSERV FS	REGULAR FUEL	56.54	PARKS FUND	GASOLINE & OIL	06-00-6-602
104527	CONSERV FS	REGULAR FUEL	14.36	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
104527	CONSERV FS	REGULAR FUEL	43.09	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
104527	CONSERV FS	DIESEL FUEL	839.38	GENERAL FUND	GAS & OIL	01-06-6-602
104527	CONSERV FS	DIESEL FUEL	250.99	PARKS FUND	GASOLINE & OIL	06-00-6-602
104527	CONSERV FS	DIESEL FUEL	245.50	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
104527	CONSERV FS	DIESEL FUEL	35.66	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
104527	CONSERV FS	DIESEL FUEL	1,920.45	GENERAL FUND	GAS & OIL	01-06-6-602
104527	CONSERV FS	DIESEL FUEL	215.31	PARKS FUND	GASOLINE & OIL	06-00-6-602
104527	CONSERV FS	DIESEL FUEL	230.16	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
104527	CONSERV FS	DIESEL FUEL	54.45	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
104527	CONSERV FS	DIESEL FUEL	54.44	GENERAL FUND	GAS & OIL	01-07-6-602
Total 104527:			3,960.33			
104528	CONSTELLATION NEWENERGY	STREET LIGHTING	1,287.13	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104528:			1,287.13			
104529	COPY EXPRESS, INC.	FLYERS	141.07	PERFORMING ARTS	PRINTING SERVICES	07-11-5-537
Total 104529:			141.07			
104530	COURTNEY SLINKO	YOUTH VOLLEYBALL	800.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 104530:			800.00			
104531	DARA TURNBALL	FACILITY RENTAL REFUND	50.00	RECREATION CENTER FUND	FACILITY RENTAL	05-00-3-328
Total 104531:			50.00			
104532	DIAMOND-TUFF CORP. GREAT LAKES	RESPRAY BED RAIL	180.00	PARKS FUND	SERVICE TO MAINTAIN VEHICLES	06-00-5-553
Total 104532:			180.00			
104533	DULTMEIER SALES	FILTERS FOR TRUCK	396.19	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
Total 104533:			396.19			
104534	EXCAVATING CONCEPTS, INC.	SNOW HAULING	6,324.00	MOTER FUEL TAX FUND	EQUIPMENT RENTAL	12-00-5-588
Total 104534:			6,324.00			
104535	FITNESS FACTORY OUTLET	DUMBELLS	65.40	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 104535:			65.40			
104536	GRO HORTICULTURAL ENTERPRISES	SNOW REMOVAL	4,290.00	MOTER FUEL TAX FUND	EQUIPMENT RENTAL	12-00-5-588
104536	GRO HORTICULTURAL ENTERPRISES	SNOW REMOVAL	5,415.00	MOTER FUEL TAX FUND	EQUIPMENT RENTAL	12-00-5-588
Total 104536:			9,705.00			
104537	HAAS SERVICE SYSTEM	CLEANING SERVICE - OPERA HOUSE	3,100.00	PERFORMING ARTS	SERVICE TO MAINTAIN BUILDING	07-11-5-550
Total 104537:			3,100.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104538	HANSEN'S SERVICE	BUNN BREWER SERVICE	146.83	PERFORMING ARTS	SERVICES TO MAINTAIN CAFE	07-13-5-552
Total 104538:			146.83			
104539	HI VIZ INC	SIGNS	75.00	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
Total 104539:			75.00			
104540	INTERSTATE BATTERY	BATTERY	101.60	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
104540	INTERSTATE BATTERY	BATTERIES	527.00	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
Total 104540:			628.60			
104541	IPELRA ATTN: DEBI STENSLAND	TRAINING	55.00	GENERAL FUND	TRAVEL AND TRAINING	01-04-4-452
Total 104541:			55.00			
104542	JAMES MANSFIELD	SERVICE TO ADMIN OFFICE REMODE	406.00	PERFORMING ARTS	PROFESSIONAL SERVICES	07-11-5-502
Total 104542:			406.00			
104543	JANET KAYSER	WTER FITNESS CHRISTMAS LUNCH	20.30	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 104543:			20.30			
104544	JENNIFER BRANUM	FACILITY RENTAL REFUND	50.00	RECREATION CENTER FUND	FACILITY RENTAL	05-00-3-328
Total 104544:			50.00			
104545	JILL FLORES INSTRUCTOR CONTRAC	RECREATION INSTRUCTOR	240.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104545:			240.00			
104546	JOHN HARDING	RECAPTURE REIMBURSEMENT	409.06	ESCROW FUND	RECAPTURE FEES	72-00-0-221
Total 104546:			409.06			
104547	JOHN P. BYARD INSTRUCTOR CONT	KARATE SERVICES	585.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104547:			585.00			
104548	JOSE M. ZAMORANO INSTRUCTOR C	MAINTENANCE SERVICE	165.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
104548	JOSE M. ZAMORANO INSTRUCTOR C	MAINTENANCE SERVICE	165.00- V	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 104548:			.00			
104549	JOSHUA FORDYCE	HEALTH CLUB MEMBERSHIP	100.00	HEALTH/LIFE INSURANCE FUND	EMPLOYEE PHYSICAL DEVELOPMEN	75-00-5-548
Total 104549:			100.00			
104550	JUDITH BROWN INSTRUCTOR CONTR	RECREATION INSTRUCTION	158.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104550:			158.00			
104551	JUDITH SVALANDER	ADVANCE, NUTCRACKER PERFORM	10,000.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 104551:			10,000.00			
104552	KATE LYNN LISK	PHOTOS	400.00	GENERAL FUND	PROFESSIONAL SERVICES	01-09-5-502
Total 104552:			400.00			
104553	MARIA CAMPBELL	RECREATION INSTRUCTION	200.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104553:			200.00			
104554	MARYBELLE GREEN	RECAPTURE REIMBURSEMENT	409.06	ESCROW FUND	RECAPTURE FEES	72-00-0-221
Total 104554:			409.06			
104555	MATT ZINNEN	INFLAT BBALLS/SORT UNIFORMS	40.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104555:			40.00			
104556	MDC ENVIRONMENTAL SERVICES	YARD WASTE STICKERS	1,200.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
104556	MDC ENVIRONMENTAL SERVICES	TOTERS	300.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104556:			1,500.00			
104557	MENARDS	FIELD "A" REPAIRS/SUPPLIES	162.58	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
104557	MENARDS	TRUCK SUPPLIES	62.95	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
104557	MENARDS	FENCE BOARD	22.20	GENERAL FUND	SUPPLIES	01-06-6-606
104557	MENARDS	LIGHT BULB FOR OUTSIDE PARK SH	5.00	PARKS FUND	MATERIAL TO MAINTAIN BLDGS.	06-00-6-620
104557	MENARDS	CABLE/CLIPS	63.04	GENERAL FUND	SUPPLIES	01-07-6-606
104557	MENARDS	TRUCK SUPPLIES	86.95	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
104557	MENARDS	FLAG'S TO MARK IRRIGATION NEEDS	31.92	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 104557:			434.64			
104558	MOLLY O'CONNOR	RECREATION INSTRUCTOR	610.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104558:			610.00			
104559	MONROE TRUCK EQUIPMENT	WIRING HARNESS	49.06	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
Total 104559:			49.06			
104560	MUSE ART	CANVAS CRAZE	450.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 104560:			450.00			
104561	NICOR	UTILITY - GAS	98.17	AQUATIC CENTER FUND	FUEL - HEATING	04-00-6-603
Total 104561:			98.17			
104562	NORTHWEST HERALD	SUBSCRIPTION RENEWAL	296.60	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 104562:			296.60			
104563	PATRIOT DOOR SOLUTIONS	PW GARAGE DOOR BOTTOM SEALS	450.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDINGS	01-07-5-550
Total 104563:			450.00			
104564	PAUL RABRICH	CHRISTMAS WATER FITNESS LUNCH	34.22	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104564:			34.22			
104565	QUILL CORPORATION	CHAIR	189.99	PERFORMING ARTS	EQUIPMENT	07-11-7-720
104565	QUILL CORPORATION	MONITOR RISERS	39.98	GENERAL FUND	SUPPLIES	01-12-6-606
104565	QUILL CORPORATION	INK CARTRIDGE	46.78	WATER & SEWER UTILITY FUND	SUPPLIES	60-53-6-606
104565	QUILL CORPORATION	TAX FORMS	156.18	GENERAL FUND	PRINTING SERVICES	01-03-5-537
Total 104565:			432.93			
104566	RAFAEL ARRELLANO	COMPER	385.00	LIBRARY	LIBRARY PROGRAMS	08-00-8-812
Total 104566:			385.00			
104567	ROBERT LOWEN	HEALTH CLUB MEMBERSHIP	100.00	HEALTH/LIFE INSURANCE FUND	EMPLOYEE PHYSICAL DEVELOPMEN	75-00-5-548
Total 104567:			100.00			
104568	RUSH TRUCK CENTER - HUNTLEY IN	JACK	239.95	GENERAL FUND	EQUIPMENT	01-07-7-720
104568	RUSH TRUCK CENTER - HUNTLEY IN	TRANS LINES	124.90	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104568	RUSH TRUCK CENTER - HUNTLEY IN	TRANS FITTINGS	65.18	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104568	RUSH TRUCK CENTER - HUNTLEY IN	EXHAUST FILTER	3,366.90	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104568	RUSH TRUCK CENTER - HUNTLEY IN	GASKET	41.99	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104568	RUSH TRUCK CENTER - HUNTLEY IN	CORE	399.00-	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
104568	RUSH TRUCK CENTER - HUNTLEY IN	REPAY CREDIT, ALREADY APPLIED	307.57	GENERAL FUND	SERVICE TO MAINTAIN VEHICLES	01-06-5-553
Total 104568:			3,747.49			
104569	RYAN ZINNEN	INFLATE BBALLS/ SORT UNIFORMS	20.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104569:			20.00			
104570	SALLY R. LESCHER INSTRUCTOR CO	WATER AEROBICS	97.50	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104570:			97.50			
104571	STANDARD EQUIPMENT COMPANY	STARTER SWITCH	128.33	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. EQUIPMENT	60-52-6-621
104571	STANDARD EQUIPMENT COMPANY	VACTOR HOSE	365.85	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104571:			494.18			
104572	THOMAS HARDING	RECAPTURE REIMBURSEMENT	409.06	ESCROW FUND	RECAPTURE FEES	72-00-0-221
Total 104572:			409.06			
104573	TOM GREIS	WATER/SEWER REFUND	340.24	WATER & SEWER UTILITY FUND	WATER & SEWER SALES	60-00-3-371
Total 104573:			340.24			
104574	U S POSTAL SERVICE CMRS-POC	POSTAGE	500.00	POLICE PROTECTION FUND	POSTAGE	03-00-6-601
Total 104574:			500.00			
104575	U. S. POSTMASTER	PRE-PAY - MAIL WINTER 2016 OH BR	1,036.98	PERFORMING ARTS	POSTAGE	07-11-6-601
Total 104575:			1,036.98			
104576	ULTRA STROBE COMMUNICATIONS	SIREN SPEAKER	174.95	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
104576	ULTRA STROBE COMMUNICATIONS	LIGHT BAR	202.00	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
Total 104576:			376.95			
104577	UNDERGROUND PIPE AND VALVE, C	REPAIR CLAMPS FOR WATER MAIN B	1,913.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
104577	UNDERGROUND PIPE AND VALVE, C	REPAIR CLAMPS FOR WATER MAIN B	548.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 104577:			2,461.00			
104578	UNITED LABORATORIES	SOLVENT, PAINT, SANITIZER	664.31	GENERAL FUND	SUPPLIES	01-06-6-606
Total 104578:			664.31			
104579	WAL-MART COMMUNITY	SUPPLIES	31.83	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
104579	WAL-MART COMMUNITY	SUPPLIES	206.24	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
104579	WAL-MART COMMUNITY	SENIORS SUPPLIES	49.64	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
Total 104579:			287.71			
104580	WOODSTOCK INDEPENDENT	SUBSCRIPTION	35.00	PERFORMING ARTS	DUES & SUBSCRIPTION	07-11-4-454

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104580:			35.00			
104581	WOODSTOCK MOOSE LODGE	BREAKFAST W/ SANTA	516.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 104581:			516.00			
104582	WOODSTOCK MUSICAL THEATRE CO	PAYOUT "A CHRISTMAS CAROL"	24,944.54	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 104582:			24,944.54			
104583	WOODSTOCK POWER EQUIPMENT, I	HYDRAULIC HOSES	50.36	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 104583:			50.36			
104584	YOUNG MASTERS MARTIAL ARTS	ROOM RENTAL	450.00	GENERAL FUND	BUILDING RENTAL	01-09-5-544
Total 104584:			450.00			
104585	YVONNE FIGUEREDO	PROGRAM FEE REFUND	97.00	GENERAL FUND	RECREATION PROGRAM FEES	01-00-3-327
Total 104585:			97.00			
104586	ZUKOWSKI ROGERS FLOOD MCDL	ADMIN ADJUD HEARING	907.50	ADMIN ADJUDICATION FUND	LEGAL SERVICES	14-00-5-502
Total 104586:			907.50			
104621	A AMERICAN ARBORIST	TREE REMOVAL-817 BLAKELY ST	3,300.00	PARKS FUND	TREE TRIMMING & REMOVAL	06-00-5-563
Total 104621:			3,300.00			
104622	ALAN DUNKER	BREAKFAST WITH SANTA	174.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 104622:			174.00			
104623	APPLE CREEK FLOWERS	FLOWERS FOR VIDALES FAMILY	110.00	GENERAL FUND	EMPLOYEE RECOGNITION	01-04-8-811
104623	APPLE CREEK FLOWERS	FLOWERS FOR GERRI GRANZETTO'S	60.00	GENERAL FUND	EMPLOYEE RECOGNITION	01-04-8-811
Total 104623:			170.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104624	ARAMARK	UNIFORMS	173.96	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
Total 104624:			173.96			
104625	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.00	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
104625	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	33.06	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
104625	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.00	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
104625	ARAMARK UNIFORM SERVICE	UNIFORMS	21.52	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
104625	ARAMARK UNIFORM SERVICE	UNIFORMS	4.73	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
104625	ARAMARK UNIFORM SERVICE	UNIFORMS	465.50	PARKS FUND	UNIFORMS	06-00-4-453
104625	ARAMARK UNIFORM SERVICE	UNIFORMS	526.09	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
Total 104625:			1,100.90			
104626	ARCO MECHANICAL EQUIPMENT SAL	SERVICE TO MAIN BUILDING	330.00	POLICE PROTECTION FUND	SERVICE TO MAINTAIN BUILDING	03-00-5-550
Total 104626:			330.00			
104627	ASSOCIATED ELECTRICAL CONTRAC	SWITCHES, CONTACT BLOCK, LEGEN	653.56	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
104627	ASSOCIATED ELECTRICAL CONTRAC	ELECTRICAL LABOR	230.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. EQUIPMENT	60-52-5-552
Total 104627:			883.56			
104628	BACKGROUNDS ONLINE	CHARGES FOR NOV 2015	72.45	GENERAL FUND	TESTING	01-04-5-509
Total 104628:			72.45			
104629	BAXTER & WOODMAN, INC.	BWCSI WATER SUPPORT SERVICES	1,560.57	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-50-5-552
104629	BAXTER & WOODMAN, INC.	BWCSI WATER SUPPORT SERVICES	539.22	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
104629	BAXTER & WOODMAN, INC.	FIRST ST WTP NEW BRINE TANK COS	215.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-50-5-552
Total 104629:			2,314.79			
104630	BELVIDERE POLICE DEPARTMENT	TRAINING RANGE	1,560.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 104630:			1,560.00			
104631	BOHN'S ACE HARDWARE	HENNEN PROPERTY KEYS	4.98	GENERAL FUND	RENTAL PROPERTY EXPENDITURES	01-02-8-803
104631	BOHN'S ACE HARDWARE	DOOR HELPER & BLADES - PW	24.48	GENERAL FUND	MATERIAL TO MAINTAIN BUILDINGS	01-07-6-620

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104631:			29.46			
104632	BRYANT WILLIAMS	PAYROLL ADJUSTMENT	75.00	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
Total 104632:			75.00			
104633	C.O.P.S. TESTING SERVICE, INC.	LAW ENFORCEMENT PRE-EMPLOYM	450.00	GENERAL FUND	TESTING	01-04-5-509
104633	C.O.P.S. TESTING SERVICE, INC.	LAW ENFORCEMENT PRE-EMPLOYM	160.00	GENERAL FUND	TESTING	01-04-5-509
Total 104633:			610.00			
104634	CARDINAL TRACKING	SUPPLIES	793.94	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 104634:			793.94			
104635	CITY OF WOODSTOCK	WATER FOR SEQ PARK	10.65	PARKS FUND	WATER AND SEWER	06-00-6-613
104635	CITY OF WOODSTOCK	WATER & SEWER FOR 656 LAKE AVE	407.75	POLICE PROTECTION FUND	WATER & SEWER	03-00-6-613
104635	CITY OF WOODSTOCK	WATER SERVICE FOR DRINKING FOU	23.47	PARKS FUND	WATER AND SEWER	06-00-6-613
104635	CITY OF WOODSTOCK	PETTY CASH - SUPPLIES	57.63	GENERAL FUND	SUPPLIES	01-08-6-606
104635	CITY OF WOODSTOCK	PETTY CASH - SUPPLIES	24.39	WATER & SEWER UTILITY FUND	SUPPLIES	60-52-6-606
104635	CITY OF WOODSTOCK	PETTY CASH - SUPPLIES	24.38	GENERAL FUND	SUPPLIES	01-06-6-606
104635	CITY OF WOODSTOCK	PETTY CASH - GAUGE	21.60	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
104635	CITY OF WOODSTOCK	PETTY CASH - TOLLS	5.70	GENERAL FUND	DUES & SUBSCRIPTIONS	01-08-4-454
104635	CITY OF WOODSTOCK	PETTY CASH - SUPPLIES	13.31	WATER & SEWER UTILITY FUND	SUPPLIES	60-53-6-606
104635	CITY OF WOODSTOCK	PETTY CASH - SUPPLIES	19.45	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104635	CITY OF WOODSTOCK	PETTY CASH - POSTAGE	12.10	WATER & SEWER UTILITY FUND	POSTAGE	60-53-6-601
104635	CITY OF WOODSTOCK	PETTY CASH - PARTY SUPPLIES	34.00	GENERAL FUND	SUPPLIES	01-08-6-606
Total 104635:			654.43			
104636	CITY OF WOODSTOCK	PETTY CASH - SUPPLIES	24.38	PARKS FUND	SUPPLIES	06-00-6-606
Total 104636:			24.38			
104637	COMCAST	COMMUNICATION SERVICES	134.85	LIBRARY	COMMUNICATIONS	08-00-5-501
104637	COMCAST	COMMUNICATION SERVICES	212.90	POLICE PROTECTION FUND	COMMUNICATIONS	03-00-5-501
104637	COMCAST	COMMUNICATION SERVICES	122.90	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
104637	COMCAST	COMMUNICATION SERVICES	82.90	AQUATIC CENTER FUND	COMMUNICATIONS	04-00-5-501
104637	COMCAST	COMMUNICATION SERVICES	122.90	RECREATION CENTER FUND	COMMUNICATIONS	05-00-5-501

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104637	COMCAST	COMMUNICATION SERVICES	82.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
104637	COMCAST	COMMUNICATION SERVICES	82.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
104637	COMCAST	COMMUNICATION SERVICES	142.85	GENERAL FUND	COMMUNICATIONS	01-08-5-501
104637	COMCAST	COMMUNICATION SERVICES	82.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
104637	COMCAST	COMMUNICATION SERVICES	82.90	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
104637	COMCAST	COMMUNICATION SERVICES	237.85	GENERAL FUND	COMMUNICATIONS	01-03-5-501
104637	COMCAST	COMMUNICATION SERVICES	112.90	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
104637	COMCAST	COMMUNICATION SERVICES	9.50	GENERAL FUND	COMMUNICATIONS	01-03-5-501
104637	COMCAST	COMMUNICATION SERVICES	4.75	RECREATION CENTER FUND	COMMUNICATIONS	05-00-5-501
Total 104637:			1,506.40			
104638	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	195.27	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104638	COMMONWEALTH EDISON	ELECTRIC	69.02	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104638	COMMONWEALTH EDISON	ELECTRIC	95.54	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104638	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	126.26	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104638	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	66.66	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104638	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	124.76	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104638	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	98.87	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104638	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	99.21	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104638	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	173.59	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104638	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	83.92	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104638	COMMONWEALTH EDISON	ELECTRIC	45.99	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104638	COMMONWEALTH EDISON	ELECTRIC	87.14	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104638	COMMONWEALTH EDISON	ELECTRIC	49.87	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104638	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	117.65	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104638	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	57.96	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104638	COMMONWEALTH EDISON	ELECTRIC-BATES	336.96	PARKS FUND	ELECTRICITY	06-00-5-540
104638	COMMONWEALTH EDISON	ELECTRIC TO RUN PUMPS	103.08	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541
104638	COMMONWEALTH EDISON	ELECTRIC - SEQ PARK	115.96	PARKS FUND	ELECTRICITY	06-00-5-540
104638	COMMONWEALTH EDISON	ELECTRIC	21.58	PARKS FUND	ELECTRICITY	06-00-5-540
Total 104638:			2,069.29			
104639	COMPASS MINERALS	BULK COARSE LA ROCK	2,356.11	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
104639	COMPASS MINERALS	BULK COARSE LA ROCK	2,427.29	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
104639	COMPASS MINERALS	COARSE ROCK SALT	2,316.01	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
104639	COMPASS MINERALS	COARSE ROCK SALT	2,608.77	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
104639	COMPASS MINERALS	COARSE ROCK SALT	2,560.64	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
104639	COMPASS MINERALS	COARSE ROCK SALT	2,513.02	WATER & SEWER UTILITY FUND	SALT	60-50-6-610

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104639	COMPASS MINERALS	BULK COARSE LA ROCK	2,435.32	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
104639	COMPASS MINERALS	BULK COARSE LA ROCK	2,239.81	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
104639	COMPASS MINERALS	BULK COARSE LA ROCK	2,418.27	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
104639	COMPASS MINERALS	BULK COARSE LA ROCK	2,393.21	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
104639	COMPASS MINERALS	COARSE ROCK SALT	2,666.92	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
Total 104639:			26,935.37			
104640	CONSERV FS	LABOR TO APPLY FERTILIZER TO DA	425.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 104640:			425.00			
104641	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	3,649.32	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104641	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	603.94	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104641	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	1,915.63	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104641	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	9,137.90	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104641	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	1,015.26	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104641	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	369.82	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
Total 104641:			16,691.87			
104642	COURTNEY SLINKO	LITTLE SPORTSTARS	165.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
104642	COURTNEY SLINKO	LITTLE SPORTSTARS	75.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 104642:			240.00			
104643	CREAGER PRESS	ENVELOPES	164.00	GENERAL FUND	PRINTING SERVICES	01-08-5-537
Total 104643:			164.00			
104644	CRITICAL REACH	SUBSCRIPTIONS	435.00	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 104644:			435.00			
104645	DALE JANDRON	BBALL REF	70.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104645:			70.00			
104646	DAVEY TREE SERVICE	TREE & SHRUB MAINT AROUND SQU	1,000.00	PARKS FUND	PREVENTIVE TREE MAINTENANCE	06-00-5-566

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104646:			1,000.00			
104647	EMILY KAPLAN	RECREATION INSTRUCTOR	36.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104647:			36.00			
104648	FOX VALLEY FIRE & SAFETY CO.	INSTALL RADIO	105.00	WIRELESS FUND	EQUIPMENT	15-00-7-720
Total 104648:			105.00			
104649	GRACE MCCAFFERTY	PROGRAM FEE REFUND	25.00	GENERAL FUND	RECREATION PROGRAM FEES	01-00-3-327
Total 104649:			25.00			
104650	GRAINGER	V-BELT	39.88	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
Total 104650:			39.88			
104651	GRANT HAVENS	FACILITY DEPOSIT REFUND	50.00	RECREATION CENTER FUND	FACILITY RENTAL	05-00-3-328
Total 104651:			50.00			
104652	HAMPTON, LENZINI & RENWICK INC	2015 WOODSTOCK RESURFACING	23,216.00	GENERAL FUND-CIP	RESURFACING	82-08-7-703
104652	HAMPTON, LENZINI & RENWICK INC	DAKOTA RIDGE PHASE 3	1,024.75	ESCROW FUND	TIME & MATERIALS ESCROW ACCT	72-00-0-240
Total 104652:			24,240.75			
104653	HD SUPPLY WATERWORKS, LTD.	PARTS TO REPAIR SEWER MAINS	537.52	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
104653	HD SUPPLY WATERWORKS, LTD.	PARTS TO REPAIR HYDRANTS	1,408.74	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 104653:			1,946.26			
104654	ILLINOIS DEPARTMENT OF PUBLIC H	TANNING PERMIT RENEWAL #003731	150.00	RECREATION CENTER FUND	PROFESSIONAL SERVICES	05-00-5-504
Total 104654:			150.00			
104655	JESSICA ANN BLONIARZ	SIZED AND SORTED BASKETBALL JE	40.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104655:			40.00			
104656	JIM HENRY INC.	EMPLOYEE SERVICE AWARDS	1,056.65	GENERAL FUND	EMPLOYEE RECOGNITION	01-04-8-811
Total 104656:			1,056.65			
104657	JOHN P. BYARD	KARATE SERVICES	525.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 104657:			525.00			
104658	JOSE M. ZAMORANO	MAINTENANCE SERVICE	165.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
104658	JOSE M. ZAMORANO	MAINTENANCE SERVICE	175.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 104658:			340.00			
104659	JOSEFINA PALA	RECREATION INSTRUCTOR	416.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104659:			416.00			
104660	JUDITH BROWN	RECREATION INSTRUCTION	128.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104660:			128.00			
104661	KARINA FUENTES	RECREATION INSTRUCTOR	48.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104661:			48.00			
104662	KAT'S KLOSET	RENTAL OF SANTA SUIT	15.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 104662:			15.00			
104663	LCEO LLC	DRUG ASSET FORFEIT	615.00	POLICE PROTECTION FUND	DRUG FORFEITURE EXPENDITURES	03-00-8-829
Total 104663:			615.00			
104664	LIONHEART CRITICAL POWER SPECI	SERVICE TO GENERATORS	1,160.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-50-5-552
104664	LIONHEART CRITICAL POWER SPECI	POWERVOLT	818.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104664:			1,978.00			
104665	MATT ZINNEN	SCOREKEEPER	20.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104665:			20.00			
104666	MCHENRY ANALYTICAL WATER LABO	COLILERT	400.00	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-50-5-509
104666	MCHENRY ANALYTICAL WATER LABO	SAMPLE TESTING	135.00	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-51-5-509
104666	MCHENRY ANALYTICAL WATER LABO	CHEMICALS	112.50	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-50-5-509
Total 104666:			647.50			
104667	MCHENRY COUNTY FIBER PROJECT	CONSTRUCTION COSTS	133,346.42	GENERAL FUND-CIP	FIBER NETWORK	82-01-7-712
104667	MCHENRY COUNTY FIBER PROJECT	40% OF D200 CONSTRUCTION COST	53,338.57	GENERAL FUND	DISTRICT 200 FIBER	01-00-0-122
Total 104667:			186,684.99			
104668	MENARDS	SCREWS, POWER WASHER	329.74	AQUATIC CENTER FUND	FURNITURE, FIXTURE & EQUIPMENT	04-00-7-723
104668	MENARDS	PAINT, MARKING SUPPLIES	17.30	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
104668	MENARDS	MATERIALS AND SUPPLIES - POOL	76.54	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN BUILDING	04-00-6-620
104668	MENARDS	PAINT AND PAINT SUPPLIES	124.71	AQUATIC CENTER FUND	POOL PAINTING/ BATHROOM REPAIR	04-00-7-720
104668	MENARDS	CLAMPS, FLAG	21.71	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN BUILDING	04-00-6-620
104668	MENARDS	PAINT	23.22	AQUATIC CENTER FUND	POOL PAINTING/ BATHROOM REPAIR	04-00-7-720
104668	MENARDS	PAINT SUPPLIES	61.02	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
104668	MENARDS	REFRIDGE, CALCULATOR	134.96	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
104668	MENARDS	PAINT	157.00	AQUATIC CENTER FUND	POOL PAINTING/ BATHROOM REPAIR	04-00-7-720
104668	MENARDS	MATERIALS	97.73	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
104668	MENARDS	6 GAL WET/DRY VAC	39.99	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
104668	MENARDS	SUPPLIES	179.31	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
104668	MENARDS	AIR FILTER, FOAM TAPE , DRIVEWAY	56.51	WATER & SEWER UTILITY FUND	SUPPLIES	60-50-6-606
104668	MENARDS	SHOVELS	60.42	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
104668	MENARDS	SUPPLIES	24.64	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
104668	MENARDS	MATERIALS	38.93	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
104668	MENARDS	WRENCH SET, BATTERIES, SCRUB S	24.95	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
104668	MENARDS	SUPPLIES	12.97	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
104668	MENARDS	SUPPLIES	88.80	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
104668	MENARDS	SEALANT, BATTERIES, SHOWER	46.08	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
104668	MENARDS	AIR FILTER	20.94	WATER & SEWER UTILITY FUND	SUPPLIES	60-50-6-606
104668	MENARDS	SUPPLIES	53.27	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104668	MENARDS	FILLER PRIMER -GRAY, STOPS RUST	35.48	WATER & SEWER UTILITY FUND	SUPPLIES	60-52-6-606
104668	MENARDS	MATERIALS	51.88	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
104668	MENARDS	CITY HALL CUSTODIAL SUPPLIES	15.85	GENERAL FUND	MATERIAL TO MAINTAIN BUILDING	01-02-6-620
104668	MENARDS	LIBRARY CEILING TILE	47.68	LIBRARY	SUPPLIES	08-00-6-606
104668	MENARDS	MATERIALS TO MAINT WATER PROJE	37.16	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
104668	MENARDS	CITY HALL LIGHTS	14.97	GENERAL FUND	MATERIAL TO MAINTAIN BUILDING	01-02-6-620
Total 104668:			1,893.76			
104669	MID AMERICAN WATER OF WAUCON	PART TO REPAIR HYDRANT	108.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 104669:			108.00			
104670	MILLER ENGINEERING CO.	REPLACE VENTOR MOTOR	668.75	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-50-5-552
104670	MILLER ENGINEERING CO.	PROFESSIONAL SERVICE	616.15	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
Total 104670:			1,284.90			
104671	MONICA AMRAEN	SENIORS SUPPLIES	20.57	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
104671	MONICA AMRAEN	SUPPLIES	37.99	GENERAL FUND	SUPPLIES	01-01-6-606
Total 104671:			58.56			
104672	NAPOLI PIZZA	SENIORS PIZZA	60.00	GENERAL FUND	SENIORS @ STAGE LEFT	01-11-6-620
Total 104672:			60.00			
104673	NATIONAL PUBLIC EMPLOYER LABO	ANNUAL MEMBERSHIP	205.00	GENERAL FUND	DUES AND SUBSCRIPTIONS	01-04-4-454
Total 104673:			205.00			
104674	NICK FENTON	RECREATION OFFICIAL	90.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104674:			90.00			
104675	NICOR	UTILITY - GAS	90.93	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
104675	NICOR	UTILITY-GAS	153.67	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
104675	NICOR	UTILITY-GAS	26.96	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
104675	NICOR	UTILITY - GAS	157.47	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
104675	NICOR	UTILITY - GAS	50.46	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104675	NICOR	UTILITY - GAS	298.23	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
104675	NICOR	UTILITY-GAS	814.65	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
104675	NICOR	UTILITY - GAS	68.09	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-51-6-603
Total 104675:			1,660.46			
104676	NORTH CENTRAL LABORATORIES	CHEMICALS	290.17	WATER & SEWER UTILITY FUND	LABORATORY CHEMICALS	60-50-6-615
Total 104676:			290.17			
104677	NORTHERN KEY & LOCK, INC.	KEYS	224.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
Total 104677:			224.00			
104678	POWER SYSTEMS	VERSA-TUBE	287.69	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 104678:			287.69			
104679	QUILL CORPORATION	SUPPLIES	61.18	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
104679	QUILL CORPORATION	ANNUAL DEPARTMENT CALENDAR O	125.70	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 104679:			186.88			
104680	ROBERT W. PRITCHARD	REIMBURSEMENT FOR WINDSHIELD	29.94	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
Total 104680:			29.94			
104681	RUSH TRUCK CENTER - HUNTLEY IN	CHIPPER FILTERS	164.98	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 104681:			164.98			
104682	RYAN ZINNEN	SCOREKEEPER	30.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104682:			30.00			
104683	S. I. U. E.	REGISTRATION	600.00	WATER & SEWER UTILITY FUND	TRAVEL AND TRAINING	60-53-4-452
Total 104683:			600.00			
104684	SHAW MEDIA	ADVERTISING	324.50	GENERAL FUND	PUBLISHING SERVICES	01-01-5-538

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104684:			324.50			
104685	SIKICH LLP	ANNUAL AUDIT	7,060.00	AUDIT FUND	MUNICIPAL AUDIT	02-00-5-507
Total 104685:			7,060.00			
104686	SINAI CERVANTES	RIGHT-OF-WAY OPENING PERMITS	100.00	ESCROW FUND	RIGHT OF WAY PERMITS	72-00-0-217
Total 104686:			100.00			
104687	SKILLS FIRST SOCCER	SUPER STRIKERS	700.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 104687:			700.00			
104688	SMITH ECOLOGICAL SYSTEMS INC.	REBUILD & RECALIBRATE MODEL	1,141.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
Total 104688:			1,141.00			
104689	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	61.77	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-03-5-552
104689	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	13.78	GENERAL FUND	SUPPLIES	01-04-6-606
104689	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	13.35	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-05-5-552
104689	STAN'S OFFICE TECHNOLOGIES, IN	COPIER MAINTENANCE AGREEMENT	440.00	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-08-5-552
104689	STAN'S OFFICE TECHNOLOGIES, IN	COPIER SERVICE	325.00	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-03-5-552
104689	STAN'S OFFICE TECHNOLOGIES, IN	TONER	155.00	GENERAL FUND	SUPPLIES	01-03-6-606
Total 104689:			1,008.90			
104690	THOMPSON ELEVATOR INSPECTION	CONWAY DDS 226 WASHINGTON	100.00	GENERAL FUND	ELEVATOR INSPECTION FEES	01-05-5-567
Total 104690:			100.00			
104691	TODAY'S UNIFORMS	CAPS	15.95	GENERAL FUND	UNIFORMS	01-07-4-453
104691	TODAY'S UNIFORMS	CAPS	111.65	PARKS FUND	UNIFORMS	06-00-4-453
104691	TODAY'S UNIFORMS	CAPS	79.75	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
104691	TODAY'S UNIFORMS	CAPS	79.75	GENERAL FUND	UNIFORMS	01-06-4-453
104691	TODAY'S UNIFORMS	CAPS	15.95	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
104691	TODAY'S UNIFORMS	CAPS	15.95	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104691:			319.00			
104692	TRANS UNION RISK & ALTERNATIVE	SUBSCRIPTIONS	11.75	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 104692:			11.75			
104693	U. S. POSTMASTER	200 POSTAGE STAMPS	98.00	GENERAL FUND	POSTAGE	01-08-6-601
Total 104693:			98.00			
104694	UNITED LABORATORIES	CLEANER FOR DIFFERENT PARTS AN	212.92	WATER & SEWER UTILITY FUND	SUPPLIES	60-52-6-606
104694	UNITED LABORATORIES	SPRAYS AND LUBES	1,135.57	WATER & SEWER UTILITY FUND	SUPPLIES	60-52-6-606
104694	UNITED LABORATORIES	SPECIAL SALT FOR OLD SHERIFF HO	200.98	GENERAL FUND	RENTAL PROPERTY EXPENDITURES	01-02-8-803
Total 104694:			1,549.47			
104695	UNITED WAY OF MCHENRY COUNTY	CHRISTMAS PARTY DONATIONS	52.00		UNITED WAY HOLDING ACCOUNT	99-99-9-998
Total 104695:			52.00			
104696	VIKING CHEMICAL COMPANY	CHEMICALS	2,874.00	WATER & SEWER UTILITY FUND	CHEMICALS	60-50-6-607
104696	VIKING CHEMICAL COMPANY	CREDIT	1,525.00-	WATER & SEWER UTILITY FUND	CHEMICALS	60-50-6-607
104696	VIKING CHEMICAL COMPANY	CHEMICALS	2,550.00	WATER & SEWER UTILITY FUND	CHEMICALS	60-50-6-607
104696	VIKING CHEMICAL COMPANY	CREDIT	1,470.00-	WATER & SEWER UTILITY FUND	CHEMICALS	60-50-6-607
Total 104696:			2,429.00			
104697	WATER SERVICES	LEAK DETECTION	315.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. WATER MAINS	60-52-5-554
Total 104697:			315.00			
104698	WOODSTOCK COMMUNITY SCHOOL	FUEL	4,340.75	POLICE PROTECTION FUND	GASOLINE & OIL	03-00-6-602
Total 104698:			4,340.75			
104699	WOODSTOCK HICKSGAS, INC.	GAS AT EMRICSON PARK SHOP	179.17	PARKS FUND	FUEL - HEATING	06-00-6-603
104699	WOODSTOCK HICKSGAS, INC.	GAS AT EMRICSON PARK SHOP	319.55	PARKS FUND	FUEL - HEATING	06-00-6-603

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104699:			498.72			
104700	WOODSTOCK INDEPENDENT	PAFR INSERT	810.00	AUDIT FUND	POP. ANNUAL FIN. REPT. (PAFR)	02-00-5-510
Total 104700:			810.00			
104701	ZARNOTH BRUSH WORKS INC	REPLACEMENT FOR SNOW REMOVA	728.50	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 104701:			728.50			
104702	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL SERVICES	4,248.75	GENERAL FUND	LEGAL SERVICES	01-01-5-502
104702	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL SERVICES	6,116.23	POLICE PROTECTION FUND	LEGAL EXPENSES	03-00-5-502
Total 104702:			10,364.98			
104703	AMY PERALTA	PROGRAM FEE REFUND	19.00	GENERAL FUND	RECREATION PROGRAM FEES	01-00-3-327
Total 104703:			19.00			
104704	AUTO TECH CENTER INC	TIRES	553.64	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
104704	AUTO TECH CENTER INC	TIRES	571.80	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
104704	AUTO TECH CENTER INC	TIRES	531.64	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
Total 104704:			1,657.08			
104705	BOTTS WELDING SERVICE	AIR DRYER CORE	351.43	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
104705	BOTTS WELDING SERVICE	AIR DRYER CORE CREDIT	120.00-	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
Total 104705:			231.43			
104706	BRANDI JACKSON	FACILITY RENTAL REFUND	50.00	RECREATION CENTER FUND	FACILITY RENTAL	05-00-3-328
Total 104706:			50.00			
104707	CABAY & COMPANY, INC	CLEANING SUPPLIES	297.20	LIBRARY	SUPPLIES	08-00-6-606
Total 104707:			297.20			
104708	CALL ONE	COMMUNICATIONS	58.86	GENERAL FUND	COMMUNICATIONS	01-01-5-501

