

**MINUTES**  
**WOODSTOCK CITY COUNCIL**  
September 6, 2016  
City Council Chambers

The regular meeting of the Woodstock City Council was called to order at 7:00 PM by Mayor Brian Sager on Tuesday, September 6, 2016 in the Council Chambers at City Hall. Mayor Sager welcomed those present and explained the consent calendar process and invited public participation.

City Clerk Smiley confirmed that the agenda before the Council was a true and correct copy of the published agenda.

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** Daniel Hart, Maureen Larson, Mark Saladin, Joseph Starzynski, RB Thompson, Michael Turner and Mayor Brian Sager.

**COUNCIL MEMBERS ABSENT:** None

**STAFF PRESENT:** City Manager Roscoe Stelford, City Attorney Ruth Schlossberg, Assistant City Manager/Finance Director Paul Christensen, Public Works Director Jeff Van Landuyt, Building and Zoning Director Joe Napolitano, Economic Development Director Garrett Anderson, City Planner Nancy Baker, Grant Writer Terry Willcockson, and Transportation Commission Chairperson Andrew Celentano.

**OTHERS PRESENT:** City Clerk Cindy Smiley

**A. FLOOR DISCUSSION**

**Proclamation – Keep Woodstock Beautiful 2016**

Mayor Sager invited Laura Witlox to come forward and make a few comments.

Ms. Witlox thanked the community for its participation in this new program. She stated several individuals had the idea to bring the concept of “Keep Woodstock Beautiful” to life. She thanked them, as well as the individuals and businesses who participated. She noted the plan is to make this an annual event and invited anyone to submit projects. Ms. Witlox acknowledged members of the Woodstock Chamber of Commerce and Industry, The Friends of the Old Courthouse, and JCI for their participation and support.

Mayor Sager read the proclamation and presented it to Ms. Witlox and her committee. He noted this is another example of what makes Woodstock special, stating there are people who feel passionate about Woodstock and come forward to make it a better community. He thanked them all for their efforts. He also noted it is nice that this is a concerted commitment to make Woodstock beautiful and will become an annual event.

**Public Comment**

There were no comments forthcoming from the public

### **Council Comment**

There were no comments forthcoming from the Council.

### **CONSENT AGENDA**

Motion by M. Turner, second by RB Thompson, to approve the items on the Consent Agenda.

The following items were removed from the Consent agenda at the request of Councilmembers:

- Item E-1 – Liquor License Application by D. Hart
- Item E-2 – Commission Appointment – Old Courthouse and Sheriff’s House Advisory Commission by Mayor Sager
- Item E-7 – Agreement – Safe Route to Schools by Mayor Sager
- Item E-9 – Ordinance – Alley Vacation by Mayor Sager

Mayor Sager asked if any members of the Council or members of the Public had any questions on any of the items remaining on the Consent Agenda.

### **Item D – MINUTES AND REPORTS – Woodstock Police Department Report – July, 2016**

M. Turner stated many times letters and notes from the public that are included in the Police Department Monthly Report are focused on an individual’s actions, but noted he was struck by the notes in this month’s report that were heartfelt letters of support to the Department during these difficult national times. He expressed his hope that the entire Police Department is aware of these letters because he believes these are the sentiments of the vast majority of the public.

Councilman Saladin expressed his concurrence.

Mayor Sager noted the Police Department has received an outpouring of support, including gifts of food. He stated it is good to know that our local residents uphold our Police Department.

### **Item E-8 – Ordinance – Merryman Property Donation**

In response to a question from M. Larson concerning the City’s possible exposure to legal fees should a third party come forward, City Attorney R. Schlossberg stated she does not anticipate such an occurrence. She noted the ordinance was recorded in 2009 and the City’s position with a claim is in the land records so she does not anticipate a problem. She stated the real issue is whether the City will be able to get a title commitment for a clear title and noted this evening’s action is one step in trying to eliminate uncertainty.

Mayor Sager noted Councilwoman Larson’s question is appropriate as the City wishes to mitigate any possible expenses, to which Ms. Schlossberg opined that this action will not invite legal action.

In response to a question from M. Larson concerning the condition of the property, R. Stelford stated the property is coming to the City “as is” and the advice of Legal Counsel is not to accept the dedication until the Phase I is completed.

M. Turner stated he remembers the time when the original discussion concerning this property occurred, noting the outcome certainly is not what anyone would have wished. He stated the Council and staff put this condition in place at the time for a reason. He noted the action by the Council at that time provided a certain level of risk so something was put in place in case things did not go as planned. He noted this is where we end up this evening, with 32+ acres that are on a recently-improved divided highway. He opined that this is going to be an asset to the City and is not a bad outcome, even though it is not how the City hoped it would turn out.

There were no further questions or comments from the Council or the Public on the items remaining on the Consent Agenda.