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104708	CALL ONE	COMMUNICATIONS	88.29	GENERAL FUND	COMMUNICATIONS	01-03-5-501
104708	CALL ONE	COMMUNICATIONS	56.17	GENERAL FUND	COMMUNICATIONS	01-04-5-501
104708	CALL ONE	COMMUNICATIONS	58.86	GENERAL FUND	COMMUNICATIONS	01-05-5-501
104708	CALL ONE	COMMUNICATIONS	875.05	GENERAL FUND	COMMUNICATIONS	01-08-5-501
104708	CALL ONE	COMMUNICATIONS	147.38	RECREATION CENTER FUND	COMMUNICATIONS	05-00-5-501
104708	CALL ONE	COMMUNICATIONS	4,922.44	POLICE PROTECTION FUND	COMMUNICATIONS	03-00-5-501
104708	CALL ONE	COMMUNICATIONS	203.94	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
104708	CALL ONE	COMMUNICATIONS	147.38	LIBRARY	COMMUNICATIONS	08-00-5-501
104708	CALL ONE	COMMUNICATIONS	2,657.21	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
104708	CALL ONE	COMMUNICATIONS	200.54	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
104708	CALL ONE	COMMUNICATIONS	591.95	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-52-5-501
Total 104708:			10,008.07			
104709	CARQUEST AUTO PARTS STORES	SEAL	7.99	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104709	CARQUEST AUTO PARTS STORES	HANDLE & BEZEL	42.96	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
104709	CARQUEST AUTO PARTS STORES	SWITCH	13.11	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
104709	CARQUEST AUTO PARTS STORES	BELT TENSIONER	27.99	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
104709	CARQUEST AUTO PARTS STORES	EGR PIPE	492.41	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
104709	CARQUEST AUTO PARTS STORES	FILTERS	54.77	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
104709	CARQUEST AUTO PARTS STORES	HYDRAULIC FITTINGS	60.75	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
104709	CARQUEST AUTO PARTS STORES	COOLANT HOSE	16.79	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN VEHICLES	60-50-6-622
Total 104709:			716.77			
104710	CENTEGRA OCCUPATIONAL HEALTH	5 PANEL RAPID DRUG SCREEN	25.00	GENERAL FUND	DRUG TESTING	01-04-5-510
104710	CENTEGRA OCCUPATIONAL HEALTH	5 PANEL RAPID DRUG SCREEN	25.00	GENERAL FUND	DRUG TESTING	01-04-5-510
Total 104710:			50.00			
104711	CHAS. HERDRICH & SON, INC.	CAFE SUPPLIES	90.00	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
104711	CHAS. HERDRICH & SON, INC.	CAFE SUPPLIES	149.35	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 104711:			239.35			
104712	CHICAGO COFFEE ROASTERY, INC.	COFFEE/TEA	73.55	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 104712:			73.55			
104713	CL GRAPHICS	MAILING SERVICES WINTER 2016	853.53	PERFORMING ARTS	PROFESSIONAL SERVICES	07-11-5-502

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104713	CL GRAPHICS	WINTER 2016 EVENT SELF MAILER	1,368.00	PERFORMING ARTS	PRINTING SERVICES	07-11-5-537
Total 104713:			2,221.53			
104714	CMM & ASSOCIATES	WINDOW RESTORATION	13,400.00	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729
Total 104714:			13,400.00			
104715	COMMONWEALTH EDISON	ELECTRIC	99.74	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
104715	COMMONWEALTH EDISON	ELECTRIC	34.79	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 104715:			134.53			
104716	CONSTELLATION NEWENERGY	ELECTRIC	1,287.13	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
104716	CONSTELLATION NEWENERGY	STREET LIGHTING	505.13	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
104716	CONSTELLATION NEWENERGY	ELECTRIC	7.48	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
104716	CONSTELLATION NEWENERGY	ELECTRIC	496.63	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
104716	CONSTELLATION NEWENERGY	ELECTRIC	160.24	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
104716	CONSTELLATION NEWENERGY	ELECTRIC	35.62	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
104716	CONSTELLATION NEWENERGY	ELECTRIC TO RUN PUMPS	448.85	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104716	CONSTELLATION NEWENERGY	ELECTRIC TO RUN PUMPS	148.99	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104716	CONSTELLATION NEWENERGY	ELECTRIC TO RUN PUMPS	46.90	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104716	CONSTELLATION NEWENERGY	ELECTRIC TO RUN PUMPS	1,004.36	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541
104716	CONSTELLATION NEWENERGY	ELECTRIC TO RUN PUMPS	219.67	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
Total 104716:			4,361.00			
104717	DALE JANDRON	BBALL REF	105.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104717:			105.00			
104718	DOG WASTE DEPOT	SONATA'S PARK DOG WASTE DISPE	398.00	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 104718:			398.00			
104719	DON HANSEN'S ALIGNMENT AND AUT	ALIGN WHEELS	75.00	GENERAL FUND	SERVICE TO MAINTAIN VEHICLES	01-06-5-553
Total 104719:			75.00			
104720	ED'S AUTOMOTIVE	TESTING SERVICES	26.00	GENERAL FUND	SERVICE TO MAINTAIN VEHICLES	01-06-5-553

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104720:			26.00			
104721	ED'S RENTAL AND SALES INC.	RENTED FLOOR SCRUBBER FO PW C	116.80	PARKS FUND	EQUIPMENT RENTAL	06-00-5-543
Total 104721:			116.80			
104722	ERNIE NELSON	CELL PHONE REIMBURSEMENT	80.00	GENERAL FUND	COMMUNICATIONS	01-08-5-501
Total 104722:			80.00			
104723	ETHAN RITTER	SCOREKEEPER	30.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104723:			30.00			
104724	EXPRESS SERVICES INC	TEMP HELP	2,432.00	ENVIRONMENTAL MANAGEMENT FU	YARD WASTE DISPOSAL	90-00-5-570
Total 104724:			2,432.00			
104725	FARONICS TECHNOLOGIES USA, INC	SOFTARE LICENSES ON PUBLIC COM	1,230.00	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 104725:			1,230.00			
104726	FASTENAL COMPANY	DRILL BITS	22.45	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
Total 104726:			22.45			
104727	FOX VALLEY FIRE & SAFETY CO.	SERVICE TO 10-15-15 TO 11-14-15	1,782.00	WIRELESS FUND	WFRD ADMINISTRATIVE FEES	15-00-5-512
Total 104727:			1,782.00			
104728	HARVARD/WOODSTOCK ENTERPRIS	INITIAL CONTRIBUTION	15,000.00	GENERAL FUND	MARKETING EFFORTS	01-01-5-558
Total 104728:			15,000.00			
104729	HYDRO-VISION TECHNOLOGY LLC	TELEVSING STORM SEWER	2,800.00	GENERAL FUND	SERICE TO MAIN. STORM SEWERS	01-06-5-560
Total 104729:			2,800.00			
104730	INTERSTATE BATTERY	BATTERIES	170.90	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104730:			170.90			
104731	INTERTRADE USA COMPANY	CAFE SUPPLIES	760.00	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 104731:			760.00			
104732	JACOB JANDRON	SCOREKEEPER	20.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104732:			20.00			
104733	JANET KAYSER	WATER AEROBICS	311.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104733:			311.00			
104734	JARED RITTER	SCOREKEEPER	30.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104734:			30.00			
104735	JILL FLORES	RECREATION INSTRUCTOR	280.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104735:			280.00			
104736	JUDITH BROWN	RECREATION INSTRUCTION	174.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104736:			174.00			
104737	JULIE DOERR	RECREATION INSTRUCTOR	80.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104737:			80.00			
104738	JULIE M TROPP	WATER AEROBICS	60.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104738:			60.00			
104739	KATHRYN TRIPP	MEIJER: FOOD FOR TEEN STUDY NIG	60.76	LIBRARY	SUPPLIES	08-00-6-606
104739	KATHRYN TRIPP	SCHOLASTIC BOOK WAREHOUSE SA	531.03	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 104739:			591.79			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104740	KETONE AUTOMOTIVE, INC.	PAINT	319.13	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
Total 104740:			319.13			
104741	K-TECH SPECIALTY COATINGS INC	SALT BRINE	5,307.42	ENVIRONMENTAL MANAGEMENT FU	ALTERNATE ICE CONTROL METHODS	90-00-6-609
Total 104741:			5,307.42			
104742	LEE JENSEN SALES CO	SLING CHAINS	265.00	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
Total 104742:			265.00			
104743	MAILFINANCE	LEASE FOR POSTAGE MACHINE	62.96	LIBRARY	POSTAGE	08-00-6-601
Total 104743:			62.96			
104744	MENARDS	SUPPLIES RETURNED	17.46	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
104744	MENARDS	REPAIR SUPPLIES FOR TRUCK	20.39	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104744	MENARDS	MAIL BOX REPAIR	510.70	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
104744	MENARDS	MAIL BOX POST	807.80	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
104744	MENARDS	MAIL BOX POST	49.00	GENERAL FUND	SERVICE TO MAINTAIN PAVEMENTS	01-06-5-555
104744	MENARDS	MATERIALS FOR BUILDING SHELVES	28.10	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 104744:			1,398.53			
104745	MILLER ENGINEERING CO.	SHOP HEATER REPAIR	762.70	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
104745	MILLER ENGINEERING CO.	CITY HALL S GARAGE HEAT REPAIRS	214.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550
Total 104745:			976.70			
104746	MONROE TRUCK EQUIPMENT	HEADLAMP	134.57	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104746	MONROE TRUCK EQUIPMENT	PLOW PARTS	247.44	GENERAL FUND	EQUIPMENT	01-06-7-720
104746	MONROE TRUCK EQUIPMENT	HYDRAULIC VALVE	448.32	GENERAL FUND	EQUIPMENT	01-06-7-720
Total 104746:			830.33			
104747	NAPA AUTO PARTS	HANDLE	10.33	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
104747	NAPA AUTO PARTS	SUPPORTS FOR TOOL BOX	58.98	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. EQUIPMENT	60-52-6-621

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104747:			69.31			
104748	NICK FENTON	RECREATION OFFICIAL	90.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104748:			90.00			
104749	NICOR	GAS FOR EMERGENCY GENERATOR	84.49	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
Total 104749:			84.49			
104750	PRECISION SERVICES & PARTS, INC.	UNJOINT RETURN	23.82	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
104750	PRECISION SERVICES & PARTS, INC.	CALIPER CORE	48.00	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
104750	PRECISION SERVICES & PARTS, INC.	BALL JOINT	183.82	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104750	PRECISION SERVICES & PARTS, INC.	BRAKES	195.28	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104750	PRECISION SERVICES & PARTS, INC.	POWER STEERING PUMP	112.14	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN VEHICLES	60-50-6-622
Total 104750:			419.42			
104751	QUILL CORPORATION	SUPPLIES, CERTIFICATES	28.45	GENERAL FUND	SUPPLIES	01-01-6-606
104751	QUILL CORPORATION	SUPPLIES	10.14	GENERAL FUND	SUPPLIES	01-03-6-606
104751	QUILL CORPORATION	SUPPLIES	5.07	GENERAL FUND	SUPPLIES	01-04-6-606
104751	QUILL CORPORATION	SUPPLIES	10.14	GENERAL FUND	SUPPLIES	01-05-6-606
104751	QUILL CORPORATION	SUPPLIES	10.14	GENERAL FUND	SUPPLIES	01-08-6-606
104751	QUILL CORPORATION	SUPPLIES	10.14	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
104751	QUILL CORPORATION	SUPPLIES	10.14	GENERAL FUND	SUPPLIES	01-12-6-606
104751	QUILL CORPORATION	SUPPLIES	10.14	PERFORMING ARTS	SUPPLIES	07-11-6-606
104751	QUILL CORPORATION	HP 78 TRICLR INKJT	89.98	PERFORMING ARTS	SUPPLIES	07-11-6-606
104751	QUILL CORPORATION	HP 901 BLACK INK TWIN PACK	27.89	WATER & SEWER UTILITY FUND	SUPPLIES	60-53-6-606
104751	QUILL CORPORATION	DESIGN JET PAPER 24X150	17.09	GENERAL FUND	SUPPLIES	01-08-6-606
104751	QUILL CORPORATION	STENO BOOKS	11.90	GENERAL FUND	SUPPLIES	01-01-6-606
104751	QUILL CORPORATION	STENO BOOKS	11.90	GENERAL FUND	SUPPLIES	01-03-6-606
104751	QUILL CORPORATION	SUPPLIES	18.43	GENERAL FUND	SUPPLIES	01-01-6-606
104751	QUILL CORPORATION	SUPPLIES	42.23	GENERAL FUND	SUPPLIES	01-03-6-606
104751	QUILL CORPORATION	SUPPLIES	18.43	GENERAL FUND	SUPPLIES	01-04-6-606
104751	QUILL CORPORATION	SUPPLIES	36.85	GENERAL FUND	SUPPLIES	01-05-6-606
104751	QUILL CORPORATION	SUPPLIES	59.77	GENERAL FUND	SUPPLIES	01-08-6-606
104751	QUILL CORPORATION	SUPPLIES	36.85	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
104751	QUILL CORPORATION	SUPPLIES	36.85	GENERAL FUND	SUPPLIES	01-12-6-606
104751	QUILL CORPORATION	SUPPLIES	36.87	PERFORMING ARTS	SUPPLIES	07-11-6-606

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104751	QUILL CORPORATION	SUPPLIES	3.15	GENERAL FUND	SUPPLIES	01-01-6-606
104751	QUILL CORPORATION	SUPPLIES	6.30	GENERAL FUND	SUPPLIES	01-03-6-606
104751	QUILL CORPORATION	SUPPLIES	3.15	GENERAL FUND	SUPPLIES	01-04-6-606
104751	QUILL CORPORATION	SUPPLIES	6.30	GENERAL FUND	SUPPLIES	01-05-6-606
104751	QUILL CORPORATION	SUPPLIES	6.30	GENERAL FUND	SUPPLIES	01-08-6-606
104751	QUILL CORPORATION	SUPPLIES	6.30	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
104751	QUILL CORPORATION	SUPPLIES	6.30	GENERAL FUND	SUPPLIES	01-12-6-606
104751	QUILL CORPORATION	SUPPLIES	6.29	PERFORMING ARTS	SUPPLIES	07-11-6-606
Total 104751:			583.49			
104752	R. A. ADAMS ENTERPRISES, INC.	POLY BLADES	937.01	GENERAL FUND	EQUIPMENT	01-06-7-720
Total 104752:			937.01			
104753	RANGER REDI MIX INC	CONCRETE	480.00	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
Total 104753:			480.00			
104754	REICHERT CHEVROLET & BUICK	AXLE & SEAL	287.43	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104754	REICHERT CHEVROLET & BUICK	EGR VALVE	231.13	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
104754	REICHERT CHEVROLET & BUICK	SENSOR	47.82	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
104754	REICHERT CHEVROLET & BUICK	SEAL	7.93	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
Total 104754:			574.31			
104755	RORY SCHNEIDER AUTH. DEALER M	SOCKETS	38.15	GENERAL FUND	TOOLS	01-07-6-605
Total 104755:			38.15			
104756	RUSH TRUCK CENTER - HUNTLEY IN	EMMISSIONS CORE CREDIT	1,330.00-	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104756	RUSH TRUCK CENTER - HUNTLEY IN	EMISSIONS COMPONENT	3,099.58	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104756	RUSH TRUCK CENTER - HUNTLEY IN	CLAMP	19.53	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104756	RUSH TRUCK CENTER - HUNTLEY IN	EMISSIONS COMPONENT	116.08	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104756	RUSH TRUCK CENTER - HUNTLEY IN	CREDIT	55.55-	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104756	RUSH TRUCK CENTER - HUNTLEY IN	CREDIT	21.04-	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104756	RUSH TRUCK CENTER - HUNTLEY IN	TURN SIGNAL	94.37	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104756	RUSH TRUCK CENTER - HUNTLEY IN	OIL PAN	292.02	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104756:			2,214.99			
104757	RYAN ZINNEN	SCOREKEEPER	30.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104757:			30.00			
104758	SAMS CLUB	SUPPLIES	414.56	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 104758:			414.56			
104759	SHAW MEDIA	ADVERTISING	480.00	PERFORMING ARTS	PROGRAMMING FUND - ADVERTISIN	07-11-5-526
104759	SHAW MEDIA	ADVERTISING	610.00	GENERAL FUND	STRATEGIC PLAN/MARKETING SVCS	01-12-5-515
Total 104759:			1,090.00			
104760	STANDARD EQUIPMENT COMPANY	SUCTION HOSE	365.85	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104760	STANDARD EQUIPMENT COMPANY	SWITCH KNOBS	100.26	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. EQUIPMENT	60-52-6-621
Total 104760:			466.11			
104761	TEMPLE DISPLAY LTD	SNOWFLAKES DOWNTOWN	221.02	GENERAL FUND	CHRISTMAS LIGHTING	01-11-6-608
Total 104761:			221.02			
104762	TICKET RETURN	ONLINE SINGLE TICKET SALES FEE	3,551.50	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 104762:			3,551.50			
104763	U. S. POSTMASTER	CITY SCENE - WINTER 2015	1,232.88	GENERAL FUND	POSTAGE EXPENSE	01-01-6-601
104763	U. S. POSTMASTER	CITY SCENE - WINTER 2015	1,849.33	GENERAL FUND	POSTAGE	01-09-6-601
Total 104763:			3,082.21			
104764	U. S. POSTMASTER	POSTAGE - FRIENDS OF THE LIBRAR	1,300.11	LIBRARY	POSTAGE	08-00-6-601
Total 104764:			1,300.11			
104765	UNITED PARCEL SERVICE	WEEKLY CHARGES	10.22	GENERAL FUND	POSTAGE EXPENSE	01-01-6-601

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104765:			10.22			
104766	VERIZON WIRELESS	WIRELESS	39.07	GENERAL FUND	COMMUNICATIONS	01-01-5-501
104766	VERIZON WIRELESS	WIRELESS	69.21	GENERAL FUND	COMMUNICATIONS	01-03-5-501
104766	VERIZON WIRELESS	WIRELESS	98.36	POLICE PROTECTION FUND	POSTAGE	03-00-6-601
104766	VERIZON WIRELESS	WIRELESS	184.23	GENERAL FUND	COMMUNICATIONS	01-05-5-501
104766	VERIZON WIRELESS	WIRELESS	77.14	GENERAL FUND	COMMUNICATIONS	01-08-5-501
104766	VERIZON WIRELESS	WIRELESS	35.31	GENERAL FUND	COMMUNICATIONS	01-08-5-501
104766	VERIZON WIRELESS	WIRELESS	153.36	GENERAL FUND	COMMUNICATIONS	01-08-5-501
104766	VERIZON WIRELESS	WIRELESS	198.92	GENERAL FUND	COMMUNICATIONS	01-08-5-501
104766	VERIZON WIRELESS	WIRELESS	143.97	GENERAL FUND	COMMUNICATIONS	01-09-5-501
104766	VERIZON WIRELESS	WIRELESS	71.99	GENERAL FUND	COMMUNICATIONS	01-12-5-501
104766	VERIZON WIRELESS	WIRELESS	128.94	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-52-5-501
104766	VERIZON WIRELESS	WIRELESS	66.99	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-50-5-501
104766	VERIZON WIRELESS	WIRELESS	125.30	WATER & SEWER UTILITY FUND	COMMUNICATIONS	60-51-5-501
104766	VERIZON WIRELESS	WIRELESS	559.96	GENERAL FUND	EQUIPMENT	01-05-7-720
104766	VERIZON WIRELESS	WIRELESS	149.00	GENERAL FUND	EQUIPMENT	01-08-7-720
104766	VERIZON WIRELESS	WIRELESS	49.97	WATER & SEWER UTILITY FUND	EQUIPMENT	60-51-7-720
Total 104766:			2,151.72			
104767	VERSATILE COMPUTER SERVICES IN	EMAIL LICENSES	264.00	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 104767:			264.00			
104768	VISION SERVICE PLAN (IL)	VISION PLAN	66.87	HEALTH/LIFE INSURANCE FUND	EXCESS INSURANCE PREMIUMS	75-00-5-545
Total 104768:			66.87			
104769	WOODSTOCK LUMBER COMPANY	CONCRETE & WOOD	54.24	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
Total 104769:			54.24			
104770	WOODSTOCK POWER EQUIPMENT, I	HEATER	530.00	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 104770:			530.00			
104801	ADAM GARRISON	EMPLOYEE HEALTH REIMBURSMENT	100.00	HEALTH/LIFE INSURANCE FUND	EMPLOYEE PHYSICAL DEVELOPMEN	75-00-5-548

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104801:			100.00			
104802	ANNE GEORGE	HEALTH REIMBURSMENT	100.00	HEALTH/LIFE INSURANCE FUND	EMPLOYEE PHYSICAL DEVELOPMEN	75-00-5-548
Total 104802:			100.00			
104803	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.00	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
Total 104803:			25.00			
104804	BSN SPORTS INC	MATERIALS	1,597.74	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 104804:			1,597.74			
104805	CABAY & COMPANY, INC	SUPPLIES	550.95	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 104805:			550.95			
104806	CHARLES GROVER III	SKILLS BASKETBALL	214.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104806:			214.00			
104807	COLLEGE OF DUPAGE ATTN: CASHIE	TRAINING	195.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 104807:			195.00			
104808	COMCAST	INTERNET CHARGES	394.85	LIBRARY	COMMUNICATIONS	08-00-5-501
Total 104808:			394.85			
104809	ELIZABETH RYAN	PROGRAM SUPPLIES	57.67	LIBRARY	SUPPLIES	08-00-6-606
Total 104809:			57.67			
104810	FOX VALLEY FIRE & SAFETY CO.	2401 COMMONS ALARM	210.00	WIRELESS FUND	EQUIPMENT	15-00-7-720
Total 104810:			210.00			
104811	GARY W ANDERSON ARCHITECTS	CITY OF WOODSTOCK SHERIFF'S WI	584.05	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104811:			584.05			
104812	HERBERT KRUSE	SEWER SERVICE REFUND	183.04	WATER & SEWER UTILITY FUND	WATER & SEWER SALES	60-00-3-371
Total 104812:			183.04			
104813	IN THE SWIM PNC BANK C/O CORTZ I	CHEMICALS	382.84	RECREATION CENTER FUND	POOL CHEMICALS	05-00-6-607
Total 104813:			382.84			
104814	INDEPTH GRAPHICS & PRINTING	BUSINESS CARDS FOR HOWIE	75.00	GENERAL FUND	SUPPLIES	01-06-6-606
Total 104814:			75.00			
104815	JACLYN HANSHAW	RECREATION INSTRUCTOR	160.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104815:			160.00			
104816	JOSE ZAMORANO	CLEANING SERVICES	170.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
104816	JOSE ZAMORANO	CLEANING OF EQUIPMENT	165.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 104816:			335.00			
104817	KATHRYN TRIPP	HALF PRICED BOOKS	70.50	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 104817:			70.50			
104818	LCEO LLC	DRUG ASSET FORFEIT	85.00	POLICE PROTECTION FUND	DRUG FORFEITURE EXPENDITURES	03-00-8-829
Total 104818:			85.00			
104819	LESLIE BEHRNS	SWIM LESSONS	150.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 104819:			150.00			
104820	LYNN DICKSON	RECREATION REFUND	47.00	GENERAL FUND	RECREATION PROGRAM FEES	01-00-3-327
Total 104820:			47.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104821	MARY LYNN LISK	REC CENTER SUPPLIES & STAFF BIR	92.30	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 104821:			92.30			
104822	MATT ZINNEN	SKILLS SUPERVISOR BB	105.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104822:			105.00			
104823	MCHENRY COUNTY CHIEF'S OF POLI	HOLIDAY RECEPTION AND OFFICER	200.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 104823:			200.00			
104824	MDC ENVIRONMENTAL SERVICES	DECEMBER TOTES 2015	92,999.50	ENVIRONMENTAL MANAGEMENT FU	RESIDENTIAL WASTE DISPOSAL	90-00-5-561
104824	MDC ENVIRONMENTAL SERVICES	GARBAGE STICKERS	5,360.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
104824	MDC ENVIRONMENTAL SERVICES	DELIVERY OF TOTERS	300.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
Total 104824:			98,659.50			
104825	MENARDS	SUPPLIES	159.77	LIBRARY	SUPPLIES	08-00-6-606
104825	MENARDS	TOOLS FOR SHOP AND GARBAGE BA	225.72	PARKS FUND	TOOLS	06-00-6-605
104825	MENARDS	TOOLS FOR SHOP AND GARBAGE BA	14.98	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 104825:			400.47			
104826	NEOFUNDS BY NEOPOST	POSTAGE	500.00	LIBRARY	POSTAGE	08-00-6-601
Total 104826:			500.00			
104827	NEVA E. LISS	RECREATION INSTRUCTOR	270.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104827:			270.00			
104828	NORTHWEST POLICE ACADEMY	TRAINING	50.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
Total 104828:			50.00			
104829	PATRIOT DOOR SOLUTIONS	WORK TO CITY HALL GARAGE DOOR	412.50	GENERAL FUND	SERVICE TO MAINTAIN BUILDING	01-02-5-550
Total 104829:			412.50			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104830	QUILL CORPORATION	LABELS	14.75	GENERAL FUND	SUPPLIES	01-12-6-606
104830	QUILL CORPORATION	LABELS	14.75	GENERAL FUND	SUPPLIES	01-03-6-606
104830	QUILL CORPORATION	SUPPLIES	190.66	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 104830:			220.16			
104831	RECORDED BOOKS, LLC	DVDS	41.60	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 104831:			41.60			
104832	ROTARY CLUB OF WOODSTOCK	ROTARY DUES, LUNCHES	225.00	GENERAL FUND	DUES & SUBSCRIPTIONS	01-09-4-454
Total 104832:			225.00			
104833	RYAN ZINNEN	B-BALL SKILLS/INFLATE BBALLS	60.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104833:			60.00			
104834	SHIRLEY A. KOCH	RECREATION INSTRUCTOR	68.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104834:			68.00			
104835	STAN'S OFFICE TECHNOLOGIES, IN	SERVICE TO MAINTAIN EQUIPMENT	27.14	POLICE PROTECTION FUND	SERVICE TO MAINTAIN EQUIPMENT	03-00-5-552
104835	STAN'S OFFICE TECHNOLOGIES, IN	SERVICE TO MAINTAIN EQUIPMENT	76.70	POLICE PROTECTION FUND	SERVICE TO MAINTAIN EQUIPMENT	03-00-5-552
Total 104835:			103.84			
104836	TAMMY DUNN	PERSONAL TRAINING	70.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
104836	TAMMY DUNN	RECREATION INSTRUCTOR	325.50	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104836:			395.50			
104837	TIM HICKS	RECREATION INSTRUCTOR	310.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104837:			310.00			
104838	WILL ENTERPRISES	SPORT-TEK COMPETITOR TEE	207.00	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 104838:			207.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104839	WOODSTOCK COMMUNITY SCHOOL	GAS USAGE - NOVEMBER 2015	374.22	GENERAL FUND	GASOLINE AND OIL	01-05-6-602
Total 104839:			374.22			
104840	ZOIA MONUMENT COMPANY	BRONZE PLAQUE FOR WOODSTOCK	6,626.00	GENERAL FUND	SISTER CITY PROGRAM	01-11-6-617
Total 104840:			6,626.00			
104841	ZUKOWSKI ROGERS FLOOD MCDL	LEGAL EXPENSES	288.75	GENERAL FUND	LEGAL EXPENSES	01-08-5-502
Total 104841:			288.75			
104842	ADRIANA CARBAJAL	OVERPAID PARKING TICKET 257581	30.00	POLICE PROTECTION FUND	POLICE FINES	03-00-2-321
Total 104842:			30.00			
104843	AFLAC REMITTANCE PROCESSING	PAYROLL LIABILITY	1,041.09	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
Total 104843:			1,041.09			
104844	ALAN DUNKER	PAYROLL REMIBURSEMENT	547.50	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
Total 104844:			547.50			
104845	ALIBRIS INC	BOOKS	66.75	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 104845:			66.75			
104846	AMERIGLASS & MIRROR	TEMPERED INSULATED UNIT	118.80	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
Total 104846:			118.80			
104847	ANITA JOHNSON	RECREATION INSTRUCTOR	525.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104847:			525.00			
104848	ANNA GARZA	RECREATION INSTRUCTOR	280.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104848:			280.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104849	ARAMARK	UNIFORM SERVICES	88.98	PARKS FUND	UNIFORMS	06-00-4-453
104849	ARAMARK	UNIFORM SERVICES	41.99	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
Total 104849:			130.97			
104850	ARAMARK UNIFORM SERVICE	RAGS	26.82	GENERAL FUND	UNIFORMS	01-06-4-453
104850	ARAMARK UNIFORM SERVICE	RAGS	26.82	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
104850	ARAMARK UNIFORM SERVICE	RAGS	26.82	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
104850	ARAMARK UNIFORM SERVICE	RAGS	26.82	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
104850	ARAMARK UNIFORM SERVICE	RAGS	26.82	PARKS FUND	UNIFORMS	06-00-4-453
104850	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	26.25	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
104850	ARAMARK UNIFORM SERVICE	RAGS	26.82	GENERAL FUND	UNIFORMS	01-07-4-453
104850	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	26.25	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
104850	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.00	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
Total 104850:			238.42			
104851	ARTURO DIAZ	PAYROLL REMIBURSEMENT	131.20	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
Total 104851:			131.20			
104852	ASSOCIATED ELECTRICAL CONTRAC	HEATER ELECTRICAL ISSUES AT EM	230.00	PARKS FUND	SERVICE TO MAINTAIN LIGHTS	06-00-5-557
Total 104852:			230.00			
104853	BAKER & TAYLOR	CREDIT	16.75	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	CREDIT	16.74	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	721.60	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	387.11	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	1,739.21	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	376.05	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	546.05	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	651.11	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	791.53	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	648.97	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	517.60	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	1,820.91	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	1,235.69	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	1,374.33	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	500.50	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104853	BAKER & TAYLOR	BOOKS	951.06	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	419.16	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	796.23	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	1,527.69	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104853	BAKER & TAYLOR	BOOKS	977.88	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 104853:			15,949.19			
104854	BAKER & TAYLOR CONTINUATION AC	BOOKS	97.11	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104854	BAKER & TAYLOR CONTINUATION AC	BOOKS	129.88	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104854	BAKER & TAYLOR CONTINUATION AC	BOOKS	289.86	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 104854:			516.85			
104855	BAXTER & WOODMAN, INC.	1ST ST WTP- REPLACED SOFTNER 1	2,956.10	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
Total 104855:			2,956.10			
104856	BLACK DIAMOND PLUMBING & MECH	PLUMBING SERVICE	65.00	LIBRARY BUILDING FUND	SERVICE TO MAINT. BLDG & GRDS	09-00-5-550
Total 104856:			65.00			
104857	BOHN'S ACE HARDWARE	PARTS FOR METERS	37.07	WATER & SEWER UTILITY FUND	EQUIPMENT	60-52-7-720
104857	BOHN'S ACE HARDWARE	SHOP MAINT SUPPLIES	17.23	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
104857	BOHN'S ACE HARDWARE	SHOVEL	13.99	GENERAL FUND	SUPPLIES	01-06-6-606
104857	BOHN'S ACE HARDWARE	TAPE FOR WINDOW REPAIRS AT CO	4.99	GENERAL FUND	RENTAL PROPERTY EXPENDITURES	01-02-8-803
Total 104857:			73.28			
104858	BRUSSEAU DESIGN GROUP, LLC W-T	SERVICE TO MAINTAIN GROUNDS RY	585.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 104858:			585.00			
104859	BUSS FORD	RETURN	50.00-	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
104859	BUSS FORD	SPARK PLUGS AND GASKETS	99.12	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
104859	BUSS FORD	TRANSMISSION REPAIR	1,582.89	POLICE PROTECTION FUND	SERVICE TO MAINTAIN VEHICLES	03-00-5-553
Total 104859:			1,632.01			
104860	CABAY & COMPANY, INC	TRASH LINERS, WHITE ROLL TOWEL	518.30	LIBRARY	SUPPLIES	08-00-6-606

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104860	CABAY & COMPANY, INC	TRASH LINERS, WHITE ROLL TOWEL	484.35	LIBRARY	SUPPLIES	08-00-6-606
Total 104860:			1,002.65			
104861	CALEB HEADLEY	POOL REPAIR	36.00	AQUATIC CENTER FUND	POOL PAINTING/ BATHROOM REPAIR	04-00-7-720
Total 104861:			36.00			
104862	CALIFORNIA CONTRACTORS SUPPLI	FIRST AID KITS FOR TRUCKS	99.98	WATER & SEWER UTILITY FUND	SUPPLIES	60-52-6-606
Total 104862:			99.98			
104863	CARQUEST AUTO PARTS STORES	POWER STEERING FLUID	31.26	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
104863	CARQUEST AUTO PARTS STORES	LAMPS	47.56	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
104863	CARQUEST AUTO PARTS STORES	BLOWER MOTOR	36.54	GENERAL FUND	MATERIAL TO MAINTAIN VEHICLES	01-05-6-622
104863	CARQUEST AUTO PARTS STORES	THERMOSTAT	18.05	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN VEHICLES	60-50-6-622
104863	CARQUEST AUTO PARTS STORES	FITTINGS	30.72	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
104863	CARQUEST AUTO PARTS STORES	HYD FITTINGS	43.94	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
Total 104863:			208.07			
104864	CENTER POINT LARGE PRINT	LIBRARY MATERIALS	23.37	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104864	CENTER POINT LARGE PRINT	LIBRARY MATERIALS	162.94	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 104864:			186.31			
104865	CHARLES GROVER III	DIRECT DEPOSIT RETURNED	4.29		IMRF HOLDING ACCOUNT	99-99-9-994
104865	CHARLES GROVER III	DIRECT DEPOSIT RETURNED	80.15	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
Total 104865:			84.44			
104866	CHERYL REIMER	WATER AEROBICS	150.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104866:			150.00			
104867	CHICAGO COMMUNICATIONS SERVIC	SUPPLIES	89.00	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 104867:			89.00			
104868	CINTAS CORPORATION	MEDICAL SUPPLIES	132.41	GENERAL FUND	SERVICE TO MAINTAIN BUILDINGS	01-07-5-550

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104868:			132.41			
104869	CITY ELECTRIC SUPPLY	LITHONIA EXR LED EL M6	37.00	WATER & SEWER UTILITY FUND	SUPPLIES	60-50-6-606
Total 104869:			37.00			
104870	CITY LIMITS SYSTEMS INC	SOAP WASH FOR TRUCKS	467.85	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
Total 104870:			467.85			
104871	CITY OF WOODSTOCK - PETTY CASH	MCCPA (DEC. MEETING)	30.00	POLICE PROTECTION FUND	TRAVEL & TRAINING	03-00-4-452
104871	CITY OF WOODSTOCK - PETTY CASH	PANERA BREAD (FOR CITY XMAS)	25.00	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
104871	CITY OF WOODSTOCK - PETTY CASH	POSTAGE (PRO VISION USPS)	2.94	POLICE PROTECTION FUND	POSTAGE	03-00-6-601
Total 104871:			57.94			
104872	COMCAST CABLE	XFINITY TV	8.56	GENERAL FUND	COMMUNICATIONS	01-09-5-501
Total 104872:			8.56			
104873	COMMONWEALTH EDISON	ELECTRIC	94.71	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104873	COMMONWEALTH EDISON	ELECTRIC - HENNEN PROP	21.41	PARKS FUND	ELECTRICITY	06-00-5-540
Total 104873:			116.12			
104874	COMMUNITY PLUMBING COMPANY	TEMPORARY MITIGATIONOF FLOODI	258.70	GENERAL FUND	SERICE TO MAIN. STORM SEWERS	01-06-5-560
Total 104874:			258.70			
104875	COMPASS MINERALS	COARSE ROCK SALT	2,439.33	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
104875	COMPASS MINERALS	BULK COARSE LA ROCK	2,473.41	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
104875	COMPASS MINERALS	BULK COARSE LA ROCK	2,401.23	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
104875	COMPASS MINERALS	COARSE ROCK SALT	2,502.49	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
104875	COMPASS MINERALS	BULK COARSE LA ROCK	2,347.09	WATER & SEWER UTILITY FUND	SALT	60-50-6-610
Total 104875:			12,163.55			
104876	CONSERV FS	AKROGOLD MIDGRADE RFG	77.17	GENERAL FUND	GAS & OIL	01-06-6-602
104876	CONSERV FS	AKROGOLD MIDGRADE RFG	49.75	PARKS FUND	GASOLINE & OIL	06-00-6-602

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104876	CONSERV FS	AKROGOLD MIDGRADE RFG	93.11	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
104876	CONSERV FS	AKROGOLD MIDGRADE RFG	55.49	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
104876	CONSERV FS	AKROGOLD MIDGRADE RFG	43.36	GENERAL FUND	GAS & OIL	01-07-6-602
104876	CONSERV FS	DIESEL FUEL	333.41	GENERAL FUND	GAS & OIL	01-06-6-602
104876	CONSERV FS	DIESEL FUEL	359.58	PARKS FUND	GASOLINE & OIL	06-00-6-602
104876	CONSERV FS	DIESEL FUEL	403.96	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
104876	CONSERV FS	DIESEL FUEL	40.96	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
104876	CONSERV FS	LEAF MACHINE FILL	809.71	GENERAL FUND	GAS & OIL	01-06-6-602
Total 104876:			2,266.50			
104877	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	917.18	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104877	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	9,597.09	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104877	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	436.94	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104877	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	2,112.81	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104877	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	3,388.13	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104877	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	260.08	WATER & SEWER UTILITY FUND	UTILITIES	60-50-5-540
104877	CONSTELLATION NEWENERGY	ELECTRICITY FOR BOOSTER STATIO	164.01	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541
104877	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	6,742.71	WATER & SEWER UTILITY FUND	UTILITIES	60-51-5-540
104877	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	2,084.00	RECREATION CENTER FUND	ELECTRIC	05-00-6-604
104877	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	18,580.97	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 104877:			44,283.92			
104878	D200 EDUCATION FOUNDATION	D200 FUNDRAISER	600.00	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
Total 104878:			600.00			
104879	DAHME ENTERPRISES INC	TRANSPORTATION OF SEWAGE	405.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555
Total 104879:			405.00			
104880	DAHME MECHANICAL INDUSTRIES	COMPLETED CLEARWELL PIPING RE	9,830.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-50-5-552
Total 104880:			9,830.00			
104881	DAN WIEGEL	DYMO VINYL TAPE - LABELS	31.21	PERFORMING ARTS	SUPPLIES	07-11-6-606
Total 104881:			31.21			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104882	DAVID G. ETERNO	ADMINISTRATIVE HEARINGS	712.50	ADMIN ADJUDICATION FUND	ADMINISTRATIVE JUDGE	14-00-4-450
Total 104882:			712.50			
104883	DEBORAH SCHOBER	EXCESS IMRF W/H	174.74		IMRF HOLDING ACCOUNT	99-99-9-994
Total 104883:			174.74			
104884	DIRECT ENERGY	TRAIN STATION ELECTRICAL	26.35	GENERAL FUND	RENTAL PROPERTY EXPENDITURES	01-02-8-803
Total 104884:			26.35			
104885	DIRECT FITNESS SOLUTIONS, LLC	PARTS TO REPAIR BIKE	192.66	RECREATION CENTER FUND	MATERIAL TO MAINTAIN EQUIPMENT	05-00-6-621
104885	DIRECT FITNESS SOLUTIONS, LLC	LABOR TO REPAIR BIKE	130.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 104885:			322.66			
104886	EXCAVATING CONCEPTS, INC.	SEWER REPAIR	4,300.00	GENERAL FUND	SERVICE TO MAIN. STORM SEWERS	01-06-5-560
Total 104886:			4,300.00			
104887	FARM AND FLEET C/O SYNCHRONY B	NEW TRAILER JACK	49.99	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
104887	FARM AND FLEET C/O SYNCHRONY B	PARKA	69.99	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
Total 104887:			119.98			
104888	GALE/CENGAGE LEARNING, INC	BOOKS	25.89	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104888	GALE/CENGAGE LEARNING, INC	LIBRARY MATERIALS	359.10	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104888	GALE/CENGAGE LEARNING, INC	BOOKS	119.95	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104888	GALE/CENGAGE LEARNING, INC	BOOKS	396.94	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104888	GALE/CENGAGE LEARNING, INC	BOOKS	43.38	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 104888:			227.06			
104889	GAVERS ASPHALT PAVING	BACKFILL MATERIALS	618.03	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
104889	GAVERS ASPHALT PAVING	BACKFILL MATERIALS	618.02	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
Total 104889:			1,236.05			
104890	GESKE & SONS	POLYMER PATCH	6,514.70	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104890:			6,514.70			
104891	GETUM INC	RING PROTECTORS	1,177.50	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 104891:			1,177.50			
104892	HAMPTON, LENZINI & RENWICK INC	2015 WOODSTOCK SAFE ROUTES TO	3,553.00	GENERAL FUND-CIP	SAFE ROUTES TO SCHOOL PROGRA	82-08-7-710
104892	HAMPTON, LENZINI & RENWICK INC	2015 WOODSTOCK SAFE ROUTES TO	3,060.00	GENERAL FUND-CIP	SAFE ROUTES TO SCHOOL PROGRA	82-08-7-710
104892	HAMPTON, LENZINI & RENWICK INC	ASH-TAPPAN-WALNUT RELIEF STOR	15,214.60	GENERAL FUND-CIP	STORMSEWER IMPROVEMENTS	82-09-7-701
Total 104892:			21,827.60			
104893	HD SUPPLY WATERWORKS, LTD.	LIDS FOR BBOX	72.42	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 104893:			72.42			
104894	HUB INTERNATION MIDWEST WEST	Q1 2016 CONSULTING FEE	9,000.00	HEALTH/LIFE INSURANCE FUND	PROFESSIONAL SERVICES	75-00-5-503
Total 104894:			9,000.00			
104895	HYDROTEX	HYFILM LEO 5W40 55 GAL	552.88	GENERAL FUND	GAS & OIL	01-06-6-602
104895	HYDROTEX	HYFILM LEO 5W40 55 GAL	132.69	PARKS FUND	GASOLINE & OIL	06-00-6-602
104895	HYDROTEX	HYFILM LEO 5W40 55 GAL	221.15	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
104895	HYDROTEX	HYFILM LEO 5W40 55 GAL	94.36	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
104895	HYDROTEX	HYFILM LEO 5W40 55 GAL	8.85	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
104895	HYDROTEX	HYFILM LEO 5W40 55 GAL	451.15	POLICE PROTECTION FUND	GASOLINE & OIL	03-00-6-602
104895	HYDROTEX	HYFILM LEO 5W40 55 GAL	13.26	GENERAL FUND	GASOLINE AND OIL	01-05-6-602
Total 104895:			1,474.34			
104896	ILLINOIS MUNICIPAL LEAGUE	2016 MEMBERSHIP	1,750.00	GENERAL FUND	DUES & SUBSCRIPTIONS	01-01-4-454
Total 104896:			1,750.00			
104897	IMPERIAL SUPPLIES, LLC	BOLTS AND SUPPLIES	1,455.71	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
Total 104897:			1,455.71			
104898	INFOGROUOP LIBRARY DIVISION	REFERENCE USA PACKAGE	3,110.00	LIBRARY	ELECTRONIC FORMAT	08-00-7-741

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104898:			3,110.00			
104899	JILL FLORES	RECREATION INSTRUCTOR	114.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104899:			114.00			
104900	JOHN L. LIEB	TUITION REIMBURSEMENT	3,000.00	GENERAL FUND	TUITION REIMBURSEMENT	01-04-4-457
Total 104900:			3,000.00			
104901	JOHN WHITE STABLES	HORSEBACK RIDING LESSONS	345.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 104901:			345.00			
104902	JOSE M. ZAMORANO	MAINTENANCE SERVICE	165.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 104902:			165.00			
104903	JOSEFINA PALA	RECREATION INSTRUCTOR	498.50	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104903:			498.50			
104904	JUDITH BROWN	RECREATION INSTRUCTION	128.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104904:			128.00			
104905	JUDITH SVALANDER	FINAL- NUTCRACKER DEC 2015	43,137.58	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 104905:			43,137.58			
104906	JUVENAL ARIAS	OVERPAID PARKING TICKET 257490	30.00	POLICE PROTECTION FUND	POLICE FINES	03-00-2-321
Total 104906:			30.00			
104907	KATHLEEN ZANK	AQUA AEROBICES INSTRUCTION	288.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104907:			288.00			
104908	KATHRYN GESSERT	TWEEN NIGHT	22.50	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104908:			22.50			
104909	KII ELECTRICAL CONTRACTORS INC	WALL PACK RETRO LED PROJECT LE	7,800.00	LIBRARY BUILDING FUND	SERVICE TO MAINT. BLDG & GRDS	09-00-5-550
Total 104909:			7,800.00			
104910	LAND CONSERVANCY OF MCHENRY	WETLAND MAINTENANCE	3,710.00	ENVIRONMENTAL MANAGEMENT FU	WETLANDS MAINTENANCE/IMPROV.	90-00-5-703
Total 104910:			3,710.00			
104911	LAYNE CHRISTENSEN COMPANY	PUMP TESTING AND REPAIR	26,259.50	WATER & SEWER UTILITY FUND	WELL MAINTENANCE & IMPROVEME	60-54-7-772
Total 104911:			26,259.50			
104912	LEAGUE OF HISTORIC AMERICAN TH	MEMBERSHIP RENEWAL	500.00	PERFORMING ARTS	DUES & SUBSCRIPTION	07-11-4-454
Total 104912:			500.00			
104913	LEE JENSEN SALES CO	SHOVING BOARDS FOR EXCAVATING	260.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
104913	LEE JENSEN SALES CO	SHOVING BOARDS FOR EXCAVATING	260.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
Total 104913:			520.00			
104914	LION HEART ENGINEERING P C	CONTRACTOR FIX EMERGENCY GEN	238.25	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555
Total 104914:			238.25			
104915	LLOYD'S PAINT AND PAPER, INC.	PAINT - BUSINESS OFFICE	16.63	PERFORMING ARTS	BUILDING	07-11-7-701
104915	LLOYD'S PAINT AND PAPER, INC.	PAINT	50.26	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
Total 104915:			66.89			
104916	LORITO BOOKS	BOOKS & MATERIALS	21.88	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 104916:			21.88			
104917	MATT ZINNEN	SKILLS SUPERVISOR BB	105.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104917:			105.00			
104918	MCHENRY ANALYTICAL WATER LABO	CHEMICALS	30.00	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-50-5-509
104918	MCHENRY ANALYTICAL WATER LABO	CHEMICALS	30.00	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-50-5-509
104918	MCHENRY ANALYTICAL WATER LABO	SAMPLE TESTING	1,730.00	WATER & SEWER UTILITY FUND	LABORATORY TESTING SERVICES	60-50-5-509
Total 104918:			1,790.00			
104919	MCHENRY COUNTY DIV OF TRANSP	MCRIDE SERVICES - DECEMBER 201	2,703.58	PARATRANSIT FUND	PACE REIMBURSEMENT	26-00-5-503
Total 104919:			2,703.58			
104920	MCHENRY COUNTY FIBER PROJECT	FIBER CONSTRUCTION	119,596.54	GENERAL FUND	DISTRICT 200 FIBER	01-00-0-122
Total 104920:			119,596.54			
104921	MENARDS	BUSINESS OFFICE REMODEL	5.94	PERFORMING ARTS	BUILDING	07-11-7-701
104921	MENARDS	GENERAL SUPPLIES	3.64	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
104921	MENARDS	PERIMETER LIGHTING PROJECT	11.16	TAX INCREMENT FINANCING FUND	PERIMETER STREET LIGHTING REPL	41-00-7-732
104921	MENARDS	OPERA HOUSE HOLIDAY MATERIALS	100.75	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
104921	MENARDS	GENERAL BUILDING MATERIALS	4.00	PERFORMING ARTS	MATERIAL TO MAINTAIN BUILDING	07-11-6-620
104921	MENARDS	RETURN	439.40	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
104921	MENARDS	TOOLS	69.34	GENERAL FUND	TOOLS	01-06-6-605
104921	MENARDS	DRIVEWAY MARKER AND AIR FILTER	44.82	WATER & SEWER UTILITY FUND	SUPPLIES	60-50-6-606
104921	MENARDS	MATERIALS	83.90	RECREATION CENTER FUND	MATERIAL TO MAINTAIN POOL	05-00-6-622
104921	MENARDS	SUPPLIES	72.92	GENERAL FUND	SUPPLIES	01-06-6-606
104921	MENARDS	REPAIRS TO WORK BENCH FOR HYD	44.97	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
104921	MENARDS	SUPPLIES	23.87	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
104921	MENARDS	PUSH BROOM	24.98	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
104921	MENARDS	CUSTODIAL SUPPLIES	10.78	GENERAL FUND	MATERIAL TO MAINTAIN BUILDINGS	01-07-6-620
104921	MENARDS	WINDOW REPAIRS	208.28	GENERAL FUND	RENTAL PROPERTY EXPENDITURES	01-02-8-803
104921	MENARDS	SUPPLIES	148.48	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
104921	MENARDS	CITY HALL LIGHT BULBS	10.97	GENERAL FUND	MATERIAL TO MAINTAIN BUILDING	01-02-6-620
104921	MENARDS	CITY MANAGER CEILING INSULATION	372.72	GENERAL FUND	RENTAL PROPERTY EXPENDITURES	01-02-8-803
104921	MENARDS	SUPPLIES FOR CLEANING TRUCKS	17.16	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
Total 104921:			819.28			
104922	METROPOLITAN INDUSTRIES, INC.	CONTRACTOR WORKING ON LIFT ST	345.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104922:			345.00			
104923	MG MECHANICAL SERVICE	SERVICE TO POOL	2,851.88	AQUATIC CENTER FUND	REC POOL BOILER REPLACEMENT	04-00-7-721
Total 104923:			2,851.88			
104924	MIDWEST TAPE	RETURNS	22.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104924	MIDWEST TAPE	CREDIT	17.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104924	MIDWEST TAPE	LIBRARY CDS LIBABRY DVDS	300.86	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104924	MIDWEST TAPE	LIBRARY CDS LIBABRY DVDS	105.75	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104924	MIDWEST TAPE	LIBRARY DVDS	152.93	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104924	MIDWEST TAPE	AUDIOBOOKS	44.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104924	MIDWEST TAPE	AUDIOBOOKS	84.98	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104924	MIDWEST TAPE	AUDIOBOOKS	29.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104924	MIDWEST TAPE	LIBRARY DVDS	55.98	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104924	MIDWEST TAPE	AUDIOBOOKS	34.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104924	MIDWEST TAPE	LIBRARY DVDS	104.96	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104924	MIDWEST TAPE	AUDIOBOOKS	49.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104924	MIDWEST TAPE	LIBRARY DVDS	325.86	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 104924:			1,250.30			
104925	MILLER ENGINEERING CO.	OLD JAILHOUSE MAINTENANCE	1,179.23	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729
Total 104925:			1,179.23			
104926	MOLLY O'CONNOR	RECREATION INSTRUCTOR	600.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104926:			600.00			
104927	MOTION PICTURE LICENSING CORPO	LICENSING FEE	188.70	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 104927:			188.70			
104928	MUZAK LLC	MUSIC SERVICES	32.22	AQUATIC CENTER FUND	COMMUNICATIONS	04-00-5-501
Total 104928:			32.22			
104929	NAPOLI PIZZA	STAFF MEETING	60.00	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104929:			60.00			
104930	NATIONAL REVIEW	SUBSCRIPTION	59.00	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 104930:			59.00			
104931	NICOR	UTILITY - GAS	26.34	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
104931	NICOR	UTILITY - GAS	724.58	RECREATION CENTER FUND	FUEL - HEATING	05-00-6-603
104931	NICOR	UTILITY - GAS	53.30	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
104931	NICOR	WARMING HOUSE HEAT	28.42	PARKS FUND	FUEL - HEATING	06-00-6-603
104931	NICOR	GAS FOR EMERGENCY GENERATOR	29.90	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104931	NICOR	GAS FOR EMERGENCY GENERATOR	28.87	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104931	NICOR	GAS FOR EMERGENCY GENERATOR	84.58	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104931	NICOR	UTILITY - GAS	584.01	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
104931	NICOR	UTILITY - GAS	244.19	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729
104931	NICOR	UTILITY - GAS	140.82	AQUATIC CENTER FUND	FUEL - HEATING	04-00-6-603
104931	NICOR	GAS FOR EMERGENCY GENERATOR	31.93	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104931	NICOR	GAS FOR EMERGENCY GENERATOR	29.84	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104931	NICOR	UTILITY - GAS	1,566.92	WATER & SEWER UTILITY FUND	FUEL-HEATING	60-50-6-603
104931	NICOR	GAS FOR EMERGENCY GENERATOR	26.82	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104931	NICOR	GAS FOR EMERGENCY GENERATOR	28.32	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104931	NICOR	GAS FOR EMERGENCY GENERATOR	31.38	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104931	NICOR	GAS FOR EMERGENCY GENERATOR	27.36	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
104931	NICOR	GAS FOR EMERGENCY GENERATOR	37.61	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
Total 104931:			3,725.19			
104932	ORTH SCULPTURE	LABRINTH-PUBLIC ART	300.00	GENERAL FUND-CIP	PEACE PARK IMPROVEMENTS	82-06-7-722
Total 104932:			300.00			
104933	PAMELA MCDONALD	RECREATION INSTRUCTION	631.25	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104933:			631.25			
104934	PARKER BURTON	REPLACEMENT PAYROLL CHECK	159.47	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
Total 104934:			159.47			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104935	QUILL CORPORATION	POST-IT NORES VALUE PACK	33.60	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
104935	QUILL CORPORATION	SUPPLIES	167.74	LIBRARY	SUPPLIES	08-00-6-606
104935	QUILL CORPORATION	SCOTCH TAPE,PHYSICIANS CARE AN	38.96	LIBRARY	SUPPLIES	08-00-6-606
104935	QUILL CORPORATION	UHU TAC WHITE ADHSV PUTTY	9.49	LIBRARY	SUPPLIES	08-00-6-606
104935	QUILL CORPORATION	SUPPLIES	4.49	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
104935	QUILL CORPORATION	SUPPLIES	48.08	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
104935	QUILL CORPORATION	BOOT TRAY	31.98	LIBRARY	SUPPLIES	08-00-6-606
Total 104935:			334.34			
104936	RANGER REDI MIX INC	CONCRETE	485.00	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 104936:			485.00			
104937	RECORDED BOOKS, LLC	CDS	99.00	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104937	RECORDED BOOKS, LLC	CDS	39.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
104937	RECORDED BOOKS, LLC	CDS	99.00	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 104937:			237.99			
104938	ROBERT THOMAS CPA, LLC	GENERAL OBLIGATION REFUNDING	1,200.00	DEBT SERVICE FUND	REFUNDING EXPENSES	30-00-5-517
Total 104938:			1,200.00			
104939	ROCK 'N' KIDS, INC	TOT ROCK/KID ROCK	595.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 104939:			595.00			
104940	RORY SCHNEIDER AUTH. DEALER M	TOOLS	49.70	GENERAL FUND	TOOLS	01-07-6-605
Total 104940:			49.70			
104941	ROTARY CLUB OF WOODSTOCK	ROTARY INTERNATIONAL DUES, LUN	225.00	GENERAL FUND	DUES & SUBSCRIPTIONS	01-01-4-454
Total 104941:			225.00			
104942	RYAN ZINNEN	SITE SUPERVISOR BB	60.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 104942:			60.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104943	SALLY LESCHER	RECREATION INSTRUCTOR	117.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 104943:			117.00			
104944	SIGNARAMA	CHALLENGE RUN	45.00	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 104944:			45.00			
104945	SKILLS FIRST SOCCER	SUPER STRIKERS	710.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 104945:			710.00			
104946	STAN'S OFFICE TECHNOLOGIES, IN	COPIER MAINTENANCE AGREEMENT	74.77	PERFORMING ARTS	SERVICE TO MAINTAIN EQUIPMENT	07-11-5-552
Total 104946:			74.77			
104947	STATELINE TECHNOLOGIES	TECH SERVICE	3,380.00	LIBRARY	ELECTRONIC ACCESS	08-00-5-517
Total 104947:			3,380.00			
104948	SUPPLY WORKS	GARBAGE PICK UP TOOLS	238.80	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 104948:			238.80			
104949	TEI LANDMARK AUDIO A DIVISION OF	LIBRARY MATERIALS	33.74	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
Total 104949:			33.74			
104950	TEMPLE DISPLAY LTD	TIF DISTRICT HOLIDAY LIGHTS	20,200.00	GENERAL FUND	CHRISTMAS LIGHTING	01-11-6-608
Total 104950:			20,200.00			
104951	THE WEEKLY STANDARD	SUBSCRIPTION	99.00	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 104951:			99.00			
104952	TICKET RETURN	ONLINE SINGLE TICKET SALES FEE	2,490.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
104952	TICKET RETURN	ONLINE SINGLE TICKET SALES FEE	3,196.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
104952	TICKET RETURN	ONLINE SINGLE TICKET SALES FEE	2,166.00	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 104952:			7,852.00			
104953	TODAY'S UNIFORMS	UNIFORM INITIAL ISSUE	321.71	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
Total 104953:			321.71			
104954	TRANS UNION RISK & ALTERNATIVE	SUBSCRIPTIONS	18.75	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 104954:			18.75			
104955	UNIVERSAL PUBLICATIONS	MOTEL DIRECTORY ADVERTISING	150.00	PERFORMING ARTS	PROGRAMMING FUND - ADVERTISIN	07-11-5-526
Total 104955:			150.00			
104956	VALLEY AGGREGATES, LTD	LEAF DISPOSAL	8,321.00	ENVIRONMENTAL MANAGEMENT FU	YARD WASTE DISPOSAL	90-00-5-570
Total 104956:			8,321.00			
104957	WATER RESOURCES, INC.	CIP METERS PROJECT	21,500.00	WATER & SEWER UTILITY FUND	WATER METER REPLACEMENT PRO	60-54-7-775
104957	WATER RESOURCES, INC.	CIP METERS PROJECT	2,750.00	WATER & SEWER UTILITY FUND	WATER METER REPLACEMENT PRO	60-54-7-775
Total 104957:			24,250.00			
104958	WATER SOLUTIONS UNLIMITED	DRY BLENDED PHOSPHATE	5,220.00	WATER & SEWER UTILITY FUND	CHEMICALS	60-50-6-607
Total 104958:			5,220.00			
104959	WAYGOOD PRODUCTIONS LLC	SWITCHBACK PAYOUT	3,500.00	PERFORMING ARTS	PROGRAMMING FUND	07-11-5-525
Total 104959:			3,500.00			
104960	WELCH BROS., INC.	FLAT TOP CENTER HOLE	155.00	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
Total 104960:			155.00			
104961	WESTECH	MOTOR AND FAN BLADE	2,924.22	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-50-6-621
Total 104961:			2,924.22			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
104962	WILLIAM TELL PRODUCTIONS C/O ED	CHRISTMAS GUITAR NIGHT 2015	8,465.92	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 104962:			8,465.92			
104963	WOODSTOCK HICKSGAS, INC.	PROPANE FUEL	149.28	GENERAL FUND	GAS & OIL	01-06-6-602
104963	WOODSTOCK HICKSGAS, INC.	PROPANE FUEL	31.80	PARKS FUND	GASOLINE & OIL	06-00-6-602
104963	WOODSTOCK HICKSGAS, INC.	PROPANE FUEL	81.74	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
Total 104963:			262.82			
104964	WOODSTOCK LUMBER COMPANY	MATERIALS FOR STORM SEWER	26.29	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
Total 104964:			26.29			
104965	WOODSTOCK OPERA HOUSE	CITY HOLIDAY PARTY	131.00	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
Total 104965:			131.00			
104966	ZUKOWSKI ROGERS FLOOD MCARDL	NICEAC	101.19	GENERAL FUND	LEGAL EXPENSES	01-03-5-502
104966	ZUKOWSKI ROGERS FLOOD MCARDL	NIPC	30.23	GENERAL FUND	LEGAL EXPENSES	01-03-5-502
104966	ZUKOWSKI ROGERS FLOOD MCARDL	NICEAC	137.50	GENERAL FUND	LEGAL EXPENSES	01-03-5-502
Total 104966:			268.92			
104967	ZUKOWSKI ROGERS FLOOD MCARDL	ORDINANCE LEGAL	1,938.75	GENERAL FUND	LEGAL EXPENSES	01-03-5-502
104967	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL EXPENSES	1,732.50	GENERAL FUND	LEGAL SERVICES	01-01-5-502
104967	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL SERVICES - POLICE	6,891.25	POLICE PROTECTION FUND	LEGAL EXPENSES	03-00-5-502
Total 104967:			10,562.50			
Grand Totals:			1,078,193.55			

City of Woodstock  
Warrant No. 3696

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer

  
City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 19<sup>th</sup> day of January, 2016.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

Name	Department	Total Gross
BREWER, ALYSSA M	AQUATIC CENTER	33.84
KAMPS, ANN	AQUATIC CENTER	21.15
AMRAEN, MONICA	CITY MANAGER	1,620.00
HART, DANIEL T	CITY MANAGER	500.00
HOWIE, JANE	CITY MANAGER	2,496.80
LARSON, MAUREEN	CITY MANAGER	500.00
MCELMEEL, DANIEL	CITY MANAGER	2,824.23
SAGER, M. BRIAN	CITY MANAGER	1,000.00
SALADIN, MARK	CITY MANAGER	500.00
SMILEY, CINDY	CITY MANAGER	16,340.51
SMILEY, CINDY	CITY MANAGER	416.66
STARZYNSKI, JOSEPH	CITY MANAGER	500.00
STELFORD III, ROSCOE	CITY MANAGER	5,961.56
THOMPSON, RB	CITY MANAGER	500.00
TURNER, MICHAEL	CITY MANAGER	500.00
WEBER, AMY Y	CITY MANAGER	208.33
WILLCOCKSON, TERESA	CITY MANAGER	2,382.40
JANIGA, JOSEPH	CROSSING GUARDS	157.80
LUCKEY, DALE	CROSSING GUARDS	150.15
LUCKEY, JR., HARRY	CROSSING GUARDS	260.33
LUCKEY, ROBERT	CROSSING GUARDS	190.19
MONACK, KIM	CROSSING GUARDS	182.40
PIERCE, LARRY	CROSSING GUARDS	156.20
Anderson, Garrett D.	ECONOMIC DEVELOPMENT	4,261.54
Coltrin, Krista E.	ECONOMIC DEVELOPMENT	2,384.61
BAYER, PATRICIA	FINANCE	961.60
CHRISTENSEN, PAUL N	FINANCE	4,321.57
LIEB, RUTH ANN	FINANCE	2,138.40
STEIGER, ALLISON	FINANCE	672.00
STRACZEK, WILLIAM	FINANCE	2,576.92
WOODRUFF, CARY	FINANCE	1,833.60
DYER, JASON L	FLEET MAINTENANCE	2,447.05
GROH, PHILLIP	FLEET MAINTENANCE	2,227.67
LAMZ, ROBERT	FLEET MAINTENANCE	2,482.43
MAY, JILL E	HUMAN RESOURCES	1,727.20
SCHOBER, DEBORAH	HUMAN RESOURCES	4,512.72
BERGESON, PATRICIA	LIBRARY	220.00
BRADLEY, KATHERINE	LIBRARY	894.85
Burton, Parker E.	LIBRARY	148.50
CAMPBELL, SARAH JANE	LIBRARY	143.14
DAWDY, KIRK	LIBRARY	2,107.17
DREYER, TRUDIE	LIBRARY	390.66
FEE, JULIE	LIBRARY	2,516.88
HANSEN, MARTHA	LIBRARY	1,735.75
ICKES, RICHARD	LIBRARY	231.66
IHSSSEN, CLARISSA	LIBRARY	163.97
KAMINSKI, SARAH	LIBRARY	902.31
KNOLL, LINDA	LIBRARY	666.62
MILLER, LISA	LIBRARY	1,038.22
MOORHOUSE, PAMELA	LIBRARY	2,764.09
MORO, PAMELA	LIBRARY	147.76
O'LEARY, CAROLYN	LIBRARY	1,871.21
PALMER, STEPHANIE	LIBRARY	1,312.80

Name	Department	Total Gross
PALMQUIST, PEGGY	LIBRARY	242.19
REWOLDT, BAILEY S	LIBRARY	428.12
RYAN, ELIZABETH	LIBRARY	1,817.91
RYAN, MARY M	LIBRARY	1,783.06
SMILEY, BRIAN	LIBRARY	318.44
SUGDEN, MARY	LIBRARY	1,433.57
TOTTON SCHWARZ, LORA	LIBRARY	2,507.61
TRIPP, KATHRYN	LIBRARY	1,437.60
WEBER, NICHOLAS P	LIBRARY	3,861.90
ZAMORANO, CARRIE	LIBRARY	1,826.75
BEAUDINE, BRUCE	OPERA HOUSE	237.00
BETH, RAYMOND	OPERA HOUSE	251.81
BOURGEOIS-KUIPER, SAHARA	OPERA HOUSE	230.23
CAMPBELL, DANIEL	OPERA HOUSE	2,386.54
DAWSON, LISA	OPERA HOUSE	64.60
GERVAIS, MARIANNE	OPERA HOUSE	76.50
GRANZETTO, GERALDINE	OPERA HOUSE	1,059.38
GREENLEAF, MARK	OPERA HOUSE	3,168.86
MCCORMACK, JOSEPH	OPERA HOUSE	2,399.20
MONTES Jr., JOHN	OPERA HOUSE	189.01
MYERS, MARVIN	OPERA HOUSE	200.20
PANNIER, LORI ANN	OPERA HOUSE	311.06
SCHARRES, JOHN	OPERA HOUSE	4,320.38
STEINKAMP, LORRAINE	OPERA HOUSE	1,107.37
STELFORD, SAMANTHA	OPERA HOUSE	235.98
WELLS, GAIL	OPERA HOUSE	194.62
WHITE, CYNTHIA	OPERA HOUSE	242.97
WIEGEL, DANIEL M	OPERA HOUSE	1,389.60
BIRDSELL, CHRISTOPHER	PARKS	2,073.34
EDDY, BRANDON	PARKS	2,156.80
LESTER, TAD	PARKS	2,677.40
MASS, STANLEY PHILIP	PARKS	2,155.68
MECKLENBURG, JOHN	PARKS	3,124.20
NELSON, ERNEST	PARKS	3,319.99
O'LEARY, PATRICK	PARKS	2,298.40
SPRING, TIMOTHY	PARKS	1,617.56
BAKER, NANCY	PLANNING & ZONING	3,201.66
BERTRAM, JOHN	PLANNING & ZONING	2,944.00
KASTNER, JAMES	PLANNING & ZONING	3,887.28
LIMBAUGH, DONNA	PLANNING & ZONING	2,365.60
NAPOLITANO, JOSEPH	PLANNING & ZONING	3,076.91
STREIT JR., DANIEL	PLANNING & ZONING	2,697.60
WALKINGTON, ROB	PLANNING & ZONING	2,955.20
AMATI, CHARLES	POLICE	3,841.60
BERNSTEIN, JASON	POLICE	3,942.39
BRANUM, ROBBY	POLICE	4,074.34
CARRENO, MARIA YESENIA	POLICE	2,576.25
CIPOLLA, CONSTANTINO	POLICE	4,022.78
DEMPSEY, DAVID	POLICE	3,311.19
Didier, Jonathan D.	POLICE	694.80
DIFRANCESCA, JAN	POLICE	2,396.77
DOLAN, RICHARD	POLICE	3,311.19
EICHINGER, PATRICIA	POLICE	2,705.06

Name	Department	Total Gross
EISELSTEIN, FRED	POLICE	3,311.19
FINK, CORY	POLICE	3,311.19
FISCHER, ADAM D.	POLICE	1,025.50
FOURDYCE, JOSHUA	POLICE	4,851.34
FREUND, SHARON L	POLICE	2,375.51
GALLAGHER, KATHLEEN	POLICE	2,576.26
GUSTIS, MICHAEL	POLICE	3,476.75
HAVENS, GRANT	POLICE	1,663.58
HENRY, DANIEL	POLICE	3,311.19
HESS, GLENN	POLICE	1,444.00
KARNATH, MICHAEL	POLICE	2,232.44
KAROLEWICZ, ROBIN	POLICE	3,091.50
KOPULOS, GEORGE	POLICE	3,851.61
LANZ II, ARTHUR	POLICE	3,696.00
LATHAM, DANIEL	POLICE	4,078.20
LEE, KEITH	POLICE	715.60
LIEB, JOHN	POLICE	4,275.02
LINTNER, WILLIAM	POLICE	3,311.19
LOWEN JR., ROBERT	POLICE	5,183.44
MARSHALL, SHANE	POLICE	3,694.06
MCKENDRY, AMY	POLICE	2,576.26
MORTIMER, JEREMY	POLICE	3,311.20
MUEHLFELT, BRETT	POLICE	3,311.20
NAATZ, CHRISTOPHER	POLICE	2,323.93
NIEDZWIECKI, MICHAEL	POLICE	2,791.55
PARSONS, JEFFREY	POLICE	4,109.94
PAULEY, DANIEL	POLICE	3,476.75
PETERSON, CHAD	POLICE	2,962.69
PRENTICE, MATTHEW	POLICE	2,323.94
PRITCHARD, ROBERT	POLICE	4,543.68
RAPACZ, JOSHUA	POLICE	3,311.19
REED, TAMARA	POLICE	2,048.00
REITZ, JR., ANDREW	POLICE	3,849.26
SCHMIDTKE, ERIC	POLICE	3,311.19
SCHRAW, ADAM	POLICE	3,631.96
SHARP, DAVID	POLICE	2,296.27
SHEPHERD, NANCY	POLICE	300.00
SOTO, TAMI	POLICE	1,799.39
Tabaka, Randall S.	POLICE	421.68
TIETZ, KEVIN	POLICE	2,704.31
VALLE, SANDRA	POLICE	3,476.75
VORDERER, CHARLES	POLICE	3,311.19
WALKER, NATALIE	POLICE	2,206.70
WESOLEK, DANIEL	POLICE	4,080.72
Migatz, Thomas B.	PUBLIC WORKS ADMIN	3,769.23
VAN LANDUYT, JEFFREY J.	PUBLIC WORKS ADMIN	4,538.47
WILSON, ALAN	PUBLIC WORKS ADMIN	4,030.44
BAIRD, LEAH	RECREATION CENTER	419.76
BLONIARZ, JESSICA	RECREATION CENTER	519.24
CABRERA, LESLIE M	RECREATION CENTER	283.69
CANTO, MELISSA	RECREATION CENTER	392.60
CORTES, VICTOR M	RECREATION CENTER	302.64
DIAZ, ARTURO	RECREATION CENTER	217.35

Name	Department	Total Gross
Diaz, Elisa M.	RECREATION CENTER	276.38
DUNKER, ALAN	RECREATION CENTER	2,269.62
FUENTES, KARINA	RECREATION CENTER	497.12
GARZA, ANNA	RECREATION CENTER	236.90
GUZMAN, AYESHAH	RECREATION CENTER	119.34
HICKS, MICHAEL S	RECREATION CENTER	354.43
KARAFI, JESSIE	RECREATION CENTER	303.06
KARAFI, JORIE	RECREATION CENTER	349.18
Keane, Eilish M.	RECREATION CENTER	280.50
LEITZEN, ABBY-GALE	RECREATION CENTER	36.28
LISK, MARY LYNN	RECREATION CENTER	2,345.67
Parsons, Alyssa M.	RECREATION CENTER	169.13
POWELL, EDEN L	RECREATION CENTER	38.97
POWELL, ELLIE	RECREATION CENTER	54.73
REESE, AIMEE	RECREATION CENTER	252.84
SANTANA, RUBY	RECREATION CENTER	124.30
SARICH, ERIN	RECREATION CENTER	302.77
SCHMITT, RONALD	RECREATION CENTER	180.01
TORREZ, RENEE	RECREATION CENTER	2,135.60
VIDALES, REBECCA	RECREATION CENTER	2,424.08
ZAMORANO, GUILLERMO	RECREATION CENTER	470.40
ZINNEN, JOHN DAVID	RECREATION CENTER	4,030.59
CASTANEDA, CHRISTIAN J	SEWER & WATER MAINTENANCE	1,486.84
MAJOR, STEPHEN	SEWER & WATER MAINTENANCE	2,545.13
MAXWELL, ZACHARY	SEWER & WATER MAINTENANCE	1,552.76
MCCAILL, NICHOLAS	SEWER & WATER MAINTENANCE	143.52
PARKER, SHAWN	SEWER & WATER MAINTENANCE	3,036.04
WEGENER, JAMES	SEWER & WATER MAINTENANCE	1,602.40
WILLIAMS, BRYANT P	SEWER & WATER MAINTENANCE	1,808.79
WOJTECKI, KEITH	SEWER & WATER MAINTENANCE	1,792.80
BURGESS, JEFFREY	STREETS	3,411.40
CHAUNCEY, JUDD T	STREETS	1,803.72
LECHNER, PHILIP A	STREETS	1,754.19
LOMBARDO, JAMES	STREETS	1,825.40
LYNK, CHRIS	STREETS	2,188.28
MARTINEZ JR, MAURO	STREETS	1,696.04
MILLER, MARK	STREETS	3,400.00
PIERCE, BARRY	STREETS	2,546.80
SCHACHT, TREVOR	STREETS	1,959.95
STOLL, MARK T	STREETS	1,679.89
VIDALES, ROGER	STREETS	3,323.81
BAKER, WAYNE	WASTEWATER TREATMENT	2,715.83
BOLDA, DANIEL	WASTEWATER TREATMENT	1,842.40
GEORGE, ANNE	WASTEWATER TREATMENT	3,443.08
SHEAHAN, ADAM	WASTEWATER TREATMENT	2,239.28
VIDALES, HENRY	WASTEWATER TREATMENT	2,427.69
GARRISON, ADAM	WATER TREATMENT	2,880.63
HOFFMAN, THOMAS	WATER TREATMENT	2,288.16
SCARPACE, SHANE	WATER TREATMENT	2,738.25
SMITH, WILLIAM	WATER TREATMENT	3,237.73
WHISTON, TIMOTHY	WATER TREATMENT	1,894.40

Name	Department	Total Gross
Grand Totals:	210	419,301.75

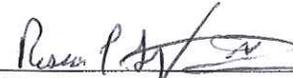
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**City of Woodstock  
Warrant No. 3697**

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 19<sup>th</sup> day of January, 2016.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor



## **CITY OF WOODSTOCK**

### **DEPARTMENT OF PUBLIC WORKS**



### **DECEMBER 2015 ACTIVITY REPORT**

Compliments and Thank You's	Page 2
Administration Division	Page 3
Fleet Maintenance	Pages 4-5
Parks Division	Page 6
Sewer and Water Maintenance	Page 7
Street Maintenance	Pages 8
Wastewater Treatment	Pages 9-17
Water Treatment	Pages 18-20





# City of WOODSTOCK

Department of Public Works

815/338-6118  
Fax 815/334-2263  
www.woodstockil.gov

Woodstock, Illinois 60098

## COMPLIMENTS AND THANK YOU'S

DEPARTMENT OF PUBLIC WORKS  
December 2015

*Due to the efforts of each employee, attitude, and attention to the importance of **QUALITY SERVICE** to our residents, we've received the following compliments during the month. These residents/customers took the time to call, send a note, or stop in at the Public Works Office to say "thank you;"*

<u>Employee/Division</u>	<u>From</u>	<u>Location</u>	<u>Activity</u>
Street Division	resident	community	Thank you for quickly repairing a huge pothole and for continuing to pick up leaves throughout town after that huge snowstorm. We are so grateful to have such an awesome Public Works Department in Woodstock.

Your hard work and special efforts are recognized by our residents and appreciated by the City.

c: Mayor & City Council  
Roscoe Stelford



# City of WOODSTOCK

**Department of Public Works**  
Engineering Division  
326 Washington St.  
Woodstock, Illinois 60098

815/338-6118  
fax 815/334-2263  
[www.woodstockil.gov](http://www.woodstockil.gov)

## **Department of Public Works**

Engineering – December 2015

- Prepared letter to Apple Creek HOA regarding maintenance of stormwater detention basins.
- Reviewed engineering plans and prepared review letter to Crossroads Care Facility regarding proposed addition to parking lot.
- Met with Administration re: formation of a Pavement Management Task Force.
- Processed several utility permit applications.
- Processed payment request #1 for Encap work at Apple Creek Subdivision.
- Prepared pre-excavation checklist.
- Processed pay request #2 for 2015 Pavement Resurfacing Program.
- Prepared SWMP updates required by the MS4 permit that will be placed on the City's website.
- Prepared cost estimate for light pole replacement at P.I.T.S.
- Prepared letter of credit reduction for The Maples @ The Sonatas.
- Conducted LED lighting test on Main Street w/ Administration.



# City of WOODSTOCK

**Department of Public Works**  
Street and Fleet Division  
326 Washington St.  
Woodstock, Illinois 60098

815/338-6118  
fax 815/334-2263  
www.woodstockil.gov

To: Jeff Van Landuyt, Public Works Director  
From: Mark Miller, Street and Fleet Superintendent  
Re: **Fleet Division Report of Monthly Activity – December 2015**  
Date: January 7, 2016

## **Fleet Division Overview**

- Completed employee evaluation forms and conducted semi-annual reviews with employees. Employee evaluations were completed and submitted by December 17, 2015.
- Received a new pick-up truck for the Parks Department and sent it out for conversion as a dual fuel vehicle.
- The fleet foreman reviewed progress and assembly practices associated with the new dump truck under construction by Bonnell Industries of Dixon, Illinois.

## **Fleet Division Items of Importance**

- Staff conducted evaluation on fifty-four different City of Woodstock vehicles for various inspections, failures, and complaints. Some repairs required a minimal amount of staff time while many required a few hours or more to complete. A total of 213 service requests, ranging from lightbulb replacement to suspension component replacement were recorded during the month. This total is in addition to the completion of twenty-four regularly scheduled service inspections.
- December, the second month of snow removal operations saw a 19% increase in service requests (103) due to additional plowing activities. Repairs required attention to blown hydraulic lines, valve issues, pre-wet systems, plow cutting edges, and cylinder failures.
- Some major repairs completed include more emissions related components on Public Works vehicles due to heavy soot buildup. To help alleviate this issue staff discussed its observations with Hydrotex, our lubricant distributor. They recommend a diesel fuel additive that was independently tested by the Georgia Port Authority. The additive showed improvement in diesel emissions and fuel mileage. Application of the additive, along with reminders to staff to avoid idling should save money on fuel and avoidable repair costs.
- Staff also completed a project involving refurbishment of the upper portion of the dump bed on truck 9. The upper lighting structures had fallen off due to corrosion. The rest of the lighting

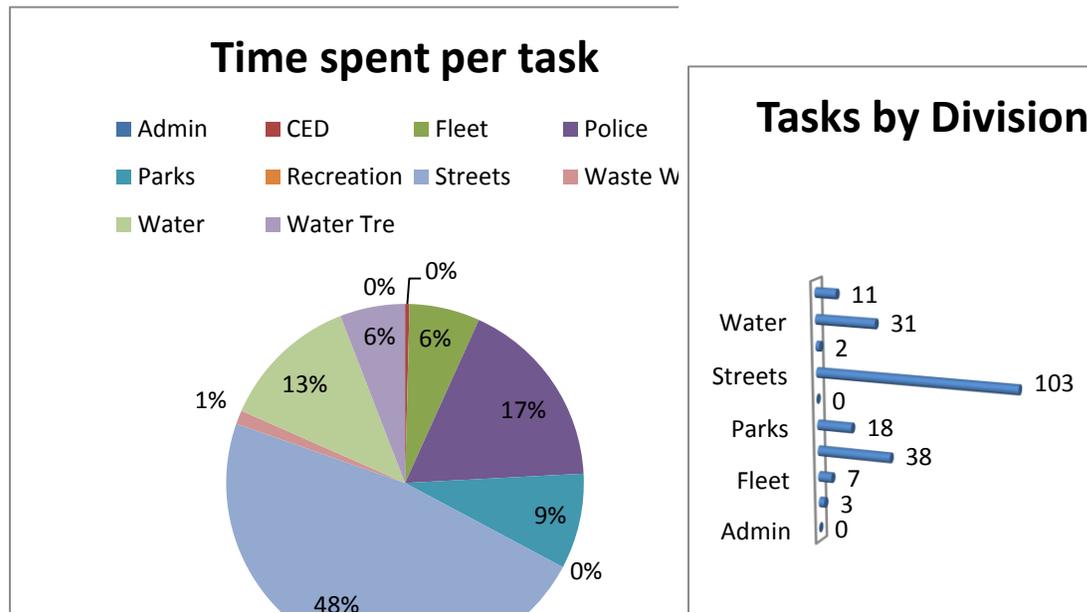
structures were removed, refabricated or repaired as necessary and reinstalled. All refurbished sections received a coat of primer and Palomino tan paint.