Mayor Sager affirmed the Consent Agenda to include the following items:

**B. MINUTES OF PREVIOUS MEETINGS:**

August 16, 2016 Regular Meeting Minutes

August 23, 2016 Special Meeting Minutes

**C. WARRANTS:            3726        3727**

**D. MINUTES AND REPORTS:**

Environmental Commission Minutes – August 4, 2016

Parks and Recreation Commission Minutes – May 10, 2016

Parks and Recreation Commission Minutes – June 14, 2016

Parks and Recreation Commission Minutes – July 12, 2016

Building and Zoning Department Monthly Report – July 2016

Woodstock Policed Department Monthly Report – July 2016

Human Resources Monthly Report – July 2016

**E. MANAGER'S REPORT NO. 73**

- 3. Agreement – Woodstock Police Department and Woodstock District 200 Liaison – School Resource Officer** – Approval to authorize the Mayor and City Clerk to execute the “Police/High School Liaison Agreement” between the City of Woodstock and Woodstock District 200.
- 4. Waiver of Competitive Bids and Award of Bid – Aquatic Center Flooring –**  
Approval of the following
  - a) Authorization to waive the requirement for competitive bids;
  - b) Agree with the findings forwarded by staff necessitating the change to this project; and
  - c) Award of Contract in the amount of \$10,999 to Billy’s Custom Flooring for repairs to the Aquatic Center Floor.
- 5. Ordinance – Revision of Traffic Schedules** – Approval of the following:
  - a) Ordinance No. 16-O-49, *An Ordinance Providing for an Amendment to the Woodstock City Code Providing for Revisions to Various Traffic Schedules*, identified as Document No. 2, amending the Woodstock City Code providing for revisions to traffic control at the intersection of

- Moraine Drive at Castlebar Trail; and
- b) Authorization to eliminate Westwood Terrace from this same section of the City Code.
- 6. Ordinance – Stormwater Management** – Approval of Ordinance 16-O-50, *An Ordinance Adopting the McHenry County Stormwater Management Ordinance for the City of Woodstock, McHenry County, Illinois*, identified as Document No. 3, adopting the McHenry County Stormwater Management Ordinance as amended April 5, 2016.
- 8. Ordinance – Lily Pond Stone (Merryman Property) Donation** –
- a) Approval of Ordinance 16-O-51, identified as Document No. 5, *An Ordinance Accepting the Dedication of Approximately 38.6 Acres from Lily Pond Stone, LLC*, with final approval of this Ordinance conditional upon the City Manager finding that the Phase I environmental analysis update does not reveal any risks that could financially expose the City; and
- b) Authorize and direct the City Manager and City Attorney to take all steps necessary and to expend funds in order to complete the Phase I update, to record the deed as appropriate, to complete the acquisition of the parcel, to pay any unpaid taxes, to clear title if necessary, and to otherwise include it as a piece of City property.

A roll call vote was taken to approve Consent Agenda Items B through D, E-3 through E-6, and E-8. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: None. Motion carried.

#### **Item E-1 – Liquor License Application**

D. Hart recused himself at 7:24PM.

Motion by M. Turner, second by M. Saladin, to waive the moratorium on the acceptance of an application for a Class A-6 (Restaurant/Caterer) Liquor License for the 228 Main Street location only, with the understanding this is not a guarantee of license approval and represents a one-time waiver for this location only.

A roll call vote was taken. Ayes: M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: D. Hart. Motion carried.

D. Hart returned to the Council Chambers and joined the proceedings at 7:27PM.

#### **Item E-2 – Commission Appointment – Old Courthouse and Sheriff's House Advisory Commission**

Motion by Mayor Sager, second by M. Turner, to table item E-2 for discussion at a later time.

A roll call vote was taken. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

**Item E-7 – Agreement – Safe Route to School Program**

Mayor Sager stated he would entertain a motion to postpone item E-7 to the September 20, 2016 City Council meeting to accommodate Staff's request for time to verify data.

Motion by M. Turner, second by M. Saladin, to postpone item E-7 to a time specific, that being the September 20, 2016 City Council meeting.

A roll call vote was taken. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

**Item E-8 – Alley Vacation**

Mayor Sager stated this item was removed from the Consent Agenda at the advice of Counsel as a supermajority of six affirmative votes with a separate and individual roll call vote is needed.

Motion by M. Saladin, second by RB Thompson, to approve Ordinance 16-0-52, *An Ordinance Vacating the Remainder of the Alley Abutting the Block Bounded by West Judd Street, North Hayward Street, North Tryon Street and West Jackson Street in the City of Woodstock*, identified as Document No. 6.

A roll call vote was taken. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Motion carried.

**DISCUSSION ITEMS****10. Artspace Study for the Old Courthouse and Sheriff's House – Transmittal of the Final Report**

Mayor Sager noted that the Artspace Report has been transmitted to the City Council and thanked T. Willcockson and N. Baker for their work to facilitate this study. He also thanked the groups of residents and business owners who participated in the study.

Mayor Sager asked for direction from the Council as to how they would like to proceed. He noted the Report could be referred to the Old Courthouse and Sheriff's House Advisory Commission at this time or it could first be discussed by the Council at a future meeting and then forwarded to the Commission.

A brief discussion followed of the process. M. Turner opined that this discussion should first rest with the Council and then, if it is the body's desire that certain items be referred back to the Commission, that can be done at a future time.

It was the consensus of the body that the City Council would have a dialog and discussion of the report before moving it forward to the Old Courthouse and Sheriff's House Advisory Commission.

Mayor Sager noted he and City Manager Stelford will look at the agendas of the next few meetings and determine when this item can be placed on a future agenda.

**11. Quarterly Financial Reports** - Transmittal of the following reports for the first quarter of FY2017:

- a) First Quarter Revenues and Expenditures Report
- b) First Quarter Investment Report

Finance Director P. Christensen noted an improvement was made to the reports to give Council a truer picture of the City's financial position.

**FUTURE AGENDA ITEMS**

There were no additions or corrections to the Future Agenda Items.

**ADJOURN**

Motion by M. Larson, second by RB Thompson, to adjourn this regular meeting of the Woodstock City Council to the next regularly-scheduled City Council Meeting on Tuesday, September 20, 2016, at 7:00PM in the Council Chambers at City Hall. Ayes: D. Hart, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: none. Meeting adjourned at 7:43PM.

Respectfully submitted,

Cindy Smiley  
City Clerk