**State Safety Inspections:**

- Truck 10 and 41A were evaluated and taken to the state safety lane for inspection and recertification.

**Fleet Division Training:**

- Fleet provided refresher training to Streets Division personnel on techniques related to filling vehicle propane tanks.



## **Parks and Facilities Monthly Activity-December 2015**

Date: 1-7-15

### **Tasks Completed:**

- Helped the Street Division perform snow and ice control on Wednesday, December 30, 2015
- Submitted the December monthly report for the Park and Facility Division
- Removed three banners around the TIF District damaged during high winds
- Installed two new window signs at City Hall  
Building and Zoning  
Economic Development / Technology
- Sealed cracked windows at the Old Court House to keep out winter weather
- Repaired the hand washing sink in City Hall's locker room
- Employees responded to an afterhours call the evening of Tuesday, December 29, 2015 to clear a tree from the roadway at Country Club and Oakmont
- Met with Dan McElmeel and a representative from Associated Electric to go over electrical work needed at the Train Station to prepare for camera installation
- Compiling daily information on equipment and labor cost for Christmas tree collection
- Miller Engineering serviced the tube radiant heater in the Fleet Services Division of Public Works

### **Continuous Work:**

- Continue to update the RT. 47 Rotary Sign each Monday
- Continue to send a maintenance worker to the Library every morning when weather and staffing allows
- Continue to send a maintenance worker to City Hall on Monday afternoons when weather and staffing allows

## **DEPARTMENT OF PUBLIC WORKS**

### **Sewer and Water Maintenance Division - December 2015**

#### ***Water Distribution System***

- Repaired two (2) water main breaks: 1126 Lake Avenue (10”), 1019 North Madison Street (6”).
- Assisted with turning off water service lines at: 2611 Haydn Street, 1423 North Madison Street
- Assisted with turning on water service lines at: 2406 Aspen Drive, 412 Stewart Avenue, 1434 Walnut Street, 1231 Savanna Lane
- Checked out low water pressure at 529 Stewart Avenue (internal problem).
- Replaced fire hydrant at Muriel Street & Stewart Avenue.
- 1051 West South Street ground water by driveway.
- Plowed and shoveled out booster stations.
- Checked two (2) water booster stations daily.

#### **Sanitary Sewer System**

- Responded to four (4) back up calls: 839 North Madison Street (theirs), 527 Forest Avenue (theirs), 529 Fremont Street (theirs), 216 Griffing Avenue (theirs)
- Pulled pump and replaced gasket at Westwood sanitary sewer lift station.
- Cleaned the float balls at each lift station.
- Flushed sanitary sewer main at Kimball Avenue and Burbank Street.
- Completed cleaning on problem sewer list.
- Plowed and shoveled out lift stations several times.
- Clean impellers at Wanda Lane every Friday.
- Checked 20 lift stations daily.

#### **Monthly Activities**

- Water meter readings, final readings, 38 new meter installations.
- Locations and inspections of water and sewer mains, buffalo boxes, and service lines for homeowners, contractors, plumbers, and Community & Economic Development
- Monthly shut-off – 0(below 32 degrees)
- Postings for service shut-offs – 77
- Leak Inspections- 15
- Assisted the Street Division with snow removal.
- Attended meetings for IDOT Route 14 Project.
- Assisted Water Treatment with cleaning of brine tank at First Street plant.
- JULIE REQUESTS: - 197-2015- , (130-2014), (138-2013)

Shawn D Parker, Supervisor

To: Jeff Van Landuyt, Public Works Director

From: Mark Miller, Street and Fleet Superintendent

Re: **Streets Division Report of Monthly Activity – December 2015**

Date: January 7, 2016

### **Street Division Overview**

- One additional week of bulk leaf collection was added to the schedule and operations were completed on December 4.
- Staff collected a total of 4,483 cubic yards of leaves from the street.
- Completed employee evaluation forms and conducted semi-annual reviews with employees. Employee evaluations were completed and submitted by December 17, 2015.
- Woodstock Public Works responded to four snow events during the month of December.

### **Street Division Items of Importance**

- Conclusion of the parkway leaf collection program provided an opportunity to clean each collection machine and place it in storage.
- Televised a 42” storm sewer on Dean at Ridgeland and along Schryver to Division
- Created conditions appropriate to install and check new LED retrofit kits on Main St. to perform a color and brightness test
- Staff monitored the water level in the retention pond at Hercules and Braeburn due to the high water caused by a blockage in the pond outflow pipe. The homeowners association was been contacted and made aware of this situation.
- Pumped water out of the retention pond at Hercules and Braeburn to minimize concerns over the high water level
- Installed manhole protection rings around structures that are above the asphalt surface to minimize contact with snowplows.
- Located and exposed a buried manhole at the intersection of Walnut and Ash.
- We repaired a gap in the storm sewer along Route 47 in the driveway approach to Bott’s property. Final restoration scheduled for spring 2016.
- Pothole patching crews were sent out when weather permitted to check roads throughout the City and respond to any CSR requests.
- We performed a repair to a storm water basin on Hill St.
- We performed a roadside cleanup on Lucas Road.
- We made the appropriate repairs to paver bricks in the sidewalks along the Old Courthouse.
- We began a storm water basin cleaning program and performed such work as scheduling allowed.



**CITY OF WOODSTOCK  
WASTEWATER TREATMENT DIVISION REPORT  
December 2015**

**Remarks/Projects**

**South Plant:**

- 94,520 gallons of liquid sludge produced, no sludge was removed from the plant.
- Preventative maintenance to the generators was started by Patten at all wastewater facilities.
- NPDES permit application paperwork was completed and submitted.
- All other activity was routine in nature, preventive maintenance on equipment, buildings and grounds and plant operation.

**North Plant:**

- Installed insulation over the telescopic valve on digester #1.
- Installed heat tape for the auger at the head of the plant.
- Removed the grinder on the belt press sludge line to be sent in for service.
- Made repairs to the primary sludge discharge line and replaced the motor for the Penn Valley Pump.
- All other activity was routine in nature, preventative maintenance on equipment, buildings and grounds, and plant operation.

**Personnel**

- Anne George and Adam Sheahan attended a Fox Valley Operators meeting held in Antioch.
- Adam Sheahan attended the “Think Tank” meeting held at Public Works.
- Wayne Baker attended the NIWAA laboratory meeting held in Oswego.

Signed: \_\_\_\_\_

Anne George  
WWTP  
Superintendent

**CITY OF WOODSTOCK**  
**NORTHSIDE WASTEWATER TREATMENT PLANT**  
**MONTHLY REPORT OF DISCHARGE - FINAL EFFLUENT**  
**December, 2015**

<b>FLOW CONDITIONS</b>					
	Design Capacity	This Month	Year To Date	This Month Last Year	Year to Date Last Year
Average Daily Flow (MGD)	3.500	3.138	2.140	2.278	2.100
Maximum Daily Flow (MGD)	10.500	5.649	8.816	4.489	6.440
Minimum Daily Flow (MGD)	not applicable	2.021	1.029	1.562	1.156
Rain/Snow Amount (inches)	not applicable	4.46	44.76	0.64	39.47

<b>COMPLIANCE PARAMETERS AND PERMIT REQUIREMENTS</b>					
	Permit Limits	This Month	Year To Date	This Month Last Year	Year to Date Last Year
<b>CBOD<sub>5</sub> (mg/l)</b>					
monthly average	10	2	2.3	2	3
daily maximum	20	5	3.6	4	5.2
# of violations		0	0	0	0
<b>Suspended Solids (mg/l)</b>					
monthly average	12	3	6.2	8	6.7
daily maximum	24	7	10.8	14	10.9
# of violations		0	0	0	0
<b>Fecal Coliform (colonies/100 ml)</b>					
daily maximum	400	n/a	190	n/a	95
# of violations		0	0	0	0
<b>pH</b>					
minimum	6	7.6	7.5	7.6	7.5
maximum	9	7.9	8.2	7.9	8
# of violations		0	0	0	0
<b>Chlorine Residual (mg/l)</b>					
maximum	0.05	n/a	0.03	n/a	0.03
# of violations		0	0	0	0
<b>Ammonia Nitrogen (mg/l)</b>					
monthly average*	1.5*	0.94	0.945	0.66	0.48
daily maximum	3.0*	1.88	n/a	1.02	n/a
# of violations		0	0	0	0
* April through October is 1.5 and 3.0. November through March is 2.2 and 5.6					

**MONTHLY REPORT OF DISCHARGE - NORTHSIDE WASTEWATER TREATMENT PLANT**

December, 2015

Page - 2 -

POPULATION EQUIVALENCY					
	Design Capacity	This Month	Year To Date	This Month Last Year	Year to Date Last Year
Based on Flow @ 125 gal/capita/day	28,000	25,104	17,161	18,224	16,786
Based on BOD <sub>5</sub> @ 0.17 lb/capita/day	27,988	12,624	17,221	20,340	20,039
Based on TSS @ 0.20 lb/capita/day	27,996	23,946	20,512	26,218	21,972

PLANT EFFICIENCY					
		This Month	Year To Date	This Month Last Year	Year to Date Last Year
Measured with BOD <sub>5</sub> removal (%)		97.6	98.5	98.9	98.5
Measured with TSS removal (%)		98.4	97.3	97.1	97.3
Measured with NH <sub>3</sub> N removal (%)		90.6	94.4	96.8	97.6

**CITY OF WOODSTOCK**  
**SOUTHSIDE WASTEWATER TREATMENT PLANT**  
**MONTHLY REPORT OF DISCHARGE - FINAL EFFLUENT**  
**December, 2015**

<b>FLOW CONDITIONS</b>					
	Design Capacity	This Month	Year To Date	This Month Last Year	Year to Date Last Year
Average Daily Flow (MGD)	1.750	1.866	1.290	1.312	1.310
Maximum Daily Flow (MGD)	5.400	1.640	5.255	1.479	2.201
Minimum Daily Flow (MGD)	not applicable	1.640	0.831	1.157	0.855
Rain/Snow Amount (inches)	not applicable	4.35	44.75	0.66	36.89

<b>COMPLIANCE PARAMETERS AND PERMIT REQUIREMENTS</b>					
	Permit Limits	This Month	Year To Date	This Month Last Year	Year to Date Last Year
<b>CBOD<sub>5</sub> (mg/l)</b>					
monthly average	10	2	2.5	2	2.2
daily maximum	20	4	n/a	3	n/a
# of violations		0	0	0	0
<b>Suspended Solids (mg/l)</b>					
monthly average	12	3	5.5	5	5.2
daily maximum	24	6	n/a	7	n/a
# of violations		0	0	0	0
<b>Fecal Coliform (colonies/100 ml)</b>					
daily maximum	400	n/a	100	n/a	35
# of violations		0	0	0	0
<b>pH</b>					
minimum	6	7.7	7.5	7.7	7.4
maximum	9	7.8	7.8	7.7	7.8
# of violations		0	0	0	0
<b>Chlorine Residual (mg/l)</b>					
maximum	0.05	n/a	0.01	n/a	0
# of violations		0	0	0	0
<b>Ammonia Nitrogen (mg/l)</b>					
monthly average	1.1	0.05	0.18	0.12	0.19
weekly average max	4.8	0.06	n/a	0.16	n/a
daily maximum	5.5	0.12	n/a	0.29	n/a
# of violations		0	0	0	0

**MONTHLY REPORT OF DISCHARGE - SOUTHSIDE WASTEWATER TREATMENT PLANT**

**December, 2015**

Page - 2 -

<b>POPULATION EQUIVALENCY</b>					
	Design Capacity	This Month	Year To Date	This Month Last Year	Year to Date Last Year
Based on Flow @ 100 gal/capita/d	17,500	18,660	12,864	13,120	13,115
Based on BOD <sub>5</sub> @ 0.17 lb/capita/d	15,605	6,957	7,918	8,689	9,248
Based on TSS @ 0.20 lb/capita/d	13,964	12,761	9,551	11,216	10,633

<b>PLANT EFFICIENCY</b>					
		This Month	Year To Date	This Month Last Year	Year to Date Last Year
Measured with BOD <sub>5</sub> removal (%)		97.4	98.1	98.5	98.5
Measured with TSS removal (%)		98.2	97.0	97.6	97.3
Measured with NH <sub>3</sub> N removal (%)		99.6	99.1	99.5	99.1

<b>EXCESS FLOW DISCHARGE</b>					
	Permit Limits	This Month	Year To Date	This Month Last Year	Year to Date Last Year
Flow discharged - # of days	not applicable	0	0	0	0
Flow discharged (MGD)	not applicable	0	0	0	0
BOD <sub>5</sub> (mg/l)	30	0	0	0	0
TSS (mg/l)	30	0	0	0	0
Fecal coliform (colonies/100 ml)	400	0	0	0	0
Chlorine residual (mg/l)	0.75	0	0	0	0
# of violations		0	0	0	0

<b>SOLIDS HANDLING</b>					
		This Month	Year To Date	This Month Last Year	Year to Date Last Year
Gallons Produced		94,520	2,796,680	0.308	3,081,352
Dry Tons		5.69	126.36	13.43	132.7
Removed from facility gal	Land application	0	324,000	0	480,000
Dry Tons		0	27.83	0	33.26
	N. Plant Press	0	1,104,000	192,000	1,231,200
Dry Tons		0	79.51	10.13	74.37
Gallons	Drying Beds	0	0	0	0
Dry Tons removed		0	0	0	0
Drying beds removed cu/yds	Land application	0	0	0	0

1/5/2016 1:03 PM

8:00 AM Readings  
North WWTP

Month/Year 12/31/2015

Date	Influent Flow MGD	Influent Max MGD	Influent Min MGD	RAS Flow MGD	By-Pass Flow MGD	WAS Flow Gallons	Ambient F Temp Deg	Wind Direction	N Clarifier Blanket ft.	S Clarifier Blanket ft.
1	3.771	5.940	3.080	2.053	0.000	24000	41	northeast	4	3.25
2	3.470	4.620	2.640	1.952	0.000	24000	36	northwest		
3	3.275	4.180	2.640	1.798	0.000	24000	37	southeast		
4	2.823	3.520	2.420	1.680	0.000	24000	29	west	4	3
5	2.809	3.520	2.200	1.753	0.000		38	west		
6	2.809	3.520	1.980	1.820	0.000		34	north		
7	2.597	3.520	2.200	1.721	0.000	24000	40	north	3.75	3.5
8	2.441	3.300	1.980	1.645	0.000	24000	43	north	4	3.25
9	2.356	3.080	1.760	1.674	0.000	24000	42	southeast		
10	2.325	3.300	1.760	1.698	0.000	24000	42	north		
11	2.021	2.640	1.760	1.582	0.000	24000	43	north		
12	2.143	3.080	1.760	1.677	0.000		46	southwest		
13	4.984	8.800	2.640	2.097	0.750		60	northeast		
14	5.649	8.140	3.740	2.355	0.169	24000	54	northeast		
15	3.897	5.280	3.080	1.552	0.019	24000	42	south		
16	3.513	4.400	2.860	1.531	0.000	24000	43	southeast	3.5	2.5
17	3.043	4.180	2.420	1.564	0.000	24000	31	west		
18	2.801	3.520	2.200	1.446	0.000	24000	28	southeast		
19	2.653	3.740	2.200	1.559	0.000		14	west		
20	2.660	3.520	2.200	1.612	0.000		36	south		
21	3.458	4.840	2.640	1.575	0.460	24000	44	southwest		
22	3.125	4.180	2.640	1.635	0.000	24000	42	southwest	3	4
23	5.005	8.360	3.520	2.010	0.750	24000	50	southeast		
24	3.636	4.840	2.640	1.955	0.009		38	south		
25	3.038	4.180	2.200	1.695	0.000		34	north		
26	3.034	4.180	2.200	1.713	0.000		39	northeast		
27	2.878	3.520	2.200	1.644	0.000		33	north		
28	2.914	3.960	2.420	1.595	0.000	24000	32	northeast		
29	2.846	3.740	2.420	1.581	0.000	24000	32	west		
30	2.850	2.860	2.420	1.648	0.000	24000	37	southwest		
31	2.465	3.740	2.200	1.570	0.000	12000	38	north		
<b>Total</b>	97.289	134.200	75.020	53.390	2.157	492000.000	1198		22.250	19.500
<b>Average</b>	3.138	4.329	2.420	1.722	0.070	23428.571	39		3.708	3.250
<b>Minimum</b>	2.021	2.640	1.760	1.446	0.000	12000.000	14		3.000	2.500
<b>Maximum</b>	5.649	8.800	3.740	2.355	0.750	24000.000	60		4.000	4.000

1/5/2016 1:03 PM

**8:00 AM Readings  
North WWTP**

Date	Electric Usage Kw	Gas Usage cu ft	Alum Usage gal	Sodium Thio lbs	Cl2 Added Gal/day	Rainfall Inch
1	14	25	56			0.16
2	14	31	84			0.00
3	15	33	56			0.00
4	14	22	84			0.00
5	14	25	84			0.00
6	16	25	84			0.00
7	13	26	56			0.00
8	14	26	56			0.00
9	15	20	84			0.00
10	14	21	56			0.00
11	13	16	84			0.01
12	15	6	56			0.07
13	15	18	84			1.40
14	14	16	84			0.01
15	13	26	56			0.09
16	14	27	84			0.00
17	15	35	84			0.00
18	14	42	56			0.02
19	14	39	56			0.00
20	14	35	84			0.27
21	15	12	56			0.34
22	15	27	84			0.00
23	13	22	84			0.61
24	14	25	56			0.00
25	14	27	84			0.00
26	14	28	56			0.00
27	15	33	56			0.10
28	15	39	56			1.37
29	14	35	56			0.00
30	15	39	84			0.01
31	15	40	84			0.00
<b>Total</b>	443	841	2184	0.000	0.000	4.46
<b>Average</b>	14	27	70	#DIV/0!	#DIV/0!	0.14
<b>Minimum</b>	13	6	56	0.000	0.000	0.00
<b>Maximum</b>	16	42	84	0.000	0.000	1.40

# CITY OF WOODSTOCK

## PUBLIC WORKS FACILITY INSPECTION CHECKLIST

(Prepared from IMLRMA standard form)

FACILITY: <i>Northside WWTP</i>	DATE: <i>12-30-15</i>
INSPECTOR'S NAME: <i>Anne George</i>	

	Yes	No	N.A.	Date Corrected
Do all fire extinguishers have a current inspection tag?	✓			
Are compressed air tanks properly stored in an upright and secured position?	✓			
Are Material Safety Data Sheets (MSDS's) accessible?	✓			
Are all containers properly labeled?	✓			
Are flammable and combustible materials stored appropriately?	✓			
Are grinders guarded and the tool rest set properly?	✓			
Is appropriate eye protection available and well maintained?	✓			
Are eyewash stations accessible and in working condition? Tested?	✓			
Are extension cords free of cuts and have a grounding pin present?	✓			
Is the floor clean and free of spills or other tripping hazards?	✓			
Is all other equipment properly guarded?	✓			
Are ladders properly marked/labeled?	✓			
Are all floor holes and pits properly guarded?	✓			
Is mezzanine appropriately guarded with railings and toe boards?			✓	
Do stairs have necessary handrails?	✓			
Are work areas and walkways appropriately marked?	✓			
Are work rules posted?	✓			
Do all lights work and illuminate adequately?	✓			
Are all exits identified with "EXIT" signs?	✓			
Are evacuation diagrams posted throughout the building?	✓			

**Please take appropriate corrective measures for any items not answered as YES.**

Submit a copy of completed inspection checklist to Assistant Public Works Director on monthly basis.

# CITY OF WOODSTOCK PUBLIC WORKS FACILITY INSPECTION CHECKLIST

(Prepared from IMLRMA standard form)

FACILITY: <u>Southside WWTP</u>	DATE: <u>12-30-15</u>
INSPECTOR'S NAME: <u>Anne Geary</u>	

				Date Corrected
	Yes	No	N.A.	
Do all fire extinguishers have a current inspection tag?	✓			
Are compressed air tanks properly stored in an upright and secured position?	✓			
Are <u>M</u> aterial <u>S</u> afety <u>D</u> ata <u>S</u> heets (MSDS's) accessible?	✓			
Are all containers properly labeled?	✓			
Are flammable and combustible materials stored appropriately?	✓			
Are grinders guarded and the tool rest set properly?	✓			
Is appropriate eye protection available and well maintained?	✓			
Are eyewash stations accessible and in working condition? Tested?	✓			
Are extension cords free of cuts and have a grounding pin present?	✓			
Is the floor clean and free of spills or other tripping hazards?	✓			
Is all other equipment properly guarded?	✓			
Are ladders properly marked/labeled?	✓			
Are all floor holes and pits properly guarded?	✓			
Is mezzanine appropriately guarded with railings and toe boards?			✓	
Do stairs have necessary handrails?	✓			
Are work areas and walkways appropriately marked?	✓			
Are work rules posted?	✓			
Do all lights work and illuminate adequately?	✓			
Are all exits identified with "EXIT" signs?	✓			
Are evacuation diagrams posted throughout the building?	✓			

**Please take appropriate corrective measures for any items not answered as YES.**

Submit a copy of completed inspection checklist to Assistant Public Works Director on monthly basis.

## **CITY OF WOODSTOCK WATER TREATMENT DIVISION**

### ***DECEMBER 2015 MONTHLY REPORT***

Annual service on well #9 was completed this month.

The State of Illinois requires that water systems achieve two consecutive days of bacteria free sampling prior to putting a well back into service after repair or maintenance is completed. Illinois is the only state in which two consecutive days of bacteria free samples are required prior to putting a well in service. The requirement is a bit more stringent than routine testing which allows for the presence of bacteria provided it is not coliform bacteria.

To prepare well #9 for testing staff pumped the water to waste. Two biological samples were tested for bacteria and the well passed the required tests after just two days. The air relief valve failed shortly after bringing the well online requiring its removal from service. Staff is in contact with the necessary parts suppliers and working to make the necessary repairs to bring the well back online.

Comparatively, well #12 required more than thirty days of pumping to waste before meeting the required testing when repairs were made last year.

Date	REMARKS
8-Dec	Began pumping well #9 to waste.
8-Dec	Power fail at McConnell rd tower. Com Ed out power restored within an hour.
9-Dec	Well #9 first bacteria sample passed.
10-Dec	Well #9 second bacteria sample passed.
14-Dec	Well #9 back in service.

## WATER TREATMENT PLANTS REPORT

December 2015

Zeolite Treatment	First Street Plant		Seminary Avenue Plant		Total	Total
	2015	2014	2015	2014	2015	2014
Total raw water from wells	gal. 25,252,000	23,995,000	46,769,000	44,406,000	72,021,000	68,401,000
Total water for softener backwash	gal. 747,600	667,500	1,089,000	1,110,000	1,836,600	1,777,500
Total water for iron removal backwash	gal. 904,000	913,000	1,419,000	1,367,000	2,323,000	2,280,000
Total water distributed	gal. 22,788,000	21,864,000	43,712,000	43,136,000	66,500,000	65,000,000
Total raw water for blending	gal. 3,963,000	3,943,000	16,436,000	14,870,000	20,399,000	18,813,000
Average daily pumping rate (dist.)	gpd. 735,097	705,290	1,410,065	1,391,484	2,145,161	2,096,774
Salt used	lbs. 150,360	134,250	233,090	180,930	383,450	315,180
Chlorine used	lbs. 894	746	1,634	1,649	2,528	2,395
Hydrofluosilicic Acid used	lbs. 504	459	1,067	1,069	1,571	1,528
Sodium Polyphosphate used	lbs. 2,711	2,427	5,178	5,052	7,889	7,479
<b>WATER QUALITY - DISTRIBUTION</b>	<b>WATER QUALITY INFORMATION</b>		<b>WATER QUALITY INFORMATION</b>		<b>PEAK FLOW COMBINED</b>	
HARDNESS	11.36 GPG	6.2 GPG	HARDNESS	12.8 GPG	2,374,000 gals	December 26th
IRON	0.03 PPM	0.06 PPM	IRON	0.04 PPM		
RESIDUAL CHLORINE	0.66 PPM	1.95 PPM	RESIDUAL CHLORINE	1.15 PPM		
pH	7.3	7.4	pH	7.2		
FLUORIDE	1.32 PPM	1.03 PPM	FLUORIDE	1.14 PPM		
PO 4	1.28 PPM	1.50 PPM	PO 4	1.38 PPM		
SODIUM	63.99 PPM					

REMARKS:

Will Smith: Water Treatment Superintendent

**Human Resources Department**  
 Monthly Report  
 Dec-15

**RECRUITMENTS**

Position/Department	# Applicants	Status
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**Note: As of 2/25/15 a hiring freeze was reinstated for all non-Summer Seasonal positions, for an indefinite period of time. All current and future staffing requests will need to be critically evaluated to determine service level losses. All recruiting/hiring for non-Summer Seasonal positions has been suspended.**

LPT Records Clerk (PD) - 3 Positions	22 (received to date)	Posting closed on 12/11/2015
FT Office Manager (PW)	14 (received to date)	Posting until 1/8/2016
PT Library Desk Assistant	1 (received to date)	Posting until 1/22/2016
Summer Seasonals (REC & PW)	0 (received to date)	Posting until 3/4/2016

**NEW HIRES/CHANGES**

Position/Department	Name	Start Date	
LPT Front Desk/Cashier (REC)	Eilish Keane	12/1/2015	Promotion to Front Desk/Cashier from Playroom Attendant
Seasonal Cashier (REC)	Charles (Trey) Grover	12/12/2015	
FT Executive Assistant (CMO)	Jane Howie	12/21/2015	Promotion to Executive Assistant from PW Office Manager
Seasonal Library Shelver (LIB)	Clarissa Ihssen	12/22/2015	
LPT Facility & Events Worker (OH)	Lisa Dawson	12/29/2015	
LPT Facility & Events Worker (OH)	Michael Montes, Jr.	12/29/2015	
FT Police Officer (PD)	Adam Fischer	1/4/2016	

**TERMINATIONS**

Position/Department	Name	Last Date	Separation Reason
LPT Sub Reference Librarian (LIB)	Trudie Dreyer	12/10/2015	Resignation
FT Executive Assistant (CMO)	Cindy Smiley	12/31/2015	Retirement
Deputy City Clerk (CMO)	Amy Weber	12/31/2015	Resignation
FT Planning & Zoning Administrator (B&Z)	Jim Kastner	3/2/2016	Retirement
FT Chief of Police (PD)	Robert Lowen	6/3/2016	Retirement

**RISK MANAGEMENT**

Case	Date	Status
<b>Legal Liability-- None</b>		
<b>Property Liability-- None</b>		
<b>Personal Liability--</b>		
Rec Ctr contractor inhalation injury	5/24/2012	Former rec ctr contracted instructor filed suit due to chemical inhalation incident, CCMSI handling, in litigation. Depositions of MaryLynn Lisk and Alan Dunker held on 2/27/2015 with Plaintiff's attorney.
Resident trip & fall	8/24/2012	Legal notification of anonymous non-identified incident was denied; lawsuit filed citing public sidewalk trip & fall nature; tort immunity should apply, forwarded to CCMSI to handle. Presently being litigated and is in discovery, settlement conf requested on 11/17/2014 was declined. Deposition held for a City employee for 3/6/2015. Deposition of former City employee was to occur on July 8, but he was unable to attend. Former City employee was subpoenaed and had his deposition on September 8, 2015.
Aquatic Ctr trip & fall	6/20/2013	Slip & fall in changing area of aquatic center resulting in injury, in litigation, amended complaint filed for willful & wanton. Depositions of 2 Recreation employees held on Thursday, July 16th. Ancel Glink will file for summary judgement on this case and most likely prevail as there are many inconsistencies within this incident. Plaintiff's attorney wishes to take depositions of two (2) Pool Lifeguards present on the day of incident.
Trip & fall	7/3/2014	Received attorney's lein for a trip & fall that allegedly occurred on 7/3/2014. 450 Dane Street was the address provided for a City Sidewalk trip and fall. Sent to CCMSI immediately. CCMSI sent denial letter due to inconsistencies, including a prior medical issue with the involved wrist and then the client sent a summons. In the meanwhile, a sidewalk case in Algonquin was decided with a not-guilty verdict which is promising based on the similarities between the cases. Suit was filed and now being handled by CCMSI/Ancel Glink.
Trip & fall	11/19/2014	Pro se summons received for slip & fall over b-box on private property. Sent to CCMSI for representation. Claimant requested information the last week of December and was advised to file a FOIA for the information.
Trip & fall	8/12/2015	Visited on 9/28/2015 by Woodstock resident who tripped on a sidewalk at 840 Jackson on 8/12/15. Photos and medical papers provided and sent to CCMSI and had PW check on the sidewalk. Incident was not reported as resident did not "wish to file anything against Woodstock" but did not realize that he could call to report the issue without filing claim against the City.
<b>Workers' Comp--</b> Police	9/8/2014	Fractured vertebrae due to vehicular accident on 9/8/2014. Officer returned to light duty 1/25/2015. Work hardening conducted for 3 weeks to allow Officer to work through injury issues that have arisen. Independent medical evaluation (IME) conducted 4/13/2015 indicated that further PT and a functional capacity evaluation (FCE) would be appropriate to determine claimant's abilities. CT scans recommended at 9 and 12 months post injury for full duty work release anticipated by 9/8/2015. FCE on July 29th indicated return to full duty work over a two week period. On the brink of returning to full duty work, Officer has indicated pain and returned to Dr. Graf who placed him off of work. A second IME with Dr. Tack was completed on 8/28/2015, with results of full duty work. Officer ordered by Chief to full duty and further medical denied as of September 14, 2015. Adjustment of claim now filed and case turned over to attorneys for handling.
Police	10/4/2015	Same officer referenced above strained his back in an arrest confrontation situation. Medical treatment sought and officer placed on light duty. A follow up doctor visit with Dr. Graf is scheduled for Nov 6th. A third repeat IME is scheduled for November 13th. Officer has a lumbar strain from 10/4 incident and is to remain on light duty and have physical therapy with a return to full duty expected 1/4/16. Repeat IME is necessary and scheduled for 2/12/16 to determine status and confirm full duty work abilities.

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**SPECIAL PROJECTS**

<b>Activity</b>	<b>Date</b>	<b>Description</b>
Labor Relations (FOP)	Nov-Dec	Negotiations began for the FOP Collective Bargaining Agreement that expires 4/30/2016. Separate negotiation sessions for Unit A (Patrol) and Unit B (Telecommunicators/Records) will be held. Sessions were scheduled in November and December.
Open Enrollment	December	HR Coordinator logged all employee benefit elections for 2016. In addition, HR Coordinator updated benefit elections in all applicable systems (UMR/VSP/LINCOLN etc.)
2015 Employee Service Awards	December	HR received notice that some merchants were not accepting the Chamber gift cards, thus the City has agreed to obtain other gift cards for the employees that chose this option. HR Director obtained replacement gift cards and HR is in the process of exchanging cards with employees.
Performance Reviews	December	HR Director finished working on a new and improved performance review form for all City of Woodstock employees. The non-PD, non-management and management forms are done and are being reviewed by the Department Directors. The Police & Dispatch forms are nearly finished and just need further tweaking by PD. Roll out of the new forms and process training for the management team took place on November 10th. Completed performance reviews were due to HR by December 18th.
New Wellness Program	December	Health As We Age (HAWA) was chosen as the City's new Wellness Vendor. HR is working through our Agreement with them. HR Director is coordinating a welcome/rollout event in January 2016 and the onsite biometric testing in February 2016.
ACA Reporting	December	HR Director is preparing for January work of preparing 1095-C forms for employees.
Sick Leave Conversion Reporting	December	HR Director is preparing for January work of assisting Finance with rollout of sick leave conversion payments.
miPay	Oct-Dec	HR Director continues to prepare for introduction to employees and rollout of miPay, an online payroll portal that will be used to create a "paperless payday" at the City of Woodstock and eliminate paper direct deposit advices from distribution at work. This will more than likely also entail mailing to employees homes any paychecks that are not direct deposited in an effort to further encourage them to enroll in direct deposit.

**WOODSTOCK OPERA HOUSE  
REVENUES  
December-2015**

**REVENUES**

**GL Number**

07001311	<b>PROPERTY TAX</b>		
	DecemberTotals	\$0.00	\$0.00
07002330	<b>GIFTS &amp; DONATIONS</b>		
	DecemberTotals	\$0.00	\$0.00
07002331	<b>OPERA HOUSE GRANT REVENUE</b>		
	DecemberTotals	\$0.00	\$0.00
07002360	<b>FACILITY RENTALS</b>		
	DecemberTotals	\$0.00	\$0.00
07002365	<b>MATERIALS AND SERVICES</b>		
	DecemberTransfers	\$165.00	\$165.00
07002366	<b>PROGRAM REVENUES</b>		
	DecemberTransfers	\$0.00	\$0.00
07002367	<b>TICKET OFFICE SERVICES</b>		
	DecemberTransfers	\$825.00	\$825.00
07002368	<b>ENDOWMENT FUND</b>		
	DecemberTotals	\$0.00	\$0.00
07005380	<b>MISC. INCOME</b>		
	DecemberTransfers	\$111.79	\$111.79
07009392	<b>TRANS. FROM GENERAL CORPORATE FUND</b>		
	DecemberTransfers	N/A	N/A
07009393	<b>TRANS. FROM HOTEL/MOTEL TAX</b>		
	DecemberTransfers	N/A	N/A
07009889	<b>TRANS. TO EMPLOYEE INS. FUND</b>		
	DecemberTransfers	N/A	N/A

<b>TOTAL REVENUES</b>	<b>\$1,101.79</b>
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**EXPENSES**

07113402 **SALARIES**

THRU 07113446	DecemberTotals	\$57,492.99	\$57,492.99
07114451	<b>SICK LEAVE CONVERSION</b>		
	DecemberTotals	\$0.00	\$0.00
07114452	<b>TRAVEL &amp; TRAINING</b>		
	DecemberTotals	\$0.00	\$0.00
07114454	<b>DUES &amp; SUBSCRIPTIONS</b>		
	DecemberTotals	\$35.00	\$35.00
07115501	<b>COMMUNICATIONS</b>		
	Website	\$20.99	
	Comcast	\$122.90	
	Call One	\$203.94	\$347.83
07115502	<b>PROFESSIONAL SERVICES</b>		
	Crystal Lake Grahics	1228.53	
	Contractor for Adm. Office	\$406.00	\$1,634.53
07115525	<b>PROGRAMMING FUND</b>		
	DecemberTotals	\$0.00	\$0.00
07115526	<b>PROGRAMMING FUND – ADVERTISING</b>		
	Shaw Media	\$514.93	\$514.93
07115537	<b>PRINTING SERVICES</b>		
	Copy Express	\$141.07	
	CL Graphics	\$1,368.00	\$1,509.07
07115550	<b>SERVICE TO MAINTAIN BUILDING</b>		
	Haas	\$3,100.00	\$3,100.00
07115552	<b>SERVICE TO MAINTAIN EQUIPMENT</b>		
	DecemberTotals	\$0.00	\$0.00
07116601	<b>POSTAGE</b>		
	US Postmaster - Winter Brochure	\$1,036.98	\$1,036.98
07116602	<b>GAS &amp; OIL</b>		
	DecemberTotals	\$0.00	\$0.00
07116603	<b>Fuel &amp; Heating</b>		
	DecemberTotals	\$0.00	\$0.00
07116606	<b>SUPPLIES</b>		
	Copy Express	\$43.16	

	Lori S. Reimbursement	\$30.99	
	Credit Card Charge	\$49.00	
	Quill	\$161.38	\$284.53
07116607	<b>RECEPTIONS (ENTERTAINMENT)</b>		
	DecemberTotals	\$47.96	\$47.96
01776613	<b>Water &amp; Sewer</b>		
	DecemberTotals	\$253.66	\$253.66
07116620	<b>MATERIALS TO MAINTAIN BUILDING</b>		
	DecemberTotals	\$506.70	\$506.70
07116621	<b>MATERIALS TO MAINTAIN EQUIPMENT</b>		
	DecemberTotals	\$0.00	\$0.00
07116622	<b>MATERIALS TO MAINTAIN VEHICLE</b>		
	DecemberTotals	\$0.00	\$0.00
07117701	<b>CAPITAL OUTLAY - Building</b>		
	DecemberTotals	\$0.00	\$0.00
07117720	<b>CAPITAL OUTLAY</b>		
	DecemberTotals	\$189.99	\$189.99
	<b>TOTAL EXPENSES</b>		<b>\$66,954.17</b>

#### **MUNICIPAL BAND EXPENSES**

07123437	Band Members	\$0.00	\$0.00
07123438	Other Concerts		
	Reimbursement for Sgt. Wilson	\$0.00	\$0.00
07126606	Band Supplies		
	Music	\$0.00	
	Think Ink, Band Shirts	\$0.00	
	McHenry Specialties	\$0.00	
	Copy Express	\$0.00	\$0.00
	<b>TOTAL BAND EXPENSES</b>		<b>\$0.00</b>



City of  
**WOODSTOCK**

**Police Department**  
Robert W. Lowen, Chief of Police  
656 Lake Avenue  
Woodstock, Illinois 60098

phone 815.338.6787  
fax 815.334.2275  
policedept@woodstockil.gov  
www.woodstockil.gov

To: Roscoe C. Stelford, City Manager  
From: Robert W. Lowen, Police Chief  
Re: November 2015 Monthly Report  
Date: December 16, 2015

Woodstock Police responded to 1,070 calls for service during the month, 39 more calls for service than responded to in November 2014. A decrease of 100 calls for service has been realized comparing this point of 2015 with a similar point in 2014. There were 87 reported crimes for the month and at this point in 2015 an approximate 5% increase in crime has been realized compared to a similar point in 2014. Criminal arrests were up slightly for the month of November 2015. At this point in the calendar year criminal arrests are up approximately 3% compared to a similar point in time in 2014. Traffic arrests were slightly higher for the month. Traffic accidents are approximately 15% lower comparing this point in the 2015 calendar year with a similar point in 2014.

Highlights for the month include a 19 year old subject who received a life threatening stab wound in the 200 block of South Madison Street. This stabbing victim was subsequently arrested several days later and charged with home invasion, battery and criminal trespass to property. Officer Sharon Freund and K-9 "Blue" graduated from canine training school on November 6<sup>th</sup>. During the month they were responsible for 4 narcotic arrests resulting from canine alerts during traffic stops. Police responded to an in-progress home burglary in the 400 block of Oakwood Avenue on November 18<sup>th</sup>. Two subjects were apprehended in the area after attempting to flee on foot. An additional subject was apprehended in Chicago with the assistance of the U.S. Marshals fugitive task force. School Resource Officer Jeremy Mortimer was recognized by the Woodstock Moose Lodge as the Woodstock "Police Officer of the Year." Officer Mortimer was also recognized by the District #200 School Board during their December meeting. DARE Officer Gustis held DARE graduations at Mary Endres, Westwood and St. Mary Elementary Schools during the month. Graduations were attended by Mayor Brian Sager, Chief Lowen and/or Deputy Chief John Lieb. The Centegra South Street Hospital Associates awarded Woodstock Police Department a check for \$1,026.00 for their "Casual for a Cause Back the Blue" fundraiser which allowed contributing personnel to wear jeans on Fridays. The funds will be used to buy canine trading cards and to support the DARE and Police Explorer Programs. Officer David Sharp completed his



**NATIONAL TRUST**  
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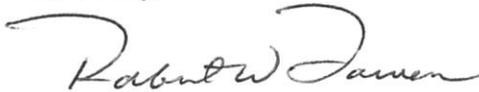
DOZEN DISTINCTIVE  
DESTINATIONS 2007

*Woodstock is proud to have been recognized as a 2007 Distinctive Destination  
by the National Trust for Historic Preservation*

probationary period during the month and Chief Lowen and Detectives delivered Thanksgiving meals to families in need. Meals were provided by McHenry County Police Charities.

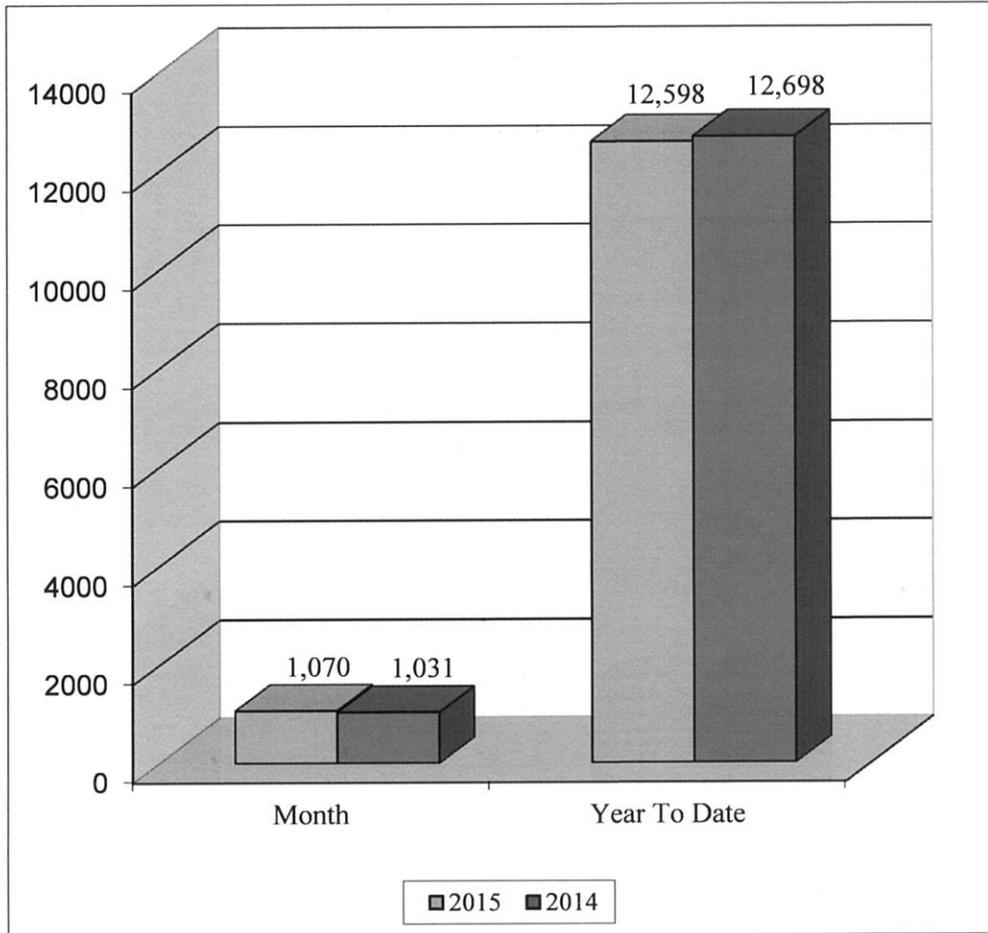
The Police Department continues visible and aggressive patrol of the Woodstock Square by regularly scheduled Police and Community Service Officers. Several warnings have been issued for presence in the Park in the Square after hours as well as smoking violations in the Park in the Square. The Department looks forward to policing Holiday Events in the Community and ensuring these events are enjoyed by all.

Sincerely,

A handwritten signature in cursive script that reads "Robert W. Lowen". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

Robert W. Lowen  
Chief of Police

# CITY OF WOODSTOCK POLICE DEPARTMENT NOVEMBER 2015 MONTHLY REPORT

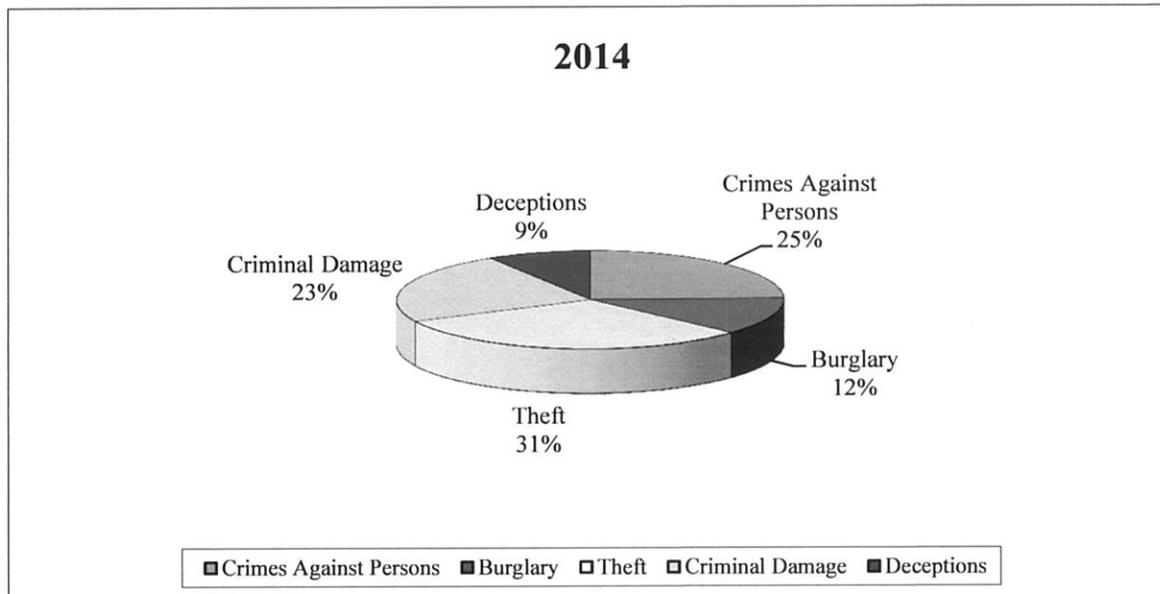
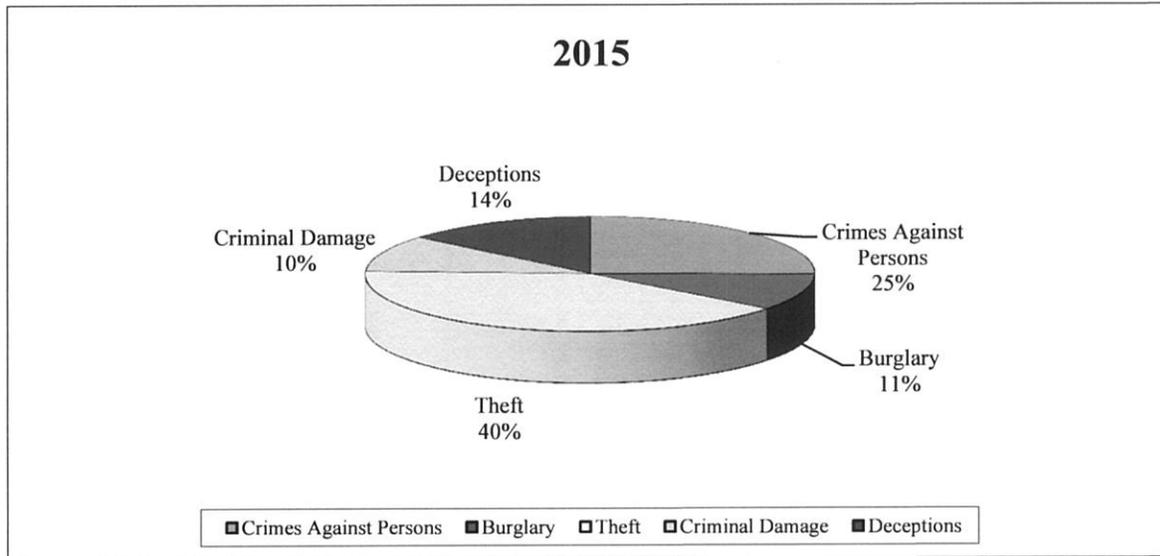


## CALLS FOR POLICE SERVICE

**WOODSTOCK POLICE DEPARTMENT  
NOVEMBER 2015 MONTHLY REPORT**

<b>REPORTED CRIME CATEGORIES</b>	<b>Month 2015</b>	<b>Month 2014</b>	<b>Year to Date 2015</b>	<b>Year to Date 2014</b>
<b>CRIMES AGAINST PERSONS</b>				
Homicide	0	0	1	0
Criminal Sexual Abuse	1	0	21	29
Robbery	0	0	3	3
Battery	20	19	228	200
Assault	1	1	14	24
Reckless Homicide	0	0	0	0
<b>CRIMES AGAINST PROPERTY</b>				
Burglary	1	1	22	10
Burglary to Residence	4	1	19	31
Burglary to Vehicle	4	8	50	56
<b>THEFTS</b>				
Felony	6	3	72	46
Misdemeanor	19	10	166	204
Retail Theft	7	12	100	85
Motor Vehicle Theft	3	0	13	2
<b>CRIMINAL DAMAGE TO PROPERTY</b>				
Felony	0	3	28	44
Misdemeanor	9	16	166	133
Arson	0	0	0	1
<b>DECEPTIONS</b>				
Deceptive Practice	0	0	5	9
Forgery	3	2	16	10
Theft of Labor / Service	0	0	5	3
All Other Deceptions	9	5	83	75
<b>TOTAL CRIMES REPORTED</b>	<b>87</b>	<b>81</b>	<b>1,012</b>	<b>965</b>

# CITY OF WOODSTOCK POLICE DEPARTMENT NOVEMBER 2015 MONTHLY REPORT



## REPORTED CRIMES COMPARISONS

**WOODSTOCK POLICE DEPARTMENT  
NOVEMBER 2015 MONTHLY REPORT**

ARREST SUMMARY / TRAFFIC DATA	Month 2015	Month 2014	Year to Date 2015	Year to Date 2014
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**CRIMINAL ARRESTS**

Crimes Against Persons	11	7	115	116
Crimes Against Property	8	8	70	77
Crimes Against Society	4	2	138	115
Arrests for Outside Agencies	8	2	82	60
Juvenile Arrests	5	5	81	102
<b>Total Criminal Arrests</b>	<b>36</b>	<b>24</b>	<b>486</b>	<b>470</b>

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**TRAFFIC ARRESTS**

From Accidents	21	19	223	210
Driving Under the Influence	8	11	70	93
Driving While Suspended	26	15	239	238
Insurance Violations	26	20	344	296
Other Traffic Arrests	232	236	2,387	3,101
<b>Total Traffic Arrests</b>	<b>313</b>	<b>301</b>	<b>3,263</b>	<b>3,938</b>

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**TRAFFIC CRASHES**

Fatal Crashes	0	0	1	0
Personal Injury	10	9	80	71
Property Damage	76	45	388	459
Private Property	9	25	156	189
<b>Total Crashes</b>	<b>95</b>	<b>79</b>	<b>625</b>	<b>719</b>

**WOODSTOCK POLICE DEPARTMENT  
NOVEMBER 2015 MONTHLY REPORT**

MISCELLANEOUS SERVICES	Month 2015	Month 2014	Year to Date 2015	Year to Date 2014
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**GENERAL INFORMATION**

Calls for Service	1,070	1,031	12,598	12,698
Miles Patrolled	23,331	23,094	278,688	272,978
Total Written Reports	335	300	3,777	3,792
Tavern Checks	368	296	3,566	3,505
Outside Agency Assists	8	2	82	60
Fire/Rescue Calls	387	324	4,002	3,888

**PARKING VIOLATIONS**

Total Parking Violations	304	328	3,569	3,718
<b>Total Fines Collected</b>	<b>\$5,110</b>	<b>\$8,350</b>	<b>\$68,400</b>	<b>\$89,315</b>

**PROPERTY SUMMARY**

Stolen Property Value	\$11,889	\$5,896	\$181,269	\$192,833
Recovered Property Value	\$1,017	\$700	\$54,624	\$43,053
Vandalized Property Value	\$912	\$2,830	\$44,171	\$59,023

**ADDITIONAL FEES/FINES SUMMARY**

Vehicle Impound Fees	\$5,000	\$5,500	\$49,500	\$66,540
Bail Processing Fees	\$280	\$320	\$2,960	\$3,780

**WOODSTOCK POLICE DEPARTMENT  
NOVEMBER 2015 MONTHLY REPORT**

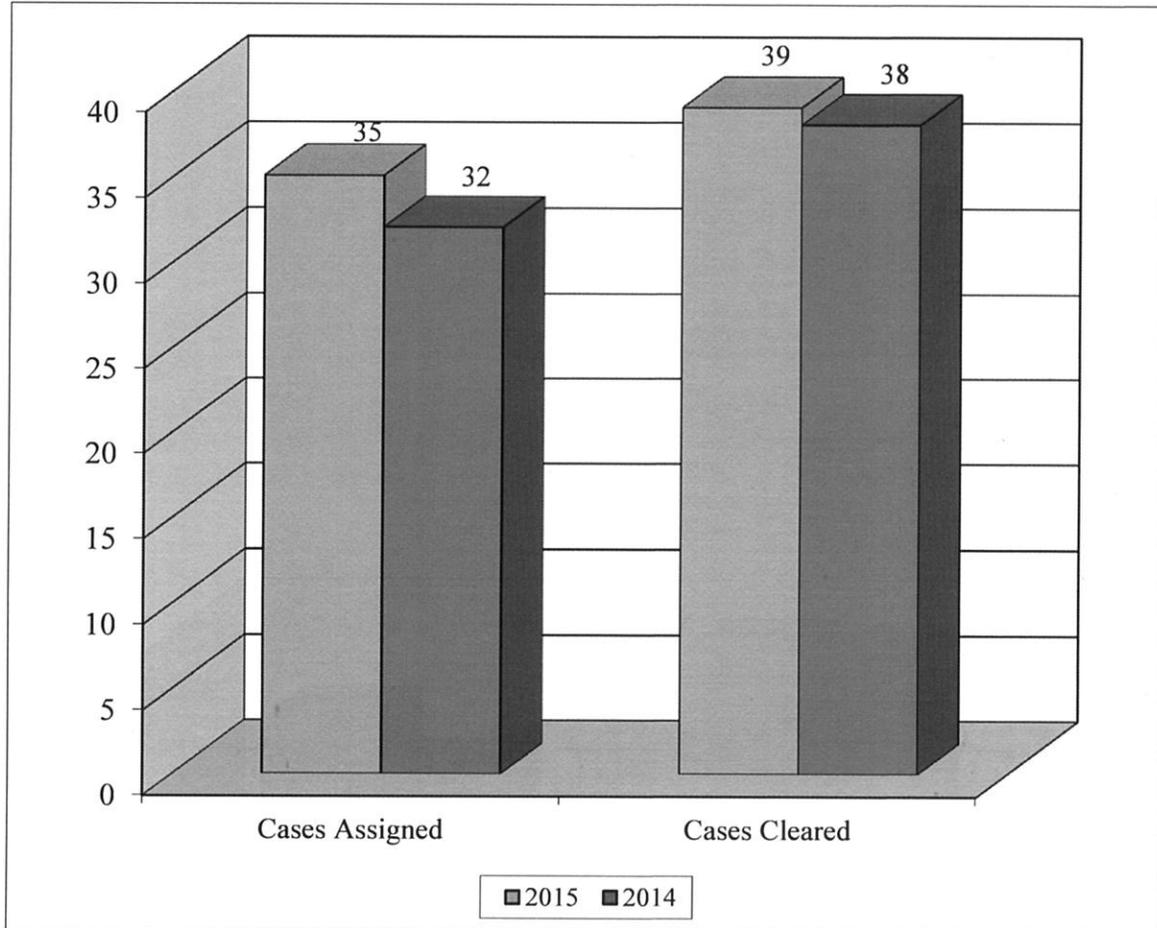
INVESTIGATIONS DIVISION	Month 2015	Month 2014	Year to Date 2015	Year to Date 2014
<b>CASES ASSIGNED</b>				
Felony Cases	21	17	221	217
Misdemeanor Cases	4	1	30	46
Non Criminal Cases	10	14	106	132
<b>Total Cases Assigned</b>	<b>35</b>	<b>32</b>	<b>357</b>	<b>395</b>
<b>CASES CLEARED</b>				
Felony Cases	26	21	222	290
Misdemeanor Cases	4	1	30	62
Non Criminal Cases	9	16	103	157
<b>Total Cases Cleared</b>	<b>39</b>	<b>38</b>	<b>355</b>	<b>509</b>

**NARRATIVE SUMMARY:**

Cases assigned and investigated by the Investigations Division this month included: One(1) commercial burglary, one(1) theft (over \$500.00), one(1) sex crime, one(1) death investigation, one(1) missing juvenile - located, one(1) theft of a firearm, one(1) armed robbery (unfounded), one(1) sex offender registration, one(1) attempted home invasion, one(1) domestic battery, one(1) check for well being, two(2) threat assessments, two(2) disorderly conduct investigations, two(2) residential burglaries, two(2) forgeries, three(3) burglary to motor vehicles, three(3) identity thefts and three(3) unlawful use of credit card investigations.

During this month, the School Resource Officer assigned to both the Woodstock Community High School and the Woodstock North High School successfully investigated the following: One(1) harassment by electronic means, two(2) disorderly conduct investigations and four(4) truancy investigations.

**CITY OF WOODSTOCK  
POLICE DEPARTMENT  
NOVEMBER 2015  
MONTHLY REPORT**



**INVESTIGATIONS DIVISION  
MONTHLY CASE COMPARISONS**

**WOODSTOCK POLICE DEPARTMENT  
NOVEMBER 2015 MONTHLY REPORT**

**D.A.R.E. / G.R.E.A.T. PROGRAM SUMMARY**

The Fifth Grader's are required in the D.A.R.E. Curriculum to write a structured essay detailing all they learned in D.A.R.E. The students then read aloud their D.A.R.E. Essays to the D.A.R.E. Officer and the rest of their class. Then one Essay Award winner is chosen from each class to read their essay in the D.A.R.E. Graduation Ceremony.

During November, fifth grade students completed their D.A.R.E. lessons by reading the essays they wrote, out loud to their class. The fifth grade students from St. Mary's, Mary Endres Elementary School and Westwood Elementary School all participated in D.A.R.E. Graduation Ceremonies. These graduation ceremonies were put on by the D.A.R.E. Officer at each of the respective schools, with several dignitaries attending each graduation to show their support to the D.A.R.E. program and the fifth grade classes.

This month the D.A.R.E. / G.R.E.A.T Officer started teaching the D.A.R.E. Curriculum at Olson Elementary School, Dean St. School, Prairiewood Elementary School, and Greenwood Elementary School.

The students were introduced to the D.A.R.E. Officer and learned about classroom rules and expectations for the D.A.R.E. program. The students were provided an overview of the D.A.R.E. program and were introduced to the D.A.R.E. decision making model. This model is a prevalent theme throughout the D.A.R.E. curriculum and is designed to help the students make good choices to keep themselves safe and healthy.

RE: Officer Richard Dolan  
Badge # 041  
Officer Joshua B. Rapacz  
Badge # 069

November 3, 2015

Dear Chief Lowen,

On Sunday, November 1<sup>st</sup> we had to call the police due to a very scary and unfortunate incident. We wanted to express our sincere thanks to Officer Dolan who came and took the report. He was very helpful and able to explain things to us. His direction, professionalism and respectfulness did not go unrecognized. Also, on the call was Officer Rapacz who was also very helpful and direct.

Please pass along our sincere thanks to them both. Thank you to you and your staff for putting your lives on the line daily to serve others.

Respectfully,

## Tamara Reed

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**From:** Tamara Reed  
**Sent:** Monday, November 09, 2015 9:13 AM  
**To:** Robert Lowen  
**Subject:** Compliments

Chief,

RE: Officer Matthew I. Prentice  
Badge # 084

I received a call on Friday from Glen Meade; he wanted to compliment you on a stop made earlier that day by Officer Prentice. Mr. Meade was stopped by Matt for expired plates (he was in his work truck.) He appreciated being given a warning ticket and the chance to correct the situation. He said Matt was understanding, professional, a nice guy and didn't detain him too long. Mr. Meade said he knows Police Officers rarely get compliments and he thinks they should. He said he understands what a thankless job it must be at times and that is why he called.

He said you don't have to call him back; he didn't even leave his TX. He just wanted to compliment Matt, you and the department for the good job Matt did. I thanked him very much for doing so on your (and Matt's) behalf.

I put a copy of the warning ticket in your bin for reference.

Tamara

**WOODSTOCK POLICE PENSION BOARD  
QUARTERLY MEETING**

**TUESDAY, JULY 21, 2015**

The Quarterly Meeting of the Woodstock Police Pension Board was called to order by Chairman Tony Bittig at 6:04 p.m. on Tuesday, July 21, 2015 at the Woodstock Police Department. The call of this Quarterly meeting is to cover the agenda items. Notice of this hearing was posted forty-eight hours in advance at the Woodstock City Hall and Woodstock Police Department. All media was notified of this Quarterly Meeting. All board members were notified of this meeting. A roll call was taken.

Board Members Present: Tony Bittig, Terri Abrams, Jeremy Mortimer, Gordon Knapp and Josh Fourdyce.

Board Members Absent: None.

Others Present: Ron Brierton, RBC Wealth Management; Matthew Schleichkorn, Aristotle Capital Management; Matthew R. Lockridge and Kevin Tully, Westwood Holdings Group.

**MONEY MANAGERS:** Matthew Schleichkorn, Managing Director of Aristotle Capital Management, followed by Matthew R. Lockridge, Senior Vice President and Kevin Tully, Vice President of Westwood Holdings Group gave presentations regarding their respective companies. Discussion followed between the board members and Mr. Brierton, who also handed out a manager comparison he prepared, and a decision was made to replace NWQ Investments with Aristotle Capital Management.

Motion by Ms. Abrams to hire Aristotle Capital Management to replace NWQ Investments at the end of this quarter, September 30, 2015; and that Mr. Brierton will handle this transition. Seconded by Mr. Mortimer. A roll call was taken.

Ayes: Tony Bittig, Jeremy Mortimer, Terri Abrams, Gordon Knapp and Josh Fourdyce.

Nays: None. Abstentions: None. Absentees: None. Motion carried.

**INVESTMENTS:** Mr. Brierton handed out the Pension Fund's Quarterly Performance Evaluation. After reviewing the evaluation, Mr. Brierton has no recommended re-allocations at this time. Mr. Brierton did advise the board members that he may need to move some cash to cover monthly expenses.

Motion by Ms. Abrams to give Mr. Brierton authorization to move cash as needed to meet the requirements of monthly pay outs. Seconded by Mr. Mortimer.

Ayes: Tony Bittig, Jeremy Mortimer, Terri Abrams, Gordon Knapp and Josh Fourdyce.

Nays: None. Abstentions: None. Absentees: None. Motion carried.

**READING & APPROVAL OF LAST MINUTES:** Motion by Mr. Mortimer to approve the Minutes from the meeting of April 21, 2015 as presented. Seconded by Mr. Knapp. A roll call was taken.

Ayes: Tony Bittig, Jeremy Mortimer, Gordon Knapp and Josh Fourdyce.

Nays: None. Abstentions: Terri Abrams. Absentees: None. Motion carried.

**NEXT MEETING:** After discussion and due to a scheduling conflict, the regularly scheduled meeting on October 20, 2015 has been reset as a special meeting on October 27, 2015, at 6:00 p.m. Mr. Mortimer will handle the required postings for this change.

Motion by Ms. Abrams to change the next meeting to October 27, 2015, instead of the already-scheduled meeting on October 20, 2015. Seconded by Mr. Mortimer.

Ayes: Tony Bittig, Jeremy Mortimer, Terri Abrams, Gordon Knapp and Josh Fourdyce.

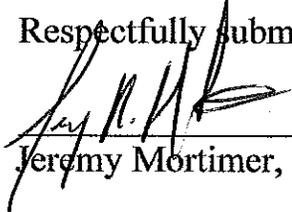
Nays: None. Abstentions: None. Absentees: None. Motion carried.

ADJOURNMENT: Motion by Mr. Mortimer and seconded by Ms. Abrams to adjourn the meeting of the Woodstock Police Pension Board at 7:17 p.m. A roll call was taken.

Ayes: Tony Bittig, Terri Abrams, Jeremy Mortimer, Josh Fourdyce and Gordon Knapp.

Nays: None. Abstentions: None. Absentees: None. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jeremy Mortimer', is written over a horizontal line.

Jeremy Mortimer, Secretary

kep

**MINUTES  
JOINT MEETING  
CULTURAL AND SOCIAL AWARENESS COMMISSION  
ENVIRONMENTAL COMMISSION**

December 10, 2015  
City Council Chambers

The special joint meeting of the Cultural and Social Awareness Commission and the Environmental Commission of the City of Woodstock was called to by Chairpersons Laura Crain and Erica Poremba at 5:33PM on Thursday, December 10, 2015 in the Council Chambers at City Hall. Notice of this special meeting was posted at least 48 hours in advance as required, and the media and all Commission members were notified of this special meeting.

Roll calls were taken.

**CULTURAL AND SOCIAL AWARENESS COMMISSION MEMBERS PRESENT:** W. Donato, J. Hudson, J. Rivera, and L. Crain.

**CULTURAL AND SOCIAL AWARENESS COMMISSION MEMBERS ABSENT:** I. Sagrado.

**ENVIRONMENTAL COMMISSION MEMBERS PRESENT:** L. Kacmar, S. Wenzel, and E. Poremba. J. Krandel arrived at 5:37PM.

**ENVIRONMENTAL COMMISSION MEMBERS ABSENT:** E. Ellinghausen.

**STAFF PRESENT:** Human Resources Director Deb Schober, Planning and Zoning Administrator Jim Kastner, Assistant Director of Public Works Tom Migatz, and Transportation Commission Chairman Andrew Celentano.

**OTHERS PRESENT:** City Clerk Cindy Smiley

**DESIGNATION OF ACTING CHAIRMAN**

It was the consensus of both Commissions that Cultural and Social Awareness Chairperson Laura Crain serve as Chairperson of the Joint Commission for this meeting.

**PUBLIC COMMENT**

There was no public comment forthcoming.

**DISCUSSION ITEMS**

**Presentation – Alternatives to Plastic Shopping Bags**

Cynthia Kanner, Founder of the BYOBag Committee of the Environmental Defenders, made a presentation regarding the Defenders' efforts to limit the use of plastic shopping bags. She noted the group has been working on this project for two years and has received two grants with the goal of reducing the use of plastic bags in McHenry County.

Ms. Kanner noted that, to date, the group has worked with communities and business in an educational outreach program to encourage people to bring their own bags when shopping. She showed those present an example of window signs that have been provided to businesses indicating that those businesses encourage the use of reusable bags. She also stated the group has been working with municipalities to proclaim a BYOBag Month.

Ms. Kanner gave a brief history of the plastic bag, noting they are made from oil and gas which are non-renewable resources and cannot be replenished and that it is the goal to get people away from

using up non-renewable resources. In addition, plastic bags create a great deal of waste and litter which can be seen along roadways and in waterways. Ms. Kanner talked about the oceans of debris that have collected in the oceans, much of which is plastic bags. She also described how these bags affect the environment, including wildlife.

Ms. Kanner then described the various types of reusable bags that are available, noting it is not necessary to use plastic bags. She stated the plastic bags are not free, with their cost being passed on to the consumer and that most plastic bags are not recycled due to contamination and costs.

Ms. Kanner encouraged the team approach, with municipal and community leaders working along with the businesses to educate the public and minimize the use of unnecessary plastic bags. She stated her opinion that people are not unwilling to use reusable bags, but rather forget to take them when shopping.

Ms. Kanner noted that one billion plastic bags are thrown away in the United States each year. She talked about the various myths regarding reusable bags, including contamination.

Ms. Kanner stated the goal is to make McHenry County bag-free by Earth Day 2017 by working community by community and with MCOG.

Chairperson Crain opened the meeting to comments.

J. Hudson asked several questions concerning the spread of disease through the use of reusable bags as cited by a study done in California and Arizona. He stated that, according to the study, 12% of the reusable bags were contaminated with bacteria. Ms. Kanner noted the numbers are very small and questioned the study, noting it was funded by the American Chemical Society.

Mr. Hudson noted that the washing of the reusable bags also affects global warming and that gas is used in cars also. He further noted it might be more environmentally effective to limit the gasoline used in cars.

Ms. Kanner noted there is energy used in the manufacture of the plastic bags also and that the plastic bags also contribute to litter. Mr. Hudson responded that the plastic bags only contribute to about 1-2% of all litter.

W. Donato noted that the energy used to wash the bags is not even close to the energy used to make the plastic bags.

In response to a question from J. Hudson, Ms. Kanner noted the stores would provide plastic bags for bread and sleeves for meat. She also noted the stores would save money with the use of plastic bags.

Mr. Hudson expressed concern that many people who are just getting by could not afford to buy reusable bags. Ms. Kanner expressed her opinion that everyone will save with the use of reusable bags as the stores will no longer have to buy and provide plastic bags and would pass that savings on to the customers. W. Donato stated there is evidence that prices have come down in communities where reusable bags are required. He described the programs of some other communities, noting that each program is a bit different.

Mr. Hudson noted he supports this idea but would like more information. He asked about the argument that people will shop elsewhere. Ms. Kanner replied that this is an argument for implementing the

program county-wide, noting there is support for implementing a county-wide program. E. Poremba stated many retailers already offer the options and her opinion that most could probably be convinced if the City is behind the program. Ms. Kanner noted this is why the educational component is so important.

In response to a questions from S. Wenzel, T. Migatz stated there are instances where bags have made their way into the public infrastructure. J. Kastner noted that plastic bags have plugged the drains of detention basins.

In response to a question from J. Kastner as to why there are so few communities in Illinois which ban plastic bags, Ms. Kanner stated it is her wish that McHenry County be the first to do so. She also stated that she believes a County is unable to pass such an ordinance which is why it is being approached on the municipal level. Discussion ensued of the authority of Home Rule versus non-Home Rule communities concerning the passage of such an ordinance, with J. Kastner noting that a non-Home Rule community is unable to pass this type of tax. It was noted that the development of a program and ordinance and its subsequent consideration and possible passage by the City Council will take some time and that the City may have attained Home Rule status by that time.

Nancy Shitzel, President of the Environmental Defenders talked about why communities are choosing to implement such a program and the lobbying efforts of the plastic bag industry. She also stated that McHenry County is very progressive, with residents who are very concerned about the environment.

J. Kastner noted the City Council looks at a number of issues representing a wide variety of interests and opinions. He stated if the two Commissions decide to take on the development of a bagless program to present to the Council, they should explore the issue from all sides including those of the businesses/retailers, the environmentalists, and the residents. D. Schober noted that Council is tasked with taking into consideration all groups and should be presented with a program that is widely acceptable. J. Kastner also noted that certain businesses would probably be exempted such as dry cleaners.

Ms. Kanner stated many business in Algonquin have been interviewed with only one expressing opposition and all others being very supportive. She noted there will be a lot of support in the Woodstock business community because they will benefit from this program.

E. Poremba stated the question before the Commissions is whether the groups are willing to take on this project. Ms. Shitzel stated the Defenders would be very happy if Woodstock would proclaim a Bag Free month. W. Donato stated the first process would be education and the proclamation could be part of that.

Motion by W. Donato, second by J. Krandel, to recommend to the Woodstock City Council that they proclaim the month of April as BYOBag Month in the City of Woodstock.

A roll call vote was taken. Ayes: W. Donato, J. Hudson, J. Rivera, L. Kacmar, J. Krandel, S. Wenzel, E. Poremba, and Chairperson L. Crain. Nays: none. Absentees: I. Sagrado and E. Ellinghausen. Abstentions: none. Motion carried.

W. Donato volunteered to research and develop the proclamation.

L. Crain recommended discussion and consideration by the Commissions of whether they wished to take on development of this program and its recommendation to Council. E. Poremba reiterated the

previously discussed point that the proposal should take into account all factions and opinions. In response to a question from S. Wenzel, L. Crain stated it will probably take one year to research the issue, hold discussions with the various interest groups, and develop the program and ordinance to present to the Council. She expressed her opinion that the City is ready to tackle this issue and that it will take both Commissions working together to do so. J. Kastner noted it would be helpful to obtain existing wording of ordinances from other communities who have been successful in implementing such a program.

Discussion followed of what constitutes a reusable bag and the idea of making the distribution of reusable bags to the public part of BYOBag Month.

Motion by S. Wenzel, second by W. Donato to move forward jointly to investigate and develop a BYOBag Program for the City of Woodstock.

A roll call vote was taken. Ayes: W. Donato, J. Hudson, J. Rivera, L. Kacmar, J. Krandel, S. Wenzel, E. Poremba, and Chairperson L. Crain. Nays: none. Absentees: I Sagrado and E. Ellinghausen. Abstentions: none. Motion carried.

It was the consensus of the members of the Environmental Commission that it will meet on Thursday, January 7 at 5:30PM.

It was the consensus of the members of both Commissions that they will next meet jointly on Thursday, January 7 at 6:00PM.

C. Kanner stated she will provide examples of ordinances and proclamations to Chairperson Crain who will forward them to D.Schober for dissemination to the group.

#### **ADJOURN**

Motion by L. Crain, second by W. Donato, to adjourn this joint meeting of the Cultural and Social Awareness Commission and the Environmental Commission, with the Cultural and Social Awareness Commission next meeting at 4:30PM on Monday, January 4, 2016, and the Environmental Commission next meeting at 5:30PM on Thursday, January 7, 2016. Ayes: W. Donato, J. Hudson, J. Rivera, E. Ellinghausen, L. Kacmar, J. Krandel, S. Wenzel, E. Poremba, and Chairperson L. Crain. Nays: none. Absentees: I. Sagrado and E. Ellinghausen. Abstentions: none. Motion carried. Meeting adjourned at 7:00PM.

Respectfully submitted,

Cindy Smiley  
City Clerk

**MINUTES**  
**ENVIRONMENTAL COMMISSION**  
January 7, 2016  
City Council Chambers

The regular meeting of the Environmental Commission of the City of Woodstock was called to order by Chairperson Erica Poremba at 5:31PM on Thursday, January 7, 2016 in the Council Chambers at City Hall.

A roll call was taken.

**MEMBERS PRESENT:** Ed Ellinghausen, Laurie Kacmar, Steve Wenzel, and Erica Poremba.

**MEMBERS ABSENT:** Jaci Krandel

**STAFF PRESENT:** Assistant Public Works Director Tom Migatz and Planning and Zoning Administrator Jim Kastner.

**OTHERS PRESENT:** Mayor Brian Sager and City Clerk Cindy Smiley

**PUBLIC COMMENT**

There was no public comment forthcoming.

**DISCUSSION ITEMS**

In response to a question from Chairperson Poremba as to what he would like to see the Commission pursue, Mayor Sager stated that he would like the Commission to move forward with the Action Plan for the Environmental Plan, including revisiting it to see where the Plan stands and to develop a scorecard as originally discussed. He also stated it may be a good idea for the Commission to identify elements of the Plan that should be priorities.

Mayor Sager then stated he would like to see the Environmental Commission focus on the broader elements of the environment, stating the City has forwarded many good things such as Ryder's Woods and the Bagless Project. He stated he would like the Commission to address the topic of air quality, which may be difficult due to its technical nature. He stated his feeling that this is an important consideration as the City looks down the road at highway improvements and as the City promotes new industry and manufacturing through its Economic Development initiatives. He urged the Commission to investigate whether the Unified Development Ordinance addresses issues associated with air quality so that the City is ready as the Economic Development initiatives progress.

Mayor Sager then expressed his philosophy that the Mayor should not engage in Commission matters so the Commission may give advice without bias. Despite this philosophy, he stated he would really like to see the Bagless Program move forward.

**Environmental Plan Action Plan Review**

Chairperson Poremba stated it appears the Commission left off on Page 14, #2. Geothermal Energy and recommended the Commission begin this evening's review at that point.

Following discussion which included the City's UDO, building codes, standards, and regulations as well as the interest in alternative energy sources that has been expressed by permit applicants, it was the consensus of the Commission that the following priorities be established:

## 2. Geothermal Energy

It was noted that should it be desired to establish standards for such systems, this should be done by ordinances revising building codes rather than the UDO.

- 181. Low Priority                      S. Wenzel to research tax credits
- 182. Low Priority

## 3. Solar Energy

It was noted that while the Plan calls for incorporation of solar or passive solar systems in municipal buildings, there has been no construction of new buildings nor is any anticipated. T. Migatz stated that some of the City's Lift Stations may incorporate limited solar systems. In response to a question from S. Wenzel, J. Kastner stated he is not aware of any permit requests for solar systems, stating these may be more common in the County.

- 183. Medium Priority
- 184. Medium Priority
- 185. Medium Priority                      S. Wenzel to research tax credits
- 186. Medium Priority

## GREEN BUILDING

- 187. High Priority                      E. Poremba to research
- 188. High Priority                      City should seek grants
- 189. On-going                          Where possible, although no new building or renovations anticipated
- 190. High Priority
- 191. High Priority
- 192. High Priority                      It was noted that this may be something that is possible to accomplish in a reasonably short period of time.

## SUMMARY

It was the consensus of the Commission to complete the review at the next meeting then move forward with development of a score card of priorities and an evaluation of the items that could be completed this year.

In response to a question from J. Headley, J. Kastner stated that the creation of Bicycle Paths in Woodstock was previously discussed and established as a high priority by the Commission

## **ADJOURN**

Motion by S. Wenzel, second by L. Kacmar, to adjourn this regular meeting of the Environmental Commission and to reschedule the regular February 4, 2016 meeting to Thursday, February 11, 2016 at 5:30PM. Ayes: E. Ellinghausen, L. Kacmar, S. Wenzel, and Chairperson E. Poremba. Nays: none. Absentees: J. Krandel. Abstentions: none. Motion carried. Meeting adjourned at 6:00PM.

Respectfully submitted,

Cindy Smiley  
City Clerk



**Office of the City Manager**  
Roscoe C. Stelford III  
121 W. Calhoun Street  
Woodstock, Illinois 60098

phone 815.338.4301  
fax 815.334.2269  
citymanager@woodstockil.gov  
www.woodstockil.gov

**TO:** Honorable Mayor and City Council  
Roscoe C. Stelford III, City Manager

**FROM:** Jane Howie  
Executive Assistant

**DATE:** January 19, 2016

**RE: Waiver of the Moratorium on the Acceptance of Class A-6 (Restaurant/Caterer)  
Liquor License Application for Lucky Bernie's, 11605 Catalpa Lane, Woodstock**

Bryan Sterbenz, Jeremy Oliphant, Kathy Leavitt and William Volkmar plan to open an upscale Deli restaurant, *Lucky Bernie's*, at 11605 Catalpa Lane in Woodstock and would like to apply for a Class A-6 (Restaurant/Caterer) Liquor License. Council will recall that, at its April 7, 2015 meeting, an indefinite moratorium was imposed on the acceptance of *all liquor license applications* except for K, KK, M1, M2, N1 and N2 licenses. Due to the moratorium, no applications can be accepted unless a specific exemption is extended by Council action. Lisa and Tammy, therefore, are requesting a waiver of the moratorium on the acceptance of an application for a Class A-6 (Restaurant/Caterer) Liquor License.

It must be noted that, should a waiver be approved, it would be for property located at 11605 Catalpa Lane only and that issuance of a liquor license to the owners at that address would result in the sixth Class A-6 Liquor License in the City. Should Council approve the requested waiver, the owner will meet with the Liquor Commissioner and come before the body in a subsequent meeting to request approval of the license for the business. The owner has been specifically informed that approval of this waiver request would not guarantee approval of a liquor license application.

In keeping with Council's request to be updated on requests for liquor licenses that, not only do not reach the Council approval level, but do not even reach the level of meeting with the Liquor Commissioner, the following update is provided. Please note these inquiries were made to the Mayor's Office since the most recent Council workshop.

- 1) Ladies Dress Boutique that wished to obtain a liquor license for a small bar and video gaming terminals for the ladies to enjoy as they shopped. Caller stated she did not believe she could open the business absent a video gaming license. Caller was advised there is no classification that would allow such a license.
- 2) Beauty Shop that wished to obtain a liquor license to serve wine and margaritas to customers while they have their hair done or receive a manicure. Caller was advised there is no classification that would allow such a license.

- 3) Gas Station. Per Council's direction, caller was advised that City ordinances preclude accepting applications for any additional gas station liquor licenses.
- 4) Bar with Video Gaming #1. Per Council's direction, caller was advised that City ordinances preclude accepting applications for any additional bar liquor licenses.
- 5) Video Gaming Parlor #1. Caller was advised there is no classification that would allow such a license; specifically, Woodstock has no *Video Gaming Parlor* liquor license. Further informed the business must be a restaurant whose primary purpose is the sale of alcohol incidental to the sale of food and that the applicant must be able to affirm that video gaming is not essential to the business model.
- 6) Video Gaming Parlor #2. Same response as Video Gaming Parlor #1.
- 7) High-end Bar with Video Gaming #2. Same response as Bar with Video Gaming #1.

If you have specific questions regarding these inquiries and the disposition of each, please do not hesitate to contact the Mayor.

**If Council is supportive of this request, a motion would be in order to waive the moratorium on the acceptance of applications for a Class A-6 (Restaurant/Caterer) Liquor License for the 11605 Catalpa Lane location only, with the understanding this is not a guarantee of license approval and that it is a one-time waiver for this location only.**



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager



**Economic Development Department**  
Garrett Anderson, Director  
www.woodstockil.gov

phone 815-338-3176  
fax 815-334-2269  
121 W. Calhoun Street  
Woodstock, IL 60098

**TO:** Roscoe C. Stelford III, City Manager  
**FROM:** Garrett Anderson, Economic Development Director  
**DATE:** January 19<sup>th</sup>, 2016  
**RE:** Staff Report and Resolution for Chamber of Commerce Loan

The Chamber of Commerce and Industry has requested financial assistance from the City of Woodstock as part of their process of strengthening their position as a leadership group in the Woodstock Business community. The Board of Directors of the Chamber has been working diligently to correct mistakes and shortcomings in the past, and move forward with new energy and direction.

The City of Woodstock is helping with this restructuring in four important ways.

1. The City has donated the use of space in the former Police dispatch area in the basement of City Hall for the use of the Chamber. This is a one-year agreement, with two possible renewals. The Chamber's goal is to use this space only temporarily, and move back out into the community within less than two years.
2. Economic Development Director Garrett Anderson is now a member of the Board of Directors. He has experience in communities with successful, growing Chambers of Commerce, and is assisting with their strategic planning process.
3. The City is working on the details of an arrangement to help fund the hosting of a Visitors' Information Center(s) on the Square. As the Chamber office formerly performed this function, this became a priority to preserve this function on the Square, even as their office moves off the Square.
4. This loan, along with the sale of their current building and impending move, is a critical part of their ability to focus their energies on the programming that matters most and complete their restructuring.

The attached request letter from the Chamber describes the uses for the requested funding. The Board continues to refine their new strategic plan, which will be presented to the membership at their annual meeting on February 25<sup>th</sup>.

The loan is to be repaid over a period of five (5) years (i.e., 60 months), and the City will collect 2% interest. The Chamber Board voted to approve this loan request at their January 14, 2016 meeting.

**If City Council supports the Chamber's Loan Request, then it is recommended that the attached Loan Agreement, identified as Document No.   1  , be approved, subject to final review and approval by the City Attorney.**



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager



December 10, 2015

City Council Board Members, Managers and Directors;

The Woodstock Chamber of Commerce and Industry Board of Directors is seeking a business loan in the amount of \$25,000 with a fixed low interest rate (under 2.5%) for a term of 5 years with No early pay-off penalties and a monthly payment under \$450.00. The Board will utilize these funds for the following strategic business purposes to insure the Chamber continues to be a strong viable asset to the community for years to come;

- Debt Service pay-off to Adult & Child Rehab Center for Ale Fest contract fulfillment - \$13,651.00
- Debt Service pay-off to Pitney Bowes for Purchase Power postage high interest line of credit - \$4036.97
- Moving/Relocation expenses - \$2,000 estimated
- 2016 Launch of New Interactive Chamber Website - \$1,200 estimated
- 2016 Launch of New "Shop Woodstock" Gift Card Program - \$1,800 estimate
- 2016 Launch of new Membership Marketing Drive - \$2200 estimate
- Hiring of part time Executive Director

Over the past several years the Woodstock Chamber of Commerce has been riddled with unplanned personnel changes. This has lead to financial mismanagement, program and leadership inconsistencies and overall member dissatisfaction. This has taken a significant toll on the Woodstock Chambers' image, perceived value of membership and viability to the community. The Woodstock Chamber Board acted swiftly this September after the former interim director resigned, to address membership concerns and insure the future viability of the organization by:

- Appointing a volunteer interim director and hiring a local CPA, to clean up the books, evaluate debt concerns and lay the groundwork to get the organization back on a path to financial stability.
- Reaching out to the City for a productive and supportive dialogue to partner and relocate the Chamber office space to City Hall
- Quickly negotiating the sale of the Chamber building, with a small profit after closing, to further reduce annual expenses and reduce debt.
- Renegotiating expensive high interest leases and contracts to reduce expenses and opting out of future participation in unprofitable programs such as Ale Fest.
- Temporarily suspending a mismanaged Chamber Gift Card Program and exploring the launch of a more automated community wide "Shop Woodstock" gift card program that will promote shopping in Woodstock with a goal to increase sales tax revenue for the city.

- Improving and reinstating profitable programs like the Miss Woodstock Pageant and the Golf Outing
- Initiating strategic planning for 2016 and beyond to include budget, programming and marketing initiatives

The Woodstock Chamber of Commerce and Industry Board is eager to start the next chapter in the history of our organization. By relocating to City Hall and better partnering with the City, we will be ready for any challenges that lie ahead. The Board is committed to increasing, educating and promoting membership. We will strive to unify various pro-Woodstock organizations and market segments to encourage collaboration with the City and Chamber to promote and grow commerce in Woodstock. We will continue promoting and recognizing volunteerism and fostering leadership throughout the community. The Board has a clear mission, and this funding will insure the Woodstock Chamber of Commerce can reach the goals we establish and return the Chamber to a valuable and viable community asset again. The current Chamber Board of Directors are individually committed to stay on or renew terms of service to see these changes through to completion and to provide much needed consistency to new board members being sought to serve on the board, so together we can ensure the success of the Chamber.

Thank you for your consideration of our loan request.



Kathryn Loprino,

President

Woodstock Chamber of Commerce and Industry

cc: Woodstock Chamber of Commerce Board of Directors

**RESOLUTION NO. 16-R-\_\_\_\_\_**

**CITY OF WOODSTOCK  
MC HENRY COUNTY, ILLINOIS**

**A Resolution Authorizing a Loan Agreement between  
the City of Woodstock and the Woodstock Chamber of Commerce and Industry**

**WHEREAS**, the Woodstock Chamber of Commerce and Industry has served the business community in Woodstock since 1945; and

**WHEREAS**, the Chamber has been identified by the City Council as a Tier 1 tourism organization with a proven record of promoting tourism and/or overnight stays in the community for many years; and

**WHEREAS**, the Board of Directors of the Woodstock Chamber of Commerce and Industry has submitted an application requesting a loan of \$25,000 to assist with the move to City Hall from its previous location on the City Square on Cass Street, improvements to the Chamber website, and assistance with hosting revenue-producing events such as Miss Woodstock and the annual Golf Outing.

**WHEREAS**, this relocation and expansion of programming would not take place in the manner described by the Chamber without the loan by the City for the Project; and

**WHEREAS**, in light of the long-term presence of this business organization in the community, and the willingness of the Chamber to partner with the City to establish a location for a new Visitor's Center on the Square to allow this tourism/promotion function to be preserved and enhanced; and

**WHEREAS**, the City has concluded that it may authorize this incentive under the authority of 65 ILCS 5/8-1-2.5 regarding expenses for economic development; and

**WHEREAS**, the City Council has concluded that the public health, safety and welfare of the City will be served by providing an economic incentive to the Borrower because the proposed project will strengthen the commercial sector of the City and the vitality of the City's businesses and will protect and enhance the tax base of the City,

**THEREFORE, BE IT RESOLVED THAT** the Woodstock City Council hereby approves the attached Loan Agreement between the City of Woodstock and The Woodstock Chamber of Commerce and Industry in the amount of \$25,000.

Passed and approved this 19<sup>th</sup> day of January, 2016.

Ayes:

Nays:

Abstentions:

Absentees:

(SEAL)

APPROVED:

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Mayor Brian Sager, PhD

ATTEST:

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City Clerk Cindy Smiley

## **WOODSTOCK LOAN AGREEMENT**

**THIS LOAN AGREEMENT** ("Agreement") is made as of the \_\_\_ day of \_\_\_, 2016 by and between the **CITY OF WOODSTOCK**, a non-home rule unit of local government, 121 West Calhoun Street, Woodstock, IL 60098 ("City") and the Woodstock Chamber of Commerce and Industry, 121 West Calhoun Street, Woodstock, IL 60098 ("Borrower").

**WHEREAS**, the Woodstock Chamber of Commerce and Industry has served the business community in Woodstock since 1945; and

**WHEREAS**, the Borrower has been identified by the City Council as a Tier 1 tourism organization with a proven record of promoting tourism and/or overnight stays in the community for many years; and

**WHEREAS**, the Borrower, the Board of Directors of the Woodstock Chamber of Commerce and Industry has submitted an application requesting a loan of \$25,000 to assist with the move to City Hall from its previous location on the City Square on Cass Street, improvements to the Chamber website, and assistance with hosting revenue-producing events such as Miss Woodstock and the annual Golf Outing. The Borrower believes that this new location will provide the opportunity for streamlined operational expenses, allowing more of the funds generated from memberships to be directed toward programming that directly benefits the members. The Borrower further represents that this relocation and expansion of the programming would not take place in the manner described by the Borrower without the loan by the City for the Project: (All of these items are described collectively as the "Project"); and

**WHEREAS**, at the time of this request the City has also been in talks with the Chamber of Commerce ("Chamber") to establish a Visitors' Center on the Square with expanded hours and presence to provide tourism information on the Square; and

**WHEREAS**, in light of the long-term presence of this business organization in the community, and the willingness of the Chamber to partner with the City to establish a location for a new Visitors' Center on the Square to allow this tourism/promotion function to be preserved and enhanced; and

**WHEREAS**, the City has concluded that it may authorize this incentive under the authority of 65 ILCS 5/8-1-2.5 regarding expenses for economic development; and

**WHEREAS**, the City Council has concluded that the public health, safety and welfare of the City will be served by providing an economic incentive to the Borrower because the proposed project will strengthen the commercial sector of the City and the vitality of the City's business community and will protect and enhance the tax base of the City,

**NOW, THEREFORE**, the parties hereto do mutually agree as follows:

## 1. GENERAL DEFINITIONS

1.1 **Loan** shall mean the loan or loans made, or to be made, by City to Borrower under this Agreement from the City's Revolving Loan Fund.

1.2 **Note** shall mean the promissory note to be executed by Borrower and City evidencing the Loan executed by Borrower payable to the order of City, the proposed form of which is attached hereto as **Exhibit A** and made a part hereof. The final Note (and any associated security instruments and associated loan documents) shall be substantially similar to Exhibit A and any variations therefrom must be approved by the City Attorney. This Note may be executed on the City's behalf by the City Manager.

1.3 **Person** shall mean any individual, sole proprietorship, partnership, joint venture, trust, unincorporated organization, association, corporation, institution, entity, party, or government (whether national, federal, state, county, city, municipal or otherwise, including, without limitation, any instrumentality, division, agency, body or department thereof).

1.4 **Project** shall mean the Project described in the recitals to this Agreement provided that in no event shall funds be spent on any building improvements or construction work.

1.5 **Project Costs** shall mean the costs incurred by the Borrower to undertake and complete the Project.

1.6 **Property** and **Business Location** shall mean the real estate leased by the Borrower located at 121 West Calhoun Street in the City of Woodstock.

## 2. THE LOAN

2.1 **Agreement to Lend.** City agrees, on the terms and conditions set forth in this Agreement, to lend to Borrower the sum of \$25,000.00 at a fixed interest rate of two percent (2%) per annum. The Loan shall be evidenced by the Note and shall be repayable in accordance with the terms thereof and in accordance with this Agreement.

2.2 **Term of Loan.** The Loan shall be repaid in accordance with the terms of the Note over a period which shall not exceed five (5) years.

2.3 **Disbursements Procedure.** The City Manager may authorize disbursement of the loan proceeds upon execution of this Loan Agreement and the Promissory Note.

2.3.1 **Representations and Warranties.** On and as of the date each disbursement by City with respect to the Loan is made, the representations and warranties set forth in Article 3 shall be true.

2.3.2 **No Default.** On and as of the date each disbursement by the City with

respect to the Loan is made, no Default shall exist and be continuing.

2.3.3 **Note.** On or prior to the date of the initial disbursement with respect to the Loan, the Promissory Note shall have been executed and delivered to the City.

2.3.4 **Legal Matters.** On or prior to the date of the initial disbursement with respect to the Loan, all legal matters incident to this Agreement and the transactions contemplated hereby shall be satisfactory to the City.

### **3. REPRESENTATIONS AND WARRANTIES**

Borrower represents and warrants that:

3.1 **Existence and Power.** Borrower is an Illinois Non-Profit Corporation, duly formed, validly existing and in good standing under the laws of Illinois, and has all the powers and all material governmental licenses, authorizations, consents and approvals required to carry on its business as now conducted.

3.2 **Authorization.** The execution, delivery and performance by Borrower of this Agreement, the Promissory Note is within Borrower's powers, has been duly authorized by all necessary action and does not contravene any provision of applicable law or regulation or of the Articles of Incorporation or By-Laws or Partnership Agreement of Borrower, as the case may be. Borrower represents and warrants that it possesses all material governmental licenses, authorizations, consents and approvals required to carry on its business as now conducted.

3.3 **Binding Effect.** This Agreement and the Promissory Note constitute valid and binding agreements of Borrower.

3.4 **Accuracy of Application.** The Application and supporting material provided to the City by Borrower in support of its request for this loan are in all respects true and accurate and there are no omissions or other facts or circumstances or change in circumstances which may be material to the Project.

3.5 **No Default.** Borrower is not, and will not be, as a result of the execution, delivery and performance of this Agreement, in default in the performance, observation or fulfillment of any covenant or obligation contained in any material agreement or other instrument to which Borrower is a party and borrower is and shall remain in compliance with all applicable federal, state and local laws and regulations.

3.6 **Litigation.** There are no actions or proceedings which are pending or, to the best of Borrower's knowledge, threatened against Borrower or any other Person which might result in any material adverse change in Borrower's status.

3.7 **Sufficient Financing.** Borrower shall not exercise any rights or request any funds under this Agreement absent a showing that in the opinion of the City Manager is sufficient that Borrower has all other financing necessary to undertake this Project apart from the

Loan that is the subject of this Agreement.

#### 4. COVENANTS AND CONTINUING AGREEMENTS

Borrower agrees that so long as any amount of the Loan remains unpaid:

4.1 **Project.** Borrower will only use proceeds of the Loan to finance the Project in accordance with this Agreement.

4.2 **Audit.** Borrower shall keep detailed records of the Project and the use of Loan proceeds and shall make such records available to the City for review and copying in a timely manner upon written request by the City.

4.3 **Legal Existence.** Borrower shall do all things necessary to preserve and keep in full force and affect its legal existence.

4.4 **Taxes, Etc.** Borrower shall pay and discharge all taxes and governmental charges imposed upon it as well as any other governmental fees due or owing to any federal, state or local government.

4.5 **Insurance.** Borrower shall maintain such workmen's compensation insurance, unemployment insurance, retirement benefits and health benefits as may be required by law. Borrower shall also keep and maintain all such liability and umbrella coverage against liability as is reasonable and customary for comparable businesses provided such coverage provides for at least \$1,000,000 per occurrence. All such policies shall provide that the City is an additional insured. Such endorsement shall provide that the insurance companies shall give City at least 30 days' prior written notice before any such policy shall be altered or canceled and that no act or default of Borrower or any other person shall affect the right of City to recover under such policy in case of loss or damage. If Borrower shall fail to obtain or maintain any of the policies required by this Section or to pay any premium relating thereto, then City, without waiving or releasing any obligation or default by Borrower hereunder, may (but shall be under no obligation to do so) obtain and maintain such policies of insurance and pay such premium and take any other action with respect thereto which City deems advisable and to add such amount to the principal balance of any amount owing to City by Borrower under this Agreement.

4.6 **Corporate Reorganization.** Borrower shall not, without City's prior written notice, merge or consolidate with any Person, sell or distribute a substantial portion of its assets or acquire capital stock or assets of any Person.

4.7 **No Unauthorized Payments.** Other than reasonable salary, Borrower shall not make payment or pay any dividends or distributions or make loans or enter into any transactions with any affiliate, member, officer, director, stockholder or partner of Borrower that shall in any way limit Borrower's ability to fulfill its obligations to the City under this Agreement.

4.8 **Compliance with Law.** Borrower shall comply with all applicable local, state and federal law and regulations promulgated thereunder. Borrower shall remain current on any

fees owed to the City including those for any water or sewer service to the Property. If Borrower uses these funds in a manner that would call for the construction of a “public work,” within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/01 et seq. (“the Act”), then Borrower acknowledges that the Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://labor.illinois.gov/>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department’s web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor’s website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

4.9 **Financial Statements.** Borrower shall furnish to City as soon as available, but not later than 120 days after the end of each fiscal year of Borrower, financial statements of Borrower as at the end of such year reviewed by public accountants certified by the State of Illinois and satisfactory to City containing a certificate of the aforesaid public accountants certifying to City that they are not aware of the occurrence or existence of any condition or event which constitutes a Default. Furthermore, Borrower shall provide, as often as requested by City, an unaudited financial statement of Borrower as at the end of the quarter of Borrower's fiscal year then elapsed, certified by Borrower's principal financial officer and prepared in accordance with Generally Accepted Accounting Principles and fairly presenting the financial position and results of all operations of Borrower for such quarter.

## 5. DEFAULTS

5.1 **Defaults.** Any of the following events shall constitute a default under this Agreement:

(a) Borrower shall fail to pay, within 5 days of when due, any amount due under the Note or other amount payable to City under this Agreement;

(b) Borrower shall fail to observe or perform any covenant or agreement contained in this Agreement, including the Exhibits hereto, for 10 days after written notice thereof has been given to Borrower by City;

(c) Borrower uses the Loan Proceeds for purposes other than those stated in this Agreement;

(d) Any representation, warranty, certificate or statement made by Borrower in this Agreement, including the Exhibits hereto, or in any certificate, report, financial statement or other document delivered pursuant to this Agreement or as part of the application to the City to enter into this Agreement shall prove to have been incorrect when made in any material respect;

(e) A default shall occur with respect to any indebtedness of Borrower for borrowed

money or with respect to any material agreement or instrument to which Borrower is a party;

(f) Borrower shall fail to observe or perform any covenant or agreement contained in any Promissory Note or a default shall occur under any Promissory Note;

(g) Borrower shall commence a voluntary case or other proceeding seeking liquidation, reorganization or other relief with respect to itself or its debts under any bankruptcy, insolvency or other similar law now or hereafter in effect or seeking the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its property, or shall consent to any such relief or to the appointment of or taking possession by any such official in an involuntary case or other proceeding commenced against it, or shall make a general assignment for the benefit of creditors, or shall fail generally to pay its debts as they become due, or shall take any corporate action to authorize any of the foregoing;

(h) An involuntary case or other proceeding shall be commenced against Borrower seeking liquidation, reorganization or other relief with respect to it or its debts under any bankruptcy, insolvency or other similar law now or hereafter in effect or seeking the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its property, and such involuntary case or other proceedings shall remain undismissed and unstayed for a period of 60 days; or an order for relief shall be entered against Borrower under the federal bankruptcy laws as now or hereafter in effect;

(i) There shall be entered against Borrower one or more judgments or decrees in excess of \$10,000 in the aggregate at any time outstanding, excluding judgments or decrees which have been vacated, discharged, stayed or bonded pending appeal within 30 days from entry thereof and judgments to the extent covered by insurance;

(j) Borrower ceases the conduct of active trade or business in the City for any reason, including, but not limited to, fire or other casualty;

5.2 **Uncured Defaults.** In the event of a default that remains uncured following 10 days written notice by City to Borrower, the City may declare the Loan to be immediately due and payable without presentment, demand, protest or other notice of any kind, all of which are hereby waived by Borrower.

5.3 **Interest Upon Default.** During such period as a Default shall have occurred and be continuing, interest on the Loan shall accrue and be payable at the default rate described in the Note.

## 6. MISCELLANEOUS

6.1 **Notices.** Notice required hereunder shall be in writing and shall be deemed to have been validly served, given or delivered upon deposit in the United States mails, by registered mail, return receipt requested, at the address set forth on the signature page hereof or to such other address as each party may specify for itself by like notice.

6.2 **General Indemnification.** Borrower shall fully and completely indemnify, defend and hold harmless City, its officers, directors, employees and agents against any liability, judgment, loss, cost, claim, damage (including consequential damage) or expense (including attorneys' fees and disbursements, settlement costs, consultant fees, investigation and laboratory fees) to which any of them may become subject insofar as they may arise out of or are based upon this Agreement, any agreement or document executed by Borrower or City as part of the transaction described herein or Borrower's use of the proceeds of the loan or as may arise from any claim related to the Illinois Prevailing Wage Act.

6.3 **Right of Inspection; Reporting.** Borrower shall furnish to City such information as City may reasonably request with respect to this Agreement or the Project.

6.4 **Survivals.** All covenants agreements, representations and warranties made herein and in the certificates delivered pursuant hereto shall survive the making of the Loan herein contemplated and shall continue in full force and effect so long as any portion of the Loan shall be outstanding and unpaid.

6.5 **No Waivers.** No failure or delay by City in exercising any right, power or privilege hereunder or under any Note or Security Document shall operate as a waiver thereof nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power or privilege. The rights and remedies herein provided shall be cumulative and not exclusive of any rights or remedies provided by law.

6.6 **Integration.** This Agreement represents the full and complete agreement between the parties with respect to the matters addressed herein and there are no oral agreements or understandings between the parties.

6.7 **Illinois Law.** This Agreement shall be governed by the laws of the State of Illinois and the sole and exclusive venue for any disputes arising out of this Agreement shall be the Circuit Court of the 22nd Judicial Circuit, McHenry County, Illinois.

6.8 **Counterparts; Effectiveness.** This Agreement may be signed in any number of counterparts, each of which shall be an original, with the same effect as if the signatures thereto and hereto were upon the same instrument.

6.9 **Amendments.** No modification of or waiver of any provision of this Agreement, the Note shall be effective unless the same shall be in writing and signed by the parties hereto.

6.10 **Assignment.** This Agreement may not be assigned or transferred by the Borrower without the written consent of the City, which consent may be withheld for any reason.

6.11 **Attorneys Fees, Costs.** In any action to enforce or relating to this Agreement, the prevailing party shall be entitled to recover from the other party, its costs and expenses including attorney fees. The term "costs and expenses" as used herein shall include all costs and expenses actually and reasonably incurred.

6.12 **Loan Only, No Other Relationship.** This Agreement does not constitute any sort of joint venture, employment agreement, lease or sublease between the City and Borrower and no other relationship other than that of Lender and Borrower is created under the terms of this Agreement.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed as of the day and year first above written.

**CITY:**  
The City of Woodstock, an Illinois  
Municipality

**BORROWER:**  
Woodstock Chamber of Commerce  
and Industry

By: \_\_\_\_\_  
Brian Sager, PhD, Mayor

By: \_\_\_\_\_  
Kathryn Lopрино, President

ATTEST:

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**PROMISSORY NOTE**

\$25,000.00

City of Woodstock Loan  
To Woodstock Chamber of Commerce and Industry  
\_\_\_\_\_, 2016

**FOR VALUE RECEIVED**, the undersigned, Woodstock Chamber of Commerce and Industry, an Illinois Non-Profit Corp. (the "Borrower"), hereby promises to pay to the order of **THE CITY OF WOODSTOCK, MCHENRY COUNTY, IL** (the "City"), the principal sum of Twenty Five Thousand and No/100 Dollars (\$25,000.00), or so much thereof as may be advanced by the City and evidenced by this Note under the Loan Agreement between the Borrower and the City (the "Loan Agreement"), on \_\_\_\_\_, 2016 (as hereinafter provided), together with interest to maturity (whether by lapse of time, acceleration, or otherwise) at a fixed rate per annum of two percent (2%) per annum, amortized over a period of five (5) years. Interest shall be calculated on the basis of a 360-day year.

Borrower will pay regular monthly payments of principal and interest in the amount of **\$438.44**, with all payments to be due on the same day of each month for sixty (60) months commencing on **March 1, 2016**. If an Event of Default (as defined in the Loan Agreement) shall occur, and shall remain uncured during the cure period, the outstanding principal of and accrued and unpaid interest on this Note shall become immediately due and payable as provided in the Loan Agreement.

All payments on account of the indebtedness evidenced by this Note shall be applied as provided in the Loan Agreement. Borrower promises to make all payments under this Note in the form of cash, check, certified funds or money order at the option and direction of the City. Payments on this Note shall be made at the offices of the City or at such other office as the legal holder of this Note may, from time to time, designate in writing.

Notwithstanding anything to the contrary contained herein, the undersigned agrees to pay a late charge of five percent (5.00%) of the amount of any monthly installment received more than 10 days after the installment is due. Late charges shall be due and payable on the due date of the next installment of interest, together with the regular installment then due.

Upon and after demand for payment or the occurrence of an event of Default (as defined in the Loan Agreement) and remains uncured during any applicable cure period, the undersigned shall pay interest at the rate (the "Default Rate") of twelve and three-eighths percent (12.375%) per annum.

Except as otherwise provided in the Loan Agreement, this Note may be prepaid in whole or in part without premium or penalty at any time at the option of the undersigned in accordance with the Loan Agreement.

This Note is secured by the Loan Agreement and other documents, agreements, and instruments executed by the Borrower. This Note is made and delivered pursuant to the Loan Agreement and is subject to the further terms and conditions thereof, including the right of the holder to accelerate payment of the principal of and accrued and unpaid interest on this Note and other remedies upon the occurrence of an event of Default, all of which are hereby incorporated and made a part of this Note by reference.

**ILLINOIS INSURANCE NOTICE. Unless Borrower provides Lender with evidence of the insurance coverage required by Borrower’s agreement with Lender, Lender may purchase insurance at Borrower’s expense to protect Lender’s interests. This insurance may, but need not, protect Borrower’s interests. The coverage that Lender purchases may not pay any claim that Borrower makes or any claim that is made against Borrower. Borrower may later cancel any insurance purchased by Lender, but only after providing Lender with evidence that Borrower has obtained insurance as required by their agreement. If Lender**

**purchases insurance, Borrower will be responsible for the costs of that insurance, including interest and any other charges Lender may impose in connection with the placement of insurance, until the effective date of the cancellation or expiration of the insurance. The costs of the insurance may be added to Borrower's total outstanding balance or obligation. The costs of the insurance may be more than the cost of insurance Borrower may be able to obtain on Borrower's own.**

Any waiver of any payment due hereunder or the acceptance by the City of partial payments hereunder shall not, at any other time, be taken to be a waiver of the terms of this Note or the Loan Agreement or any other agreement between the Borrower and the City.

The makers, sureties, guarantors, and endorsers of this Note, if any, jointly and severally each hereby waives demand, presentment for payment, notice of nonpayment, and protest and any and all notice of whatever kind or nature and the exhaustion of legal remedies herein, or any release of liability or any other indulgences or forbearances whatsoever, without releasing or in any way affecting the personal liability of any other party hereunder.

This Note shall be the joint and several obligation of all makers, sureties, guarantors, and endorsers and shall be binding upon them, their heirs, personal representatives, and assigns.

In the event the holder of this Note shall refer this Note to an attorney for collection, the undersigned agrees to pay, in addition to unpaid principal and interest, all of the costs and expenses incurred in attempting or effecting collection, including reasonable attorneys' fees, whether or not suit is instituted.

The Operating Agreement of the entity executing this Note is attached hereto as Attachment 1 while a resolution of the Borrower authorizing the execution of this Note is attached hereto as Attachment 2.

This Note shall be a contract governed by and construed in accordance with the laws of the State of Illinois. THE BORROWER HEREBY CONSENTS TO THE JURISDICTION OF ANY STATE OR FEDERAL COURT LOCATED WITHIN THE STATE OF ILLINOIS.

IN WITNESS WHEREOF, the undersigned has executed this Note as of the date first written above.

**Woodstock Chamber of Commerce and Industry**

By: \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

By: \_\_\_\_\_

**Attachment 1:** Operating agreement of Woodstock Chamber of Commerce and Industry

**Attachment 2:** Resolution of Woodstock Chamber of Commerce and Industry authorizing execution of this Note

# Woodstock Chamber of Commerce and Industry

## City of Woodstock Loan Agreement

Loan Payment Date	2/1/2021	Payment	\$438.44
Rate	2%	1st Pmt Interest	\$55.56

Payment Due Date	Amount	Principal	Interest	Balance	Pmt #
1/19/2016				\$ 25,000.00	
March 1, 2016	\$ 438.44	\$ 382.88	\$ 55.56	\$ 24,617.12	1
April 1, 2016	\$ 438.44	\$ 397.41	\$ 41.03	\$ 24,219.71	2
May 1, 2016	\$ 438.44	\$ 398.07	\$ 40.37	\$ 23,821.64	3
June 1, 2016	\$ 438.44	\$ 398.73	\$ 39.70	\$ 23,422.90	4
July 1, 2016	\$ 438.44	\$ 399.40	\$ 39.04	\$ 23,023.51	5
August 1, 2016	\$ 438.44	\$ 400.06	\$ 38.37	\$ 22,623.44	6
September 1, 2016	\$ 438.44	\$ 400.73	\$ 37.71	\$ 22,222.71	7
October 1, 2016	\$ 438.44	\$ 401.40	\$ 37.04	\$ 21,821.31	8
November 1, 2016	\$ 438.44	\$ 402.07	\$ 36.37	\$ 21,419.24	9
December 1, 2016	\$ 438.44	\$ 402.74	\$ 35.70	\$ 21,016.50	10
January 1, 2017	\$ 438.44	\$ 403.41	\$ 35.03	\$ 20,613.09	11
February 1, 2017	\$ 438.44	\$ 404.08	\$ 34.36	\$ 20,209.01	12
March 1, 2017	\$ 438.44	\$ 404.76	\$ 33.68	\$ 19,804.26	13
April 1, 2017	\$ 438.44	\$ 405.43	\$ 33.01	\$ 19,398.83	14
May 1, 2017	\$ 438.44	\$ 406.11	\$ 32.33	\$ 18,992.72	15
June 1, 2017	\$ 438.44	\$ 406.78	\$ 31.65	\$ 18,585.94	16
July 1, 2017	\$ 438.44	\$ 407.46	\$ 30.98	\$ 18,178.48	17
August 1, 2017	\$ 438.44	\$ 408.14	\$ 30.30	\$ 17,770.34	18
September 1, 2017	\$ 438.44	\$ 408.82	\$ 29.62	\$ 17,361.52	19
October 1, 2017	\$ 438.44	\$ 409.50	\$ 28.94	\$ 16,952.02	20
November 1, 2017	\$ 438.44	\$ 410.18	\$ 28.25	\$ 16,541.83	21
December 1, 2017	\$ 438.44	\$ 410.87	\$ 27.57	\$ 16,130.97	22
January 1, 2018	\$ 438.44	\$ 411.55	\$ 26.88	\$ 15,719.42	23
February 1, 2018	\$ 438.44	\$ 412.24	\$ 26.20	\$ 15,307.18	24
March 1, 2018	\$ 438.44	\$ 412.93	\$ 25.51	\$ 14,894.25	25
April 1, 2018	\$ 438.44	\$ 413.61	\$ 24.82	\$ 14,480.64	26
May 1, 2018	\$ 438.44	\$ 414.30	\$ 24.13	\$ 14,066.34	27
June 1, 2018	\$ 438.44	\$ 414.99	\$ 23.44	\$ 13,651.34	28
July 1, 2018	\$ 438.44	\$ 415.68	\$ 22.75	\$ 13,235.66	29
August 1, 2018	\$ 438.44	\$ 416.38	\$ 22.06	\$ 12,819.28	30
September 1, 2018	\$ 438.44	\$ 417.07	\$ 21.37	\$ 12,402.21	31
October 1, 2018	\$ 438.44	\$ 417.77	\$ 20.67	\$ 11,984.44	32
November 1, 2018	\$ 438.44	\$ 418.46	\$ 19.97	\$ 11,565.98	33
December 1, 2018	\$ 438.44	\$ 419.16	\$ 19.28	\$ 11,146.82	34
January 1, 2019	\$ 438.44	\$ 419.86	\$ 18.58	\$ 10,726.96	35
February 1, 2019	\$ 438.44	\$ 420.56	\$ 17.88	\$ 10,306.40	36
March 1, 2019	\$ 438.44	\$ 421.26	\$ 17.18	\$ 9,885.14	37
April 1, 2019	\$ 438.44	\$ 421.96	\$ 16.48	\$ 9,463.18	38
May 1, 2019	\$ 438.44	\$ 422.67	\$ 15.77	\$ 9,040.52	39

<b>Payment Due Date</b>	<b>Amount</b>	<b>Principal</b>	<b>Interest</b>	<b>Balance</b>	<b>Pmt #</b>
June 1, 2019	\$ 438.44	\$ 423.37	\$ 15.07	\$ 8,617.15	40
July 1, 2019	\$ 438.44	\$ 424.08	\$ 14.36	\$ 8,193.07	41
August 1, 2019	\$ 438.44	\$ 424.78	\$ 13.66	\$ 7,768.29	42
September 1, 2019	\$ 438.44	\$ 425.49	\$ 12.95	\$ 7,342.80	43
October 1, 2019	\$ 438.44	\$ 426.20	\$ 12.24	\$ 6,916.60	44
November 1, 2019	\$ 438.44	\$ 426.91	\$ 11.53	\$ 6,489.69	45
December 1, 2019	\$ 438.44	\$ 427.62	\$ 10.82	\$ 6,062.07	46
January 1, 2020	\$ 438.44	\$ 428.33	\$ 10.10	\$ 5,633.74	47
February 1, 2020	\$ 438.44	\$ 429.05	\$ 9.39	\$ 5,204.69	48
March 1, 2020	\$ 438.44	\$ 429.76	\$ 8.67	\$ 4,774.93	49
April 1, 2020	\$ 438.44	\$ 430.48	\$ 7.96	\$ 4,344.45	50
May 1, 2020	\$ 438.44	\$ 431.20	\$ 7.24	\$ 3,913.25	51
June 1, 2020	\$ 438.44	\$ 431.91	\$ 6.52	\$ 3,481.34	52
July 1, 2020	\$ 438.44	\$ 432.63	\$ 5.80	\$ 3,048.70	53
August 1, 2020	\$ 438.44	\$ 433.36	\$ 5.08	\$ 2,615.34	54
September 1, 2020	\$ 438.44	\$ 434.08	\$ 4.36	\$ 2,181.27	55
October 1, 2020	\$ 438.44	\$ 434.80	\$ 3.64	\$ 1,746.47	56
November 1, 2020	\$ 438.44	\$ 435.53	\$ 2.91	\$ 1,310.94	57
December 1, 2020	\$ 438.44	\$ 436.25	\$ 2.18	\$ 874.69	58
January 1, 2021	\$ 438.44	\$ 436.98	\$ 1.46	\$ 437.71	59
February 1, 2021	\$ 438.44	\$ 437.71	\$ 0.73	\$ 0.00	60
	\$ 26,306.22	\$ 25,000.00	\$ 1,306.22		



**Office of the City Manager**  
Roscoe C. Stelford III, City Manager  
121 W. Calhoun Street  
Woodstock, Illinois 60098

phone 815.338.4301  
fax 815.334.2269  
citymanager@woodstockil.gov  
www.woodstockil.gov

## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Roscoe C. Stelford III, City Manager

**DATE:** January 11, 2016

**RE:** **Establishment of a Creative Services Incubator Through a Public/Private Partnership with EMH Consulting**

At the December 7<sup>th</sup> City Council Workshop, a proposal from EMH Consulting concerning the establishment of a public/private partnership to launch a Creative Services Incubator within the City of Woodstock was discussed.

The proposed Creative Services Incubator would focus on developing creative writers within the community. Specifically, this program would target interested individuals seeking careers as authors, screen writers and novelists. The program would be managed by EMH Consulting, taking advantage of their numerous contacts within the industry to serve as guest lecturers, as well as their industry knowledge to market the final products to producers and publishing houses.

The City of Woodstock's local economy has benefited over the years from a number of creative individuals and projects. From Chester Gould, creator of Dick Tracy, to Orson Welles and the movie Groundhog Day, the City has been able to generate a significant amount of tourist activity. In many cases, the desire to incentivize the arts and creative endeavors is being viewed as a positive method to stimulate the economy nationwide.

As noted within the National Governors Association's (NGA) study entitled "*Arts & the Economy: Using Arts and Culture to Stimulate State Economic Development.*"

*"Governors and their staff confront a global economy that is increasingly competitive and in which the United States is no longer assured of a dominant position. Countries such as China, Korea, and Ireland are outpacing the United States in key indicators such as economic growth, new product innovation, broadband penetration, and educational attainment among younger generations.*

*As this gap widens, states recognize that a competitive edge and a creative edge go hand-in-hand to support economic prosperity. In today's economy:*

- *Creative and new media industries are growing in number and playing increasingly prominent economic and social roles;*
- *The market value of products is increasingly determined by a product's uniqueness, performance, and aesthetic appeal, making creativity a critical competitive advantage to a wide array of industries;*
- *The most desirable high-wage jobs require employees with creativity and higher order problem-solving and communications skills; and*
- *Business location decisions are influenced by factors such as the ready availability of a creative workforce and the quality of life available to employees.*

*In this environment, a state's arts and cultural resources can be economic assets. The arts and cultural industries provide jobs, attract investments, and stimulate local economies through tourism, consumer purchases, and tax revenue. Perhaps more significantly, they also prepare workers to participate in the contemporary workforce, create communities with high appeal to residents, businesses, and tourists, and contribute to the economic success of other sectors.*

The NGA report also mentions a number of positive benefits from promoting and building the creative arts and culture including: the decentralized nature of creative industries; individual artists are typically well connected to the local communities where they reside; recruiting and developing a skilled workforce, and attracting tourism dollars.

Specifically, the EMH proposal requests a one-time \$25,000 grant from the City to launch the aforementioned Creative Services Incubator and establish a public/private partnership. In addition, EMH has requested the following support services from the City of Woodstock:

- Coordinate any potential grant opportunities;
- Support related program events including, but not limited to, film releases, book releases, film festivals and other community events; and
- Provide marketing support for the program through the City's marketing efforts including the website and the Real Woodstock campaign.

In return, EMH Consulting will manage the day-to-day operations of the Creative Incubator and utilize their significant industry expertise to recruit program instructors as well as market end products. Additionally, EMH Consulting will support the following endeavors:

- Work collaboratively with the City of Woodstock in a supportive, reliable, predictable and consistent environment to implement EMH Consulting Group, Inc.'s strategy in developing an economically sustainable media market;
- Cultivate a Creative Services Incubator to nurture the growth and development of creative professionals, creative organizations, and/or creative enterprises offering "speed pitching" opportunities to local, undiscovered talent;
- Develop an internship program in partnership with local high schools and universities, working with roughly ten (10) interns monthly;
- Work with City to create programs and incentives to foster future expansion of the Creative Services Incubator and feature film production within Woodstock, Illinois; and
- Continue building on Woodstock's history as an arts and entertainment destination.

A percentage of the sales from the creative content developed by program participants will be utilized to reimburse the City for its initial investment and to establish a separate Content Arts Fund that will be provide for future program costs.

***Recommendation:***

**If the City Council supports the formation of a public/private partnership as outlined within the parameters of the EMH Consulting Proposal, then a motion to approve Document #     2    , “*A Resolution Approving an Agreement with EMH Consulting Group to Establish a Creative Services Incubator Program in the City of Woodstock*” authorizing the Mayor and City Clerk to execute the attached agreement would be appropriate, subject to final review and approval by the City Attorney’s Office.**

A representative(s) from EMH Consulting will be present at the January 19<sup>th</sup> meeting to answer any questions.

**RESOLUTION NO. 15-R-\_\_\_\_\_**

**A RESOLUTION APPROVING AN AGREEMENT WITH  
EMH CONSULTING GROUP TO ESTABLISH A  
CREATIVE SERVICES INCUBATOR PROGRAM IN THE  
CITY OF WOODSTOCK**

**WHEREAS** Article VII, Section 10 of the 1970 Illinois Constitution authorizes the City to contract with individuals, associations, and corporations in any manner not prohibited by law or ordinance;

**WHEREAS**, the City is interested in expanding its economic base with an emphasis on creating and retaining jobs and expanding marketing efforts to attract businesses and visitors to the City; and

**WHEREAS**, EMH Consulting Group (“Provider”) has proposed a public/private partnership seeking to establish an economically sustainable film business with attendant projected economic benefits to the City and employment and educational opportunities for area residents as described more fully in the “Public-Private Partnership Proposal Terms” submitted to the City by Provider; and

**WHEREAS**, the Provider has proposed a Creative Services Incubator program operating under EMH Consulting Group, Inc. that will provide programming within the City to enhance, expand and develop additional local creative service industries and has requested that the City invest \$25,000 into a Content Arts Fund towards the program; and

**WHEREAS**, the City has concluded that it may authorize this incentive under the authority of 65 ILCS 5/8-1-2.5 for the promotion of economic development efforts within the City; and

**WHEREAS**, the City Council has concluded that the public health, safety and welfare of the City will be served entering into this Agreement with the Provider because the proposed project may increase jobs within the City, will complement the City’s efforts to market the City for business and tourism, and will offer educational and professional opportunities for City residents all of which should strengthen the commercial sector of the City, contribute to the vitality of the City and protect and enhance the tax base of the City,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Woodstock, McHenry County, Illinois as follows:

SECTION 1: The foregoing recitals are incorporated into, and made a part of, this Resolution as findings of the City Council.

SECTION 2: The City Council hereby approves the Agreement in substantially the form attached to this Resolution and identified as Attachment A and in a final form to be approved by the City Attorney.

SECTION 3: The City Council hereby authorizes and directs the Mayor and the City Clerk to execute and seal, on behalf of the City, the final Agreement.

SECTION 4: This Resolution shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Passed this 19<sup>th</sup> day of January, 2016.

Ayes:

Nays:

Abstentions:

Absentees:

---

Brian Sager, Ph.D., Mayor

Attest:

---

City Clerk

**CREATIVE SERVICES INCUBATOR AGREEMENT  
(EMH CONSULTING GROUP, INC.)**

This **CREATIVE SERVICES INCUBATOR AGREEMENT** (the “Agreement”) is entered into as of the Effective Date (as hereinafter defined) by and between the **CITY OF WOODSTOCK**, an Illinois municipal corporation (the “City”) and **EMH CONSULTING GROUP, INC.**, a California corporation (the “Provider”), to establish a public/private partnership including a Creative Services Incubator that will offer a mentorship program (the “Program”) to develop the writing talent of program participants (the “Participants”) and to provide assistance in the marketing and sale of Creative Content developed through this Program. The City and Provider are hereinafter individually sometimes referred to as a “Party” and collectively as the “Parties”.

**RECITALS**

**WHEREAS**, the City is interested in expanding its economic base with an emphasis on creating and retaining jobs and expanding marketing efforts to attract businesses and visitors to the City; and

**WHEREAS**, the Provider has proposed a public/private partnership seeking to establish an economically sustainable film business with attendant projected economic benefits to the City and employment and educational opportunities for area residents as described more fully in the “Public-Private Partnership Proposal Terms” submitted to the City by Provider (**Exhibit A**, attached); and

**WHEREAS**, the Provider has proposed a Creative Services Incubator program operating under EMH Consulting Group, Inc. that will provide programming within the City to enhance, expand and develop additional local creative service industries and has requested that the City invest \$25,000 into a Content Arts Fund towards the program; and

**WHEREAS**, the City has concluded that it may authorize this incentive under the authority of 65 ILCS 5/8-1-2.5 for the promotion of economic development efforts within the city; and

**WHEREAS**, the City Council has concluded that the public health, safety and welfare of the City will be served entering into this Agreement with the Provider because the proposed project may increase jobs within the City, will complement the City’s efforts to market the City for business and tourism, and will offer educational and professional opportunities for City residents all of which should strengthen the commercial sector of the City, contribute to the vitality of the City and protect and enhance the tax base of the City,

**NOW, THEREFORE**, in consideration of the foregoing recitals, the covenants and agreements hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

**ARTICLE 1. RECITALS.** The recitals set forth above are accurate and are expressly incorporated into this Agreement by this reference thereto as if fully set forth in this Article 1.

## **ARTICLE 2. DEFINITIONS.**

- 1) **Back End Payments.** Fees paid for Creative Content based on the financial success of a project. These fees shall be determined by taking a percentage of the net receipts (after expenses) from a project. Costs tend to be negotiated with outside third parties and are required to distribute/produce a project. Any Back End Payments due to the City shall be paid to the City within 30 days after being received by the Provider and/or the Participant.
- 2) **Content Arts Fund.** As described more completely in Article 5, the Content Arts Fund will represent a separate fund managed by Provider to provide for program funding, with revenues generated from the sale or option of Program Participants' Creative Content. The purpose of this fund will be to provide the funding for the Creative Services Incubator's programming as well as to provide supportive and complimentary programming (e.g., table readings) within the City to enhance, expand and develop additional local creative service industries.
- 3) **Creative Content.** The final product created by Participants or granted by Provider.
- 4) **Creative Services Incubator.** An organization designed to accelerate the growth and success of Participants through an array of business support resources, services and training that could include physical space, capital, coaching, common services, product development, product marketing and networking connections.
- 5) **Effective Date.** The date of execution of this Agreement by the City provided the duly incorporated Provider has fully executed the Agreement.
- 6) **Front End Payments.** It is the fee, or amount, that is received by Participants in the Creative Services Incubator at the initial point of purchase or option of their Creative Content.
- 7) **State.** The State of Illinois.

## **ARTICLE 3. REPRESENTATIONS AND WARRANTIES OF CITY**

The City will provide the following support, which may include, but not be limited to, any of the following tasks and duties, with the nature, extent and level of support remaining solely at the discretion of the City:

- (a) Coordinate any potential grant opportunities with the City's Grant Coordinator.
- (b) Act as an event sponsor for Provider coordinated events including, but not limited to film releases, book releases, film festivals and other community events in alignment with the Public-Private Partnership, which could include fee waivers related to the rental and use of City facilities.
- (c) Allow Provider to utilize the City's marketing resources to promote the Public/Private Partnership and associated events within the Woodstock community.

#### **ARTICLE 4.           REPRESENTATIONS AND WARRANTIES OF PROVIDER**

The objective is to create a self-sustaining program that will assist Provider to develop and host an increasing number of events and activities that enable greater exposure for the City and increased community involvement.

Additionally, Provider will support the following endeavors:

- (a) Work collaboratively with the City in a supportive, reliable, predictable and consistent environment to implement Provider's strategy in developing an economically-sustainable media market;
- (b) Cultivate a Creative Services Incubator to nurture the growth and development of creative professionals, creative organizations, and/or creative enterprises offering "speed pitching" opportunities to local, undiscovered talent;
- (c) Develop an internship program in partnership with local high schools and universities, working with roughly ten (10) interns monthly;
- (d) Work with City to create programs and incentives to foster future expansion of the Creative Services Incubator and feature film production within Woodstock, Illinois;

#### **ARTICLE 5.           CONTENT ARTS FUND**

- A. **Creation/Management** – The Parties will establish a separate fund, to be known as the Content Arts Fund. This fund will initially be managed by the Provider. Each Party will own 50% of this joint venture. The purpose of this fund will be to provide funding for the Creative Services Incubator's programming as well as to provide supportive and complimentary programming (e.g., table readings) within the City to enhance, expand and develop additional local creative service industries.
- B. **City's Contribution** – Within 30 days of the execution of this agreement, the City will pay \$25,000 to the Provider for the establishment of the Content Arts Fund.
- C. **Provider's Contribution** – The Provider will establish a Creative Services Incubator program operating under EMH Consulting Group, Inc. that will provide programming within the City to enhance, expand and develop additional local creative service industries.
- D. **First Priority Position** – The City will retain a first-priority position on all revenues and assets derived from this joint venture until the initial \$25,000 investment is completely recouped.
- E. **Administrative Fees** The Provider will receive 25% of all Front-End Payments generated from the sale of Creative Content to offset administrative costs related to the administration, general operations and management of the Creative Services Incubator.
- F. **Front-End Payments** – The City will receive 15% of all cumulative Front-End Payments generated from the sale of Creative Content by the Participants with 25% of these proceeds distributed directly to the City by the Provider within 30 days after receipt and the remaining 75% retained within the Content Arts Fund for authorized purposes. (e.g., Participant successfully sells Creative Content for \$100,000 as front-end fees. After such time as the City's initial \$25,000 investment is completely recouped, of this amount \$25,000 would be retained by the Provider to offset administrative costs, \$15,000 would be received by the City and the Participant would

receive the difference of \$60,000. Of the City's \$15,000 in proceeds, \$11,250 would be deposited into the Content Arts Fund for future Creative Services Incubator Programming and \$3,750 would be forwarded to the City.)

- G. Back End Payments** – The City will receive 10% of all Back End Payments, if any, generated from the sale or option of Creative Content developed by Participants after the project for which it is being used has recouped all costs and pursuant to the Back End definition in the Participant Agreement (which Participant Agreement is described in Article 12 of this Agreement). This specific provision will outlive the expiration or cancellation of this Agreement.
- H. Production** – If the sale of Creative Content is green-lit and moved into production as a TV or Film project, then the City will receive a one-time payment of \$50,000 upon the execution of any contract for such production or at such time as the Program Participant receives a payment or combination of payments under such contract for any amount in excess of this \$50,000 for their underlying rights. This specific provision will also outlive the expiration or cancellation of this Agreement.
- I.** The Provider is responsible for ensuring that the City is paid all payments owed to the City by the Participant or any third parties and shall take all such action, at its own expense, as may be required to fulfill this responsibility to the City.

#### **ARTICLE 6.           MARKETING MATERIALS**

The Parties agree to jointly market the Program and the Creative Services Incubator. The Provider will secure permission from the City before printing and/or distributing marketing materials/media that refers to the City or includes any endorsements by the City.

#### **ARTICLE 7.           AUDIT REQUIREMENTS**

Provider shall keep detailed records of the Creative Services Incubator and the use of proceeds/investments generated by and associated costs for any programming, including the Content Arts Fund and shall make such records available to the City for review and copying in a timely manner upon reasonable written request by the City.

#### **ARTICLE 8.           LEGAL EXISTENCE**

Provider shall do all things necessary to preserve and keep in full force and affect its legal existence.

#### **ARTICLE 9.           TERM OF AGREEMENT**

With the exception of Article 5 G. and H., and Article 10, this Agreement will expire on December 31, 2016 unless extended by action of the Parties. The Parties agree to meet within 60 days before the expiration of this agreement to negotiate an extension.

**ARTICLE 10. INDEMNIFICATION**

To the extent permitted by law and except as otherwise provided herein, in the event a claim, action or suit is made or filed against the City arising from this Agreement or any undertaking by the Provider pursuant to this Agreement, the City shall promptly notify Provider thereof and Provider agrees to defend, hold harmless and indemnify the City, its Mayor, Council members, representatives, employees, attorneys and agents in both their official and individual capacities, from and against any and all claims, actions and suits of every kind and nature, including liabilities, damages, costs, expenses and reasonable attorney's fees arising out of or alleged to have arisen out of any undertaking by the Provider pursuant to this Agreement including but not limited to claims related to Illinois or Federal Prevailing Wage requirements. In the event it is finally determined by any court of competent jurisdiction (including exhaustion of all regular appeals) that any of the provisions of this Agreement cannot legally be performed by the City, then no further liability for the performance of such provisions shall attach to the City or Provider or any of their respective officials, officers, agents, attorneys or employees except that the obligations of this Article 10 shall survive. The City shall have no obligation to defend any such claim, suit or action or participate in any defense made by Provider unless the cost and expense thereof is paid by Provider. Notwithstanding any other provisions of this Agreement, the provisions of this Article 10 shall survive the termination of this Agreement for any reason.

**ARTICLE 11. INSURANCE**

Provider shall keep and maintain, at its own expenses, a policy or policies of comprehensive general liability insurance for not less than \$1,000,000 with respect to its operations, including its obligations under this Agreement, with the premiums thereon fully paid on or before the due date, issued by and binding upon an insurance company approved by the City. The City shall be listed as an additional insured on such policy or policies, and Provider shall provide City with current certificates of insurance evidencing Provider's compliance with this Paragraph. Provider shall obtain the agreement of Provider's insurers to notify the City that a policy is due to expire at least (10) days prior to such expiration.

**ARTICLE 12. PROGRAM PARTICIPANT AGREEMENT**

Provider agrees to utilize the attached Memorandum of Understanding for all program participants identified as Exhibit B. Any changes to the EMH Creative Writing Memorandum of Understanding will require written permission from the City Manager, which will not be unreasonably withheld.

**ARTICLE 13. REPORTING REQUIREMENTS**

Provider will prepare quarterly reports that will document results from the Creative Services Incubator and the Content Arts Fund, which will be presented to the City in March, June, September and December of 2016. This report will include data useful to evaluate the success of the Creative Services Incubator and related programming, which could include but not be limited to the number of Participants, projects sold, projects in development, details concerning programming, a review of the funds contained within the Content Arts Fund, revenues generated by the Creative Service Incubator, the administrative costs for the Provider or

any other information about the Creative Services Incubator or the Content Arts Fund as may be reasonably required by the City.

**ARTICLE 14. MUTUAL ASSISTANCE**

The City and Provider agree to do all things reasonably necessary or appropriate to carry out, and to aid and assist each other in carrying out, the terms of this Agreement and in implementing the Parties' intent, as reflected by the terms of this Agreement, but the City shall have no obligation to incur any costs beyond those specifically required by the other terms of this Agreement.

**ARTICLE 15. GOVERNING LAW, WAIVER AND NOTICES**

This Agreement shall be governed by the laws of the State of Illinois and the sole and exclusive venue for any disputes arising out of this Agreement shall be the Circuit Court of the 22nd Judicial Circuit, McHenry County, Illinois. A waiver of any part of this Agreement shall be limited to that specific event and shall not be a waiver of the entire agreement. Any notices required in this Agreement shall be effective when in writing received by the other Party via certified mail, return receipt requested, or by delivering the same in person to an officer of such Party to be notified at the following addresses or by fax at the following facsimile numbers:

All notices to the City shall be sent to:

City Manager  
City of Woodstock  
121 W. Calhoun Street  
Woodstock, Illinois 60098  
Fax (815) 334-2269

With copy to:  
Ruth Schlossberg  
Zukowski Rogers Flood & McArdle  
50 Virginia Street  
Crystal Lake, IL 60014  
Fax: 815-459-9057

All notices to Provider shall be sent to:

Laura Witlox Middaugh  
Vice President of Operations  
EMH Consulting Services, Inc.  
111 1/2 E. Van Buren Street  
Suite A  
Woodstock, Illinois 60098

or to such other addresses as a Party may designate for itself by notice given from time to time to the other Parties in the manner provided herein.

**ARTICLE 16.           DEFAULT.**

A. In the event the City defaults in the performance of an obligation under this Agreement, Provider may secure the specific performance of the covenants and agreements contained herein upon giving the City a thirty (30) day written notice specifying the default and Provider may file an action for specific performance unless, within such thirty (30) day period, the City cures such default or commences action to cure such default and completes the curing of such default within a reasonable time.

B. The occurrence of any one of the following shall constitute a default by the Provider under this Agreement:

- 1) Failure to comply with any term, condition or provisions of this Agreement.
- 2) In the event a representation or warranty of Provider contained herein is not true and correct in any material respect.
- 3) Failure by Provider to fully and properly account for, report on or pay to the City any of the amounts due to City under this Agreement.

Upon occurrence of a default by the Provider as hereinabove set forth which is not cured within thirty (30) days after receiving a written notice from the City, or action is not commenced by Provider to cure said default within said 30 day period and said default is not cured within a reasonable time thereafter, the City shall be relieved of any and all future obligations pursuant to this Agreement and such obligations on the part of the City shall be immediately cancelled and without any force and effect. The City may also take whatever action at law or in equity as may appear necessary or desirable to enforce performance and observance of any obligation, undertaking, covenant or agreement of Provider set forth in this Agreement. In any action to enforce any of City's rights relating to this Agreement whether against the City, Provider or any Participant, the prevailing party shall be entitled to recover its costs and expenses including reasonable attorney fees.

**ARTICLE 17.           MISCELLANEOUS.**

A. Notwithstanding anything to the contrary contained herein, under no circumstances shall either of the Parties be liable to the other party for any consequential or punitive damages as a result of a default by such party under this Agreement.

B. **Integration.** This Agreement contains the entire agreement of the Parties with respect to the transactions contemplated by this Agreement. All prior agreements, negotiations, and understandings are expressly merged herein and superseded hereby. All exhibits to this Agreement are expressly incorporated herein by this reference thereto.

C. **Severability.** Each section of this Agreement, and each sentence, clause or phrase contained in such section, shall be considered severable and if, for any reason, any section, or any sentence, clause or phrase contained in such section, is determined to be invalid or unenforceable, such invalidity or unenforceability shall not impair the operation, effect enforceability or validity

of the remaining portions of this Agreement.

D. **Amendment.** This Agreement may be amended by, and only by, a written instrument signed by both Parties.

E. **Successors and Assigns.** Provider shall not assign this Agreement without the prior written consent of the City Manager following notice by the Manager to the City Council. To the extent that an assignment is permitted herein, this Agreement shall be binding upon and inure to the benefit of their respective successors and assigns. Nothing in this Agreement, however, shall prevent the Provider from creating a subsidiary or separate entity to fulfill its obligations under this Agreement, provided that such subsidiary or separate entity is fully controlled by the Provider, that the Provider remains responsible to the City for the fulfillment of all obligations under this Agreement, and 15-day notice is forwarded to the City of the Provider’s intent to utilize the subsidiary or separate entity to meet an obligation(s) contained within this agreement.

F. **Construction.** Section or other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

G. **Time is of the Essence.** Time is of the essence of this Agreement and of each and every provision hereof.

H. **Counterparts.** This Agreement may be executed in several counterparts each of which shall be an original and all of which shall constitute but one and the same Agreement.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement on the dates set forth below their respective signatures, to be effective as of the Effective Date.

**CITY OF WOODSTOCK, an  
Illinois municipal corporation**

**EMH CONSULTING GROUP, INC. a  
California corporation**

By: \_\_\_\_\_  
Brian Sager, Ph.D., Mayor

By \_\_\_\_\_  
Cary Granat, CEO

DATE: \_\_\_\_\_

DATED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Cindy Smiley, Clerk

Witness: \_\_\_\_\_

# EXHIBIT A



# PUBLIC-PRIVATE PARTNERSHIP PROPOSAL TERMS

The City of Woodstock and EMH Consulting Group,  
Inc.



Prepared by Cary Granat

**Public-Private Partnership Proposal Terms**  
**The City of Woodstock and EMH Consulting Group, Inc.**  
**January 2016**

**Background**

**EMH Consulting Group, Inc.**, with principal offices at 111 ½ E. Van Buren Street, Suite A, Woodstock, Illinois 60098, is seeking a Public-Private Partnership with the **City of Woodstock** (Illinois) to support EMH Consulting Group, Inc. in their endeavors in building an economically sustainable film business in downtown historic Woodstock, Illinois.

The City of Woodstock, known for its small town charm, is a unique location that has drawn Hollywood producers, directors and actors to visit and produce films locally. EMH Consulting Group, Inc. is bringing its operations to historic downtown Woodstock to continue on that tradition.

**What is an economically sustainable film business?**

An economically sustainable film business is able to produce high-quality films on a regular basis, by relying on some level of consistent financial investment and is able to continue to supply films to the market over a sustained period. Reliance on investor assistance and community support is therefore more a result of the system in which they are operating rather than any financial or corporate weakness.

Additionally, the film industry overall is recession-resistant. Even at times of economic downturn, Americans still go to movie theatres, even if only to escape the realities of economically challenging times.

**1) Total Investment:** EMH Consulting Group, Inc. is requesting a *one-time*, total investment of \$25,000 from the City of Woodstock. EMH Consulting Group, Inc. will establish a Creative Services Incubator program operating under EMH Consulting Group, Inc. that will provide programming within the City to enhance, expand and develop additional local creative service industries.

**2) Investment Structure:** The City of Woodstock's investment will be made into Public-Private Partnership for the purpose of funding a Content Arts Fund. The parties to the Public-Private Partnership will be **The City of Woodstock** and **EMH Consulting Group, Inc.** consisting of Cary Granat, Ed Jones, and our respective partners. Each party will own 50% of the venture.

**3) Primary Recoupment of Investment:**

- a) The City of Woodstock can recoup their investment in first priority position with an upfront payment of 15% for each project that is developed through EMH Consulting Group's "creative incubator" (i.e.: book, script, TV pilot, etc.) that is sold.

- b) Additionally, the City of Woodstock would receive a backend payment of 10%, after the project has recouped all of its costs.
- c) \$50,000 will be paid to the City of Woodstock if and when a piece of content becomes a TV or Film project. This fee will be transferred as an obligation into the budget upon the transference of rights to the Production Company.
- d) Project profits would replenish the City of Woodstock's *one-time* initial payment to EMH, additionally, 75% of the funds would go into a Content Arts Fund that EMH would administer on behalf of the City going forward.
- e) The remainder of the 25% of funds, thereafter, would simply go to the City of Woodstock for their own usage.
- f) EMH would recoup 25% from each project to assist in payroll, office, overhead and other expenses.

### **Economic Impact**

There are multiple reasons for the City of Woodstock to support a *one-time* investment of \$25,000 to EMH to support its activities.

Expanding EMH Consulting Group, Inc. within the City of Woodstock to meet its growing demand in the industry and attract additional inward investment will make a significant contribution to the City's overall objective of achieving sustainable growth within the economy.

Woodstock, Illinois and its surrounding area within McHenry County provide a unique location to the film industry along with a range of professionals with the skills and expertise to support the growth within this market.

Additionally, EMH Consulting Group, Inc. provides a hub for creative industries and opportunities for the development of skills and new innovations which are critical to the competitiveness of EMH Consulting Group, Inc. and the long-term future of film industry expansion in Woodstock, Illinois.

EMH Consulting Group, Inc. estimates significant job growth to the area.

### **Direct Financial Return**

This refers to the actual monetary return on investment the city can experience via the partnership. The 15% return on content sold, as an example, and any other actual dollar figure returns the city would directly enjoy.

### **Local Economic Impact**

The creation of the incubator, internship, and mentorship programs would provide immediate local economic impact in the form of additional staff and program participants on the Square and within City limits on a regular basis.

### **Community Return**

The incubator, internship, and mentorship programs will create an exciting new venture in the heart of Woodstock that will appeal to a wide variety of people. It would create the incentive for young people interested in the film industry to stay and work in Woodstock, as well as

provide an influx of highly creative individuals of varied backgrounds all working and potentially living in the community. This positively impacts numerous facets of our community in ways that are not easily quantified, yet highly valuable nonetheless.

### **Roles and Responsibilities of Public Sponsor**

The City of Woodstock shall work collaboratively with EMH Consulting Group, Inc. in a supportive, reliable, predictable and consistent environment to implement EMH Consulting Group, Inc.'s strategy in developing an economically sustainable media market.

This may include, but not be limited to, any of the following tasks and duties as required:

- (a) Coordinate any potential grant opportunities with their staffed grant coordinator.
- (b) Act as an event sponsor for EMH coordinated events including, but not limited to film releases, book releases, film festivals and other community events in alignment with the Public-Private Partnership.
- (c) Allow EMH to utilize the City's marketing firm, a5 to promote EMH Consulting Group, Inc.'s expansion and as well as any of the Public-Private Partnership events within the Woodstock community, via the REAL Woodstock campaign.

### **Roles and Responsibilities of Company**

The objective is to create a self-sustaining program that will assist EMH Consulting Group, Inc. in their operations, allowing EMH Consulting Group, Inc. to develop and host an increasing number of events and activities that enable greater exposure for the City of Woodstock and increased community involvement.

Additionally, EMH Consulting Group, Inc. will support the following endeavors:

- (a) Work collaboratively with the City of Woodstock in a supportive, reliable, predictable and consistent environment to implement EMH Consulting Group, Inc.'s strategy in developing an economically sustainable media market
- (b) Cultivate a Creative Services Incubator to nurture the growth and development of creative professionals, creative organizations, and/or creative enterprises offering "speed pitching" opportunities to local, undiscovered talent
- (c) Develop an internship program in partnership with local high schools and universities, working with roughly ten (10) interns monthly
- (d) Work with City to create programs and incentives to foster future expansion of the Creative Services Incubator and feature film production within Woodstock, Illinois

Should the City of Woodstock find this proposal agreeable, we will formalize the agreement.

## EXHIBIT B



111 ½ East Van Buren Street, Suite A, Woodstock, Illinois 60098

### **EMH Creative Writing Program** Memorandum of Understanding (MOU)

The following terms constitute the Memorandum of Understanding between the writing applicant ("WRA") and the Woodstock/EMH Creative Writing Program ("Program"). This is a program administered by EMH Consulting Group, Inc. ("EMH") in collaboration with the City of Woodstock, Illinois.

**1) Agreement:** This is binding agreement between WRA and Program that cannot be superseded by any other agreement without the express written consent by EMH Consulting Group, Inc.

**2) WRA Obligations:** the writer agrees and commits to follow the twelve (12) week program that will be outlined for them by the EMH staff. This is a unique and intense program that will require commitment, weekly meetings, work that the WRA will be expected to complete according to pre-set guidelines.

**3) EMH Obligations:** EMH will provide weekly meetings, mentoring, constructive writing lessons, and sales counseling.

**4) Sole Ownership:** All ownership, copyright, and title in the work completed by WRA will belong to the WRA with the exception of ideas that are granted to the WRA from EMH. In the instance whereby EMH elects to provide a WRA with a concept, treatment, pitch, or other idea than that would be done in writing, in advance, under select terms. All original ideas that the WRA creates belong 100% to them.

**5) Financial Obligations to the City of Woodstock:** On all sales of WRA material the following terms shall prevail:

- a) 15% of all upfront sales proceeds will go to the City of Woodstock
- b) 10% of all back end fees and/or buyout fees will go to the City of Woodstock
- c) \$50,000 will be paid to the City of Woodstock if and when a piece of content goes under

contract to become a TV or Film project. This fee will be transferred as an obligation into the budget upon the transference of rights to the Production Company.

**6) Financial Obligations to EMH Consulting Group, Inc.:** On all sales of WRA material the following terms shall prevail:

- a) 25% of all upfront proceeds will go to EMH Consulting Group, Inc. to cover all administrative and overhead fees
- b) 10% of all back end fees and/or buyout fees will go to EMH Consulting Group, Inc.

This Agreement represents the complete understanding between the writing applicant (“WRA”) and the Woodstock/EMH Creative Writing Program administered by EMH Consulting Group, Inc. supersedes any prior oral understandings, and may not be amended except in writing signed by the WRA and EMH.

If the foregoing is acceptable to you, please so indicate by signing below.

ACCEPTED AND AGREED TO:

\_\_\_\_\_  
Name of Writing Applicant (Print)

\_\_\_\_\_  
Representative of EMH Consulting Group, Inc. (Print)

\_\_\_\_\_  
Signature of Writing Applicant

\_\_\_\_\_  
Signature Representative of EMH Consulting Group, Inc.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**City Manager's Office**  
Terry Willcockson  
Grant Writer

121 W. Calhoun Street  
Woodstock, Illinois 60098  
815/338-4300 ext. 11128  
fax 815/334-2269  
grantwriter@woodstockil.gov  
www.woodstockil.gov

## Memo

**To:** Roscoe Stelford, City Manager  
**From:** Terry Willcockson, Grant Writer  
**Date:** January 11, 2016  
**Re:** DICK TRACY DAY, JULY 2, 2016

In tribute to one of Woodstock's most enduring "claims to fame," the work of former long-time resident Chester Gould and his iconic comic strip character Dick Tracy, an enthusiastic group of community volunteers is planning an exciting array of public events for **Dick Tracy Day 2016**, to be held Saturday, July 2, 2016, on the Woodstock Square.

As outlined on the enclosed request, the day will include a variety of free and fun activities related to Dick Tracy and his era. These include musical, artistic and theatrical attractions sure to delight life-long fans of Woodstock's favorite yellow-hatted detective, while engaging new generations who may be less familiar. The Downtown Business group is supportive and all plans will be coordinated with Farmers Market. A highlight of the day will be public display of the entire community's effort towards earning a Guinness World Record title for "Longest Cartoon Strip by a Team." Complete details about this unique project, designed to involve adults and students throughout the area in re-creating 400 Dick Tracy cartoon panels, will be available soon.

Dick Tracy Day will be an inaugural fundraiser for Friends of the Old Courthouse, a new 501(c)3 dedicated to raising awareness for Old Courthouse and Sheriff's House restoration plans. All funds earned through merchandise sales and other related means will be donated to this cause.

To summarize the committee's support requests for this community-wide activity: 1) Scheduled use of Emricson Park in June to film the continuous mile-long finished cartoon strip as required for Guinness judging 2) Use of the Square for display of the completed strip panels on stands they provide 3) Use of the Bandstand for their jazz musicians 4) Use of Stage Left Café for their showing of the Chester Gould documentary 5) Use of downtown sidewalks for their Dick Tracy chalk drawing contest 6) Reserved parking on the west side of City Hall for Gould family/VIPs.

**It is recommended that the attached request from the Dick Tracy Day Committee, to provide City support services in conjunction with events related to Dick Tracy Day 2016, shown as Document No. R-16 \_\_\_\_\_ be approved.**



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager

January 6, 2016

Mayor Sager and Woodstock City Council  
City of Woodstock  
121 W. Calhoun Street  
Woodstock, IL 60098

Dear Mayor and City Council Members,

The Dick Tracy Day 2016 committee would like to invite you to join us on the Woodstock Square, July 2, 2016 for the exciting return of Dick Tracy Day. We are coordinating with the Farmer's Market and our festivities will begin following the market at 1:00pm and concluding at 5:00pm. We have also attended a recent Business Owner's meeting and have the support of the Woodstock Square Merchants. Our planned activities for this family friendly, fun filled day include living statues, villain photo cutouts, live action DVDs, walking tours, sidewalk chalk drawing contest, jazz music, book signings, Dick Tracy exhibition at the Old Courthouse, showings of the Chester Gould Documentary, and the display of our entry for the Guinness Book of World Records' "Longest Cartoon Strip by a Team"!

We would like permission to display our comic strip in the Woodstock Square Park using stands, not stakes, the Stage Left Café for showings of the Chester Gould Documentary, and the Bandstand for our jazz musicians. We also request the ability to reserve the parking spaces on the west side of City Hall for our sponsors and the Chester Gould Family. Our event will benefit Friends of the Old Courthouse, a newly formed non-profit organization established to raise awareness and funds to restore and preserve the Old Courthouse and Sheriff's House, currently owned by the City. We would appreciate any possible fee waivers in order to maximize our donations to these great buildings. As this will be a first time event for a new organization, an estimate of expected attendance is difficult to predict. However, we are optimistic as past Dick Tracy events have had a long and storied history with Woodstock.

We also respectfully request a three-four hour span of time in late June (date to be determined by cooperative weather and the Rec and Parks Department so as not to conflict with regularly scheduled maintenance or activities) to use a mile long portion of the walking path in Emricson Park in order to film our fully extended comic strip for the evidence requirement of the Guinness World Record corporation.

Thank you for your consideration.

Sincerely,



Sue Stelford  
Chair, Dick Tracy Day 2016 Committee

## **TWO WOODSTOCK LEGENDS: ONE FABULOUS EVENT!**

Woodstock is a community that cherishes its traditions and loves finding ways to share the joy they bring.

Beginning in 1857, the Old Courthouse, currently owned and undergoing major renovations by the City, was the site of daily legal drama that continued for well over a hundred years. In the 1930s, another type of legal drama appeared in Woodstock, when a new rural resident created a cartoon strip about a square-jawed, fedora-wearing detective. During the 50 years Chester Gould lived and worked here, his Dick Tracy character went on to become internationally known and locally beloved, continuing as an icon of popular culture today.

Chet's friends and family celebrated Dick Tracy's phenomenal success by establishing the Chester Gould/Dick Tracy Museum, and sited it appropriately in the Old Courthouse on the Woodstock Square. During its 17 years of operation there, the museum attracted tens of thousands of visitors to Woodstock from all over the country and the world. For many years, Woodstock residents spent their summers looking forward to the week-long activities known as Dick Tracy Days, highlighted by one of the grandest summer parades ever produced.

And now, the tradition of celebrating Dick Tracy is coming back...thanks to the founding of a new organization, Friends of the Old Courthouse, a volunteer group dedicated to preserving and restoring the Old Courthouse on the Square.

Friends of the Old Courthouse, Inc., a newly-established 501(c)3 organization, invites the entire community to participate in their inaugural fundraising event: **DICK TRACY DAY 2016**, to be held on the Woodstock Square on **Saturday, July 2<sup>nd</sup>**.

An exciting variety of musical, theatrical and artistic activities will offer an afternoon of family fun on the Square, along with the public display of our community-wide art project. Chester Gould endured 10 years of publishing attempts before his artistic hard work was rewarded with Dick Tracy's *Chicago Tribune* debut. In tribute, Friends of the Old Courthouse seeks to engage young and old throughout Woodstock to help us earn another publishing coup: **a Guinness Book of World Records title for "Longest Cartoon Strip by a Team"!**

There are plenty of opportunities for individuals, couples, families or clubs to help re-create the 400 Dick Tracy strip panels needed. The finished strip will be filmed prior for judging, then displayed on the Woodstock Square for residents and visitors to view. Registration to participate in this rewarding creative effort will take place in April, and group drawing events held in May and June, with cartooning classes and professional artists making it easy for everyone to join in!

Watch the City's website, RealWoodstock and Facebook pages for more details, or check out updates at: [www.facebook.com/FriendsoftheOldCourthouse/](http://www.facebook.com/FriendsoftheOldCourthouse/). 100% of all funds raised by Friends of the Old Courthouse go towards renovations and planning to ensure maximum public benefit of the Old Courthouse and Sheriff's House on the Woodstock Square.

***Please join us in our ongoing efforts to bring the Old Courthouse back to its former majestic glory, and honor the legacy of Dick Tracy at the same time!***



**City Manager's Office**  
121 W. Calhoun Street  
Woodstock, Illinois 60098  
815/338-4301  
Fax 815/334-2269

# Memo

**To:** Honorable Mayor and City Council  
**From:** Roscoe Stelford, City Manager  
**Date:** January 8, 2016  
**Re:** Consideration of a Resolution Authorizing the Execution of an Agreement for Professional Lobbyist Services.

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At a prior Council Retreat, the Mayor and City Council discussed the benefits of securing a professional lobbyist to support and promote the City's major priority projects (e.g., funding for Route 47 and the Metra expansion) to our State and Federal partners. The City currently receives general lobbyist services from several membership organizations including the Illinois Municipal League, McHenry County Council of Governments and the Metropolitan Mayors Caucus. A consensus was reached to move forward with identifying an independent lobbyist or lobbying firm for eventual recommendation to and approval by the City Council.

After an extensive selection process, the City elected to move forward utilizing the combined services of independent lobbyist Joyce Nardulli who has extensive experience lobbying the legislature on behalf of the banking and medical industries. As part of the proposed lobbying services, Mrs. Nardulli partners with James A. DeLeo & Associates for assistance with lobbying State agencies and legislators.

On a positive note, the State of Illinois has provided funding to begin the Phase II engineering for Route 47; and the Route 14 expansion is currently under construction. However, the City will need to continue to direct considerable efforts at identifying and securing State and Federal funding for the significant dollars required to facilitate further phases of these important transportation improvements.

Our independent legislative advocate has promoted and communicated the City Council's priorities with representatives of the General Assembly, Governor's Office, and other state departments and agencies. In addition, Mrs. Nardulli has coordinated meetings with representatives for the Mayor, City Council and City Administration. The City of Woodstock requires the continued services of a lobbyist to support and promote Woodstock residents' interests by formulating, promoting, monitoring and reporting on the City's legislative initiatives and priorities. Specifically, by continuing the proposed professional services agreement, the City's lobbyist would continue to:

- Research, prepare and promote proposals desired by the City of Woodstock within the State legislature;
- Position the City of Woodstock to maximize access to state funding opportunities;
- Promote the City’s legislative proposals by communicating with state and other governmental officials through personal contact, position papers, testimony and other such means as appropriate;
- Prepare monthly informational reports and action calls during legislative sessions to inform the City of the legislative process and status of City proposals; and
- Perform other duties in relation to the City’s intergovernmental relations, including general legislative counsel, as well as attendance and testimony at intergovernmental meetings.

Ms. Nardulli’s combined fee for professional services would continue at the current rate of \$5,000 per month and, if approved, would be retroactive to January 1<sup>st</sup>. The associated costs will continue to be funded through the City’s General Corporate – CIP account for Route 47 (82-08-7-701). This account includes \$60,000 in funding for FY15/16. The remaining costs for these services would need to be included within the development of the FY16/17 annual budget.

**Recommendation:**

**If the City Council concurs with the aforementioned legislative advocacy consulting services, a motion to approve the attached Resolution identified as Document # 4 “A Resolution Approving an Agreement with Joyce Nardulli, LLC for Intergovernmental and Legislative Advocacy Professional Services” authorizing the execution of the attached agreement, subject to final review and approval by the City Attorney, would be in order.**

Please feel free to contact me if you have any questions.



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager

**RESOLUTION NO. 15-R-\_\_\_\_\_**

**A RESOLUTION APPROVING AN AGREEMENT WITH  
JOYCE NARDULLI, LLC FOR INTERGOVERNMENTAL  
AND LEGISLATIVE ADVOCACY PROFESSIONAL SERVICES**

**WHEREAS** Article VII, Section 10 of the 1970 Illinois Constitution authorizes the City to contract with individuals, associations, and corporations in any manner not prohibited by law or ordinance;

**WHEREAS** Joyce Nardulli, LLC (“Consultant”) has performed these professional services in the past and has demonstrated a high degree of professional skill;

**WHEREAS** the City has appropriated \$60,000 in funds for the procurement of legislative advocacy professional services to represent the City’s interests to the Illinois General Assembly, office of the Illinois Governor, and State of Illinois departments and agencies (“Services”) during the 2015/2016 fiscal year;

**WHEREAS** the City desires to enter into an agreement with Consultant to procure the Services for the not-to-exceed amount of \$60,000 (“Agreement”) over the 2016 calendar year, requiring future funding appropriated for the 2016/2017 fiscal year;

**WHEREAS** the City Council has determined that it is in the best interest of the public to enter into the attached Agreement with the Consultant for the aforementioned professional services,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Woodstock, McHenry County, Illinois as follows:

SECTION 1: The foregoing recitals are incorporated into, and made a part of, this Resolution as findings of the City Council.

SECTION 2: The City Council hereby approves the Agreement in substantially the form attached to this Resolution and identified as Exhibit A, and in a final form to be approved by the City Attorney.

SECTION 3: The City Council hereby authorizes and directs the Mayor and the City Clerk to execute and seal, on behalf of the City, the final Agreement.

SECTION 4: This Resolution shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Passed this 19<sup>th</sup> day of January, 2016.

Ayes:

Nays:

Abstentions:

Absentees:

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Brian Sager, Ph.D., Mayor

Attest:

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City Clerk

## EXHIBIT A

### **Independent Contractor Agreement Joyce A. Nardulli, LLC Government Relations**

**Agreement is hereby made** between the Joyce A. Nardulli, LLC and the City of Woodstock, 121 West Calhoun Street, Woodstock, IL 60098 set forth below according to the following terms, conditions and provisions.

Independent Contractor is identified below as follows:

**Joyce A. Nardulli, LLC, President and CEO**

**501 Mill Bank Ln**

**Springfield, IL 62704-1000**

**217.652.7688**

#### **Work to be performed:**

Serve as a contract lobbyist for the City of Woodstock for Illinois state government affairs. This work will include but is not limited to: helping the City of Woodstock achieve their transportation upgrade goals by attaining the necessary state funding over the next few years; working with the City of Woodstock to develop a strategic legislative plan including documentation and cost estimates for each project; developing supporting coalitions; meeting with appropriate Illinois Department of Transportation staff, legislative staff, legislators and governor's office to achieve the City's transportation goals; alerting the City's staff of needed actions i.e. testimony, position slips, legislative calls, etc.; guiding the City through the legislative process, meeting with legislative and government officials as needed; lobbying the House and Senate to support the City's transportation legislation and working with the Governor's office to gain their support.

#### **Terms of Payment:**

The City of Woodstock shall pay Joyce A. Nardulli, LLC for a period January 1, 2016 through December 31, 2016 a total of \$60,000 through monthly payments of \$5,000.

#### **Reimbursement of Expenses:**

The City of Woodstock shall only be liable for travel and meal expenses incurred by Joyce A. Nardulli when requested and approved in advance by the City of Woodstock in writing (email is acceptable) and if documentation is included in an invoice.

#### **Fringe Benefits:**

Because Joyce A. Nardulli, LLC is engaged in an independent business, the City of Woodstock is not responsible to pay any employer pension, health or other fringe benefits.

**Notice of Liabilities:**

Joyce A. Nardulli, LLC is responsible to pay income taxes, according to state and federal law as well as any other self-employment (social security tax) as may apply according to law. Worker’s compensation insurance shall not be required for the City of Woodstock to fulfill this contract.

**Termination:**

This is an at-will contract that may be terminated at any time by either party without further obligation and effective immediately upon giving written notice of termination. No cause for termination shall be required to be given by either party.

**Non-Waiver:**

The failure of either party to exercise any of its rights under this agreement for a breach thereof shall not be deemed to be a waiver of such rights or a waiver of any subsequent breach.

**Declaration of Independent Contractor:**

Joyce A. Nardulli, LLC declares that all federal, state and local laws regarding business permits and licenses that may be required to carry out the work to be performed under this agreement have been complied with according to law.

**How Notices shall be given:**

Any notice given in connection with this agreement shall be given in writing and shall be delivered either by e-mail or by hand to that party or by certified mail, return receipt requested, to the party at the party’s address herein. Any party may change its address stated herein by giving notice of the change in accordance with this paragraph.

**Assignability:**

This agreement may be assigned, in part, with a written agreement by both parties.

**Choice of Law:**

Any dispute under this agreement or related to this agreement shall be decided in accordance with the laws of the State of Illinois.

**Entire Agreement:**

This is the entire agreement of the parties and cannot be changed or modified orally.

**Amendments:**

This agreement may be supplemented, amended or revised only in writing by agreement of the parties.

By: \_\_\_\_\_  
Joyce A. Nardulli, President and CEO

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Print name/title \_\_\_\_\_

Date: \_\_\_\_\_



phone 815.338.4305  
fax 815.334.2267  
bandzdept@woodstockil.gov  
www.woodstockil.gov

## MEMORANDUM

**DATE:** January 12, 2016

**TO:** Roscoe C. Stelford, City Manager

**FROM:** Joseph Napolitano, Director of Building & Zoning  
Paul Christensen, Director of Finance

**RE:** MEMORANDUM OF AGREEMENT WITH THE U.S. CENSUS BUREAU  
AND PAYMENT OF \$69,447 TO CONDUCT A SPECIAL CENSUS

### ATTACHMENTS:

- 1) Letter dated 12/28/15 from Viola Lewis Willis, Acting Chief, Field Division; and
- 2) Memorandum of Agreement Through Which the City of Woodstock, McHenry County, Illinois is Purchasing a Special Census from the U.S. Census Bureau

In December of 2015, the City made application to the U.S. Census Bureau for a Special Census. In response, the Bureau has provided the attached Memorandum of Agreement (MOA) that the City must execute in order to move forward. The MOA specifies the terms and conditions for conducting the Special Census. The City is responsible for all costs of conducting the special census including, but not limited to, furnished office quarters, a telephone, copier, fax machine, and the recruitment and compensation of all field enumeration personnel. The total time needed to complete the Special Census and provide official census statistics is approximately 9-10 months from the time the Census Bureau receives the executed MOA and payment.

The estimated total cost of the Special Census is \$89,362. Of this amount, \$69,447 is paid to the Census Bureau in advance and the remainder (\$19,915) is held by the City to pay local persons who work on the Special Census. The City had included \$60,000 in the FY15/16 budget to cover this expense.

The reasons for conducting a Special Census are to capture new population growth which will provide additional State-shared revenues and to potentially obtain Home Rule status. Based on building permit activity since the 2010 U.S. Census, 249 new housing units have been constructed with an estimated population of 659 new residents. A Partial Special Census allows the City to select certain Census Tracts and Blocks where new growth has occurred and only these areas will be enumerated (Sweetwater, the Sonatas, Maples at Sonata, Walnut Ridge).

For each additional person the census increases the City’s population, the City is estimated to receive an additional \$151.40 per person per year in State Shared revenue. The break out of this State Shared revenue is below:

<b>Tax</b>	<b>Estimated Revenue</b>
Income Tax	\$102.00
State Use Tax	\$23.50
Motor Fuel Tax	\$25.90
<b>Total Per Capita</b>	<b>\$151.40</b>

Therefore with the special census estimated cost of \$89,362, an additional 591 residents would be needed to have a one-year payback. Based on the estimated population increase of 659 residents, the payback period for the special census would be less than 1 year.

**Therefore, if the City Council is supportive, it is recommended that the City Council authorize the Mayor and City Clerk to execute the attached Memorandum of Agreement identified as Document #   5   and approve payment of \$69,447 to the U.S. Census Bureau to conduct a Special Census for the City of Woodstock with this cost charged to line item #01-01-5-508 – Special Census in FY15/16 and the remainder (\$19,915) to be allocated within the development of the FY16/17 Budget.**



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager



**UNITED STATES DEPARTMENT OF COMMERCE**  
**Economics and Statistics Administration**  
**U.S. Census Bureau**  
 Washington, DC 20233-0001

December 28, 2015

City of Woodstock  
 Attn: Mr. Paul Christensen  
 121 W. Calhoun Street  
 Woodstock, IL 60098

Dear Mr. Christensen:

This letter acknowledges receipt of your payment in amount of \$200 for a cost estimate for a **Partial Special Census** of the **City of Woodstock, Illinois**.

The estimated total cost of a **Partial Special Census** of the **City of Woodstock**, based on your population estimate of **2,165** persons, and the specific census blocks you have identified is **\$89,362**. Of this amount, **\$69,447** is paid to the Census Bureau in advance, and **\$19,915** is held by the **City of Woodstock** to pay local persons who work on the Special Census.

We are enclosing two copies of the Memorandum of Agreement (MOA) for the Special Census. Please read the MOA carefully, giving particular attention to the Terms and Conditions section, so you are aware of the responsibilities of all the parties involved.

As indicated in Terms and Conditions b (iii), the Governmental Unit is directly responsible for recruiting and compensating all field personnel determined necessary by the Census Bureau for taking the Special Census. The cost of the Special Census could increase significantly if sufficient applicants are not provided due to the additional costs associated with recruiting additional applicants.

It will be necessary to have an authorized local official sign and complete **both** copies of the MOA in the section designated "**FOR THE GOVERNMENTAL UNIT**." If you would like us to begin working on your Special Census, please forward payment for **\$69,447**, payable to Commerce-Census, and mail both signed copies of the MOA via a **traceable** method to the following address:

**U.S. Census Bureau**  
**Finance Division**  
**ATTN: Receipts Team**  
**CENHQ FIN 2K106D**  
**4600 Silver Hill Road**  
**Washington, DC 20233**

**Note:** By presenting your check you authorize the conversion of your check into an electronic funds transfer. Your check is voided and destroyed by the Census Bureau and you will not receive the original check back from your financial institution. If the electronic funds transfer cannot be processed for technical reasons, you authorize us to process the copy of your original check. This cost estimate is valid for six (6) months from the date of this letter.

Earlier you provided a list of census tracts and blocks you want included in your Special Census. We are including a Census 2010 block map that outlines these areas, along with an associated census tract and block list of these same areas. This will allow you to clearly see your Special Census area on your jurisdiction's census map and ensure that we have accurately identified the area you want enumerated.

Please contact Mr. Hector Merced in the Special Census Branch, at 301-763-1429, after receiving this package to verify the accuracy of the defined Special Census area or to advise us of needed changes. If changes are required to the area that has been designated as the area you want enumerated, these changes should be discussed with the Special Census Branch before you sign the MOA because it may alter your cost estimate and require changes to the MOA.

Approximately three weeks after we receive your payment and signed MOA, you will receive another set of census maps for your jurisdiction with specific instructions to provide updates for current corporate boundaries. It is important that you review these maps and delineate the current boundaries of your jurisdiction and return them within one week.

Ordinances and plats are required for annexations. The enclosed map showing the area containing the census tracts and blocks you want included in the **partial** Special Census will be used in a conjunction with maps showing your corporate boundaries to prepare all maps and geographic files required to conduct your Special Census. Questions regarding corporate limits and the specific Census tracts and blocks to be included in your **partial** Special Census must be resolved before the Special Census begins.

Total time needed to complete your Special Census and provide official census statistics is approximately 9-10 months from the time we receive the MOA and partial payment. Preparatory work takes approximately 3 months, enumeration averages about one month, and data processing takes about 3 months. Providing official data within 9-10 months of receiving a signed MOA assumes that all mapping updates from the governmental unit are returned within the requested time frame and that the list of the census tracts and blocks to be included in your Special Census, as identified on the enclosed map, are accurate and verified by you before signing the MOA

We cannot guarantee the delivery of the official census statistics on a specific date. However, we will make every effort to deliver the data as soon as possible after enumeration is complete. If you require the official census statistics on or before a specific date, please contact us before signing the MOA so that we can discuss together the feasibility of meeting this deadline. Please note that the Census Bureau will provide the Special Census data to any federal, state, or local governmental office, or other individual upon receipt of a written request.

Enclosed is a Customer Registration Form in which we have filled out most of the information for you other than your Tax Identification Number (TIN). In section D2, Non-Federal Customers, please insert your TIN. After completion, please fax to the Table Maintenance Team (TMT) as instructed on the form.

If you have any questions or require further information, please contact the Special Census Branch, at 301-763-1429 or fax 301-763-4066.

Sincerely,

  
Viola Lewis Willis  
Acting Chief, Field Division

Enclosures



Memorandum of Agreement  
Through Which  
**The City of Woodstock, McHenry County, Illinois**  
Is Purchasing a Special Census  
From the U.S. Census Bureau

Agreement No. **25096**

**1) Parties and Scope**

This document establishes an agreement between the **City of Woodstock, McHenry County, Illinois** (Governmental Unit) and the Field Division, U.S. Census Bureau (Census), through which the Governmental Unit will pay the Census Bureau to take a special census under the authority of 13 U.S.C. § 196.

**2) Authority**

The Census Bureau may undertake this work pursuant to 13 U.S.C. § 196, which provides that the “Secretary may conduct special censuses for the government of any State, or of any county, city, or other political subdivision within a State, for the government of the District of Columbia, and for the government of any possession or area (including political subdivisions thereof) referred to in section 191(a) of this title, on subjects covered by the censuses provided for in this title, upon payment to the Secretary of the actual or estimated cost of each such special census. The results of each such special census shall be designated ‘Official Census Statistics’. These statistics may be used in the manner provided by applicable law.”

**3) Confidentiality**

The data, including individual information collected by the enumerators on the special census questionnaires, collected under this agreement are confidential under 13 U.S.C. § 9, and the questionnaires shall be controlled by and returned directly to the authorized representative of the Census Bureau. All such special census questionnaires and all other papers relating to the special census are the property of the Census Bureau and under the law may only be made available to and examined by sworn Census Bureau officials and employees. Unlawful disclosure subjects employees to a fine of up to \$250,000 or imprisonment of up to 5 years, or both.

Should the Governmental Unit require access to Title 13 data to assist in the planning, data collection, data analysis, or production of final products, those staff members are required to obtain Census Bureau Special Sworn Status pursuant to 13 U.S.C. § 23(c). Such staff members must demonstrate that they have suitable background clearance and they must take Title 13 awareness training. Any access to Title 13 data at *the Governmental Unit's facility* is subject to prior approval by the Census Bureau's Data Stewardship Executive Policy Committee upon assurance that the facility and information technology security meet Census Bureau requirements.

#### 4) Terms and Conditions

Acknowledging the foregoing, the parties agree as follows:

- a) The Census Bureau will achieve full cost recovery for the goods and services it is providing under this agreement:
  - i) The Census Bureau shall designate one or more experienced employees to direct the taking of the special census.
  - ii) The Census Bureau employee(s) shall oversee all aspects of the enumeration including the hiring, training, and separation of enumerators, crew leaders, and other temporary personnel employed locally to take the special census. The designated Census Bureau employee(s) shall exercise day-to-day technical supervision of these employees. All such temporary personnel shall be Federal Government employees and neither the Governmental Unit nor any representative of the Governmental Unit shall supervise, exercise control over, or in any other way interfere with such employees in the performance of their responsibilities.
  - iii) The Census Bureau shall provide to the Governmental Unit the official population and housing unit count derived from the special census at the earliest practicable date after completion of the enumeration and the processing required to produce the statistical results. This count, which shall be as of the date of the special census, will be provided in writing and signed by an appropriate Census Bureau official.
  - iv) The Census Bureau will not guarantee delivery of the final count by any specified date and shall not be held responsible for any loss or damages suffered by the Governmental Unit due to the data not being available by a specific date.

The Governmental Unit accepts that responses to a special census, unlike a decennial census, are voluntary and some respondents may choose to not answer some questions. When this happens, the Census Bureau will make every effort to collect as much information as possible. If the Census Bureau cannot obtain information directly from respondents, the Census Bureau will follow statistical procedures to assign the missing information based on information provided by people in the housing unit or from people from neighboring housing units.

The Governmental Unit also accepts that, to complete the count of the group quarters population, it may be necessary for the Census Bureau to obtain information for people residing in certain institutions (such as correctional facilities with security issues) from administrative records rather than from the respondents themselves. The Census Bureau will provide detailed statistical results to the Governmental Unit subject to limitations imposed by Title 13, United States Code, to protect the confidentiality of respondents.

The Census Bureau can only use the special census counts in the intercensal population estimates program if:

- (a) the entire area of a governmental unit is included in the special census,
- (b) the legal boundaries of the governmental unit correspond to those used in the Population Estimates program (boundaries legally in effect on January 1 of the estimates year), and
- (c) the boundaries are reported to the Census Bureau for processing by April 1 of the estimates year, and

- (d) final approved counts from the Special Census enumeration are ready by August 1 of the estimates year.

If a Governmental Unit requests a special census for only a portion of their area, they do so with the understanding that the results of this partial special census will not be included in any subsequent Census Bureau population estimates. The Governmental Unit shall accept as final the official population count and other statistical results when provided by the Census Bureau.

- b) The Governmental Unit is responsible for all costs of taking the special census including, but not limited to, appropriately furnished office quarters, total compensation of all field enumeration and supervisory personnel, compensation of Census Bureau headquarters and regional office personnel for time allocated to the special census, overhead for headquarters and regional offices, processing and tabulation of data, and all other costs attributable to taking the special census:
  - i) The Governmental Unit shall update maps of the proposed census area in accordance with instructions provided by the Census Bureau. The Governmental Unit shall provide any certification of legal boundaries within the proposed census area as required by the Census Bureau. Once the Governmental Unit boundaries have been certified by the Census Bureau, these boundaries will become the official boundaries for the special census. Any annexations after the Governmental Unit has certified its boundaries will not be included in the special census. The special census will not be scheduled until these obligations have been completed to the satisfaction of the Census Bureau.
  - ii) The Governmental Unit shall supply, free of charge, satisfactory office quarters equipped with telephone(s), office furniture, photocopier, fax machine, and other equipment and furnishings as determined necessary and proper by the Census Bureau. These quarters must meet all security and confidentiality requirements as agreed to by the Census Bureau representative.
  - iii) In taking the special census, the Governmental Unit is directly responsible for recruiting and compensating all field personnel determined necessary by the Census Bureau for taking the special census. The Governmental Unit shall recruit sufficient qualified applicants for enumerators, crew leaders, and other positions as may be needed to complete the special census. Employees shall be selected for employment and separated under standards established by the Census Bureau, and shall take an oath or affirmation, as required, to protect the confidentiality of the information they collect. The Governmental Unit shall be responsible for all administrative operations relating to the reconciliation and payment of these employees.
  - iv) Notwithstanding the Governmental Unit's responsibility for recruitment and compensation, such field personnel shall be and remain employees of the Census Bureau, subject to all applicable federal, state, and local laws, including but not limited to those pertaining to the Equal Employment Opportunity Act and the Fair Labor Standards Act applicable to these employees, and shall complete and file any and all reports required thereunder. The Census Bureau reserves the right to reject any persons recommended by the Governmental Unit if such persons fail to meet the established employment standards.

In the event that sufficient suitable applicants are not furnished by the Governmental Unit for the necessary positions and the Census Bureau must expend funds to obtain applicants to fill the remaining positions, the Governmental Unit agrees to reimburse the Census Bureau for

those additional expenses. This will increase the costs estimated in (b)(v) and (b)(vi) below. In addition, if the Governmental Unit fails to provide sufficient suitable applicants, delays in completing the special census may occur.

- v) The Governmental Unit shall pay directly enumerators, crew leaders, and others hired locally to conduct the actual enumeration, at rates of pay fixed by the Census Bureau.
  - (1) The compensation of such enumerators, crew leaders, and others shall be paid to them directly by the Governmental Unit upon approval by the designated Census Bureau employee. The Governmental Unit shall pay or withhold from the compensation paid to the enumerators, crew leaders, and others locally employed all amounts necessary for Social Security, federal, state, and local income tax, continuation of pay, or other sums required to be paid or withheld by federal, state, or local laws. The amount necessary to cover these expenses, not including worker's compensation and continuation of pay, is estimated to be **\$19,915**. The Governmental Unit agrees that these funds will be available for disbursement upon approval of the designated Census Bureau employee.
  - (2) The Government Unit shall reimburse the Census Bureau for all funds expended by the Census Bureau resulting from payments to the Department of Labor under applicable federal workers' compensation and unemployment benefits laws.
  - (3) The Governmental Unit shall reimburse the Census Bureau and/or the United States for all funds expended in the processing, investigation and defense of all administrative and/or judicial claims regarding the actions of temporary employees arising from their employment pursuant to this Memorandum of Agreement (MOA). In addition, the Governmental unit agrees to indemnify the Census Bureau and/or the United States for any settlements and/or judgments incurred by the latter as a result of the actions of temporary employees arising from their employment pursuant to this MOA.
- vi) In addition to the salary expenses to be paid directly by the Governmental Unit to all temporary employees hired locally, the Governmental Unit agrees to pay all other expenses related to the taking of the special census, including but not limited to
  - (1) administrative and technical work performed by headquarters and regional personnel;
  - (2) printing and preparation of enumeration questionnaires and related materials;
  - (3) map preparation;
  - (4) tabulation expenses;
  - (5) the cost of the designated Census Bureau employee's salary, allowances for subsistence at the standard federal rate per day, traveling expenses, other reasonable and necessary expenses, and overhead and other charges applicable to these costs; and
  - (6) other incidental expenses incurred by the Census Bureau in completing the special census. Based on an estimate of the population of **2,165** the estimated cost for these services is **\$69,447**. A payment of that amount shall be furnished to the Census Bureau before any work on the special census is performed. The advance payment will be adjusted to actual costs and billing or refund made as appropriate. This payment is for Census Bureau costs referenced in this item and excludes those directly payable by the Governmental Unit under item (b)(v) above.
- vii) In accordance with (b)(vi), if actual cost exceeds the advance payment, the additional payment to the Census Bureau is due in full, 30 days from the date of the invoice. A late charge shall be imposed on the overdue amount for each 30-day period or portion thereof during which the remittance is due. The late charge will be based on a percentage rate equal

to the current value of funds to U.S. Treasury in accordance with Treasury fiscal requirements.

- c) Notwithstanding the Governmental Unit's direct payment of compensation, all temporary enumerators, crew leaders, and others hired locally to conduct the special census are employees of the Federal Government. Therefore, regarding the negligent or wrongful acts of any temporary employees arising from their employment pursuant to this MOA, any claims and/or litigation arising from said acts will be adjudicated pursuant to the Federal Tort Claims Act, 28 U.S.C. 2671 et seq. (see section (b)(v)(3) herein regarding reimbursement and indemnification requirements).

#### **5) Transfer of Funds**

On a periodic basis, the parties will reconcile balances related to revenue and expenses for work performed under the agreement.

#### **6) Contacts**

Mr. Hector X. Merced  
Chief, Special Census Branch  
U.S. Census Bureau  
4600 Silver Hill Road  
Field Division  
Special Census Branch  
5H025  
Washington, D.C. 20233  
301-763-1429  
301-763-4066 Fax  
[hector.x.merced@census.gov](mailto:hector.x.merced@census.gov)

City of Woodstock  
Attn: Mr. Paul Christensen  
121 W. Calhoun Street  
Woodstock, IL 60098  
815-338-4300  
815-334-2267 Fax  
[pchristensen@woodstockil.gov](mailto:pchristensen@woodstockil.gov)

The parties agree that if there is a change regarding the information in this section, the party making the change will notify the other party in writing of such change.

#### **7) Duration of Agreement, Amendments, and Modifications**

This agreement will become effective when signed by all parties. The agreement will terminate on **December 28, 2017**, but may be amended at any time by mutual consent of the parties. Any party may terminate this agreement by providing **30** days written notice to the other party. This agreement is subject to the availability of funds.

**8) Resolution of Disagreements**

Should disagreement arise on the interpretation of the provisions of this agreement, or amendments and/or revisions thereto, that cannot be resolved at the operating level, the area(s) of disagreement shall be stated in writing by each party and presented to the other party for consideration. If agreement on interpretation is not reached within thirty days, the parties shall forward the written presentation of the disagreement to respective higher officials for appropriate resolution.

**9) Termination Cost**

If the **City of Woodstock** cancels the order, the Census Bureau is authorized to collect costs incurred prior to cancellation of the order plus any termination costs, up to the total payment amount provided for under this agreement.

**FOR THE GOVERNMENTAL UNIT**  
BY:

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
TITLE:  
AGENCY:

**FOR THE CENSUS BUREAU**  
BY:

Viola L. Lewis Willis DATE: \_\_\_\_\_  
Acting Chief, Field Division  
Bureau of the Census



**Police Department**  
Robert W. Lowen, Chief of Police  
656 Lake Avenue  
Woodstock, Illinois 60098

phone 815.338.6787  
fax 815.334.2275  
policedept@woodstockil.gov  
www.woodstockil.gov

To: Mr. Roscoe C. Stelford, City Manager  
From: Robert W. Lowen, Chief of Police  
Re: Approval of Purchase of Police Vehicles thru Northwest Municipal Conference  
Suburban Purchasing Cooperative  
Date: December 31, 2015 (January 19, 2016 City Council Meeting)

On an annual basis the police department replaces a portion of the police vehicles utilized by the department. The five-year alternating vehicle replacement system generally provides for three to five primary patrol vehicles to be replaced every year and police administration and police detective vehicles replaced as needed. The replacement vehicles are available by means of a joint purchase cooperative through the Northwest Municipal Conference (NWMC) Suburban Purchasing Cooperative.

The Ford Interceptor Police Sedans (2 @ \$26,574) will be utilized as primary patrol vehicles.

The FY15/16 General Corporate – CIP budget, line item #82-03-7-701, includes \$74,000 which was requested and approved to replace police vehicles. The FY15/16 General Corporate – CIP budget, line item #82-03-7-708, includes \$7,200 which was requested and approved to perform the necessary equipment retrofit from the previously operated police vehicles to the requested replacement vehicles.

**It is recommended that the purchase of two (2) Ford Interceptor Police Sedans be approved through the Northwest Municipal Conference Suburban Purchasing Cooperative from Currie Motors, Frankfort, IL. Once delivered the necessary equipment will be installed into the new vehicles.**

Sincerely,



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager

Robert W. Lowen  
Chief of Police



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**Police Department**  
Robert W. Lowen, Chief of Police  
656 Lake Avenue  
Woodstock, Illinois 60098

phone 815.338.6787  
fax 815.334.2275  
policedept@woodstockil.gov  
www.woodstockil.gov

To: Mr. Roscoe C. Stelford, City Manager  
From: Robert W. Lowen, Chief of Police  
Re: Approval of Purchase of Police Radios and Related Equipment  
Date: December 29, 2015 (January 19, 2016 City Council Meeting)

The Woodstock Police Department completed the Federal Communications Commission mandate for narrow-banding the radio frequency held by the Department.

A portion of the Police Department's radio equipment was reprogrammed to the mandated narrow-banding frequency. This purchase is for the systematic replacement of police radios that were reprogrammed to the mandated narrow-banding frequency and have been in daily use for the past thirteen years.

The Police Department's initial FY15/16 General Corporate CIP request was to replace six (6) radios @ \$3,000.00 per radio for a price of \$18,000. A Motorola Promotional Program will allow us to purchase eight (8) radios and related accessories for \$18,268.

The Motorola Radios will be purchased from Chicago Communications, a single source provider for our radio system.

The FY15/16 General Corporate CIP budget, line item #82-03-7-702, includes \$18,000 which was requested and approved to replace police radios.

**It is recommended that the purchase of eight (8) Motorola Radios be approved through Chicago Communications, a single source provider for our radio system. The total price of the radios and related accessories will not exceed \$18,300.**

Sincerely,

Robert W. Lowen  
Chief of Police



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager



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**Quote Number:** QU0000345453  
**Effective:** 22 DEC 2015  
**Effective To:** 20 FEB 2016

**Bill-To:**  
WOODSTOCK POLICE DEPT, CITY OF  
656 LAKE AVE  
WOODSTOCK, IL 60098  
United States

**Ultimate Destination:**  
WOODSTOCK POLICE DEPT, CITY OF  
656 LAKE AVE  
WOODSTOCK, IL 60098  
United States

**Attention:**  
**Name:** Chip Amati  
**Email:** camati@woodstockil.gov  
**Phone:** 815-338-2131 x2206

**Sales Contact:**  
**Name:** Nancy Rezman  
**Email:** nrezman@chicomm.com  
**Phone:** 6309934239

**Contract Number:** NORTHWEST CENTRAL 911  
**Freight terms:** Prepay and Add to Invoice  
**Payment terms:** Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	8	H98KGD9PW5AN	APX6000 VHF MHZ MODEL 1.5 PORTABLE	\$2,276.00	\$1,707.00	\$13,656.00
1a	8	Q241BC	ADD: ANALOG OPERATION	-	-	-
1b	8	QA01648AA	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	\$5.00	\$3.75	\$30.00
1c	8	H885BK	ENH: 2 YR SIS LITE	\$84.00	\$84.00	\$672.00
1d	8	H35BU	ADD: CONVENTIONAL OPERATION	\$500.00	\$375.00	\$3,000.00
2	8	PMLN5657B	CARRY ACCESSORY-CASE,APX6000 CC 2.75 SWLBL 2900&2150MAH	\$65.00	\$42.25	\$338.00
3	8	PMMN4069A	IMPRES RSM, 3.5MM JACK, IP55	\$110.00	\$71.50	\$572.00

**Total Quote in USD** \$18,268.00

- PO Issued to Motorola Solutions Inc. must:
- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
  - >Have a PO Number/Contract Number & Date
  - >Identify "Motorola Solutions Inc." as the Vendor
  - >Have Payment Terms or Contract Number
  - >Be issued in the Legal Entity's Name
  - >Include a Bill-To Address with a Contact Name and Phone Number
  - >Include a Ship-To Address with a Contact Name and Phone Number
  - >Include an Ultimate Address (only if different than the Ship-To)
  - >Be Greater than or Equal to the Value of the Order
  - >Be in a Non-Editable Format
  - >Identify Tax Exemption Status (where applicable)
  - >Include a Signature (as Required)



**Department of Public Works**  
326 Washington Street  
Woodstock, Illinois 60098

phone 815.338.6118  
fax 815.334.2263  
wsmith@woodstockil.gov  
www.woodstockil.gov

To: Roscoe Stelford, City Manager

From: Will Smith, Water Treatment Plant Superintendent

Re: **Approval to Waive Requirements for Competitive Bids and Complete Necessary Work for the Rehabilitation of Water Supply Well #9**

Date: January 11, 2016

At the September 1, 2015 City Council meeting, a contract with Layne Christensen Company was approved to provide materials, labor, and equipment to pull, inspect, and reinstall Well #9 (as described in their proposal dated August 8, 2015) for a total estimated cost not to exceed \$33,721. This approval also included the waiving of competitive bids based upon the long relationship with Layne Christensen and the success the City has had providing a reliable, uninterrupted quantity of water for its residents. Layne Christensen Company has constructed and installed all of the City's six water supply wells, and they have performed almost all of the service and maintenance work in the past. Their response time and quality of work has been excellent and has resulted in a water supply system with few problems or failures.

Well #9 has been pulled and inspected and it is time to approve the cost to replace or refurbish those components that are showing signs of wear or failure. Making sure the well is in the best condition possible upon reinstallation provides the City with the best chances that the well will operate without fail. Well #9 is a submersible Byron Jackson model, and Layne Christensen is the exclusive Byron Jackson dealer in northern Illinois. As such, they stock all of the materials that may be needed for the repair of this well pump, which will limit the period that this well pump will be down for maintenance.

When well #9 was pulled, sand was discovered on the top of the well pump which at first glance is indicative of a hole in the well casing. The original televising of the well casing was inconclusive as to the origin of the sand. There were heavy mineral deposits on the inside of the casing pipe all of which could be hiding a breach in its integrity. The inside wall of the casing pipe had to be scraped followed by the pumping and re-televising of the well to identify if there



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are any hidden breaches in the well casing. The results revealed that the casing pipe was intact. While pumping however, there was a great deal of sand in the discharge. The screen at the bottom of the well had a hole in the bottom of it. As a result, a plug had to be installed at the bottom of the screen. Most likely the result of this sand being pumped from the bottom of the well, the bowl section of the pump was worn and it was determined that it should be replaced rather than rebuilt. In order to get this pump back to original specifications, Layne Christensen Company has invested an additional \$17,336.50 in parts and labor. These costs could not be determined until the well was pulled for teardown & inspection and they were only considered after a common inspection by representatives from Layne Christensen and the City of Woodstock.

Due to the importance of providing an adequate supply and high quality of raw water to all of our customers on a daily basis, it is necessary and appropriate for the City to continue to utilize Layne Christensen for service and repair of water supply wells without bidding. The disruption of the water supply, even for a few days or a few weeks due to poor or slow work by a “low bidder,” will have a very immediate, negative impact on our customers. The City Administration agrees with and understands the standard requirement to seek competitive bids for most projects and services. However, the annual inspection, maintenance, and repair of the water supply wells is a critical operation, and the water customers expect the City to provide reliable service without interruption. While the City cannot guarantee unexpected maintenance problems in the future, we can report that the City has received excellent service from Layne Christensen in the past, and we have not had any water restrictions or special warnings due to equipment failures within the past decade.

The approved FY15/16 Water and Sewer CIP budget includes \$70,000 in line item 60-54-7-772 for well maintenance and repair work. This budget amount is adequate to pay \$33,721 (already approved) for the materials, labor & equipment to mobilize to the site, pull the pump, complete an inspection of the well and its components, and reinstall it. This leaves an adequate balance to pay an additional \$17,336.50 for repairs identified after teardown & inspection of the well and its components.

A 2/3 majority vote of the City Council is required by State Statute to waive the need for competitive bids.

**It is recommended that the requirement for competitive bids be waived and that the City approve a proposal from Layne Christensen to provide materials, labor, and equipment to scrape the well casing, pump it off, re-televise, plug the bottom of the screen, and provide a new bowl assembly for well #9 (as described in their proposal dated December 16, 2015) for a total estimated cost not to exceed \$17,336.50.**

c: Jeff Van Landuyt  
Layne Christensen



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager



**Department of Public Works**  
326 Washington Street  
Woodstock, Illinois 60098

phone 815.338.6118  
fax 815.334.2263  
awilson@woodstockil.gov  
[www.woodstockil.gov](http://www.woodstockil.gov)

**To:** Roscoe Stelford, City Manager  
**From:** Alan Wilson, City Engineer  
**Re:** **Approval to Waive Requirements for Competitive Bids for the Purchase of LED Retrofit Kits for Existing Main Street Lighting**  
**Date:** January 11, 2016

In FY15/16, the City received an Illinois Clean Energy Community Foundation grant of \$10,000 (max.) to provide energy efficient upgrades to lighting systems located along Main Street in the historic downtown district. The City owns and operates these lights and because electrical rates continue to rise, the City has a desire to update existing lighting fixtures with a more energy efficient LED technology that ultimately reduces electrical consumption and operating costs.

The City consulted with the manufacturer (Holophane) of the existing light poles installed on Main Street and those along the outside perimeter of the streets surrounding the Park-in-the-Square to determine if they produced an LED retrofit kit that could be installed on the existing poles without any other major modifications to the pole or the existing electrical system. The manufacturer supplied an LED retrofit kit in advance for testing and it was installed by the City's Public Works Department in a fixture on Main Street. After installation, it was determined that the new LED light had provided the desired illumination and lighting color that the City was trying to achieve.

As a result, a proposal was prepared and submitted by Steiner Electric (Holophane's Authorized Manufacturers Representative) to supply 24 LED retrofit kits to replace the internal components in the fixtures on the eight (8) existing light poles on Main Street. Steiner Electric has worked with the City on previous lighting projects and they are the only Authorized Manufacturers Representative that Holophane has in this service area. Representatives from



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other service areas are not able to service the City of Woodstock. Once the LED retrofit kits are received by the City, employees from the Public Works Department will remove the necessary components and install the new LED equipment. This retrofit will reuse the existing support arms and globes.

In order to utilize the funds awarded to the City by the Illinois Clean Energy Community Foundation, the City must have the retrofit kits installed and operating prior to April 30, 2016. Upon completion of the project, the Foundation will make a single payment to the City for 40% of the total resulting cost of the project, up to a maximum of \$10,000.

The approved FY15/16 budget allocates \$50,000 in line item 41-00-7-721 titled Streetscape Improvements to retrofit existing Victorian light fixtures in the downtown with LED in order to bring efficiency to the lighting circuit.

Note: A waiver of the competitive bid requirements does require a super majority vote (2/3 of the corporate authorities) for approval.

**It is recommended that the requirement for competitive bids be waived and the City approve a proposal from Steiner Electric to provide 24 LED Retrofit Kits to complete the Main Street LED Lighting Conversion Project for a total cost not to exceed \$16,588.23.**

Based upon the acceptance and approval of this proposal, the City will receive a reimbursement check from Illinois Clean Energy Community Foundation for an estimated \$6,635.30 (40%) after the purchase and installation of the retrofit kits. It is also eligible for 40% of the cost for labor that Public Works employees will expend in installing the kits. Total reimbursement cannot exceed \$10,000.

c: Jeff Van Landuyt  
Tom Migatz  
Terry Willcockson



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager



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Expiration Date: 01/29/16

**Quotation**

**TO:**  
 CITY OF WOODSTOCK  
 Attn:AL WILSON  
 326 WASHINGTON ST  
 WOODSTOCK, IL 60098-3309

**Project Info:**  
 Project: City of Woodstock Retrofit  
 Job #: #LI-123015-51610  
 Bid Date: 12/30/15  
 Bid Time: 02:00 PM CST  
 Quoter: CAMPOSANO, CRISTINA

Type	Quantity	Vendor	Description	Unit or Lot#	Unit Price	Ext Price
	16	HOLOPHAN	GVUEORIGRETRO602400KASB3 RFD194747 Standard fixture except use 2400K (L121 COB) Utility GranVille&#xae; Original Housing Retrofit (GVUEORIGRETRO): GVUEORIGRETRO, 65W 315mA Driver, 2400 Series CCT, Auto-Sensing (120-277V), Black, Asymmetric Type III	Unit	516.525/EA	8,264.40
	8	HOLOPHAN	LTDRL2 P30S 24K AS BK TDRD 3 RFD203277 TEARDROP RETRO-FIT KIT, 2400K, AS 120-277 VOLTS, BLACK FINISH, TDRD TYPE 3	Unit	1,040.479/EA	8,323.83

\*\*\*If Attic Stock is required, please provide information. No Attic Stock will be included unless advised \*\*\*  
 \*\*\*\* TAX NOT INCLUDED IN TOTAL \*\*\*\*  
 Pricing is based on the quantities provided. Please verify that counts on Fixtures,Lamps and Accessories meet your required totals. Any variance may require re-quote.  
 Expedited shipments may incur freight charges.  
 Any delivery address changes may incur re-consignment fees as determined by the carrier.  
 All lamps subject to stock availability at time of order.

**From:**  
 STEINER ELECTRIC-CRYSTAL LAKE  
 PHONE 815-261-3400  
 200 VIRGINIA RD  
 CRYSTAL LAKE, IL 60014-8725  
 Printed By: CAMPOSANO, CRISTINA  
 Cristina Camposano  
 P:815-261-3414  
 F:815-459-1500

<b>Total</b>	<b>16,588.23</b>
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**Notes**  
 TRANSACTIONS BASED ON THIS QUOTE WILL BE GOVERNED BY STEINER'S TERMS & CONDITIONS OF SALE. A COPY CAN BE FOUND AT STEINERELECTRIC.COM OR UPON REQUEST.



**Office of the City Manager**  
Roscoe C. Stelford III, City Manager  
121 W. Calhoun Street  
Woodstock, Illinois 60098

phone 815.338.4301  
fax 815.334.2269  
citymanager@woodstockil.gov  
www.woodstockil.gov

**TO:** Honorable Mayor and City Council

**FROM:** Roscoe C. Stelford III, City Manager

**DATE:** January 14, 2016

**RE: Transmittal of CIP**

The FY16/17 – FY20/21 Five-Year CIP document will be transmitted to the Council via Dropbox on Tuesday, January 19<sup>th</sup>. Review and consideration of the CIP document is scheduled for the February 2, 2016 City Council Meeting.

Please feel free to contact me with any questions.